

**Tallahassee-Leon County Watershed Management Policy Board
Meeting
Wednesday, October 29, 2008
2 p.m.-4 p.m.
Renaissance Building
Main Conference Room (2nd Floor)**

- | | | |
|-------|---------------------------------------|------------------------------|
| I. | Call to Order | <i>Chairman Cliff Thaeff</i> |
| II. | Approval of May 22, 2008 Minutes | <i>Shington Lamy</i> |
| III. | Watershed Champion Award Presentation | <i>Lamy/Michelle Bono</i> |
| IV. | Water Atlas Presentation | <i>Staff</i> |
| V. | Watershed Signs | <i>TSS</i> |
| VI. | Update on Statewide Water Standards | <i>Doug Fry</i> |
| VII. | Discussion on Watershed Initiative | <i>Shington Lamy</i> |
| VIII. | Adjournment | |

I.

Call to Order

II.

Approval of May 22, 2008 Minutes

SUMMARY MINUTES

Watershed Management Policy Board

May 22, 2008 – Leon County Main Library
10:00 am

I. Call to Order

*Cliff ThaeLL,
Chair*

Chairman Cliff ThaeLL called the meeting to order at approximately 10:05 a.m. Policy Board members in attendance included Commissioner Debbie Lightsey, Tom Kwader, Andy Dzurik, and Skip Cook. Technical Support Committee Members in attendance included Joe Brown, Doug Fry, Dr. Julie Harrington, and Blas Gomez who sat in for John Buss. County/City staff assigned to the Policy Board included Shington Lamy and Michelle Bono.

II. Approval of February 19, 2008

Shington Lamy

Shington Lamy presented to the Policy Board the minutes from the February 19, 2008 meeting (Attachment #1). By a motion of Commissioner Lightsey, seconded by Andy Dzurick, the Policy Board unanimously approved the minutes.

III. Annual Report

Blas Gomez/Michelle Bono

Michelle Bono gave a brief overview of the Watershed Management Policy Board 2007 Annual Report (Attachment #2). Mrs. Bono stated that once approved by the Policy Board, the Annual Report would be presented to the City and County Commissions. Commissioner Lightsey suggested that the minutes not be attached to the Annual Report when it is presented to the City and County Commissions. Skip Cook suggested that the conclusion and recommendation be included as part of an executive summary near the front of the Annual Report. By a motion of Tom Kwader and second by Skip Cook the Policy Board unanimously approved the 2007 Annual Report with comments, suggestions, and edits.

IV. Project Updates

Joint Tallahassee-Leon-Wakulla Meeting

Brian Weibler of the Tallahassee-Leon County Planning Department provided a brief synopsis of the Tallahassee-Leon-Wakulla meeting on spring protection and getting coordination between the three governments. Mr. Weibler stated that the Mayor has requested that a similar meeting be held with Gadsden and Jefferson Counties.

Water Atlas

Greg Mauldin of the Tallahassee-Leon County GIS Department provided a brief update on the progress of the Tallahassee-Leon County Water Atlas (Attachment #3). Mr. Mauldin reported that the Water Atlas is currently in the development stage and is

anticipated to meet its launch date of August 30, 2008. Water quality data of the City and County have been included as well as data from Florida Department of Environmental Protection (DEP) and the Northwest Florida Water Management District (NFWFMD). In addition, photographs have been submitted for the website.

Chairman Thaelle inquired about advertisement of the website to the public. Mr. Lamy mentioned that a full presentation of the website would be presented to the Policy Board at its next meeting. Mrs. Bono suggested that the Policy Board assist staff in getting local environmental organization to provide a link on their websites to the Water Atlas once it is available to the public. Mr. Mauldin mentioned that the Water Atlas website would be linked to the GIS website.

Commissioner Lightsey suggested that the website include a counter to track the number of times the Water Atlas is visited. Chairman Thaelle recommended that the Florida Association of Counties and Florida League of Cities hold workshops on the Water Atlas in order to increase the number of local governments that participate in the program. Mr. Cook suggested that presentations of the Water Atlas be made to local groups to introduce the community to the program.

Commissioner Lightsey recommended that DEP or the water management districts look into funding a statewide Water Atlas program. Doug Fry state that he would suggest the idea to his Assistant Division Director.

Several members expressed disappointment that the Water Atlas would not provide a groundwater component. The Policy Board encouraged staff to work with USF to include a groundwater component in the future, once the Water Atlas program is available to the public.

Watershed Signs

Joe Brown gave a brief update on staff's discussion with the Florida Department of Transportation (FDOT) regarding the design and installation of the Watershed Signs. Although originally interested in the idea of placing watershed signs on state road, the TAC recently learned that agency rules prohibit such action. As a result Mr. Brown presented additional options that may be available for the establishment of the watershed signs.

Suggested options included placing signs at the local parks and boat landings, running a series of ads in the Tallahassee Democrat about each affected Watershed, and expanding the City and County marker inlet programs to include the establishment of inlets on the five affected watershed.

Commissioner Lightsey suggested that the technical staff attempt a final time to convince FDOT to allow for the placement of the watershed signs on state roads; however if not successful, explore the idea of placing such signs at local area parks.

Mr. Lamy presented the proposed FY09 Budget of the Watershed Management Policy Board (Attachment #4). The budget included no new funding but instead recommended that the City and County continue to fund the Water Atlas program and carry forward the funds that were allocated for the establishment of the watershed signs during FY08 into FY09. By a motion of Mr. Cook and seconded by Mr. Dzurik the Policy Board unanimously approved the budget.

VI. 2007 Watershed Champion Award

Lamy/Bono

Ms. Bono stated that letters would be sent to mid-week to environmental group announcing that the Policy Board is seeking nomination for the 2007 Watershed Champion Award. Mr. Lamy stated that staff would determine the winner(s) and presented at the next Policy Board meeting. The Policy Board suggested that letters be sent to landscaping companies, local nurseries, garden clubs, homebuilders, realtors, the Tallahassee-Leon County Chamber of Commerce. The nominations would be open to individuals, organizations, or projects.

VII. Legislative Update

Lamy

Mr. Lamy provided the Policy Board with brief recap of the 2008 Legislative Session and water issues that were addressed (Attachment #5). Mr. Lamy stated that the legislation that would have required local governments to adopt a model fertilizer ordinance failed. The County and City are each currently working on its own local fertilizer ordinances.

Mr. Lamy also mentioned that the County and City worked closely with Senator Lawson to defeat a bill that would have retroactively preempted counties ability to enforce wetland regulation on agricultural lands and preempt local governments to impose stormwater assessment and fees on agricultural lands. Chairman Thaell suggested that the Policy Board letter send a letter to Senator Lawson thanking him for his work on defeating the bill.

VIII. Other Issues

Chairman Thaell requested that staff provide an update on DEP's statewide stormwater rules adoption.

Mr. Kwader stressed the importance that staff work with USF on including a groundwater component to the Water Atlas website. The Policy Board suggested that NFWFMD be approached about providing funding to include the groundwater component. Also the Policy Board requested that staff bring back alternatives for mechanisms of providing groundwater information to the public.

Commissioner Lightsey suggested that the Policy Board examine whether it should take steps to finalize or suspend its work in light of the current budget climate and the efforts of DEP to establish a statewide stormwater policy. It was moved that the issue be include on the agenda of the next Policy Board meeting.

VIII. Adjourn

The meeting was adjourned by Commissioner Thaell, Chairman, at 11:55 a.m.

DRAFT

SUMMARY MINUTES

Watershed Management Policy Board

February 19, 2008 – City of Tallahassee Commission Chambers
10:00 am

I. Call to Order **Commissioner Lightsey,
Chair**

At approximately 10:06 a.m. the meeting was called to order by Chairman Lightsey. Policy Board members in attendance included Hon. Cliff Thaell, Tom Kwadar, Andy Dzurik, and Skip Cook. Technical Support Committee Members in attendance included Joe Brown, John Buss, and Dr. Julie Harrington. County/City staff assigned to the Policy Board included Ben Pingree (County).

II. Approval of Minutes, September 20, 2007 **Michelle Bono**

Michelle Bono presented to the Policy Board members the minutes from the September 20, 2007 meeting (Attachment #1). By motion of Skip Cook, seconded by Andy Dzurick, the Policy Board approved the minutes of the March 16, 2006 meeting with minor amendments by unanimous vote.

III. Ground Water Quality Policies **Brian Wiebler**

Brian Wiebler made a presentation on the proposed comprehensive plan amendment for ground water quality policies. In addition, Mr. Wiebler distributed a list of Water Quality Related EAR-based recommendations.

IV. Project Updates **Joe Brown/Lee Hartsfield**
Watershed Signs

Joe Brown gave a brief update on staff's discussion with the Florida Department of Transportation regarding the design and installation of the Watershed Signs. Mr. Brown stated the FDOT believes that the installation of the signs will be positive for the community and has offered to install the signs on state roads at its own expense. Mr. Brown indicated that 80% of the proposed signage will be located on state road; as result the cost of the remaining signs will be well below the Policy Board's FY08 budget.

The Policy Board requested that the Technical Committee provide a certain time in which the signs would be installed. In addition, the Policy Board directed the Technical Committee to work with FDOT to encourage the installation of aesthetically pleasing signs.

Water Atlas

Lee Hartsfield provided a brief update on the progress of the Tallahassee-Leon County Water Atlas. Mr. Hartsfield reported that the Water Atlas is currently in the development

stage and is anticipated to meet its launch date of August 30, 2008. Metadata is currently being collected to include in the Water Atlas. Although it is not yet available to the public, Mr. Hartsfield presented a layout of how the Water Atlas would be displayed.

V. Review of Interlocal Agreement – Policy Board Objectives/Mission

Ms. Bono presented the Watershed Protection Interlocal Agreement to the Policy Board and requested that the Policy Board provide to the Technical Committee further direction to move forward with the initiative adopted by the County and City.

VI. Discussion

No additional discussion was held by Policy Board members nor questions received from the public.

VII. Next Meeting (March 16th – Old Amtrak Station Community Room)

The Policy Board agreed to hold their next meeting on March 16th. Ben Pingree will send an additional e-mail to Policy Board members to confirm the time and location with public notice of the meeting following, thereafter.

VIII. Adjourn

After thanking Policy Board members, Technical Support Committee members and attending citizens and staff for their participation in this process, the meeting was adjourned by Commissioner Thaell, Chairman, at 3:55 p.m.

Watershed Management Policy Board 2007 Annual Report



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Executive Summary

The 2007 calendar year marked the second full year of the Watershed Management Policy Board (Policy Board). The Policy Board was created by the City of Tallahassee and Leon County through an interlocal agreement to identify approaches in which to eliminate inconsistencies, improve environmental protection, and provide a more efficient use of City and County financial resources as it relates to stormwater management.

The Policy Board continued its efforts to actively follow the goals of the Strategic Action Plan as provided in the interlocal agreement. The Watershed Protection Initiative website continued to be maintained as a tool to educate citizens about the importance of watershed and lake protection. The Policy Board and its Technical Support Staff (TSS) continued to work with FDOT to enact watershed signs at selected locations to identify the community's five affected watersheds.

Three recipients were awarded with the 2006 Watershed Champion Award for their outstanding efforts promoting water quality improvement in their community. In 2008, the Policy Board will select the new Watershed Champion for 2007.

The Water Atlas project became the Policy Board's primary project for establishing a centralized depository of water quality data for the City and County. It is anticipated that the Tallahassee-Leon County Water Atlas website will be made available to the public in August 2008.

Stormwater fees and current and proposed regulations (state and local) that affect water quality in the Tallahassee/Leon County watersheds were reviewed by the Policy Board. The Policy Board agreed to defer the development of consistent City and County stormwater standards for one year while the Department of Environmental Protections prepared to develop statewide stormwater treatment rules. It was agreed that the Policy Board would focus on other initiatives that promote water quality protection through watershed management.

The Watershed Protection Plan

In order to enhance the protection of the community's water resources, Leon County (County) and the City of Tallahassee (City) have taken the initiative to create a consolidated stormwater and watershed management approach. The Leon County Board of County Commissioners and the City of Tallahassee Commission have worked toward eliminating inconsistencies, improving environmental protection, and providing a more efficient use of financial resources in their watershed protection efforts. Commissioner Cliff Thael and Commissioner Debbie Lightsey were appointed as representatives of the County and City respectively in an endeavor to approach stormwater management from a basinwide perspective. Through these discussions the idea of a coordinated watershed management plan was created.

In April of 2005, the County and the City entered into an Interlocal Agreement regarding the creation and operation of a watershed protection plan (Attachment #1). The agreement established the Watershed Management Policy Board (Policy Board) to oversee the implementation of the Watershed Protection Plan and the Technical Support Staff (TSS) to assist in the development of this effort.

The Agreement outlines the Strategic Action Plan that provides direction for the County and City to assess projects and policies that may affect local watersheds. The Strategic Action Plan focuses on short- and long-term goals of the Policy Board, as well as approaches to enhance public education and participation. The short-term goals are to be implemented over a three-year phase-in period. During that period the Policy Board will develop a watershed protection plan that incorporates joint approaches and initiatives in addressing watershed management. The five local watershed basins include: Lake Jackson Basin, Lake Iamonia Basin, Lake Lafayette Basin, Lake Munson Basin and Fred George Basin.

Watershed Management Policy Board

Composition of the Policy Board and Technical Support Staff

The Policy Board is comprised of a County Commissioner, a City Commissioner, one representative of the Leon County Science Advisory Committee, a professor from Florida State University or Florida A&M University with credentials relevant to the subject of stormwater and watershed management, and one private citizen who has knowledge of stormwater issues and is directly engaged in permitting in the County and/or City. The Policy Board is required to meet quarterly to implement the goals of the Strategic Action Plan. The current members of the Policy Board are:

City Commissioner Debbie Lightsey (2007 Policy Board Chair),
County Commissioner Cliff Thael, (2007 Policy Board Vice-Chair)
Mr. Tom Kwader, Ph.D, Leon County Science Advisory Committee
Mr. Andy Dzurick, Ph.D, Florida State University
Mr. Skip Cook, Citizen Representative

The Policy Board receives technical support from a professional group of staff members with the knowledge and experience to advise and provide recommendations that will fulfill the goals of the Strategic Action Plan. The TSS meets prior to each Policy Board meeting to discuss issues and initiatives that will be presented to the members. The members of the TSS represent intergovernmental stakeholders that have an interest in protecting local watersheds. The TSS members are:

Joe Brown, County Engineering Services Director
John Buss, City Stormwater Management Division Director
Doug Fry, Florida Department of Environmental Protection
Ron Bartel, Northwest Florida Water Management District
Dr. Julie Harrington, Florida Lakes Management Society

In addition to the TSS, key staff members of the County and City assist the Policy Board. These staff members' responsibilities include coordinating the meetings of the Policy Board and TSS, preparing documentation for distribution to the public, recording the minutes at Policy Board meetings, and maintaining the Watershed Protection Initiative website.

Policy Board Achievements

This annual report summarizes the Policy Board achievements during calendar year 2007. This year the Policy Board continued with implementation of the Strategic Action Plan; including activities started in 2006, plus initiating new activities as required by the watershed protection plan. During the reporting period, the Policy Board held four meetings beginning March 29, 2007. The final 2007 meeting originally scheduled for December 2007 was postponed due to scheduling conflicts until February 2008. The subject areas for each meeting is outlined below (meeting minutes included in Attachment #2)

Meeting Date	Subject Areas
March 29, 2007	Update Watershed Champion nominations, and Water Atlas project; City/County Regulations presentations; FDEP rule update.
June 5, 2007	Watershed Champion Presentations and video; Approved 2006 Annual Report; Water Atlas Scope of Work presentation; Stormwater Fees presentation.
September 20, 2007	FDEP Stormwater Rule presentation; Discuss Interlocal Agreement tasks.
February 19, 2008	Draft EAR Amendment presentation; Project updates.

Watershed Protection Initiative Website

The Policy Board continues to maintain the website (www.protectyourwater.org) that provides information to the public regarding the purpose and functions of the Policy Board. The website provides maps that show the locations of the five affected watersheds in Leon County and the stormwater capital improvement projects that are currently in progress or have been completed by the County and City in the past five years.

In addition, the website publicizes upcoming meetings and provides citizens the ability to download minutes from previous meetings. The website also includes links to other governmental and private organizations that have made water protection and awareness a top priority.

Watershed Signage

In 2006, the Policy Board directed the installation of watershed road signs at selected locations in the Leon County/Tallahassee area. The Leon County Public Works Department assumed the leadership role for implementation of this project. During preparation of this report, Leon County staff informed the TSS that the Florida Department of Transportation has not approved the installation of the watershed signs within the state roads' Right of Way. The TSS will present new options to the Policy Board for signage that would fall in City and County jurisdictions. It is a high priority of the Policy Board to complete this project by September 2008.

Watershed Champion Award

The Policy Board established the Watershed Champion Award in 2006 to annually recognize individuals and/or organizations that have exemplified leadership in protecting watersheds in our community. In order to identify the Watershed Champion, during the week of January 29, 2007, letters and applications for nominations were mailed to over 600 community organizations and 25 environmental organizations. In addition an interactive application was made available on the Watershed Initiative website to provide greater advertisement of the award.

The three recipients of the awards were announced at the June 5, 2007 Policy Board meeting. Dr. Joe Barnett, Nancy Miller and George E. Lewis, II were presented with a plaque and featured on a video shown at the meeting that highlighted the efforts and accomplishments of the Watershed Champions. The 2007 Watershed Champion Award will be presented in 2008.

Water Atlas Program

One of the short-term goals stated in the Strategic Action Plan is to create a database of all existing water quality and bioassessment data for the Leon County/Tallahassee area. The purpose of the Water Atlas project is to implement and maintain the Water Atlas as a single source of water resource data using existing information and management technologies. The information system technologies used in the Atlas design include internet-based GIS and database systems. The Water Atlas was designed to present data in citizen-friendly terms, using descriptive help pages, illustrative images, easily understood trend-graphs, and map-based navigation tools.

A contract with the Florida Center for Community Design and Research at the University of South Florida (USF) to develop the Tallahassee-Leon County Water Atlas began in September 2007. Lee Hartsfield, with the Tallahassee – Leon County Geographical Information Systems (TLCGIS) department, is the project manager for the USF contract. A technical support group comprised of City, County, and TLCGIS staff was formed to provide scientific and GIS technical assistance to USF. The group meets on a regular basis to review project deliverables and prepare data as requested from USF. Lee Hartsfield gave two presentations to the Policy Board, one prior to the contract initiation and one halfway through the contract period for an update on the project status. The total cost of the project for the start up year is \$54,581 and the website launch is scheduled for August 2008. The website maintenance cost for the next 3 years will be \$46,035, \$48,000, and \$50,000. The table below shows the percent complete for each task of the Water Atlas Implementation project as of December 2007.

Task Description	Percent Complete December 31, 2007
Task 1: Project Setup and Conceptual Design Phase	50%
Task 2: GIS Team Logical Database Design Phase	75%
Task 3: GIS Team Physical Database Design Phase	50%
Task 4: Database Team Logical/Physical Design Phase	0%
Task 5: Web Team Logical/Physical Design Phase	25%
Task 6: Website Launch	0%

Leon County/City of Tallahassee Stormwater Fees and Regulations

County and City staff spoke to the Policy Board regarding the structure of their stormwater utility fee. City revenues are approximately \$13 million/year while the County receives approximately \$880 thousand/year. The Policy Board did not pursue any further action on the local stormwater fees. County and City staff also gave presentations to the Policy Board regarding stormwater regulations within each jurisdiction. It was noted that there were fewer differences in the City and County's standards than originally thought.

Also Eric Livingston, with the Florida Department of Environmental Protection (FDEP) spoke on the proposed Florida Statewide Stormwater Treatment Rule, which FDEP is currently working on, with the goal of adopting it in 2009. If adopted by the State, the new rule would require stormwater management goals for new development based on post-development impacts that do not exceed pre-development conditions. The approach of FDEP is to have a single statewide stormwater treatment rule adopted by the FDEP and implemented by the Water Management Districts. At a subsequent meeting and at the request of the Policy Board, Leon County Growth Management staff discussed a proposed ordinance change to make the City and County's water quality standards uniform thus creating a "Local Water Quality Standard". The Policy Board decided to defer any decisions about City/County stormwater standards and wait on the Statewide Stormwater Treatment Rule to be implemented with the agreement that the Policy Board would reconsider in January 2009 if there were further delay.

Conclusions and Recommendations

The Policy Board continued its efforts to actively follow the goals of the Strategic Action Plan. The Watershed Protection Initiative website continued to be maintained as a tool to educate citizens about the importance of watershed and lake protection. The watershed signage project is underway and following FDOT concurrence, signs will be placed at selected locations. Completion of this project is a high priority for 2008. Three recipients were given the Watershed Champion Award for their outstanding efforts promoting water quality improvement in their community. During 2008 the Policy Board will select the new Watershed Champion for 2007.

The Water Atlas project became the Policy Board's primary project for establishing a centralized depository of water quality data. It is anticipated that the development phase will be completed by the end of August 2008. Stormwater fees and current and proposed regulations (state and local) that affect water quality in the Tallahassee/Leon County watersheds were reviewed. The Policy Board agreed to delay developing consistent stormwater standards for one year since the Stormwater Treatment Rule is in an advanced state of development. It was agreed that the Policy Board would focus on other initiatives that promote water quality protection through watershed management.

At the end of each year, the Watershed Management Policy Board leadership roles rotate. During February 19, 2008 Policy Board meeting, in accordance with the interlocal agreement, Commissioner Cliff Thael assumed the position of chair and Commissioner Debbie Lightsey became the vice-chair.

Task	Start	Finish	FCCDR	TLC	Status	Comment
TLC Water Atlas Project	8/17/2007	8/30/2008				
Task 1 Project Setup and Conceptual Design Phase	8/27/2007	1/31/2008				Some metadata not implemented
Process Contract and Notice to Proceed and Detailed Work Plan	8/27/2007	9/19/2007	x		Complete	
Gather Abbreviated Metadata for potential data sources (old and new)	9/20/2007	10/20/2007	x	x	Complete	
Preliminary list of parametric and GIS data sets w/ metadata. (DELIVERABLE)	8/31/2007	10/20/2007	x	x	Complete	
Prepare for Kick-off Meeting	8/31/2007	9/5/2007	x		Complete	
Project Kick-off Meeting (DELIVERABLE)	8/28/2007	8/28/2007	x		Complete	
Project Meeting travel	8/27/2007	1/31/2008	x		Complete	
Deliver detailed work plan and discuss with County/City (DELIVERABLE)	9/7/2007	9/30/2007	x	x	Complete	
Task 1 Project Meetings	8/27/2007	8/31/2007	x		Complete	
Manage Task 1	8/29/2007	11/14/2007	x		Complete	
Task 2: GIS Team Logical Database Design Phase	8/30/2007	12/7/2007				
Acquire and process NHD layers	8/30/2007	9/13/2007	x		Complete	
Acquire and process Watershed/Basins Layers	9/13/2007	11/1/2007	x	x	Complete	
Assign WBOODID and names to NHD	11/1/2007	11/22/2007	x		Complete	
Deliver hydrographic dataset and metadata for review (DELIVERABLE)	11/30/2007	11/30/2007	x		Complete	
Review hydrographic dataset	11/30/2007	1/17/2008		x	Complete	
Management of Task 2	8/7/2007	12/7/2007	x		Complete	
Task 3: GIS Team Physical Database Design Phase	8/3/2007	3/26/2008				
Create Mapping Application	9/3/2007	9/28/2007	x		Complete	
Finalize list of data sources. (DELIVERABLE)	11/22/2007	12/18/2007	x		Complete	
Data Request Per Agency	12/18/2007	1/3/2008	x		Underway	USF has not requested local data
Sample Site Matching	1/8/2008	1/15/2008	x		Complete	
Review final Sample Site Layer with Tallahassee, Leon County	1/15/2008	1/30/2008	x	x	Complete	
Deliver Sample Site Layer with metadata. (DELIVERABLE)	2/4/2008	2/4/2008	x		Sample Sites Delivered	No metadata
Review Sample Site Layer	2/7/2008	2/21/2008		x	Complete	
Create REF tables for Staging Area	2/5/2007	2/13/2008	x			
Add Land Acquisition, LULU, Population, headwaters	2/18/2008	2/21/2008	x	x		
Management of Task 3	10/15/2007	3/26/2008	x			
Task 4: Data Base Team Logical/Physical Design Phase	8/17/2007	3/14/2008				
Implement Procedures and SOPs for known Data sources	8/17/2007	2/14/2008				
SOPs for Leon County and Tallahassee Unique Data Sources. (DELIVERABLE)	1/14/2008	2/12/2008	x	x		No local data yet
Other Agency Unique Data Sources	2/11/2008	2/14/2008	x	x	Complete	
Staging Area Database Design	1/2/2008	2/14/2008				
Combined STORET Data Sources	1/2/2008	1/10/2008	x		Complete	
Legacy STORET Data Sources	1/21/2008	1/29/2008	x		Complete	
Initial Atlas database upload. (DELIVERABLE)	2/15/2008	3/14/2008	x			All but local data
Management of Task 4	1/28/2008	3/14/2008	x		Ongoing	

Task	Start	Finish	FCCDR	TLC	Status	Comment
Task 5: Web Team Physical/Logical Design	10/30/2007	7/15/2008				
Leon Leon County Tallahassee Review Meeting	1/30/2008	1/30/2008	x	x	Complete	
Design County-specific Graphic Elements	2/19/2008	2/29/2008	x		Underway	
WEB Interface Design and Implementation	10/30/2007	3/25/2008				
Consolidation of Leon County into One Atlas Code Base	10/30/2007	12/19/2007	x		Complete	
Front Page Design	12/19/2007	2/24/2008	x	x	Almost Done	Photos delivered but not posted
Implementation of Leon County into One Atlas Database	12/19/2007	12/26/2007	x		Complete	
Implementation of Leon County City of Tallahassee WA	12/24/2007	3/25/2008	x		Underway	
Content Management System Design and Training	12/26/2007	5/2/2008				
Database Design	12/26/2007	1/14/2008	x		Underway	
Web Design	1/14/2008	3/24/2008	x		Underway	
Training Materials Design/Planning	3/24/2008	4/4/2008	x	x		TLC will review and comment
Conduct one training session (DELIVERABLE)	4/28/2008	5/2/2008	x	x		TLC will provide key individuals for training session
Upload and catalog documents and photographs	2/5/2008	4/5/2008		x	Photos Uploaded	TLC will upload documents and photos
Acceptance Testing	4/7/2008	7/15/2008				
Planning and Design of Acceptance Test	4/7/2008	7/3/2008	x			
Administer Acceptance Testing (DELIVERABLE)	5/4/2008	7/4/2008	x	x		TLC will provide list and contact information for acceptance test
Modify as required	7/7/2008	7/15/2008	x	x		TLC will participate in acceptance testing
TASK 6: WEB Site Launch	8/28/2007	8/30/2008				
Load Documents and Links	3/28/2008	7/31/2008	x			
Plan Website Launch	4/30/2008	6/2/2008	x	x		TLC will decide with FCCDR on a Launch date and will advise
Launch Web Site	7/2/2008	8/30/2008	x	x		Website will be moved from Dev to Live and TLC will monitor
Final Acceptance of Live Site (DELIVERABLE)	7/2/2008	8/30/2008	x	x		TLC will notify FCCDR by email that site is ready to move to maintenance
Management of Task 6	4/1/2008	6/17/2008	x			
Expense: IT Server Management	8/28/2007	8/30/2008	x			
Expense: Server Equipment or Upgrades	8/28/2007	8/30/2008	x			

Watershed Management Policy Board
 FY09 Budget

FY08 Watershed Budget

Items	FY07/08
Water Atlas Startup Cost	\$27,500
Water Atlas Maintenance	\$16,593
Watershed Signage	\$50,000
Associated Operating Costs	\$5,907
Total	\$100,000

**Each item equally divided by the County and City*

Proposal for FY09

- Continued funding of the Water Atlas by the County and City
 - Has already been built into the County's and City's FY09 budgets
- Carry forward of funds for the Watershed Signs
- No new funds

Items	FY07/08
Water Atlas Maintenance	\$46,035
Watershed Signage	\$50,000
Total	\$96,035

**Each item equally divided by the County and City*

Legislative Update

- Fertilizer Ordinance (HB 1267 & SB 2352)
 - Would have required that all local governments that adopt the *Florida Friendly Fertilizer Use on Urban Landscape Model Ordinance*, which was part of the final report of the Florida Consumer Fertilizer Task Force

 - Initially would have exempted local governments that had an ordinance in place by July 1, 2008 from the model ordinance; amended in the Committee process to push the exemption date to January 15, 2008

 - Died in the Legislature

- Wetland and Stormwater Preemption (SB 1376 & HB 761)
 - Would have retroactively preempted counties from enforcing wetland regulation on agricultural lands

 - Would have preempted counties from imposing stormwater assessment and fees on agricultural lands

 - Died in the Legislature

III.

Watershed Champion Award Presentation

Tall Timbers

IV.

Water Atlas Presentation

V.

Watershed Signs

WATERSHED MANAGEMENT POLICY BOARD

MEMORANDUM

DATE: October 22, 2008
TO: Honorable Chairman and Watershed Management Policy Board
THROUGH: Watershed Technical Support Staff
FROM: Shington Lamy, Special Projects Coordinator
SUBJECT: Watershed Signs

On April 16, 2005, Leon County (County) and the City of Tallahassee (City) entered into an Interlocal Agreement for the creation and operation of a Watershed Protection Plan to be managed and implemented by the Watershed Management Policy Board (Policy Board). As part of the Interlocal Agreement, one of the goals of the Policy Board is to advance public education and involvement with watershed protection. The Interlocal Agreement identifies several tasks in which the Policy Board must undertake to reach that goal, including the design and installation of watershed signs. The purpose of the watershed signs is to identify to the public the location of various watersheds in Leon County.

As part of its submittal of the first annual report to the County and City in 2007, the Policy Board recommended that the two governments provide funding in the amount of \$50,000 for the design and installation of watershed signs in 40 pre-selected locations. During the FY07/08 budget hearing, the County and City each budgeted \$25,000 for the watershed signs.

Subsequently, the Technical Support Staff (TSS) began preliminary work on the logistics of installing the watershed signs. The majority of the 40 locations identified are located on roads maintained by the Florida Department of Transportation (FDOT). As a result, the TSS began discussions with the FDOT on the possibility of installing watershed signs on state roads. After initially agreeing to allow for the installation of watershed signs on state roads, FDOT stated that it could not permit the installation of such signs, citing agency rules.

For that reason, the TSS began exploring further options for the installation of the watershed signs. Discussions were conducted with the County's and City's Parks and Recreation Divisions to identify areas in which watershed signs could be installed. Both divisions expressed concerns of crowding the parks and boat landings with signs. Additional options included running a series of ads in the Tallahassee Democrat about the affected watersheds identified in the Interlocal Agreement, and expanding the County's and City's marker inlet programs to include the establishment of inlets on the affected watersheds.

At its May 22, 2008 meeting, the Policy Board directed the TSS to hold a final discussion with FDOT on the installation of watershed signs on state roads and if not successful to explore the idea of placing the signs at County and City park and recreation locations. Subsequent conversations with FDOT and the Parks and Recreation Divisions yielded the same previous responses.

As a result, the TSS is recommending that the Policy Board delay the installation of the watershed signs until further options can be identified. In the interim, the TSS recommends that the \$50,000 that has been budgeted by the County and City be utilized to explore the potential of adding a groundwater component to the Tallahassee-Leon County Water Atlas Program (Water Atlas). The Water Atlas serves as a single source of County and City water resource data using existing information and management technologies.

A groundwater component was not included as part of the scope of work under the current agreement with the University of South Florida which maintains the Water Atlas website. The groundwater component has been identified at several Policy Board meetings as vital in providing water quality information to the public. The appropriation of the funds that have been allocated for the watershed signs to the Water Atlas would meet the intent of educating the public on the watersheds of Tallahassee-Leon County.

VI.

Update on Statewide Water Standards

VII.

Discussion on Watershed Initiative

VIII.

Adjournment