ANNUAL BUDGET & CAPITAL IMPROVEMENT PROGRAM

Fiscal Year 2011/2012
Leon County, Florida
Board of County Commissioners

PEOPLE

PERFORMANCE

PLACE

"People Focused. Performance Driven."

FISCAL YEAR 2011 / 2012

TENTATIVE BUDGET, FIVE-YEAR FINANCIAL PLAN, AND CAPITAL IMPROVEMENT PROGRAM

LEON COUNTY BOARD OF COUNTY COMMISSIONERS

(From left to right) District 1 Commissioner *Bill Proctor,* District 5 Commissioner *Kristin Dozier*, At-Large Commissioner **Vice-Chairman** *Akin Akinyemi*, District 3 Commissioner **Chairman** *John Dailey,* District 2 Commissioner *Jane G. Sauls,* District 4 Commissioner *Bryan Desloge*, and At-Large Commissioner *Nick Maddox*.

Leon County Courthouse

301 South Monroe Street, 5th Floor

Tallahassee, Florida 32301

Phone Number: 850-606-5302

www.leoncountyfl.gov

PEOPLE FOCUSED. PERFORMANCE DRIVEN.

John Dailey, Chairman, District 3

Commissioner Dailey was elected to the Board in 2006 and serves the citizens of District 3. He began his professional career in 2001 at the Florida League of Cities where he worked on legislative and regulatory issues involving local governance. He has worked for the National League of Cities in Washington, DC, where he gained a comprehensive understanding of the issues facing local governments; issues as diverse as economic development and community redevelopment to criminal justice and public safety. Commissioner Dailey is President of JDA Strategies, LLC, a local public policy research and development firm.

William C. Proctor, Jr. District 1

Commissioner Proctor was elected to the Leon County Board of County Commissioners in 1996 and represents the citizens of Leon County in District 1. He served as Chairman of the Board in 2006. His priorities as the District 1 Commissioner are affordable housing, quality healthcare, and education. He has served on several community advisory boards and has received numerous awards and recognitions for public service.

Jane G. Sauls, District 2

Commissioner Sauls is a sixth generation Leon County resident, and represents the citizens in District 2, which are the West and Southwest areas of Leon County. She was first elected in 1996, re-elected to the Board in 2000, 2004, and 2008. She has served as the Board's Chairman numerous times during her tenure as a Leon County Commissioner - in 1999/2000, 2003/2004, and 2007/2008. Commissioner Sauls has been in public service her entire professional career, working for the Clerk of the Circuit Court's Office for 32 years, including Clerk of the Statewide Grand Jury, and several years in the State Attorney's Office. Commissioner Sauls is the first Leon County Commissioner to complete the Florida Association of Counties' certification course and their advanced leadership program.

Nick Maddox, At-Large

eon County Government
Fiscal Year 2012 Budget

Commissioner Nicholas Maddox serves as an At-Large Commissioner and was elected to the Leon County BOCC in 2010. He first moved to Tallahassee to play for the Florida State Seminoles football team. After fulfilling his role with the Seminoles, which included capturing the 1999 National Championship, Maddox furthered his football career as a running back in the National Football League spending time in Cleveland, San Diego and finishing his NFL career with the Carolina Panthers. Commissioner Maddox returned home to Leon County to finish his duel degrees in Business and Real Estate at Florida State. He is committed to providing long-term solutions to sustain growth in business and the economy, continued preservation efforts for the environment, and maintaining the quality of life that makes our community such a wonderful place to live

Akin Akinyemi, Vice-Chairman, At Large

Commissioner Akin Akinyemi has been a member of the Leon County community for over 20 years. He is a graduate of Florida A&M University's School of Architecture, currently serves as President/CEO of Akin & Associates Architects, Inc., a local Architecture and Design firm, and he holds Bachelor's degrees in both Environmental Design and Housing Development. Commissioner Akinyemi believes that we are truly fortunate to live among people who demonstrate a spirit of community and a desire to make our County a better place to live. His election to the County Commission At-Large seat in 2008 affords him the opportunity to serve all residents of our great County.

Bryan Desloge, District 4

Commissioner Desloge was elected to the Board in November 2006. As a business owner, Commissioner Desloge knows the importance of the economic viability of an organization and, as a Tallahassee native, he is highly knowledgeable of the issues facing Leon County. He has worked to improve relations with the City and State to cooperatively identify funding sources and options to address the ongoing issues facing our community. His priorities include, but are not limited to: enhancing economic development; diversifying the workforce; increasing the job base; decreasing the long standing reliance on state government; and continuing to work in partnership with the City to functionally consolidate common services and operations to enhance efficiencies and reduce costs for both governments.

Kristin Dozier, District 5

Kristin Dozier is serving her first term as Leon County Commissioner for District 5 and is Green Building Advisor for Mad Dog Construction, where she has worked for eleven years. In addition to her Commission committee assignments, which include service on the Leon County Research and Development Authority, the Capital Region Transportation Planning Agency, and the Council on Culture and Arts, Kristin was the Founding President of the Board of Directors of Sustainable Tallahassee, Inc., and continues to serve on the Board. She is a member of the Whole Child Leon Steering Committee and was Chair of the Safe and Nurturing Environment Action Team, a member of the Greater Tallahassee Chamber of Commerce Board of Directors, and a founding member of the Florida Capitol Region Chapter of the US Green Building Council. She is also a member of Leadership Tallahassee Class 27 and remains involved with Leadership Tallahassee. She was nominated as Leader of the Year for the Distinguished Leadership Awards in August 2008.

GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

Leon County

Florida

For the Fiscal Year Beginning

October 1, 2010

President Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to **Leon County, Florida** for its annual budget for the fiscal year beginning **October 1, 2010.**

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communication device.

This award is valid for a period of one year only. We believe our current budget continues to conform to the program requirements, and we will be submitting our budget to GFOA to determine its eligibility for another award.

On behalf of the County Administrator as adopted by the Board, the Office of Management & Budget provided the County's Operating Budget, Capital Improvement Program, and the Budget in Brief on the Internet for better accessibility to the public and received the Government Finance Officers Association award for the 21st consecutive year.

PREPARED BY:

Leon County
Board of County Commissioners

Vincent S. Long
County Administrator

Alan Rosenzweig
Assistant County Administrator

Office of Management & Budget

Scott Ross
Director, Office of Management & Budget

Felisa Barnes
Senior Management & Budget Analyst

Roshaunda Bradley
Senior Management & Budget Analyst

Cristina Long Paredes
Senior Management & Budget Analyst

Timothy Carlson
Management & Budget Analyst

Damion Warren
Management & Budget Technician

Chris Holley
Management Intern

Erika Kubik
Management and Budget Intern

The Leon County Office of Management & Budget (OMB) received a Certificate of Recognition for Budget Preparation from the Governmental Finance Officers Association (GFOA). The award represents a significant achievement by OMB.

The purpose of the GFOA is to enhance and promote the professional management of governments for public benefit by identifying and developing financial policies and practices and promoting them through education, training, and leadership. The association has more than 17,000 members throughout North America.

The front cover of the Fiscal Year 2011/2012 Annual Operating & Capital Improvement Program budget book depicts the County's culture of People, Place and Performance.

The Public Information Office designed the front cover layout. Stanley (Stan) Johnson, Public Information Specialist, took the cover and inset tab photographs.

Leon County

Board of County Commissioners

301 South Monroe Street, Tallahassee, Florida 32301
(850) 606-5302 www.leoncountyfl.gov

Commissioners

BILL PROCTOR
District 1

JANE G. SAULS
District 2

JOHN DAILEY
District 3

BRYAN DESLOGE
District 4

KRISTIN DOZIER
District 5

NICK MADDOX
At-Large

AKIN AKINYEMI
At-Large

VINCENT S. LONG
County Administrator

HERBERT W.A. THIELE
County Attorney

September 6, 2011

Members of the Board of County Commissioners
Leon County Courthouse
Tallahassee, Florida 32301

Honorable Chairman and Commissioners:

I am pleased to present the tentative FY 2011/2012 budget. The budget of $235,617,730 represents an $8,512,350 million decrease (-3.5%) from last fiscal year. Since FY 2007/2008, the Board has reduced the budget by $48.9 million or 17%.

Consistent with the trend over the past several years, preparation of this budget contemplates the continued constraints of the post recessionary economic condition and persistent loss of revenues associated with a slow recovery. For the third consecutive year property values have declined. For the current year property valuations used to develop the FY12 budget dropped $341 million, compared to last year's $268 million and the initial FY10 decline of $1 billion. County, Constitutional, and Judicial offices continued to work together to evaluate where expenditures could be reduced and resources maximized in order to maintain the quality services that citizens deserve.

The development of the current year budget is not an action that is isolated from previous Board budgets, but a continuation of an on-going effort to address declining property values while maintaining quality services. The tentative budget is in effect a maintenance budget. The operating budget reflects our efforts to adequately fund a high level provision of essential services. The capital budget demonstrates our emphasis on maintaining the County's infrastructure.

As part of the budget process, I directed departments and divisions to respond to a series of questions which would identify opportunities for improvement throughout the organization. These ranged from consolidation of functions across departmental lines to privatization when it makes sense. This approach will be expanded on next year as part of the Leon LEADS framework which I presented to the Board at your August 23 workshop.

As discussed with the Board at the workshop, Leon LEADS is not a management philosophy, or a planning exercise, but a strategic transformational approach of aligning the Board's guiding vision and strategic priorities with the optimized resources of the organization while instilling our people focused, performance driven culture throughout the organization. Leon LEADS is a continuous process of looking inward to strengthen what works (and to abandon what does not), and of looking outward to leverage community partnerships and to receive systematic feedback from citizens, while providing for ongoing adjustments as conditions change.

This budget is only a beginning. Over the next year, during the implementation of LEADS, as an organization we will focus on making the budget process more relevant to our citizens. We will detail how the resources provided by the tax payers are utilized for the quality services our citizens expect. We will align the budget with performance measures and desired outcomes. And, we will measure our performance, adjusting as necessary to meet the expectations of the community in which we live. This is the framework initiated during the FY12 budget process.

Major highlights of the tentative budget include:

- Total property tax savings of $2.9 million; $14 million cumulative savings over three years
- Budget balanced through reductions, use of reserves and savings through reduced retirement contributions
- Utilizing automation and privatization to provide cost savings in Probation, Libraries and Facilities Management
- Total net 9 positions being eliminated; 70 plus over four years; realigned and consolidated existing functions to absorb reductions and provide support to expanded library and community center locations.
- Maintaining sufficient reserves consistent with County Policy to addresses emergencies and day to day cash flow needs
- Budget focuses are on the maintenance of existing infrastructure (i.e. roads and parks) and programs providing service to the community
- Refinancing a portion of County debt to realize annual savings of $157,000
- Providing increased funding to support: Presidential elections costs; Courthouse/jury security; fuel; mandated state Medicaid funding, and employee wellness
- Maintaining constant funding level from prior year for community partners, such as the Economic Development Council, Tallahassee Memorial Trauma Center, Council on Cultural Arts and 26 community-based agencies funded through the Community Humans Services Partnership (CHSP).

Fiscal Constraints

Property Taxes

The tentative FY 2011/2012 budget includes the budget year and four planned years. Pursuant to Florida Statute, the Board adopts only the budget year and not the planned years. The out years are provided for information and planning purposes only and are adjusted accordingly during the actual year of implementation.

This budget continues to provide property tax relief to our citizens. Overall, property tax collections for FY 2011/2012 will be $2.9 million less than last year. These savings are a direct result of two factors: (1) the Board maintaining the current combined millage rate of 8.35 (7.85 countywide and 0.50 Emergency Medical Services MSTU); and (2) a decline in property values by $386 million. If property values continue to decline with no corresponding change in the millage rate, collections for the next cycle will also be reduced. The effect of these two variables on property tax collections will need to be considered during the development of next year's FY 2012/2013 budget.

The FY2011/2012 utilizes $4.0 million in fund balance to support the budge, which includes $2.75 from the general fund. Fund balances will grow annually through the under spending of appropriations and the over collection of forecasted revenues (mainly resulting from the statutory requirement to budget at 95% of forecast). Given these parameters, the utilization of $4.0 million is not an unreasonable allocation. However, historically the fund balances that have accumulated have been utilized for one-time capital project funding.

Out-year budgets contemplate the continued use of fund balance in the amount of $4 million per year. Even with this contemplated use of fund balance, and a flat or modest increase in property values, the Board may need to consider an increase above the rolled-back millage rate in FY13. This will be necessary in order to cover operating costs associated with cost-of living, health care, retirement and to fund the operating costs associated with opening of the Public Safety Complex. The other alternative is to further reduce services in other County programs or consider alternative revenue sources.

Over the past four years the Board has reduced its workforce by more than 70 positions (including previous positions associated with contracted visitor services) from its workforce, by reorganizing stormwater, transportation, growth management, tourist development and administrative functions. This restructuring has allowed the Board to reduce costs while minimally effecting service levels to the community.

Other Revenue Sources

During the development of the FY 2012 tentative budget, the Board instructed staff to not consider raising the non ad valorem assessments for stormwater or solid waste. In addition, due to the weak economy, the Board also directed staff to not consider implementing the available five-cent gas tax. Consequently, the transportation program continues to receive general revenue support in the amount of $1.9 million in FY 2012. Without additional revenue support, this subsidy is projected to grow to $3.3 million in by FY 2016.

The stormwater and solid waste funds will receive $2.7 million and $1.0 million, respectively, in general revenue support. Recognizing the difficult economic conditions and the affect on many households, the Board has been sensitive to adding additional fees on property owners. However, the Board's "Guiding Principles" adopted in FY 2008 say that these services should pay for themselves and any subsidy should be minimized.

The current solid waste assessment of $40 has never been raised since its inception in 1991. The $20 stormwater assessment has not been raised since its implementation in 1995. To achieve the goals of the "Guiding Principals", service level reductions may be required if the assessment levels remain the same.

Budget Savings and Reductions

The FY12 budget also includes a series of budget reductions authorized by the Board. In addition to the Florida Retirement System savings implemented by the State of Florida, which provided $5.6 million in savings by requiring employees to contribute three percent of their pre-tax pay toward funding the retirement system, the Board took the following actions:

- Approved the reorganizations of departments to consolidate administrative staff (Housing/Human Services, Veterans and Libraries)
- Approved privatization efforts when cost savings can occur (Pre-trial release GPS program)
- Approved the use of automation to reduce dedicated staff (Parking lot attendants)
- Approved a reduction in roadside maintenance through resizing of a Public Works operation crew

Without the cost savings that occurred due to changes in funding the Florida Retirement System, the Board would have had to consider additional funding reductions to the FY 12 budget.

Long Term Outlook and Challenges

Capital Program

The current five year capital program is balanced without the need to borrow through the issuance of bonds, which would require additional debt service. Beginning in FY15, the plan contemplates beginning to utilize the County's ten percent share of the existing infrastructure sales tax to support resurfacing and intersection improvements. However, by FY16 and beyond this projected sales tax collections will not adequately continue to fund resurfacing, sidewalk and intersection funding at levels sufficient to maintain the existing infrastructure. Over the next several years, staff will continue to provide the Board options for maintaining adequate funding. This may entail curtailing other program expenditures or evaluating alternative revenues. In addition, if the sales tax extension is not extended beyond 2019, the County will need to identify other resources for resurfacing and intersection programs, which currently can exceed $5.0 million annually.

A New Model for the Future

As I have described to you in the past two months of my tenure as County Administrator, we as local government are in a phase commonly referred to as "the new normal." This new normal is a time of continuously decreasing revenues, accompanied by a corresponding increase in needs, and a coexisting demand for no tax increases.

This is a time when a growing number of our citizens see themselves as individual disenfranchised taxpayer, rather than stakeholder in our collective success as a community. Consequently, this is a time when people are understandably upset and while as they go about their daily lives they may not be able to find anyone at the state or federal level to direct their frustration, they can always find the Courthouse.

This new normal has and will continue to have a profound impact on our ability to successfully fulfill our obligations to our community. This new normal requires a new model. A model which will ensure that we are in a constant state of becoming the highest performing organization we can be, and does so in a way which not only upholds our values and instills the public trust, but conveys a true sense of relevance for the role of county government in our comments. This will require a culture dedicated to achieving this.

A culture which:

- Demonstrates to our citizens that we are on their side, letting them know that they are the reason we exist and what they are receiving from their tax dollars;

- Produces bigger and better ideas to address the real issues people are facing in our community;
- Actively promotes transparency, accessibility, and openness to everything we do;
- Engages citizens in important decisions facing the community,
- Tirelessly enhances our community's livability, sustainability and economic competitiveness; and
- Provides employees a structure which reinforces this as our organizational culture and, empowers them to help people.

Future proposed budgets will reflect our **people focused and performance driven** culture and will align the optimized resources of the County with the vision and top strategic priorities of the Board to achieve our best potential for our community.

Conclusion

I would like to thank the Board for providing clear policy direction in developing the tentative budget. In addition, the cooperation of the Constitutional Officers was critical in balancing the budget and I sincerely appreciate their efforts. Most importantly, our departments year after year continue to provide real solutions to the most complex fiscal issues facing the County. Their dedication and innovation was key in the development of this budget.

Detailed fiscal analysis of County funds and information regarding County Departments, Constitutional and Judicial Offices are provided in the following pages. In reviewing the details, one will see the specificity with regard to the actions taken by the Board at meetings, workshops and retreats.

The County Department organization does not reflect the proposed reorganization presented to the Board on August 23, 2011, but rather how the budget was developed and submitted to the Board at the June workshops and the July 15, 2011 statutory tentative budget deadline.

The final adopted budget as approved by the Board during the September public hearings will be reformatted to reflect the reorganization as presented on August 23. This presentation will not have a fiscal impact on the final budget, but will reflect the restructuring of the County Departments as approved by the Board in order to achieve the necessary performance outcomes required and demanded of the citizens of Leon County.

Sincerely,

Vincent S. Long
County Administrator

Table of Contents

ADMINISTRATOR'S BUDGET MESSAGE **SECTION 1**

TABLE OF CONTENTS **SECTION 2**

READER'S GUIDE **SECTION 3**

BUDGET SUMMARY/ANALYSIS **SECTION 4**
Budget Overview 2
Community Economic Profile 13
Comparative Data 22
Financial Indicators 31
Revenues v. Expenditures 36
Positions 59
Summary of Fund Balance 64
Debt & Transfers 69

BUDGET BY FUND **SECTION 5**

LEGISLATIVE/ADMINISTRATIVE **SECTION 6**
County Commission 5
County Administration 16
County Attorney 18
Office of Management & Budget/Risk Management 20
Human Resources 25

PUBLIC SERVICES **SECTION 7**
Tourist Development Council 5
Intergovernmental Affairs 12
Library Services 14
Cooperative Extension 20
Health & Human Services 23
Emergency Medical Services 43
Capital Regional Transportation Planning Agency 45
Planning Department 46
Blueprint 2000 48
Office of Sustainability 49

GROWTH & ENVIRONMENTAL MANAGEMENT **SECTION 8**
Permit & Compliance Services 5
Support Services 7
Building Inspection 9
Environmental Compliance 11
Development Services 13
DEP Storage Tanks 15

MANAGEMENT SERVICES **SECTION 9**
County Probation/Pretrial 5
Facilities Management 13
Management Information Services 21
Minority/Women Small Business Enterprise 30
Purchasing 32

Table of Contents

PUBLIC WORKS **SECTION 10**
Support Services 5
Operations 7
Animal Services 17
Engineering Services 19
Fleet Management 24
Parks & Recreation 26
Solid Waste 28

CONSTITUTIONAL OFFICERS **SECTION 11**
Clerk of the Courts 5
Property Appraiser 10
Sheriff 12
Supervisor of Elections 23
Tax Collector 30

JUDICIAL OFFICERS **SECTION 12**
Court Administration 5
State Attorney 10
Public Defender 15
Other Court-Related Programs 20
Guardian Ad Litem 28

NON-OPERATING **SECTION 13**

DEBT SERVICE **SECTION 14**

CAPITAL IMPROVEMENT PROGRAM **SECTION 15**
Project Index 1
Summary 4
Culture & Recreation 15
General Government 37
Health & Safety 72
Physical Environment 81
Transportation 106

APPENDIX **SECTION 16**
County Charter 2
Guiding Principles 8
County Policies & Ordinances 9
Budget Terminology 50
Statistical Summary 58
Budget Calendar 63
Budget Costs Summaries 66

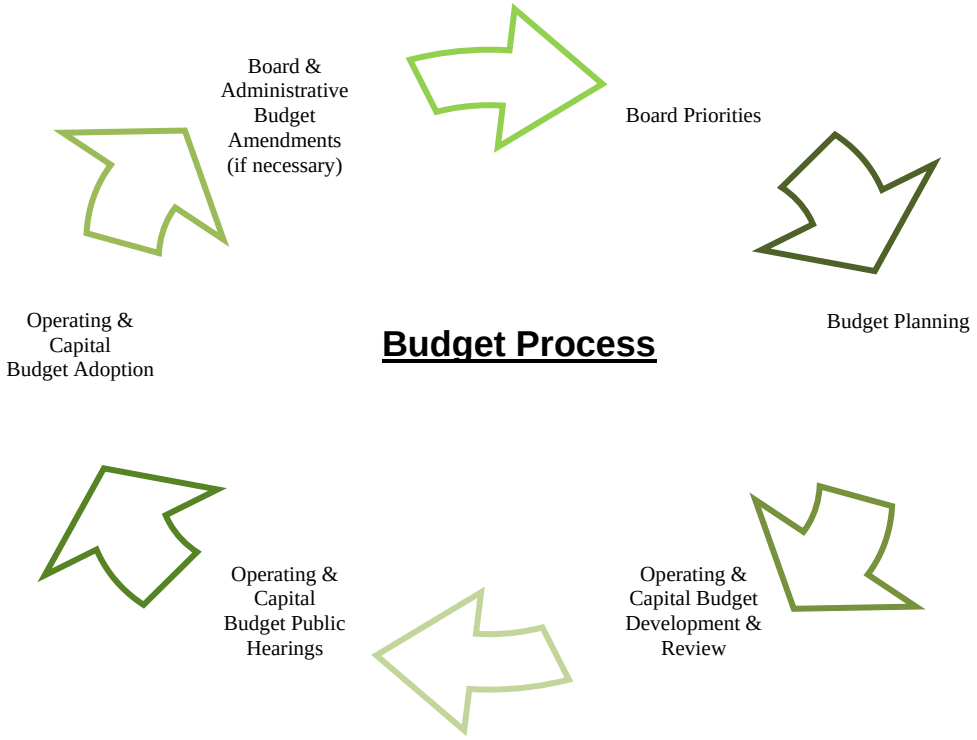


Figure 1: Budget Process: The budget process is a formalized effort that involves collaboration and coordination among the respective County departments, the Office of Management and Budget, the County Administrator, the Constitutional and Judicial Officers, and the Leon County Board of County Commissioners. The end result is an annual operating budget, a five-year financial plan, and a capital improvement program for Leon County.

OPERATING AND CAPITAL BUDGET PLANNING

Board Priorities

Annually, the Board conducts a retreat facilitated by the County Administrator to establish the County's priorities for the following year. The Board discusses and deliberates numerous issues as a forum during the retreat. In December 2010, the Board held its annual retreat. This year the focus was setting priorities given the current economic uncertainty and a decline in revenues. The Board established its prioritization list, which consisted of the following: (1) Economic Development, (2) Woodville Sewer Issue, (3) Apalachee Park/Sports Complex, (4) Acquisition of the Flea Market Tract, (5) Northeast Park, (6) Comprehensive Plan Reform, (7) Primary and Mental Health Care for the Uninsured, (8) Southern Strategy, (9) Comprehensive Program to Address Recidivism Reduction, County Re-entry Program for Inmates, and Diversion, Including Youth Programs.

Budget Planning

In early January, County departments/divisions assess program service level impacts and identify internal services needs for the budget year, through an Internal Services Request process. Similarly, the capital planning process provides for a capital needs assessment and project identification by department/division staff. Both processes allow OMB and County Administration to provide financial analysis, evaluation and planning for capital projects, and operating budget impacts.

On February 8, 2011, the Board formally approved a budget calendar and preliminary policy guidance for the development of the Fiscal Year 2011/2012 budget.

OPERATING AND CAPITAL BUDGET DEVELOPMENT, REVIEW, ADOPTION AND ADMINISTRATION

Operating Budget Development and Review

Each department, including the constitutional and the judicial officers are responsible for the development of their respective operating budget requests. The departmental budget requests are submitted to OMB during the month of March. Constitutional officers submit their budgets in May and June as specified by Florida Statute. During the months of May and June, all budgetary requests are analyzed, revenue estimates are updated, and policy guidance workshops are held to enable staff to complete the tentative budget. While the capital improvement budget is also developed and reviewed during this time, it has a separate process.

Capital Improvement Program

The Capital Improvement Program (CIP) is a five-year plan for providing public physical improvements funds during a five-year planning period. The program delineates proposed capital projects to be undertaken, the year in which they will be started or acquired, the funding amount expected or required for the projects each year (including anticipated operating impacts), and the proposed method of financing each of these expenditures. Each year, OMB facilitates a process to formulate a capital improvement program and capital budget.

Budget Adoption

In the month of July, taxable property values are certified by the Property Appraiser and the County Administrator makes a formal presentation of the proposed budget to the Board. During the month of September, the Board tentatively adopts the budget at the first of two public hearings, which allows for citizen input as required by Florida Statutes (FS) 129 & 200. As a result of feedback from citizens and/or Board actions, it may be necessary to modify the tentative budget prior to final adoption. At the final public hearing, the Board adopts the millage rates and budget by resolution.

Budgetary Structure

Chapter 129, Florida Statute requires local county government to adopt balanced budgets. The FY 2011/2012 Tentative Budget for Leon County is balanced with the use of a variety of revenue sources, fund balances, and expenditure reductions.

Amendment Request (BAR)

Budgetary control is maintained at the department level, with OMB providing support to each department. Departmental budgets can be amended according to the County's amending the budget policy (Policy No. 97-11). The County Administrator may authorize personnel services and operating expenditures up to 10 percent of the total budget on an aggregate basis between programs with a $250,000 cap and intrafund transfers up to $250,000. All intrafund transfers greater than $250,000, must be approved by a majority vote of the BOCC.

Reader's Guide to the Budget

The Leon County budget document is intended to provide information in such a manner that the lay reader can understand the operations of Leon County. The budget document is also intended to serve as a policy document, financial plan, and operating guide for county programs.

The Reader's Guide provides the basic budgeting information. This section is a layout of the budgeting process and what the budget document consists of as well as an explanation of forms that the reader will encounter while reading the budget document.

The following is a brief description of the information included in each section of this document.

BUDGET MESSAGE
This section includes the County Administrator's Message, which summarizes the recommendations made to the Board during the budget process and provides an overview for the implementation plan of Board policy. Additionally, the message provides an explanation of future budget considerations based on revenue sources, current fund balances, debt services and transfers.

BUDGET SUMMARY & ANALYSIS
This section includes a summary of the budget, analysis of trends, finances, and staffing. The analysis of trends evaluates the community's economic profile and compares Leon County to like-sized and surrounding counties. The financial analysis examines the financial indicators and major revenues. It also provides an illustration of revenue and expenditures, and it categorizes expenditures by function and revenues by source. Other analysis examines the County's estimated fund balance, long-term debt structure, and schedule of transfers.

BUDGET BY FUND
This section summarizes the County revenues and expenditures by discreet funds. Funds are presented in numeric order from Fund 001 (General Fund) to Fund 505 (Motor Pool).

BOARD OF COUNTY COMMISSIONERS
The Board of County Commissioners (BOCC) appointed the County Administrator to manage and supervise all County departments. The departments are as follows: Legislative/Administrative, Public Services, Growth & Environmental Management, Management Services, and Public Works.

The following information is included for each program/department area:
Goals, Objectives, Statutory Responsibilities, Advisory Board, Benchmarking, Performance Measures, and Notes.

ELECTED OFFICIALS
All elected officials, including the Board of County Commissioners administer a specific function of County government and are directly accountable to the public for its proper operation. The Board funds all or, in some cases, a portion of the operating budget of the other elected officials. The elected officials are as follows: *Constitutional Officers* (Clerk of the Court, Property Appraiser, Sheriff, Supervisor of Elections, and Tax Collector). *Judicial Officers* (Court Administration, Public Defender, and State Attorney).

NON-OPERATING OR OTHER BUDGETS
This section summarizes the funding of county programs that are not unique to one department but generally benefit the entire community.

DEBT PROFILE
This section includes summary information on the County's debt status.

CAPITAL IMPROVEMENT PROGRAM
The Capital Improvement Program (CIP) represents a five-year plan designed to meet the capital improvement needs of Leon County. This section includes a summary and a five-year plan for capital projects by fund and functional type.

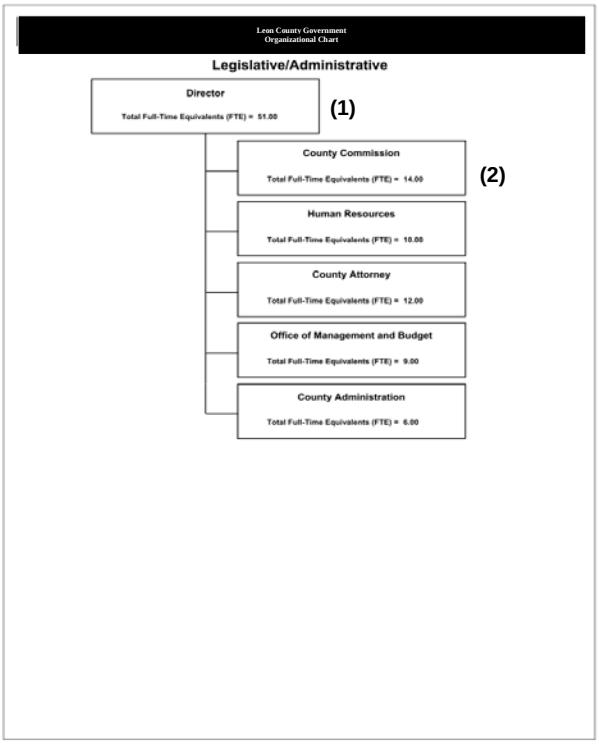
APPENDIX
This section includes important County documents, such as the County Charter Ordinance, County Policies, and Guiding Principals that provide guidance and restrictions to the County's operation. It also provides an Acronym list that provides the reader with a collection of explanations of frequently-used budget terms and a Glossary that provides the reader with definitions of commonly used budget terms. A Statistical Summary of Leon County is featured along with a copy of the Budget Calendar. The budget cost summaries section is included, which provides line item budgetary information for all County departments and divisions.

Quick Reference Guide

If you have this question	Refer to Tab(s)	Page(s)
What is the total tentative budget?	Administrator's Budget Message Budget Summary & Analysis / Budget Overview	1 4 - 2
What is the County's millage rate?	Budget Summary & Analysis / Budget Overview Budget Summary & Analysis / Financial Indicators	4 - 2 4 - 31
What is the County's budget process timeline?	Reader's Guide	3 - 1
How to read budget forms?	Reader's Guide	3 - 5
Where can I find the breakdown of County services by function?	Budget Summary & Analysis/Budget Overview	4 - 3
Where the money comes from and where the money goes?	Budget Summary & Analysis / Revenues v. Expenditures	4 - 36
Where can I find Discretionary Line Item Funding Agencies?	Non-Operating	13 - 4
Where can I find Leon County population?	Budget Summary/Analysis: Community Economic Profile Appendix	4 - 25 16 - 58
Where are the County's financial policies?	Appendix	16 - 9
Where can I learn about the capital budget?	Budget Message Budget Summary/Analysis: Expenditures v. Revenues Capital Improvement Program	2 4 - 39 15 - 1
What are the priorities of Leon County?	Reader's Guide/Budget Process	3 - 1

HOW TO READ BUDGET FORMS

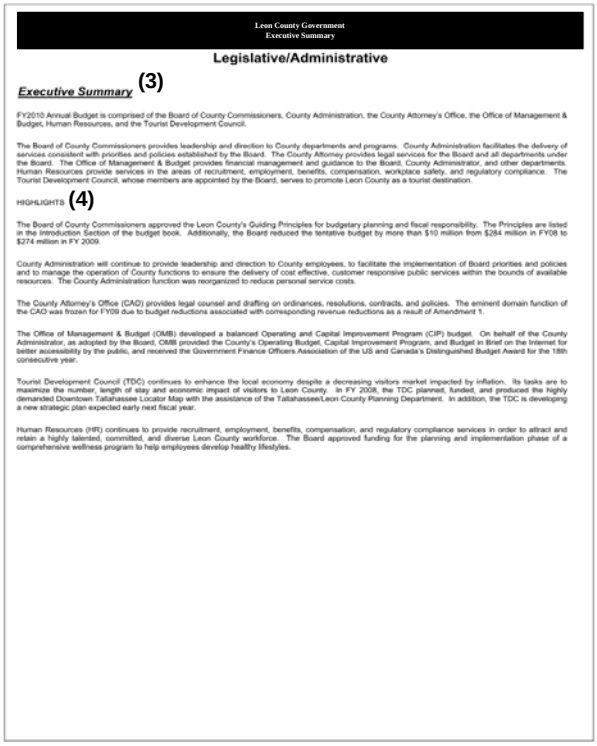
Figure 1.1 - Department Organizational Chart - Shows the organizational structure of each department at each of the reporting levels.



(1) Department Level - County staff is divided between four major service areas: Public Services, Growth & Environmental Management, Management Services, and Public Works.

(2) Division Level - Division shows FTE (Full-Time Equivalent) number of positions within the respected program area.

Figure 1.2 - Department Introduction- Introduces the department and division, in addition to providing division highlights.



Leon County Government
Executive Summary

Legislative/Administrative

Executive Summary (3)

FY2010 Annual Budget is comprised of the Board of County Commissioners, County Administration, the County Attorney's Office, the Office of Management & Budget, Human Resources, and the Tourist Development Council.

The Board of County Commissioners provides leadership and direction to County departments and programs. County Administration facilitates the delivery of services consistent with priorities and policies established by the Board. The County Attorney provides legal services for the Board and all departments under the Board. The Office of Management & Budget provides financial management and guidance to the Board, County Administrator, and other departments. Human Resources provide services in the areas of recruitment, employment, benefits, compensation, workplace safety, and regulatory compliance. The Tourist Development Council, whose members are appointed by the Board, serves to promote Leon County as a tourist destination.

HIGHLIGHTS (4)

The Board of County Commissioners approved the Leon County's Guiding Principles for budgetary planning and fiscal responsibility. The Principles are listed in the Introduction Section of the budget book. Additionally, the Board reduced the tentative budget by more than $10 million from $284 million in FY08 to $274 million in FY 2009.

County Administration will continue to provide leadership and direction to County employees, to facilitate the implementation of Board priorities and policies and to manage the operation of County functions to ensure the delivery of cost effective, customer responsive public services within the bounds of available resources. The County Administration function was reorganized to reduce personal service costs.

The County Attorney's Office (CAO) provides legal counsel and drafting on ordinances, resolutions, contracts, and policies. The eminent domain function of the CAO was frozen for FY09 due to budget reductions associated with corresponding revenue reductions as a result of Amendment 1.

The Office of Management & Budget (OMB) developed a balanced Operating and Capital Improvement Program (CIP) budget. On behalf of the County Administrator, as adopted by the Board, OMB provided the County's Operating Budget, Capital Improvement Program, and Budget in Brief on the Internet for better accessibility by the public, and received the Government Finance Officers Association of the US and Canada's Distinguished Budget Award for the 18th consecutive year.

Tourist Development Council (TDC) continues to enhance the local economy despite a decreasing visitors market impacted by inflation. Its tasks are to maximize the number, length of stay and economic impact of visitors to Leon County. In FY 2008, the TDC planned, funded, and produced the highly demanded Downtown Tallahassee Locator Map with the assistance of the Tallahassee/Leon County Planning Department. In addition, the TDC is developing a new strategic plan expected early next fiscal year.

Human Resources (HR) continues to provide recruitment, employment, benefits, compensation, and regulatory compliance services in order to attract and retain a highly talented, committed, and diverse Leon County workforce. The Board approved funding for the planning and implementation phase of a comprehensive wellness program to help employees develop healthy lifestyles.

(3) Executive Summary - This section introduces the department, noting each division, and describing the primary purpose of the division in its delivery of services.

(4) Highlights - This section details the specific functions and service areas the division performs, including specific budget strategies or actions that were provided prior to or during the development of the budget.

Figure 1.3 - Department Budget Summary- Serves as a summary of the entire Department Budgetary Costs, Staffing Summary and Funding Sources report, which contains a summary of past, present and future financial, staffing, and funding information.

Leon County Government
Budget

Legislative/Administrative

(5)

Budgetary Costs	FY 2008 Actual	FY 2009 Adopted	FY 2010 Continuation	FY 2010 Issues	FY 2010 Budget	FY 2011 Budget
Personal Services	4,296,139	4,670,147	4,938,273	-	4,938,273	5,089,469
Operating	871,820	1,087,974	1,084,493	18,000	1,102,493	1,102,493
Capital Outlay	2,274	-	-	-	-	-
Total Budgetary Costs	5,170,233	5,758,121	6,022,766	18,000	6,040,766	6,191,962

(6)

Appropriations	FY 2008 Actual	FY 2009 Adopted	FY 2010 Continuation	FY 2010 Issues	FY 2010 Budget	FY 2011 Budget
County Commission	1,283,290	1,357,911	1,370,276	-	1,370,276	1,408,964
County Administration	543,428	877,210	817,832	-	817,832	842,438
County Attorney	1,560,783	1,546,437	1,760,877	-	1,760,877	1,798,247
Office of Management and Budget	893,043	930,877	990,778	-	990,778	1,015,427
Human Resources	889,689	1,045,686	1,083,003	18,000	1,101,003	1,126,886
Total Budget	5,170,233	5,758,121	6,022,766	18,000	6,040,766	6,191,962

(7)

Funding Sources	FY 2008 Actual	FY 2009 Adopted	FY 2010 Continuation	FY 2010 Issues	FY 2010 Budget	FY 2011 Budget
001 General Fund	4,781,396	5,520,534	5,618,138	18,000	5,636,138	5,778,613
106 Transportation Trust	171,943	-	162,690	-	162,690	167,894
501 Insurance Service	216,894	237,587	241,938	-	241,938	245,455
Total Revenues	5,170,233	5,758,121	6,022,766	18,000	6,040,766	6,191,962

(8)

Staffing Summary	FY 2008 Actual	FY 2009 Adopted	FY 2010 Continuation	FY 2010 Issues	FY 2010 Budget	FY 2011 Budget
County Administration	4.00	7.00	6.00	-	6.00	6.00
County Attorney	12.00	12.00	12.00	-	12.00	12.00
County Commission	14.00	14.00	14.00	-	14.00	14.00
Human Resources	10.00	10.00	10.00	-	10.00	10.00
Office of Management and Budget	9.00	9.00	9.00	-	9.00	9.00
Total Full-Time Equivalents (FTE)	49.00	52.00	51.00	-	51.00	51.00

(5) Budgetary Costs - This section contains a summary of past, present, and future financial information related to personal services, operating expenses, capital outlay, transportation and grants.

(6) Appropriations - This section represents a specific amount of funds that the Board has authorized.

(7) Funding Sources - This section contains a summary of the revenue sources that provide funding directly to the department.

(8) Staffing Summary - This section serves as a summary of past, present, and future information related to departments.

Figure 1.4 - Division Summary- Serves as a financial summary of the entire Division Budgetary Costs, Staffing Summary and Funding Sources report, which contains a summary of past, present and future financial, staffing, and funding information.

Leon County Government
Budget

Public Services
Library Services Summary

(9)

Budgetary Costs	FY 2008 Actual	FY 2009 Adopted	FY 2010 Continuation	FY 2010 Issues	FY 2010 Budget	FY 2011 Budget
Personal Services	4,628,628	5,034,354	5,361,072	-	5,361,072	5,533,268
Operating	680,001	789,876	779,966	9,582	789,548	806,932
Transportation	15,484	15,424	18,847	-	18,847	18,847
Capital Outlay	617,935	622,505	622,505	-	622,505	652,505
Total Budgetary Costs	5,942,048	6,462,159	6,782,390	9,582	6,791,972	7,011,552

Appropriations	FY 2008 Actual	FY 2009 Adopted	FY 2010 Continuation	FY 2010 Issues	FY 2010 Budget	FY 2011 Budget
Lib - Policy, Planning, & Operations (001-240-571)	842,739	953,871	958,193	8,422	966,615	991,721
Library Collection Services (001-242-571)	730,783	854,378	882,496	-	882,496	906,556
Library Extension Services (001-243-571)	1,973,438	2,002,079	2,223,678	1,160	2,224,838	2,328,836
Library Public Services (001-241-571)	2,395,088	2,651,831	2,718,023	-	2,718,023	2,784,439
Total Budget	5,942,048	6,462,159	6,782,390	9,582	6,791,972	7,011,552

(10)

Funding Sources	FY 2008 Actual	FY 2009 Adopted	FY 2010 Continuation	FY 2010 Issues	FY 2010 Budget	FY 2011 Budget
001 General Fund	5,942,048	6,462,159	6,782,390	9,582	6,791,972	7,011,552
Total Revenues	5,942,048	6,462,159	6,782,390	9,582	6,791,972	7,011,552

(11)

Staffing Summary	FY 2008 Actual	FY 2009 Adopted	FY 2010 Continuation	FY 2010 Issues	FY 2010 Budget	FY 2011 Budget
Lib - Policy, Planning, & Operations (001-240-571)	7.50	7.50	7.50	-	7.50	7.50
Library Collection Services (001-242-571)	15.00	15.00	15.00	-	15.00	15.00
Library Extension Services (001-243-571)	50.50	45.00	45.00	-	45.00	45.00
Library Public Services (001-241-571)	42.70	42.20	42.20	-	42.20	42.20
Total Full-Time Equivalents (FTE)	115.70	109.70	109.70	-	109.70	109.70

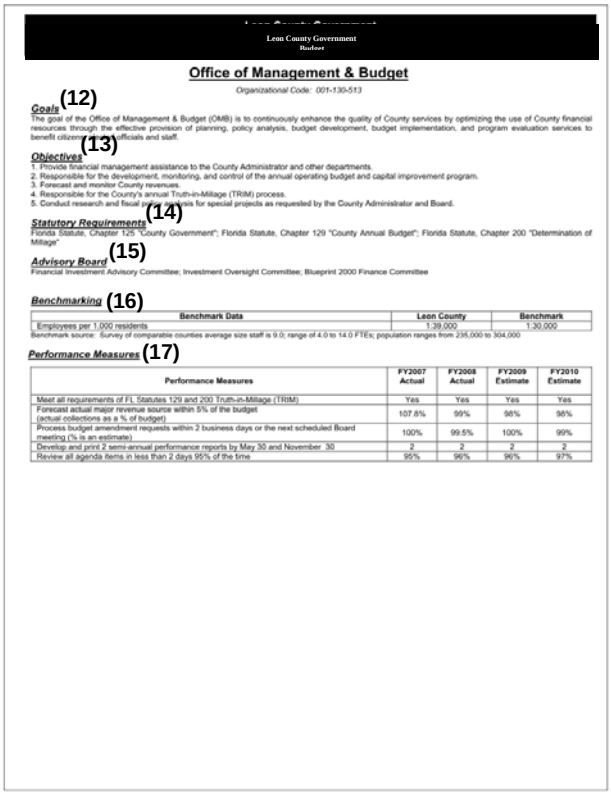
OPS Staffing Summary	FY 2008 Actual	FY 2009 Adopted	FY 2010 Continuation	FY 2010 Issues	FY 2010 Budget	FY 2011 Budget
Library Public Services (001-241-571)	1.00	1.00	1.00	-	1.00	1.00
Total OPS Full-Time Equivalents (FTE)	1.00	1.00	1.00	-	1.00	1.00

(9) Budgetary Costs - This section contains a summary of past, present, and future financial information related to personal services, operating expenses, capital outlay, and grants.

(10) Funding Sources - This section contains a summary of the revenue sources that provide funding to this Division/program.

(11) Staffing Summary - This section serves as a summary of past, present, and future information related to Division/program staffing.

Figure 1.5 - Program Description- Describes the goals, objectives, statutory responsibilities, advisory boards, provides a list of benchmarks for the program, lists performance measures, and provides current year and out year notes. The data on this form illustrates the Division or program's performance which indicates how efficiently and effectively services are projected to be provided.



Leon County Government
Budget

Office of Management & Budget

Organizational Code: 001-130-513

Goals (12)

The goal of the Office of Management & Budget (OMB) is to continuously enhance the quality of County services by optimizing the use of County financial resources through the effective provision of planning, policy analysis, budget development, budget implementation, and program evaluation services to benefit citizens, officials and staff.

Objectives (13)

1. Provide financial management assistance to the County Administrator and other departments.
2. Responsible for the development, monitoring, and control of the annual operating budget and capital improvement program.
3. Forecast and monitor County revenues.
4. Responsible for the County's annual Truth-in-Millage (TRIM) process.
5. Conduct research and fiscal impact analysis for special projects as requested by the County Administrator and Board.

Statutory Requirements (14)

Florida Statute, Chapter 125 "County Government"; Florida Statute, Chapter 129 "County Annual Budget"; Florida Statute, Chapter 200 "Determination of Millage"

Advisory Board (15)

Financial Investment Advisory Committee; Investment Oversight Committee; Blueprint 2000 Finance Committee

Benchmarking (16)

Benchmark Data	Leon County	Benchmark
Employees per 1,000 residents	1:39,000	1:30,000

Benchmark source: Survey of comparable counties average size staff is 9.0; range of 4.0 to 14.0 FTEs; population ranges from 235,000 to 304,000

Performance Measures (17)

Performance Measures	FY2007 Actual	FY2008 Actual	FY2009 Estimate	FY2010 Estimate
Meet all requirements of FL Statutes 129 and 200 Truth-in-Millage (TRIM)	Yes	Yes	Yes	Yes
Forecast actual major revenue source within 5% of the budget (actual collections as a % of budget)	107.8%	99%	98%	98%
Process budget amendment requests within 2 business days or the next scheduled Board meeting (% is an estimate)	100%	99.5%	100%	99%
Develop and print 2 semi-annual performance reports by May 30 and November 30	2	2	2	2
Review all agenda items in less than 2 days 95% of the time	95%	96%	96%	97%

(12) Goals – This section states what is to be achieved as a result of the division/program's operation.

(13) Objectives – This section describes the activities that will attain the division/program's established goals.

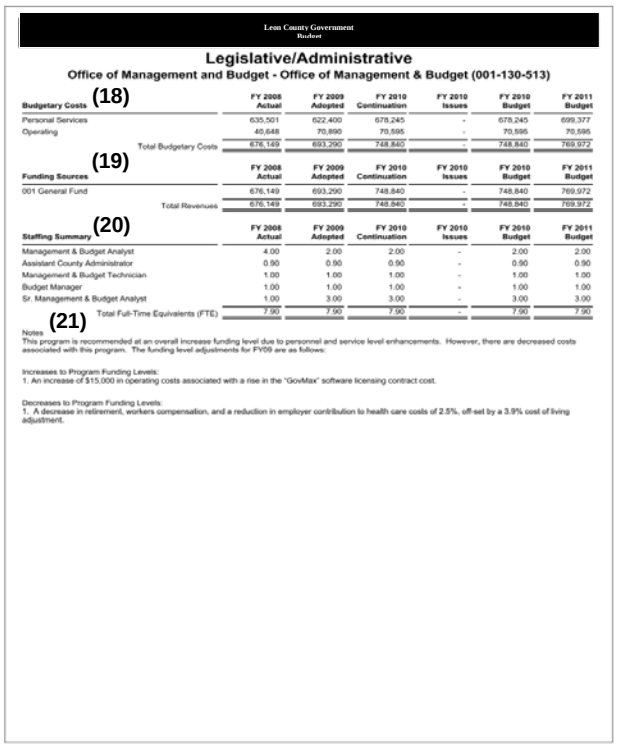
(14) Statutory Responsibilities – This section details the statutory and code references that the division/programs are charged to perform.

(15) Advisory Boards – This section lists the advisory boards the division/programs are charged to staff or support.

(16) Benchmarks – Where applicable this section compares division/program benchmarks against established tracked industry or institutional standards.

(17) Performance Measures – This section compares the division/program's actual performance with target levels to determine if the division/program is accomplishing its desired outcomes.

Figure 1.6 - Program Summary- Serves as a financial summary of the Division's Programs. It presents the budgetary costs, staffing summary and funding sources report, which contains summary of past, present and future financial, staffing, and funding information.



Leon County Government
Budget

Legislative/Administrative

Office of Management and Budget - Office of Management & Budget (001-130-513)

Budgetary Costs (18)	FY 2008 Actual	FY 2009 Adopted	FY 2010 Continuation	FY 2010 Issues	FY 2010 Budget	FY 2011 Budget
Personal Services	635,501	622,400	678,245	-	678,245	699,377
Operating	40,648	70,890	70,595	-	70,595	70,595
Total Budgetary Costs	676,149	693,290	748,840	-	748,840	769,972

Funding Sources (19)	FY 2008 Actual	FY 2009 Adopted	FY 2010 Continuation	FY 2010 Issues	FY 2010 Budget	FY 2011 Budget
001 General Fund	676,149	693,290	748,840	-	748,840	769,972
Total Revenues	676,149	693,290	748,840	-	748,840	769,972

Staffing Summary (20)	FY 2008 Actual	FY 2009 Adopted	FY 2010 Continuation	FY 2010 Issues	FY 2010 Budget	FY 2011 Budget
Management & Budget Analyst	4.00	2.00	2.00	-	2.00	2.00
Assistant County Administrator	0.90	0.90	0.90	-	0.90	0.90
Management & Budget Technician	1.00	1.00	1.00	-	1.00	1.00
Budget Manager	1.00	1.00	1.00	-	1.00	1.00
Sr. Management & Budget Analyst	1.00	3.00	3.00	-	3.00	3.00
Total Full-Time Equivalents (FTE)	7.90	7.90	7.90	-	7.90	7.90

(21) Notes:
This program is recommended at an overall increase funding level due to personnel and service level enhancements. However, there are decreased costs associated with this program. The funding level adjustments for FY09 are as follows:

Increases to Program Funding Levels:
1. An increase of $15,000 in operating costs associated with a rise in the "GovMax" software licensing contract cost.

Decreases to Program Funding Levels:
1. A decrease in retirement, workers compensation, and a reduction in employer contribution to health care costs of 2.5%, off-set by a 3.9% cost of living adjustment.

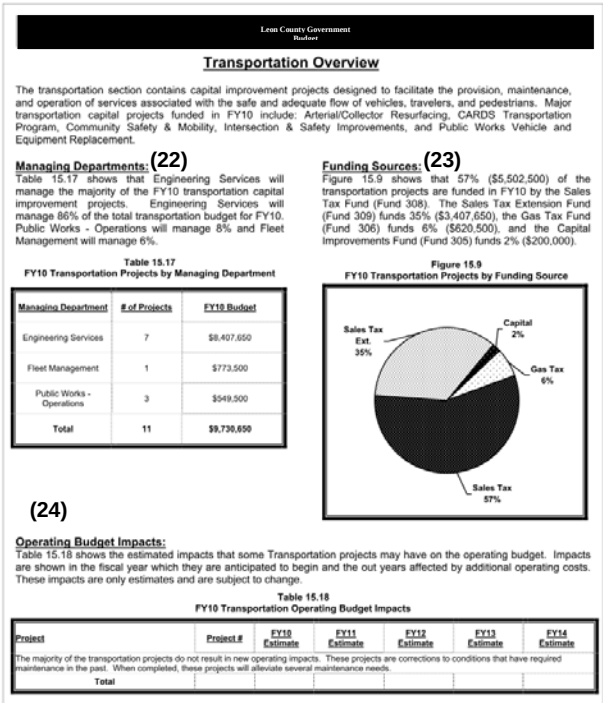
(18) Budgetary Costs - This section contains a summary of past, present, and future expenditure information related to personal services, operating expenses, capital outlay, grants and transportation.

(19) Funding Sources – This section contains a summary of the revenue sources that provide funding to the program.

(20)Staffing Summary – This section serves as a summary of past, present, and future information related to program staffing.

(21) Notes - This section describes increases and/or decreases in funding pertaining to the fiscal year budget.

Figure 1.7 - Capital Project Service Type- Provides a brief overview of all projects within the service type. The overview includes the following: managing departments, summary of the funding sources that support these services, and all major FY12 projects.



Leon County Government
Budget

Transportation Overview

The transportation section contains capital improvement projects designed to facilitate the provision, maintenance, and operation of services associated with the safe and adequate flow of vehicles, travelers, and pedestrians. Major transportation capital projects funded in FY10 include: Arterial/Collector Resurfacing, CARDS Transportation Program, Community Safety & Mobility, Intersection & Safety Improvements, and Public Works Vehicle and Equipment Replacement.

Managing Departments: (22)
Table 15.17 shows that Engineering Services will manage the majority of the FY10 transportation capital improvement projects. Engineering Services will manage 86% of the total transportation budget for FY10. Public Works - Operations will manage 8% and Fleet Management will manage 6%.

Funding Sources: (23)
Figure 15.9 shows that 57% ($5,502,500) of the transportation projects are funded in FY10 by the Sales Tax Fund (Fund 308). The Sales Tax Extension Fund (Fund 309) funds 35% ($3,407,650), the Gas Tax Fund (Fund 306) funds 6% ($620,500), and the Capital Improvements Fund (Fund 305) funds 2% ($200,000).

Table 15.17
FY10 Transportation Projects by Managing Department

Managing Department	# of Projects	FY10 Budget
Engineering Services	7	$8,407,650
Fleet Management	1	$773,500
Public Works - Operations	3	$549,500
Total	11	$9,730,650

Figure 15.9
FY10 Transportation Projects by Funding Source

(24)

Operating Budget Impacts:
Table 15.18 shows the estimated impacts that some Transportation projects may have on the operating budget. Impacts are shown in the fiscal year which they are anticipated to begin and the out years affected by additional operating costs. These impacts are only estimates and are subject to change.

Table 15.18
FY10 Transportation Operating Budget Impacts

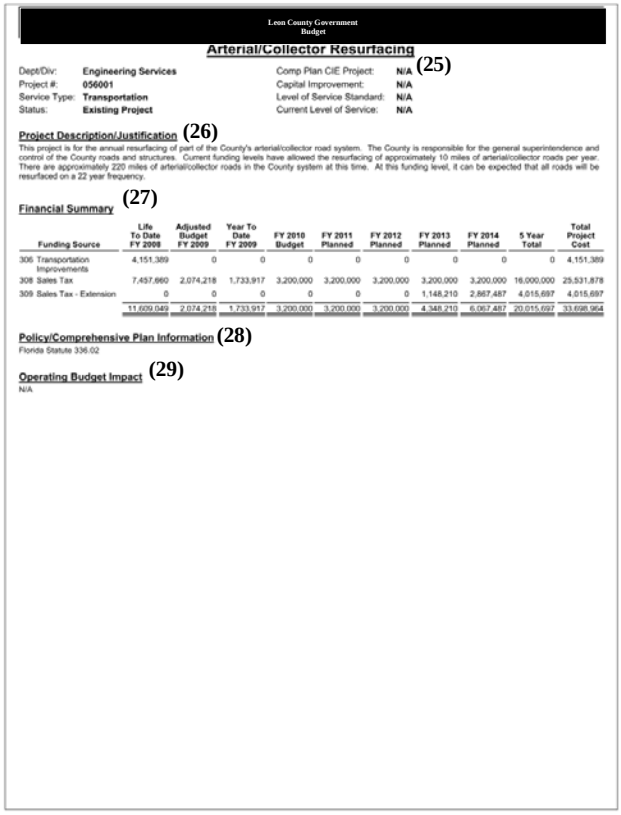
Project	Project #	FY10 Estimate	FY11 Estimate	FY12 Estimate	FY13 Estimate	FY14 Estimate
The majority of the transportation projects do not result in new operating impacts. These projects are corrections to conditions that have required maintenance in the past. When completed, these projects will alleviate several maintenance needs.						
Total						

(22) Managing Departments - This section highlights the departments that manage the capital projects within the service type. It describes the number of projects managed, the overall dollar amount of the managing department, and the percentage of the total budget managed for that service type.

(23) Funding Sources – This section contains a summary of the funding sources that support this service type.

(24) Operating Impacts – This section describes the operating impacts of the capital project.

Figure 1.8 - Capital Project Detail- Provides project identification, description and justification, financial summary, all policy and comprehensive plan information, and any operating budget impacts.



Leon County Government
Budget

Arterial/Collector Resurfacing

Dept/Div: **Engineering Services**
Project #: **056001**
Service Type: **Transportation**
Status: **Existing Project**

Comp Plan CIE Project: **N/A** (25)
Capital Improvement: **N/A**
Level of Service Standard: **N/A**
Current Level of Service: **N/A**

Project Description/Justification (26)
This project is for the annual resurfacing of part of the County's arterial/collector road system. The County is responsible for the general superintendence and control of the County roads and structures. Current funding levels have allowed the resurfacing of approximately 10 miles of arterial/collector roads per year. There are approximately 220 miles of arterial/collector roads in the County system at this time. At this funding level, it can be expected that all roads will be resurfaced on a 22 year frequency.

Financial Summary (27)

Funding Source	Life To Date FY 2008	Adjusted Budget FY 2009	Year To Date FY 2009	FY 2010 Budget	FY 2011 Planned	FY 2012 Planned	FY 2013 Planned	FY 2014 Planned	5 Year Total	Total Project Cost
306 Transportation Improvements	4,151,389	0	0	0	0	0	0	0	0	4,151,389
308 Sales Tax	7,457,660	2,074,218	1,733,917	3,200,000	3,200,000	3,200,000	3,200,000	3,200,000	16,000,000	25,531,878
309 Sales Tax - Extension	0	0	0	0	0	0	1,148,210	2,867,487	4,015,697	4,015,697
	11,609,049	2,074,218	1,733,917	3,200,000	3,200,000	3,200,000	4,348,210	6,067,487	20,015,697	33,698,964

Policy/Comprehensive Plan Information (28)
Florida Statute 336.02

Operating Budget Impact (29)
N/A

(25) Project Identification – This section provides the project's managing department/division, project number, service type, project status, comprehensive plan elements, service standard, and current level of service.

(26) Project Description/Justification – This section describes the project as well as provides a brief justification for the overall purpose of the project.

(27) Financial Summary – This section contains a summary of the funding sources for the project. In addition, this section summarizes the past, present, and future expenditure information for the project.

(28) Policy/Comprehensive Plan Information – This section outlines all major policies, Interlocal Agreements, Florida Statutes, and comprehensive plan amendments that pertain to the project.

(29) Operating Budget Impact – This section contains all the financial impacts on the operating budget. The impacts are listed by fiscal year.

Budget Summary / Analysis

Budget Overview	4 - 2
Community Economic Profile	4 - 13
Comparative Data	4 - 22
Comparative Data- Like Sized Counties	4 - 22
Comparative Data - Surrounding Counties	4 - 25
Comparative Data- All Florida Counties	4 - 28
Financial Indicators	4 - 31
Revenues v. Expenditures	4 - 36
Revenues v. Expenditures	4 - 36
Revenues by Source	4 - 37
Expenditures by Function	4 - 38
Expenditures by Program	4 - 40
Expenditures by Service Type Requirement	4 - 46
Major Revenues	4 - 49
Positions	4 - 59
Summary of Fund Balance	4 - 64
Debt & Transfers	4 - 69
Long Term Debt	4 - 69
Schedule of Transfers	4 - 70

LEON

FLORIDA'S CAPITAL COUNTY

Budget Overview

The total budget for FY 2011/2012 is 235,617,730 or 3.5% less than last fiscal year. The **operating budget** of $200,049,505 represents a 1.7% decrease from last year's adopted budget. The **capital budget** of $35,568,225 represents a 12.6% decrease from last year.

Funding

In December 2010, the Board held its annual retreat to prioritize County services. The top three priorities adopted were economic development, Woodville Sewer Issue, and the Apalachee Park Sports Complex.

On March 17, 2011, a workshop was held to provide the Board options for dealing with a projected $12.56 million shortfall caused by a decline in property values and increases in personnel expenditures and other operating costs. The Board directed staff to utilize several methods to balance the budget including expenditure reductions and the use of fund balance.

On June 27, 2011 a budget workshop was held, where the Board lowered property taxes by $2.7 million by maintaining the countywide millage rate at 7.85. The savings were derived from a reduction in property valuations by $381 million.

In order to balance the budget with reduced ad valorem collections and increased costs, the Board reduced Worker's Compensation by $904,000, reduced operating expenditures and allocated $4 million in fund reserves. Additionally, legislative action shifted 3% of the Florida Retirement System costs to employees which reduced County personnel services expenditures by $5.586 million. Subsequently, a tentative balanced budget was provided to the Board on July 15 as required by State Statute. A tentative budget hearing is scheduled for September 13, and the final budget hearing is scheduled on September 20.

Figure 1: Total FY 2011/ 2012 Expenditures

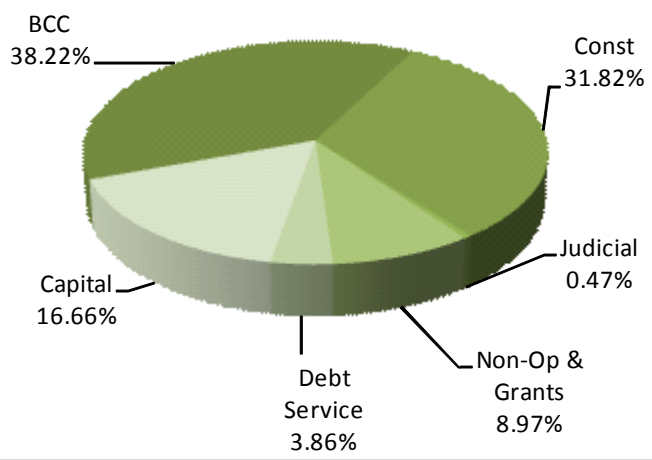


Figure 1 depicts the budget as it is reflected organizationally. The FY 2011/2012 budget shows a reduction in some service levels, while being sensitive to maintaining quality services in high priority, mandatory and essential programs such as public safety and transportation.

FY2011/2012 Revenues

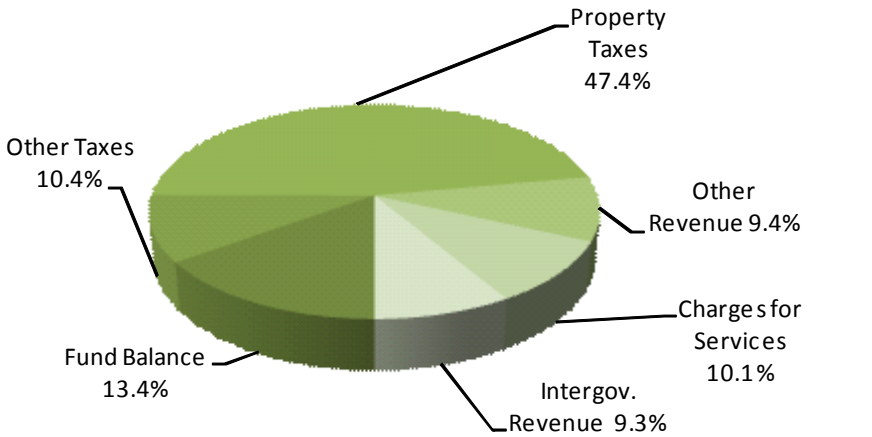


Figure 2: Total FY 2011/ 2012 Funding

The Florida Statutes require that all local government tentative budgets be balanced. Leon County's FY 2011/2012 budget of $235,617,730 is balanced with the use of a variety of revenue sources, and fund balances, and retained earnings from previous fiscal years.

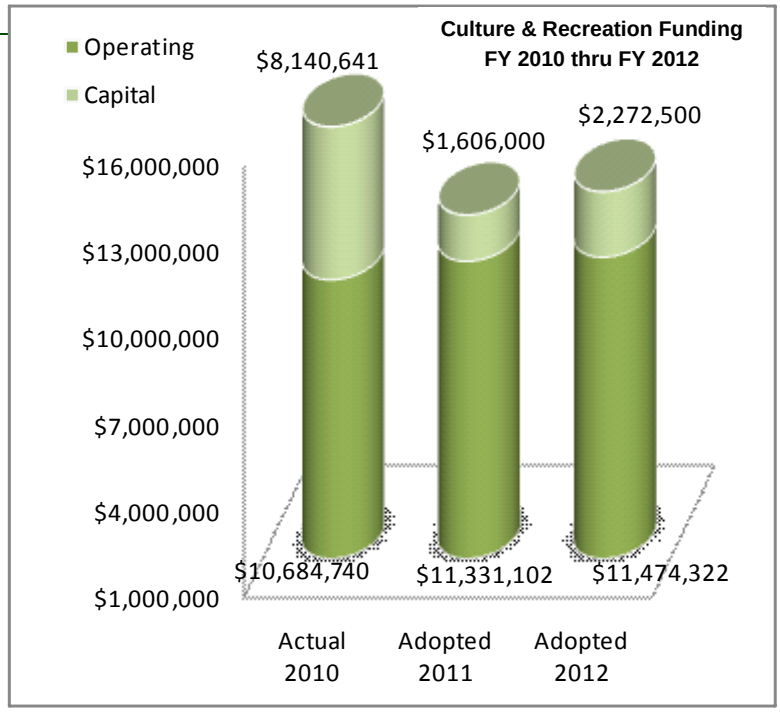
Figure 2 displays the major classifications of revenue sources used in support of the FY 2011/2012 adopted budget. In the Budget Summary/Analysis section - Revenue v. Expenditures (pages 4-36 through 4-58), the major individual revenue sources are presented and summarized in more detail.

Culture & Recreation

Culture and recreation operations and capital projects funded for Fiscal Year 2011/2012 represent a broad range of services provided by Leon County designed to enhance the quality of life for both residents and visitors. This includes services provided by Parks and Recreation and Library Services. The Board showed its commitment to the community by allocating funding for general park improvements and library services.

Funding

In Fiscal Year 2011/2012, the Board of County Commissioners in support of culture and recreation operations and capital projects allocates a total of $13,746,822. This is a increase of 6% over the previous year and represents approximately 6% of the total allocation Fiscal Year 2011/2012 budget. Funding was provided to maintain the high quality of existing services while continuing to support the capital maintenance of existing facilities.



County Fact:

Parks and Recreation received a federal grant to renovate two miles of trail system at the Miccosukee Canopy Road Greenways.

2012 Highlights

Key highlights of the Fiscal Year 2011/2012 operating and capital budget, with respect to culture and recreational services include:

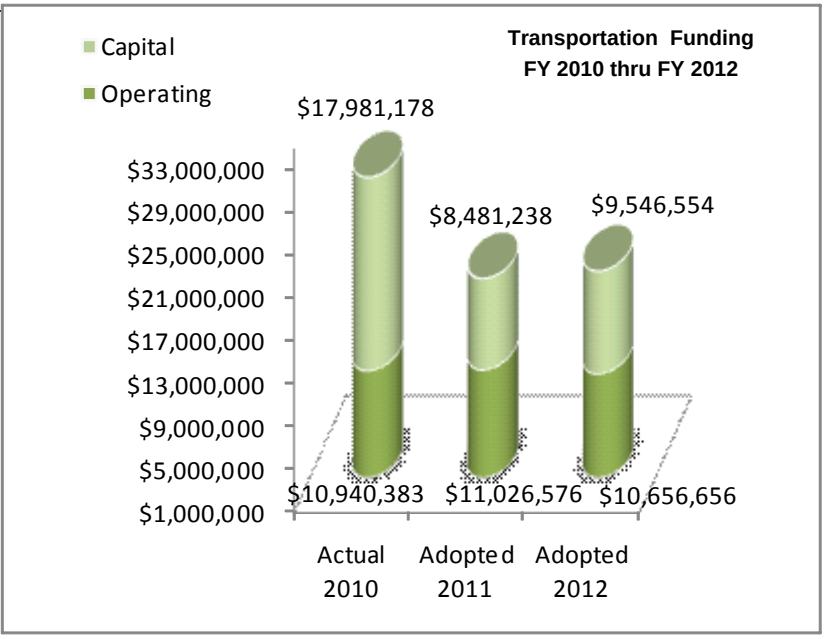
- Allocating $200,000 for the construction of a security fence around the Fred George Park property and the demolition of existing buildings.
- Funding for improvement of the greenways and green spaces within the County's Park and Recreation System and maintenance equipment in the amount of $477,000.
- Funding for the "Pay to Print" hardware and software that controls and charges for printing by library users who print from public-access computers in the amount of $34,000.
- Funding for construction of new softball field and T-ball field at the Miccosukee Park in the amount of $589,000.
- Allocating $272,500 for the boat ramp renovation and trials in the Okeeheepkee Park.

Transportation

Transportation operations and capital projects funded for Fiscal Year 2011/2012 represent a broad range of services provided by Leon County designed to enhance the safe and adequate flow of vehicles, travelers, and pedestrians. This includes services provided by Engineering Services and the Operations Division of the Public Works Department. Leon County is required to maintain the existing transportation network and deems it essential to conduct maintenance on a regular basis to avoid costly repairs due to neglect. The Board continues to draw down capital reserves established in FY 2008 to fund the long-term transportation infrastructure needs of the County. Since FY 2008, $22.2 million of these reserves have been utilized. The $18.2 million in remaining reserves will be depleted by FY 2015.

Funding

In Fiscal Year 2011/2012, the Board of County Commissioners in support of transportation operations and capital projects allocates a total of $20,203,210. This is a 3.6% increase over the previous fiscal year and represents 9% of the total Fiscal Year 2011/2012 budget. The Transportation Trust Fund utilized $300,000 in fund balance to maintain the current level of service.



County Fact:

Public Works mowed 2,415 shoulder miles of right-of-way along County roads.

2012 Highlights

Key highlights of the Fiscal Year 2011/2012 operating and capital budget, with respect to transportation services include:

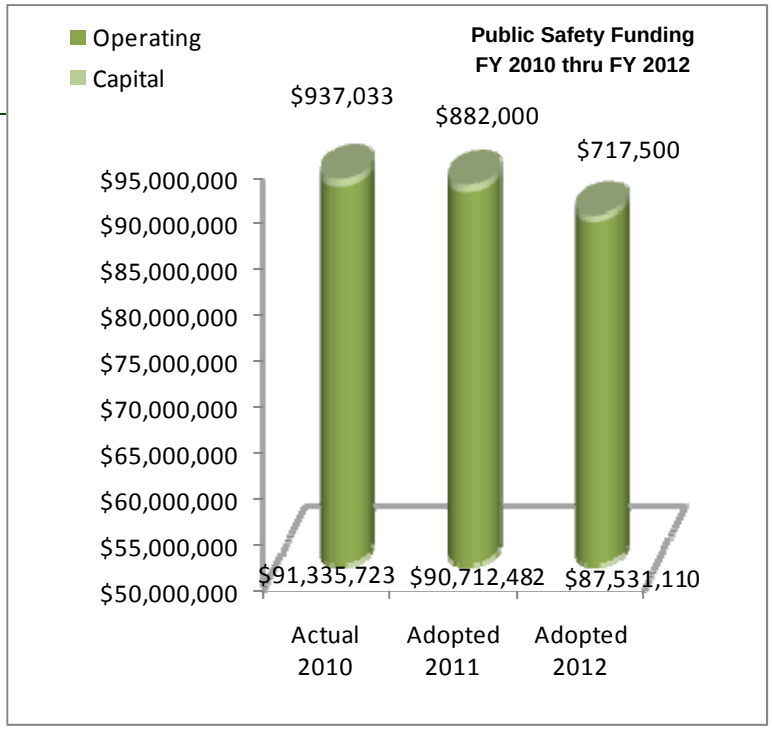
- Continue funding for the arterial and collector road resurfacing/pavement marking project in the amount of $3,285,200.
- Continue funding for intersection and safety improvements in the amount of $750,000.
- Final payment for the reconstruction of Gaines Street in the amount of $1,796,854.
- Allocating $850,000 for the annual resurfacing of the County's local road system.
- Continue funding for community safety and mobility projects (e.g. sidewalks) in the amount of $500,000.

Public Safety

Public Safety operations and capital projects funded for Fiscal Year 2011/2012 represent a broad range of services provided by Leon County that are designed to enhance the quality of life by ensuring the security of both persons and property. This includes services provided by Emergency Medical Services (EMS), the Leon County Sheriff's Office, the Medical Examiner, Building Inspection, Pollutant Storage Tank Program, Probation Services, and Leon County Volunteer Fire Departments.

Funding

In Fiscal Year 2011/2012, the Board of County Commissioners in support of public safety operations and capital projects allocates a total of $88,248,610. This represents a 4% decrease from the prior fiscal year and represents approximately 37% of the total Fiscal Year 2011/2012 budget.



County Fact:

In FY 2010, building inspectors performed and documented approximately 18,426 inspections.

2012 Highlights

Key highlights of the Fiscal Year 2011/2012 operating and capital budget, with respect to public safety services include:

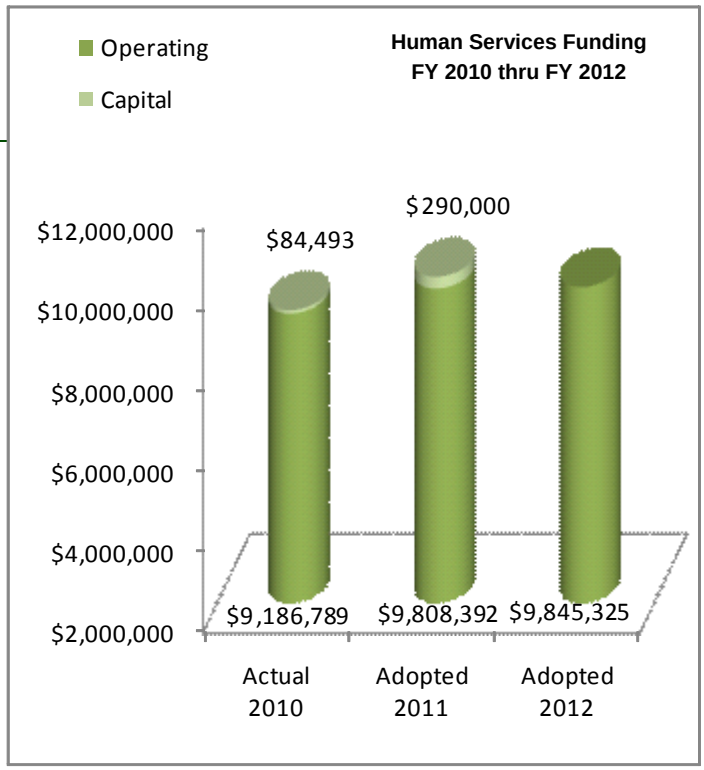
- Eighty-seven percent of the total Public Safety budget is allocated to the Sheriff/Jail ($60,918,044) and Emergency Medical Services ($15,731,710).
- Privatizing the Probation/Pre-Trial Global Positioning Satellite program for a net savings of $109,290.
- Appropriated $196,500 in funding for three bailiff positions for additional courthouse security, as requested by the Judiciary.
- Providing $139,330 in funding for a Deputy position and a Senior Compliance Specialist position for the regulation of internet cafés.
- Appropriating $585,000 for the purchase of additional ambulances to meet current demand for service.

Human Services

Human Services operations funded for Fiscal Year 2011/2012 represent a broad range of services provided by Leon County for the welfare of the community as a whole and its individuals. This includes services primarily provided by Health and Human Services, Mosquito Control, Primary Health Care, Intergovernmental Affairs and other public services.

Funding

In Fiscal Year 2011/2012, a total of $9,845,325 is allocated by the Board of County Commissioners in support of human services operations. This is a 4% decrease from the prior fiscal year and represents approximately 4% of the total Fiscal Year 2011/2012 budget.



County Fact:

In FY 2010, the Primary Health Care provided more than $1.1 million in funding for approximately 8,000 primary care visits and coordination of specialty care for uninsured patients.

2012 Highlights

Key highlights of the Fiscal Year 2011/2012 operating and capital budget, with respect to human services include:

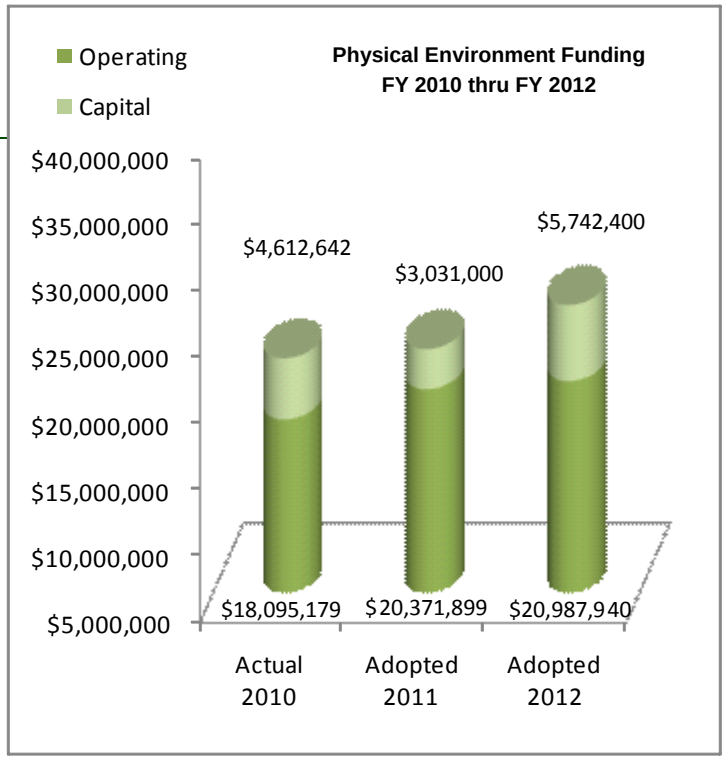
- $660,684 for human service line item funding to agencies including continued support for the Tallahassee Memorial Trauma Center in the amount of $200,000.
- Appropriating an additional $73,890 for increased Medicaid payments.
- Funding for Mosquito Control in the amount of $570,058.
- Continue funding to support the Community Human Service Partnership (CHSP) grant program for a total of $825,000.
- Continue primary health care funding for contracted clinics in the amount of $1.7 million.
- Funding for Animal Control Services in the amount of $1.1 million.

Physical Environment

Physical environment operations and capital projects funded for Fiscal Year 2011/2012 represent a broad range of services provided by Leon County for the primary purpose of achieving a satisfactory living environment by controlling and utilizing elements of the environment. This includes services provided by Solid Waste, Stormwater Engineering, Stormwater Maintenance, Geographic Information Services, Cooperative Extension, Environmental Compliance and the Development Services division of the Growth & Environmental Management Department.

Funding

In Fiscal Year 2011/2012, the Board of County Commissioners in support of physical environment operations and capital projects allocates a total of $26,730,340. This is a 14% increase over the prior fiscal year and represents approximately 11% of the total Fiscal Year 2011/2012 budget.



County Fact:

GIS provides a "one-stop shop" for information about your property: property values, land use, emergency services , elections , school zones, flood information, and site maps.

2012 Highlights

Key highlights of the Fiscal Year 2011/2012 operating budget, with respect to physical environment services include:

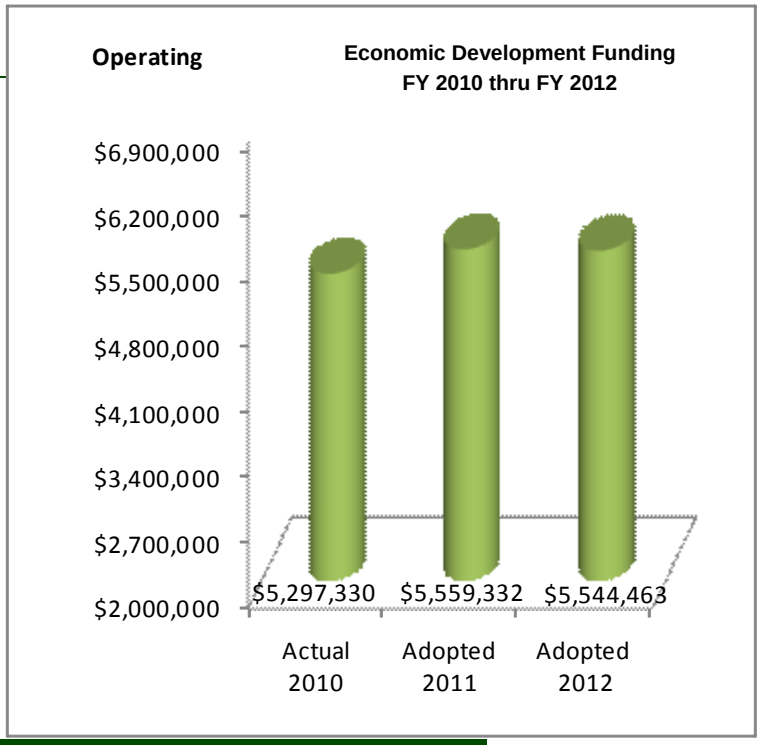
- Funding for the mapping of Leon County's stormwater structure inventory to comply with the National Population Discharge Elimination System permit requirement in the amount of $500,000.
- Allocating of $1,000,000 for stormwater improvements in the Killearn Lakes Subdivision.
- Funding for the replacement of the Solid Waste heavy equipment and vehicles in the amount of $1,150,000.
- Allocating of $120,000 for stormwater maintenance (water quality filter replacement).
- Funding for construction of flood attenuation storage in the Gum Road Target Planning Area in the amount of $1,980,000.
- Funding for Geographic Information Services in the amount of $1,795,518.

Economic Development

Economic Development operations funded for Fiscal Year 2011/2012 represent a broad range of services provided by Leon County designed to develop and improve the economic condition of the community and its citizens. This includes services provided by the Tourist Development Council, the Economic Development Council, Veteran Services, and Housing Services. Leon County is also the primary contributor to the Community Redevelopment Areas (Frenchtown and Downtown).

Funding

In Fiscal Year 2011/2012, the Board of County Commissioners in support of economic development operations allocates a total of $5,544,663. This is 0.03% reduction from the prior year funding and represents almost 2% of the total Fiscal Year 2011/2012 budget. The reduction in funding is primarily due to the drop in Community Redevelopment Area tax revenue caused by the slow economy.



County Fact:

In 2010, Leon County hosted the 2010 Amateur Athletic Union (AAU) Track & Field National Qualifier which had an economic impact in the amount of $22.5 million.

2012 Highlights

Key highlights of the Fiscal Year 2011/2012 operating budget, with respect to economic development services include:

- Level funding for the Community Redevelopment Areas (Frenchtown and Downtown) in the amount of $1.7 million.
- Continue funding for the Economic Development Council in the amount of $199,500.
- Reorganization of the Heath and Human Service Division including Veteran Services which allows for the elimination of a Administrative Associate III position for a savings of $45,776.
- Increased funding for Tourism Development Marketing due to an increase in bed tax revenue associated with the increase in tourism in the amount of $153,900.
- Continue funding of the Summer Youth Employment Program at a cost of $74,265.

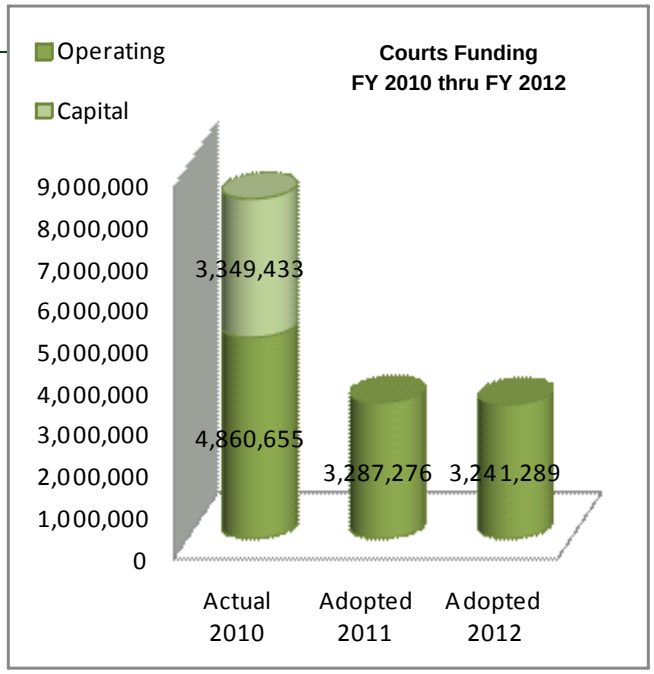
Court Services

Court operations funded for Fiscal Year 2011/2012 represent a broad range of services provided by the Judicial Branch of Leon County government. This includes services provided by the Second Judicial Circuit of the State of Florida, the State Attorney and the Public Defender. The County Constitutional Office of the Clerk of the Court also provides services in support of the Judicial Branch of government. Beginning July 1, 2004, the County's role in support of the Courts changed significantly with the implementation of Revision 7 to Article V of the state constitution. The County is obligated to fund a number of items, including facilities, technology and court security.

Funding

In Fiscal Year 2011/2012, the Board of County Commissioners in support of the Judicial Branch allocates a total of $3,241,289 for court related operations. This is a 1.4% decrease from the previous fiscal year and represents almost 1% of the total Fiscal Year 2011/2012 budget.

NOTE: Capital funding for Court related expenses are contemplated in the General Government Section. At year end in compliance with Article V reporting requirements expenses related to security, management information, communication, facilities management capital construction and other required expenditures are realigned to judicial cost centers. These costs are then reflected in the FY 2010 actual column.



County Fact:

In 2010, the County saved an estimated $1.96 million in costs associated with the number of jail bed avoided due to detention review coordination.

2012 Highlights

Key highlights of the Fiscal Year 2011/2012 operating budget, with respect to court related services include:

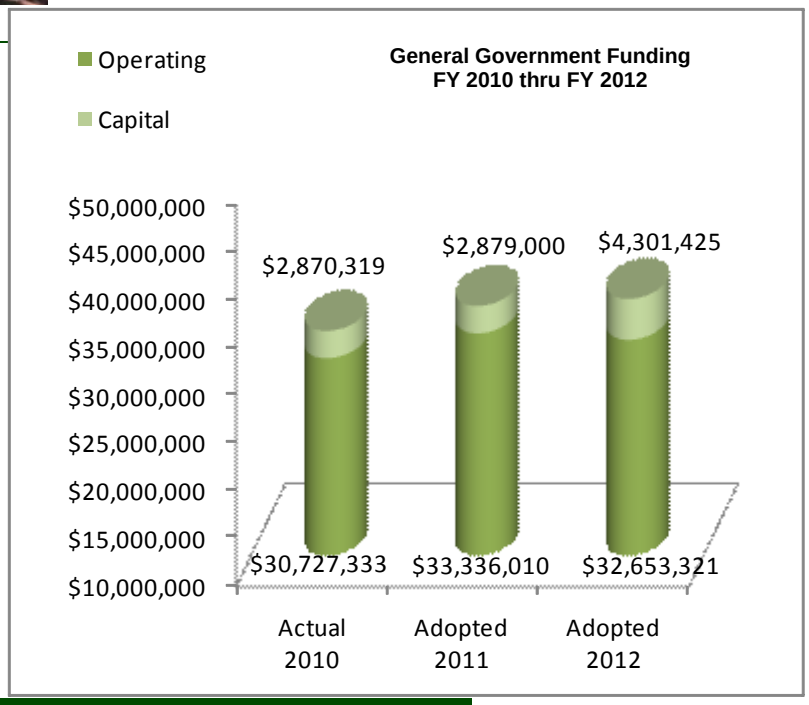
- Funding for state mandated court documents electronic filing system in the amount of $50,000.
- An increase in the Juvenile Assessment Payment to the State in the amount $27,000.
- Continue funding in the amount of $37,000 each to the State Attorney and the Public Defender offices to pay for first appearance attorneys to alleviate jail capacity.
- Continue funding of Teen Court, Law Library, Legal Aid, and the Guardian Ad Litem (GAL) program.
- As reflected in the FY 2010 actual expenditures, the County spent more than $5.4 million annually for central services from other departments such as MIS and Facilities Management plus capital construction costs in support of the court system.

General Government Services

General government operations and capital projects funded for Fiscal Year 2011/2012 represent a broad range of general services provided by Leon County. This includes services provided by the legislative and administrative branches of County government like the County Commission and the County Administrator. Additionally, general government funding is allocated in support of services provided by the Property Appraiser, the Tax Collector, the Supervisor of Elections, and the County Attorney.

Funding

In Fiscal Year 2011/2012, the Board of County Commissioners in support of the general government services allocates a total of $36,954,746 for general government operations. This is a 2% increase from the previous fiscal year and represents almost 16% of the total Fiscal Year 2011/2012 budget.



County Fact:

Leon County has maintained a millage rate of 7.85 for the fourth consecutive year.

2011 Highlights

Key highlights of the Fiscal Year 2011/2012 operating budget, with respect to general government services include:

- Funding for the replacement of the fire suppression system in the courthouse parking garage in the amount of $940,000.
- The reorganization of County Administration which includes position salary adjustments and elimination of the Assistant County Administrator position for a total savings of $241,973.
- Funding for a Human Resources position to coordinate the County's Wellness Program in the amount of $66,088.
- Reorganization of the Property Appraiser's residential field appraisal services allowed for the elimination of a Field Appraiser position in the amount of $34,780.
- The allocation of $175,000 for the development of a records management strategy and implementation plan for information storage, management, and discovery for use through out County departments.
- Funding increased for the Supervisor of Elections due to additional cost associated with the 2012 Presidential Primary election and Redistricting associated with the 2010 census.

Other Expenses & Debt Services

Non-operating funding is provided by the Board of County Commissioners for those activities for which costs do not apply solely to any specific County department's function, but are either applicable to the operation of County government as a whole, or are provided for the public good. The County employees responsible for the administration of these programs are presented in specific County Administrator department budgets.

In Fiscal Year 2011/2012, the Board of County Commissioners allocates $21,842,903 for non-operating expenses, including reserves, and reflects a 32% decrease from the previous fiscal year. The decrease reflects fire service payments, CRA payments, Workers' Compensation, and insurance costs.

Non-Operating expenditures support the various County activities which include: Fleet Management, countywide communication services and infrastructure, risk management and insurance programs, and reserve and contingency funding for a multitude of County programs and activities.

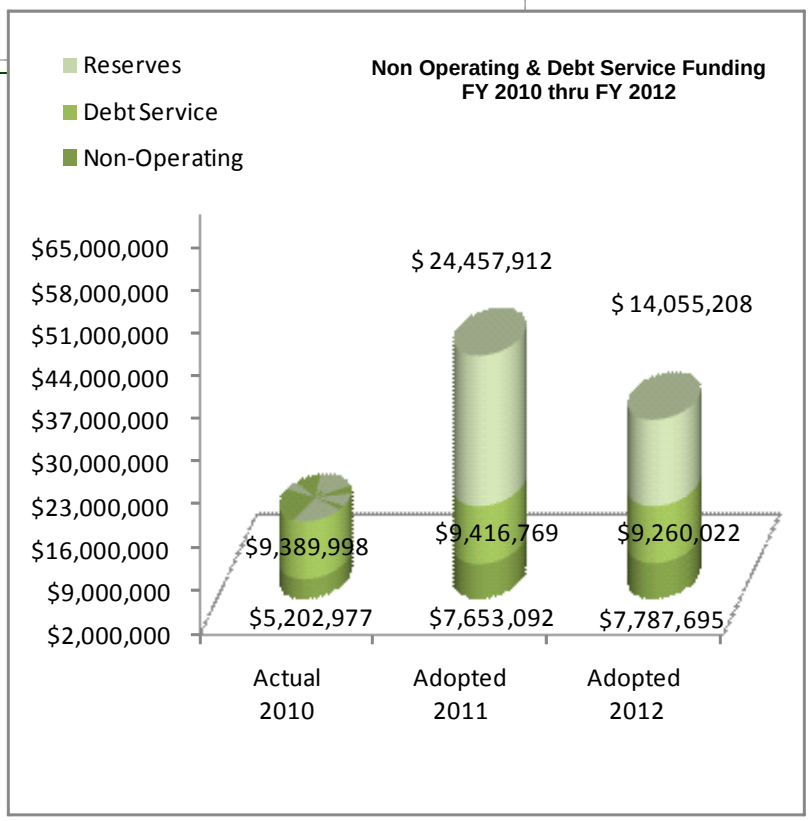
County Fact:

In FY 2011, the County refinanced its Capital Improvement debt for an estimated savings of $390,000 over a three year period.

Debt Service\Reserves

The various Debt Service Funds account for the debt service, including the accumulation of resources and payment of principal and interest, associated with the existing bonds previously issued by the County.

In Fiscal Year 2011/2012, the Board of County Commissioners for debt service expenses allocated a total of $9,260,022. Due to the County's level debt service this is less than half a percent decrease from the prior fiscal year. This allocation represents approximately 4% of the total Fiscal Year 2011/2012 budget. Reserve decreased by 57% due to the draws down of capital reserves established for the long-term funding of capital projects associated with the maintenance of County infrastructure.



Service Cost Distribution of Ad Valorem Taxes

(Median Value Single Family Home in Leon County)

The following table shows the monthly costs for County Government services paid for with property tax revenue. The example depicts the FY 2012 median taxable value[1] ($86,950) of a median assessed[2] home ($134,818) with a $50,000 homestead exemption as specified in the January 2008 voter approved property tax reform referendum.

Services	FY 2012 Ad Valorem Tax Bill $726	FY 2012 Monthly Cost	FY 2012 Percent of Ad Valorem Taxes
Sheriff - Law Enforcement	$ 179.24	$ 14.94	24.69%
Sheriff - Corrections	174.02	14.50	23.97%
Emergency Medical Services	43.47	3.62	5.99%
Library Services	39.96	3.33	5.50%
Facilities Management	36.05	3.00	4.97%
Health & Human Services	32.71	2.73	4.50%
Tax Collector	26.20	2.18	3.61%
Supervisor of Elections	26.17	2.18	3.60%
Property Appraiser	25.12	2.09	3.46%
Management Information Services	24.32	2.03	3.35%
Other Criminal Justice (Probation, DJJ)	17.47	1.46	2.41%
Administrative Services[3]	15.70	1.31	2.16%
Veterans, Volunteer, Agricultural Co-op, Planning	12.45	1.04	1.71%
Community Redevelopment - Payment	10.00	0.83	1.38%
Other Non-Operating/Communications	8.16	0.68	1.12%
Board of County Commissioners	7.88	0.66	1.09%
Clerk of the Circuit Court	6.49	0.54	0.89%
Line Item Agency Funding	6.25	0.52	0.86%
Capital Projects	6.16	0.51	0.85%
Court Administration and Other Court Programs[4]	5.93	0.49	0.82%
Geographic Information Systems	5.48	0.46	0.75%
Risk Allocations	4.92	0.41	0.68%
Mosquito Control	4.39	0.37	0.60%
Budgeted Reserves	3.46	0.29	0.48%
Purchasing/MWSBE	2.44	0.20	0.34%
Sustainability	1.57	0.13	0.22%
Total	**$ 726.00**	**$ 60.50**	**100.00%**

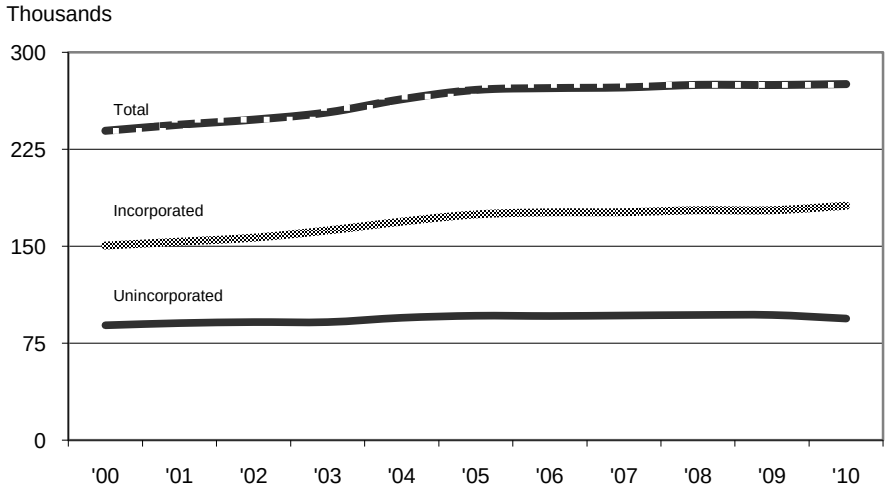
1. The Taxable Value is the value the millage rate is multiplied against to calculate taxes (Assessed Value less Exemptions).
2. The Assessed Value is the value of your property as calculated under the Save Our Homes (SOH) cap, 10% non-homestead cap or Agricultural Classification.
3. Administrative Services include: County Administration, the County Attorney's Office, Intergovernmental Affairs, the Public Information Office, the Office of Management and Budget, and Human Resources.
4. Other Court Programs included the State Attorney, the Public Defender, and funding for the Jail Detention/Mental Health Coordinator positions and diversionary programs.

LEON

FLORIDA'S CAPITAL COUNTY

Community Economic Profile

Population



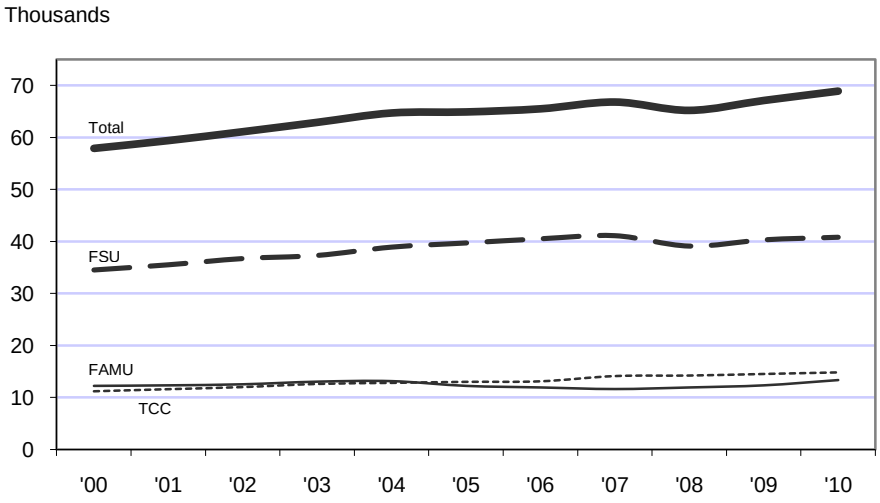
Sources:
- 2009, Population Estimates and Projections from Tallahassee/Leon County Planning Department 2009.
- 1998-2007, Division of Research & graphics and University of Florida BEBR, Florida Statistical Abstract 2010.
- 2010 United States Census

According to the 2010 United States Census data, the current Leon County population is 275,487; 66% incorporated and 34% unincorporated. Total county population estimates had slowed to less than 1% annual growth since 2006. In 2009, there was a slight decline in population estimates. This trend is anticipated to continue as concluded by the recent Census data. Population estimates include higher education enrollment.

Both the state and county growth rates slowed to less than 1% in the last 3 years according to the 2010 Census.

Leon County had the second highest growth rate of the neighboring counties since the last census in 2000: Wakulla (35%), Leon (15%), Jefferson (14%), and Gadsden (3%).

Higher Education Enrollment



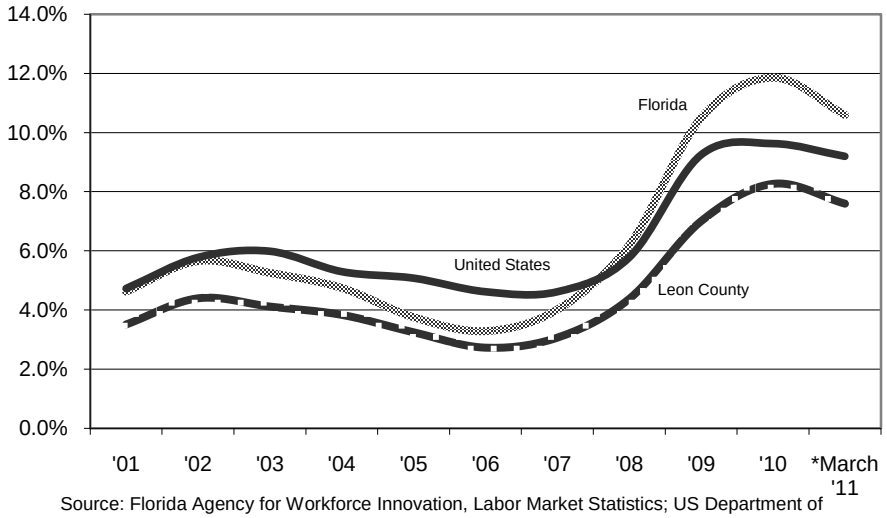
Source: Fall Enrollment Statistics from the Office of the Registrar for FSU/FAMU/TCC

Three institutions of higher learning are located in Tallahassee: Florida State University (FSU), Florida Agricultural & Mechanical University (FAMU), and Tallahassee Community College (TCC). Total enrollment for Fall 2010 continued to increase from 2009 to 68,892, matching the 3% increase in the previous year.

In the last decade, TCC has had the highest overall average enrollment increase (2.71%), followed by FSU (1.81%) and FAMU (0.77%).

Community Economic Profile

Unemployment Statistics



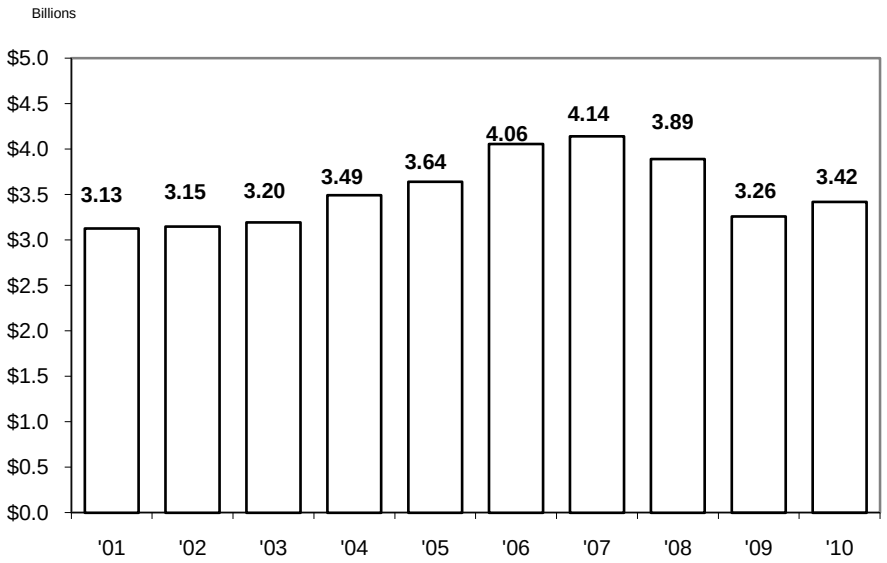
Source: Florida Agency for Workforce Innovation, Labor Market Statistics; US Department of Labor, Bureau of Labor Statistics

Unemployment rates are a traditional indicator of economic health. Leon County's unemployment rate has remained below the state and national averages for the past ten years. After increasing from 2000 to 2002, the unemployment rate decreased through 2006. In 2008, a troubled economy caused unemployment to rise nationwide. In 2009, the state of Florida experienced a 40% increase in unemployment compared to Leon County's 38% increase.

The recession further increased Florida's unemployment rate from 10.5% in 2009 to 11.9% in 2010, which is approximately 2.5% higher than the current national average of 9.2%. Leon County's unemployment rate continues to trend lower than the state or national rates as the March 2011 rate of 7.6% is a decrease from the 8.3% unemployment rate in 2010.

*FY10 Annual Average data released 1/21/2011. In 2010, Liberty County had the state's lowest rate (7.2%), followed by Monroe (8.0%), Okaloosa (8.2%), Alachua and Leon (8.3%), and Walton (8.4%). Leon County's rate as of March 2011 was 7.6%.

Taxable Sales

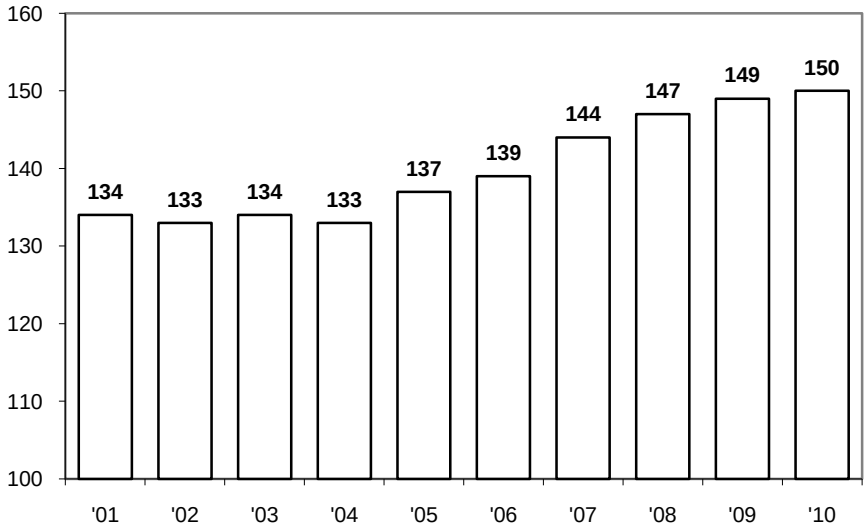


Source: Florida Legislature's Office of Economic and Demographic Research for Tallahassee Metropolitan Statistical Area

Taxable sales data are popularly used as one indicator of regional economic activity. The data is derived from sales tax returns filed monthly by retail establishments with the Florida Department of Revenue. Retail sales experienced a steady increase from 2002 to 2006 and peaked in 2007 before the beginning of the current economic downturn. In 2008, taxable sales decreased 6%. In 2009, taxable sales decreased 16%. In 2010, however taxable sales increased by $160 million or 5%.

Community Economic Profile

Total County Labor Force



Source: Florida Agency for Workforce Innovation, Labor Market Statistics; US Department of Labor, Bureau of Labor Statistics

The local labor force consists of the total number of people employed and individuals seeking employment including those classified as unemployed.

Since 2001, Leon County's labor force has increased an average of 1% annually. The County's labor force increased 0.76% from 2009 to 2010.

The percentage of the labor force for Government has decreased since 2001, while Professional and Business Services, Education and Health Services, and Leisure and Hospitality have all increased, which reflects a more diverse economy.

Employment by Industry – 1999 vs. 2010

Industry	*Employees 1999*	*% Labor Force*	*Employees 2010*	*% Labor Force*	*% Change*
Government	61,700	38.2%	62,900	37.2%	1.9%
Education and Health Services	16,500	10.2%	19,700	11.6%	19.4%
Professional and Business Services	15,100	9.3%	18,100	10.7%	19.9%
Retail Trade	19,100	11.8%	17,200	10.2%	-9.9%
Leisure and Hospitality	12,200	7.5%	15,800	9.3%	29.5%
Other Services	7,900	4.9%	9,900	5.9%	25.3%
Financial Activities	6,900	4.3%	7,200	4.3%	4.3%
Construction	7,200	4.5%	6,500	3.8%	-9.7%
Manufacturing	5,100	3.2%	3,700	2.2%	-27.5%
Information	4,200	2.6%	3,100	1.8%	-26.2%
Wholesale	3,600	2.2%	3,300	2.0%	-8.3%
Transportation, Warehousing, and Utilities	2,200	1.4%	1,800	1.1%	-18.2%
Total	**161,700**	**100.0%**	**169,200**	**100.0%**	**4.6%**

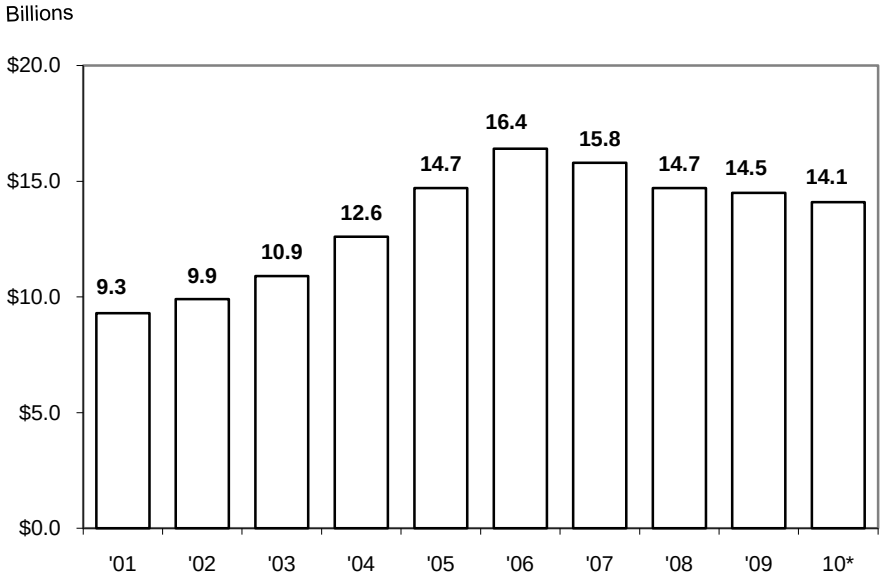
Over the past twelve years, Leon County's major industries have included Government, Retail Trade, and Education/Health Services. This is attributed to the support needed for the large government and higher education infrastructure in the Tallahassee Metropolitan Statistical Area (MSA).

The most dramatic increase over the past decade has included Leisure and Hospitality, Other Services, Education and Health Services, and Professional and Business Services. Manufacturing has seen the largest decrease, followed by Information.

As a whole, these industries have seen a 4.6% increase in employment over the past twelve years, with 169,200 employees in 2010.

Community Economic Profile

Taxable Value

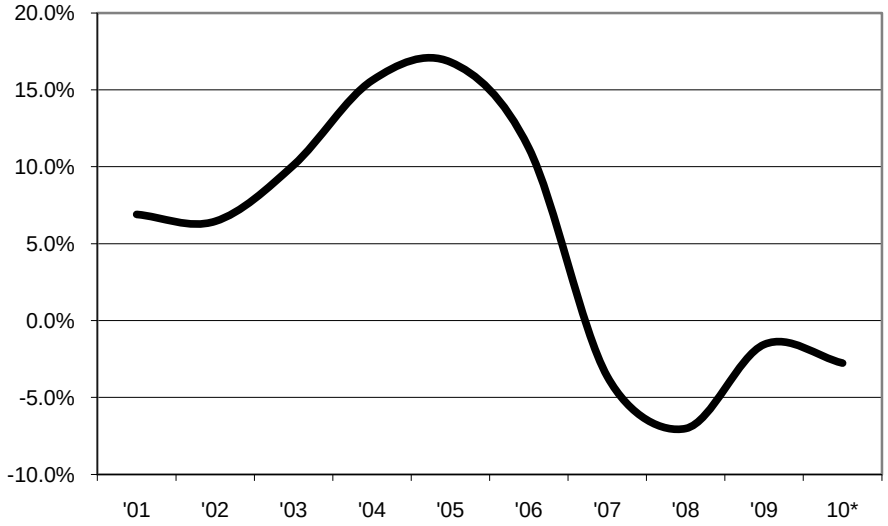


Sources: Certification of Final Taxable Value, Forms DR-422
*14.1 billion is an estimate based on an estimated 2% drop in property value.
Preliminary 2010 values will be provided by the Property Appraiser on June 1, 2011.

Taxable values increased steadily from 1998 to 2006; however, due to property tax reform in 2007, the value of taxable property fell to $15.8 billion. The decrease in valuation for 2009 is largely due to the recession and a repressed housing market.

Valuations from the prior year ending December 31 are used to develop the next year budget (e.g. 2009 valuations are used to develop the FY 2010/2011 budget).

Annual Percentage Change in Taxable Value



Source: Certification of Final Taxable Value, Forms DR-422
*DR-420

Property tax reform in 2007 and 2008 contributed to the first declines in taxable value percentage in over a decade. The continuing decline is due to the recession economy and the repressed housing market. In 2006 values increased by 11.2% followed by four years of decline (3.6%, 7.0%, 1.6% and 2.8% respectively).

.

Community Economic Profile

Principal Taxpayers

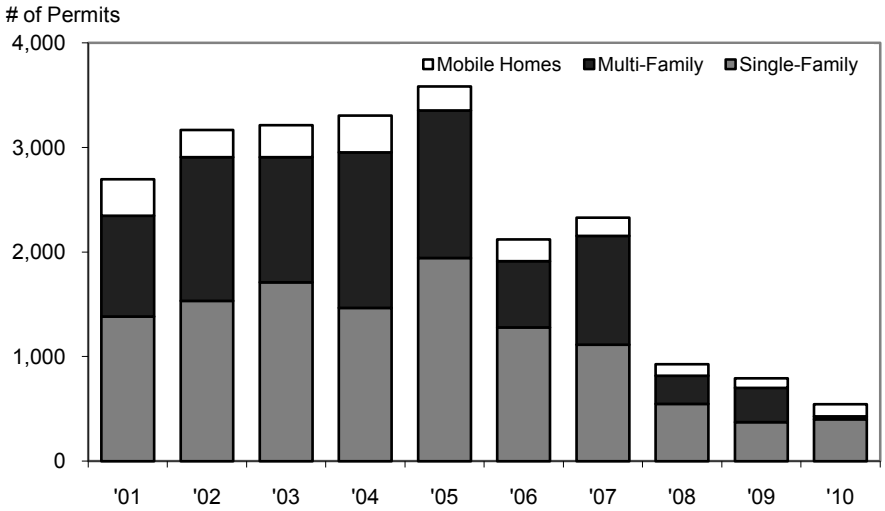
2009			2010		
Name	**Total Taxable Value**	**Total Taxes**	**Name**	**Total Taxable Value**	**Total Taxes**
Sprint- Florida Inc./EMBARQ [1]	$194,015,385	$3,784,629	Century Link (formerly Sprint/EMBARQ) [1]	$191,282,124	$3,785,222
Smith Interest General Partnership	$139,981,045	$2,784,896	Smith Interest General Partnership	$133,309,074	$2,671,879
Tallahassee Medical Center, Inc. [2]	$72,297,946	$1,434,536	Tallahassee Medical Center, Inc. [2]	$69,015,314	$1,389,209
St. Joe Company	$68,754,406	$1,382,579	DRA CRT Tallahassee Center, LLC [3]	$67,335,771	$1,355,402
DRA CRT Tallahassee Center, LLC [3]	$69,477,396	$1,378,570	St. Joe Company	$57,105,164	$1,159,546
Talquin Electric Coop, Inc.	$64,938,691	$1,052,295	Wal-Mart Stores, Inc	$56,708,861	$1,114,321
Wal-Mart Stores, Inc	$49,237,054	$968,157	Talquin Electric Coop, Inc.	$66,017,557	$1,087,516
Goodwood Medical Center	$41,201,368	$817,517	Florida Gas Transmission Co.	$59,777,739	$988,001
Capital City Bank	$39,316,671	$778,227	Comcast Cablevision	$45,100,353	$834,589
AIG Baker Partnership	$47,645,549	$769,094	City of Tallahassee [4]	$37,908,249	$763,256
Total	**$786,865,511**	**$15,150,500**	**Total**	**$783,560,206**	**$15,148,941**

Notes:
Taxes paid reflect all taxing authorities (i.e. School Board, City, Northwest Water Management District, and the Downtown Improvement Authority).

The taxable value of Leon County's Top Ten Taxpayers decreased by $3.3 million from 2009 to 2010; this decrease in value of less than one percent led to a matching decrease in total taxes paid based on total taxable value.
(1) In Litigation
(2) Tallahassee Medical Center, Inc. is also known as Capital Regional Medical Center
(3) DRA CRT Tallahassee Center, Inc is also known as the Koger Center Properties
(4) This represents taxes paid on property leased by the City of Tallahassee surrounding Tallahassee Memorial Hospital.

Community Economic Profile

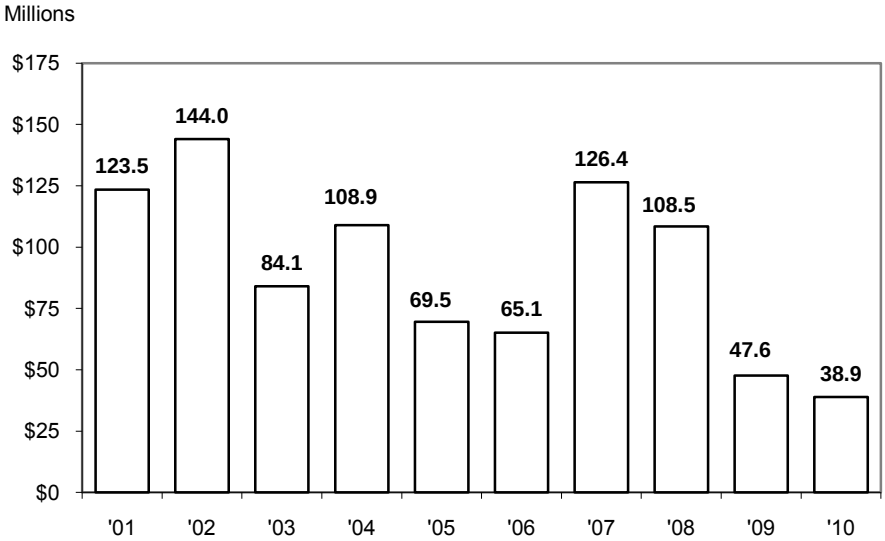
Residential Building Permits



Source: Leon County Growth & Environmental Management, City of Tallahassee Building Inspection Division, and Tallahassee-Leon County Planning Department

Total Countywide Residential Building Permits grew relatively steady from 2000 to 2005. However, signaling the beginning of a housing crisis, 2006 experienced a dramatic decrease in overall permits. By 2009, single-family permits decreased by 81% while total Residential Building Permits fell by 78% from peak 2005 levels. The decline in permits continue in 2010 with Multi-Family permits decreasing by 92% from 327 in 2009 to 27 in 2010.

Value of Commercial Permits

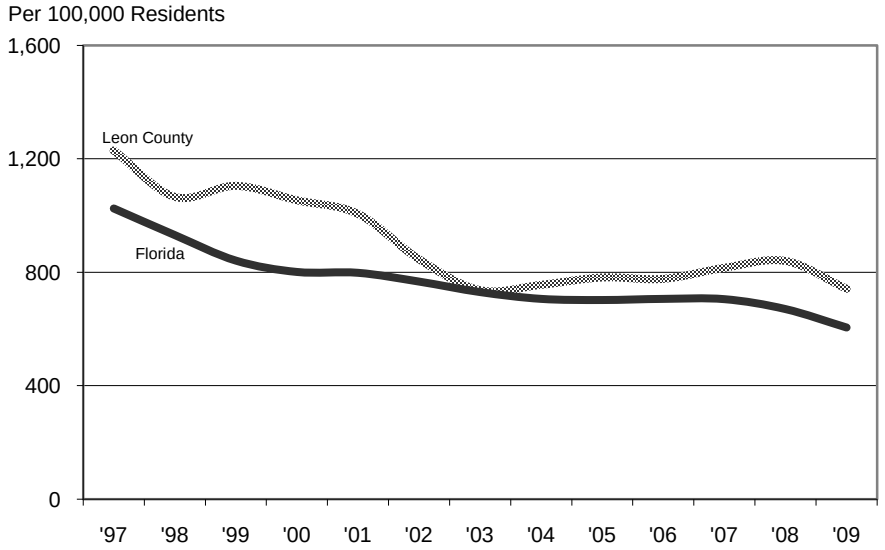


Source: Leon County Growth & Environmental Management, City of Tallahassee Building Inspection Division, and Tallahassee-Leon County Planning Department

Over the past 10 years countywide commercial permit valuation has been variable. Spikes in 2002 and 2004 were both followed by significant reductions the following years. The value of commercial permits fell by 56% in 2009 and another 18% in 2010.

Community Economic Profile

Violent Crime Rate

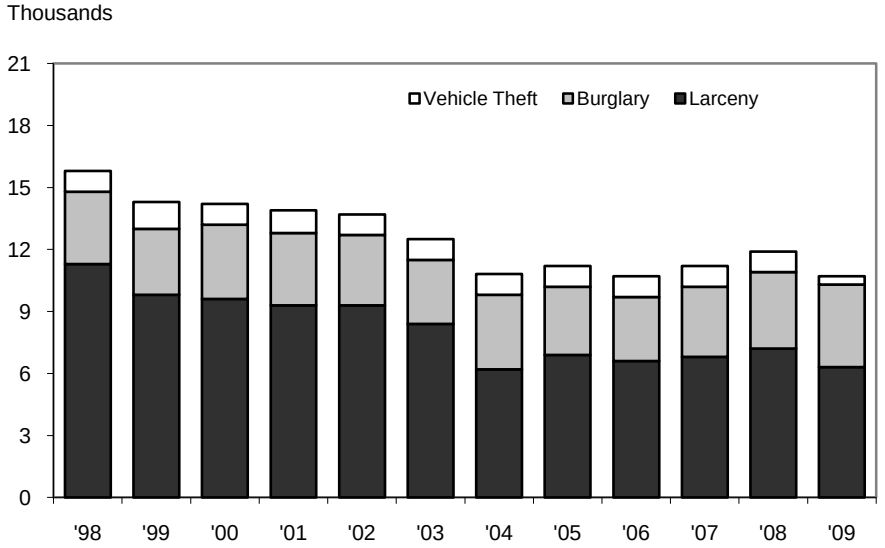


Source: Florida Statistical Analysis Center, FDLE

Violent Crime consists of murder, sex offenses, robbery and aggravated assault.

Over the past ten years Violent Crime in Leon County has decreased an average of 3%. In 2009 Leon County saw a 12% drop compared to a 10% drop throughout the State. Statewide violent crime decreased by 5% for the same time period.

Crimes Against Property in Leon County



Source: Florida Statistical Analysis Center, FDLE

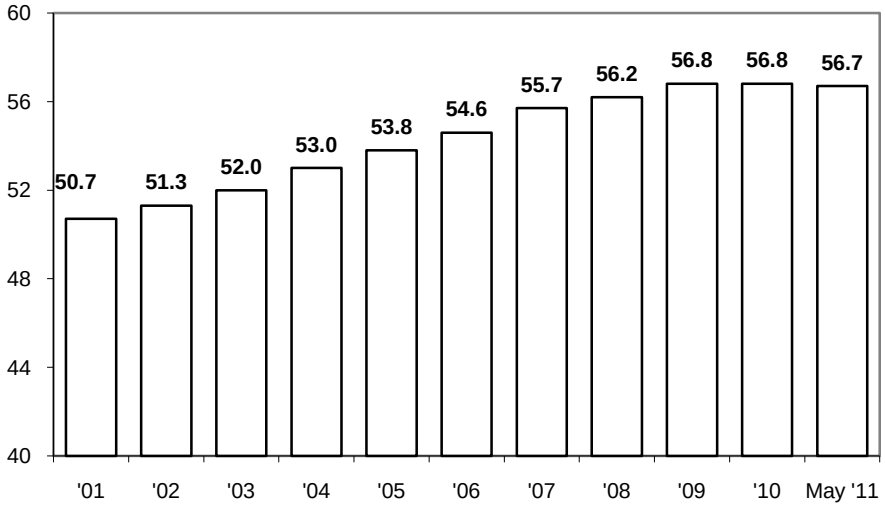
Generally, property crime in Leon County has decreased since 1997. Over a ten-year period there has been an average of 5.7% decrease for Leon County. The greatest decline occurred from 2003 to 2004 at 15.58%.

Leon County experienced a 10% decrease in property crimes in 2009.

Community Economic Profile

Homestead Parcels

Hundreds



Source: Property Appraiser, Official Tax Roll Certification

Growth in homestead parcels has remained steady at an average of 1.65% growth per year since 2001. However, from 2009 to 20010 there were only 10 new parcels and early 2011 numbers show a decline.

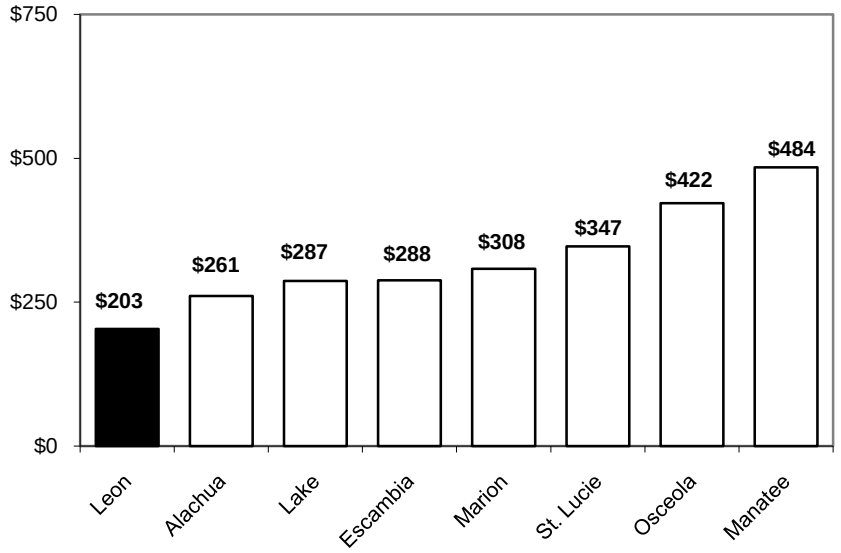
LEON

FLORIDA'S CAPITAL COUNTY

Comparative Data for Like-Sized Counties

Total Net Budget (FY11)

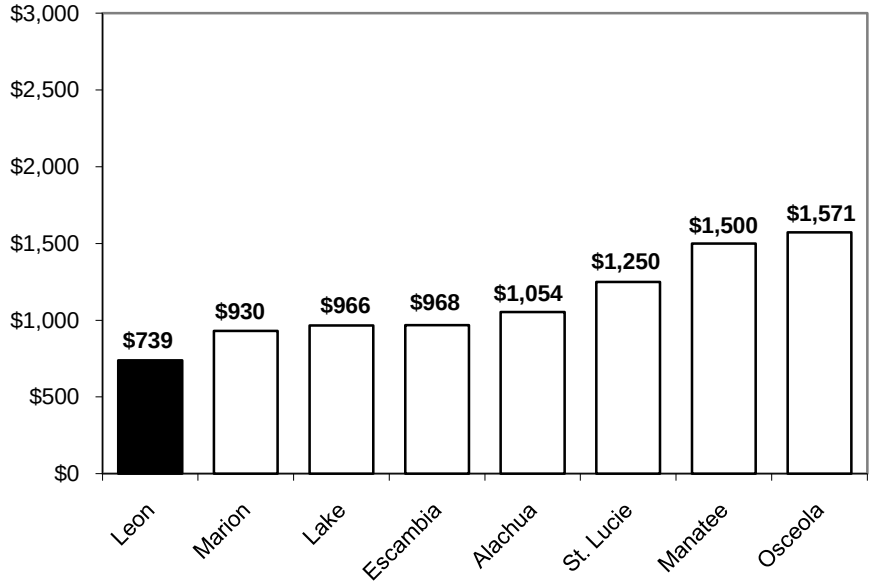
Millions



Leon County ranks lowest in operating budget among like-sized counties, with a net budget of $203 million. Alachua County's net budget is 29% higher than Leon County's. Manatee County has the largest total net budget and is 138% higher than the Leon County budget.

As recommended by the International City County Management Association (ICMA), total net budget excludes capital and county total budgeted reserves.

Net Budget Per Countywide Resident (FY11)

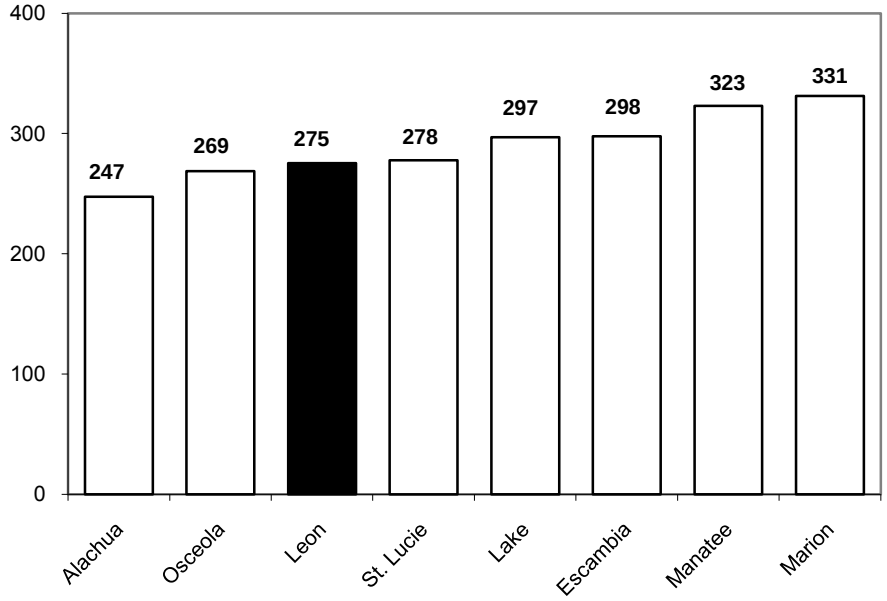


Leon County is the lowest for dollars spent per county resident. Manatee County spends over two times the amount per resident than Leon County. The next closest County's net budget per capita is 26% higher than Leon County's (Marion County).

Comparative Data for Like-Sized Counties

Countywide Population (2010)

Thousands

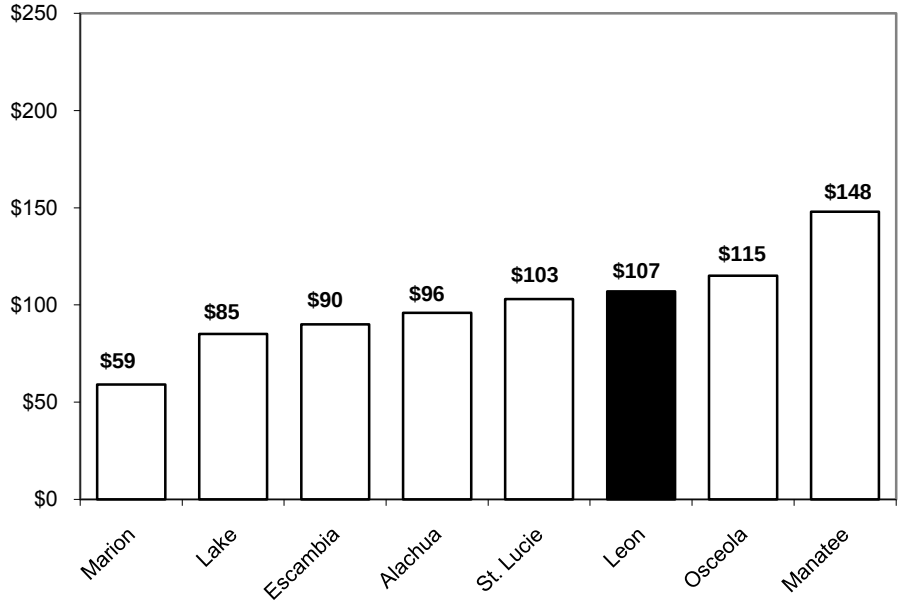


According to the 2010 United States Census data the current Leon County population is 275,487 residents. The selection of comparative counties is largely based on population served.

For more information on population see page 34 in the Community Economic Profile Section.

Anticipated Ad Valorem Tax Collections (FY11)

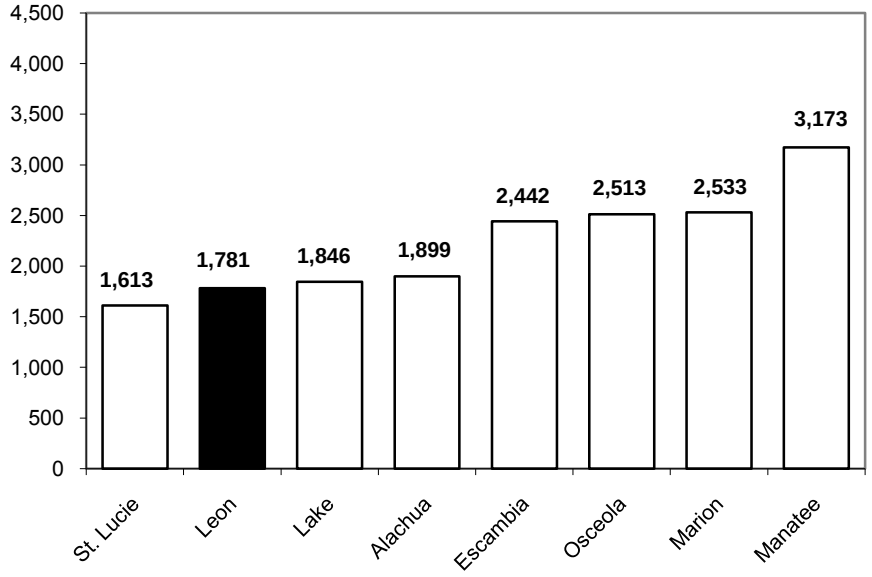
Millions



Among the like-sized counties, Leon County collects $107 million in ad valorem taxes. Leon County collects $7 million more than the median collection ($100 million). Due to the 2008 passage of property tax reform by referendum and enabling legislative actions, ad valorem tax collections rates were significantly impacted in all counties. In addition, decreased property valuations associated with the recession and a repressed housing market will further effect collections in the near term. Ad valorem taxes account for 44% of the County's operating revenue.

Comparative Data for Like-Sized Counties

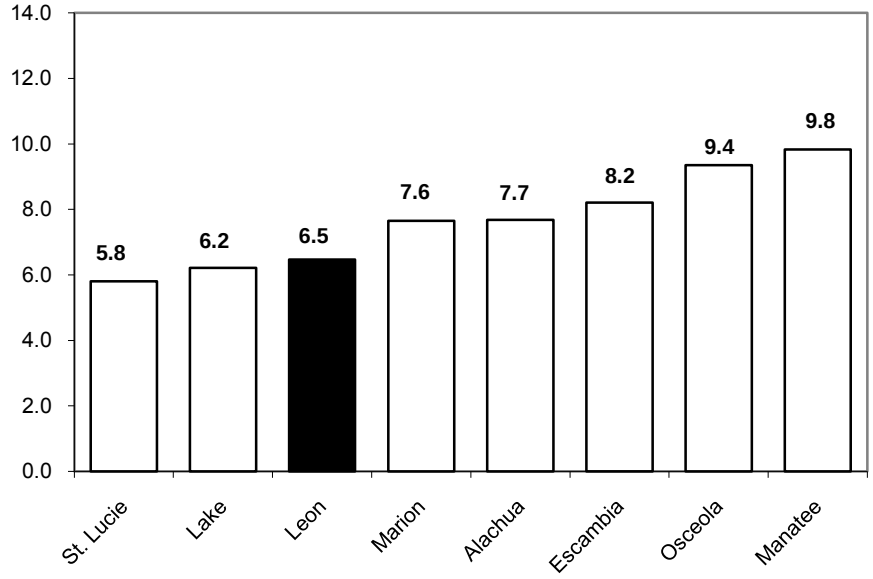
Total Number of County Employees (FY11)



County employees consist of Board, Constitutional, and Judicial Offices. Leon County has the second lowest number of county employees among comparables.

All comparable counties surveyed reported either the same or fewer employees than in FY010. This is largely attributed to property tax reform followed by the recession which has impacted county revenues and services. For example, St. Lucie County froze approximately 150 positions while Lake County eliminated 41 positions.

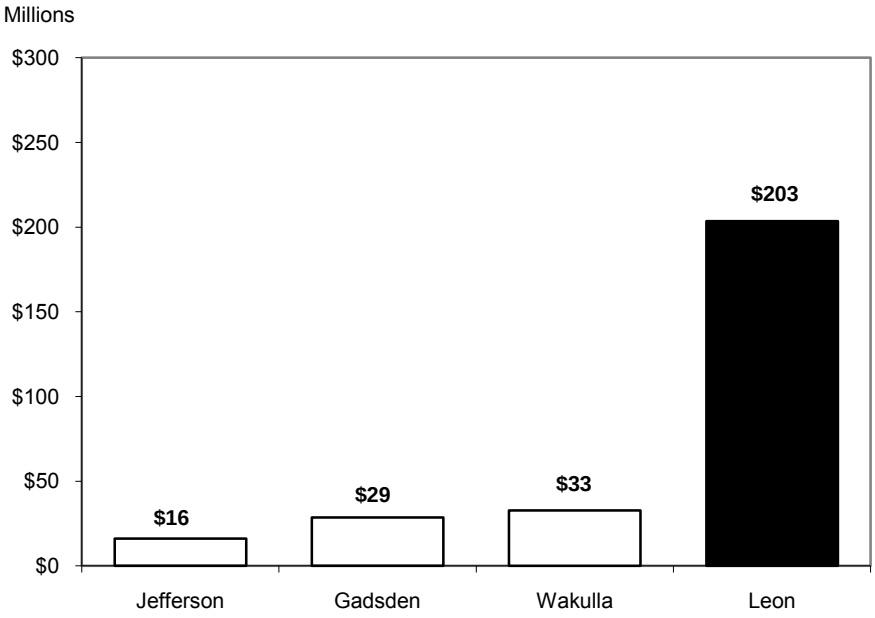
County Employees per 1,000 Residents (FY11)



Leon County has a ratio of 6.5 employees for every thousand County residents. St. Lucie has a ratio of 5.8 due to the freezing of approximately 150 positions while Lake (6.2) and Leon County's ratios remain in the lowest tier of like sized counties.

Comparative Data for Surrounding Counties

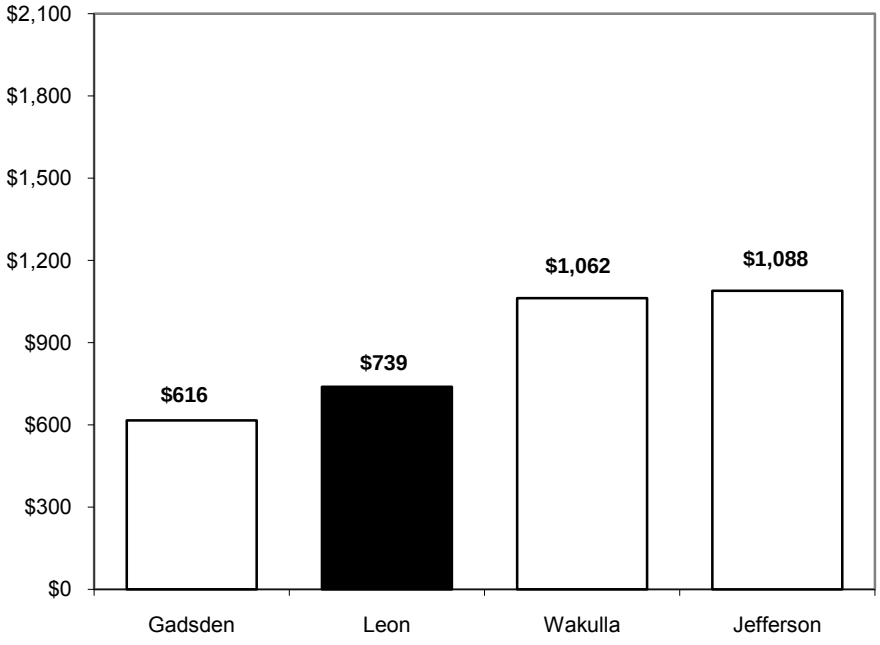
Total Net Budget (FY11)



Leon County ranks highest in operating budget among surrounding counties, with a net budget of $203 million. Wakulla County ranks second highest with a net budget of $33 million.

As recommended by the International City County Management Association (ICMA), total net budget excludes capital and county total budgeted reserves.

Net Budget Per Countywide Resident (FY11)

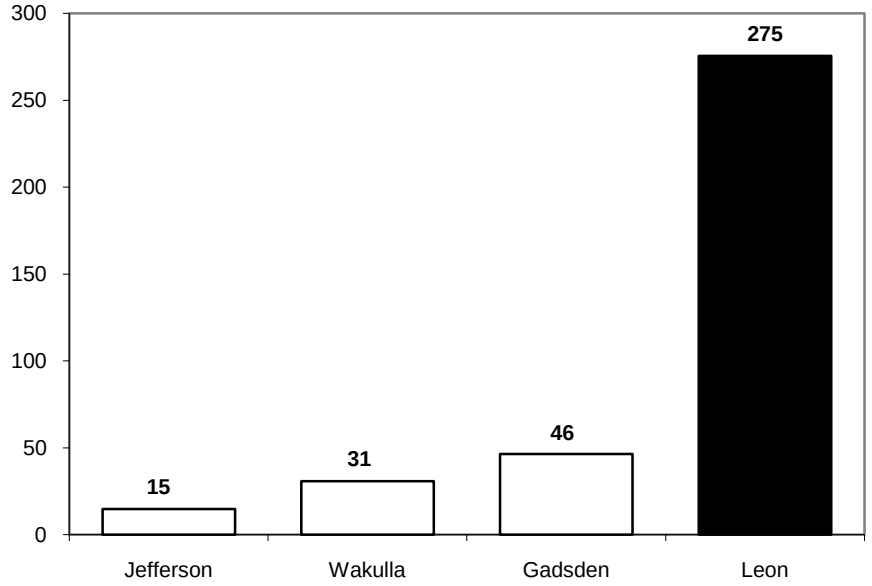


Leon County is the second lowest for dollars spent per county resident. Wakulla and Jefferson counties spend 44% and 47% more, respectively per county resident.

Comparative Data for Surrounding Counties

Countywide Population (2010)

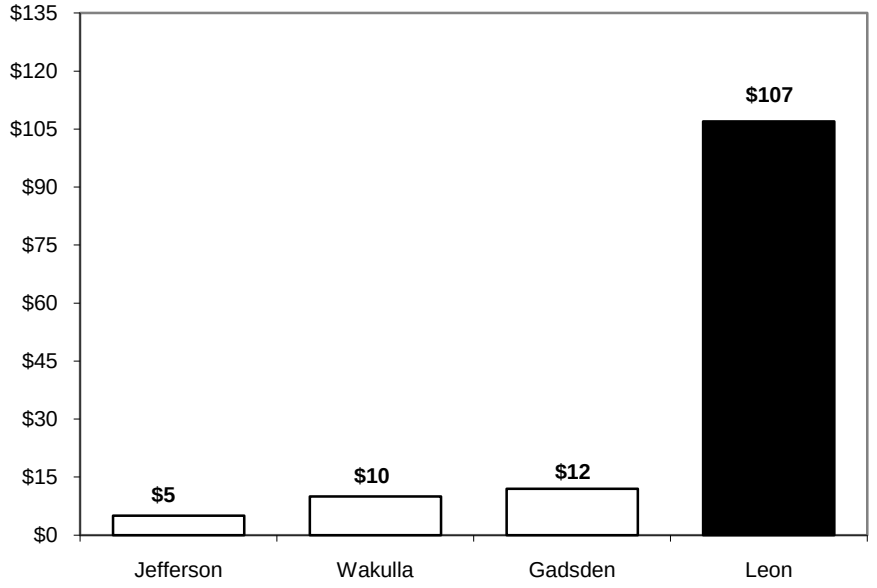
Thousands



According to the 2010 United States Census data the current Leon County population is 275,487. Leon County has approximately 230,000 more residents than neighboring Gadsden County which has the next highest population. Of the surrounding counties, Wakulla has the highest population growth rate since the 2000 census at 35% compared to Leon (15%), Jefferson (14%), and Gadsden (3%).

Anticipated Ad Valorem Tax Collections (FY11)

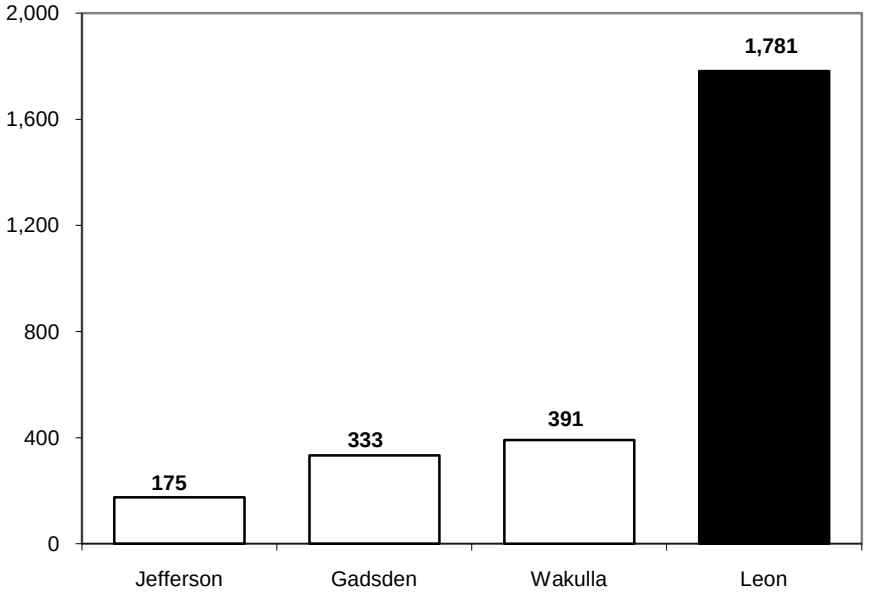
Millions



Among the surrounding counties, Leon County collects the highest amount of ad valorem taxes.

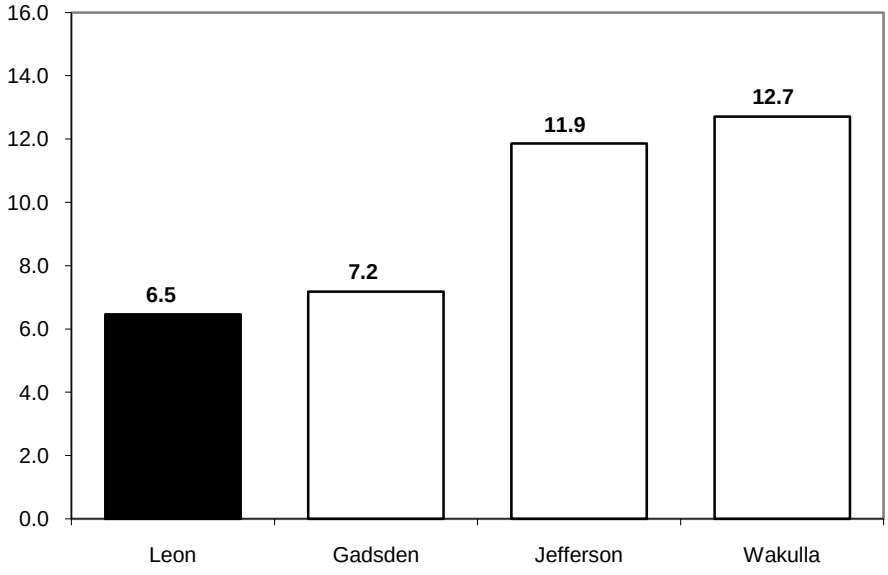
Comparative Data for Surrounding Counties

Total Number of County Employees (FY11)



County employees consist of Board, Constitutional, and Judicial Offices. Leon County has the highest number of county employees.

Total County Employees per 1,000 Residents (FY11)



Leon County has a ratio of 6.5 employees for every thousand county residents. When compared to surrounding counties, Leon County ranks the lowest.

Comparative Data for All Florida Counties

Net Budget per Countywide Resident

County	Net Budget Per Capita	Staff Per 1000	% Exempt
Santa Rosa	**$588**	6	38%
Gadsden	**$616**	7	57%
Union	**$639**	9	77%
Holmes	**$653**	7	66%
Columbia	**$718**	7	46%
Lafayette	**$735**	11	72%
Leon	**$739**	6	43%
Clay	**$780**	7	37%
Jackson	**$781**	7	53%
Baker	**$841**	11	53%
Suwannee	**$843**	10	48%
Bradford	**$850**	7	58%
Calhoun	**$858**	7	64%
Citrus	**$863**	8	34%
Desoto	**$882**	9	55%
Taylor	**$883**	11	42%
Volusia	**$926**	6	33%
Brevard	**$929**	7	44%
Marion	**$930**	8	43%
Okaloosa	**$941**	8	29%
Highlands	**$962**	9	34%
Lake	**$966**	6	29%
Hernando	**$968**	8	36%
Escambia	**$968**	8	50%
Polk	**$974**	7	31%
Liberty	**$992**	17	77%
Hamilton	**$1,004**	12	53%
Sumter	**$1,032**	7	33%
Washington	**$1,033**	10	47%
Nassau	**$1,037**	9	27%
Flagler	**$1,039**	7	29%
Putnam	**$1,043**	9	49%
Alachua	**$1,054**	8	49%
Wakulla	**$1,062**	13	48%

County	Net Budget Per Capita	Staff Per 1000	% Exempt
Hardee	**$1,063**	12	54%
Levy	**$1,068**	10	55%
Bay	**$1,073**	7	33%
Madison	**$1,075**	14	56%
Okeechobee	**$1,084**	10	47%
Jefferson	**$1,088**	12	66%
Pasco	**$1,093**	8	36%
Palm Beach	**$1,120**	8	24%
Glades	**$1,198**	10	84%
Dixie	**$1,228**	12	70%
Hendry	**$1,248**	10	67%
Saint Lucie	**$1,250**	6	36%
Gilchrist	**$1,301**	11	60%
Lee	**$1,342**	8	21%
Pinellas	**$1,344**	5	30%
Martin	**$1,407**	10	31%
Orange	**$1,453**	9	26%
Manatee	**$1,500**	10	24%
Broward	**$1,543**	7	28%
Osceola	**$1,571**	9	36%
Duval	**$1,586**	9	39%
Hillsborough	**$1,604**	8	31%
Saint Johns	**$1,613**	10	28%
Gulf	**$1,668**	15	38%
Indian River	**$1,696**	10	27%
Walton	**$1,740**	16	16%
Collier	**$1,742**	10	18%
Seminole	**$1,787**	6	27%
Sarasota	**$1,889**	9	24%
Dade-Miami	**$1,919**	11	28%
Charlotte	**$2,477**	12	27%
Franklin	**$2,490**	14	39%
Monroe	**$3,087**	17	29%

Comparative Data for All Florida Counties

Percent of Exempt Property

County	% Exempt	Net Budget Per Capita	Staff Per 1000
Walton	16%	$1,740	16
Collier	18%	$1,742	10
Lee	21%	$1,342	8
Palm Beach	24%	$1,120	8
Manatee	24%	$1,500	10
Sarasota	24%	$1,889	9
Orange	26%	$1,453	9
Charlotte	27%	$2,477	12
Nassau	27%	$1,037	9
Seminole	27%	$1,787	6
Indian River	27%	$1,696	10
Dade-Miami	28%	$1,919	11
Saint Johns	28%	$1,613	10
Broward	28%	$1,543	7
Monroe	29%	$3,087	17
Flagler	29%	$1,039	7
Lake	29%	$966	6
Okaloosa	29%	$941	8
Pinellas	30%	$1,344	5
Martin	31%	$1,407	10
Hillsborough	31%	$1,604	8
Polk	31%	$974	7
Sumter	33%	$1,032	7
Volusia	33%	$926	6
Bay	33%	$1,073	7
Citrus	34%	$863	8
Highlands	34%	$962	9
Saint Lucie	36%	$1,250	6
Pasco	36%	$1,093	8
Hernando	36%	$968	8
Osceola	36%	$1,571	9
Clay	37%	$780	7
Santa Rosa	38%	$588	6
Gulf	38%	$1,668	15

County	% Exempt	Net Budget Per Capita	Staff Per 1000
Duval	39%	$1,586	9
Franklin	39%	$2,490	14
Taylor	42%	$883	11
Leon	43%	$739	6
Marion	43%	$930	8
Brevard	44%	$929	7
Columbia	46%	$718	7
Okeechobee	47%	$1,084	10
Washington	47%	$1,033	10
Suwannee	48%	$843	10
Wakulla	48%	$1,062	13
Alachua	49%	$1,054	8
Putnam	49%	$1,043	9
Escambia	50%	$968	8
Hamilton	53%	$1,004	12
Jackson	53%	$781	7
Baker	53%	$841	11
Hardee	54%	$1,063	12
Desoto	55%	$882	9
Levy	55%	$1,068	10
Madison	56%	$1,075	14
Gadsden	57%	$616	7
Bradford	58%	$850	7
Gilchrist	60%	$1,301	11
Calhoun	64%	$858	7
Holmes	66%	$653	7
Jefferson	66%	$1,088	12
Hendry	67%	$1,248	10
Dixie	70%	$1,228	12
Lafayette	72%	$735	11
Liberty	77%	$992	17
Union	77%	$639	9
Glades	84%	$1,198	10

Comparative Data for All Florida Counties

Total County Employees per 1,000 Residents

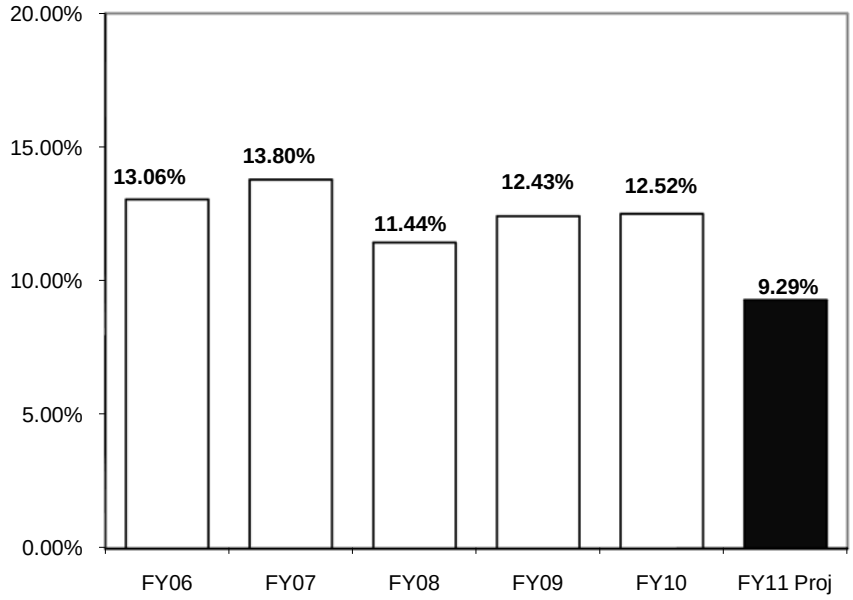
County	Staff Per 1000	Net Budget Per Capita	% Exempt
Pinellas	5	$1,344	30%
Leon	6	$739	43%
Santa Rosa	6	$588	38%
Saint Lucie	6	$1,250	36%
Seminole	6	$1,787	27%
Lake	6	$966	29%
Volusia	6	$926	33%
Sumter	7	$1,032	33%
Broward	7	$1,543	28%
Brevard	7	$929	44%
Polk	7	$974	31%
Flagler	7	$1,039	29%
Holmes	7	$653	66%
Clay	7	$780	37%
Gadsden	7	$616	57%
Bay	7	$1,073	33%
Calhoun	7	$858	64%
Bradford	7	$850	58%
Columbia	7	$718	46%
Jackson	7	$781	53%
Marion	8	$930	43%
Alachua	8	$1,054	49%
Lee	8	$1,342	21%
Citrus	8	$863	34%
Hernando	8	$968	36%
Okaloosa	8	$941	29%
Pasco	8	$1,093	36%
Escambia	8	$968	50%
Hillsborough	8	$1,604	31%
Palm Beach	8	$1,120	24%
Desoto	9	$882	55%
Orange	9	$1,453	26%
Sarasota	9	$1,889	24%
Highlands	9	$962	34%

County	Staff Per 1000	Net Budget Per Capita	% Exempt
Putnam	9	$1,043	49%
Duval	9	$1,586	39%
Union	9	$639	77%
Osceola	9	$1,571	36%
Nassau	9	$1,037	27%
Hendry	10	$1,248	67%
Manatee	10	$1,500	24%
Glades	10	$1,198	84%
Suwannee	10	$843	48%
Indian River	10	$1,696	27%
Levy	10	$1,068	55%
Washington	10	$1,033	47%
Saint Johns	10	$1,613	28%
Collier	10	$1,742	18%
Martin	10	$1,407	31%
Okeechobee	10	$1,084	47%
Lafayette	11	$735	72%
Taylor	11	$883	42%
Gilchrist	11	$1,301	60%
Baker	11	$841	53%
Dade-Miami	11	$1,919	28%
Hardee	12	$1,063	54%
Dixie	12	$1,228	70%
Charlotte	12	$2,477	27%
Jefferson	12	$1,088	66%
Hamilton	12	$1,004	53%
Wakulla	13	$1,062	48%
Franklin	14	$2,490	39%
Madison	14	$1,075	56%
Gulf	15	$1,668	38%
Walton	16	$1,740	16%
Monroe	17	$3,087	29%
Liberty	17	$992	77%

Financial Indicators

Intergovernmental Revenues

Percent of Operating Revenues



Analysis: The monitoring of intergovernmental revenues (revenues received from another governmental entity) is important since over dependence on such revenues can be harmful; especially, if the external source withdraws the funds entirely and/or reduces its share of costs. Leon County exhibits a reduced dependency on intergovernmental revenues in comparison to total operating revenues.

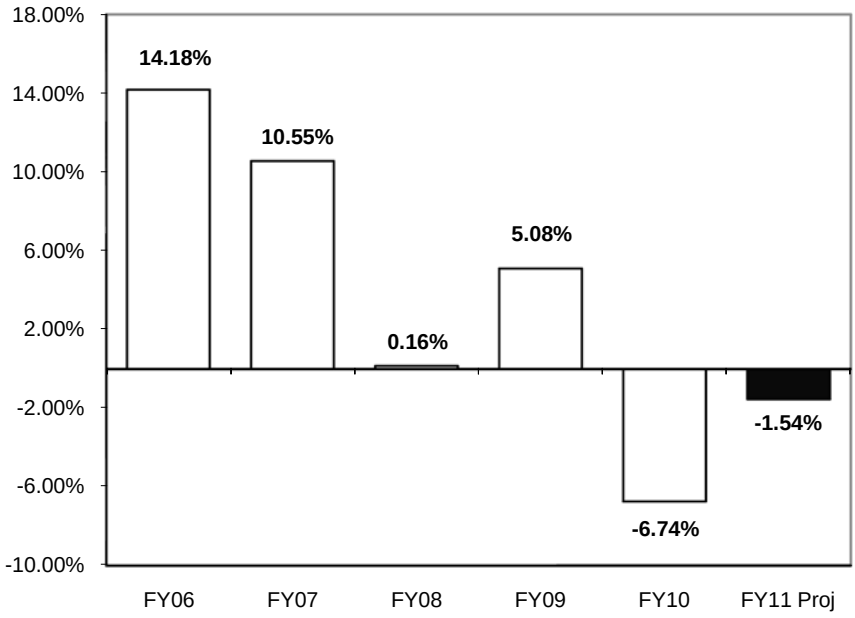
Grants are not included in intergovernmental revenue projections; however, grants are included and account for a significant portion of actual intergovernmental revenues.

Formula: Intergovernmental Revenues divided by Total Operating Revenues.

Source: FY 2011 TRIM AD

Property Tax Revenues

Rate of Change



Analysis: In the past ten years, Leon County has become more reliant on property tax revenue, primarily due to the reduction of intergovernmental revenue.

The Board maintained the 7.85 rate for FY11. The projected rate of change in FY11 is an increase of 5.20%, due to a moderation of the decline in property values by $171 million from the previous year.

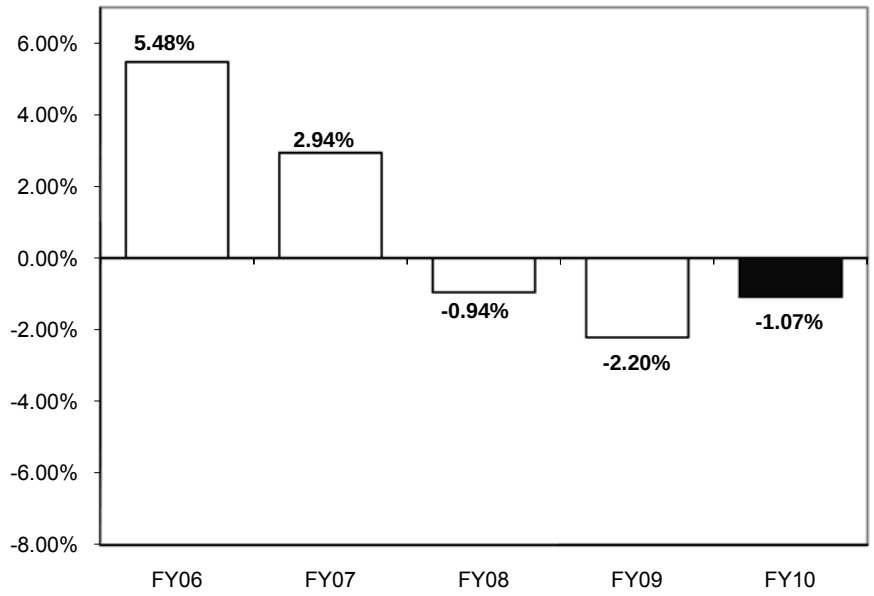
By maintaining the millage rate at 7.85 for FY11, the Board provided $1.8 million in property tax relief to the citizens of Leon County.

Formula: Current Year minus Prior Year divided by Prior Year.

Source: 2010 Certification of Final Taxable Value and Statistical Digest.

Financial Indicators

Revenue Projections
Budgeted v. Actual Revenues



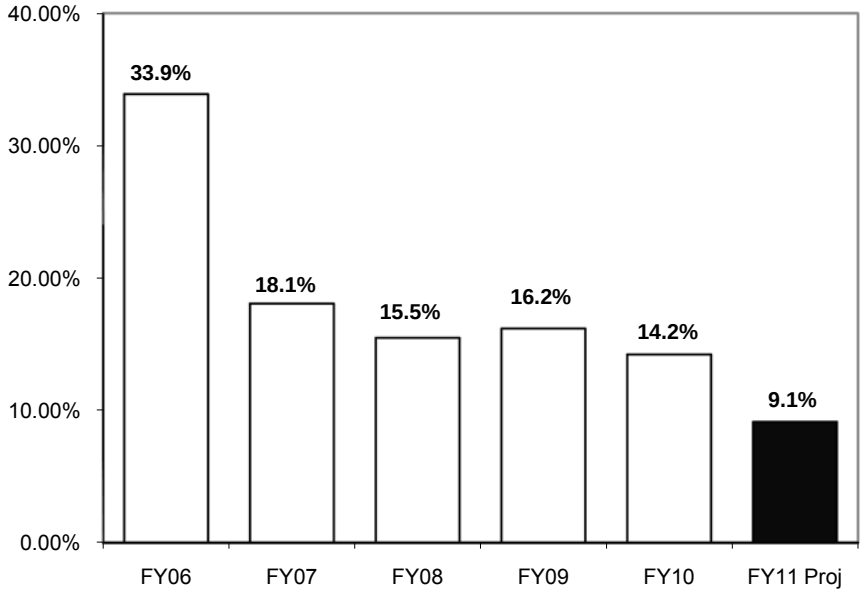
Analysis: This indicator examines the differences between actual revenues received versus budgeted revenues during the past fiscal year. Typically, actual revenues versus budgeted revenues fall in the range of + or - five percent. In FY05 and FY06, Leon County experienced an increase in actual revenues over budgeted revenues. This was primarily due to the increase in property values.

The decrease in past three years' revenue projection is primarily due to property tax reform in FY08 and a reduction in revenues caused by the recession.

Formula: Actual General Fund, Special Funds and Enterprise Fund Revenue minus Budgeted General Fund, Special Funds and Enterprise Fund Revenue divided by Budgeted Revenues.

Source: FY 2010 Revenue Summary Report.

Capital Outlay
Percentage of Total Expenditures



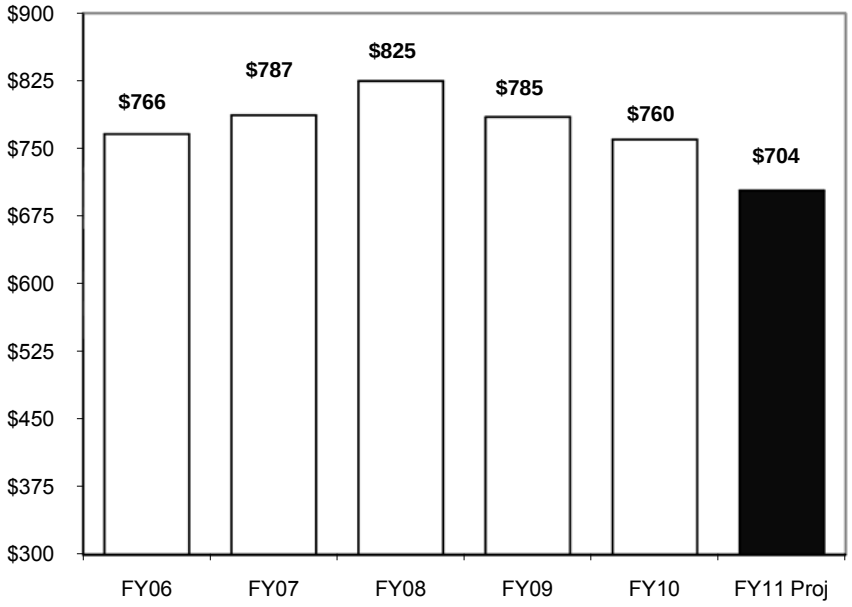
Analysis: The purpose of capital outlay in the operating budget is to replace equipment or to add new equipment and infrastructure. The ratio of capital outlay to net operating expenditures is a rough indicator of whether the stock of equipment and infrastructure is being replaced or added. Funding for capital outlay peaked in FY06, primarily due to stormwater and transportation related activities funded by sales tax and bond proceeds. However in FY07, the percentage of capital outlay dropped significantly due to a freeze and subsequent elimination of all nonessential capital improvement projects. Since then, the freeze has been lifted and the percentage has remained level. The FY11 projection is based upon what has been budgeted for the current fiscal year and does not include carry forward projects from the previous fiscal year.

Formula: Capital Outlay Divided by Total Operating Expenditures.

Source: FY 2010 Expenditure Summary Report and Budget Summary.

Financial Indicators

Revenues Per Capita

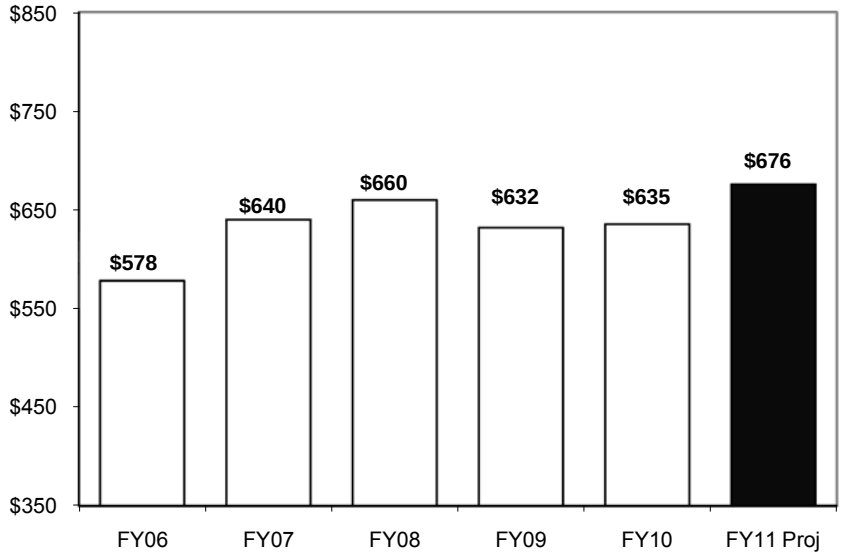


Analysis: Examining per capita revenues indicates changes in revenues relative to changes in population size. As population increases, it is expected that revenues and the needs for services will increase. If per capita revenues are decreasing, it will be impossible to continue to maintain the existing level of services unless new sources of revenues and ways of reducing expenses are found. The FY08 increase resulted from returned revenue from the Tax Collector and Sheriff in addition to higher ambulance fee revenue. Revenue per capita declines in FY09 and FY10 reflect current economic conditions. Projections for FY11 also take into account the macroeconomic environment.

Formula: General Fund, Special Revenue Funds, and Enterprise Fund Revenues Divided by Population.

Source: FY 2009 Revenue Summary Report and the FY 2010 Budget Summary.

Expenditures Per Capita



Analysis: Changes in per capita expenditures reflect changes in expenditures relative to changes in population. This indicator has increased slightly for the past six years.

The decrease in FY09 expenditures per capita reflects reductions in personnel costs due to a hiring freeze and the elimination of some positions. The FY11 projection reflects an increase in payments to Medicaid; healthcare and retirement costs; and contractual increases such as custodial and security offset by slower population growth.

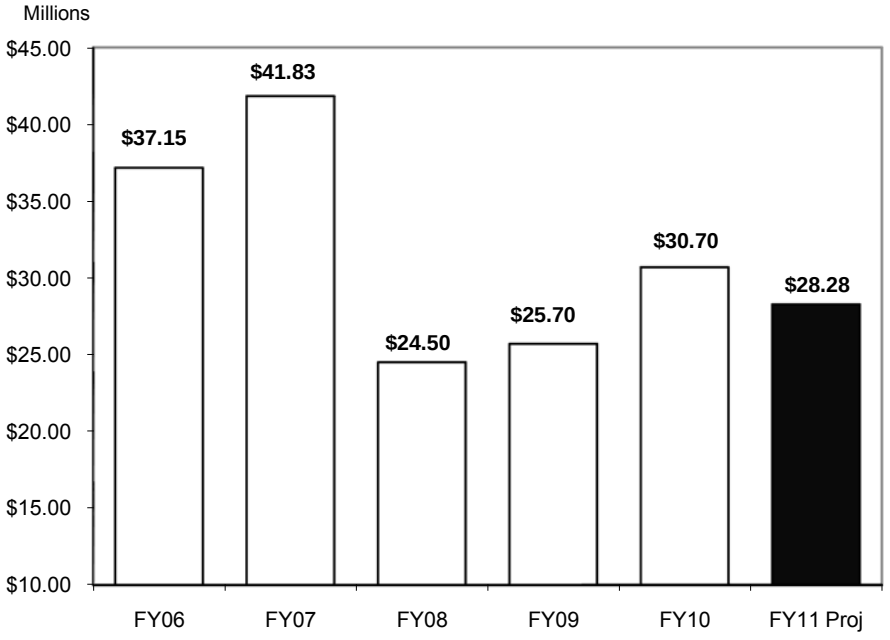
The additional one cent tax for the Performing Arts Center is included in this calculation of operating expenditures per capita.

Formula: Actual General Fund, Special Funds and Enterprise Fund divided by population.

Source: FY 2010 Expenditure Summary Report, the 2009 Statistical Digest, and the FY 2010 Budget Summary.

Financial Indicators

General/Fine and Forfeiture Fund Balance



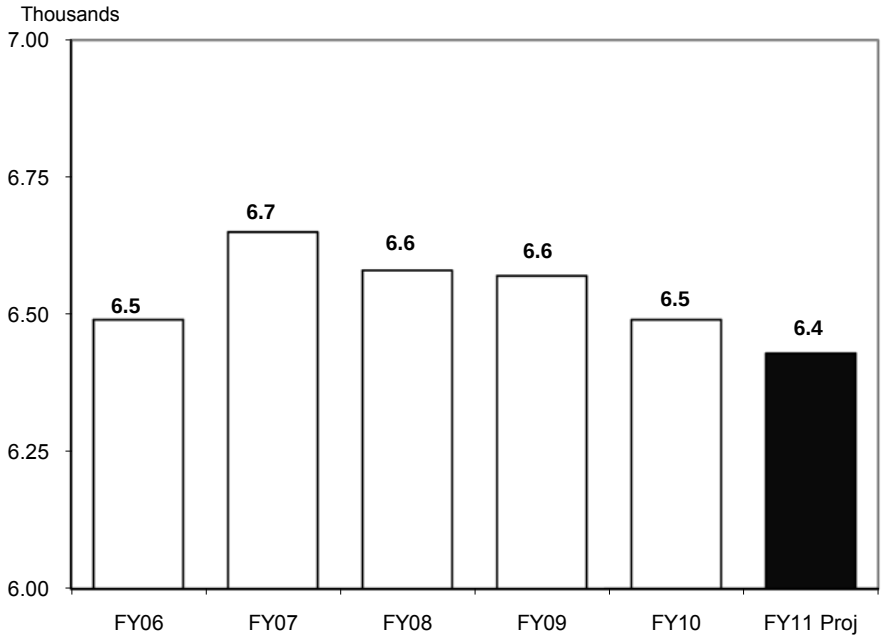
Analysis: Fund Balance is maintained for cash flow and emergency reserve purposes as well as a reserve for one-time capital improvement needs. The County's reserve policy requires fund balances to be between a minimum of 15% and a maximum of 30% of operating expenditures. A decline in FY08 fund balance results from $20 million in appropriations to CIP projects. The FY09 fund balance includes an appropriation of $3.9 million in local economic stimulus funding. However, the increases in FY09 and FY10 are due to the return of excess fees from the Constitutional Officers and higher than anticipated interest earnings. The FY10 fund balance also received DJJ payment savings and the under expenditure by the Board's general revenue operating funds.

Formula: Prior year fund balance plus actual revenues minus actual expenditures.

Source: FY10 Summary of Fund Balance and Retained Earnings and Year Ending Report.

Employees Per Capita

Employees Per 1,000 Leon County Residents



Analysis: Personnel costs are a major portion of an operating budget; for that reason plotting changes in the number of employees per capita is an effectively measures changes in expenditures. Overall, the County is controlling the cost associated with this financial indicator. Note that the number of employees includes Constitutional Officers. In comparison to other like-sized counties, Leon County, along with St. Lucie, ranks the lowest in number of employees per capita.

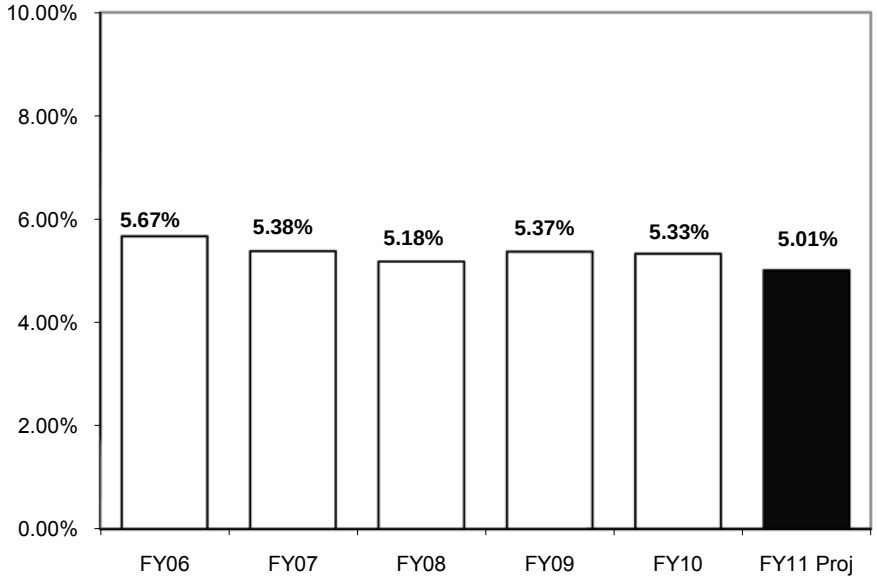
Formula: Number of Full-Time Employees Divided by Population multiplied by 1,000.

Source: FY 10-11 Annual Budget Document and Tallahassee/Leon County Planning Department.

Financial Indicators

Debt Service

Percentage of Total Operating Expenditures



Analysis: Debt service is defined as the amount of principal and interest that a local government pays each year on net direct bonded long-term debt, plus the interest on direct short-term debt. Increasing debt service reduces expenditure flexibility by adding to the County's financial obligations. Leon County's debt service has trended downward over the past five years.

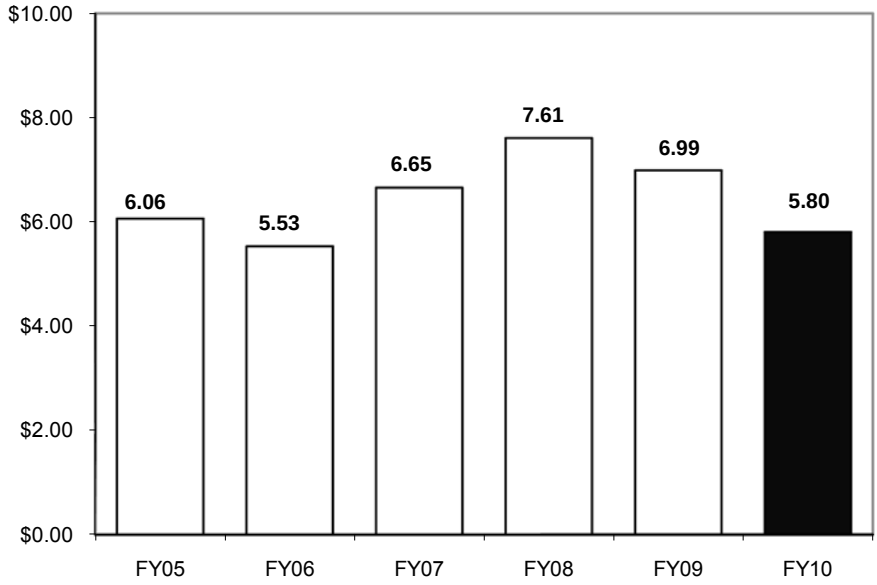
Leon County maintains level debt service.

Formula: Debt Service divided by Total Operating Expenditures.

Source: FY 2009 Expenditure Summary and the FY 2010 Budget Summary.

Liquidity

Ratio of Current Assets to Current Liabilities



Analysis: The current ratio is a liquidity indicator that measures a government's short-run financial condition by examining the ratio of cash and short term assets against current liabilities. This ratio shows whether a government can pay its short-term debt obligations.

The International City / County Management Association (ICMA) states ratio that fall below 1:1 for more than consecutive three years is a decidedly negative indicator. The ICMA further recommends keeping this ratio above 1:1. Leon County maintains a liquidity ratio above this level even during the current economic climate, a sign of short-term financial strength.

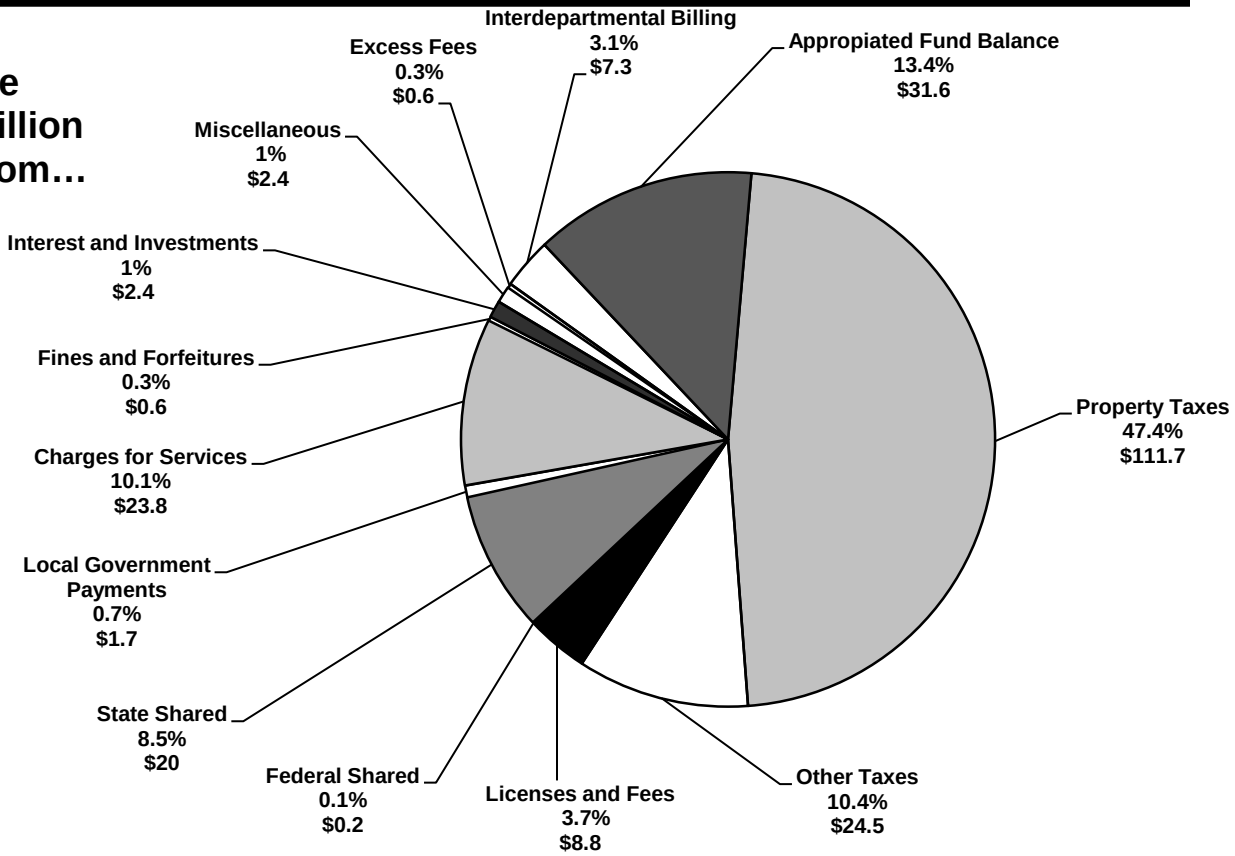
Formula: Cash and short-term investments divided by Current Liabilities

Source: FY 2010 Comprehensive Annual Financial Report

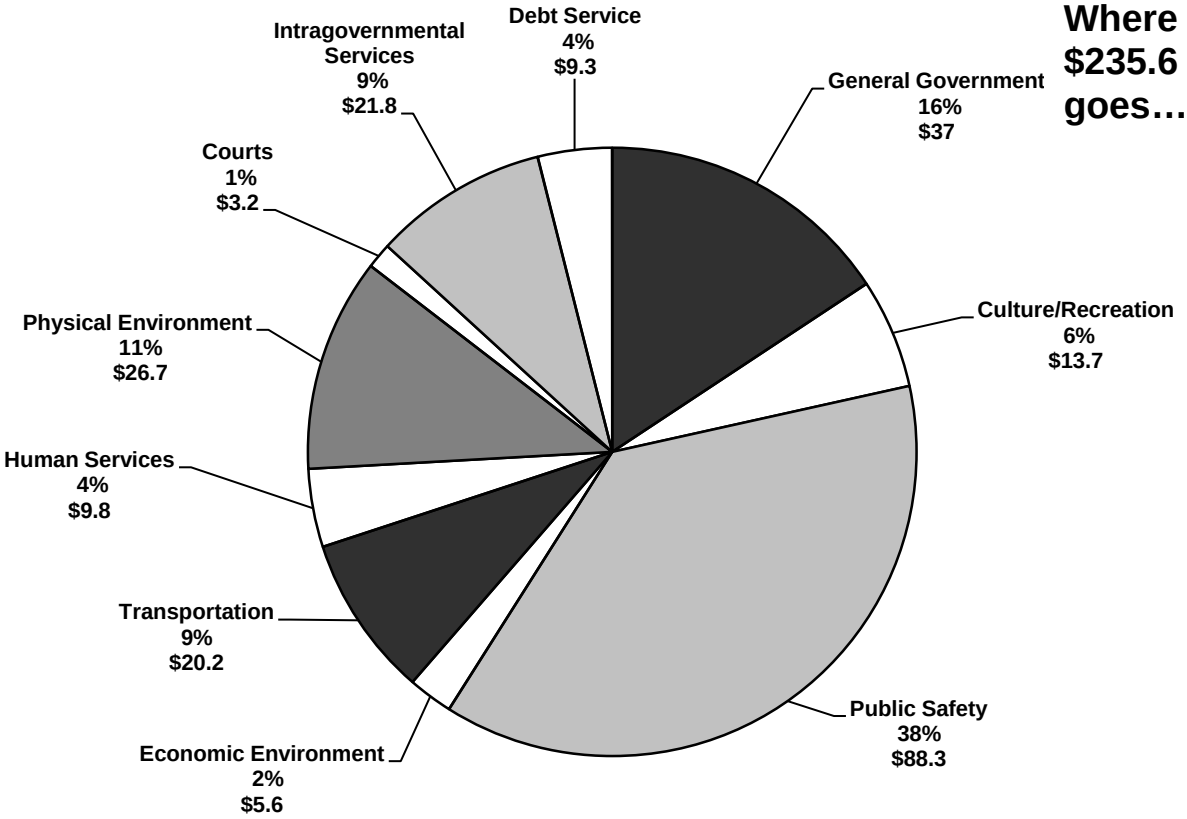
LEON

FLORIDA'S CAPITAL COUNTY

Where the $235.6 million comes from…



Where the $235.6 million goes…



Total Revenue By Source

	FY 2010 Actual	%	FY 2011 Adopted	%	FY 2012 Budget	%
General Property Taxes						
Ad Valorem - General Fund	47,900,914		44,499,169		44,259,702	
Ad Valorem - Fine/Fore.	62,193,352		63,301,014		60,695,579	
MSTU Ad Valorem	7,012,416		6,866,254		6,690,908	
Delinquent Taxes	313,661		0		54,434	
Subtotal	**117,420,343**	**52.8%**	**114,666,437**	**47.0%**	**111,700,623**	**47.4%**
Other Taxes						
Local Option Resort Tax	3,586,090		3,762,950		3,957,700	
Local Option Gas tax	4,829,414		4,693,950		4,743,350	
1 Cent Sales Tax	3,384,616		3,051,590		3,296,405	
Franchise Fee	329,169		311,600		314,559	
Public service Taxes	6,201,090		6,183,075		6,503,700	
Local Communication Svcs Tax	4,200,504		4,125,041		3,280,625	
Non Ad-Valorem Assessments	2,368,893		2,354,670		2,472,699	
Delinquent Assessments	17,092		0		0	
Subtotal	**24,916,868**	**11.2%**	**24,482,876**	**10.0%**	**24,569,038**	**10.4%**
Licenses and Fees						
Business Licenses	2,728		0		0	
Building Permits	1,240,414		1,017,450		975,650	
Fire Services Fees	5,995,516		7,511,807		6,882,627	
Growth fees	789,195		897,940		955,990	
Subtotal	**8,027,853**	**3.6%**	**9,427,197**	**3.9%**	**8,814,267**	**3.7%**
Federal Shared						
Federal Grants	1,959,024		135,400		141,100	
Federal Payments in Lieu of Taxes	226,179		104,500		51,300	
Subtotal	**2,185,202**	**1.0%**	**239,900**	**0.1%**	**192,400**	**0.1%**
State Shared						
State Grants	3,173,568		351,722		318,781	
State Revenue Sharing	4,103,563		3,799,050		4,107,800	
Other State Revenues	1,850,217		1,633,288		1,704,064	
Local 1/2 Cent Sales Tax	10,288,684		9,792,600		10,173,550	
State Shared Gas Tax	3,892,240		3,543,500		3,766,750	
Subtotal	**23,308,272**	**10.5%**	**19,120,160**	**7.8%**	**20,070,945**	**8.5%**
Local Government Payments	**4,608,701**	**2.1%**	**1,592,595**	**0.7%**	**1,651,047**	**0.7%**
Charges for Service						
General Government	939,787		838,945		881,505	
Public safety	9,623,881		9,537,330		10,020,495	
Tipping fees	7,665,384		8,521,690		7,558,287	
Other physical	1,098,420		1,058,250		2,029,622	
Transportation	341,008		460,495		370,785	
Economic Envrionmental	73,480		31,065		30,780	
Cultural and Recreational	204,425		168,150		163,305	
Other Charges for Services	2,737,364		2,823,711		2,822,369	
Subtotal	**22,683,749**	**10.2%**	**23,439,636**	**9.6%**	**23,877,148**	**10.1%**
Fines and Forfeitures	**585,820**	**0.3%**	**572,375**	**0.2%**	**561,640**	**0.3%**
Interest and Investments	**6,446,993**	**2.9%**	**2,963,889**	**1.2%**	**2,387,301**	**1.0%**
Miscellaneous	**3,379,167**	**1.5%**	**2,382,889**	**1.0%**	**2,350,082**	**1.0%**
Excess Fees						
Clerk of Circuit Court	87,349		0		0	
Sheriff	1,316,123		0		0	
Property Appraiser	55,679		0		0	
Tax Collector	962,177		500,000		590,000	
Supervisor of Elections	346,407		0		0	
Subtotal	**2,767,735**	**1.2%**	**500,000**	**0.2%**	**590,000**	**0.3%**
Interdepartmental Billing	**5,941,795**	**2.7%**	**7,805,894**	**3.2%**	**7,294,613**	**3.1%**
Appropriated Fund Balance	**0**	**0.0%**	**36,936,232**	**15.1%**	**31,558,626**	**13.4%**
TOTAL:	**222,272,497**	**100.0%**	**244,130,080**	**100.0%**	**235,617,730**	**100.0%**

Total Expenditures by Function

	FY 2010 Actual	%	FY 2011 Adopted	%	FY 2012 Budget	%
General Government Services						
Legislative	1,360,090		1,404,766		1,331,752	
Executive	1,818,969		1,843,182		1,708,524	
Property Appraiser	4,128,442		4,445,162		4,244,488	
Tax Collector	4,808,826		4,821,940		4,660,299	
Clerk Finance	1,630,613		1,520,587		1,456,481	
Article V Expenses	405,082		0		0	
Financial & Administrative	7,387,738		9,439,138		8,530,638	
Legal Counsel	1,547,800		1,780,798		1,647,042	
Comprehensive Planning	1,095,135		1,241,241		1,160,891	
Other General Governmental Services	6,121,675		6,799,750		7,806,186	
Supervisor of Elections	3,293,281		2,918,446		4,408,445	
Subtotal	**33,597,652**	**14%**	**36,215,010**	**15%**	**36,954,746**	**16%**
Public Safety						
Law Enforcement	35,465,366		33,508,115		31,622,792	
Fire Control	6,490,846		7,474,563		6,903,981	
Detention and Correction	31,687,727		32,889,410		31,994,064	
Protective Inspections	1,236,896		1,470,684		1,342,595	
Emergency & Disaster Relief	2,190,635		131,032		126,055	
Ambulance & Rescue	14,187,158		15,617,203		15,731,710	
Medical Examiner	392,697		393,750		405,338	
Other Public Safety	621,433		109,725		122,075	
Subtotal	**92,272,757**	**39%**	**91,594,482**	**38%**	**88,248,610**	**38%**
Physical Environment						
Garbage/Solid Waste Control	11,192,490		11,761,770		12,404,181	
Sewer/Wastewater Services	232,089		232,500		232,500	
Conservation & Resource Management	3,366,938		3,865,906		3,877,172	
Flood Control	5,683,215		5,187,121		7,862,814	
Other Physical Environment	2,233,089		2,355,602		2,353,673	
Subtotal	**22,707,820**	**10%**	**23,402,899**	**10%**	**26,730,340**	**11%**
Transportation	**28,921,562**	**12%**	**19,507,814**	**8%**	**20,203,210**	**9%**
Economic Environment						
Employment Opportunity (Summer Youth)	75,059		73,943		74,265	
Tourist Development/Econ. Dev. Council	2,319,018		3,326,624		3,510,010	
Community Redevelopment/Housing	2,903,253		2,158,765		1,960,188	
Subtotal	**5,297,330**	**2%**	**5,559,332**	**2%**	**5,544,463**	**2%**
Human Services	**9,271,282**	**4%**	**10,098,392**	**4%**	**9,845,325**	**4%**
Culture/Recreation						
Libraries	10,565,881		6,783,791		6,841,621	
Parks & Recreation	7,584,000		5,474,311		6,226,201	
Cultural Services	654,500		654,500		654,500	
Special Events	21,000		24,500		24,500	
Subtotal	**18,825,381**	**8%**	**12,937,102**	**5%**	**13,746,822**	**6%**
Debt Service	**9,389,998**	**4%**	**9,416,769**	**4%**	**9,260,022**	**4%**
Intragovernmental Services						
Intragovernmental Services	549,370		380,100		597,967	
Motor Pool	2,423,691		3,096,008		3,177,980	
Grants Program			91,650		92,479	
Insurance Program	2,229,916		4,085,334		3,919,269	
Budgeted Contingency	0		24,457,912		14,055,208	
Subtotal	**5,202,977**	**2%**	**32,111,004**	**13%**	**21,842,903**	**9%**
Court Related						
Court Administration	167,100		199,033		205,196	
State Attorney	51,400		136,388		111,056	
Public Defender	52,450		155,994		130,627	
Clerk of Circuit Court	0		411,334		408,793	
Guardian Ad Litem	0		20,561		20,723	
Article V	5,615,758		87,755		28,094	
Other Court Related Programs	2,323,380		2,276,211		2,336,800	
Subtotal	**8,210,088**	**4%**	**3,287,276**	**1%**	**3,241,289**	**1%**
TOTAL:	**233,696,845**	**100%**	**244,130,080**	**100%**	**235,617,730**	**100%**

Total Operating and Capital Expenditures by Function

	FY 2010 Actual				FY 2011 Adopted				FY 2012 Budget			
	Operating	Capital	Total	%	Operating	Capital	Total	%	Operating	Capital	Total	%
General Government Services												
Legislative	1,360,090		1,360,090		1,404,766		1,404,766		1,331,752		1,331,752	
Executive	1,818,969		1,818,969		1,843,182		1,843,182		1,708,524		1,708,524	
Property Appraiser	4,128,442		4,128,442		4,445,162		4,445,162		4,244,488		4,244,488	
Tax Collector	4,808,826		4,808,826		4,821,940		4,821,940		4,660,299		4,660,299	
Clerk Finance	1,630,613		1,630,613		1,520,587		1,520,587		1,456,481		1,456,481	
Article V Expenses	405,082		405,082		-		-		-		-	
Financial & Administrative	7,188,142	*199,595*	7,387,738		9,039,138	*400,000*	9,439,138		8,530,638	-	8,530,638	
Legal Counsel	1,547,800		1,547,800		1,780,798		1,780,798		1,647,042		1,647,042	
Comprehensive Planning	1,095,135		1,095,135		1,241,241		1,241,241		1,160,891		1,160,891	
Other General Governmental	3,450,952	*2,670,723*	6,121,675		4,320,750	*2,479,000*	6,799,750		3,504,761	*4,301,425*	7,806,186	
Supervisor of Elections	3,293,281	-	3,293,281		2,918,446		2,918,446		4,408,445		4,408,445	
Subtotal	**30,727,333**	***2,870,319***	**33,597,652**	**14%**	**33,336,010**	***2,879,000***	**36,215,010**	**15%**	**32,653,321**	***4,301,425***	**36,954,746**	**16%**
Public Safety												
Law Enforcement	35,465,366	-	35,465,366		33,508,115	-	33,508,115		31,622,792	-	31,622,792	
Fire Control	6,490,846	-	6,490,846		7,474,563	-	7,474,563		6,903,981	-	6,903,981	
Detention and Correction	31,284,300	*403,427*	31,687,727		32,889,410	-	32,889,410		31,994,064	-	31,994,064	
Protective Inspections	1,236,896	-	1,236,896		1,470,684	-	1,470,684		1,342,595	-	1,342,595	
Emergency & Disaster Relief	2,705,193	*-514,558*	2,190,635		131,032	-	131,032		126,055	-	126,055	
Ambulance & Rescue	13,619,172	567,986	14,187,158		14,735,203	882,000	15,617,203		15,014,210	*717,500*	15,731,710	
Medical Examiner	392,697	-	392,697		393,750	-	393,750		405,338	-	405,338	
Other Public Safety	141,255	*480,178*	621,433		109,725	-	109,725		122,075	-	122,075	
Subtotal	**91,335,723**	***937,033***	**92,272,756**	**39%**	**90,712,482**	**882,000**	**91,594,482**	**38%**	**87,531,110**	**717,500**	**88,248,610**	**38%**
Physical Environment												
Garbage/Solid Waste Control	9,628,393	*1,564,097*	11,192,490		10,981,770	*780,000*	11,761,770		11,021,681	*1,382,500*	12,404,181	
Sewer/Wastewater Services	232,089	-	232,089		232,500	-	232,500		232,500	-	232,500	
Conservation & Resource	3,366,938	-	3,366,938		3,783,686	*82,220*	3,865,906		3,877,172	-	3,877,172	
Flood Control	3,096,875	*2,586,340*	5,683,215		3,507,121	*1,680,000*	5,187,121		4,039,694	*3,823,120*	7,862,814	
Other Physical Environment	1,770,884	*462,204*	2,233,089		1,866,822	*488,780*	2,355,602		1,816,893	*536,780*	2,353,673	
Subtotal	**18,095,179**	***4,612,642***	**22,707,820**	**10%**	**20,371,899**	***3,031,000***	**23,402,899**	**10%**	**20,987,940**	***5,742,400***	**26,730,340**	**11%**
Transportation												
Road & Street Facilities	10,940,383	*17,943,132*	28,883,515		11,026,576	*8,481,238*	19,507,814		10,610,156	*9,593,054*	20,203,210	
Other Transportation Services	0	*38,047*	38,047		0	-	-		0	-	-	
Subtotal	**10,940,383**	***17,981,178***	**28,921,562**	**12%**	**11,026,576**	***8,481,238***	**19,507,814**	**8%**	**10,610,156**	***9,593,054***	**20,203,210**	**9%**
Economic Environment												
Employment Opportunity	75,059	-	75,059		73,943	-	73,943		74,265	-	74,265	
Tourist Development/Econ. Dev.	2,319,018	-	2,319,018		3,326,624	-	3,326,624		3,510,010	-	3,510,010	
Community	2,903,253	-	2,903,253		2,158,765	-	2,158,765		1,960,188	-	1,960,188	
Subtotal	**5,297,330**	**-**	**5,297,330**	**2%**	**5,559,332**	**-**	**5,559,332**	**2%**	**5,544,463**	**-**	**5,544,463**	**2%**
Human Services												
Health	3,988,243	*84,493*	4,072,737		4,234,816	*290,000*	4,524,816		4,176,565	-	4,176,565	
Mental Health	626,916	-	626,916		638,156	-	638,156		651,169	-	651,169	
Welfare	2,331,804	-	2,331,804		2,471,430	-	2,471,430		2,558,220	-	2,558,220	
Other Human Services	2,239,825	-	2,239,825		2,463,990	-	2,463,990		2,459,371	-	2,459,371	
Subtotal	**9,186,789**	***84,493***	**9,271,282**	**4%**	**9,808,392**	***290,000***	**10,098,392**	**4%**	**9,845,325**	**-**	**9,845,325**	**4%**
Culture/Recreation												
Libraries	6,136,388	*4,429,492*	10,565,881		6,743,791	*40,000*	6,783,791		6,767,621	*74,000*	6,841,621	
Parks & Recreation	3,872,852	*3,711,148*	7,584,000		3,908,311	*1,566,000*	5,474,311		4,027,701	*2,198,500*	6,226,201	
Cultural Services	654,500	-	654,500		654,500	-	654,500		654,500	-	654,500	
Special Events	21,000	-	21,000		24,500	-	24,500		24,500	-	24,500	
Subtotal	**10,684,740**	***8,140,641***	**18,825,381**	**8%**	**11,331,102**	***1,606,000***	**12,937,102**	**5%**	**11,474,322**	***2,272,500***	**13,746,822**	**6%**
Debt Service	**9,389,998**	**-**	**9,389,998**	**4%**	**9,416,769**	**-**	**9,416,769**	**4%**	**9,260,022**	**-**	**9,260,022**	**4%**
Intragovernmental Services												
Intragovernmental Services	549,370	-	549,370		380,100	-	380,100		597,967	-	597,967	
Motor Pool	2,423,691	-	2,423,691		3,096,008	-	3,096,008		3,177,980	-	3,177,980	
Grants Program	-	-	-		91,650	-	91,650		92,479	-	92,479	
Insurance Program	2,229,916	-	2,229,916		4,085,334	-	4,085,334		3,919,269	-	3,919,269	
Budgeted Contingency	-	-	-		950,857	*23,507,055*	24,457,912		1,113,862	12,941,346	14,055,208	
Subtotal	**5,202,977**	**-**	**5,202,977**	**2%**	**8,603,949**	***23,507,055***	**32,111,004**	**13%**	**8,901,557**	***12,941,346***	**21,842,903**	**9%**
Court Related												
Court Administration	167,100	-	167,100		199,033	-	199,033		205,196	-	205,196	
State Attorney	51,400	-	51,400		136,388	-	136,388		111,056	-	111,056	
Public Defender	52,450	-	52,450		155,994	-	155,994		130,627	-	130,627	
Clerk of Circuit Court	-	-	-		411,334	-	411,334		408,793	-	408,793	
Guardian Ad Litem	-	-	-		20,561	-	20,561		20,723	-	20,723	
Article V	2,266,324	*3,349,433*	5,615,758		87,755	-	87,755		28,094	-	28,094	
Other Court Related Programs	2,323,380	-	2,323,380		2,276,211	-	2,276,211		2,336,800	-	2,336,800	
Subtotal	**4,860,655**	***3,349,433***	**8,210,088**	**4%**	**3,287,276**	**-**	**3,287,276**	**1%**	**3,241,289**	**-**	**3,241,289**	**1%**
TOTAL:	**195,721,105**	**37,975,739**	**233,696,845**	**100%**	**203,453,787**	**40,676,293**	**244,130,080**	**100%**	**200,049,505**	**35,568,225**	**235,617,730**	**100%**

Total Expenditures By Program

Department / Division	FY 2010 Actual	FY 2011 Adopted	FY 2012 Tentative	Adopted Change	FY 2013 Projected	FY 2014 Projected	FY 2015 Projected	FY 2016 Projected
Legislative/Administrative								
1) County Administration	652,826	714,224	564,472	(21.0) %	583,397	594,806	606,466	616,918
2) County Attorney	1,547,800	1,780,798	1,647,042	(7.5) %	1,683,903	1,708,188	1,733,002	1,758,989
3) County Commission	1,360,090	1,404,766	1,331,752	(5.2) %	1,356,776	1,382,351	1,408,470	1,435,187
4) Human Resources	953,696	1,167,613	1,139,122	(2.4) %	1,164,515	1,183,916	1,203,705	1,223,911
5) Office of Management and Budget	881,411	1,034,040	831,985	(19.5) %	849,440	865,053	881,124	897,658
	5,395,824	6,101,441	5,514,373	(9.6) %	5,638,031	5,734,314	5,832,767	5,932,664

1) Decrease reflects personnel costs Florida Retirement System, readjustment of the County Administrator position salary ($53,836), and realignment of the Executive Assistant position to the Intergovernmental Affair division ($49,151).
2) Decrease reflects Florida Retirement System; and programmatic budget reductions in Professional Services, Consultants, and Outside Counsel ($89,800), offset by increases to personnel costs due to health insurance, position reclassification ($7,782), and Board approved salary adjustment.
3) Decrease reflects Florida Retirement System offset by health insurance and Board approved salary adjustment.
4) Decrease reflects Florida Retirement System and programmatic reduction of one-time costs for Healthcare Consultant offset by cost of new Wellness Coordinator position ($66,088) and realignment of Document Scanner position from MIS.
5) Decrease reflects Florida Retirement System and elimination of the Assistant County Administrator position ($164,531). This position was partially funded in the Risk Management program budget. These decreases are offset by increases due to health insurance, position reclassifications ($13,539) and Board approved salary adjustments.

Public Services								
6) Blueprint 2000	43,994	61,603	60,879	(1.2) %	62,243	63,638	65,065	66,527
7) Capital Regional Transportation Planning Agency	210,560	224,080	215,035	(4.0) %	221,516	225,721	230,015	234,396
8) Cooperative Extension	497,822	541,447	542,079	0.1 %	551,066	560,242	569,616	579,202
9) Emergency Medical Services	12,291,298	13,623,285	13,676,939	0.4 %	13,991,689	14,120,818	14,396,460	14,547,212
10) Health & Human Services	7,379,568	7,710,316	7,789,654	1.0 %	7,911,344	8,034,754	8,161,712	8,181,779
11) Intergovernmental Affairs	1,166,143	1,128,958	1,144,052	1.3 %	1,172,551	1,191,728	1,211,328	1,231,357
12) Library Services	5,989,604	6,743,791	6,752,621	0.1 %	6,752,014	6,873,994	6,999,344	7,114,594
13) Office of Sustainability	210,280	269,919	265,318	(1.7) %	269,036	272,837	276,720	280,690
14) Planning Department	840,582	955,558	884,977	(7.4) %	886,580	888,221	889,896	891,610
15) Tourist Development	1,986,019	3,008,527	3,190,099	6.0 %	3,238,496	3,286,400	3,340,227	3,393,578
	30,615,870	34,267,484	34,521,653	0.7 %	35,056,535	35,518,353	36,140,383	36,520,945

6) Decrease reflects Florida Retirement System offset by increase associated with Board approved salary adjustments and health insurance. Blueprint 2000 will reimburse the County annually of these expenses.
7) Decrease reflects Florida Retirement System offset by increase associated with Board approved salary adjustments and health insurance.
8) Increase reflects personnel costs due to health insurance, salary adjustments offset by decrease in County's funding for Florida Retirement System, operating costs ($2,707).
9) Increase reflects continuity of services for cardiac monitoring ($13,000), new ambulances and associated operating costs ($187,820), health insurance, Board approved salary adjustments offset by decrease due to Florida Retirement System.
10) Increase reflects statutory obligated payments associated with Medical Examiner ($7,500), Baker Act ($10,601), Marchman Act ($2,412) and Medicaid ($73,890); operating costs, contract and other obligation for continuity of services including indigent burial ($16,500), primary healthcare monitoring ($6,000), position reclasses, health insurance, and Board approved salary adjustments. These increases are offset by decreases due to Florida Retirement System and the elimination of a Administrative Associate III position ($45,778).
11) Increase reflects realignment of Executive Assistant position form County Administration to Intergovernmental Affairs during FY11, health insurance, printing to promote County programs, services and other Board activities ($10,550), and Board approved salary adjustments, offset by decreases due to Florida Retirement System.
12) Increase reflects Health insurance, Board approved salary adjustments, contracts and other obligation for continuity of services ($3,329), increased costs associated with the opening of the new and expanded branch libraries ($128,020), offset by decreases due to Florida Retirement System.
13) Decrease reflects Florida Retirement System, programmatic budget reductions offset by increases due to health insurance and Board approved salary adjustments.
14) Decrease reflects shift in proportionate share to the City due to a corresponding shift in population to the city limits as a result of the 2010 Census ($71,196) and Florida Retirement System; these decreases are offset by increases due to health insurance and a Board approved salary adjustment.
15) Increase reflects contracts or other obligations, marketing opportunities to promote the Leon County area ($193,078) offset by Florida Retirement System and health insurance.

Total Expenditures By Program

Department / Division	FY 2010 Actual	FY 2011 Adopted	FY 2012 Tentative	Adopted Change	FY 2013 Projected	FY 2014 Projected	FY 2015 Projected	FY 2016 Projected

Management Services

Department / Division	FY 2010 Actual	FY 2011 Adopted	FY 2012 Tentative	Adopted Change	FY 2013 Projected	FY 2014 Projected	FY 2015 Projected	FY 2016 Projected
16) County Probation	2,265,878	2,451,939	2,198,267	(10.3) %	2,241,387	2,283,747	2,327,046	2,371,301
17) Facilities Management	7,372,084	7,933,308	7,542,617	(4.9) %	7,606,754	7,708,371	7,848,896	7,939,182
18) M/W Small Business Enterprise	165,670	223,300	230,130	3.1 %	233,178	236,292	239,477	242,732
19) Management Information Services	7,009,980	7,396,136	7,109,014	(3.9) %	7,261,856	7,364,778	7,469,911	7,587,355
20) Purchasing	532,103	587,822	552,594	(6.0) %	565,454	575,897	586,413	597,167
	17,345,716	18,592,505	17,632,622	(5.2) %	17,908,629	18,169,085	18,471,743	18,737,737

16) Decrease reflects Florida Retirement System and programmatic reductions associated with the elimination of the GPS program ($109,290),offset by increases due to health insurance and Board approved salary adjustments.

17) Decrease reflects Florida Retirement System, energy and efficiency costs savings, programmatic reductions associated with public and employee parking, offset by increases due to health insurance, Board approved salary adjustments, opening of Woodville, Lake Jackson, and Eastside branch libraries and other operating costs.

18) Decrease reflects Florida Retirement System offset by increases due to health insurance, Board approved salary adjustments, and operating costs.

19) Decrease reflects Florida Retirement System,and reorganization of the Technical Support Division allowing the elimination of a Senior Technical Support Specialist position offset by increases due to health insurance, Board approved salary adjustments, contracts or other obligations, and operating costs.

20) Decrease reflects Florida Retirement System offset by increases due to health insurance, Board approved salary adjustments, and operating costs.

Growth & Environmental Management

21) Building Inspection	1,084,963	1,145,744	1,037,352	(9.5) %	1,056,409	1,075,878	1,095,762	1,116,121
22) DEP Storage Tank	137,976	153,180	149,577	(2.4) %	152,203	154,882	157,619	160,424
23) Development Services	727,046	605,272	648,733	7.2 %	660,930	673,401	686,149	699,193
24) Environmental Compliance	1,284,759	1,295,126	1,250,748	(3.4) %	1,284,284	1,309,565	1,335,391	1,361,694
25) Permit & Compliance Services	729,984	438,046	483,865	10.5 %	493,863	502,888	512,122	521,558
26) Support Services	0	346,363	337,457	(2.6) %	346,360	352,861	359,510	366,311
	3,964,728	3,983,731	3,907,732	(1.9) %	3,994,049	4,069,475	4,146,553	4,225,301

21) Decrease reflects Florida Retirement System and Division reorganization eliminating a Building Inspector position due to declining workloads offset by increases due to health insurance, Board approved salary adjustments and operating costs.

22) Decrease reflects Florida Retirement System offset by increases due to health insurance, Board approved salary adjustments, and operating costs.

23) Increase reflects health insurance, Board approved salary adjustments, operating costs offset by decreases due to Florida Retirement System.

24) Decrease reflects Florida Retirement System offset by increases due to health insurance, position reclassification, Board approved salary adjustments, and operating costs.

25) Increase reflects health insurance, Board approved salary adjustments, new Senior Compliance Specialist position funded by internet café permitting fees, and operating costs.

26) Decrease reflects Florida Retirement System and transportation costs offset by increases due to health insurance and Board approved salary adjustments.

Total Expenditures By Program

Department / Division	FY 2010 Actual	FY 2011 Adopted	FY 2012 Tentative	Adopted Change	FY 2013 Projected	FY 2014 Projected	FY 2015 Projected	FY 2016 Projected
Public Works								
27) Animal Services	913,701	1,112,362	1,086,294	(2.3) %	1,110,965	1,132,809	1,155,200	1,163,416
28) Engineering Services	2,955,633	3,305,137	3,055,678	(7.5) %	3,120,890	3,173,499	3,227,234	3,282,225
29) Fleet Management	2,409,832	3,083,086	3,166,667	2.7 %	3,178,283	3,190,165	3,202,319	3,214,777
30) Operations	8,592,524	9,784,920	9,573,820	(2.2) %	9,758,257	9,862,829	10,000,896	10,190,787
31) Parks & Recreation	2,323,439	2,264,194	2,391,513	5.6 %	2,486,094	2,531,602	2,630,596	2,665,522
32) Solid Waste	8,981,575	10,346,723	10,359,746	0.1 %	10,341,719	10,598,814	10,918,698	10,979,864
33) Support Services	576,455	608,433	573,307	(5.8) %	585,873	594,228	602,762	611,490
	26,753,159	30,504,855	30,207,025	(1.0) %	30,582,081	31,083,946	31,737,705	32,108,081

27) Decrease reflects Florida Retirement System and Animal Shelter contract ($17,285) offset by increases due to health insurance, Board approved salary adjustments, and operating costs.

28) Decrease reflects Florida Retirement System, realignment of a position to Parks and Recreation, and elimination of Water Quality Monitoring Program initial start-up costs offset by increases due to health insurance, Board approved salary adjustments, and operating costs.

29) Increase reflects fuel costs, health insurance, and Board approved salary adjustments offset by decreases due to Florida Retirement System and elimination of Welding Technician position through the Voluntary Separation Incentive Program ($59,883).

30) Decrease reflects Florida Retirement System and elimination of three position through the Voluntary Separation Incentive Program offset by increases due to health insurance, and Board approved salary adjustments.

31) Increase reflects health insurance, Board approved salary adjustments, realignment of a Park Attendant position from Engineering Services, contracts associated with continuity of services and other operating costs offset by decreases due to Florida Retirement System and position reclassification.

32) Increase reflects health insurance, Board approved salary adjustments, overtime, changes in personnel, fuel costs, contracts (CPI adjustment) associated with continuity of services and operating costs offset by decreases due to Florida Retirement System and position reclassification.

33) Decrease reflects Florida Retirement System and operating costs offset by increases due to health insurance and Board approved salary adjustments.

Constitutional								
34) Clerk of the Circuit Court	2,035,695	1,931,921	1,865,274	(3.4) %	1,930,414	1,983,599	2,038,296	2,094,549
35) Property Appraiser	4,128,442	4,445,162	4,244,488	(4.5) %	4,381,139	4,513,967	4,650,780	4,791,697
36) Sheriff	65,451,151	63,573,431	61,039,199	(4.0) %	63,455,966	65,334,804	67,294,386	70,318,455
37) Supervisor of Elections	3,293,281	2,918,446	4,408,445	51.1 %	3,301,689	3,578,971	3,402,139	3,842,520
38) Tax Collector	4,808,826	4,821,940	4,660,299	(3.4) %	4,661,832	4,708,908	4,755,743	4,802,173
	79,717,395	77,690,900	76,217,705	(1.9) %	77,731,040	80,120,249	82,141,344	85,849,394

34) Decrease reflects Florida Retirement System and elimination of Residential Appraiser position through the Voluntary Separation Incentive Program offset by increases due to health insurance and Board approved salary adjustments.

35) Decrease reflects Florida Retirement System and elimination of Administrative Assistant position through the Voluntary Separation Incentive Program offset by increases due to health insurance and Board approved salary adjustments.

36) Decrease reflects Florida Retirement System and programmatic reductions offset by increases due to health insurance, Board approved salary adjustments and the funding of three bailiff for additional courthouse security ($196,500), and Deputy position and associated equipment for enforcement of the internet cafe ($96,716).

37) Increase reflects costs associated with 2012 Presidential Primary election and Redistricting as a result of the 2010 census, health insurance, Board approved salary adjustments offset by decreases due to Florida Retirement System.

38) Decrease reflects lower budget for commissions due to a decline in property valuations.

Total Expenditures By Program

Judicial

Department / Division	FY 2010 Actual	FY 2011 Adopted	FY 2012 Tentative	Adopted Change	FY 2013 Projected	FY 2014 Projected	FY 2015 Projected	FY 2016 Projected
39) Court Administration	191,347	192,527	204,433	6.2 %	207,843	211,331	214,897	218,545
40) Guardian Ad Litem	12,301	20,561	22,281	8.4 %	22,281	22,281	22,281	22,281
41) Other Court-Related Programs	574,268	662,463	729,233	10.1 %	462,793	466,824	472,869	477,078
42) Public Defender	137,313	140,200	132,060	(5.8) %	132,060	132,060	132,060	132,060
43) State Attorney	98,710	121,676	107,284	(11.8) %	107,284	107,284	107,284	107,284
	1,013,940	1,137,427	1,195,291	5.1 %	932,261	939,780	949,391	957,248

39) Increase reflects communication/phone system, health insurance, and Board approved salary adjustments offset by decreases due to Florida Retirement System.

40) Increase reflects costs of office equipment offset by decreased communication costs.
41) Increase reflects contract or other obligations, health insurance, Board approved salary adjustments, and restoring Teen Court Coordinator position to full-time status ($18,198) offset by decreases due to Florida Retirement System.
42) Decrease reflects Article V funded communication costs.
43) Decrease reflects Article V funded communication costs.

Non-Operating

44) Budgeted Reserves	55,925	1,093,090	1,156,168	5.8 %	1,114,598	1,545,115	1,620,944	2,154,731
45) Communications	874,810	707,419	892,865	26.2 %	892,865	892,865	892,865	892,865
46) Fire Control	6,490,846	7,474,563	6,903,981	(7.6) %	6,903,981	6,903,981	6,903,981	6,903,981
47) Line Item Funding	1,663,287	1,560,559	1,560,559	0.0 %	1,560,559	1,560,559	1,560,559	1,560,559
48) Other Non-Operating	4,771,191	5,381,990	5,809,850	7.9 %	5,903,723	6,045,418	6,191,144	6,209,994
49) Risk Allocations	1,340,970	1,381,311	1,237,143	(10.4) %	1,237,143	1,237,143	1,237,143	1,237,143
50) Risk Financing & Workers Comp	2,193,416	4,050,018	3,895,441	(3.8) %	3,903,864	3,912,456	3,921,219	3,930,157
	17,390,445	21,648,950	21,456,007	(0.9) %	21,516,733	22,097,537	22,327,855	22,889,430

44) Reflects increase to the General Fund reserves as directed by the Board during the June budget workshop.
45) Reflects increase in payments associated with outside billing to Constitutional Offices for related communication costs.
46) Decrease reflects reduction in General Fund reserves and reserves previously budgeted in association with the purchase and operation of the Huntington Oaks Shopping Plaza for the expansion of the Northwest Library.
47) Decrease reflects reduced funding for the Trauma Center.
48) Reflects increases to contracts for parks and recreation with the City of Tallahassee, juvenile justice payments to the state, and auditing costs.
49) Decrease reflects reduction in Workers' Compensation claim payment due to fewer claims and a safe working environment.
50) Decrease reflects decline in insurance premiums associated with property and work.

Debt Service

51) Debt Service	9,389,998	9,416,769	9,260,022	(1.7) %	9,255,572	9,409,999	9,416,974	9,411,375
	9,389,998	9,416,769	9,260,022	(1.7) %	9,255,572	9,409,999	9,416,974	9,411,375

51) Decrease reflects the reduction in debt service payments allowed by the refinancing of a bond.

Total Expenditures By Program

Department / Division	FY 2010 Actual	FY 2011 Adopted	FY 2012 Tentative	Adopted Change	FY 2013 Projected	FY 2014 Projected	FY 2015 Projected	FY 2016 Projected
Capital Improvement Program								
Animal Services	34,112	0	0	0.0 %	0	0	0	0
52) Budgeted Capital Reserves	0	23,507,055	12,941,346	(44.9) %	7,050,815	2,565,594	1,043,854	142,134
53) Engineering Services	17,679,654	8,502,238	11,948,854	40.5 %	8,160,000	6,560,000	5,460,000	5,285,972
54) Facilities Management	9,498,212	2,055,000	2,385,025	16.1 %	932,828	1,229,180	346,593	865,354
55) Fleet Management	2,101,096	1,886,000	1,441,300	(23.6) %	2,763,513	3,158,826	3,715,575	3,210,000
56) Management Information Services	1,734,423	1,473,500	1,800,500	22.2 %	1,576,280	1,484,280	1,559,280	1,414,280
56) Mgmt Information Services - Article V	76,249	0	0	0.0 %	0	0	0	0
Miscellaneous	2,183,084	513,500	665,000	29.5 %	2,333,000	380,000	80,000	80,000
57) Parks & Recreation	3,711,148	1,100,000	2,198,500	99.9 %	1,430,500	1,413,000	1,910,000	884,000
58) Public Works - Operations	1,698,244	859,000	805,200	(6.3) %	785,200	785,200	785,200	423,715
59) Solid Waste	-795,688	780,000	1,382,500	77.2 %	800,500	1,552,420	1,805,000	1,622,288
Stormwater Maintenance	55,207	0	0	0.0 %	0	0	0	0
	37,975,739	40,676,293	35,568,225	(12.6) %	25,832,636	19,128,500	16,705,502	13,927,743

52) Decrease reflects the draw down of capital reserves established for the long term funding of capital projects associated with the maintenance of County infrastructure.
53) Increase reflects funding of stormwater mapping and stormwater management projects.
54) Increase reflects replacement of the Courthouse fire suppression system and one HVAC air handler.
55) Decrease reflects decline in Fleet replacement needs.
56) Increase reflects funding for electronic records management project and a state required court e-filing system.
57) Increase reflects costs associated with park improvement of managed greenways, and the reconstruction of field at Miccosukee Park.
58) Decrease reflects a reduction in the Private Road Maintenance CIP which was moved to the Division of Operations operating budget.
59) Reflects an increase in the replacement necessary for heavy equipment.

Transfers

60) Transfers	35,707,428	31,361,408	34,311,970	9.4 %	35,008,689	35,848,194	38,218,571	37,641,152
	35,707,428	31,361,408	34,311,970	9.4 %	35,008,689	35,848,194	38,218,571	37,641,152

60) Increase reflects increased funding for the Supervisor of Elections for presidential primary elections and additional funding for capital program costs offset by reduced transfers to Building Inspectionn and Solid Waste funds.

Total Expenditures By Program

Department / Division	FY 2010 Actual	FY 2011 Adopted	FY 2012 Tentative	Adopted Change	FY 2013 Projected	FY 2014 Projected	FY 2015 Projected	FY 2016 Projected
Grants Administration								
Byrne Grant	199,836	0	0	0.0 %	0	0	0	0
Facilities Management	125	0	0	0.0 %	0	0	0	0
Grants Adult Drug Court	66,070	0	0	0.0 %	0	0	0	0
Grants Co-op	3,664	0	0	0.0 %	0	0	0	0
Grants Court Admin	234,835	0	0	0.0 %	0	0	0	0
Grants EMS	382,930	0	0	0.0 %	0	0	0	0
Grants Health Dept	11,989	0	0	0.0 %	0	0	0	0
Grants Housing	1,000	0	0	0.0 %	0	0	0	0
Grants Human Services	815,172	0	0	0.0 %	0	0	0	0
61) Grants Library	146,784	0	15,000	0.0 %	15,000	15,000	15,000	15,000
Grants Management Services	160,412	0	0	0.0 %	0	0	0	0
Grants Parks	116,294	0	0	0.0 %	0	0	0	0
62) Grants Public Services Admin	141,255	109,725	122,075	11.3 %	122,075	122,075	122,075	122,075
Grants Public Works	979,591	0	0	0.0 %	0	0	0	0
Grants Sheriff	785,659	0	0	0.0 %	0	0	0	0
Grants Stormwater	65,608	0	0	0.0 %	0	0	0	0
Grants Volunteer	22,807	0	0	0.0 %	0	0	0	0
Parks & Recreation	0	0	0	0.0 %	0	0	0	0
	4,134,032	109,725	137,075	(46.6) %	137,075	137,075	137,075	137,075

61) Reflects expenditures associated with the receipt of donations from the Friends of the Library.
62) Increase reflects additional funding available for Drivers' Education through collections of traffice fines in the Slosberg Drivers' Education Fund.

Summary Totals

BCC	84,075,296	93,450,016	91,783,405	-1.8% %	93,179,325	94,575,173	96,329,151	97,524,728
Constitutional Officers	79,717,395	77,690,900	76,217,705	-1.9%	77,731,040	80,120,249	82,141,344	85,849,394
Judicial	1,013,940	1,137,427	1,195,291	5.1%	932,261	939,780	949,391	957,248
Non-Operating	17,390,445	21,648,950	21,456,007	-0.9%	21,516,733	22,097,537	22,327,855	22,889,430
Capital	37,975,739	17,169,238	22,626,879	31.8%	18,781,821	16,562,906	15,661,648	13,785,609
Total Capital Reserves	0	23,507,055	12,941,346	-44.9%	7,050,815	2,565,594	1,043,854	142,134
Debt Service	9,389,998	9,416,769	9,260,022	-1.7%	9,255,572	9,409,999	9,416,974	9,411,375
Grants	4,134,032	109,725	137,075	24.9%	137,075	137,075	137,075	137,075
Total Budget Net Transfers	233,696,845	244,130,080	235,617,730	-3.5%	228,584,642	226,408,313	228,007,292	230,696,992
Total Operating Budget	195,721,106	203,453,787	200,049,505	-1.7%	202,752,006	207,279,813	211,301,790	216,769,249
Total Capital Budget	37,975,739	40,676,293	35,568,225	-12.6%	25,832,636	19,128,500	16,705,502	13,927,743
Total Budget Net Transfers	233,696,845	244,130,080	235,617,730	-3.5%	228,584,642	226,408,313	228,007,292	230,696,992

Expenditures by Service Type Requirement - Mandatory, Non-Mandatory, Support and Self-Supporting

Expenditure Summary by Category	FY10 Adopted	FY11 Adopted	% Change	FY12 Budget	% Change	Reference
MANDATORY						
Constitutional Officers						
Supervisor of Elections	$ 3,466,986	$ 2,918,446		$ 4,408,445		FS 129.202, FS 97-107
Tax Collector	4,801,872	4,821,940		4,660,299		FL Constitution: Article VIII Section 1(d), FS 192.091(2), FS 197
Property Appraiser	4,453,138	4,445,162		4,244,488		FL Const: Article VIII Section 1(d), FS 192.091(1), FS 193.023, FS 193-194, 196, 200
Sheriff	60,547,326	62,244,253		59,697,408		FL Constitution: Article VIII Section 1(d), FS 30.49 and 30.50
Clerk of Court	2,035,695	1,931,921		1,865,274		FL Constitution: Article VIII Section 1(d), FL Constitution: Article V Section 16
subtotal	75,305,017	76,361,722	1.40%	74,875,914	-1.95%	
Judiciary (Article V)						
State Attorney	122,031	121,676		107,284		FL Const: Article V Sec. 14 & 17, FS 29.008
Public Defender	140,025	140,200		132,060		FL Const: Article V Sec. 14 & 18, FS 29.008
Guardian Ad Litem	20,651	20,561		22,281		FS 29.008, FS 39.8296
Court Administration	29,462	28,157		63,345		FL Constitution: Article V, FS 29.008
Legal Aid	178,664	178,664		178,664		FS 939.185(2)
subtotal	490,833	489,258	-0.32%	503,634	2.94%	
Charter						
County Commission	1,377,740	1,404,766		1,331,752		FL Constitution: Article VIII Section 1(e), FS 125.01, Leon County Charter
County Attorney	1,604,096	1,780,798		1,647,042		Leon County Charter, LCL: Ch 2-Article X Section 2-503, FS 127.01
County Administrator's Office	755,748	714,224		564,472		Leon County Charter, LCL: Ch 2-Article X Section 2-501, F.S. 125.7
subtotal	3,737,584	3,899,788	4.34%	3,543,266	-9.14%	
Payments						
CRA-Payment	1,834,193	1,837,239		1,689,447		FS 163.506
Debt Service	9,391,043	9,416,769		9,260,022		FS 130
Medical Examiner	375,000	393,750		405,338		FS 406.08
Tubercular Care & Child Protection Exams	61,000	61,000		61,000		FS 392.68
Baker and Marchmen Act	628,004	638,156		651,169		FS 394.76(3)b
Medicaid & Indigent Burial	2,103,500	2,471,430		2,558,220		Med: FS 409.915, IB: FS 406.50
Tax Deed Applications	22,500	22,500		22,500		FS 197.502
Juvenile Detention Payment	1,500,000	1,350,000		1,377,000		FS 985.686
subtotal	15,915,240	16,190,844	1.73%	16,024,696	-1.03%	
Transportation/Stormwater						
Public Works Support Services	559,129	608,433		573,307		
Engineering Services	3,196,506	3,245,197		2,995,738		FS 316.006(3)
Transportation Maintenance	4,224,252	4,235,665		4,165,976		FS 206.47(7), FS 206.60(2), FS 336.02(1)
Right of Way Maintenance	2,005,904	2,046,889		1,987,070		FS 337.401
Capital Project Reimbursements	(850,000)	(750,000)		(750,000)		
Stormwater Maintenance	2,819,439	2,921,710		2,850,716		403.0893
Water Quality and TMDL Monitoring	48,000	59,940		59,940		FS 403.0885, US Code: 1342 Title 33 Chapter 26, Comp Plan: Section IV Policy
subtotal	12,003,230	12,367,834	3.04%	11,882,747	-3.92%	
Growth Management						
Development Services (not including Bldg Dept)	792,967	605,272		648,733		LCL: Chapter 10, FS 163.3180, FS 163.3202
Environmental Compliance	1,467,563	1,295,126		1,250,748		County Charter, LCL: Ch 10-Article IV Sec. 10, FS 380.021
Growth - Support Services	614,524	585,143		578,884		Supports functions of Fund 121
subtotal	2,875,054	2,485,541	-13.55%	2,478,365	-0.29%	
Other						
Veterans Services	193,147	190,461		139,961		FS 292.11
Planning	919,146	955,558		884,977		FS 163.3174, FS 163.3167(2)
Court House Annex (Bank of America Building)	944,435	844,137		771,611		FL Constitution: Article V, FS 29.008
Property/Liability Insurance	1,341,882	1,381,311		1,237,143		
subtotal	3,398,610	3,371,467	-0.80%	3,033,692	-10.02%	
Solid Waste						
Landfill Closure	521,456	533,836		533,836		FS 403.707
Transfer Station	5,280,220	5,804,710		5,908,256		FS 403.706 and Interlocal Agreement
Solid Waste Management Facility	2,070,645	2,110,656		2,052,697		FS 403.706 and Interlocal Agreement
Hazardous Waste	397,467	534,343		573,892		FS 403.7225, FS 403.704
Recycling Services	464,807	400,110		373,536		FS 403.706(2)
subtotal	8,734,595	9,383,655	7.43%	9,442,217	0.62%	
TOTAL MANDATORY	**$ 122,460,163**	**$ 124,550,109**	**1.71%**	**$ 121,784,531**	**-2.22%**	

Expenditures by Service Type Requirement - Mandatory, Non-Mandatory, Support and Self-Supporting

Expenditure Summary by Category	FY10 Adopted	FY11 Adopted	% Change	FY12 Budget	% Change	Reference
NON-MANDATORY						
County Departments						
Jail Detention/Mental Health Coords.	$ 159,178	$ 164,370		$ 141,088		FL Const: Article V Section 14(c), FS 29.008
Pre-Trial Release	1,075,160	1,026,082		833,253		Provided alternative to incarceration
MWSBE	245,348	223,300		230,130		FS 255.101-102, County Policy No. 96-1
Code Enforcement	184,507	199,266		242,438		Numerous Leon County Code of Laws
Intergovernmental Affairs	298,168	316,093		313,901		FS 951.26
Public Information Office	288,159	324,154		330,912		FS 125.001
Volunteer Services	180,602	167,255		161,192		FS 125.9503, County Emergency Management Plan
Parks and Recreation	2,241,405	2,264,194		2,391,513		
Cooperative Extension	521,236	541,447		542,079		FS 1004.37
Mosquito Control	563,177	580,656		531,058		FS 388.161-162
Library	6,565,246	6,743,791		6,752,621		
Housing Services	527,156	537,774		538,226		FS 420.9075, FS 420.9079, FS 125.0103(7)
Health Department	237,345	237,345		237,345		FS 154.01
Animal Services	1,086,220	1,112,362		1,086,294		FS 828.03(1), FS 828.27 - Cruelty, FS 828.30 - Rabies, FS 588.16, LCL: Chapter 4, F.A.C 64D-3.040
Probation	1,061,143	1,128,427		1,104,957		Provides an alternative to the County Jail
Rural Waste Service Centers	913,870	963,068		917,529		
Primary Health Care	1,749,388	1,804,069		1,830,754		FS 154.011, LCL: Ch 11-Article XVII Section 11
Office of Sustainability	193,263	269,919		265,318		
subtotal	18,090,571	18,603,572	2.84%	18,450,608	-0.82%	
Agreements/Payments						
Fire Department - City Payment	6,311,232	6,992,084		6,421,502		FS 125.01(1)d and Interlocal Agreement
City Payment - Parks Rec/Animal Shelter CIP	990,515	1,032,612		1,076,498		Interlocal Agreement with City of Tallahassee
subtotal	7,301,747	8,024,696	9.90%	7,498,000	-6.56%	
Line Item Funding						
Cultural Resources Comm. (COCA)	654,500	654,500		654,500		Ordinance 2006-34
Tallahassee Trust for Historic Pres.	63,175	63,175		63,175		Ordinance 2006-34
DISC Village/Juvenile Assess. Center	185,759	185,759		185,759		Ordinance 2006-34
United Partners for Human Services	23,750	23,750		23,750		Ordinance 2006-34
Whole Child Leon	38,000	38,000		38,000		Ordinance 2006-34
Trauma Center	300,000	200,000		200,000		Ordinance 2006-34
Keep Tallahassee Beautiful	21,375	21,375		21,375		Ordinance 2006-34
Economic Development Council	199,500	199,500		199,500		Ordinance 2006-34
Palmer Monroe Teen Center	-	150,000		150,000		Ordinance 2006-34
subtotal	1,486,059	1,536,059	3.36%	1,536,059	0.00%	
Miscellaneous						
Youth Sports Teams	4,750	4,750		4,750		
Human Services CHSP	993,777	1,078,011		1,075,669		County Policy No. 01-04
Military Grant	100,000	100,000		100,000		County Policy No. 03-18
Summer Youth Employment	73,943	73,943		74,265		
Volunteer Fire Department	542,515	482,479		482,479		
Diversionary Funding	100,000	100,000		100,000		
Blueprint 2000	-	61,603		60,879		
CRTPA	214,309	224,080		215,035		Ordinance 2006-34
subtotal	2,029,294	2,124,866	4.71%	2,113,077	-0.55%	
Event Sponsorships						
Celebrate America	2,500	2,500		2,500		Ordinance 2006-34
Dr. Martin Luther King Celebration	4,500	4,500		4,500		Ordinance 2006-34
Capital City Classic	5,000	5,000		5,000		Ordinance 2006-34
Friends of Library	3,000	3,000		3,000		Ordinance 2006-34
NAACP Freedom Awards Banquet	1,000	1,000		1,000		Ordinance 2006-34
After School Jazz Jams	2,000	2,000		2,000		Ordinance 2006-34
Soul Santa	4,000	4,000		4,000		Ordinance 2006-34
Veterans Day Parade	-	2,500		2,500		Ordinance 2006-34
subtotal	22,000	24,500	11.36%	24,500	0.00%	
TOTAL NON-MANDATORY	**$ 28,929,671**	**$ 30,313,693**	**4.78%**	**$ 29,622,244**	**-2.28%**	

Expenditures by Service Type Requirement - Mandatory, Non-Mandatory, Support and Self-Supporting

Expenditure Summary by Category	FY10 Adopted	FY11 Adopted	% Change	FY12 Budget	% Change	Reference
SUPPORT FUNCTIONS						
Office of Management & Budget	$ 995,939	$ 1,034,040		$ 831,985		FS 129
Facilities Management	6,961,426	6,992,511		6,690,316		FS 29.008 Maintains County Facilities
Human Resources	1,067,892	1,167,613		1,139,122		Implement Federal and State legislation regarding employment practices
Management Information Services	5,465,217	5,550,689		5,313,496		FS 29.008 Maintains all County information systems - emails, hardware, software, etc
Purchasing	562,008	587,822		552,594		FS 274.03, FS 287, LCL: Chapter 2-Article IX Section 2.401
Geographic Information Systems	1,822,840	1,845,447		1,795,518		Interlocal Agreement with the City of Tallahassee
Public Services - Support	497,691	488,711		499,239		LCL:Chapter 2, Article X Section 2-502
Non-Operating (Audit, Bank Charges, etc.)	766,167	769,946		807,635		
TOTAL SUPPORT FUNCTIONS	**$ 18,139,180**	**$ 18,436,779**	**1.64%**	**$ 17,629,905**	**-4.38%**	
RESERVES						
Budgeted Contingency; all funds	1,310,930	1,093,090		1,156,168		
TOTAL BUDGETED RESERVES	**$ 1,310,930**	**$ 1,093,090**	**-16.62%**	**$ 1,156,168**	**5.77%**	
TOTAL GENERAL REVENUE SUPPORTED	**$ 170,839,944**	**$ 174,393,671**	**2.08%**	**$ 170,192,848**	**-2.41%**	
SELF SUPPORTING AND INTERNAL SERVICES						
Building Inspection	$ 1,374,163	$ 1,145,744		$ 1,037,352		Numerous FS cites - see division page
Fleet Management	2,930,943	3,083,086		3,166,667		
Risk Management	3,827,500	4,050,018		3,895,441		Workers Compensation, Property, Liability Insurance
Communications Trust Fund	908,005	707,419		892,865		
Teen Court	189,592	113,842		131,676		FS 938.19, Ordinance 9-18, LCL: Ch 7-Article 2 Section 7-28
Drug Abuse Trust Fund	83,659	52,369		50,255		
Judicial Programs	348,937	369,957		418,893		FS 939.185, LCL: Ch 7-Article II Section 7-24
Other Grant Related Activity	613,165	621,061		649,942		
9-1-1 Funding	1,284,000	1,208,023		1,220,636		FS 365.171
Emergency Medical Services (EMS)	12,880,105	13,623,285		13,676,939		FS 125.01(1)e, LCL: Ch 8-Article III Section 8
Tourist Development Funding (all 5 Cents)	3,096,946	3,008,527		3,190,099		
Housing Finance Authority	31,350	31,065		30,780		FS 159.601, FS 159.604
Amtrak	23,747	22,984		-		
Killearn Lakes Special Assessment	237,280	232,500		232,500		Interlocal Agreement with the City of Tallahassee
800 Mhz Radio Support	383,515	543,147		1,035,000		
Huntington Oaks Plaza	-	96,660		80,690		
Drug & Alcohol Testing	-	150,429		146,922		
TOTAL SELF SUPPORTING AND INTERNAL SERVICES	**$ 28,212,907**	**$ 29,060,116**	**3.00%**	**$ 29,856,657**	**2.74%**	
TOTAL OPERATING BUDGET	**$ 199,052,851**	**$ 203,453,787**	**2.21%**	**$ 200,049,505**	**-1.67%**	
TOTAL CAPITAL BUDGET	**$ 20,813,980**	**$ 17,169,238**	**-17.51%**	**$ 22,626,879**	**31.79%**	
TOTAL CAPITAL RESRVS.	**$ 27,299,094**	**$ 23,507,055**	**-13.89%**	**$ 12,941,346**	**-44.95%**	
GRAND TOTAL FY12 BUDGET	**$ 247,165,925**	**$ 244,130,080**	**-1.23%**	**$ 235,617,730**	**-3.49%**	

Notes:
1. Definitions of categories:
- Mandatory: Required expenditures per the Florida Constitution, Florida Statutes or the County Charter. For purposes of this exercise, there maybe certain functions that have components that are non-mandatory, but the amounts are not significant enough to break-out. Although an expenditure is included in the Mandatory category, the County does not necessarily need to continue to provide the service at its current level.
- Non-Mandatory: Expenditures that are not required.
- Support Functions: Includes departments and programs that provide services that benefit all of County government. As with the mandatory category, portions of these functions can be performed at a lower level of service.
- Budgeted Reserves: Includes budgeted reserves for raises and contingencies.
- Self Supporting - Programs that have a dedicated revenue stream and therefore do not receive general revenue for support.
2. References - Citations in Florida Statutes or local ordinance that govern the service. References in categories other than mandatory govern the administration of the activity and do not specify that the service is required.

Major Revenue Overview

(FY 2012 Revenue Estimates projected in Millions at 95%)

AD VALOREM PROPERTY TAXES ($104.96)
Ad Valorem property taxes are derived from all nonexempt real and personal property located within the County. (MSTU Ad Valorem not included)

LOCAL OPTION GAS TAX ($3.41)
This is a locally imposed tax of 6 cents per gallon on every net gallon of motor and diesel fuel. Per the interlocal agreements, this revenue is shared 50%/50% for the first 4 cents between the City and County and 60% City and 40% County for the remaining 2 cents.

9TH CENT GAS TAX ($1.33)
Prior to FY02, the 9th Cent Gas Tax was a state imposed one cent tax on special and diesel fuel. Effective FY02, the County levies the amount locally on all fuel consumption.

STATE SHARED GAS TAX ($3.69)
Tax derived from the County Fuel Tax and the Constitutional Gas Tax. These revenues are all restricted to transportation related expenditures.

ENVIRONMENTAL PERMITS ($0.80)
Environmental permit/development review fees are revenues derived from development projects for compliance with stormwater, landscape, tree protection, site development, and zoning and subdivision regulations.

BUILDING PERMITS ($0.99)
Building permit fees are revenues derived from developers of residential and commercial property. Revenues are intended to offset the cost of inspections assuring that development activity meets local, state and federal building code requirements.

LOCAL OPTION SALES TAX ($3.30)
The Local Government Infrastructure Sales Tax (Local Option) is a 1 cent sales tax on all transactions up to $5,000. Effective December 2004, the sales taxes are disbursed at 80% for Blueprint 2000, 10% County and 10% City.

LOCAL GOVERNMENT 1/2 CENT SALES TAX ($10.17)
The Local Government 1/2 Cent Sales Tax is based on 8.814 percent of net sales tax proceeds remitted by all sales tax dealers located within the County. Revenue is shared between County (56.6%) and City (43.4%) based on statutory defined distribution formula.

TELECOMMUNICATIONS TAX ($3.43)
This is a two-tiered tax, each with its own rate. The two taxes are (1) The State Communications Services Tax (State Tax) and the Local Option Communications Services Tax (Local Option Tax). The County levies the local tax at a rate of 5.22%.

PUBLIC SERVICE TAX ($6.53)
The Public Service Tax is based upon a 10% levy on gas, water, electric services and $.04 per gallon on fuel oil.

STATE REVENUE SHARING TAX ($4.10)
The Florida Legislature repealed the intangible tax revenues which comprised the majority of the County's revenue sharing in 2002. The Legislature replaced the lost revenue with a 2.044% of sales tax collections (96.5% of revenue sharing comes from this source and 3.5% comes from cigarette tax collections). (FL Statutes 210 and 212).

LOCAL OPTION TOURIST TAX ($3.91)
This is a locally imposed 5% tax levied on rentals and leases of less than six months duration. A 1% option has been levied by the Board to pay for a performing arts center.

EMERGENCY MEDICAL SERVICES MSTU and AMBULANCE FEES ($19.31)
Funding for emergency medical services is provided by a .50 mil municipal service taxing unit (MSTU) property tax and ambulance transport fees. Estimates indicate that $6.7 million will be generated from the MSTU and $9.2 million from ambulance fees.

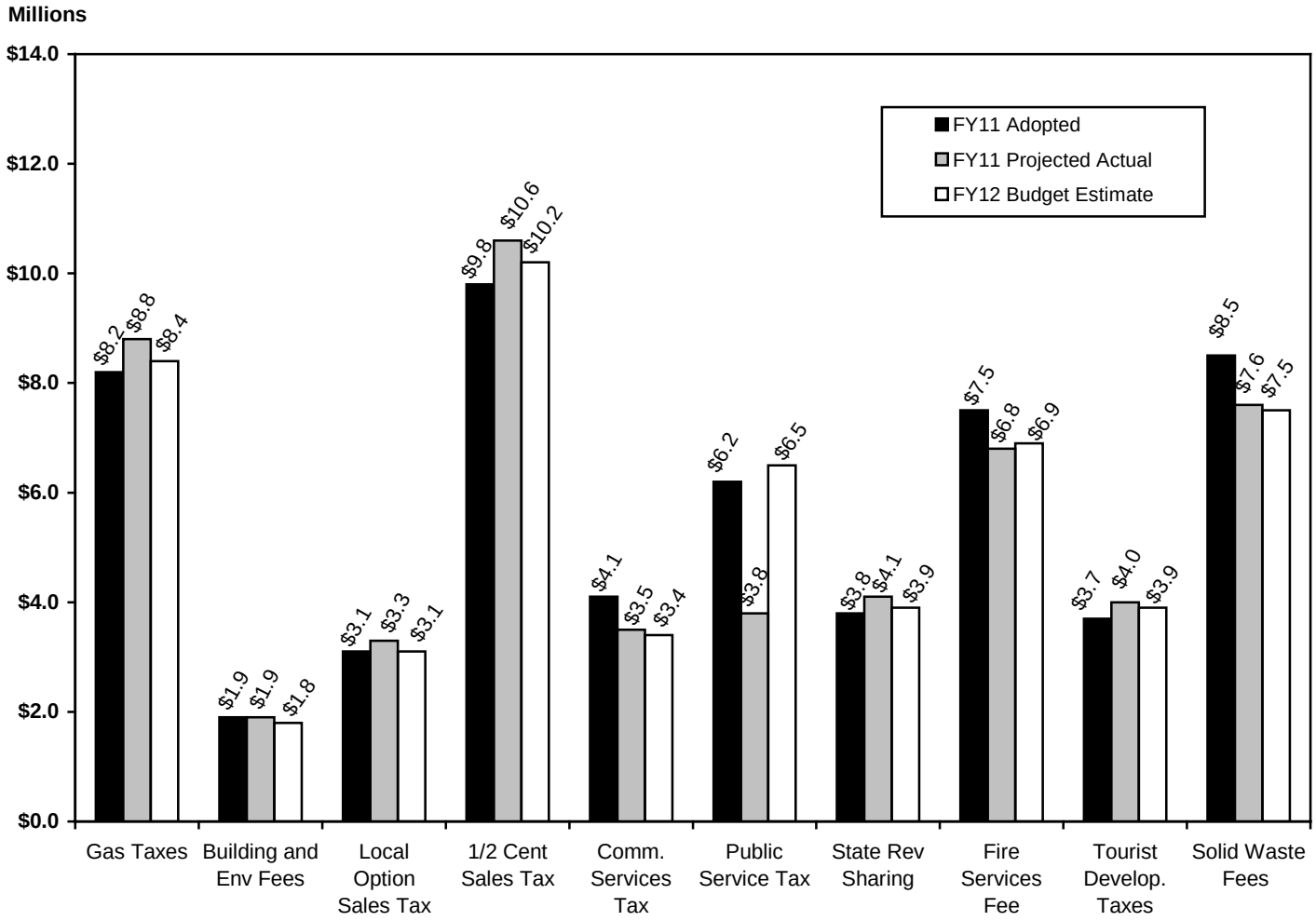
PROBATION FEES ($1.14)
The Probation fees are a combination of County court probation fees, alternative community service fees, no-show fees, and pretrial release fees. These fees are collected from individuals committing infractions that fall within the jurisdiction of Leon County Courts.

LANDFILL & TRANSFER STATION TIPPING FEES ($7.89)
Tipping fees are revenues collected by the County for sorting, reclaiming and disposing of solid waste at the County landfill and transfer station (This does not include the non-ad valorem assessment of $40/single family home).

FIRE SERVICES FEE ($6.94)
This fee adopted on June 9, 2009, is charged as a flat fee to single family homes and on a square footage basis to businesses in the unincorporated area to pay for fire services.

Major Revenues

Adopted Budget FY 2011, Projected Actuals FY 2011, and Estimated Budget FY 2012

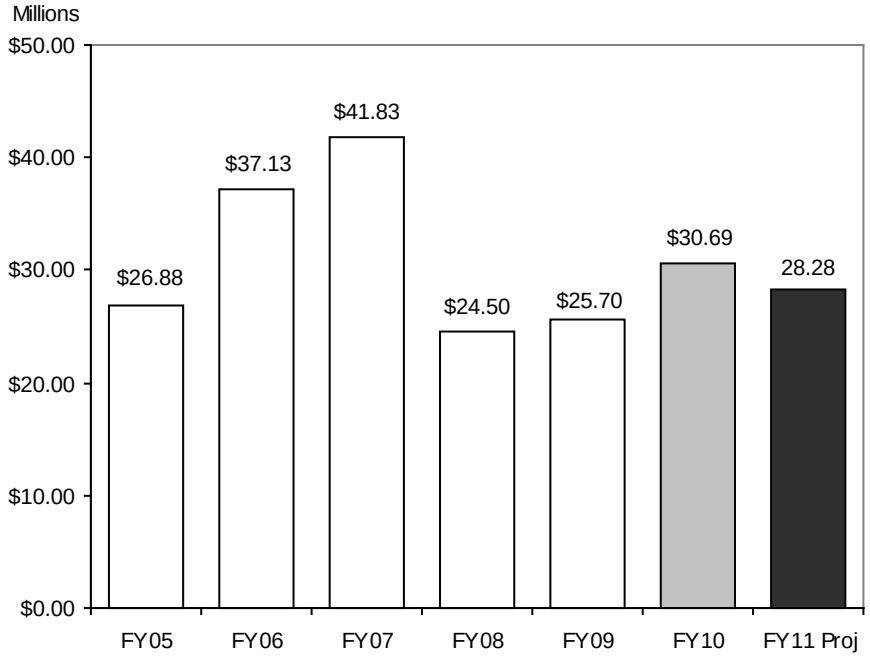


Adopted Budget FY 2011, Projected Actual Collections FY 2011, and Estimated Budget FY 2012:

This chart illustrates a comparison between the current budget, the projected actual collections for FY 2011, and the FY 2012 budget estimates. The chart depicts FY 2012 revenues forecasted at 95% as required by Florida Statute. Detailed charts of these revenues are shown on the subsequent pages, including ad valorem taxes.

Major Revenues

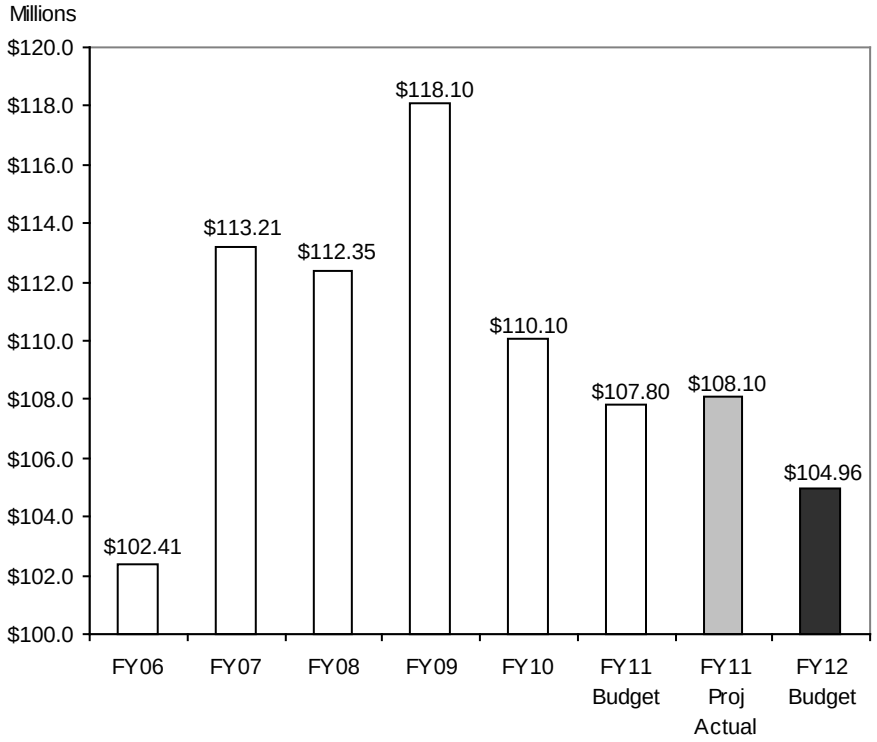
General/Fine & Forfeiture: Fund Balance



General Fund – Fund Balance:

Fund Balance is maintained for cash flow and emergency reserve purposes as well as a reserve for one-time capital improvement needs. In addition, the amount of fund balance is used by rating agencies in determining the bond rating for local governments. The Leon County Reserves Policy requires fund balances to be between a minimum of 15% and a maximum of 30% of operating expenditures. Generally, fund balances in excess of the minimum reserves amounts are utilized to support one-time expenditures or to address unforeseen revenue shortfalls. The unaudited fund balance for FY11 is $28.28 million. This reflects 24% of operating expenditures and is consistent with the County's Reserve Policy.

Ad Valorem Tax: Actuals and Projections



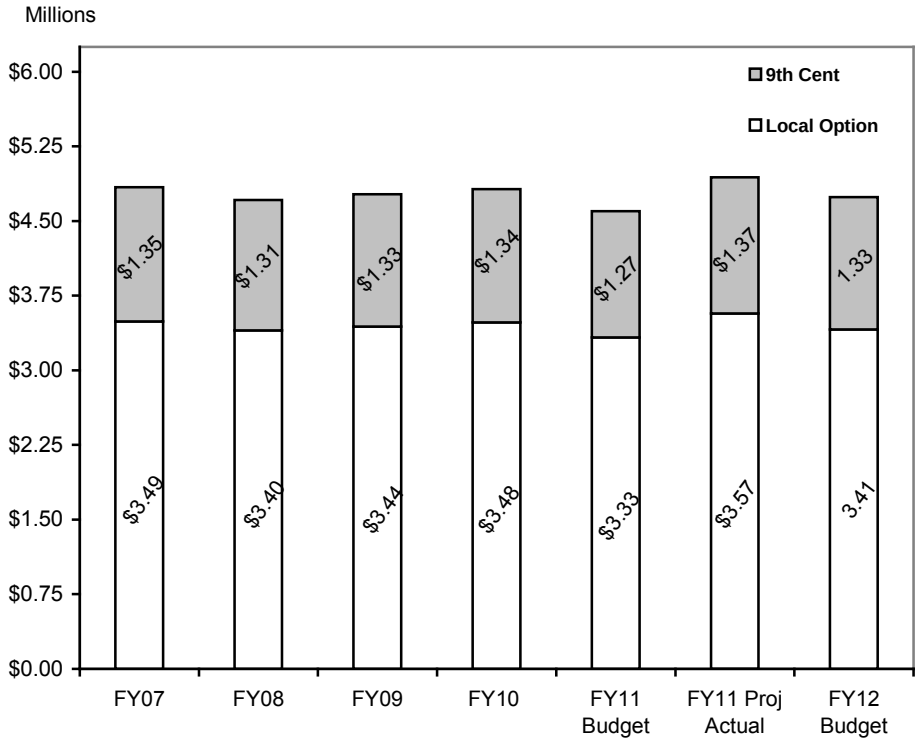
Ad Valorem Property Taxes:

The amounts shown are the combined General Fund and Fine and Forfeiture Fund levies. The tentative millage rate for FY12 is 7.85. The revenues budgeted for FY11 represent 95% of anticipated revenues and do not include Municipal Services Taxing Unit (MSTU) revenues.

In January 2008 a constitutional amendment was passed that established restrictions on property valuations, such as an additional $25,000 homestead exemption and Save Our Homes tax portability. These restrictions will limit future growth in ad valorem taxes. The forecasted FY12 level trend is due an overall decrease in property values associated with the repressed housing market. As a result of the Board maintaining the millage rate at 7.85, property owners will see $2.84 million in ad valorem tax savings.

Major Revenues

Local Option Gas Tax: Actuals and Projections



Local Gas Taxes:
The Local Option Gas Tax is a locally imposed 6 cents per gallon on every net gallon of motor and diesel fuel. Per the interlocal agreements, this revenue is shared 50/50 for the first 4 cents between the City and County and 60% City and 40% County for the remaining 2 cents. This equates to the County 46% and the City 54%. Funds are restricted to transportation related expenditures. This gas tax sunsets in August 2015. The amounts shown are the County's share only.

This is a consumption based tax on gallons purchased. Since FY07, fuel consumption has fluctuated slightly due to unstable gas prices.

In FY10, Leon County collected a slightly higher amount of gas tax revenue and anticipates similar levels in FY11 and out-years. The forecast of gas tax revenues has become increasingly uncertain as pump prices continue to spike throughout the year.

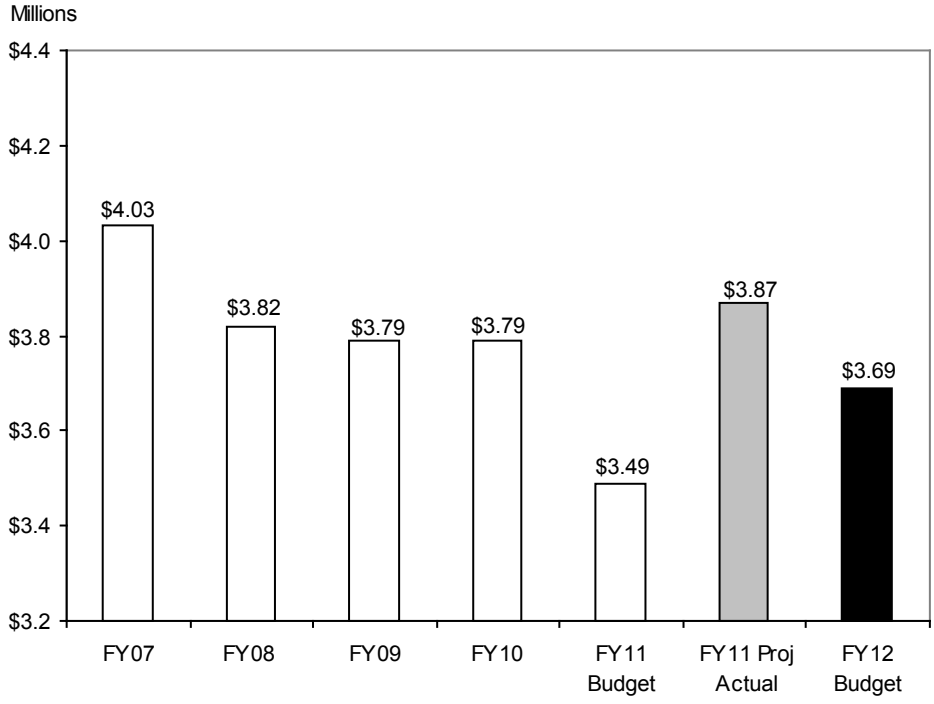
State Shared Gas Taxes:

The State Shared Gas Tax consists of two discrete revenue streams: County Fuel Tax and the Constitutional Gas Tax. These revenues are all restricted to transportation related expenditures (Florida Statutes 206). The revenues are disbursed from the State based on a distribution formula consisting of county area, population, and collection.

This is a consumption based tax on gallons purchased. Prior to FY07 there was modest growth in this revenue stream. Decreased fuel consumption due to the recession and high fuel cost caused a steady decline in gas tax revenue until the current fiscal year which has seen a moderate increase over FY10. A continued spike in fuel prices could dampen this forecast.

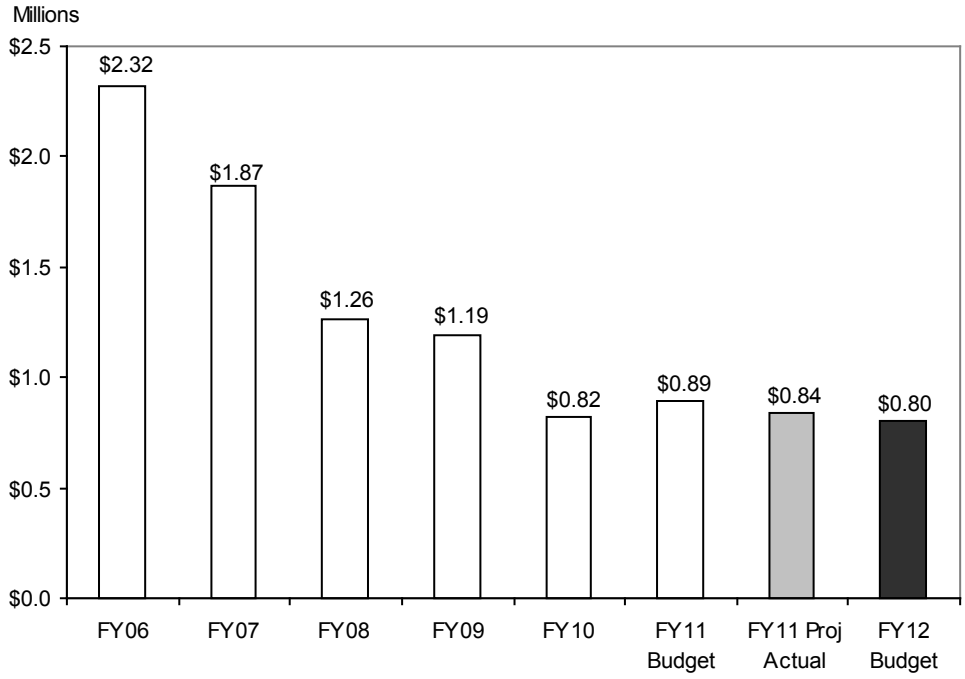
In FY11, Leon County is anticipating collecting a slightly higher amount of gas tax revenues than originally budgeted based on current revenue received and revised highway fuel sales estimates from the Transportation Revenue Estimating Conference.

State Shared Gas Tax: Actuals and Projections



Major Revenues

Environmental Permit Fees: Actuals & Projections



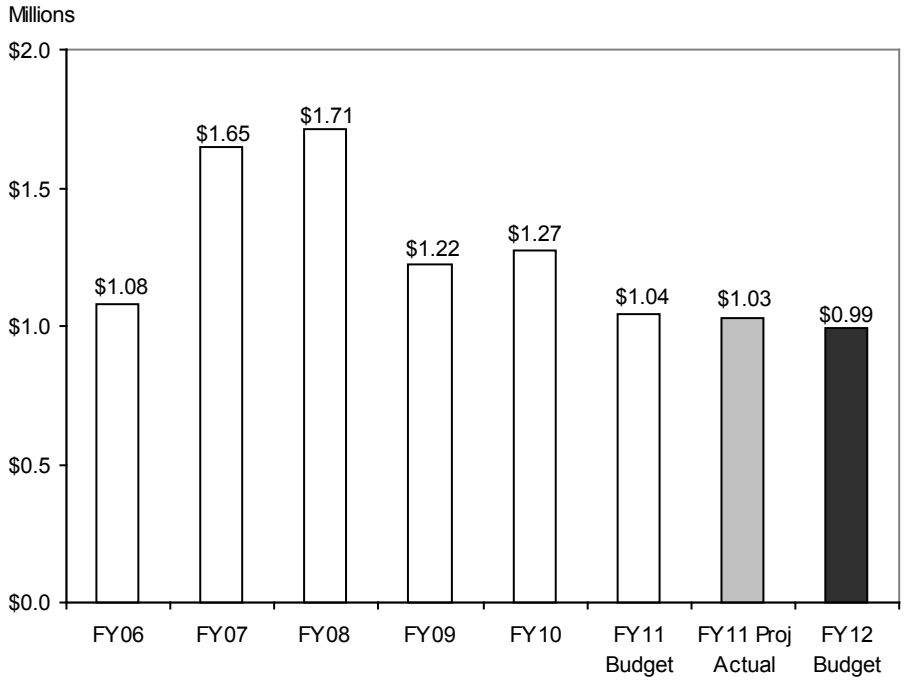
Environmental Permit Fees:

Environmental Permit Fees are derived from development projects for compliance with stormwater, landscape, tree protection, site development and zoning, and subdivision regulations. As a result of a fees study, the Board adopted a revised fee resolution effective October 1, 2006.

On March 11, 2008 the Board approved an overall fee increase of 20% in addition to adopting new fees for Growth Management. The new fees were implemented immediately and the overall fee increase was effective as of October 1, 2008. Environmental Permit Fees have experienced a sharp decrease correlating with the start of the economic downturn in FY08.

The persistent negative economic conditions in the construction industry are revealed through diminished revenue collection. To offset this decline in revenue, eight positions were eliminated in FY10. FY11 and 12 projections indicate the leveling of the revenue decline.

Building Permits: Actuals and Projections



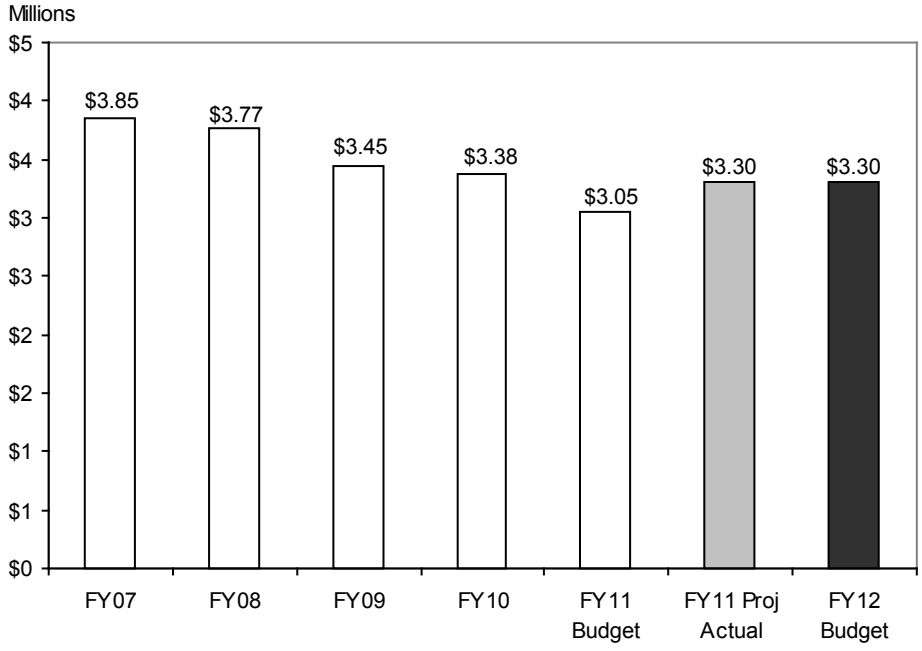
Building Permit Fees:

Building Permit Fees are derived from developers of residential and commercial property and are intended to offset the cost of inspections to assure that development activity meets local, state, and federal building code requirements. The County only collects these revenues for development occurring in the unincorporated area. As a result of a fee study, the Board adopted the first revised fee study in more than ten years. The fee increase was implemented in three phases: 34% on March 1, 2007; 22% on October 1, 2007; and a final 7% on October 1, 2008.

Recovery from the current recession in the housing construction industry is not anticipated in FY11 and not expected to materialize in the near future. As a result of the continued decline in construction projects, the anticipated revenue for FY11 from permit fees is projected to be less than previous fiscal years, although on target with the FY11 budget. The FY12 estimated budget contemplates a continued decline, although not as severe.

Major Revenues

Local Option Sales Tax: Actuals and Projections

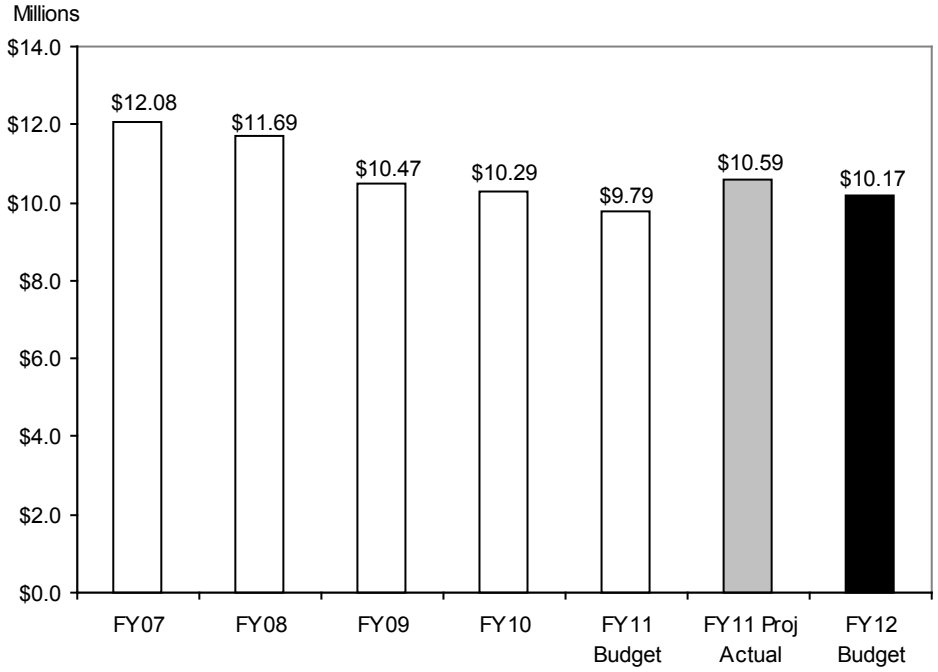


Local Option Sales Tax:

In a November 2000 referendum, the citizens of Leon County extended the sales tax for an additional 15 years beginning in 2004. The Local Option Sales Tax is a 1 cent sales tax on all transactions up to $5,000. The revenues are distributed at a rate of 10% to the County, 10% to the City, and 80% to Blueprint 2000.

Leon County anticipates collecting a slightly higher amount of local sales tax than budgeted in FY11. This indicates the ebbing of the recession and a return of consumer spending activity. The FY12 estimated budget continues the modest upward trend in expected consumer spending.

Local Government ½ Cent Sales Tax: Actuals and Projections



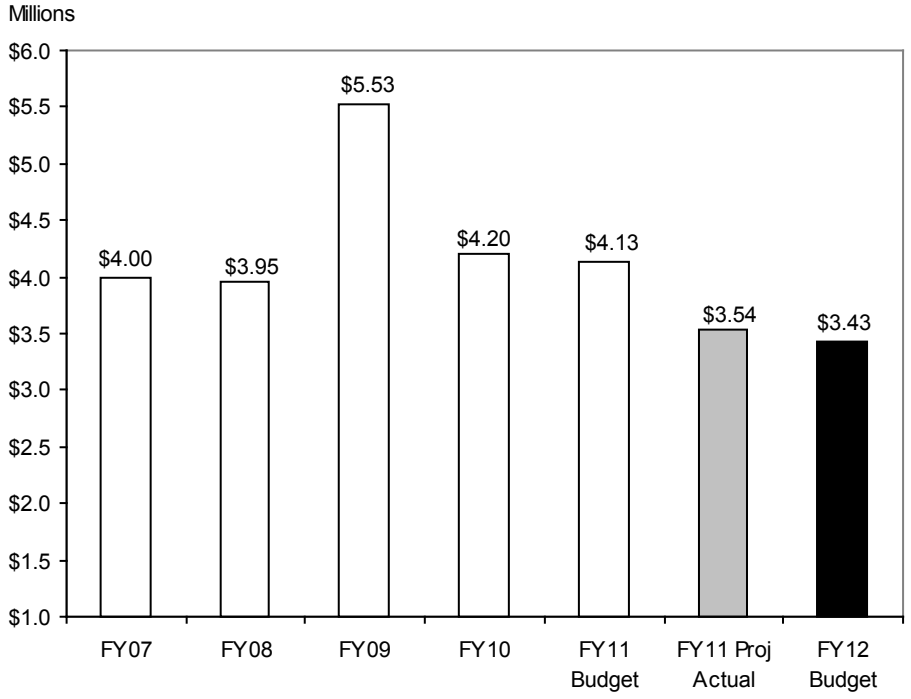
Local Government ½ Cent Sales Tax:

The Local Government 1/2 Cent Sales Tax is based on 9.653% of net sales tax proceeds remitted by all sales tax dealers located within the County. Effective July 1, 2004, the distribution formula reduces the County's share to 8.814% or a net reduction of approximately 9.5%. The revenue is split 56.6% County and 43.4% City based on a statutory defined distribution formula (Florida Statutes Part VI, Chapter 218).

Since FY07, sales tax revenue has steadily continued to decline. Projections indicate this decline will end in FY11 due to the ebbing of the recession and an increase in consumer based economic activity

Major Revenues

Communication Service Tax: Actuals and Projections



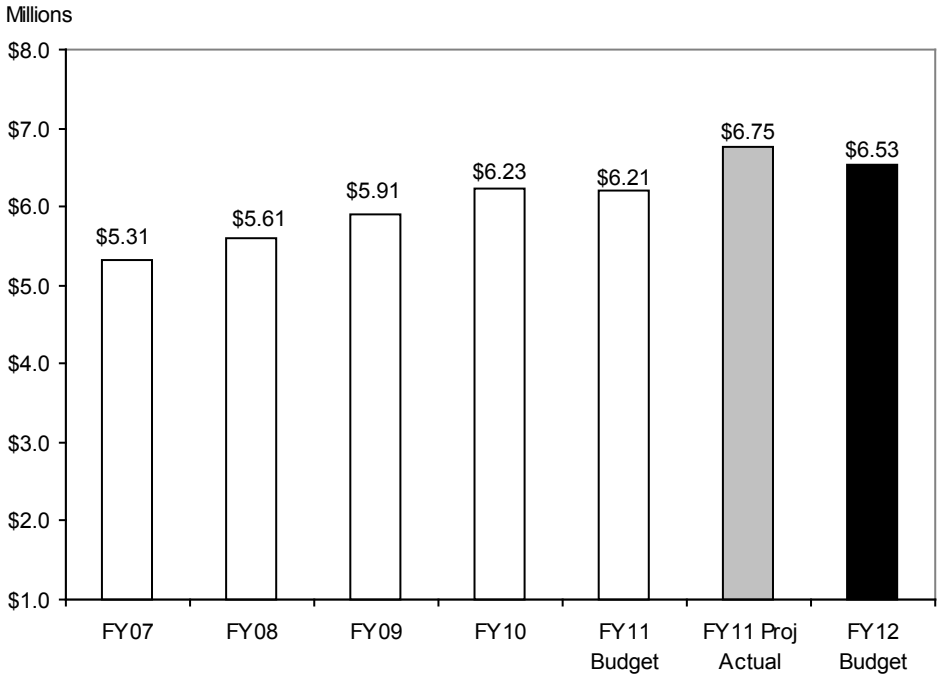
Communication Services Tax:

The Communication Services Tax combined seven different State and local taxes or fees by replacing them with a two-tiered tax, each with its own rate. These two taxes are (1) the State Communication Services Tax and (2) the Local Option Communication Services Tax. The County correspondingly eliminated its 5% Cable Franchise Fee and certain right-of-way permit fees. Becoming a Charter county allowed the County to levy at a rate of 5.22%. This is lower than the 6.1% rate being levied by the City.

Beginning in FY07, actual revenues began to decrease slightly. This trend is expected to hold for FY12 with small growth over future fiscal years.

In December 2008, the County received a $2.5 million audit adjustment from the State, distributed in the form of a $1.3 million lump sum payment in December of FY09 with the remainder prorated in equal monthly payments of $33,429 from February 2009 until December 2011. These monthly adjustment payments have been contemplated in the budget graphs, accounting for the higher than expected revenue figures.

Public Service Tax: Actuals and Projections



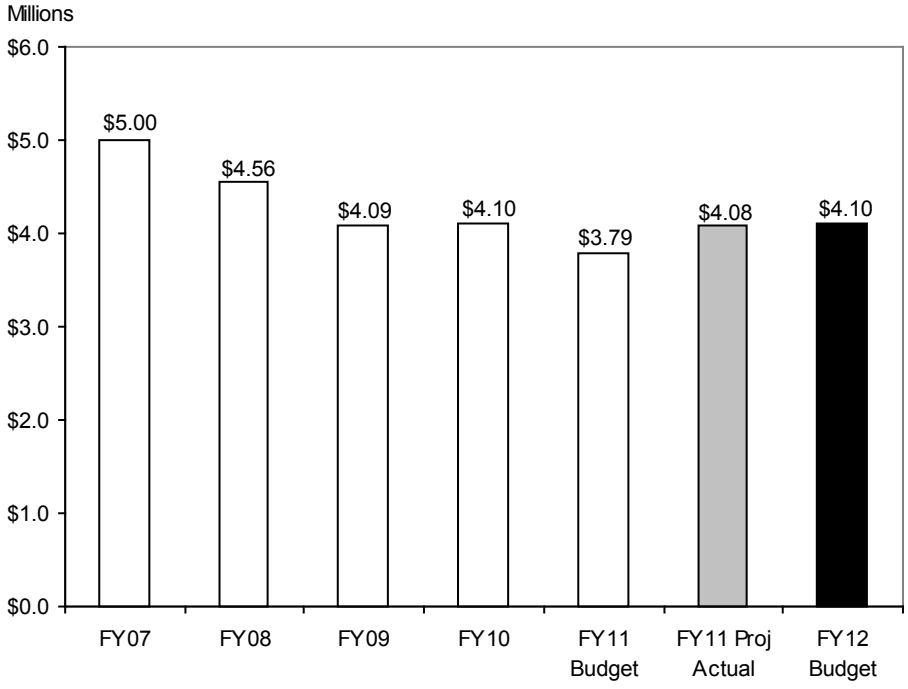
Public Service Tax:

The Public Services Tax is a 10% tax levied upon each purchase of electricity, water, and metered or bottled gas within the unincorporated areas of the County. It is also levied at $0.04 per gallon on the purchase of fuel oil within the unincorporated areas of the County. This tax became effective on October 1, 2003.

Due to its consumption basis, this tax is subject to many variables. Revenues have steadily trended upward since FY07. An increase in revenue projections for FY11 revenues is due to higher than normal utility consumption during the colder than average winter. An increase in City water rates also contributed to the higher FY11 projection.

Major Revenues

State Revenue Sharing: Actuals and Projections

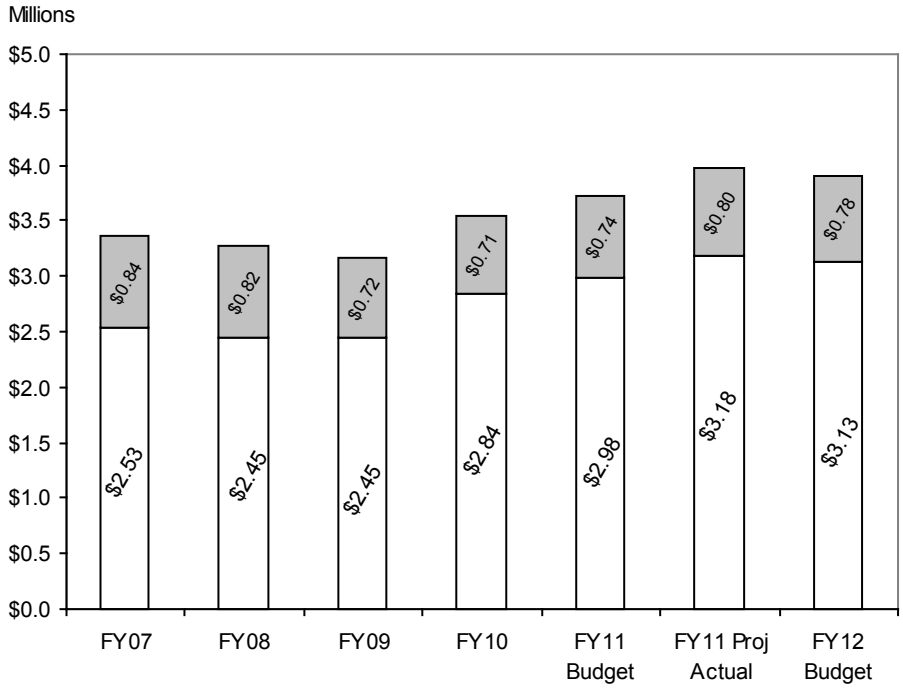


State Revenue Sharing:

The Florida Revenue Sharing Act of 1972 was an attempt by the Legislature to ensure a minimum level of parity across units of local government. Currently, the Revenue Sharing Trust Fund for counties receives 2.9% of the net cigarette tax collections and 2.25% of sales and use tax collections. Effective July 1, 2004, the distribution formula reduced the County's share to 2.044% or a net reduction of approximately 10%. The sales and use tax collections provide approximately 96% of the total revenue shared with counties, with the cigarette tax collections making up the small remaining portion. These funds are collected and distributed on a monthly basis by the Florida Department of Revenue.

Since FY07, Leon County has experienced a sharp decrease in state revenue sharing taxes due to the recession. The most recent trend has seen a leveling from the decline in statewide sales collections which is projected to continue for FY11. During the 2011 General Revenue Estimating Conference, the State expects to see modest positive growth in FY12 and the out-years.

Local Option Tourist Tax: Actuals and Projections



Local Option Tourist Tax:

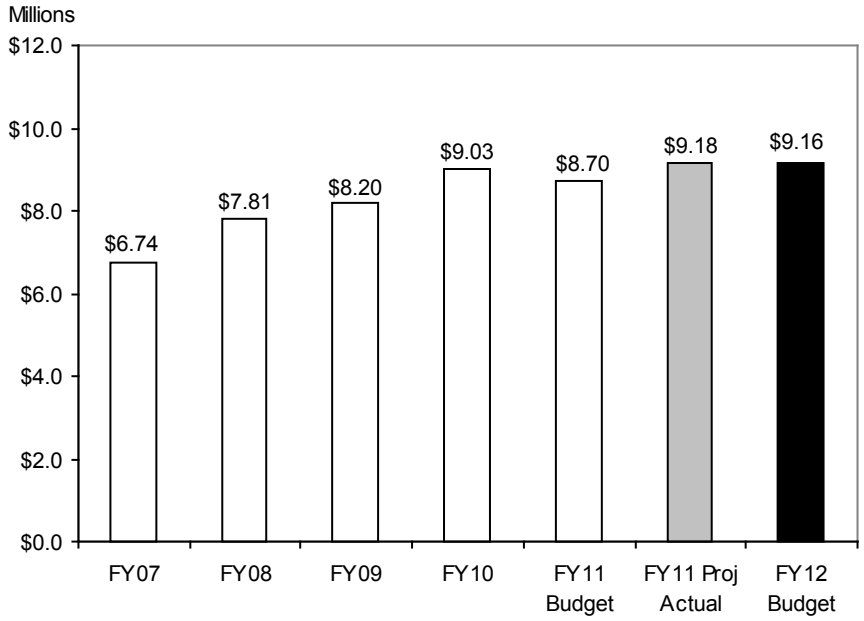
The Local Option Tourist Tax is a locally imposed 5% tax levied on rentals and leases of less than 6-month duration. This tax is administered locally by the Tax Collector. The funds are restricted to advertising, public relations, promotional programs, visitor services and approved special events (Florida Statute 125.014). This tax dedicates one cent to the performing arts center.

On March 19, 2009, the Board approved to increase total taxes levied on rentals and leases of less than 6-month duration by 1%. The total taxes levied are now 5%. The additional 1% became effective on May 1, 2009 and will be used as specified in the TDC Strategic Plan until October 2013.

Subsiding recessionary economic conditions allowed for an increase in tourist tax revenue in FY10. The additional one cent levied in May 2009, along with an increase in available rooms, increased rates and an increase in the business travelers sector of the market contribute to the projected upward trend in FY11 and FY12.

Major Revenues

Ambulance Fees: Actuals and Projections



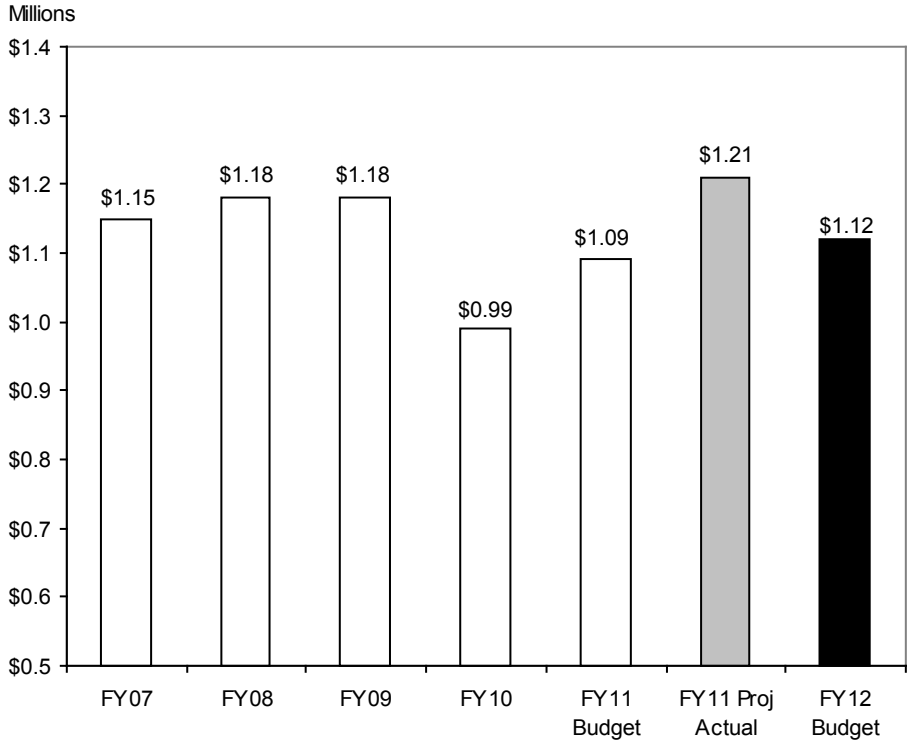
Ambulance Fees:

Leon County initiated its ambulance service on January 1, 2004. Funding for the program comes from patient billings and a Countywide Municipal Services Tax. The amounts shown are the patient billings only.

The EMS system bills patients based on the use of an ambulance transport to the hospital. As with a business, the County has an ongoing list of patients/insurers that owe the County monies (outstanding receivables). In FY08, the County established a collection policy to pursue uncollected bills, and to allow the write-off of billings determined uncollectible.

An analysis of collections indicates a steady increase since FY07 due to rising call volumes and improved collection efficiency. This trend is expected to continue in the out-years. This increase has assisted with the corresponding decline in dedicated property taxes that also fund ambulance services, resulting from the decline in property values and a constant annual millage rate.

Probation Fees: Actuals and Projections



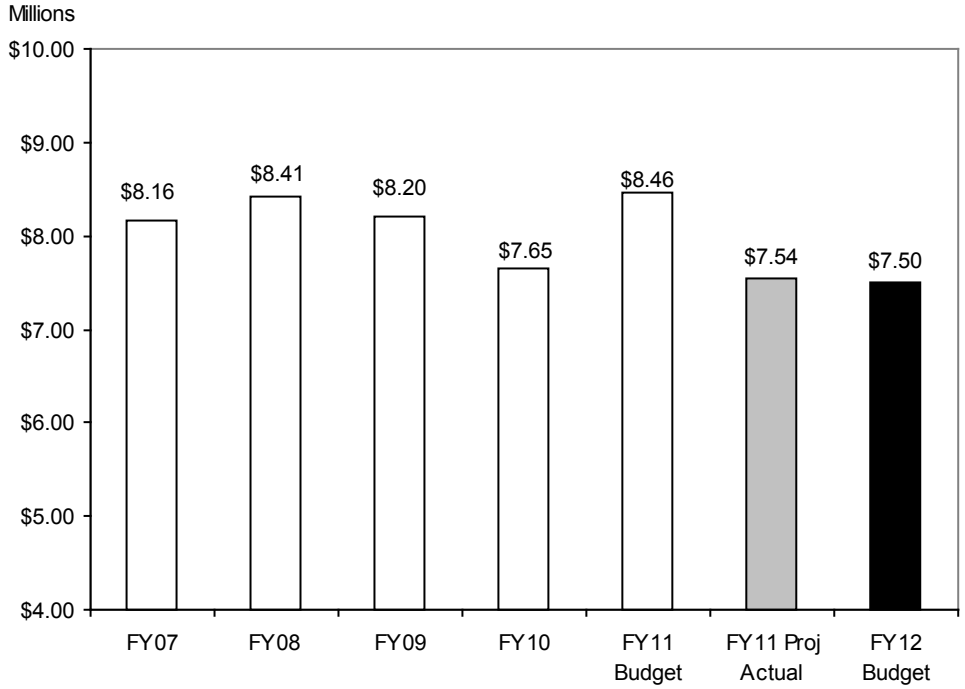
Probation Fees:

The Probation Fees are a combination of County court probation fees, alternative community service fees, no-show fees (all governed by Florida Statute 948) and pre-trial release fees (governed by an Administrative Order). These fees are collected from individuals committing infractions that fall within the jurisdiction of Leon County Courts. The amount of each individual fee is expressly stated in either the Florida Statute or the Administrative Order.

Revenues collected through Probation and Pre-Trial fees have remained relatively steady since FY07. However, FY10 revenues were lower than previous years due to a decline in Probation and Pre-Trial caseloads, associated with early termination of sentences and a decrease in court ordered GPS pre-trial tracking. FY11 anticipated revenue is expected to return to previous levels due to new revenue from the recently established on-site urinalysis testing program and an increase in the number of alcohol testing fees. Without the addition of the urinalysis program, revenues from the existing probation and pre-trail programs would have declined.

Major Revenues

Solid Waste: Actuals and Projections



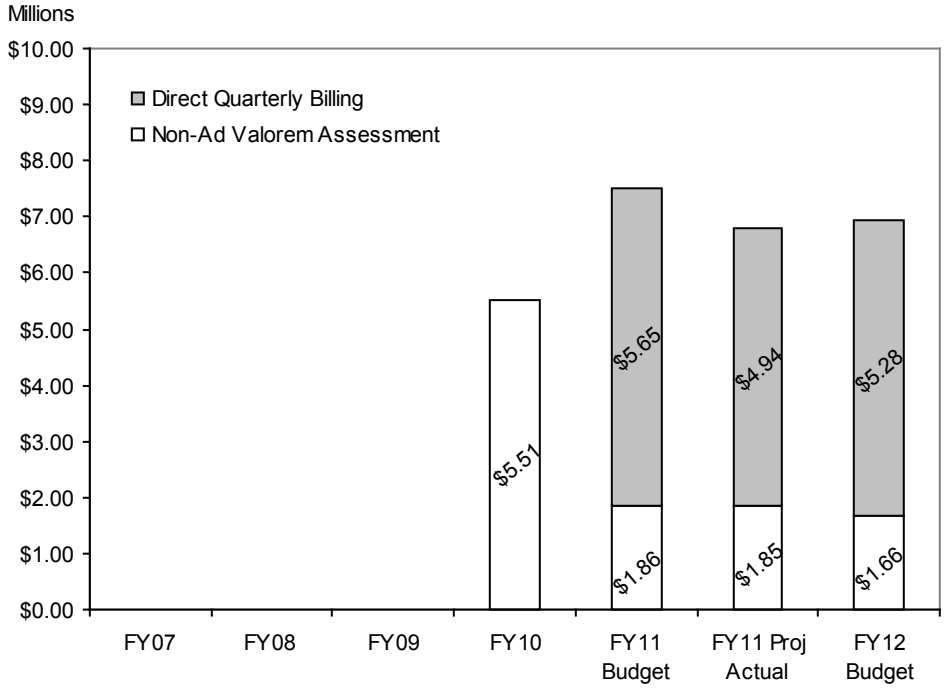
Solid Waste Fees:

Solid Waste Fees are collected for sorting, reclaiming, and disposing of solid waste at the County landfill and transfer station. Revenues collected will be used for the operation of all solid waste disposal sites.

In October 2008, the Board entered into a contractual agreement with Marpan Recycling. The Solid Waste Management Facility is no longer accepting Class III waste as of January 1, 2009. This contract will cause a decline in revenues for Solid Waste. However, expenditures have been adjusted to reflect the change in operations at the facility.

FY11 projected actual and FY12 estimated revenues anticipate a decrease from the budgeted FY11 revenue as a result of an anticipated decline in tonnage collected at the transfer station. This is offset by an increase in the tipping fee effective October 1, 2011.

Fire Services Fee: Actuals and Projections



Fire Services Fee:

The fire service fee is collected for enhanced fire protection services in the unincorporated area of Leon County.

This fee was adopted June 9, 2009 and is charged as a flat fee to single family homes and on a square footage basis to businesses in the unincorporated area of the County to pay for fire services.

The actual FY10 and projected actual FY11 collections were lower than expected due to property owners opting to defer the payment of their fire services quarterly bills in order to have the fee incorporated as a non-ad valorem assessment on their property tax bill. A slight drop in the in property owners opting to switch to non-ad valorem assessments is expected in FY12.

LEON

FLORIDA'S CAPITAL COUNTY

Leon County Government
Fiscal Year 2012 Tentative Budget - Recommended Position Changes

Board of County Commissioners	FTEs	Impact
Legislative/Administrative - Office of Management & Budget		
Assistant County Administrator	-1.00	(182,812)
Legislative/Administrative - Human Resources		
Wellness Coordinator	1.00	66,088
Total Legislative/Administrative	**0.00**	**(116,724)**
Public Services - Health & Human Services		
Administrative Associate III	-1.00	(45,776)
Total Public Services Services	**-1.00**	**(45,776)**
Management Services - County Probation		
Pre-Trial Release Specialist	-2.00	(92,879)
Management Services -Facilities Management		
Parking Generalist	-1.00	(37,863)
Management Services - Managemnt Information Systems		
Senior IT Technical Support Specialists	-1.00	(44,984)
Total Management Services	**-4.00**	**(175,726)**
Growth & Environmental Mgmt - Permit & Compliance Services		
Senior Compliance Specialist (Internet Cafes)	1.00	42,614
Growth & Environmental Mgmt - Building Inspection		
Senior Combination Inspector	-1.00	(81,203)
Total Growth & Environmental Mgmt	**0.00**	**(38,589)**
Public Works - Operations		
Equipment Operator	-1.00	(41,110)
Maintenance Technician	-2.00	(69,983)
Public Works - Engineering Services		
Right-of-Way Agent	-1.00	(62,998)
Survey Technician I	-1.00	(36,600)
Public Works - Fleet Management		
Welding Technician	-1.00	(59,883)
Public Works - Parks & Recreation		
Park Attendant	1.00	36,147
Public Works - Solid Waste		
Recycling Assistant	1.00	37,041
Total Public Works	**-4.00**	**(197,386)**
Total Board of County Commissioners	**-9.00**	**(574,201)**
Total Board, Judicial and Constitutionals	**-7.00**	**(383,911)**

Judicial and Constitutionals	FTEs	Impact
Clerk of the Circuit Court		
Administrative Assistant	-1.00	(36,930)
Total Clerk of the Circuit Court	**-1.00**	**(36,930)**
Property Appraiser		
Residential Appraisal/Specialist	-1.00	(34,780)
Total Property Appraiser	**-1.00**	**(34,780)**
Sheriff		
Deputy	1.00	65,500
Deputy/Bailiff	3.00	196,500
Total Sheriff	**4.00**	**262,000**
Total Judicial and Constitutionals	**2.00**	**190,290**

Legislative/Administrative

Authorized Positions	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Tentative	FY 2013 Projected	FY 2014 Projected	FY 2015 Projected	FY 2016 Projected
County Commission	14.00	14.00	14.00	0.00	14.00	14.00	14.00	14.00	14.00
County Administration	5.00	5.00	4.00	0.00	4.00	4.00	4.00	4.00	4.00
County Attorney	10.00	12.00	12.00	0.00	12.00	12.00	12.00	12.00	12.00
Office of Management and Budget	9.00	9.00	9.00	(1.00)	8.00	8.00	8.00	8.00	8.00
Human Resources	10.00	10.00	11.00	1.00	12.00	12.00	12.00	12.00	12.00
	48.00	50.00	50.00	0.00	50.00	50.00	50.00	50.00	50.00

Public Services

Authorized Positions	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Tentative	FY 2013 Projected	FY 2014 Projected	FY 2015 Projected	FY 2016 Projected
Tourist Development*	20.00	10.00	10.00	0.00	10.00	10.00	10.00	10.00	10.00
Intergovernmental Affairs	10.00	10.00	11.00	0.00	11.00	11.00	11.00	11.00	11.00
Library Services	103.70	103.70	103.70	0.00	103.70	103.70	103.70	103.70	103.70
Cooperative Extension	13.18	13.18	13.18	0.00	13.18	13.18	13.18	13.18	13.18
Health & Human Services	14.00	15.00	15.00	(1.00)	14.00	14.00	14.00	14.00	14.00
Emergency Medical Services	111.35	111.35	111.45	0.00	111.45	111.45	111.45	111.45	111.45
Capital Regional Transportation Planning Agency	2.00	2.00	2.00	0.00	2.00	2.00	2.00	2.00	2.00
Planning Department	28.00	28.00	28.00	0.00	28.00	28.00	28.00	28.00	28.00
Blueprint 2000	0.00	1.00	1.00	0.00	1.00	1.00	1.00	1.00	1.00
Office of Sustainability	1.00	2.00	2.00	0.00	2.00	2.00	2.00	2.00	2.00
	303.23	296.23	297.33	(1.00)	296.33	296.33	296.33	296.33	296.33

Management Services

Authorized Positions	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Tentative	FY 2013 Projected	FY 2014 Projected	FY 2015 Projected	FY 2016 Projected
County Probation	34.00	36.00	36.00	(2.00)	34.00	34.00	34.00	34.00	34.00
Facilities Management	39.00	40.00	40.00	(1.00)	39.00	39.00	39.00	40.00	40.00
Management Information Services	61.00	61.00	60.00	(1.00)	59.00	59.00	59.00	59.00	59.00
M/W Small Business Enterprise	2.00	2.00	2.00	0.00	2.00	2.00	2.00	2.00	2.00
Purchasing	8.00	8.00	8.00	0.00	8.00	8.00	8.00	8.00	8.00
	144.00	147.00	146.00	(4.00)	142.00	142.00	142.00	143.00	143.00

Growth & Environmental Management

Authorized Positions	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Tentative	FY 2013 Projected	FY 2014 Projected	FY 2015 Projected	FY 2016 Projected
Permit & Compliance Services	10.89	7.02	7.02	1.00	8.02	8.02	8.02	8.02	8.02
Support Services	0.00	4.12	4.12	0.00	4.12	4.12	4.12	4.12	4.12
Building Inspection	17.11	13.86	13.86	(1.00)	12.86	12.86	12.86	12.86	12.86
Environmental Compliance	17.00	14.00	14.00	0.00	14.00	14.00	14.00	14.00	14.00
Development Services	12.00	9.00	9.00	0.00	9.00	9.00	9.00	9.00	9.00
DEP Storage Tank	2.00	2.00	2.00	0.00	2.00	2.00	2.00	2.00	2.00
	59.00	50.00	50.00	0.00	50.00	50.00	50.00	50.00	50.00

Public Works

Authorized Positions	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Tentative	FY 2013 Projected	FY 2014 Projected	FY 2015 Projected	FY 2016 Projected
Support Services	4.00	4.00	4.00	0.00	4.00	4.00	4.00	4.00	4.00
Operations	133.00	133.00	133.00	(3.00)	130.00	130.00	130.00	130.00	130.00
Animal Services	7.00	7.00	7.00	0.00	7.00	7.00	7.00	7.00	7.00
Engineering Services	36.00	36.00	36.00	(2.00)	34.00	34.00	34.00	34.00	34.00
Fleet Management	10.00	10.00	10.00	(1.00)	9.00	9.00	9.00	9.00	9.00
Mosquito Control	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Parks & Recreation	25.00	25.00	25.00	1.00	26.00	26.00	26.00	26.00	26.00
Solid Waste	40.00	40.00	40.00	1.00	41.00	41.00	41.00	41.00	41.00
	255.00	255.00	255.00	(4.00)	251.00	251.00	251.00	251.00	251.00

*FY10 positions for the TDC included 17 FTE positions contracted through the Tallahassee Convention and Visitors Bureau. This contract was terminated and seven positions were transitioned to the TDC during FY10.

Constitutional

Authorized Positions	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Tentative	FY 2013 Projected	FY 2014 Projected	FY 2015 Projected	FY 2016 Projected
Clerk of the Circuit Court	169.00	169.00	169.00	(1.00)	168.00	168.00	168.00	168.00	168.00
Property Appraiser	54.00	53.00	53.00	(1.00)	52.00	52.00	52.00	52.00	52.00
Sheriff	637.00	639.00	639.00	4.00	643.00	643.00	643.00	643.00	643.00
Supervisor of Elections	17.00	17.00	17.00	0.00	17.00	17.00	17.00	17.00	17.00
Tax Collector	86.00	86.00	86.00	0.00	86.00	86.00	86.00	86.00	86.00
	963.00	964.00	964.00	2.00	966.00	966.00	966.00	966.00	966.00

Judicial

Authorized Positions	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Tentative	FY 2013 Projected	FY 2014 Projected	FY 2015 Projected	FY 2016 Projected
Court Administration	3.00	3.00	3.00	0.00	3.00	3.00	3.00	3.00	3.00
Other Court-Related Programs	7.50	6.00	7.50	0.00	7.50	7.50	7.50	7.50	7.50
	10.50	9.00	10.50	0.00	10.50	10.50	10.50	10.50	10.50
Total Full-Time Equivalents (FTE)	1,782.73	1,771.23	1,772.83	(7.00)	1,765.83	1,765.83	1,765.83	1,766.83	1,766.83

Legislative/Administrative

OPS Positions	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Tentative	FY 2013 Projected	FY 2014 Projected	FY 2015 Projected	FY 2016 Projected
Human Resources	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Public Services

OPS Positions	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Tentative	FY 2013 Projected	FY 2014 Projected	FY 2015 Projected	FY 2016 Projected
Tourist Development	0.00	1.00	1.00	0.00	1.00	1.00	1.00	1.00	1.00
Library Services	1.00	1.00	1.00	0.00	1.00	1.00	1.00	1.00	1.00
Health & Human Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Emergency Medical Services	1.00	1.00	1.00	0.00	1.00	1.00	1.00	1.00	1.00
	2.00	3.00	3.00	0.00	3.00	3.00	3.00	3.00	3.00

Public Works

OPS Positions	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Tentative	FY 2013 Projected	FY 2014 Projected	FY 2015 Projected	FY 2016 Projected
Operations	2.00	2.00	2.00	0.00	2.00	2.00	2.00	2.00	2.00
Solid Waste	2.00	2.00	2.00	0.00	2.00	2.00	2.00	2.00	2.00
	4.00	4.00	4.00	0.00	4.00	4.00	4.00	4.00	4.00

Constitutional

OPS Positions	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Tentative	FY 2013 Projected	FY 2014 Projected	FY 2015 Projected	FY 2016 Projected
Supervisor of Elections	0.00	1.00	1.00	0.00	1.00	1.00	1.00	1.00	1.00
	0.00	1.00	1.00	0.00	1.00	1.00	1.00	1.00	1.00
Total OPS FTE	6.00	9.00	8.00	0.00	8.00	8.00	8.00	8.00	8.00

Total OPS Positions Salary Funding

OPS Positions	FY 2011 Adopted	FY 2012 Budget	FY 2013 Budget	FY 2014 Budget	FY 2015 Budget	FY 2016 Budget
Legislative/Administrative						
Human Resources	41,571	0	0	0	0	0
Subtotal	41,571	0	0	0	0	0
Public Services						
Tourist Development	24,506	23,906	24,384	24,870	25,368	25,876
Library Services	28,828	27,887	28,445	29,013	29,593	30,186
Emergency Medical Services	67,538	66,076	69,380	72,848	76,490	80,313
Subtotal	120,872	117,869	122,209	126,731	131,451	136,375
Public Works						
Operations - Stormwater Maintenance	45,771	42,713	43,566	44,438	45,327	46,233
Operations - Mosquito Control	121,731	97,366	99,313	101,300	103,326	105,393
Solid Waste	51,626	50,246	51,250	52,275	53,321	54,386
Subtotal	219,128	190,325	194,129	198,013	201,974	206,012
Constitutional						
Supervisor of Elections	247,896	580,350	334,795	359,987	385,778	854,633
Subtotal	247,896	580,350	334,795	359,987	385,778	854,633
Total OPS Funding	**629,467**	**888,544**	**651,133**	**684,731**	**719,203**	**1,197,020**

Notes:
1. The amounts represented in this table do not include benefit costs.

LEON

FLORIDA'S CAPITAL COUNTY

SUMMARY OF FUND BALANCE & RETAINED EARNINGS (unaudited)

Org	Fund Title	FY09 Actual	FY10 Actual	FY 11 Estimate Rev	FY 11 Estimate Exp.	FY 11 Estimate Year End (A)	% Change(+/-)
	General & Fine and Forfeiture Funds *						
001	General Fund	15,965,911	18,084,230	70,068,878	54,822,290	15,246,588	-15.69%
110	Fine and Forfeiture Fund	9,723,755	12,610,387	77,691,861	64,657,824	13,034,037	3.36%
	Subtotal:	**25,689,666**	**30,694,617**	**147,760,739**	**119,480,114**	**28,280,625**	**-7.86%**

* The combined fund balances for the general and fine and forfeiture funds fall within the allowable range of the County Reserve Policy, which requires a minimum of 15% and a maximum of 30% reserve.

	Special Revenue Funds						
106	County Transportation Trust Fund	6,219,033	6,994,144	18,708,404	11,714,259	6,994,145	0.00%
111	Probation Services Fund	996,511	891,975	3,812,606	2,727,120	1,085,486	21.69%
113	Law Library Trust Fund (**B**)	452	562	0	0	0	N/A
114	Teen Court Fund	147,317	152,566	296,156	129,579	166,577	9.18%
116	Drug Abuse Trust Fund **(C)**	173,700	107,221	153,794	120,749	33,045	-69.18%
117	Judicial Programs Fund	471,611	389,317	602,806	332,388	270,418	-30.54%
120	Building Inspection Fund **(D)**	236,431	444,336	1,534,290	1,212,265	322,025	-27.53%
121	Growth Management Fund **(D)**	996,465	1,093,602	4,215,379	3,171,335	1,044,044	-4.53%
122	Mosquito Control Fund	789,310	808,411	1,638,718	828,786	809,932	0.19%
123	Stormwater Utility Fund	1,494,923	2,053,730	6,922,155	4,868,426	2,053,730	0.00%
124	Ship Trust Fund	942	942	819,884	819,884	0	N/A
125	Grants	837,220	621,339	19,302,131	18,664,790	637,341	2.58%
125	Capacity Fees **(E)**	764,773	1,053,860	1,204,861	1,204,861	0	-100.00%
126	Non-Countywide General Revenue Fund	1,566,138	2,143,682	21,461,646	16,696,860	4,764,786	122.27%
127	Grants **(F)**	5,660	113,149	1,117,431	997,806	119,625	5.72%
130	911 Emergency Communications Fund	1,164,985	599,955	2,373,608	1,509,489	864,119	44.03%
131	Radio Communications Systems Fund **(G)**	0	0	2,152,825	1,917,783	1,956,912	N/A
135	Emergency Medical Services Fund **(H)**	3,179,290	5,325,128	21,700,128	15,862,629	5,837,499	9.62%
140	Municipal Service Fund	2,546,651	3,178,483	9,957,656	6,281,841	3,675,816	15.65%
160	Tourist Development Fund (1st - 3rd & 5th Cent) **(I)**	609,414	825,597	4,058,783	3,103,541	955,242	15.70%
160	Tourist Development Fund (4th Cent) **(I)**	2,829,317	3,553,535	4,349,004	0	4,349,004	22.39%
161	Housing Finance Authority Fund	215,224	238,847	274,702	189,125	85,577	-64.17%
162	Special Assessment Paving Fund	605,898	716,477	1,182,980	325,266	857,714	19.71%
163	Primary Care MSTU Fund (**B**)	24,646	28,287	0	0	0	N/A
164	Killearn Lakes Units I and II Sewer	25,092	30,092	267,592	237,500	30,092	0.00%
165	Bank of America Building Operating Fund	2,793,342	3,094,971	4,276,299	1,397,482	2,878,817	-6.98%
166	Huntington Oaks Plaza Fund	0	239,025	484,025	285,107	198,918	-16.78%
	Subtotal:	**28,694,345**	**34,699,232**	**132,867,864**	**94,598,869**	**39,990,864**	**15.25%**
	Debt Service Funds						
211	Debt Service - Series 2003 A&B	18,449	18,971	974,251	955,280	18,971	0.00%
214	Debt Service - Series 1997 (**B**)	5,969	5,969	0	0	0	N/A
216	Debt Service - Series 1998B	56,547	56,808	2,931,583	2,874,775	56,808	0.00%
218	Debt Service - Refunding 1993 (**B**)	943	943	0	0	0	N/A
220	Debt Service - Series 2004	126,053	126,314	5,228,514	5,102,200	126,314	0.00%
	Subtotal:	**207,961**	**209,005**	**9,134,348**	**8,932,255**	**202,093**	**-3.31%**

SUMMARY OF FUND BALANCE & RETAINED EARNINGS (unaudited)

Org	Fund Title		FY09 Actual	FY10 Actual	FY 11 Estimate Rev	FY 11 Estimate Exp.	FY 11 Estimate Year End (A)	% Change(+/-)
	Capital Projects Funds							
305	Capital Improvements Fund **(J)**		64,744,204	56,980,816	59,225,276	48,840,045	10,385,231	-81.77%
306	Gas Tax Transportation Fund		5,720,219	5,877,176	6,020,388	5,148,797	871,591	-85.17%
308	Local Option Sales Tax Fund **(K)**		39,029,619	33,384,589	33,629,067	20,438,910	13,190,157	-60.49%
309	Local Option Sales Tax Extension Fund		12,644,326	8,246,391	19,327,958	18,849,728	478,230	-94.20%
311	Construction Series 2003 A&B Fund		2,068,312	710,830	718,054	653,054	65,000	-90.86%
318	1999 Bond Construction Fund		905,410	652,504	658,850	386,350	272,500	-58.24%
320	Construction Series 2005		3,552,498	809,852	818,414	0	818,414	1.06%
321	Energy Savings Contract ESCO Capital Fund		796,501	468,302	441,457	422,000	19,457	-95.85%
330	911 Capital Projects Fund		401,925	1,441,266	1,747,351	0	1,747,351	21.24%
331	800 MHz Capital Projects Fund **(L)**		1,686,173	1,493,661	0	0	0	N/A
341	Countywide Road District Fund - Impact Fee		2,243,263	2,058,422	2,078,008	1,837,629	240,379	-88.32%
343	NW Urban Collector Fund - Impact Fee		498,911	481,288	485,944	429,116	56,828	-88.19%
344	SE Urban Collector Fund - Impact Fee		838,964	860,903	869,211	772,995	96,216	-88.82%
		Subtotal:	**135,130,325**	**113,466,000**	**126,019,978**	**97,778,624**	**28,241,354**	**-75.11%**
	Enterprise Funds							
401	Solid Waste Fund **(M)**		6,786,955	6,705,071	17,792,608	12,124,434	5,668,174	-15.46%
420	Amtrak Depot Fund (**B**)		134,821	129,736	0	0	0	N/A
		Subtotal:	**6,921,776**	**6,834,807**	**17,792,608**	**12,124,434**	**5,668,174**	**-17.07%**
	Internal Service Funds							
501	Insurance Service Fund		5,069,306	6,393,038	10,603,081	3,268,196	7,334,885	14.73%
502	Communications Trust Fund		-787	50,870	493,725	442,855	0	N/A
505	Motor Pool Fund		1,079	866	3,131,317	3,059,281	0	-100.00%
		Subtotal:	**5,069,598**	**6,444,774**	**14,228,123**	**6,770,332**	**7,334,885**	13.81%
	TOTAL:		**201,713,671**	**192,348,435**	**447,803,660**	**339,684,628**	**109,717,996**	**-42.96%**

Notes:

A. Balances are estimated as year ending for FY 2011 and may be changed pending final audit adjustments.
B. Over time these funds became functionally obsolete. All remaning assets were tranferred to other funds and their balances were adjusted accordingly.
C. The reduction in fund balance is due to the decline in revenue from this program associated with fee waivers. The Court Administration is currently reviewing the program to see how it can be funded within the existing revenue stream.
D. The reduction in fund balance for the Growth and Building Inspection funds is due to utilization of fund balance to offset revenue reductions due to the downturn in the real estate and construction markets.
E. The fund balance reflects the portion of the grant fund that relates to the collection of fees that are not truly grants but need to be placed in a discrete funding account such as the fee in lieu of sidewalks and concurrency capacity payments.
F. This fund is used to separate grants that are interest bearing grants.
G. The Radio Communications Systems Fund is used to account for the new radio system for Joint Dispatch. These funds were previously reflected in Fund 331.
H. The Emergency Medical Services (EMS) fund balance reflects an increase in the collection of ambulance fees.
I. The Tourist Development Tax is reflected in two separate fund balances: the first three cents supports the Tourist Development Council activities and the fourth cent is dedicated towards the Performing Arts Center. The Board approved the levying of a 5th cent effective May 1, 2009.
J. The fund balance reflects the remaining capital reserves budgeted during FY 2011 as a "sinking fund" for maintaining existing County infrastructure for the next five years.
K. The reduction in fund balance reflects capital reserves budgeted during FY 2011 as a "sinking fund" for maintaining existing infrastructure associated with the initial local option tax for the next five to eight years.
L. Due to the completion of the digital upgrade capital project, the remaining fund balance from Radio Communication Capital Fund will be transferred to the operation fund (131) during FY11.
M. Amount reflected is unrestricted retained earnings.

SUMMARY OF FUND BALANCE AND COUNTY RESERVES POLICY

Fund	Fund Title	FY11 Yr Ending Est. Bal. (B)	FY12 Tentative Budget	Policy (A) Minimum 15% Budget	Policy (A) Maximum 30% Budget	FY12: Fund Balance Allocation (B) Budgeted For Spending	Emergency Contingency & Cash Flow	Available for Future Allocation
	General & Fine and Forfeiture Funds							
001	General Fund	15,246,588	55,591,782	8,338,767	16,677,535	2,750,000	12,496,588	
110	Fine and Forfeiture Fund	13,034,037	62,375,080	9,356,262	18,712,524	0	13,034,037	
	Subtotal:	**28,280,625**	**117,966,862**	**17,695,029**	**35,390,059**	**2,750,000**	**25,530,625**	0
	Special Revenue Funds (C)							
106	County Transportation Trust Fund	6,994,145	12,742,607	**1,911,391**	**3,822,782**	300,000	3,822,782	2,871,363
111	Probation Services Fund	1,085,486	2,610,677	**391,602**	**783,203**	0	783,203	302,283
114	Teen Court Fund	166,577	149,504	**22,426**	**44,851**	12,514	44,851	109,212
116	Drug Abuse Trust Fund	33,045	51,895	**7,784**	**15,569**	0	15,569	17,476
117	Judicial Programs Fund	270,418	384,022	**57,603**	**115,207**	270,418	0	0
120	Building Inspection Fund	322,025	1,193,018	**178,953**	**357,905**	194,378	127,647	0
121	Growth Management Fund	1,044,044	3,304,319	**495,648**	**991,296**	60,000	984,044	0
122	Mosquito Control Fund	809,932	772,384	**115,858**	**231,715**	0	231,715	578,217
123	Stormwater Utility Fund	2,053,730	5,314,788	**797,218**	**1,594,436**	290,000	1,594,436	169,293
125	Grants	637,341	693,421	**104,013**	**208,026**	0	208,026	429,315
126	Non-Countywide General Revenue Fund	4,764,786	18,569,598	**2,785,440**	**5,570,879**	300,000	4,464,786	0
127	Grants	119,625	0	**0**	**0**	0	0	119,625
130	911 Emergency Communications Fund	864,119	1,311,000	**196,650**	**393,300**	0	393,300	470,819
131	Radio Communications Systems Fund	1,956,912	1,036,881	**155,532**	**311,064**	511,791	311,064	1,134,057
135	Emergency Medical Services Fund	5,837,499	16,116,998	**2,417,550**	**4,835,099**	0	4,835,099	1,002,400
140	Municipal Service Fund	3,675,816	6,884,577	**1,032,687**	**2,065,373**	300,000	2,065,373	1,310,443
160	Tourist Development Fund - 1st - 3rd & 5th Cent	955,242	3,215,785	**482,368**	**964,736**	0	955,242	0
160	Tourist Development Fund - 4th Cent	4,349,004	783,750	**117,563**	**235,125**	0	235,125	4,113,879
161	Housing Finance Authority Fund	85,577	30,780	**4,617**	**9,234**	0	9,234	76,343
162	Special Assessment Paving Fund	857,714	318,932	**47,840**	**95,680**	0	95,680	762,034
164	Killearn Lakes Units I & II Sewer	30,092	237,500	**35,625**	**71,250**	0	0	30,092
165	Bank of America Building Operating Fund	2,878,817	2,233,575	**335,036**	**670,073**	934,351	670,073	1,274,394
166	Huntington Oaks Plaza Fund	198,918	134,886	**20,233**	**40,466**	0	40,466	158,452
	Subtotal:	**39,990,864**	**78,090,897**	**11,713,635**	**23,427,269**	**3,173,452**	**21,887,716**	**14,929,697**
	Debt Service Funds							
206	Debt Service - Series 1999	0	**Debt Service:**			0	0	0
211	Debt Service - Series 2003 A&B	18,971	The County transfers the necessary funds to make debt			0	0	18,971
214	Debt Service - Series 1997	0	service payments on an as needed basis. Any			0	0	0
216	Debt Service - Series 1998B	56,808	balances will be utilized to support future debt service			0	0	56,808
218	Debt Service - Refunding 1993	0	requirements.			0	0	0
220	Debt Service - Series 2005	126,314				0	0	126,314
	Subtotal:	**202,093**				**0**	**0**	**202,093**
	Capital Projects Funds (D)							
305	Capital Improvements Fund	10,385,231	**Capital Projects:**			10,385,231	n/a	0
306	Gas Tax Transportation Fund	871,591	Actual project balances will be carried forward into the			0	n/a	871,591
308	Local Option Sales Tax Fund	13,190,157	new fiscal year. Capital projects do not require			12,462,915	n/a	0
309	Local Option Sales Tax Ext. Fund	478,230	reserves for cash flow as all funding is accumulated			113,049	n/a	365,181
311	Construction Series 2003 A&B Fund	65,000	prior to a project commencing. Excess funds in specific			65,000	n/a	0
318	1999 Bond Construction Fund	272,500	capital project funds are available for future capital			272,500	n/a	0
320	Construction Series 2005	818,414	project needs. Many of the funds have specific			0	n/a	818,414
321	Energy Savings Contract ESCO Capital Fund	19,457	constraints based on the revenue source (i.e. 9-1-1			0	n/a	19,457
330	911 Capital Projects Fund	1,747,351	funding, etc.).			85,464	n/a	1,661,887
331	800 MHz Capital Projects Fund	0				0	n/a	0
341	Countywide Road District Fund	240,379				0	n/a	165,533
343	NW Urban Collector Fund - Impact Fee	56,828				0	n/a	55,077
344	SE Urban Collector Fund - Impact Fee	96,216				0	n/a	100,175
	Subtotal:	**28,241,354**				**23,384,159**	**0**	**4,057,315**
	Enterprise Funds (D)							
401	Solid Waste Fund (E)	5,668,174	12,434,033	**1,865,105**	**3,730,210**	1,797,088	3,730,210	0
	Subtotal:	**5,668,174**	**12,434,033**	**1,865,105**	**3,730,210**	**1,797,088**	**3,730,210**	**0**
	Internal Service Funds (D)							
501	Insurance Service Fund	7,334,885	4,144,721	**621,708**	**1,243,416**	539,391	6,795,494	0
502	Communications Trust Fund	0	597,967	**89,695**	**179,390**	0	0	0
505	Motor Pool Fund	0	3,203,511	**480,527**	**961,053**	0	0	0
	Subtotal:	**7,334,885**	**7,946,199**	**1,191,930**	**2,383,860**	**539,391**	**6,795,494**	**0**
	TOTAL:	**109,717,996**	**216,437,991**	**32,465,699**	**64,931,397**	**31,644,090**	**57,944,044**	**19,189,105**

SUMMARY OF FUND BALANCE AND COUNTY RESERVES POLICY

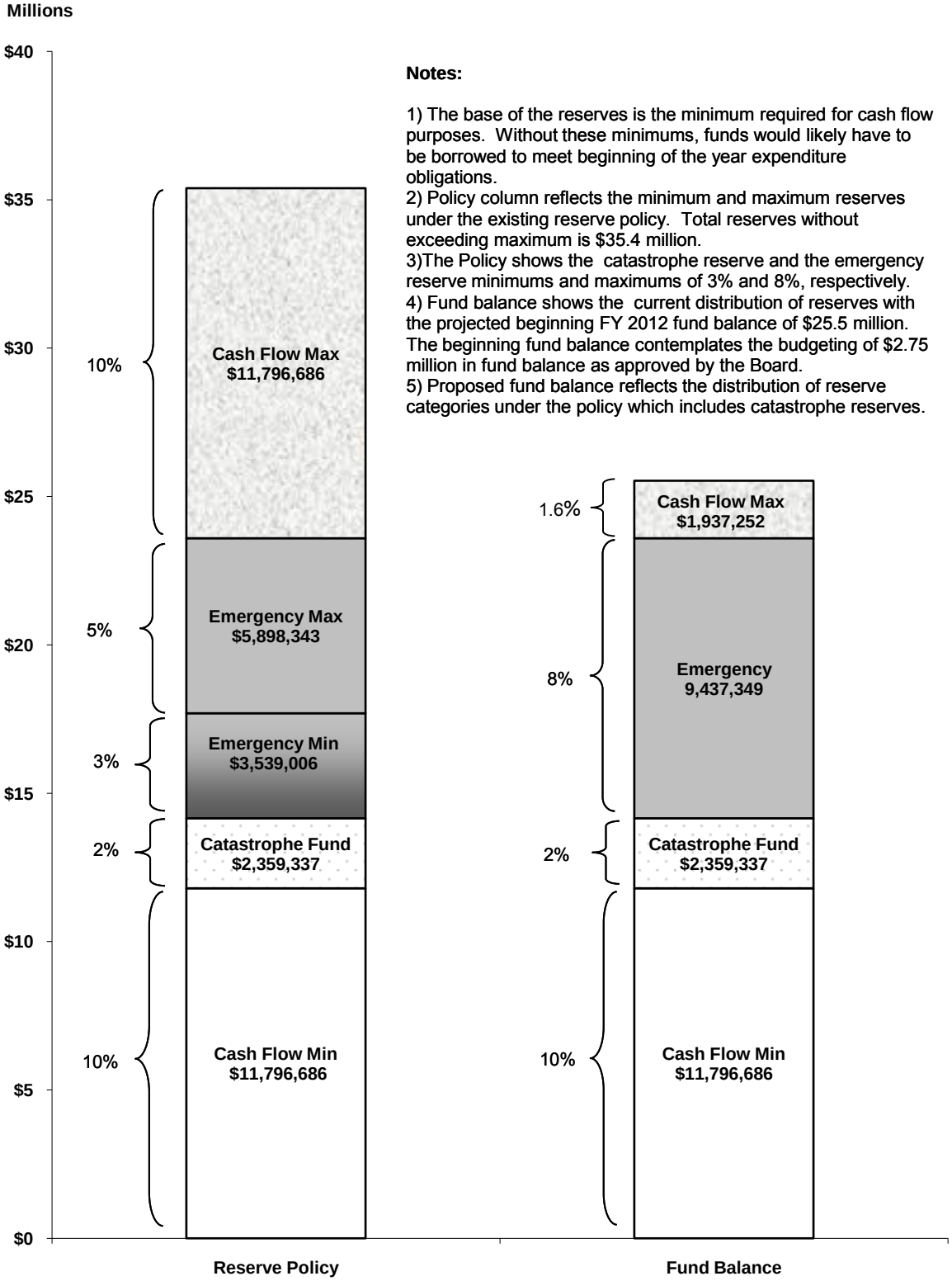
The following is the relevant sections of Leon County Policy No. 07-02 "Reserves", the entire policy is contained in the Appendix Section of the budget document:

1. Emergency Reserves
a. The general revenue emergency reserves will be maintained at an amount not to be less than five (5%) and to not exceed ten (10%) of projected general fund and fine and forfeiture fund operating expenditures for the ensuing fiscal year.
b. The reserve for contingency is separate from the reserve for cash balances.
c. Annually the Board will determine an appropriate amount of reserve for contingency to be appropriated as part of the annual budget. Any funds not included in the budget under this category will be included as part of the unreserved fund balance.

2. Reserve for Cash Balances
a. The County will maintain an annual unappropriated reserve for cash balance at a level sufficient to maintain adequate cash flow and to eliminate the need for short-term borrowing.
b. The unappropriated fund balance shall be no less than ten (10%) and no greater than twenty (20%) of projected general fund and fine and forfeiture fund operating expenditures.
c. The reserve for cash balance shall be separate from the emergency reserves.
d. All major funds will retain sufficient cash balances to eliminate the need for short-term borrowing.
3. Utilization of Fund Balance
a. As part of the annual budget process, a determination will be made of the minimum and maximum amounts of fund balance available based on the requirements set forth in 1 and 2 above.
b. Funds in excess of the minimums established can be utilized to support one-time capital expenses.

Notes:
A. The policy minimums and maximums are based on the total amount of reserves for emergency contingency and cash flow as a percent of the FY 2012 Budget.
B. The "Fund Balance Allocation" reflects three categories. The "Budgeted for Spending" indicates fund balance being utilized in the FY 2012 budget to support operating and capital projects. Except for the General/Fine and Forfeiture fund balance which includes the budgeted Catastrophe Reserved, the "Emergency Contingency & Cash Flow" is the unbudgeted portion of the reserve and the amount dedicated to support these categories. Due to space limitations these categories are shown together. The "Available for Future Allocation" are funds in excess of the policy's recommended maximums; however, they are typically dedicated for specific purposes (i.e. 9-1-1, Transportation, Growth Management). The total of all three categories equals the total of the estimated year ending FY 2011 balance.
C. The Special Revenue Funds are presented based on the County's reserve policies. However, each of the funds has been established for a discrete purpose and often has dedicated revenues that can only be utilized for a specific purpose. The balances may be accruing for a specific purpose (i.e. the Tourist Development Additional One Cent for the Performing Arts Center).
D. Capital Projects, Enterprise and Internal Service Funds maintain differing levels of balances depending upon on-going capital project requirements and other audit requirements. The percentages for the other funds are intended to show compliance with the County's policy for maintaining sufficient balances. The budgeted appropriated fund balance in funds 305 and 308 are capital reserves budgeted by the Board for mandatory and necessary capital projects for the next five to six years. These reserves are reviewed as part of the annual budget process and allocated to the appropriate projects accordingly.
E. Amount reflected is unrestricted retained earnings. FY 2011 estimated balance is based on current Solid Waste performa projections.

General Fund / Fine and Forfeiture Reserve Illustration Using Reserve Policy *



Notes:

1) The base of the reserves is the minimum required for cash flow purposes. Without these minimums, funds would likely have to be borrowed to meet beginning of the year expenditure obligations.
2) Policy column reflects the minimum and maximum reserves under the existing reserve policy. Total reserves without exceeding maximum is $35.4 million.
3)The Policy shows the catastrophe reserve and the emergency reserve minimums and maximums of 3% and 8%, respectively.
4) Fund balance shows the current distribution of reserves with the projected beginning FY 2012 fund balance of $25.5 million. The beginning fund balance contemplates the budgeting of $2.75 million in fund balance as approved by the Board.
5) Proposed fund balance reflects the distribution of reserve categories under the policy which includes catastrophe reserves.

* Based on estimated beginning FY 2012 Fund Balance

LEON

FLORIDA'S CAPITAL COUNTY

Summary of Transfers

Governmental accounting requires certain funds (self balancing sets of accounts) to be created. Each fund has a discrete purpose. However, often, there is a need for one fund to support a portion of another fund's activities. To accomplish this, monies are moved between funds through a process called "interfund transfers". The following provides a brief description of each transfer occurring in the budget.

General Fund

General Fund (001) **from** Non-Countywide General Revenue (126) **$3,411,684**: Funds accumulated in the Non-Countywide General Revenue fund are partially available to support unincorporated area only programs, as well as countywide activities. The funds transferred support a portion of the countywide activities in the General Fund and supplement property tax collections.

Supervisor of Elections (060) **from** General Fund (001) **$4,422,746**: Funds are transferred from the General Fund to the Supervisor of Elections in order to establish the budget for the fiscal year. This transfer is done on an annual basis. Any remaining budget is returned to the general fund at the end of the fiscal year.

Special Revenue Funds

Transportation Trust Fund (106) **from** Stormwater Utility Fund (123) **$1,699,024**: The County maintains one engineering division. Within this division are transportation and stormwater engineers. To avoid having gas taxes (which are the main source of revenue contained in the Transportation Fund) support unrelated activities, a transfer from the Stormwater Utility offsets the engineering cost provided to the stormwater utility.

Transportation Trust Fund (106) **from** Non-Countywide General Revenue (126) **$1,960,073**: Gas tax revenues are insufficient to support transportation related activities. This transfer provides additional general revenues to offset the shortfall.

Fine and Forfeiture (110) **from** Growth Management (121) **$95,386**: Funding realized from application fees and permitting revenue to support Sheriff's position for internet café regulation.

Probation Services (111) **from** General Fund (001) **$1,475,142**: The transfer provides the necessary revenue to offset the gap between the fees generated in pre-trial/probation and the cost of the programs.

Growth Management (121) **from** Non-Countywide General Revenue (126) **$2,270,944**: The County's growth management fees do not provide 100% support for services provided by the Department. The transfer is necessary to fund non-fee related activity and any additional difference. Prior to FY 2011, the general revenue support for this fund was approximately 50% of expenses. Due to the continued weak economy, the subsidy for FY 2012 is 69%.

Mosquito Control (122) **from** General Fund (001) **$741,829**: Transfer provides the majority of the funding, in addition to the nominal state grant.

Stormwater Utility (123) **from** Transportation Trust (106) **$1,248,251**: The stormwater operations function provides road side swale maintenance on behalf of the transportation network. This transfer is necessary to support this activity.

Special Revenue Funds continued

Stormwater Utility (123) **from** Non-Countywide General Revenue (126) **$2,694,662**: This transfer provides the additional revenue to support the county's stormwater utility program not funded through the stormwater non-ad valorem assessment.

Grants (125) **from** Non-Countywide General Revenue (126) **$259,513**: This transfer provides matching funds for state and federal grants, including emergency management.

Radio Communication Systems (131) **from** General Fund (001) **$200,000**: This transfer provides funds acquired for the capital costs for the 800 Mhz radio system to support the operating requirements of the system subsequent to the completion of the capital project.

Debt Service Funds

In accordance with all enabling bond ordinances and resolutions, the County is required to establish separate funds for the purposes of making debt service payments. To avoid "splitting revenues" across multiple funds, the County accrues all the revenues to individual accounts in a particular fund. The County then makes transfers from the applicable funds to the appropriate debt (or other) funds.

Capital Projects Funds

Capital Improvements (305) **from** General Fund (001) **$1,041,791**: As part of the FY 2012 budget process the Board allocated recurring general revenue to fund capital projects such as the Election equipment, Transportation and Stormwater maintenance, Park and Facility upgrades and maintenance, and the purchase of computer technology.

Capital Improvements (305) from Growth Management (121) **$16,000**: This transfer provides funding for a vehicle (inspector position) associated with the permitting and regulation of simulated gambling devices (internet cafés).

Capital Improvements (305) **from** Municipal Services (140) **$1,302,773**: This transfer provides recurring non countywide general revenue support for the capital project programs associated with park facilities in the unincorporated area of the County.

Capital Improvements (305) **from** Special Assessment Paving (162) **$312,632**: As part of the County Accepted Roadways and Drainage Systems program, individual neighborhoods agree to repay for paving projects. These funds are then transferred on an annual basis to support additional capital projects.

Gas Tax Transportation (306) **from** Transportation Trust (106) **$787,700**: The transfer is to support transportation fund vehicle and equipment replacements, pavement markings and road-related stormwater capital projects funded from the gas tax.

911 Capital Projects (330) **from** 911 Emergency Communications (130) **$85,464**: This transfer provides funding for future capital through the transfer of excess emergency 911 fees.

Enterprise Funds

Solid Waste (401) **from** Non-Countywide General Revenue (126) **$1,026,334**: The transfer is necessary since the tipping fees and non-ad valorem assessment currently supporting the Solid Waste Fund are not sufficient to fund the entire cost of the program.

Schedule of Transfers

Fund #	Transfer To	Fund #	Transfer From	Transfer Amount
General Funds				
001	General Fund	126	Non-Countywide General Revenue	3,411,684
060	Supervisor of Elections	001	General Fund	4,422,746
Subtotal				**7,834,430**
Special Revenue Funds				
106	Transportation Trust	123	Stormwater Utility	1,699,024
106	Transportation Trust	126	Non-Countywide General Revenue	1,960,073
110	Fine and Forfeiture	121	Growth Management	95,386
111	Probation Services	001	General Fund	1,475,142
121	Growth Management	126	Non-Countywide General Revenue	2,270,944
122	Mosquito Control	001	General Fund	741,829
123	Stormwater Utility	106	Transportation Trust	1,248,251
123	Stormwater Utility	126	Non-Countywide General Revenue	2,694,662
125	Grants	126	Non-Countywide General Revenue	259,513
131	Radio Communications Systems	001	General Fund	200,000
Subtotal				**12,644,824**
Debt Service Funds				
211	Bond Series 2003A & 2003B	001	General Fund	240,020
211	Bond Series 2003A & 2003B	165	Bank of America Building Operations	715,260
216	Bond Series 1998B	126	Non-Countywide General Revenue	2,719,003
220	Bond Series 2005	001	General Fund	416,804
220	Bond Series 2005	126	Non-Countywide General Revenue	4,227,385
220	Bond Series 2005	140	Municipal Services	293,585
220	Bond Series 2005	160	Tourist Development	163,451
221	ESCO Lease	001	General Fund	484,514
Subtotal				**9,260,022**
Capital Projects Funds				
305	Capital Improvements	001	General Fund	1,041,791
305	Capital Improvements	121	Growth Management	16,000
305	Capital Improvements	140	Municipal Services	1,302,773
305	Capital Improvements	162	Co. Accepted Roadways & Drain Sys Prog.	312,632
306	Gas Tax Transportation	106	Transportation Trust	787,700
330	911 Capital Projects	130	911 Emergency Communications	85,464
Subtotal				**3,546,360**
Enterprise Funds				
401	Solid Waste	126	Non-Countywide General Revenue	1,026,334
Subtotal				**1,026,334**
TOTAL:				**$34,311,970**

LEON

FLORIDA'S CAPITAL COUNTY

Organization of Funds

Fund Types	5-2
Revenue by Source	5-3
Summary of All Funds	5-4
General Funds	5-5
Special Revenue Funds	5-10
Debt Service Funds	5-40
Capital Funds	5-44
Enterprise Funds	5-59
Internal Service Funds	5-62

Organization of Funds

Basis of Budget
Leon County's Governmental and Fiduciary Funds are prepared on a modified accrual basis.

Revenues are recognized when measurable and available under budgetary basis. The following revenues are considered to be susceptible to accrual: taxes, charges for services, interest, state revenue sharing, federal forestry revenue, insurance agent revenues, 5th & 6th cent gas tax, federal and state grants, planning and zoning revenue, communication services tax, and special assessments.

Obligations are budgeted as expenses and generally recorded when the related fund liability is incurred. An exception is principal and interest on general long-term debt which is recorded when due.

The budgets of the proprietary funds are prepared on an accrual basis. The revenues are recognized when earned and their expenses are recognized when incurred.

Florida state law requires that receipts from all sources be budgeted at 95% of anticipated receipts.

Funds
The financial activities of the County are recorded in separate funds. Each fund is considered a separate accounting entity. The operations of each fund are accounted for within a set of self-balancing accounts that include assets, liabilities, fund equity, revenues, and expenditures, or expenses, as necessary. An account group is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources.

The various funds are as follows:

Governmental Fund Types:
General Fund – The general operating fund of the Board. This fund is used to account for all financial transactions not required to be accounted for in another fund.

Special Revenue Funds – Funds used to account for special assessments and specific governmental revenue sources. Major capital projects that are restricted by law, or administrative action, for expenditures for specific purposes are not considered Special Revenue Funds. Examples of Special Revenue Funds are Building Inspection, Transportation Trust, Emergency Medical Services, Fire Rescue Services, Tourist Development, and Probation Services.

Debt Service Funds – Funds used to record the funding and payment of principal and interest on debt reported in the General Long-Term Debt Account Group.

Capital Projects Funds – These funds are used to account for the acquisition or construction of major capital facilities other than those financed by the Proprietary Funds. Examples of Capital Projects Funds are the Local Option Sales Tax and Governmental Capital.

Proprietary Fund Types:
Enterprise Fund – A fund used to report operations that provide services financed primarily by user charges. An example of an enterprise fund is the Solid Waste Operations Fund.

Internal Service Funds – A fund used to to account for goods or services provided by various departments to other departments of the Board on a cost-reimbursement basis. These funds consist of the Motor Pool Fund, the Communication Trust Fund, and the Insurance Service Fund.

Fund Revenue By Source

Fund	Property Tax MSTU or Assmt	State Gas Tax	Local Gas Tax	State Revenue Sharing	1/2 Cent Sales Tax	Local Sales Tax	PST and CST (1)	Fund Balance (2)	Fines	Fees & Licenses (3)	Transfers	Other Revenue (4)	Total Budgeted Revenue
001 General Fund	44,259,702							2,750,000		2,076,445	3,411,684	3,093,951	55,591,782
060 Supervisor of Elections											4,422,746		4,422,746
106 Transportation Trust		3,766,750	4,743,350					300,000		120,840	3,659,097	152,570	12,742,607
110 Fine and Forfeiture	60,695,579								86,450	1,201,550	95,386	296,115	62,375,080
111 Probation Services										1,119,005	1,475,142	16,530	2,610,677
114 Teen Court								12,514		136,990			149,504
116 Drug Abuse Trust										50,660		1,235	51,895
117 Judicial Programs								270,418		207,384			477,802
120 Building Inspection								194,378		994,175		4,465	1,193,018
121 Growth Management								60,000	13,110	943,450	2,270,944	16,815	3,304,319
122 Mosquito Control											741,829	30,555	772,384
123 Stormwater Utility								290,000		1,021,250	3,942,913	60,625	5,314,788
125 Grants											259,513	433,908	693,421
126 Non-Countywide Gen Rev				4,107,800	10,173,550		3,595,184	300,000		393,064			18,569,598
130 9-1-1 Emergency Comm				1,311,000									1,311,000
131 Radio Comm Systems								511,791	325,090		200,000		1,036,881
135 Emergency Medical Srvs	6,690,908									9,310,095		115,995	16,116,998
140 Municipal Services							6,503,700	300,000		27,772		53,105	6,884,577
145 Fire Rescue Service										6,937,061			6,937,061
160 Tourist Development						3,916,850						82,685	3,999,535
161 Housing Fin Authority										30,780			30,780
162 Special Assess. 2/3 Paving												318,932	318,932
164 Special Assess. - Killearn												237,500	237,500
165 Bank of America Building								934,351		66,270		1,232,954	2,233,575
166 Huntington Oaks Plaza												134,886	134,886
211 Bond Series 2003											955,280		955,280
216 Bond Series 1998B											2,719,003		2,719,003
220 Bond Series 2005											5,101,225		5,101,225
221 ESCO Lease											484,514		484,514
305 Capital Improvements								10,385,231			2,673,196	269,135	13,327,562
306 Transportation											787,700		787,700
308 Sales Tax								12,462,915				275,120	12,738,035
309 Sales Tax - Extension						3,296,405		113,049		1,980,000		87,400	5,476,854
311 Bond Series 2003A & 2003B								65,000					65,000
318 Bond Series 1999								272,500					272,500
330 9-1-1 Capital Projects											85,464	24,985	110,449
401 Solid Waste								1,797,088		9,009,736	1,026,334	600,875	12,434,033
501 Insurance Service								539,391				3,605,330	4,144,721
502 Communications Trust												597,967	597,967
505 Motor Pool												3,203,511	3,203,511
Total	111,646,189	3,766,750	4,743,350	5,418,800	10,173,550	7,213,255	10,098,884	31,558,626	424,650	35,626,527	34,311,970	14,947,149	**235,617,730**

Notes:
The $235,617,730 total budgeted revenue is net of interfund Transfers.
1.The Public Services Taxes (PST) on utilities is estimated to provide $6.5 million in funding for Fund 140 Municipal Services, and Communications Services Taxes (CST) is estimated to provide $3.6 million in funding for Fund 126 Non-Countywide General Revenue.
2. Appropriated Fund Balance amount for FY 2012.
3. Fees and Assessments account for $33.3 million of the $35.6 million in revenue, licenses account for $2.3 million ($1.0 million to Fund 120 Building Inspection, $0.9 million to Fund 121 Growth Management, and $393,064 to Fund 126 Non-Countywide General Revenue). $6.9 million is for Fire Services of which $43,996 and $325,312 is budgeted as delinquent fees for FY10 and FY11, respectively.
4. Other Revenue include funding from interest, rents and royalties, grants, intergovernmental reimbursements, departmental billings, and other miscellaneous revenue.

Leon County Government
Fiscal Year 2012 Tentative Budget

Summary of All Funds

		FY 2010 Actual	FY 2011 Adopted	FY 2012 Requested	FY 2012 Budget	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY2016 Planned
Millage Rates									
General Countywide		8.3800	7.8500	7.8500	7.8500	8.0959	8.1658	8.3053	8.2419
Primary Healthcare MSTU		0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
EMS MSTU		0.500	0.500	0.500	0.500	0.500	0.500	0.500	0.500
General Fund	001	**55,083,431**	**55,800,167**	**50,476,662**	**55,591,782**	**56,601,963**	**57,916,355**	**60,798,895**	**60,408,480**
Special Revenue Funds									
Supervisor of Elections	060	3,317,107	2,934,446	4,534,150	4,422,746	3,315,990	3,593,272	3,416,440	3,856,821
Transportation Trust	106	12,547,186	12,344,753	13,361,338	12,742,607	13,412,907	13,498,644	13,857,271	13,974,434
Fine and Forfeiture	110	63,705,845	64,943,274	65,490,640	62,375,080	64,827,040	66,741,786	68,738,004	71,770,203
Probation Services	111	2,795,312	2,823,248	3,066,850	2,610,677	2,665,535	2,720,001	2,775,789	2,832,924
Teen Court	114	123,416	129,579	149,504	149,504	150,381	151,281	154,625	157,684
Drug Abuse Trust	116	121,480	58,879	56,958	51,895	52,850	54,000	54,955	56,010
Judicial Programs	117	358,313	445,354	491,815	477,802	209,476	211,564	213,656	215,840
Building Inspection	120	1,098,920	1,317,504	1,327,175	1,193,018	1,216,431	1,240,386	1,264,891	1,290,009
Growth Management	121	2,782,005	3,182,299	3,290,101	3,304,319	3,336,440	3,403,492	3,472,137	3,542,334
Mosquito Control	122	812,182	836,434	792,837	772,384	783,911	796,461	807,833	820,342
Stormwater Utility	123	4,664,494	5,448,942	5,562,935	5,314,788	5,403,884	5,452,787	5,521,179	5,613,549
SHIP Trust	124	71,315	-	-	-	-	-	-	-
Grants	125	6,651,233	702,711	646,739	693,421	698,578	703,847	709,233	714,750
Non-Cntywide Gen. Rev.	126	18,853,188	18,443,679	7,976,112	18,569,598	18,541,135	18,933,613	19,038,349	19,409,974
Grants	127	987,093							
9-1-1 Emergency Communication	130	2,489,505	1,217,900	1,221,900	1,311,000	1,319,550	1,326,200	1,335,700	1,343,300
Radio Communication Systems	131	555,109	543,147	1,036,881	1,036,881	1,059,187	1,086,315	1,114,075	1,132,987
EMS MSTU	135	14,374,562	15,830,627	16,396,858	16,116,998	16,576,133	17,054,458	17,570,688	18,096,513
Municipal Services	140	6,098,060	6,254,072	5,831,136	6,884,577	6,709,312	6,836,042	6,964,672	7,096,152
Fire Rescue Services	145	5,790,999	7,511,807	6,562,812	6,937,061	6,937,061	6,937,061	6,937,061	6,937,061
Tourist Development	160	2,787,469	3,810,075	4,032,882	3,999,535	4,156,285	4,319,685	4,488,785	4,665,485
Housing Finance Authority	161	16,742	31,065	30,780	30,780	30,495	30,210	29,925	29,925
Special Assessment. Paving	162	262,570	247,228	318,932	318,932	318,931	199,325	178,791	169,661
Primary Healthcare MSTU	163	0	-	-	-	-	-	-	-
Killearn Lakes Units I and II Sewer	164	236,669	237,500	237,500	237,500	237,500	237,500	237,500	237,500
Bank of America Building	165	1,243,080	1,624,732	2,236,641	2,233,575	1,620,152	2,369,975	1,672,408	2,209,673
Huntington Oaks Plaza	166	65,745	245,000	136,322	134,886	136,235	137,597	138,973	140,363
Subtotal		**152,809,596**	**151,164,255**	**144,789,798**	**151,919,564**	**153,715,399**	**158,035,502**	**160,692,940**	**166,313,494**
Debt Service Funds									
Series 1999	206	0	-	-	-	-	-	-	-
Series 2003A & 2003B	211	954,758	955,280	955,280	955,280	955,280	955,280	955,280	955,280
Series 1998B	216	2,877,627	2,874,775	2,719,003	2,719,003	2,717,760	-	-	-
Series 2005	220	5,097,614	5,102,200	5,101,225	5,101,225	5,098,019	7,970,206	7,977,181	7,971,581
ESCO Lease	221	460,000	484,514	484,514	484,514	484,513	484,513	484,513	484,514
Subtotal		**9,389,999**	**9,416,769**	**9,260,022**	**9,260,022**	**9,255,572**	**9,409,999**	**9,416,974**	**9,411,375**
Capital Projects Fund									
Capital Improvements	305	12,112,644	16,276,510	8,081,025	13,327,562	9,677,616	6,160,808	6,196,455	4,721,780
Transportation Improvements	306	2,344,803	89,000	787,700	787,700	1,213,239	1,095,200	1,237,700	1,115,200
Sales Tax	308	6,573,117	17,738,090	5,450,000	12,738,035	7,563,155	3,238,275	663,395	288,515
Sales Tax - Extension	309	9,052,561	4,242,238	5,476,854	5,476,854	5,625,946	5,401,969	5,595,765	4,525,972
Series 2003A & 2003B	311	1,390,553	306,000	65,000	65,000	-	-	-	-
Series 1999 Construction	318	270,551	335,000	272,500	272,500	-	-	-	-
Series 2005 Construction	320	2,775,575	-	-	-	-	-	-	-
ESCO Capital Projects	321	347,359	-	-	-	-	-	-	-
9-1-1 Capital Projects	330	79,055	27,455	27,455	110,449	118,852	125,350	134,694	142,134
800 Mhz Capital Projects	331	239,175	229,552	-	-	-	-	-	-
Impact Fee - Countywide Rd.	341	243,909	-	-	-	-	-	-	-
Impact Fee - NW Urban Coll.	343	30,794	-	-	-	-	-	-	-
Impact Fee - SE Urban Coll.	344	3,343	-	-	-	-	-	-	-
Subtotal		**35,463,439**	**39,243,845**	**20,160,534**	**32,778,100**	**24,198,808**	**16,021,602**	**13,828,009**	**10,793,601**
Enterprise Funds									
Solid Waste	401	11,221,312	11,936,283	12,547,491	12,434,033	11,852,661	12,880,889	13,473,143	13,371,002
Amtrak Depot	420	8,628	25,000	24,712	0	0	0	0	0
Subtotal		**11,229,940**	**11,961,283**	**12,572,203**	**12,434,033**	**11,852,661**	**12,880,889**	**13,473,143**	**13,371,002**
Internal Service Funds									
Insurance Service	501	2,410,062	4,331,863	4,669,021	4,144,721	4,155,834	4,167,184	4,178,772	4,190,604
Communications Trust	502	593,500	442,855	707,967	597,967	597,967	597,967	597,967	597,967
Motor Pool	505	2,424,306	3,130,451	3,298,764	3,203,511	3,215,127	3,227,009	3,239,163	3,251,621
Subtotal		**5,427,868**	**7,905,169**	**8,675,752**	**7,946,199**	**7,968,928**	**7,992,160**	**8,015,902**	**8,040,192**
TOTAL:		**269,404,273**	**275,491,488**	**245,934,971**	**269,929,700**	**263,593,331**	**262,256,507**	**266,225,863**	**268,338,144**
Less Interfund Transfers		*35,707,428*	*31,361,408*	*34,311,970*	*34,311,970*	*35,008,689*	*35,848,194*	*38,218,571*	*37,641,152*
TOTAL NET OF TRANS:		**233,696,845**	**244,130,080**	**211,623,001**	**235,617,730**	**228,584,642**	**226,408,313**	**228,007,292**	**230,696,992**

General Fund (001)

Fund Type: General Fund

The General Fund is the general operating fund of the County established by F.S. 129.02(1). Major revenue sources for the County's General Fund include proceeds from ad valorem and other taxes, charges for services, fees, and other miscellaneous revenues. The General Fund is used to account for financial resources and expenditures of general government (except those required to be accounted for in another fund) such as libraries, management information systems, facilities management, etc.

Revenue Sources	Acct #	Actual FY 2010	Adopted FY 2011	Requested FY 2012	Budget FY 2012	Planned FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016
Ad Valorem - General Fund	311110	47,900,914	44,499,169	46,589,160	44,259,702	46,179,687	47,445,781	50,834,076	50,443,641
Delinquent Taxes 2002	311202	(43)	-	-	-	-	-	-	-
Delinquent Taxes 2003	311203	(19)	-	-	-	-	-	-	-
Delinquent Taxes 2004	311204	1,093	-	-	-	-	-	-	-
Delinquent Taxes 2005	311205	6,284	-	-	-	-	-	-	-
Delinquent Taxes 2006	311206	4,331	-	-	-	-	-	-	-
Delinquent Taxes 2007	311207	41,765	-	-	-	-	-	-	-
Delinquent Taxes 2008	311208	241,014	-	-	-	-	-	-	-
Tourist Development (3 Cents & 5th Cent)	312100	29,278	38,950	34,400	32,680	34,200	34,960	36,480	38,000
Tourist Development (1 Cent)	312110	7,315	-	8,600	8,170	8,550	8,740	9,120	9,500
Federal Payments in Lieu of Taxes	333000	-	52,250	-	-	-	-	-	-
State Library Aid	334710	135,250	94,430	134,266	127,553	127,553	127,553	127,553	127,553
COT Reimbursement for PSC	337220	-	73,150	88,112	83,706	86,832	89,367	-	-
GIS	337300	1,119,240	1,127,663	1,217,663	1,217,663	1,217,663	1,217,663	1,217,663	1,217,663
CRTPA Reimbursement	337401	208,513	224,737	225,549	225,549	226,062	226,591	227,135	227,695
Blueprint 2000 Reimbursement	337402	-	62,075	64,179	64,179	64,692	65,221	65,765	66,325
Payments In Lieu Of Taxes	339100	21,935	-	21,000	19,950	19,950	19,950	19,950	19,950
FS 29.0085 Court Technology	341150	-	283,575	335,100	318,345	318,345	318,345	318,345	318,345
$2.00 IT Added Court Cost FS 28.24(12)	341160	326,563	-	-	-	-	-	-	-
Zoning Fees	341200	375	-	-	-	-	-	-	-
GIS User Fees	341910	2,477	9,500	10,000	9,500	9,500	9,500	9,500	9,500
CJIS User Fees	341920	76,400	67,070	65,800	62,510	63,745	65,645	67,640	69,635
Parking Facilities	344500	162,656	145,000	207,900	207,900	207,900	207,900	207,900	207,900
Library Parking	344510	15,186	16,150	15,300	14,535	14,915	15,200	15,485	15,770
Library Fees	347100	159,000	147,250	112,300	106,685	99,655	93,005	86,640	80,560
Library Printing	347101	-	-	36,000	34,200	34,200	34,200	34,200	34,200
Other Counties-Circuitwide Reimbursement	348820	39,691	-	-	-	-	-	-	-
FS 29.0085 Court Facilities	348930	1,102,454	1,254,000	1,315,000	1,249,250	1,262,550	1,274,900	1,287,250	1,300,550
Process Server Fee	348991	-	-	10,700	10,700	10,700	10,700	10,700	10,700
County Court Probation Fees	349120	100	-	-	-	-	-	-	-
Civil Fee - Circuit Court	349200	562	-	-	-	-	-	-	-
Crt Admin/ Circuit-wide Reimbursement	349500	-	15,094	17,353	17,353	17,700	18,054	18,415	18,783
GAL / Ciruit-wide Reimbursement	349501	-	34,361	47,860	45,467	36,376	36,737	37,050	37,478
Fees	349600	367	-	-	-	-	-	-	-
Interest Income - Bank	361100	(3)	-	-	-	-	-	-	-
Interest Income - Investment	361110	(3,508)	-	-	-	-	-	-	-
Pool Interest Allocation	361111	654,262	447,545	347,800	330,410	330,410	330,410	330,410	330,410
Net Incr(decr) In Fmv Of Investment	361300	33,599	-	-	-	-	-	-	-
Tax Collector F.S. 125.315	361320	3,374	-	-	-	-	-	-	-
Rents And Royalties	362000	35,877	-	-	-	-	-	-	-
Other Scrap Or Surplus	365900	244,092	236,550	258,000	245,100	245,100	245,100	245,100	245,100
Tax Deed Surplus (Chapter 19)	369200	(19,727)	-	-	-	-	-	-	-
Refund Of Prior Year Expenses	369300	16,810	-	-	-	-	-	-	-
Lawsuit Settlements	369350	130	-	-	-	-	-	-	-
Other Miscellaneous Revenue	369900	21,495	-	-	-	-	-	-	-
Forestry Carbon Credit	369903	-	7,315	-	-	-	-	-	-
Volunteer Certificate Training Fees	369930	1,200	-	2,500	2,375	2,375	2,375	2,375	2,375
Suspense - Misc. Revenue	369999	90	-	-	-	-	-	-	-

General Fund (001)

Revenue Sources	Acct #	Actual FY 2010	Adopted FY 2011	Requested FY 2012	Budget FY 2012	Planned FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016
Transfer From Fund 126	381126	2,896,872	2,427,751	3,411,684	3,411,684	1,836,687	1,871,842	1,443,527	1,430,231
Transfer From Fund 140	381140	187,746	-	-	-	-	-	-	-
Pensacola Care Lease	383001	-	-	146,616	146,616	146,616	146,616	146,616	146,616
Clerk Excess Fees	386100	87,349	-	-	-	-	-	-	-
Property Appraiser	386600	55,679	-	-	-	-	-	-	-
Tax Collector	386700	962,177	500,000	340,000	340,000	-	-	-	-
Tax Collector	386701	-	-	250,000	250,000	-	-	-	-
Supervisor Of Elections	386800	346,407	-	-	-	-	-	-	-
Appropriated Fund Balance	399900	-	4,036,582	2,750,000	2,750,000	4,000,000	4,000,000	4,000,000	4,000,000
	Total Revenues	57,126,624	55,800,167	58,062,842	55,591,782	56,601,963	57,916,355	60,798,895	60,408,480

Appropriations by Department/Division	Acct #	Actual FY 2010	Adopted FY 2011	Requested FY 2012	Budget FY 2012	Planned FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016
County Commission	100-511	1,288,123	1,312,936	1,320,473	1,241,050	1,266,074	1,291,649	1,317,768	1,344,485
Commission District 1	101-511	9,472	9,500	9,500	9,500	9,500	9,500	9,500	9,500
Commission District 2	102-511	4,234	9,500	9,500	9,500	9,500	9,500	9,500	9,500
Commission District 3	103-511	7,123	9,500	9,500	9,500	9,500	9,500	9,500	9,500
Commission District 4	104-511	8,106	9,500	9,500	9,500	9,500	9,500	9,500	9,500
Commission District 5	105-511	8,886	9,500	9,500	9,500	9,500	9,500	9,500	9,500
Commission At-Large (Group 1)	106-511	8,763	9,500	9,500	9,500	9,500	9,500	9,500	9,500
Commission At-Large (Group 2)	107-511	5,742	9,500	9,500	9,500	9,500	9,500	9,500	9,500
Commissioners' Account	108-511	19,640	25,330	25,065	24,202	24,202	24,202	24,202	24,202
County Administration	110-512	652,826	714,224	665,735	564,472	583,397	594,806	606,466	616,918
Minority/Women Small Business Enterprise	112-513	165,670	223,300	236,925	230,130	233,178	236,292	239,477	242,732
Volunteer Center	113-513	173,253	167,255	168,201	161,192	164,201	167,274	170,415	173,628
Intergovernmental Affairs	114-512	1,166,143	1,128,958	1,206,021	1,144,052	1,172,551	1,191,728	1,211,328	1,231,357
County Attorney	120-514	1,547,800	1,780,798	1,806,032	1,647,042	1,683,903	1,708,188	1,733,002	1,758,989
Office of Sustainability	127-513	210,280	269,919	283,479	265,318	269,036	272,837	276,720	280,690
Office of Management & Budget	130-513	701,266	787,511	806,772	606,533	622,013	635,604	649,609	664,030
Clerk - Finance Administration	132-586	1,630,613	1,520,587	1,520,587	1,456,481	1,513,445	1,558,291	1,604,482	1,652,059
Procurement	140-513	268,679	365,930	350,520	333,249	342,154	348,552	354,943	361,465
Warehouse	141-513	218,451	174,793	181,374	172,279	175,546	178,889	182,299	185,800
Property Control	142-513	44,973	47,099	48,061	47,066	47,754	48,456	49,171	49,902
Facilities Management	150-519	5,524,858	6,992,511	7,064,245	6,690,316	6,775,976	6,858,530	6,979,456	7,051,672
Facilities Management: Judicial Security	150-711	144,327	-	-	-	-	-	-	-
Facilities Management: Judicial Maintenance	150-712	1,113,834	-	-	-	-	-	-	-
Human Resources	160-513	953,696	1,167,613	1,244,491	1,139,122	1,164,515	1,183,916	1,203,705	1,223,911
Management Information Services	171-513	4,205,619	5,550,689	5,674,283	5,313,496	5,431,435	5,508,627	5,587,488	5,678,099
Management Information Services	171-713	887,460	-	-	-	-	-	-	-
Management Information Services	171-719	167,391	-	-	-	-	-	-	-
Health Department	190-562	237,345	237,345	237,345	237,345	237,345	237,345	237,345	237,345
Lib - Policy, Planning, & Operations	240-571	824,982	955,098	912,011	879,136	902,320	922,622	944,025	953,250
Library Public Services	241-571	2,415,480	2,673,066	2,753,453	2,598,262	2,515,534	2,553,985	2,593,301	2,633,498
Library Collection Services	242-571	815,092	897,866	864,837	836,782	850,800	865,119	879,766	894,753
Library Extension Services	243-571	1,934,051	2,217,761	2,500,792	2,438,441	2,483,360	2,532,268	2,582,252	2,633,093
Summer Youth Employment	278-551	75,059	73,943	74,265	74,265	74,265	74,265	74,265	74,265
Extension Education	361-537	497,822	541,447	555,013	542,079	551,066	560,242	569,616	579,202
Medical Examiner	370-527	392,697	393,750	405,338	405,338	417,273	429,566	442,228	442,228
Tubercular Care & Child Protection Exams	370-562	40,750	61,000	61,000	61,000	61,000	61,000	61,000	61,000
Baker Act & Marchman Act	370-563	626,916	638,156	651,169	651,169	664,575	678,380	692,601	692,601
Medicaid & Indigent Burials	370-564	2,331,804	2,471,430	2,558,220	2,558,220	2,634,327	2,712,717	2,793,459	2,793,459
CHSP & Emergency Assistance	370-569	1,033,791	1,078,011	1,204,240	1,075,669	1,077,149	1,078,667	1,080,216	1,081,803
Housing Services	371-569	510,863	537,774	563,692	538,226	550,413	561,095	572,008	583,176

General Fund (001)

Appropriations by Department/Division	Acct #	Actual FY 2010	Adopted FY 2011	Requested FY 2012	Budget FY 2012	Planned FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016
Youth Sports Teams	379-572	2,500	4,750	4,750	4,750	4,750	4,750	4,750	4,750
Veteran Services	390-553	236,191	290,461	294,546	239,961	242,229	244,544	246,905	249,315
Capital Regional Transportation Planning Agency	402-515	210,560	224,080	225,549	215,035	221,516	225,721	230,015	234,396
Blueprint 2000	403-515	43,994	61,603	64,179	60,879	62,243	63,638	65,065	66,527
Geographic Info. Systems	421-539	1,749,509	1,845,447	1,858,813	1,795,518	1,830,421	1,856,151	1,882,423	1,909,256
MIS Automation - General Fund	470-519	186,600	166,155	231,550	210,068	210,068	210,068	210,068	210,068
General Fund - Risk	495-519	537,894	560,516	484,104	485,832	485,832	485,832	485,832	485,832
Indirect Costs - General Fund	499-519	(4,934,500)	(5,867,174)	(6,117,519)	(6,117,519)	(6,301,046)	(6,490,075)	(6,684,779)	(6,885,322)
Property Appraiser	512-586	4,128,442	4,445,162	4,298,649	4,244,488	4,381,139	4,513,967	4,650,780	4,791,697
Tax Collector	513-586	4,578,219	4,584,200	4,428,000	4,428,000	4,428,000	4,472,000	4,517,000	4,562,000
Court Administration	540-601	162,000	192,527	355,821	200,116	203,526	207,014	210,580	214,228
Court Information Systems	540-713	12,037	-	7,590	4,317	4,317	4,317	4,317	4,317
Court Operating	540-719	17,309	-	-	-	-	-	-	-
Guardian Ad Litem	547-685	-	20,561	20,723	20,723	20,723	20,723	20,723	20,723
GAL Information Systems	547-713	5,410	-	2,740	1,558	1,558	1,558	1,558	1,558
GAL Operating	547-719	6,891	-	-	-	-	-	-	-
Planning Department	817-515	840,582	955,558	957,574	884,977	886,580	888,221	889,896	891,610
Non-Operating General Fund	820-519	930,760	769,946	768,926	807,635	772,178	776,552	781,048	781,048
Tax Deed Applications	831-513	19,477	22,500	22,500	22,500	22,500	22,500	22,500	22,500
Gum Road Target Planning Area	888-538	156,228	-	-	-	-	-	-	-
Line Item - Keep Tall. Beautiful	888-539	21,375	21,375	21,375	21,375	21,375	21,375	21,375	21,375
Line Item - Economic Development	888-552	199,500	199,500	199,500	199,500	199,500	199,500	199,500	199,500
Line Item - Human Service Agencies	888-569	610,684	660,684	660,684	660,684	660,684	660,684	660,684	660,684
Line Item - COCA Administration	888-573	150,000	150,000	445,500	150,000	150,000	150,000	150,000	150,000
Line Item - Special Events	888-574	21,000	24,500	24,500	24,500	24,500	24,500	24,500	24,500
Line Item - Outside Agency	888-580	-	-	50,000	-	-	-	-	-
Non-budgeted Transfers	950-581	8,715,081	7,403,908	9,022,846	9,022,846	9,708,490	10,369,546	12,546,576	11,641,651
Primary Health Care	971-562	1,745,475	1,804,069	1,834,304	1,830,754	1,832,337	1,833,956	1,835,610	1,837,299
CRA-Payment	972-559	1,800,407	1,837,239	1,830,827	1,689,447	1,723,236	1,757,701	1,792,855	1,792,855
Budgeted Reserves -General Fund	990-519	55,925	-	-	-	-	-	-	-
Budgeted Reserves - General Fund	990-599	-	350,000	350,000	485,406	250,000	250,000	250,000	250,000
Total Appropriations		55,083,431	55,800,167	58,358,170	55,591,782	56,601,963	57,916,355	60,798,895	60,408,480
Revenues Less Appropriations		2,043,192	-	(295,328)	-	-	-	-	-

Notes:

The Board of County Commissioners maintained the tentative countywide millage rate at 7.85 mills for the third consecutive year. This is below the 8.0927 countywide rolled-back rate, which would have collected the same amount of ad valorem revenue as last year, and would not have been a tax increase. Due to property valuations decreasing by $341 million, this will provide $2.67 million in ad valorem savings to the community.

In addition, the Board appropriated $4.0 million in fund balance: $2.75 million in general fund balance to offset the decline in ad valorem taxes; and $1.25 million from available fund balances in Transportation ($300,000), Growth Management ($60,000), Stormwater ($290,000), Municipal Services ($300,000), and non-countywide general revenue ($300,000) to fund recurring operating expenditures. The utilization of this fund balance still leaves the general fund reserves within policy limits. Without the County's cost savings associated with the State of Florida's implementation of employees' 3% contribution toward the state retirement, additional budget cuts or the utilization of additional fund balance would be required.

Out-years show the utilization of fund balance in the amount of $4.0 million per year to balance the budget. Using fund balance in this amount may still require the Board to increase the millage rate to 8.0959 in FY13 to maintain current service levels. This millage rate assumes property values increase by 1% next year as opposed to the previous three years of valuation declines. FY14-FY15 reflects property valuations increasing by 2% in FY14 and 3% in FY15 and FY16 with millage rates of 8.1658, 8.3053, and 8.2419 respectively.

Long term utilization of reserves to fund recurring operating expenditures is not sustainable, and could affect the Board current –AA bond rating, and affect future borrowing needs. The Board may need to consider an ad valorem tax increase in the future to minimize the appropriation of reserves to balance the budget.

Supervisor of Elections (060)

Fund Type: General Fund

The Supervisor of Elections Fund is a general fund established as part of the FY 2002 budget process. The Supervisor of Elections has requested their appropriation be established in a separate fund to provide discrete accounting of their budget. The revenue is transferred from the General Fund. At the conclusion of the fiscal year, any funds available in the Supervisor of Elections fund will be returned to the General Fund as excess fees.

Revenue Sources	Acct #	Actual FY 2010	Adopted FY 2011	Requested FY 2012	Budget FY 2012	Planned FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016
Voter Education Funds	331100	62,073	-	-	-	-	-	-	-
Hava Move Grant	331140	6,434	-	-	-	-	-	-	-
Supervisor Of Elections	341550	15,911	-	-	-	-	-	-	-
Interest Earnings Voters Education	361340	105	-	-	-	-	-	-	-
Transfer From Fund 001	381001	3,232,584	2,934,446	4,422,746	4,422,746	3,315,990	3,593,272	3,416,440	3,856,821
Total Revenues		3,317,107	2,934,446	4,422,746	4,422,746	3,315,990	3,593,272	3,416,440	3,856,821

Appropriations by Department/Division	Acct #	Actual FY 2010	Adopted FY 2011	Requested FY 2012	Budget FY 2012	Planned FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016
Supervisor of Elections - Risk	495-513	23,826	16,000	14,301	14,301	14,301	14,301	14,301	14,301
Voter Registration	520-513	1,705,870	1,809,988	1,988,932	1,901,258	1,816,816	1,839,935	1,867,500	1,841,644
Elections	520-586	100,101	-	-	-	-	-	-	-
Elections	521-513	1,163,080	1,108,458	2,530,917	2,507,187	1,484,873	1,739,036	1,534,639	2,000,876
Elections	521-586	246,306	-	-	-	-	-	-	-
SOE Grants	525-513	77,924	-	-	-	-	-	-	-
Total Appropriations		3,317,107	2,934,446	4,534,150	4,422,746	3,315,990	3,593,272	3,416,440	3,856,821
Revenues Less Appropriations		-	-	(111,404)	-	-	-	-	-

Notes:

Due to cyclical increased costs associated with the 2012 Presidential Primary election and redistricting as a result of the 2010 Census, the Supervisor of Election's budget increased by 51% over the FY 2011 budget (gubernatorial election year).

Transportation Trust (106)

Fund Type: Special Revenue

The Transportation Trust Fund is a special revenue fund established by F.S. 129.02(2). Major revenue sources for the Transportation Trust Fund include proceeds from local and state gas taxes. The fund is used to account for resources dedicated and expenditures restricted to the maintenance/construction of roads and bridges.

Revenue Sources	Acct #	Actual FY 2010	Adopted FY 2011	Requested FY 2012	Budget FY 2012	Planned FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016
County Ninth-Cent Voted Fuel Tax	312300	1,344,691	1,266,350	1,405,000	1,334,750	1,340,971	1,347,675	1,354,413	1,361,186
Local Option Gas Tax	312410	3,484,723	3,427,600	3,588,000	3,408,600	3,425,700	3,442,800	3,460,850	3,477,950
Federal Payments in Lieu of Taxes	333000	226,179	52,250	54,000	51,300	51,300	51,300	51,300	51,300
20% Surplus Gas Tax	335420	528,025	482,600	546,000	518,700	521,550	523,450	526,300	529,150
5th & 6th Cent Gas Tax	335430	2,112,098	1,930,400	2,182,000	2,072,900	2,083,350	2,093,800	2,104,250	2,114,700
Gas Tax Pour-Over Trust	335440	1,152,227	1,085,850	1,158,000	1,100,100	1,105,800	1,111,500	1,116,250	1,121,950
Other Transportation	335490	99,890	44,650	79,000	75,050	75,050	76,000	76,000	76,950
Service Area App Fees	343651	656	950	800	760	760	760	760	760
Grading Fee Public Works	343920	52,198	40,375	40,000	38,000	38,000	38,000	38,000	38,000
Traffic Signs	344910	873	2,850	1,500	1,425	1,425	1,425	1,425	1,425
Subdivision Fees	344911	1,803	1,710	1,600	1,520	1,520	1,520	1,615	1,615
R-O-W Placement Fees	344913	45,114	67,070	42,500	40,375	41,610	42,845	44,175	45,505
Signal Maintenance - State Reimb	344914	38,445	37,715	40,800	38,760	39,995	41,135	42,370	43,700
Civil Fee - Circuit Court	349200	193	-	-	-	-	-	-	-
Interest Income - Investment	361110	(2,459)	-	-	-	-	-	-	-
Pool Interest Allocation	361111	172,127	153,140	105,100	99,845	99,845	99,845	99,845	99,845
Interest Income - Other	361120	(312)	-	-	-	-	-	-	-
Net Incr(decr) In Fmv Of Investment	361300	10,829	-	-	-	-	-	-	-
Other Interest Earnings	361390	29	-	-	-	-	-	-	-
Refund Of Prior Year Expenses	369300	79	-	-	-	-	-	-	-
Other Miscellaneous Revenue	369900	8,144	475	1,500	1,425	1,425	1,425	1,425	1,425
Transfer From Fund 123	381123	1,724,523	1,829,492	1,699,024	1,699,024	1,683,154	1,709,299	1,714,666	1,699,263
Transfer From Fund 126	381126	2,319,495	1,921,276	1,960,073	1,960,073	2,901,452	2,915,865	3,223,627	3,309,710
Appropriated Fund Balance	399900	-	-	300,000	300,000	-	-	-	-
Total Revenues		13,319,569	12,344,753	13,204,897	12,742,607	13,412,907	13,498,644	13,857,271	13,974,434

Appropriations by Department/Division	Acct #	Actual FY 2010	Adopted FY 2011	Requested FY 2012	Budget FY 2012	Planned FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016
Support Services	400-541	576,455	608,433	599,212	573,307	585,873	594,228	602,762	611,490
Engineering Services	414-541	2,909,598	3,245,197	3,274,019	2,995,738	3,060,950	3,113,559	3,167,294	3,222,285
Transportation Maintenance	431-541	3,919,352	4,235,665	4,372,603	4,165,976	4,230,117	4,294,096	4,355,730	4,421,009
Right-Of-Way Management	432-541	1,837,506	2,046,889	2,093,889	1,987,070	2,015,585	2,046,324	2,074,575	2,105,322
MIS Automation - Transportation Trust	470-541	8,500	10,316	11,850	10,751	10,751	10,751	10,751	10,751
Transportation Trust - Risk	495-541	92,353	86,012	77,274	77,274	77,274	77,274	77,274	77,274
Indirect Costs - Transportation Trust	499-541	1,398,700	1,544,064	1,596,540	1,596,540	1,644,437	1,693,770	1,744,583	1,796,920
Transfers	950-581	2,588,434	1,268,177	2,035,951	2,035,951	2,487,920	2,368,642	2,524,302	2,429,383
Public Works Admin Chargebacks	978-541	(783,712)	(750,000)	(750,000)	(750,000)	(750,000)	(750,000)	(750,000)	(750,000)
Budgeted Reserves - Transport. Trust	990-599	-	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Total Appropriations		12,547,186	12,344,753	13,361,338	12,742,607	13,412,907	13,498,644	13,857,271	13,974,434
Revenues Less Appropriations		772,383	-	(156,441)	-	-	-	-	-

Notes:

For FY 2012, the Board provided a $1.7 million general revenue subsidy to the transportation fund. This subsidy is projected to grow to $3.3 million by FY16. Due to the weak economy, the Board chose not to consider levying the available five-cent gas tax. To alleviate the general revenue subsidy to this fund, the Board may need to consider imposing the five-cent gas tax in the future. Projected revenues from this tax are $1.1 million per penny levy which would have to be shared with the City of Tallahassee.

Fine and Forfeiture (110)

Fund Type: Special Revenue

The Fine and Forfeiture Fund is a special revenue fund established by F.S. 129.02(3) and F.S. 142.01. Major revenue sources for the County Fine and Forfeiture Fund include proceeds from ad valorem taxes and other miscellaneous revenues. The fund is used to account for revenues collected in support of and expenditures dedicated to criminal prosecution, court operations, and operations of the Sheriff's Department.

Revenue Sources	Acct #	Actual FY 2010	Adopted FY 2011	Requested FY 2012	Budget FY 2012	Planned FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016
Ad Valorem - Fine/Fore. Fund	311120	62,193,352	63,301,014	63,890,083	60,695,579	63,146,295	65,029,556	66,994,439	69,993,458
Delinquent Taxes 2002	311202	(59)	-	-	-	-	-	-	-
Delinquent Taxes 2003	311203	(25)	-	-	-	-	-	-	-
Delinquent Taxes 2006	311206	300	-	-	-	-	-	-	-
Child Support Enforcement	331240	18,678	11,400	18,000	17,100	17,480	17,765	18,050	18,430
Title IV - Child Support Enforcement	331691	1,861	-	-	-	-	-	-	-
Sheriff	341520	518,061	478,800	517,000	491,150	500,650	511,100	520,600	531,050
Room And Board - Prisoners	342300	414,926	399,000	390,000	370,500	374,300	378,100	381,900	385,700
EMS Related Fees	342450	-	330,500	339,900	339,900	356,400	372,400	389,200	406,800
Public Defender Liens	348670	50	-	-	-	-	-	-	-
Court Fines	351120	31,296	35,150	16,000	15,200	15,200	15,200	15,200	15,200
Crime Prevention (fs 775.083(2))	351150	99,951	101,650	75,000	71,250	72,200	73,150	74,100	75,050
Violations of Local Ordinances	354150	225	-	-	-	-	-	-	-
Interest Income - Investment	361110	4,359	-	-	-	-	-	-	-
Pool Interest Allocation	361111	444,643	285,760	293,700	279,015	279,015	279,015	279,015	279,015
Net Incr(decr) In Fmv Of Investment	361300	26,464	-	-	-	-	-	-	-
Sheriff F.S. 125.315	361330	77,190	-	-	-	-	-	-	-
Transfer From Fund 121	381121	-	-	95,386	95,386	65,500	65,500	65,500	65,500
Transfer From Fund 135	381135	317,600	-	-	-	-	-	-	-
Sheriff Excess Fees	386400	1,316,123	-	-	-	-	-	-	-
Total Revenues		65,464,994	64,943,274	65,635,069	62,375,080	64,827,040	66,741,786	68,738,004	71,770,203

Appropriations by Department/Division	Acct #	Actual FY 2010	Adopted FY 2011	Requested FY 2012	Budget FY 2012	Planned FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016
MIS Automation - State Attorney	470-602	14,400	14,712	13,730	12,456	12,456	12,456	12,456	12,456
MIS Automation - Public Defender	470-603	15,450	15,794	13,340	12,102	12,102	12,102	12,102	12,102
Fine & Forfeiture - Risk	495-689	346,079	333,331	301,159	301,159	301,159	301,159	301,159	301,159
Diversionary Programs	508-569	-	100,000	100,000	100,000	100,000	100,000	100,000	100,000
Law Enforcement	510-586	33,200,674	32,153,091	32,115,524	30,289,021	31,619,646	32,649,488	33,722,157	35,949,967
Corrections	511-586	28,518,988	30,091,162	30,657,157	29,408,387	30,494,529	31,343,525	32,230,438	33,026,697
State Attorney	532-602	37,000	121,676	98,600	98,600	98,600	98,600	98,600	98,600
State Attorney	532-713	21,523	-	15,270	8,684	8,684	8,684	8,684	8,684
State Attorney	532-719	40,188	-	-	-	-	-	-	-
Public Defender	533-603	37,000	140,200	153,082	118,525	118,525	118,525	118,525	118,525
Public Defender	533-713	28,975	-	23,800	13,535	13,535	13,535	13,535	13,535
Public Defender	533-719	71,338	-	-	-	-	-	-	-
Clerk - Article V Expenses	537-586	405,082	-	-	-	-	-	-	-
Clerk - Article V Expenses	537-614	-	411,334	411,334	408,793	416,969	425,308	433,814	442,490
Legal Aid	555-715	110,217	111,974	110,644	126,818	126,295	125,773	125,250	124,704
Juvenile Detention Payment - State	620-689	858,931	1,350,000	1,377,000	1,377,000	1,404,540	1,432,631	1,461,284	1,461,284
Budgeted Reserves - Fine and Forfeiture	990-599	-	100,000	100,000	100,000	100,000	100,000	100,000	100,000
Total Appropriations		63,705,845	64,943,274	65,490,640	62,375,080	64,827,040	66,741,786	68,738,004	71,770,203
Revenues Less Appropriations		1,759,149	-	144,429	-	-	-	-	-

Notes:

The countywide millage rate levy was maintained at 7.85 mills. Additional information regarding this levy and the need to appropriate fund balance for recurring operating expenditures is located on the general fund page.

Probation Services (111)

Fund Type: Special Revenue

The Probation Services Fund is a special revenue fund established in support of the administration of County Probation programs. Major revenue sources for the Probation Services Fund include fees related to pre-trial costs, other probation related services, and a transfer from the General Fund. The fund is used to account for resources and expenditures related to the alternative Community Service Work Program, the Pre-trial Release Program, urinalysis testing fees and other County Probation programs and services.

Revenue Sources	Acct #	Actual FY 2010	Adopted FY 2011	Requested FY 2012	Budget FY 2012	Planned FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016
Sheriff GPS Program	337281	75,000	75,000	-	-	-	-	-	-
Active GPS Monitoring Fee	348680	23,288	21,280	-	-	-	-	-	-
Passive GPS Monitoring Fee	348681	10,583	13,585	-	-	-	-	-	-
County Court Probation Fees	349120	685,436	626,050	655,000	622,250	616,550	609,900	604,200	597,550
Probation-no Show Fees	349125	41,002	39,900	50,200	47,690	47,215	46,740	46,360	45,885
Pre-trial Fees	349130	110,021	107,160	91,200	86,640	85,690	84,835	83,980	83,220
SCRAM Unit User Fees	349135	17,268	21,185	50,500	47,975	48,165	48,450	48,640	48,925
Alternative Community Service Fees	349140	77,075	66,785	90,000	85,500	87,210	88,920	90,725	92,530
Pretrial Alcohol Testing Fees	349145	16,570	-	-	-	-	-	-	-
Probation Alcohol Testing Fees	349146	8,398	-	-	-	-	-	-	-
UA Testing Fees	349147	88,775	153,530	161,000	152,950	153,900	155,800	157,700	158,650
Alcohol Testing Fees	349148	39,750	48,051	80,000	76,000	76,760	77,520	78,280	79,040
Interest Income - Investment	361110	(1,749)	-	-	-	-	-	-	-
Pool Interest Allocation	361111	25,524	21,280	17,400	16,530	16,530	16,530	16,530	16,530
Net Incr(decr) In Fmv Of Investment	361300	630	-	-	-	-	-	-	-
Transfer From Fund 001	381001	1,473,205	1,629,442	1,475,142	1,475,142	1,533,515	1,591,306	1,649,374	1,710,594
Total Revenues		2,690,776	2,823,248	2,670,442	2,610,677	2,665,535	2,720,001	2,775,789	2,832,924

Appropriations by Department/Division	Acct #	Actual FY 2010	Adopted FY 2011	Requested FY 2012	Budget FY 2012	Planned FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016
MIS Automation - Probation Services	470-523	3,985	4,068	4,320	3,919	3,919	3,919	3,919	3,919
Probation Services - Risk	495-523	25,749	25,100	21,005	21,005	21,005	21,005	21,005	21,005
Indirect Costs - Probation Services	499-523	593,700	464,142	475,621	475,621	489,890	504,586	519,724	535,316
County Probation	542-523	1,025,554	1,128,427	1,167,705	1,104,957	1,129,137	1,152,134	1,175,635	1,199,652
Pretrial Release	544-523	964,430	1,026,082	1,166,913	833,253	847,642	862,351	877,392	892,768
Drug & Alcohol Testing	599-523	151,894	150,429	206,286	146,922	148,942	151,006	153,114	155,264
Transfers	950-581	30,000	-	-	-	-	-	-	-
Budgeted Reserves - Probation Services	990-599	-	25,000	25,000	25,000	25,000	25,000	25,000	25,000
Total Appropriations		2,795,312	2,823,248	3,066,850	2,610,677	2,665,535	2,720,001	2,775,789	2,832,924
Revenues Less Appropriations		(104,537)	-	(396,408)	-	-	-	-	-

Notes:

Due to continued increasing of general fund subsidies related to a decline in revenue from probation and pre-trial fees associated with decreased case loads and the waiving of fees by the judiciary, the Board approved outsourcing global positioning satellite (GPS) monitoring services for FY12. This action provides a net savings of $186,000, and decreased the general fund subsidy by $152,609 from the previous fiscal year.

Legal Aid Trust (112)

Fund Type: Special Revenue

The Legal Aid Trust Fund is a special revenue fund established by the Code of Laws of Leon County, Chapter 7, Article II, Section 27(e)(1). As part of the implementation of Article V, legal aid expenditures will occur in the Judicial Programs Fund 117 beginning in FY 2005.

Revenue Sources	Acct #	Actual FY 2010	Adopted FY 2011	Requested FY 2012	Budget FY 2012	Planned FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016
Leon County	349510	2	-	-	-	-	-	-	-
Pool Interest Allocation	361111	91	-	-	-	-	-	-	-
Total Revenues		93	-	-	-	-	-	-	-
Revenues Less Appropriations		-	-	-	-	-	-	-	-

Law Library Trust (113)

Fund Type: Special Revenue

The Law Library Trust Fund is a special revenue fund established by the Code of Laws of Leon County, Chapter 7, Article II, Section 27(b)(1). Major revenue sources for the Law Library Trust Fund include charges and fees imposed for Court proceedings and matters pursuant to F.S. 28.2401, 28.241, 34.041, and 44.108. The fund is used to account for resources and expenditures exclusively associated with the establishment and maintenance of a law library for use by the judiciary, members of the Florida Bar, and the public. As part of the implementation of Article V, law library expenditures will occur in the Judicial Programs Fund 117 beginning in FY 2005. Any fund balance in the Law Library Trust Fund 113 will be used for the purpose of supporting the law library.

Revenue Sources	Acct #	Actual FY 2010	Adopted FY 2011	Requested FY 2012	Budget FY 2012	Planned FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016
Fees	349600	96	-	-	-	-	-	-	-
Pool Interest Allocation	361111	14	-	-	-	-	-	-	-
Total Revenues		110	-	-	-	-	-	-	-
Revenues Less Appropriations		-	-	-	-	-	-	-	-

Teen Court (114)

Fund Type: Special Revenue

Effective July 1, 2005, the Board of County Commissioners authorized a $3 fee be imposed for certain Court proceedings; the revenue will be used to support the Teen Court program.

Revenue Sources	Acct #	Actual FY 2010	Adopted FY 2011	Requested FY 2012	Budget FY 2012	Planned FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016
Mediation Fees	349310	136	-	-	-	-	-	-	-
Teen Court Fees	351500	124,780	113,905	144,200	136,990	139,650	142,500	145,350	148,200
Pool Interest Allocation	361111	3,749	-	-	-	-	-	-	-
Appropriated Fund Balance	399900	-	15,674	12,514	12,514	10,731	8,781	9,275	9,484
Total Revenues		128,665	129,579	156,714	149,504	150,381	151,281	154,625	157,684

Appropriations by Department/Division	Acct #	Actual FY 2010	Adopted FY 2011	Requested FY 2012	Budget FY 2012	Planned FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016
Teen Court - Risk	495-662	378	2,572	2,393	2,393	2,393	2,393	2,393	2,393
Indirect Costs - Teen Court	499-662	12,200	13,165	9,824	9,824	10,119	10,422	10,735	11,057
Court Administration - Teen Court	586-662	110,838	113,842	137,287	131,676	134,237	136,859	141,497	144,234
Budgeted Reserves - Family Law Legal Svs.	990-599	-	-	-	5,611	3,632	1,607	-	-
Total Appropriations		123,416	129,579	149,504	149,504	150,381	151,281	154,625	157,684
Revenues Less Appropriations		5,249	-	7,210	-	-	-	-	-

Drug Abuse Trust (116)

Fund Type: Special Revenue

The Drug Abuse Trust Fund is a special revenue fund established as the repository for the collection of court costs from felony fines. Funding is used to support drug intervention programs.

Revenue Sources	Acct #	Actual FY 2010	Adopted FY 2011	Requested FY 2012	Budget FY 2012	Planned FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016
County Alcohol Tf (fs 938.13)	348125	10,401	9,100	8,100	8,100	8,200	8,400	8,500	8,700
Felony Drug Intervention	348241	40,678	36,480	44,800	42,560	43,415	44,365	45,220	46,075
Pool Interest Allocation	361111	3,922	1,805	1,300	1,235	1,235	1,235	1,235	1,235
Appropriated Fund Balance	399900	-	11,494	-	-	-	-	-	-
Total Revenues		55,000	58,879	54,200	51,895	52,850	54,000	54,955	56,010

Appropriations by Department/Division	Acct #	Actual FY 2010	Adopted FY 2011	Requested FY 2012	Budget FY 2012	Planned FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016
Drug Abuse	800-562	51,159	52,369	50,255	50,255	50,255	50,255	50,255	50,255
Misdemeanor Drug Court	810-562	70,321	-	-	-	-	-	-	-
Budgeted Reserves - Drug Court	990-599	-	6,510	6,703	1,640	2,595	3,745	4,700	5,755
Total Appropriations		121,480	58,879	56,958	51,895	52,850	54,000	54,955	56,010
Revenues Less Appropriations		(66,480)	-	(2,758)	-	-	-	-	-

Judicial Programs (117)

Fund Type: Special Revenue

On June 8th, 2004, the Board of County Commissioners authorized the imposition of a $65.00 criminal violation court costs. In accordance with Florida Statutes and the enabling County Ordinance, the proceeds from the $65.00 fine are to be used as follows: 25% to supplement State funding requirements related to the implementation of a Statewide court system or to pay for local requirements; 25% to be used to fund legal aid programs; 25% to be used to fund law library personnel and materials; and 25% to be used to fund alternative juvenile programs. At the end of the fiscal year, any fund balance remaining shall be utilized in subsequent fiscal years for the funding of either the State or local requirements.

Revenue Sources	Acct #	Actual FY 2010	Adopted FY 2011	Requested FY 2012	Budget FY 2012	Planned FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016
Court Innovations Local Requirement	348921	66,283	66,690	54,575	51,846	52,369	52,891	53,414	53,960
Legal Aid Local Ordinance	348922	66,283	66,690	54,575	51,846	52,369	52,891	53,414	53,960
Law Library Local Ordinance	348923	66,283	66,690	54,575	51,846	52,369	52,891	53,414	53,960
Juvenile Alternative Local Ordinance	348924	66,283	66,690	54,575	51,846	52,369	52,891	53,414	53,960
Pool Interest Allocation	361111	10,889	-	-	-	-	-	-	-
Appropriated Fund Balance	399900	-	178,594	270,418	270,418	-	-	-	-
Total Revenues		276,020	445,354	488,717	477,802	209,476	211,564	213,656	215,840

Appropriations by Department/Division	Acct #	Actual FY 2010	Adopted FY 2011	Requested FY 2012	Budget FY 2012	Planned FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016
Judicial Programs - Risk	495-569	-	2,201	1,983	1,983	1,983	1,983	1,983	1,983
Indirect Costs - Judicial Programs	499-601	5,100	6,506	5,080	5,080	5,232	5,389	5,551	5,717
Alternative Juvenile Programs	509-569	72,498	85,320	86,352	82,809	83,311	83,985	84,809	86,485
Law Library	546-714	38,379	66,690	51,846	51,846	52,369	52,891	53,414	53,960
Judicial Programs/Article V	548-662	176,053	217,947	294,708	284,238	14,212	14,425	14,485	13,735
Legal Aid - Court	555-715	66,283	66,690	51,846	51,846	52,369	52,891	53,414	53,960
Total Appropriations		358,313	445,354	491,815	477,802	209,476	211,564	213,656	215,840
Revenues Less Appropriations		(82,294)	-	(3,098)	-	-	-	-	-

Building Inspection (120)

Fund Type: Special Revenue

The Building Inspection Fund is a special revenue fund established to account for fees collected on building permits issued within the unincorporated area of Leon County. The fees are used to fund the operation of the Building Inspection Department.

Revenue Sources	Acct #	Actual FY 2010	Adopted FY 2011	Requested FY 2012	Budget FY 2012	Planned FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016
Building Permits	322000	1,239,701	1,017,450	1,027,000	975,650	985,150	1,005,100	1,025,050	1,045,000
Catastrophe Related Building Permit	322010	712	-	-	-	-	-	-	-
Contractor's Licenses	329140	17,273	13,490	13,200	12,540	12,635	12,920	13,110	13,395
Bldg Inspection Fees - Wakulla County	342501	28,753	-	-	-	-	-	-	-
Driveway Permit Fees	343930	12,145	10,925	5,800	5,510	5,605	5,700	5,795	5,890
Reinspection Fees	349100	522	665	500	475	475	475	475	475
Pool Interest Allocation	361111	7,717	2,185	4,700	4,465	4,465	4,465	4,465	4,465
Transfer From Fund 126	381126	-	160,000	-	-	-	-	-	-
Appropriated Fund Balance	399900	-	112,789	194,378	194,378	127,677	-	-	-
Total Revenues		1,306,824	1,317,504	1,245,578	1,193,018	1,136,007	1,028,660	1,048,895	1,069,225

Appropriations by Department/Division	Acct #	Actual FY 2010	Adopted FY 2011	Requested FY 2012	Budget FY 2012	Planned FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016
Building Inspection	220-524	1,084,963	1,145,744	1,171,319	1,037,352	1,056,409	1,075,878	1,095,762	1,116,121
MIS Automation - Building Inspection	470-524	2,065	2,173	2,045	1,855	1,855	1,855	1,855	1,855
Building Inspection	495-524	11,892	9,587	8,631	8,631	8,631	8,631	8,631	8,631
Indirect Costs - Building Inspections	499-524	-	160,000	145,180	145,180	149,536	154,022	158,643	163,402
Total Appropriations		1,098,920	1,317,504	1,327,175	1,193,018	1,216,431	1,240,386	1,264,891	1,290,009
Revenues Less Appropriations		207,904	-	(81,597)	-	(80,424)	(211,726)	(215,996)	(220,784)

Notes:

Due to a decline in revenue associated with the current economic downturn, operating expenditures for building inspection services were reduced by $81,203. This included eliminating 1.00 position. If the economy does not rebound in the near future as anticipated, this fund may require an additional general fund subsidy as was done for the first time in FY 2011, in order to maintain an acceptable level of permitting services.

Growth Management (121)

Fund Type: Special Revenue

The Growth Management Fund is a special revenue established to account for the activities related to Growth and Environmental Management in accordance with the City of Tallahassee/Leon County Comprehensive Plan. The fund has been previously supported by both permitting fees and general revenue at approximately a 50/50 percent split. Due to the weak building and development economy, the fund required 68% in general revenue support for FY12. The functions supported by the Growth Management Fund include development review, environmental compliance, permit and compliance services, and support services.

Revenue Sources	Acct #	Actual FY 2010	Adopted FY 2011	Requested FY 2012	Budget FY 2012	Planned FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016
Licenses And Permits	322100	-	884,450	831,000	789,450	797,050	813,200	829,350	845,500
Stormwater - Standard Form	329100	93,240	-	-	-	-	-	-	-
Stormwater - Short Form B-High	329110	97,594	-	-	-	-	-	-	-
Stormwater - Short Form B-Low	329111	54,671	-	-	-	-	-	-	-
Stormwater - Short Form A	329112	124,594	-	-	-	-	-	-	-
New Address Assignments	329113	30,164	-	-	-	-	-	-	-
Tree Permits	329120	2,674	-	-	-	-	-	-	-
Vegetative Management Plans	329121	2,040	-	-	-	-	-	-	-
Landscape Permit Fees	329130	10,666	-	-	-	-	-	-	-
Amend/Resubmittal/Extensions	329150	6,173	-	-	-	-	-	-	-
General Utility Permit	329160	28,380	-	-	-	-	-	-	-
Operating Permit	329170	64,199	-	-	-	-	-	-	-
Communications Tower Bonds	329171	32,878	-	-	-	-	-	-	-
Subdivision Exemptions	329200	28,083	-	-	-	-	-	-	-
Certificate Of Concurrency	329210	8,742	-	-	-	-	-	-	-
Parking Standards	329220	3,600	-	-	-	-	-	-	-
Project Status	329240	59,498	-	-	-	-	-	-	-
PUV - Permitted Use Verification	329250	22,965	-	-	-	-	-	-	-
Site Plan Review	329260	65,038	-	-	-	-	-	-	-
Other Development Review Fees	329270	36,722	-	-	-	-	-	-	-
Permits for Internet Cafe	329400	-	-	162,105	154,000	154,000	154,000	154,000	154,000
Environmental Analysis	343941	77,161	-	-	-	-	-	-	-
Boaa Variance Requests	343950	1,500	-	-	-	-	-	-	-
Reinspection Fees	349100	17,562	-	-	-	-	-	-	-
Code Enforcement Board Fines	354100	13,202	9,500	13,800	13,110	13,395	13,680	13,870	14,155
Interest Income - Investment	361110	(10,153)	-	-	-	-	-	-	-
Pool Interest Allocation	361111	17,810	10,070	16,200	15,390	15,390	15,390	15,390	15,390
Net Incr(decr) In Fmv Of Investment	361300	1,653	-	-	-	-	-	-	-
Other Miscellaneous Revenue	369900	1,475	2,850	1,500	1,425	1,425	1,425	1,425	1,425
Transfer From Fund 126	381126	1,987,011	2,011,180	2,270,944	2,270,944	2,355,180	2,405,797	2,458,102	2,511,864
Transfer From Fund 140	381140	-	264,249	-	-	-	-	-	-
Appropriated Fund Balance	399900	-	-	60,000	60,000	-	-	-	-
Total Revenues		2,879,143	3,182,299	3,355,549	3,304,319	3,336,440	3,403,492	3,472,137	3,542,334

Appropriations by Department/Division	Acct #	Actual FY 2010	Adopted FY 2011	Requested FY 2012	Budget FY 2012	Planned FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016
Environmental Compliance	420-537	1,284,759	1,295,126	1,323,288	1,250,748	1,284,284	1,309,565	1,335,391	1,361,694
Development Services	422-537	727,046	605,272	677,096	648,733	660,930	673,401	686,149	699,193
Permit & Compliance Services	423-537	729,984	438,046	461,721	483,865	493,863	502,888	512,122	521,558
Support Services	424-537	-	346,363	355,244	337,457	346,360	352,861	359,510	366,311
MIS Automation - Growth Management	470-537	10,200	7,849	6,700	6,078	6,078	6,078	6,078	6,078
Growth Management - Risk	495-537	30,016	22,978	20,280	20,280	20,280	20,280	20,280	20,280
Indirect Costs - Growth Management	499-537	-	466,665	445,772	445,772	459,145	472,919	487,107	501,720
Transfer	950-581	-	-	-	111,386	65,500	65,500	65,500	65,500
Total Appropriations		2,782,005	3,182,299	3,290,101	3,304,319	3,336,440	3,403,492	3,472,137	3,542,334
Revenues Less Appropriations		97,138	-	65,448	-	-	-	-	-

Notes:

While there is a decline revenue associated due to the present economic downturn, no reductions were considered for FY12, in an effort to maintain an acceptable level of service.

Mosquito Control (122)

Fund Type: Special Revenue

The Mosquito Control Fund is a special revenue fund established in support of the administration and operation of the Countywide Mosquito Control Programs. The majority of the program is supported through a transfer from the General Fund (i.e. property taxes). The Florida Department of Environmental Protection (DEP) Tire Grant provides less than 3% of the annual funding for this program. The fund is used to account for the resources and expenditures associated with the Mosquito Control Program.

Revenue Sources	Acct #	Actual FY 2010	Adopted FY 2011	Requested FY 2012	Budget FY 2012	Planned FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016
Mosquito Control	334610	35,022	39,000	18,395	18,395	18,395	18,395	18,395	18,395
Hand Fogging Fees	342950	672	-	-	-	-	-	-	-
Interest Income - Investment	361110	1,736	-	-	-	-	-	-	-
Pool Interest Allocation	361111	23,319	14,725	12,800	12,160	12,160	12,160	12,160	12,160
Net Incr(decr) In Fmv Of Investment	361300	1,358	-	-	-	-	-	-	-
Transfer From Fund 001	381001	772,467	782,709	741,829	741,829	753,356	765,906	777,278	789,787
Total Revenues		834,573	836,434	773,024	772,384	783,911	796,461	807,833	820,342

Appropriations by Department/Division	Acct #	Actual FY 2010	Adopted FY 2011	Requested FY 2012	Budget FY 2012	Planned FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016
Mosquito Control Grant	214-562	35,022	39,000	39,000	39,000	39,000	39,000	39,000	39,000
Mosquito Control	216-562	464,655	541,656	551,466	531,058	536,992	543,781	549,220	555,617
MIS Automation - Mosquito Control	470-562	-	551	486	441	441	441	441	441
Mosquito Control - Risk	495-562	17,205	17,784	15,453	15,453	15,453	15,453	15,453	15,453
Indirect Costs - Mosquito Control	499-562	239,300	237,443	186,432	186,432	192,025	197,786	203,719	209,831
Transfer to 001	950-581	56,000	-	-	-	-	-	-	-
Total Appropriations		812,182	836,434	792,837	772,384	783,911	796,461	807,833	820,342
Revenues Less Appropriations		22,391	-	(19,813)	-	-	-	-	-

Stormwater Utility (123)

Fund Type: Special Revenue

The Stormwater Utility Fund is a special revenue fund established in support of the administration of the unincorporated areas Stormwater Maintenance, Engineering, Facility Improvements, and Water Quality Monitoring programs. Major revenue sources for the Stormwater Utility Fund include non-restricted revenues (i.e. local half-cent sales, State revenue sharing, etc.) and the non ad valorem assessment for stormwater utility.

Revenue Sources	Acct #	Actual FY 2010	Adopted FY 2011	Requested FY 2012	Budget FY 2012	Planned FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016
Non Ad-valorem Tax	319100	938,853	950,665	1,075,000	1,021,250	1,026,000	1,030,750	1,036,450	1,041,200
Delinquent Assessments 2005	319205	174	-	-	-	-	-	-	-
Delinquent Assessments 2006	319206	602	-	-	-	-	-	-	-
Delinquent Assessments 2007	319207	1,618	-	-	-	-	-	-	-
Delinquent Taxes 2008	319208	3,642	-	-	-	-	-	-	-
City Pmt Water Atlas	337287	23,018	29,970	25,000	25,000	25,000	25,000	25,000	25,000
Interest Income - Investment	361110	1,081	-	-	-	-	-	-	-
Pool Interest Allocation	361111	54,990	47,500	37,500	35,625	35,625	35,625	35,625	35,625
Net Incr(decr) In Fmv Of Investment	361300	4,445	-	-	-	-	-	-	-
Tax Collector F.S. 125.315	361320	17	-	-	-	-	-	-	-
Refund Of Prior Year Expenses	369300	18,110	-	-	-	-	-	-	-
Transfer From Fund 106	381106	1,117,934	1,179,177	1,248,251	1,248,251	1,274,681	1,273,442	1,286,602	1,314,183
Transfer From Fund 126	381126	3,058,817	3,241,630	2,694,662	2,694,662	3,042,578	3,087,970	3,137,502	3,197,541
Appropriated Fund Balance	399900	-	-	290,000	290,000	-	-	-	-
Total Revenues		5,223,301	5,448,942	5,370,413	5,314,788	5,403,884	5,452,787	5,521,179	5,613,549

Appropriations by Department/Division	Acct #	Actual FY 2010	Adopted FY 2011	Requested FY 2012	Budget FY 2012	Planned FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016
Stormwater Maintenance	433-538	2,335,989	2,921,710	3,098,805	2,850,716	2,936,563	2,939,628	2,982,371	3,069,839
MIS Automation - Stormwater	470-538	-	626	626	568	568	568	568	568
Stormwater Utility - Risk	495-538	40,749	35,769	32,231	32,231	32,231	32,231	32,231	32,231
Indirect Costs - Stormwater Utility	499-538	498,300	549,016	619,399	619,399	637,981	657,121	676,834	697,139
Tax Collector	513-586	18,898	17,389	17,910	17,910	18,447	19,000	19,569	19,569
Water Quality & TMDL Monitoring	726-537	46,035	59,940	59,940	59,940	59,940	59,940	59,940	59,940
Transfers	950-581	1,724,523	1,829,492	1,699,024	1,699,024	1,683,154	1,709,299	1,714,666	1,699,263
Budgeted Reserves - Stormwater Utility	990-599	-	35,000	35,000	35,000	35,000	35,000	35,000	35,000
Total Appropriations		4,664,494	5,448,942	5,562,935	5,314,788	5,403,884	5,452,787	5,521,179	5,613,549
Revenues Less Appropriations		558,807	-	(192,522)	-	-	-	-	-

Notes:

This fund receives a general revenue subsidy in the amount of $2.7 million, which is projected to increase to $3.2 million by FY16. The $20 non ad valorem assessment levied in the 1990's does not cover the cost of the program necessitating a general revenue subsidy. Due to the present economic downturn, the Board did not consider increasing this assessment for FY12.

SHIP Trust (124)

Fund Type: Special Revenue

The State Housing Initiatives Partnership (SHIP) Trust Fund is a special revenue fund established in accordance with F.S. 420.9075(5) to account for the distribution of State funds to local housing programs. Expenditures are limited to the administration and implementation of local housing programs.

Revenue Sources	Acct #	Actual FY 2010	Adopted FY 2011	Requested FY 2012	Budget FY 2012	Planned FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016
SHIP - Doc Stamp Revenue	345100	5,156	-	-	-	-	-	-	-
SHIP Recaptured Revenue	345150	35,533	-	-	-	-	-	-	-
Interest Income - Investment	361110	1,663	-	-	-	-	-	-	-
Pool Interest Allocation	361111	28,961	-	-	-	-	-	-	-
	Total Revenues	71,315	-	-	-	-	-	-	-

Appropriations by Department/Division	Acct #	Actual FY 2010	Adopted FY 2011	Requested FY 2012	Budget FY 2012	Planned FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016
SHIP 2007-2010	932040-554	2,040	-	-	-	-	-	-	-
SHIP 2008-2011	932041-554	35,533	-	-	-	-	-	-	-
SHIP 2009-2012	932042-554	33,742	-	-	-	-	-	-	-
	Total Appropriations	71,315	-	-	-	-	-	-	-
	Revenues Less Appropriations	-	-	-	-	-	-	-	-

Notes:

The State did not appropriate funding for SHIP during the FY 2011 legislative session.

Grants (125)

Fund Type: Special Revenue

The Grants Fund is a special revenue fund established to account for the County Emergency Management State Grants, the Department of Environmental Storage Tank Program, and the Slosberg Driver Education Fund. The fund also accounts for other restricted revenues such as Friends of the Library and payments to the Tree Bank. As grants are actually received during the fiscal year, appropriate action is taken by the Board of County Commissioners to realize these additional grant proceeds into the budget. This fund includes the corresponding County matching funds for the various grants.

Revenue Sources	Acct #	Actual FY 2010	Adopted FY 2011	Requested FY 2012	Budget FY 2012	Planned FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016
St Haz Mitigation Grant/Joint Dispa	331226	129,742	-	-	-	-	-	-	-
Law Enforcement Block Grant	331280	124,004	124,000	124,000	124,000	124,000	124,000	124,000	124,000
EPA Grant	331284	353,997	-	-	-	-	-	-	-
JAG Grant Drug Court	331285	30,000	-	-	-	-	-	-	-
JAG Grant LCSO Internet Crime	331286	65,000	-	-	-	-	-	-	-
JAG Grant TPD Equipment	331287	104,836	-	-	-	-	-	-	-
Urban Forestry Grant	331390	7,048	-	-	-	-	-	-	-
Federal Stimulus Intersection Improvement	331492	662,237	-	-	-	-	-	-	-
Federal Stimulus Sidewalk Construction	331493	316,253	-	-	-	-	-	-	-
Small Cities CDBG-ED	331511	1,000	-	-	-	-	-	-	-
CDBG Disaster Recovery Initiative	331530	65,608	-	-	-	-	-	-	-
Specialty Crop Block Grant	331568	3,664	-	-	-	-	-	-	-
Big Read Grant	331727	5,674	-	-	-	-	-	-	-
DOH-Emergency Medical Services	334201	37,085	80,000	80,000	80,000	80,000	80,000	80,000	80,000
DCF Drug Court	334240	54,940	-	-	-	-	-	-	-
Dep Storage Tank Program	334392	127,928	138,292	92,833	92,833	92,833	92,833	92,833	92,833
Rhoden Cove Water Project	334398	242,412	-	-	-	-	-	-	-
Foreclosure Prevention State Grant	334510	779,409	-	-	-	-	-	-	-
Boating Improvement	334792	60,303	-	-	-	-	-	-	-
FCT: Fred George Park	334799	846,205	-	-	-	-	-	-	-
BP 2000 Fred George Park	337701	1,871,001	-	-	-	-	-	-	-
Friends Of The Library	337714	7,083	-	15,000	15,000	15,000	15,000	15,000	15,000
SHIP - Excess Fees	345151	(1,810)	-	-	-	-	-	-	-
Slosberg $3 Driver Education	348531	183,398	109,725	128,500	122,075	122,075	122,075	122,075	122,075
Slosberg Driver Ed-cfwd	348532	(42,143)	-	-	-	-	-	-	-
Interest Income - Investment	361110	3,136	-	-	-	-	-	-	-
Pool Interest Allocation	361111	69,514	-	-	-	-	-	-	-
Interest - Tax Collector	361140	2	-	-	-	-	-	-	-
Net Incr(decr) In Fmv Of Investment	361300	(439)	-	-	-	-	-	-	-
Capacity Fee	363244	4,164	-	-	-	-	-	-	-
Points Of Light	366300	1,950	-	-	-	-	-	-	-
Hands on Grant - Volunteer Leon	366303	2,631	-	-	-	-	-	-	-
Community Foundation of N Florida	366310	125	-	-	-	-	-	-	-
Library Netbooks - Knights Foundation	366410	83,250	-	-	-	-	-	-	-
Volunteer Leon TS Faye	366506	18,226	-	-	-	-	-	-	-
Climate Action Summit Revenue	369902	43,614	-	-	-	-	-	-	-
Library E-Rate Program	369910	21,127	-	-	-	-	-	-	-
Choose Life License Plates	369920	37,918	-	-	-	-	-	-	-
Choose Life Plates-cfwd	369921	(25,929)	-	-	-	-	-	-	-
Transfer From Fund 126	381126	131,155	250,694	259,513	259,513	264,670	269,939	275,325	280,842
Transfer From Fund 140	381140	28,040	-	-	-	-	-	-	-
Transfer From Fund 305	381305	145,000	-	-	-	-	-	-	-
Total Revenues		6,598,356	702,711	699,846	693,421	698,578	703,847	709,233	714,750

Appropriations by Department/Division	Acct #	Actual FY 2010	Adopted FY 2011	Requested FY 2012	Budget FY 2012	Planned FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016
Perkins Sidewalk Fed Stimulus	008000-541	18,727	-	-	-	-	-	-	-

Grants (125)

Appropriations by Department/Division	Acct #	Actual FY 2010	Adopted FY 2011	Requested FY 2012	Budget FY 2012	Planned FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016
Dempsey Mayo Sidewalk Fed Stimulus	008001-541	125,361	-	-	-	-	-	-	-
Velda Dairy Sidewalk Fed Stimulus	008002-541	172,164	-	-	-	-	-	-	-
Tallahassee Ranch Club II	009003-541	101	-	-	-	-	-	-	-
Fred George Park	043007-572	2,717,011	-	-	-	-	-	-	-
Cloudland Drive	053004-541	7,048	-	-	-	-	-	-	-
Intersection and Safety Improvements	057001-541	4,062	-	-	-	-	-	-	-
Rhoden Cove Wetland Restoration	063009-538	242,412	-	-	-	-	-	-	-
Emergency Medical Services Equipment	096010-526	37,085	80,000	80,000	80,000	80,000	80,000	80,000	80,000
Public Safety Complex	096016-529	129,742	-	-	-	-	-	-	-
Grants - Risk	495-595	-	1,650	2,479	2,479	2,479	2,479	2,479	2,479
Emergency Management	864-525	-	121,155	121,155	121,155	121,155	121,155	121,155	121,155
Emergency Management- Base Grant	864-586	121,155	-	-	-	-	-	-	-
DEP Storage Tank	866-524	137,976	153,180	156,475	149,577	152,203	154,882	157,619	160,424
Library E-Rate Program	912013-571	21,127	-	-	-	-	-	-	-
Big Read Grant FY2010	912026-571	11,348	-	-	-	-	-	-	-
Library Netbook Knight Found Grant	912036-571	83,250	-	-	-	-	-	-	-
Friends Literacy Contract 2005	913045-571	7,083	-	15,000	15,000	15,000	15,000	15,000	15,000
Specialty Crop Block Grant	914039-537	3,664	-	-	-	-	-	-	-
Climate Action Summit	915011-537	36,412	-	-	-	-	-	-	-
Slosberg Drivers Education Grant	915013-529	141,255	109,725	122,075	122,075	122,075	122,075	122,075	122,075
FED Stim Intersect & Safety Improv	915025-541	662,237	-	-	-	-	-	-	-
Hands on Grant - Volunteer Leon	915040-513	2,631	-	-	-	-	-	-	-
Points of Light	915056-513	1,950	-	-	-	-	-	-	-
Community Foundation of N Florida	915058-519	125	-	-	-	-	-	-	-
TS Fay Recovery Volunteer Leon	915059-513	18,226	-	-	-	-	-	-	-
Boating Improvement	921043-572	88,345	-	-	-	-	-	-	-
Foreclosure Prevention Grant	932013-554	777,599	-	-	-	-	-	-	-
CDBG Disaster Recovery - Timberlake Flood Ctrl	932064-538	64,744	-	-	-	-	-	-	-
CDBG Disaster Recovery - FB Ferry Emerg Access	932067-538	589	-	-	-	-	-	-	-
CDBG Disaster Recovery - Selena Rd Flood Mitigation	932068-538	276	-	-	-	-	-	-	-
Small Cities CDBG-ED	932156-554	1,000	-	-	-	-	-	-	-
Choose Life	933013-569	11,989	-	-	-	-	-	-	-
DCF - Drug Testing	943080-622	36,790	-	-	-	-	-	-	-
DCF - Drug Testing	943081-622	29,280	-	-	-	-	-	-	-
Transfers	950-581	136,637	-	-	-	-	-	-	-
FDLE JAG Grant	982030-521	37,351	-	-	-	-	-	-	-
FDLE JAG Grant	982030-586	316,646	-	-	-	-	-	-	-
FDLE JAG Grant - Pretrial	982050-521	124,000	-	-	-	-	-	-	-
JAG Drug Court Grant	982051-562	30,000	-	-	-	-	-	-	-
JAG Sheriff Internet Crime Grant	982052-586	65,000	-	-	-	-	-	-	-
JAG TPD Equipment Grant	982053-521	104,836	-	-	-	-	-	-	-
FDLE JAG Grant - Pretrial	982057-521	124,000	147,001	59,555	113,135	115,666	118,256	120,905	123,617
Grant Match Funds	991-595	-	90,000	90,000	90,000	90,000	90,000	90,000	90,000
Total Appropriations		6,651,233	702,711	646,739	693,421	698,578	703,847	709,233	714,750
Revenues Less Appropriations		(52,877)	-	53,107	-	-	-	-	-

Non-Countywide General Revenue (126)

Fund Type: Special Revenue

The Non-County-wide General Revenue Fund is a special revenue fund originally established as part of the FY 2002 budget process and was originally the Unrestricted Revenue Fund 070. Prior to FY 2002, the 1/2 Cent Sales Tax, State Revenue Sharing, and other unrestricted resources were directly budgeted into the specific funds they supported. Beginning in FY 2002, the revenues were brought into this fund and budgetary transfers were established to the funds supported by these revenues. This approach allows for the entire revenue to be shown in one place and all funds being supported to be similarly reflected. These revenues are not deposited directly into the General Fund in order to discretely show support for activities not eligible for Countywide property tax revenue. This fund was renumbered to Fund 126 as part of the FY 2004 budget process.

Revenue Sources	Acct #	Actual FY 2010	Adopted FY 2011	Requested FY 2012	Budget FY 2012	Planned FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016
Solid Waste	313700	329,169	311,600	331,115	314,559	316,761	318,979	321,211	323,428
Local Communication Svcs Tax	315000	4,200,504	4,125,041	3,453,289	3,280,625	3,344,950	3,411,450	3,479,850	3,550,150
Business Licenses	321200	2,728	-	-	-	-	-	-	-
State Revenue Sharing	335120	4,103,563	3,799,050	4,324,000	4,107,800	4,148,650	4,211,350	4,294,950	4,381,400
Insurance Agents County	335130	60,926	68,400	61,551	58,473	59,043	59,613	60,230	60,848
Mobile Home Licenses	335140	42,442	52,250	41,951	39,853	40,043	40,233	40,470	40,660
Alcoholic Beverage Licenses	335150	86,018	82,650	87,000	82,650	83,600	85,500	86,450	87,400
Racing Tax F.S. 212.20(6)	335160	223,250	212,088	223,251	212,088	212,088	212,088	212,088	212,088
Local 1/2 Cent Sales Tax	335180	10,288,684	9,792,600	10,709,000	10,173,550	10,336,000	10,594,400	10,543,100	10,754,000
Interest Income - Investment	361110	1,667	-	-	-	-	-	-	-
Pool Interest Allocation	361111	90,203	-	-	-	-	-	-	-
Net Incr(decr) In Fmv Of Investment	361300	4,307	-	-	-	-	-	-	-
Appropriated Fund Balance	399900	-	-	300,000	300,000	-	-	-	-
Total Revenues		19,433,460	18,443,679	19,531,156	18,569,598	18,541,135	18,933,613	19,038,349	19,409,974

Appropriations by Department/Division	Acct #	Actual FY 2010	Adopted FY 2011	Requested FY 2012	Budget FY 2012	Planned FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016
Transfers	950-581	18,853,188	18,443,679	18,569,598	18,569,598	18,541,135	18,933,613	19,038,349	19,409,974
Total Appropriations		18,853,188	18,443,679	18,569,598	18,569,598	18,541,135	18,933,613	19,038,349	19,409,974
Revenues Less Appropriations		580,272	-	960,558	-	-	-	-	-

Grants - Interest Bearing (127)

Fund Type: Special Revenue

This fund was established independently of the reimbursement grant fund (Fund 125) in order post interest to grants as may be required by the grant contract and/or special endowment.

Revenue Sources	Acct #	Actual FY 2010	Adopted FY 2011	Requested FY 2012	Budget FY 2012	Planned FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016
St Marks Headwaters Longleaf Restor	331771	915	-	-	-	-	-	-	-
DOH-State EMS Matching Grant	334202	272,477	-	-	-	-	-	-	-
DOH-EMS Public Education	334206	37,756	-	-	-	-	-	-	-
SOF Reg Sel Routing Install Program	334208	310,508	-	-	-	-	-	-	-
DCF Mental Health Grant	334890	234,273	-	-	-	-	-	-	-
Tree Bank Donations	337410	2,878	-	-	-	-	-	-	-
Wildlife Preservation Donations	337420	1,000	-	-	-	-	-	-	-
Friends Endowment	337716	23,506	-	-	-	-	-	-	-
Parks And Recreation	347200	22,927	-	-	-	-	-	-	-
Slosberg $3 Driver Education	348531	(62,037)	-	-	-	-	-	-	-
Slosberg Driver Ed-cfwd	348532	62,037	-	-	-	-	-	-	-
Interest Income - Investment	361110	1,737	-	-	-	-	-	-	-
Pool Interest Allocation	361111	23,139	-	-	-	-	-	-	-
Interest Income - Other	361120	3,842	-	-	-	-	-	-	-
Net Incr(decr) In Fmv Of Investment	361300	(731)	-	-	-	-	-	-	-
St Marks Longleaf Private Grant	366125	1,282	-	-	-	-	-	-	-
EMS Grant AED Private Businesses	366902	8,358	-	-	-	-	-	-	-
Transfer From Fund 125	381125	136,637	-	-	-	-	-	-	-
Transfer From Fund 135	381135	13,711	-	-	-	-	-	-	-
Total Revenues		1,094,215	-	-	-	-	-	-	-

Appropriations by Department/Division	Acct #	Actual FY 2010	Adopted FY 2011	Requested FY 2012	Budget FY 2012	Planned FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016
Greenways and Trails Management	046009-572	1,830	-	-	-	-	-	-	-
Friends Endowment 2005	913115-571	23,977	-	-	-	-	-	-	-
Tree Bank	921053-541	3,040	-	-	-	-	-	-	-
Miccosukee Community Center	921126-572	15,327	-	-	-	-	-	-	-
Woodville Community Center	921136-572	326	-	-	-	-	-	-	-
Ft. Braden Community Center	921146-572	7,171	-	-	-	-	-	-	-
Bradfordville Community Center	921156-572	255	-	-	-	-	-	-	-
Wildlife Preservation	934013-537	1,000	-	-	-	-	-	-	-
DCF Mental Health Grant	944108-629	234,835	-	-	-	-	-	-	-
DOH-EMS Matching Grant M8019	951038-526	29,262	-	-	-	-	-	-	-
DOH-EMS Matching Grant M8019	951038-581	4,567	-	-	-	-	-	-	-
DOH-EMS Matching Grant M8020	951039-526	28,591	-	-	-	-	-	-	-
DOH-EMS Matching Grant M8020	951039-581	691	-	-	-	-	-	-	-
DOH-EMS Match Grant Public Ed	951041-526	41,348	-	-	-	-	-	-	-
DOH-EMS Match Grant Public Ed	951041-581	26	-	-	-	-	-	-	-
Regional Select Routing Install Project	951060-525	310,508	-	-	-	-	-	-	-
EMS/DOH 0 Matching Grant M9036	961027-526	35,674	-	-	-	-	-	-	-
EMS/DOH - Matching Grant M9036	961027-581	231	-	-	-	-	-	-	-
EMS/DOH - Matching Grant M9037	961028-526	29,626	-	-	-	-	-	-	-
EMS/DOH - Matching Grant M9038	961029-526	158,412	-	-	-	-	-	-	-
EMS/DOH - Matching Grant M9039	961030-526	60,019	-	-	-	-	-	-	-
EMS/DOH - Matching Grant M9039	961030-581	379	-	-	-	-	-	-	-
Total Appropriations		987,093	-	-	-	-	-	-	-
Revenues Less Appropriations		107,122	-	-	-	-	-	-	-

9-1-1 Emergency Communications (130)

Fund Type: Special Revenue

The 9-1-1 Emergency Communications Fund is a special revenue fund established in accordance with the Florida Emergency Telephone Act F.S. 365.171. Major revenue sources of the 9-1-1 Emergency Communications Fund include proceeds from the wireless Enhanced 9-1-1 fee (50 cents/month per service subscriber) pursuant to F.S. 365.172 - 365.173 and the 9-1-1 fee (50 cents/month per service line) pursuant to F.S. 365.171(13). The fund is used to account for resources and expenditures associated with 9-1-1 emergency services within Leon County.

Revenue Sources	Acct #	Actual FY 2010	Adopted FY 2011	Requested FY 2012	Budget FY 2012	Planned FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016
State Revenue Sharing Enhanced 911 Fee	335220	687,835	546,250	650,000	617,500	611,800	605,150	599,450	592,800
State Revenue Sharing Enhanced 911 DMS	335221	749,746	671,650	730,000	693,500	707,750	721,050	736,250	750,500
911 Fees - DMS	342401	-	-	-	-	-	-	-	-
Pool Interest Allocation	361111	11,770	-	-	-	-	-	-	-
Net Incr(decr) In Fmv Of Investment	361300	(4,312)	-	-	-	-	-	-	-
Transfer From Fund 330	381330	79,055	-	-	-	-	-	-	-
Total Revenues		1,524,094	1,217,900	1,380,000	1,311,000	1,319,550	1,326,200	1,335,700	1,343,300

Appropriations by Department/Division	Acct #	Actual FY 2010	Adopted FY 2011	Requested FY 2012	Budget FY 2012	Planned FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016
Enhanced 9-1-1	180-586	1,371,704	1,208,023	1,217,000	1,220,636	1,220,636	1,220,636	1,220,636	1,220,636
Indirect Costs - Emergency 911	499-525	34,900	9,877	4,900	4,900	5,047	5,199	5,355	5,515
Transfers	950-581	1,082,901	-	-	85,464	93,867	100,365	109,709	117,149
Total Appropriations		2,489,505	1,217,900	1,221,900	1,311,000	1,319,550	1,326,200	1,335,700	1,343,300
Revenues Less Appropriations		(965,411)	-	158,100	-	-	-	-	-

Radio Communication Systems (131)

In accordance with F.S. 318.21(10) $12.50 from each moving traffic violation shall be distributed and paid monthly via the Clerk of Court's fine distribution system. The fund is used to account for resources and expenditures associated with Leon County's participation in an intergovernmental radio communications programs that have been previously approved by the State of Florida, Department of Management Services. This program for Leon County is the 800 MHZ radio system.

Revenue Sources	Acct #	Actual FY 2010	Adopted FY 2011	Requested FY 2012	Budget FY 2012	Planned FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016
Radio Communications Program	351600	315,541	311,505	342,200	325,090	326,705	330,030	333,260	336,585
Pool Interest Allocation	361111	393	2,090	-	-	-	-	-	-
Transfer From Fund 001	381001	-	-	200,000	200,000	355,000	550,000	682,000	796,402
Transfer from Fund 331	381331	239,175	229,552	-	-	-	-	-	-
Appropriated Fund Balance	399900	-	-	511,791	511,791	377,482	206,285	98,815	-
Total Revenues		555,109	543,147	1,053,991	1,036,881	1,059,187	1,086,315	1,114,075	1,132,987

Appropriations by Department/Division	Acct #	Actual FY 2010	Adopted FY 2011	Requested FY 2012	Budget FY 2012	Planned FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016
Indirect Costs - Radio Communications	499-519	-	-	1,881	1,881	1,937	1,995	2,055	2,117
800 Mhz System Maintenance	529-519	555,109	543,147	1,035,000	1,035,000	1,057,250	1,084,320	1,112,020	1,130,870
Total Appropriations		555,109	543,147	1,036,881	1,036,881	1,059,187	1,086,315	1,114,075	1,132,987
Revenues Less Appropriations		-	-	17,110	-	-	-	-	-

Emergency Medical Services MSTU (135)

Fund Type: Special Revenue

The Emergency Medical Services MSTU Fund is a special revenue fund established in FY 2004 for emergency medical and transport services. The primary revenue source is transport fees paid primarily by medical insurance, Medicare and the Emergency Medical Services Municipal Services Taxing Unit.

Revenue Sources	Acct #	Actual FY 2010	Adopted FY 2011	Requested FY 2012	Budget FY 2012	Planned FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016
MSTU Ad Valorem	311130	7,009,012	6,866,254	7,043,061	6,690,908	6,690,908	6,690,908	6,690,908	6,690,908
Delinquent Taxes 2003	311203	(3)	-	-	-	-	-	-	-
Delinquent Taxes 2004	311204	82	-	-	-	-	-	-	-
Delinquent Taxes 2005	311205	315	-	-	-	-	-	-	-
Delinquent Taxes 2006	311206	252	-	-	-	-	-	-	-
Delinquent Taxes 2007	311207	2,247	-	-	-	-	-	-	-
Delinquent Taxes 2008	311208	14,631	-	-	-	-	-	-	-
Ambulance Fees	342600	9,032,639	8,702,000	9,650,000	9,167,500	9,623,500	10,098,500	10,611,500	11,134,000
Special Events	342604	130,998	93,480	140,100	133,095	135,945	138,890	141,835	144,875
Patient Transports	342605	15,893	12,350	10,000	9,500	9,785	10,165	10,450	10,735
Interest Income - Investment	361110	2,425	-	-	-	-	-	-	-
Pool Interest Allocation	361111	147,439	111,720	122,100	115,995	115,995	115,995	115,995	115,995
Net Incr(decr) In Fmv Of Investment	361300	13,732	-	-	-	-	-	-	-
Tax Collector F.S. 125.315	361320	138	-	-	-	-	-	-	-
Other Scrap Or Surplus	365900	13,800	-	-	-	-	-	-	-
Refund Of Prior Year Expenses	369300	84,328	-	-	-	-	-	-	-
Lawsuit Settlements	369350	39,829	-	-	-	-	-	-	-
Other Miscellaneous Revenue	369900	6,750	-	-	-	-	-	-	-
Transfer From Fund 127	381127	5,894	-	-	-	-	-	-	-
Appropriated Fund Balance	399900	-	44,823	-	-	-	-	-	-
Total Revenues		16,520,400	15,830,627	16,965,261	16,116,998	16,576,133	17,054,458	17,570,688	18,096,513

Appropriations by Department/Division	Acct #	Actual FY 2010	Adopted FY 2011	Requested FY 2012	Budget FY 2012	Planned FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016
Emergency Medical Services Vehicle & Equipment Replacement	026014-526	514,025	756,000	-	-	-	633,798	869,400	790,000
Emergency Medical Services Technology	076058-526	11,331	12,500	52,500	52,500	52,500	12,500	12,500	12,500
Additional Ambulance & Equipment	096013-526	5,546	-	585,000	585,000	603,000	-	-	-
Emergency Medical Services Truck	096017-526	-	33,500	-	-	-	-	-	-
Digital Radio Communications System	096018-525	102,958	-	-	-	-	-	-	-
Emergency Medical Services	185-526	12,291,298	13,623,285	14,131,205	13,676,939	13,991,689	14,120,818	14,396,460	14,547,212
MIS Automation - EMS Fund	470-526	9,500	11,512	7,810	7,085	7,085	7,085	7,085	7,085
EMS - Risk	495-526	58,743	57,831	55,897	55,897	55,897	55,897	55,897	55,897
Indirect Costs - EMS	499-526	876,700	1,042,575	1,274,289	1,274,289	1,312,518	1,351,893	1,392,450	1,434,223
Tax Collector	513-586	173,150	143,424	140,157	140,157	140,157	141,558	142,974	144,404
Transfers	950-581	331,311	-	-	-	-	-	-	-
Budgeted Reserves - EMS Fund	990-599	-	150,000	325,131	325,131	413,287	730,909	693,922	1,105,192
Total Appropriations		14,374,562	15,830,627	16,396,858	16,116,998	16,576,133	17,054,458	17,570,688	18,096,513
Revenues Less Appropriations		2,145,839	-	568,403	-	-	-	-	-

Notes:

Due to a decline in property valuation by $341 million, the .5 mill levy for this fund provides $170,364 in ad valorem savings to the community. A projected increase in ambulance fee revenue offsets this decline.

Municipal Services (140)

Fund Type: Special Revenue

The Municipal Services Fund is a special revenue fund established in support of various municipal services provided in the unincorporated area of Leon County. These services include: parks and recreation, and animal control. The major revenue sources for the Municipal Services Fund are transfers from the Non-Restricted Revenue Fund (i.e. State revenue sharing, the local cent sales tax, etc.) and the Public Services Tax.

Revenue Sources	Acct #	Actual FY 2010	Adopted FY 2011	Requested FY 2012	Budget FY 2012	Planned FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016
Public Service Tax - Electric	314100	4,897,113	4,893,450	5,408,000	5,137,600	5,240,200	5,345,650	5,452,050	5,561,300
Public Service Tax - Water	314300	746,614	748,600	892,000	847,400	860,700	873,050	886,350	899,650
Public Service Tax - Gas	314400	578,218	567,150	574,000	545,300	553,850	562,400	570,950	579,500
Public Service Tax - Fuel Oil	314700	10,821	2,375	3,000	2,850	2,850	2,850	2,850	2,850
Public Service Tax - 2% Discount	314999	(31,676)	(28,500)	(31,000)	(29,450)	(29,450)	(29,450)	(29,450)	(29,450)
City EMS Reimbursement	337286	418,656	-	-	-	-	-	-	-
DOT-Reimbursement Route 27	343913	4,014	5,352	5,352	5,352	5,352	5,352	5,352	5,352
Parks And Recreation	347200	6,042	5,700	6,000	5,700	5,700	5,700	5,700	5,700
Coe's Landing Park	347201	16,456	15,200	17,600	16,720	17,005	17,385	17,765	18,145
Animal Control Education	351310	825	665	-	-	-	-	-	-
Interest Income - Investment	361110	(1,603)	-	-	-	-	-	-	-
Pool Interest Allocation	361111	80,716	44,080	55,900	53,105	53,105	53,105	53,105	53,105
Net Incr(decr) In Fmv Of Investment	361300	2,095	-	-	-	-	-	-	-
Other Miscellaneous Revenue	369900	1,601	-	-	-	-	-	-	-
Appropriated Fund Balance	399900	-	-	300,000	300,000	-	-	-	-
Total Revenues		6,729,893	6,254,072	7,230,852	6,884,577	6,709,312	6,836,042	6,964,672	7,096,152

Appropriations by Department/Division	Acct #	Actual FY 2010	Adopted FY 2011	Requested FY 2012	Budget FY 2012	Planned FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016
Animal Services	201-562	913,701	1,112,362	1,107,045	1,086,294	1,110,965	1,132,809	1,155,200	1,163,416
Parks and Recreation Services	436-572	2,323,439	2,264,194	2,619,960	2,391,513	2,486,094	2,531,602	2,630,596	2,665,522
MIS Automation - Animal Control	470-520	-	1,541	1,541	-	-	-	-	-
MIS Automation - Animal Control	470-562	1,510	-	-	1,541	1,541	1,541	1,541	1,541
MIS Automation - Parks and Recreation	470-572	1,530	1,565	1,445	1,311	1,311	1,311	1,311	1,311
Municipal Services - Risk	495-572	70,012	70,330	67,408	67,408	67,408	67,408	67,408	67,408
Indirect Costs - Municipal Services (Animal Control)	499-562	141,800	130,247	137,433	137,433	141,555	145,802	150,176	154,682
Indirect Costs - Municipal Services (Parks & Recreation)	499-572	410,400	534,860	486,221	486,221	500,808	515,832	531,307	547,246
Fire Services Payment	838-522	774,847	-	-	-	-	-	-	-
Payment to City- Parks & Recreation	838-572	951,716	1,032,612	1,076,498	1,076,498	1,122,249	1,169,944	1,219,666	1,219,666
Transfers	950-581	509,105	1,066,361	1,596,358	1,596,358	1,237,381	1,229,793	1,167,467	1,235,360
Budgeted Reserves - Municipal Service	990-599	-	40,000	40,000	40,000	40,000	40,000	40,000	40,000
Total Appropriations		6,098,060	6,254,072	5,831,136	6,884,577	6,709,312	6,836,042	6,964,672	7,096,152
Revenues Less Appropriations		631,833	-	96,943	-	-	-	-	-

Fire Rescue Services (145)

Fund Type: Special Revenue

The Fire Services Fund is a special revenue fund established in FY 2010 as a method to fund enhanced fire protection services in the unincorporated area of Leon County. This includes adding another fire fighter at unincorporated area fire stations. The funding is derived from a fire service fee levied on single-family, commercial and governmental properties in the unincorporated area of the County. Homes are charged a flat rate, and commercial and governmental properties pay per square foot. Square footage associated with the worship area of a church is excluded from the fee. By interlocal agreement with the City of Tallahassee, emergency medical and fire rescue services have been functionally consolidated with both Department Chiefs reporting to the County Administrator and City Manager. In addition, the County provides support to the Volunteer Fire Departments.

Revenue Sources	Acct #	Actual FY 2010	Adopted FY 2011	Requested FY 2012	Budget FY 2012	Planned FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016
Delinquent Taxes	311200	-	-	57,299	54,434	54,434	54,434	54,434	54,434
Fire Service Fee	325201	482,749	5,649,614	5,561,142	5,283,085	5,283,085	5,283,085	5,283,085	5,283,085
Fire Service Fee	325202	-	913,198	1,294,983	1,230,234	1,230,234	1,230,234	1,230,234	1,230,234
Delinquent FY10 Fees	325203	-	948,995	46,312	43,996	43,996	43,996	43,996	43,996
Delinquent FY11 Fees	325204	-	-	342,434	325,312	325,312	325,312	325,312	325,312
Pool Interest Allocation	361111	502	-	-	-	-	-	-	-
Fire Services Fee	363120	5,512,767	-	-	-	-	-	-	-
Total Revenues		5,996,018	7,511,807	7,302,169	6,937,061	6,937,061	6,937,061	6,937,061	6,937,061

Appropriations by Department/Division	Acct #	Actual FY 2010	Adopted FY 2011	Requested FY 2012	Budget FY 2012	Planned FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016
Tax Collector	513-586	-	37,244	18,264	33,080	33,080	33,080	33,080	33,080
Fire Services Payment	838-522	5,512,767	6,992,084	6,062,069	6,421,502	6,421,502	6,421,502	6,421,502	6,421,502
Volunteer Fire Department	843-522	203,232	482,479	482,479	482,479	482,479	482,479	482,479	482,479
Transfers	950-581	75,000	-	-	-	-	-	-	-
Total Appropriations		5,790,999	7,511,807	6,562,812	6,937,061	6,937,061	6,937,061	6,937,061	6,937,061
Revenues Less Appropriations		205,019	-	739,357	-	-	-	-	-

Last year, the Board approved placing this assessment on the tax bill for property owners who did not pay the fee via the established billing system. Non ad valorem collections for FY 12 include $1.2 million in current charges and $388,746 in delinquent billings. Direct billing is still the primary source for the collection of this fee.

Tourist Development (160)

Fund Type: Special Revenue

The Tourist Development Fund is a special revenue fund established as the repository for the collection of the 5% Local Option Tourist Development Tax on transient lodging sales in Leon County (bed tax). The Tourist Development Council administers the expenditure of these revenues, as limited by law, to tourist development initiatives. Annual reserves for contingencies are supported by available fund balance. This amount will be determined on an annual basis as part of the budget process.

Revenue Sources	Acct #	Actual FY 2010	Adopted FY 2011	Requested FY 2012	Budget FY 2012	Planned FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016
Tourist Development (3 Cents & 5th Cent)	312100	2,839,602	2,979,200	3,298,000	3,133,100	3,258,500	3,389,600	3,524,500	3,666,050
Tourist Development (1 Cent)	312110	709,896	744,800	825,000	783,750	815,100	847,400	881,600	916,750
Interest Income - Investment	361110	1,447	-	-	-	-	-	-	-
Pool Interest Allocation	361111	99,732	72,675	76,300	72,485	72,485	72,485	72,485	72,485
Net Incr(decr) In Fmv Of Investment	361300	9,529	-	-	-	-	-	-	-
Tax Collector F.S. 125.315	361320	157	-	-	-	-	-	-	-
Rents And Royalties	362000	850	13,400	10,200	10,200	10,200	10,200	10,200	10,200
Merchandise Sales	365000	4,548	-	-	-	-	-	-	-
Other Contributions	366930	7,046	-	-	-	-	-	-	-
Other Miscellaneous Revenue	369900	55,062	-	-	-	-	-	-	-
Total Revenues		3,727,867	3,810,075	4,209,500	3,999,535	4,156,285	4,319,685	4,488,785	4,665,485

Appropriations by Department/Division	Acct #	Actual FY 2010	Adopted FY 2011	Requested FY 2012	Budget FY 2012	Planned FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016
Administration	301-552	468,664	498,337	506,201	488,710	495,660	502,773	510,046	517,492
Advertising	302-552	606,484	725,000	755,000	755,000	755,000	755,000	755,000	755,000
Marketing	303-552	851,946	890,390	1,033,631	1,012,639	1,022,736	1,031,227	1,043,581	1,054,336
Special Projects	304-552	58,925	150,000	150,000	150,000	150,000	150,000	150,000	150,000
1 Cent Expenses	305-552	-	744,800	783,750	783,750	815,100	847,400	881,600	916,750
MIS Automation - Tourist Development	470-552	10,200	10,255	10,110	9,172	9,172	9,172	9,172	9,172
Tourist Development - Risk	495-552	4,999	4,935	12,730	12,730	12,730	12,730	12,730	12,730
Indirect Costs - Tourist Development	499-552	118,300	103,407	98,509	98,509	101,464	104,508	107,643	110,873
Council on Culture & Arts (COCA)	888-573	504,500	504,500	504,500	504,500	504,500	504,500	504,500	504,500
Transfers	950-581	163,451	163,451	163,451	163,451	163,451	163,451	163,451	163,451
Budgeted Reserves - Tourist Development	990-599	-	15,000	15,000	21,074	126,472	238,924	351,062	471,181
Total Appropriations		2,787,469	3,810,075	4,032,882	3,999,535	4,156,285	4,319,685	4,488,785	4,665,485
Revenues Less Appropriations		940,398	-	176,618	-	-	-	-	-

Housing Finance Authority (161)

Fund Type: Special Revenue

The Housing Finance Authority Fund is a special revenue fund established as the repository for the collection of issuer fees that are deposited when single family revenue bonds are placed on the open market for purchase by banks pursuant to Florida Statute Chapter 159 and Leon County Ordinance. Expenditures are limited to single family mortgage loans.

Revenue Sources	Acct #	Actual FY 2010	Adopted FY 2011	Requested FY 2012	Budget FY 2012	Planned FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016
Project Fees	345125	-	31,065	32,400	30,780	30,495	30,210	29,925	29,925
SHIP Recaptured Revenue	345150	34,600	-	-	-	-	-	-	-
Pool Interest Allocation	361111	5,764	-	-	-	-	-	-	-
Total Revenues		40,364	31,065	32,400	30,780	30,495	30,210	29,925	29,925

Appropriations by Department/Division	Acct #	Actual FY 2010	Adopted FY 2011	Requested FY 2012	Budget FY 2012	Planned FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016
Housing Finance Authority	808-554	16,742	31,065	30,780	30,780	30,495	30,210	29,925	29,925
Total Appropriations		16,742	31,065	30,780	30,780	30,495	30,210	29,925	29,925
Revenues Less Appropriations		23,623	-	1,620	-	-	-	-	-

County Accepted Roadways and Drainage Systems Program (162)

Fund Type: Special Revenue

The County Accepted Roadways and Drainage Systems Program (CARDS)) Fund is a special revenue fund established to account for the repayment of special assessments associated with the County's CARDS program (formerly the 2/3 2/3's paving program). The revenue received into this fund is collected as a non-ad valorem special assessment on the annual tax bill. These revenues are repaying the County for loans utilized to construct special assessment paving projects. The revenues are annually transferred to the Capital Projects Fund (305). Prior to FY 2002, each road project had a discrete fund for the repayments to be accounted. The County's finance system (Banner) is currently tracking each individual parcel's obligation as a discrete account negating the need for individual funds.

Revenue Sources	Acct #	Actual FY 2010	Adopted FY 2011	Requested FY 2012	Budget FY 2012	Planned FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016
Pool Interest Allocation	361111	16,469	15,960	15,000	14,250	14,250	14,250	14,250	14,250
Clerk - Registry Court Fee	361310	15	-	-	-	-	-	-	-
Tax Collector F.S. 125.315	361320	3	-	-	-	-	-	-	-
Other Interest Earnings	361390	104,626	82,919	125,248	118,986	107,759	95,780	83,303	70,570
Special Assessments	363000	252,036	148,349	195,469	185,696	196,922	89,295	81,238	84,841
Total Revenues		373,149	247,228	335,718	318,932	318,931	199,325	178,791	169,661

Appropriations by Department/Division	Acct #	Actual FY 2010	Adopted FY 2011	Requested FY 2012	Budget FY 2012	Planned FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016
Tax Collector	513-586	5,157	5,700	6,300	6,300	6,400	6,600	5,500	5,500
Transfers	950-581	257,413	241,528	312,632	312,632	312,531	192,725	173,291	164,161
Total Appropriations		262,570	247,228	318,932	318,932	318,931	199,325	178,791	169,661
Revenues Less Appropriations		110,578	-	16,786	-	-	-	-	-

Primary Health Care MSTU (163)

Fund Type: Special Revenue

The Primary Care MSTU Fund is a special revenue fund established to encompass all of Leon County and provides funding for the delivery of primary health care programs, services, and facilities to uninsured, low income persons under the age of 65 living within Leon County. The enabling ordinance allows for up to 1/2 mil annually to be levied.

Revenue Sources	Acct #	Actual FY 2010	Adopted FY 2011	Requested FY 2012	Budget FY 2012	Planned FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016
MSTU Ad Valorem	311130	3,404	-	-	-	-	-	-	-
Delinquent Taxes 2002	311202	(1)	-	-	-	-	-	-	-
Delinquent Taxes 2003	311203	(1)	-	-	-	-	-	-	-
Delinquent Taxes 2004	311204	28	-	-	-	-	-	-	-
Delinquent Taxes 2005	311205	80	-	-	-	-	-	-	-
Delinquent Taxes 2006	311206	19	-	-	-	-	-	-	-
Delinquent Taxes 2007	311207	650	-	-	-	-	-	-	-
Delinquent Taxes 2008	311208	719	-	-	-	-	-	-	-
Pool Interest Allocation	361111	630	-	-	-	-	-	-	-
Net Incr(decr) In Fmv Of Investment	361300	(1,887)	-	-	-	-	-	-	-
Total Revenues		3,641	-	-	-	-	-	-	-
Revenues Less Appropriations		-	-	-	-	-	-	-	-

Notes:

Since FY 2007 the millage rate for this fund has been levied at 0.0 mils. Primary health care is currently supported by ad valorem property taxes (See page 3 - General Fund).

Special Assessment - Killearn Lakes Units I and II Sewer (164)

Fund Type: Special Revenue

This Special Assessment Fund was established to account for revenues and expenditures associated with of the special assessment levied on property owners in Killearn Lakes Units I and II to pay for the costs associated with maintaining the new City of Tallahassee sewer service distribution system completed in October 2006. The assessment is collected and remitted to the City of Tallahassee in accordance with an interlocal agreement with the City of Tallahassee. The charge levied to each parcel within Units I and II is $179.43.

Revenue Sources	Acct #	Actual FY 2010	Adopted FY 2011	Requested FY 2012	Budget FY 2012	Planned FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016
Pool Interest Allocation	361111	4,996	-	-	-	-	-	-	-
Tax Collector F.S. 125.315	361320	5	-	-	-	-	-	-	-
Special Assessment - Killearn Lakes Sewer	363230	236,668	237,500	250,000	237,500	237,500	237,500	237,500	237,500
Total Revenues		241,669	237,500	250,000	237,500	237,500	237,500	237,500	237,500

Appropriations by Department/Division	Acct #	Actual FY 2010	Adopted FY 2011	Requested FY 2012	Budget FY 2012	Planned FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016
Tax Collector	513-586	4,580	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Sewer Services Killearn Lakes Units I and II	838-535	232,089	232,500	232,500	232,500	232,500	232,500	232,500	232,500
Total Appropriations		236,669	237,500	237,500	237,500	237,500	237,500	237,500	237,500
Revenues Less Appropriations		5,001	-	12,500	-	-	-	-	-

Bank of America Building Operations (165)

Fund Type: Special Revenue

On June 26, 2003, the Board of County Commissioners purchased the Bank of America Building on Calhoun Street. The operating fund will be used to facilitate and account for the ongoing operations of this building. In FY 2004 and for a predetermined future period, revenues associated with this fund will primarily be generated by the remaining leases associated with the current tenants of the building. Expenses associated with this fund are comprised of necessities required in the upkeep, maintenance, and management of the facility. Revenue from this fund is transferred to the associated debt service fund to pay the existing debt service for the bonds issued to purchase the building.

Revenue Sources	Acct #	Actual FY 2010	Adopted FY 2011	Requested FY 2012	Budget FY 2012	Planned FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016
Parking Facilities	344500	76,932	90,000	66,270	66,270	66,270	66,270	66,270	66,270
Interest Income - Investment	361110	175	-	-	-	-	-	-	-
Pool Interest Allocation	361111	84,980	57,760	45,100	42,845	42,845	42,845	42,845	42,845
Net Incr(decr) In Fmv Of Investment	361300	5,191	-	-	-	-	-	-	-
Rents And Royalties	362000	1,377,430	1,215,000	1,190,109	1,190,109	1,511,037	1,535,279	1,563,293	1,588,520
Appropriated Fund Balance	399900	-	261,972	934,351	934,351	-	725,581	-	512,038
Total Revenues		1,544,709	1,624,732	2,235,830	2,233,575	1,620,152	2,369,975	1,672,408	2,209,673

Appropriations by Department/Division	Acct #	Actual FY 2010	Adopted FY 2011	Requested FY 2012	Budget FY 2012	Planned FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016
Bank of America Building Acquisition/Renovations	086025-519	-	-	690,125	690,125	97,828	828,180	110,593	629,354
Bank of America	154-519	523,320	844,137	774,677	771,611	750,088	769,151	788,750	806,820
Bank of America - Risk	495-519	-	49,119	43,352	43,352	43,352	43,352	43,352	43,352
Indirect Costs - Bank of America	499-519	4,500	16,216	13,227	13,227	13,624	14,032	14,453	14,887
Transfers	950-581	715,260	715,260	715,260	715,260	715,260	715,260	715,260	715,260
Total Appropriations		1,243,080	1,624,732	2,236,641	2,233,575	1,620,152	2,369,975	1,672,408	2,209,673
Revenues Less Appropriations		301,629	-	(811)	-	-	-	-	-

Notes:

Fund balance is appropriated in FY 2012 to pay for necessary capital improvement to the building including air conditioning replacements.

Huntington Oaks Plaza (166)

Fund Type: Special Revenue

This fund was established to maintain accounting for the maintenance of the Huntington Oaks Plaza purchased by the County in FY10 for the expansion of the Lake Jackson store front library and the construction of community room. Revenue from this fund is derived from lease payments from space rentals for use in maintaining the property.

Revenue Sources	Acct #	Actual FY 2010	Adopted FY 2011	Requested FY 2012	Budget FY 2012	Planned FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016
Pool Interest Allocation	361111	2,262	-	-	-	-	-	-	-
Rents And Royalties	362000	302,509	245,000	134,886	134,886	136,235	137,597	138,973	140,363
Total Revenues		304,771	245,000	134,886	134,886	136,235	137,597	138,973	140,363

Appropriations by Department/Division	Acct #	Actual FY 2010	Adopted FY 2011	Requested FY 2012	Budget FY 2012	Planned FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016
Huntington Oaks Plaza Operating	155-519	65,745	96,660	80,690	80,690	80,690	80,690	80,690	80,690
Huntington Oaks - Risk	495-519	-	6,107	10,454	10,454	10,454	10,454	10,454	10,454
Indirect Costs - Huntington Oaks Plaza	499-519	-	-	1,436	1,436	1,479	1,523	1,569	1,616
Budgeted Reserves - Huntington Oaks	990-519	-	142,233	43,742	42,306	43,612	44,930	46,260	47,603
Total Appropriations		65,745	245,000	136,322	134,886	136,235	137,597	138,973	140,363
Revenues Less Appropriations		239,025	-	(1,436)	-	-	-	-	-

Bond Series 2003A & 2003B (211)

Fund Type: Debt Service

The Bond Series 2003A & 2003B Fund is a debt service fund established to account for the debt service associated with the Capital Improvement Revenue Bonds Series 2003A (Tax Exempt) and 2003B (Taxable). These bonds were issued to fund the acquisition of the Bank of America building and for major repairs and renovations to the existing County Courthouse facility.

Revenue Sources	Acct #	Actual FY 2010	Adopted FY 2011	Requested FY 2012	Budget FY 2012	Planned FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016
Transfer From Fund 001	381001	240,020	240,020	240,020	240,020	240,020	240,020	240,020	240,020
Transfer From Fund 165	381165	715,260	715,260	715,260	715,260	715,260	715,260	715,260	715,260
Total Revenues		955,280	955,280	955,280	955,280	955,280	955,280	955,280	955,280

Appropriations by Department/Division	Acct #	Actual FY 2010	Adopted FY 2011	Requested FY 2012	Budget FY 2012	Planned FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016
Bond Series 2003A (Tax Exempt)	975-582	353,248	352,970	352,970	352,970	352,970	352,970	352,970	352,970
Bond Series 2003B (Taxable)	976-582	601,510	602,310	602,310	602,310	602,310	602,310	602,310	602,310
Total Appropriations		954,758	955,280	955,280	955,280	955,280	955,280	955,280	955,280
Revenues Less Appropriations		523	-	-	-	-	-	-	-

Bond Series 2011 (216)

Fund Type: Debt Service

The Bond Series 1998B Fund is a debt service fund established to account for the debt service associated with the Capital Improvement Revenue Refunding Bond Series 1998B. This bond was issued to refund the Library Bond Series 1991, which was originally issued to finance various capital projects including the construction of a public library and improvements to the County owned solid waste management facility. This bond refunded during FY 2011 at a rate of 1.15%, which provides savings of $390,000 over the life of the refinancing and be fully paid by FY 2013.

Revenue Sources	Acct #	Actual FY 2010	Adopted FY 2011	Requested FY 2012	Budget FY 2012	Planned FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016
Transfer From Fund 126	381126	2,877,888	2,874,775	2,719,003	2,719,003	2,717,760	-	-	-
Total Revenues		2,877,888	2,874,775	2,719,003	2,719,003	2,717,760	-	-	-

Appropriations by Department/Division	Acct #	Actual FY 2010	Adopted FY 2011	Requested FY 2012	Budget FY 2012	Planned FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016
Bond Series 1998B	951-582	2,877,627	2,874,775	2,719,003	2,719,003	2,717,760	-	-	-
Total Appropriations		2,877,627	2,874,775	2,719,003	2,719,003	2,717,760	-	-	-
Revenues Less Appropriations		262	-	-	-	-	-	-	-

Bond Series 2005 (220)

Fund Type: Debt Service

The Bond Series 2005 Fund is a debt service fund established to account for the debt service associated with the Capital Improvement Revenue Refunding Bond Series 2005. This bond was issued to fully refund the Parks and Recreation Bond Series 1998A, a portion of the Stormwater Bond Series 1997 and a portion of the Capital Improvement Revenue Bond Series 1999. This bond was also issued to fund the relocation of the Growth and Environmental Management facility, the construction of a public library and renovations to the County Courthouse building.

Revenue Sources	Acct #	Actual FY 2010	Adopted FY 2011	Requested FY 2012	Budget FY 2012	Planned FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016
Transfer From Fund 001	381001	416,805	416,804	416,804	416,804	416,804	416,804	416,804	416,804
Transfer From Fund 126	381126	4,224,300	4,228,360	4,227,385	4,227,385	4,224,179	7,096,366	7,103,341	7,097,741
Transfer From Fund 140	381140	293,319	293,585	293,585	293,585	293,585	293,585	293,585	293,585
Transfer From Fund 160	381160	163,451	163,451	163,451	163,451	163,451	163,451	163,451	163,451
Total Revenues		5,097,875	5,102,200	5,101,225	5,101,225	5,098,019	7,970,206	7,977,181	7,971,581

Appropriations by Department/Division	Acct #	Actual FY 2010	Adopted FY 2011	Requested FY 2012	Budget FY 2012	Planned FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016
Bond Series 2005	958-582	5,097,614	5,102,200	5,101,225	5,101,225	5,098,019	7,970,206	7,977,181	7,971,581
Total Appropriations		5,097,614	5,102,200	5,101,225	5,101,225	5,098,019	7,970,206	7,977,181	7,971,581
Revenues Less Appropriations		261	-	-	-	-	-	-	-

ESCO Lease (221)

Fund Type: Debt Service

The ESCO Lease Fund is a debt service fund established to account for the debt service associated with the obligations relating to the County's Energy Performance Contract with Energy Systems Group. This lease was entered into to fund the acquisition of various facility improvement measures including lighting upgrades, HVAC systems, an energy management system and water/sewer improvements. These energy efficiency improvements will offset the cost of the lease. Energy Systems Group will pay any balance on the lease not offset by these energy cost savings. The net savings will total approximately $850,000.

Revenue Sources	Acct #	Actual FY 2010	Adopted FY 2011	Requested FY 2012	Budget FY 2012	Planned FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016
Transfer From Fund 001	381001	460,000	484,514	484,514	484,514	484,513	484,513	484,513	484,514
Total Revenues		460,000	484,514	484,514	484,514	484,513	484,513	484,513	484,514

Appropriations by Department/Division	Acct #	Actual FY 2010	Adopted FY 2011	Requested FY 2012	Budget FY 2012	Planned FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016
ESCO Lease	977-582	460,000	484,514	484,514	484,514	484,513	484,513	484,513	484,514
Total Appropriations		460,000	484,514	484,514	484,514	484,513	484,513	484,513	484,514
Revenues Less Appropriations		-	-	-	-	-	-	-	-

Capital Improvements (305)

Fund Type: Capital Projects

The Capital Improvements Fund is a capital project fund established in support of the County's Capital Improvement Program. A major revenue source of the Capital Improvement Fund is a transfer from general revenue dollars. The fund is used to account for resources and expenditures associated with the acquisition or construction of major non-transportation related capital facilities and/or projects other than those financed by Proprietary Funds.

Revenue Sources	Acct #	Actual FY 2010	Adopted FY 2011	Requested FY 2012	Budget FY 2012	Planned FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016
Private Road Maintenance Fees	344965	-	100,000	-	-	-	-	-	-
Interest Income - Investment	361110	(23,346)	-	-	-	-	-	-	-
Pool Interest Allocation	361111	1,588,793	440,705	283,300	269,135	269,135	269,135	269,135	269,135
Net Incr(decr) In Fmv Of Investment	361300	27,185	-	-	-	-	-	-	-
Disposition Of Fixed Assets	364000	59,775	-	-	-	-	-	-	-
Insurance Replacement	369665	11,919	-	-	-	-	-	-	-
Radio Rebanding Credit	369904	70,500	-	-	-	-	-	-	-
Transfer From Fund 001	381001	2,120,000	915,973	1,041,791	1,041,791	2,609,292	2,719,878	4,880,147	3,346,709
Transer from Fund 111	381111	30,000	-	-	-	-	-	-	-
Transfer From Fund 121	381121	-	-	16,000	16,000	-	-	-	-
Transfer from 122	381122	56,000	-	-	-	-	-	-	-
Transfer From Fund 140	381140	-	508,527	1,302,773	1,302,773	943,796	936,208	873,882	941,775
Transfer From Fund 145	381145	75,000	-	-	-	-	-	-	-
Transfer From Fund 162	381162	257,413	241,528	312,632	312,632	312,531	192,725	173,291	164,161
Appropriated Fund Balance	399900	-	14,069,777	10,385,231	10,385,231	5,542,862	2,042,862	-	-
Total Revenues		4,273,239	16,276,510	13,341,727	13,327,562	9,677,616	6,160,808	6,196,455	4,721,780

Appropriations by Department/Division	Acct #	Actual FY 2010	Adopted FY 2011	Requested FY 2012	Budget FY 2012	Planned FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016
General Vehicle & Equipment Replacement	026003-519	411,533	270,000	226,400	242,400	605,000	544,500	626,175	450,000
Stormwater Vehicle & Equipment Replacement	026004-538	433,659	800,000	509,900	509,900	1,090,474	980,528	1,127,500	950,000
Fleet Management Shop Equipment	026010-519	-	60,000	46,500	46,500	-	50,000	-	50,000
General Government New Vehicle Requests	026018-519	49,872	-	-	-	-	-	-	-
Woodville Community Park	041002-572	-	-	-	-	-	50,000	550,000	-
Fort Braden Community Park	042005-572	-	-	-	-	65,000	-	-	-
Tower Road Park	043003-572	21,581	-	-	-	-	-	-	-
Fred George Park	043007-572	-	-	200,000	200,000	-	-	50,000	-
Okeeheepkee Prairie Park	043008-572	-	-	-	-	77,500	500,000	-	-
Huntington Oaks Community Rooms	043009-572	-	396,000	-	-	-	-	-	-
Miccosukee Park	044002-572	51,970	-	589,000	589,000	-	-	-	-
Miccosukee Greenway	044003-572	-	-	-	-	300,000	-	-	-
Apalachee Parkway Regional Park	045001-572	267,793	75,000	75,000	75,000	300,000	100,000	100,000	100,000
J.R. Alford Greenway	045004-572	-	40,000	-	-	-	75,000	500,000	-
Pedrick Road Pond Walking Trail	045007-572	2,295	-	-	-	-	-	-	-
Parks Capital Maintenance	046001-572	229,100	175,000	175,000	300,000	300,000	300,000	300,000	300,000
Playground Equipment Replacement	046006-572	-	160,000	160,000	160,000	163,000	163,000	185,000	185,000
New Vehicles and Equipment for Parks/Greenways	046007-572	-	-	295,725	177,000	-	-	-	74,000
Athletic Field Lighting	046008-572	-	160,000	125,000	125,000	-	-	-	-
Greenways Capital Maintenance	046009-572	89,999	125,000	125,000	125,000	125,000	125,000	125,000	125,000
Parks: Parking Lot Maintenance	046012-572	-	-	127,500	-	-	-	-	-
St. Marks Headwaters Greenways	047001-572	-	100,000	175,000	175,000	100,000	100,000	100,000	100,000
Stormwater and Transportation Improvements	056010-538	5,800	-	-	-	-	-	-	-
Stormwater and Transportation Improvements	056010-541	1,720,064	-	912,000	912,000	-	500,000	500,000	500,000
Private Road Maintenance - Program Start Up Cost	057003-541	13,728	100,000	-	-	-	-	-	-
Windwood Hills	057015-541	2,362	-	-	-	-	-	-	-
CARDS Program: Start Up Costs	057900-541	78,024	100,000	100,000	100,000	100,000	100,000	100,000	100,000

Capital Improvements (305)

Appropriations by Department/Division	Acct #	Actual FY 2010	Adopted FY 2011	Requested FY 2012	Budget FY 2012	Planned FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016
2/3 Program - Linene Wood	057914-541	64,716	-	-	-	-	-	-	-
CARDS Stormwater Program: Start Up Costs	066001-538	-	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Stormwater Structure Inventory and Mapping	066003-538	-	-	500,000	500,000	250,000	250,000	-	-
Aerial Larviciding Unit	066024-562	55,207	-	-	-	-	-	-	-
Stormwater Maintenance Filter Replacement	066026-562	12,036	130,000	120,000	120,000	100,000	100,000	100,000	100,000
Financial Hardware and Software	076001-519	-	30,000	45,000	45,000	-	-	-	-
Data Wiring	076003-519	32,853	25,000	25,000	25,000	25,000	25,000	25,000	25,000
Digital Phone System	076004-519	-	-	-	-	-	-	75,000	75,000
Supervisor of Elections Technology	076005-519	23,114	25,000	25,000	25,000	25,000	25,000	25,000	25,000
File Server Maintenance	076008-519	258,099	250,000	250,000	250,000	250,000	250,000	250,000	250,000
Geographic Information Systems	076009-539	160,384	230,280	238,280	238,280	238,280	238,280	238,280	238,280
Library Services Technology	076011-571	-	-	34,000	34,000	27,000	-	-	-
Permit & Enforcement Tracking System	076015-537	-	82,220	82,220	82,220	70,000	70,000	70,000	-
Permit & Enforcement Tracking System	076015-539	43,512	-	-	-	-	-	-	-
Network Backbone Upgrade	076018-519	206,444	150,000	80,000	80,000	80,000	80,000	80,000	80,000
Courtroom Technology	076023-519	-	50,000	85,000	85,000	100,000	75,000	75,000	50,000
Courtroom Technology	076023-713	108,558	-	-	-	-	-	-	-
User Computer Upgrades	076024-519	228,749	300,000	300,000	300,000	300,000	300,000	300,000	300,000
User Computer Ugprages	076024-713	67,846	-	-	-	-	-	-	-
Work Order Management	076042-519	30,384	-	-	-	-	-	-	-
Property Appraiser Technology	076045-519	164,500	-	-	-	-	-	-	-
State Attorney Technology	076047-519	-	30,000	30,000	30,000	30,000	30,000	30,000	30,000
State Attorney Technology	076047-713	23,753	-	-	-	-	-	-	-
Public Defender Technology	076051-519	-	30,000	30,000	30,000	30,000	30,000	30,000	30,000
Public Defender Technology	076051-713	52,632	-	-	-	-	-	-	-
Geographic Information Systems Incremental Basemap Update	076060-539	258,309	258,500	298,500	298,500	298,500	298,500	298,500	298,500
Records Management	076061-519	-	-	175,000	175,000	50,000	50,000	50,000	-
E-Filing System for Court Documents	076063-519	-	-	50,000	50,000	-	-	-	-
Woodville Library	081004-571	24,556	-	-	-	-	-	-	-
Lake Jackson Library	083001-571	1,800,629	-	-	-	-	-	-	-
Huntington Oaks Plaza Renovations	083002-519	-	454,000	-	-	-	-	-	-
Eastside Library	085001-571	337,364	-	-	-	-	-	-	-
Traffic Court Building	086003-712	178,772	-	-	-	-	-	-	-
Traffic Court Building Information Systems	086003-713	76,249	-	-	-	-	-	-	-
Courtroom Minor Renovations	086007-519	-	50,000	60,000	60,000	150,000	60,000	60,000	60,000
Courtroom Minor Renovations	086007-712	16,776	-	-	-	-	-	-	-
Accessibility Improvements	086010-519	9,212	-	-	-	-	-	-	-
Architectural & Engineering Services	086011-519	3,778	60,000	60,000	60,000	60,000	60,000	60,000	60,000
Common Area Furnishings	086017-519	4,559	33,000	25,000	25,000	25,000	25,000	25,000	25,000
Courthouse Repairs	086024-519	73,062	-	940,000	940,000	84,000	-	-	-
Bank of America Building Acquisition/Renovations	086025-519	795	-	-	-	-	-	-	-
Community Services Building HVAC	086026-529	153,883	-	-	-	-	-	-	-
Courthouse Renovations	086027-712	68,218	-	-	-	-	-	-	-
Parking Lot Maintenance	086033-519	-	16,000	16,000	74,900	16,000	16,000	16,000	16,000
Elevator Generator Upgrades	086037-519	413,336	325,000	325,000	325,000	325,000	125,000	-	-
Reduction of Emissions and Energy Conservation Improvements	086041-519	16,510	-	-	-	-	-	-	-
Sheriff Heliport Building Construction	086042-523	360,393	-	-	-	-	-	-	-
Main Library Improvements	086053-571	-	40,000	40,000	40,000	40,000	40,000	-	-
Centralized Storage Facility	086054-519	1,900	-	-	50,000	50,000	50,000	50,000	50,000

Capital Improvements (305)

Appropriations by Department/Division	Acct #	Actual FY 2010	Adopted FY 2011	Requested FY 2012	Budget FY 2012	Planned FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016
Branch Library Expansions	086055-571	1,211,262	-	-	-	-	-	-	-
Robert Stevens Health Clinic Maintenance	086056-562	29,286	290,000	-	-	-	-	-	-
General County Maintenance and Minor Renovations	086057-519	5,120	15,000	25,000	25,000	25,000	25,000	25,000	25,000
Public Works Facility Renovations	086060-519	7,730	-	-	-	-	-	-	-
Urinalysis Testing Building Renovations	086061-523	43,034	-	-	-	-	-	-	-
Community Services Building Roof Replacement	086062-519	-	-	30,000	30,000	60,000	-	-	-
Election Equipment	096015-513	23,525	400,000	300,000	-	1,650,000	300,000	-	-
Public Safety Complex	096016-529	196,553	-	-	-	-	-	-	-
Digital Radio Communications System	096018-525	1,708,158	-	-	-	-	-	-	-
Mobile Emergency Animal Shelter Unit	096020-525	34,112	-	-	-	-	-	-	-
Landfill Fixed Asset Adjustments	494-525	-	-	-	-	-	-	-	-
Landfill Fixed Asset Adjustments	494-586	-	-	-	-	-	-	-	-
Transfers	950-581	145,000	-	-	-	-	-	-	-
Capital Improvements	990-599	-	10,391,510	-	5,542,862	2,042,862	-	-	-
Total Appropriations		12,112,644	16,276,510	8,081,025	13,327,562	9,677,616	6,160,808	6,196,455	4,721,780
Revenues Less Appropriations		(7,839,405)	-	5,260,702	-	-	-	-	-

Notes:

The majority of FY12 Capital Improvement Plan is related to the maintenance of existing infrastructure and limited resources are committed to new construction or facility improvements. This fund continues to utilize capital reserves established by the Board in FY08 for the purpose of funding required and maintenance capital project and General Revenue support in the amount of $2.3 million. The budgeted reserves will be depleted in FY14. Out years budgets show continued general revenue support in the amount of $3.6 million in FY13, with continued increases in the out years (FY 2014 - $3.7 million, FY 2015 - $5.8 million and FY 2016 - $4.3 million).

Transportation Improvements (306)

Fund Type: Capital Projects

The Transportation Improvement Fund is a capital project fund established to account for transportation related capital projects.

Revenue Sources	Acct #	Actual FY 2010	Adopted FY 2011	Requested FY 2012	Budget FY 2012	Planned FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016
Bucklake Road Utility COT JPA	337403	836,871	-	-	-	-	-	-	-
DOT Mahan Vineyards Reimbursement	343909	50,000	-	-	-	-	-	-	-
Interest Income - Investment	361110	813	-	-	-	-	-	-	-
Pool Interest Allocation	361111	134,934	-	-	-	-	-	-	-
Net Incr(decr) In Fmv Of Investment	361300	8,642	-	-	-	-	-	-	-
Transfer From Fund 106	381106	1,470,500	89,000	787,700	787,700	1,213,239	1,095,200	1,237,700	1,115,200
Total Revenues		2,501,760	89,000	787,700	787,700	1,213,239	1,095,200	1,237,700	1,115,200

Appropriations by Department/Division	Acct #	Actual FY 2010	Adopted FY 2011	Requested FY 2012	Budget FY 2012	Planned FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016
Miccosukee Road Complex	026002-541	1,229,568	-	-	-	-	-	-	-
Public Works Vehicle & Equipment Replacement	026005-541	692,007	-	642,500	642,500	1,068,039	950,000	1,092,500	970,000
Arterial & Collector Roads Pavement Markings	026015-541	89,936	29,000	85,200	85,200	85,200	85,200	85,200	85,200
Buck Lake Road	055001-541	156,459	-	-	-	-	-	-	-
Public Works Design and Engineering Services	056011-541	-	60,000	60,000	60,000	60,000	60,000	60,000	60,000
Intersection & Safety Improvements	057001-541	32,706	-	-	-	-	-	-	-
Bradfordville Pond 6 Rehabilitation	064004-538	56,273	-	-	-	-	-	-	-
Bradfordville Pond 4 Outfall Stabilization	064005-538	23,899	-	-	-	-	-	-	-
Work Order Management	076042-541	63,955	-	-	-	-	-	-	-
Total Appropriations		2,344,803	89,000	787,700	787,700	1,213,239	1,095,200	1,237,700	1,115,200
Revenues Less Appropriations		156,957	-	-	-	-	-	-	-

Sales Tax (308)

Fund Type: Capital Projects

The Local Option Sales Tax Fund is a capital project fund established in accordance with a 1989 county-wide referendum, and is used to account for resources and expenditures associated with the construction of transportation and jail facility related projects. The Local Government Infrastructure Surtax includes proceeds from a One-Cent Sales Tax on all transactions up to $5,000. Pursuant to an interlocal agreement with the City of Tallahassee, the revenue generated by the tax will be split between the County and the City. The County's share of the proceeds is equal to 52.84%, and the City's share is equal to 47.16%. The 1989 referendum approved the sales tax levy for a period of fifteen years; however, through a county-wide referendum passed in November 2000, the sales tax was extended for an additional fifteen years (Note: the extended sales tax will be accounted for in Fund 309).

Revenue Sources	Acct #	Actual FY 2010	Adopted FY 2011	Requested FY 2012	Budget FY 2012	Planned FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016
Interest Income - Investment	361110	(11,326)	-	-	-	-	-	-	-
Pool Interest Allocation	361111	917,971	429,115	289,600	275,120	275,120	275,120	275,120	275,120
Net Incr(decr) In Fmv Of Investment	361300	21,442	-	-	-	-	-	-	-
Appropriated Fund Balance	399900	-	17,308,975	12,462,915	12,462,915	7,288,035	2,963,155	388,275	13,395
Total Revenues		928,087	17,738,090	12,752,515	12,738,035	7,563,155	3,238,275	663,395	288,515

Appropriations by Department/Division	Acct #	Actual FY 2010	Adopted FY 2011	Requested FY 2012	Budget FY 2012	Planned FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016
Open Graded Cold Mix Stabilization	026006-541	1,361,369	600,000	600,000	600,000	600,000	600,000	600,000	238,515
Bannerman Road	054003-541	586,535	-	-	-	-	-	-	-
Kerry Forest Parkway Extension	054005-541	6,269	-	-	-	-	-	-	-
Timberlane Road Intersections	054007-541	286,988	-	-	-	-	-	-	-
Beech Ridge Trail Extension	054010-541	900	-	-	-	-	-	-	-
Buck Lake Road	055001-541	1,011,420	-	-	-	-	-	-	-
Arterial/Collector Resurfacing	056001-541	2,604,512	3,200,000	3,200,000	3,200,000	3,200,000	1,350,000	-	-
Florida Department of Transportation Permitting Fees	056007-541	6,539	100,000	50,000	50,000	50,000	50,000	50,000	50,000
Intersection & Safety Improvements	057001-541	364,459	750,000	750,000	750,000	750,000	-	-	-
Local Road Resurfacing	057005-541	344,125	-	850,000	850,000	-	850,000	-	-
Reserves for Resurfacing and Intersection Improvements	990-599	-	13,088,090	-	7,288,035	2,963,155	388,275	13,395	-
Total Appropriations		6,573,117	17,738,090	5,450,000	12,738,035	7,563,155	3,238,275	663,395	288,515
Revenues Less Appropriations		(5,645,030)	-	7,302,515	-	-	-	-	-

Notes:

During the FY08 budget process, the Board restructured the local option sales tax fund by eliminating funding for Tharpe Street, and reallocating funding for mandatory and maintenance transportation and intersection improvement projects. The Board established $26.5 million in capital reserves to fund these projects for five to eight years. The reserve is reviewed annually, and appropriations made according to the specific resurfacing or intersection capital project needs. These reserves are projected to be depleted by FY16.

Sales Tax - Extension (309)

Fund Type: Capital Projects

In November of 2000, Leon County residents approved a referendum extending the imposition of the 1-Cent Local Option Sales Tax beginning in FY 2004 for 15 years. The extension commits 80% of the revenues to Blueprint 2000 projects and will be jointly administered and funded by Leon County and the City of Tallahassee. The remaining 20% will be split evenly between the County and the City. The County's share will be used for various road, stormwater and park improvements. The Blueprint 2000 Joint Participation Agreement Revenue supports County projects funded through the County's share of the $50 million water quality/flooding funding. Appropriated fund balance is actually internal borrowings to advance fund certain projects. The transfer account is the corresponding repayment.

Revenue Sources	Acct #	Actual FY 2010	Adopted FY 2011	Requested FY 2012	Budget FY 2012	Planned FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016
1 Cent Sales Tax	312600	3,384,616	3,051,590	3,469,900	3,296,405	3,338,546	3,388,623	3,456,396	3,542,807
BP2000 JPA Revenue	343916	900,745	1,000,648	1,980,000	1,980,000	2,200,000	-	-	-
Interest Income - Investment	361110	1,695	-	-	-	-	-	-	-
Pool Interest Allocation	361111	343,365	190,000	92,000	87,400	87,400	87,400	87,400	87,400
Net Incr(decr) In Fmv Of Investment	361300	24,205	-	-	-	-	-	-	-
Appropriated Fund Balance	399900	-	-	113,049	113,049	-	1,925,946	2,051,969	895,765
Total Revenues		4,654,626	4,242,238	5,654,949	5,476,854	5,625,946	5,401,969	5,595,765	4,525,972

Appropriations by Department/Division	Acct #	Actual FY 2010	Adopted FY 2011	Requested FY 2012	Budget FY 2012	Planned FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016
Capital Cascades Greenway - Lake Henrietta	042003-572	331,399	-	-	-	-	-	-	-
Tram Road & Gaile Avenue	051004-541	-	200,000	-	-	-	-	-	-
Gaines Street	051005-541	6,360,908	2,542,238	1,796,854	1,796,854	-	-	-	-
Natural Bridge Road Bridge	051006-549	38,047	-	-	-	-	-	-	-
Springhill Road Bridge	051007-541	-	300,000	-	-	-	-	-	-
Talpeco Road & Highway 27 North	053005-541	4,674	-	-	-	-	-	-	-
Arterial/Collector Resurfacing	056001-541	-	-	-	-	-	1,850,000	3,200,000	3,200,000
Community Safety & Mobility	056005-541	505,272	500,000	500,000	500,000	500,000	750,000	750,000	750,000
Intersection & Safety Improvements	057001-541	-	-	-	-	-	750,000	750,000	575,972
Lake Munson Restoration	062001-538	60,552	-	-	-	-	-	-	-
Lakeview Bridge	062002-538	3,101	700,000	-	-	-	-	-	-
Longwood Subdivision Retrofit	062004-538	438	-	-	-	-	-	-	-
Gum Road Target Planning Area	062005-538	-	-	1,980,000	1,980,000	3,200,000	-	-	-
Okeeheepkee/Woodmont Pond	063004-538	454,737	-	-	-	-	-	-	-
Lexington Pond Retrofit	063005-538	29,433	-	-	-	-	-	-	-
Rhoden Cove Wetland Restoration	063009-538	281,317	-	-	-	-	-	-	-
Killearn Acres Flood Mitigation	064001-538	539,365	-	200,000	200,000	-	-	-	-
Killearn Lakes Plantation Stormwater	064006-538	234,229	-	1,000,000	1,000,000	-	-	-	-
Lafayette Street Stormwater	065001-538	11,723	-	-	-	-	-	-	-
Blue Print 2000 Water Quality Enhancements	067002-538	197,366	-	-	-	-	-	-	-
Budgeted Reserves - Local Opt. Sales Tax.	990-599	-	-	-	-	1,925,946	2,051,969	895,765	-
Total Appropriations		9,052,561	4,242,238	5,476,854	5,476,854	5,625,946	5,401,969	5,595,765	4,525,972
Revenues Less Appropriations		(4,397,935)	-	178,095	-	-	-	-	-

Beginning in FY14, with the depletion of capital reserves in the original sales tax fund (Fund 308), the sales tax extension will begin to assist in funding the Arterial Road Resurfacing, Community Safety and Mobility, Local Road Resurfacing, and Intersection Safety and Improvement projects. This fund will be the sole source of funding for these projects in FY15.

Bond Series 2003A & 2003B Construction (311)

Fund Type: Capital Projects

The Bond Series 2003A & 2003B Construction Fund is a capital project fund established by proceeds from the 2003 Series A and B Capital Improvement Revenue Bonds. The fund is used to account for resources and expenditures associated with the acquisition, repair, and renovation of the Bank of America property as well as the renovations and repair of the existing Courthouse facility.

Revenue Sources	Acct #	Actual FY 2010	Adopted FY 2011	Requested FY 2012	Budget FY 2012	Planned FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016
Interest Income - Investment	361110	(2,802)	-	-	-	-	-	-	-
Pool Interest Allocation	361111	39,409	-	-	-	-	-	-	-
Net Incr(decr) In Fmv Of Investment	361300	(3,537)	-	-	-	-	-	-	-
Appropriated Fund Balance	399900	-	306,000	65,000	65,000	-	-	-	-
Total Revenues		33,071	306,000	65,000	65,000	-	-	-	-

Appropriations by Department/Division	Acct #	Actual FY 2010	Adopted FY 2011	Requested FY 2012	Budget FY 2012	Planned FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016
Traffic Court Building	086003-712	1,036,737	-	-	-	-	-	-	-
Courthouse Repairs	086024-519	-	306,000	65,000	65,000	-	-	-	-
Bank of America Building Acquisition/Renovations	086025-519	353,815	-	-	-	-	-	-	-
Total Appropriations		1,390,553	306,000	65,000	65,000	-	-	-	-
Revenues Less Appropriations		(1,357,482)	-	-	-	-	-	-	-

Bond Series 1999 Construction (318)

Fund Type: Capital Projects

The Bond Series 1999 Construction Fund is a capital project fund established by proceeds from the Series 1999 Capital Improvement Revenue Bond. The fund is used to account for resources and expenditures associated with stormwater and lake projects including: Lafayette Oaks, Lake Munson Restoration, Killearn Acres, Lake Charles, Cynthia Drive, Lexington Regional SWMF, Rhoden Cove, and Munson Slough. In addition, the bond issued includes funding for a Courthouse Annex. Additional bond proceeds have been identified for other facility improvements.

Revenue Sources	Acct #	Actual FY 2010	Adopted FY 2011	Requested FY 2012	Budget FY 2012	Planned FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016
Pool Interest Allocation	361111	21,149	-	-	-	-	-	-	-
Net Incr(decr) In Fmv Of Investment	361300	(3,505)	-	-	-	-	-	-	-
Appropriated Fund Balance	399900	-	335,000	272,500	272,500	-	-	-	-
Total Revenues		17,644	335,000	272,500	272,500	-	-	-	-

Appropriations by Department/Division	Acct #	Actual FY 2010	Adopted FY 2011	Requested FY 2012	Budget FY 2012	Planned FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016
Miccosukee Road Complex	026002-541	66,480	-	-	-	-	-	-	-
Okeeheepkee Prairie Park	043008-572	-	265,000	272,500	272,500	-	-	-	-
Fort Braden Renovations	082003-572	-	70,000	-	-	-	-	-	-
Courthouse Repairs	086024-519	28,000	-	-	-	-	-	-	-
Accu Vote Optical Scan Units	096015-513	176,070	-	-	-	-	-	-	-
Total Appropriations		270,551	335,000	272,500	272,500	-	-	-	-
Revenues Less Appropriations		(252,906)	-	-	-	-	-	-	-

Bond Series 2005 Construction (320)

Fund Type: Capital Projects

The Bond Series 2005 Construction Fund is a capital project fund established by proceeds from the 2005 Series Capital Improvement Revenue Bond. The fund is used to account for resources and expenditures associated with the renovations to the County Courthouse building.

Revenue Sources	Acct #	Actual FY 2010	Adopted FY 2011	Requested FY 2012	Budget FY 2012	Planned FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016
Interest Income - Investment	361110	(5,769)	-	-	-	-	-	-	-
Pool Interest Allocation	361111	47,275	-	-	-	-	-	-	-
Net Incr(decr) In Fmv Of Investment	361300	(8,577)	-	-	-	-	-	-	-
Total Revenues		32,929	-	-	-	-	-	-	-

Appropriations by Department/Division	Acct #	Actual FY 2010	Adopted FY 2011	Requested FY 2012	Budget FY 2012	Planned FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016
Lake Jackson Library	083001-571	1,055,682	-	-	-	-	-	-	-
Traffic Court Building	086003-712	1,719,893	-	-	-	-	-	-	-
Total Appropriations		2,775,575	-	-	-	-	-	-	-
Revenues Less Appropriations		(2,742,646)	-	-	-	-	-	-	-

ESCO Capital Projects (321)

Fund Type: Capital Projects

The ESCO Capital Projects Fund is a capital project fund established in support of the County's capital improvement program. Major revenue sources of the Capital Improvement Fund include the guaranteed savings in utility costs per the County's agreement with Progress Energy. This fund is used to account for the resources and expenditures associated with acquisition or construction of major facilities improvements relating to the County's Energy Performance Contract.

Revenue Sources	Acct #	Actual FY 2010	Adopted FY 2011	Requested FY 2012	Budget FY 2012	Planned FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016
Pool Interest Allocation	361111	19,159	-	-	-	-	-	-	-
Total Revenues		19,159	-	-	-	-	-	-	-

Appropriations by Department/Division	Acct #	Actual FY 2010	Adopted FY 2011	Requested FY 2012	Budget FY 2012	Planned FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016
ESCO Project	086032-519	347,359	-	-	-	-	-	-	-
Total Appropriations		347,359	-	-	-	-	-	-	-
Revenues Less Appropriations		(328,200)	-	-	-	-	-	-	-

9-1-1 Capital Projects (330)

Fund Type: Capital Projects

The 9-1-1 Capital Projects Fund was established to support of the capital needs of the emergency communications system. Major revenue sources of the Emergency Communications Fund include proceeds transferred from the 9-1-1 Emergency Communications Fund which includes: wireless Enhanced 9-1-1 fee (50 cents/month per service subscriber) pursuant to F.S. 365.172 - 365.173; and the 9-1-1 fee (50 cents/month per service line) pursuant to F.S. 365.171(13). The fund is used to account for resources and expenditures associated with capital projects related to the provision of 9-1-1 emergency services.

Revenue Sources	Acct #	Actual FY 2010	Adopted FY 2011	Requested FY 2012	Budget FY 2012	Planned FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016
Interest Income - Investment	361110	2,884	-	-	-	-	-	-	-
Pool Interest Allocation	361111	25,160	27,455	26,300	24,985	24,985	24,985	24,985	24,985
Net Incr(decr) In Fmv Of Investment	361300	7,451	-	-	-	-	-	-	-
Transfer From Fund 130	381130	1,082,901	-	85,464	85,464	93,867	100,365	109,709	117,149
Total Revenues		1,118,396	27,455	111,764	110,449	118,852	125,350	134,694	142,134

Appropriations by Department/Division	Acct #	Actual FY 2010	Adopted FY 2011	Requested FY 2012	Budget FY 2012	Planned FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016
Transfers	950-581	79,055	-	-	-	-	-	-	-
911 Capital Projects	990-599	-	27,455	27,455	110,449	118,852	125,350	134,694	142,134
Total Appropriations		79,055	27,455	27,455	110,449	118,852	125,350	134,694	142,134
Revenues Less Appropriations		1,039,341	-	84,309	-	-	-	-	-

800 Mhz Capital Projects (331)

Fund Type: Capital Projects

The 800 Mhz Capital Projects Fund was established in support of the capital needs associated with participation in the intergovernmental radio communications program. Major revenue sources of the Radio Communications Fund include proceeds from civil penalties related to traffic infractions pursuant to F.S. 318.21. In accordance with F.S. 318.21(10) $12.50 from each moving traffic violation shall be distributed and paid monthly via the Clerk of Court's fine distribution system. The fund is used to account for resources and expenditures associated with Leon County's participation in an intergovernmental radio communications programs that have been previously approved by the State of Florida, Department of Management Services. This program for Leon County is the 800 MHZ radio system.

Revenue Sources	Acct #	Actual FY 2010	Adopted FY 2011	Requested FY 2012	Budget FY 2012	Planned FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016
Interest Income - Investment	361110	(139)	-	-	-	-	-	-	-
Pool Interest Allocation	361111	45,466	-	-	-	-	-	-	-
Net Incr(decr) In Fmv Of Investment	361300	1,337	-	-	-	-	-	-	-
Appropriated Fund Balance	399900	-	229,552	-	-	-	-	-	-
Total Revenues		46,664	229,552	-	-	-	-	-	-

Appropriations by Department/Division	Acct #	Actual FY 2010	Adopted FY 2011	Requested FY 2012	Budget FY 2012	Planned FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016
Transfers	950-581	239,175	229,552	-	-	-	-	-	-
Total Appropriations		239,175	229,552	-	-	-	-	-	-
Revenues Less Appropriations		(192,511)	-	-	-	-	-	-	-

Due to the completion of the 800 Mhz capital project, this fund will be closed out at the end of the FY11. The operating costs related to the radio communications program will be funded out of the Radio Communication fund (Fund 131).

Impact Fee - Countywide Road District (341)

Fund Type: Capital Projects

The Impact Fee - Countywide Road District Fund was established in support of the capital needs for road improvements associated with new development. Major revenue sources of the Countywide Road District Fund included proceeds from impact fees levied upon developers by the Board of County Commissioners. The impact fees supporting this fund were repealed by the County Commission in 1996. The fund is used to account for the remaining resources and expenditures associated with specific transportation capital projects.

Revenue Sources	Acct #	Actual FY 2010	Adopted FY 2011	Requested FY 2012	Budget FY 2012	Planned FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016
Interest Income - Investment	361110	(701)	-	-	-	-	-	-	-
Pool Interest Allocation	361111	57,582	-	-	-	-	-	-	-
Net Incr(decr) In Fmv Of Investment	361300	2,186	-	-	-	-	-	-	-
Total Revenues		59,067	-	-	-	-	-	-	-

Appropriations by Department/Division	Acct #	Actual FY 2010	Adopted FY 2011	Requested FY 2012	Budget FY 2012	Planned FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016
North Monroe Turn Lane	053003-541	243,909	-	-	-	-	-	-	-
Total Appropriations		243,909	-	-	-	-	-	-	-
Revenues Less Appropriations		(184,841)	-	-	-	-	-	-	-

Impact Fee - Northwest Urban Collector (343)

Fund Type: Capital Projects

The Impact Fee - Northwest Urban Collector Fund was established to support the capital needs related to road improvements needed to accommodate new developments. Major revenue sources of the NW Urban Collector Fund include proceeds from impact fees levied upon developers in the corresponding quadrant of the County. The impact fees supporting this fund were repealed by the County Commission in 1996. The fund is used to account for the remaining resources and expenditures associated with specific transportation capital projects in the NW quadrant of the County.

Revenue Sources	Acct #	Actual FY 2010	Adopted FY 2011	Requested FY 2012	Budget FY 2012	Planned FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016
Pool Interest Allocation	361111	13,171	-	-	-	-	-	-	-
Total Revenues		13,171	-	-	-	-	-	-	-

Appropriations by Department/Division	Acct #	Actual FY 2010	Adopted FY 2011	Requested FY 2012	Budget FY 2012	Planned FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016
Pullen Road at Old Bainbridge Road	053002-541	30,794	-	-	-	-	-	-	-
Total Appropriations		30,794	-	-	-	-	-	-	-
Revenues Less Appropriations		(17,623)	-	-	-	-	-	-	-

Impact Fee - Southeast Urban Collector (344)

Fund Type: Capital Projects

The Impact Fee - Southeast Urban Collector Fund was established to support the capital needs related to road improvements needed to accommodate new developments. Major revenue sources of the SE Urban Collector Fund include proceeds from impact fees levied upon developers in the corresponding quadrant of the County. The impact fees supporting this fund were repealed by the County Commission in 1996. The fund is used to account for the remaining resources and expenditures associated with specific transportation capital projects in the SE quadrant of the County.

Revenue Sources	Acct #	Actual FY 2010	Adopted FY 2011	Requested FY 2012	Budget FY 2012	Planned FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016
Interest Income - Investment	361110	1,723	-	-	-	-	-	-	-
Pool Interest Allocation	361111	22,357	-	-	-	-	-	-	-
Net Incr(decr) In Fmv Of Investment	361300	1,203	-	-	-	-	-	-	-
Total Revenues		25,283	-	-	-	-	-	-	-

Appropriations by Department/Division	Acct #	Actual FY 2010	Adopted FY 2011	Requested FY 2012	Budget FY 2012	Planned FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016
Magnolia Drive & Lafayette Street Intersection	055005-541	3,343	-	-	-	-	-	-	-
Total Appropriations		3,343	-	-	-	-	-	-	-
Revenues Less Appropriations		21,939	-	-	-	-	-	-	-

Solid Waste (401)

Fund Type: Enterprise

The Solid Waste Fund is an enterprise fund established in support of the County's waste management programs. Major revenue sources for the Solid Waste Operations Fund include the Non-Ad Valorem Assessment, Landfill Tipping Fees, and Transfer Station Tipping Fees. The fund is used to account for resources and expenditures related to the operation of the County Solid Waste Management Facility and the provision of the County Waste Management program. Beginning in FY 2003, this fund also began accounting for the operations of the Leon County Transfer Station.

Revenue Sources	Acct #	Actual FY 2010	Adopted FY 2011	Requested FY 2012	Budget FY 2012	Planned FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016
Waste Disposal Fee	319150	1,430,039	1,404,005	1,527,841	1,451,449	1,458,706	1,465,999	1,480,660	1,495,466
Delinquent Assessments 2005	319205	349	-	-	-	-	-	-	-
Delinquent Assessments 2006	319206	1,134	-	-	-	-	-	-	-
Delinquent Assessments 2007	319207	3,064	-	-	-	-	-	-	-
Delinquent Taxes 2008	319208	6,509	-	-	-	-	-	-	-
Operating Income - Class I	343410	1,243,917	1,550,210	505,189	479,930	482,329	484,741	489,589	494,485
Transfer Station Receipts	343411	6,367,357	6,908,780	7,076,617	6,722,786	7,047,654	7,382,118	7,747,253	8,148,466
Operating Income - Tires	343415	-	-	64,480	61,256	61,256	61,256	61,256	61,256
Operating Income - Electronics	343416	-	-	15,529	14,753	14,827	14,901	15,050	15,200
Operating Income - Yard Trash Clean	343417	-	-	145,734	138,447	139,140	139,835	141,234	142,646
Operating Income - Yard Trash	343418	-	-	84,021	79,820	80,219	80,620	81,426	82,241
Rain Barrels & Earth Machines	343419	-	-	9,400	9,400	9,600	9,900	10,400	10,900
Resource Recovery (metals, etc)	343451	46,797	20,140	47,266	44,903	45,128	45,353	45,807	46,265
Hazardous Waste	343453	7,287	42,560	7,360	6,992	7,027	7,100	7,133	7,204
Electronics Recycling Tipping Fees	343454	25	-	-	-	-	-	-	-
Interest Income - Investment	361110	167,810	-	-	-	-	-	-	-
Pool Interest Allocation	361111	297,478	406,125	427,500	406,125	406,125	406,125	406,125	406,125
Net Incr(decr) In Fmv Of Investment	361300	14,639	-	-	-	-	-	-	-
Tax Collector F.S. 125.315	361320	26	-	-	-	-	-	-	-
Disposition Of Fixed Assets	364000	135,000	-	-	-	-	-	-	-
Equipment Buyback	364100	-	262,200	190,000	180,500	225,625	173,033	182,940	202,238
Other Scrap Or Surplus	365900	91,000	-	-	-	-	-	-	-
Refund Of Prior Year Expenses	369300	37	-	-	-	-	-	-	-
Other Miscellaneous Revenue	369900	-	14,250	15,000	14,250	14,250	14,250	14,250	14,250
Transfer From Fund 126	381126	1,357,650	1,328,013	1,026,334	1,026,334	1,198,629	1,285,834	1,396,925	1,582,045
Appropriated Fund Balance	399900	-	-	1,797,088	1,797,088	662,146	1,309,824	1,393,095	662,215
Total Revenues		11,170,118	11,936,283	12,939,360	12,434,033	11,852,661	12,880,889	13,473,143	13,371,002

Appropriations by Department/Division	Acct #	Actual FY 2010	Adopted FY 2011	Requested FY 2012	Budget FY 2012	Planned FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016
Landfill Improvements	036002-534	97,220	100,000	100,000	100,000	100,000	100,000	100,000	100,000
Solid Waste Facility Heavy Equip. & Vehicle Replacement	036003-534	336,539	175,000	780,000	780,000	110,000	413,720	975,000	540,000
Solid Waste Technology	036008-534	-	45,000	-	-	-	-	-	-
Transfer Station Heavy Equip Replacement	036010-534	399,928	160,000	370,000	370,000	451,000	487,500	585,000	661,050
Equipment Service Bay	036014-534	-	-	-	-	-	260,000	-	-
HHW Collection Center	036019-534	414,898	-	-	-	-	-	-	-
Transfer Station Improvements	036023-534	272,978	50,000	100,000	100,000	100,000	200,000	120,000	120,000
Rural Waste Service Center Compaction Equipment	036027-534	42,535	-	-	-	-	-	-	-
Solid Waste Master Plan	036028-534	-	100,000	-	-	-	-	-	-
Solid Waste Learning Center	036030-534	-	105,000	-	-	-	-	-	-
Solid Waste Trolley	036031-534	-	45,000	-	-	-	-	-	-
Rural/Hazardous Waste Vehicle and Equipment Replacement	036033-534	-	-	32,500	32,500	39,500	91,200	25,000	201,238
Landfill Closure	435-534	18,313	533,836	533,836	533,836	546,583	559,709	573,224	587,141
Rural Waste Service Centers	437-534	799,629	963,068	943,016	917,529	915,201	929,920	940,906	951,866
Transfer Station Operations	441-534	5,589,526	5,804,710	5,948,203	5,908,256	5,864,514	6,069,765	6,342,357	6,354,988
Solid Waste Management Facility	442-534	1,791,067	2,110,656	2,109,253	2,052,697	2,065,124	2,080,122	2,093,729	2,107,965
Hazardous Waste	443-534	390,469	534,343	589,524	573,892	578,392	582,984	587,673	592,473

Solid Waste (401)

Appropriations by Department/Division	Acct #	Actual FY 2010	Adopted FY 2011	Requested FY 2012	Budget FY 2012	Planned FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016
MIS Automation - Solid Waste Fund	470-534	16,755	16,821	18,760	17,020	17,020	17,020	17,020	17,020
Recycling Services & Education	471-534	392,571	400,110	347,632	373,536	371,905	376,314	380,809	385,431
Landfill Fixed Asset Adjustments	494-534	-	-	-	-	-	-	-	-
Solid Waste - Risk	495-534	65,963	64,551	52,968	52,968	52,968	52,968	52,968	52,968
Indirect Costs - Solid Waste	499-534	564,100	553,675	591,947	591,947	609,706	627,997	646,837	666,242
Tax Collector	513-586	28,822	28,983	29,852	29,852	30,748	31,670	32,620	32,620
Budgeted Reserves - Solid Waste Fund	990-599	-	145,530	-	-	-	-	-	-
Total Appropriations		11,221,312	11,936,283	12,547,491	12,434,033	11,852,661	12,880,889	13,473,143	13,371,002
Revenues Less Appropriations		1,126,990	-	391,869	-	-	-	-	-

Notes:

The Board approved a Resolution increasing the tipping fee disposal rates by $1.80 per year for the next five years and the electronics disposal fee will increase from $75 to $90. The tipping fee is established at $40.80 per ton for FY12.

The general revenue subsidy decreased by $300,000 due to the completion of a one-time capital improvement project. The Board approved a $1.0 million general revenue subsidy to this enterprise fund to pay for the unincorporated are rural waste collection centers, and to cover a portion of the disposal cost for sold waste collected in the unincorporated area. These two services are supported by the $40 non ad valorem assessment. Due to the weak economy, the Board chose not to consider raising the $40 non ad valorem assessment and continue the general revenue support for these services.

Amtrak Depot (420)

Fund Type: Enterprise

The Amtrak Depot Fund is an enterprise fund established in support of the County's operation of the Amtrak Depot for public benefit. Major revenue sources of the Amtrak Depot Fund include proceeds from rents charged to occupants of office space located within the facility. The fund is used to account for resources and expenditures associated with the operations and maintenance of the facility.

Revenue Sources	Acct #	Actual FY 2010	Adopted FY 2011	Requested FY 2012	Budget FY 2012	Planned FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016
Pool Interest Allocation	361111	3,543	-	-	-	-	-	-	-
Appropriated Fund Balance	399900	-	25,000	-	-	-	-	-	-
Total Revenues		3,543	25,000	-	-	-	-	-	-

Appropriations by Department/Division	Acct #	Actual FY 2010	Adopted FY 2011	Requested FY 2012	Budget FY 2012	Planned FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016
Amtrak Depot - Risk	495-590	1,253	2,016	1,728	-	-	-	-	-
Amtrak	496-590	7,375	22,984	22,984	-	-	-	-	-
Total Appropriations		8,628	25,000	24,712	-	-	-	-	-
Revenues Less Appropriations		(5,085)	-	(24,712)	-	-	-	-	-

Notes:

Due to the activities in this fund no longer being associated with an enterprise, Fund 420 will be closed in an effort to reduce the number of funds in the accounting database.

Insurance Service (501)

Fund Type: Internal Services

The Insurance Service Fund is an internal service fund established in support of general County operations. Major revenue sources of the Insurance Service Fund include proceeds from interdepartmental billings. The fund is used to account for resources and expenditures associated with assessed premiums, claims, and administration of the County's Risk Management Program related to auto and property liability, workers' compensation, and other types of insurance.

Revenue Sources	Acct #	Actual FY 2010	Adopted FY 2011	Requested FY 2012	Budget FY 2012	Planned FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016
Interest Income - Investment	361110	(941)	-	-	-	-	-	-	-
Pool Interest Allocation	361111	250,019	99,275	118,100	112,195	112,195	112,195	112,195	112,195
Net Incr(decr) In Fmv Of Investment	361300	15,549	-	-	-	-	-	-	-
Refund Of Prior Year Expenses	369300	102,929	-	-	-	-	-	-	-
Vehicle Insurance	396100	378,259	503,846	431,972	431,972	440,610	449,423	458,410	467,577
General Liability	396200	676,327	679,927	868,830	868,830	868,830	868,830	868,830	868,830
Aviation Insurance	396300	21,811	22,528	25,200	25,200	25,200	25,200	25,200	25,200
Property Insurance	396400	890,579	935,009	1,138,858	1,138,858	1,138,858	1,138,858	1,138,858	1,138,858
Workers Compensation Insurance	396600	906,515	2,091,278	1,028,275	1,028,275	1,028,275	1,028,275	1,028,275	1,028,275
Appropriated Fund Balance	399900	-	-	539,391	539,391	541,866	544,403	547,004	549,669
Total Revenues		3,241,046	4,331,863	4,150,626	4,144,721	4,155,834	4,167,184	4,178,772	4,190,604

Appropriations by Department/Division	Acct #	Actual FY 2010	Adopted FY 2011	Requested FY 2012	Budget FY 2012	Planned FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016
Risk Management	132-513	180,146	246,529	249,752	225,452	227,427	229,449	231,515	233,628
Indirect Costs - Insurance Service	499-596	36,500	35,316	23,828	23,828	24,543	25,279	26,038	26,819
Workers' Comp Risk Management	821-596	2,193,416	4,050,018	4,395,441	3,895,441	3,903,864	3,912,456	3,921,219	3,930,157
Total Appropriations		2,410,062	4,331,863	4,669,021	4,144,721	4,155,834	4,167,184	4,178,772	4,190,604
Revenues Less Appropriations		830,984	-	(518,395)	-	-	-	-	-

Notes:

Due to lower workers' compensation claims, and an accumulation of reserves, the Board approved reducing workers' compensation payments from Board Departments and Constitutional Officers by 50 percent for FY 2012.

Communications Trust (502)

Fund Type: Internal Services

The Communications Trust Fund is an internal service fund established to account for the resources and expenditures associated with the County's communication network, which includes the telephone and internet systems. The individual departments and agencies are assessed based on the number of internet connections, data lines, and telephone usage within their individual areas.

Revenue Sources	Acct #	Actual FY 2010	Adopted FY 2011	Requested FY 2012	Budget FY 2012	Planned FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016
Pool Interest Allocation	361111	96	-	-	-	-	-	-	-
Departmental Billings	394000	236,555	177,355	152,710	152,710	152,710	152,710	152,710	152,710
Departmental Billings - MIS Automation	394200	408,508	265,500	445,257	445,257	445,257	445,257	445,257	445,257
Total Revenues		645,158	442,855	597,967	597,967	597,967	597,967	597,967	597,967

Appropriations by Department/Division	Acct #	Actual FY 2010	Adopted FY 2011	Requested FY 2012	Budget FY 2012	Planned FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016
Communications Trust	900-590	540,742	355,100	707,967	597,967	597,967	597,967	597,967	597,967
Communications Trust	900-713	52,758	87,755	-	-	-	-	-	-
Total Appropriations		593,500	442,855	707,967	597,967	597,967	597,967	597,967	597,967
Revenues Less Appropriations		51,658	-	(110,000)	-	-	-	-	-

Motor Pool (505)

Fund Type: Internal Services

The Motor Pool Fund is an internal service fund established to account for the costs associated with operating and maintaining the County's fleet of vehicles and heavy equipment. This internal service fund generates its revenues from direct billings by the Fleet Management Department to other departmental users. Fuel purchased by the Fleet Management Department is supplied to departmental users at cost plus a minor surcharge. Repairs and maintenance performed by the Fleet Management Department are charged to users at the costs of parts plus an applicable shop rate.

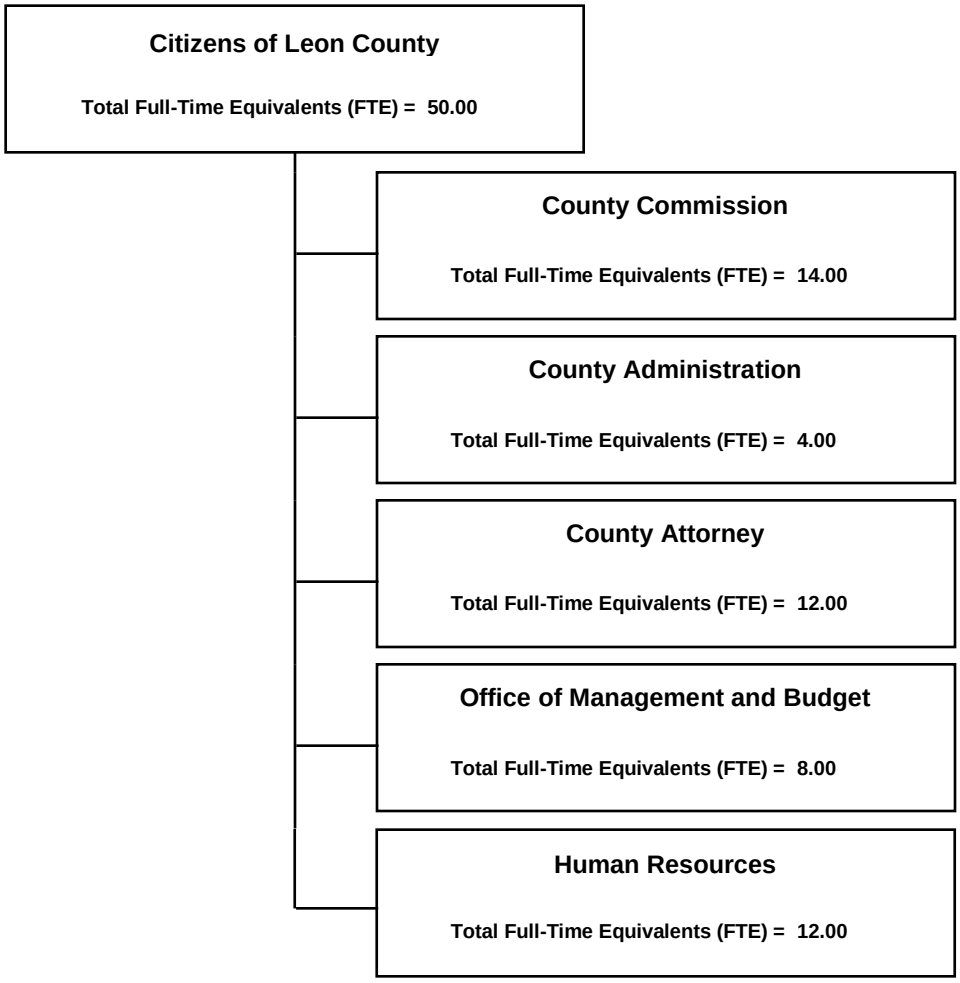
Revenue Sources	Acct #	Actual FY 2010	Adopted FY 2011	Requested FY 2012	Budget FY 2012	Planned FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016
Pool Interest Allocation	361111	(209)	-	-	-	-	-	-	-
Refund Of Prior Year Expenses	369300	1,060	-	-	-	-	-	-	-
Departmental Billings - Fleet	394100	1,226,163	1,513,671	1,430,997	1,430,997	1,430,630	1,430,168	1,429,508	1,430,763
Gas And Oil Sales	395100	1,197,080	1,616,780	1,772,514	1,772,514	1,784,497	1,796,841	1,809,655	1,820,858
Total Revenues		2,424,093	3,130,451	3,203,511	3,203,511	3,215,127	3,227,009	3,239,163	3,251,621

Appropriations by Department/Division	Acct #	Actual FY 2010	Adopted FY 2011	Requested FY 2012	Budget FY 2012	Planned FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016
Fleet Maintenance	425-591	2,409,832	3,083,086	3,261,866	3,166,667	3,178,283	3,190,165	3,202,319	3,214,777
MIS Automation - Motor Pool Fund	470-519	615	626	585	531	531	531	531	531
Fleet Maintenance - Risk	495-591	13,859	12,922	11,313	11,313	11,313	11,313	11,313	11,313
Budgeted Reserves - Motor Pool Fund	990-599	-	33,817	25,000	25,000	25,000	25,000	25,000	25,000
Total Appropriations		2,424,306	3,130,451	3,298,764	3,203,511	3,215,127	3,227,009	3,239,163	3,251,621
Revenues Less Appropriations		(213)	-	(95,253)	-	-	-	-	-

Legislative/Administrative

Organizational Chart	6 -2
Executive Summary	6 -3
Legislative/Administrative Summary	6 -4
County Commission	6 -5
County Administration	6 -16
County Attorney	6 -18
Office of Management & Budget/Risk Management	6 -20
Human Resources	6 -25

Legislative/Administrative



Legislative/Administrative

Executive Summary

The Legislative/Administrative section of the Leon County FY 2012 Annual Budget is comprised of the Board of County Commissioners, County Administration, the County Attorney's Office, the Office of Management & Budget, and Human Resources.

The Board of County Commissioners provides leadership and direction to County departments and programs. County Administration facilitates the delivery of services consistent with priorities and policies established by the Board. The County Attorney provides legal services for the Board and all departments under the Board. The Office of Management & Budget provides financial management and guidance to the Board, County Administrator, and other departments. Human Resources provide services in the areas of recruitment, employment, benefits, compensation, workplace safety, and regulatory compliance.

HIGHLIGHTS

The Board of County Commissioners has provided guidance and direction relating to County priorities during a time of economic stress and reduced resources. The Board identified its priorities for the budget as follows:

1. Economic Development
2. Woodville Sewer Issue
3. Apalachee Park/Sports Complex
4. Acquisition of the Flea Market Tract
5. Northeast Park
6. Comprehensive Plan Reform
7. Primary and Mental Health Care for the Uninsured
8. Southern Strategy
9. Comprehensive Program to Address Recidivism Reduction, County Re-entry Program for Inmates, and Diversion, Including Youth Programs

Without raising property taxes, the Board was able to reduce the FY12 Tentative budget by $8.4 million, from $244 million in FY11 to $235.6 million.

County Administration will continue to provide leadership and direction to County employees, to facilitate the implementation of Board priorities and policies and to manage the operation of County functions to ensure the delivery of cost effective, customer responsive public services within the bounds of available resources. The Board approved the elimination of the Assistant County Administrator position due to the Voluntary Separation Incentive Program. This position was previously funding in the Office of Management & Budget and Risk Management budgets.

The County Attorney's Office provides legal representation to the Board of County Commissioners, and other officials of Leon County as directed by the Board of County Commissioners.

The Office of Management & Budget (OMB) developed a balanced Operating and Capital Improvement Program budget. On behalf of the County Administrator, as adopted by the Board, OMB provides the County's Operating Budget, Capital Improvement Program, and Budget in Brief on the Internet for better accessibility by the public. OMB received the Government Finance Officers Association of the US and Canada's Distinguished Budget Award for the 21th consecutive year.

Human Resources (HR) continues to provide recruitment, employment, benefits, compensation, and regulatory compliance services in order to attract and retain a highly talented, committed, and diverse Leon County workforce. As part of the FY 2012 budget, the board approved funding for a position to manage the Wellness Program which provides help to employees in developing healthy lifestyles through education.

Legislative/Administrative

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Personnel Services	4,498,018	4,938,484	4,585,190	(94,323)	4,490,867	4,612,156
Operating	890,407	1,162,957	1,111,083	(87,577)	1,023,506	1,025,875
Capital Outlay	7,399	-	-	-	-	-
Total Budgetary Costs	5,395,824	6,101,441	5,696,273	(181,900)	5,514,373	5,638,031

Appropriations	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
County Commission	1,360,090	1,404,766	1,331,752	-	1,331,752	1,356,776
County Administration	652,826	714,224	564,472	-	564,472	583,397
County Attorney	1,547,800	1,780,798	1,729,060	(82,018)	1,647,042	1,683,903
Office of Management and Budget	881,411	1,034,040	999,035	(167,050)	831,985	849,440
Human Resources	953,696	1,167,613	1,071,954	67,168	1,139,122	1,164,515
Total Budget	5,395,824	6,101,441	5,696,273	(181,900)	5,514,373	5,638,031

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
001 General Fund	5,215,678	5,854,912	5,452,540	(163,619)	5,288,921	5,410,604
501 Insurance Service	180,146	246,529	243,733	(18,281)	225,452	227,427
Total Revenues	5,395,824	6,101,441	5,696,273	(181,900)	5,514,373	5,638,031

Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
County Administration	5.00	5.00	4.00	-	4.00	4.00
County Attorney	10.00	12.00	12.00	-	12.00	12.00
County Commission	14.00	14.00	14.00	-	14.00	14.00
Human Resources	10.00	10.00	11.00	1.00	12.00	12.00
Office of Management and Budget	9.00	9.00	9.00	(1.00)	8.00	8.00
Total Full-Time Equivalents (FTE)	48.00	50.00	50.00	-	50.00	50.00

OPS Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Human Resources	-	1.00	-	-	-	-
Total OPS Full-Time Equivalents (FTE)	-	1.00	-	-	-	-

Legislative/Administrative

County Commission Summary

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Personnel Services	1,288,123	1,312,936	1,241,050	-	1,241,050	1,266,074
Operating	71,968	91,830	90,702	-	90,702	90,702
Total Budgetary Costs	1,360,090	1,404,766	1,331,752	-	1,331,752	1,356,776

Appropriations	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Commission At-Large (Group 1) (001-106-511)	8,763	9,500	9,500	-	9,500	9,500
Commission At-Large (Group 2) (001-107-511)	5,742	9,500	9,500	-	9,500	9,500
Commission District 1 (001-101-511)	9,472	9,500	9,500	-	9,500	9,500
Commission District 2 (001-102-511)	4,234	9,500	9,500	-	9,500	9,500
Commission District 3 (001-103-511)	7,123	9,500	9,500	-	9,500	9,500
Commission District 4 (001-104-511)	8,106	9,500	9,500	-	9,500	9,500
Commission District 5 (001-105-511)	8,886	9,500	9,500	-	9,500	9,500
Commissioners' Account (001-108-511)	19,640	25,330	24,202	-	24,202	24,202
County Commission (001-100-511)	1,288,123	1,312,936	1,241,050	-	1,241,050	1,266,074
Total Budget	1,360,090	1,404,766	1,331,752	-	1,331,752	1,356,776

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
001 General Fund	1,360,090	1,404,766	1,331,752	-	1,331,752	1,356,776
Total Revenues	1,360,090	1,404,766	1,331,752	-	1,331,752	1,356,776

Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
County Commission	14.00	14.00	14.00	-	14.00	14.00
Total Full-Time Equivalents (FTE)	14.00	14.00	14.00	-	14.00	14.00

Legislative/Administrative

County Commission - County Commission (001-100-511)

Goals
The goal of the County Commission is to serve as elected officers and fiscal representatives of the County as well as to serve as the legislative and governing body of the County government.

Objectives
1. Provide leadership and direction to County departments and programs in order to facilitate efficient and cost-effective delivery of services.
2. Safeguard the citizens' tax dollars through the funding of necessary and effective programs that serve to improve and enhance the quality of life in Leon County.

Statutory Responsibilities
County Charter and all applicable Florida Laws

Advisory Board
Apalachee Regional Planning Council; Audit Advisory Committee; Canopy Roads Citizen Advisory Committee; Canvassing Board; Capital Region Transportation Planning Agency; Challenger Learning Center Board; Civic Center Authority; Community Health Coordinating Board; Council on Culture and Arts (COCA); Criminal Justice Coordinating Council; Criminal Justice, Mental Health, and Substance Abuse Reinvestment Advisory Council; Downtown Improvement Authority Board; Economic Development Council; Enterprise Zone Development Agency Board of Directors; Geographical Information Systems Executive Committee; Joint County/City/School Board Coordinating Committee on Public School Concurrency and Facility Planning; Joint Planning Board (Community Human Service Partnership); Public Safety Coordinating Council; Research & Development Authority; Science Advisory Committee; Tourist Development Council; Transportation Disadvantaged Coordination Board; and Value Adjustment Board

Legislative/Administrative

County Commission - County Commission (001-100-511)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Personnel Services	1,288,123	1,312,936	1,241,050	-	1,241,050	1,266,074
Total Budgetary Costs	1,288,123	1,312,936	1,241,050	-	1,241,050	1,266,074

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
001 General Fund	1,288,123	1,312,936	1,241,050	-	1,241,050	1,266,074
Total Revenues	1,288,123	1,312,936	1,241,050	-	1,241,050	1,266,074

Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Commission Aide	7.00	7.00	7.00	-	7.00	7.00
County Commissioner	7.00	7.00	7.00	-	7.00	7.00
Total Full-Time Equivalents (FTE)	14.00	14.00	14.00	-	14.00	14.00

The major variances for the FY 2012 County Commission budget are as follows:

Decreases to Program Funding:
1. Costs associated with the 3% State mandated decrease in County's portion of funding for the Florida Retirement System and a reduction in workers compensation rates. Employees will be responsible for contributing to this portion of their retirement. These decreases are offset by a 4% increase to Health insurance and a 3% salary adjustment for employees making under $50,000, a 1.5% salary adjustment for employees making $50,000 - $69,999. No adjustment is provided for those employees making over $70,000.

Legislative/Administrative

County Commission - Commission District 1 (001-101-511)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Operating	9,472	9,500	9,500	-	9,500	9,500
Total Budgetary Costs	9,472	9,500	9,500	-	9,500	9,500

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
001 General Fund	9,472	9,500	9,500	-	9,500	9,500
Total Revenues	9,472	9,500	9,500	-	9,500	9,500

Notes:
This program is recommended at the same funding level as the prior fiscal year.

Legislative/Administrative

County Commission - Commission District 2 (001-102-511)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Operating	4,234	9,500	9,500	-	9,500	9,500
Total Budgetary Costs	4,234	9,500	9,500	-	9,500	9,500

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
001 General Fund	4,234	9,500	9,500	-	9,500	9,500
Total Revenues	4,234	9,500	9,500	-	9,500	9,500

Notes:
This program is recommended at the same funding level as the prior fiscal year.

Legislative/Administrative

County Commission - Commission District 3 (001-103-511)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Operating	7,123	9,500	9,500	-	9,500	9,500
Total Budgetary Costs	7,123	9,500	9,500	-	9,500	9,500

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
001 General Fund	7,123	9,500	9,500	-	9,500	9,500
Total Revenues	7,123	9,500	9,500	-	9,500	9,500

Notes:
This program is recommended at the same funding level as the prior fiscal year.

Legislative/Administrative

County Commission - Commission District 4 (001-104-511)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Operating	8,106	9,500	9,500	-	9,500	9,500
Total Budgetary Costs	8,106	9,500	9,500	-	9,500	9,500

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
001 General Fund	8,106	9,500	9,500	-	9,500	9,500
Total Revenues	8,106	9,500	9,500	-	9,500	9,500

Notes:
This program is recommended at the same funding level as the prior fiscal year.

Legislative/Administrative

County Commission - Commission District 5 (001-105-511)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Operating	8,886	9,500	9,500	-	9,500	9,500
Total Budgetary Costs	8,886	9,500	9,500	-	9,500	9,500

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
001 General Fund	8,886	9,500	9,500	-	9,500	9,500
Total Revenues	8,886	9,500	9,500	-	9,500	9,500

Notes:
This program is recommended at the same funding level as the prior fiscal year.

Legislative/Administrative

County Commission - Commission At-Large (Group 1) (001-106-511)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Operating	8,763	9,500	9,500	-	9,500	9,500
Total Budgetary Costs	8,763	9,500	9,500	-	9,500	9,500

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
001 General Fund	8,763	9,500	9,500	-	9,500	9,500
Total Revenues	8,763	9,500	9,500	-	9,500	9,500

Notes:
This program is recommended at the same funding level as the prior fiscal year.

Legislative/Administrative

County Commission - Commission At-Large (Group 2) (001-107-511)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Operating	5,742	9,500	9,500	-	9,500	9,500
Total Budgetary Costs	5,742	9,500	9,500	-	9,500	9,500

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
001 General Fund	5,742	9,500	9,500	-	9,500	9,500
Total Revenues	5,742	9,500	9,500	-	9,500	9,500

Notes:
This program is recommended at the same funding level as the prior fiscal year.

Legislative/Administrative

County Commission - Commissioners' Account (001-108-511)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Operating	19,640	25,330	24,202	-	24,202	24,202
Total Budgetary Costs	19,640	25,330	24,202	-	24,202	24,202

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
001 General Fund	19,640	25,330	24,202	-	24,202	24,202
Total Revenues	19,640	25,330	24,202	-	24,202	24,202

The major variances for the FY 2012 County Commission budget are as follows:

Decreases to Program Funding:
1. Communication costs in the amount of $863.

Legislative/Administrative

County Administration (001-110-512)

Goals

The goal of the County Administration is to provide leadership and direction to County employees, to facilitate the implementation of Board priorities and policies and to manage the operation of County functions to ensure the delivery of cost effective, customer-responsive public services within the bounds of available resources.

Objectives

1. Provide leadership, coordination, and direction to County departments to facilitate the delivery of services consistent with Board priorities and policies.
2. Develop Action Plans and implement Annual Board Retreat Priorities.
3. Present Agenda Requests to the Board and provide staff recommendations on County issues requiring Board review and approval.
4. Meet with County employees at least once annually to discuss County issues, hear employee concerns, and implement improvements in County processes.
5. Respond to citizen requests for information and public requests for service in an effective and timely manner.

Statutory Responsibilities

County Administration is responsible for ensuring compliance with all applicable County Laws and Statutes administered by programs under the Board of County Commissioners.

Advisory Board

None

Legislative/Administrative

County Administration (001-110-512)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Personnel Services	648,594	700,902	551,526	-	551,526	570,451
Operating	4,232	13,322	12,946	-	12,946	12,946
Total Budgetary Costs	652,826	714,224	564,472	-	564,472	583,397

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
001 General Fund	652,826	714,224	564,472	-	564,472	583,397
Total Revenues	652,826	714,224	564,472	-	564,472	583,397

Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Agenda Coordinator	1.00	1.00	1.00	-	1.00	1.00
Asst. to the Mgmt. Serv. Dir	1.00	-	-	-	-	-
County Administrator	1.00	1.00	1.00	-	1.00	1.00
Sr. Executive Assistant	1.00	1.00	1.00	-	1.00	1.00
Executive Assistant	-	1.00	-	-	-	-
Sr. Asst. to the County Administrator	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	5.00	5.00	4.00	-	4.00	4.00

The major variances for the FY 2012 County Administration budget are as follows:

Decreases to Program Funding:
1. Costs associated with the 3% State mandated decrease in County's portion of funding for the Florida Retirement System and a reduction in workers compensation rates. Employees will be responsible for contributing to this portion of their retirement. These decreases are offset by a 4% increase to Health insurance and a 3% salary adjustment for employees making under $50,000, a 1.5% salary adjustment for employees making $50,000 - $69,999. No adjustment is provided for those employees making over $70,000.
2. The readjustment of the County Administrator position salary due to the Voluntary Separation Incentive Program in the amount of $53,836. (The full cost savings between County Administration and Office of Management and Budget and Risk Management for this reduction is $241,973.)
3. Communication costs in the amount of $901.
4. Costs associated with the transfer of an Executive Assistant position from County Administration to Intergovernmental Affairs during FY11.

Legislative/Administrative

County Attorney - County Attorney (001-120-514)

Goals

The goal of the County Attorney's Office is to provide high quality legal representation to the Board of County Commissioners, all departments and divisions under the Board, the County Administrator, and certain other boards and officials of Leon County as directed by the Board of County Commissioners

Objectives

1. Advising, counseling, and providing legal opinions to the Board of County Commissioners and to County Administration.
2. Representing clients (BCC, County Departments and employees) in litigation matters before the Courts and before administrative agencies such as the Division of Administrative Hearings, Code Enforcement Board, and Board of Adjustment and Appeals.
3. Preparing briefs and making oral arguments before various appellate courts in cases on appeal.
4. Representing Leon County in employment related matters before agencies such as the Florida Commission on Human Relations and the Agency for Work Force Innovation.
5. Providing legal education seminars to Senior Management staff.
6. Preparing materials and presenting workshops to the Board of County Commissioners.
7. Representing the Board of County Commissioners and County Administration in negotiating contracts.
8. Researching and drafting for Board consideration legal documents such as contracts, ordinances, resolutions, and Board policies.
9. Reviewing documents to be signed by the Chairman or the County Administrator, or their designees, other than routine correspondence.
10. Preparing and reviewing legal advertisements relating to the adoption of ordinances and certain meetings of the Board of County Commissioners.
11. Reviewing documentation relating to subdivision approval, including plats, maintenance agreements, restrictive covenants, and so forth.
12. Working with County staff in responding to public records requests.

Real Estate and Eminent Domain

1. Representing the Board of County Commissioners and County Administration in negotiating real estate and eminent domain contracts.
2. Commencing eminent domain lawsuits when necessary.
3. Participating in committee work dealing with establishment and implementation of various Leon County programs involving real estate transactional matters such as Flood Lands Exchange Program, County Lands Survey Program, Flooded Property Acquisition Program, Private Paved Roads Repair Services Program, and Homestead Loss Prevention Program.
4. Representing Leon County, the Board of County Commissioners, and the County's departments and employees, in their capacity as a County employee, in all eminent domain matters, including road widening projects, drainage improvement projects, and County Accepted Roadway and Drainage Systems program (CARDS).
5. Reviewing and/or preparing legal documents such as purchase and sale agreements, lease agreements, eminent domain acquisition documents.

Statutory Responsibilities

Chapter 112, Florida Statutes, Public Officers and Employees
Chapter 119, Florida Statutes, Public Records
Chapter 73, Florida Statutes, Eminent Domain
Chapter 74, Florida Statutes, Proceedings Supplemental to Eminent Domain
Chapter 127, Florida Statutes, Right of Eminent Domain to Counties

Advisory Board

The County Attorney's Office represents the Board of County Commissioners, the Canvassing Board, the Tourist Development Council, and the Contractors Licensing Board, and represent staff before the Code Enforcement Board and the Board of Adjustment and Appeals.

Legislative/Administrative

County Attorney - County Attorney (001-120-514)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Personnel Services	1,053,037	1,212,907	1,161,503	7,782	1,169,285	1,206,146
Operating	488,689	567,891	567,557	(89,800)	477,757	477,757
Capital Outlay	6,074	-	-	-	-	-
Total Budgetary Costs	1,547,800	1,780,798	1,729,060	(82,018)	1,647,042	1,683,903

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
001 General Fund	1,547,800	1,780,798	1,729,060	(82,018)	1,647,042	1,683,903
Total Revenues	1,547,800	1,780,798	1,729,060	(82,018)	1,647,042	1,683,903

Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Administrative Associate III	1.00	1.00	1.00	-	1.00	1.00
Asst County Attorney	2.00	3.00	3.00	-	3.00	3.00
County Attorney	1.00	1.00	1.00	-	1.00	1.00
Legal Administrator	1.00	1.00	1.00	-	1.00	1.00
Legal Records Specialist	1.00	1.00	1.00	-	1.00	1.00
Legal Assistant	1.00	2.00	2.00	-	2.00	2.00
Sr. Legal Assistant	1.00	1.00	1.00	-	1.00	1.00
Paralegal	1.00	1.00	1.00	-	1.00	1.00
Deputy County Attorney	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	10.00	12.00	12.00	-	12.00	12.00

The major variances for the FY 2012 County Attorney budget are as follows:

Increases to Program Funding:
1. Position reclass from Senior Assistant County Attorney to Deputy County Attorney effective October 1, 2011 in the amount of $7,782.

Decreases to Program Funding:
1. Costs associated with the 3% State mandated decrease in County's portion of funding for the Florida Retirement System and a reduction in workers compensation rates. Employees will be responsible for contributing to this portion of their retirement. These decreases are offset by a 4% increase to Health insurance and a 3% salary adjustment for employees making under $50,000, a 1.5% salary adjustment for employees making $50,000 - $69,999. No adjustment is provided for those employees making over $70,000.
2. Costs associated with programmatic budget reductions in Professional Services, Consultants, and Outside Counsel in the amount of $89,800.
3. Communication costs in the amount of $934.

Legislative/Administrative

Office of Management and Budget Summary

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Personnel Services	722,838	833,453	797,948	(169,273)	628,675	643,761
Operating	157,248	200,587	201,087	2,223	203,310	205,679
Capital Outlay	1,325	-	-	-	-	-
Total Budgetary Costs	881,411	1,034,040	999,035	(167,050)	831,985	849,440

Appropriations	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Office of Management & Budget (001-130-513)	701,266	787,511	755,302	(148,769)	606,533	622,013
Risk Management (501-132-513)	180,146	246,529	243,733	(18,281)	225,452	227,427
Total Budget	881,411	1,034,040	999,035	(167,050)	831,985	849,440

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
001 General Fund	701,266	787,511	755,302	(148,769)	606,533	622,013
501 Insurance Service	180,146	246,529	243,733	(18,281)	225,452	227,427
Total Revenues	881,411	1,034,040	999,035	(167,050)	831,985	849,440

Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Office of Management & Budget	7.90	7.90	7.90	(0.90)	7.00	7.00
Risk Management	1.10	1.10	1.10	(0.10)	1.00	1.00
Total Full-Time Equivalents (FTE)	9.00	9.00	9.00	(1.00)	8.00	8.00

Legislative/Administrative

Office of Management and Budget - Office of Management & Budget (001-130-513)

Goals

The mission of the Office of Management & Budget is to continuously enhance the quality of County services by optimizing the use of County financial resources through the effective provision of planning, policy analysis, budget development, budget implementation and program evaluation services to benefit citizens, elected officials and staff.

Objectives

1. Provide financial management assistance to the County Administrator and other departments.
2. Responsible for the development, monitoring, and control of the annual operating budget and capital improvement program.
3. Forecast and monitor County revenues.
4. Responsible for the County's annual Truth in Millage (TRIM) process.
5. Conduct research, fiscal policy analysis for special projects, and management reviews as requested by the County Administrator and Board.

Statutory Responsibilities

Florida Statute, Chapter 125 "County Government"; Florida Statute, Chapter 129 "County Annual Budget"; Florida Statute, Chapter 200 "Determination of Millage"

Advisory Board

Financial Investment Advisory Committee; Investment Oversight Committee; Blueprint 2000 Finance Committee

Benchmarking

Benchmark Data	Leon County	Benchmark
Employees per 1,000 residents	1:34,350	1:32,600

Benchmark source: FY 2011 budget survey of comparable counties
Average size staff is 9.0; range of 8.0 to 11.0 FTEs; population ranges from 256,232 to 330,440; Leon County OMB staff size is 8.0 with a population of 274,803.

Performance Measures

Performance Measures	FY 2009 Actual	FY 2010 Actual	FY 2011 Estimate	FY 2012 Estimate
Meet all requirements of Florida Statutes 129 and 200 Truth-in-Millage (TRIM)	Yes	Yes	Yes	Yes
Forecast actual major revenue source within 5% of the budget (actual collections as a % of budget)	98%	98%	99%	99%
Process budget amendment requests within 2 business days of the next scheduled Board meeting (% is an estimate)	100%	100%	100%	100%
Develop and print 2 semi-annual performance reports by May 30 and November 30	2	2	2	2
Review all agenda items in less than 2 days 95% of the time	91%	95%	98%	98%

Legislative/Administrative

Office of Management and Budget - Office of Management & Budget (001-130-513)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Personnel Services	608,762	716,874	684,392	(150,992)	533,400	546,511
Operating	91,179	70,637	70,910	2,223	73,133	75,502
Capital Outlay	1,325	-	-	-	-	-
Total Budgetary Costs	701,266	787,511	755,302	(148,769)	606,533	622,013

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
001 General Fund	701,266	787,511	755,302	(148,769)	606,533	622,013
Total Revenues	701,266	787,511	755,302	(148,769)	606,533	622,013

Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Management & Budget Analyst	2.00	2.00	2.00	-	2.00	2.00
Assistant County Administrator	0.90	0.90	0.90	(0.90)	-	-
Management & Budget Technician	1.00	1.00	1.00	-	1.00	1.00
Budget Director	1.00	1.00	1.00	-	1.00	1.00
Sr Management & Budget Analyst	3.00	3.00	3.00	-	3.00	3.00
Total Full-Time Equivalents (FTE)	7.90	7.90	7.90	(0.90)	7.00	7.00

The major variances for the FY 2012 Office of Management and Budget budget are as follows:

Increases to Program Funding:
1. Contracts for budgeting software licenses in the amount of $2,223.
2. The HR reclass adjustments of two Senior Analyst positions to Principal Analysts in the amount of $13,539 which are offset by the elimination of the Assistant County Administrator position through Voluntary Separation Incentive Program.

Decreases to Program Funding:
1. Costs associated with the 3% State mandated decrease in County's portion of funding for the Florida Retirement System and a reduction in workers compensation rates. Employees will be responsible for contributing to this portion of their retirement. These decreases are offset by a 4% increase to Health insurance and a 3% salary adjustment for employees making under $50,000, a 1.5% salary adjustment for employees making $50,000 - $69,999. No adjustment is provided for those employees making over $70,000.
2. The elimination of the Assistant County Administrator position due to the Voluntary Separation Incentive Program in the amount of $164,531. This position is partially funded in the Risk Management program which will also see a reduction in personnel costs. (The full cost savings between County Administration and Office of Management and Budget and Risk Management for this reduction is $241,973.)
3. Communication costs in the amount of $647.

Legislative/Administrative

Office of Management and Budget - Risk Management (501-132-513)

Goals
The goal of Risk Management is to provide our customers with courteous and professional services in the risk management area.

Objectives
1. Plan, evaluate and identify insurable risks and loss potential, and review current insurance trends and legislation to modify risk coverage.
2. Prepare, negotiate and coordinate all the County's insurance programs.
3. Directly administer all insurance programs with the exception of employee health coverage.
4. Coordinate and participate in all investigations, accidents and injuries that involve County employees on County maintained or owned facilities and/or properties. Review all reported workers' compensation injuries, near accidents and/or misses, over utilization, abuses, and circumstances surrounding all claims and periodically visiting the employee to ascertain their status.
5. Maintain, process and record all insurance or damage claims filed against the County and liaisons with the appropriate insurance carriers.
6. Establish standard insurance and indemnification provisions for contracts, leases, and other special use agreements entered into by the participating government(s).
7. Risk Management manages the County's activities in order to minimize the total long term cost to the County of all accidental losses and their consequences. This is accomplished through risk identification, risk control, and risk finance.
8. Manage Work Safety Program.

Statutory Responsibilities
Title VI of the Civil Rights Act of 1964, Title VII of the Civil Rights Act of 1964; The Americans with Disabilities Act Title I; Vietnam Era Veterans' Readjustment Assistance Act of 1974; Mental Health Parity Act of 1996; Florida Statute, Chapter 110.227 "Suspensions, Dismissals, Reductions in Pay, Demotions, Transfers, and Layoffs"; Florida Statute, Chapter 112.313, Code of Ethics, Chapter 440 "Workers' Compensation".

Advisory Board
Executive Board Member of the North Florida Safety Council; Leon County Safety Committee; Leon County Wellness Team

Performance Measures

Performance Measures	FY 2009 Actual	FY 2010 Actual	FY 2011 Estimate	FY 2012 Estimate
Investigate worker's compensation accidents and report findings and corrective action	138	112	175	150
Provide one safety/loss control training quarterly as training needs are identified by program areas	6	10	4	4
Investigate auto accidents and report findings and corrective action	18	14	25	18
Coordinate Safety Committee monthly to identify accidents trends and recommend preventative training as appropriate	12	12	12	12

Legislative/Administrative

Office of Management and Budget - Risk Management (501-132-513)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Personnel Services	114,076	116,579	113,556	(18,281)	95,275	97,250
Operating	66,069	129,950	130,177	-	130,177	130,177
Total Budgetary Costs	180,146	246,529	243,733	(18,281)	225,452	227,427

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
501 Insurance Service	180,146	246,529	243,733	(18,281)	225,452	227,427
Total Revenues	180,146	246,529	243,733	(18,281)	225,452	227,427

Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Assistant County Administrator	0.10	0.10	0.10	(0.10)	-	-
Risk Manager	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	1.10	1.10	1.10	(0.10)	1.00	1.00

The major variances for the FY 2012 Risk Management budget are as follows:

Decrease to Program Funding:
1. Costs associated with the 3% State mandated decrease in County's portion of funding for the Florida Retirement System and a reduction in workers compensation rates. Employees will be responsible for contributing to this portion of their retirement. These decreases are offset by a 4% increase to Health insurance and a 3% salary adjustment for employees making under $50,000, a 1.5% salary adjustment for employees making $50,000 - $69,999. No adjustment is provided for those employees making over $70,000.
2. The elimination of the Assistant County Administrator position due to the Voluntary Separation Incentive Program in the amount of $18,281. This position is also funded in the Office Management and Budget.
(The full cost savings between County Administration and Office of Management and Budget and Risk Management for this reduction is $241,973.)

Legislative/Administrative

Human Resources (001-160-513)

Goals

The goal of the Office of Human Resources is to support the County's mission by providing high quality, cost effective, innovative and practical solutions and consultation services to meet the needs of Leon County employees. This is accomplished by formulating effective Human Resources strategies, policies, procedures, services, and programs.

Objectives

The Office of Human Resources provides technical and consultation services in the areas of Recruitment, Selection, Employment, Orientation, Retention, Separation, Employee Relations, Performance Management, Job Classification, Compensation & Benefits Design/Administration, Legal/Regulatory Compliance, Policy Development, Employee Communications, Training, Attendance/Leave Management, and Human Resources Information Systems/Record Management.

Statutory Responsibilities

Title VII of the Civil Rights Act of 1964; Title I of the Americans with Disabilities Act; Veterans Reemployment Rights, Veterans Preference, Uniformed Services Employment and Reemployment Rights Act of 1994; Age Discrimination in Employment Act of 1967; Consumer Credit Protection Act of 1968; Fair Credit Reporting Act of 1969; Family and Medical Leave Act of 1993; Fair Labor Standards Act; Drug Free Workplace Act of 1988; Equal Pay Act of 1963; Immigration and Nationality Act; Internal Revenue Code and Regulations; Health Insurance Portability and Accountability Act of 1996; Consolidated Omnibus Budget Reconciliation Act of 1986; Florida Statute, Chapter 110.227 "Suspensions, Dismissals, Reductions in Pay, Demotions, Transfers, and Layoffs"; Florida Statute, Chapter 112.313; Code of Ethics; Florida Statute, Florida Retirement System; Leon County Personnel Policies and Procedures, and National Health Care Act

Advisory Board

Sick Leave Pool Committee; Grievance Committee; Board/Constitutional Office Employee Health Insurance Committee, and Wellness Team

Benchmarking

Benchmark Data	Leon County	Benchmark
# of HR Staff per 100 Employees	1.01	.72 - 25th Percentile 1.12 - Median 1.82 - 75th Percentile

Benchmark source: Society of Human Resources Management (SHRM) 2010 Benchmarking Study; 2011 City of Tallahassee, Leon County School Board (LCSB) and State of Florida(City of Tallahassee contribution and costs includes $1,968 annual payment per employee of Flexbucks)

Performance Measures

Performance Measures	FY 2009 Actual	FY 2010 Actual	FY 2011 Estimate	FY 2012 Estimate
Number of requisitions created, and or recruited for vacant positions	N/A	N/A	85	70
Number of qualified applicants per requisition	N/A	N/A	46	60
Number of positions filled internally	N/A	N/A	31	35
Number of positions filled from outside sources	N/A	N/A	44	35
Average days to fill vacant positions	103	79	85	80
Average days to start for vacant position	113	86	N/A	N/A
Average Turnover Rate	8.6%	8%	10%	10%
# of employees attending county-sponsored Training and Wellness Program events	420	273	400	350
# of positions evaluated for external competitiveness and internal equity	383	206	200	116
# of Annual Performance Appraisals completed	636	645	650	650

N/A indicates data for the measure was not recorded in previous years or no longer measured.

Legislative/Administrative

Human Resources (001-160-513)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Personnel Services	785,427	878,286	833,163	67,168	900,331	925,724
Operating	168,269	289,327	238,791	-	238,791	238,791
Total Budgetary Costs	953,696	1,167,613	1,071,954	67,168	1,139,122	1,164,515

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
001 General Fund	953,696	1,167,613	1,071,954	67,168	1,139,122	1,164,515
Total Revenues	953,696	1,167,613	1,071,954	67,168	1,139,122	1,164,515

Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Compensation Administrator	1.00	1.00	1.00	-	1.00	1.00
Director of Human Resources	1.00	1.00	1.00	-	1.00	1.00
Document Scanner	-	-	1.00	-	1.00	1.00
Employee Development Coord.	1.00	1.00	1.00	-	1.00	1.00
Employee Relations Coordinator	1.00	1.00	1.00	-	1.00	1.00
Human Resources Generalist	3.00	3.00	3.00	-	3.00	3.00
Human Resources Manager	1.00	1.00	1.00	-	1.00	1.00
Human Resources Specialist	1.00	1.00	1.00	-	1.00	1.00
Human Resources Technician	1.00	1.00	1.00	-	1.00	1.00
Employee Wellness Coordinator	-	-	-	1.00	1.00	1.00
Total Full-Time Equivalents (FTE)	10.00	10.00	11.00	1.00	12.00	12.00

OPS Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
HR Consolidated OPS	-	1.00	-	-	-	-
Total OPS Full-Time Equivalents (FTE)	-	1.00	-	-	-	-

The major variances for the FY 2012 Human Resources budget are as follows:

Increases to Program Funding:
1. Costs associated with 4% increase to Health insurance and a 3% salary adjustment for employees making under $50,000, a 1.5% salary adjustment for employees making $50,000 - $69,999. These increases will compensate for a 3% State mandated decrease in County's portion of funding for the Florida Retirement System and a reduction in workers compensation rates. Employees will be responsible for contributing to this portion of their retirement. No adjustment is provided for those employees making over $70,000.
2. Costs associated with the new Wellness Coordinator position effective October 1, 2011 in the amount of $66,088.
3. Costs associated with cell phone stipend for two current positions in the amount of $1,080.
4. Costs associated with the Document Scanner position realigned from MIS during FY11.

Decreases to Program Funding:
1. Costs associated with programmatic budget reductions such as reduction of a one time $50,000 expense from FY11 for Healthcare Consultants to assist with implementing the Health Care Reform legislation.
2. Communication costs in the amount of $731.
3. Costs associated with the funding of the Project Search Coordinator position due to the elimination of the program.

Public Services

Organizational Chart	7 - 2
Executive Summary	7 - 3
Public Services Summary	7 - 4
Tourist Development	7 - 5
Intergovernmental Affairs	7 - 12
Library Services	7 - 14
Cooperative Extension	7 - 20
Human Services Executive Summary	7 - 23
Health & Human Services	7 - 24
Volunteer Center	7 - 26
Housing Services	7 - 34
Veteran Services	7 - 36
Primary Health Care	7 - 38
Housing Finance Authority	7 - 41
Emergency Medical Services	7 - 43
Capital Regional Transportation Planning Agency	7 - 45
Planning Department	7 - 46
Blueprint 2000	7 - 48
Office of Sustainability	7 - 49

Public Services

Total Full-Time Equivalents (FTE) = 296.33

Tourist Development
Total Full-Time Equivalents (FTE) = 10.00

Intergovernmental Affairs
Total Full-Time Equivalents (FTE) = 11.00

Library Services
Total Full-Time Equivalents (FTE) = 103.70

Cooperative Extension
Total Full-Time Equivalents (FTE) = 13.18

Health & Human Services
Total Full-Time Equivalents (FTE) = 14.00

Emergency Medical Services
Total Full-Time Equivalents (FTE) = 111.45

Capital Regional Transportation Planning Agency
Total Full-Time Equivalents (FTE) = 2.00

Planning Department
Total Full-Time Equivalents (FTE) = 28.00

Blueprint 2000
Total Full-Time Equivalents (FTE) = 1.00

Office of Sustainability
Total Full-Time Equivalents (FTE) = 2.00

Public Services

Executive Summary

The Public Services section of the Leon County FY 2011/2012 Annual Budget is comprised of Intergovernmental Affairs, Library Services, Veteran Services, the Volunteer Center, Cooperative Extension, Health & Human Services*, Emergency Medical Services, Planning Department, Office of Sustainability, and the Tourist Development Department.

Intergovernmental Affairs provides leadership, coordination, and assistance to the Board and all Leon County departments. Library Services provides the public with open access to reading and information materials. Veteran Services assists veterans and their dependents with processing benefit claims. The Volunteer Center promotes volunteerism within Leon County and performs placement services for several Leon County departments. Cooperative Extension provides information and conducts educational programs on various issues including energy conservation, food safety, and child and family development. Health & Human Services promotes and maintains the health, safety, and welfare of all Leon County citizens. Emergency Medical Services provides emergency medical services to all residents of Leon County. The Capital Regional Transportation Planning Agency provides recommendations relating to transportation issues for Leon County, the City of Tallahassee, and surrounding areas. The Planning Department provides expertise and recommendations in the areas of land use and environmental and transportation planning. The Tourism Development Department promotes the Tallahassee-Leon County area through tourism advertising, public relations, direct sales, visitor service functions, and marketing research.

HIGHLIGHTS

Intergovernmental Affairs continues to develop an annual Federal and State legislative priority package for Board approval as well as coordinates and implements special projects as requested by the Board. This program also implements grant administration including the Community Human Services Partnership Program.

Library Services continues to provide library materials, reference and information assistance, programming for children and adults, and access to personal computers to its patrons. During FY 2011, expansions were completed at the Northeast and B.L. Perry libraries. In FY 2012, the new Eastside and Woodville Libraries are anticipating their grand openings. In addition, the Lake Jackson branch expansion is expected to be completed by the end of FY 2012 or early FY 2013.

Cooperative Extension administers USDA Expanded Food and Nutrition Education Program reaching more than a thousand limited resource families annually; actively involved in sustainability education and development of community gardens; provides mandated CEU training and certification for professional pesticide applicators, landscape personnel, and arborists in Best Management Practices and fertilizer application; and recognized for Master Gardener, Florida Yards and Neighborhoods, and positive youth development through the 4-H program.

Emergency Medical Services continues to provide award-winning services through the delivery of cost-effective emergency treatment and transportation of the sick and injured and the further development of the public education and risk reduction campaign which provides risk reduction and cardiopulmonary resuscitation (CPR) with automated external defibrillation (AED) training to citizens.

The Planning Department continues to provide technical and administrative support for the Comprehensive Plan amendment process particularly in the areas of long range land use, environmental and transportation planning, land use administration, as well as the administration of BP2000, which was implemented during FY 2011 subsequent to a management review.

During FY 2011, the Office of Sustainability received a grant of $1.7 million for energy efficiency improvements to several County buildings, which will save $170,000 on annual energy costs. Through a creative effort involving the Office of Sustainability and citizens of Ft. Braden, a thriving community garden is now established on County owned property in the Ft. Braden community. The County provided initial infrastructure, including fencing and irrigation, and members of the community plant and maintain the vegetables and fruit.

Despite the weak economy, the Tourism Development Department is expecting an increase in the Tourist Development Tax revenue of 7% for FY 2011. This increase has allowed the department to allocate additional dollars toward its advertising and public relation activities for the FY 2012 budget. This increase will provide greater opportunities to promote Leon County as a destination through more media buys and through expanded public relations efforts including enhanced social media and seasonal campaigns.

Health and Human Services includes Human Services; such as Medicaid, Child Protection Exams, Baker Act; Primary Health Care; Housing Services; as well as Veterans Services and Volunteer Services. Highlights for the Health and Human Services departments can be found on the Health and Human Services Executive Summary page (7-23) of the Public Services section of the budget book.

Public Services

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Personnel Services	15,639,878	17,264,082	16,790,472	(32,482)	16,757,990	17,092,412
Operating	8,884,345	9,717,949	9,785,876	266,259	10,052,135	10,191,188
Transportation	668,204	763,912	817,982	51,770	869,752	924,685
Capital Outlay	665,968	623,805	622,505	255,300	877,805	764,887
Grants-in-Aid	4,757,474	5,897,736	5,937,277	26,694	5,963,971	6,083,363
Total Budgetary Costs	30,615,870	34,267,484	33,954,112	567,541	34,521,653	35,056,535

Appropriations	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Tourist Development	1,986,019	3,008,527	2,997,021	193,078	3,190,099	3,238,496
Intergovernmental Affairs	1,166,143	1,128,958	1,133,502	10,550	1,144,052	1,172,551
Library Services	5,989,604	6,743,791	6,593,003	159,618	6,752,621	6,752,014
Cooperative Extension	497,822	541,447	542,079	-	542,079	551,066
Health & Human Services	7,379,568	7,710,316	7,705,233	84,421	7,789,654	7,911,344
Emergency Medical Services	12,291,298	13,623,285	13,476,119	200,820	13,676,939	13,991,689
Capital Regional Transportation Planning Agency	210,560	224,080	215,035	-	215,035	221,516
Planning Department	840,582	955,558	956,173	(71,196)	884,977	886,580
Blueprint 2000	43,994	61,603	60,879	-	60,879	62,243
Office of Sustainability	210,280	269,919	275,068	(9,750)	265,318	269,036
Total Budget	30,615,870	34,267,484	33,954,112	567,541	34,521,653	35,056,535

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
001 General Fund	16,288,069	17,604,607	17,450,192	173,643	17,623,835	17,795,855
124 SHIP Trust	33,742	-	-	-	-	-
135 Emergency Medical Services MSTU	12,291,298	13,623,285	13,476,119	200,820	13,676,939	13,991,689
160 Tourist Development	1,986,019	3,008,527	2,997,021	193,078	3,190,099	3,238,496
161 Housing Finance Authority	16,742	31,065	30,780	-	30,780	30,495
Total Revenues	30,615,870	34,267,484	33,954,112	567,541	34,521,653	35,056,535

Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Blueprint 2000	-	1.00	1.00	-	1.00	1.00
Capital Regional Transportation Planning Agency	2.00	2.00	2.00	-	2.00	2.00
Cooperative Extension	13.18	13.18	13.18	-	13.18	13.18
Emergency Medical Services	111.35	111.35	111.45	-	111.45	111.45
Health & Human Services	14.00	15.00	15.00	(1.00)	14.00	14.00
Intergovernmental Affairs	10.00	10.00	11.00	-	11.00	11.00
Library Services	103.70	103.70	103.70	-	103.70	103.70
Office of Sustainability	1.00	2.00	2.00	-	2.00	2.00
Planning Department	28.00	28.00	28.00	-	28.00	28.00
Tourist Development	20.00	10.00	10.00	-	10.00	10.00
Total Full-Time Equivalents (FTE)	303.23	296.23	297.33	(1.00)	296.33	296.33

OPS Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Tourist Development	-	1.00	1.00	-	1.00	1.00
Library Services	1.00	1.00	1.00	-	1.00	1.00
Emergency Medical Services	1.00	1.00	1.00	-	1.00	1.00
Total OPS Full-Time Equivalents (FTE)	2.00	3.00	3.00	-	3.00	3.00

Public Services

Tourist Development Summary

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Personnel Services	803,983	851,922	819,741	-	819,741	836,788
Operating	1,107,747	1,236,155	1,222,677	190,828	1,413,505	1,413,505
Capital Outlay	-	1,300	-	2,250	2,250	2,250
Grants-in-Aid	74,289	919,150	954,603	-	954,603	985,953
Total Budgetary Costs	1,986,019	3,008,527	2,997,021	193,078	3,190,099	3,238,496

Appropriations	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
1 Cent Expenses (160-305-552)	-	744,800	783,750	-	783,750	815,100
Administration (160-301-552)	468,664	498,337	487,510	1,200	488,710	495,660
Advertising (160-302-552)	606,484	725,000	725,000	30,000	755,000	755,000
Marketing (160-303-552)	851,946	890,390	850,761	161,878	1,012,639	1,022,736
Special Projects (160-304-552)	58,925	150,000	150,000	-	150,000	150,000
Total Budget	1,986,019	3,008,527	2,997,021	193,078	3,190,099	3,238,496

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
160 Tourist Development	1,986,019	3,008,527	2,997,021	193,078	3,190,099	3,238,496
Total Revenues	1,986,019	3,008,527	2,997,021	193,078	3,190,099	3,238,496

Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Administration	3.00	3.00	3.00	-	3.00	3.00
Marketing	17.00	7.00	7.00	-	7.00	7.00
Total Full-Time Equivalents (FTE)	20.00	10.00	10.00	-	10.00	10.00

OPS Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Administration	-	0.50	0.50	-	0.50	0.50
Marketing	-	0.50	0.50	-	0.50	0.50
Total OPS Full-Time Equivalents (FTE)	-	1.00	1.00	-	1.00	1.00

Public Services

Tourist Development - Administration (160-301-552)

Organizational Codes: 160-301/302/303/304/305-552

Goals

The goal of the Tourism Development Department is to enhance the local economy and quality of life through the benefits associated with a strong visitor industry by maximizing the number of visitors, length of stay of visitors, and the economic impact of visitors to Leon County.

Objectives

1. Maximize dollars available to market the destination.
2. Support programs and facilities that draw overnight visitors and maximize the return on investment.
3. Increase visitation during times of the year when there is low or decreased activities.
4. Provide effective and efficient visitor services programs.
5. Increase the awareness of the importance of the tourism industry to local residents.

Statutory Responsibilities

Florida Statute, Chapter 125.0104 "Procedure for Levying Tourist Development Tax, Authorized Uses for the Tax, and Enforcement of Collection"; Leon County Code of Laws, Chapter 11, Article III "Tourist Development Tax".

Advisory Board

Tourist Development Council

Performance Measures

Performance Measures	FY 2009 Actual[1]	FY 2010 Actual	FY 2011 Estimate	FY 2012 Estimate
Number of total visitors to Leon County[2]	N/A	2,266,000	2,300,000	2,400,000
Tourist Development Tax per penny	$739,094	$731,850	$808,000	$850,000
Total Direct Visitor Economic Impact[2]	N/A	$518.16 million	$544 million	$571 million
Number of Direct Tourism Related Jobs[2]	N/A	10,964	11,240	11,520
Hotel Revenue[2]	$87 million	$91.5 million	$96 million	$100.8 million
Hotel Occupancy[2]	50.7%	53.7%	56%	60%

Notes:
1. Performance Measures were not collected for FY09 as the Research Contract was not renewed.
2. Data reflects calendar year.

Public Services

Tourist Development - Administration (160-301-552)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Personnel Services	312,586	333,351	323,010	-	323,010	329,960
Operating	156,078	164,986	164,500	1,200	165,700	165,700
Total Budgetary Costs	468,664	498,337	487,510	1,200	488,710	495,660

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
160 Tourist Development	468,664	498,337	487,510	1,200	488,710	495,660
Total Revenues	468,664	498,337	487,510	1,200	488,710	495,660

Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Administrative Associate V	1.00	1.00	1.00	-	1.00	1.00
Assistant to the Executive Director	1.00	1.00	1.00	-	1.00	1.00
Executive Director	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	3.00	3.00	3.00	-	3.00	3.00

OPS Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
TDC Consolidated OPS	-	0.50	0.50	-	0.50	0.50
Total OPS Full-Time Equivalents (FTE)	-	0.50	0.50	-	0.50	0.50

The major variances for the FY 2012 Tourist Development Administration budget are as follows:

Increases to Program Funding:
1. Contracts or other obligations for continuity of services for the Internet Destination Sales System (iDSS) contract in the amount of $1,200.

Decreases to Program Funding:
1. Costs associated with the 3% State mandated decrease in County's portion of funding for the Florida Retirement System and a reduction in workers compensation rates. Employees will be responsible for contributing to this portion of their retirement. These decreases are offset by a 4% increase to Health insurance and a 3% salary adjustment for employees making under $50,000, a 1.5% salary adjustment for employees making $50,000 - $69,999. No adjustment is provided for those employees making over $70,000.
2. Communication costs in the amount of $486.

Public Services

Tourist Development - Advertising (160-302-552)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Operating	606,484	725,000	725,000	30,000	755,000	755,000
Total Budgetary Costs	606,484	725,000	725,000	30,000	755,000	755,000

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
160 Tourist Development	606,484	725,000	725,000	30,000	755,000	755,000
Total Revenues	606,484	725,000	725,000	30,000	755,000	755,000

The major variances for the FY 2012 Tourist Development Advertising budget are as follows:

Increases to Program Funding:
1. Contracts or other obligations for continuity of services to include social media advertising in the department's advertising efforts in the amount of $30,000.

Public Services

Tourist Development - Marketing (160-303-552)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Personnel Services	491,397	518,571	496,731	-	496,731	506,828
Operating	345,185	346,169	333,177	159,628	492,805	492,805
Capital Outlay	-	1,300	-	2,250	2,250	2,250
Grants-in-Aid	15,364	24,350	20,853	-	20,853	20,853
Total Budgetary Costs	851,946	890,390	850,761	161,878	1,012,639	1,022,736

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
160 Tourist Development	851,946	890,390	850,761	161,878	1,012,639	1,022,736
Total Revenues	851,946	890,390	850,761	161,878	1,012,639	1,022,736

Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Senior Sports Sales Manager	-	1.00	1.00	-	1.00	1.00
Marketing Communications Manager	-	1.00	1.00	-	1.00	1.00
Sports Sales Manager	-	1.00	1.00	-	1.00	1.00
Leisure Travel Sales Manager	-	1.00	1.00	-	1.00	1.00
Visitor Services Manager	-	1.00	1.00	-	1.00	1.00
Senior Marketing Manager	-	1.00	1.00	-	1.00	1.00
Meetings & Conventions Sales Manager	-	1.00	1.00	-	1.00	1.00
Tallahassee Area Convention & Visitors Bureau	17.00	-	-	-	-	-
Total Full-Time Equivalents (FTE)	17.00	7.00	7.00	-	7.00	7.00

OPS Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
TDC Consolidated OPS	-	0.50	0.50	-	0.50	0.50
Total OPS Full-Time Equivalents (FTE)	-	0.50	0.50	-	0.50	0.50

The major variances for the FY 2012 Tourist Development Marketing budget are as follows:

Increases to Program Funding:
1. Contracts or other obligations, including distribution services for visitor guides and brochures, Meetings & Conventions bidding pool funding, and other marketing opportunities to promote the Leon County area in the amount of $159,628.
2. Costs associated with the purchase of equipment in the amount of $2,250.

Decreases to Program Funding:
1. Costs associated with the 3% State mandated decrease in County's portion of funding for the Florida Retirement System and a reduction in workers compensation rates. Employees will be responsible for contributing to this portion of their retirement. These decreases are offset by a 4% increase to Health insurance and a 3% salary adjustment for employees making under $50,000, a 1.5% salary adjustment for employees making $50,000 - $69,999. No adjustment is provided for those employees making over $70,000.
2. Communication costs in the amount of $2,619.

Public Services

Tourist Development - Special Projects (160-304-552)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Grants-in-Aid	58,925	150,000	150,000	-	150,000	150,000
Total Budgetary Costs	58,925	150,000	150,000	-	150,000	150,000

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
160 Tourist Development	58,925	150,000	150,000	-	150,000	150,000
Total Revenues	58,925	150,000	150,000	-	150,000	150,000

The FY 2012 Tourist Development Special Projects budget is recommended at the same level of funding as the previous fiscal year.

Public Services

Tourist Development - 1 Cent Expenses (160-305-552)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Grants-in-Aid	-	744,800	783,750	-	783,750	815,100
Total Budgetary Costs	-	744,800	783,750	-	783,750	815,100

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
160 Tourist Development	-	744,800	783,750	-	783,750	815,100
Total Revenues	-	744,800	783,750	-	783,750	815,100

The Tourist Development 1 Cent Expenses budget funds the Performing Arts Center. Revenue for this expenditure is derived from the 4th cent tourist development bed tax. The major variances for the FY 2012 budget are as follows:

Increases to Program Funding:
1. The increase in expenditures is associated with an estimated revenue increase from $744,800 per penny in FY11 to $783,750 in FY12.

Public Services

Intergovernmental Affairs (001-114-512)

Goals

The goal of Intergovernmental Affairs is to effectively serve the residents of Leon County by providing leadership, coordination and assistance to divisions to facilitate the delivery of services consistent with Board policy. This will ensure that divisions receive the resources, guidance, and support needed to provide superior services in a cost effective and efficient manner.

Objectives

Legislative Liaison and Special Projects
1. Serve the County Administrator and the Board by researching, analyzing, and developing policy recommendations for Leon County's high priority issues.
2. Develop an annual Federal and State legislative priority package for Board approval.
3. Coordinate the County Federal and Legislative lobbying contracts.
4. Track legislation impacting Leon County throughout the legislative session.
5. Coordinate special projects, intergovernmental, and interdepartmental activities on behalf of County Administration.
6. Grants Administration continues to explore and pursue federal, state, and private sector grant funding and reimbursement opportunities in furthering priority County programs and projects.
7. Grants Administration represents Leon County in the Community Human Services Partnership (CHSP) program and manages the commitments to specific social service agencies funded through this process including providing grant application training and performing site visits to agencies seeking CHSP funding.

Public Information
1. Manages Leon County Government's collective information and messaging; fosters proactive and responsive communication with the public; and maintains consistency in messaging, visual presentation and positive representation for the County.
2. Maintains routine contact with local news media outlets and manage shifting relationships with their personnel.
3. Prepares and disseminates Leon County news and information via news releases, notices and other publications and oversees the content of Leon County's websites and government broadcast channel.
4. Organizes and manages news conferences, community meetings and special events.
5. Communicates key issues and information to the public and Leon County employees through the County newsletter, electronic publications, advertisements and mass notification alerts via email and texting.
6. Coordinates and executes the annual Neighborhood Recognition Program, and maintains partnerships with local, regional, and national associations.
7. Trains, prepares, and responds for Emergency Communication/Information within the Incident Command System (ICS) and trains/prepares County staff for interaction with media partners.

Statutory Responsibilities

Provides staffing for the statutorily required Public Safety Coordinating Council (PSCC) in accordance with section 951.26, Florida Statutes, to assess the County's jail population and make recommendations to alleviate jail overcrowding.

In accordance to Florida Statute 125.001, the Public Information Officer posts public meetings to the County's general calendar and sends public notices to local media in order to appropriately notice all regular and special public meetings.

Advisory Board

Joint Planning Board – Community Human Services Partnership (CHSP)

Performance Measures

Performance Measures	FY 2009 Actual	FY 2010 Actual	FY 2011 Estimate	FY 2012 Estimate
# of news releases to promote County services	180	175	150	125
# of press conferences, and community meetings and events	45	100[1]	35	25
# of CHSP training sessions for applicant agencies	10	10	10	10
# of CHSP site visits conducted	86	78	80	80
Leveraging ratio of grant funding to County matching dollars	1:13	1:15	1:13	1:13

Notes:
1. The increase in the number of press conferences, community meetings and events for FY10 is attributed to facility groundbreakings, grand openings, community meetings, 2010 Census activities, the 2010 Sustainable Communities Summit, and community meetings related to public information and education on issues impacting specific areas of the County.

Public Services

Intergovernmental Affairs (001-114-512)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Personnel Services	865,260	875,076	880,201	-	880,201	908,700
Operating	295,940	253,882	253,301	10,550	263,851	263,851
Capital Outlay	4,943	-	-	-	-	-
Total Budgetary Costs	1,166,143	1,128,958	1,133,502	10,550	1,144,052	1,172,551

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
001 General Fund	1,166,143	1,128,958	1,133,502	10,550	1,144,052	1,172,551
Total Revenues	1,166,143	1,128,958	1,133,502	10,550	1,144,052	1,172,551

Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Citizen Services Liaison	1.00	1.00	1.00	-	1.00	1.00
Grants Program Coordinator	1.00	1.00	1.00	-	1.00	1.00
Director of Public Information	1.00	1.00	1.00	-	1.00	1.00
Public Information Specialist	2.00	2.00	2.00	-	2.00	2.00
Special Projects Coordinator	1.00	1.00	1.00	-	1.00	1.00
Management Intern	1.00	1.00	1.00	-	1.00	1.00
Executive Assistant	1.00	1.00	2.00	-	2.00	2.00
Deputy County Administrator	1.00	1.00	1.00	-	1.00	1.00
Director of Legislative Affairs	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	10.00	10.00	11.00	-	11.00	11.00

The major variances for the FY 2012 Intergovernmental Affairs budget are as follows:

Increases to Program Funding:
1. Costs associated with the transfer of an Executive Assistant position from County Administration to Intergovernmental Affairs during FY11.
2. Costs associated with a 4% increase to Health insurance and a 3% salary adjustment for employees making under $50,000, a 1.5% salary adjustment for employees making $50,000 - $69,999. These increases will compensate for a 3% State mandated decrease in County's portion of funding for the Florida Retirement System and a reduction in workers compensation rates. Employees will be responsible for contributing to this portion of their retirement. No adjustment is provided for those employees making over $70,000.
3. Contracts or other obligations for continuity of services, including print publications to promote County programs, services, and other Board activities in the amount of $10,550.

Public Services

Library Services Summary

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Personnel Services	4,616,671	5,295,928	5,173,982	-	5,173,982	5,285,873
Operating	735,350	803,117	773,360	42,618	815,978	820,602
Transportation	15,082	22,241	23,156	-	23,156	23,034
Capital Outlay	622,502	622,505	622,505	117,000	739,505	622,505
Total Budgetary Costs	5,989,604	6,743,791	6,593,003	159,618	6,752,621	6,752,014

Appropriations	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Lib - Policy, Planning, & Operations (001-240-571)	824,982	955,098	879,136	-	879,136	902,320
Library Collection Services (001-242-571)	815,092	897,866	825,762	11,020	836,782	850,800
Library Extension Services (001-243-571)	1,934,051	2,217,761	2,410,172	28,269	2,438,441	2,483,360
Library Public Services (001-241-571)	2,415,480	2,673,066	2,477,933	120,329	2,598,262	2,515,534
Total Budget	5,989,604	6,743,791	6,593,003	159,618	6,752,621	6,752,014

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
001 General Fund	5,989,604	6,743,791	6,593,003	159,618	6,752,621	6,752,014
Total Revenues	5,989,604	6,743,791	6,593,003	159,618	6,752,621	6,752,014

Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Lib - Policy, Planning, & Operations	6.00	6.00	6.00	-	6.00	6.00
Library Public Services	41.70	41.70	36.70	-	36.70	36.70
Library Collection Services	15.00	15.00	13.50	-	13.50	13.50
Library Extension Services	41.00	41.00	47.50	-	47.50	47.50
Total Full-Time Equivalents (FTE)	103.70	103.70	103.70	-	103.70	103.70

OPS Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Library Public Services	1.00	1.00	1.00	-	1.00	1.00
Total OPS Full-Time Equivalents (FTE)	1.00	1.00	1.00	-	1.00	1.00

Public Services

Library Services

Organizational Code: 001-240/241/242/243-571

Goals

The goal of the LeRoy Collins Leon County Public Library System is to enrich the community by inspiring a love of reading, providing a dynamic resource for creative and intellectual pursuits, and enabling residents to live a life of learning.

Objectives

Main Library and Extension Services
1. Provide library materials circulation services, including check-out, check-in, reserves, patron registration, and collection for overdue materials.
2. Provide reference and information assistance and readers' advisory service in person, by telephone, and online.
3. Provide programming for children and adults. These programs include Baby Time, Story Time, book groups, and the summer reading program.
4. Provide public access to personal computers, internet computers, and typewriters and offer beginning computer classes to the public.
5. Offer voter registration and meeting rooms for public use.

Collection Services
1. Order, receive, catalog, and process all library collection materials.
2. Maintain integrity of system catalog and national library catalog.
3. Administer materials preservation process.
4. Responsible for the public interface to the library system's catalog.
5. Maintain system-wide courier service.

Statutory Responsibilities

Leon County Code, Appendix C-Special Acts, Chapter 10 "Library"; Florida Statutes, Chapter 257 "Public Libraries and State Archives"; Florida Administrative Code, Chapter 1B-2 "State Aid to Libraries Grant Program."

Advisory Board

Library Advisory Board

Benchmarking

Benchmark Data	Leon County	Benchmark
Cost Per Capita	$24.12	13th of 30
Materials Expenditures Per Capita	$2.26	19th of 30
Circulation Items Per Capita	7.17	12th out of 30
Square feet Per Capita (State Standard 0.6 sf)	0.46	12th out of 30
FTE per 1,000 population	0.40/1,000	4th out of 30[1]
Internet terminals Use per 1,000 population	0.80/1,000	10th out of 30
# of Individual Registered Users (% of total population) [2]	60%	50%

Benchmark Source: Florida Library Directory with Statistics category for the 29 libraries serving a population of 100,001 – 750,000
1. Three counties at this level: Leon, Brevard, Martin
2. The benchmark represents the average for the 29 libraries serving a population of 100,001 – 750,000.

Performance Measures

Performance Measures	FY 2009 Actual	FY 2010 Actual	FY 2011 Estimate	FY 2012 Estimate
# of total Library visits	1,140,641	1,145,428	1,117,949	1,122,925
# of Library uses	3,910,158	5,216,306	4,380,000	4,794,125
# of items in Library Collection	732,812	751,259	794,000	781,612
# of total Material Circulation	1,970,495	1,942,200	1,824,000	1,823,331
# of total computer uses	1,939,663	3,274,106	2,500,000	2,975,902
# of new volumes cataloged	42,210	46,868	43,800	46,607
# of Library programs held	743	571	500	631
# of Library program attendance	29,072	24,726	19,000	24,609

Public Services

Library Services - Lib - Policy, Planning, & Operations (001-240-571)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Personnel Services	393,931	486,076	409,046	-	409,046	421,620
Operating	431,050	469,022	470,090	-	470,090	480,700
Total Budgetary Costs	824,982	955,098	879,136	-	879,136	902,320

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
001 General Fund	824,982	955,098	879,136	-	879,136	902,320
Total Revenues	824,982	955,098	879,136	-	879,136	902,320

Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Administration & Operations Manager	1.00	1.00	1.00	-	1.00	1.00
Administrative Associate IV	1.00	1.00	-	-	-	-
Administrative Associate V	1.00	1.00	1.00	-	1.00	1.00
Administrative Associate VI	1.00	1.00	1.00	-	1.00	1.00
Library Budget & Collection Development Manager	1.00	1.00	1.00	-	1.00	1.00
Library Director	1.00	1.00	1.00	-	1.00	1.00
Library Services Specialist	-	-	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	6.00	6.00	6.00	-	6.00	6.00

The major variances for the FY 2012 Library Policy, Planning, & Operations budget are as follows:

Increases to Program Funding:
1. Contracts or other obligations for continuity of services for library security in the amount of $1,068.

Decreases to Program Funding:
1. Costs associated with the 3% State mandated decrease in County's portion of funding for the Florida Retirement System and a reduction in workers compensation rates. Employees will be responsible for contributing to this portion of their retirement. These decreases are offset by a 4% increase to Health insurance and a 3% salary adjustment for employees making under $50,000, a 1.5% salary adjustment for employees making $50,000 - $69,999. No adjustment is provided for those employees making over $70,000.

Public Services

Library Services - Library Public Services (001-241-571)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Personnel Services	1,754,249	2,010,193	1,815,060	-	1,815,060	1,852,661
Operating	38,728	40,368	40,368	3,329	43,697	40,368
Capital Outlay	622,502	622,505	622,505	117,000	739,505	622,505
Total Budgetary Costs	2,415,480	2,673,066	2,477,933	120,329	2,598,262	2,515,534

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
001 General Fund	2,415,480	2,673,066	2,477,933	120,329	2,598,262	2,515,534
Total Revenues	2,415,480	2,673,066	2,477,933	120,329	2,598,262	2,515,534

Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Administrative Associate IV	-	-	1.00	-	1.00	1.00
Computer Support Technician	1.00	1.00	1.00	-	1.00	1.00
Information Professional	10.00	10.00	9.00	-	9.00	9.00
Library Assistant	6.50	6.50	5.00	-	5.00	5.00
Library Services Coordinator	4.00	4.00	4.00	-	4.00	4.00
Library Services Manager	1.00	1.00	-	-	-	-
Library Services Specialist	3.50	3.50	1.00	-	1.00	1.00
Sr. Library Assistant	12.70	12.70	11.70	-	11.70	11.70
Sr. Library Services Specialist	3.00	3.00	4.00	-	4.00	4.00
Total Full-Time Equivalents (FTE)	41.70	41.70	36.70	-	36.70	36.70

OPS Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Library Consolidated OPS	1.00	1.00	1.00	-	1.00	1.00
Total OPS Full-Time Equivalents (FTE)	1.00	1.00	1.00	-	1.00	1.00

The major variances for the FY 2012 Library Public Services budget are as follows:

Increases to Program Funding:
1. Contracts or other obligations for continuity of services for 3M security devices for Library Circulation in the amount of $3,329
2. Costs associated with library materials for the Eastside, Woodville, and Lake Jackson branch libraries in the amount of $117,000.

Decreases to Program Funding:
1. Costs associated with the 3% State mandated decrease in County's portion of funding for the Florida Retirement System and a reduction in workers compensation rates. Employees will be responsible for contributing to this portion of their retirement. These decreases are offset by a 4% increase to Health insurance and a 3% salary adjustment for employees making under $50,000, a 1.5% salary adjustment for employees making $50,000 - $69,999. No adjustment is provided for those employees making over $70,000.
2. Personnel Costs associated with the transfer of 3.0 FTE to Library Extension Services to support the staffing needs for the new and expanded branch libraries in the amount of $159,331.
3. The reorganization of Library Services allowed for the elimination of 2.0 FTE (1.0 Library Services Manager, .50 Library Assistant, and .50 Sr. Library Assistant) due to the Voluntary Separation Incentive Program for net savings in the amount of $51,088. With the deletion of these positions, the Library will not have to add any new positions to staff the new and expanded branch libraries.

Public Services

Library Services - Library Collection Services (001-242-571)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Personnel Services	655,552	730,173	657,228	-	657,228	671,276
Operating	147,435	151,362	151,362	11,020	162,382	162,382
Transportation	12,106	16,331	17,172	-	17,172	17,142
Total Budgetary Costs	815,092	897,866	825,762	11,020	836,782	850,800

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
001 General Fund	815,092	897,866	825,762	11,020	836,782	850,800
Total Revenues	815,092	897,866	825,762	11,020	836,782	850,800

Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Administrative Associate IV	1.00	1.00	-	-	-	-
Administrative Associate V	1.00	1.00	1.00	-	1.00	1.00
Courier	1.50	1.50	1.50	-	1.50	1.50
Information Professional	1.00	1.00	1.00	-	1.00	1.00
Library Services Manager	1.00	1.00	1.00	-	1.00	1.00
Library Services Specialist	8.50	8.50	8.00	-	8.00	8.00
Sr. Library Assistant	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	15.00	15.00	13.50	-	13.50	13.50

The major variances for the FY 2012 Library Collection Services budget are as follows:

Increases to Program Funding:
1. Contracts or other obligations for continuity of services in the amount of $11,020 for the subscription of the Online Computer Library Catalog (OCLC). Due to the opening of the new and expanded branch libraries, an additional 8,000 volumes will be added to the catalog.

Decreases to Program Funding:
1. Costs associated with the 3% State mandated decrease in County's portion of funding for the Florida Retirement System and a reduction in workers compensation rates. Employees will be responsible for contributing to this portion of their retirement. These decreases are offset by a 4% increase to Health insurance and a 3% salary adjustment for employees making under $50,000, a 1.5% salary adjustment for employees making $50,000 - $69,999. No adjustment is provided for those employees making over $70,000.
2. Personnel costs associated with the transfer of 1.5 FTE from Library Collection Services to Library Extension Services to support the staffing needs for the new and expanded branch libraries in the amount of $58,309.

Public Services

Library Services - Library Extension Services (001-243-571)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Personnel Services	1,812,939	2,069,486	2,292,648	-	2,292,648	2,340,316
Operating	118,137	142,365	111,540	28,269	139,809	137,152
Transportation	2,976	5,910	5,984	-	5,984	5,892
Total Budgetary Costs	1,934,051	2,217,761	2,410,172	28,269	2,438,441	2,483,360

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
001 General Fund	1,934,051	2,217,761	2,410,172	28,269	2,438,441	2,483,360
Total Revenues	1,934,051	2,217,761	2,410,172	28,269	2,438,441	2,483,360

Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Information Professional	6.50	6.50	9.50	-	9.50	9.50
Library Assistant	5.50	5.50	7.00	-	7.00	7.00
Library Services Coordinator	6.00	6.00	7.00	-	7.00	7.00
Library Services Manager	1.00	1.00	1.00	-	1.00	1.00
Library Services Specialist	6.00	6.00	5.00	-	5.00	5.00
Library Special Services Coordinator	3.00	3.00	3.00	-	3.00	3.00
Literacy Project Coordinator	1.00	1.00	1.00	-	1.00	1.00
Sr. Library Assistant	10.00	10.00	12.00	-	12.00	12.00
Sr. Library Services Specialist	2.00	2.00	2.00	-	2.00	2.00
Total Full-Time Equivalents (FTE)	41.00	41.00	47.50	-	47.50	47.50

The major variances for the FY 2012 Library Extension Services budget are as follows:

Increases to Program Funding:
1. Costs associated with a 4% increase to Health insurance and a 3% salary adjustment for employees making under $50,000, a 1.5% salary adjustment for employees making $50,000 - $69,999. These increases will compensate for a 3% State mandated decrease in County's portion of funding for the Florida Retirement System and a reduction in workers compensation rates. Employees will be responsible for contributing to this portion of their retirement. No adjustment is provided for those employees making over $70,000.
2. Personnel costs associated with the shifting of 4.5 existing FTEs to support the opening of the new and expanded branch libraries in the amount of $217,640.
3. The addition of 1.5 FTEs to staff the new and expanded branch libraries, which is offset by the deletion of 2.0 FTE through the Voluntary Separation Incentive Program in other library program areas.
4. Operating costs in the amount of $28,269 related to travel, repairs, promotional activities, operating supplies, and training for the new and expanded branch libraries.

Public Services

Cooperative Extension Summary

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Personnel Services	427,845	450,649	451,284	-	451,284	460,460
Operating	67,767	87,129	85,774	-	85,774	85,774
Transportation	2,209	3,669	5,021	-	5,021	4,832
Total Budgetary Costs	497,822	541,447	542,079	-	542,079	551,066

Appropriations	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Extension Education (001-361-537)	497,822	541,447	542,079	-	542,079	551,066
Total Budget	497,822	541,447	542,079	-	542,079	551,066

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
001 General Fund	497,822	541,447	542,079	-	542,079	551,066
Total Revenues	497,822	541,447	542,079	-	542,079	551,066

Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Extension Education	13.18	13.18	13.18	-	13.18	13.18
Total Full-Time Equivalents (FTE)	13.18	13.18	13.18	-	13.18	13.18

Public Services

Cooperative Extension - Extension Education (001-361-537)

Goals

The goal of the Cooperative Extension Division is to provide researched-based educational programs and information on horticulture, agriculture, natural resources, forestry, family & consumer sciences, and 4-H youth development empowering citizens of Leon County to make decisions and behavior changes that contribute to an improved quality of life and a more sustainable community.

Objectives

Environmental Education – Horticulture, Agriculture, Forestry and Natural Resources
1. Train and manage Master Gardener, Master Wildlife and Sustainable Floridian volunteers to teach citizens to adopt best management practices that reduce non-point source pollution of stormwater from fertilizers, pesticides, and other landscape practices. Provide citizens with scientific understanding of local watersheds, ecosystems, tree safety and health, hurricane preparedness, and personal practices for sustainability.
2. Serves as training and testing center for pesticide applicators, ensuring applicators comply with laws regulating pest control and safeguarding our environment. Provides Continuing Education Units and Certification Seminars for landscape professionals, arborists and urban foresters.
3. Provide leadership and technical expertise to county and state agencies obtaining federal grant funds. Teach educational activities that keep Leon County's Stormwater Division in compliance with the National Pollutant Discharge Elimination System (NPDES) permit requirements. Provide expertise in land management of greenways and parks. Demonstrate sustainability practices and teach energy, water and natural resource conservation.
4. Provide management plans and educational programs which help rural landowners be better stewards of their land. Conduct individual consultations and group learning opportunities for producers, providing current research and information to strengthen production and economic viability of Leon County's agricultural sector.

Family and Consumer Sciences
1. Administer the USDA Expanded Food and Nutrition Education Program (EFNEP), by supervising, training, and evaluating four full-time EFNEP paraprofessionals who provide in-depth food and nutrition education programs for limited resource families throughout the county.
2. Delivering food safety, nutrition, and physical activity education to address obesity prevention and other health issues for limited resource youth and senior citizens.
3. Provide worksite wellness education programs addressing increased physical activity and healthy lifestyle behaviors to reduce the risk of chronic diseases and obesity.
4. Provide parent education and financial literacy educational opportunities for individuals and families, including families experiencing homelessness, drug rehabilitation, or preparing for return to the community following incarceration. Classes address positive discipline and guidance, communication, budgeting, credit management, saving and investing.

4-H and Other Youth Programs
1. Utilize a variety of delivery methods to develop life skills in youth ages 5-18 through 4-H clubs, individual at-large members, special interests groups, 4-H in the classroom, and residential and day camping.
2. Plan, implement, and evaluate 4-H/Tropicana public speaking contest for Leon County 4th, 5th and 6th grade students.
3. Recruit, screen, and train teen and adult volunteer leaders to be successful club leaders, teach subject matter and life skills, judge events and serve in an advisory capacity, all while providing safe environments for youth.
4. Provide opportunities for youth to be engaged in their own development and maintain positive relationships with each other through 4-H club work, workshops, and day camp experiences.

Statutory Responsibilities

Florida Statue, Chapter 1004 Public Postsecondary Education;1004.37 "County or area extension programs; cooperation between counties and University of Florida and Florida Agricultural and Mechanical University"

Advisory Board

Overall Extension Advisory Committee; Extension Horticultural/Forestry/Natural Resources Advisory Committee; Extension Family and Consumer Sciences Advisory Committee; and Extension 4-H Youth Advisory Committee

Performance Measures

Performance Measures	FY 2009 Actual	FY 2010 Actual	FY 2011 Estimate	FY 2012 Estimate
# of group learning opportunities provided	3,105	4,882	3,100	3,200
# of pesticide applicator continuing education units (CEUs)	944	720	600	600
# of residents receiving environmental technical assistance	81,834	94,113	85,000	88,000
# of limited resource citizens receiving nutrition assistance	27,822	29,006	24,000	22,000
# of residents receiving FCS technical assistance	39,777	41,952	39,600	40,000
# of volunteers hours provided by Extension trained volunteers	24,375	30,762	23,500	25,000
# of youths involved in 4-H Clubs activities	7,474	7,549	7,500	7,500
# of residents receiving 4-H technical assistance	11,019	11,000	10,500	10,500

Public Services

Cooperative Extension - Extension Education (001-361-537)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Personnel Services	427,845	450,649	451,284	-	451,284	460,460
Operating	67,767	87,129	85,774	-	85,774	85,774
Transportation	2,209	3,669	5,021	-	5,021	4,832
Total Budgetary Costs	497,822	541,447	542,079	-	542,079	551,066

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
001 General Fund	497,822	541,447	542,079	-	542,079	551,066
Total Revenues	497,822	541,447	542,079	-	542,079	551,066

Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Program Assistant	1.00	1.00	1.00	-	1.00	1.00
Administrative Associate IV	2.00	2.00	2.00	-	2.00	2.00
Administrative Associate V	1.00	1.00	1.00	-	1.00	1.00
Director of County Extension	1.00	1.00	1.00	-	1.00	1.00
Extension Agent, Natural Resources	1.00	1.00	1.00	-	1.00	1.00
Extension Agent, 4-H Youth	2.00	2.00	2.00	-	2.00	2.00
Extension Agent, Home Economics	1.00	1.00	1.00	-	1.00	1.00
Maid	0.18	0.18	0.18	-	0.18	0.18
Urban County Forester	1.00	1.00	1.00	-	1.00	1.00
Extension Agent, Horticulture	1.00	1.00	1.00	-	1.00	1.00
Extension Agent, Agriculture	1.00	1.00	1.00	-	1.00	1.00
Extension Agent, Family & Cons Svc	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	13.18	13.18	13.18	-	13.18	13.18

The major variances for the FY 2012 Cooperative Extension budget are as follows:

Increases to Program Funding:
1. Costs associated with a 4% increase to Health insurance and a 3% salary adjustment for employees making under $50,000, a 1.5% salary adjustment for employees making $50,000 - $69,999. These increases will compensate for a 3% State mandated decrease in County's portion of funding for the Florida Retirement System and a reduction in workers compensation rates. Employees will be responsible for contributing to this portion of their retirement. No adjustment is provided for those employees making over $70,000.
2. Communication costs in the amount of $1,355.
3. Transportation costs associated with vehicle insurance, repairs, and fuel in the amount of $1,352.

Health & Human Services

Executive Summary

The Health & Human Services section of the Leon County FY 2011/2012 Annual Budget is comprised of Housing Services, Human Services, Primary Healthcare, Veteran Services, and the Volunteer Center.

Health & Human Services promotes and maintains the health, safety, and welfare of all Leon County citizens. The Housing Services Division provides assistance to very low to moderate income residents of the unincorporated areas of Leon County through its rehabilitation, homeownership counseling, foreclosure assistance, and down payment assistance programs. Human Services administers the funding associated with human services activities consistent with State mandates, Board policies, and Leon County's mission. The Primary Healthcare Program administers the funding and provides contractual oversight of the CareNet providers serving the uninsured residents of Leon County. Veteran Services assists veterans and their dependents with processing benefit claims. The Volunteer Center promotes volunteerism within Leon County and performs placement services for several Leon County departments.

HIGHLIGHTS

Housing Services continues to provide home rehabilitation, home replacement, down payment assistance, home counseling, and disaster mitigation services to the citizens of Leon County. These services are provided through funding received from the State Housing Initiatives Partnership (SHIP) and are mainly utilized by citizens having low to moderate incomes. During FY 2012, the SHIP Program will continue on a much smaller scale, with $137, 327 in funding allocated by the state legislature. Leon County was approved for a $1.5 million grant from the State Housing Trust Fund. In addition, Leon County is an Advisor for the new Florida "Hardest Hit" Fund (HHF), which provides mortgage payments to program-eligible applicants. As an HHF Advisor, Leon County will receive revenue for providing assistance to program eligible applicants on a fee-per-service basis.

Human Services administers the funding and provides oversight to the human services activities provided to Leon County residents consistent with State mandates, Board policies, and Leon County's mission. Human Services administers the funding for Medicaid, Child Protection Exams, Baker Act, mental health, tubercular care, direct emergency assistance, and indigent burial programs. Human Services also administers the Choose Life grant program, and the County's obligations to the Medical Examiner's Office.

The Primary Healthcare Program serves the residents of Leon County through the provision of primary healthcare services to low income and uninsured Leon County residents in an efficient and cost effective manner. This is accomplished through the administration of primary healthcare funding. In addition, the Primary Healthcare Program manages the contracts of local healthcare providers (CareNet) participating in the Primary Healthcare Program. The local healthcare providers are: Bond Clinic, Neighborhood Health Services, We Care, FAMU Pharmacy, and Florida Health Kids.

Veteran Services expects a continued demand for services as veterans return from current military campaigns. Veteran Services is responsible for administering the County Military Grant Program, providing counseling and assistance to veterans and their dependents, processing benefit claims and also serves as the Veteran Liaison for the local community.

In FY 2012, VolunteerLEON will continue to promote and coordinate volunteerism throughout the community, as well as provide certification training through facilitation of the Florida Volunteer Administration Certificate Training. During FY 2011, VolunteerLEON received a $25,000 Volunteer Florida Build-Engage-Sustain-Transform (BEST) Neighborhoods Grant. The grant is being used to support VolunteerLEON's ability to develop family-friendly neighborhood service projects in cooperation with the Council of Neighborhood Associations (CONA).

Public Services

Health & Human Services

Organizational Code: 001-370

Goals

The goal of the Human Services Division of Leon County's Health and Human Services Department is to provide funding and oversight of health and social services programs and services provided to Leon County residents consistent with State mandates, Board policies and Leon County's mission.

Objectives

1. Ensure compliance with the following mandated programs and services through the provision of administrative and fiscal oversight:
   - Medicaid, which covers nursing home and hospital stays for eligible residents;
   - Health Care Responsibility Act, which funds care for indigent Leon County residents treated for emergency health care in another Florida county;
   - Baker Act, which funds Leon County's match for the stabilization, temporary detention, and evaluation services for short-term mental health inpatient programs;
   - Mental Health, Substance Abuse and Alcohol, which funds Leon County's match for the Community Mental Health Act and substance abuse programs related to the Marchman Act;
   - Indigent Burial, which covers the costs of burial for unclaimed bodies and indigent persons;
   - Child Protection Exams, which provides funding for alleged victims of abuse or neglect; and
   - Tubercular Care, which funds transportation costs for tuberculosis patients to the State's tuberculosis hospital.
2. Reduce homelessness and hunger; and enhance health and safety through the provision of financial support from the Direct Emergency Assistance Program.
3. Administer the Choose Life Grant Program for the provision of adoption services.
4. Administer Leon County's responsibilities to the Medical Examiner's office.
5. Administer funding for the Senior Outreach Program.

Statutory Responsibilities

Florida Statute 409.915 requires county governments to fund a portion of inpatient hospital stays and nursing home expenses incurred by county resident Medicaid recipients.
Florida Statute 154.301-331 (HCRA) requires counties reimburse out-of-county hospitals at the Medicaid per diem rate for emergency care provided to the county's indigent residents.
Florida Statute 394.76 requires that state funds expended for mental health, alcohol, and drug abuse be matched on a 75 to 25 state to local basis.
Florida Statute 406.50 mandates that Leon County is responsible for the burial of any dead human body that is unclaimed or indigent.
Florida Statute 39.304(5) requires county governments to pay exam costs for children who are alleged to have been abused, abandoned, or neglected.
Florida Statute 392 mandates that to protect the citizenry from infection of tuberculosis (TB), the county is obligated finance transportation of residents to a TB treatment facility.

Advisory Board

None

Performance Measures

Performance Measures	FY 2009 Actual	FY 2010 Actual	FY 2011 Estimate	FY 2012 Estimate
Amount reimbursed for Medicaid County Match and HCRA for hospital and nursing home services provided to citizens enrolled in Medicaid	$1,667,775	$2,325,174	$2,400,000	$2,500,000
# of Residents admitted to the publicly funded Baker Act Unit	856	763	760	760
# of Residents admitted to the publicly funded Marchman Act Unit	715	636	630	630
# of Disposition services provided for indigent, unclaimed, or unidentified persons through the Indigent Burial Program	12	24	25	30
# of Child Protection Exams Paid	199	163	170	170
# of families served by the Direct Emergency Assistance Program (DEAP)	198	197	200	200
# of citizens served through DEAP to prevent homelessness; increase safety; decrease hunger; and improve/enhance health conditions by the provision of rental, utility, food, and prescription assistance[1]	N/A	N/A	500	500

Notes:
1. New performance measure

Public Services

Health & Human Services Summary

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Personnel Services	855,894	956,732	946,859	(32,482)	914,377	934,978
Operating	2,579,300	2,616,546	2,616,252	19,013	2,635,265	2,648,386
Transportation	2,425	3,093	4,089	-	4,089	4,015
Grants-in-Aid	3,941,949	4,133,945	4,138,033	97,890	4,235,923	4,323,965
Total Budgetary Costs	7,379,568	7,710,316	7,705,233	84,421	7,789,654	7,911,344

Appropriations	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Baker Act & Marchman Act (001-370-563)	626,916	638,156	638,156	13,013	651,169	664,575
CHSP & Emergency Assistance (001-370-569)	1,033,791	1,078,011	1,075,669	-	1,075,669	1,077,149
Health Department (001-190-562)	237,345	237,345	237,345	-	237,345	237,345
Housing Finance Authority (161-808-554)	16,742	31,065	30,780	-	30,780	30,495
Housing Services (001-371-569)	510,863	537,774	528,114	10,112	538,226	550,413
Medicaid & Indigent Burials (001-370-564)	2,331,804	2,471,430	2,467,830	90,390	2,558,220	2,634,327
Medical Examiner (001-370-527)	392,697	393,750	397,838	7,500	405,338	417,273
Primary Health Care (001-971-562)	1,745,475	1,804,069	1,821,572	9,182	1,830,754	1,832,337
SHIP 2009-2012 (124-932042-554)	33,742	-	-	-	-	-
Tubercular Care & Child Protection Exams (001-370-562)	40,750	61,000	61,000	-	61,000	61,000
Veteran Services (001-390-553)	236,191	290,461	285,737	(45,776)	239,961	242,229
Volunteer Center (001-113-513)	173,253	167,255	161,192	-	161,192	164,201
Total Budget	7,379,568	7,710,316	7,705,233	84,421	7,789,654	7,911,344

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
001 General Fund	7,329,084	7,679,251	7,674,453	84,421	7,758,874	7,880,849
124 SHIP Trust	33,742	-	-	-	-	-
161 Housing Finance Authority	16,742	31,065	30,780	-	30,780	30,495
Total Revenues	7,379,568	7,710,316	7,705,233	84,421	7,789,654	7,911,344

Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Volunteer Center	2.00	2.00	2.00	-	2.00	2.00
CHSP & Emergency Assistance	1.00	1.00	1.00	-	1.00	1.00
Housing Services	8.00	8.00	8.00	-	8.00	8.00
Veteran Services	3.00	3.00	3.00	(1.00)	2.00	2.00
Primary Health Care	-	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	14.00	15.00	15.00	(1.00)	14.00	14.00

Public Services

Health & Human Services - Volunteer Center (001-113-513)

Goals
The goal of the Volunteer Center is to strengthen individuals and organizations in our community through volunteerism.

Objectives
1. Promote volunteerism, build the capacity of local volunteer programs and participate in strategic initiatives that mobilize volunteers from all sectors.
2. Screen, interview, and place volunteers, interns, and court-ordered workers by matching their skills, talents, and interests with Leon County departmental needs.
3. Establish and build community partnerships through coordinating community-wide days of service and special events.
4. Coordinate Leon County's internal employee volunteer program in which employees are allowed up to four hours of administrative leave per month to volunteer in community based organizations.
5. Coordinate local volunteers and donations in the event of a disaster in support of the Sheriff's Emergency Management Office.
6. Coordinate the following programs: Community Board Bank, County Government Internship and Service Learning Program, County Library Volunteer Program, Big Bend Community Organizations Active in Disaster, Directors of Volunteers Association Membership, Disaster Planning and Response, National Volunteer Week and National Days of Service, Nonprofit Internship Program, and Project Leon Employees are Dedicated (LEAD).

Statutory Responsibilities
Florida Statute 252.38 (1)(b) requires each county to develop a county emergency management plan and program that is coordinated and consistent with the State Comprehensive Emergency Management Plan and Program. The State of Florida's Emergency Management Plan outlines 17 Emergency Support Functions (ESF), of which ESF 15, the coordination of all volunteers & donations, is one function. In order for the County to be in compliance, the Leon County Comprehensive Emergency Management Plan provides for all 17 ESFs including ESF 15 Volunteers and Donations.

Advisory Board
None

Performance Measures

Performance Measures	FY 2009 Actual	FY 2010 Actual	FY 2011 Estimate	FY 2012 Estimate
# of citizen volunteers coordinated	4,476	4,952	3,500	3,750
# of volunteer hours contributed by citizens	120,503	124,694	110,000	115,000
# of community-wide service projects/events coordinated	4	10	5	7
# of site visits to community-based organizations	60	25	20	25
# of participants to successfully complete the volunteer management certification course	21	20	20	20

Public Services

Health & Human Services - Volunteer Center (001-113-513)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Personnel Services	155,850	144,175	141,755	-	141,755	144,764
Operating	17,403	23,080	19,437	-	19,437	19,437
Total Budgetary Costs	173,253	167,255	161,192	-	161,192	164,201

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
001 General Fund	173,253	167,255	161,192	-	161,192	164,201
Total Revenues	173,253	167,255	161,192	-	161,192	164,201

Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Director of Volunteer Services	1.00	1.00	1.00	-	1.00	1.00
Volunteer Coordinator	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	2.00	2.00	2.00	-	2.00	2.00

The major variances for the FY 2012 Volunteer Services budget are as follows:

Decreases to Program Funding:
1. Costs associated with the 3% State mandated decrease in County's portion of funding for the Florida Retirement System and a reduction in workers compensation rates. Employees will be responsible for contributing to this portion of their retirement. These decreases are offset by a 4% increase to Health insurance and a 3% salary adjustment for employees making under $50,000, a 1.5% salary adjustment for employees making $50,000 - $69,999. No adjustment is provided for those employees making over $70,000.
2. Costs associated with an internal reorganization of Health & Human Services functions in the amount of $3,643.

Public Services

Health & Human Services - Health Department (001-190-562)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Grants-in-Aid	237,345	237,345	237,345	-	237,345	237,345
Total Budgetary Costs	237,345	237,345	237,345	-	237,345	237,345

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
001 General Fund	237,345	237,345	237,345	-	237,345	237,345
Total Revenues	237,345	237,345	237,345	-	237,345	237,345

The FY12 Health Department budget is recommended at the same funding level as the previous fiscal year.

Public Services

Health & Human Services - Medical Examiner (001-370-527)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Grants-in-Aid	392,697	393,750	397,838	7,500	405,338	417,273
Total Budgetary Costs	392,697	393,750	397,838	7,500	405,338	417,273

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
001 General Fund	392,697	393,750	397,838	7,500	405,338	417,273
Total Revenues	392,697	393,750	397,838	7,500	405,338	417,273

The major variances for the FY 2012 Medical Examiner budget are as follows:

Increases to Program Funding:
1. Leon County's statutory obligation to fund costs associated with Medical Examiner payments in the amount of $7,500.

Public Services

Health & Human Services - Tubercular Care & Child Protection Exams (001-370-562)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Grants-in-Aid	40,750	61,000	61,000	-	61,000	61,000
Total Budgetary Costs	40,750	61,000	61,000	-	61,000	61,000

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
001 General Fund	40,750	61,000	61,000	-	61,000	61,000
Total Revenues	40,750	61,000	61,000	-	61,000	61,000

The FY12 Tubercular Care & Child Protection Exams budget is recommended at the same funding level as the previous fiscal year.

Public Services

Health & Human Services - Baker Act & Marchman Act (001-370-563)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Operating	626,916	638,156	638,156	13,013	651,169	664,575
Total Budgetary Costs	626,916	638,156	638,156	13,013	651,169	664,575

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
001 General Fund	626,916	638,156	638,156	13,013	651,169	664,575
Total Revenues	626,916	638,156	638,156	13,013	651,169	664,575

The major variances for the FY 2012 Baker Act & Marchman budget are as follows:

Increases to Program Funding:
1. Leon County's statutory obligation to fund costs associated with Baker Act payments in the amount of $10,601 and Marchman Act payments in the amount of $2,412.

Public Services

Health & Human Services - Medicaid & Indigent Burials (001-370-564)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Operating	-	4,930	1,330	-	1,330	1,330
Grants-in-Aid	2,331,804	2,466,500	2,466,500	90,390	2,556,890	2,632,997
Total Budgetary Costs	2,331,804	2,471,430	2,467,830	90,390	2,558,220	2,634,327

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
001 General Fund	2,331,804	2,471,430	2,467,830	90,390	2,558,220	2,634,327
Total Revenues	2,331,804	2,471,430	2,467,830	90,390	2,558,220	2,634,327

The major variances for the FY 2012 Medicaid & Indigent Burials budget are as follows:

Increases to Program Funding:
1. Leon County's statutory obligation to fund costs associated with Medicaid payments in the amount of $73,890.
2. Contracts or other obligations for continuity of services in the amount of $16,500 due to an increase in the number of indigent burials per year and an increase in reimbursements for funeral homes from the current flat rate of $250 to $650 for adult burials.

Public Services

Health & Human Services - CHSP & Emergency Assistance (001-370-569)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Personnel Services	44,914	69,011	66,669	-	66,669	68,149
Operating	144,110	144,000	144,000	-	144,000	144,000
Grants-in-Aid	844,767	865,000	865,000	-	865,000	865,000
Total Budgetary Costs	1,033,791	1,078,011	1,075,669	-	1,075,669	1,077,149

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
001 General Fund	1,033,791	1,078,011	1,075,669	-	1,075,669	1,077,149
Total Revenues	1,033,791	1,078,011	1,075,669	-	1,075,669	1,077,149

Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Human Services Analyst	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	1.00	1.00	1.00	-	1.00	1.00

The major variances for the FY 2012 Community Human Services Partnership & Emergency Assistant budget are as follows:

Decreases to Program Funding:
1. Costs associated with the 3% State mandated decrease in County's portion of funding for the Florida Retirement System and a reduction in workers compensation rates. Employees will be responsible for contributing to this portion of their retirement. These decreases are offset by a 4% increase to Health insurance and a 3% salary adjustment for employees making under $50,000, a 1.5% salary adjustment for employees making $50,000 - $69,999. No adjustment is provided for those employees making over $70,000.

Public Services

Health & Human Services - Housing Services (001-371-569)

Goals

The goal of Housing Services is to provide the very low, low, and moderate income citizens of the unincorporated areas of Leon County with safe, sanitary, and affordable homes through the provision of funds for home rehabilitation, home replacement, down payment and closing costs assistance, foreclosure prevention, homestead loss prevention, weatherization, disaster recovery, home expo, home buyer and home owner counseling. Housing Services serves Leon County residents with professionalism, management, leadership, and support consistent with Board policy and the mission of Leon County.

Objectives

1. Administer and provide oversight of the Housing Programs: Home Rehabilitation, Home Replacement, Down Payment & Closing Costs Assistance, Foreclosure Prevention, Homestead Loss Prevention, Housing Preservation and Weatherization activities (funded by the United State Department of Agriculture), Disaster Recovery, Home Expo, and Home Buyer & Homeowner Counseling.
2. Seek to continually improve our methodologies and efficiencies in serving citizens of Leon County with regard to our affordable housing programs.
3. Provide staff support and administer the activities of the Leon County Housing Finance Authority (HFA), the Affordable Housing Advisory Committee, and the Community Development Block Grant (CDBG) Citizen Task Force Advisory Committee.
4. Provide quarterly grant reports and annual reports detailing Affordable Housing Programs and Fair Housing Activities; and, receive and report fair housing complaints.
5. Design, implement and administer educational information on housing programs within the community.
6. Attend local Housing events and conferences to ensure Leon County is aware and in compliance with local, state and federal guidelines.
7. Administer $1.7 million in Disaster Recovery Grant Funding for affordable rental and affordable ownership properties.

Statutory Responsibilities

Leon County Code, Chapter 8 Article V/Policy 96-11 "Direct Implementation of State Housing Initiative Program (SHIP)"; Housing Plan, Florida Statute Chapter 420 "Housing"; Leon County Code, Chapter 2, Section 2-71 & 2-120 "Implementation"; Florida Statute Chapter 159 "Bond Financing"; Florida Statute Chapter 760.20 "Fair Housing Act"

Advisory Board

Housing Finance Authority; Affordable Housing Advisory Committee; Community Development Block Grant (CDBG) Citizens Task Force Advisory Committee.

Performance Measures

Performance Measures	FY 2009 Actual	FY 2010 Actual	FY 2011 Estimate[2]	FY 2012 Estimate[3]
# of total housing rehabilitation inspections performed	542	1,075	1,800	800
# of clients receiving Down Payment Assistance	31	133[1]	35	10
# of clients receiving Foreclosure Prevention Assistance[4]	n/a	72	10	50
# of housing units receiving Home Rehabilitation	33	19	60	30
# of housing units receiving Home Replacement	0	0	20	10
Total Housing Grant Dollars Administered	$1,360,530	$2,736,000	$2,500,000	$1,100,000

Notes:
1. The Down Payment Assistance increased dramatically due to impact fee proviso grant funding awarded in FY10 for homeownership assistance.
2. The FY11 Estimates are based upon the anticipated program activity due to the continued administration of SHIP funding provided by the Florida Housing Finance Corporation (FHFC), grant funding received from the Department of Community Affairs (DCA) for the CDBG Disaster Recovery and Emergency Set-Aside grants, and new funding from the United State Department of Agriculture for Housing Preservation in the rural areas of Leon County.
3. The FY12 Estimates are based upon reduced activity due to state legislative action regarding the State Housing Trust Fund, which impacts funding allocations for the State Housing Initiatives Program (SHIP). During FY12, the SHIP Program will continue on a much smaller scale, with $137,327 in funding allocated by the state legislature. The new SHIP funding will be expended by no later than June 30, 2014. Existing Department of Community Affairs (DCA) CDBG Emergency Set-Aside and Disaster Recovery grants will continue to fund rehabilitation and replacement activities for income-eligible homeowners requiring assistance due to storm events associated with both grants. In addition, Leon County is an Advisor for the new Florida “Hardest Hit” Fund (HHF), which provides mortgage payments to program-eligible applicants. As an HHF Advisor, Leon County will receive revenue for providing assistance to program eligible applicants on a fee-per-service basis. Staff continues to seek grant funding opportunities to support the housing rehabilitation, home replacement, and down payment assistance functions of the Division.
4. This number includes clients receiving Foreclosure Prevention Assistance, through the Housing Services Division, which did not require financial assistance. Staff was often able to assist clients with modification negotiations at no additional cost; therefore, the Impact Fee Proviso (IFP) funding which was available to assist these clients was not utilized.

Public Services

Health & Human Services - Housing Services (001-371-569)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Personnel Services	484,360	508,633	493,556	10,112	503,668	515,929
Operating	24,078	26,048	30,469	-	30,469	30,469
Transportation	2,425	3,093	4,089	-	4,089	4,015
Total Budgetary Costs	510,863	537,774	528,114	10,112	538,226	550,413

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
001 General Fund	510,863	537,774	528,114	10,112	538,226	550,413
Total Revenues	510,863	537,774	528,114	10,112	538,226	550,413

Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Administrative Associate V	2.00	2.00	2.00	-	2.00	2.00
Health & Human Services Director	1.00	1.00	1.00	-	1.00	1.00
Housing Rehabilitation Specialist	2.00	2.00	2.00	-	2.00	2.00
Housing Services Specialist	1.00	1.00	1.00	-	1.00	1.00
Financial Compliance Administrator	1.00	1.00	1.00	-	1.00	1.00
Affordable Housing Manager	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	8.00	8.00	8.00	-	8.00	8.00

The major variances for the FY 2012 Housing Services budget are as follows:

Increases to Program Funding:
1. Position reclasses associated with the Health & Human Services Director, Financial Compliance Administrator, and Affordable Housing Manager positions effective October 1, 2011 in the amount of $10,112.
2. Other operating costs associated with the internal reorganization of Health & Human Services in the amount of $4,421.

Decreases to Program Funding:
1. Costs associated with the 3% State mandated decrease in County's portion of funding for the Florida Retirement System and a reduction in workers compensation rates. Employees will be responsible for contributing to this portion of their retirement. These decreases are offset by a 4% increase to Health insurance and a 3% salary adjustment for employees making under $50,000, a 1.5% salary adjustment for employees making $50,000 - $69,999. No adjustment is provided for those employees making over $70,000.

Public Services

Health & Human Services - Veteran Services (001-390-553)

Goals

The goal of the Leon County Veteran Services Division is to counsel and assist veterans and their dependents with processing benefit claims and obtaining other benefits entitled to them through the United States Department of Veterans' Affairs and other Federal Government Agencies as well as serve as the Veteran Liaison for the local community.

Objectives

1. Assist veterans and their dependents in filing claims for non-service connected pensions, service connected disabilities, and other benefits, directly associated with the Department of Veteran Affairs, Department of Defense and any other Federal Military Organizations.
2. Assist veterans and their dependents in obtaining local medical treatment, transportation, necessary medicines, prosthetic items, adaptive equipment, and payment of medical bills.
3. Assist veterans and their dependents in filing for educational benefits at universities, junior colleges, vocational institutions, correspondence courses, and job training.
4. Assist veterans in obtaining VA home loan information, obtaining military records, correcting military records, and upgrading discharges.
5. Manage the annual Leon County Military Grant Program and serve as the Leon County Veteran Liaison for all veteran issues in the local community.
6. Assist the Vet, Inc. organization with the annual Veterans Day Parade.

Statutory Responsibilities

292.11 County and City Veteran Service Officer.
(1) Each board of county commissioners may employ a county veteran service officer; provide office space, clerical assistance, and the necessary supplies incidental to providing and maintaining a county service office; and pay said expenses and salaries from the moneys hereinafter provided for.

(2) The Department of Veterans' Affairs is directed to establish a training program for county and city veteran service officers. Every county or city veteran service officer employed under this chapter shall attend the training program established by the department and successfully complete a test administered by the department prior to assuming any responsibilities as a county or city veteran service officer.

The department shall further establish periodic training refresher courses, which each county or city veteran service officer must attend and complete as a condition of remaining in employment as a county or city veteran service officer. County and city veteran service officers shall be reimbursed for travel expenses, as provided in s. 112.061

Advisory Board

North Area Vice President of the County Veteran Service Officer's Association of Florida; State of Florida Veterans Planning Group; Vice Chair Tallahassee-Leon County Transportation Disadvantaged Coordinating Board; Veterans Events of Tallahassee (VET Inc) Executive Board.

Performance Measures

Performance Measures	FY 2009 Actual	FY 2010 Actual	FY 2011 Estimate	FY 2012 Estimate
# of clients served (in person)[1]	1,716	1,725	1,600	1,700
# of clients served (outreach)	15,471	12,221	15,500	16,000
Monthly client benefit payments (retroactive)[1]	$2,548,594	$7,793,369	$1,800,000[2]	$8,500,000
Monthly client benefit payments (recurring)[1]	$7,161,070	$26,733,000	$6,500,000[2]	$28,000,000

Note:
1. Despite the high number of clients being served through outreach, not all clients are eligible to receive benefits. Therefore, it is anticipated that the number of clients served (in person), Monthly client benefit payments (retroactive), and Monthly client benefit payments (recurring) will fluctuate between fiscal years.
2. New reporting procedures incorporated by the Veteran's Administration in FY10 now calculate new and recurring benefit payments annually. Therefore, the FY11 actuals will be significantly higher than the estimates.

Public Services

Health & Human Services - Veteran Services (001-390-553)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Personnel Services	170,770	176,495	171,630	(45,776)	125,854	128,122
Operating	12,639	13,966	14,107	-	14,107	14,107
Grants-in-Aid	52,783	100,000	100,000	-	100,000	100,000
Total Budgetary Costs	236,191	290,461	285,737	(45,776)	239,961	242,229

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
001 General Fund	236,191	290,461	285,737	(45,776)	239,961	242,229
Total Revenues	236,191	290,461	285,737	(45,776)	239,961	242,229

Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Administrative Associate III	1.00	1.00	1.00	(1.00)	-	-
Veterans Services Coordinator	1.00	1.00	1.00	-	1.00	1.00
Veterans Services Counselor	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	3.00	3.00	3.00	(1.00)	2.00	2.00

The major variances for the FY 2012 Veteran Services budget are as follows:

Decreases to Program Funding:
1. Costs associated with the 3% State mandated decrease in County's portion of funding for the Florida Retirement System and a reduction in workers compensation rates. Employees will be responsible for contributing to this portion of their retirement. These decreases are offset by a 4% increase to Health insurance and a 3% salary adjustment for employees making under $50,000, a 1.5% salary adjustment for employees making $50,000 - $69,999. No adjustment is provided for those employees making over $70,000.
2. The reorganization of the Health & Human Services administrative functions allows for the elimination of an Administrative Associate III position due to the Voluntary Separation Incentive Program in the amount of $45,776.

Public Services

Health & Human Services - Primary Health Care (001-971-562)

Goals
The goal of the Primary Health Care Program is to effectively serve the residents of Leon County by providing primary health care services to low income uninsured Leon County residents in an efficient and cost effective manner.

Objectives
1. Provide access to healthcare services to low income uninsured Leon County residents through the provision of financial support and collaboration with CareNet partners.
2. Ensure contract compliance through the provision of administrative and fiduciary oversight of primary healthcare contracts.
3. Collaborate with CareNet partners to achieve program goals.

Statutory Responsibilities
Florida Statute 154.011
Leon County Code Chapter 11 Article XVII Section 11

Advisory Board
None. The Community Health Coordinating Committee will provide assistance with coordination of community health services.

Performance Measures

Performance Measures	FY 2009 Actual	FY 2010 Actual	FY 2011 Estimate	FY 2012 Estimate
# of patients receiving Primary Healthcare services through contracted agencies[1]	17,219	13,898	17,000	17,000
Value of prescriptions filled through contracts associated with Primary Healthcare	$6,812,533	$6,543,639	$5,325,183	$5,325,000
Reported # of Referrals to We Care (Capital Medical Society)[1]	1,193	1,021	1,020	1,020
Value of specialty care provided through contracts associated with Primary Healthcare[2]	$806,781	$834,063	$1,350,000	$1,350,000
Number of quarterly sliding fee scale compliance reviews completed	12	12	12	12
Number of quarterly quality assurance compliance reviews completed	4	2	12	12
Number of eligibility compliance reviews completed	12	12	12	12

Note:
1. The number of reported patients receiving Primary Healthcare services and the reported number of referrals to We Care are measures based upon demand; therefore, the number reported will vary on an annual basis.
2. The value of specialty care is equal to the cost of donated services provided by the Capital Medical Society Foundation's membership. The Capital Medical Society staff projects the value of specialty care for FY10 and FY11 will increase due to program expansion with the addition of dental care services and their continued marketing efforts to increase membership.

Public Services

Health & Human Services - Primary Health Care (001-971-562)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Personnel Services	-	58,418	73,249	3,182	76,431	78,014
Operating	1,745,475	1,745,651	1,748,323	6,000	1,754,323	1,754,323
Total Budgetary Costs	1,745,475	1,804,069	1,821,572	9,182	1,830,754	1,832,337

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
001 General Fund	1,745,475	1,804,069	1,821,572	9,182	1,830,754	1,832,337
Total Revenues	1,745,475	1,804,069	1,821,572	9,182	1,830,754	1,832,337

Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Healthcare Services Coordinator	-	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	-	1.00	1.00	-	1.00	1.00

The major variances for the FY 2012 Primary Healthcare budget are as follows:

Increases to Program Funding:
1. Costs associated with a 4% increase to Health insurance and a 3% salary adjustment for employees making under $50,000, a 1.5% salary adjustment for employees making $50,000 - $69,999. These increases will compensate for a 3% State mandated decrease in County's portion of funding for the Florida Retirement System and a reduction in workers compensation rates. Employees will be responsible for contributing to this portion of their retirement. No adjustment is provided for those employees making over $70,000.
2. Position reclass of the Healthcare Services Coordinator position effective October 1, 2011 in the amount of $3,182.
3. Contracts or other obligations for continuity of services in the amount of $6,000 to provide quarterly Primary Healthcare Monitoring for three providers at a rate of $500 each.

Public Services

Health & Human Services - SHIP 2009-2012 (124-932042-554)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Grants-in-Aid	33,742	-	-	-	-	-
Total Budgetary Costs	33,742	-	-	-	-	-

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
124 SHIP Trust	33,742	-	-	-	-	-
Total Revenues	33,742	-	-	-	-	-

Note: During FY 2012, the SHIP Program will continue on a much smaller scale, with $137,327 in funding allocated by the state legislature.

Public Services

Health & Human Services - Housing Finance Authority (161-808-554)

Goals

The goal of Housing Finance Authority (HFA) is to consider Leon County affordable housing financing for owner-occupied single-family units, multi-family housing units, townhouses and condominiums. This consideration includes the sale of taxable bonds once approved by resolution of the Board of County Commissioners.

Objectives

1. Continue to provide funding to conduct emergency repairs and assistance for home rehabilitation projects.
2. Continue to work in conjunction with the Escambia County Housing Finance Authority in the development of multi-million dollar single-family bond issuances.
3. Continue to provide oversight to the bond issuances of both Magnolia Terrace Apartments and Lakes at San Marcos.
4. Continue to function as the advisory committee for the State Housing Initiative Partnership (SHIP) and Community Development Block Grant (CDBG) programs.
5. Issue, or issue jointly with other counties, single-family mortgage revenue bonds at below market rate.
6. Accept and review multi-family bond applications and make recommendations to the Board.
7. Review and make recommendations toward financing of current and or new housing strategies to be undertaken by the Division of Housing Services.

Statutory Responsibilities

Leon County Code: Chapter 2 Article III Division 3 Section 2
Leon County Code: Chapter 8 Article V Section 8-154

Advisory Board

Housing Finance Authority Board

Public Services

Health & Human Services - Housing Finance Authority (161-808-554)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Operating	8,679	20,715	20,430	-	20,430	20,145
Grants-in-Aid	8,063	10,350	10,350	-	10,350	10,350
Total Budgetary Costs	16,742	31,065	30,780	-	30,780	30,495

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
161 Housing Finance Authority	16,742	31,065	30,780	-	30,780	30,495
Total Revenues	16,742	31,065	30,780	-	30,780	30,495

The major variances for the FY 2012 Housing Finance Authority budget are as follows:

Decreases to Program Funding:
1. Operating expenditures adjusted to match bond fee revenue in the amount of $285.

Public Services

Emergency Medical Services (135-185-526)

Goals
The goal of Leon County EMS Division is to provide clinically superior, compassionate, cost-effective emergency medical services to all citizens and visitors of Leon County; regardless of social economic status, utilizing the latest technologies and medical care standards, within the bounds of available resources.

Objectives
1. Provide basic and advanced life support emergency medical services to the citizens and visitors of Leon County.
2. Provide medically necessary interfacility and critical care emergency medical services to the citizens and visitors of Leon County.
2. Provide injury prevention training programs to citizens.
3. Maintain the Counties' Heart Ready status through the further development of the public access automated defibrillator (AED) program and by training citizens in cardio-pulmonary resuscitation (CPR) and AED use.
4. Maintain a constant state of readiness to respond to major disasters, both man-made and natural.
5. Provide administrative oversight of the volunteer fire departments.

Statutory Responsibilities
Article III Leon County Code of Law
Chapter 401 Florida Statute
Chapter 64J-1 Florida Administrative Code

Advisory Board
Emergency Medical Services Advisory Council

Benchmarking

Benchmark Data	Leon County	Benchmark
Transport patients with myocardial infractions to the hospital from the time of call in 30 minutes or less 85% of the time	82.9%	85%
Return of Spontaneous Circulation Upon Arrival at the Emergency Room	29.05%	7%
Total Transport Percentage	73.37%	64.42%

Benchmark source: American College of Cardiology, the American Heart Association, and The Florida EMSTARS Database

Performance Measures

Performance Measures	FY 2009 Actual	FY 2010 Actual	FY 2011 Estimate	FY 2012 Estimate
# of calls for service responded to	30,719	31,076	33,100	33,762
# of transports made	21,780	22,144	23,200	23,664
# of public education events conducted	92	130	130	175

Public Services

Emergency Medical Services (135-185-526)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Personnel Services	7,641,891	8,318,796	8,007,276	-	8,007,276	8,141,318
Operating	3,970,511	4,569,580	4,683,127	13,000	4,696,127	4,817,435
Transportation	648,488	734,909	785,716	51,770	837,486	892,804
Capital Outlay	30,408	-	-	136,050	136,050	140,132
Total Budgetary Costs	12,291,298	13,623,285	13,476,119	200,820	13,676,939	13,991,689

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
135 Emergency Medical Services MSTU	12,291,298	13,623,285	13,476,119	200,820	13,676,939	13,991,689
Total Revenues	12,291,298	13,623,285	13,476,119	200,820	13,676,939	13,991,689

Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
EMS Director	1.00	1.00	1.00	-	1.00	1.00
EMS Division Manager	2.00	2.00	2.00	-	2.00	2.00
EMS Field Operations Supervisor	5.00	6.00	6.00	-	6.00	6.00
EMS System Controller	4.25	4.25	4.25	-	4.25	4.25
EMS Staff Assistant	3.00	3.00	3.00	-	3.00	3.00
Emergency Medical Technician	30.00	28.00	28.00	-	28.00	28.00
Paramedic	53.00	55.00	55.00	-	55.00	55.00
EMS Supply Technician	2.00	2.00	2.00	-	2.00	2.00
EMS Quality Improv. & Educ. Manager	1.00	1.00	1.00	-	1.00	1.00
EMS Billing Coordinator	1.00	1.00	1.00	-	1.00	1.00
Medical Director	1.00	1.00	1.00	-	1.00	1.00
EMT/Paramedic Part-Time	7.10	7.10	7.20	-	7.20	7.20
EMS Special Operations Manager	1.00	-	-	-	-	-
Total Full-Time Equivalents (FTE)	111.35	111.35	111.45	-	111.45	111.45

OPS Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
EMS Consolidated OPS	1.00	1.00	1.00	-	1.00	1.00
Total OPS Full-Time Equivalents (FTE)	1.00	1.00	1.00	-	1.00	1.00

The major variances for the FY 2012 Emergency Medical Services budget are as follows:

Increases to Program Funding:
1. Contracts or other obligations for continuity of services for the Cardiac Monitor Service contract in the amount of $13,000.
2. Transportation costs associated with the purchase of new ambulances including vehicle insurance, repairs, and fuel in the amount of $51,770.
3. Costs associated with the purchase of three new ambulances in the amount of $136,050.

Decreases to Program Funding:
1. Costs associated with the 3% State mandated decrease in County's portion of funding for the Florida Retirement System and a reduction in workers compensation rates. Employees will be responsible for contributing to this portion of their retirement. These decreases are offset by a 4% increase to Health insurance and a 3% salary adjustment for employees making under $50,000, a 1.5% salary adjustment for employees making $50,000 - $69,999. No adjustment is provided for those employees making over $70,000.

Public Services

Capital Regional Transportation Planning Agency (001-402-515)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Personnel Services	210,560	209,080	200,035	-	200,035	206,516
Operating	-	15,000	15,000	-	15,000	15,000
Total Budgetary Costs	210,560	224,080	215,035	-	215,035	221,516

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
001 General Fund	210,560	224,080	215,035	-	215,035	221,516
Total Revenues	210,560	224,080	215,035	-	215,035	221,516

Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Sr. Transportation Planner	1.00	1.00	1.00	-	1.00	1.00
Transportation Planning Administrator	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	2.00	2.00	2.00	-	2.00	2.00

The major variances for the FY 2012 Capital Regional Transportation Planning Agency budget are as follows:

Decreases to Program Funding:
1. Costs associated with the 3% State mandated decrease in County's portion of funding for the Florida Retirement System and a reduction in workers compensation rates. Employees will be responsible for contributing to this portion of their retirement. These decreases are offset by a 4% increase to Health insurance and a 3% salary adjustment for employees making under $50,000, a 1.5% salary adjustment for employees making $50,000 - $69,999. No adjustment is provided for those employees making over $70,000.

Public Services

Planning Department (001-817-515)

Goals

The goal of the Planning Department is to provide accurate information, creative, and effective planning recommendations and expertise in the areas of long range land use, environmental and transportation planning, and land use administration to the City and County governments, the Planning Commission, appointed boards and committees, residents, and businesses.

Objectives

Planning Management
1. Provides coordination and oversight of all planning functions.
2. Ensures administration of the department budget; ensures expenditure levels conform to approved resources.
3. Monitors federal and state legislation impacting municipal government planning activities.
4. Provides timely and effective planning information for the orderly growth of the Tallahassee community.

Planning Support
Provides efficient support service activities (GIS, research, mapping, graphics, computer assistance, and publication assistance) to the Planning Department and to City and County Governments.

Administrative Services
Promotes the efficient and effective administrative services support for the entire department; provides additional resources in understaffed areas; improves use of existing staff and fiscal resources; and promotes effective division, and external department coordination

Land Use Administration
1. Reviews rezonings, Planned Unit Developments (PUD), Developments of Regional Impact (DRI), and other large-scale developments;
2. Processes and reviews abandonments, development applications within the Capitol Center Planning District, and street reclassification requests.
3. Assists other divisions and departments with the creation and processing of land development regulations for special study areas.
4. Reviews County and City development plans.

Comprehensive Planning
1. Promotes the implementation of the Tallahassee-Leon County Comprehensive Plan including process evaluation and amendments.
2. Provides coordination for long-range planning projects and issues.
3. Develops and implements long range plans to identify and protect natural resources, including canopy roads, wildlife and listed species habitat, unique vegetation communities, community open space and surface water resources through greenways and mitigation planning, land acquisition, environmental research and resource assessment, and coordination with other agencies.
4. Researches and prepares reports and recommendations for special planning initiatives directed by the County Commission, City Commission, or State statutes.

Statutory Responsibilities

Florida Statutes: Chapter 163 “Comprehensive Planning”, Chapter 163 “Development Agreements”, Chapter 125, Title 11, Chapter 164 “ Municipal Annexations & Contractions”, Chapter 339 “Transportation Planning”, Chapter 427 “Land Acquisition”; Local: Chapter 10, Article II “ Local Planning Agency”, Article V “Comprehensive Planning”, Article VI “Concurrency Management”, Article VII “ Environmental Management”

Advisory Board

Planning Commission; Local Planning Agency; Canopy Roads Citizens Advisory Board; Water Resources Committee; Urban Design Commission, Local Mitigation Strategy Committee; Blueprint 2000 Citizens Advisory Committee

Performance Measures

Performance Measures	FY 2009 Actual	FY 2010 Actual	FY 2011 Estimate	FY 2012 Estimate[1]
# of Land Use Applications Processed, including Site Plans, Text Amendments, Subdivisions, Plats, etc. (City and County)	224	137	120	128
# of Rezonings, PUDs Processed	31	28	30	29
# of Comp Plan Amendments Analyzed and Processed	22	15	25	10
# of SF of Non-Residential Development Permitted in the Southern Strategy Area	51,599	15,180	40,000	40,000
# of Residential Dwelling Units Permitted within the Southern Strategy Area	79	33	50	40
# of GIS Layers Actively Maintained	8	7	7	7

Note:
1. FY11 and FY12 Estimates reflect the impact of a recession economy and stagnant housing market.

Public Services

Planning Department (001-817-515)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Personnel Services	74,397	75,917	76,532	-	76,532	78,135
Operating	24,948	35,000	35,000	-	35,000	35,000
Grants-in-Aid	741,236	844,641	844,641	(71,196)	773,445	773,445
Total Budgetary Costs	840,582	955,558	956,173	(71,196)	884,977	886,580

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
001 General Fund	840,582	955,558	956,173	(71,196)	884,977	886,580
Total Revenues	840,582	955,558	956,173	(71,196)	884,977	886,580

Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Executive Secretary	1.00	1.00	1.00	-	1.00	1.00
GIS Coordinator	2.00	2.00	2.00	-	2.00	2.00
Planner	1.00	1.00	1.00	-	1.00	1.00
Planner II	10.00	10.00	10.00	-	10.00	10.00
Transportation Planner	1.00	1.00	1.00	-	1.00	1.00
Director	1.00	1.00	1.00	-	1.00	1.00
Graphics & Mapping Specialist	1.00	1.00	1.00	-	1.00	1.00
Supervisor-Planning Research	1.00	1.00	1.00	-	1.00	1.00
Administrative Supervisor	1.00	1.00	1.00	-	1.00	1.00
Secretary IV	3.00	3.00	3.00	-	3.00	3.00
Land Use Planning Administrator	1.00	1.00	1.00	-	1.00	1.00
Community Involvement Planner	2.00	2.00	2.00	-	2.00	2.00
Manager, Special Project Planning	1.00	1.00	1.00	-	1.00	1.00
Comprehensive & Environmental Admin	1.00	1.00	1.00	-	1.00	1.00
Manager, Comprehensive Planning	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	28.00	28.00	28.00	-	28.00	28.00

This funding represents the County's portion of the Planning Department budget. Through an interlocal agreement, the City and County provide joint funding for this department based on the population of the County. The City's portion is based on population of the incorporated area and the County's portion is based on the unincorporated area.

The major variances for the FY 2012 Planning Department budget are as follows:

Increases to Program Funding:
1. Costs associated with a 4% increase to Health insurance and a 3% salary adjustment for employees making under $50,000, a 1.5% salary adjustment for employees making $50,000 - $69,999. These increases will compensate for a 3% State mandated decrease in County's portion of funding for the Florida Retirement System and a reduction in workers compensation rates. Employees will be responsible for contributing to this portion of their retirement. No adjustment is provided for those employees making over $70,000.

Decreases to Program Funding:
1. Costs associated with the County's portion of the Planning Department in the amount of $71,196. The 2010 Census numbers show that the County's fiscal responsibility will decrease for the next 10 years due to higher population increases in the city limits compared to the unincorporated population.

Public Services

Blueprint 2000 (001-403-515)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Personnel Services	43,994	61,603	60,879	-	60,879	62,243
Total Budgetary Costs	43,994	61,603	60,879	-	60,879	62,243

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
001 General Fund	43,994	61,603	60,879	-	60,879	62,243
Total Revenues	43,994	61,603	60,879	-	60,879	62,243

Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Legal Assistant	-	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	-	1.00	1.00	-	1.00	1.00

The major variances for the FY 2012 Blueprint 2000 budget are as follows:

Decreases to Program Funding:
1. Costs associated with the 3% State mandated decrease in County's portion of funding for the Florida Retirement System and a reduction in workers compensation rates. Employees will be responsible for contributing to this portion of their retirement. These decreases are offset by a 4% increase to Health insurance and a 3% salary adjustment for employees making under $50,000, a 1.5% salary adjustment for employees making $50,000 - $69,999. No adjustment is provided for those employees making over $70,000.

As approved by the Board at the January 26, 2010 meeting, budget was established for one Blueprint 2000 employee opting for County benefits as allowed by the interlocal agreement establishing the agency. Blueprint 2000 will reimburse the County on an annual basis for the personnel expenses.

Public Services

Office of Sustainability (001-127-513)

Goals
The goal of the Office of Sustainability is to initiate and maintain a commitment to sustainable practices through innovative leadership and cooperative partnerships within Leon County operations and our community.

Objectives
1. Coordinate the development and implementation of energy conservation measures.
2. Communicate, publicize, and promote sustainable practices within County operations and the community.
3. Oversee the documentation, measurement, and evaluation of program performance data.
4. Initiate and facilitate opportunities to improve sustainability, conserve energy, and reduce green house gases.
5. Research and analyze trends, emerging technologies, and best practices.

Statutory Responsibilities
Leon County Resolution R07-15 supporting participation in the international Council for Local Environmental Initiatives (ICLEI); Leon County Resolution R08-64 supporting participation in the local government Green Jobs Pledge; HB 7135, affecting F.S 255, 286.28

Advisory Board
Leon County Citizen Task Force on Sustainability
Sustainable Operations Team
Extension Advisory Committee for Climate Change and Sustainable Living Education
Tallahassee Food Council
Idle Free Tallahassee-Leon

Performance Measures

Performance Measures	FY 2009 Actual	FY 2010 Actual	FY 2011 Estimate	FY 2012 Estimate
Leveraged grant funds expended[1]	N/A	N/A	$1,040,000	$677,510
Individuals reached through educational presentations[2]	400	850	575	750
Estimated energy savings from conservation projects [3]	$582,000	$523,000	$679,000	$674,000

Notes:
1. The Office of Sustainability was created during FY09. Funds expended in FY11 were applied for and secured during FY10.
2. Includes events such as the Solid Waste Spectacular, Sustainable Communities Summit, Property Assessed Clean Energy (PACE) lectures, and America Recycles Day.
3. Projects include HVAC improvements and ESCO Phase 1 & 2.

Public Services

Office of Sustainability (001-127-513)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Personnel Services	99,383	168,379	173,683	-	173,683	177,401
Operating	102,782	101,540	101,385	(9,750)	91,635	91,635
Capital Outlay	8,115	-	-	-	-	-
Total Budgetary Costs	210,280	269,919	275,068	(9,750)	265,318	269,036

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
001 General Fund	210,280	269,919	275,068	(9,750)	265,318	269,036
Total Revenues	210,280	269,919	275,068	(9,750)	265,318	269,036

Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Sustainabilitly Manager	1.00	1.00	1.00	-	1.00	1.00
Energy Coordinator	-	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	1.00	2.00	2.00	-	2.00	2.00

The major variances for the FY 2012 Office of Sustainability budget are as follows:

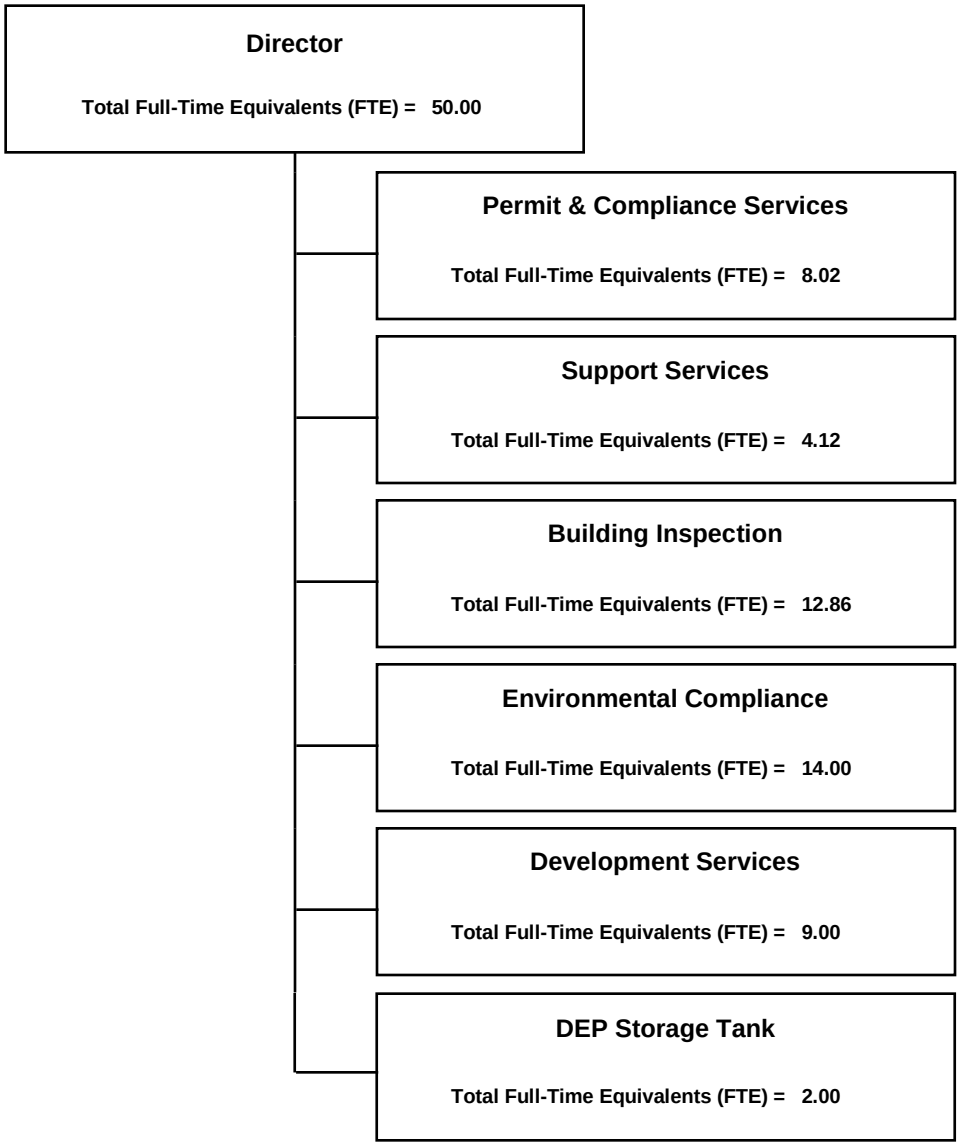
Increases to Program Funding:
1. Costs associated with 4% increase to Health insurance and a 3% salary adjustment for employees making under $50,000, a 1.5% salary adjustment for employees making $50,000 - $69,999. These increases will compensate for a 3% State mandated decrease in County's portion of funding for the Florida Retirement System and a reduction in workers compensation rates. Employees will be responsible for contributing to this portion of their retirement. No adjustment is provided for those employees making over $70,000.

Decreases to Program Funding:
1. Costs associated with programmatic budget reductions such as the elimination of memberships to Climate Communities and the Florida Society of Sustainable Professionals in the amount of $9,750.

Growth & Environmental Management

Organizational Chart	8 -2
Executive Summary	8 -3
Growth & Environmental Management Summary	8 -4
Permit & Compliance Services	8 -5
Support Services	8 -7
Building Inspection	8 -9
Environmental Compliance	8 -11
Development Services	8 -13
DEP Storage Tank	8 -15

Growth & Environmental Management



Growth & Environmental Management

Executive Summary

The Growth & Environmental Management (GEM) section of the Leon County FY 2012 Annual Budget is comprised of Permit & Compliance Services, Support Services, Building Inspection, Environmental Compliance, Development Services, and Department of Environmental Protection Storage Tank program.

Permit & Compliance Services coordinates and administers licensing code compliance, growth and environmental management services, and citizen review board services. Support Services provides the administrative direction and support necessary to enable the Department to serve the public, governmental entities, and the development and environmental communities. Building Inspection ensures compliance with appropriate construction codes through permit issuance, plans review, inspections, and use of automation technologies. Development Services ensures that all land development proposals are approved consistent with adopted regulations. Environmental Compliance provides technical and scientific permitting and review services, and disseminates environmental information to the public. The Storage Tank program implements the Florida Department of Environmental Protection Storage Tank Contract.

HIGHLIGHTS

The Leon County Department of Growth & Environmental Management (GEM) moved to the Renaissance Center in Frenchtown, on March 19, 2007. The new location now offers the community a "one-stop" center for growth management and planning related activities since the Tallahassee-Leon County Planning and the City of Tallahassee Growth Management departments moved to this location during FY 2008.

During a FY 2010 mid-year reorganization of the Department of Growth and Environmental Management, the previous Support Services division was renamed Permit & Compliance Services and a new Support Services division was created. Operating and personnel budgets were split between the two divisions.

Growth and Environmental Management:

The slow down in the real estate and construction related markets in the County have had a corresponding impact on the number of development approvals and environmental permits that are being submitted for review. This has caused a decline in revenue to the Department. To ameliorate the effects of this slow down, nine positions were eliminated in Growth and Building Inspection during a mid-year FY 2010 reorganization and one Senior Building Inspector position in FY 2012 through the employee voluntary separation incentive program. The combined annual savings by eliminating these positions is $724,202. A further decline in revenues is expected in FY 2012.

Even with these budget reductions, 68% of Growth Management's FY 2012 budget is being transferred from the County's general revenue to subsidize the Department's operations, up from the historical 50% of the budget. If development review application and environmental permitting levels do not return to normal levels within this period, additional adjustments may be required. These adjustments may include additional position reductions, or increased general revenue support.

In 2011 the Board of County Commissioners approved the Minimum Countywide Stormwater Standards ordinance for both the City of Tallahassee and the unincorporated area of Leon County to fulfill the first phase of the Minimum Countywide Environmental Regulations authorized under the citizen's vote revised the County's Charter.

In addition, permitting and compliance implemented the new Simulated Gambling Devices (SGD) Ordinance as directed by the Board of County Commissioners on June 14, 2011. This Ordinance will require an applicant to obtain a permit to operate a simulated gambling facility, as well as regulate the use of simulated gambling devices within the City and County.

Building Review and Inspection:

A continued decline in revenues associated with the economic downturn required the elimination of a Senior Building Inspector position, through the employee voluntary separation incentive program, and a reduction in operating expenditures to avoid any subsidy from general revenue to balance the Building Inspection Fund in 2012. If permitting levels do not return to more normal levels next fiscal year, either the general revenue subsidy will have to be increased or further expenditure reductions will need to be made in order to maintain an acceptable level of permitting services.

The Leon County Building Inspection Division, with input from representatives of the solar industry, developed a revised fee assessment methodology that was approved by the Board. The new fee assessment methodology will result in a reduction of permit review and inspection fees for most solar installations. Building Inspection staff was also successful in implementing a revised internet and telephone permit application process for solar permitting.

Department of Environmental Protection (DEP) Storage Tank Program:

The Department continues to contract with DEP to conduct pollutant storage tank inspection within the County and recently entered into a new 10 year contract for these inspection services. The Storage Tank Program annually inspects 100% of regulated aboveground and underground storage tanks inspections in Leon County; above the 90% required by the DEP contract. During the June 27, 2011 budget workshop, the Board voted to provide a $56,744 subsidy to the FY 2012 program after the State reduced funding during the 2011 legislative session.

Growth & Environmental Management

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Personnel Services	3,772,504	3,630,445	3,586,837	(35,681)	3,551,156	3,638,040
Operating	119,885	259,586	256,872	-	256,872	256,997
Transportation	72,339	93,700	99,704	-	99,704	99,012
Total Budgetary Costs	3,964,728	3,983,731	3,943,413	(35,681)	3,907,732	3,994,049

Appropriations	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Permit & Compliance Services	729,984	438,046	441,251	42,614	483,865	493,863
Support Services	-	346,363	337,457	-	337,457	346,360
Building Inspection	1,084,963	1,145,744	1,118,555	(81,203)	1,037,352	1,056,409
Environmental Compliance	1,284,759	1,295,126	1,247,840	2,908	1,250,748	1,284,284
Development Services	727,046	605,272	648,733	-	648,733	660,930
DEP Storage Tank	137,976	153,180	149,577	-	149,577	152,203
Total Budget	3,964,728	3,983,731	3,943,413	(35,681)	3,907,732	3,994,049

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
120 Building Inspection	1,084,963	1,145,744	1,118,555	(81,203)	1,037,352	1,056,409
121 Growth Management	2,741,789	2,684,807	2,675,281	45,522	2,720,803	2,785,437
125 Grants	137,976	153,180	149,577	-	149,577	152,203
Total Revenues	3,964,728	3,983,731	3,943,413	(35,681)	3,907,732	3,994,049

Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Building Inspection	17.11	13.86	13.86	(1.00)	12.86	12.86
DEP Storage Tank	2.00	2.00	2.00	-	2.00	2.00
Development Services	12.00	9.00	9.00	-	9.00	9.00
Environmental Compliance	17.00	14.00	14.00	-	14.00	14.00
Permit & Compliance Services	10.89	7.02	7.02	1.00	8.02	8.02
Support Services	-	4.12	4.12	-	4.12	4.12
Total Full-Time Equivalents (FTE)	59.00	50.00	50.00	-	50.00	50.00

Growth & Environmental Management

Permit & Compliance Services (121-423-537)

Goals

The goal of the Division of Permit and Compliance Services is to administer, centralize, coordinate and facilitate licensing code compliance, citizen review boards, and growth and environmental management services to residents, property owners and land development professionals served by the Department of Growth and Environmental Management, in order to achieve compliance with adopted ordinances and policies.

Objectives

1. Provide administrative support for the Code Enforcement Board and Contractor's Licensing and Examination Board.
2. Coordinate Code processing through the Code Compliance Program.
3. Coordinate and promote Code compliance through educational efforts.
4. Provide an initial point of contact to customers for all matters regarding Growth & Environmental Management.
5. Ensure applications are quickly and accurately processed in accordance with the direction of the County Commission and the Florida Building Code.
6. Coordinate the internet permitting activities with customers, vendors, Building Inspection, and Management Information Systems.
7. Coordinate the issuance of Building and Environmental Permits in a timely and efficient manner.
8. Provide assistance in the completion of Building and Environmental permit applications, which may include Certificate of Occupancy, Certificate of Completion and Notice of Commencement documents.

Statutory Responsibilities

Leon County Code of Laws; Chapter 5 "Minimum Standards"; "Chapter 10 "Environmental Management Act"; Chapter 10 "Land Development Code"; Chapter 11 "Regulation of Simulated Gambling Devices" (Internet Cafes); Chapter 14 "Junk and Litter"; Chapter 6 and Florida Statutes, Chapter 162 "Code Enforcement Board"

Advisory Board

County's Contractor Licensing and Examination Board; Code Enforcement Board

Benchmarking

Benchmark Data*	Leon County	Benchmark
Code compliance cases brought into compliance as a % of open cases (682 cases)	57%	54.5%
Code compliance cases brought into compliance as a % of all cases (1206 total)	72%	62.9%

*International City Management Association Comparable Performance Measurement 2006

Performance Measures

Performance Measures	FY 2009 Actual	FY 2010 Actual	FY 2011 Estimate	FY 2012 Estimate
# of permit applications received and processed	3,855	4,218	3,500	3,500
% of Code Enforcement Board orders prepared and executed within 10 working days	100/100%	77/100%	45/100%	45/100%
# of walk-in customers	9,500	13,000	9,600	12,000
# of permits issued or approved	3,219	3,104	3,100	3,100
# of calls processed	48,500	52,000	52,000	40,500
Total fees received[1]	$2.4 million	$2.2 million	1.9 million	$1.7 million

Notes:
1. Includes all fees for the Department of Growth and Environmental Management, including Building Inspection.

Growth & Environmental Management

Permit & Compliance Services (121-423-537)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Personnel Services	687,335	403,967	406,037	42,614	448,651	458,733
Operating	39,842	31,813	30,052	-	30,052	30,052
Transportation	2,808	2,266	5,162	-	5,162	5,078
Total Budgetary Costs	729,984	438,046	441,251	42,614	483,865	493,863

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
121 Growth Management	729,984	438,046	441,251	42,614	483,865	493,863
Total Revenues	729,984	438,046	441,251	42,614	483,865	493,863

Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Administrative Associate III	0.61	0.61	0.61	-	0.61	0.61
Administrative Associate V	1.22	0.61	0.61	-	0.61	0.61
Asst to the GEM Director	0.75	-	-	-	-	-
Director of Growth & Env Mgmt	0.95	-	-	-	-	-
Permit & Compliance Services Dir.	0.75	0.75	0.75	-	0.75	0.75
Permit Processing Supervisor	0.61	0.61	0.61	-	0.61	0.61
Permit Technician	1.22	1.22	1.22	-	1.22	1.22
Records Manager	0.61	-	-	-	-	-
Senior Compliance Specialist	1.00	1.00	1.00	1.00	2.00	2.00
Sr. Administrative Associate	0.95	-	-	-	-	-
Code Enforcement Board Tech	0.61	0.61	0.61	-	0.61	0.61
Contractors Licensing Board Technician	0.61	0.61	0.61	-	0.61	0.61
Code Compliance Supervisor	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	10.89	7.02	7.02	1.00	8.02	8.02

The major variances for the FY 2012 Permit & Compliance Services budget are as follows:

Increases to Program Funding:
1. Costs associated with 4% increase to Health insurance and a 3% salary adjustment for employees making under $50,000, a 1.5% salary adjustment for employees making $50,000 - $69,999. These increases will compensate for a 3% State mandated decrease in County's portion of funding for the Florida Retirement System and a reduction in workers compensation rates. Employees will be responsible for contributing to this portion of their retirement. No adjustment is provided for those employees making over $70,000.
2. An additional Senior Compliance Specialist position in the amount of $42,614. The increase in costs for this position will be funded by a corresponding increase in fees collected for the permitting and code enforcement of Internet Cafes, in accordance with the newly established Regulation of Simulated Gambling Devices Ordinance approved by the Board at the June 14, 2011 meeting.
3. Transportation costs associated with vehicle insurance, repairs, and fuel in the amount of $2,896. This is primarily due to the realignment of a county vehicle transferred from Support Services, as part of a department re-organization in FY10.

Decreases to Program Funding:
1. Communication costs in the amount of $1,761.

Growth & Environmental Management

Support Services (121-424-537)

Goals

The goal of the Division of Support Services is to provide the administrative direction and support necessary to enable the Department to serve the public, governmental entities, and the development and environmental communities by managing growth and protecting the natural environment through public information and assistance, development review and permitting activities, and other compliance related services consistent with all applicable County and State plans, regulations, and policies.

Objectives

1. Provide department-wide direction, coordination, and support to divisions and programs.
2. Provide administrative coordination and support for agenda, budget, personnel, training, property, and other such reports.
3. Act as liaison between the public and Department staff regarding scheduling, meetings, correspondence, public records requests, etc.
4. Provide the initial point of contact for the public and other governmental entities in their requests for information and reservation of the Renaissance Center's 2nd floor meeting room.
5. Provide the initial point of contact for the public, Department staff, and other governmental staff in their request for building, code compliance, development review, or environmental records.
6. Provide staffing for GEM related Board-appointed citizen's committees, including recording the proceedings, taking minutes, and maintaining files.

Statutory Responsibilities

Permit & Compliance Services - Chapter 119, Florida Statutes (Florida Public Records Law). Also, the statutory responsibilities for Building Inspection, Environmental Compliance, and Development Services included below:

Building - 101 Life Safety Code - F.S., Chapter 633.025; Florida Mechanical Code - Leon County Code of Laws, Section 5-(151 - 153); Florida Plumbing Code; & F.S., Chapter 553.01 - 553.14; National Electrical Code; & F.S., Chapter 553.15 - 553.23; Florida Gas Code; Florida Building Code: & F.S., Chapter 553.73; Florida Energy Code - F.S., Chapter 553.900 - 553.975; Florida Americans With Disabilities Act - F.S., Chapter 553.45 - 553.495; Zoning Code - (LCCOL), Section 10-(836 - 837); Contractor Licensing; Swimming Pool Code; Florida/County Mobile Homes Installation - (LCCOL), Section 5-(166 - 175); & F.S., Administrative Rule, Chapter 15C-1.10; Floodplain Management; Sign Code - (LCCOL), Section 10-(1801 - 1830); Florida Fire Code; & F.S., Chapter 633.025; Section 10-362; Florida Construction Lien Laws - F.S., Chapter 713.135; Florida Radon Code Funding - F.S., Chapter 404.056(4). Mandatory Building Inspector Certification - F.S., Chapter 468.601-468.633

Development Services - Florida Statutes, Chapters 163 and 380; the Tallahassee-Leon County Comprehensive Plan; Leon County Code of Laws, Chapter 10 (Land Development Code); Chapter 11 (Regulation of Simulated Gambling Devices); and other BCC-adopted plans and implementing policy and procedures manuals

Environmental Management - Leon County Code of Laws; Chapter 10 "Environmental Management Act"; Chapter 14 "Junk and Litter"; Chapter 6 & Florida Statutes, Chapter 162 "Code Enforcement Board"

Advisory Board

County's Contractor Licensing and Examination Board; Code Enforcement Board; Board of Adjustment and Appeals; Development Review Committee; Growth and Environmental Management Citizens' User Group; Tallahassee-Leon County Planning Commission; Science Advisory Committee

Growth & Environmental Management

Support Services (121-424-537)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Personnel Services	-	307,803	301,162	-	301,162	310,065
Operating	-	36,295	36,295	-	36,295	36,295
Transportation	-	2,265	-	-	-	-
Total Budgetary Costs	-	346,363	337,457	-	337,457	346,360

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
121 Growth Management	-	346,363	337,457	-	337,457	346,360
Total Revenues	-	346,363	337,457	-	337,457	346,360

Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Office and Clerical	-	-	0.95	-	0.95	0.95
Administrative Associate V	-	1.61	1.61	-	1.61	1.61
Director of Growth & Env Mgmt	-	0.95	0.95	-	0.95	0.95
Records Manager	-	0.61	0.61	-	0.61	0.61
Sr. Administrative Associate	-	0.95	-	-	-	-
Total Full-Time Equivalents (FTE)	-	4.12	4.12	-	4.12	4.12

The major variances for the FY 2012 Support Services budget are as follows:

Decreases to Program Funding:
1. Costs associated with the 3% State mandated decrease in County's portion of funding for the Florida Retirement System and a reduction in workers compensation rates. Employees will be responsible for contributing to this portion of their retirement. These decreases are offset by a 4% increase to Health insurance and a 3% salary adjustment for employees making under $50,000, a 1.5% salary adjustment for employees making $50,000 - $69,999. No adjustment is provided for those employees making over $70,000.
2. Transportation costs associated with vehicle insurance, repairs, and fuel in the amount of $2,265. This is due to the transfer of a county vehicle to Permit & Compliance Services as part of a department re-organization in FY10.

Growth & Environmental Management

Building Inspection (120-220-524)

Goals

The goal of the Division of Building Inspection is to ensure a safely built environment for the public within the unincorporated areas of Leon County. Building Inspection effectively and efficiently obtains compliance with appropriate construction codes and Leon County Code of Laws through permit issuance, plans review, inspections, use of automation technologies, training, support for the County's Contractor Licensing and Code Enforcement Boards and the Board of Adjustment and Appeals; all to be performed in a customer and staff sensitive manner.

Objectives

1. Review of building construction plans prior to issuance of permits to ensure structures are designed in accordance with applicable codes.
2. Ensure structures are constructed in accordance with approved plans and applicable codes through onsite inspections.
3. Provide staff support to the Contractors Licensing Board to ensure contractors' performance complies with State and local requirements.
4. Review new construction products, methods, and materials prior to use in Leon County.
5. Provide staff support to the Board of Adjustment and Appeals and the Code Enforcement Board.
6. Provide assistance to the Florida Association of Counties, Florida League of Cities, and the Building Officials Association of Florida during the Legislative Session and related Committee meetings regarding local impacts of proposed construction legislation.

Statutory Responsibilities

101 Life Safety Code - F.S., Chapter 633.025; Florida Mechanical Code - Leon County Code of Laws, Section 5-(151 - 153); Florida Plumbing Code; & F.S., Chapter 553.01 - 553.14; National Electrical Code; & F.S., Chapter 553.15 - 553.23; Florida Gas Code; Florida Building Code: & F.S., Chapter 553.73; Florida Energy Code - F.S., Chapter 553.900 - 553.975; Florida Americans With Disabilities Act - F.S., Chapter 553.45 - 553.495; Zoning Code - (LCCOL), Section 10-(836 - 837); Contractor Licensing; Swimming Pool Code; Florida/County Mobile Homes Installation - (LCCOL), Section 5-(166 - 175); F.S., Administrative Rule, Chapter 15C-1.10; Floodplain Management; Sign Code - (LCCOL), Section 10-(1801 - 1830); Florida Fire Code; F.S., Chapter 633.025; Section 10-362; Florida Construction Lien Laws - F.S., Chapter 713.135; Funding of the Building Code Administrators and Inspectors Board. F.S. Chapter 468.631; Funding of the Florida Building Commission F.S. Chapter 553.721; Mandatory Building Inspector Certification - F.S., Chapter 468.601-468.633, Carbon Monoxide Detection by Occupancy- F.S., Chapter 509.211

Advisory Board

County's Contractor Licensing Board; Code Enforcement Board; Board of Adjustment and Appeals

Benchmarking

Permit Review Time Frames*	Single Family			Commercial		
	Total Days	Applicant	Staff	Total Days	Applicant	Staff
2008 Actual	25	16	9	34	20	14
2009 Actual	27	17	10	36	21	15
2010 Actual	19	16	3	38	31	7
2011 Estimate	19	16	3	31	25	6

*Review times are based on calendar days and include both staff and applicant/consultant holding periods. Building, Environmental, and Septic permit applications are reviewed simultaneously.

Performance Measures

Performance Measures	FY 2009 Actual	FY 2010 Actual	FY 2011 Estimate	FY 2012 Estimate[1]
# of building inspections performed	24,507	19,629	25,672	19,425
# of miles between each inspection	8	10	6	15
Average minutes per inspection on construction site	15	12.5	19	14
# of plan reviews performed[2]	N/A	7,159	5,977	7,472
% of inspections completed on time	100%	100%	100%	100%
# of permits issued[3]	2,866	3,849	3,221	3,736
% of permit requests completed within 30 days	100%	100%	100%	100%
Building inspections per day per inspector	15	14	16	9
Plan reviews per plan reviewer per day	7	16	10	16

Notes:
1. 2012 estimates based on actuals thru first 4 months of fiscal year 2011.
2. Method of calculation modified in FY10 actual to more closely match Florida Benchmarking Consortium data collection. Reduction for FY11 estimate in # plan reviews performed is a result of the estimated reduction of permits issued.
3. Reduction in # permits issued for FY 2011 is based upon the loss of federal stimulus money for the energy and first time home buyers initiative.

Growth & Environmental Management

Building Inspection (120-220-524)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Personnel Services	1,025,295	1,024,724	995,486	(81,203)	914,283	933,536
Operating	29,271	78,216	78,981	-	78,981	78,981
Transportation	30,398	42,804	44,088	-	44,088	43,892
Total Budgetary Costs	1,084,963	1,145,744	1,118,555	(81,203)	1,037,352	1,056,409

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
120 Building Inspection	1,084,963	1,145,744	1,118,555	(81,203)	1,037,352	1,056,409
Total Revenues	1,084,963	1,145,744	1,118,555	(81,203)	1,037,352	1,056,409

Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Office and Clerical	-	-	0.05	-	0.05	0.05
Administrative Associate III	0.39	0.39	0.39	-	0.39	0.39
Administrative Associate V	1.78	0.78	0.78	-	0.78	0.78
Asst to the GEM Director	0.25	-	-	-	-	-
Building Inspection Supervisor	1.00	1.00	1.00	-	1.00	1.00
Combination Inspector	3.00	2.00	2.00	-	2.00	2.00
Deputy Building Official	1.00	-	-	-	-	-
Dir of Bldg. Inspection	1.00	1.00	1.00	-	1.00	1.00
Director of Growth & Env Mgmt	0.05	0.05	0.05	-	0.05	0.05
Permit & Compliance Services Dir.	0.25	0.25	0.25	-	0.25	0.25
Permit Processing Supervisor	0.39	0.39	0.39	-	0.39	0.39
Permit Technician	0.78	0.78	0.78	-	0.78	0.78
Records Manager	0.39	0.39	0.39	-	0.39	0.39
Sr. Administrative Associate	0.05	0.05	-	-	-	-
Code Enforcement Board Tech	0.39	0.39	0.39	-	0.39	0.39
Contractors Licensing Board Technician	0.39	0.39	0.39	-	0.39	0.39
Senior Plans Examiner	2.00	2.00	2.00	-	2.00	2.00
Senior Combination Inspector	4.00	4.00	4.00	(1.00)	3.00	3.00
Total Full-Time Equivalents (FTE)	17.11	13.86	13.86	(1.00)	12.86	12.86

The major variances for the FY 2012 Building Inspection budget are as follows:

Increases to Program Funding:
1. Communication costs in the amount of $765.
2. Transportation costs associated with vehicle insurance, repairs, and fuel in the amount of $1,284.

Decreases to Program Funding:
1. Costs associated with the 3% State mandated decrease in County's portion of funding for the Florida Retirement System and a reduction in workers compensation rates. Employees will be responsible for contributing to this portion of their retirement. These decreases are offset by a 4% increase to Health insurance and a 3% salary adjustment for employees making under $50,000, a 1.5% salary adjustment for employees making $50,000 - $69,999. No adjustment is provided for those employees making over $70,000.
2. Position reorganization associated with the employee voluntary separation incentive program, as a result of declining workloads and decreased revenues due to the current economic conditions, effective October 1, 2011 in the amount of $81,203.

Growth & Environmental Management

Environmental Compliance (121-420-537)

Goals

The goal of the Division of Environmental Compliance is to provide high quality technical and scientific permitting and review services to the public and to disseminate environmental information to the public and government agencies in support of environmental protection efforts.

Objectives

1. Review development proposals, including permit applications, site and development plans and pre-application requests for compliance with the
2. Environmental Management Act and sound environmental management practices.
3. Conduct environmental analysis for rezoning, subdivisions, site plans, and other proposed activities to ensure consideration and mitigation of environmentally sensitive areas (ESA) and other regulatory constraints.
4. Provide technical support and recommendations on environmental policy, land use, permitting, and related management decisions to the Planning Commission, Board of Adjustment and Appeals, the Board of County Commissioners, and other County, City and State agencies.
5. Inspect permitted new construction and development activity for code compliance and consistency with permitted plans.
6. Implement the stormwater facility maintenance and operating permit program.
7. Perform maintenance inspections for stormwater facilities and landscaping, and issue operating permits where appropriate.
8. Provide walk-in client and customer assistance through the environmental service advisor rotation in the research, interpretation, information gathering, or generally directing the client to the appropriate resource or agency.
9. Implement single family permit reviews, including flood letter review, Board mandated flood indemnification declaration, compliance with master permit and plat, tree protection, erosion and sedimentation control, protection of features and lot-to-lot drainage issues.
10. Perform inspections, resolution of code violations with possible Code Enforcement Board involvement, such as non-permitted development activities, junk and mowing ordinance violations.

Statutory Responsibilities

Florida Statute, Chapter 163; the Comprehensive Plan; Florida Statute, 403.0885(NPDES); Florida Statue 403.0891; Environmental Management - Leon County Code of Laws; Chapter 10 "Environmental Management Act"; Leon County Code of Laws; Chapter 14 "Junk and Litter"; Leon County Code of Laws; Chapter 6 and Florida Statutes, Chapter 162 "Code Enforcement Board"

Advisory Board

Tallahassee-Leon County Planning Commission; Board of Adjustment and Appeals; Code Enforcement Board; Science Advisory Committee; Water Resources Committee; Canopy Road Citizen's Committee

Benchmarking

Permit Review Time Frames*	Natural Feature Inventory			Environmental Impact Analysis			Environmental Permits		
	Total Days	*Applicant*	*Staff*	*Total Days*	*Applicant*	*Staff*	*Total Days*	*Applicant*	*Staff*
FY 2008 Actual	28	13	15	125	100	25	94	68	26
FY 2009 Actual	27	13	14	244	203	41	89	65	24
FY 2010 Actual	58	44	14	91	76	15	33	25	8
FY 2011 Estimate	29	16	13	42	31	11	30	19	11

*Review times are based on calendar days and include both staff and applicant/consultant holding periods.

Performance Measures

Performance Measures	FY 2009 Actual	FY 2010 Actual	FY 2011 Estimate[1]	FY 2012 Estimate
# of natural Features Inventory applications reviews	48	40	45	45
# of site plan reviews (environmental impacts)	119	100	90	90
# of stormwater operating permits reviews	60	27	48	45
# of environmental service advisor clients	2,029	1,932	1,500	1,500
# of single Family Lot Environmental Permit Applications reviews	441	477	373	373
# of stormwater operating permit renewals	246	214	217	217
# of environmental inspections	7,626	7,344	7,051	7,000
# of Environmental Management Act permits	120	107	100	100
# of Science Advisory Committee meetings administered	10	10	10	10

Notes:
1. FY 2011 estimates revised based on FY 2010 actual data and year-to-date activity in FY 2011.

Growth & Environmental Management

Environmental Compliance (121-420-537)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Personnel Services	1,233,136	1,218,963	1,170,819	2,908	1,173,727	1,207,372
Operating	18,377	38,588	37,517	-	37,517	37,642
Transportation	33,246	37,575	39,504	-	39,504	39,270
Total Budgetary Costs	1,284,759	1,295,126	1,247,840	2,908	1,250,748	1,284,284

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
121 Growth Management	1,284,759	1,295,126	1,247,840	2,908	1,250,748	1,284,284
Total Revenues	1,284,759	1,295,126	1,247,840	2,908	1,250,748	1,284,284

Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Dir of Env Compliance	1.00	1.00	1.00	-	1.00	1.00
Env. Review Supervisor	1.00	1.00	1.00	-	1.00	1.00
Environmental Compliance Spec.	7.00	6.00	6.00	-	6.00	6.00
Environmental Inspection Supv.	1.00	1.00	1.00	-	1.00	1.00
Environmental Rev. Specialist	1.00	-	-	-	-	-
Sr Environmental Engineer	3.00	2.00	2.00	-	2.00	2.00
Environmental Review Biologist	1.00	1.00	1.00	-	1.00	1.00
Stormwater Sr. Design Analyst	1.00	1.00	1.00	-	1.00	1.00
Sr. Environmental Review Biologist	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	17.00	14.00	14.00	-	14.00	14.00

The major variances for the FY 2012 Environmental Compliance budget are as follows:

Increases to Program Funding:
1. Position reclass of an Environmental Compliance Specialist to a Senior Environmental Compliance Specialist effective October 1, 2011 in the amount of $2,908.
2. Transportation costs associated with vehicle insurance, repairs, and fuel in the amount of $1,929.

Decreases to Program Funding:
1. Costs associated with the 3% State mandated decrease in County's portion of funding for the Florida Retirement System and a reduction in workers compensation rates. Employees will be responsible for contributing to this portion of their retirement. These decreases are offset by a 4% increase to Health insurance and a 3% salary adjustment for employees making under $50,000, a 1.5% salary adjustment for employees making $50,000 - $69,999. No adjustment is provided for those employees making over $70,000.
2. Communication costs in the amount of $1,071.

Growth & Environmental Management

Development Services (121-422-537)

Goals
The goal of the Division of Development Services is to protect the health, safety, and welfare of the community by ensuring that all land development activities comply with adopted zoning, design, site plan, and subdivision standards and regulations.

Objectives
1. Complete revisions to the Site & Building Design Standards Guidelines Manual and related zoning district regulations to reflect community sentiment and Board direction.
2. Complete an updated commercial needs assessment for the community sector plans.
3. Implement interconnected streets designed consistent with livable street guidelines during the fiscal year.
4. As directed by the Board of County Commissioners, implement revisions regarding requirements to the land development code.
5. Initiate a comprehensive analysis of the policies and procedures of the Concurrency Management system in order to streamline application reviews and update various procedures and policies.
6. Complete an analysis of the addressing and street naming policies and procedures in order to enhance consistency and cooperation between County staff and other agencies comprising the Addressing Steering Committee.
7. Undertake a comprehensive analysis of technological advances in GIS and other addressing and street naming databases in an effort to increase efficiency and provide a higher level of customer service.

Statutory Responsibilities
Florida Statutes, Chapters 163 and 380; Florida Administrative Codes 9J-2, 9J-5, 9J-10, 9J-11; and 28-24, the Tallahassee-Leon County Comprehensive Plan; Leon County Code of Laws, Chapter 10 (Land Development Code); Bradfordville Sector Plan; and other BCC-adopted plans and implementing policy and procedures manuals

Advisory Board
Board of Adjustment and Appeals; Development Review Committee; Growth and Environmental Management Citizens' User Group; Code Enforcement Board; Tallahassee-Leon County Planning Commission

Benchmarking

Site Plans Types→	**Mean time for review of Type A, B, C, D & Limited Partitions (including ASAP reviews)*** **		
Fiscal Year ↓	*Total Days*** *	*Applicant*** *	*Staff*** *
2008 Actual*	220	140	80
2009 Actual*	212	135	77
2010 Actual***	165	117	48
2011 Estimate***	164	126	38

*This Benchmarking data was revised as part of the FY09 budget process in order to more accurately measure Development Services review times.
**Review times are based on calendar days. "Applicant" refers to # of days that the applicant was responsible for making corrections to the plan; "Staff" refers to # of days that staff spent reviewing the plan.
***These numbers are reflective of the inclusion of the Administrative Streamlined Application Process (ASAP) reviews. The ASAP process is intended to expedite proposed small-scale applications and usually requires a much shorter time-frame for review than Limited Partitions or Types A-D. This accounts for the decrease in mean time for review in total and staff days.

Performance Measures

Performance Measures	**FY 2009 Actual**	**FY 2010 Actual**	**FY 2011 Estimate**	**FY 2012 Estimate**
# of all construction address assignments	1,419	2,426	900	1,400
# of site and development plan reviews (Limited Partition, Type A-D)[1]	51	25	36	39
# of subdivision & other exemption determinations	21	61	51	32
# of Permitted Use Verifications (PUV) and zoning letters issued	89	110	60	96
# of zoning compliance determinations for residential development	747	819	545	795
# of Board and Adjustment and Appeals Requests	10	5	7	5
# of Concurrency Management Certificates Issued, small and large projects[2]	42	26	30	31
# of Development Agreements & DRI Applications Reviewed	1	2	2	2
# of Land Dev. Code amendments by section, presented to Board	13	10	8	8

Notes:
1. FY11 and 12 estimates include Administrative Streamlined Application Process (ASAP) reviews along with Limited Partition and Type A-D reviews.
2. Small project = development that would generate less than 100 P.M. peak hour trips; Large project = development that would generate 100 or more P.M. peak hour trips

Growth & Environmental Management

Development Services (121-422-537)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Personnel Services	693,689	533,148	576,266	-	576,266	588,525
Operating	30,914	68,585	67,938	-	67,938	67,938
Transportation	2,443	3,539	4,529	-	4,529	4,467
Total Budgetary Costs	727,046	605,272	648,733	-	648,733	660,930

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
121 Growth Management	727,046	605,272	648,733	-	648,733	660,930
Total Revenues	727,046	605,272	648,733	-	648,733	660,930

Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Addressing Program Team Leader	1.00	1.00	1.00	-	1.00	1.00
Administrative Associate V	1.00	-	-	-	-	-
Customer Services Technician	1.00	1.00	1.00	-	1.00	1.00
Development Services Admin.	1.00	1.00	1.00	-	1.00	1.00
Senior Planner	1.00	-	-	-	-	-
Development Services Supv.	1.00	-	-	-	-	-
Dir. of Development Services	1.00	1.00	1.00	-	1.00	1.00
Planner I	2.00	2.00	2.00	-	2.00	2.00
Planner II	2.00	2.00	2.00	-	2.00	2.00
Concurrency Management Planner	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	12.00	9.00	9.00	-	9.00	9.00

The major variances for the FY 2012 Development Services budget are as follows:

Increases to Program Funding:
1. Costs associated with 4% increase to Health insurance and a 3% salary adjustment for employees making under $50,000, a 1.5% salary adjustment for employees making $50,000 - $69,999. These increases will compensate for a 3% State mandated decrease in County's portion of funding for the Florida Retirement System and a reduction in workers compensation rates. Employees will be responsible for contributing to this portion of their retirement. No adjustment is provided for those employees making over $70,000.
2. Transportation costs associated with vehicle insurance, repairs, and fuel in the amount of $990.

Decreases to Program Funding:
1. Communication costs in the amount of $647.

Growth & Environmental Management

DEP Storage Tank (125-866-524)

Goals
The goal of the Department of Environmental Protection Storage Tank Program is to effectively and efficiently implement the Florida Department of Environmental Protection's Storage Tank Contract in a customer sensitive manner.

Objectives
1. Perform annual compliance inspections of registered petroleum storage tank facilities.
2. Perform installation inspections of new petroleum equipment at new and existing facilities.
3. Perform site inspections for tank removals and abandonments.
4. Investigate and report on petroleum discharges, leaks, non-registered tanks and other code violations and initiate enforcement actions as appropriate.
5. Provide citizens and consultants assistance concerning petroleum storage tanks.
6. Orientate new DEP/Office of General Counsel Storage Tank employees on tank inspections, closures, and installations in the County.

Statutory Responsibilities
Florida Statute, Chapter 376.3071 "Petroleum Storage Tank Section"; Florida Administrative Code, Chapter 62-761; Aquifer Recharge Element of Comp Plan, Policy:1.1.5

Advisory Board
None

Performance Measures

Performance Measures	FY 2009 Actual	FY 2010 Actual	FY 2011 Estimate	FY 2012 Estimate
# of compliance inspections	537	529	540	540
# of requests for customer assistance	1,021	1,003	1,000	1000

Growth & Environmental Management

DEP Storage Tank (125-866-524)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Personnel Services	133,049	141,840	137,067	-	137,067	139,809
Operating	1,481	6,089	6,089	-	6,089	6,089
Transportation	3,445	5,251	6,421	-	6,421	6,305
Total Budgetary Costs	137,976	153,180	149,577	-	149,577	152,203

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
125 Grants	137,976	153,180	149,577	-	149,577	152,203
Total Revenues	137,976	153,180	149,577	-	149,577	152,203

Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Environmental Compliance Spec.	1.00	1.00	1.00	-	1.00	1.00
Sr. Env. Compliance Spec.	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	2.00	2.00	2.00	-	2.00	2.00

The major variances for the FY 2012 DEP Storage Tank budget are as follows:

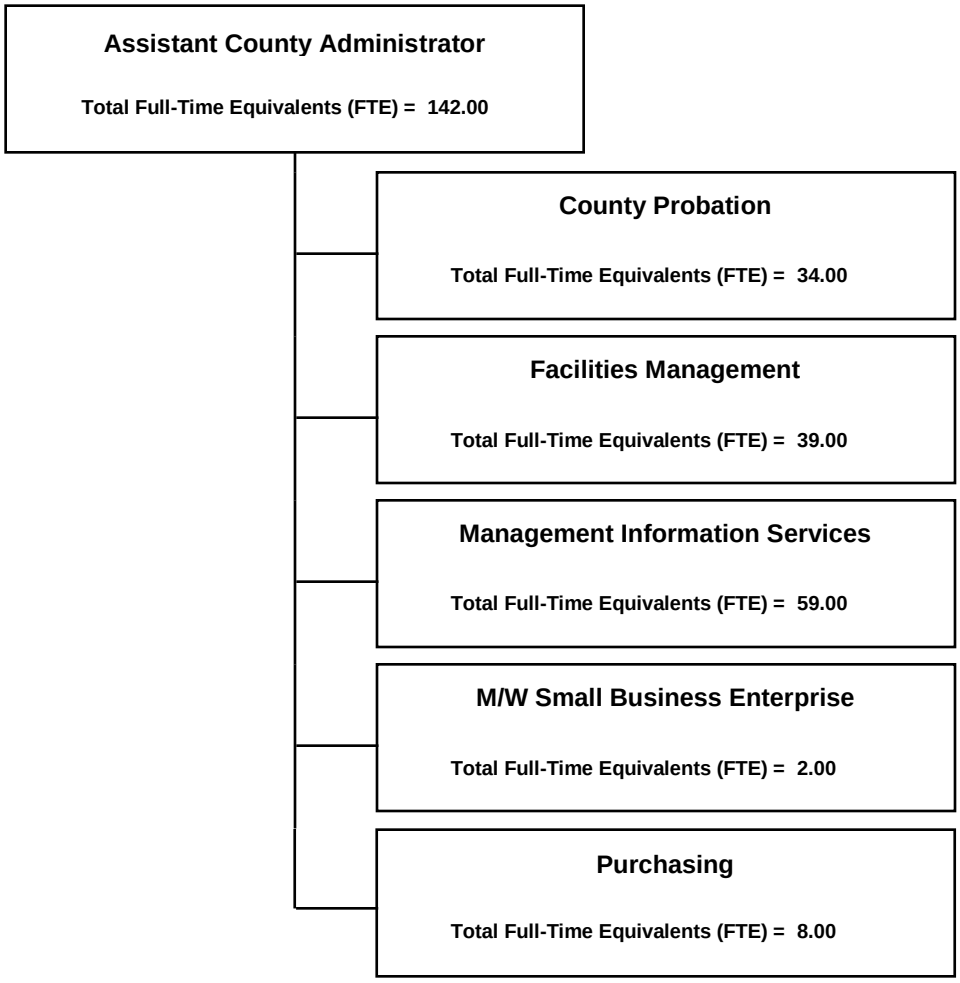
Increases to Program Funding:
1. Transportation costs associated with vehicle insurance, repairs, and fuel in the amount of $1,170.

Decreases to Program Funding:
1. Costs associated with the 3% State mandated decrease in County's portion of funding for the Florida Retirement System and a reduction in workers compensation rates. Employees will be responsible for contributing to this portion of their retirement. These decreases are offset by a 4% increase to Health insurance and a 3% salary adjustment for employees making under $50,000, a 1.5% salary adjustment for employees making $50,000 - $69,999. No adjustment is provided for those employees making over $70,000.

Management Services

Organizational Chart	9 - 2
Executive Summary	9 - 3
Management Services	9 - 4
County Probation	9 - 5
Facilities Management	9 - 13
Management Information Services	9 - 21
Minority / Women Small Business Enterprise	9 - 30
Purchasing	9 - 32

Management Services



Management Services

Executive Summary

The Management Services section of the Leon County FY 2012 Annual Budget is comprised of Probation, Facilities Management, Management Information Services, Minority/Women Small Business Enterprise, and Purchasing.

County Probation restores and enhances the quality of life of the clients served and assists in making clients productive and responsible citizens. Facilities Management provides professional maintenance, construction, and operating services. Management Information Services provides technology and telecommunications products and services, which enhances the County's information management capabilities. Minority/Women Small Business Enterprise attempts to improve business opportunities in Leon County for local minority and women-owned businesses. Purchasing secures and stocks requested supplies and commodities for all County departments under the Board.

HIGHLIGHTS

During FY 2011, the Drug & Alcohol testing program continued to administer tests to Pretrial and Probation clients that are court ordered to perform weekly urinalysis and/or alcohol testing. Human Resources, Risk Management, and Constitutional departments also utilized the center for necessary testing needs. Probation has experienced a continuing decline in electronic monitoring and Probation supervision caseloads, however, the decline has allowed the division to be more in tune with the industry, provide more efficient case management to existing clients, and provided the opportunity to privatize the G.P.S. program.

During FY 2011, Facilities Management oversaw the completed construction of three library expansions (Woodville, B.L. Perry, and Northeast Branch Library) as well as coordinating the construction of the Eastside Library and overseeing the design of the Lake Jackson Branch Library project. In addition, Facilities Management is currently providing planning and interagency coordination for the design and construction of the Public Safety Complex, which will be located on County-owned property at the intersection of Easterwood Drive and Weems Road.

During FY 2011, Management Information Services submitted a winning entry to the Digital Counties Survey Awards sponsored by the National Association of Counties (NACo), in partnership with e.Republic's Center for Digital Government and Digital Communities program, that designated Leon County in the Top 10 counties nationwide for effectively economizing and innovatively using technology within the population range of 250,000 – 499,999. Continued use of virtualized infrastructure and desktop engineering has allowed for cost effective and enhanced computing upgrades for programs and employees. MIS helped implement new and/or upgraded solutions for work order and document management throughout the County. In partnership with the Public Information Office, MIS redesigned and redeployed the County's website for enhanced citizen interaction and County government transparency.

Minority/Women Small Business Enterprise continues to provide minority and women businesses with a means of participation in Leon County's procurement process. During FY 2011, MWSBE initiated an online certification application which eases the process for MWSBE firms to become certified. MWSBE continues to make monthly updates to the web-based interactive MWSBE directory for County vendors.

Purchasing continues to successfully administer the competitive solicitation process and coordinate all associated bid awards, proposals, evaluation processes, and contract development. Purchasing also administers the County's Warehouse, Property Control, E-Payables and Purchasing Card programs.

Management Services

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Personnel Services	9,709,912	10,402,672	9,960,204	(175,726)	9,784,478	10,032,551
Operating	7,515,122	8,069,931	7,924,993	(217,811)	7,707,182	7,718,047
Transportation	104,259	119,902	134,562	-	134,562	133,381
Capital Outlay	16,423	-	-	6,400	6,400	24,650
Total Budgetary Costs	17,345,716	18,592,505	18,019,759	(387,137)	17,632,622	17,908,629

Appropriations	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
County Probation	2,265,878	2,451,939	2,400,436	(202,169)	2,198,267	2,241,387
Facilities Management	7,372,084	7,933,308	7,712,501	(169,884)	7,542,617	7,606,754
Management Information Services	7,009,980	7,396,136	7,124,098	(15,084)	7,109,014	7,261,856
M/W Small Business Enterprise	165,670	223,300	230,130	-	230,130	233,178
Purchasing	532,103	587,822	552,594	-	552,594	565,454
Total Budget	17,345,716	18,592,505	18,019,759	(387,137)	17,632,622	17,908,629

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
001 General Fund	14,490,772	15,199,769	14,767,022	(184,968)	14,582,054	14,836,464
111 Probation Services	2,141,878	2,304,938	2,240,858	(155,726)	2,085,132	2,125,721
125 Grants	124,000	147,001	159,578	(46,443)	113,135	115,666
165 Bank of America Building Operations	523,320	844,137	771,611	-	771,611	750,088
166 Huntington Oaks Plaza	65,745	96,660	80,690	-	80,690	80,690
Total Revenues	17,345,716	18,592,505	18,019,759	(387,137)	17,632,622	17,908,629

Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
County Probation	34.00	36.00	36.00	(2.00)	34.00	34.00
Facilities Management	39.00	40.00	40.00	(1.00)	39.00	39.00
M/W Small Business Enterprise	2.00	2.00	2.00	-	2.00	2.00
Management Information Services	61.00	61.00	60.00	(1.00)	59.00	59.00
Purchasing	8.00	8.00	8.00	-	8.00	8.00
Total Full-Time Equivalents (FTE)	144.00	147.00	146.00	(4.00)	142.00	142.00

Management Services

County Probation Summary

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Personnel Services	1,931,061	2,090,906	2,043,629	(92,879)	1,950,750	1,993,870
Operating	322,945	361,033	356,807	(109,290)	247,517	247,517
Capital Outlay	11,873	-	-	-	-	-
Total Budgetary Costs	2,265,878	2,451,939	2,400,436	(202,169)	2,198,267	2,241,387

Appropriations	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
County Probation (111-542-523)	1,025,554	1,128,427	1,104,957	-	1,104,957	1,129,137
Drug & Alcohol Testing (111-599-523)	151,894	150,429	146,922	-	146,922	148,942
FDLE JAG Grant - Pretrial (125-982057-521)	124,000	147,001	159,578	(46,443)	113,135	115,666
Pretrial Release (111-544-523)	964,430	1,026,082	988,979	(155,726)	833,253	847,642
Total Budget	2,265,878	2,451,939	2,400,436	(202,169)	2,198,267	2,241,387

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
111 Probation Services	2,141,878	2,304,938	2,240,858	(155,726)	2,085,132	2,125,721
125 Grants	124,000	147,001	159,578	(46,443)	113,135	115,666
Total Revenues	2,265,878	2,451,939	2,400,436	(202,169)	2,198,267	2,241,387

Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
County Probation	18.00	18.00	18.00	-	18.00	18.00
Pretrial Release	13.00	13.00	13.00	(1.00)	12.00	12.00
Drug & Alcohol Testing	-	2.00	2.00	-	2.00	2.00
FDLE JAG Grant - Pretrial	3.00	3.00	3.00	(1.00)	2.00	2.00
Total Full-Time Equivalents (FTE)	34.00	36.00	36.00	(2.00)	34.00	34.00

Management Services

County Probation - County Probation (111-542-523)

Goals

The goal of the Leon County Probation Division is to restore and enhance the quality of life of its clients, and assist in making them productive and responsible citizens for a safer community.

Objectives

1. Supervise and monitor offenders' compliance with court ordered sentencing conditions, such as random drug and alcohol testing, participation in behavior modification programs, meetings with probation officers, not re-offending, and payment of restitution, fees and other court imposed costs. Offenders may be sentenced to County Probation for misdemeanor, traffic and some felony offenses.
2. Execute affidavits of conditions violated to notify the courts when offenders violate court-ordered conditions.
3. Attend court hearings and make recommendations to judges regarding sanctions to be imposed upon offenders who violate court-ordered conditions.
4. Administer Community Service and County Probation work programs, which provide sentencing alternatives and reduce jail population.
5. Administer random alcohol testing to defendants with court orders to abstain.
6. Notify the Sheriff's Bailiffs to execute in-office arrests of offenders with outstanding warrants when they are in the Probation Office.
7. Send more than 2,000 letters annually to notify offenders of their probation status to assist them in successfully completing their sentences.
8. Maintain new cases as assigned by the courts with no loss of jurisdiction.
9. Notify the Clerk of Courts when offenders complete their terms of probation so case records may be closed.

Statutory Responsibilities

Second Circuit Court Administrative Order, 86-60; Florida Statute, Chapter 948; Assist in meeting County responsibilities for prisoners under Florida Statute, Chapter 951 (County and Municipal Prisoners) through probation and supervised pretrial release services, which are lower cost alternatives to incarceration.

Advisory Board

Criminal Justice Coordinating Council; Public Safety Coordinating Council; Domestic Violence Coordinating Council; Mental Health Advisory Board; Florida Association of Community Corrections

Benchmarking

Benchmark Data	Leon County	Benchmark
End of year caseload per probation officer managing caseloads	1:167	1:144

Benchmark Sources: The American Probation and Parole Association (APPA) caseload standard is 1:50 for Moderate to High Risk defendants and 1:200 for Low Risk defendants. Based on the February 2010 YTD average monthly caseload, the APPA caseload standard is 1:144; the actual average monthly caseload is 1:167.

Performance Measures

Performance Measures	FY 2009 Actual	FY 2010 Actual	FY 2011 Estimate	FY 2012 Estimate
# of average alcohol tests administered to Probation defendants per month	205	N/A	N/A[1]	N/A[1]
Average End of Month Caseload[2]	1,288	1,621	1,221	1,553
Average End of Month Caseload Per Probation Officer [2]	117	172	176	174
Probation and SPTR Fees Collected (County Court Probation, alternative community service, no-show fees) and pretrial release fees (2012 estimates exclude alcohol fees)	$1,097,437	$964,673	$895,945	$850,181
# of Defendants - Community Service and Work Program	3,348	3,025	3,354[3]	3,815[3]
# of Hours Defendants Worked - Community Service and Work Program	109,858	98,723	101,700	104,481
Estimated jail savings	$1.5 million	$1.4 million	$1.5 million	$1.4 million

Notes:
1. 2011 and 2012 data for alcohol testing will be reported in the Drug and Alcohol Testing Program (Org 111-599-523).
2. 2012 Estimates consider cases that closed within the month while previous FY estimates did not consider these cases.
3. State attorney has exercised the option of utilizing diversion in lieu of Probation.

Management Services

County Probation - County Probation (111-542-523)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Personnel Services	986,805	1,087,275	1,065,768	-	1,065,768	1,089,948
Operating	38,748	41,152	39,189	-	39,189	39,189
Total Budgetary Costs	1,025,554	1,128,427	1,104,957	-	1,104,957	1,129,137

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
111 Probation Services	1,025,554	1,128,427	1,104,957	-	1,104,957	1,129,137
Total Revenues	1,025,554	1,128,427	1,104,957	-	1,104,957	1,129,137

Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Community Services Coordinator	1.00	1.00	1.00	-	1.00	1.00
Dir of Probation	1.00	1.00	1.00	-	1.00	1.00
Probation Officer I	4.00	4.00	4.00	-	4.00	4.00
Probation Officer II	5.00	5.00	5.00	-	5.00	5.00
Probation Supervisor	1.00	1.00	1.00	-	1.00	1.00
Probation Technician	3.00	3.00	3.00	-	3.00	3.00
Sr. Probation Officer	2.00	2.00	2.00	-	2.00	2.00
Diversion Alternatives Analyst	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	18.00	18.00	18.00	-	18.00	18.00

The major variances for the FY 2012 County Probation budget are as follows:

Decreases to Program Funding:
1. Costs associated with the 3% State mandated decrease in County's portion of funding for the Florida Retirement System and a reduction in workers compensation rates. Employees will be responsible for contributing to this portion of their retirement. These decreases are offset by a 4% increase to Health insurance and a 3% salary adjustment for employees making under $50,000, a 1.5% salary adjustment for employees making $50,000 - $69,999. No adjustment is provided for those employees making over $70,000.
2. Communication costs in the amount of $1,963.

Management Services

County Probation - Pretrial Release (111-544-523)

Goals

The goal of the Supervised Pretrial Release Program (SPTR) is to restore and enhance the quality of life for defendants and the community at-large through continued monitoring and enforcement of court-ordered conditions of release.

Objectives

1. Screen and interview defendants booked in the Leon County jail on a 24/7 basis to assess whether defendants are eligible for release or must be held for First Appearance. Prepare information for the court's consideration at defendants' First Appearance hearings.
2. Supervise and monitor SPTR defendants' compliance with court ordered conditions; meet weekly on average with each defendant assigned to Secured Continuous Random Alcohol Monitoring (SCRAM). Provide oversight of private vendors managing Global Positioning Satellite (GPS); complete weekly phone contacts with defendants residing more than 50 miles outside of Leon County; and meet monthly on average with all other defendants. Defendants charged with misdemeanor, traffic and felony offenses may be ordered to SPTR.
3. Via contract, monitor Probation and SPTR defendants' GPS units on a 24/7 basis. Assess the cause for alerts when the system detects possible equipment tampering or low batteries, zone or curfew violations for active GPS, or other equipment issues. Advise the defendant, if warranted, to take corrective action.
4. Contact law enforcement if the defendant cannot be contacted or fails to comply with staff instructions.
5. Monitor defendants' SCRAM units and take appropriate actions when notified that a defendant tests positive for alcohol.
6. Administer random alcohol tests to offenders ordered by the courts to abstain.
7. Notify the Sheriff's Warrant Officers to execute in-office arrests of defendants with outstanding warrants when they are in the SPTR office.
8. Notify the courts of violations of imposed conditions.
9. Attend First Appearance and motion hearings and make recommendations to judges regarding a defendant's release. Notify Circuit probation when a Violation of Probation Warrant is issued by the First Appearance Judge and notify the jail's releasing staff of defendants ordered to SPTR at First Appearance.
10. Provide the Clerk of Courts with Probable Cause Affidavits, Florida Crime Information Center (FCIC)/ National Crime Information Center (NCIC) criminal histories, Pretrial Intake interviews, misdemeanor violation of conditions affidavits, and Order to Show Cause Affidavits for the First Appearance Judge, State Attorney's Office, Public Defender's Office or private attorneys.

Statutory Responsibilities

Florida Constitution, Section 14; Florida Statute, Chapter 907.041(3)(a); Florida Statute, Chapter 907.041(3)(b); Administrative Order 2006-02-Uniform Bond Schedule and Pretrial Release Procedures Second Judicial Circuit, Florida; Florida Statute, Chapter 097.043 Citizens' Right-to-Know. Assist in meeting County responsibilities for prisoners under Florida Statute, Chapter 951 (County and Municipal Prisoners) through probation and supervised pretrial release services, which are lower cost alternatives to incarceration.

Advisory Board

Public Safety Coordinating Council; Criminal Justice Coordinating Committee; Justice Information Systems Users Group; Association of Pretrial Professionals of Florida; National Association of Pretrial Professionals

Performance Measures

Performance Measures	FY 2009 Actual	FY 2010 Actual	FY 2011 Estimate	FY 2012 Estimate
# of Defendants assessed at jail to release, (per Administrative Order, or hold for first appearance), including criminal history and background	9,144	8,952	7,563	7,964
# of Defendants assessment per FTE (including attendance at first appearance)	1,955	8,952	1,736	1,788
# of average End of Month Caseload	452	410	392	455
# of Defendants caseload managed per FTE (monthly average)*	133	117	114	130
# of average End of Month Electronic Monitoring Caseload*	67	51	42	75
# of average End of Month FTE per Electronic Monitoring Caseload*	13	12	13	17
Annual Operating Cost Savings in terms of Jail Bed Days	$12 million	$11.9 million	$9.9 million	$11 million

Notes:
1. 2012 Estimates consider cases that closed within the month while FY09, FY10, and FY11 estimates did not consider these cases.

Management Services

County Probation - Pretrial Release (111-544-523)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Personnel Services	714,686	750,312	714,638	(46,436)	668,202	682,591
Operating	249,745	275,770	274,341	(109,290)	165,051	165,051
Total Budgetary Costs	964,430	1,026,082	988,979	(155,726)	833,253	847,642

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
111 Probation Services	964,430	1,026,082	988,979	(155,726)	833,253	847,642
Total Revenues	964,430	1,026,082	988,979	(155,726)	833,253	847,642

Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Pre-Trial Release Case Worker	1.00	1.00	1.00	-	1.00	1.00
Pre-Trial Release Specialist	8.00	7.00	7.00	(1.00)	6.00	6.00
Pre-Trial Supervisor	1.00	1.00	1.00	-	1.00	1.00
Sr. Pre-Trial Release Spec.	1.00	1.00	1.00	-	1.00	1.00
Assistant Drug Screening Coordinator	-	1.00	1.00	-	1.00	1.00
Pre-Trial Technician	2.00	2.00	2.00	-	2.00	2.00
Total Full-Time Equivalents (FTE)	13.00	13.00	13.00	(1.00)	12.00	12.00

The major variances for the FY 2012 Pretrial Release budget are as follows:

Decreases to Program Funding:
1. Costs associated with the 3% State mandated decrease in County's portion of funding for the Florida Retirement System and a reduction in workers compensation rates. Employees will be responsible for contributing to this portion of their retirement. These decreases are offset by a 4% increase to Health insurance and a 3% salary adjustment for employees making under $50,000, a 1.5% salary adjustment for employees making $50,000 - $69,999. No adjustment is provided for those employees making over $70,000.
2. Communication costs in the amount of $1,429.
3. Costs associated with the programmatic budget reductions including the elimination of the GPS program in the amount of $109,290 and the reduction of two Pre-Trial Release Specialist positions (One from Pre-Trial Release in the amount of $46,436 and one from FDLE JAG Grant-Pretrial in the amount of $46,443). Pretrial Release will contract this service to a private vendor and receive less revenue in the amount of $18,000 from GPS fees no longer collected.

Management Services

County Probation - Drug & Alcohol Testing (111-599-523)

Goals
The goal of the Leon County Drug and Alcohol Testing Program is to assist county departments, the judicial system and other agencies in creating a safe and secure environment free from the adverse effects caused by abuse or misuse of alcohol and drugs.

Objectives
1. Administer random urinalysis and alcohol breath tests to defendants and offenders with court-ordered conditions to abstain.
2. Provide urinalysis and alcohol breath test results to all court-ordered defendants.
3. Administer Department of Transportation (DOT) urinalysis collection and alcohol breath tests to County employees for Commercial Drivers' License (CDL), post accident, return to duty, and reasonable suspicion referrals.
4. Ensure that staff are trained and certified to perform DOT urinalysis collection and alcohol breath tests.
5. Administer urinalysis tests to individuals referred by Leon County Department of Human Resources in accordance with established guidelines.
6. Administer drug and alcohol tests to individuals referred by outside agencies.
7. Submit all pre-employment, reasonable suspicion, and post accident tests to a certified laboratory for confirmation results within 24 hours of collection.
8. Provide pre-employment, reasonable suspicion, return to duty and post accident test results to referring agency within 48 hours of receipt.
9. Maintain records for all court-ordered urinalysis and alcohol testing.

Statutory Responsibilities
Florida Statute, Chapter 948; Assist in meeting County responsibilities for prisoners under Florida Statute, Florida Department of Transportation Drug–Free Work Place and Testing Policy, Florida Statute, Chapter 440, Section 440.102, Chapter 112, Section 112.0455. U.S. Department of Transportation and Regulation, Section 49CFR Part 40.33.

Advisory Board
Criminal Justice Coordinating Council; Public Safety Coordinating Council

Performance Measures

Performance Measures	FY 2009 Actual	FY 2010 Actual[1]	FY 2011 Estimate	FY 2012 Estimate[2]
# of alcohol tests administered annually to court ordered defendants[3]	N/A	15,269	11,520	17,451
# of urinalysis tests administered annually to court ordered defendants	N/A	5,906	10,560	10,814
# of urinalysis collections performed annually for other agencies	N/A	195	197	298
# of DOT alcohol tests administered annually[3]	N/A	17	125	30
Fees collected for alcohol tests[4]	N/A	$64,718	$48,051	$77,756
Fees Collected for urinalysis tests	N/A	$88,775	$153,530	$157,070

Notes:
1. Increased estimates in 2012 are result from expanded services to outside agencies and surrounding counties.
2. The Drug and Alcohol Testing Program was created by the Board midyear FY 2010. The FY 2010 estimates reflect data for the first six months of the program's operation. However the estimate for *fees collected for alcohol tests* reflects collections for the entire fiscal year as these services were previously performed at the probation and pretrial offices, and the jail.
3. These tests are administered strictly on a random basis at the discretion of the Risk Manager.
4. FY 2011 test administered and fees collected for alcohol tests are only based solely on tests administered at the Drug & Alcohol Testing Program. FY 2012 alcohol tests administered and fees collected includes testing and collections administered at the probation and pretrial offices, the jail and the drug and alcohol testing program.

Management Services

County Probation - Drug & Alcohol Testing (111-599-523)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Personnel Services	105,570	106,318	103,645	-	103,645	105,665
Operating	34,452	44,111	43,277	-	43,277	43,277
Capital Outlay	11,873	-	-	-	-	-
Total Budgetary Costs	151,894	150,429	146,922	-	146,922	148,942

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
111 Probation Services	151,894	150,429	146,922	-	146,922	148,942
Total Revenues	151,894	150,429	146,922	-	146,922	148,942

Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Drug Screening Coordinator	-	1.00	1.00	-	1.00	1.00
Drug Screening Technician	-	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	-	2.00	2.00	-	2.00	2.00

The major variances for the FY 2012 Drug & Alcohol Testing budget are as follows:

Increases to Program Funding:
1. Due to the increase in demand of the program and the privatization of the GPS program, one position will be supported from the FDLE JAG Grant – Pretrial.

Decreases to Program Funding:
1. Costs associated with the 3% State mandated decrease in County's portion of funding for the Florida Retirement System and a reduction in workers compensation rates. Employees will be responsible for contributing to this portion of their retirement. These decreases are offset by a 4% increase to Health insurance and a 3% salary adjustment for employees making under $50,000, a 1.5% salary adjustment for employees making $50,000 - $69,999. No adjustment is provided for those employees making over $70,000.
2. Communication costs in the amount of $834.

Management Services

County Probation - FDLE JAG Grant - Pretrial (125-982057-521)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Personnel Services	124,000	147,001	159,578	(46,443)	113,135	115,666
Total Budgetary Costs	124,000	147,001	159,578	(46,443)	113,135	115,666

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
125 Grants	124,000	147,001	159,578	(46,443)	113,135	115,666
Total Revenues	124,000	147,001	159,578	(46,443)	113,135	115,666

Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Pre-Trial Release Specialist	3.00	3.00	3.00	(1.00)	2.00	2.00
Total Full-Time Equivalents (FTE)	3.00	3.00	3.00	(1.00)	2.00	2.00

The major variances for the FY 2012 FDLE JAG Grant budget are as follows:

Decreases to Program Funding:
1. The elimination of two Pre-Trial Release Specialist positions due to the outsourcing of the GPS program (One from FDLE JAG Grant-Pretrial in the amount of $46,443 and one from Pre-Trial Release in the amount of $46,436).
2. One remaining position will serve as a liaison to the GPS private vendor and the courts while the second will support the Drug & Alcohol Testing program.

Management Services

Facilities Management Summary

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Personnel Services	2,456,359	2,593,385	2,492,914	(37,863)	2,455,051	2,516,081
Operating	4,823,438	5,238,249	5,107,423	(136,771)	4,970,652	4,979,297
Transportation	89,287	101,674	112,164	-	112,164	111,376
Capital Outlay	3,000	-	-	4,750	4,750	-
Total Budgetary Costs	7,372,084	7,933,308	7,712,501	(169,884)	7,542,617	7,606,754

Appropriations	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Bank of America (165-154-519)	523,320	844,137	771,611	-	771,611	750,088
Facilities Management (001-150-519)	5,524,858	6,992,511	6,860,200	(169,884)	6,690,316	6,775,976
Facilities Management: Judicial Maintenance (001-150-712)	1,113,834	-	-	-	-	-
Facilities Management: Judicial Security (001-150-711)	144,327	-	-	-	-	-
Huntington Oaks Plaza Operating (166-155-519)	65,745	96,660	80,690	-	80,690	80,690
Total Budget	7,372,084	7,933,308	7,712,501	(169,884)	7,542,617	7,606,754

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
001 General Fund	6,783,019	6,992,511	6,860,200	(169,884)	6,690,316	6,775,976
165 Bank of America Building Operations	523,320	844,137	771,611	-	771,611	750,088
166 Huntington Oaks Plaza	65,745	96,660	80,690	-	80,690	80,690
Total Revenues	7,372,084	7,933,308	7,712,501	(169,884)	7,542,617	7,606,754

Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Facilities Management	38.00	39.00	39.00	(1.00)	38.00	38.00
Bank of America	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	39.00	40.00	40.00	(1.00)	39.00	39.00

Management Services

Facilities Management - Facilities Management (001-150-519)

Goals

The goal of the Division of Facilities Management is to serve the citizens of Leon County and occupants of County facilities through the provision of professional maintenance, construction, and operating services; in order to provide clean, safe and fully-functional County facilities.

Objectives

1. Provide and maintain facilities for the Board, Property Appraiser, Supervisor of Elections, Tax Collector (main office) and Article V agencies (Courts, Clerk, State Attorney, Public Defender and Guardian Ad Litem). Additionally, provide construction support for the Sheriff (including the jail).
2. Provide construction services including planning, estimating and budgeting, site selection, architectural and engineering services, design, bidding and procurement, construction administration, project closeout and warranty management for County buildings.
3. Provide architectural, engineering, CAD, real estate due diligence, construction and energy management services. Maintain or provide for the maintenance of as-built plans. Generate floor plans for space planning, procurement, leasing, contracting, and other purposes.
4. Coordinate facility accessibility and indoor air quality surveys and respond appropriately.
5. Maintain County buildings' (including the health departments and dental clinic) structural, mechanical, plumbing, electrical, roofing, emergency generators, heating/air conditioning and other building systems. Administer a preventative maintenance program for the various building systems.
6. Install and repair or replace doors, windows, cabinetry, sealants, lighting, and building finishes (including flooring, carpentry, ceiling tiles, paint and caulk).
7. Manage parking in the Courthouse, Courthouse Annex, Gadsden Street lot and Main Library; maintain parking access gates, readers, striping and signage; manage parking waiting lists for Courthouse employees; administer employee parking contracts; and manage parking revenue.
8. Administer grounds keeping, custodial, mail equipment, parking equipment, pest control, generators, elevators, chillers, security, fire and integrated HVAC contracts.
9. Manage security access control systems, including obtaining access cards for employees, modifying and terminating access authorizations, coordinating the installation, maintenance and replacement of card readers, replacing keys and changing or adding hardware.
10. Maintain fire protection systems, including monitoring panels and automated sprinklers.
11. Design and remodel interior office space, such as wall and modular system removals and installations, cabinetry and shelving construction, installation of plumbing fixtures and ductwork.
12. Research energy conservation and sustainable building opportunities and take appropriate action.
13. Raise and lower the flags, hang plaques and pictures, put up and take down decorations, transfer surplus property to the warehouse, and surplus auctions.
14. Provide internal mail services for the Board within the Courthouse and Courthouse Annex.
15. Manage the central warehouse, including property deliveries and transfers, storage, and destruction.
16. Manage central records, including storage, security, retrieval, delivery, and destruction.

Statutory Responsibilities

Constitution of the State of Florida, Article V, Section 14 (facilities for the trial courts, Public Defender, State Attorney and Court functions of the Clerk);
Florida Statute, Section 125.35; Florida Statute, Chapter 255, "Public Property and Publicly Owned Buildings"

Advisory Board

Volunteer Fire Departments, ADA Focus Groups, Decor and Space Committees, Courthouse Security Committee, Safety Committee, Renaissance Property Committee, and Public Safety Communication Committees

Benchmarking

Benchmark Data	Leon County	Benchmark
Square Footage Maintained per Maintenance Employee	74,792 sq ft	47,000 sq ft
Square Footage Maintained per Administrative Employee	358,317 sq ft	142,000 sq ft
Square Footage Maintained per Supervisor Employee	317,866 sq ft	278,000 sq ft
Repair and Maintenance cost per Square Foot – In-house	0.68 sq ft	2.02 sq ft
Repair and Maintenance cost per Square Foot – Contracted	1.07 sq ft	0.78 sq ft
% Internal Customers rating Facilities Management responding promptly to needs	96%	95% mean 96% median

Benchmark Sources: International Facilities Management Association (IFMA); International City Management Association (ICMA) 2005 Center for Performance Management.

Performance Measures

Performance Measures	FY 2009 Actual	FY 2010 Actual	FY 2011 Estimate	FY 2012 Estimate
$ volume of capital projects managed in millions	$50.2	$47.8	$47.0	$39.2
# of work orders opened	15,739	17,248	18,880	19,356
% of work orders opened for preventative maintenance	61%	65%	69%	65%
% of work orders closed within the year[1]	95%	90%	80%	85%
Total square footage of County facilities maintained[2]	1,320,894	1,358,505	1,420,193	1,433,268

Notes:
1. The Work Order Management processed is currently being streamlined to create a more efficient process.
2. In 2011, the increase of the total square footage of County facilities maintained due to the expansion of BL Perry and Northeast libraries and the newly renovated Traffic Court Building. In 2012, the increase of the total square footage of County facilities maintained due to expansion of two libraries and one new community center.

Management Services

Facilities Management - Facilities Management (001-150-519)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Personnel Services	2,409,220	2,541,258	2,441,713	(37,863)	2,403,850	2,463,746
Operating	3,023,351	4,349,579	4,306,323	(136,771)	4,169,552	4,200,854
Transportation	89,287	101,674	112,164	-	112,164	111,376
Capital Outlay	3,000	-	-	4,750	4,750	-
Total Budgetary Costs	5,524,858	6,992,511	6,860,200	(169,884)	6,690,316	6,775,976

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
001 General Fund	5,524,858	6,992,511	6,860,200	(169,884)	6,690,316	6,775,976
Total Revenues	5,524,858	6,992,511	6,860,200	(169,884)	6,690,316	6,775,976

Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Administrative Associate III	1.00	1.00	1.00	-	1.00	1.00
Administrative Associate IV	2.00	2.00	2.00	-	2.00	2.00
Construction Manager	2.00	2.00	2.00	-	2.00	2.00
Customer Services Technician	1.00	1.00	1.00	-	1.00	1.00
Dir of Fac Mgmt & Construction	1.00	1.00	1.00	-	1.00	1.00
Fac. Maint. Superintedent	2.00	2.00	2.00	-	2.00	2.00
Fac. Support Superintendent	2.00	2.00	2.00	-	2.00	2.00
Facilities Planner	1.00	1.00	1.00	-	1.00	1.00
Facilities Support Tech II	17.00	17.00	17.00	-	17.00	17.00
Facilities Support Tech III	2.00	2.00	2.00	-	2.00	2.00
Mail Clerk	1.00	1.00	1.00	-	1.00	1.00
Operations Manager	1.00	1.00	1.00	-	1.00	1.00
Parking Garage Supervisor	1.00	1.00	1.00	-	1.00	1.00
Parking Generalist	3.00	3.00	3.00	(1.00)	2.00	2.00
Operations Support Technician	1.00	1.00	1.00	-	1.00	1.00
Project Coordinator	-	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	38.00	39.00	39.00	(1.00)	38.00	38.00

Management Services

Facilities Management - Facilities Management (001-150-519)

The major variances for the FY 2012 Facilities Management budget are as follows:

Increases to Program Funding:
1. Costs associated with the opening of the Woodville and Lake Jackson Branch libraries related to the security, custodial, maintenance, and repairs in the amount of $22,070.
2. Costs associated with the opening of the Eastside Library related to the increase in operating costs related to the security, custodial, maintenance, and repairs in the amount of $33,975. This increase is offset by a cost savings of $150,962 from the Southeast Library lease. These funds were budgeted in a prior year for a possible expansion of the current storefront location. Ultimately capital funds were budgeted for the construction of a stand alone County owned facility.
3. Costs associated with the maintenance of the Amtrak Building in the amount of $23,000. The Amtrak fund will be closed and the assets transferred to the General fund to allow staff to maintain the operation of the Amtrak Building.
4. Transportation costs associated with vehicle insurance, repairs, and fuel in the amount of $10,490.
5. Costs associated with machinery and equipment in the amount of $4,750.

Decreases to Program Funding:
1. Costs associated with the 3% State mandated decrease in County's portion of funding for the Florida Retirement System and a reduction in workers compensation rates. Employees will be responsible for contributing to this portion of their retirement. These decreases are offset by a 4% increase to Health insurance and a 3% salary adjustment for employees making under $50,000, a 1.5% salary adjustment for employees making $50,000 - $69,999. No adjustment is provided for those employees making over $70,000.
2. The elimination of a Parking Generalist position due to the Voluntary Separation Incentive Program in the amount of $37,863.
3. Costs associated with programmatic budget reductions such as reduce parking spaces within the Republic Parking garage, parking equipment maintenance, and interior plant service in the amount of $29,314.
4. Costs associated with the elimination of the Southeast Library lease in the amount of $150,962. These funds were budgeted in a prior year for a possible expansion of the current storefront location. Ultimately capital funds were budgeted for the construction of a stand alone County owned facility.

Management Services

Facilities Management - Facilities Management: Judicial Security (001-150-711)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Operating	144,327	-	-	-	-	-
Total Budgetary Costs	144,327	-	-	-	-	-

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
001 General Fund	144,327	-	-	-	-	-
Total Revenues	144,327	-	-	-	-	-

In FY08 new reporting requirements for Article V entities were implemented. The FY10 Actuals depict the total amount funded by the County for judicial security. These expenses are currently funded in the operating budget of Facilities Management and the actual expenses will be reported separately each year.

Management Services

Facilities Management - Facilities Management: Judicial Maintenance (001-150-712)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Operating	1,113,834	-	-	-	-	-
Total Budgetary Costs	1,113,834	-	-	-	-	-

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
001 General Fund	1,113,834	-	-	-	-	-
Total Revenues	1,113,834	-	-	-	-	-

In FY08 new reporting requirements for Article V entities were implemented. The FY10 Actuals depict the total amount funded by the County for judicial maintenance. These expenses are currently funded in the operating budget of Facilities Management and the actual expenses will be reported separately each year.

Management Services

Facilities Management - Bank of America (165-154-519)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Personnel Services	47,139	52,127	51,201	-	51,201	52,335
Operating	476,180	792,010	720,410	-	720,410	697,753
Total Budgetary Costs	523,320	844,137	771,611	-	771,611	750,088

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
165 Bank of America Building Operations	523,320	844,137	771,611	-	771,611	750,088
Total Revenues	523,320	844,137	771,611	-	771,611	750,088

Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Facilities Support Tech II	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	1.00	1.00	1.00	-	1.00	1.00

The major variances for the FY 2012 Facilities Management: Bank of America Building budget are as follows:

Decreases to Program Funding:
1. Costs associated with the 3% State mandated decrease in County's portion of funding for the Florida Retirement System and a reduction in workers compensation rates. Employees will be responsible for contributing to this portion of their retirement. These decreases will be offset by a 4% increase to Health insurance and a 2% cost of living adjustment.
2. Costs associated with continuing of cost savings since the County assumed the management and maintenance of the building in the amount of $38,450.
3. Costs associated with energy savings in the amount of $33,150.

Management Services

Facilities Management - Huntington Oaks Plaza Operating (166-155-519)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Operating	65,745	96,660	80,690	-	80,690	80,690
Total Budgetary Costs	65,745	96,660	80,690	-	80,690	80,690

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
166 Huntington Oaks Plaza	65,745	96,660	80,690	-	80,690	80,690
Total Revenues	65,745	96,660	80,690	-	80,690	80,690

The major variances for the FY 2012 Facilities Management: Huntington Oaks Plaza budget are as follows:

Decreases to Program Funding:
1. Costs associated with the County assuming the maintenance responsibilities for the Huntington Oaks Plaza in the amount of $15,970.

Management Services

Management Information Services Summary

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Personnel Services	4,697,305	5,030,937	4,765,994	(44,984)	4,721,010	4,848,884
Operating	2,304,255	2,355,194	2,346,374	28,250	2,374,624	2,376,844
Transportation	8,421	10,005	11,730	-	11,730	11,478
Capital Outlay	-	-	-	1,650	1,650	24,650
Total Budgetary Costs	7,009,980	7,396,136	7,124,098	(15,084)	7,109,014	7,261,856

Appropriations	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Geographic Info. Systems (001-421-539)	1,749,509	1,845,447	1,795,518	-	1,795,518	1,830,421
Management Information Services (001-171-513)	4,205,619	5,550,689	5,328,580	(15,084)	5,313,496	5,431,435
Management Information Services (001-171-713)	887,460	-	-	-	-	-
Management Information Services (001-171-719)	167,391	-	-	-	-	-
Total Budget	7,009,980	7,396,136	7,124,098	(15,084)	7,109,014	7,261,856

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
001 General Fund	7,009,980	7,396,136	7,124,098	(15,084)	7,109,014	7,261,856
Total Revenues	7,009,980	7,396,136	7,124,098	(15,084)	7,109,014	7,261,856

Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Management Information Services	44.84	44.84	43.84	(1.00)	42.84	42.84
Geographic Info. Systems	16.16	16.16	16.16	-	16.16	16.16
Total Full-Time Equivalents (FTE)	61.00	61.00	60.00	(1.00)	59.00	59.00

Management Services

Management Information Services - Management Information Services (001-171-513)

Goals

The goal of Management Information Services (MIS) is to serve end users with continually improved, efficient, cost effective technology and telecommunications products, services, and information so that customers are totally satisfied and able to fulfill their missions.

Objectives

1. Provide technology infrastructure and support for the Board, other County Constitutional Officers, and Article V agencies (Courts, State Attorney, Public Defender, Clerk, and Guardian Ad Litem).
2. Provide and maintain county network connectivity for all buildings and offices of the Board, Constitutional Officers, Article V agencies and the 2nd Judicial Circuit (Gadsden, Wakulla, Jefferson, Franklin, and Liberty counties).
3. Provide and maintain Internet access for employees within county facilities, for the public within the library system, and wireless access within the Courthouse, main and branch libraries, park facilities, and for designated community centers.
4. Provide for mobile office services to Building Inspection, Public Works Operations, Animal Control, Emergency Medical Services (EMS), Facilities, and other field workers.
5. Maintain network file systems and storage, and provide system security such as firewalls and SPAM and virus protection.
6. Provide telephone and voice mail services for the Board and the Supervisor of Elections, the Public Defender and State Attorney offices, Guardian Ad Litem, the Health Department, and any other County entities as interested.
7. Provide e-mail services for the Board, Constitutional Officers, and Article V agencies.
8. Support and provide connectivity for Personal Data Assistants (PDAs).
9. Operate the central data center and a disaster recovery site, support and maintain over 200 servers, provide backup and restoration management, disaster recovery and business continuity services. Currently implementing a virtualized infrastructure environment.
10. Support, maintain, and replace laptops, tablets, printers, personal computers, and desktop software (Microsoft Office Suite) for the Board, Constitutional Officers, Article V agencies, and the public systems within the library facilities. Provide appropriate security for these systems.
11. Develop, maintain and enhance the inter-agency Criminal Justice Information System (JIS) for the justice community. The JIS supports the Courts, State Attorney, Public Defender, Sheriff's Office, Probation and Supervised Pretrial Release.
12. Develop, maintain, and enhance the Jail Management Information System for the Sheriff's Office.
13. Develop and maintain case management and work release management software applications for Probation, Supervised Pretrial Release, and the Sheriff's Office.
14. Maintain the pawnshop network system. MIS developed this system, which is currently being used by more than 20 Florida counties.
15. Provide technical support to the Supervisor of Elections at all voting locations for all elections.
16. Provide technical solutions for the Courts, such as technology in the courtrooms and teleconferencing for first appearance.
17. Develop and maintain web services (including an Intranet for the Board; websites for the Board, Property Appraiser, Sheriff, Tax Collector, Supervisor of Elections, State Attorney, Public Defender, Blueprint 2000, and the Tourist Development Council) and online web applications (such as Board meetings, workshops, agendas, calendars; job applications; customer problem reporting; permitting; Purchasing via DemandStar; Summer Youth applications; Library Services, Capital Area Flood Warning Network; Volunteer Services; Parks Reservations; and Have a Hurricane Plan).
18. Support, maintain, and upgrade work order and other management systems, including Banner (Finance, Purchasing, Human Resources, and Payroll), Hansen (Public Works), Animal Control, Faster (Fleet), WeighMaster (Landfill), Hansen (Facilities Management), Heat (MIS), Halogen E-Appraisal (Human Resources), Permits and Enforcement Tracking Software (PETS) (Growth and Environmental Management), E-Pro and Telestaff (EMS) and SIRSI (Library). Continue to collapse single work order management systems into the enterprise Hansen system.
19. Develop specialized applications for Human Resources (compensation, employee benefits, and the Florida Retirement System) and the Office of Management and Budget (budget modeling support).
20. Implement electronic document management for Public Works (Animal Control and Engineering), Growth and Environmental Management, Veterans Services, Human Resources, and the County Attorney's Office, and other divisions or offices as they become ready.
21. Support the Public Information Office in the effective and efficient methods of communication to the public and internal customers.
22. Plan for and coordinate the delivery of data services in new construction and renovations for computer and communications infrastructure and equipment.
23. Coordinate employee desktop software training.
24. Provide inventory and asset management of computer and communication assets.

Statutory Responsibilities

Florida State Constitution under Article V (Judiciary), Section 14 (Funding) requires provision of communications services, existing radio systems, and existing multi-agency criminal justice information systems for the Trial Courts (Court Administration and the Clerk of the Court), the State Attorney, and the Public Defender within the Second Judicial Circuit.

Advisory Board

The Criminal Justice Coordinating Council is the executive steering committee for the Justice Information System. Internally, the Justice Information Systems Agreement of 2001, re-ratified in January 2007, by the Criminal Justice Coordinating Council, governs the responsibilities and expectations of the multi-agency criminal justice system called JIS.

Benchmarking

Benchmark Data	Leon County	Benchmark
Average number of users per MIS Full Time Equivalent (FTE)	1:38	1:18
Average number of PCs per Information Technician (IT Staff)	1:93	1:40
Ratio of Network Systems Administrators to File Servers (non-virtualized)	1:50	1:12
IT Spending per Employee in the County Government Sector	$3,483	$5,789

Benchmark Sources: Info-Tech Research Group (an information and technology research/advisory firm)

Management Services

Management Information Services - Management Information Services (001-171-513)

Performance Measures

Performance Measures	FY 2009 Actual	FY 2010 Actual	FY 2011 Estimate	FY 2012 Estimate
Average number of e-mails processed each month (in millions)	5.0[1]	970,544[2]	5.0	3.0
Approximate amount of valid e-mails (balance after e-mail spam or viruses trapped)	30%	44%	30%	40%
Average monthly visits to Leon County web site	563,908	787,070	500,000	500,000
% of help calls completed in one day	59%	46%	50%	40%
Number of new applications/services deployed	4	4	2	2

Notes:
1. Updated to include internal emails being sent out.
2. Does not include spam emails.

Management Services

Management Information Services - Management Information Services (001-171-513)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Personnel Services	2,761,553	3,763,785	3,548,274	(44,984)	3,503,290	3,596,261
Operating	1,436,947	1,776,899	1,768,576	28,250	1,796,826	1,799,046
Transportation	7,119	10,005	11,730	-	11,730	11,478
Capital Outlay	-	-	-	1,650	1,650	24,650
Total Budgetary Costs	4,205,619	5,550,689	5,328,580	(15,084)	5,313,496	5,431,435

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
001 General Fund	4,205,619	5,550,689	5,328,580	(15,084)	5,313,496	5,431,435
Total Revenues	4,205,619	5,550,689	5,328,580	(15,084)	5,313,496	5,431,435

Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Administrative Associate III	0.67	0.67	0.67	-	0.67	0.67
Administrative Associate IV	-	-	0.50	-	0.50	0.50
Administrative Associate VI	0.50	0.50	-	-	-	-
Applications & Database Mngr.	1.00	1.00	1.00	-	1.00	1.00
Applications Dev. Analyst	6.00	6.00	6.00	-	6.00	6.00
Computer Asset Analyst	1.00	1.00	1.00	-	1.00	1.00
IT Technical Support Specialist II	5.00	5.00	6.00	-	6.00	6.00
Director of MIS/GIS	0.67	0.67	0.67	-	0.67	0.67
Document Scanner	2.00	2.00	-	-	-	-
IT Coordinator-Communications	1.00	1.00	1.00	-	1.00	1.00
IT Coordinator-Admn Services	1.00	1.00	1.00	-	1.00	1.00
IT Coordinator-Technical Serv.	1.00	1.00	1.00	-	1.00	1.00
IT Coordinator-Systems	1.00	1.00	1.00	-	1.00	1.00
IT Coordinator-Web Development	1.00	1.00	1.00	-	1.00	1.00
Sr. IT Technical Support Spec.	2.00	2.00	2.00	(1.00)	1.00	1.00
MIS Special Projects Coord.	2.00	1.00	1.00	-	1.00	1.00
Network & Tech. Serv. Manager	1.00	1.00	1.00	-	1.00	1.00
Network Systems Administrator	6.00	6.00	7.00	-	7.00	7.00
Network Systems Specialist	1.00	1.00	-	-	-	-
Sr Programmer/Analyst	1.00	1.00	-	-	-	-
IT Technical Support Supv.	1.00	1.00	1.00	-	1.00	1.00
Unix Systems Administrator	1.00	1.00	1.00	-	1.00	1.00
Web Applications Analyst	1.00	1.00	1.00	-	1.00	1.00
JIS Sr. Applications Analyst	4.00	4.00	4.00	-	4.00	4.00
Applications Development Coordinator	1.00	1.00	1.00	-	1.00	1.00
Network Construction Planner	1.00	1.00	1.00	-	1.00	1.00
Oracle Enterprise Architect	1.00	1.00	1.00	-	1.00	1.00
IT Coordinator - Work Order & EDMS	-	1.00	1.00	-	1.00	1.00
EDMS Technician	-	-	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	44.84	44.84	43.84	(1.00)	42.84	42.84

Management Services

Management Information Services - Management Information Services (001-171-513)

The major variances for the FY 2012 Management Information Services budget are as follows:

Increases to Program Funding:
1. Contracts or other obligations for continuity of maintenance services, primarily software licensing agreements, in the amount of $148,250. Offset by costs associated with programmatic budget reductions for the Microsoft Licensing Agreement in the amount of $120,000.
2. Communication costs in the amount of $4,077.
3. Transportation costs associated with vehicle insurance, repairs, and fuel in the amount of $1,725.

Decreases to Program Funding:
1. Costs associated with the 3% State mandated decrease in County's portion of funding for the Florida Retirement System and a reduction in workers compensation rates. Employees will be responsible for contributing to this portion of their retirement. These decreases are offset by a 4% increase to Health insurance and a 3% salary adjustment for employees making under $50,000, a 1.5% salary adjustment for employees making $50,000 - $69,999. No adjustment is provided for those employees making over $70,000. In addition a position has been reclassed from a Document Scanner to an EDMS Technician.
2. The reorganization of the IT technical support program allowing the reduction of a Senior IT Technical Support Specialist position due to the Voluntary Separation Incentive Program in the amount of $44,984.
3. Position reorganization during FY 2011 transferring a Document Scanner to Human Resources in the amount of $34,185.

Management Services

Management Information Services - Management Information Services (001-171-713)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Personnel Services	619,671	-	-	-	-	-
Operating	266,488	-	-	-	-	-
Transportation	1,301	-	-	-	-	-
Total Budgetary Costs	887,460	-	-	-	-	-

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
001 General Fund	887,460	-	-	-	-	-
Total Revenues	887,460	-	-	-	-	-

In FY08 new reporting requirements for Article V entities were implemented. The FY10 Actuals depict the total amount funded by the County for Article V information systems. These expenses are currently funded in the operating budget of Management Information Services and the actual expenses will be reported separately each year.

Management Services

Management Information Services - Management Information Services (001-171-719)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Personnel Services	109,123	-	-	-	-	-
Operating	58,268	-	-	-	-	-
Total Budgetary Costs	167,391	-	-	-	-	-

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
001 General Fund	167,391	-	-	-	-	-
Total Revenues	167,391	-	-	-	-	-

In FY08 new reporting requirements for Article V entities were implemented. The FY10 Actuals depict the total amount funded by the County for Article V other operating costs. These expenses are currently funded in the operating budget of Management Information Services and the actual expenses will be reported separately each year.

Management Services

Management Information Services - Geographic Info. Systems (001-421-539)

Goals
The goal of the Tallahassee-Leon County GIS is to enhance the County's Information Management capabilities to provide efficient and improved services to citizens.

Objectives
1. Maintain and update the base map (Completion and updating of the Flyover and LiDAR acquisition Projects).
2. Develop, implement, and maintain the systems, infrastructure, and databases required to support the interlocal government user groups.
3. Develop, implement, and maintain the Internet, Intranet GIS Applications, and provide maps to citizens and the general public.
4. Continue to provide improved data access to the public and staff, and provide GIS analytical support to government decision making.
5. Integrate GIS into business processes (Land ID Project, TLC GIS Viewer, Work Order Management/GIS Integration, Addressing and Emergency Management).
6. Support Permit and Enforcement Tracking System integration.

Statutory Responsibilities
Many of the datasets and GIS tools provided to Tallahassee-Leon County GIS end users allow them to remain in compliance with the County and City environmental regulations, the Comprehensive Plan, Telecommunication Ordinance, Addressing Ordinance, Senate Bill 360 (concurrency), and Florida statutes regulating the Property Appraiser's Office. In addition, Tallahassee-Leon County GIS provides direct support for the County's Emergency Management Plan. Tallahassee-Leon County GIS is also required to comply with Public Records Statutes.

Advisory Board
GIS Executive Committee; GIS Steering Committee; Permit Enforcement & Tracking System (PETS) Steering Committee; GIS Development Team; PETS Development Team

Benchmarking

Benchmark Data	Leon County 2009	Leon County 2010	Benchmark
# of Business Units that use GIS (Deployment)	24	24	11.5 (Average)
# of Layers of Data Maintained	395	436	300
# of Web Sites and Custom Applications	16	28	20

Aegis Business Technologies provided a benchmarking report for TLC GIS in May 2010. The report provided several qualitative measures which Identified TLC GIS as a leader among GIS programs in the Southeast. These include: highest dollar amount acquired through grants, highest number of super-users supported, highest number of active GIS projects and the leader in Virtualization.

Performance Measures

Performance Measures	FY 2009 Actual	FY 2010 Actual	FY 2011 Estimate	FY 2012 Estimate
Provide customer response to system and software requests within (1) hour 100% of the time	100%	100%	95%	95%
Increase GIS internet applications, services and downloadable files by 20% annually[1]	30%	23%	20%	20%
Increase internet user sessions by 20% annually[1]	(16%)	10%	(5%)	10%
Provide maintenance of base map components per schedule matrix, as required	100%	100%	100%	100%
Average monthly visits to the GIS Web Site	68,040	75,100	63,650	65,000
Layers of data maintained (such as aerial photography at various resolutions; addressing; streets; building footprints; contours within USA (1 ft.) and County (2 ft.); hydropraphy; elevation; flood zones; land use and zoning; property ownership; subdivisions; easements; census)	395	436	440	444

Notes:
1. Internet activity has declined over the past four years by approximately 10% or 7,600 visits per month since 2007. Although the number of websites has increased, those related to the real estate market and sales (i.e. the Leon County Property Appraiser's website) have experienced a significant reduction in visits (up to 35%). Due to the current real estate market; the trend is expected to continue into next fiscal year before leveling off.

Management Services

Management Information Services - Geographic Info. Systems (001-421-539)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Personnel Services	1,206,958	1,267,152	1,217,720	-	1,217,720	1,252,623
Operating	542,551	578,295	577,798	-	577,798	577,798
Total Budgetary Costs	1,749,509	1,845,447	1,795,518	-	1,795,518	1,830,421

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
001 General Fund	1,749,509	1,845,447	1,795,518	-	1,795,518	1,830,421
Total Revenues	1,749,509	1,845,447	1,795,518	-	1,795,518	1,830,421

Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Administrative Associate III	0.33	0.33	0.33	-	0.33	0.33
Administrative Associate IV	-	-	0.50	-	0.50	0.50
Administrative Associate VI	0.50	0.50	-	-	-	-
Director of MIS/GIS	0.33	0.33	0.33	-	0.33	0.33
GIS Application Dev. Analyst	2.00	1.00	1.00	-	1.00	1.00
GIS Coordinator	1.00	1.00	1.00	-	1.00	1.00
GIS Oracle Database Admin.	1.00	1.00	1.00	-	1.00	1.00
GIS Project Manager	1.00	1.00	1.00	-	1.00	1.00
GIS Specialist I	1.00	-	-	-	-	-
GIS Specialist II	1.00	1.00	2.00	-	2.00	2.00
GIS Web Application Dev. Anl.	1.00	1.00	1.00	-	1.00	1.00
Gis Mapping Specialist	2.00	2.00	2.00	-	2.00	2.00
Network Systems Administrator	1.00	1.00	1.00	-	1.00	1.00
Unix System Adm. - GIS	1.00	1.00	1.00	-	1.00	1.00
GIS Technician I	1.00	1.00	1.00	-	1.00	1.00
GIS Technical Services Manager	-	1.00	1.00	-	1.00	1.00
GIS Database Analyst	-	1.00	1.00	-	1.00	1.00
GIS Specialist III	2.00	2.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	16.16	16.16	16.16	-	16.16	16.16

The major variances for the FY 2012 Geographic Information Systems budget are as follows:

Decreases to Program Funding:
1. Costs associated with the 3% State mandated decrease in County's portion of funding for the Florida Retirement System and a reduction in workers compensation rates. Employees will be responsible for contributing to this portion of their retirement. These decreases are offset by a 4% increase to Health insurance and a 3% salary adjustment for employees making under $50,000, a 1.5% salary adjustment for employees making $50,000 - $69,999. No adjustment is provided for those employees making over $70,000.
2. Communication costs in the amount of $497.

Management Services

Minority/Women Small Business Enterprise (001-112-513)

Goals

The goal of the Minority, Women, and Small Business Enterprise Program (MWSBE) is to provide minority, women, and small businesses with a means of participation in Leon County's procurement process for the purpose of achieving economic parity among all Leon County vendors.

Objectives

1. Eliminate any policies and/or procedural barriers that inhibit MWSBE participation in the procurement process.
2. Establish targets designed to increase MWSBE utilization proportionate to documented under-utilization.
3. Provide increased levels of information and assistance to MWSBEs.
4. Implement mechanisms and procedures for monitoring MWSBE compliance by prime contractors.
5. Provide training to citizens in starting, maintaining and enhancing their level of business opportunities.
6. Review, analyze, and submit MWSBE statements for bids and RFPs.
7. Attend and present MWSBE information at all Purchasing pre-bid conferences.
8. Determine the appropriate targets for all bids and RFPs.
9. Review and approve all MWSBE applications for compliance with the Purchasing and Minority, Women and Small Business Enterprise Policy.

Statutory Responsibilities

Florida Statute, 255.101 Section 2; Florida Statute, Chapter 287; Leon County Purchasing and Minority, Women and Small Business Enterprise Policy (revised 06-14-2006)

Advisory Board

Minority, Women, and Small Business Enterprise Citizens Advisory Committee

Performance Measures

Performance Measures	FY 2009 Actual	FY 2010 Actual	FY 2011 Estimate	FY 2012 Estimate
Review and analyze all preliminary bids and request for proposals to determine the appropriate target within 3 days of request 95% of the time	95%	95%	95%	95%
a. Total # of preliminary requests for proposals analyzed	63	52	63	62
Attend and present MWSBE information for all Purchasing Division pre-bid conferences 95% of the time.	95%	95%	95%	95%
a. Total # of pre-bid conferences attended	30	26	28	28
Reviewed, analyzed and submitted all MWSBE statements within 3 days of the bid or request for proposal closing date 95% of the time.	95%	95%	95%	95%
a. Total # of submitted proposals reviewed	63	52	63	62
Provide training to at least 25 citizens for assistance in starting, maintaining and enhancing their local business	35	103[1]	37	60[1]
% of respondents committed to meet or exceed MWSBE Aspirational Target	89%	100%	85%	85%

Notes:
1. Increase due to additional partnerships and workshops conducted by Leon County MWSBE.

Management Services

Minority/Women Small Business Enterprise (001-112-513)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Personnel Services	120,853	135,146	142,440	-	142,440	145,488
Operating	44,816	88,154	87,690	-	87,690	87,690
Total Budgetary Costs	165,670	223,300	230,130	-	230,130	233,178

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
001 General Fund	165,670	223,300	230,130	-	230,130	233,178
Total Revenues	165,670	223,300	230,130	-	230,130	233,178

Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
M/WSBE Analyst	1.00	1.00	1.00	-	1.00	1.00
MWSBE Director	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	2.00	2.00	2.00	-	2.00	2.00

The major variances for the FY 2012 Minority/Women Small Business Enterprise budget are as follows:

Increases to Program Funding:
1. Costs associated with 4% increase to Health insurance and a 3% salary adjustment for employees making under $50,000, a 1.5% salary adjustment for employees making $50,000 - $69,999. These increases will compensate for a 3% State mandated decrease in County's portion of funding for the Florida Retirement System and a reduction in workers compensation rates. Employees will be responsible for contributing to this portion of their retirement. No adjustment is provided for those employees making over $70,000.

Decreases to Program Funding:
1. Communication costs in the amount of $464.

Management Services

Purchasing Summary

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Personnel Services	504,333	552,298	515,227	-	515,227	528,228
Operating	19,669	27,301	26,699	-	26,699	26,699
Transportation	6,551	8,223	10,668	-	10,668	10,527
Capital Outlay	1,550	-	-	-	-	-
Total Budgetary Costs	532,103	587,822	552,594	-	552,594	565,454

Appropriations	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Procurement (001-140-513)	268,679	365,930	333,249	-	333,249	342,154
Property Control (001-142-513)	44,973	47,099	47,066	-	47,066	47,754
Warehouse (001-141-513)	218,451	174,793	172,279	-	172,279	175,546
Total Budget	532,103	587,822	552,594	-	552,594	565,454

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
001 General Fund	532,103	587,822	552,594	-	552,594	565,454
Total Revenues	532,103	587,822	552,594	-	552,594	565,454

Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Procurement	3.00	4.00	4.00	-	4.00	4.00
Warehouse	4.00	3.00	3.00	-	3.00	3.00
Property Control	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	8.00	8.00	8.00	-	8.00	8.00

Management Services

Purchasing - Procurement (001-140-513)

Goals
The goal of the Procurement Program is to provide timely and professional procurement services to secure requested supplies, services, and commodities at a specified level of quality and at the lowest possible cost, through open and fair competition.

Objectives
1. Review all purchasing activity for compliance with Purchasing Policy and applicable state laws.
2. Process requisitions and purchase orders and assist departments/divisions with technical information, quotes, and purchasing related requests.
3. Obtain price quotes, prepare and receive informal bids, review state and cooperative purchasing contracts for vendor sources and best pricing.
4. Provide accounts payable assistance to vendors and staff.
5. Prepare, advertise, and receive bids and Requests for Proposals (RFP's), and coordinate the evaluation processes for those bids and RFP's.
6. Administer the County procurement card program: provide cardholder training, card management, and audits of card activity.
7. Implement and provide contract management services for County wide services contracts such as uniforms.

Statutory Responsibilities
Leon County Board of County Commissioners Purchasing and Minority Business Enterprise Policy (revised 6/13/06) and Purchasing Card Policy (revised 6/13/06); Florida Statute, Chapter 255 "Public Property and Publicly Owned Buildings"; Florida Statute, Chapter 274 "Tangible Personal Property"; Florida Statute, Chapter 287 "Public Procurement"

Advisory Board
None.

Benchmarking

Benchmark Data	Leon County	ICMA Mean (All Jurisdictions)	ICMA Median
$ amount of Central Purchasing purchases per Central Purchasing FTE	$13.7 million	$14.8 million	$8.6 million
% of Purchasing Conducted with Purchasing Card	6.04% in FY 09[1]	3.16%	2.0%
% of internal service customers rating Purchasing as responding promptly to needs	98%	93%	98%
% of internal service customers rating Purchasing as providing a overall satisfactory service experience	97%	97%	100%

Benchmark Source: International City Management Association (ICMA) 2006 Center for Performance Management
1. Promoting purchasing conducted with purchase cards rather than checks for electronic record keeping and accountability

Performance Measures

Performance Measures	FY 2009 Actual	FY 2010 Actual	FY 2011 Estimate	FY 2012 Estimate
% of completed requisitions for purchase orders processed within 2 days of receipt	100%	100%	100%	100%
% of bids/RFPs processed within 45 work days of receipt of request	100%	100%	100%	100%
# of Purchase Orders Issued	2,478	2,994	2,500	3,150
$ Volume of Purchase Orders Issued (millions)	$35.3	$68.2	$32	$61
$ amount of Central Purchasing Office purchases per Central Purchasing FTE (2.75 FTE allocated) (millions)	$12.8	$18.2	$9.85[1]	$22.18
# of Bids Issued	63	52	60	54
Purchasing Card Volume	$2,271,033	$2,672,893	$2,750,000	$3,200,000
Purchasing Card Rebate	$9,084	$20,126[2]	$28,000[2]	$21,000[2]

Notes:
1. Decrease due to addition of .5 FTE from a Contract Manager position.
2. Increase due to state purchase card agreement renegotiated for rebate basis points.

Management Services

Purchasing - Procurement (001-140-513)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Personnel Services	252,399	346,050	313,853	-	313,853	322,758
Operating	16,281	19,880	19,396	-	19,396	19,396
Total Budgetary Costs	268,679	365,930	333,249	-	333,249	342,154

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
001 General Fund	268,679	365,930	333,249	-	333,249	342,154
Total Revenues	268,679	365,930	333,249	-	333,249	342,154

Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Administrative Associate V	1.00	1.00	1.00	-	1.00	1.00
Dir of Purchasing	1.00	1.00	1.00	-	1.00	1.00
Purchasing Agent	1.00	1.00	1.00	-	1.00	1.00
Contract Manager	-	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	3.00	4.00	4.00	-	4.00	4.00

The major variances for the FY 2012 Procurement budget are as follows:

Decreases to Program Funding:
1. Costs associated with the 3% State mandated decrease in County's portion of funding for the Florida Retirement System and a reduction in workers compensation rates. Employees will be responsible for contributing to this portion of their retirement. These decreases are offset by a 4% increase to Health insurance and a 3% salary adjustment for employees making under $50,000, a 1.5% salary adjustment for employees making $50,000 - $69,999. No adjustment is provided for those employees making over $70,000.
2. Communication costs in the amount of $484.

Management Services

Purchasing - Warehouse (001-141-513)

Goals
The goal of the Warehouse Program is to procure, stock, and issue high turnover type items to facilitate the work routines of County departments.

Objectives
1. Issue supplies and materials from Warehouse and Office Supply Center inventories.
2. Procure materials and supplies for Warehouse, Office Supply Center, and County customers.
3. Provide forklift services for other departments.
4. Deliver inter-departmental, special, and U.S. mail to County facilities.
5. Process purchase requisitions for Fleet Management and Operations Divisions and provide back-up to Procurement as needed.
6. Assist County staff with identifying vendors and sourcing needed items.

Statutory Responsibilities
Leon County Board of County Commissioners Purchasing Policy, (revised 1/16/96); Minority Business Enterprise Policy, (revised 1/16/96); Florida Statute, Chapter 274 "Tangible Personal Property"; Florida Statute, Chapter 287 "Public Procurement"

Advisory Board
None.

Benchmarking

Benchmark Data	Leon County	Benchmark
Inventory Turnover Rate	263%	150%
Annual inventory loss/gain (to measure operational accuracy)	+0.10%	Less than 1.5%+/-

Benchmark Sources: National Institute of Governmental Purchasing, Inc. (NIGP)

Performance Measures

Performance Measures	FY 2009 Actual	FY 2010 Actual	FY 2011 Estimate	FY 2012 Estimate
Cost per issuance	$10.86	$13.90	$16.20	$7.58
Operational cost as a % of total dollar value of issuances (expenses / $ value of issuances)	30.7%	37.04%	45.3%	20.61%
# of issuances	15,501	15,718	15,800	15,800
$ volume of issuances	$547,987	$582,350	$460,000	$581,325

Management Services

Purchasing - Warehouse (001-141-513)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Personnel Services	211,335	164,578	160,428	-	160,428	163,796
Operating	2,312	3,951	3,833	-	3,833	3,833
Transportation	4,804	6,264	8,018	-	8,018	7,917
Total Budgetary Costs	218,451	174,793	172,279	-	172,279	175,546

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
001 General Fund	218,451	174,793	172,279	-	172,279	175,546
Total Revenues	218,451	174,793	172,279	-	172,279	175,546

Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Materials Management Spec.	3.00	2.00	2.00	-	2.00	2.00
Warehouse Supervisor	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	4.00	3.00	3.00	-	3.00	3.00

The major variances for the FY 2012 Warehouse budget are as follows:

Increases to Program Funding:
1. Transportation costs associated with vehicle insurance, repairs, and fuel in the amount of $1,754.

Decreases to Program Funding:
1. Costs associated with the 3% State mandated decrease in County's portion of funding for the Florida Retirement System and a reduction in workers compensation rates. Employees will be responsible for contributing to this portion of their retirement. These decreases are offset by a 4% increase to Health insurance and a 3% salary adjustment for employees making under $50,000, a 1.5% salary adjustment for employees making $50,000 - $69,999. No adjustment is provided for those employees making over $70,000.
2. Communication costs in the amount of $118.

Management Services

Purchasing - Property Control (001-142-513)

Goals
The goal of the Property Control Program is to create and maintain an exemplary records and management control program for the tangible personal property of Leon County.

Objectives
1. Create property control records on all new tangible personal property items.
2. Revise property control records to reflect transfers, deletions, and other actions.
3. Perform inventory of all tangible personal property and compile annual report of inventory for Board approval.
4. Reconcile physical inventory with property control records and update and revise Board tangible personal property policies and procedures.
5. Provide technical assistance to Property Custodians.
6. Provides program support for the procurement card program.

Statutory Responsibilities
Leon County Board of County Commissioners Tangible Personal Property Policy (revised 6/13/06); Florida Statute, Chapter 274 "Tangible Personal Property"; Florida Statute, Chapter 287 "Public Procurement"

Advisory Board
None.

Performance Measures

Performance Measures[1]	FY 2009 Actual	FY 2010 Actual	FY 2011 Estimate	FY 2012 Estimate
Decrease the % of items not located in the annual inventory from the prior year (reflects percentage decrease in items missing from the prior year).	-400%	N/A[2]	N/A[2]	N/A[2]
# of New Assets Tagged	351	958	350	450
$ Value of New Assets	$3,739,790	$4,830,400	$4,500,000	$4,600,000
# of Assets at Year End	5,953	5,644	6,010	5,870
Year End Total Asset Value (Millions)	$39.5	$36.5	$45	$46
# of Surplus Auctions	4	38	2	46
$ Value of Auction Proceeds	$459,600	$272,990	$300,000	$400,000
Items Not Found In Inventory After 3 yrs - Deleted 3rd Year (Annual Inventory)	0	0	0	0

Notes:
1. Inventory and auction activity based on departmental activity. Data points are collected annually; therefore, there is no year to date data from which to forecast. Annual activity is not linear from prior years; therefore, forecasting methods are not practical.
2. N/A represents the fact that there is currently no missing inventory.

Management Services

Purchasing - Property Control (001-142-513)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Personnel Services	40,600	41,670	40,946	-	40,946	41,674
Operating	1,075	3,470	3,470	-	3,470	3,470
Transportation	1,748	1,959	2,650	-	2,650	2,610
Capital Outlay	1,550	-	-	-	-	-
Total Budgetary Costs	44,973	47,099	47,066	-	47,066	47,754

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
001 General Fund	44,973	47,099	47,066	-	47,066	47,754
Total Revenues	44,973	47,099	47,066	-	47,066	47,754

Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Property Control Specialist	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	1.00	1.00	1.00	-	1.00	1.00

The major variances for the FY 2012 Property Control budget are as follows:

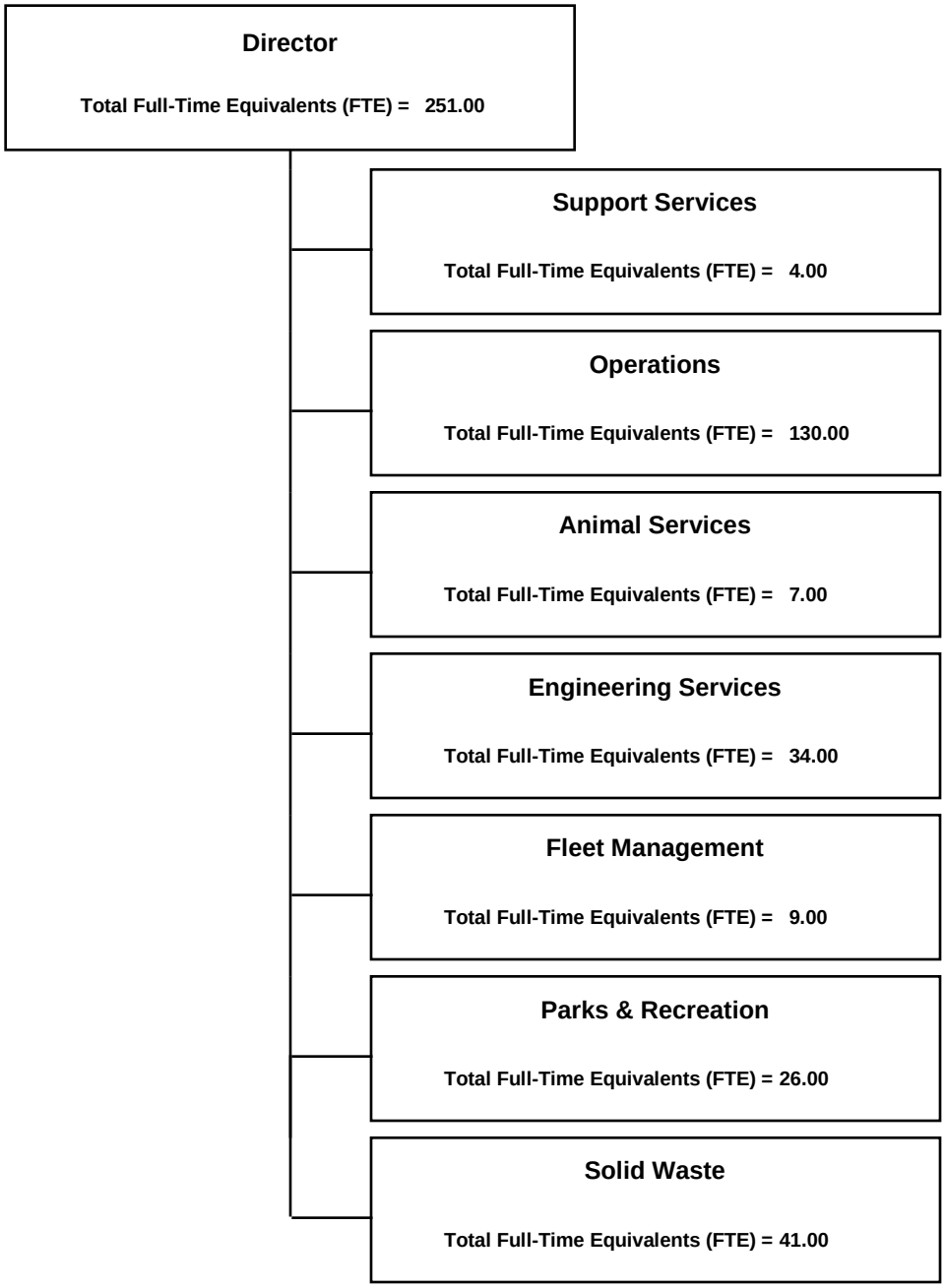
Increases to Program Funding:
1. Transportation costs associated with vehicle insurance, repairs, and fuel in the amount of $691.

Decreases to Program Funding:
1. Costs associated with the 3% State mandated decrease in County's portion of funding for the Florida Retirement System and a reduction in workers compensation rates. Employees will be responsible for contributing to this portion of their retirement. These decreases are offset by a 4% increase to Health insurance and a 3% salary adjustment for employees making under $50,000, a 1.5% salary adjustment for employees making $50,000 - $69,999. No adjustment is provided for those employees making over $70,000.

Public Works

Organizational Chart	10 -2
Executive Summary	10 -3
Public Works	10 -4
Support Services	10 -5
Operations	10 -7
Animal Services	10 -17
Engineering Services	10 -19
Fleet Maintenance	10 -24
Parks & Recreation Services	10 -26
Solid Waste	10 -28

Public Works



Public Works

Executive Summary

The Public Works section of the Leon County FY 2012 Annual Budget is comprised of Support Services, Animal Services, Engineering Services, Fleet Management, Operations, Parks and Recreation, and Solid Waste.

Support Services provides oversight, policy development, and coordination of departmental activities. The Operations Division manages programs that support transportation, roadside beautification, stormwater maintenance, and mosquito control. Animal Control provides humane education, prevention, and enforcement programs for the citizens and domestic animals of Leon County. Engineering Services provides services for the construction and maintenance of transportation and stormwater-related infrastructure. Fleet Management provides maintenance and repair of County-owned and operated vehicles. Parks and Recreation creates, maintains, and manages infrastructure and programs supporting recreation, parks, and open space. Solid Waste provides all residents of Leon County with quality solid waste disposal services.

HIGHLIGHTS

The Operations Division consists of the Transportation Maintenance, Right-A-Way Management, Stormwater Maintenance and Mosquito Control programs. The Alternative Stabilization program was "sunset" at the end of FY 2009. The Transportation Maintenance program, which is responsible for the maintenance of County roads, assumed the responsibility for maintaining those roads constructed under the Alternative Stabilization program. Additionally, the Right-of-Way program, which is responsible for roadside beautification has taken on the roadside maintenance of those roads. Stormwater Maintenance is responsible for the construction and maintenance of county-owned drainage systems. Mosquito Control's responsibility is to provide effective and environmentally sound mosquito control services and educational programs to protect public health and reduce human discomfort associated with large mosquito.

Animal Services is responsible for enforcing state and local ordinances concerning matters such as stray animals, rabies control, animal cruelty, and dangerous animals. Animal Services also provides training through the conduction of the animal bite prevention and safety program. In addition, this program administers the contract for St. Francis Wildlife. In 2011, the Board amended the County Ordinance, Chapter 4, 'Animal' to comply with changes in State law.

Engineering Services is responsible for providing the public with professional services for the construction and maintenance of infrastructure to enhance our community's quality of life. The division provides in-house design services for construction projects, performs design reviews, and inspects and performs quality control of new subdivision construction. Additionally, Engineering provides water quality monitoring services.

The Fleet Management Division is responsible for providing quality repairs and maintenance of vehicles and equipment for the Board of County Commissioners and all Constitutional Offices, excluding the Sheriff's Office. Fleet Management provides road and field service repairs on stationary equipment and disabled vehicles.

Parks and Recreation is responsible for providing safety, comfort, and convenience to the public through the creation, maintenance, and management of infrastructure and programs supporting recreation, parks, and open space. Parks and Recreation is also responsible for the maintenance of all county park facilities, including ball fields, boat landings, nature trails, greenways, and open spaces. In addition, this division provides and operates five multi-purpose community centers. In 2011, Parks and Recreation partnered with Fish and Wildlife Commission to manage invasive plant species throughout the Alford and Miccosukee Greenways and was awarded a state grant for habitat restoration at the St. Marks Greenway. As part of an organizational realignment for FY 2012, Parks and Recreation reclassified the community center coordinator position to a community center attendant position to provide additional field support for the operational needs of the community centers. Also, an additional park attendant position was realigned from Engineering Services to meet the increase in greenway and passive park maintenance demands due to increases in acreage.

The Solid Waste Division is an integrated solid waste management system dedicated to excellent public service and responsible fiscal and environmental stewardship. The Division consists of the Solid Waste Management Facility, the Rural Waste Services Centers, the Transfer Station Operations, Hazardous Waste, and Recycling and Education. At the March 17, 2011 Budget Workshop, the Board approved a new five-year tipping fee schedule that established the fee per ton in FY 2012 at $40.80, which will increase by $1.80 in subsequent years until FY 2016. This new fee schedule was established to prevent the solid waste system from incurring any operating deficits during the same time period.

The Solid Waste Management Facility is responsible for processing various types of waste: tire, electronic and wood. The Rural Waste Services Centers provide drop-off services for residents in unincorporated Leon County and administers drop off services for garbage, tires, yard trash, recyclables, electronics, automotive batteries, fluorescent tubes and used motor oil. Transfer Station Operations is the management facility for residential and commercial Class I solid waste and provides transportation and disposal of accepted waste to a regional landfill. Hazardous Waste provides household hazardous waste disposal services to the citizens of Leon County, processes hazardous and potentially hazardous material, and coordinates hazardous waste collection and disposal events.

Recycling Services and Education is responsible for promoting recycling and waste reduction through public education programs including mediums such print, television, radio and the internet. Recycling Services is also responsible for operating and maintaining the Rural Waste Collection Centers' recycling programs, and hosting special events such as Earth Day, Compost Bin Sales, and America Recycles Day. The County contracts the processing and recycling of Class III waste. All residual waste from the recycling are disposed of at the Solid Waste Management Facility. During the 2010, the state legislature established a new statewide recycling goal of 75% to be achieved by the year 2020: 40% by 12/31/12, 40% by 12/31/14, 60% by 12/31/16, 70% by 12/31/18 and 75% by 12/31/20.

Public Works

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Personnel Services	13,350,869	14,429,065	13,915,882	(175,886)	13,739,996	14,058,760
Operating	11,507,907	13,715,378	13,388,520	605,401	13,993,921	14,044,239
Transportation	1,824,251	2,246,612	2,350,548	3,260	2,353,808	2,355,282
Capital Outlay	-	42,550	48,050	-	48,050	52,550
Grants-in-Aid	71,250	71,250	71,250	-	71,250	71,250
Total Budgetary Costs	26,754,277	30,504,855	29,774,250	432,775	30,207,025	30,582,081

Appropriations	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Support Services	576,455	608,433	573,307	-	573,307	585,873
Operations	8,592,524	9,784,920	9,668,086	(94,266)	9,573,820	9,758,257
Animal Services	913,701	1,112,362	1,086,294	-	1,086,294	1,110,965
Engineering Services	2,955,633	3,305,137	3,195,276	(139,598)	3,055,678	3,120,890
Fleet Management	2,409,832	3,083,086	3,046,445	120,222	3,166,667	3,178,283
Parks & Recreation	2,323,439	2,264,194	2,287,043	104,470	2,391,513	2,486,094
Solid Waste	8,981,575	10,346,723	9,917,799	441,947	10,359,746	10,341,719
Total Budget	26,754,277	30,504,855	29,774,250	432,775	30,207,025	30,582,081

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
106 Transportation Trust	9,242,911	10,136,184	9,845,829	(123,738)	9,722,091	9,892,525
122 Mosquito Control	499,677	580,656	567,106	2,952	570,058	575,992
123 Stormwater Utility	2,382,024	2,981,650	3,023,734	(113,078)	2,910,656	2,996,503
140 Municipal Service	3,237,140	3,376,556	3,373,337	104,470	3,477,807	3,597,059
401 Solid Waste	7,803,392	10,346,723	9,917,799	441,947	10,359,746	10,341,719
505 Motor Pool	2,409,832	3,083,086	3,046,445	120,222	3,166,667	3,178,283
Total Revenues	26,754,277	30,504,855	29,774,250	432,775	30,207,025	30,582,081

Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Animal Services	7.00	7.00	7.00	-	7.00	7.00
Engineering Services	36.00	36.00	36.00	(2.00)	34.00	34.00
Fleet Management	10.00	10.00	10.00	(1.00)	9.00	9.00
Operations	133.00	133.00	133.00	(3.00)	130.00	130.00
Parks & Recreation	25.00	25.00	25.00	1.00	26.00	26.00
Solid Waste	40.00	40.00	40.00	1.00	41.00	41.00
Support Services	4.00	4.00	4.00	-	4.00	4.00
Total Full-Time Equivalents (FTE)	255.00	255.00	255.00	(4.00)	251.00	251.00

OPS Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Operations	2.00	2.00	2.00	-	2.00	2.00
Solid Waste	2.00	2.00	2.00	-	2.00	2.00
Total OPS Full-Time Equivalents (FTE)	4.00	4.00	4.00	-	4.00	4.00

Public Works

Support Services (106-400-541)

Goals

The goal of the Department of Public Works and Support Services is to effectively serve the residents of Leon County by planning, developing, and maintaining quality infrastructure. This is accomplished by delivering environmentally sensitive and cost-effective products and services in order to achieve a high quality of life that includes health and safety, human comfort, and convenience.

Objectives

1. Provides oversight, monitoring, policy development and coordination of the seven divisions and multiple budget programs within the Department.
2. Coordinates the department-wide submission of the Annual Budget and Capital Improvement Program and manages capital improvement projects.
3. Coordinates Board meeting agenda items and other related correspondence.
4. Coordinates department travel requests and expense reports.
5. Provides quality control relative to approximately 255 employee's annual appraisals, in addition to quarterly purchasing card audits.
6. Provides records management for entire department.

Statutory Responsibilities

Florida Statute, Chapter 119 "Public Records Law"; *Leon County Code of Laws, Chapter 10 "Comprehensive Plan" ; Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU); Florida Constitution Article 12 (9)(c)(5); Florida Statute 206.47(7); Florida Statute 206.875; Florida Statute 206.60; Florida Statute 336.021; Florida Statute 336.025

Advisory Board

Capital Regional Transportation Planning Agency (CRTPA) Transportation Technical Advisory Committee; Transportation Planning Advisory Committee; Florida Department of Transportation; Blueprint 2000 Technical Coordinating Committee; Development Review Committee

Public Works

Support Services (106-400-541)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Personnel Services	433,730	416,620	382,756	-	382,756	395,322
Operating	142,725	191,813	190,551	-	190,551	190,551
Total Budgetary Costs	576,455	608,433	573,307	-	573,307	585,873

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
106 Transportation Trust	576,455	608,433	573,307	-	573,307	585,873
Total Revenues	576,455	608,433	573,307	-	573,307	585,873

Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Asst to the Public Works Dir	1.00	1.00	1.00	-	1.00	1.00
Director of Public Works	1.00	1.00	1.00	-	1.00	1.00
Records Manager	1.00	1.00	1.00	-	1.00	1.00
Sr. Administrative Associate	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	4.00	4.00	4.00	-	4.00	4.00

The major variances for the FY 2012 Support Services budget are as follows:

Decreases to Program Funding:
1. Costs associated with the 3% State mandated decrease in County's portion of funding for the Florida Retirement System and a reduction in workers compensation rates. Employees will be responsible for contributing to this portion of their retirement. These decreases are offset by a 4% increase to Health insurance and a 3% salary adjustment for employees making under $50,000, a 1.5% salary adjustment for employees making $50,000 - $69,999. No adjustment is provided for those employees making over $70,000.
2. Communication costs in the amount of $1,262.

Public Works

Operations Summary

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Personnel Services	5,957,675	6,775,904	6,605,647	(111,093)	6,494,554	6,636,420
Operating	1,419,236	1,620,395	1,648,960	16,827	1,665,787	1,707,647
Transportation	1,202,590	1,388,621	1,413,479	-	1,413,479	1,414,190
Capital Outlay	13,023	-	-	-	-	-
Total Budgetary Costs	8,592,524	9,784,920	9,668,086	(94,266)	9,573,820	9,758,257

Appropriations	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Mosquito Control (122-216-562)	464,655	541,656	528,106	2,952	531,058	536,992
Mosquito Control Grant (122-214-562)	35,022	39,000	39,000	-	39,000	39,000
Right-Of-Way Management (106-432-541)	1,837,506	2,046,889	1,986,300	770	1,987,070	2,015,585
Stormwater Maintenance (123-433-538)	2,335,989	2,921,710	2,963,794	(113,078)	2,850,716	2,936,563
Transportation Maintenance (106-431-541)	3,919,352	4,235,665	4,150,886	15,090	4,165,976	4,230,117
Total Budget	8,592,524	9,784,920	9,668,086	(94,266)	9,573,820	9,758,257

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
106 Transportation Trust	5,756,858	6,282,554	6,137,186	15,860	6,153,046	6,245,702
122 Mosquito Control	499,677	580,656	567,106	2,952	570,058	575,992
123 Stormwater Utility	2,335,989	2,921,710	2,963,794	(113,078)	2,850,716	2,936,563
Total Revenues	8,592,524	9,784,920	9,668,086	(94,266)	9,573,820	9,758,257

Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Transportation Maintenance	56.00	56.00	56.00	-	56.00	56.00
Right-Of-Way Management	30.00	30.00	30.00	-	30.00	30.00
Mosquito Control	5.00	5.00	5.00	-	5.00	5.00
Stormwater Maintenance	42.00	42.00	42.00	(3.00)	39.00	39.00
Total Full-Time Equivalents (FTE)	133.00	133.00	133.00	(3.00)	130.00	130.00

OPS Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Mosquito Control	1.00	1.00	1.00	-	1.00	1.00
Stormwater Maintenance	1.00	1.00	1.00	-	1.00	1.00
Total OPS Full-Time Equivalents (FTE)	2.00	2.00	2.00	-	2.00	2.00

Public Works

Operations - Transportation Maintenance (106-431-541)

Goals
The goal of the Public Works, Division of Operations Transportation Program is to provide for the safety, comfort, and convenience of the public by creating, maintaining, and managing infrastructure and programs supporting transportation, roadside beautification, and stormwater maintenance. This is accomplished through cost effective, environmentally sensitive, and aesthetically pleasing products and services.

Objectives
1. Responsible for the creation, maintenance, management, and preservation of functional, safe, and effective transportation systems for the citizens of Leon County and its visitors.
2. Provides pothole patching and major asphalt repairs.
3. Provides dirt road grading, stabilization, and ditch maintenance.
4. Provides street sign installation and repair.
5. Provides supervision of contract services for various activities on over 654 miles of County roadways.
6. Provides repairs on private roads to citizens through Leon County's Private Road Preventative Maintenance and Repair Program.
7. Provides bridge and guardrail maintenance.
8. Provides pavement marking installations.
9. Provides Open Grade Mix resurfacing.
10. Provides Open Grade Mix pothole patching and major repairs.
11. Provides Hydro-cleaning to maintain porosity of Open-Grade Mix roads.
12. Responds to service requests from citizens and internal customers.

Statutory Responsibilities
Florida Statute, Chapter 125.01(1)(m) "Streets and Roads" *Chapter 334.03(7), 336.01 "County Road System"; *Leon County Code of Laws, Chapter 16 "Streets, Roads, and Public Ways"; and *Comprehensive Plan, Section II "Transportation" *Section III "Utilities" *Section IV "Conservation" *Section V "Recreation" *Section IX "Capital Improvements"

Advisory Board
None

Benchmarking

Benchmark Data	2009-2010 Leon County Actual Production MH/Unit	Benchmark (FDOT Production) (Standard)
Shoulder Repair (rework non-paved)[1]	97.79 man hours/acre	32.238 man hrs/acre
Plant Mix Patching (Hand)[2]	7.86 man hours/ton	11.088 man hours/ton
Major Plant Mix Patching (Mechanical)[3]	0	1.828 man hours/ton
Signs (ground signs 30 sq. ft. or less)	0.52 man hours/sign	0.804 man hours/sign
Open-Grade Mix Major Repair Patching (Mechanical)	2.51 man hours/ton	1.828 man hours/ton

Benchmark Sources: Florida Department of Transportation Maintenance Management Systems Manual.
Notes:
1. The differential in MH/Unit is due primarily to FDOT's wider and longer right-of-ways. This results in FDOT completing more acres per day, due to not having to move between smaller projects. Also, Leon County maintains drainage pipes on dirt roads, which tends to take longer to clean than those on paved roads.
2. FDOT has combined its Major Plant Mix Patching (Hand) and Pothole Patching into one activity. Beginning in FY11, Leon County will also combine the two activities.
3. There was no Major Plant Mix (Mechanical) Patching accomplished for this reporting period. This was primarily due to the County's resurfacing efforts and an increase in the scheduling efficiency of Patching Crews.

Performance Measures

Performance Measures	FY 2009 Actual	FY 2010 Actual	FY 2011 Estimate	FY 2012 Estimate
Perform 1,250 tons/year of major asphalt repairs	1,245	466	1,250	800
Perform 1,000 tons/year asphalt/pothole patching	881	1,067	1,000	1,000
Install and repair 7,000 sign panels annually	6,406	9,235	7,000	9,000
Install and refurbish 75,000 sq. ft. of pavement markings and symbols with plastic	29,354	89,494	75,000	80,000
Respond to 90% of work orders within three (3) weeks	87%	91%	90%	90%
Grade County maintained dirt roads on a 15 day cycle	14 days	11 days	15 days	14 days
Performs 500 tons of major repairs Open-grade mix annually[1]	N/A	145	500	400
Performs 200 tons of Open-grade mix pothole patching annually[1]	N/A	288	200	150
Performs resurfacing on 5 miles of Open-Grade Mix roads annually.[1]	N/A	10.85	5	5
Repair 130 miles/year of shoulders	140.40	105	130	130

Notes:
1. Beginning in FY10, Transportation Maintenance assumed the responsibility of maintenance activities associated with shoulder repair and maintenance.

Public Works

Operations - Transportation Maintenance (106-431-541)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Personnel Services	2,718,733	2,908,311	2,809,405	-	2,809,405	2,872,839
Operating	695,408	837,097	859,958	15,090	875,048	875,048
Transportation	503,899	490,257	481,523	-	481,523	482,230
Capital Outlay	1,312	-	-	-	-	-
Total Budgetary Costs	3,919,352	4,235,665	4,150,886	15,090	4,165,976	4,230,117

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
106 Transportation Trust	3,919,352	4,235,665	4,150,886	15,090	4,165,976	4,230,117
Total Revenues	3,919,352	4,235,665	4,150,886	15,090	4,165,976	4,230,117

Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Administrative Associate IV	1.00	1.00	1.00	-	1.00	1.00
Asst Dir Oper/ Drng Fac Sup	1.00	1.00	1.00	-	1.00	1.00
Crew Chief I	4.00	4.00	4.00	-	4.00	4.00
Crew Chief II	3.00	3.00	3.00	-	3.00	3.00
Director of Operations	1.00	1.00	1.00	-	1.00	1.00
Equipment Operator	9.00	9.00	9.00	-	9.00	9.00
Heavy Equipment Operator	9.00	9.00	9.00	-	9.00	9.00
In-Mate Supervisor	1.00	1.00	1.00	-	1.00	1.00
Maint. & Const. Supervisor	2.00	2.00	2.00	-	2.00	2.00
Maintenance Repair Technician	7.00	7.00	7.00	-	7.00	7.00
Maintenance Technician	8.00	8.00	8.00	-	8.00	8.00
Sr. Administrative Associate	1.00	1.00	1.00	-	1.00	1.00
Traffic Services Supervisor	1.00	1.00	1.00	-	1.00	1.00
Traffic Sign Technician	6.00	6.00	6.00	-	6.00	6.00
Work Control Coordinator	1.00	1.00	1.00	-	1.00	1.00
Traffic Sign Crew Chief	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	56.00	56.00	56.00	-	56.00	56.00

The major variances for the Transportation Maintenance budget are as follows:

Increases to Program Funding:
1. Contracts or other obligations for continuity of services for additional traffic signals on Mahan Road and a rise in price for Therm-o pavement markings in the amount of $15,090.
2. Costs associated with the reorganization of expenses for private road repair in the amount of $25,000. These expenses will be offset by a corresponding increase in private road repair revenue.

Decreases to Program Funding:
1. Costs associated with the 3% State mandated decrease in County's portion of funding for the Florida Retirement System and a reduction in workers compensation rates. Employees will be responsible for contributing to this portion of their retirement. These decreases are offset by a 4% increase to Health insurance and a 3% salary adjustment for employees making under $50,000, a 1.5% salary adjustment for employees making $50,000 - $69,999. No adjustment is provided for those employees making over $70,000.
2. Transportation costs associated with vehicle insurance, repairs, and fuel in the amount of $9,000.
3. Communication and Training costs in the amount of $2,139.

Public Works

Operations - Right-Of-Way Management (106-432-541)

Goals
The goal of the Public Works, Division of Operations Right-of-Way Management Program is to provide for the safety, comfort, and convenience of the public by managing programs that support transportation, roadside beautification and stormwater maintenance.

Objectives
1. Provide roadside maintenance on over 654 miles of County roadways.
2. Meet the objectives and goals set forth in the Canopy Road Management Plan.
3. Review tree removal requests and prune or remove high risk trees and noxious plants.
4. Management of the Roadside Beautification Program including the Adopt-A-Tree, Adopt-A-Road, and Tree Bank programs.
5. Litter control and roadside mowing to enhance the functionality, safety, and effectiveness of the roadside environment for vehicular and pedestrian traffic.
6. Perform Clear Zone maintenance to provide a safe recovery area along roadways.
7. Respond to service requests from citizens and internal customers.
8. Perform finish cut mowing, edging, mulching, irrigation maintenance, herbiciding, fertilizing, and shrub/tree pruning in landscaped areas of County rights-of-way.
9. Maintain vegetation in all County maintained stormwater facilities.

Statutory Responsibilities
Florida Statute, Chapter 125.01(1)(m) "General Authority Over Streets, Roads, etc"; *Chapter 334.03(7), 336.01 et seq. "County Road System" *Comprehensive Plan, Policy 3.3.2 "Implementation of Urban Forest Management Goals" & "Canopy Roads Management Plan-Development and Implementation"

Advisory Board
Canopy Roads Citizen Committee; Tree and Wildlife Committee

Benchmarking

Benchmark Data	2009-2010 Leon County Actual Production MH/Unit	Benchmark (FDOT Production) (Standard)
Roadside Litter Removal[1]	0.38 man hours/acre	1.09 man hours/acre
Right-of-Way Mowing	0.64 man hours/acre	0.60 man hours/acre
Landscaped Area Maintenance[2]	9.32 man hours/acre	5.68 man hours/acre

Benchmark Source: Florida Department of Transportation Maintenance Management Systems Manual.
Notes:
1. Roadside Litter Control has been added and Clear Zone Maintenance has been removed as a benchmark because FDOT's standard is inconsistent with Leon County's method of performing and measuring similar work. For the purposes of reporting man hours, Leon County will begin including the man hours of inmates and Court-appointed workers, to be effective FY 2012.
2. Landscaped Area Maintenance is most similar to an FDOT activity called Small Machine Mowing. However, Landscaped Area Maintenance also includes edging, blowing, and mulch bed maintenance. This results in a higher man hour per unit ratio for Leon County.

Performance Measures

Performance Measures	FY 2009 Actual	FY 2010 Actual	FY 2011 Estimate	FY 2012 Estimate
Increase the number of Adopt-a-Road litter control groups by 2% over the prior year	14%	-9%	2%	1%
Inspect and remove high risk wood on 58 miles of Canopy Roads every three (3) years with an annual average of 19.3 miles	8.25	16.25	19	19
Perform clear zone maintenance on 40 shoulder miles	27.26	17.33	50	40
Pick up litter on 500 miles of roads five (5) times per year (Goal: 2,500 mi)[1]	3,135	2,918	2,500	3,000
Maintain 38 acres of landscaped area 11 times per year (Goal: 418 acres)[2]	220	236	370	418
Respond to 90% of work orders within three (3) weeks	82%	88%	90%	90%
Mow 500 miles, five (5) times during the mowing season (Goal: 2,500 mi)	1,810	2,501	2,500	2,500

Notes:
1. The number of roads receiving litter control has increased.
2. The landscaped area maintenance has increased due additional sites being developed, as well as a recent increase in available manpower.

Public Works

Operations - Right-Of-Way Management (106-432-541)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Personnel Services	1,341,041	1,486,805	1,413,154	-	1,413,154	1,442,220
Operating	251,792	292,592	292,592	770	293,362	293,362
Transportation	244,672	267,492	280,554	-	280,554	280,003
Total Budgetary Costs	1,837,506	2,046,889	1,986,300	770	1,987,070	2,015,585

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
106 Transportation Trust	1,837,506	2,046,889	1,986,300	770	1,987,070	2,015,585
Total Revenues	1,837,506	2,046,889	1,986,300	770	1,987,070	2,015,585

Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Administrative Associate IV	1.00	1.00	1.00	-	1.00	1.00
Work Program Crew Chief	2.00	2.00	2.00	-	2.00	2.00
Crew Chief	2.00	2.00	2.00	-	2.00	2.00
Crew Chief I	2.00	3.00	3.00	-	3.00	3.00
Equipment Operator	5.00	5.00	5.00	-	5.00	5.00
Heavy Equipment Operator	1.00	1.00	1.00	-	1.00	1.00
In-Mate Supervisor	4.00	3.00	3.00	-	3.00	3.00
Maintenance Technician	7.00	7.00	7.00	-	7.00	7.00
R-O-W Mgmt. Superintendent	1.00	1.00	1.00	-	1.00	1.00
Service Worker	2.00	2.00	2.00	-	2.00	2.00
Sr. Maintenance Technician	1.00	1.00	1.00	-	1.00	1.00
R-O-W Management Supervisor	2.00	2.00	2.00	-	2.00	2.00
Total Full-Time Equivalents (FTE)	30.00	30.00	30.00	-	30.00	30.00

The major variances for the FY 2012 Right-Of-Way Management budget are as follows:

Increases to Program Funding:
1. Training costs in the amount of $770.
2. Transportation costs associated with vehicle insurance, repairs, and fuel in the amount of $13,062.

Decreases to Program Funding:
1. Costs associated with the 3% State mandated decrease in County's portion of funding for the Florida Retirement System and a reduction in workers compensation rates. Employees will be responsible for contributing to this portion of their retirement. These decreases are offset by a 4% increase to Health insurance and a 3% salary adjustment for employees making under $50,000, a 1.5% salary adjustment for employees making $50,000 - $69,999. No adjustment is provided for those employees making over $70,000.

Public Works

Operations - Mosquito Control Grant (122-214-562)

Goals
The goal of the Department of Public Works Mosquito & Stormwater Grant is to train and empower its employees to provide Leon County residents and visitors with effective and environmentally sound mosquito control services. Services and educational programs are provided to protect public health and reduce human discomfort associated with large mosquito populations.

Objectives
1. Conduct fog truck spraying services during the early evening hours to target mosquitoes active at this time.
2. Provide hand-fogging service to control daytime mosquitoes which cannot be controlled using nighttime truck spraying.
3. Provide inspections of citizens' properties, provide educational literature, and make practical recommendations to the residents.
4. Conduct inspections of ponds and pools to determine if they are suitable for introduction of mosquitofish.
5. Provide outreach through our Community Education program by conducting educational presentations to schools, civic organizations, homeowner associations, or other groups interested in learning more about mosquitoes and mosquito control.
6. Inspect wetlands, ponds, ditches, or other areas that may harbor larval mosquitoes and treat small and medium-sized areas immediately with appropriate control materials. For larger areas, an aerial application is scheduled.
7. Conduct aerial larviciding in cooperation with the Leon County Sheriff's Office Aviation Unit. The Division provides the application and navigation equipment, control materials, and support staff. The Leon County Sheriff's Office provides the helicopter, pilot, and aviation support services.
8. Map all mosquito control surveillance and requests to identify mosquito activity clusters that may require additional efforts.
9. Monitor for mosquito-borne diseases using sentinel chicken flocks. Collect blood samples and send to the Florida Department of Health for testing.
10. Collect discarded tires from neighborhoods and dispose of through Leon County Solid Waste Management Division.

Statutory Responsibilities
Florida Statutes, Chapter 388 and Florida Administrative Code, Chapter 5E-13

Advisory Board
None

Benchmarking
The Division of Operations is currently researching benchmarking criteria for mosquito control programs throughout the state. However, due to the diverse nature of mosquito control programs as it pertains to funding levels, mosquito species and control methods employed, the Division is having difficulty obtaining benchmarking criteria. The Division will continue in FY 2012 to research appropriate criteria.

Performance Measures

Performance Measures*	FY 2009 Actual	FY 2010 Actual	FY 2011 Estimate	FY 2012 Estimate
% of mosquito larva requests responded to in two days	50%	100%	85%	85%
% of adult mosquito spraying requests responded to in two days	54%	85%	85%	85%
% of domestic mosquito requests responded to in two days	62%	74%	85%	85%

*Response times vary and are typically dependent on seasonality and weather conditions

Public Works

Operations - Mosquito Control Grant (122-214-562)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Operating	23,312	39,000	39,000	-	39,000	39,000
Capital Outlay	11,711	-	-	-	-	-
Total Budgetary Costs	35,022	39,000	39,000	-	39,000	39,000

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
122 Mosquito Control	35,022	39,000	39,000	-	39,000	39,000
Total Revenues	35,022	39,000	39,000	-	39,000	39,000

Subsequent to the drafting of the FY12 tentative budget, the county was notified of a reduction in state grant funding resulting in a total program funding amount of $18,396. This will be adjusted during the FY11 carryfoward process.

Public Works

Operations - Mosquito Control (122-216-562)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Personnel Services	282,017	328,627	315,358	-	315,358	322,097
Operating	134,593	154,636	154,110	2,952	157,062	157,062
Transportation	48,045	58,393	58,638	-	58,638	57,833
Total Budgetary Costs	464,655	541,656	528,106	2,952	531,058	536,992

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
122 Mosquito Control	464,655	541,656	528,106	2,952	531,058	536,992
Total Revenues	464,655	541,656	528,106	2,952	531,058	536,992

Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Administrative Associate III	1.00	1.00	1.00	-	1.00	1.00
Mosquito Control Technician	2.00	2.00	2.00	-	2.00	2.00
Sr Mosquito Control Technician	1.00	1.00	1.00	-	1.00	1.00
Mosquito Control Supervisor	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	5.00	5.00	5.00	-	5.00	5.00

OPS Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
MC Consolidated OPS	1.00	1.00	1.00	-	1.00	1.00
Total OPS Full-Time Equivalents (FTE)	1.00	1.00	1.00	-	1.00	1.00

The major variances for the Mosquito Control budget are as follows:

Increases to Program Funding:
1. Communication costs for cellular wireless cards to improve field technician efficiencies in the amount of $2,952.
2. Transportation costs associated with vehicle insurance, repairs, and fuel in the amount of $245.

Decreases to Program Funding:
1. Costs associated with the 3% State mandated decrease in County's portion of funding for the Florida Retirement System and a reduction in workers compensation rates. Employees will be responsible for contributing to this portion of their retirement. These decreases are offset by a 4% increase to Health insurance and a 3% salary adjustment for employees making under $50,000, a 1.5% salary adjustment for employees making $50,000 - $69,999. No adjustment is provided for those employees making over $70,000.

Public Works

Operations - Stormwater Maintenance (123-433-538)

Goals

The goal of the Public Works, Division of Operations Stormwater Maintenance Program is to provide for the safety, comfort and convenience of the public by creating, maintaining and managing infrastructure and programs supporting transportation, roadside beautification, and stormwater maintenance.

Objectives

1. Maintaining and retrofitting open and enclosed County-owned drainage systems providing for water quality and rate control.
2. Protect citizens against personal injury and private property loss, as well as Leon County from financial loss associated with stormwater runoff.
3. Provides silt removal from open ditches and enclosed stormwater pipe maintenance (mechanically and by hand labor).
4. Sod, hydromulch, seed and hay shoulders, front slopes, back slopes and ditches to prevent erosion.
5. Responds to service requests from citizens and internal customers.
6. Construction and repair of concrete structures (i.e. concrete ditch block, concrete ditch pavement, inlets, curbs, and head walls).
7. Conduct routine maintenance such as mowing, tree trimming, and fence repair on stormwater ponds and conveyances.
8. Remove silt from ponds and replace stormwater pond filter systems to ensure proper treatment of stormwater.
9. Repair and stabilize stormwater ponds and conveyances to prevent erosion and future damage to the facility.
10. Conduct inspections of stormwater ponds and conveyance systems to ensure compliance with environmental permits.

Statutory Responsibilities

Comprehensive Plan: Section II - Transportation; Section III - Utilities; Section IX - Capital Improvements; Federal Non-Point Discharge Elimination System (NPDES) regulations set forth in Section 40 CFR 122.26; State Water Policy: Florida Administrative Code Chapter 62; Rule 62-40.432(2)(c), FAC; Leon County Code of Ordinances, Chapter 10, Article VII, City of Tallahassee Land Development Code, Chapter 5, Section 5-57

Advisory Board

None

Benchmarking

Benchmark Data	2009-2010 Leon County Actual Production MH/Unit	Benchmark (FDOT Production) (Standard)
Cleaning of Drainage Pipes (Mechanical)	0.18 man hours/linear ft.	0.207 man hrs/linear ft.
Cleaning and Reshaping Roadside Ditches[1]	0.06 man hours/linear ft.	0.106 man hrs/linear ft.
Sodding [2]	0.13 man hours/square yard	0.182 man hours/square yard

Benchmark Source: Florida Department of Transportation Maintenance Management Systems Manual.
Notes:
1. Roadside ditches in Leon County are narrower than those on FDOT roadways. The result is more linear feet of County ditches cleaned per day.
2. Sodding benchmark was added this year for the first time.

Performance Measures

Performance Measures	FY 2009 Actual	FY 2010 Actual	FY 2011 Estimate	FY 2012 Estimate
1. Complete 90% of work order requests within six weeks	77%	69%	90%	90%
2. Clean and reshape 225,000 feet/year of roadside ditches annually	216,619	228,533	225,000	225,000
3. Sod 11 miles of ditches annually	10.88	13.5	11	12
4. Clean 19,000 feet of drainage pipes annually	25,637	25,173	19,000	19,000
5. % of ponds and associated conveyances mowed two times annually per County Operating Permit requirements[1]	71%	100%	90%	90%
6. % of County conveyance systems, not associated with County Operating Permits, mowed one time annually[1]	26%	25%	90%	50%

Notes:
1. Effective FY 2012, performance measure #6 is changed to reflect the number of conveyances being mowed that are not associated with County Stormwater Operating Permits. Those conveyances that are associated with Stormwater Operating Permits are mowed at the same time as the Stormwater ponds with which they are associated; these are reflected in performance measure #5.

Public Works

Operations - Stormwater Maintenance (123-433-538)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Personnel Services	1,615,885	2,052,161	2,067,730	(111,093)	1,956,637	1,999,264
Operating	314,131	297,070	303,300	(1,985)	301,315	343,175
Transportation	405,973	572,479	592,764	-	592,764	594,124
Total Budgetary Costs	2,335,989	2,921,710	2,963,794	(113,078)	2,850,716	2,936,563

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
123 Stormwater Utility	2,335,989	2,921,710	2,963,794	(113,078)	2,850,716	2,936,563
Total Revenues	2,335,989	2,921,710	2,963,794	(113,078)	2,850,716	2,936,563

Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Administrative Associate III	1.00	1.00	1.00	-	1.00	1.00
Crew Chief I	1.00	1.00	1.00	-	1.00	1.00
Crew Chief II	6.00	6.00	6.00	-	6.00	6.00
Equipment Operator	12.00	12.00	12.00	(1.00)	11.00	11.00
Heavy Equipment Operator	1.00	1.00	1.00	-	1.00	1.00
In-Mate Supervisor	3.00	3.00	3.00	-	3.00	3.00
Maint. & Const. Supervisor	2.00	2.00	2.00	-	2.00	2.00
Maintenance Technician	12.00	12.00	12.00	(2.00)	10.00	10.00
Service Worker	2.00	2.00	2.00	-	2.00	2.00
Stormwater Superintendent	1.00	1.00	1.00	-	1.00	1.00
Work Control Coordinator	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	42.00	42.00	42.00	(3.00)	39.00	39.00

OPS Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Stormwater Consolidated OPS	1.00	1.00	1.00	-	1.00	1.00
Total OPS Full-Time Equivalents (FTE)	1.00	1.00	1.00	-	1.00	1.00

The major variances for the FY 2012 Stormwater Maintenance budget are as follows:

Increases to Program Funding:
1. Contracts or other obligations for continuity of services in the amount of $20,000 for additional sod to maintain current level of replacement service and $4,000 for upgrades to the Capital Area Flood Warning Network.
2. Transportation costs associated with vehicle insurance, repairs, and fuel in the amount of $20,285.

Decreases to Program Funding:
1. Costs associated with the 3% State mandated decrease in County's portion of funding for the Florida Retirement System and a reduction in workers compensation rates. Employees will be responsible for contributing to this portion of their retirement. These decreases are offset by a 4% increase to Health insurance and a 3% salary adjustment for employees making under $50,000, a 1.5% salary adjustment for employees making $50,000 - $69,999. No adjustment is provided for those employees making over $70,000.
2. The elimination of an Equipment Operator position and two Maintenance Technicians due to the Voluntary Separation Incentive Program in the amount of $111,093.
3. Operating Costs associated with the Voluntary Separation Incentive Program position reductions; such as transportation, road materials, and operating supplies in the amount of $25,985.

Public Works

Animal Services - Animal Services (140-201-562)

Goals
The goal of the Division of Animal Control is to improve the well-being of citizens and animals through humane education, prevention, and enforcement programs for the citizens and domestic animals of Leon County.

Objectives
1. Rabies control in the county's unincorporated area.
2. Patrol for stray, nuisance, or dangerous animals including humane trapping.
3. Investigate allegations of neglect or cruelty to animals and resolve complaints.
4. Monitors all reported animal bite or rabies suspect exposure cases in the county.
5. State designated agency for coordination of local Animal Disaster Relief/Recovery Plan.
6. 24 hour emergency rescue and medical care of sick, diseased or injured domestic animals.
7. Conducts Animal Bite Prevention Program for both children and adults.

Statutory Responsibilities
Leon County Code of Laws, Chapter 4 "Public Health, Safety and Animal related protection programs"; *Florida Statute Chapter 828 "Animals" *Florida Administrative Code, Chapter 10D-3 "Communicable Diseases" *Florida Statute, Chapter 767 "Damage by Dogs" *Florida Statute, Chapter 585 "Animal Industry" *Florida Statute, Chapter 588 "Livestock"

Advisory Board
Dangerous Animal Classification Committee (Leon County Code of Laws, Chapter 4)

Benchmarking

Benchmark Data	Leon County	Benchmark
Field deployed staff to population[1]	1:18,952	1:15,000 to 18,000

Benchmark Sources: Florida Animal Control Association (FACA)
Notes:
1. Calculation based on unincorporated area population; however, Leon County Animal Control is also responsible for responding to all bite related calls in the City. The 5 year average total bite calls is 606 (FY10 = 662 bites).

Performance Measures

Performance Measures	FY 2009 Actual	FY 2010 Actual	FY 2011 Estimate	FY 2012 Estimate
Increase domestic animal rabies vaccination: Measured by bite animal vaccination rates	40%	48%	55%	55 %
Maintain customer complaint rate at 5 per 1,000 calls received	1.72	1.41	5.0	5.0
# of citations issued	397	464	550	560
# of field service calls (bite and service calls including follow-ups)	10,470	9,226	9,500	9,700

Public Works

Animal Services - Animal Services (140-201-562)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Personnel Services	392,355	408,680	388,976	-	388,976	401,068
Operating	391,499	569,847	552,562	-	552,562	565,046
Transportation	58,596	62,585	73,506	-	73,506	73,601
Grants-in-Aid	71,250	71,250	71,250	-	71,250	71,250
Total Budgetary Costs	913,701	1,112,362	1,086,294	-	1,086,294	1,110,965

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
140 Municipal Service	913,701	1,112,362	1,086,294	-	1,086,294	1,110,965
Total Revenues	913,701	1,112,362	1,086,294	-	1,086,294	1,110,965

Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Administrative Associate V	1.00	1.00	1.00	-	1.00	1.00
Animal Control Officer	4.00	4.00	4.00	-	4.00	4.00
Director of Animal Control	1.00	1.00	1.00	-	1.00	1.00
Sr. Animal Control Officer	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	7.00	7.00	7.00	-	7.00	7.00

The major variances for the FY 2012 Animal Services budget are as follows:

Increases to Program Funding:
1. Transportation costs associated with vehicle insurance, repairs, and fuel in the amount of $10,921.

Decreases to Program Funding:
1. Costs associated with the 3% State mandated decrease in County's portion of funding for the Florida Retirement System and a reduction in workers compensation rates. Employees will be responsible for contributing to this portion of their retirement. These decreases are offset by a 4% increase to Health insurance and a 3% salary adjustment for employees making under $50,000, a 1.5% salary adjustment for employees making $50,000 - $69,999. No adjustment is provided for those employees making over $70,000.
2. Costs associated with Animal Shelter Contract with the City of Tallahassee in the amount of $17,285.

Public Works

Engineering Services Summary

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Personnel Services	2,621,544	2,690,518	2,573,207	(99,598)	2,473,609	2,539,412
Operating	285,196	560,963	560,963	(40,000)	520,963	520,963
Transportation	43,788	53,656	61,106	-	61,106	60,515
Capital Outlay	5,105	-	-	-	-	-
Total Budgetary Costs	2,955,633	3,305,137	3,195,276	(139,598)	3,055,678	3,120,890

Appropriations	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Engineering Services (106-414-541)	2,909,598	3,245,197	3,135,336	(139,598)	2,995,738	3,060,950
Water Quality & TMDL Monitoring (123-726-537)	46,035	59,940	59,940	-	59,940	59,940
Total Budget	2,955,633	3,305,137	3,195,276	(139,598)	3,055,678	3,120,890

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
106 Transportation Trust	2,909,598	3,245,197	3,135,336	(139,598)	2,995,738	3,060,950
123 Stormwater Utility	46,035	59,940	59,940	-	59,940	59,940
Total Revenues	2,955,633	3,305,137	3,195,276	(139,598)	3,055,678	3,120,890

Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Engineering Services	36.00	36.00	36.00	(2.00)	34.00	34.00
Total Full-Time Equivalents (FTE)	36.00	36.00	36.00	(2.00)	34.00	34.00

Public Works

Engineering Services - Engineering Services (106-414-541)

Goals

The goal of the Department of Public Works Engineering Services is to provide the public with professional services for the construction and maintenance of cost-effective infrastructure to enhance our community's quality of life.

Objectives

1. In-house design using County staff and resources to design projects for construction, either for Capital Improvement Projects or for smaller identified projects; engineering support for Operations Division activities such as maintenance of existing facilities and repairs or construction of infrastructure. Also, evaluates, performs design reviews, inspections, and performs quality control of new subdivision construction and other projects creating infrastructure for County ownership and maintenance. Also, processes subdivision plats for recording in the public records, reviewing with developers and their consultants, as well as preparing agendum to present plat and associated agreements to the Board of County Commissioners.
2. Representation of the County at meetings of County interests, such as utility coordination, construction coordination, sidewalk and pedestrian infrastructure coordination. Also, responsible for Interagency Coordination including: representing Leon County's Stormwater interests with BluePrint 2000 Program administration and capital project implementation, participating in the annual review of tax deeds, representing Leon County Public Works with citizen committees (Science Advisory & Water Resources Committees), coordinating with state, federal, and local agencies regarding water resource priorities and public health concerns, and providing technical support for permitting and litigation actions.
3. Responds to requests from other departments/divisions for delineation of county property and easements, which also includes: preparing and/or reviewing legal descriptions, sketches, and maps for the acquisition or disposition of property; easements, or other real estate interest. In addition, the preparation and/or review of legal descriptions, sketches and maps for the County Attorney's Office and other departments; responding to the Board for information regarding land ownership issues; and, assists with the new County-owned property inventory list.
4. Responsible for the administration of the Stormwater Utility Program, the Water Quality Monitoring/Total Maximum Daily Load (TMDL) Program and implementation of the National Pollutant Discharge Elimination Systems (NPDES) standards for public drainage systems.
5. Responsible for Infrastructure Operations including: review of drainage complaints with field staff; responding to citizens, administration, and commission staff; developing operational corrections or scope of required capital project to address complaints, and identification of problem areas. Also, regulates the installation of utilities in County rights of way and oversees roadway resurfacing and shoulder repair.
6. Provides support to the Development Review Division of Growth and Environmental Management including: review of drainage and treatment designs for public subdivisions, recommends plan modifications to comply with maintenance requirements, identification of drainage problem areas potentially affected by design, coordination with Stormwater Maintenance staff when standards cannot be achieved, and representing Leon County Public Works in review of regional development plans.
7. Responsible for Capital Project Development which includes: identifying planning needs to define project scope to correct flooding or water quality concerns, preparation of grant applications to support capital projects, and providing technical assistance to design staff regarding wetland and water resource protection or restoration.

Statutory Responsibilities

Florida Statutes, Chapter 316 "State Uniform Traffic Control" *Chapter 336 "County Road System" *Chapter 337 "Contracting, Acquisition and Disposal of Property" *Chapter 472 "Land Surveying" *Chapter 177 "Land Boundaries" ; Leon County Code of Laws, Chapter 10 "Land Development Code" *Chapter 13 "Parks and Recreation" *Chapter 16 "Streets, Roads, and Public Ways" *Chapter 18 "Utilities" *Chapter 341 "Public Transit" *Chapter 373 "Water Resources" *Chapter 471 "Engineering" ; *Leon County Code of Laws, *Chapter 14 "Drainage" *Federal Statutes 1972 "Federal Water Pollution Control Act (NPDES: 40 CFR, parts 9, 122, 123,124)", Florida Constitution Article 12(9)(c)(5), Florida Statute 206.47(7), Florida Statute 206.875, Florida Statute 206.60, Florida Statute 336.021, Florida Statute 336.025,Policy 2.2.6 of the Conservation Element of the Comprehensive Plan, Federal Statute 33 U.S.C. Section 1342(p) and Florida Statute Section 403.0885

Advisory Board

Blueprint 2000 Technical Coordinating Committee, Parks & Recreation Advisory Team, Community Traffic Safety Team, Bicycle/Pedestrian Advisory Committee, Capital Region Transportation Planning Agency Technical Coordinating Committee, Water Resources Committee, Science Advisory Committee, Canopy Roads Advisory Committee.

Performance Measures

Performance Measures	FY 2009 Actual	FY 2010 Actual	FY 2011 Estimate	FY 2012 Estimate
Manage staff so that not less than 60% of staff time is spent on Capital Improvement Project activities[1]	51%	37%	60%	55%
Review, permit, and inspect for completion of all projects assigned to ensure compliance with County standards	100%	100%	100%	100%
Maintain subdivision plat review time to an average of 6 days or less	6	6	6	6

Notes:
1. The number of roads receiving litter control has increased.

Public Works

Engineering Services - Engineering Services (106-414-541)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Personnel Services	2,621,544	2,690,518	2,573,207	(99,598)	2,473,609	2,539,412
Operating	239,161	501,023	501,023	(40,000)	461,023	461,023
Transportation	43,788	53,656	61,106	-	61,106	60,515
Capital Outlay	5,105	-	-	-	-	-
Total Budgetary Costs	2,909,598	3,245,197	3,135,336	(139,598)	2,995,738	3,060,950

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
106 Transportation Trust	2,909,598	3,245,197	3,135,336	(139,598)	2,995,738	3,060,950
Total Revenues	2,909,598	3,245,197	3,135,336	(139,598)	2,995,738	3,060,950

Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Administrative Associate IV	-	-	1.00	-	1.00	1.00
Administrative Associate V	2.00	2.00	2.00	-	2.00	2.00
Administrative Associate VI	1.00	1.00	-	-	-	-
CAD Technician	4.00	4.00	4.00	-	4.00	4.00
Chief of Construction Mgmt.	1.00	1.00	1.00	-	1.00	1.00
Chief of Engineering Design	1.00	1.00	1.00	-	1.00	1.00
Chief of R-O-W- & Survey	1.00	1.00	1.00	-	1.00	1.00
Construction Inspector	3.00	3.00	3.00	-	3.00	3.00
Dir of Engineering Services	1.00	1.00	1.00	-	1.00	1.00
Engineer Intern	2.00	-	-	-	-	-
Right-of-Way Agent	2.00	2.00	2.00	(1.00)	1.00	1.00
Sr Design Engineer	3.00	3.00	3.00	-	3.00	3.00
Sr. Construction Inspector	2.00	2.00	2.00	-	2.00	2.00
Survey Party Chief	1.00	1.00	1.00	-	1.00	1.00
Survey Technician I	2.00	2.00	2.00	(1.00)	1.00	1.00
Survey Technician II	1.00	1.00	1.00	-	1.00	1.00
Water Resource Scientist	1.00	1.00	1.00	-	1.00	1.00
Chief of Eng. Coordination	1.00	1.00	1.00	-	1.00	1.00
Stormwater Management Coordinator	1.00	1.00	1.00	-	1.00	1.00
Design Analyst	2.00	2.00	2.00	-	2.00	2.00
Construction Inspector Aide	2.00	2.00	2.00	-	2.00	2.00
Water Resource Limnologist	1.00	1.00	1.00	-	1.00	1.00
Water Resource Specialist	1.00	1.00	1.00	-	1.00	1.00
Sr. Engineering Design Specialist	-	2.00	2.00	-	2.00	2.00
Total Full-Time Equivalents (FTE)	36.00	36.00	36.00	(2.00)	34.00	34.00

Public Works

Engineering Services - Engineering Services (106-414-541)

The major variances for the FY 2012 Engineering Services budget are as follows:

Increases to Program Funding:
1. Transportation costs associated with vehicle insurance, repairs, and fuel in the amount of $7,450.

Decreases to Program Funding:
1. Costs associated with the 3% State mandated decrease in County's portion of funding for the Florida Retirement System and a reduction in workers compensation rates. Employees will be responsible for contributing to this portion of their retirement. These decreases are offset by a 4% increase to Health insurance and a 3% salary adjustment for employees making under $50,000, a 1.5% salary adjustment for employees making $50,000 - $69,999. No adjustment is provided for those employees making over $70,000.
2. As part of a Public Works Department Reorganization, a Right-of-Way Agent and a Survey Technician were realigned to Parks and Recreation and Recycling respectively, effective October 1, 2011 in the amount of $99,598.
3. Costs associated with a programmatic budget reduction for the initial start-up costs to the Water Quality Monitoring Program in the amount of $40,000.

Public Works

Engineering Services - Water Quality & TMDL Monitoring (123-726-537)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Operating	46,035	59,940	59,940	-	59,940	59,940
Total Budgetary Costs	46,035	59,940	59,940	-	59,940	59,940

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
123 Stormwater Utility	46,035	59,940	59,940	-	59,940	59,940
Total Revenues	46,035	59,940	59,940	-	59,940	59,940

There are no variances for the FY 2012 Water Quality & TMDL Monitoring budget.

Public Works

Fleet Maintenance (505-425-591)

Goals
The goal of the Department of Public Works Fleet Maintenance is to provide the best quality maintenance and repair at the most economical cost to taxpayers of Leon County.

Objectives
1. Repair and maintain more than 616 vehicles/equipment for the Board of County Commissioners and all Constitutional Offices excluding the Sheriff's Office.
2. Perform preventative maintenance services on light, heavy, and miscellaneous equipment annually.
3. Procure parts and supplies needed for repairs.
4. Provide road and field service repairs on stationary equipment and disabled vehicles.
5. Repair and maintain computerized Mosquito Control fogging units.
6. Coordinate tire repairs for field service vehicles and normal replacement due to wear and/or damage.
7. Procure, store and distribute more than 460,000 gallons of fuel and more than 3,900 gallons of motor oil annually for Board, Constitutional Offices, and Florida Department of Law Enforcement vehicles.
9. Provide total in house management of fuel reporting system.
10. Coordinate collision repairs as well as vandalism, theft and wrecker service.
11. Develop, implement, and maintain six annual vehicle/equipment Capital Improvement Programs.
12. Implement and maintain total cost concept buying on heavy equipment.
13. Coordinate, maintain, and repair Emergency Medical Services fleet including all ambulances.

Statutory Responsibilities
None

Advisory Board
None

Benchmarking

Benchmark Data	Leon County	Benchmark
Hourly Shop Rate	$74.00	$89.37
Mechanic productivity (based on 2,080 hrs annually)	74.8% YTD	66% to 72%

Benchmark Sources: Based on March 2011 survey of local dealerships: All American Ford $95.00; Champion Chevrolet $91.35; Ring Power $86.00; and Flint Equipment $87.00; University Sales $87.50. Productivity rate based on data from Flint Equipment and Ring Power.

Performance Measures

Performance Measures	FY 2009 Actual	FY 2010 Actual	FY 2011 Estimate	FY 2012 Estimate
Perform 1,250 tons/year of major asphalt repairs	1,245	466	1,250	800
Perform 1,000 tons/year asphalt/pothole patching	881	1,067	1,000	1,000

*Series of long term vacancies caused significant reduction in hours in FY09.

Public Works

Fleet Maintenance (505-425-591)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Personnel Services	596,708	629,326	615,307	(59,883)	555,424	567,461
Operating	1,796,140	2,431,656	2,405,569	180,105	2,585,674	2,585,423
Transportation	16,983	22,104	25,569	-	25,569	25,399
Total Budgetary Costs	2,409,832	3,083,086	3,046,445	120,222	3,166,667	3,178,283

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
505 Motor Pool	2,409,832	3,083,086	3,046,445	120,222	3,166,667	3,178,283
Total Revenues	2,409,832	3,083,086	3,046,445	120,222	3,166,667	3,178,283

Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Administrative Associate V	1.00	1.00	1.00	-	1.00	1.00
Dir of Fleet Management	1.00	1.00	1.00	-	1.00	1.00
Equipment Mechanic II	2.00	2.00	2.00	-	2.00	2.00
Equipment Mechanic III	3.00	3.00	3.00	-	3.00	3.00
Fleet Analyst	1.00	1.00	1.00	-	1.00	1.00
Shop Supervisor	1.00	1.00	1.00	-	1.00	1.00
Welding Technician	1.00	1.00	1.00	(1.00)	-	-
Total Full-Time Equivalents (FTE)	10.00	10.00	10.00	(1.00)	9.00	9.00

The major variances for the FY 2012 Fleet Management budget are as follows:

Increases to Program Funding:
1. Costs associated with the increase fuel/oil supplies, which are offset by departmental, constitutional, and agencies billings, in the amount of $180,105.
2. Transportation costs associated with vehicle insurance, repairs, and fuel in the amount of $3,465.

Decreases to Program Funding:
1. Costs associated with the 3% State mandated decrease in County's portion of funding for the Florida Retirement System and a reduction in workers compensation rates. Employees will be responsible for contributing to this portion of their retirement. These decreases are offset by a 4% increase to Health insurance and a 3% salary adjustment for employees making under $50,000, a 1.5% salary adjustment for employees making $50,000 - $69,999. No adjustment is provided for those employees making over $70,000.
2. The elimination of a Welding Technician position due to the Voluntary Separation Incentive Program in the amount of $59,883.

Public Works

Parks and Recreation Services (140-436-572)

Goals
The goal of the division of Public Works Parks & Recreation Services is to provide for the safety, comfort, and convenience of the public by creating, maintaining, and managing infrastructure and programs supporting recreation, parks and open space. This is accomplished through cost effective, environmentally sensitive and aesthetically pleasing products and efficient services.

Objectives
1. Responsible for the development, preservation and management of functional, safe and aesthetically pleasing parks and recreation facilities across Leon County for its citizens and visitors.
2. Responsible for the maintenance of all county park facilities, including ball fields, boat landings, nature trails, greenways, and open spaces.
3. Provides passive recreation activities through access to fishing, camping, picnicking, and nature trails.
4. Develops and maintains active recreation facilities including ball fields, tennis, and basketball courts.
5. Facilitates the organization, promotion, and implementation of recreation programs and activities through community-based recreation providers.
6. Pursues outside funding for facilities and services through grants, partnerships, and other programs to complement existing budgets.
7. Operate five multi-purpose community centers.
8. Prepare facilities and fields for state and local tournaments.

Statutory Responsibilities
Leon County Code of Laws, Chapter 13 "Parks and Recreation" *Leon County Code of Laws 92 - 12 *Leon County Comprehensive Plan, Section V "Parks and Recreation"

Advisory Board
None

Benchmarking

Benchmark Data	Leon County	Benchmark
Field staff to acres maintained	1:151	1:32

Benchmark Sources: Based on survey of comparable Counties; range is from 1:8 to 1:100.

Performance Measures

Performance Measures	FY 2009 Actual	FY 2010 Actual	FY 2011 Estimate	FY 2012 Estimate
# of acres of invasive exotic plants removed from greenways and open spaces [1]	625	500	650	800
# of greenway acres maintained [2]	2,625	2,892	2,892	2,892
# of youths participating in sport activities [3]	2,880	3,321	3,000	3,200

Notes:
1. Number of acres of invasive exotic plants removed from greenways and open spaces will increase due to the additional acreage at the St. Marks Headwaters Greenways and Fred George Greenways.
2. The number of acres of Greenways maintained increased with the addition of Fred George Greenway and Eight Mile Pond.
3. The number of youths participating in sport activities has increased due to an overall increase experienced among all sports.

Public Works

Parks and Recreation Services (140-436-572)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Personnel Services	1,231,861	1,305,793	1,254,862	36,147	1,291,009	1,320,356
Operating	869,433	720,996	782,531	65,063	847,594	901,794
Transportation	181,116	194,855	207,100	3,260	210,360	211,394
Capital Outlay	41,029	42,550	42,550	-	42,550	52,550
Total Budgetary Costs	2,323,439	2,264,194	2,287,043	104,470	2,391,513	2,486,094

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
140 Municipal Service	2,323,439	2,264,194	2,287,043	104,470	2,391,513	2,486,094
Total Revenues	2,323,439	2,264,194	2,287,043	104,470	2,391,513	2,486,094

Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Administrative Associate IV	1.00	1.00	1.00	-	1.00	1.00
Crew Chief II	1.00	1.00	1.00	-	1.00	1.00
In-Mate Supervisor	1.00	2.00	2.00	-	2.00	2.00
Park Attendant	12.00	12.00	12.00	1.00	13.00	13.00
Park Facilities Technician	2.00	2.00	2.00	-	2.00	2.00
Parks & Recreation Director	1.00	1.00	1.00	-	1.00	1.00
Parks Supervisor	2.00	2.00	2.00	-	2.00	2.00
Refuse Truck Driver	1.00	-	-	-	-	-
Supv of Greenways & Open Spaces	1.00	1.00	1.00	-	1.00	1.00
Community Center Coordinator	1.00	1.00	-	-	-	-
Community Center Attendant	2.00	2.00	3.00	-	3.00	3.00
Total Full-Time Equivalents (FTE)	25.00	25.00	25.00	1.00	26.00	26.00

The major variances for the FY 2012 Parks and Recreation budget are as follows:

Increases to Program Funding:
1. As part of a Public Works Department Reorganization, an additional Park Attendant Position was realigned from the Engineering Services Division, effective October 1, 2011 in the amount of $36,147.
2. Contracts or other obligations for continuity of services such as; contractual mowing fuel adjustments ($22,663), mowing and pest management ($23,716), security monitoring at the community centers and concession buildings ($26,300), operating supplies ($37,500), utilities ($5,500) and other associated expenses ($10,919) for a total amount of $126,598. A majority of the increases are related to additional passive park and greenway acreage maintained by the County.
3. Transportation costs associated with vehicle insurance, repairs, and fuel in the amount of $15,505. The planned purchase of a vehicle for the additional Park Attendant in FY 2012 contributes to some of the increase in these costs.

Decreases to Program Funding:
1. Costs associated with the 3% State mandated decrease in County's portion of funding for the Florida Retirement System and a reduction in workers compensation rates. Employees will be responsible for contributing to this portion of their retirement. These decreases are offset by a 4% increase to Health insurance and a 3% salary adjustment for employees making under $50,000, a 1.5% salary adjustment for employees making $50,000 - $69,999. No adjustment is provided for those employees making over $70,000.
2. Position reclass of the Community Center Coordinator to a Community Center Attendant effective October 1, 2011 in the amount of $33,760.

Public Works

Solid Waste Summary

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Personnel Services	2,079,889	2,202,224	2,095,127	58,541	2,153,668	2,198,721
Operating	6,580,509	7,619,708	7,247,384	383,406	7,630,790	7,572,815
Transportation	321,177	524,791	569,788	-	569,788	570,183
Capital Outlay	-	-	5,500	-	5,500	-
Total Budgetary Costs	8,981,575	10,346,723	9,917,799	441,947	10,359,746	10,341,719

Appropriations	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Hazardous Waste (401-443-534)	390,469	534,343	570,892	3,000	573,892	578,392
Landfill Closure (401-435-534)	18,313	533,836	533,836	-	533,836	546,583
Recycling Services & Education (401-471-534)	392,571	400,110	336,495	37,041	373,536	371,905
Rural Waste Service Centers (401-437-534)	799,629	963,068	899,029	18,500	917,529	915,201
Solid Waste Management Facility (401-442-534)	1,791,067	2,110,656	2,052,697	-	2,052,697	2,065,124
Transfer Station Operations (401-441-534)	5,589,526	5,804,710	5,524,850	383,406	5,908,256	5,864,514
Total Budget	8,981,575	10,346,723	9,917,799	441,947	10,359,746	10,341,719

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
401 Solid Waste	8,981,575	10,346,723	9,917,799	441,947	10,359,746	10,341,719
Total Revenues	8,981,575	10,346,723	9,917,799	441,947	10,359,746	10,341,719

Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Rural Waste Service Centers	9.00	9.00	9.00	-	9.00	9.00
Transfer Station Operations	11.86	11.86	11.53	-	11.53	11.53
Solid Waste Management Facility	12.14	12.14	11.47	-	11.47	11.47
Hazardous Waste	3.00	3.00	4.00	-	4.00	4.00
Recycling Services & Education	4.00	4.00	4.00	1.00	5.00	5.00
Total Full-Time Equivalents (FTE)	40.00	40.00	40.00	1.00	41.00	41.00

OPS Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Rural Waste Service Centers	1.00	1.00	1.00	-	1.00	1.00
Hazardous Waste	1.00	1.00	1.00	-	1.00	1.00
Total OPS Full-Time Equivalents (FTE)	2.00	2.00	2.00	-	2.00	2.00

Public Works

Solid Waste - Solid Waste Management Facility/Landfill Closure

Organizational Code: 401-442-534/401-435-534

Goals

Solid Waste Management Facility
The Solid Waste Management Facility is an essential component of an integrated solid waste management system dedicated to excellent public service and responsible fiscal and environmental stewardship.

Landfill Closure
The goals of Solid Waste Facility Landfill Closure/Post Closure are to comply with the Florida Department of Environmental Protection Operating Permit, to ensure that existing solid waste is properly contained by maintaining the surfaces of the inactive cells to reduce erosion and landfill gas emissions.

Objectives

Solid Waste Management Facility
1. Manage a cost effective, convenient, and environmentally safe Solid Waste Management Facility.
2. Recycle yard debris and waste tires.
3. Provide environmental monitoring of air, groundwater, and surface water.
4. Provide free coarse and fine mulch to residents and businesses.
5. Maintain all-weather, safe access to all areas of the Solid Waste Management Facility.
6. Maintain and provide erosion control of closed and inactive landfill cells.
7. Provide stormwater management and treatment.
8. Provide litter control within the facility and along portions of Apalachee Parkway.
9. Properly dispose of asbestos.

Landfill Closure
1. Maintain existing closed cells of the landfill that contain Class I solid waste as required by Florida Department of Environmental Protection permit.
2. Install necessary lining material and sod to prevent landfill waste from damaging the surrounding environment.

Statutory Responsibilities

Solid Waste Management Facility
Chapter 403.706(1), Florida Statutes requires counties to provide for the operation of solid waste disposal facilities to meet the needs of all incorporated and unincorporated areas of the county; Chapter 62-701, Florida Administrative Code regulates permitting and operation of solid waste management facilities, including landfills. Article V, Section 18-136, Leon County Code of Ordinances authorizes the County to own, operate and maintain solid waste disposal systems and to levy a charge or assessment on the users of such systems; and the Leon County Comprehensive Plan, Solid Waste Element.

Landfill Closure
Chapter 62-701.600, Florida Administrative Code governs landfill closure and long-term care.

Advisory Board

None

Benchmarking

Benchmark Data	Leon County	Benchmark
Tipping Fee	$40.80/ton	$40/ton

Benchmark Sources: Florida Department of Environmental Protection 2010 Data (Benchmark data based on average tipping fee of comparable counties); and Leon County fee is the current fee.

Performance Measures

Performance Measures	FY 2009 Actual	FY 2010 Actual	FY 2011 Estimate	FY 2012 Estimate
Maximum on-site time for self-dumping vehicles	20 minutes	20 minutes	20 minutes	20 minutes
Annual customer satisfaction survey score (1=very poor, 5=excellent)	4	4	4	4
% of FDEP quarterly inspections found in compliance	100	100	100	100
% of employees satisfying FDEP certification requirements	90	90	90	90
# of days monthly provide all-weather roads into disposal area	30	30	30	30
Tons of Class III residuals disposed [1,2,3]	12,426	18,528	25,175	15,930
Tons of tire waste processed [1]	403	504	400	453

Notes:
1. Estimated tonnage for FY 12 is based on an average of FY09 and FY10 actual tons.
2. Residuals from contracted recycler are disposed at the County's Apalachee Solid Waste Management Facility. Tonnage is expected to decrease as recycling rates improve.
3. All yard debris is now being separated from Class III waste.

Public Works

Solid Waste - Landfill Closure (401-435-534)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Personnel Services	593	14,000	14,000	-	14,000	14,000
Operating	17,720	519,836	519,836	-	519,836	532,583
Total Budgetary Costs	18,313	533,836	533,836	-	533,836	546,583

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
401 Solid Waste	18,313	533,836	533,836	-	533,836	546,583
Total Revenues	18,313	533,836	533,836	-	533,836	546,583

This program is recommended at level funding.

Public Works

Solid Waste - Rural Waste Service Centers (401-437-534)

Goals
The Rural Waste Service Centers serve as part of an integrated solid waste management system dedicated to excellent customer service and responsible fiscal and environmental stewardship.

Objectives
1. Provide solid waste drop-off services for residents in unincorporated Leon County.
2. Provide drop-off for garbage, appliances, tires, yard debris, recyclables, electronics, automotive batteries, fluorescent tubes and used motor oil.
3. Conduct safe hauling and transportation of collected waste to the appropriate Solid Waste Management Facility.
4. Provide waste screening.
5. Provide community information kiosks.

Statutory Responsibilities
Chapter 403.702(2)(c)(i) Florida Statutes requires counties to plan and provide efficient, environmentally acceptable solid waste management; Article V, Section 18-136, Leon County Code of Ordinances (Solid Waste Ordinance) authorizes the county to operate and maintain solid waste collection, removing, transferring, sorting, reclaiming, and disposal systems; Chapter 62-701 Florida Administrative Code regulates solid waste management facilities; and the Leon County Comprehensive Plan, Solid Waste Element.

Advisory Board
None

Performance Measures

Performance Measures	FY 2009 Actual	FY 2010 Actual	FY 2011 Estimate	FY 2012 Estimate
# of random load inspections per site per month	10	10	10	10
Annual customer satisfaction survey score (1=very poor, 5=excellent)	N/A	4.5	4	4
# of chargeable accidents for roll-off truck drivers	1	0	0	0
# of traffic violations for roll-off truck drivers	0	0	0	0
Average customer turn around time from gate to gate	8 minutes	9 minutes	8 minutes	8 minutes
Average truck turn around time from gate to gate [1]	90 minutes	90 minutes	75 minutes	75 minutes
Tons of rural waste collected [2]	7,242	5,846	6,960	7,000

Notes:
1. Truck turnaround time has improved with the widening of Capital Circle Southwest.
2. The FY10 tonnage estimate did not include waste destined for the contracted Class III waste processor. The FY11 tonnage estimate is based on a six-month trend.

Public Works

Solid Waste - Rural Waste Service Centers (401-437-534)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Personnel Services	470,135	469,480	404,632	18,500	423,132	431,053
Operating	276,425	362,385	360,385	-	360,385	351,701
Transportation	53,068	131,203	132,012	-	132,012	132,447
Capital Outlay	-	-	2,000	-	2,000	-
Total Budgetary Costs	799,629	963,068	899,029	18,500	917,529	915,201

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
401 Solid Waste	799,629	963,068	899,029	18,500	917,529	915,201
Total Revenues	799,629	963,068	899,029	18,500	917,529	915,201

Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Rural Waste Site Attendant	6.00	6.00	6.00	-	6.00	6.00
Rural Waste Center Supervisor	1.00	1.00	1.00	-	1.00	1.00
Solid Waste Operator	2.00	2.00	2.00	-	2.00	2.00
Total Full-Time Equivalents (FTE)	9.00	9.00	9.00	-	9.00	9.00

OPS Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Rural Waste Consolidated OPS	1.00	1.00	1.00	-	1.00	1.00
Total OPS Full-Time Equivalents (FTE)	1.00	1.00	1.00	-	1.00	1.00

The major variances for the FY 2012 Solid Waste - Rural Waste Service Centers budget are as follows:

Increases to Program Funding:
1. Transportation costs associated with vehicle insurance, repairs, and fuel in the amount of $809.
2. Overtime increased costs in the amount of $18,500.

Decreases to Program Funding:
1. Costs associated with the 3% State mandated decrease in County's portion of funding for the Florida Retirement System and a reduction in workers compensation rates. Employees will be responsible for contributing to this portion of their retirement. Additionally, there are decreases associated with personnel changes in the Solid Waste Division. These decreases are offset by a 4% increase to Health insurance and a 3% salary adjustment for employees making under $50,000, a 1.5% salary adjustment for employees making $50,000 - $69,999. No adjustment is provided for those employees making over $70,000.

Public Works

Solid Waste - Transfer Station Operations (401-441-534)

Goals
The Transfer Station is an essential component of an integrated solid waste management system dedicated to excellent public service and responsible fiscal and environmental stewardship.

Objectives
1. Provide a management facility for residential and commercial Class I solid waste for all Leon County.
2. Conduct screening of delivered waste for prohibited materials.
3. Provide transportation and disposal of accepted waste to a regional landfill, by agreement with contracted waste disposal company.
4. Host tours and educational opportunities to civic and school groups to promote recycling and waste minimization.
5. Provide a facility for County's Continuity of Operations Plan (COOP) in case of disaster.
6. Provide public weighments at the facility scalehouse.
7. Provide litter control on Gum Road and portions of Capital Circle NW.

Statutory Responsibilities
Chapter 403.706(1), Florida Statutes requires counties to provide for the operation of solid waste disposal facilities to meet the needs of all incorporated and unincorporated areas of the county; Chapter 62-701, Florida Administrative Code regulates permitting and operation of solid waste management facilities, including transfer stations; Article V, Section 18-136, Leon County Code of Ordinances authorizes the County to own, operate and maintain solid waste transferring systems and to levy a charge or assessment on the users of such systems; and Leon County Comprehensive Plan, Solid Waste Element.

Advisory Board
Joint County-City Financial Review Committee

Benchmarking

Benchmark Data	Leon County	Benchmark
Tipping Fee	$40.80/ton	$42/ton

Benchmark Sources: Benchmark data based on average tipping fee of five comparable counties, Collier County Benchmarking study; Leon County fee is the current fee.

Performance Measures

Performance Measures	FY 2009 Actual	FY 2010 Actual	FY 2011 Estimate	FY 2012 Estimate
% of operating days with waste left on the floor overnight	0	0	0	0
Average loading time for transport trailers	14 minutes	12 minutes	12 minutes	12 minutes
% of employees satisfying FDEP certification requirements	100	100	100	100
% of FDEP quarterly inspections found in compliance	100	100	100	100
Average net outbound load weight (tons) [1]	22.6	22.7	22.5	22
Tons of Class I waste processed [1,2]	180.570	184,971	186,345	180,000

Notes:
1. The FY11 tonnage for Class I will be less than estimated due to increased recycling rates in the city and unincorporated area.
2. Estimated tonnage for FY12 based on two factors, a continued trend in increased recycling rates canceling an increased disposal rate, often associated with an improved economy.

Public Works

Solid Waste - Transfer Station Operations (401-441-534)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Personnel Services	609,512	640,835	585,604	-	585,604	597,544
Operating	4,876,171	5,042,367	4,767,254	383,406	5,150,660	5,094,623
Transportation	103,843	121,508	171,992	-	171,992	172,347
Total Budgetary Costs	5,589,526	5,804,710	5,524,850	383,406	5,908,256	5,864,514

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
401 Solid Waste	5,589,526	5,804,710	5,524,850	383,406	5,908,256	5,864,514
Total Revenues	5,589,526	5,804,710	5,524,850	383,406	5,908,256	5,864,514

Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Dir of Solid Waste	0.33	0.33	0.33	-	0.33	0.33
In-Mate Supervisor	0.20	0.20	0.20	-	0.20	0.20
Service Worker	1.00	1.00	1.00	-	1.00	1.00
Solid Waste Operator	4.00	4.00	4.00	-	4.00	4.00
Solid Waste Superintendent	0.33	0.33	-	-	-	-
Solid Waste Supervisor	1.00	1.00	1.00	-	1.00	1.00
Sr. Solid Waste Operator	1.00	1.00	1.00	-	1.00	1.00
Weighmaster	2.00	2.00	2.00	-	2.00	2.00
Solid Waste Financial Specialist	1.00	1.00	1.00	-	1.00	1.00
Contract Compliance Tech	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	11.86	11.86	11.53	-	11.53	11.53

The major variances for the FY 2012 Solid Waste Transfer Station budget are as follows:

Increases to Program Funding:
1. Transportation costs associated with vehicle insurance, repairs, and fuel in the amount of $50,484.
2. Decreases in some contract costs offset by increases in other contracts or obligations such as hauling and disposal CPI adjustments ($133,962) and fuel adjustment contingency ($242,000), and landfill tire processing fees ($1,644) for continuity of services.
3. Paradigm Scale Software annual maintenance in the amount of $5,800.

Decreases to Program Funding:
1. Costs associated with the 3% State mandated decrease in County's portion of funding for the Florida Retirement System and a reduction in workers compensation rates. Employees will be responsible for contributing to this portion of their retirement. Additionally, there are decreases associated with personnel changes in the Solid Waste Division. These decreases are offset by a 4% increase to Health insurance and a 3% salary adjustment for employees making under $50,000, a 1.5% salary adjustment for employees making $50,000 - $69,999. No adjustment is provided for those employees making over $70,000.

Public Works

Solid Waste - Solid Waste Management Facility (401-442-534)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Personnel Services	597,128	667,127	650,766	-	650,766	666,791
Operating	1,069,292	1,219,919	1,188,413	-	1,188,413	1,184,852
Transportation	124,648	223,610	213,518	-	213,518	213,481
Total Budgetary Costs	1,791,067	2,110,656	2,052,697	-	2,052,697	2,065,124

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
401 Solid Waste	1,791,067	2,110,656	2,052,697	-	2,052,697	2,065,124
Total Revenues	1,791,067	2,110,656	2,052,697	-	2,052,697	2,065,124

Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Administrative Associate V	1.00	1.00	1.00	-	1.00	1.00
Crew Chief II	1.00	1.00	1.00	-	1.00	1.00
Dir of Solid Waste	0.67	0.67	0.67	-	0.67	0.67
In-Mate Supervisor	0.80	0.80	0.80	-	0.80	0.80
Landfill Spotter	2.00	2.00	1.00	-	1.00	1.00
Maintenance Technician	2.00	2.00	2.00	-	2.00	2.00
Solid Waste Operator	2.00	2.00	2.00	-	2.00	2.00
Solid Waste Superintendent	0.67	0.67	1.00	-	1.00	1.00
Solid Waste Supervisor	1.00	1.00	1.00	-	1.00	1.00
Weighmaster	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	12.14	12.14	11.47	-	11.47	11.47

The major variances for the FY 2012 Solid Waste Management Facility budget are as follows:

Decreases to Program Funding:
1. Costs associated with the 3% State mandated decrease in County's portion of funding for the Florida Retirement System and a reduction in workers compensation rates. Employees will be responsible for contributing to this portion of their retirement. Additionally, there are decreases associated with personnel changes in the Solid Waste Division. These decreases are offset by a 4% increase to Health insurance and a 3% salary adjustment for employees making under $50,000, a 1.5% salary adjustment for employees making $50,000 - $69,999. No adjustment is provided for those employees making over $70,000.
2. Decreases in professional services (Marpan Recycling payments and yard waste processing fees) and other contractual services (required permitting and air quality reporting) for a net decrease of $31,506.
3. Decreased transportation costs associated with vehicle repair offset by increases vehicle insurance and fuel and oil for a net decrease of $10,092.

Public Works

Solid Waste - Hazardous Waste (401-443-534)

Goals
The goal of the Hazardous Waste Management Program is to ensure that hazardous waste materials are properly managed and legally disposed in an environmentally sound manner.

Objectives
1. Accept hazardous waste from households and conditionally exempt small quantity generators.
2. Respond to requests for information and for assistance with hazardous waste disposal.
3. Recycle, treat or ship hazardous waste collected at the Hazardous Waste Center.
4. Operate "Swap Shop" to recycle items and materials for use by County residents.
5. Perform local hazardous waste assessments.
6. Oversee limited hazardous waste collection at Rural Waste Service Centers.
7. Conduct monthly remote collection events at the Public Works Operations Center.
8. Provide hazardous waste disposal for the "Cash for Trash" program of the City of Tallahassee.
9. Consolidate and lab pack hazardous materials by type to reduce disposal cost.
10. Provide hazardous waste safety training for Solid Waste Division staff.
11. Inspect random loads for hazardous materials.
12. Provide hazardous materials management educational services.
13. Provide recycling services for electronic scrap.

Statutory Responsibilities
Federal:
The Resource Conservation and Recovery Act; Code of Federal Regulations Title 40 Chapter 1 Part 61 Subpart M, National Emission Standard for Asbestos; and Code of Federal Regulations Title 40 Chapter 1 Parts 258, 259, 260, 261, 264, 268, 273, 279, Protection of Environment.

State:
Florida Statutes Chapter 376, Pollution Discharge Prevention And Removal; Florida Statutes Chapter 403, Environmental Control; Florida Administrative Code (FAC) Chapter 62-701, Solid Waste Management Facilities; FAC Chapter 62-730, The Hazardous Waste Rule; FAC Chapter 62-731, County And Regional Hazardous Waste Management Programs; FAC Chapter 62-710, Used Oil Program; FAC Chapter 62-257, The Asbestos Program; and FAC Chapter 62-737, The Management Of Spent Mercury Containing Lamps And Devices Destined For Recycling.

Advisory Board
None

Performance Measures

Performance Measures	FY 2009 Actual	FY 2010 Actual	FY 2011 Estimate	FY 2012 Estimate
# of residents household hazardous waste disposal services provided to [1]	9,242	8,415	8,000	8,500
# of conditionally exempt agencies and small businesses household hazardous waste disposal services provided to [2]	176	167	175	175
# of off-site household hazardous waste disposal collection events [3]	13	11	11	11
# of tons of potentially hazardous material processed [4,5]	464.083	363.714	375	375
# of tons of potentially hazardous material reused or recycled [4,6]	170.763	199.197	212.5	212.5
# of tons of electronics waste processed [4,7]	475.3	553.716	470	475

Notes:
1. The number of residents utilizing the collection center or remote collection events fluctuates annually.
2. The number of CESQG businesses varies based on the economy and other factors.
3. A minimum of eleven remote collection events are based on a permanent schedule adopted by the Board.
4. Metrics were formerly reported as pounds units of measures.
5 Tons of material processed is varied based on the level of citizen and business participation.
6. Tons of material recycled varies depending upon the level of participation and nature or the material collected.
7. Reported initially for the FY12 fiscal year, the tonnage for electronics waste processed for FY09 is based upon 9 months of invoices from Creative Recycling. As of the budget development period, a decrease is anticipated for FY11 under FY10's actuals based on the electronics collections provided by Goodwill Industries; a slight increase is expected in FY12 with the prospect of a more robust economy.

Public Works

Solid Waste - Hazardous Waste (401-443-534)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Personnel Services	218,678	217,908	253,210	3,000	256,210	260,855
Operating	165,509	307,383	307,247	-	307,247	307,247
Transportation	6,283	9,052	10,435	-	10,435	10,290
Total Budgetary Costs	390,469	534,343	570,892	3,000	573,892	578,392

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
401 Solid Waste	390,469	534,343	570,892	3,000	573,892	578,392
Total Revenues	390,469	534,343	570,892	3,000	573,892	578,392

Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Hazardous Materials Technician	2.00	2.00	3.00	-	3.00	3.00
Hazardous Waste Manager	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	3.00	3.00	4.00	-	4.00	4.00

OPS Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Haz Waste Consolidated OPS	1.00	1.00	1.00	-	1.00	1.00
Total OPS Full-Time Equivalents (FTE)	1.00	1.00	1.00	-	1.00	1.00

The major variances for the FY 2012 Solid Waste Hazardous Waste budget are as follows:

Increases to Program Funding:
1. Costs associated with 4% increase to Health insurance and a 3% salary adjustment for employees making under $50,000, a 1.5% salary adjustment for employees making $50,000 - $69,999. These increases will compensate for a 3% State mandated decrease in County's portion of funding for the Florida Retirement System and a reduction in workers compensation rates. Employees will be responsible for contributing to this portion of their retirement. No adjustment is provided for those employees making over $70,000. Additionally, there are increases associated with personnel changes in the Solid Waste Division.
2. Overtime costs increases in the amount of $3,000.
3. Transportation costs associated with vehicle insurance, repairs, and fuel in the amount of $1,383.

Decreases to Program Funding:
1. Communication costs in the amount of $136.

Public Works

Solid Waste - Recycling Services & Education (401-471-534)

Goals
The goal of the Recycling Services and Education Division is to provide recycling services and education to residents, businesses and government in order to prevent pollution, preserve natural resources, and protect our local environment and reduce solid waste disposal.

Objectives
1. Promote recycling and waste reduction through public education programs including brochures, television, website, and radio.
2. Participate in special events such as America Recycles Day, Super Clean Sweep, and Earth Day.
3. Operate and maintain the Rural Waste Service Centers' recycling programs.
4. Organize and oversee the cardboard, Styrofoam, tires and yard waste recycling efforts.
5. Organize and provide education services to County facilities, schools, and other organizations.
6. Provide year round sales of compost bins and rain barrels at the Recycling Center.
7. Partner with City and State agencies and not-for-profit organizations to promote waste reduction and recycling.
8. Market processed recyclables.
9. Provide recycling and public education consulting services.
10. Provide recycling information kiosks at all Rural Waste Service Centers.
11. Actively promote reuse and recycling through the Sharing Tree, a reuse center for the art and the learning community.

Statutory Responsibilities
The Florida Solid Waste Management Act of 1988 significantly altered the County's responsibility for managing solid waste by establishing that each county has the power to provide for the operation of solid waste facilities to meet the needs of all incorporated and unincorporated areas of their respective county. Also, the Act determined that cities could not operate disposal facilities except under special circumstances and that each Florida county must meet a 30% recycling goal by 1994; Florida Administrative Code, Chapter 62-701 "Operating Restrictions and Practices for Solid Waste Facilities"; and The Energy, Climate Change, and Economic Security Act of 2008 (House Bill 7135) established a new statewide recycling goal of 75% to be achieved by the year 2020. Recycling goals set forth shall be: 40% by 12/31/12, 50% by 12/31/14, 60% by 12/31/16, 70% by 12/31/18 and 75% by 12/31/20.

Advisory Board
None

Benchmarking

Benchmark Data	Leon County	Comparable Counties	Statewide Goal
% of waste tonnage recycled	33%	30%	40%

1. Benchmark Sources: Florida Administrative Code, Chapter 62-701, the Florida Solid Waste Management Act of 1988, Florida Department of Environmental Protection 2009 Data.
2. Comparable counties data based on average rate from those counties.
3. The 40% goal is to be achieved by December 31, 2012

Performance Measures

Performance Measures	FY 2009 Actual	FY 2010 Actual	FY 2011 Estimate	FY 2012 Estimate
Rural Waste Service Center Recycling tonnage [2]	667	593	700	650
County Buildings/Offices Recycling tonnage [3]	61	73	60	65
County Schools Recycling tonnage [4]	93	71	65	65
County Curbside Recycling tonnage [5]	3,971	4,029	4,000	4,000
# of participating community-wide Recycling related events	5	9	10	10
# of waste reduction/recycling community education presentations	145	130	160	120
# of citizens participating in Recycling educational presentations	7,764	6,406	7,000	7,000
% of waste tonnage recycled [8]	N/A	N/A	N/A	40%

Notes:
1. New standards were established in FY09 for these measures.
2. RWSC recycling tonnage should increase with improvements in the convenience to RWSC customers.
3. Tonnage from county facilities should increase with more departments being supplied with collection containers and greater educational efforts.
4. Reduction in school tonnage is due to some schools now under the city's jurisdiction.
5. Curbside tonnage is expected to remain flat.
6. Waste reduction/recycling presentations have migrated to an assembly type format rather than individual classrooms. It is anticipated the number of students being reached will be equal to or greater than the FY10 presentation format.
7. As word spreads about Leon County's Rhonda Renee Recycles, there has been an increase in demand for presentations and facility tours. Note that the actual number of presentations will decrease due to the change in presentation format.
8. State's year 2020 75% statewide recycling goal: 40% by 12/31/12, 50% by 12/31/14, 60% by 12/31/16, 70% by 12/31/18 and 75% by 12/31/20.

Public Works

Solid Waste - Recycling Services & Education (401-471-534)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Personnel Services	183,842	192,874	186,915	37,041	223,956	228,478
Operating	175,392	167,818	104,249	-	104,249	101,809
Transportation	33,336	39,418	41,831	-	41,831	41,618
Capital Outlay	-	-	3,500	-	3,500	-
Total Budgetary Costs	392,571	400,110	336,495	37,041	373,536	371,905

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
401 Solid Waste	392,571	400,110	336,495	37,041	373,536	371,905
Total Revenues	392,571	400,110	336,495	37,041	373,536	371,905

Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Community Education Coord.	1.00	1.00	1.00	-	1.00	1.00
In-Mate Supervisor	1.00	1.00	1.00	-	1.00	1.00
Recycling Coordinator	1.00	1.00	1.00	-	1.00	1.00
Solid Waste Operator	1.00	1.00	1.00	-	1.00	1.00
Recycling Assistant	-	-	-	1.00	1.00	1.00
Total Full-Time Equivalents (FTE)	4.00	4.00	4.00	1.00	5.00	5.00

The major variances for the FY 2012 Solid Waste Recycling Services and Education budget are as follows:

Increases to Program Funding:
1. Costs associated with 4% increase to Health insurance and a 3% salary adjustment for employees making under $50,000, a 1.5% salary adjustment for employees making $50,000 - $69,999. These increases will compensate for a 3% State mandated decrease in County's portion of funding for the Florida Retirement System and a reduction in workers compensation rates. Employees will be responsible for contributing to this portion of their retirement. No adjustment is provided for those employees making over $70,000.
2. Realignment of position (Recycling Assistant) from Engineering Services in the amount of $37,041.
3. Transportation costs associated with vehicle insurance, repairs, and fuel in the amount of $2,413.

Decreases to Program Funding:
1. Decreased one-time cost (FY11 budget) for the Waste Characterization Study in the amount of $60,000.

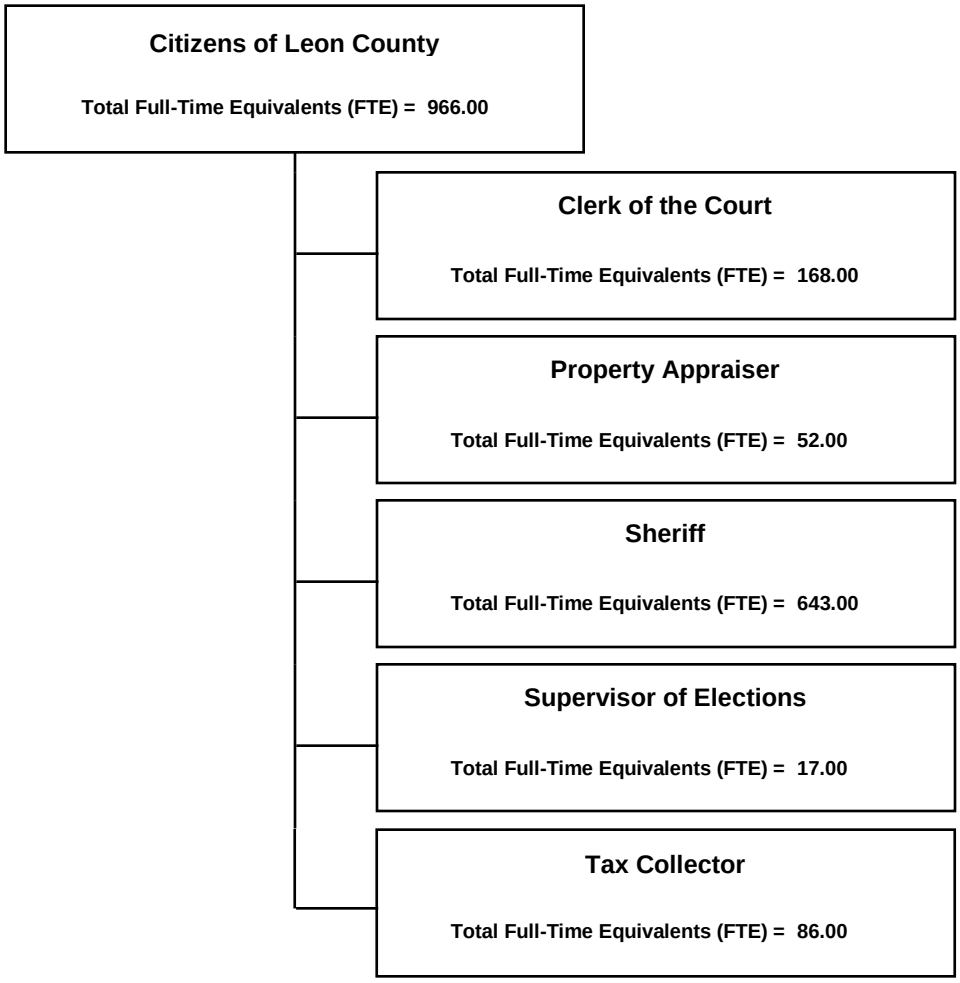
LEON

FLORIDA'S CAPITAL COUNTY

Constitutional

Organizational Chart	11 -2
Executive Summary	11 -3
Constitutional Summary	11 -4
Clerk of the Court	11 -5
Property Appraiser	11 -10
Sheriff	11 -12
Supervisor of Elections	11 -23
Tax Collector	11 -30

Constitutional



Constitutional

Executive Summary

The Constitutional section of the Leon County FY 2011/2012 Annual Budget is comprised of the Clerk of County Courts, the Property Appraiser, the Sheriff's Office, the Supervisor of Elections, and the Tax Collector.

The Leon County Clerk's Office serves as the Clerk of the Circuit Court, the Treasurer and Custodian of County funds, and the Clerk to the Board of County Commissioners. The Property Appraiser assesses all property located within Leon County to ensure property is assessed as required by state statute. The Leon County Sheriff's Office provides law enforcement services, detention and correctional services, coordination of public safety programs and provides Enhanced 9-1-1, and emergency management services. The Supervisor of Elections is responsible for the registration of citizens to vote, processing and maintaining voter records, and conducts all elections for the community. The Tax Collector's Office provides tax collection and distribution services to taxpayers, business and taxing authorities.

HIGHLIGHTS

The Clerk's Office is primarily funded by fees and, due to the continuing weak economy, has seen a significant decline in revenue over the past three years. Consequently, the Clerk has had to reduce staffing by 14.5 FTE during this time. Even with these reductions, the Clerk's Office will continue to provide the staffing for the County Courts (Small Claims, Traffic, and Misdemeanor); provide accounting services for the Board of County Commissioners, records management, Clerk and County Court accounting, cash management and payroll services; keep minutes of the Board's meetings and workshops; and provide treasury, custodian, and accounting functions for the Supervisor of Elections. The Clerk's Office will also continue to effectively use technology to enhance the efficiency and effectiveness of the services it offers to its customers. This year, the due to the reorganization of administrative functions, the Clerk's Office was able to eliminate a position through the Voluntary Separation Incentive Program.

The Property Appraiser's Office manages and certifies property values for more than 100,000 parcel totaling $23 billion in Just Value and $13 billion in Taxable value. This year, the Property Appraiser was able to cut one position due to the reorganization of residential field appraisal services.

The Sheriff's Office continues to provide the highest professional level of effective and efficient law enforcement services to the residents of Leon County. The Sheriff's Office also is responsible for providing Enhanced 9-1-1 services for the reporting of emergencies to response agencies such as Police, Fire, and Emergency Medical Services. The Board approved four additional positions for the Sheriff's Office for FY 2012: three bailiff positions for additional courthouse security and a deputy position associated with the regulation of simulated gambling devices (internet cafés).

The Supervisor of Elections continues to provide quality voter registration and election services to the citizens of Leon County. Supervisor of Elections were budgeted for additional costs for FY 2012 due to the upcoming Presidential Primary Election and redistricting associated with the results of the 2010 Census.

The Tax Collector continues to provide efficient, accurate, and convenient tax collection to taxpayers, businesses, and taxing authorities in a fair, friendly, courteous and professional manner. The County is also responsible for paying commission on the ad valorem assessment from the Leon School Board. The Tax Collector has committed to returning a minimum of $340,000 in excess fees at the end of the fiscal year.

Constitutional

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Personnel Services	48,493,901	51,450,178	49,102,123	190,290	49,292,413	51,486,500
Operating	13,775,803	15,463,969	15,776,598	280,000	16,056,598	15,206,536
Transportation	766,654	5,365	964,666	-	964,666	965,611
Capital Outlay	1,639,679	1,280,232	1,062,200	(280,784)	781,416	754,633
Grants-in-Aid	62,397	-	-	-	-	-
Interfund Transfers	4,064,674	-	-	-	-	-
Constitutional Payments	10,914,287	10,908,844	10,482,423	-	10,482,423	10,677,571
Budgeted Reserves	-	235,984	210,620	-	210,620	210,620
Sheriff Offset	-	(1,653,672)	(1,570,431)	-	(1,570,431)	(1,570,431)
Total Budgetary Costs	79,717,395	77,690,900	76,028,199	189,506	76,217,705	77,731,040

Appropriations	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Clerk of the Circuit Court	2,035,695	1,931,921	1,902,204	(36,930)	1,865,274	1,930,414
Property Appraiser	4,128,442	4,445,162	4,279,268	(34,780)	4,244,488	4,381,139
Sheriff	65,451,151	63,573,431	61,027,983	11,216	61,039,199	63,455,966
Supervisor of Elections	3,293,281	2,918,446	4,158,445	250,000	4,408,445	3,301,689
Tax Collector	4,808,826	4,821,940	4,660,299	-	4,660,299	4,661,832
Total Budget	79,717,395	77,690,900	76,028,199	189,506	76,217,705	77,731,040

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
001 General Fund	10,337,274	10,549,949	10,200,679	(71,710)	10,128,969	10,322,584
060 Supervisor of Elections	3,293,281	2,918,446	4,158,445	250,000	4,408,445	3,301,689
110 Fine and Forfeiture	62,124,744	62,655,587	60,124,985	(18,784)	60,106,201	62,531,144
123 Stormwater Utility	18,898	17,389	17,910	-	17,910	18,447
125 Grants	-	121,155	121,155	-	121,155	121,155
130 9-1-1 Emergency Communications	1,371,704	1,208,023	1,190,636	30,000	1,220,636	1,220,636
135 Emergency Medical Services MSTU	173,150	143,424	140,157	-	140,157	140,157
145 Fire Services Fee	-	37,244	33,080	-	33,080	33,080
162 County Accepted Roadways and Drainage Systems Prog	5,157	5,700	6,300	-	6,300	6,400
164 Special Assessment - Killearn Lakes Units I and II Sewer	4,580	5,000	5,000	-	5,000	5,000
401 Solid Waste	28,822	28,983	29,852	-	29,852	30,748
Total Revenues	77,357,610	77,690,900	76,028,199	189,506	76,217,705	77,731,040

Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Clerk of the Circuit Court	169.00	169.00	169.00	(1.00)	168.00	168.00
Property Appraiser	54.00	53.00	53.00	(1.00)	52.00	52.00
Sheriff	637.00	639.00	639.00	4.00	643.00	643.00
Supervisor of Elections	17.00	17.00	17.00	-	17.00	17.00
Tax Collector	86.00	86.00	86.00	-	86.00	86.00
Total Full-Time Equivalents (FTE)	963.00	964.00	964.00	2.00	966.00	966.00

OPS Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Supervisor of Elections	-	1.00	1.00	-	1.00	1.00
Total OPS Full-Time Equivalents (FTE)	-	1.00	1.00	-	1.00	1.00

Constitutional

Clerk of the Circuit Court Summary

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Personnel Services	-	-	36,930	(36,930)	-	-
Operating	405,082	411,334	408,793	-	408,793	416,969
Constitutional Payments	1,630,613	1,520,587	1,456,481	-	1,456,481	1,513,445
Total Budgetary Costs	2,035,695	1,931,921	1,902,204	(36,930)	1,865,274	1,930,414

Appropriations	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Clerk - Article V Expenses (110-537-586)	405,082	-	-	-	-	-
Clerk - Article V Expenses (110-537-614)	-	411,334	408,793	-	408,793	416,969
Clerk - Finance Administration (001-132-586)	1,630,613	1,520,587	1,493,411	(36,930)	1,456,481	1,513,445
Total Budget	2,035,695	1,931,921	1,902,204	(36,930)	1,865,274	1,930,414

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
001 General Fund	1,630,613	1,520,587	1,493,411	(36,930)	1,456,481	1,513,445
110 Fine and Forfeiture	405,082	411,334	408,793	-	408,793	416,969
Total Revenues	2,035,695	1,931,921	1,902,204	(36,930)	1,865,274	1,930,414

Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Clerk - Finance Administration	26.00	26.00	26.00	(1.00)	25.00	25.00
Clerk - Article V Expenses	143.00	143.00	143.00	-	143.00	143.00
Total Full-Time Equivalents (FTE)	169.00	169.00	169.00	(1.00)	168.00	168.00

Constitutional

Clerk of the Circuit Court - Clerk - Finance Administration (001-132-586)

Mission

The mission of the Leon County Clerk's Office is to efficiently and effectively perform the responsibilities of Clerk of the Circuit and County Courts, Clerk to the Board of County Commissioners, Recorder, Guardian of Public Records, Treasurer, and Auditor.

Summary of Services Provided

1. Provides the staffing for the County Courts (Small Claims, Traffic, and Misdemeanor).
2. Provides accounting services for the Board of County Commissioners, records management, Clerk and County Court accounting, cash management and payroll services.
3. Keeps minutes of the Board's meetings and workshops.
4. Provides treasury, custodian, and accounting functions for the Supervisor of Elections.

Statutory Responsibilities

Florida Statutes Chapter 28 Clerks of the Circuit Courts; Chapter 34 County Courts; Chapter 36 County Depositories; Chapter 43 Courts; General Provisions; and Chapter 938 Court Costs.

Advisory Board

Investment Oversight Committee and Audit Advisory Committee.

Benchmarking

Benchmark Data*	FY10 Leon County Range	Benchmark
All case types listed below – Criminal and Civil	96.6% - 100%	80%

*Note: 80% Benchmark established by the Clerks of Courts Operations Corporation created by the Florida Legislature as part of Article V

Performance Measures

Performance Measure	Annual Projected % of Cases opened within x business days after initial documents are clocked in	FY 2009 Actual	FY 2010 Actual	FY 2011 Estimate	FY 2012 Estimate
Criminal Cases	Cases opened for Circuit Court defendants within 2 business days	100.0	100.0	100	98.1
	Cases opened for County Court defendants within 3 business days	99.9	99.9	98.1	94.7
	Cases opened for Juvenile Delinquency within 2 business days	99.4	99.7	96.2	98.2
	Traffic (UTC) cases opened within 3 business days	91.5	96.6	89.8	92.1
Civil Cases	Court Circuit cases opened within 2 business days	99.6	98.5	94.2	98.0
	County cases opened within 2 business days	99.8	100.0	99.7	98.2
	Traffic (UTC) cases opened within 4 business days	96.6	99.1	89.8	97.7
	Probate cases opened within 2 business days	99.4	99.7	99.5	98.2
	Family cases opened within 3 business days	99.5	99.8	99.3	98.5
	Juvenile Dependency cases opened within 2 business days	100.0	99.4	99.9	98.9
Performance Measure	**Annual Projected % of docket entries entered within x business days after clock in/action taken date**	**FY 2009 Actual**	**FY 2010 Actual**	**FY 2011 Estimate**	**FY 2012 Estimate**
Criminal Cases	Circuit defendants docket entries entered within 2 business days	99.7	99.8	99.7	99.8
	County defendants docket entries entered within 3 business days	99.6	99.6	99.0	99.4
	Juvenile Dependency docket entries entered within 2 business days	99.6	99.8	98.4	99.8
	Traffic (UTC) docket entries entered within 3 business days	97.1	96.0	93.4	96.7
Civil Cases	Circuit cases entered within 3 business days	99.2	99.4	97.6	99.6
	County cases entered within 3 business days	99.6	99.7	98.9	99.7
	Traffic (UTC) cases entered within 4 business days	97.7	99.0	94.8	98.5
	Probate cases entered within 3 business days	99.4	99.4	98.8	99.2
	Family cases entered within 3 business days	97.9	98.8	97.8	98.2
	Juvenile Delinquency cases entered within 3 business days	99.7	99.7	97.2	99.6

Tax Deed Activity	FY 2009 Actual	FY 2010 Actual	FY 2011 Estimate	FY 2012 Estimate
Redeemed: property owner pays delinquent taxes before property goes to auction	124	134	250	170
Sold: tax deed sold at auction	34	19	80	45
Cancelled: auction activity stopped, and matter is referred back to the Tax Collector's Office	6	0	3	3
Pending: legal verification and notification process prior to redemption or auction	106	190	237	190
Total	**270**	**343**	**570**	**408**

Constitutional

Clerk of the Circuit Court - Clerk - Finance Administration (001-132-586)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Personnel Services	-	-	36,930	(36,930)	-	-
Constitutional Payments	1,630,613	1,520,587	1,456,481	-	1,456,481	1,513,445
Total Budgetary Costs	1,630,613	1,520,587	1,493,411	(36,930)	1,456,481	1,513,445

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
001 General Fund	1,630,613	1,520,587	1,493,411	(36,930)	1,456,481	1,513,445
Total Revenues	1,630,613	1,520,587	1,493,411	(36,930)	1,456,481	1,513,445

Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Clerk - Finance Division	26.00	26.00	26.00	(1.00)	25.00	25.00
Total Full-Time Equivalents (FTE)	26.00	26.00	26.00	(1.00)	25.00	25.00

The major variances for the FY 2012 Clerk of Courts Finance budget are as follows:

Decreases to Program Funding:
1. Costs associated with the 3% State mandated decrease in County's portion of funding for the Florida Retirement System and a reduction in workers compensation rates. Employees will be responsible for contributing to this portion of their retirement. These decreases are offset by a 4% increase to Health insurance and a 3% salary adjustment for employees making under $50,000, a 1.5% salary adjustment for employees making $50,000 - $69,999. No adjustment is provided for those employees making over $70,000.
2. The reorganization of administrative functions allowed for the elimination of an Administrative Assistant position through the Voluntary Separation Incentive Program, in the amount of $36,930.

Constitutional

Clerk of the Circuit Court - Clerk - Article V Expenses (110-537-586)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Operating	405,082	-	-	-	-	-
Total Budgetary Costs	405,082	-	-	-	-	-

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
110 Fine and Forfeiture	405,082	-	-	-	-	-
Total Revenues	405,082	-	-	-	-	-

Notes:
FY10 Actual reflects transfer of funds to the Clerk for Article V expenses.

Constitutional

Clerk of the Circuit Court - Clerk - Article V Expenses (110-537-614)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Operating	-	411,334	408,793	-	408,793	416,969
Total Budgetary Costs	-	411,334	408,793	-	408,793	416,969

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
110 Fine and Forfeiture	-	411,334	408,793	-	408,793	416,969
Total Revenues	-	411,334	408,793	-	408,793	416,969

Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Clerk - Courts	101.50	101.50	101.50	-	101.50	101.50
Clerk - Information Services	10.00	10.00	10.00	-	10.00	10.00
Clerk - Administration	31.50	31.50	31.50	-	31.50	31.50
Total Full-Time Equivalents (FTE)	143.00	143.00	143.00	-	143.00	143.00

The major variances for the FY 2012 Clerk of Circuit Court's - Article V Expenses budget are as follows:

Decreases to Program Funding:
1. Costs associated with the 3% State mandated decrease in County's portion of funding for the Florida Retirement System and a reduction in workers compensation rates. Employees will be responsible for contributing to this portion of their retirement. These decreases are offset by a 4% increase to Health insurance and a 3% salary adjustment for employees making under $50,000, a 1.5% salary adjustment for employees making $50,000 - $69,999. No adjustment is provided for those employees making over $70,000.

Constitutional

Property Appraiser (001-512-586)

Mission
The mission of the Property Appraiser is to assess all property located within Leon County according to the laws of the State of Florida, thereby assuring all property owners with a fair and equitable taxing structure.

Summary of Services Provided
1. Assess all property located within Leon County.
2. Provide effective and efficient service to the citizens of Leon County.
3. Administer all exemptions and classifications.
4. Provide Tax Roll for all taxing authorities.
5. Administer the Truth In Millage (TRIM) process.

Statutory Responsibilities
Florida Statute, Chapter 192.091 and Florida Statute, Chapter 195.087, Chapters 193, 194, 196, 197, 200.

Advisory Board
None

Performance Measures

Performance Measures	FY 2009 Actual	FY 2010 Actual	FY 2011 Estimate	FY 2012 Estimate
# of Homestead Exemptions	56,764	56,829	56,627	56,800
# of Senior Exemptions	1,768	1,743	1,841	1,850

Constitutional

Property Appraiser (001-512-586)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Personnel Services	-	-	34,780	(34,780)	-	-
Constitutional Payments	4,128,442	4,445,162	4,244,488	-	4,244,488	4,381,139
Total Budgetary Costs	4,128,442	4,445,162	4,279,268	(34,780)	4,244,488	4,381,139

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
001 General Fund	4,128,442	4,445,162	4,279,268	(34,780)	4,244,488	4,381,139
Total Revenues	4,128,442	4,445,162	4,279,268	(34,780)	4,244,488	4,381,139

Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Property Appraiser	1.00	1.00	1.00	-	1.00	1.00
Financial Officer	1.00	1.00	1.00	-	1.00	1.00
Administrative Supervisor/Secretary/Telephone Operator	2.00	1.00	1.00	-	1.00	1.00
Assistant Property Appraiser	1.00	1.00	1.00	-	1.00	1.00
Chief Deputy of Appraisals	1.00	1.00	1.00	-	1.00	1.00
Commercial Analyst	3.00	3.00	3.00	-	3.00	3.00
Exemption/Customer Service Supervisor	1.00	1.00	1.00	-	1.00	1.00
Data Entry Operator	2.00	2.00	2.00	-	2.00	2.00
Chief Information Officer	1.00	1.00	1.00	-	1.00	1.00
Director of Management Services	1.00	1.00	1.00	-	1.00	1.00
Director of Real Estate	1.00	1.00	1.00	-	1.00	1.00
Exempt/Customer Service Technicians	5.00	5.00	5.00	-	5.00	5.00
GIS Coordinator	1.00	1.00	1.00	-	1.00	1.00
GIS/IT Specialist	3.00	3.00	3.00	-	3.00	3.00
Land Appraisers/Sales	4.00	4.00	4.00	-	4.00	4.00
Land Supervisor	1.00	1.00	1.00	-	1.00	1.00
NAL Supervisor	1.00	1.00	1.00	-	1.00	1.00
TPP Supervisor	1.00	1.00	1.00	-	1.00	1.00
Network System Administrator	1.00	1.00	1.00	-	1.00	1.00
Residential Appraisal/Specialist	12.00	12.00	12.00	(1.00)	11.00	11.00
RE Title/NAL Technician	4.00	4.00	4.00	-	4.00	4.00
Supervisor/Administrator Field Operations	2.00	2.00	2.00	-	2.00	2.00
TPP Appraiser/Auditor	3.00	3.00	3.00	-	3.00	3.00
Tax Roll Administrator	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	54.00	53.00	53.00	(1.00)	52.00	52.00

The major variances for the FY 2012 Property Appraiser budget are as follows:

Decreases to Program Funding:
1. Costs associated with the 3% State mandated decrease in County's portion of funding for the Florida Retirement System and a reduction in workers compensation rates. Employees will be responsible for contributing to this portion of their retirement. These decreases are offset by a 4% increase to Health insurance and a 3% salary adjustment for employees making under $50,000, a 1.5% salary adjustment for employees making $50,000 - $69,999. No adjustment is provided for those employees making over $70,000.
2. The reorganization of residential field appraisal services allowed for the elimination of a Field Appraiser position in the amount of $34,780.

Constitutional

Sheriff Summary

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Personnel Services	46,772,518	49,755,981	46,961,482	262,000	47,223,482	49,667,032
Operating	12,165,612	13,844,751	13,296,071	30,000	13,326,071	13,326,071
Transportation	760,742	-	957,886	-	957,886	957,886
Capital Outlay	1,625,208	1,269,232	1,051,200	(280,784)	770,416	743,633
Grants-in-Aid	62,397	-	-	-	-	-
Interfund Transfers	4,064,674	-	-	-	-	-
Constitutional Payments	-	121,155	121,155	-	121,155	121,155
Budgeted Reserves	-	235,984	210,620	-	210,620	210,620
Sheriff Offset	-	(1,653,672)	(1,570,431)	-	-1,570,431	(1,570,431)
Total Budgetary Costs	65,451,151	63,573,431	61,027,983	11,216	61,039,199	63,455,966

Appropriations	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Corrections (110-511-586)	28,518,988	30,091,162	29,408,387	-	29,408,387	30,494,529
Emergency Management (125-864-525)	-	121,155	121,155	-	121,155	121,155
Enhanced 9-1-1 (130-180-586)	1,371,704	1,208,023	1,190,636	30,000	1,220,636	1,220,636
Law Enforcement (110-510-586)	33,200,674	32,153,091	30,307,805	(18,784)	30,289,021	31,619,646
Total Budget	63,091,366	63,573,431	61,027,983	11,216	61,039,199	63,455,966

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
110 Fine and Forfeiture	61,719,662	62,244,253	59,716,192	(18,784)	59,697,408	62,114,175
125 Grants	-	121,155	121,155	-	121,155	121,155
130 9-1-1 Emergency Communications	1,371,704	1,208,023	1,190,636	30,000	1,220,636	1,220,636
305 Capital Improvements	2,359,785	-	-	-	-	-
Total Revenues	65,451,151	63,573,431	61,027,983	11,216	61,039,199	63,455,966

Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Law Enforcement	337.00	339.00	339.00	4.00	343.00	343.00
Corrections	293.00	293.00	293.00	-	293.00	293.00
Emergency Management	2.00	2.00	2.00	-	2.00	2.00
Enhanced 9-1-1	5.00	5.00	5.00	-	5.00	5.00
Total Full-Time Equivalents (FTE)	637.00	639.00	639.00	4.00	643.00	643.00

Constitutional

Sheriff - Law Enforcement (110-510-586)

Mission
The mission of the Leon County Sheriff's Office – Law Enforcement is to provide the highest professional level of effective and efficient law enforcement services to the residents of Leon County.

Summary of Services Provided
1. Provide a uniformed deputy to respond to all emergency and non-emergency calls for service.
2. Investigate crimes and diligently pursue those persons who violate the law.
3. Provide School Resource Officers at all high schools and middle schools.
4. Execute all processes of the Supreme Court, Circuit Court, County Court, and Board of County Commissioners.
5. Provide Leon County courthouse and courtroom security.
6. Provide the citizens of Leon County with informational publications and programs for crime prevention.
7. Involved in practicing community oriented policing activities and by creating partnerships with local charity agencies.

Statutory Responsibilities
F.S. Article V, Chapter 30 – Sheriffs

Advisory Board
Public Safety Coordinating Board

Performance Measures

Performance Measures	FY 2009 Actual	FY 2010 Actual	FY 2011 Estimate	FY 2012 Estimate
# of civil processes served	34,912	39,242	35,802	36,652
# of uniform patrol primary/secondary calls for service	184,317	181,181	187,821	184,440
# of warrants served	8,487	5,993	7,985	7,488
# visitors checked at Courthouse entrances	403,292	387,403	431,972	407,556

Constitutional

Sheriff - Law Enforcement (110-510-586)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Personnel Services	27,745,680	28,115,310	26,404,750	262,000	26,666,750	28,025,872
Operating	3,061,738	3,966,341	3,182,826	-	3,182,826	3,182,826
Transportation	678,010	-	914,553	-	914,553	914,553
Capital Outlay	1,416,189	1,233,232	1,005,500	(280,784)	724,716	696,219
Interfund Transfers	299,057	-	-	-	-	-
Sheriff Offset	-	(1,161,792)	(1,199,824)	-	(1,199,824)	(1,199,824)
Total Budgetary Costs	33,200,674	32,153,091	30,307,805	(18,784)	30,289,021	31,619,646

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
110 Fine and Forfeiture	33,200,674	32,153,091	30,307,805	(18,784)	30,289,021	31,619,646
Total Revenues	33,200,674	32,153,091	30,307,805	(18,784)	30,289,021	31,619,646

Constitutional

Sheriff - Law Enforcement (110-510-586)

Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Aircraft Mechanic	1.00	1.00	1.00	-	1.00	1.00
Bailiff Technician	3.00	3.00	3.00	-	3.00	3.00
Bailiff Unit Supervisor	1.00	1.00	1.00	-	1.00	1.00
Captain	5.00	5.00	5.00	-	5.00	5.00
Clerk Specialist	4.00	4.00	4.00	-	4.00	4.00
Communications Officer	30.00	30.00	30.00	-	30.00	30.00
Communications Supervisor	1.00	1.00	1.00	-	1.00	1.00
Deputy	184.00	186.00	186.00	1.00	187.00	187.00
Deputy/Bailiff	-	-	-	3.00	3.00	3.00
Evidence Custodian	2.00	2.00	2.00	-	2.00	2.00
Finance & Accounting Director	1.00	1.00	1.00	-	1.00	1.00
Fiscal Assistant	2.00	2.00	2.00	-	2.00	2.00
Fleet Maintenance Director	1.00	1.00	1.00	-	1.00	1.00
Lieutenant	13.00	13.00	13.00	-	13.00	13.00
Communications Lieutenant	1.00	1.00	1.00	-	1.00	1.00
Major	4.00	4.00	4.00	-	4.00	4.00
Process Server	6.00	6.00	6.00	-	6.00	6.00
Records Clerk	5.00	5.00	5.00	-	5.00	5.00
Records System Manager	1.00	1.00	1.00	-	1.00	1.00
Secretary II	6.00	6.00	6.00	-	6.00	6.00
Sergeant	28.00	28.00	28.00	-	28.00	28.00
Sheriff	1.00	1.00	1.00	-	1.00	1.00
Victim Advocate	1.00	1.00	1.00	-	1.00	1.00
IT Technician	4.00	4.00	4.00	-	4.00	4.00
Administrative Assistant	1.00	1.00	1.00	-	1.00	1.00
Civil Enforcement Specialist	1.00	1.00	1.00	-	1.00	1.00
Communications/Lead Worker	4.00	4.00	4.00	-	4.00	4.00
Communications/Shift Supervisor	4.00	4.00	4.00	-	4.00	4.00
Crime Analyst	1.00	1.00	1.00	-	1.00	1.00
Fingerprint Clerk	1.00	1.00	1.00	-	1.00	1.00
Fiscal Operations Purch/Prop	2.00	2.00	2.00	-	2.00	2.00
Fleet Maintenance Mechanic	4.00	4.00	4.00	-	4.00	4.00
Human Resources Generalist	2.00	2.00	2.00	-	2.00	2.00
Human Resources Lead Generalist	1.00	1.00	1.00	-	1.00	1.00
Human Resources Manager	1.00	1.00	1.00	-	1.00	1.00
IT Manager	1.00	1.00	1.00	-	1.00	1.00
Publication Specialist	1.00	1.00	1.00	-	1.00	1.00
Records Assist Manager	1.00	1.00	1.00	-	1.00	1.00
Records Specialist	2.00	2.00	2.00	-	2.00	2.00
Communications Manager	1.00	1.00	1.00	-	1.00	1.00
Latent Fingerprint Examiner	1.00	1.00	1.00	-	1.00	1.00
Paralegal	1.00	1.00	1.00	-	1.00	1.00
Fiscal Assist Manager	1.00	1.00	1.00	-	1.00	1.00
Training Technician	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	337.00	339.00	339.00	4.00	343.00	343.00

Constitutional

Sheriff - Law Enforcement (110-510-586)

The major variances for the FY 2012 Sheriff Law Enforcement budget are as follows:

Decreases to Program Funding:
1. Costs associated with the 3% State mandated decrease in County's portion of funding for the Florida Retirement System and a reduction in workers compensation rates. Employees will be responsible for contributing to this portion of their retirement. These decreases are offset by a 4% increase to Health insurance and a 3% salary adjustment for employees making under $50,000, a 1.5% salary adjustment for employees making $50,000 - $69,999. No adjustment is provided for those employees making over $70,000.
2. As part of budget reductions submitted for FY 2012, vehicle replacement costs reductions in the amount of $312,000.

Increases to Program Funding:
1. Three bailiff positions associated with the Chief Judge's request for additional courthouse security in the amount of $196,500.
2. Deputy position, vehicle and equipment costs associated with the internet cafe in the amount of $96,716.

Constitutional

Sheriff - Corrections (110-511-586)

Mission
The mission of the Leon County Sheriff's Office – Corrections is to provide the highest professional level of effective and efficient detention and correctional services to the residents of Leon County.

Summary of Services Provided
1. Provide care, custody, and control of inmates.
2. Provide medical care of inmates.
3. Administer financial responsibility for medical expenses.
4. Provide transportation of inmates.
5. Provide educational and treatment programs for inmates.
6. Manage inmate work crew programs.

Statutory Responsibilities
F.S. Article V, Chapter 30 – Sheriffs

Advisory Board
Public Safety Coordinating Council

Performance Measures

Performance Measures	FY 2009 Actual	FY 2010 Actual	FY 2011 Estimate	FY 2012 Estimate
# of inmates on average	1,013	994	998	1,000
# of work crew labor hours	206,576	165,900	203,891	192,122

Constitutional

Sheriff - Corrections (110-511-586)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Personnel Services	18,709,369	21,362,773	20,272,094	-	20,272,094	21,356,522
Operating	8,500,803	9,184,269	9,417,867	-	9,417,867	9,417,867
Transportation	82,732	-	43,333	-	43,333	43,333
Capital Outlay	209,019	36,000	45,700	-	45,700	47,414
Interfund Transfers	1,017,065	-	-	-	-	-
Sheriff Offset	-	(491,880)	(370,607)	-	(370,607)	(370,607)
Total Budgetary Costs	28,518,988	30,091,162	29,408,387	-	29,408,387	30,494,529

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
110 Fine and Forfeiture	28,518,988	30,091,162	29,408,387	-	29,408,387	30,494,529
Total Revenues	28,518,988	30,091,162	29,408,387	-	29,408,387	30,494,529

Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Major	1.00	1.00	1.00	-	1.00	1.00
Captain	4.00	4.00	4.00	-	4.00	4.00
Lieutenant	9.00	9.00	9.00	-	9.00	9.00
Sergeant	24.00	24.00	24.00	-	24.00	24.00
Correctional Officer	206.00	206.00	206.00	-	206.00	206.00
Correctional Technician	35.00	35.00	35.00	-	35.00	35.00
Administrative Assistant	3.00	3.00	3.00	-	3.00	3.00
Inmate Records Clerk	1.00	1.00	1.00	-	1.00	1.00
Facilities Maintenance Manager	1.00	1.00	1.00	-	1.00	1.00
IT Support Staff	1.00	1.00	1.00	-	1.00	1.00
Fiscal Purchasing	1.00	1.00	1.00	-	1.00	1.00
Facilities Maintenace - Electrician	2.00	2.00	2.00	-	2.00	2.00
Facilities Maintenace - General	2.00	2.00	2.00	-	2.00	2.00
Facilities Maintenace - HVAC	2.00	2.00	2.00	-	2.00	2.00
Facilities Maintenace - Plumber	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	293.00	293.00	293.00	-	293.00	293.00

The major variances for the FY 2012 Sheriff Corrections budget are as follows:

Decreases to Program Funding:
1. Costs associated with the 3% State mandated decrease in County's portion of funding for the Florida Retirement System and a reduction in workers compensation rates. Employees will be responsible for contributing to this portion of their retirement. These decreases are offset by a 4% increase to Health insurance and a 3% salary adjustment for employees making under $50,000, a 1.5% salary adjustment for employees making $50,000 - $69,999. No adjustment is provided for those employees making over $70,000.

Constitutional

Sheriff - Emergency Management (125-864-525)

Mission

The mission of Emergency Management is to save lives and protect the property of the residents of Leon County through the coordination of cost-effective and integrated public safety programs.

Summary of Services Provided

1. Maintain the Comprehensive Emergency Management Plan.
2. Maintain the functionality of the Emergency Operations Center.
3. Review health care facility plans.
4. Provide education on disaster preparedness, response, recovery, and mitigation.

Statutory Responsibilities

F.S. 252.31-252.60 - "State Emergency Management Act"

Advisory Board

State Emergency Response Commission for Hazardous Materials; Local Emergency Planning Committee for Hazardous Materials; North Florida Domestic Security Task Force; Florida Domestic Security State Working Group Executive Committee; Local Mitigation Strategy Steering Committee; Emergency Alert System Committee; Special Needs Committee; American Red Cross Board of Directors; and Florida Division of Emergency Management, Emergency Management Advisory Workgroup.

Performance Measures

Performance Measures	FY 2009 Actual	FY 2010 Actual	FY 2011 Estimate	FY 2012 Estimate
# of annual exercises conducted [1]	5	2	8	2
# of health care facility plans reviewed	30	22	28	25
# of presentation conducted	13	17	12	15

Notes:
1. Estimates were reduced due to decreased domestic security grant funding for planning, training and exercise from the Department of Homeland Security. This funding was decreased by 50% last year and for FY12, are just a quarter of what they were initially. The exercises conducted will resume to pre September 11 numbers when the grant funding ends.

Constitutional

Sheriff - Emergency Management (125-864-525)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Constitutional Payments	-	121,155	121,155	-	121,155	121,155
Total Budgetary Costs	-	121,155	121,155	-	121,155	121,155

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
125 Grants	-	121,155	121,155	-	121,155	121,155
Total Revenues	-	121,155	121,155	-	121,155	121,155

Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Emergency Management Coordinator	1.00	1.00	1.00	-	1.00	1.00
Emergency Management Director	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	2.00	2.00	2.00	-	2.00	2.00

Notes:
This program is recommended at the same funding level as the prior fiscal year. The Budget represents the County match for the program's Federal and State grant funding.

Constitutional

Sheriff - Enhanced 9-1-1 (130-180-586)

Mission
The mission of Enhanced 9-1-1 is to provide Enhanced 9-1-1 services for the reporting of emergencies to response agencies including Law Enforcement, Fire Department, and Emergency Medical Services (EMS).

Summary of Services Provided
1. Maintain the Master Street Address Guide to insure 9-1-1 database accuracy.
2. Respond to subpoena requests for 9-1-1 information as received from the State Attorney's Office.
3. Develop and maintain diagrams of critical and key facilities within Leon County.
4. Develop digital map displays for the 9-1-1 system to pinpoint the location of landline and cellular callers.

Statutory Responsibilities
F.S. 365.171-175 (9-1-1 and Wireless Enhanced 9-1-1)

Advisory Board
State National Emergency Number Association

Performance Measures

Performance Measures	FY 2009 Actual	FY 2010 Actual	FY 2011 Estimate	FY 2012 Estimate
# of days taken to respond to subpoena requests for 9-1-1	1	1	1	1
# of monthly detailed facility layouts produced	10	11	10	10
% of 9-1-1 database accuracy	98	99	99	99
% of 9-1-1 mapping system accuracy (Cellular)	96	97	97	97
% of 9-1-1 mapping system accuracy (Landline)	98	98	98	98

Constitutional

Sheriff - Enhanced 9-1-1 (130-180-586)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Personnel Services	317,469	277,898	284,638	-	284,638	284,638
Operating	603,071	694,141	695,378	30,000	725,378	725,378
Grants-in-Aid	62,397	-	-	-	-	-
Interfund Transfers	388,767	-	-	-	-	-
Budgeted Reserves	-	235,984	210,620	-	210,620	210,620
Total Budgetary Costs	1,371,704	1,208,023	1,190,636	30,000	1,220,636	1,220,636

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
130 9-1-1 Emergency Communications	1,371,704	1,208,023	1,190,636	30,000	1,220,636	1,220,636
Total Revenues	1,371,704	1,208,023	1,190,636	30,000	1,220,636	1,220,636

Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Administrative Associate IV	1.00	1.00	1.00	-	1.00	1.00
Customer Services Specialist	1.00	1.00	1.00	-	1.00	1.00
Customer Services Technician	2.00	2.00	2.00	-	2.00	2.00
9-1-1 Systems Manager	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	5.00	5.00	5.00	-	5.00	5.00

Notes:
The major variances for the FY 2012 Sheriff Enhanced 9-1-1 budget are as follows:

Increases to Program Funding:
1. Costs associated with 4% increase to Health insurance and a 3% salary adjustment for employees making under $50,000, a 1.5% salary adjustment for employees making $50,000 - $69,999. These increases will compensate for a 3% State mandated decrease in County's portion of funding for the Florida Retirement System and a reduction in workers compensation rates. Employees will be responsible for contributing to this portion of their retirement. No adjustment is provided for those employees making over $70,000.
2. Contract services for the development of the Request for Proposals for the new E911 system in the amount of $30,000.

Constitutional

Supervisor of Elections Summary

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Personnel Services	1,721,383	1,694,197	2,068,931	-	2,068,931	1,819,468
Operating	1,205,109	1,207,884	2,071,734	250,000	2,321,734	1,463,496
Transportation	5,912	5,365	6,780	-	6,780	7,725
Capital Outlay	14,471	11,000	11,000	-	11,000	11,000
Constitutional Payments	346,407	-	-	-	-	-
Total Budgetary Costs	3,293,281	2,918,446	4,158,445	250,000	4,408,445	3,301,689

Appropriations	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Elections (060-520-586)	100,101	-	-	-	-	-
Elections (060-521-513)	1,163,080	1,108,458	2,257,187	250,000	2,507,187	1,484,873
Elections (060-521-586)	246,306	-	-	-	-	-
SOE Grants (060-525-513)	77,924	-	-	-	-	-
Voter Registration (060-520-513)	1,705,870	1,809,988	1,901,258	-	1,901,258	1,816,816
Total Budget	3,293,281	2,918,446	4,158,445	250,000	4,408,445	3,301,689

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
060 Supervisor of Elections	3,293,281	2,918,446	4,158,445	250,000	4,408,445	3,301,689
Total Revenues	3,293,281	2,918,446	4,158,445	250,000	4,408,445	3,301,689

Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Voter Registration	17.00	17.00	17.00	-	17.00	17.00
Total Full-Time Equivalents (FTE)	17.00	17.00	17.00	-	17.00	17.00

OPS Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Elections	-	1.00	1.00	-	1.00	1.00
Total OPS Full-Time Equivalents (FTE)	-	1.00	1.00	-	1.00	1.00

Constitutional

Supervisor of Elections

Organizational Code: 060-520/521-513

Mission

The mission of the Supervisor of Elections is to pursue excellence in the registration of citizens to vote in compliance with the National Voter Registration Act as well as process and maintain voter records in a timely and professional manner that serves all citizens of Leon County. The Supervisor of Elections will conduct all elections within Leon County with integrity and accuracy, and in the most proficient and cost effective manner to serve all citizens.

Summary of Services Provided

Voter Registration
1. Qualify and register electors using state and federal forms and guidelines; issue new or replacement voter information cards as needed.
2. Maintain registration records in physical and electronic form via the statewide voter registration data base.
3. Perform annual address confirmation maintenance via verification of addresses through the national clearing house for postal change of addresses.
4. Perform voter outreach in Leon County by providing access to voter registration material at over 125 branch sites including libraries, schools and banks.
5. Perform voter outreach at many local events to educate the public on how to register to vote or make changes to their registration as well as provide opportunities to answer questions concerning registration, voting, and elections.

Elections
1. Conduct all regularly scheduled federal, state, county and municipal elections as well as any special election as required by the State, County, City of Tallahassee or special district.
2. Qualify all candidates for county, municipal or special district office within Leon County.
3. Provide candidates, parties and committees with information on voters including name and address, registration status, demographics and voting history, maps and special precinct based information such as precinct street maps and lists.
4. Publish election related material and advertising as required by state statute notifying citizens, candidates, political parties, and committees of dates of events relating to all elections.
5. Train poll workers for each election as required by state statute.
6. Verification of signatures on candidate and initiative petitions with certification to the State of Florida.
7. In years of reapportionment, provide for the re-precincting of the county after new district lines are drawn by the redistricting authority of the School Board, County and State.
8. Provide for re-precincting after annexations by the City of Tallahassee.

Statutory Responsibilities

Florida Constitution; Florida Statutes 97-106 Elections Code; Florida Statute 129.201-129.202; Florida Statutes189; Florida Statutes190; The National Voter Registration Act; The Voting Rights Act; The Help America Voter Act of 2002; The Leon County Charter and The City of Tallahassee Charter

Advisory Board

County Canvassing Board

Performance Measures

Performance Measures	2006 Election Cycle Actual		2008 Election Cycle Actual		2010 Election Cycle Actual		2012 Election Cycle Estimates	
	Primary	*General*	*Primary*	*General*	*Primary*	*General*	*Primary*	*General*
# of Eligible Voters	146,067	143,495	152,875	174,544	165,505	168,328	170,000	175,000
# of Voters Who Voted	54,322	90,980	47,746	149,319	59,291	101,703	61,200	138,840
Voter Turnout Percentage	37.2%	63.4%	31.2%	85.5%	35.8%	60.4%	36.0%	79.3%
# of Early Voters	4,692	7,688	4,255	42,432	9,888	15,802	11,000	18,000
# of Poll Workers	1,052	1,159	1,025	1,314	1,066	1,034	960	1,100
# of Absentee Ballots Mailed	9,396	16,807	14,632	31,887	16,297	21,591	17,000	25,000
# of Absentee Ballets Processed	6,894	14,768	10,239	29,261	11,426	18,663	12,000	21,000
# of Provisional Ballots Cast	25	103	195	728	322	439	1,000	1,600
# of Provisional Ballots Accepted	8	6	178	471	284	364	850	1,400

Notes:
Election Cycles span two fiscal years. Example: The Election Cycle for 2010 included Fiscal Years 2010 and 2011. In years divisible by 4, such as 2008 and 2012, a Presidential Preference Primary is also held. The numbers for a Presidential Preference Primary vary depending on the number of political parties involved and whether referendum issues appear on the ballot.

Constitutional

Supervisor of Elections - Voter Registration (060-520-513)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Personnel Services	1,472,980	1,507,987	1,471,914	-	1,471,914	1,482,473
Operating	224,418	292,574	420,294	-	420,294	324,348
Transportation	3,386	4,427	4,050	-	4,050	4,995
Capital Outlay	5,086	5,000	5,000	-	5,000	5,000
Total Budgetary Costs	1,705,870	1,809,988	1,901,258	-	1,901,258	1,816,816

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
060 Supervisor of Elections	1,705,870	1,809,988	1,901,258	-	1,901,258	1,816,816
Total Revenues	1,705,870	1,809,988	1,901,258	-	1,901,258	1,816,816

Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Administrative Services Manager	1.00	1.00	1.00	-	1.00	1.00
Assistant Supervisor of Elect	1.00	1.00	1.00	-	1.00	1.00
Demographics/GIS Manager	1.00	1.00	1.00	-	1.00	1.00
Elections Coordinator	1.00	1.00	1.00	-	1.00	1.00
Elections Records Manager	1.00	1.00	1.00	-	1.00	1.00
Elections Records Specialist	2.00	2.00	3.00	-	3.00	3.00
Elections Records Specialist	1.00	1.00	-	-	-	-
Elections System Manager	1.00	1.00	1.00	-	1.00	1.00
Outreach Coordinator	1.00	1.00	1.00	-	1.00	1.00
Election Records Clerk	1.00	1.00	1.00	-	1.00	1.00
Supervisor of Elections	1.00	1.00	1.00	-	1.00	1.00
Voting System Manager	1.00	1.00	1.00	-	1.00	1.00
Warehouse Technician	1.00	1.00	-	-	-	-
Elections Information Specialist	1.00	1.00	1.00	-	1.00	1.00
Voting System Technician II	1.00	1.00	1.00	-	1.00	1.00
Voting Operations Technician II	-	-	1.00	-	1.00	1.00
Voting System Technician	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	17.00	17.00	17.00	-	17.00	17.00

The major variances for the FY 2012 Supervisor of Election Voter Registration budget are as follows:

Increases to Program Funding:
1. Temporary personnel, postage, printing increased costs associated with the 2012 Presidential Primary election and Redistricting as a result of the 2010 census.

Decreases to Program Funding:
1. Costs associated with the 3% State mandated decrease in County's portion of funding for the Florida Retirement System and a reduction in workers compensation rates. Employees will be responsible for contributing to this portion of their retirement. These decreases are offset by a 4% increase to Health insurance and a 3% salary adjustment for employees making under $50,000, a 1.5% salary adjustment for employees making $50,000 - $69,999. No adjustment is provided for those employees making over $70,000.

Constitutional

Supervisor of Elections - Elections (060-520-586)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Constitutional Payments	100,101	-	-	-	-	-
Total Budgetary Costs	100,101	-	-	-	-	-

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
060 Supervisor of Elections	100,101	-	-	-	-	-
Total Revenues	100,101	-	-	-	-	-

Notes:
FY10 Actual reflect the excess fees returned to the Board of County Commissioners by the Supervisor of Elections.

Constitutional

Supervisor of Elections - Elections (060-521-513)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Personnel Services	248,403	186,210	597,017	-	597,017	336,995
Operating	902,767	915,310	1,651,440	250,000	1,901,440	1,139,148
Transportation	2,526	938	2,730	-	2,730	2,730
Capital Outlay	9,384	6,000	6,000	-	6,000	6,000
Total Budgetary Costs	1,163,080	1,108,458	2,257,187	250,000	2,507,187	1,484,873

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
060 Supervisor of Elections	1,163,080	1,108,458	2,257,187	250,000	2,507,187	1,484,873
Total Revenues	1,163,080	1,108,458	2,257,187	250,000	2,507,187	1,484,873

OPS Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Elections Consolidated OPS	-	1.00	1.00	-	1.00	1.00
Total OPS Full-Time Equivalents (FTE)	-	1.00	1.00	-	1.00	1.00

The major variances for the FY 2012 Supervisor of Election Voter Registration budget are as follows:

Increases to Program Funding:
1. Temporary personnel, media production design, postage, and printing increased costs associated with the 2012 Presidential Primary election and Redistricting as a result of the 2010 census.
2. Funding for consolidated warehouse in the amount of $250,000 if the solution for consolidating the Supervisor of Elections office is a long-term lease of office and warehouse space.

Decreases to Program Funding:
1. Costs associated with the 3% State mandated decrease in County's portion of funding for the Florida Retirement System and a reduction in workers compensation rates. Employees will be responsible for contributing to this portion of their retirement. These decreases are offset by a 4% increase to Health insurance and a 3% salary adjustment for employees making under $50,000, a 1.5% salary adjustment for employees making $50,000 - $69,999. No adjustment is provided for those employees making over $70,000.

Constitutional

Supervisor of Elections - Elections (060-521-586)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Constitutional Payments	246,306	-	-	-	-	-
Total Budgetary Costs	246,306	-	-	-	-	-

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
060 Supervisor of Elections	246,306	-	-	-	-	-
Total Revenues	246,306	-	-	-	-	-

Notes:
FY10 Actual reflect the excess fees returned to the Board of County Commissioners by the Supervisor of Elections.

Constitutional

Supervisor of Elections - SOE Grants (060-525-513)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Operating	77,924	-	-	-	-	-
Total Budgetary Costs	77,924	-	-	-	-	-

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
060 Supervisor of Elections	77,924	-	-	-	-	-
Total Revenues	77,924	-	-	-	-	-

Constitutional

Tax Collector Summary

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Constitutional Payments	4,808,826	4,821,940	4,660,299	-	4,660,299	4,661,832
Total Budgetary Costs	4,808,826	4,821,940	4,660,299	-	4,660,299	4,661,832

Appropriations	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Tax Collector (001-513-586)	4,578,219	4,584,200	4,428,000	-	4,428,000	4,428,000
Tax Collector (123-513-586)	18,898	17,389	17,910	-	17,910	18,447
Tax Collector (135-513-586)	173,150	143,424	140,157	-	140,157	140,157
Tax Collector (145-513-586)	-	37,244	33,080	-	33,080	33,080
Tax Collector (162-513-586)	5,157	5,700	6,300	-	6,300	6,400
Tax Collector (164-513-586)	4,580	5,000	5,000	-	5,000	5,000
Tax Collector (401-513-586)	28,822	28,983	29,852	-	29,852	30,748
Total Budget	4,808,826	4,821,940	4,660,299	-	4,660,299	4,661,832

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
001 General Fund	4,578,219	4,584,200	4,428,000	-	4,428,000	4,428,000
123 Stormwater Utility	18,898	17,389	17,910	-	17,910	18,447
135 Emergency Medical Services MSTU	173,150	143,424	140,157	-	140,157	140,157
145 Fire Services Fee	-	37,244	33,080	-	33,080	33,080
162 County Accepted Roadways and Drainage Systems Prog	5,157	5,700	6,300	-	6,300	6,400
164 Special Assessment - Killearn Lakes Units I and II Sewer	4,580	5,000	5,000	-	5,000	5,000
401 Solid Waste	28,822	28,983	29,852	-	29,852	30,748
Total Revenues	4,808,826	4,821,940	4,660,299	-	4,660,299	4,661,832

Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Tax Collector	86.00	86.00	86.00	-	86.00	86.00
Total Full-Time Equivalents (FTE)	86.00	86.00	86.00	-	86.00	86.00

Constitutional

Tax Collector - Tax Collector (001-513-586)

Goals
The Leon County Tax Collector's Office collects authorized taxes and fees from people and businesses in a fair and professional manner, and efficiently distributes the proceeds in accordance with law to the taxing authorities.

Objectives
1. Collect all authorized property taxes and fees within Leon County.
2. Efficiently distribute the collected taxes and fees to the appropriate authorities in accordance with law.
3. Perform responsibilities and provide services to people and businesses in a fair, efficient and courteous fashion.
4. Effectively perform as agents of the Florida Department of Highway Safety and Motor Vehicles and the Florida Fish and Wildlife Conservation Commission.

Statutory Responsibilities
Florida Statutes, Chapters 192, 197, 218, 319, 320 and 322

Advisory Board
None

Constitutional

Tax Collector - Tax Collector (001-513-586)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Constitutional Payments	4,578,219	4,584,200	4,428,000	-	4,428,000	4,428,000
Total Budgetary Costs	4,578,219	4,584,200	4,428,000	-	4,428,000	4,428,000

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
001 General Fund	4,578,219	4,584,200	4,428,000	-	4,428,000	4,428,000
Total Revenues	4,578,219	4,584,200	4,428,000	-	4,428,000	4,428,000

Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Tax Collector	86.00	86.00	86.00	-	86.00	86.00
Total Full-Time Equivalents (FTE)	86.00	86.00	86.00	-	86.00	86.00

Notes:
The Board budget allocation is not the entire Tax Collector's budget, but only the portion relative to statutorily changed commissions paid by the County.

The major variances for the FY 2012 Tax Collector budget are as follows:

Decreases to Program Funding:
This budget reflects estimated commission payments associated with the collection of ad valorem taxes. In addition to property taxes levied by the County, according to Florida Statutes, the County is responsible for all commissions with the School Board ad valorem assessments. Commissions are estimated to decrease due to the County's decreased property valuation which will provide for a $2.75 million reduction in property taxes allocation.

Constitutional

Tax Collector - Tax Collector (123-513-586)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Constitutional Payments	18,898	17,389	17,910	-	17,910	18,447
Total Budgetary Costs	18,898	17,389	17,910	-	17,910	18,447

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
123 Stormwater Utility	18,898	17,389	17,910	-	17,910	18,447
Total Revenues	18,898	17,389	17,910	-	17,910	18,447

Notes:
The budget reflects estimated commission payments associated with the collection of the non ad valorem stormwater assessment set at $20 per single family equivalent amount of impervious area. Due to a decline in property valuations, these commissions are projected to decrease.

Constitutional

Tax Collector - Tax Collector (135-513-586)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Constitutional Payments	173,150	143,424	140,157	-	140,157	140,157
Total Budgetary Costs	173,150	143,424	140,157	-	140,157	140,157

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
135 Emergency Medical Services MSTU	173,150	143,424	140,157	-	140,157	140,157
Total Revenues	173,150	143,424	140,157	-	140,157	140,157

Notes:
The budget reflects estimated commission payments associated with the collection of Emergency Medical Services MSTU ad valorem taxes.

Constitutional

Tax Collector - Tax Collector (145-513-586)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Constitutional Payments	-	37,244	33,080	-	33,080	33,080
Total Budgetary Costs	-	37,244	33,080	-	33,080	33,080

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
145 Fire Services Fee	-	37,244	33,080	-	33,080	33,080
Total Revenues	-	37,244	33,080	-	33,080	33,080

Notes:
The budget reflects estimated commission payments associated with the collection of the non ad valorem fire service assessment fee.

Constitutional

Tax Collector - Tax Collector (162-513-586)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Constitutional Payments	5,157	5,700	6,300	-	6,300	6,400
Total Budgetary Costs	5,157	5,700	6,300	-	6,300	6,400

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
162 County Accepted Roadways and Drainage Systems Program (CARDS) (162)	5,157	5,700	6,300	-	6,300	6,400
Total Revenues	5,157	5,700	6,300	-	6,300	6,400

Notes:
The budget reflects estimated commission payments associated with the collection of the special assessments on subdivision lots associated with County infrastructure improvements, primarily roadway and associated stormwater improvements.

Constitutional

Tax Collector - Tax Collector (164-513-586)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Constitutional Payments	4,580	5,000	5,000	-	5,000	5,000
Total Budgetary Costs	4,580	5,000	5,000	-	5,000	5,000

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
164 Special Assessment - Killearn Lakes Units I and II Sewer	4,580	5,000	5,000	-	5,000	5,000
Total Revenues	4,580	5,000	5,000	-	5,000	5,000

Notes:
The budget reflects estimated commission payments associated with collection of a special assessment for the City of Tallahassee Sewer Department "readiness to serve charge" for the City sewer system constructed by the County in Killearn Lakes Units I and II.

Constitutional

Tax Collector - Tax Collector (401-513-586)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Constitutional Payments	28,822	28,983	29,852	-	29,852	30,748
Total Budgetary Costs	28,822	28,983	29,852	-	29,852	30,748

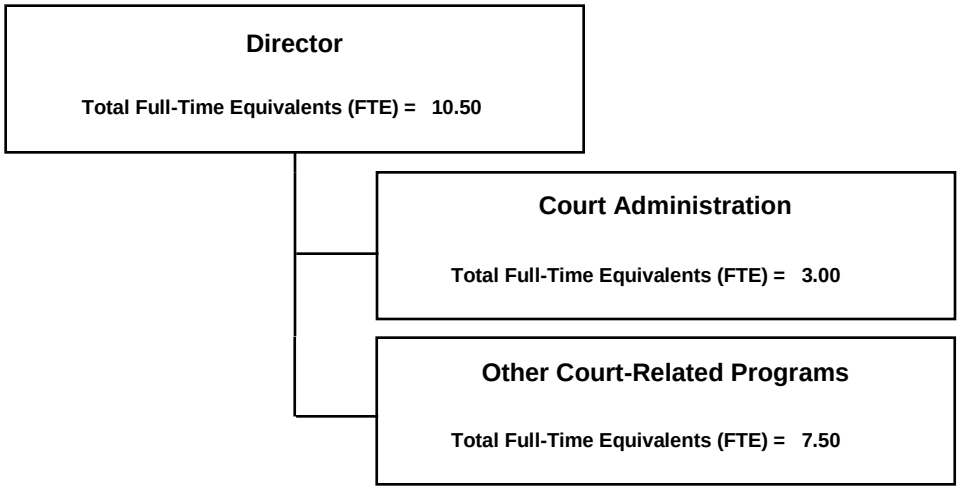
Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
401 Solid Waste	28,822	28,983	29,852	-	29,852	30,748
Total Revenues	28,822	28,983	29,852	-	29,852	30,748

Notes:
This budget reflects estimated commission payments associated with the collection of the unincorporated area non ad valorem assessment of $40 for solid waste disposal.

Judicial

Organizational Chart	12 - 2
Executive Summary	12 - 3
Judicial Summary	12 - 4
Court Administration	12 - 5
State Attorney	12 - 10
Public Defender	12 - 15
Other Court-Related Programs	12 - 20
Guardian Ad Litem	12 - 28

Judicial


Director
Total Full-Time Equivalents (FTE) = 10.50
Court Administration
Total Full-Time Equivalents (FTE) = 3.00
Other Court-Related Programs
Total Full-Time Equivalents (FTE) = 7.50

Judicial

Executive Summary

The Judicial section of the Leon County FY 2012 Annual Budget is comprised of Court Administration and Other Court Related Programs, the State Attorney, and the Public Defender.

Court Administration protects rights and liberties, upholds and interprets the law, and provides for the peaceful resolution of disputes for citizens of Leon County and other surrounding counties in the 2nd Judicial Circuit. Additionally, Court Administration is responsible for court reporting, the law library, family law assistance program, family visitation program, mediation, teen court, non-conflict attorney, detention review coordination, mental health coordination, and indigent probate services. The State Attorney prosecutes all criminal cases in the 2nd Judicial Circuit for the punishment of crimes and the safety and protection of the public. The Public Defender's office provides quality legal representation to all indigents charged with criminal offenses.

HIGHLIGHTS

The grant awarded by the state for Mental Health Court expired on June 30, 2011. Due to budgetary constraints, the Board voted not to continue the Mental Health Court in FY 2012. However, the Mental Health Coordinator will continue to provide case management services for all mentally ill defendants with criminal charges pending in Leon County.

The State Attorney's Office will receive and handle approximately 5,000 felony referrals, 19,000 misdemeanor referrals and 1,500 juvenile referrals in FY 2012. The State Attorney Office continues to provide efficient and effective prosecution and dispositions of all felony, misdemeanor, and Juvenile criminal cases referred. The County continues to provide additional funding support in the amount of $37,000 for first appearance attorneys to assist in reducing the jail population.

The Public Defender's Office estimated a total of 11,402 cases will be closed in FY 2012. The Public Defender's office continues to provide quality legal representation to all indigents charged with criminal offenses. The County continues to provide additional funding support in the amount of $37,000 for first appearance attorneys to assist in reducing the jail population.

Teen Court continues to be one of the most successful and cost effective juvenile diversion programs. The FY 2011 Teen Court's performance measures estimates were amended to provide more meaningful performance data and to accurately reflect Teen Court outcomes. The recidivism rate, a key indicator of the program's success, is reported on graduates that re-offend within one year of completing the program.

Guardian Ad Litem advocates for the best interest of children who are abused, neglected, or abandoned, and who are involved in court proceedings. In FY 2012, Guardian Ad Litem will represent approximately 499 children who are residents of Leon County.

Judicial

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Personnel Services	532,795	571,984	651,415	-	651,415	388,824
Operating	266,266	310,691	302,960	-	302,960	303,066
Capital Outlay	38,379	66,690	53,838	-	53,838	54,361
Grants-in-Aid	176,500	188,062	187,078	-	187,078	186,010
Total Budgetary Costs	1,013,940	1,137,427	1,195,291	-	1,195,291	932,261

Appropriations	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Court Administration	191,347	192,527	204,433	-	204,433	207,843
State Attorney	98,710	121,676	107,284	-	107,284	107,284
Public Defender	137,313	140,200	132,060	-	132,060	132,060
Other Court-Related Programs	574,268	662,463	729,233	-	729,233	462,793
Guardian Ad Litem	12,301	20,561	22,281	-	22,281	22,281
Total Budget	1,013,940	1,137,427	1,195,291	-	1,195,291	932,261

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
001 General Fund	203,648	213,088	226,714	-	226,714	230,124
110 Fine and Forfeiture	346,240	373,850	366,162	-	366,162	365,639
114 Family Law Legal Services	110,838	113,842	131,676	-	131,676	134,237
117 Judicial Programs	353,213	436,647	470,739	-	470,739	202,261
Total Revenues	1,013,940	1,137,427	1,195,291	-	1,195,291	932,261

Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Court Administration	3.00	3.00	3.00	-	3.00	3.00
Other Court-Related Programs	7.50	6.00	7.50	-	7.50	7.50
Total Full-Time Equivalents (FTE)	10.50	9.00	10.50	-	10.50	10.50

Judicial

Court Administration Summary

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Personnel Services	158,799	164,370	161,259	-	161,259	164,669
Operating	32,547	28,157	43,174	-	43,174	43,174
Total Budgetary Costs	191,347	192,527	204,433	-	204,433	207,843

Appropriations	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Court Administration (001-540-601)	162,000	192,527	200,116	-	200,116	203,526
Court Information Systems (001-540-713)	12,037	-	4,317	-	4,317	4,317
Court Operating (001-540-719)	17,309	-	-	-	-	-
Total Budget	191,347	192,527	204,433	-	204,433	207,843

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
001 General Fund	191,347	192,527	204,433	-	204,433	207,843
Total Revenues	191,347	192,527	204,433	-	204,433	207,843

Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Court Administration	3.00	3.00	3.00	-	3.00	3.00
Total Full-Time Equivalents (FTE)	3.00	3.00	3.00	-	3.00	3.00

Judicial

Court Administration - Court Administration (001-540-601)

Goals

The goal of the Office of Court Administration's Mental Health Coordinator and Detention Review Coordinator is to provide case management and intervention in the case processing of defendants in the Leon County Jail and other facilities in order to reduce delays in case disposition and/or defendant release.

Objectives

Mental Health Coordinator
1. Performs early identification; screening of all persons arrested and booked into the Leon County Jail, and attends First Appearance court.
2. Provides case management services for all identified mentally ill defendants with criminal charges pending in Leon County.
3. Reviews, enhances and coordinates follow up mental health services available in the Leon County Jail and acts as court liaison for mental health issues with all outside vendors.

Detention Review Coordinator
1. Performs case management and reviews of all jailed felony defendants, traffic and misdemeanor defendants.
2. Performs bi-weekly case management and review of all felony technical probation violators.
3. Serves as Court Liaison for jail population review and management with all outside agencies.

Statutory Responsibilities

Florida Constitution; Florida Statutes, Chapters 29 "Court System Funding" *Chapter 34 "County Courts" *Chapter 38 "Judges: General Provisions" *Chapter 39 "Judicial: Proceedings Relating to Children" *Chapter 40 "Jurors & Payment of Jurors & Witnesses" *Chapter 43 "General Provisions: Courts"

Advisory Board

Forensic Mental Health Workgroup; Baker Act Screening Committee; Partners in Crisis and Mental Health Workgroup; Criminal Justice Coordinating Committee; Public Safety Coordinating Council; Justice Information System Users Group, and attendant Mental Health Advisory Board

Performance Measures

Performance Measures	FY 2009 Actual	FY 2010 Actual	FY 2011 Estimate	FY 2012 Estimate[3]
# of Jail Beds Avoided Due to Felony Violators of Probation Stand Alone Docket [1]	27,021	28,981	30,405	24,914
Estimated Cost Avoidance Due to Detention Review Coordination (millions)	$1.48	$1.96	$1.66	$1.79
# of Jail Beds Avoided Due to Mental Health Coordinator Intervention [2]	26,327	35,892	26,500	14,184
Estimated Cost Avoidance Due to Mental Health Coordination [2]	$1.45 million	$2.35 million	$1.50 million	$958,129
# of Mental Health Pretrial Release Defendants Served [2]	99	128	100	N/A
# of Mental Health Probation Defendants Served [2]	44	58	50	50
# of Mental Health Court Defendants Served (Felony and Misdemeanor) [2]	361	510	375	N/A
# of Defendants Ordered to a Psychiatric Facility for Stabilization [2]	34	39	40	60
# of Defendants Committed to a State Forensic Facility [2]	58	43	65	78
Average # of Days to DCF Commitment Prior to Mental Health Court [2]	112	112	112	N/A
Average # of Days to DCF Commitment Since Mental Health Court [2]	56	65	50	N/A
# of Community Competency Restoration Defendants Served [2]	28	52	30	N/A

Notes:
Detention Review Coordinator (DRC)
1. Last year it was indicated that the number of beds avoided due to Felony Violators of Probation Stand Alone Docket was decreasing. In fact, it appears that the number of beds avoided due to VOP Rocket Docket increased for FY 2010. More defendants are being sentenced to Probation, explaining the decrease in overall Jail population. Because of that fact, the tendency of more persons to violate probation has increased. The FY 2011 estimate, based on current data, again shows a decrease. This however, may be cyclical, and could be adjusted upward once all data is received. *Actual numbers for FY 2011 will be reported in next year's budget.*

Mental Health Coordinator (MHC)
2. Last year, the Mental Health Coordinator's performance measures were modified as a result of the Criminal Justice Mental Health and Substance Abuse Reinvestment Grant. Through the Reinvestment Grant, the Mental Health Coordinator has worked with other Leon County programs and community agencies to develop and implement a more comprehensive mental health program in the criminal justice system, to include the following components: Mental Health Pretrial Release, County and Circuit Mental Health Probation, Misdemeanor and Felony Mental Health Court, and a Community Competency Restoration (CCR) program. The CCR program provides in-home training and support services to defendants, who would otherwise spend this time in jail or a mental facility. Cost Avoidance was determined using the most recent jail best cost of $67.55 as reported by the Florida Association of Counties.

3. The Mental Health Court grant awarded by the state expired on June 30, 2011. During the June 27, 2011 Budget Workshop, the Board voted not to continue the Mental Health Court in FY 2012, which accounts for the lower estimates in FY12.

Judicial

Court Administration - Court Administration (001-540-601)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Personnel Services	158,799	164,370	161,259	-	161,259	164,669
Operating	3,201	28,157	38,857	-	38,857	38,857
Total Budgetary Costs	162,000	192,527	200,116	-	200,116	203,526

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
001 General Fund	162,000	192,527	200,116	-	200,116	203,526
Total Revenues	162,000	192,527	200,116	-	200,116	203,526

Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Detention Review Coordinator	1.00	1.00	1.00	-	1.00	1.00
Court Mental Health Coord.	1.00	1.00	1.00	-	1.00	1.00
Clerical Assistant	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	3.00	3.00	3.00	-	3.00	3.00

The major variances for the FY 2012 Court Administration budget are as follows:

Increases to Program Funding:
1. Costs associated with the training and certification of process servers in the amount of $10,700. This will be offset by corresponding revenue.

Decreases to Program Funding:
1. Costs associated with the 3% State mandated decrease in County's portion of funding for the Florida Retirement System and a reduction in workers compensation rates. Employees will be responsible for contributing to this portion of their retirement. These decreases are offset by a 4% increase to Health insurance and a 3% salary adjustment for employees making under $50,000, a 1.5% salary adjustment for employees making $50,000 - $69,999. No adjustment is provided for those employees making over $70,000.

Judicial

Court Administration - Court Information Systems (001-540-713)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Operating	12,037	-	4,317	-	4,317	4,317
Total Budgetary Costs	12,037	-	4,317	-	4,317	4,317

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
001 General Fund	12,037	-	4,317	-	4,317	4,317
Total Revenues	12,037	-	4,317	-	4,317	4,317

Notes:
In FY08 new reporting requirements for Article V entities were implemented. The FY10 Actuals depict the total amount funded by the County for Article V court information systems. The FY11 expenses were reported in the Court Administration's operating budget. For FY12, the expenses will be reported in Court Information Systems and the actual expenses will be reported separately each year.

Judicial

Court Administration - Court Operating (001-540-719)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Operating	17,309	-	-	-	-	-
Total Budgetary Costs	17,309	-	-	-	-	-

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
001 General Fund	17,309	-	-	-	-	-
Total Revenues	17,309	-	-	-	-	-

Notes:
In FY08 new reporting requirements for Article V entities were implemented. The FY10 Actuals depict the total amount funded by the County for Article V other operating costs. These expenses are currently funded in the Court Administration operating budget and the actual expenses will be reported separately each year.

Judicial

State Attorney Summary

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Personnel Services	37,000	37,000	37,000	-	37,000	37,000
Operating	61,710	84,676	70,284	-	70,284	70,284
Total Budgetary Costs	98,710	121,676	107,284	-	107,284	107,284

Appropriations	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
State Attorney (110-532-602)	37,000	121,676	98,600	-	98,600	98,600
State Attorney (110-532-713)	21,523	-	8,684	-	8,684	8,684
State Attorney (110-532-719)	40,188	-	-	-	-	-
Total Budget	98,710	121,676	107,284	-	107,284	107,284

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
110 Fine and Forfeiture	98,710	121,676	107,284	-	107,284	107,284
Total Revenues	98,710	121,676	107,284	-	107,284	107,284

Judicial

State Attorney - State Attorney (110-532-602)

Goals

The mission of the State Attorney is seeking justice for Florida by the efficient and effective prosecution and disposition of all felony, misdemeanor and Juvenile criminal cases referred.

Objectives

1. Provide personnel and procedures to perform all duties and functions for intake, investigation, and prosecution of motions to which the State is a party.
2. Setting up and maintaining date and time for the Grand Jury to meet and providing a legal advisor.
3. Assist all law enforcement agencies with legal and investigative assistance upon request concerning any crime that has happened in the Second Judicial Circuit.
4. Represent the State of Florida in all suits, applications, civil, and criminal motions to which the State is a party.

Statutory Responsibilities

Florida Statutes 27 and 29.008

Advisory Board

None

Performance Measures

Performance Measures	FY 2009 Actual	FY 2010 Actual	FY 2011 Estimate	FY 2012 Estimate
# of Felony Cases filed	3,411	2,993	5,000	5,000
# of Juvenile Cases filed	1,186	992	1,500	1,500
# of Misdemeanor Cases filed	11,947	10,824	19,000	19,000
# of Worthless Check Cases filed	1,959	1,597	2,750	2,700

Judicial

State Attorney - State Attorney (110-532-602)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Personnel Services	37,000	37,000	37,000	-	37,000	37,000
Operating	-	84,676	61,600	-	61,600	61,600
Total Budgetary Costs	37,000	121,676	98,600	-	98,600	98,600

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
110 Fine and Forfeiture	37,000	121,676	98,600	-	98,600	98,600
Total Revenues	37,000	121,676	98,600	-	98,600	98,600

The major variances for the FY 2012 State Attorney budget are as follows:

Decreases to Program Funding:
1. Communication costs in the amount of $23,245. These costs will now be reflected in the State Attorney Information Systems budget, which was created to report the total amount funded by the County for Article V information systems.

Judicial

State Attorney - State Attorney (110-532-713)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Operating	21,523	-	8,684	-	8,684	8,684
Total Budgetary Costs	21,523	-	8,684	-	8,684	8,684

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
110 Fine and Forfeiture	21,523	-	8,684	-	8,684	8,684
Total Revenues	21,523	-	8,684	-	8,684	8,684

Notes:
In FY08 new reporting requirements for Article V entities were implemented. The FY10 Actuals depict the total amount funded by the County for Article V court information systems. The FY11 expenses were reported in the State Attorney's operating budget. For FY12, the expenses are reported in State Attorney Information Systems and the actual expenses will be reported separately each year.

Judicial

State Attorney - State Attorney (110-532-719)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Operating	40,188	-	-	-	-	-
Total Budgetary Costs	40,188	-	-	-	-	-

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
110 Fine and Forfeiture	40,188	-	-	-	-	-
Total Revenues	40,188	-	-	-	-	-

Notes:
In FY08 new reporting requirements for Article V entities were implemented. The FY10 Actuals depict the total amount funded by the County for Article V other operating costs. These expenses are currently funded in the State Attorney's operating budget and the actual expenses will be reported separately each year.

Judicial

Public Defender Summary

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Personnel Services	37,000	37,000	37,000	-	37,000	37,000
Operating	100,313	103,200	95,060	-	95,060	95,060
Total Budgetary Costs	137,313	140,200	132,060	-	132,060	132,060

Appropriations	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Public Defender (110-533-603)	37,000	140,200	118,525	-	118,525	118,525
Public Defender (110-533-713)	28,975	-	13,535	-	13,535	13,535
Public Defender (110-533-719)	71,338	-	-	-	-	-
Total Budget	137,313	140,200	132,060	-	132,060	132,060

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
110 Fine and Forfeiture	137,313	140,200	132,060	-	132,060	132,060
Total Revenues	137,313	140,200	132,060	-	132,060	132,060

Judicial

Public Defender - Public Defender (110-533-603)

Goals
The Public Defender protects the constitutional and statutory rights of all citizens through the effective criminal legal representation of court appointed clients.

Objectives
1. Represent indigent clients charged with criminal offenses filed in Circuit, County, Juvenile, and Traffic Court.
2. Represent indigent clients with cases on appeal to the First District Court of Appeal.
3. Represent indigent clients in civil commitment proceedings under the Jimmy Ryce Act and the Baker Act.

Statutory Responsibilities
Florida Statute, Chapter 27.51 and Florida Statute 29.008

Advisory Board
None

Performance Measures

Performance Measures	FY 2009 Actual	FY 2010 Actual	FY 2011 Estimate	FY 2012 Estimate
# of Total Appointed/Reopened cases	14,065	13,574	16,922	13,846
# of Cases Pled	7,554	6,684	8,808	6,818
# of Nolle Prossed/Dismissed Cases	2,289	1,898	3,000	1,936
# of Total Cases Closed	12,283	11,178	13,292	11,402
% of Total Incarcerated Clients Contacted within 3 days	84%	70%	99%	99%
# of Total Cases Closed within Speedy Trial Time Frame	12,283	11,178	13,292	11,402
# of Substantiated Bar Grievances	0	0	0	0
# of Appellate Clients Represented	1,125	1,263	1,593	1,288
# of Appellate Briefs Filed	1,224	1,285	1,536	1,311

Notes: In FY10 the Public Defender had a slight decrease in the number of trial cases, and an increase in its appellate caseload. It is expected that the trial and appellate caseloads will increase in FY11 and decrease in FY12 as the recession economy continues.

Judicial

Public Defender - Public Defender (110-533-603)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Personnel Services	37,000	37,000	37,000	-	37,000	37,000
Operating	-	103,200	81,525	-	81,525	81,525
Total Budgetary Costs	37,000	140,200	118,525	-	118,525	118,525

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
110 Fine and Forfeiture	37,000	140,200	118,525	-	118,525	118,525
Total Revenues	37,000	140,200	118,525	-	118,525	118,525

The major variances for the FY 2012 Public Defender budget are as follows:

Decreases to Program Funding:
1. Communication costs in the amount of $21,675. These costs will now be reflected in the Public Defender Information Systems budget, which was created to report the total amount funded by the County for Article V information systems.

Judicial

Public Defender - Public Defender (110-533-713)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Operating	28,975	-	13,535	-	13,535	13,535
Total Budgetary Costs	28,975	-	13,535	-	13,535	13,535

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
110 Fine and Forfeiture	28,975	-	13,535	-	13,535	13,535
Total Revenues	28,975	-	13,535	-	13,535	13,535

Notes:
In FY08 new reporting requirements for Article V entities were implemented. The FY10 Actuals depict the total amount funded by the County for Article V court information systems. The FY11 expenses were reported in the Public Defender's operating budget. For FY12, the expenses are reported in Public Defender- Information Systems and the actual expenses will be reported separately each year.

Judicial

Public Defender - Public Defender (110-533-719)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Operating	71,338	-	-	-	-	-
Total Budgetary Costs	71,338	-	-	-	-	-

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
110 Fine and Forfeiture	71,338	-	-	-	-	-
Total Revenues	71,338	-	-	-	-	-

Notes:
In FY08 new reporting requirements for Article V entities were implemented. The FY10 Actuals depict the total amount funded by the County for Article V other operating costs. These expenses are currently funded in the Public Defender's operating budget and the actual expenses will be reported separately each year.

Judicial

Other Court-Related Programs Summary

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Personnel Services	299,995	333,614	416,156	-	416,156	150,155
Operating	59,394	74,097	74,153	-	74,153	74,259
Capital Outlay	38,379	66,690	51,846	-	51,846	52,369
Grants-in-Aid	176,500	188,062	187,078	-	187,078	186,010
Total Budgetary Costs	574,268	662,463	729,233	-	729,233	462,793

Appropriations	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Alternative Juvenile Programs (117-509-569)	72,498	85,320	82,809	-	82,809	83,311
Court Administration - Teen Court (114-586-662)	110,838	113,842	131,676	-	131,676	134,237
Judicial Programs/Article V (117-548-662)	176,053	217,947	284,238	-	284,238	14,212
Law Library (117-546-714)	38,379	66,690	51,846	-	51,846	52,369
Legal Aid - Court (117-555-715)	66,283	66,690	51,846	-	51,846	52,369
Legal Aid (110-555-715)	110,217	111,974	126,818	-	126,818	126,295
Total Budget	574,268	662,463	729,233	-	729,233	462,793

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
110 Fine and Forfeiture	110,217	111,974	126,818	-	126,818	126,295
114 Family Law Legal Services	110,838	113,842	131,676	-	131,676	134,237
117 Judicial Programs	353,213	436,647	470,739	-	470,739	202,261
Total Revenues	574,268	662,463	729,233	-	729,233	462,793

Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Court Administration - Teen Court	4.00	2.50	3.00	-	3.00	3.00
Alternative Juvenile Programs	1.00	1.00	1.00	-	1.00	1.00
Judicial Programs/Article V	2.50	2.50	3.50	-	3.50	3.50
Total Full-Time Equivalents (FTE)	7.50	6.00	7.50	-	7.50	7.50

Judicial

Other Court-Related Programs - Legal Aid (110-555-715)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Grants-in-Aid	110,217	111,974	126,818	-	126,818	126,295
Total Budgetary Costs	110,217	111,974	126,818	-	126,818	126,295

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
110 Fine and Forfeiture	110,217	111,974	126,818	-	126,818	126,295
Total Revenues	110,217	111,974	126,818	-	126,818	126,295

The major variances for the FY 2012 Other Court-Related Programs – Legal Aid budget are as follows:

Increases to Program Funding:
1. Contracts or other obligations for continuity of services in the amount of $16,174. These costs were transferred from legal aid funded by the $65 criminal violation court costs due to a decline in this revenue source. Overall funding for legal aid remains level.

Judicial

Other Court-Related Programs - Court Administration - Teen Court (114-586-662)

Goals
The goal of Teen Court is to have clients face a jury of their peers, receive a fair and just sentence for their crime, complete the educational sanctions imposed by the Teen Court jury, learn from their mistakes, set goals for themselves, and make better decisions in the future.

Objectives
1. Provide a forum whereby youthful offenders are "sentenced" by a court of their peers.
2. Provide sanctions to offenders through sentencing hearings.
3. Provide professional, educational, and counseling services and/or referrals to clients of the program.
4. Provide training for teens to serve as prosecution and defense attorneys, as well as bailiffs, clerks and videographers.
5. Provide educational/crime prevention/victim's awareness components to clients.

Statutory Responsibilities
Florida Statutes, Chapter 938.19. Assessment of additional court costs; Leon County Ordinance Sec. 7-28(c).

Advisory Board
Teen Court is a member of the Florida Association of Teen Courts, as well as a participant in the National Youth Court Association. Collectively, program staff participates with the Integrated Juvenile Services Staffing team at the Juvenile Assessment Center (JAC) and The Youth Development Council.

Benchmarking

Benchmark Data	Leon County	Benchmark
# of Re-Offenders (Recidivism)	7.5%	6% to 9%

Source: National Association of Youth Courts, 2002 Study

Performance Measures

Performance Measures	FY 2009 Actual	FY 2010 Actual	FY 2011 Estimate	FY 2012 Estimate
# of Cases Referred to Teen Court	170	100	51	63
# of Hours Active Officers Have Served	1,158	1,728	1,152	1,232
# of Hours Teen Volunteers Have Served as Jurors	2,388	3,616	3,638	4,583
# of Volunteer Service Hours Contributed[1]	3,912	4,105	5,069	4,656
# of Successful Completions[2]	145	80	82	37
% of Re-Offenders (Recidivism)[3]	N/A	11%	5%	7.5%

Notes:
Teen Court is experiencing a slight overall decrease in the number of cases referred for FY 2011 but an increase over FY 2010. Current trends show a decrease in the number of referrals to all Non-Judicial programs and an increase in the number of Non-Judicial programs available to the State Attorney. However, Teen Court continues to receive 42-45% of all cases referred for diversion, and will continue receiving referrals through the Leon County Civil Citation Program through an interagency agreement with DISC, Inc. We expect our case load to increase as the year progresses. *Actual numbers for FY 2011 will be reported in next year's budget*

Performance measures have been amended to more accurately reflect Teen Court outcomes:
1. The number of volunteer service hours contributed reflects a consolidation of the two categories: number of hours adults participate as well as the number of adults participating. The number also includes officers and jurors.
2. Number of successful completions.
3. Teen Court recidivism rates will be reported on graduates that re-offend within six months of completing the program. The initial reporting estimate in FY10 refers to FY09 cases.

.

Judicial

Other Court-Related Programs - Court Administration - Teen Court (114-586-662)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Personnel Services	102,044	100,678	120,986	-	120,986	123,547
Operating	8,794	13,164	10,690	-	10,690	10,690
Total Budgetary Costs	110,838	113,842	131,676	-	131,676	134,237

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
114 Family Law Legal Services	110,838	113,842	131,676	-	131,676	134,237
Total Revenues	110,838	113,842	131,676	-	131,676	134,237

Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Administrative Asst. I	1.00	-	-	-	-	-
Case Coordinator	1.00	1.00	1.00	-	1.00	1.00
Volunteer Coordinator	1.00	1.00	1.00	-	1.00	1.00
Teen Court Education Coordinator	1.00	0.50	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	4.00	2.50	3.00	-	3.00	3.00

The major variances for the FY 2012 Teen Court budget are as follows:

Increases to Program Funding:
1. Costs associated with 4% increase to Health insurance and a 3% salary adjustment for employees making under $50,000, a 1.5% salary adjustment for employees making $50,000 - $69,999. These increases will compensate for a 3% State mandated decrease in County's portion of funding for the Florida Retirement System and a reduction in workers compensation rates. Employees will be responsible for contributing to this portion of their retirement. No adjustment is provided for those employees making over $70,000.
2. Costs associated with restoring a part-time Teen Court Education Coordinator position to full-time in the amount of $18,198.

Judicial

Other Court-Related Programs - Alternative Juvenile Programs (117-509-569)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Personnel Services	71,889	74,127	72,600	-	72,600	74,170
Operating	609	1,795	1,795	-	1,795	1,795
Grants-in-Aid	-	9,398	8,414	-	8,414	7,346
Total Budgetary Costs	72,498	85,320	82,809	-	82,809	83,311

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
117 Judicial Programs	72,498	85,320	82,809	-	82,809	83,311
Total Revenues	72,498	85,320	82,809	-	82,809	83,311

Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Juvenile Alternative Sanctions Coordinator	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	1.00	1.00	1.00	-	1.00	1.00

On June 8, 2004 the Board of County Commissioners authorized the imposition of a $65 criminal violation court costs. In accordance with Florida Statutes and the enabling County Ordinance, the proceeds from the $65.00 fine are to be used as follows: 25% to supplement State funding requirements related to the implementation of a Statewide court system or to pay for local requirements; 25% to be used to fund legal aid programs; 25% to be used to fund law library personnel and materials; and 25% to be used to fund alternative juvenile programs. At the end of the fiscal year, any fund balance remaining shall be utilized in subsequent fiscal years for the funding of either State or local requirements.

Judicial

Other Court-Related Programs - Law Library (117-546-714)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Capital Outlay	38,379	66,690	51,846	-	51,846	52,369
Total Budgetary Costs	38,379	66,690	51,846	-	51,846	52,369

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
117 Judicial Programs	38,379	66,690	51,846	-	51,846	52,369
Total Revenues	38,379	66,690	51,846	-	51,846	52,369

On June 8, 2004 the Board of County Commissioners authorized the imposition of a $65 criminal violation court costs. In accordance with Florida Statutes and the enabling County Ordinance, the proceeds from the $65.00 fine are to be used as follows: 25% to supplement State funding requirements related to the implementation of a Statewide court system or to pay for local requirements; 25% to be used to fund legal aid programs; 25% to be used to fund law library personnel and materials; and 25% to be used to fund alternative juvenile programs. At the end of the fiscal year, any fund balance remaining shall be utilized in subsequent fiscal years for the funding of either State or local requirements.

Judicial

Other Court-Related Programs - Judicial Programs/Article V (117-548-662)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Personnel Services	126,062	158,809	222,570	-	222,570	(47,562)
Operating	49,990	59,138	61,668	-	61,668	61,774
Total Budgetary Costs	176,053	217,947	284,238	-	284,238	14,212

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
117 Judicial Programs	176,053	217,947	284,238	-	284,238	14,212
Total Revenues	176,053	217,947	284,238	-	284,238	14,212

Staffing Summary	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Administrative Asst. I	1.00	1.00	1.00	-	1.00	1.00
Trial Court Marshall	1.00	1.00	1.00	-	1.00	1.00
Court Liaison Officer	0.50	0.50	0.50	-	0.50	0.50
Information Systems Analyst	-	-	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	2.50	2.50	3.50	-	3.50	3.50

On June 8, 2004 the Board of County Commissioners authorized the imposition of a $65 criminal violation court costs. In accordance with Florida Statutes and the enabling County Ordinance, the proceeds from the $65.00 fine are to be used as follows: 25% to supplement State funding requirements related to the implementation of a Statewide court system or to pay for local requirements; 25% to be used to fund legal aid programs; 25% to be used to fund law library personnel and materials; and 25% to be used to fund alternative juvenile programs. At the end of the fiscal year, any fund balance remaining shall be utilized in subsequent fiscal years for the funding of either State or local requirements.

The major variances for the FY 2012 Judicial Programs/Article V budget are as follows:

Increases to Program Funding:
1. Personnel costs associated with restoring funding for an Information Systems Analyst position in the amount of $61,414, as approved by the Board at the January 18, 2011 meeting.

Judicial

Other Court-Related Programs - Legal Aid - Court (117-555-715)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Grants-in-Aid	66,283	66,690	51,846	-	51,846	52,369
Total Budgetary Costs	66,283	66,690	51,846	-	51,846	52,369

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
117 Judicial Programs	66,283	66,690	51,846	-	51,846	52,369
Total Revenues	66,283	66,690	51,846	-	51,846	52,369

On June 8, 2004 the Board of County Commissioners authorized the imposition of a $65 criminal violation court costs. In accordance with Florida Statutes and the enabling County Ordinance, the proceeds from the $65.00 fine are to be used as follows: 25% to supplement State funding requirements related to the implementation of a Statewide court system or to pay for local requirements; 25% to be used to fund legal aid programs; 25% to be used to fund law library personnel and materials; and 25% to be used to fund alternative juvenile programs. At the end of the fiscal year, any fund balance remaining shall be utilized in subsequent fiscal years for the funding of either State or local requirements.

Costs were transferred from Legal Aid (Other Court-Related Programs) due to a decline in its revenue source.

Judicial

Guardian Ad Litem Summary

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Operating	12,301	20,561	20,289	-	20,289	20,289
Capital Outlay	-	-	1,992	-	1,992	1,992
Total Budgetary Costs	12,301	20,561	22,281	-	22,281	22,281

Appropriations	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
GAL Information Systems (001-547-713)	5,410	-	1,558	-	1,558	1,558
GAL Operating (001-547-719)	6,891	-	-	-	-	-
Guardian Ad Litem (001-547-685)	-	20,561	20,723	-	20,723	20,723
Total Budget	12,301	20,561	22,281	-	22,281	22,281

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
001 General Fund	12,301	20,561	22,281	-	22,281	22,281
Total Revenues	12,301	20,561	22,281	-	22,281	22,281

Judicial

Guardian Ad Litem - Guardian Ad Litem (001-547-685)

Goals
The mission of the Guardian ad Litem Program is to advocate for the best interests of children who are alleged to be abused, neglected or abandoned, and who are involved in court proceedings.

Objectives
1. Provide children with legal representation and advocacy services.
2. Preserve children's physical safety and emotional well-being and protect children from further harm.
3. Make verbal and written recommendations for children's permanent placement in a stable and nurturing home environment.
4. Attend trials, hearings, staffings, and mediations.

Statutory Responsibilities
Florida Statutes, Chapter 39.402(8) (c)(1) "Placement of Child in Shelter"; Chapter 39.802(2)(a) "Petition for Termination of Parental Rights"; Chapter 39.822 "Appointment of Guardian Ad Litem"; Chapter 39.407(5) Dependency Case Referral to Mediation".

Advisory Board
None

Performance Measures

Performance Measures	FY 2009 Actual	FY 2010 Actual	FY 2011 Estimate	FY 2012 Estimate[1]
# of Leon County Cases	435	220	479	235
# of Leon County Children Served	818	441	898	499
# of Volunteers	343	471	386	300

Notes:
1. During 2007, the Florida Department of Children and Families began making an enhanced effort to provide higher quality and more intense in-home services with the goal to reduce caseloads and the number of children removed from homes. Thus far, this initiative has resulted in reduction in Dependency cases statewide and reduction locally. The Second Judicial GALP is required to maintain no more than 300 volunteers for the 2012 fiscal year.

Judicial

Guardian Ad Litem - Guardian Ad Litem (001-547-685)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Operating	-	20,561	18,731	-	18,731	18,731
Capital Outlay	-	-	1,992	-	1,992	1,992
Total Budgetary Costs	-	20,561	20,723	-	20,723	20,723

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
001 General Fund	-	20,561	20,723	-	20,723	20,723
Total Revenues	-	20,561	20,723	-	20,723	20,723

The major variances for the FY 2012 Guardian Ad Litem budget are as follows:

Increases to Program Funding:
1.Costs associated with the purchase of office equipment for Guardian Ad Litem staff in the amount of $1,992. This increase is offset by the transfer of $1,558 in communication costs to the Guardian Ad Litem Information Systems budget.

Judicial

Guardian Ad Litem - GAL Information Systems (001-547-713)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Operating	5,410	-	1,558	-	1,558	1,558
Total Budgetary Costs	5,410	-	1,558	-	1,558	1,558

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
001 General Fund	5,410	-	1,558	-	1,558	1,558
Total Revenues	5,410	-	1,558	-	1,558	1,558

Notes:
In FY08 new reporting requirements for Article V entities were implemented. The FY10 Actuals depict the total amount funded by the County for Article V court information systems. The FY11 expenses were reported in the Guardian Ad Litem's operating budget. For FY12, the expenses are reported in Guardian Ad Litem-Information Systems and the actual expenses will be reported separately each year.

Judicial

Guardian Ad Litem - GAL Operating (001-547-719)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Operating	6,891	-	-	-	-	-
Total Budgetary Costs	6,891	-	-	-	-	-

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
001 General Fund	6,891	-	-	-	-	-
Total Revenues	6,891	-	-	-	-	-

Notes:
In FY08 new reporting requirements for Article V entities were implemented. The FY10 Actuals depict the total amount funded by the County for Article V other operating costs. These expenses are currently funded in the Guardian Ad Litem's operating budget and the actual expenses will be reported separately each year.

Non-Operating

Non-Operating Summary	13 - 2
Fire Control	13 - 3
Line Item Funding	13 - 4
Communications	13 - 6
Cost Allocations	13 - 7
Risk Allocations	13 - 8
Risk Workers Comp	13 - 9
Budgeted Reserves	13 - 10
Budgeted Capital Reserves	13 - 13
Other Non-Operating	13 - 14

Non-Operating

Non-operating funding is provided by the Leon County Board of County Commissioners for activities for which costs does not apply solely to any specific County department's function, but are either applicable to the operation of County government as a whole, or are provided for the public good. The County employees that are responsible for the administration of these programs are included in the specific County Administrator department budgets.

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Personnel Services	117,030	119,767	119,790	50,000	169,790	119,790
Operating	14,274,966	17,176,522	16,640,080	(110,000)	16,530,080	16,646,413
Transportation	103,098	107,762	421,160	-	421,160	429,583
Grants-in-Aid	2,839,426	3,151,809	3,178,809	-	3,178,809	3,206,349
Budgeted Reserves	55,925	1,093,090	1,156,168	-	1,156,168	1,114,598
Total Budgetary Costs	17,390,445	21,648,950	21,516,007	(60,000)	21,456,007	21,516,733

Appropriations	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Fire Control	6,490,846	7,474,563	6,903,981	-	6,903,981	6,903,981
Other Non-Operating	4,771,191	5,381,990	5,759,850	50,000	5,809,850	5,903,723
Risk Financing & Workers Comp	2,193,416	4,050,018	3,895,441	-	3,895,441	3,903,864
Line Item Funding	1,663,287	1,560,559	1,560,559	-	1,560,559	1,560,559
Communications	874,810	707,419	1,002,865	(110,000)	892,865	892,865
Cost Allocations	-	-	-	-	-	-
Budgeted Reserves	55,925	1,093,090	1,156,168	-	1,156,168	1,114,598
Risk Allocations	1,340,970	1,381,311	1,237,143	-	1,237,143	1,237,143
Total Budget	17,390,445	21,648,950	21,516,007	(60,000)	21,456,007	21,516,733

Non-Operating

Fire Control Summary

During FY 2009, the County entered into an interlocal agreement for a functionally consolidated Fire and Emergency Medical Services program with the City of Tallahassee. With this new organizational structure, a new fire services fee, based on a contracted fire service fee study, was adopted by resolution on June 9, 2009, to fund fire services in the unincorporated areas of the County. This fire service fee also provides funding for the six volunteer fire departments that operate in the unincorporated area of the County.

The increase in costs from previous years is associated with more resources provided for fire services (such as an additional fire fighter at unincorporated area fire stations and additional funding for volunteer fire departments), and to maintain level service fees over the next five years. Billing for these services in the unincorporated area will be through the City electric bill, or quarterly direct billing for properties not served by City utilities. Property owners who do not respond to direct billing, will have the fee placed on their tax bill in subsequent years. Approximately 1,800 property owners did not pay the fee in FY 2011 (down from 5,800 in FY 2010), have had the FY 2011 delinquent assessment, and the FY 2012 assessment placed on their tax bill. The decrease in delinquent fees from FY 2010 to FY 2011 accounts for the decreased budget in FY 2012.

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Operating	6,490,846	7,474,563	6,903,981	-	6,903,981	6,903,981
Total Budgetary Costs	6,490,846	7,474,563	6,903,981	-	6,903,981	6,903,981

Appropriations	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Fire Services Payment (140-838-522)	774,847	-	-	-	-	-
Fire Services Payment (145-838-522)	5,512,767	6,992,084	6,421,502	-	6,421,502	6,421,502
Volunteer Fire Department (145-843-522)	203,232	482,479	482,479	-	482,479	482,479
Total Budget	6,490,846	7,474,563	6,903,981	-	6,903,981	6,903,981

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
140 Municipal Service	774,847	-	-	-	-	-
145 Fire Services Fee	5,715,999	7,474,563	6,903,981	-	6,903,981	6,903,981
Total Revenues	6,490,846	7,474,563	6,903,981	-	6,903,981	6,903,981

Non-Operating

Line Item Funding Summary

Annually during the budget process (by March 31), the Board determines the amount of funding available for specific outside agencies. The Board approved the allocation of line item funding as follows:

• DISC Village/Juvenile Assessment Center - $185,759
• Keep Tallahassee/Leon County Beautiful - $21,375
• Tallahassee Trust for Historic Preservation - $63,175
• United Partners for Human Services - $23,750
• Whole Child Leon Project - $38,000
• Oasis Center/Commission on Status of Women - $10,000

In addition, funding was allocated for the Tallahassee Memorial Trauma Center, the Economic Development Council (EDC) and the Palmer Monroe Teen Center as follows:

• Tallahassee Memorial Trauma Center - $200,000
• Economic Development Council - $199,500
• Palmer Monroe Teen Center – $150,000

Also included were appropriations for Council on Culture and Arts (COCA):
• Cultural re-granting funds from the Tourist Development 4-cent bed tax - $504,500
• Cultural re-granting administrative costs from the general fund - $150,000

Funding is also included to support the following events:

• After School Jazz Jam - $2,000
• Capital City Classic - $5,000
• Celebrate America/4th of July Celebration - $2,500
• Dr. Martin Luther King Celebration/Inter-Civic Council - $4,500
• Friends of the LeRoy Collins Public Library - $3,000
• NAACP Freedom Fund Awards - $1,000
• Soul Santa - $4,000
• Veterans' Day Parade - $2,500

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Operating	156,228	-	-	-	-	-
Grants-in-Aid	1,507,059	1,560,559	1,560,559	-	1,560,559	1,560,559
Total Budgetary Costs	1,663,287	1,560,559	1,560,559	-	1,560,559	1,560,559

Appropriations	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Council on Culture & Arts (COCA) (160-888-573)	504,500	504,500	504,500	-	504,500	504,500
Gum Road Target Planning Area (001-888-538)	156,228	-	-	-	-	-
Line Item - COCA Administration (001-888-573)	150,000	150,000	150,000	-	150,000	150,000
Line Item - Economic Development (001-888-552)	199,500	199,500	199,500	-	199,500	199,500
Line Item - Human Service Agencies (001-888-569)	610,684	660,684	660,684	-	660,684	660,684
Line Item - Keep Tall. Beautiful (001-888-539)	21,375	21,375	21,375	-	21,375	21,375
Line Item - Special Events (001-888-574)	21,000	24,500	24,500	-	24,500	24,500
Total Budget	1,663,287	1,560,559	1,560,559	-	1,560,559	1,560,559

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
001 General Fund	1,158,787	1,056,059	1,056,059	-	1,056,059	1,056,059
160 Tourist Development	504,500	504,500	504,500	-	504,500	504,500
Total Revenues	1,663,287	1,560,559	1,560,559	-	1,560,559	1,560,559

Leon County Government
Line Item Funding - Fiscal Year 2012 Tentative Budget

Organizational Code / Account	FY 2010 Actual	FY 2011 Adopted	FY 2012 Tentative	FY 2013 Projected
001-888-538 Gum Road Target Planning Area				
53105 Gum Road Target Planning Area - FEMA Maps	156,228	0	0	0
001-888-538 Totals	156,228	0	0	0
001-888-539 Line Item - Keep Tall. Beautiful				
58231 Keep Tall Leon County Beautiful	21,375	21,375	21,375	21,375
001-888-539 Totals	21,375	21,375	21,375	21,375
001-888-552 Line Item - Economic Development				
58222 Economic Development Council (856)	199,500	199,500	199,500	199,500
001-888-552 Totals	199,500	199,500	199,500	199,500
001-888-569 Line Item - Human Service Agencies				
58229 Tall Trust For Historic Preservation	63,175	63,175	63,175	63,175
58230 Disc Village/JAC	185,759	185,759	185,759	185,759
58246 United Partners for Human Services	23,750	23,750	23,750	23,750
58247 Whole Child Leon (United Way of the Big Bend)	38,000	38,000	38,000	38,000
58249 Trauma Center	300,000	200,000	200,000	200,000
58257 Palmer Munroe Teen Center	0	150,000	150,000	150,000
001-888-569 Totals	610,684	660,684	660,684	660,684
001-888-573 Line Item - COCA Administration				
58215 Local Arts Agency Program (837)	150,000	150,000	150,000	150,000
001-888-573 Totals	150,000	150,000	150,000	150,000
001-888-574 Line Item - Special Events				
58220 Celebrate America	2,500	2,500	2,500	2,500
58221 Dr Martin Luther King Celebration	4,500	4,500	4,500	4,500
58240 Capital City Classic	5,000	5,000	5,000	5,000
58241 Friends of the LeRoy Collins Public Library	3,000	3,000	3,000	3,000
58242 NAACP Freedom Fund Awards Banquet	0	1,000	1,000	1,000
58243 After School Jazz Jams	2,000	2,000	2,000	2,000
58244 Soul Santa	4,000	4,000	4,000	4,000
58256 Veterans Day Parade	0	2,500	2,500	2,500
001-888-574 Totals	21,000	24,500	24,500	24,500
160-888-573 Council on Culture & Arts (COCA)				
58214 Cultural Resource Grant Prog (837)	504,500	504,500	504,500	504,500
160-888-573 Totals	504,500	504,500	504,500	504,500
Line Item Funding Totals	1,663,287	1,560,559	1,560,559	1,560,559

Non-Operating

Communications Summary

The Communications Trust Fund accounts for the resources and expenditures associated with the County's centralized telecommunications network, which includes the telephone and internet systems. The individual departments and agencies are assessed based on the number of internet connections, data lines, and telephone usage within their individual areas. The increase in funding is due to the expansion of the phone system to other Leon County government offices, offset by a slight decline in the provider's rates.

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Operating	874,810	707,419	1,002,865	(110,000)	892,865	892,865
Total Budgetary Costs	874,810	707,419	1,002,865	(110,000)	892,865	892,865

Appropriations	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Communications Trust (502-900-590)	540,742	355,100	707,967	(110,000)	597,967	597,967
Communications Trust (502-900-713)	52,758	87,755	-	-	-	-
MIS Automation - Animal Control (140-470-520)	-	-	-	-	-	-
MIS Automation - Animal Control (140-470-562)	1,510	1,541	1,541	-	1,541	1,541
MIS Automation - Building Inspection (120-470-524)	2,065	2,173	1,855	-	1,855	1,855
MIS Automation - EMS Fund (135-470-526)	9,500	11,512	7,085	-	7,085	7,085
MIS Automation - General Fund (001-470-519)	186,600	166,155	210,068	-	210,068	210,068
MIS Automation - Growth Management (121-470-537)	10,200	7,849	6,078	-	6,078	6,078
MIS Automation - Mosquito Control (122-470-562)	-	551	441	-	441	441
MIS Automation - Motor Pool Fund (505-470-519)	615	626	531	-	531	531
MIS Automation - Parks and Recreation (140-470-572)	1,530	1,565	1,311	-	1,311	1,311
MIS Automation - Probation Services (111-470-523)	3,985	4,068	3,919	-	3,919	3,919
MIS Automation - Public Defender (110-470-603)	15,450	15,794	12,102	-	12,102	12,102
MIS Automation - Solid Waste Fund (401-470-534)	16,755	16,821	17,020	-	17,020	17,020
MIS Automation - State Attorney (110-470-602)	14,400	14,712	12,456	-	12,456	12,456
MIS Automation - Stormwater (123-470-538)	-	626	568	-	568	568
MIS Automation - Tourist Development (160-470-552)	10,200	10,255	9,172	-	9,172	9,172
MIS Automation - Transportation Trust (106-470-541)	8,500	10,316	10,751	-	10,751	10,751
Total Budget	874,810	707,419	1,002,865	(110,000)	892,865	892,865

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
001 General Fund	186,600	166,155	210,068	-	210,068	210,068
106 Transportation Trust	8,500	10,316	10,751	-	10,751	10,751
110 Fine and Forfeiture	29,850	30,506	24,558	-	24,558	24,558
111 Probation Services	3,985	4,068	3,919	-	3,919	3,919
120 Building Inspection	2,065	2,173	1,855	-	1,855	1,855
121 Growth Management	10,200	7,849	6,078	-	6,078	6,078
122 Mosquito Control	-	551	441	-	441	441
123 Stormwater Utility	-	626	568	-	568	568
135 Emergency Medical Services MSTU	9,500	11,512	7,085	-	7,085	7,085
140 Municipal Service	3,040	3,106	2,852	-	2,852	2,852
160 Tourist Development	10,200	10,255	9,172	-	9,172	9,172
401 Solid Waste	16,755	16,821	17,020	-	17,020	17,020
502 Communications Trust	593,500	442,855	707,967	(110,000)	597,967	597,967
505 Motor Pool	615	626	531	-	531	531
Total Revenues	874,810	707,419	1,002,865	(110,000)	892,865	892,865

Non-Operating

Cost Allocations Summary

Cost allocations are a method for the County to distribute general and administrative costs throughout the organization. On an annual basis, the County engages a cost plan consultant to determine the appropriate distribution of costs. These are costs incurred by the General Fund on behalf of the entire organization. Costs include such items as Purchasing, Facilities Management, Human Resources, Office of Management & Budget, the County Attorney's Office, Management Information Systems and other non-departmental costs. These costs are charged to divisions that are not accounted for in the General Fund, and "booked" to the General Fund as a negative expense (or credit). As shown in the table below, this approach avoids a "double counting" in the budget. The negative expense in the General Fund is offset by the amount charged to the respective fund.

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Operating	-	-	-	-	-	-
Total Budgetary Costs	-	-	-	-	-	-

Appropriations	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Indirect Costs - Bank of America (165-499-519)	4,500	16,216	13,227	-	13,227	13,624
Indirect Costs - Building Inspections (120-499-524)	-	160,000	145,180	-	145,180	149,536
Indirect Costs - Emergency 911 (130-499-525)	34,900	9,877	4,900	-	4,900	5,047
Indirect Costs - EMS (135-499-526)	876,700	1,042,575	1,274,289	-	1,274,289	1,312,518
Indirect Costs - General Fund (001-499-519)	(4,934,500)	(5,867,174)	(6,117,519)	-	(6,117,519)	(6,301,046)
Indirect Costs - Growth Management (121-499-537)	-	466,665	445,772	-	445,772	459,145
Indirect Costs - Huntington Oaks Plaza (166-499-519)	-	-	1,436	-	1,436	1,479
Indirect Costs - Insurance Service (501-499-596)	36,500	35,316	23,828	-	23,828	24,543
Indirect Costs - Judicial Programs (117-499-601)	5,100	6,506	5,080	-	5,080	5,232
Indirect Costs - Mosquito Control (122-499-562)	239,300	237,443	186,432	-	186,432	192,025
Indirect Costs - Municipal Svcs (Animal Control) (140-499-562)	141,800	130,247	137,433	-	137,433	141,555
Indirect Costs - Municipal Svcs (Parks & Rec) (140-499-572)	410,400	534,860	486,221	-	486,221	500,808
Indirect Costs - Probation Services (111-499-523)	593,700	464,142	475,621	-	475,621	489,890
Indirect Costs - Radio Communications (131-499-519)	-	-	1,881	-	1,881	1,937
Indirect Costs - Solid Waste (401-499-534)	564,100	553,675	591,947	-	591,947	609,706
Indirect Costs - Stormwater Utility (123-499-538)	498,300	549,016	619,399	-	619,399	637,981
Indirect Costs - Teen Court (114-499-662)	12,200	13,165	9,824	-	9,824	10,119
Indirect Costs - Tourist Development (160-499-552)	118,300	103,407	98,509	-	98,509	101,464
Indirect Costs - Transportation Trust (106-499-541)	1,398,700	1,544,064	1,596,540	-	1,596,540	1,644,437
Total Budget	-	-	-	-	-	-

Non-Operating

Risk Allocations Summary

The County maintains an internal services fund for risk management. The fund derives its revenue from workers' compensation contributions and allocations from various funds based on liability allocations (i.e. property insurance).

The amounts reflected below are the allocations for property and liability. Workers' Compensation is charged directly to each department's Personnel Services budget.

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Operating	1,340,970	1,381,311	1,237,143	-	1,237,143	1,237,143
Total Budgetary Costs	1,340,970	1,381,311	1,237,143	-	1,237,143	1,237,143

Appropriations	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Amtrak Depot - Risk (420-495-590)	1,253	2,016	-	-	-	-
Bank of America - Risk (165-495-519)	-	49,119	43,352	-	43,352	43,352
Building Inspection (120-495-524)	11,892	9,587	8,631	-	8,631	8,631
EMS - Risk (135-495-526)	58,743	57,831	55,897	-	55,897	55,897
Fine & Forfeiture - Risk (110-495-689)	346,079	333,331	301,159	-	301,159	301,159
Fleet Maintenance - Risk (505-495-591)	13,859	12,922	11,313	-	11,313	11,313
General Fund - Risk (001-495-519)	537,894	560,516	485,832	-	485,832	485,832
Grants - Risk (125-495-595)	-	1,650	2,479	-	2,479	2,479
Growth Management - Risk (121-495-537)	30,016	22,978	20,280	-	20,280	20,280
Huntington Oaks - Risk (166-495-519)	-	6,107	10,454	-	10,454	10,454
Judicial Programs - Risk (117-495-569)	-	2,201	1,983	-	1,983	1,983
Mosquito Control - Risk (122-495-562)	17,205	17,784	15,453	-	15,453	15,453
Municipal Services - Risk (140-495-572)	70,012	70,330	67,408	-	67,408	67,408
Probation Services - Risk (111-495-523)	25,749	25,100	21,005	-	21,005	21,005
Solid Waste - Risk (401-495-534)	65,963	64,551	52,968	-	52,968	52,968
Stormwater Utility - Risk (123-495-538)	40,749	35,769	32,231	-	32,231	32,231
Supervisor of Elections - Risk (060-495-513)	23,826	16,000	14,301	-	14,301	14,301
Teen Court - Risk (114-495-662)	378	2,572	2,393	-	2,393	2,393
Tourist Development - Risk (160-495-552)	4,999	4,935	12,730	-	12,730	12,730
Transportation Trust - Risk (106-495-541)	92,353	86,012	77,274	-	77,274	77,274
Total Budget	1,340,970	1,381,311	1,237,143	-	1,237,143	1,237,143

Non-Operating

Workers' Comp - Risk Management (501-821-596)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Operating	2,090,318	3,942,256	3,474,281	-	3,474,281	3,474,281
Transportation	103,098	107,762	421,160	-	421,160	429,583
Total Budgetary Costs	2,193,416	4,050,018	3,895,441	-	3,895,441	3,903,864

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
501 Insurance Service	2,193,416	4,050,018	3,895,441	-	3,895,441	3,903,864
Total Revenues	2,193,416	4,050,018	3,895,441	-	3,895,441	3,903,864

Notes: The following information reflects the allocation for insurance including: general liability, property, accidental death and dismemberment for law enforcement, liability, vehicle, aviation, workers compensation, and the volunteer fire departments.

Non-Operating

Budgeted Reserves Summary

Each year the County sets aside, budgeted reserves and contingency funds. This is an integral part of the budgeting process allowing the Board to allocate funds for unforeseeable events or market conditions such as rising fuel and energy costs. Any budgeted reserve utilized during the year must be approved by the Board of County Commissioners.

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Grants-in-Aid	-	-	-	-	-	-
Budgeted Reserves	55,925	1,093,090	1,156,168	-	1,156,168	1,114,598
Total Budgetary Costs	55,925	1,093,090	1,156,168	-	1,156,168	1,114,598

Appropriations	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Budgeted Reserves - Drug Court (116-990-599)	-	6,510	1,640	-	1,640	2,595
Budgeted Reserves - EMS Fund (135-990-599)	-	150,000	325,131	-	325,131	413,287
Budgeted Reserves - Family Law Legal Svs. (114-990-599)	-	-	5,611	-	5,611	3,632
Budgeted Reserves - Fine and Forfeiture (110-990-599)	-	100,000	100,000	-	100,000	100,000
Budgeted Reserves - General Fund (001-990-599)	-	350,000	485,406	-	485,406	250,000
Budgeted Reserves - Huntington Oaks (166-990-519)	-	142,233	42,306	-	42,306	43,612
Budgeted Reserves - Motor Pool Fund (505-990-599)	-	33,817	25,000	-	25,000	25,000
Budgeted Reserves - Municipal Service (140-990-599)	-	40,000	40,000	-	40,000	40,000
Budgeted Reserves - Probation Services (111-990-599)	-	25,000	25,000	-	25,000	25,000
Budgeted Reserves - Solid Waste Fund (401-990-599)	-	145,530	-	-	-	-
Budgeted Reserves - Stormwater Utility (123-990-599)	-	35,000	35,000	-	35,000	35,000
Budgeted Reserves - Tourist Development (160-990-599)	-	15,000	21,074	-	21,074	126,472
Budgeted Reserves - Transport. Trust (106-990-599)	-	50,000	50,000	-	50,000	50,000
Budgeted Reserves -General Fund (001-990-519)	55,925	-	-	-	-	-
Total Budget	55,925	1,093,090	1,156,168	-	1,156,168	1,114,598

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
001 General Fund	55,925	350,000	485,406	-	485,406	250,000
106 Transportation Trust	-	50,000	50,000	-	50,000	50,000
110 Fine and Forfeiture	-	100,000	100,000	-	100,000	100,000
111 Probation Services	-	25,000	25,000	-	25,000	25,000
114 Family Law Legal Services	-	-	5,611	-	5,611	3,632
116 Drug Abuse Trust	-	6,510	1,640	-	1,640	2,595
123 Stormwater Utility	-	35,000	35,000	-	35,000	35,000
135 Emergency Medical Services MSTU	-	150,000	325,131	-	325,131	413,287
140 Municipal Service	-	40,000	40,000	-	40,000	40,000
160 Tourist Development	-	15,000	21,074	-	21,074	126,472
166 Huntington Oaks Plaza	-	142,233	42,306	-	42,306	43,612
401 Solid Waste	-	145,530	-	-	-	-
505 Motor Pool	-	33,817	25,000	-	25,000	25,000
Total Revenues	55,925	1,093,090	1,156,168	-	1,156,168	1,114,598

Leon County Government
Budgeted Reserves - Fiscal Year 2012 Tentative Budget

Organizational Code / Account	FY 2010 Actual	FY 2011 Adopted	FY 2012 Tentative	FY 2013 Projected
001-990-599 Budgeted Reserves -General Fund				
586002 Catastrophe Reserves	55,925	0	0	0
001-990-519 Totals	55,925	0	0	0
001-990-599 Budgeted Reserves - General Fund				
59900 Budgeted Contingency	0	250,000	485,406	250,000
59901 Domestic Partners Health Ins. Reserve	0	100,000	0	0
001-990-599 Totals	0	350,000	485,406	250,000
106-990-599 Budgeted Reserves - Transport. Trust				
59900 Budgeted Contingency	0	50,000	50,000	50,000
106-990-599 Totals	0	50,000	50,000	50,000
110-990-599 Budgeted Reserves - Fine and Forfeiture				
59900 Budgeted Contingency	0	50,000	50,000	50,000
59930 Reserve For Article V	0	50,000	50,000	50,000
110-990-599 Totals	0	100,000	100,000	100,000
111-990-599 Budgeted Reserves - Probation Services				
59900 Budgeted Contingency	0	25,000	25,000	25,000
111-990-599 Totals	0	25,000	25,000	25,000
114-990-599 Budgeted Reserves - Family Law Legal Svs.				
59930 Reserve For Article V	0	0	5,611	3,632
114-990-599 Totals	0	0	5,611	3,632
116-990-599 Budgeted Reserves - Drug Court				
59930 Reserve For Article V	0	6,510	1,640	2,595
116-990-599 Totals	0	6,510	1,640	2,595
123-990-599 Budgeted Reserves - Stormwater Utility				
59900 Budgeted Contingency	0	35,000	35,000	35,000
123-990-599 Totals	0	35,000	35,000	35,000
135-990-599 Budgeted Reserves - EMS Fund				
59900 Budgeted Contingency	0	150,000	150,000	385,681
59918 Reserve For Fund Balance	0	0	175,131	27,606
135-990-599 Totals	0	150,000	325,131	413,287
140-990-599 Budgeted Reserves - Municipal Service				
59900 Budgeted Contingency	0	40,000	40,000	40,000
140-990-599 Totals	0	40,000	40,000	40,000
160-990-599 Budgeted Reserves - Tourist Development				
59900 Budgeted Contingency	0	15,000	15,000	15,000
59918 Reserve For Fund Balance	0	0	6,074	111,472
160-990-599 Totals	0	15,000	21,074	126,472
166-990-519 Budgeted Reserves - Huntington Oaks				
59902 Reserve For Future Projects	0	142,233	42,306	43,612
166-990-519 Totals	0	142,233	42,306	43,612
401-990-599 Budgeted Reserves - Solid Waste Fund				
59928 Reserves for Future Transfer Station Capital	0	145,530	0	0
401-990-599 Totals	0	145,530	0	0

Leon County Government
Budgeted Reserves - Fiscal Year 2012 Tentative Budgetary Cost Summary

Organizational Code / Account	FY 2010 Actual	FY 2011 Adopted	FY 2012 Tentative	FY 2013 Projected
505-990-599 Budgeted Reserves - Motor Pool Fund				
59918 Reserve For Fund Balance	0	33,817	25,000	25,000
505-990-599 Totals	0	33,817	25,000	25,000
Budgeted Reserves Totals	55,925	1,093,090	1,156,168	1,114,598

Capital Improvement Program

Budgeted Capital Reserves Summary

As part of the FY 2008 budget process, the Board allocated a total of $40.4 million in capital reserves. This included $14 million for current and future mandatory, maintenance, and essential general fund capital projects (Fund 305) for the next five years, and $26.4 million in one-cent sales tax revenue to maintain the existing transportation network over the next five to eight years (Fund 308) largely by eliminating the Tharpe Street project.

The reduction of these two reserves by $10.6 million in FY 2012 reflects the planned level utilization of these resources to fund required and necessary capital projects. These reserves will be depleted by FY 2015.

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Budgeted Reserves	-	23,507,055	12,941,346	-	12,941,346	7,050,815
Total Budgetary Costs	-	23,507,055	12,941,346	-	12,941,346	7,050,815

Appropriations	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
911 Capital Projects (330-990-599)	-	27,455	110,449	-	110,449	118,852
Budgeted Reserves - Local Opt. Sales Tax. (309-990-599)	-	-	-	-	-	1,925,946
Capital Improvements (305-990-599)	-	10,391,510	5,542,862	-	5,542,862	2,042,862
Reserves for Resurfacing & Intersection Improv. (308-990-599)	-	13,088,090	7,288,035	-	7,288,035	2,963,155
Total Budget	-	23,507,055	12,941,346	-	12,941,346	7,050,815

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
305 Capital Improvements	-	10,391,510	5,542,862	-	5,542,862	2,042,862
308 Sales Tax	-	13,088,090	7,288,035	-	7,288,035	2,963,155
309 Sales Tax - Extension	-	-	-	-	-	1,925,946
330 9-1-1 Capital Projects	-	27,455	110,449	-	110,449	118,852
Total Revenues	-	23,507,055	12,941,346	-	12,941,346	7,050,815

Other Non-Operating

These expenses relate to costs that are not associated with a specific County Department. A detailed description regarding for these costs is provided below.

Non-Operating Expenditures - General Fund
These expenses include: County's annual dues (i.e. National Association of Counties, Florida Association of Counties), unemployment compensation payments, licensing (ASCAP), state fire service payments, pre-employment drug tests, payment for legal notices, annual audit expenses, and bank charges.

Summer Youth Employment
The Summer Youth Employment Program is funded by the County out of general revenue. The participants in this program are Leon County students between the ages of 14 and 21. Participants will be covered by the County's workers' compensation program and wages will be paid out of available funds. There is currently $74,265 allocated for the FY 2012 budget.

Other Non-Operating Expenses
Non-operating expenditures include payments to the City of Tallahassee for Parks and Recreation, Fire and Animal Shelter services, the Community Redevelopment Area (CRA)/Tax Increment Financing (TIF) districts, and for mid-year grant matches. This fiscal year $1.7 million is budgeted for CRA/TIF payments: $1,161,952 for the Southside/Frenchtown payment, and $527,495 for the Downtown CRA. Payments decreased from FY 2011 due to a 8% decrease in property value in the Frenchtown CRA and a 1% decline in the Downtown CRA.

Diversionary Programs
This funding is for programs that have a direct impact on reducing the population at the County Correctional Facility. The Public Safety Coordinating Council (PSCC) makes recommendations to the BCC regarding there expenditures. The BCC makes the final decision regarding the use of these funds.

Reimbursement of Administrative Costs
Reimbursements of administrative costs are associated with the chargeback of Public Works operations and engineering staff to various capital projects.

State Juvenile Detention Payments
The Juvenile Detention payment is a mandate authorized by the legislature in 2004. The mandate requires counties to pay the State for the predisposition of juveniles at detention facilities. Previously, costs for this program have steadily increased; however, FY11 payments decreased and current year payments remained level. The Department of Juvenile Justice estimated payments for FY 2012 at $1.38 million, approximately $30,000 higher than the FY 2011 budgeted costs of $1.35 million.

Drug Abuse Trust
Expenditures associated with the support of drug intervention programs overseen by Court Administration.

800 MHZ System Maintenance
The Moving Violation Surcharge Fund is used to account for resources and expenditures associated with Leon County's participation in an intergovernmental radio communications programs previously approved by the Florida Department of Management Services. The actual expenditure is an annual payment to the City of Tallahassee for ongoing maintenance associated with the Leon County 800 MHZ radio system. In FY 2008, Leon County entered into a new maintenance contract for the system involving an upgrade from analog to digital technology. Due to the completed capital upgrade, funds associated with this program were moved from a special revenue capital fund to a special revenue operating fund.

Killearn Lakes Units I and II Sewer Services
This expenditure is a payment to the City of Tallahassee for the construction of a sewer system in these two subdivisions. Revenue for the payment is derived by a non-ad valorem assessment charge to individual lots. The County collects the assessments for remittance to the City.

Tax Deeds
This funding is provided for costs associated with the purchase tax deeds on properties that have not paid property taxes or assessments.

Youth Sports Teams
The County provides $4,750 annually in support of established youth sports teams to assist with costs associated with post-season activities.

Grant Match Funds
Matching funds are provided for contingent grants that require a certain percent of the funding required to implement or operate a program. The pledged match is contingent on the grant being awarded.

Payment to the City of Tallahassee for Parks & Recreation
In 2005, the County and the City entered into a 15 year agreement to make City parks, recreational facilities and programs fully accessible to the residents of the unincorporated area of Leon County.

Other Non-Operating

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Personnel Services	117,030	119,767	119,790	50,000	169,790	119,790
Operating	3,321,794	3,670,973	4,021,810	-	4,021,810	4,138,143
Grants-in-Aid	1,332,367	1,591,250	1,618,250	-	1,618,250	1,645,790
Total Budgetary Costs	4,771,191	5,381,990	5,759,850	50,000	5,809,850	5,903,723

Appropriations	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
800 Mhz System Maintenance (131-529-519)	555,109	543,147	1,035,000	-	1,035,000	1,057,250
Amtrak (420-496-590)	7,375	22,984	-	-	-	-
CRA-Payment (001-972-559)	1,800,407	1,837,239	1,689,447	-	1,689,447	1,723,236
Diversionary Programs (110-508-569)	-	100,000	100,000	-	100,000	100,000
Drug Abuse (116-800-562)	51,159	52,369	50,255	-	50,255	50,255
Grant Match Funds (125-991-595)	-	90,000	90,000	-	90,000	90,000
Juvenile Detention Payment - State (110-620-689)	858,931	1,350,000	1,377,000	-	1,377,000	1,404,540
Misdemeanor Drug Court (116-810-562)	70,321	-	-	-	-	-
Non-Operating General Fund (001-820-519)	930,760	769,946	757,635	50,000	807,635	772,178
Payment to City- Parks & Recreation (140-838-572)	951,716	1,032,612	1,076,498	-	1,076,498	1,122,249
Public Works Admin Chargebacks (106-978-541)	(783,712)	(750,000)	(750,000)	-	(750,000)	(750,000)
Sewer Services Killearn Lakes Units I and II (164-838-535)	232,089	232,500	232,500	-	232,500	232,500
Summer Youth Employment (001-278-551)	75,059	73,943	74,265	-	74,265	74,265
Tax Deed Applications (001-831-513)	19,477	22,500	22,500	-	22,500	22,500
Youth Sports Teams (001-379-572)	2,500	4,750	4,750	-	4,750	4,750
Total Budget	4,771,191	5,381,990	5,759,850	50,000	5,809,850	5,903,723

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
001 General Fund	2,828,202	2,708,378	2,548,597	50,000	2,598,597	2,596,929
106 Transportation Trust	(783,712)	(750,000)	(750,000)	-	(750,000)	(750,000)
110 Fine and Forfeiture	858,931	1,450,000	1,477,000	-	1,477,000	1,504,540
116 Drug Abuse Trust	121,480	52,369	50,255	-	50,255	50,255
125 Grants	-	90,000	90,000	-	90,000	90,000
131 Radio Communication Systems	555,109	543,147	1,035,000	-	1,035,000	1,057,250
140 Municipal Service	951,716	1,032,612	1,076,498	-	1,076,498	1,122,249
164 Special Assessment - Killearn Lakes Units I and II Sewer	232,089	232,500	232,500	-	232,500	232,500
420 Amtrak Depot	7,375	22,984	-	-	-	-
Total Revenues	4,771,191	5,381,990	5,759,850	50,000	5,809,850	5,903,723

LEON

FLORIDA'S CAPITAL COUNTY

Debt Service

Long Term Debt Structure	14 -2
Debt Service	14 -3
Summary of Debt Service	14 -4
Bond Series 2003A (Tax Exempt)	14 -5
Bond Series 2003B (Taxable)	14 -6
Bond Series 1998B	14 -7
Bond Series 2005	14 -8
ESCO Lease	14 -9

Debt Service Schedule

General Obligation Bonds
No outstanding issues.

Non Self Supporting Revenue Debt

Description	Purpose	Pledge/ Security	Original Principal Amount	Outstanding Principal Amount	FY11/12 Principal Payment	Remaining Principal	Final Maturity Date
Series 2003A: Tax Exempt **& Series 2003B:** Taxable	These bonds were issued to fund the acquisition of the Bank of America (BOA) building and for major repairs and renovations to the existing County Courthouse facility.	The pledged revenues for these bonds include guaranteed entitlement revenue, Local Government Half Cent Sales Tax, State Revenue Sharing, Race Track funds and other non-ad valorem revenue sources.	$20,430,000	$20,430,000	$0	$20,430,000	2020
Series 1998B:	This bond has been refinanced in FY11. This bond was issued to refund the Library Bond Series 1991, which was originally issued to finance various capital projects including the construction of a public library and improvements to the County owned landfill.		$7,895,040	$5,342,830	$2,656,760	$2,686,070	2013
Series 2005:	This bond was issued to fully refund the Parks and Recreation Bond Series 1998A and to refund a portion of the Stormwater Bond Series 1997 and a portion of the Capital Improvement Revenue Bond Series 1999. This bond was also issued to fund the relocation of the Growth and Environmental Management facility, the construction of a public library and renovations to the County Courthouse building.		$54,695,000	$47,490,000	$2,985,000	$44,505,000	2025
ESCO Lease:	This lease was entered into to fund the acquisition of various facility improvement measures including lighting upgrades, HVAC systems, an energy management system and water/sewer improvements.	The energy efficiency improvements will offset the cost of the lease.	$4,466,238	$2,959,369	$377,200	$2,582,169	2018
TOTAL:			**$87,486,278**	**$76,222,199**	**$6,018,960**	**$70,203,239**	

Debt Service

The various Debt Service Funds account for the debt service, including the accumulation of resources and payment of principal and interest, associated with the existing bonds issued by the County and an Energy Performance Contract with Energy Systems Group.

The bonds are secured by Non-Ad Valorem Revenue sources. None of the bonds are General Obligation Bonds. These bonds have been structured to have overall level annual payments until all dates of expiration occur in 2025. This level payment structure for debt service will result in the reduction of the debt service burden to the County over time as the percentage of monies spent on debt service in the budget reduces in the out-years.

Leon County currently services debt on 4 bonds. These bonds were all issued to fund the following County projects:

1. Construction of Public Libraries, the County Jail, and the Northeast Fire Station
2. Acquisition of the Tourist Development Council Building and the Bank of America Building
3. Renovations to the County Courthouse, the Fleet Management Facility, and the Public Works Building
4. Improvements to Stormwater Facilities, the County Landfill, and Parks & Recreation
5. Relocation of the Growth & Environmental Management Facility

The Energy Performance Contract is a lease to fund the acquisition of equipment to improve energy efficiency in various County facilities. The energy cost savings will offset the cost of the lease. Any balance on the lease not offset by the savings will be paid by Energy Systems Group.

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Debt Service	9,389,998	9,416,769	9,260,022	-	9,260,022	9,255,572
Total Budgetary Costs	9,389,998	9,416,769	9,260,022	-	9,260,022	9,255,572

Appropriations	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Debt Service	9,389,998	9,416,769	9,260,022	-	9,260,022	9,255,572
Total Budget	9,389,998	9,416,769	9,260,022	-	9,260,022	9,255,572

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
211 Bond Series 2003A & 2003B	954,758	955,280	955,280	-	955,280	955,280
216 Bond Series 2011	2,877,627	2,874,775	2,719,003	-	2,719,003	2,717,760
220 Bond Series 2005	5,097,614	5,102,200	5,101,225	-	5,101,225	5,098,019
221 ESCO Lease	460,000	484,514	484,514	-	484,514	484,513
Total Revenues	9,389,998	9,416,769	9,260,022	-	9,260,022	9,255,572

Debt Service

Debt Service Summary

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Debt Service	9,389,998	9,416,769	9,260,022	-	9,260,022	9,255,572
Total Budgetary Costs	9,389,998	9,416,769	9,260,022	-	9,260,022	9,255,572

Appropriations	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Bond Series 1998B (216-951-582)	2,877,627	2,874,775	2,719,003	-	2,719,003	2,717,760
Bond Series 2003A (Tax Exempt) (211-975-582)	353,248	352,970	352,970	-	352,970	352,970
Bond Series 2003B (Taxable) (211-976-582)	601,510	602,310	602,310	-	602,310	602,310
Bond Series 2005 (220-958-582)	5,097,614	5,102,200	5,101,225	-	5,101,225	5,098,019
ESCO Lease (221-977-582)	460,000	484,514	484,514	-	484,514	484,513
Total Budget	9,389,998	9,416,769	9,260,022	-	9,260,022	9,255,572

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
211 Bond Series 2003A & 2003B	954,758	955,280	955,280	-	955,280	955,280
216 Bond Series 2011	2,877,627	2,874,775	2,719,003	-	2,719,003	2,717,760
220 Bond Series 2005	5,097,614	5,102,200	5,101,225	-	5,101,225	5,098,019
221 ESCO Lease	460,000	484,514	484,514	-	484,514	484,513
Total Revenues	9,389,998	9,416,769	9,260,022	-	9,260,022	9,255,572

Debt Service

Debt Service - Bond Series 2003A (Tax Exempt) (211-975-582)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Debt Service	353,248	352,970	352,970	-	352,970	352,970
Total Budgetary Costs	353,248	352,970	352,970	-	352,970	352,970

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
211 Bond Series 2003A & 2003B	353,248	352,970	352,970	-	352,970	352,970
Total Revenues	353,248	352,970	352,970	-	352,970	352,970

Debt Service

Debt Service - Bond Series 2003B (Taxable) (211-976-582)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Debt Service	601,510	602,310	602,310	-	602,310	602,310
Total Budgetary Costs	601,510	602,310	602,310	-	602,310	602,310

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
211 Bond Series 2003A & 2003B	601,510	602,310	602,310	-	602,310	602,310
Total Revenues	601,510	602,310	602,310	-	602,310	602,310

Debt Service

Debt Service - Bond Series 1998B (216-951-582)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Debt Service	2,877,627	2,874,775	2,719,003	-	2,719,003	2,717,760
Total Budgetary Costs	2,877,627	2,874,775	2,719,003	-	2,719,003	2,717,760

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
216 Bond Series 2011	2,877,627	2,874,775	2,719,003	-	2,719,003	2,717,760
Total Revenues	2,877,627	2,874,775	2,719,003	-	2,719,003	2,717,760

Debt Service

Debt Service - Bond Series 2005 (220-958-582)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Debt Service	5,097,614	5,102,200	5,101,225	-	5,101,225	5,098,019
Total Budgetary Costs	5,097,614	5,102,200	5,101,225	-	5,101,225	5,098,019

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
220 Bond Series 2005	5,097,614	5,102,200	5,101,225	-	5,101,225	5,098,019
Total Revenues	5,097,614	5,102,200	5,101,225	-	5,101,225	5,098,019

Debt Service

Debt Service - ESCO Lease (221-977-582)

Budgetary Costs	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
Debt Service	460,000	484,514	484,514	-	484,514	484,513
Total Budgetary Costs	460,000	484,514	484,514	-	484,514	484,513

Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2012 Continuation	FY 2012 Issues	FY 2012 Budget	FY 2013 Budget
221 ESCO Lease	460,000	484,514	484,514	-	484,514	484,513
Total Revenues	460,000	484,514	484,514	-	484,514	484,513

LEON

FLORIDA'S CAPITAL COUNTY

Capital Improvement Index

Project Index	15 - 1
Summary Index	15 - 4
Culture & Recreation	15 - 15
General Government	15 - 37
Health & Safety	15 - 72
Physical Environment	15 - 81
Transportation	15 - 106

LEON

FLORIDA'S CAPITAL COUNTY

Project Index

The following is an alphabetical list of each project with a detail sheet in this book. The section and the page of the corresponding detail sheets are also provided. Each section represents the service type of the projects and contains detail sheets only for projects with planned activity in FY12 to FY16.

Project	Section	Page
Additional Ambulance & Equipment	Health and Safety	15-74
Apalachee Parkway Regional Park	Culture and Recreation	15-17
Architectural and Engineering Services	General Government	15-39
Arterial & Collector Roads Pavement Markings	Transportation	15-108
Arterial/Collector Resurfacing	Transportation	15-109
Athletic Field Lighting	Culture and Recreation	15-18
Bannerman Road	Transportation	15-110
Beech Ridge Trail	Transportation	15-111
Blue Print 2000 Water Quality Enhancements	Physical Environment	15-83
BoA Building Acquisition/Renovations	General Government	15-40
Bradfordville Pond 4 Outfall Stabilization	Physical Environment	15-84
Buck Lake Road	Transportation	15-112
CARDS Stormwater Program: Start-Up Costs	Physical Environment	15-85
CARDS Transportation Program: Start-up Costs	Transportation	15-113
Centralized Storage Facility	General Government	15-41
Common Area Furnishings	General Government	15-42
Community Safety & Mobility	Transportation	15-114
Community Services Building Roof Replacement	General Government	15-43
Courthouse Repairs	General Government	15-44
Courtroom Minor Renovations	General Government	15-45
Courtroom Technology	General Government	15-46
Data Wiring	General Government	15-47
Digital Phone System	General Government	15-48
Eastside Library	Culture and Recreation	15-19
E-Filing System for Court Documents	General Government	15-49
Election Equipment	General Government	15-50
Electronic Timesheets	General Government	15-51
Elevator Generator Upgrades	General Government	15-52
Emergency Medical Services Equipment	Health and Safety	15-75
Emergency Medical Services Facility	Health and Safety	15-76
Emergency Medical Services Technology	Health and Safety	15-77
EMS Vehicle & Equipment Replacement	Health and Safety	15-78
Equipment Service Bay	Physical Environment	15-86
FDOT Permitting Fees	Transportation	15-115
File Server Maintenance	General Government	15-53
Financial Hardware and Software	General Government	15-54
Fleet Management Shop Equipment	Transportation	15-116

Project Index

The following is an alphabetical list of each project with a detail sheet in this book. The section and the page of the corresponding detail sheets are also provided. Each section represents the service type of the projects and contains detail sheets only for projects with planned activity in FY12 to FY16.

Project	Section	Page
Fort Braden	Culture and Recreation	15-20
Fred George Park	Culture and Recreation	15-21
Gaines Street	Transportation	15-117
General County Maintenance & Renovations	General Government	15-55
General Vehicle & Equipment Replacement	General Government	15-56
Geographic Information Systems	General Government	15-57
GIS Incremental Basemap Update	General Government	15-58
Greenways Capital Maintenance	Culture and Recreation	15-22
Gum Road Target Planning Area	Physical Environment	15-87
Huntington Oaks Community Rooms	Culture and Recreation	15-23
Huntington Oaks Plaza Renovations	General Government	15-59
Intersection and Safety Improvements	Transportation	15-118
J.R. Alford Greenway	Culture and Recreation	15-24
Jail Roof Replacement	Health and Safety	15-79
Killearn Acres Flood Mitigation	Physical Environment	15-88
Killearn Lakes Plantation Stormwater	Physical Environment	15-89
Lafayette Street Stormwater	Physical Environment	15-90
Lake Jackson Library	Culture and Recreation	15-25
Lake Munson Restoration	Physical Environment	15-91
Lakeview Bridge	Physical Environment	15-92
Landfill Improvements	Physical Environment	15-93
Lexington Pond Retrofit	Physical Environment	15-94
Library Services Technology	Culture and Recreation	15-26
Local Economic Stimulus Program	General Government	15-60
Local Road Resurfacing	Transportation	15-119
Longwood Subdivision Retrofit	Physical Environment	15-95
Magnolia Drive & Lafayette Street Intersection	Transportation	15-120
Main Library Improvements	Culture and Recreation	15-27
Miccosukee Greenway	Culture and Recreation	15-28
Miccosukee Park	Culture and Recreation	15-29
Network Backbone Upgrade	General Government	15-61
New Vehicles and Equipment	Culture and Recreation	15-30
North Monroe Turn Lane	Transportation	15-121
Okeeheepkee Prairie Park	Culture and Recreation	15-31
Open Graded Cold Mix Maintenance/Resurfacing	Transportation	15-122
Parking Lot Maintenance	General Government	15-62
Parks Capital Maintenance	Culture and Recreation	15-32
Pedrick Road Pond Walking Trail	Culture and Recreation	15-33
Permit & Enforcement Tracking System	General Government	15-63

Project Index

The following is an alphabetical list of each project with a detail sheet in this book. The section and the page of the corresponding detail sheets are also provided. Each section represents the service type of the projects and contains detail sheets only for projects with planned activity in FY12 to FY16.

Project	Section	Page
Playground Equipment Replacement	Culture and Recreation	15-34
Property Appraiser Technology	General Government	15-64
Public Defender Technology	General Government	15-65
Public Safety Complex	Health and Safety	15-80
Public Works Architectural and Engineering	Transportation	15-123
Public Works Vehicle & Equipment Replacement	Transportation	15-124
Pullen Road at Old Bainbridge Road	Transportation	15-125
Records Management	General Government	15-66
Reduction of Emissions and Energy Conservation Improvements	General Government	15-67
Rural/Hazardous Waste Vehicle and Equipment Replacement	Physical Environment	15-96
Solid Waste Heavy Equip/Vehicle Replacement	Physical Environment	15-97
Solid Waste Learning Center	Physical Environment	15-98
Solid Waste Master Plan	Physical Environment	15-99
Solid Waste Trolley	Physical Environment	15-100
Springhill Road Bridge	Transportation	15-126
St. Marks Headwaters Greenway	Culture and Recreation	15-35
State Attorney Technology	General Government	15-68
Stormwater Maintenance Filter Replacement	Physical Environment	15-101
Stormwater Structure Inventory and Mapping	Physical Environment	15-102
Stormwater Vehicle & Equipment Replacement	Physical Environment	15-103
Supervisor of Elections Technology	General Government	15-69
Talpeco Road & Highway 27 North	Transportation	15-127
Tram Road & Gaile Avenue	Transportation	15-128
Transfer Station Heavy Equipment Replacement	Physical Environment	15-104
Transfer Station Improvements	Physical Environment	15-105
Transportation and Stormwater Improvements	Transportation	15-129
User Computer Upgrades	General Government	15-70
Woodville Community Park	Culture and Recreation	15-36
Work Order Management	General Government	15-71

LEON

FLORIDA'S CAPITAL COUNTY

Summary Index

Introduction	15 - 5
Document Overview	15 - 6
Capital Improvement Program Analysis	15 - 7
Capital Projects by Managing Departments	15 - 10
FY10 Anticipated Carryforward Projects	15 - 12
Operating Budgets	15 - 13

Introduction

Capital Improvement Program

The capital improvement program is a resource that helps Leon County government to ensure that decisions on projects and funding are made wisely and in a well planned manner. The quality of life for a Leon County resident depends on the reliability of transportation, the quality of stormwater system, the efficiency of waste disposal, the accessibility of culture and recreation, and many other essential public services.

High quality service levels can be achieved through the proper planning and provision of the replacement, maintenance and enhancement of the County's capital assets. In accordance with Florida Statute Chapter 125.74(d), the County Administrator is annually responsible to prepare and submit a capital budget and capital improvement program to the Board.

Capital Assets

A capital asset is a new or rehabilitated physical asset that is nonrecurring and has a useful life of more than three years and costs at least $15,000.

Capital Project

A capital project is undertaken to acquire a capital asset. Examples include the construction, maintenance, and/or renovations to public buildings as well as improvements to stormwater systems and transportation.

Capital Improvement Program

Capital infrastructure is essential to the Leon County community. Leon County's capital improvement program is a multi-year program that identifies capital projects to be funded during a five year period. It specifies each capital project to be undertaken, the year it will begin, the anticipated expenses for each year and the method of financing.

Projects and financing sources in the capital improvement program for years other than the current budget year (commonly called "out-years" or "planned years") are not authorized until the annual budget for those years is legally adopted. The out-years serve only as a guide for future planning and are subject to further review and modification.

Annual Capital Budget

The annual capital budget represents the first year of a capital improvement program. It is the appropriation of capital spending legally adopted by the Board. The annual capital budget is adopted in conjunction with Leon County's annual operating budget and provides legal authority to proceed with specific projects.

Capital Improvement Program Preparation

Each fiscal year, the Office of Management and Budget facilitates the preparation of a capital improvement program. Officials, administrators, and staff of Leon County government all assist in this process. The preparation process includes the following:

I. Assessment of Capital Needs
(Department/Division Staff)
- Prepare an inventory
- Evaluate whether to repair or replace facilities and/or equipment
- Identify future needs

II. Identification of Capital Projects
(Commission, Administration, Department/Division Staff)
- Review status of current projects
- Develop information for new projects
- Submit project requests

III. Financial Analysis
(Administration and OMB)
- Evaluate financial conditions
- Forecast financial trends
- Evaluate funding options

IV. Evaluation & Planning of Capital Projects
(Administration and OMB)
- Review and prioritize project requests
- Select projects and project schedules
- Determine project funding sources

V. Adoption of Capital Improvement Program & Annual Capital Budget
(Commission, Administration, and OMB)
- Prepare and submit tentative program and budget to Commission
- Hold public hearings
- Revise and prepare final program and budget for adoption

VI. Implementation & Monitoring of Annual Capital Budget
- October 1 through September 30

Document Overview

The following is a brief description of the information contained in the Capital Improvement Program. A Project Index can be found in the first section of the Capital Improvement Section.

Summary

This section contains information, analysis and summaries about Leon County's capital improvement program and capital budget.

- Introduction:
  General capital improvement program and capital budget preparation information.

- Capital Improvement Program Analysis:
  Brief analysis of the FY11-FY15 capital improvement program.

- Capital Projects By Managing Department:
  Summary table of all capital improvement projects organized by managing department.

- FY11 Anticipated Carryforward Projects:
  Summary table of all capital improvement projects that are anticipated to be carryforward from one fiscal year into the next.

- Operating Budget Impacts:
  General description and summary table of estimated impacts capital projects are anticipated to have on the operating budget.

Capital Project Sections

Each section represents the service type of the capital projects it contains. Included in each section is an overview with a brief analysis, an index of the projects and a detail sheet for any project with planned activity in any fiscal year from FY12 to FY16. The project detail sheets each provide the following:

- General Information:
  Includes project title, managing department, project number, service type, project status, description/justification and, if applicable, project location map.

- Policy/Comprehensive Plan Information
  Non-comprehensive Plan Related Projects - relevant policy, law, mandate, ordinance, master plan, initiative, etc.

- Comprehensive Plan Related Projects:
  Identifies whether the project is in the capital improvement element of the comprehensive plan, the improvement (i.e. stormwater, parks & rec, roads, etc.), level of service standard for the improvement, current level of service, level of service upon completion of the improvement, etc.

- Financial Information:
  Includes funding sources, past expenditures through FY10, FY11 adjusted budget and FY11 year to date expenditures, FY12 budget, FY13 - FY16 planned budget, FY12 – FY16 total, total project cost, and estimates of any anticipated impacts on the operating budget.

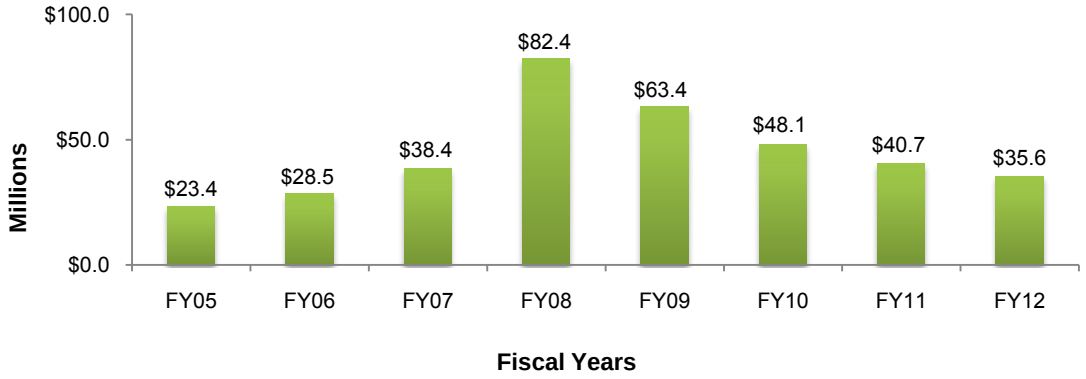
Capital Improvement Program Analysis

FY 2012 Capital Budget

Figure 15.1 shows the capital funding for each fiscal year from FY05 through FY12. The total FY12 capital budget is **$35,568,225 ($22,626,879 in capital projects and $12,941,346 in budgeted reserves)**. Including the budgeted reserves, this is a 12.56% decrease over the adopted FY11 capital budget of $40,676,293. The decline in capital funding reflects the utilization of capital reserves set aside by the Board to fund the long term capital needs of the County. In addition, the figure below illustrates that the Capital Improvement Program is approaching FY 2007 funding levels.

The capital projects planned for FY12 include: payment to the City of Tallahassee for improvements to Gaines Street, Transportation and Stormwater Improvements, General County Maintenance, Main Library Bathroom Renovations, and Management Information Service upgrades.

Figure 15.1
FY05 – FY12 Capital Funding



Service Types

Figure 15.2 shows the service types of the projects in the FY12 capital budget. In FY12, 42.4% or $9,593,054 of the capital budget will fund transportation related projects. Figure 15.3 shows the service types of the projects in the FY12-FY16 Capital Improvement Program. The Capital Improvement Program continues to spend the majority of funds on transportation projects. The budgeted reserves are not reflected below.

Figure 15.2
FY 2012 Project Service Types

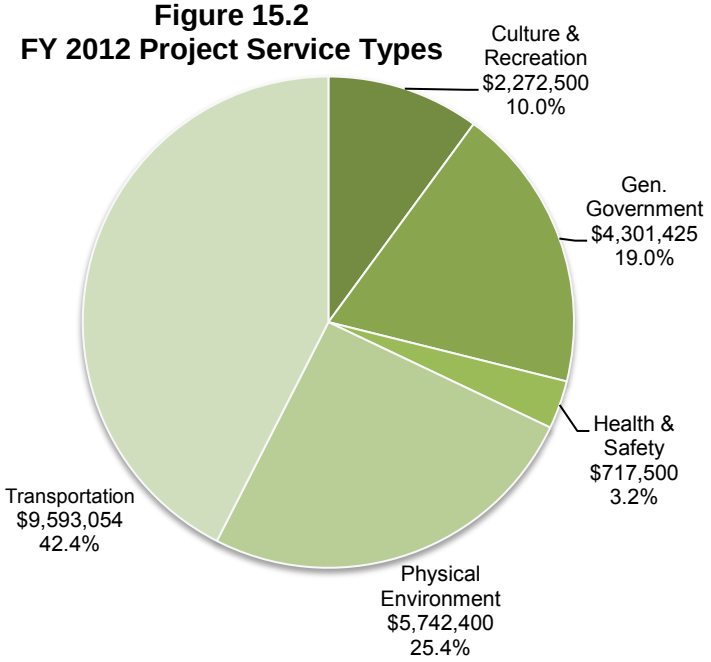
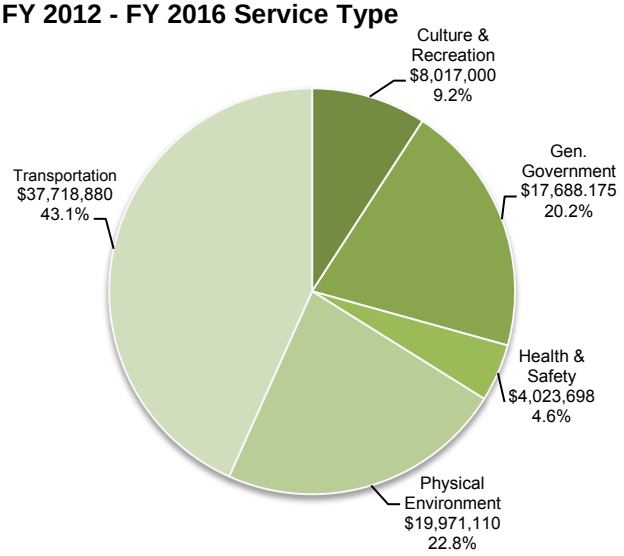


Figure 15.3
FY 2012 - FY 2016 Service Type



Capital Improvement Program Analysis

Project Funding Sources

Table 15.1 shows the project funding sources for the FY12 capital budget and the FY12-FY16 capital improvement program. The Capital Improvements Fund (Fund 305) is the primary source of funding for the FY12 capital budget. Fund 305 will fund $7,784,700 or 34.4% of the total FY12 capital budget. In the FY12-FY16 capital improvement program, the Capital Improvements Fund (Fund 305) continues as the primary source of funding. It will fund $32,498,497 or 37.2% of the total FY12-FY16 program. The budgeted reserves are not reflected below.

Table 15.1
FY12- FY16 Project Funding Sources

Funding Source	FY 2012 Budget	%	FY 2012 - FY 2016 Program	%
Grants (Fund 125)	80,000	0.4%	400,000	0.5%
EMS MSTU (Fund 135)	637,500	2.8%	3,623,698	4.1%
Bank of America (Fund 165)	690,125	3.1%	2,356,080	2.7%
Capital Improvements (Fund 305)	7,784,700	34.4%	32,498,497	37.2%
Transportation Improvements (Fund 306)	787,700	3.5%	5,449,039	6.2%
Sales Tax (Fund 308)	5,450,000	24.1%	22,088,515	25.3%
Sales Tax Ext. (Fund 309)	5,476,854	24.2%	13,502,826	15.4%
Bond Series 2003A (Fund 311)	65,000	0.3%	65,000	0.1%
Bond Series 1999 (Fund 318)	272,500	1.2%	275,500	0.3%
Solid Waste (Fund 401)	1,382,500	6.1%	7,162,708	8.2%
TOTAL	**$22,626,879**	**100%**	**$87,418,863**	**100%**

Reserves for Capital Projects

The FY12 capital budget includes a series of dedicated reserves for future projects: General Government ($5.54 million) and Intersection/Resurfacing ($7.28 million).

General Government: As part of the annual budget process, the County evaluates the resources necessary to support the five year capital improvement program. Depending upon the level of reserves, additional general revenue is contemplated to be transferred to the capital projects to maintain a five year funded program. This approach began during the FY08 budget process to support the funding of maintenance and essential capital projects. The goal is to provide funding to maintain the existing infrastructure of the County. Through this effort, the County is able to avoid large increases/decreases in funding over the five year period. The out-year budgets reflect the capital reserves being depleted by FY14.

Intersection/Resurfacing: During the FY08 budget process, the County established this reserve account to support intersection and resurfacing projects for the next six to eight years. The funds are restricted by law to be used for transportation projects or the jail. With the decline in gas tax revenues, the need to have this resource for maintaining the existing infrastructure has become critical. The out-year budgets reflect the capital reserves being depleted by FY15. Beginning in FY14, the Capital Improvement Budget contemplates using the Sales Tax Extension (Fund 309) to fund resurfacing and intersection improvements projects.

Capital Improvement Program Analysis

New and Revised Capital Projects

Table 15.2 shows the new and revised projects for FY12 capital budget and FY12-FY16 capital improvement program. A total of 6 projects in the amount of $968,500 will be funded in FY12. For the five year period of a total of $2,741,438 is budgeted for 8 new and revised projects.

Table 15.2
FY12 - FY16 New and Revised Projects

New and Revised Projects	FY12 Budget	%	FY12 - FY16 Program	%
Library Services Technology	34,000	3.5%	61,000	2.2%
Fort Braden Community Park	-	0.0%	65,000	2.4%
Parks: New Vehicles and Equipment	177,000	18.3%	251,000	9.2%
Woodville Community Park	-	0.0%	600,000	21.9%
E-Filing System for Court Documents	50,000	5.2%	50,000	1.8%
Records Management System	175,000	18.1%	325,000	11.9%
Rural/Hazardous Waste Heavy Equipment and Vehicle Replacement	32,500	3.4%	389,438	14.2%
Stormwater Structure Inventory and Mapping	500,000	51.6%	1,000,000	36.5%
Total	**$968,500**	**100.0%**	**$2,741,438**	**100.0%**

Management of Capital Projects

Table 15.3 shows the managing departments of the FY12 capital budget and FY12-FY16 capital improvement program. A total of 65 projects will be funded in FY12 Capital Improvement Program. Engineering Services will manage 52.9% of these projects totaling $11,948,854. The budgeted reserves and carryforward projects are not reflected below.

Table 15.3
FY12 - FY16 Managing Departments

Managing Department	FY12 Number of Projects	FY12	%	FY12 – FY16 Program	%
Emergency Medical Services	2	665,000	2.9%	1,588,000	1.8%
Engineering Services	14	11,948,854	52.8%	37,414,826	42.8%
Facilties Management	11	2,385,025	10.5%	5,758,980	6.6%
Fleet Management	4	1,441,300	6.4%	14,289,214	16.3%
Management Info. Services	16	1,800,500	8.0%	7,834,620	9.0%
Parks & Recreation	10	2,198,500	9.7%	7,836,000	9.0%
Public Works - Operations	3	805,200	3.6%	3,584,515	4.1%
Solid Waste	5	1,382,500	6.1%	7,162,708	8.2%
Supervisor of Elections	-	-	0.0%	1,950,000	2.2%
TOTAL	**65**	**$22,626,879**	**100.0%**	**$87,418,863**	100.0%

Capital Projects By Managing Departments

Project	#	Life to Date FY 2010	Adj Bud FY 2011	FY 2012 Planned	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY12 - FY16 Total	Project Cost Total
Fleet Management										
EMS Vehicle & Equipment Replacement	026014	2,826,568	756,000	-	-	633,798	869,400	790,000	2,293,198	5,875,766
Fleet Management Shop Equipment	026010	30,681	60,000	46,500	-	50,000	-	50,000	146,500	237,181
General Vehicle/Equip Replacement	026003	2,297,870	350,148	242,400	605,000	544,500	626,175	450,000	2,468,075	5,116,093
Public Works Vehicle/Equip Replacement	026005	6,540,900	859,400	642,500	1,068,039	950,000	1,092,500	970,000	4,723,039	12,123,339
Stormwater Vehicle/Equip Replacement	026004	4,170,595	864,841	509,900	1,090,474	980,528	1,127,500	950,000	4,658,402	9,693,838
Fleet Management Subtotal		**15,866,614**	**2,890,389**	**1,441,300**	**2,763,513**	**3,158,826**	**3,715,575**	**3,210,000**	**14,289,214**	**33,046,217**
Public Works - Operations										
Arterial/Collector Roads Pavement Markings	026015	162,919	54,578	85,200	85,200	85,200	85,200	85,200	426,000	643,497
Open Graded Cold Mix Maintenance/Resurfacing	026006	9,242,982	1,085,137	600,000	600,000	600,000	600,000	238,515	2,638,515	12,966,634
Stormwater Maintenance Filter Replacement	066026	527,707	333,258	120,000	100,000	100,000	100,000	100,000	520,000	1,380,965
Public Works - Operations Subtotal		**9,933,608**	**1,472,973**	**805,200**	**785,200**	**785,200**	**785,200**	**423,715**	**3,584,515**	**14,991,096**
Solid Waste										
Equipment Service Bay	036014	-	-	-	-	260,000	-	-	260,000	260,000
Landfill Improvements	036002	931,321	177,114	100,000	100,000	100,000	100,000	100,000	500,000	1,608,435
Rural/Hazardous Waste Vehicle and Equip Replacement	036033	-	-	32,500	39,500	91,200	25,000	201,238	389,438	389,438
SW Heavy Equip/Vehicle Replacement	036003	2,034,356	214,858	780,000	110,000	413,720	975,000	540,000	2,818,720	5,067,934
Solid Waste Learning Center	036030	-	105,000	-	-	-	-	-	-	105,000
Solid Waste Master Plan	036028	-	100,000	-	-	-	-	-	-	100,000
Solid Waste Trolley	036031	-	45,000	-	-	-	-	-	-	45,000
Transfer Station Heavy Equip Replacement	036010	1,496,627	195,572	370,000	451,000	487,500	585,000	661,050	2,554,550	4,246,749
Transfer Station Improvements	036023	280,675	50,000	100,000	100,000	200,000	120,000	120,000	640,000	970,675
Solid Waste Subtotal		**4,742,979**	**887,544**	**1,382,500**	**800,500**	**1,552,420**	**1,805,000**	**1,622,288**	**7,162,708**	**12,793,231**
Parks & Recreation										
Apalachee Parkway Regional Park	045001	1,746,168	33,000	75,000	300,000	100,000	100,000	100,000	675,000	2,454,168
Athletic Field Lighting	046008	303,000	160,000	125,000	-	-	-	-	125,000	588,000
Fort Braden	042005	-	-	-	65,000	-	-	-	65,000	65,000
Fred George Park	043007	4,110,957	-	200,000	-	-	50,000	-	250,000	4,360,957
Greenways Capital Maintenance	046009	506,624	125,000	125,000	125,000	125,000	125,000	125,000	625,000	1,256,624
J.R. Alford Greenway	045004	74,999	40,000	-	-	75,000	500,000	-	575,000	689,999
Miccosukee Greenway	044003	334,953	650,000	-	300,000	-	-	-	300,000	1,284,953
Miccosukee Park	044002	495,064	141,694	589,000	-	-	-	-	589,000	1,225,758
New Vehicles and Equipment	046007	115,880	-	177,000	-	-	-	74,000	251,000	366,880
Okeeheepkee Prairie Park	043008	-	265,000	272,500	77,500	500,000	-	-	850,000	1,115,000
Parks Capital Maintenance	046001	885,515	175,000	300,000	300,000	300,000	300,000	300,000	1,500,000	2,560,515
Pedrick Road Pond Walking Trail	045007	2,295	122,704	-	-	-	-	-	-	124,999
Playground Equipment Replacement	046006	-	160,000	160,000	163,000	163,000	185,000	185,000	856,000	1,016,000
St. Marks Headwaters Greenway	047001	199,999	100,000	175,000	100,000	100,000	100,000	100,000	575,000	874,999
Woodville Community Park	041002	341,482	-	-	0	50,000	550,000	0	600,000	941,482
Parks and Recreation Subtotal		**9,116,936**	**1,972,398**	**2,198,500**	**1,430,500**	**1,413,000**	**1,910,000**	**884,000**	**7,836,000**	**18,925,334**
Engineering Services										
Arterial/Collector Resurfacing	056001	15,696,530	4,205,767	3,200,000	3,200,000	3,200,000	3,200,000	3,200,000	16,000,000	35,902,297
Bannerman Road	054003	1,178,545	2,011,986	-	-	-	-	-	-	3,190,531
Beech Ridge Trail	054010	13,060	835,842	-	-	-	-	-	-	848,902
Blue Print 2000 Water Quality Enhancements	067002	1,091,031	2,849,612	-	-	-	-	-	-	3,940,643
Bradfordville Pond 4 Outfall Stabilization	064005	66,087	364,997	-	-	-	-	-	-	431,084
Buck Lake Road	055001	6,351,474	4,831,527	-	-	-	-	-	-	11,183,001
CARDS Stormwater Program: Start-Up Costs	066001	-	119,000	50,000	50,000	50,000	50,000	50,000	250,000	369,000
CARDS Transportation Program: Start-up Costs	057900	148,484	75,000	100,000	100,000	100,000	100,000	100,000	500,000	723,484
Community Safety & Mobility	056005	3,766,081	2,067,057	500,000	500,000	750,000	750,000	750,000	3,250,000	9,083,138
FDOT Permitting Fees	056007	518,759	100,000	50,000	50,000	50,000	50,000	50,000	250,000	868,759
Gaines Street	051005	6,360,908	2,542,238	1,796,854	-	-	-	-	1,796,854	10,700,000
Gum Road Target Planning Area	062005	-	175,000	1,980,000	3,200,000	-	-	-	5,180,000	5,355,000
Intersection and Safety Improvements	057001	5,008,672	6,731,622	750,000	750,000	750,000	750,000	575,972	3,575,972	15,316,266
Killearn Acres Flood Mitigation	064001	1,885,864	1,200,000	200,000	-	-	-	-	200,000	3,285,864
Killearn Lakes Plantation Stormwater	064006	550,744	185,985	1,000,000	-	-	-	-	1,000,000	1,736,729
Lafayette Street Stormwater	065001	166,243	2,381,292	-	-	-	-	-	-	2,547,535
Lake Munson Restoration	062001	2,560,443	277,558	-	-	-	-	-	-	2,838,001
Lakeview Bridge	062002	153,456	772,834	-	-	-	-	-	-	926,290
Lexington Pond Retrofit	063005	232,881	5,449,008	-	-	-	-	-	-	5,681,889
Local Road Resurfacing	057005	2,669,090	557,043	850,000	-	850,000	-	-	1,700,000	4,926,133
Longwood Subdivision Retrofit	062004	1,407	223,680	-	-	-	-	-	-	225,087
Magnolia Drive & Lafayette Street Intersection	055005	70,444	772,995	-	-	-	-	-	-	843,439
North Monroe Turn Lane	053003	1,759,075	1,837,629	-	-	-	-	-	-	3,596,704
Public Works Architectural and Engineering	056011	-	60,000	60,000	60,000	60,000	60,000	60,000	300,000	360,000
Pullen Road at Old Bainbridge Road	053002	209,282	1,268,508	-	-	-	-	-	-	1,477,790
Springhill Road Bridge	051007	-	300,000	-	-	-	-	-	-	300,000
Stormwater Structure Inventory and Mappying	066003	-	-	500,000	250,000	250,000	-	-	1,000,000	1,000,000
Talpeco Road & Highway 27 North	053005	25,026	375,464	-	-	-	-	-	-	400,490
Tram Road & Gaile Avenue	051004	-	200,000	-	-	-	-	-	-	200,000
Transportation and Stormwater Improvements	056010	2,103,868	6,087,472	912,000	-	500,000	500,000	500,000	2,412,000	10,603,340
Engineering Subtotal		**52,587,454**	**48,859,116**	**11,948,854**	**8,160,000**	**6,560,000**	**5,460,000**	**5,285,972**	**37,414,826**	**138,861,396**

Capital Projects By Managing Departments

Project	#	Life to Date FY 2010	Adj Bud FY 2011	FY 2012 Planned	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY12 - FY16 Total	Project Cost Total
Management Information Services										
Courtroom Technology	076023	686,035	107,298	85,000	100,000	75,000	75,000	50,000	385,000	1,178,333
Data Wiring	076003	391,359	25,000	25,000	25,000	25,000	25,000	25,000	125,000	541,359
Digital Phone System	076004	1,222,549	-	-	-	-	75,000	75,000	150,000	1,372,549
E-Filing System for Court Documents	076063	-	-	50,000	-	-	-	-	50,000	50,000
Electronic Timesheets	076048	149,756	22,745	-	-	-	-	-	-	172,501
Emergency Medical Services Technology	076058	48,458	21,144	52,500	52,500	12,500	12,500	12,500	142,500	212,102
File Server Maintenance	076008	1,035,741	297,395	250,000	250,000	250,000	250,000	250,000	1,250,000	2,583,136
Financial Hardware and Software	076001	209,785	30,000	45,000	-	-	-	-	45,000	284,785
Geographic Information Systems	076009	4,235,962	300,176	238,280	238,280	238,280	238,280	238,280	1,191,400	5,727,538
GIS Incremental Basemap Update	076060	1,644,678	258,500	298,500	298,500	298,500	298,500	298,500	1,492,500	3,395,678
Library Services Technology	076011	75,871	-	34,000	27,000	-	-	-	61,000	136,871
Network Backbone Upgrade	076018	704,091	150,000	80,000	80,000	80,000	80,000	80,000	400,000	1,254,091
Permit & Enforcement Tracking System	076015	43,512	204,963	82,220	70,000	70,000	70,000	-	292,220	540,695
Property Appraiser Technology	076045	164,500	385,500	-	-	-	-	-	-	550,000
Public Defender Technology	076051	181,462	30,000	30,000	30,000	30,000	30,000	30,000	150,000	361,462
Records Management	076061	-	-	175,000	50,000	50,000	50,000	-	325,000	325,000
State Attorney Technology	076047	156,225	30,000	30,000	30,000	30,000	30,000	30,000	150,000	336,225
Supervisor of Elections Technology	076005	160,086	25,000	25,000	25,000	25,000	25,000	25,000	125,000	310,086
User Computer Upgrades	076024	2,223,776	449,248	300,000	300,000	300,000	300,000	300,000	1,500,000	4,173,024
Work Order Management	076042	466,088	20,783	-	-	-	-	-	-	486,871
Management Information Services Subtotal		**13,799,934**	**2,357,752**	**1,800,500**	**1,576,280**	**1,484,280**	**1,559,280**	**1,414,280**	**7,834,620**	**23,992,306**
									7,834,620	
Facilities Management										
Architectural and Engineering Services	086011	202,737	60,000	60,000	60,000	60,000	60,000	60,000	300,000	562,737
BoA Building Acquisition/Renovations	086025	19,193,455	995,815	690,125	97,828	828,180	110,593	629,354	2,356,080	22,545,350
Centralized Storage Facility	086054	158,469	81,531	50,000	50,000	50,000	50,000	50,000	250,000	490,000
Common Area Furnishings	086017	273,004	33,000	25,000	25,000	25,000	25,000	25,000	125,000	431,004
Community Services Building Roof Replacement	086062	-	-	30,000	60,000	-	-	-	90,000	90,000
Courthouse Repairs	086024	5,560,014	336,138	1,005,000	84,000	-	-	-	1,089,000	6,985,152
Courtroom Minor Renovations	086007	209,152	50,000	60,000	150,000	60,000	60,000	60,000	390,000	649,152
Eastside Library	085001	554,887	4,924,944	-	-	-	-	-	-	5,479,831
Elevator Generator Upgrades	086037	671,451	504,191	325,000	325,000	125,000	-	-	775,000	1,950,642
Emergency Medical Services Facility	096008	8,275	8,273,545	-	-	-	-	-	-	8,281,820
General County Maintenance & Renovations	086057	6,920	15,000	25,000	25,000	25,000	25,000	25,000	125,000	146,920
Huntington Oaks Community Rooms	043009	-	396,000	-	-	-	-	-	-	396,000
Huntington Oaks Plaza Renovations	083002	-	488,000	-	-	-	-	-	-	488,000
Jail Roof Replacement	086031	32,720	3,570,996	-					-	3,603,716
Lake Jackson Library	083001	3,294,856	1,585,890	-	-	-	-	-	-	4,880,746
Main Library Improvements	086053	282,115	40,000	40,000	40,000	40,000	-	-	120,000	442,115
Parking Lot Maintenance	086033	10,000	101,868	74,900	16,000	16,000	16,000	16,000	138,900	250,768
Public Safety Complex	096016	994,848	14,231,648	-	-	-	-	-	-	15,226,496
Facilities Management Subtotal		**31,452,903**	**35,688,566**	**2,385,025**	**932,828**	**1,229,180**	**346,593**	**865,354**	**5,758,980**	**72,900,449**
Miscellaneous										
Administration										
Local Economic Stimulus Program	096019	-	505,000	-	-	-	-	-	-	505,000
Reduction of Emissions/Energy Conservation Improvements	086041	256,698	422,867	-	-	-	-	-	-	679,565
Emergency Medical Services										
Additional Ambulance & Equipment	096013	322,864	-	585,000	603,000	-	-	-	1,188,000	1,510,864
Emergency Medical Services Equipment	096010	429,810	138,856	80,000	80,000	80,000	80,000	80,000	400,000	968,666
Supervisor of Elections										
Election Equipment	096015	1,475,122	1,502,878	-	1,650,000	300,000	-	-	1,950,000	4,928,000
Miscellaneous Subtotal		**2,227,796**	**1,641,734**	**665,000**	**2,333,000**	**380,000**	**80,000**	**80,000**	**3,538,000**	**7,407,530**
Total Capital Improvement Program		**139,728,224**	**95,770,472**	**22,626,879**	**18,781,821**	**16,562,906**	**15,661,648**	**13,785,609**	**87,418,863**	**322,917,559**

The Capital Improvement projects highlighted are fully funded in FY11. It is anticipated that these projects will be carryforward into the next fiscal year. These projects are listed under FY11 Anticipated Carryforward Projects. These projects are not included in the Management of Capital Projects Table 15.3.

FY11 Anticipated Carryforward Projects

Table 15.4 is a schedule of the anticipated FY11 carryforward projects. All projects are currently fully funded. It is anticipated that the funding for these projects will be carryforward from Fiscal Year 2011 into Fiscal Year 2012 in order to complete the project.

Table 15.4
FY11 Anticipated Carryforward Projects

Project Title	Life to Date 2010	FY11 Adjusted Budget	FY11 YTD Activity
Culture & Recreation			
Eastside Library	554,887	4,924,944	1,651,692
Huntington Oaks Community Rooms	-	396,000	-
Lake Jackson Library	3,294,856	1,585,890	37,521
Pedrick Road Pond Walking Trail	2,295	122,704	-
Subtotal	*3,852,038*	*7,029,538*	*1,689,213*
General Government			
Electronic Timesheets	149,756	22,745	6,023
Huntington Oaks Plaza Renovations	-	488,000	-
Local Economic Stimulus Program	-	505,000	-
Property Appraiser Technology	164,500	385,500	188,411
Reduction of Emissions and Energy Conservation Improvements	256,698	422,867	18,916
Work Order Management	466,088	20,783	15,081
Subtotal	149,756	22,745	6,023
Health & Safety			
Emergency Medical Services Facility	8,275	8,273,545	-
Jail Roof Replacement	32,720	3,570,996	-
Public Safety Complex	994,848	14,231,648	932,967
Subtotal	*1,035,843*	*26,076,189*	*932,967*
Physical Environment			
Blue Print 2000 Water Quality Enhancements	1,091,031	2,849,612	95,596
Bradfordville Pond 4 Outfall Stabilization	66,087	364,997	28,335
Lafayette Street Stormwater	166,243	2,381,292	21,928
Lake Munson Restoration	2,560,443	277,558	1,983
Lakeview Bridge	153,456	772,834	545
Lexington Pond Retrofit	232,881	5,449,008	118,736
Longwood Subdivision Retrofit	1,407	223,680	-
Solid Waste Learning Center	-	105,000	-
Solid Waste Master Plan	-	100,000	-
Solid Waste Trolley	-	45,000	-
Subtotal	*4,271,548*	*12,568,981*	*267,123*
Transportation			
Bannerman Road	1,178,546	2,011,986	568,878
Beech Ridge Trail	13,060	835,842	2,188
Buck Lade Road	6,351,474	4,831,527	2,409,782
Magnolia Drive & Lafayette Street Intersection	70,444	772,995	2,269
North Monroe Turn Lane	1,759,075	1,837,629	90,599
Pullen Road at Old Bainbridge Road	209,282	1,268,508	6,307
Springhill Road Bridge	-	300,000	872
Talpeco Road & Highway 27 North	25,026	375,464	58,168
Tram Road & Gaile Avenue	-	200,000	-
Subtotal	*9,606,907*	*12,433,951*	*3,139,063*
Grand Total	$17,731,692	$59,953,554	$6,256,797

Operating Budget Impact

The following is a general description of some of the impacts that different types of projects can have on the operating budget.

Facilities

The construction or acquisition of a new facility increases the square footage that the County is required to maintain. This increase results in additional expenses including utilities, maintenance and custodial contracts, and repairs. New community centers and libraries are typically service enhancements and also require additional staffing, operating supplies, library materials and machinery and equipment. A new facility may also involve the cancellation of a lease on an existing facility to help offset the increased costs.

Renovations or upgrades to an existing facility are often completed in order to improve efficiency and avoid total replacement. An increase in efficiency often results in a reallocation of staff time and a decrease in costs such as maintenance, utilities and repairs.

Parks/Greenways & Trails

The development of a new park or greenway and trail space increases the acreage that the County is required to maintain. This increase results in additional expenses including maintenance staff, maintenance vehicles and equipment, operating supplies and utilities.

Roadways

The improvement of roadways generally requires ongoing maintenance costs such as pothole patching, lane and crosswalk re-striping, sign and traffic signal replacement, and roadside right-of-way mowing and maintenance.

Stormwater

The improvements of existing stormwater ponds or drainage systems and construction of new ponds or drainage systems are often completed to correct a deficiency. These corrections typically result in decreases in maintenance and repair costs.

Technology

The implementation of new technology often requires an increase for maintenance contracts once the warranty period has expired. Upgrades to existing technology do not usually have any additional costs. The upgrades can result in a decrease in maintenance costs and a reallocation of staff time due to the increased efficiency.

Vehicles/Equipment

The purchase of a new vehicle or piece of equipment results in additional expenses including vehicle coverage, preventative maintenance, fuel and oil, and operating supplies. The purchase of a new vehicle or piece of equipment may also require additional staffing for operation. Replacement vehicles or equipment do not usually impact the operating budget.

Operating Budget Impacts

Table 15.5 outlines the estimated impacts that some projects may have on the operating budget. Impacts are shown in the fiscal year in which they are anticipated to begin and the out years that will be affected by additional operating costs. The impacts shown in this table are only estimates and include projects that will reduce the operating budgets of some departments. These impact estimates are subject to change.

Table 15.5 – Operating Budget Impacts by Project

Project	#	FY 2012 Estimated	FY 2013 Estimated	FY 2014 Estimated	FY 2015 Estimated	FY 2016 Estimated
Additional Ambulance & Equipment	096013	187,820	243,672	412,440	371,676	723,286
Apalachee Parkway Regional Park	045001	25,000	25,000	25,000	25,000	25,000
Athletic Field Lighting	046008	5,000	5,000	5,000	5,000	5,000
Eastside Library: Facilities Management	085001	(68,482)	50,109	51,799	53,504	55,234
Eastside Library: Library Services	085001	70,892	10,415	10,545	10,679	10,679
Elevator Generator Upgrades*	086037	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)
File Server Maintenance*	076008	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)
Financial Hardware and Software	076001	-	21,500	21,500	21,500	21,500
J.R. Alford Greenway	045004	-	-	-	52,100	52,100
Lake Jackson Library: Facilities Management	083001	99,555	8,967	9,065	9,166	9,166
Lake Jackson Library: Library Services	083001	41,120	83,880	85,565	87,270	88,855
Miccosukee Park	044002	8,000	8,000	8,000	8,000	8,000
New Vehicles and Equipment	046007	10,710	11,185	11,680	14,185	12,725
Okeeheepkee Prairie Park	043008	17,000	17,000	17,000	17,000	17,000
Solid Waste Trolley	036031	1,900	1,900	1,900	1,900	1,900
St. Marks Headwaters Greenway	047001	-	61,425	54,455	56,685	56,825
Woodville Community Park	041002	-	-	-	-	6,000
Total Estimated Operating Budget Impacts		**$378,515**	**$528,053**	**$693,949**	**$713,665**	**$1,073,270**

Notes:
*The upgrades to the elevator generators and file servers are anticipated to reduce the Facilities Management and Management Information Services Operating budget by $20,000 each fiscal year by decreasing maintenance and utilities.

Table 15.6 outlines the estimated operating budget impacts by Department. Impacts are shown in the fiscal year in which they are anticipated to begin and the out years that will be affected by additional operating costs. The impacts shown in this table are only estimates and are subject to change. In addition, departments may share the operating impacts of one project. For example, Facilities Management is responsible for the utilities and maintenance of the libraries while the Library Department is responsible for personnel and operating supplies.

Table 15.6 – Operating Budget Impacts by Department

Department	FY 2012 Estimated	FY 2013 Estimated	FY 2014 Estimated	FY 2015 Estimated	FY 2016 Estimated
Emergency Medical Services	187,820	243,672	412,440	371,676	723,286
Facilities Management	21,073	49,076	50,864	52,670	54,400
Human Resources	0	21,500	21,500	21,500	21,500
Library Services	112,012	94,295	96,110	97,949	99,534
Management Information Services	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)
Parks & Recreation	65,710	127,610	121,135	177,970	182,650
Solid Waste Management	1,900	1,900	1,900	1,900	1,900
Total Estimated Operating Budget Impacts	**$378,515**	**$528,053**	**$693,949**	**$713,665**	**$1,073,270**

LEON

FLORIDA'S CAPITAL COUNTY

Culture & Recreation

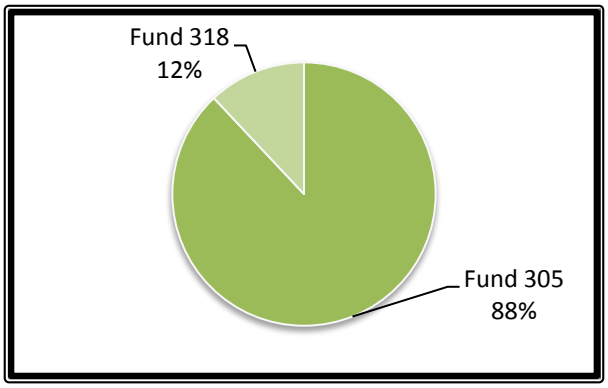
Overview

The Culture and Recreation contains capital improvement projects designed to facilitate the provision, maintenance, and operation of culture and recreation facilities and activities. Major culture and recreation capital projects funded in FY12 include: Greenways and Parks Capital Maintenance, Playground Equipment Replacement, improvements to the Main Library, and the building a fence at Fred George Park.

Funding Sources:

Figure 15.4 shows that 88% ($2,000,000) of culture and recreation projects are funded in FY11 by the Capital Improvements Fund (Fund 305). The Bond Series 1999 Fund will fund 12% ($272,500).

Figure 15.4
FY12 Culture & Recreation Projects
By Funding Source



Managing Departments:

Table 15.7 shows that Parks & Recreation will manage 97% of the FY12 culture and recreation capital improvement projects or 10 projects for FY12. Facilities Management and Management Information Services will each manage one project accounting for 3.3% of the Culture and Recreation capital improvement projects.

Table 15.7
FY12 Culture & Recreation Projects
By Managing Department

Managing Department	# of Projects	FY11 Budget
Facilities Management	1	$40,000
Management Information Services	1	$34,000
Parks and Recreation	10	$2,198,500
Total	**12**	**$2,272,500**

Operating Budget Impacts:

Table 15.8 shows the estimated impacts that some Culture and Recreation projects have on the operating budget. Impacts are shown in the fiscal year which they are anticipated to begin as well as the out-years that are affected by additional operating costs. These impacts are only estimates and are subject to change.

Table 15.8
Culture & Recreation Operating Budget Impacts

Project	Project #	FY12 Estimate	FY13 Estimate	FY14 Estimate	FY15 Estimate	FY16 Estimate
Apalachee Parkway Regional Park	045001	25,000	25,000	25,000	25,000	25,000
Athletic Field Lighting	046008	5,000	5,000	5,000	5,000	5,000
Eastside Library: Facilities Management	085001	(68,482)	50,109	51,799	53,504	55,234
Eastside Library: Library Services	085001	70,892	10,415	10,545	10,679	10,679
J.R. Alford Greenway	045004	-	-	-	52,100	52,100
Lake Jackson Library: Facilities Management	083001	99,555	8,967	9,065	9,166	9,166
Lake Jackson Library: Library Services	083001	41,120	83,880	85,565	87,270	88,855
Miccosukee Park	044002	8,000	8,000	8,000	8,000	8,000
New Vehicles and Equipment	046007	10,710	11,185	11,680	14,185	12,725
Okeeheepkee Prairie Park	043008	17,000	17,000	17,000	17,000	17,000
St. Marks Headwaters Greenway	047001	-	61,425	54,455	56,685	56,825
Woodville Community Park	041002	-	-	-	-	6,000
Apalachee Parkway Regional Park	045001	25,000	25,000	25,000	25,000	25,000
Athletic Field Lighting	046008	5,000	5,000	5,000	5,000	5,000
Total		**$208,795**	**$280,981**	**$278,109**	**$338,589**	**$346,584**

Culture & Recreation Index

Page	Project	#	Life to Date FY 2009	Adj Bud FY 2010	FY 2011 Budget	FY11 - FY15 Total	Project Total
15-17	Apalachee Parkway Regional Park	045001	1,746,168	33,000	75,000	675,000	2,454,168
15-18	Athletic Field Lighting	046008	303,000	160,000	125,000	125,000	588,000
15-19	Eastside Library	085001	554,887	4,924,944	-	-	5,479,831
15-20	Fort Braden	042005	-	-	-	65,000	65,000
15-21	Fred George Park	043007	4,110,957	-	200,000	250,000	4,360,957
15-22	Greenways Capital Maintenance	046009	506,624	125,000	125,000	625,000	1,256,624
15-23	Huntington Oaks Community Rooms	043009	-	396,000	-	-	396,000
15-24	J.R. Alford Greenway	045004	74,999	40,000	-	575,000	689,999
15-25	Lake Jackson Library	083001	3,294,856	1,585,890	-	-	4,880,746
15-26	Library Services Technology	076011	75,871	-	34,000	61,000	136,871
15-27	Main Library Improvements	086053	282,115	40,000	40,000	120,000	442,115
15-28	Miccosukee Greenway	044003	334,953	650,000	-	300,000	1,284,953
15-29	Miccosukee Park	044002	495,064	141,694	589,000	589,000	1,22,758
15-30	New Vehicles and Equipment	046007	115,880	-	177,000	251,000	366,880
15-31	Okeeheepkee Prairie Park	043008	-	265,000	272,500	850,000	1,115,000
15-32	Parks Capital Maintenance	046001	885,515	175,000	300,000	1,500,000	2,560,515
15-33	Pedrick Road Pond Walking Trail	045007	2,295	122,704	-	-	124,999
15-34	Playground Equipment Replacement	046006	-	160,000	160,000	856,000	1,016,000
15-35	St. Marks Headwaters Greenway	047001	199,999	100,000	175,000	575,000	874,999
15-36	Woodville Community Park	041002	341,482	-	-	600,000	941,482
	Culture and Recreation Total:		**$13,324,665**	**$8,919,232**	**$2,272,500**	**$8,017,000**	**$30,260,897**

The Capital Improvement projects highlighted are fully funded in FY11. It is anticipated that these projects will be carryforward into the next fiscal year.

Apalachee Parkway Regional Park

Dept/Div:	**Parks & Recreation**	Comp Plan CIE Project:	**N/A**
Project #:	**045001**	Capital Improvement:	**N/A**
Service Type:	**Culture & Recreation**	Level of Service Standard:	**N/A**
Status:	**Existing Project**	Current Level of Service:	**N/A**

Project Description/Justification

This project is for the design and construction of an entrance road, and other improvements to the cross county track, and resod fields #1 & #2.

Financial Summary

	Funding Source	Life To Date FY 2010	Adjusted Budget FY 2011	Year To Date FY 2011	FY 2012 Budget	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	5 Year Total	Total Project Cost
305	Capital Improvements	412,929	33,000	25,962	75,000	300,000	100,000	100,000	100,000	675,000	1,120,929
309	Sales Tax - Extension	839,751	0	0	0	0	0	0	0	0	839,751
401	Solid Waste	493,488	0	0	0	0	0	0	0	0	493,488
		1,746,168	33,000	25,962	75,000	300,000	100,000	100,000	100,000	675,000	2,454,168

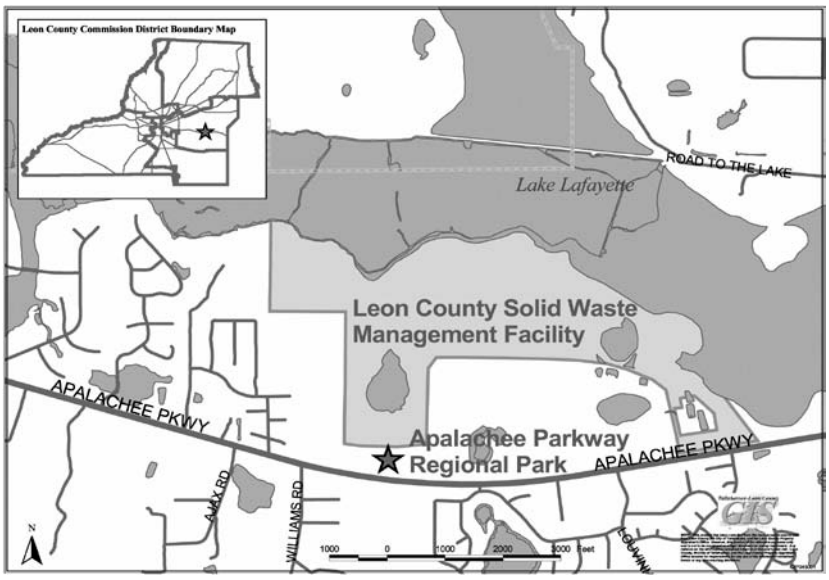
Policy/Comprehensive Plan Information

Parks & Recreation Master Plan (1997)
Parks & Recreation Element of the Comprehensive Plan, Policy 1.1.3, 1.2.1 and 1.2.5

Operating Budget Impact

This project will have annual impact on the Parks and Recreation operating budget. The following are the estimated impacts to the budget beginning in FY 2012:

$25,000 Road Materials and Supplies



Athletic Field Lighting

Dept/Div:	**Parks & Recreation**	Comp Plan CIE Project:	**N/A**
Project #:	**046008**	Capital Improvement:	**N/A**
Service Type:	**Culture & Recreation**	Level of Service Standard:	**N/A**
Status:	**Existing Project**	Current Level of Service:	**N/A**

Project Description/Justification

This project is for the lighting of one athletic field at J. Lewis Hall Park in Woodville. The lighting of the field allows additional time to complete an evening game or practice during the weekdays.

Financial Summary

Funding Source	Life To Date FY 2010	Adjusted Budget FY 2011	Year To Date FY 2011	FY 2012 Budget	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	303,000	160,000	120,767	125,000	0	0	0	0	125,000	588,000
	303,000	160,000	120,767	125,000	0	0	0	0	125,000	588,000

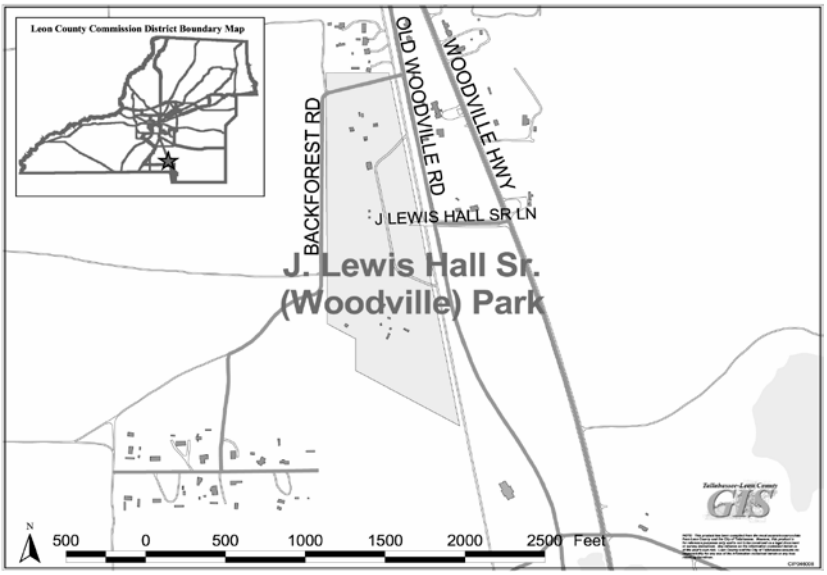
Policy/Comprehensive Plan Information

Parks & Recreation Master Plan (1997)
Parks & Recreation Element of the Comprehensive Plan, Policy 1.1.3

Operating Budget Impact

This project will have annual impacts on the Parks & Recreation operating budget once a field has lights. The following are the estimated impacts on the J. Lewis Hall Park:

FY 2012 - FY 2016
$5,000 per field for costs for Woodville Park such as utilities, repairs/maintenance, etc.



Eastside Library

Dept/Div:	**Facilities Management**	Comp Plan CIE Project:	**N/A**
Project #:	**085001**	Capital Improvement:	**N/A**
Service Type:	**Culture & Recreation**	Level of Service Standard:	**N/A**
Status:	**Existing Project - Carryforward**	Current Level of Service:	**N/A**

Project Description/Justification

This project is for the construction of a branch library in the District 5 region of the County. The library will be located near Pedrick Pond off of Mahan. This will be a stand-alone branch and will replace the existing storefront location. The County will apply for a State grant to help offset the costs for construction of the Eastside Library. The project will be done consistent with the Climate Action Plan and will be Leadership in Energy and Environmental Design (LEED) certified.

Financial Summary

Funding Source	Life To Date FY 2010	Adjusted Budget FY 2011	Year To Date FY 2011	FY 2012 Budget	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	554,887	4,924,944	1,651,692	0	0	0	0	0	0	5,479,831
	554,887	4,924,944	1,651,692	0	0	0	0	0	0	5,479,831

Policy/Comprehensive Plan Information

Leon County Code, Appendix C - Special Acts, Chapter 10 - Library
Florida Statutes, Chapter 257 - Public Libraries and State Archives
Florida Administrative Code, Chapter 1B-2 - State Aid to Libraries Grant Program

Operating Budget Impact

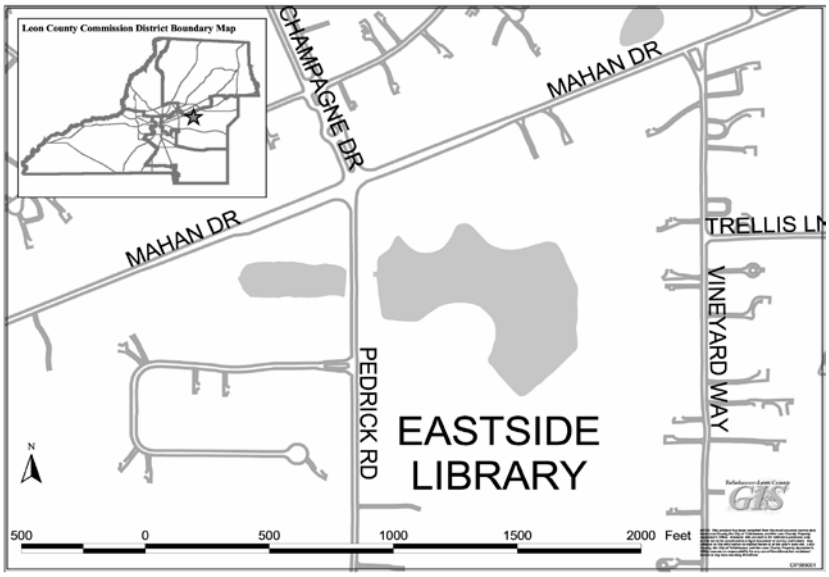
This project will have annual impacts on the Library Services and Facilities Management operating budgets once the library is in operation. Additional personnel expenses are not included; existing staff resources will be used to open the Eastside Library. The following are the estimated impacts anticipated to begin in FY 2012:

FY 2012 Library Services:
$60,000 Library Materials (reference materials, fiction and nonfiction in all media formats, and database subscriptions)
$10,892 Operating Costs (travel and training, repairs and maintenance, promotional activities, office supplies)

Total $70,892

FY 2012 Facilities Management:
$33,975 Security, Custodial, Grounds, and Repairs and Maintenance
$48,265 Utilities
$150,962 Reduction in Leases for the Apalachee Store Front Branch Library

Total -$68,722



Fort Braden Community Park

Dept/Div:	**Parks & Recreation**	Comp Plan CIE Project:	**N/A**
Project #:	**042005**	Capital Improvement:	**N/A**
Service Type:	**Culture & Recreation**	Level of Service Standard:	**N/A**
Status:	**New Project**	Current Level of Service:	**N/A**

Project Description/Justification

This project is for a 12 foot addition to the restroom/concession stand at the Fort Braden Community Park. This addition is needed for the secure storage of equipment such as mowers, utility vehicle, and field groomers. Currently, the equipment is hauled back and forth from the Miccosukee Complex each time it is needed at the site. This addition will also provide a space for storage of Concession supplies in a secure area.

Financial Summary

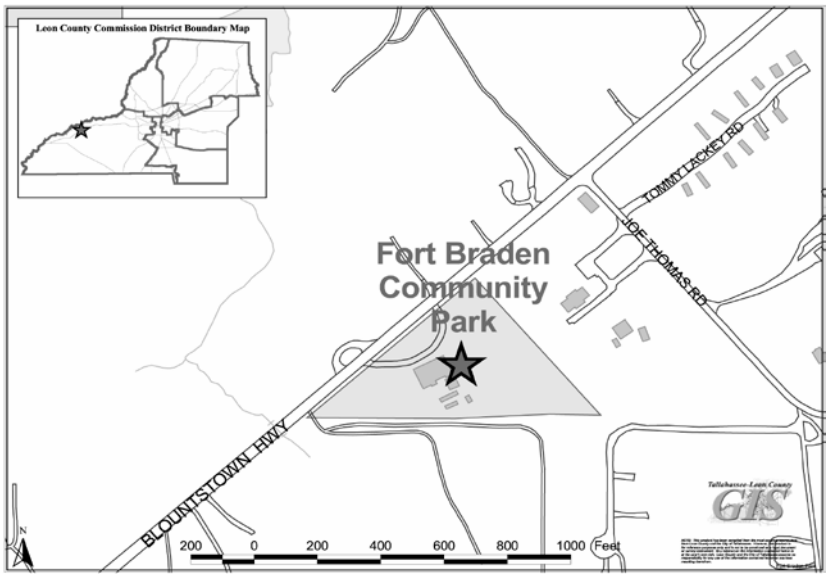
Funding Source	Life To Date FY 2010	Adjusted Budget FY 2011	Year To Date FY 2011	FY 2012 Budget	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	0	0	0	0	65,000	0	0	0	65,000	65,000
	0	0	0	0	65,000	0	0	0	65,000	65,000

Policy/Comprehensive Plan Information

Parks & Recreation Master Plan (1997)
Parks & Recreation Element of the Comprehensive Plan, Policy 1.1.3

Operating Budget Impact

N/A



Fred George Park

Dept/Div:	**Parks & Recreation**	Comp Plan CIE Project:	**N/A**
Project #:	**043007**	Capital Improvement:	**N/A**
Service Type:	**Culture & Recreation**	Level of Service Standard:	**N/A**
Status:	**Existing Project**	Current Level of Service:	**N/A**

Project Description/Justification

This project is for the construction of a security fence around the Fred George Park property, the demolition of existing buildings, and the development of a Master Plan for the site. The demolition of the buildings and fence will be done in 2012 and the master site plan will be developed in FY15.

Financial Summary

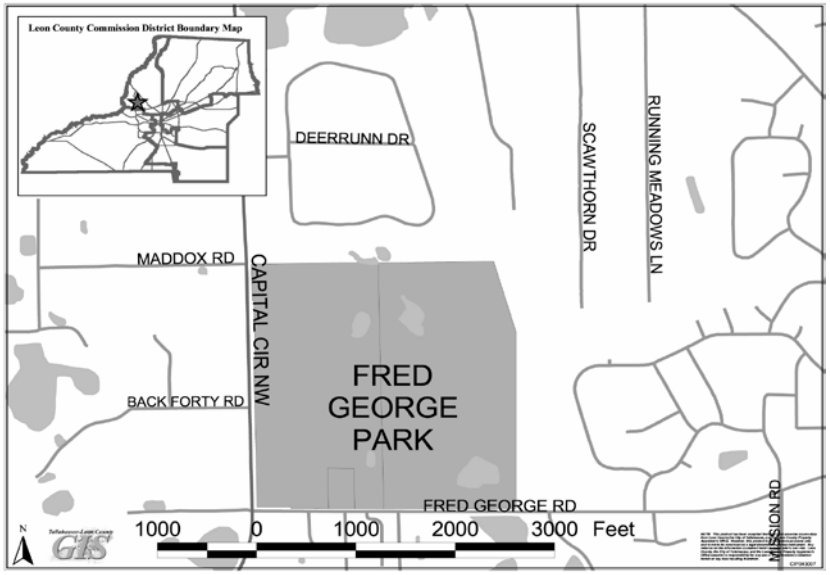
Funding Source	Life To Date FY 2010	Adjusted Budget FY 2011	Year To Date FY 2011	FY 2012 Budget	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	5 Year Total	Total Project Cost
125 Grants	4,110,957	0	0	0	0	0	0	0	0	4,110,957
305 Capital Improvements	0	0	0	200,000	0	0	50,000	0	250,000	250,000
	4,110,957	0	0	200,000	0	0	50,000	0	250,000	4,360,957

Policy/Comprehensive Plan Information

Parks & Recreation Element of the Comprehensive Plan, Policy 1.1.3; 1.2.1 and 1.2.5

Operating Budget Impact

N/A



Greenways Capital Maintenance

Dept/Div:	**Grants Parks**	Comp Plan CIE Project:	**N/A**
Project #:	**046009**	Capital Improvement:	**N/A**
Service Type:	**Culture & Recreation**	Level of Service Standard:	**N/A**
Status:	**Existing Project**	Current Level of Service:	**N/A**

Project Description/Justification

This project is for the maintenance of the greenways and green spaces within the Leon County's Park and Recreation system. This project will address maintenance issues that arise within J.R. Alford Greenway, and Miccosukee Greenway.

Financial Summary

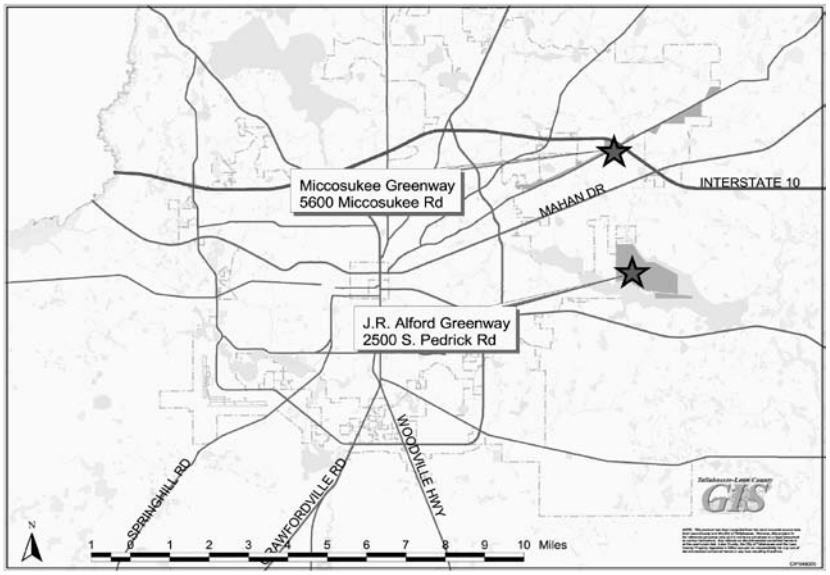
Funding Source	Life To Date FY 2010	Adjusted Budget FY 2011	Year To Date FY 2011	FY 2012 Budget	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	5 Year Total	Total Project Cost
125 Grants	100,295	0	0	0	0	0	0	0	0	100,295
127 Grants	1,830	0	0	0	0	0	0	0	0	1,830
305 Capital Improvements	404,499	125,000	70,942	125,000	125,000	125,000	125,000	125,000	625,000	1,154,499
	506,624	125,000	70,942	125,000	125,000	125,000	125,000	125,000	625,000	1,256,624

Policy/Comprehensive Plan Information

Lease Agreement between Leon County and the Office of Greenway and Trails
J.R. Alford Greenway Management Plan
Miccosukee Canopy Road Greenway Management Plan
Florida Community Trust Management Plan #01-152-FF1
Parks & Recreation Element of the Comprehensive Plan, Policy 1.1.3 and 1.1.4

Operating Budget Impact

N/A



Huntington Oaks Community Rooms

Dept/Div:	**Facilities Management**	Comp Plan CIE Project:	**N/A**
Project #:	**043009**	Capital Improvement:	**N/A**
Service Type:	**Culture & Recreation**	Level of Service Standard:	**N/A**
Status:	**Existing Project - Carryforward**	Current Level of Service:	**N/A**

Project Description/Justification

This project is for the renovation of retail space at the Huntington Oaks Plaza for community rooms. These community rooms will be located adjacent to the newly expanded Lake Jackson Branch Library.

Financial Summary

Funding Source	Life To Date FY 2010	Adjusted Budget FY 2011	Year To Date FY 2011	FY 2012 Budget	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	0	396,000	0	0	0	0	0	0	0	396,000
	0	396,000	0	0	0	0	0	0	0	396,000

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A

J.R. Alford Greenway

Dept/Div:	**Parks & Recreation**	Comp Plan CIE Project:	**N/A**
Project #:	**045004**	Capital Improvement:	**N/A**
Service Type:	**Culture & Recreation**	Level of Service Standard:	**N/A**
Status:	**Existing Project**	Current Level of Service:	**N/A**

Project Description/Justification

This project is for the construction of the shop complex at the J.R. Alford Greenway. This facility will store all equipment for all the Greenways managed by Parks and Recreation.

This phase of this project is for the design and construction of a storage/shop building complex. This complex will consist of a shop with an office, restrooms, equipment storage, and tool storage area, truck/tractor storage sheds, and a fuelling station. This structure will provide a secure area to store the tools and equipment needed for the Greenways as well as provide shelter and office space for employees.

Financial Summary

Funding Source	Life To Date FY 2010	Adjusted Budget FY 2011	Year To Date FY 2011	FY 2012 Budget	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	49,999	40,000	0	0	0	75,000	500,000	0	575,000	664,999
309 Sales Tax - Extension	25,000	0	0	0	0	0	0	0	0	25,000
	74,999	40,000	0	0	0	75,000	500,000	0	575,000	689,999

Policy/Comprehensive Plan Information

N/A

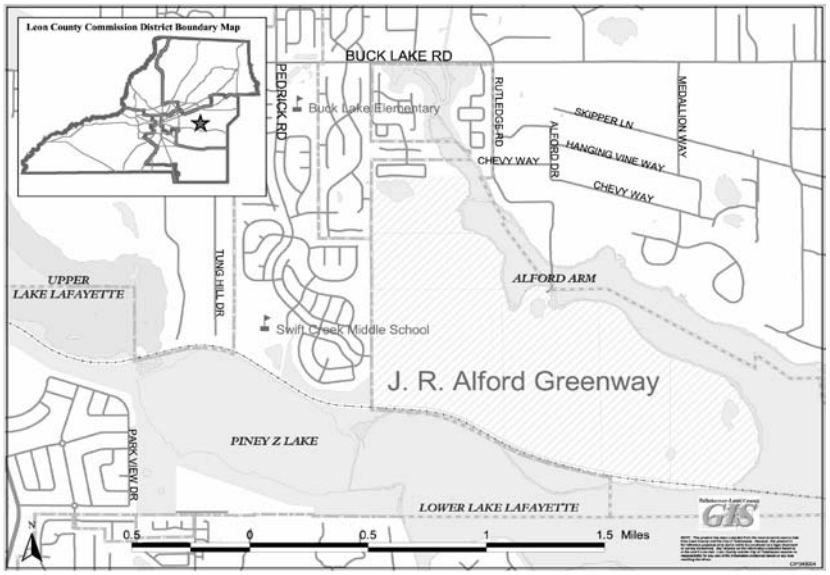
Operating Budget Impact

It is anticipated that this project will have an impact on the Parks and Recreation operating budget, specifically relating to the second phase of the project. The first phase is estimated not to impact that operating budget. The following are the estimated impacts to the operating budget:

FY 2015

$2,000	Communications
$20,000	Utilities
$5,100	Operating Supplies
$5,000	Road Materials and Supplies
$20,000	Machinery

Total $52,100



Lake Jackson Library

Dept/Div:	**Facilities Management**	Comp Plan CIE Project:	**N/A**
Project #:	**083001**	Capital Improvement:	**N/A**
Service Type:	**Culture & Recreation**	Level of Service Standard:	**N/A**
Status:	**Existing Project - Carryforward**	Current Level of Service:	**N/A**

Project Description/Justification

This project is for the renovation and expansion of a branch library in the Lake Jackson community. During the June 9, 2009 budget workshops, the Board approved the purchase of the Huntington Oaks Shopping Plaza, which the County formally leased space for the branch library. The library will be renovated and expanded in order to provide additional meeting space and library materials. Leon County is the recipient of a state grant in the amount of $500,000 for the construction of this library.

Financial Summary

	Funding Source	Life To Date FY 2010	Adjusted Budget FY 2011	Year To Date FY 2011	FY 2012 Budget	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	5 Year Total	Total Project Cost
125	Grants	0	500,000	0	0	0	0	0	0	0	500,000
305	Capital Improvements	2,239,174	1,085,890	37,521	0	0	0	0	0	0	3,325,064
320	Bond Series 2005 Construction	1,055,682	0	0	0	0	0	0	0	0	1,055,682
		3,294,856	1,585,890	37,521	0	0	0	0	0	0	4,880,746

Policy/Comprehensive Plan Information

Leon County Code, Appendix C - Special Acts, Chapter 10 - Library
Florida Statutes, Chapter 257 - Public Libraries and State Archives
Florida Administrative Code, Chapter 1B-2 - State Aid to Libraries Grant Program

Operating Budget Impact

This project will have annual impacts on the Library Services and Facilities Management operating budgets once the library is in operation. The following are the estimated impacts anticipated to begin in the spring of FY 2012:

FY 2012 Library Services:
$45,000 Library Materials (reference materials, fiction and nonfiction in all media formats, and database subscriptions)
$10,522 Operating Costs (travel and training, repairs and maintenance, promotional activities, office supplies)

Total $99,555

FY 2012 Facilities Management:
$16,985 Security, Custodial, Groundskeeping, Repairs, and Maintenance
$24,135 Utilities

Total $41,120

Library Services Technology

Dept/Div:	**Management Information Services**	Comp Plan CIE Project:	**N/A**
Project #:	**076011**	Capital Improvement:	**N/A**
Service Type:	**Culture & Recreation**	Level of Service Standard:	**N/A**
Status:	**New Project**	Current Level of Service:	**N/A**

Project Description/Justification

This project is for technology improvements for Library Services.

Funding in FY 2012 is for the "Print to Pay" hardware and software. The "Print to Pay" program controls and charges for printing by library users who print from public-access computers. The software helps the user decide what pages should be printed, calculates costs, displays options for payment and releases the print job to a central printing station, where the user approves the print job. The hardware consists of coin and bill acceptors so that library users may pay with cash. They may also pay by credit card. The system is flexible and allows the Library to set fees for printing and/or offer free copies and then start charging at a certain limit (10-12 pages, for example). It is anticipated that this system will be implemented on January 1, 2012.

Funding is FY 2013 is for an update of the Vocera devices. Each library employee has Vocera device, which provides a remote telephone service that is integrated with the County's Avaya phone system. Library staff can be located any where in the building and receive calls going to their desks. This allows staff to be on the floor assisting patrons, working in the books stacks, and working away from their desks.

Financial Summary

Funding Source	Life To Date FY 2010	Adjusted Budget FY 2011	Year To Date FY 2011	FY 2012 Budget	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	75,871	0	0	34,000	27,000	0	0	0	61,000	136,871
	75,871	0	0	34,000	27,000	0	0	0	61,000	136,871

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

This project has an annual impact on Management Information Services operating budget. The following are the estimated impacts anticipated to begin in FY 2012:

FY 2012
$1,650 Print to Pay Maintenance

Main Library Improvements

Dept/Div:	**Facilities Management**	Comp Plan CIE Project:	**N/A**
Project #:	**086053**	Capital Improvement:	**N/A**
Service Type:	**Culture & Recreation**	Level of Service Standard:	**N/A**
Status:	**Existing Project**	Current Level of Service:	**N/A**

Project Description/Justification

This project is for the renovations of the bathrooms at the main library. The main library services thousands of patrons each year and the bathrooms are in need of renovation to update the fixtures, wall coverings, and floor. This renovation will be a four year process. The six bathrooms on the first floor and the two bathrooms on the second floor will be renovated.

Financial Summary

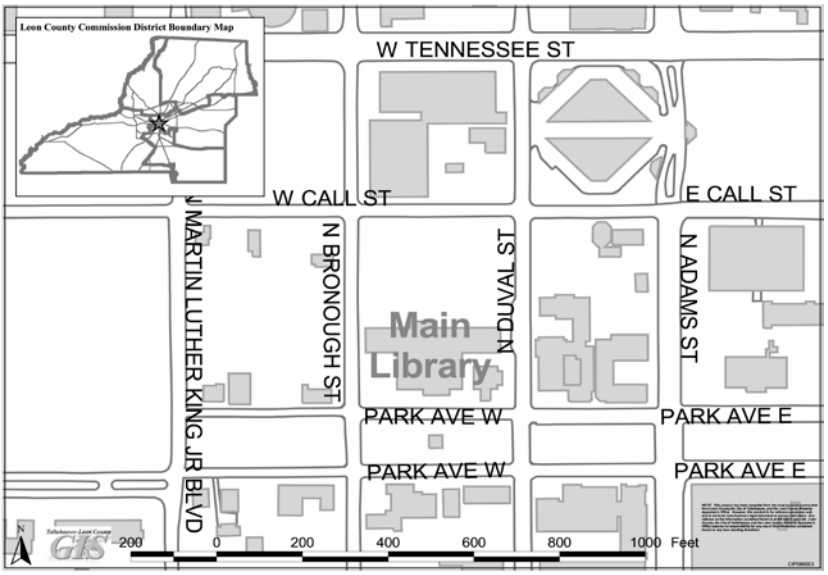
Funding Source	Life To Date FY 2010	Adjusted Budget FY 2011	Year To Date FY 2011	FY 2012 Budget	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	282,115	40,000	3,937	40,000	40,000	40,000	0	0	120,000	442,115
	282,115	40,000	3,937	40,000	40,000	40,000	0	0	120,000	442,115

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A



Miccosukee Greenway

Dept/Div:	**Parks & Recreation**	Comp Plan CIE Project:	**N/A**
Project #:	**044003**	Capital Improvement:	**N/A**
Service Type:	**Culture & Recreation**	Level of Service Standard:	**N/A**
Status:	**Existing Revised Project**	Current Level of Service:	**N/A**

Project Description/Justification

This project is a request for matching funds for a Federal Grant for improvements to the existing trail system from Edenfield Trailhead to the Fleischmann Road Trailhead. This is the third and final phase of trail improvement grants for this area. This will provide safe all weather surfaces that physically impaired citizens may use to walk on the Greenways. These funds are the 50% match for the Grant funds.

Financial Summary

	Funding Source	Life To Date FY 2010	Adjusted Budget FY 2011	Year To Date FY 2011	FY 2012 Budget	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	5 Year Total	Total Project Cost
125	Grants	99,809	650,000	99,810	0	0	0	0	0	0	749,809
305	Capital Improvements	2,495	0	0	0	300,000	0	0	0	300,000	302,495
309	Sales Tax - Extension	37,864	0	0	0	0	0	0	0	0	37,864
325	Bond Series 1998A Construction	194,785	0	0	0	0	0	0	0	0	194,785
		334,953	650,000	99,810	0	300,000	0	0	0	300,000	1,284,953

Policy/Comprehensive Plan Information

Management Plan for Miccosukee Canopy Road Greenway (2001)
Parks & Recreation Element of the Comprehensive Plan, Policy 1.1.3
Parks & Recreation Master Plan (1997)

Operating Budget Impact

N/A

Miccosukee Park

Dept/Div:	**Parks & Recreation**	Comp Plan CIE Project:	**N/A**
Project #:	**044002**	Capital Improvement:	**N/A**
Service Type:	**Culture & Recreation**	Level of Service Standard:	**N/A**
Status:	**Existing Revised Project**	Current Level of Service:	**N/A**

Project Description/Justification

This project is for improvements to recreational needs and space requirements of the Miccosukee Community Park. These improvements would be for the construction of new athletic fields, including a softball field and a T-ball field.

Financial Summary

	Funding Source	Life To Date FY 2010	Adjusted Budget FY 2011	Year To Date FY 2011	FY 2012 Budget	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	5 Year Total	Total Project Cost
305	Capital Improvements	109,992	141,694	20,018	589,000	0	0	0	0	589,000	840,686
318	Bond Series 1999 Construction	181,216	0	0	0	0	0	0	0	0	181,216
325	Bond Series 1998A Construction	203,855	0	0	0	0	0	0	0	0	203,855
		495,064	141,694	20,018	589,000	0	0	0	0	589,000	1,225,758

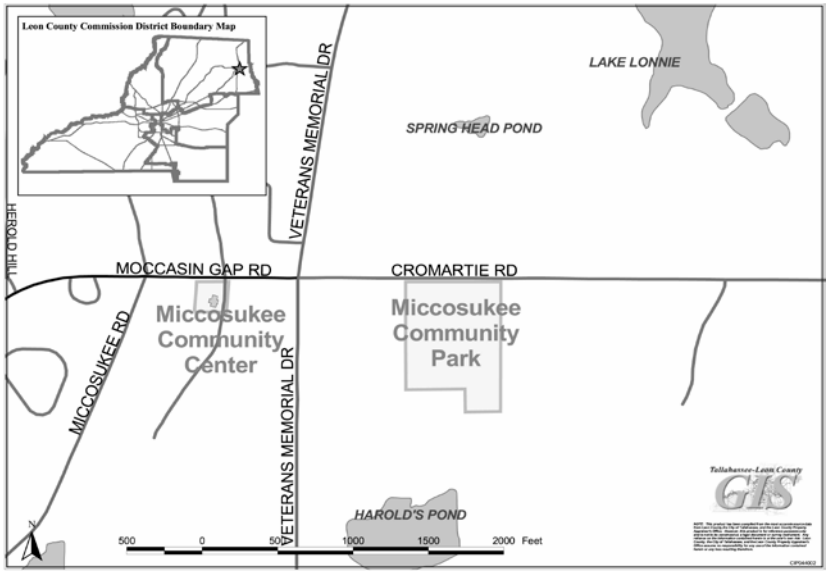
Policy/Comprehensive Plan Information

Parks & Recreation Master Plan (1997
Parks & Recreation Element of the Comprehensive Plan, Policy 1.1.3 and 1.1.5

Operating Budget Impact

This project will have an annual impact on the Parks and Recreation operating budget. The following are the estimated impacts anticipated to begin in FY13:

$8,000 to maintain the new facilities



New Vehicles and Equipment for Parks/Greenways

Dept/Div:	**Parks & Recreation**	Comp Plan CIE Project:	**N/A**
Project #:	**046007**	Capital Improvement:	**N/A**
Service Type:	**Culture & Recreation**	Level of Service Standard:	**N/A**
Status:	**Existing Revised Project**	Current Level of Service:	**N/A**

Project Description/Justification

This project is for new vehicles and equipment for the Parks and Greenways. The Parks and Greenways program has grown dramatically in recent years. In the past five years, the County has acquired a total of 1,491.27 acres: 321.6 acres for public for use and 1,169.67 acres in green space that has not been open to the public (St. Marks Greenway, Fred George Greenway, and Fallschase).

The FY12 request is for the purchase of one 165 PTO horse power tractor and a new vehicle for the greenways. In the past year, the greenways crew has relied on equipment on loan from other divisions to complete the work required. A second large tractor allows grass mowing with two tractors pulling 20' mowers in less time. The new vehicle for the greenways will be 'pool' vehicle available for use by the greenways attendants and will eliminate the need for the usage of their personal vehicles. In addition, three new vehicles, one zero turn mower, and one small utility vehicle will be purchase for additional parks and community center attendants.

The FY16 request is for a mini excavator. The Greenways crew has been renting one of these each year for the past three years to perform trail maintenance and clearing of debris. The purchase of the excavator will allow for additional maintenance on the trails as well as other jobs (stump removal, ditch work, and irrigation repairs) that are not currently being performed to due the limited rental time.

Financial Summary

Funding Source	Life To Date FY 2010	Adjusted Budget FY 2011	Year To Date FY 2011	FY 2012 Budget	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	115,880	0	0	177,000	0	0	0	74,000	251,000	366,880
	115,880	0	0	177,000	0	0	0	74,000	251,000	366,880

Policy/Comprehensive Plan Information

"Park & Recreation Master Plan (1997)
Parks & Recreation Element of the Comprehensive Plan, Policy 1.1.3
State of Florida Division of Forestry "Best Management Practices"

Operating Budget Impact

This project will have annual impacts on the Parks & Recreation operating budget once the vehicles have been purchased. The following are the estimated impacts anticipated to begin in FY12:

FY 2012
$3,260 Tractor Operating Costs: Vehicle coverage, preventative maintenance and fuel/oil.
$7,450 New Vehicles Operating Costs: Vehicle coverage, preventative maintenance and fuel/oil.

Okeeheepkee Prairie Park

Dept/Div:	**Parks & Recreation**	Comp Plan CIE Project:	**N/A**
Project #:	**043008**	Capital Improvement:	**N/A**
Service Type:	**Culture & Recreation**	Level of Service Standard:	**N/A**
Status:	**Existing Project**	Current Level of Service:	**N/A**

Project Description/Justification

This project is for the construction of recreational facilities in the Okeeheepkee Prairie Park. The Florida Water Management District has completed a large storm water pond at this location that offers the opportunity for a recreational/educational trail in accordance with a grant agreement with the Florida Communities Trust program.

This project will be completed in three phases. The first phase is funding for the design and permitting fees. The second phase is for the parking lot, boat ramp renovations, and the trail around the pond. The final phase will include playground equipment, picnic shelter, signage, and walking trail.

Financial Summary

	Funding Source	Life To Date FY 2010	Adjusted Budget FY 2011	Year To Date FY 2011	FY 2012 Budget	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	5 Year Total	Total Project Cost
305	Capital Improvements	0	0	0	0	77,500	500,000	0	0	577,500	577,500
318	Bond Series 1999 Construction	0	265,000	10,708	272,500	0	0	0	0	272,500	537,500
		0	265,000	10,708	272,500	77,500	500,000	0	0	850,000	1,115,000

Policy/Comprehensive Plan Information

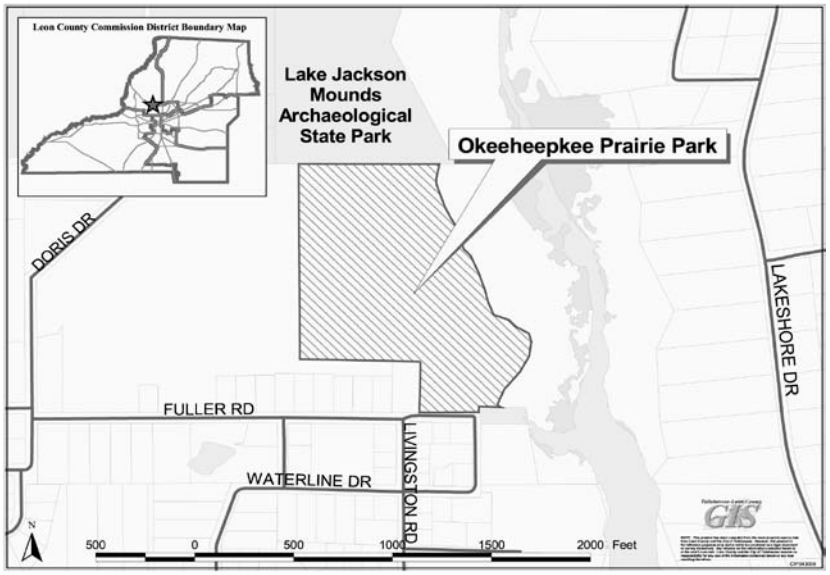
Florida Community Trust Management Plan
Parks & Recreation Element of the Comprehensive Plan, Policy 1.1.3 and 1.1.4 and Objective 1.2

Operating Budget Impact

It is anticipated that this project will have an impact on the Parks and Recreation operating budget. The following are the estimated impacts to the operating budget beginning in FY 2012:

$14,000 Other Contracting Services for Mowing and Port-A-Let Rental
$3,000 Operating Supplies

Total $17,000



Parks Capital Maintenance

Dept/Div:	**Parks & Recreation**	Comp Plan CIE Project:	**N/A**
Project #:	**046001**	Capital Improvement:	**N/A**
Service Type:	**Culture & Recreation**	Level of Service Standard:	**N/A**
Status:	**Existing Project**	Current Level of Service:	**N/A**

Project Description/Justification

This project is for the maintenance and replacement of equipment at all Countywide Parks. This includes, but is not limited too, fencing, safety corrections on equipment, paving and parking lot improvements, facility signs, maintenance, irrigation, turf management, as well as tennis and basketball court maintenance. This project will allow Parks and Recreation to quickly correct unsafe items and prevent possible injury to the public.

Financial Summary

Funding Source	Life To Date FY 2010	Adjusted Budget FY 2011	Year To Date FY 2011	FY 2012 Budget	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	885,515	175,000	142,497	300,000	300,000	300,000	300,000	300,000	1,500,000	2,560,515
	885,515	175,000	142,497	300,000	300,000	300,000	300,000	300,000	1,500,000	2,560,515

Policy/Comprehensive Plan Information

Parks & Recreation Master Plan (1997)
Parks & Recreation Element of the Comprehensive Plan, Policy 1.1.3

Operating Budget Impact

N/A

Pedrick Road Pond Walking Trail

Dept/Div:	**Parks & Recreation**	Comp Plan CIE Project:	**N/A**
Project #:	**045007**	Capital Improvement:	**N/A**
Service Type:	**Culture & Recreation**	Level of Service Standard:	**N/A**
Status:	**Existing Project - Carryforward**	Current Level of Service:	**N/A**

Project Description/Justification

This project is for the construction of a 12' wide stone dust trail around Pedrick Pond. The trail will connect to the new Eastside Library and to the sidewalk system along Pedrick Road.

Financial Summary

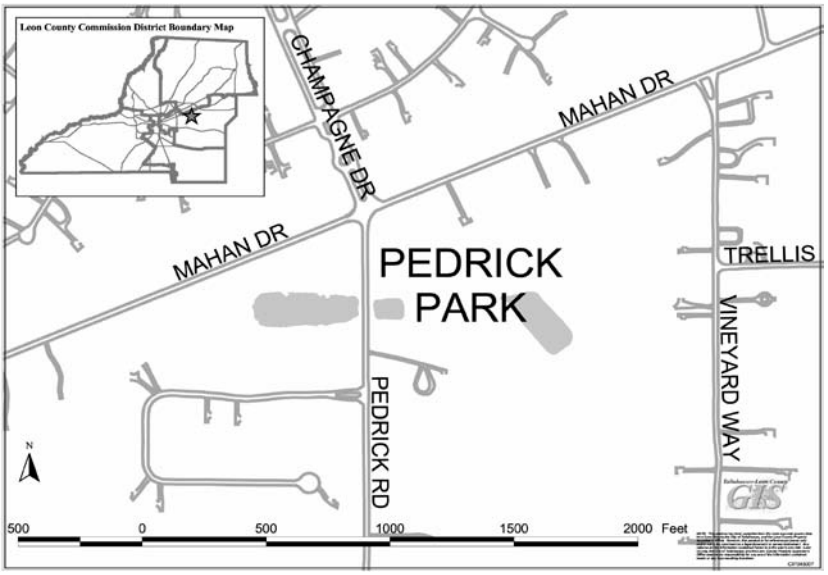
Funding Source	Life To Date FY 2010	Adjusted Budget FY 2011	Year To Date FY 2011	FY 2012 Budget	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	2,295	122,704	0	0	0	0	0	0	0	124,999
	2,295	122,704	0	0	0	0	0	0	0	124,999

Policy/Comprehensive Plan Information

Parks & Recreation Master Plan (1997)
Parks & Recreation Element of the Comprehensive Plan, Policy 1.1.3 and Objective 1.5

Operating Budget Impact

N/A



Playground Equipment Replacement

Dept/Div:	**Parks & Recreation**	Comp Plan CIE Project:	**N/A**
Project #:	**046006**	Capital Improvement:	**N/A**
Service Type:	**Culture & Recreation**	Level of Service Standard:	**N/A**
Status:	**Existing Project**	Current Level of Service:	**N/A**

Project Description/Justification

This project is for the replacement of playground equipment within the Leon County Parks and Recreation program. In addition, this project will also establish new play areas within the parks system. Previously, playground equipment replacement and additions were budgeted within individual park capital improvement projects. Playground equipment generally has a life span of 15 years unless safety regulations change or unexpected damage occurs. This replacement program will include the purchase, installation, and rubber safety surface under the equipment. All playground equipment in county parks is inspected several times a year by licensed playground inspectors to ensure safety requirements are being met.

Financial Summary

Funding Source	Life To Date FY 2010	Adjusted Budget FY 2011	Year To Date FY 2011	FY 2012 Budget	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	0	160,000	0	160,000	163,000	163,000	185,000	185,000	856,000	1,016,000
	0	160,000	0	160,000	163,000	163,000	185,000	185,000	856,000	1,016,000

Policy/Comprehensive Plan Information

Parks & Recreation Master Plan (1997)
Parks & Recreation Element of the Comprehensive Plan, Policy 1.1.3

Operating Budget Impact

N/A

St. Marks Headwaters Greenways

Dept/Div:	**Parks & Recreation**	Comp Plan CIE Project:	**N/A**
Project #:	**047001**	Capital Improvement:	**N/A**
Service Type:	**Culture & Recreation**	Level of Service Standard:	**N/A**
Status:	**Existing Project**	Current Level of Service:	**N/A**

Project Description/Justification

This project is for the construction of a parking lots, trail systems, boardwalks, viewing areas, and shelters to comply with the State Management Plan for these areas. Funding in FY 2012 includes equipment needed to assist with the maintenance of the greenway.

Financial Summary

Funding Source	Life To Date FY 2010	Adjusted Budget FY 2011	Year To Date FY 2011	FY 2012 Budget	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	149,999	100,000	16,200	175,000	100,000	100,000	100,000	100,000	575,000	824,999
309 Sales Tax - Extension	50,000	0	0	0	0	0	0	0	0	50,000
	199,999	100,000	16,200	175,000	100,000	100,000	100,000	100,000	575,000	874,999

Policy/Comprehensive Plan Information

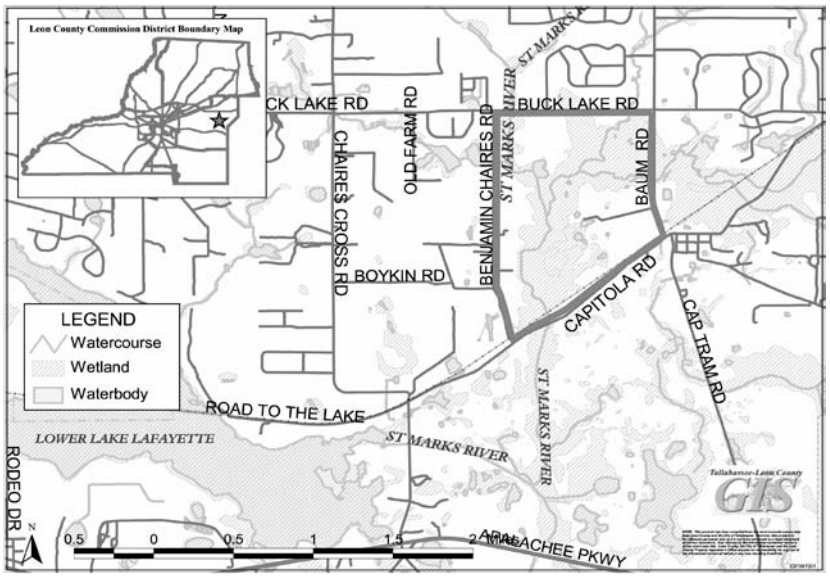
St. Marks Headwaters Greenway Management Plan approved by the Florida Community Trust.
Parks and Recreation Element of the Comp Plan Policy 1.1.3, 1.1.4.

Operating Budget Impact

This project will have an annual impact on the Parks and Recreation operating budget. The following are the estimated impacts:

FY 2013:
$975 Preventative Maintenance and Fuel/Oil
$35,500 Supplies: Operating, Rentals/Leases, Road Materials
$25,000 Other Contractual Services

Total $61,425



Woodville Community Park

Dept/Div:	**Parks & Recreation**	Comp Plan CIE Project:	**N/A**
Project #:	**041002**	Capital Improvement:	**N/A**
Service Type:	**Culture & Recreation**	Level of Service Standard:	**N/A**
Status:	**Existing Revised Project**	Current Level of Service:	**N/A**

Project Description/Justification

This project is for the replacement of the restroom and concession stands at J. Lewis Hall, Sr., Woodville Park and Recreation Complex. The existing restroom/concession was built in 1997 and since then three additional fields have been added. The additional fields have placed an increased demand on restrooms and concession beyond what was originally programmed for this facility. Currently, Port-a-Lets are being rented in order to meet restroom demands.

To meet the needs and use requirements for this area, a building the size of the building built at the Apalachee Regional Park will be needed at this area. To reduce the operational cost, the new building should be built as energy efficient as possible. Items such as a collection device to capture the rain water off the roof for irrigation of plants around the building, and solar panels on the roof to reduce utility costs will be considered.

Financial Summary

	Funding Source	Life To Date FY 2010	Adjusted Budget FY 2011	Year To Date FY 2011	FY 2012 Budget	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	5 Year Total	Total Project Cost
125	Grants	112,500	0	0	0	0	0	0	0	0	112,500
305	Capital Improvements	36,341	0	0	0	0	50,000	550,000	0	600,000	636,341
309	Sales Tax - Extension	159,402	0	0	0	0	0	0	0	0	159,402
325	Bond Series 1998A Construction	33,238	0	0	0	0	0	0	0	0	33,238
		341,482	0	0	0	0	50,000	550,000	0	600,000	941,482

Policy/Comprehensive Plan Information

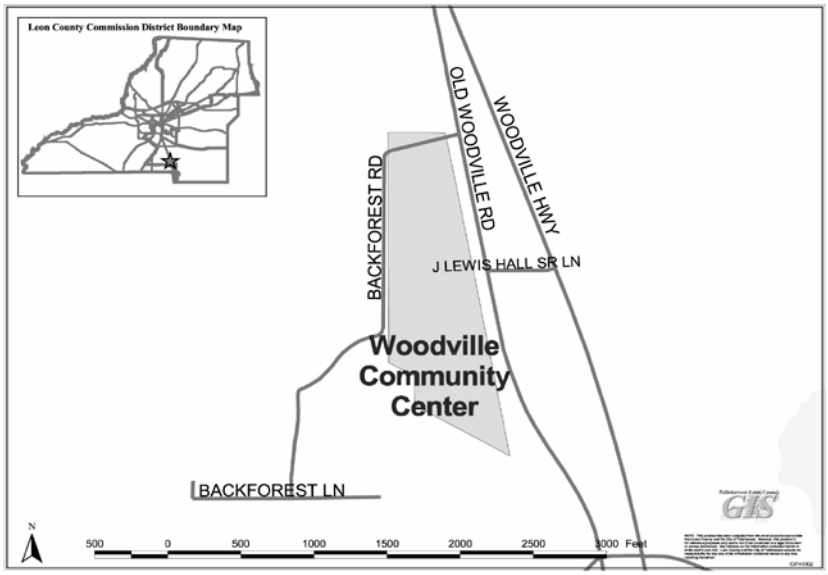
Parks & Recreation Master Plan (May 1997)
Parks & Recreation Element of the Comprehensive Plan, Policy, 1.1.3

Operating Budget Impact

This project will have an annual impact on the Parks and Recreation operating budget. The following are the estimated impacts anticipated to begin in FY 2016.

FY 2016
$4,000 Utility Services
$2,000 Operating Supplies

Total $6,000



General Government

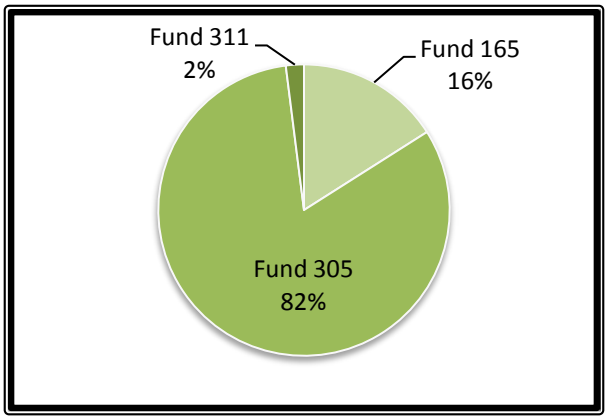
Overview

The General Government Section contains capital improvement projects designed to facilitate the provision of services by the legislative and administrative branches of Leon County government. Major General Government Capital Projects funded in FY12 include: General County Maintenance, Main Library Bathroom Renovations, and Management Information Service upgrades.

Funding Sources:

Figure 15.5 shows that 82% ($3,551,300) of General Government projects are funded in FY12 by the Capital Improvements Fund (Fund 305). The Bank of America Fund is funding 16% ($690,125) of General Government Projects for the improvement of that facility. The Bond Series 2003A and 2008B Construction Fund is funding 2% ($65,000) of the General Government Projects in FY11.

Figure 15.5
FY12 General Government Projects
By Funding Source



Managing Departments:

Table 15.9 shows that Management Information Services will manage the majority of the FY12 general government capital improvement projects. Management Information Services will manage 54% of the total General Government budget for FY12. Facilities Management will manage 38%, Fleet Management will manage 4%, and the Supervisor of Elections will manage 4%.

Table 15.9
FY12 General Government Projects
By Managing Department

Managing Department	# of Projects	FY11 Budget
Facilities Management	10	$2,345,025
Fleet Management	1	$242,400
Management Information Services	14	$1,689,000
Supervisor of Elections	1	$25,000
Total	**26**	**$4,301,425**

Operating Budget Impacts:

Table 15.10 shows the estimated impacts that some General Government projects have on the operating budget. Impacts are shown in the fiscal year which they are anticipated to begin as well as the out-years that are affected by additional operating costs. These impacts are only estimates and are subject to change.

Table 15.10
General Government Operating Budget Impacts

Project	Project #	FY12 Estimate	FY13 Estimate	FY14 Estimate	FY15 Estimate	FY16 Estimate
Elevator Generator Upgrades	086037	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)
File Server Maintenance	076008	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)
Financial Hardware and Software	076001	-	21,500	21,500	21,500	21,500
Total		**($20,000)**	**$1,500**	**$1,500**	**$1,500**	**$1,500**

General Government Index

Page	Project	#	Life to Date FY 2010	Adj Bud FY 2011	FY 2012 Budget	FY12-FY16 Total	Project Total
15-39	Architectural and Engineering Services	086011	202,737	60,000	60,000	300,000	562,737
15-40	BoA Building Acquisition/Renovations	086025	19,193,455	995,815	690,125	2,356,080	22,545,350
15-41	Centralized Storage Facility	086054	158,469	81,531	50,000	250,000	490,000
15-42	Common Area Furnishings	086017	273,004	33,000	25,000	125,000	431,004
15-43	Community Services Building Roof Replacement	086062	-	-	30,000	90,000	90,000
15-44	Courthouse Repairs	086024	5,560,014	336,138	1,005,000	1,089,000	6,985,152
15-45	Courtroom Minor Renovations	086007	209,152	50,000	60,000	390,000	649,152
15-46	Courtroom Technology	076023	686,035	107,298	85,000	385,000	1,178,333
15-47	Data Wiring	076003	391,359	25,000	25,000	125,000	541,359
15-48	Digital Phone System	076004	1,222,549	-	-	150,000	1,372,549
15-49	E-Filing System for Court Documents	076063	-	-	50,000	50,000	50,000
15-50	Election Equipment	096015	1,475,122	1,502,878	-	1,950,000	4,928,000
15-51	Electronic Timesheets	076048	149,756	22,745	-	-	172,501
15-52	Elevator Generator Upgrades	086037	671,451	504,191	325,000	775,000	1,950,642
15-53	File Server Maintenance	076008	1,035,741	297,395	250,000	1,250,000	2,583,136
15-54	Financial Hardware and Software	076001	209,785	30,000	45,000	45,000	284,785
15-55	General County Maintenance/Renovations	086057	6,920	15,000	25,000	125,000	146,920
15-56	General Vehicle/Equipment Replacement	026003	2,297,870	350,148	242,400	2,468,075	5,116,093
15-57	Geographic Information Systems	076009	4,235,962	300,176	238,280	1,191,400	5,727,538
15-58	GIS Incremental Basemap Update	076060	1,644,678	258,500	298,500	1,492,500	3,395,678
15-59	Huntington Oaks Plaza Renovations	083002	-	488,000	-	-	488,000
15-60	Local Economic Stimulus Program	096019	-	505,000	-	-	505,000
15-61	Network Backbone Upgrade	076018	704,091	150,000	80,000	400,000	1,254,091
15-62	Parking Lot Maintenance	086033	10,000	101,868	74,900	138,900	250,768
15-63	Permit & Enforcement Tracking System	076015	43,512	204,963	82,220	292,220	540,695
15-64	Property Appraiser Technology	076045	164,500	385,500	-	-	550,000
15-65	Public Defender Technology	076051	181,462	30,000	30,000	150,000	361,462
15-66	Records Management	076061	-	-	175,000	325,000	325,000
15-67	Reduction of Emissions/Energy Improv.	086041	256,698	422,867	-	-	679,565
15-68	State Attorney Technology	076047	156,225	30,000	30,000	150,000	336,225
15-69	Supervisor of Elections Technology	076005	160,086	25,000	25,000	125,000	310,086
15-70	User Computer Upgrades	076024	2,223,776	449,248	300,000	1,500,000	4,173,024
15-71	Work Order Management	076042	466,088	20,783	-	-	486,871
	General Government Total		**$43,990,497**	**$7,783,044**	**$4,301,425**	**$17,688,175**	**$69,461,716**

The Capital Improvement projects highlighted are fully funded in FY11. It is anticipated that these projects will be carryforward into the next fiscal year.

Architectural & Engineering Services

Dept/Div:	**Facilities Management**	Comp Plan CIE Project:	**N/A**
Project #:	**086011**	Capital Improvement:	**N/A**
Service Type:	**General Government**	Level of Service Standard:	**N/A**
Status:	**Existing Project**	Current Level of Service:	**N/A**

Project Description/Justification

This project is for architectural and engineering services that occur routinely throughout the year and are necessary to insure the safety and consistency of operations in County buildings. Routine operating maintenance of County buildings occasionally involves the discovery of structural deterioration and mechanical or electrical failures that warrant an immediate investigative action and proposed course to solution.

Financial Summary

Funding Source	Life To Date FY 2010	Adjusted Budget FY 2011	Year To Date FY 2011	FY 2012 Budget	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	202,737	60,000	18,735	60,000	60,000	60,000	60,000	60,000	300,000	562,737
	202,737	60,000	18,735	60,000	60,000	60,000	60,000	60,000	300,000	562,737

Policy/Comprehensive Plan Information

Florida Statutes 479, 480, 481 and 489 - compliance with licensing requirements for certain classes of planning and design activity

Operating Budget Impact

N/A

Bank of America Building Acquisition/Renovations

Dept/Div:	**Facilities Management**	Comp Plan CIE Project:	**N/A**
Project #:	**086025**	Capital Improvement:	**N/A**
Service Type:	**General Government**	Level of Service Standard:	**N/A**
Status:	**Existing Project**	Current Level of Service:	**N/A**

Project Description/Justification

This project is for completion of the renovation, mechanical, and electrical upgrades and safety improvements to the Bank of America building acquired by the County.

Financial Summary

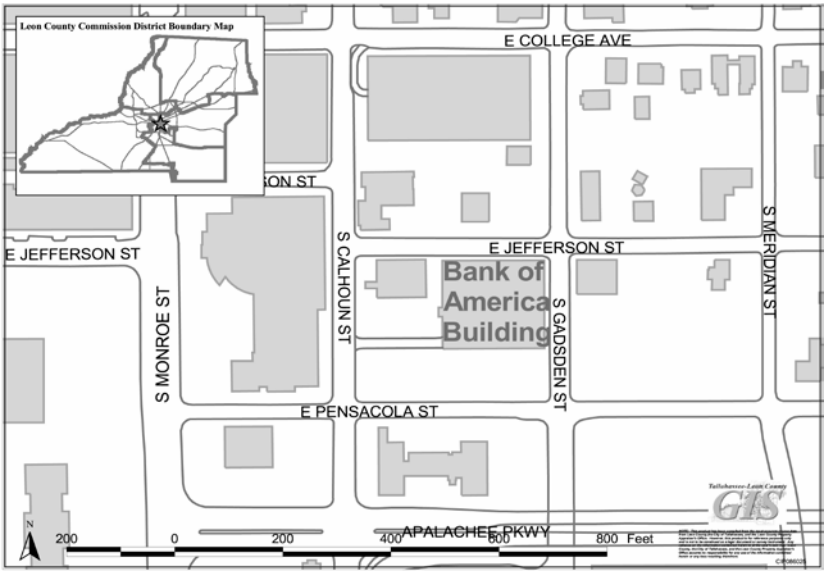
	Funding Source	Life To Date FY 2010	Adjusted Budget FY 2011	Year To Date FY 2011	FY 2012 Budget	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	5 Year Total	Total Project Cost
165	Bank of America Building Operations	0	0	0	690,125	97,828	828,180	110,593	629,354	2,356,080	2,356,080
305	Capital Improvements	795	499,686	161,009	0	0	0	0	0	0	500,481
311	Bond Series 2003A & 2003B Construction	16,573,034	496,129	247,049	0	0	0	0	0	0	17,069,163
318	Bond Series 1999 Construction	2,619,626	0	0	0	0	0	0	0	0	2,619,626
		19,193,455	995,815	408,058	690,125	97,828	828,180	110,593	629,354	2,356,080	22,545,350

Policy/Comprehensive Plan Information

Florida Statute 29.008(A) - designation of facilities for all Court related functions as a county responsibility

Operating Budget Impact

N/A



Centralized Storage Facility

Dept/Div:	**Facilities Management**	Comp Plan CIE Project:	**N/A**
Project #:	**086054**	Capital Improvement:	**N/A**
Service Type:	**General Government**	Level of Service Standard:	**N/A**
Status:	**Existing Project**	Current Level of Service:	**N/A**

Project Description/Justification

This project will provide for the consolidation of archive record storage for Board offices, Clerk of Courts, Public Defender, and State Attorney in addition to surplus furniture. The Tharpe Street building will be converted to a centralized storage facility and will eliminate multiple storage leases which are located throughout the County.

Financial Summary

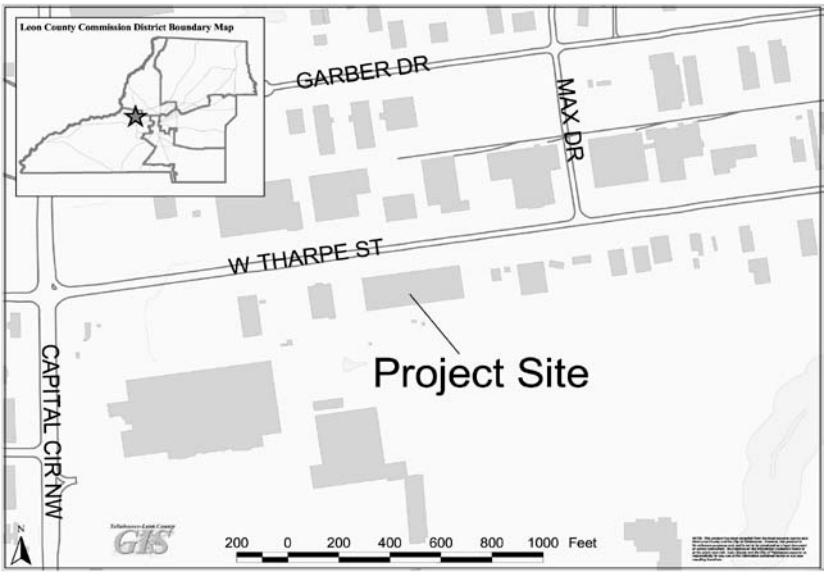
Funding Source	Life To Date FY 2010	Adjusted Budget FY 2011	Year To Date FY 2011	FY 2012 Budget	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	158,469	81,531	0	50,000	50,000	50,000	50,000	50,000	250,000	490,000
	158,469	81,531	0	50,000	50,000	50,000	50,000	50,000	250,000	490,000

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A



Common Area Furnishings

Dept/Div:	**Facilities Management**	Comp Plan CIE Project:	**N/A**
Project #:	**086017**	Capital Improvement:	**N/A**
Service Type:	**General Government**	Level of Service Standard:	**N/A**
Status:	**Existing Project**	Current Level of Service:	**N/A**

Project Description/Justification

This project is for the renewal and replacement of common area furnishings at major County buildings, including the Main Library.

Financial Summary

Funding Source	Life To Date FY 2010	Adjusted Budget FY 2011	Year To Date FY 2011	FY 2012 Budget	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	273,044	33,000	15,906	25,000	25,000	25,000	25,000	25,000	125,000	431,044
	273,044	33,000	15,906	25,000	25,000	25,000	25,000	25,000	125,000	431,044

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A

Community Services Building Roof Replacement

Dept/Div:	**Facilities Management**	Comp Plan CIE Project:	**N/A**
Project #:	**086062**	Capital Improvement:	**N/A**
Service Type:	**General Government**	Level of Service Standard:	**N/A**
Status:	**New Project**	Current Level of Service:	**N/A**

Project Description/Justification

This project is for the Community Services Building roof replacement. The existing 20 year old roof is reaching the end of its life expectancy and in need of replacement. The project is scheduled to begin October 1, 2012.

Financial Summary

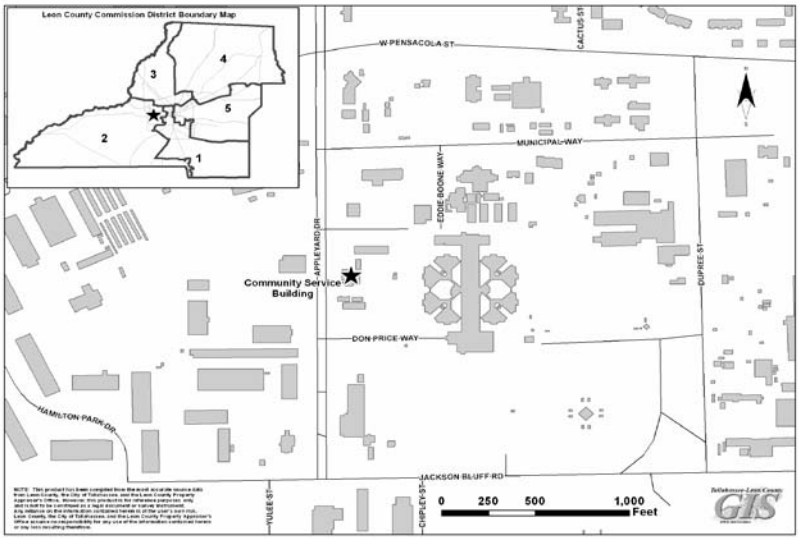
Funding Source	Life To Date FY 2010	Adjusted Budget FY 2011	Year To Date FY 2011	FY 2012 Budget	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	0	0	0	30,000	60,000	0	0	0	90,000	90,000
	0	0	0	30,000	60,000	0	0	0	90,000	90,000

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A



Courthouse Repairs

Dept/Div:	**Facilities Management**	Comp Plan CIE Project:	**N/A**
Project #:	**086024**	Capital Improvement:	**N/A**
Service Type:	**General Government**	Level of Service Standard:	**N/A**
Status:	**Existing Project**	Current Level of Service:	**N/A**

Project Description/Justification

This project will provide exterior maintenance, window resealing, and parapet capping of the Courthouse. In FY12 an additional roof recoating will be completed due to maintenance requirements. In addition, the fire suppression system and two air handlers in the courthouse parking garage will be replaced. The current system is aging and in need of repair.

Financial Summary

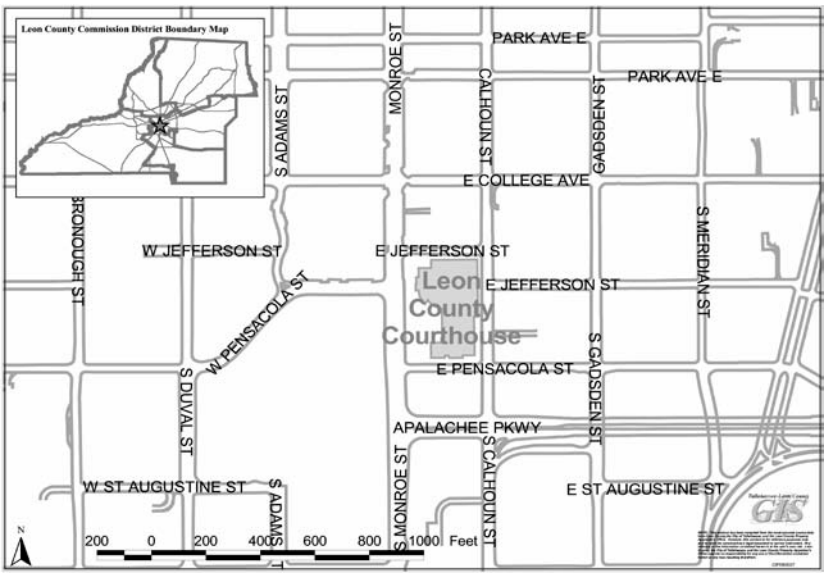
	Funding Source	Life To Date FY 2010	Adjusted Budget FY 2011	Year To Date FY 2011	FY 2012 Budget	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	5 Year Total	Total Project Cost
305	Capital Improvements	573,062	30,138	0	940,000	84,000	0	0	0	1,024,000	1,627,200
311	Bond Series 2003A & 2003B Construction	1,878,277	306,000	0	65,000	0	0	0	0	65,000	2,249,277
318	Bond Series 1999 Construction	2,446,675	0	0	0	0	0	0	0	0	2,446,675
325	Bond Series 1998A Construction	662,000	0	0	0	0	0	0	0	0	662,000
		5,560,014	336,138	0	1,005,000	84,000	0	0	0	1,089,000	6,985,152

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A



Courtroom Minor Renovations

Dept/Div:	**Facilities Management**	Comp Plan CIE Project:	**N/A**
Project #:	**086007**	Capital Improvement:	**N/A**
Service Type:	**General Government**	Level of Service Standard:	**N/A**
Status:	**Existing Project**	Current Level of Service:	**N/A**

Project Description/Justification

This project is for items such as bench replacements, cosmetic upgrades, reupholstering of jury chairs, new attorney tables, witness stands, minor office renovations and restroom alterations for courtrooms on the third floor northwest wing of the Courthouse. FY 2013 includes $150,000 of funding for the renovation of the Leon County Jail courtroom which will include security enhancements.

Financial Summary

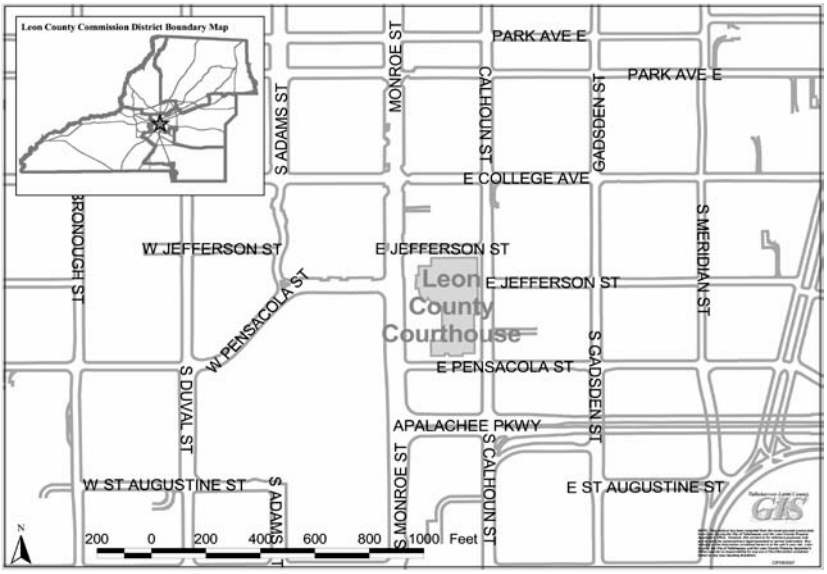
Funding Source	Life To Date FY 2010	Adjusted Budget FY 2011	Year To Date FY 2011	FY 2012 Budget	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	209,152	50,000	8,413	60,000	150,000	60,000	60,000	60,000	390,000	649,152
	209,152	50,000	8,413	60,000	150,000	60,000	60,000	60,000	390,000	649,152

Policy/Comprehensive Plan Information

Article V (HB 113A of the 2003 legislation and SB 2960 of the 2004 session) - designation of courtroom space as a county responsibility

Operating Budget Impact

N/A



Courtroom Technology

Dept/Div:	**Management Information Services**	Comp Plan CIE Project:	**N/A**
Project #:	**076023**	Capital Improvement:	**N/A**
Service Type:	**General Government**	Level of Service Standard:	**N/A**
Status:	**Existing Project**	Current Level of Service:	**N/A**

Project Description/Justification

This project is for technology needs for the Courtrooms such as sound system replacements and other technology needs of the Judiciary and Court Administration.

Financial Summary

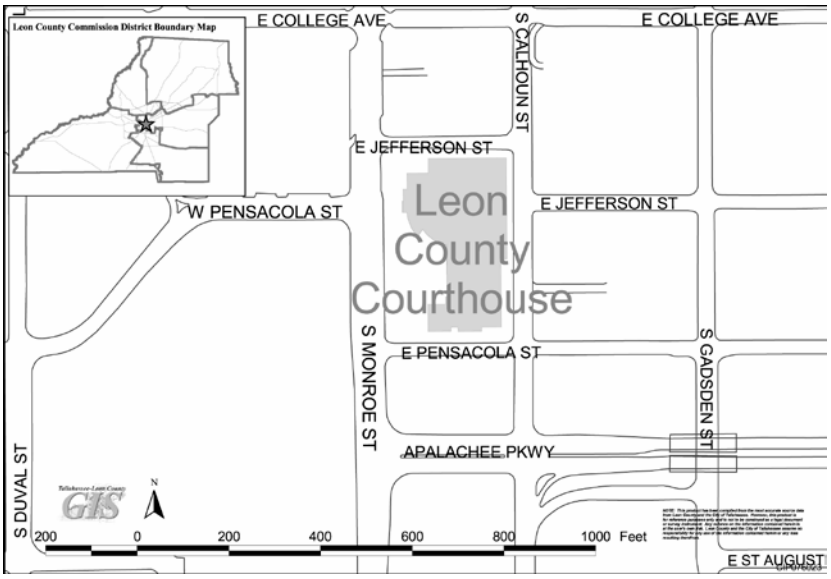
	Funding Source	Life To Date FY 2010	Adjusted Budget FY 2011	Year To Date FY 2011	FY 2012 Budget	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	5 Year Total	Total Project Cost
305	Capital Improvements	566,053	107,298	73,277	85,000	100,000	75,000	75,000	50,000	385,000	1,058,351
318	Bond Series 1999 Construction	119,981	0	0	0	0	0	0	0	0	119,981
		686,035	107,298	73,277	85,000	100,000	75,000	75,000	50,000	385,000	1,178,333

Policy/Comprehensive Plan Information

Florida Statute 29.08 - designates courtroom space and associated technology as a county responsibility

Operating Budget Impact

N/A



Data Wiring

Dept/Div:	**Management Information Services**	Comp Plan CIE Project:	**N/A**
Project #:	**076003**	Capital Improvement:	**N/A**
Service Type:	**General Government**	Level of Service Standard:	**N/A**
Status:	**Existing Project**	Current Level of Service:	**N/A**

Project Description/Justification

This project is for the continued replacement of the computer wiring at various County facilities. These replacements will be coordinated with any building and/or renovation changes that are planned through Facilities Management.

Financial Summary

Funding Source	Life To Date FY 2010	Adjusted Budget FY 2011	Year To Date FY 2011	FY 2012 Budget	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	391,359	25,000	22,269	25,000	25,000	25,000	25,000	25,000	125,000	541,359
	391,359	25,000	22,269	25,000	25,000	25,000	25,000	25,000	125,000	541,359

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A

Digital Phone System

Dept/Div:	**Management Information Services**	Comp Plan CIE Project:	**N/A**
Project #:	**076004**	Capital Improvement:	**N/A**
Service Type:	**General Government**	Level of Service Standard:	**N/A**
Status:	**Existing Revised Project**	Current Level of Service:	**N/A**

Project Description/Justification

This project is for the replacement of the phone and voice mail system for the Leon County Clerk of Courts and Court Administration. It is anticipated that the Clerk and Court Administration will be transitioning the current phone service to Avaya Phone System. The replacement of the phone system will begin in September 2015 and will be completed by December 2015.

Financial Summary

	Funding Source	Life To Date FY 2010	Adjusted Budget FY 2011	Year To Date FY 2011	FY 2012 Budget	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	5 Year Total	Total Project Cost
305	Capital Improvements	1,072,549	0	0	0	0	0	75,000	75,000	150,000	1,222,549
318	Bond Series 1999 Construction	150,000	0	0	0	0	0	0	0	0	150,000
		1,222,549	0	0	0	0	0	75,000	75,000	150,000	1,372,549

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A

E-Filing System for Court Documents

Dept/Div:	**Management Information Services**	Comp Plan CIE Project:	**N/A**
Project #:	**076063**	Capital Improvement:	**N/A**
Service Type:	**General Government**	Level of Service Standard:	**N/A**
Status:	**New Project**	Current Level of Service:	**N/A**

Project Description/Justification

This project is for the electronic filing (e-filing) system for Court Administration, State Attorney, and Public Defender. According to legislative mandate, each office is to develop and implement a process by which the e-filing of court documents can be administered.

Financial Summary

Funding Source	Life To Date FY 2010	Adjusted Budget FY 2011	Year To Date FY 2011	FY 2012 Budget	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	0	0	0	50,000	0	0	0	0	50,000	50,000
	0	0	0	50,000	0	0	0	0	50,000	50,000

Policy/Comprehensive Plan Information

During the 2011 Legislative Session, the House and Senate passed SB170 which requires the State Attorney and Public Defender to electronically file court documents with the Clerk of Court.

Operating Budget Impact

N/A

Election Equipment

Dept/Div:	**Miscellaneous**	Comp Plan CIE Project:	**N/A**
Project #:	**096015**	Capital Improvement:	**N/A**
Service Type:	**General Government**	Level of Service Standard:	**N/A**
Status:	**Existing Project**	Current Level of Service:	**N/A**

Project Description/Justification

This project is for the replacement of election equipment. In 1992, the current optical scan voting system was first purchased. Over the past 16 years, the units have been upgraded and repaired; however the equipment has reached its maximum use and needs to be replaced. The current OS technology is being phased out and will not be available after 2010. The replacement technology, OSX, allows for higher reading capacity which is needed for large precincts, absentee ballot counting and early voting. In FY 2013, the replacement units for the touch screens with ADA compliant ballot marking devices will be purchased in order to meet the deadline mandated by statute.

Financial Summary

	Funding Source	Life To Date FY 2010	Adjusted Budget FY 2011	Year To Date FY 2011	FY 2012 Budget	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	5 Year Total	Total Project Cost
305	Capital Improvements	1,199,302	1,431,120	0	0	1,650,000	300,000	0	0	1,950,000	4,580,422
318	Bond Series 1999 Construction	275,820	71,758	0	0	0	0	0	0	0	347,578
		1,475,122	1,502,878	0	0	1,650,000	300,000	0	0	1,950,000	4,928,000

Policy/Comprehensive Plan Information

Chapter 101.56075 F.S. Requires all voting systems are required to utilize paper ballots and all ADA voting systems must be compliant by January 1, 2016.

Operating Budget Impact

It is anticipated that there will be little to no impact on the operating budget, except for annual increases to license and maintenance contracts.

Electronic Timesheets

Dept/Div:	**Management Information Services**	Comp Plan CIE Project:	**N/A**
Project #:	**076048**	Capital Improvement:	**N/A**
Service Type:	**General Government**	Level of Service Standard:	**N/A**
Status:	**Existing Project - Carryforward**	Current Level of Service:	**N/A**

Project Description/Justification

This project is for the implementation of electronic timesheets for employees. Electronic timesheets will eliminate the printing of multiform timesheets and streamline the collection of time information into the payroll system.

Financial Summary

Funding Source	Life To Date FY 2010	Adjusted Budget FY 2011	Year To Date FY 2011	FY 2012 Budget	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	149,756	22,745	6,023	0	0	0	0	0	0	172,501
	149,756	22,745	6,023	0	0	0	0	0	0	172,501

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A

Elevator Generator Upgrades

Dept/Div:	**Facilities Management**	Comp Plan CIE Project:	**N/A**
Project #:	**086037**	Capital Improvement:	**N/A**
Service Type:	**General Government**	Level of Service Standard:	**N/A**
Status:	**Existing Project**	Current Level of Service:	**N/A**

Project Description/Justification

This project is for the modernization of elevator generator motors and accompanying electric drive systems. An average of three elevators a year will be modernized. Emergency replacement costs are very high and the down-time for repair affects the buildings. The current generator motors and drive systems are large alternating current systems that run 24 hours a day and 7 days a week. These units are no longer manufactured or marketed by the elevator companies. The new technology is a variable frequency direct current system, which is more efficient and operates only on demand. The elevators are located at the Main Library, Courthouse, and the Bank of America Building.

Financial Summary

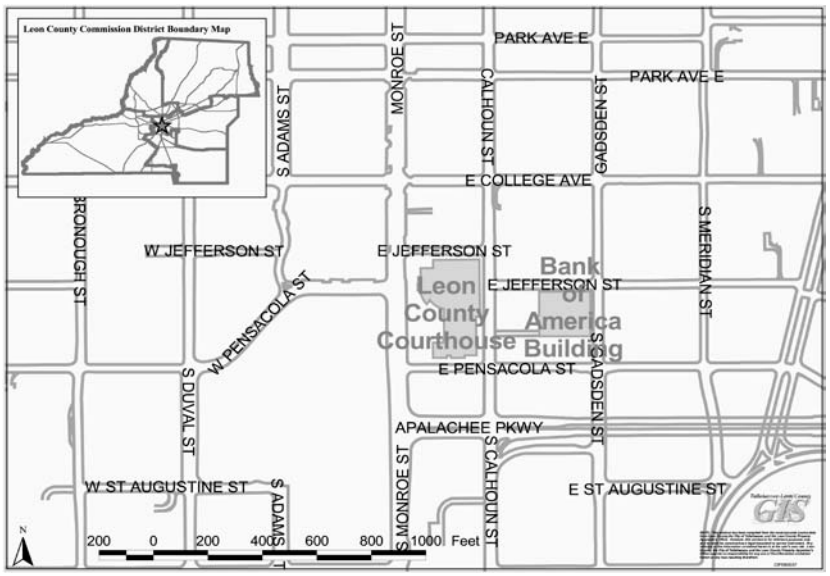
Funding Source	Life To Date FY 2010	Adjusted Budget FY 2011	Year To Date FY 2011	FY 2012 Budget	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	671,451	504,191	107,191	325,000	325,000	125,000	0	0	775,000	1,950,642
	671,451	504,191	107,191	325,000	325,000	125,000	0	0	775,000	1,950,642

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

This project will have an estimated annual decrease of $10,000 per upgraded elevator in the Facilities Management operating budget for the reduced electrical consumption and number of repair calls.



File Server Maintenance

Dept/Div:	**Management Information Services**	Comp Plan CIE Project:	**N/A**
Project #:	**076008**	Capital Improvement:	**N/A**
Service Type:	**General Government**	Level of Service Standard:	**N/A**
Status:	**Existing Project**	Current Level of Service:	**N/A**

Project Description/Justification

This project is for the replacement of file servers for planned obsolescence and standardization. Consolidation and upgrading of servers is an ongoing process to sustain desktop and communication functionalities and specialized applications for County staff and services. Upgrading of servers improves performance and reliability of systems and backup solutions. In addition, a virtualization solution for file servers will be used to improve support of applications, test environments, and maintenance, as previously described. The virtualization will minimize space requirements and cut energy costs in the data center, maximize technical staff resources, and provide for disaster recovery and business continuity of services.

Financial Summary

Funding Source	Life To Date FY 2010	Adjusted Budget FY 2011	Year To Date FY 2011	FY 2012 Budget	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	1,035,741	297,395	256,406	250,000	250,000	250,000	250,000	250,000	1,250,000	2,583,136
	1,035,741	297,395	256,406	250,000	250,000	250,000	250,000	250,000	1,250,000	2,583,136

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

This project produces an annual energy costs savings of approximately $10,000 in electrical and air conditioning expenses. These energy savings in the data center were achieved by replacing nearly 250 servers with eight enterprise system servers that utilize virtualization and Storage Area Network (SAN) technology. These technologies provide on demand computing services through shared resources.

Financial Hardware and Software

Dept/Div:	**Management Information Services**	Comp Plan CIE Project:	**N/A**
Project #:	**076001**	Capital Improvement:	**N/A**
Service Type:	**General Government**	Level of Service Standard:	**N/A**
Status:	**Existing Project**	Current Level of Service:	**N/A**

Project Description/Justification

This project is for the purchase of financial hardware and software technology including the Office of Management and Budget's budgeting software and Human Resource's automated job applicant system which will integrate with Banner.

Financial Summary

Funding Source	Life To Date FY 2010	Adjusted Budget FY 2011	Year To Date FY 2011	FY 2012 Budget	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	209,785	30,000	18,243	45,000	0	0	0	0	45,000	284,785
	209,785	30,000	18,243	45,000	0	0	0	0	45,000	284,785

Policy/Comprehensive Plan Information

Leon County Policy No. 92-4: Accounting and Reporting
Leon County Policy No. 93-44: Fiscal Planning

Operating Budget Impact

This project has an annual impact on Management Information Services operating budget. The following are the estimated impacts anticipated to begin in FY 2013:

FY 2013
$21,500 for the Annual Support Fee for the Human Resources Applicant Tracking System

General County Maintenance and Minor Renovations

Dept/Div:	**Facilities Management**	Comp Plan CIE Project:	**N/A**
Project #:	**086057**	Capital Improvement:	**N/A**
Service Type:	**General Government**	Level of Service Standard:	**N/A**
Status:	**Existing Project**	Current Level of Service:	**N/A**

Project Description/Justification

This project will allow Leon County to provide maintenance and minor renovations to County Facilities.

Financial Summary

Funding Source	Life To Date FY 2010	Adjusted Budget FY 2011	Year To Date FY 2011	FY 2012 Budget	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	6,920	15,000	1,800	25,000	25,000	25,000	25,000	25,000	125,000	146,920
	6,920	15,000	1,800	25,000	25,000	25,000	25,000	25,000	125,000	146,920

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A

General Vehicle & Equipment Replacement

Dept/Div:	**Fleet Management**	Comp Plan CIE Project:	**N/A**
Project #:	**026003**	Capital Improvement:	**N/A**
Service Type:	**General Government**	Level of Service Standard:	**N/A**
Status:	**Existing Project**	Current Level of Service:	**N/A**

Project Description/Justification

This project is for the replacement of County vehicles and equipment. In accordance with the Climate Action Plan, all vehicles will be replaced with hybrids when appropriate. It is estimated that the vehicles/equipment being replaced will generate $31,000 in surplus sales. The following is the FY12 replacement schedule:

Department	Year/Make/Description	Mileage/Hours	Original Cost	Repair Cost To Date	Estimated Replacement Cost
Building Inspection	2002 Ford Explorer: 1/4 TON 4X4	131,046	$22,196	$10,159	$25,500
Building Inspection	2006 Ford Explorer: 1/4 TON 4X4	118,223	$19,200	$18,706	$25,500
Facilities Management	2004 Ford E-350: 1-TON VAN 4X2	69,333	$25,405	$24,715	$35,700
Facilities Management	2005 Ford Explorer 1/4 TON 4X4	118,575	$24,908	$8,256	$25,500
Animal Control	2005 Ford F-350: 1-TON EXTCAB 4X2	101,460	$37,457	$24,972	$48,700
Mosquito Control	2004 Grizzly Fog Unit	N/R	$8,200	$5,424	$11,500
Mosquito Control	2005 Grizzly Fog Unit	N/R	$8,200	$3,451	$11,500
Parks and Recreation	2006 Ferris Zero Turn Mower	N/R	$7,963	$7,292	$10,000
Parks and Recreation	2005 Rhino Mower 20' Bat Wing	N/R	$17,950	$10,976	$22,500
Parks and Recreation	2006 Ferris Zero Turn Mower	N/R	$11,612	$8,106	$10,000

Financial Summary

Funding Source	Life To Date FY 2010	Adjusted Budget FY 2011	Year To Date FY 2011	FY 2012 Budget	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	2,297,870	350,148	143,159	242,400	605,000	544,500	626,175	450,000	2,468,075	5,116,093
	2,297,870	350,148	143,159	242,400	605,000	544,500	626,175	450,000	2,468,075	5,116,093

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A

Geographic Information Systems

Dept/Div:	**Management Information Services**	Comp Plan CIE Project:	**N/A**
Project #:	**076009**	Capital Improvement:	**N/A**
Service Type:	**General Government**	Level of Service Standard:	**N/A**
Status:	**Existing Project**	Current Level of Service:	**N/A**

Project Description/Justification

This project is for the funding of the City of Tallahassee and Leon County Interlocal Project. The City contributes 50% towards the cost of the GIS portion.

GIS Interlocal Project:

$ 48,000	Virtualization
$ 85,000	ESRI EEAP
$ 58,548	Infrastructure Improvements
$ 56,732	ESRI EEAP & Geodatabase Upgrade Support
$ 238,280	TOTAL (50% to be reimbursed by the City)

Financial Summary

Funding Source	Life To Date FY 2010	Adjusted Budget FY 2011	Year To Date FY 2011	FY 2012 Budget	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	4,235,962	300,176	175,078	238,280	238,280	238,280	238,280	238,280	1,191,400	5,727,538
	4,235,962	300,176	175,078	238,280	238,280	238,280	238,280	238,280	1,191,400	5,727,538

Policy/Comprehensive Plan Information

Geographic Information System City of Tallahassee/Leon County Interlocal Agreement (1990)

The Comprehensive Plan mandates that a series of map layers be compiled and maintained for use in Comprehensive Plan implementation.

The environmental component of both the City and County land development ordinances contain clauses mandating that protected natural features be mapped pursuant to applications for development.

The Florida Department of Revenue requires that all property appraisers' offices in the State of Florida compile and maintain digital Cadastres that meet specific guidelines governing methodologies to be used and the layers to be compiled. Required layers include platted lots, tax parcels, rights-of-way and legal dimensions.

Operating Budget Impact

N/A

Geographic Information Systems Incremental Basemap Update

Dept/Div:	**Management Information Services**	Comp Plan CIE Project:	**N/A**
Project #:	**076060**	Capital Improvement:	**N/A**
Service Type:	**General Government**	Level of Service Standard:	**N/A**
Status:	**Existing Project**	Current Level of Service:	**N/A**

Project Description/Justification

This project is for the incremental update of the Tallahassee-Leon County Geographic Information System,TLC GIS, basemap. The basemap includes orthophotography, planimetrics and a digital elevation model with contours. These elements are essential in providing timely and accurate basemap information which provides positional control for other critical Geographic Information System information and the analysis opportunities they support. They are the foundation for geo-referencing (tying to coincident geographic features for accurate and reliable referencing) many of the Geographic Information System data layers. In June 2008 the Florida Department of Revenue, FDOR, was directed under Chapter 195.002 Florida Statutes, to provide each County Property Appraiser's Officer with digital orthophotography every three years and charge each county office for the cost of that service and product delivery. In working with the vendor and leveraging the latest technology, TLC GIS was successful in developing a new methodology for collecting, compiling and releasing the basemap data in compliance with Chapter 195.002 Florida Statutes. TLC GIS has also been requested to obtain additional oblique and satellite imagery to support efforts related to public safety, property assessment and non ad-valorem assessments. Based on these needs, the Leon County Property Appraiser's Office and the Leon County Sheriff's Office has agreed to provide additional funding ($20,000 per agency, per year) to secure oblique imagery and satellite imagery for Leon County (oblique imagery in Year 2 and satelite in Year 3)

Year 1 - Complete Data Capture and Delivery of 6" Digital Orthophotography
*Complete Data Capture and Delivery of Color Infrared Orthophotography CIR
Complete Data Capture of LiDAR

Year 2 & 3 - Complete LiDAR processing
Complete Planimetric Update
**Complete Data Capture and Delivery Obliques in Year 2
**Complete Data Capture and Delivery of Satellite Imagery in Year 3

*Note: The color infrared (CIR) photography is an additional product that is provided under the plan. The CIR will support efforts such as wetland delineation.
**Note: In order to provide complete data capture and delivery obliques in Year 2 and complete data capture and delivery of satelitle imagery in Year 3 funding for this CIP will need to increase from $258,500 to $298,500 per year (See Note Above)

In order to maintain the basemap, Tallahassee-Leon County GIS will be required to secure funding beyond Year 3. The continued funding will allow TLC GIS to enter into the second cycle of data capture without an increase in the annual funding amount. The City is also contributing funds to this project.

Financial Summary

Funding Source	Life To Date FY 2010	Adjusted Budget FY 2011	Year To Date FY 2011	FY 2012 Budget	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	1,644,678	258,500	258,000	298,500	298,500	298,500	298,500	298,500	1,492,500	3,395,678
	1,644,678	258,500	258,000	298,500	298,500	298,500	298,500	298,500	1,492,500	3,395,678

Policy/Comprehensive Plan Information

Geographic Information System City of Tallahassee/Leon County Interlocal Agreement (1990); Permit Enforcement & Tracking System City of Tallahassee/Leon County Interlocal Agreement (1993)

The Comprehensive Plan mandates that a series of map layers be compiled and maintained for use in Comprehensive Plan implementation. The environmental component of both the City and County land development ordinances contain clauses mandating that protected natural features be mapped pursuant to applications for development.

Florida Department of Revenue requires that all property appraisers' offices in the State of Florida compile and maintain digital Cadastres that meet specific guidelines governing methodologies to be used and the layers to be compiled. Required layers include platted lots, tax parcels, right-of-ways, and legal dimensions.

Operating Budget Impact

N/A

Huntington Oaks Plaza Renovations

Dept/Div:	**Facilities Management**	Comp Plan CIE Project:	**N/A**
Project #:	**083002**	Capital Improvement:	**N/A**
Service Type:	**General Government**	Level of Service Standard:	**N/A**
Status:	**Existing Project - Carryforward**	Current Level of Service:	**N/A**

Project Description/Justification

This project is for the facade renovations at Huntington Oaks Plaza.

Financial Summary

Funding Source	Life To Date FY 2010	Adjusted Budget FY 2011	Year To Date FY 2011	FY 2012 Budget	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	5 Year Total	Total Project Cost
166 Huntington Oaks Plaza	0	34,000	0	0	0	0	0	0	0	34,000
305 Capital Improvements	0	454,000	0	0	0	0	0	0	0	454,000
	0	488,000	0	0	0	0	0	0	0	488,000

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A

Local Economic Stimulus Program

Dept/Div:	**Miscellaneous**	Comp Plan CIE Project:	**N/A**
Project #:	**096019**	Capital Improvement:	**N/A**
Service Type:	**General Government**	Level of Service Standard:	**N/A**
Status:	**Existing Project - Carryforward**	Current Level of Service:	**N/A**

Project Description/Justification

This project provides matching grant funds for the American Recovery and Reinvestment Act (ARRA) of 2009. The County has been actively monitoring the ARRA, as well as coordinating with regional partners to identify possible projects for funding consideration. On April 21, 2009, the Board accepted a status report on the ARRA, including funding for additional lobbying efforts to gain grant funding.

Subsequently, this project was amended during the June 22, 2010 budget workshop to fund capital projects such as Transportation and Stormwater Improvements and equipment for the Public Works Department. Currently, $755,000 is appropriated to strengthen the County's position when trying to leverage state and federal funds.

Financial Summary

Funding Source	Life To Date FY 2010	Adjusted Budget FY 2011	Year To Date FY 2011	FY 2012 Budget	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	0	505,000	0	0	0	0	0	0	0	505,000
	0	505,000	0	0	0	0	0	0	0	505,000

Policy/Comprehensive Plan Information

American Recovery and Reinvestment Act of 2009: Matching grant funds

Operating Budget Impact

N/A

Network Backbone Upgrade

Dept/Div:	**Management Information Services**	Comp Plan CIE Project:	**N/A**
Project #:	**076018**	Capital Improvement:	**N/A**
Service Type:	**General Government**	Level of Service Standard:	**N/A**
Status:	**Existing Project**	Current Level of Service:	**N/A**

Project Description/Justification

This project is for the continual maintenance and upgrading of the network connectivity of County offices to provide uninterruptible service with high speed and increased bandwidth to support existing and growing applications requiring graphics and document images. Redundant links to critical offices will continue to be implemented each year to prepare for disaster recovery and business continuity needs. Included are the following costs: $80,000 Replacements of Network Devices.

Financial Summary

Funding Source	Life To Date FY 2010	Adjusted Budget FY 2011	Year To Date FY 2011	FY 2012 Budget	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	704,091	150,000	115,715	80,000	80,000	80,000	80,000	80,000	400,000	1,254,091
	704,091	150,000	115,715	80,000	80,000	80,000	80,000	80,000	400,000	1,254,091

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A

Parking Lot Maintenance

Dept/Div:	**Facilities Management**	Comp Plan CIE Project:	**N/A**
Project #:	**086033**	Capital Improvement:	**N/A**
Service Type:	**General Government**	Level of Service Standard:	**N/A**
Status:	**Existing Project**	Current Level of Service:	**N/A**

Project Description/Justification

This project is for the maintenance of County parking lots including the purchase of replacement gate arms, ticket readers, and parking lot stripping and repair. The main lots anticipated to be updated over the next three years include Bronough Street, Main Library, Gadsden Street, and the Courthouse garage.

Financial Summary

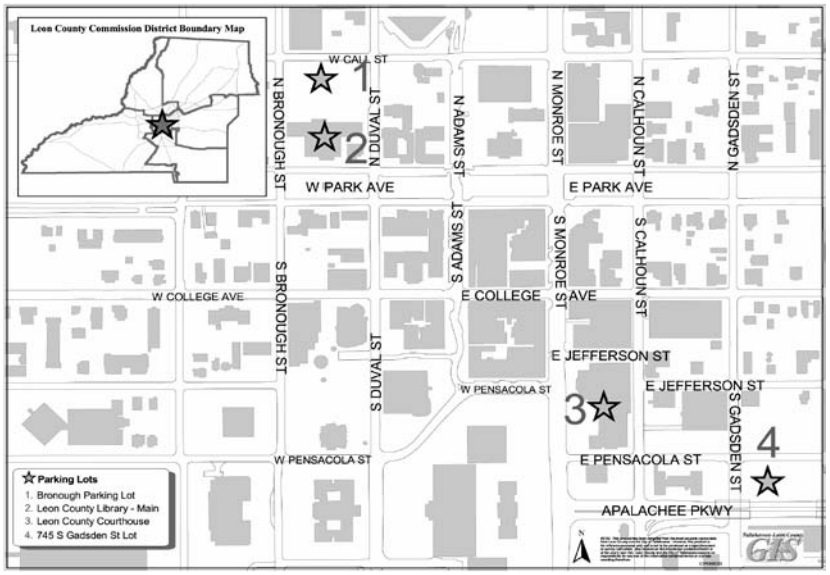
Funding Source	Life To Date FY 2010	Adjusted Budget FY 2011	Year To Date FY 2011	FY 2012 Budget	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	10,000	101,868	15,750	74,900	16,000	16,000	16,000	16,000	138,900	250,768
	10,000	101,868	15,750	74,900	16,000	16,000	16,000	16,000	138,900	250,768

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A



Permit & Enforcement Tracking System

Dept/Div:	**Management Information Services**	Comp Plan CIE Project:	**N/A**
Project #:	**076015**	Capital Improvement:	**N/A**
Service Type:	**General Government**	Level of Service Standard:	**N/A**
Status:	**Existing Project**	Current Level of Service:	**N/A**

Project Description/Justification

This project is for the funding the County's share of the joint City of Tallahassee and Leon County Interlocal Project involving the Permit Enforcement & Tracking System (PETS).

Financial Summary

Funding Source	Life To Date FY 2010	Adjusted Budget FY 2011	Year To Date FY 2011	FY 2012 Budget	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	43,512	204,963	0	82,220	70,000	70,000	70,000	0	292,220	540,695
	43,512	204,963	0	82,220	70,000	70,000	70,000	0	292,220	540,695

Policy/Comprehensive Plan Information

Interlocal Agreement with City of Tallahassee (Amended October 17, 2003)

Permit Enforcement and Tracking System Interlocal Agreement with the City (1993)

Operating Budget Impact

It is anticipated that the implementation of PETS will not significantly increase current funding allocations for annualized maintenance costs of hardware, software, and support services.

Property Appraiser Technology

Dept/Div:	**Management Information Services**	Comp Plan CIE Project:	**N/A**
Project #:	**076045**	Capital Improvement:	**N/A**
Service Type:	**General Government**	Level of Service Standard:	**N/A**
Status:	**Existing Project - Carryforward**	Current Level of Service:	**N/A**

Project Description/Justification

This project is for technology improvements for the Property Appraiser's property assessment and appraisal system.

Financial Summary

Funding Source	Life To Date FY 2010	Adjusted Budget FY 2011	Year To Date FY 2011	FY 2012 Budget	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	164,500	385,500	188,411	0	0	0	0	0	0	550,000
	164,500	385,500	188,411	0	0	0	0	0	0	550,000

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

The technology upgrades to the existing property assessment and appraisal system will provide an estimated $100,000 in annualized savings.

Public Defender Technology

Dept/Div:	**Management Information Services**	Comp Plan CIE Project:	**N/A**
Project #:	**076051**	Capital Improvement:	**N/A**
Service Type:	**General Government**	Level of Service Standard:	**N/A**
Status:	**Existing Project**	Current Level of Service:	**N/A**

Project Description/Justification

This project is for technology needs for the Public Defender's Office.

Financial Summary

Funding Source	Life To Date FY 2010	Adjusted Budget FY 2011	Year To Date FY 2011	FY 2012 Budget	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	181,462	30,000	29,416	30,000	30,000	30,000	30,000	30,000	150,000	361,462
	181,462	30,000	29,416	30,000	30,000	30,000	30,000	30,000	150,000	361,462

Policy/Comprehensive Plan Information

Article V - legislation requiring counties to fund technology needs for the Public Defender's Office.

Operating Budget Impact

N/A

Records Management

Dept/Div:	**Management Information Services**	Comp Plan CIE Project:	**N/A**
Project #:	**076061**	Capital Improvement:	**N/A**
Service Type:	**General Government**	Level of Service Standard:	**N/A**
Status:	**Existing Project**	Current Level of Service:	**N/A**

Project Description/Justification

This project is for the development of a records management strategy and implementation plan for information storage, management, and discovery throughout the departments of the Leon County Board. Information will include all paper, microfilm, and electronically stored items such as emails, video, digital photos, maps, databases. This project will also define the technical requirements for supporting the strategy and implementation plan within the existing Documentum solution. A process framework will be based on Florida statutes and developed to define 1) how and when to organize and store information, 2) how to comply with the Florida retention schedule for information, 3) how to destroy information, and 4) how to access information. Another outcome of the project is to define the software and hardware for an archiving solution for emails and other documents. As paper and electronic documents and processes are the integral to the work of the County government, management of those documents and processes are critical to the success of the government.

Financial Summary

Funding Source	Life To Date FY 2010	Adjusted Budget FY 2011	Year To Date FY 2011	FY 2012 Budget	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	0	0	0	175,000	50,000	50,000	50,000	0	325,000	325,000
	0	0	0	175,000	50,000	50,000	50,000	0	325,000	325,000

Policy/Comprehensive Plan Information

The State of Florida dictates the retention of records and requires the transparency of data through the Sunshine Law. Establishment of a records management strategy and implementation plan will support the County government in complying with the State requirements.

Operating Budget Impact

N/A

Reduction of Emissions and Energy Conservation Improvements

Dept/Div:	**Facilities Management**	Comp Plan CIE Project:	**N/A**
Project #:	**086041**	Capital Improvement:	**N/A**
Service Type:	**General Government**	Level of Service Standard:	**N/A**
Status:	**Existing Project - Carryforward**	Current Level of Service:	**N/A**

Project Description/Justification

This project is to decrease greenhouse gas emissions from Leon County operations, consistent with the County's greenhouse gas emissions reduction target, Climate Action Plan, and resolution to achieve the five Cities for Climate Protection milestones. Specific work performed under this project will be consistent with criteria included in the Climate Action Plan. The plan focuses on strategies which decrease energy demand, increase energy efficiency, switch to renewable energy and vehicle fuel, reduce miles traveled, and reduce solid waste through increased reuse and recycling. Surveys, audits and studies will be conducted to identify areas with the highest opportunity for energy savings and greenhouse gas reduction. Many of the greenhouse gas reduction measures will result in reduced energy use, with initial funding recovered through reduced life cycle operating costs.

Financial Summary

Funding Source	Life To Date FY 2010	Adjusted Budget FY 2011	Year To Date FY 2011	FY 2012 Budget	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	256,698	422,867	18,916	0	0	0	0	0	0	679,565
	256,698	422,867	18,916	0	0	0	0	0	0	679,565

Policy/Comprehensive Plan Information

On May 22, 2007, the Board approved a resolution that committed to achieving International Council for Local Environmental Initiatives (ICLEIs) Cities for Climate Protection Campaign Five Milestones.

Operating Budget Impact

This project is monitored by the Office of Sustainability which coordinates with other County Departments on various aspects of the project. It is anticipated that the completed improvements will help reduce departments operating expenses.

State Attorney Technology

Dept/Div:	**Management Information Services**	Comp Plan CIE Project:	**N/A**
Project #:	**076047**	Capital Improvement:	**N/A**
Service Type:	**General Government**	Level of Service Standard:	**N/A**
Status:	**Existing Project**	Current Level of Service:	**N/A**

Project Description/Justification

This project is for other technology needs for the State Attorney's Office.

Financial Summary

Funding Source	Life To Date FY 2010	Adjusted Budget FY 2011	Year To Date FY 2011	FY 2012 Budget	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	156,225	30,000	21,324	30,000	30,000	30,000	30,000	30,000	150,000	336,225
	156,225	30,000	21,324	30,000	30,000	30,000	30,000	30,000	150,000	336,225

Policy/Comprehensive Plan Information

Article V - legislation requiring counties to fund technology needs for the State Attorney's Office

Operating Budget Impact

N/A

Supervisor of Elections Technology

Dept/Div:	**Management Information Services**	Comp Plan CIE Project:	**N/A**
Project #:	**076005**	Capital Improvement:	**N/A**
Service Type:	**General Government**	Level of Service Standard:	**N/A**
Status:	**Existing Project**	Current Level of Service:	**N/A**

Project Description/Justification

This project is for technology improvements for the Supervisor of Elections.

Financial Summary

Funding Source	Life To Date FY 2010	Adjusted Budget FY 2011	Year To Date FY 2011	FY 2012 Budget	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	160,086	25,000	21,218	25,000	25,000	25,000	25,000	25,000	125,000	310,086
	160,086	25,000	21,218	25,000	25,000	25,000	25,000	25,000	125,000	310,086

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A

User Computer Upgrades

Dept/Div:	**Management Information Services**	Comp Plan CIE Project:	**N/A**
Project #:	**076024**	Capital Improvement:	**N/A**
Service Type:	**General Government**	Level of Service Standard:	**N/A**
Status:	**Existing Project**	Current Level of Service:	**N/A**

Project Description/Justification

This project is for the replacement of old user computers, printers, and peripherals. A replacement schedule is extremely important due to advances in software, deterioration of hardware, the inability to obtain replacement parts for old equipment and the increased cost of maintenance of old equipment. Currently, computers are on a five year replacement cycle plan. However, users with specialty software needs, such as engineers and GIS staff, are in a three year replacement cycle. The computers that are replaced every three years are recycled to County users with standardized needs. All older machines are recycled to the Goodwill's electronics store. A virtualized desktop solution is being deployed for Board users over a 4 year plan, which will prolong the life of the desktop to over 5 years.

Financial Summary

Funding Source	Life To Date FY 2010	Adjusted Budget FY 2011	Year To Date FY 2011	FY 2012 Budget	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	2,223,776	449,248	300,951	300,000	300,000	300,000	300,000	300,000	1,500,000	4,173,024
	2,223,776	449,248	300,951	300,000	300,000	300,000	300,000	300,000	1,500,000	4,173,024

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A

Work Order Management

Dept/Div:	**Management Information Services**	Comp Plan CIE Project:	**N/A**
Project #:	**076042**	Capital Improvement:	**N/A**
Service Type:	**General Government**	Level of Service Standard:	**N/A**
Status:	**Existing Project - Carryforward**	Current Level of Service:	**N/A**

Project Description/Justification

This project is for the consolidation of work order management functions into one system. Consolidation of several Public Works systems to the Hansen Work Order Management System will allow for a comprehensive method to review work activities. Mobile field collection services will allow for data entry and access in the field improving work efficiencies.

Financial Summary

Funding Source	Life To Date FY 2010	Adjusted Budget FY 2011	Year To Date FY 2011	FY 2012 Budget	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	222,885	17,238	15,081	0	0	0	0	0	0	240,123
306 Transportation Improvements	243,202	3,545	0	0	0	0	0	0	0	246,747
	466,088	20,783	15,081	0	0	0	0	0	0	486,871

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A

LEON

FLORIDA'S CAPITAL COUNTY

Health and Safety

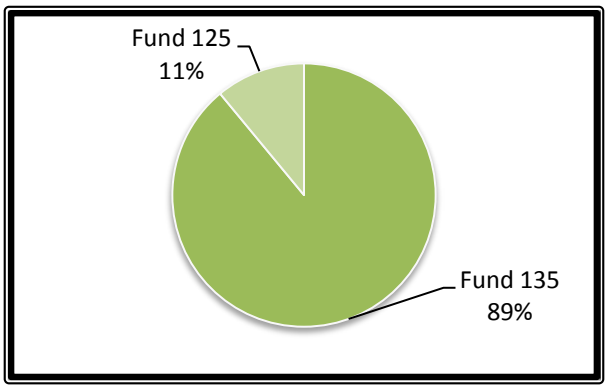
Overview

The Health and Safety Section contains capital improvement projects designed to facilitate the provision of services by the legislative and administrative branches of Leon County government. Major Health and Safety Capital Projects funded in FY12 include: Emergency Medical equipment, technology, and ambulances.

Funding Sources:

Figure 15.6 shows that the Emergency Medical Services MSTU Fund (Fund 135) funds 89% ($637,500) and the Grants Fund (Fund 125) funds 11% ($80,000).

Figure 15.6
FY12 Health and Safety Projects
By Funding Source



Managing Departments:

Table 15.11 shows that Emergency Medical Services will manage the majority of the FY12 Health and Safety capital improvement projects. Emergency Medical Services will manage 9.7% of the total health and safety budget for FY11. Fleet Management will manage 64.5%, Facilities will manage 24.7%, and Management Information Services will manage less than 1.1%.

Table 15.11
FY12 Health and Safety Projects
By Managing Department

Managing Department	# of Projects	FY11 Budget
Emergency Medical Services	3	$665,000
Management Information Services	1	$52,500
Total	**4**	**$717,500**

Operating Budget Impacts:

Table 15.12 shows the estimated impacts that some Health and Safety projects have on the operating budget. Impacts are shown in the fiscal year which they are anticipated to begin as well as the out-years that are affected by additional operating costs. These impacts are only estimates and are subject to change.

Table 15.12
Heath and Safety Operating Budget Impacts

Project	Project #	FY12 Estimate	FY13 Estimate	FY14 Estimate	FY15 Estimate	FY16 Estimate
Additional Ambulance and Equipment	096013	187,820	243,672	412,440	371,676	723,286
Total		**$187,820**	**$243,672**	**$412,440**	**$371,676**	**$723,286**

Health and Safety Index

Page	Project	#	Life to Date FY 2010	Adj Bud FY 2011	FY 2012 Budget	FY12-FY16 Total	Project Cost Total
15-74	Additional Ambulance & Equipment	096013	322,864	-	585,000	1,188,000	1,510,864
15-75	Emergency Medical Services Equipment	096010	429,810	138,856	80,000	400,000	968,666
15-76	Emergency Medical Services Facility	096008	8,275	8,273,545	-	-	8,281,820
15-77	Emergency Medical Services Technology	076058	48,458	21,144	52,500	142,500	212,102
15-78	EMS Vehicle & Equipment Replacement	026014	2,826,568	756,000	-	2,293,198	5,875,766
15-79	Jail Roof Replacement	086031	32,720	3,570,996	-	-	3,603,716
15-80	Public Safety Complex	096016	994,848	14,231,648	-	-	15,226,496
	Health and Safety Total		**$4,663,543**	**$26,992,189**	**$717,500**	**$4,023,698**	**$35,679,430**

The Capital Improvement projects highlighted are fully funded in FY11. It is anticipated that these projects will be carryforward into the next fiscal year.

Additional Ambulance & Equipment

Dept/Div:	**Miscellaneous**	Comp Plan CIE Project:	**N/A**
Project #:	**096013**	Capital Improvement:	**N/A**
Service Type:	**Health & Safety**	Level of Service Standard:	**N/A**
Status:	**Existing Project**	Current Level of Service:	**N/A**

Project Description/Justification

This project is for the purchase of additional medium duty ambulances and the associated equipment. The purchase of additional ambulances is needed in order to increase the level of service associated with the rise of emergency response calls and patient transports. In FY12 and FY13, an additional three new ambulances will be purchased each year to increase the fleet size to 26 ambulances. Currently, the EMS Division has 20 ambulances and deploys 19 different shifts through out the day with 14 ambulances being deployed simultaneously during peak coverage times. This results in ambulances being deployed for 24-hours straight which causes increased maintenance requirements and costs. The purchase of these additional ambulances is necessary to assure availability of deployable ambulances to meet the demand in services.

Financial Summary

	Funding Source	Life To Date FY 2010	Adjusted Budget FY 2011	Year To Date FY 2011	FY 2012 Budget	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	5 Year Total	Total Project Cost
135	Emergency Medical Services MSTU	322,864	0	0	585,000	603,000	0	0	0	1,188,000	1,510,864
		322,864	0	0	585,000	603,000	0	0	0	1,188,000	1,510,864

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

This project will have annual impacts on the Emergency Medical Services operating budget once the vehicles have been purchased. The following are the estimated impacts anticipated:

FY12
$51,770 Vehicle coverage, preventative maintenance, and fuel/oil
$136,050 Machinery and equipment

TOTAL $187,820

Emergency Medical Services Equipment

Dept/Div:	**Miscellaneous**	Comp Plan CIE Project:	**N/A**
Project #:	**096010**	Capital Improvement:	**N/A**
Service Type:	**Health & Safety**	Level of Service Standard:	**N/A**
Status:	**Existing Project**	Current Level of Service:	**N/A**

Project Description/Justification

This project is for the purchase of new and replacement Emergency Medical Services equipment. Included in this project is personal protective equipment for EMS personnel, automated external defibrillators, replacement splinting and patient moving devices such as stretchers and special operations/mass casualty preparedness equipment. This project is funded by a Florida Department of Health grant.

Financial Summary

	Funding Source	Life To Date FY 2010	Adjusted Budget FY 2011	Year To Date FY 2011	FY 2012 Budget	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	5 Year Total	Total Project Cost
125	Grants	280,751	138,856	23,251	80,000	80,000	80,000	80,000	80,000	400,000	819,607
135	Emergency Medical Services MSTU	149,060	0	0	0	0	0	0	0	0	149,060
		429,810	138,856	23,251	80,000	80,000	80,000	80,000	80,000	400,000	968,666

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A

Emergency Medical Services Facility

Dept/Div:	**Facilities Management**	Comp Plan CIE Project:	**N/A**
Project #:	**096008**	Capital Improvement:	**N/A**
Service Type:	**Health & Safety**	Level of Service Standard:	**N/A**
Status:	**Existing Project - Carryforward**	Current Level of Service:	**N/A**

Project Description/Justification

This project is for the construction of a permanent Emergency Medical Services facility. The facility will be a co-located with the Fire Administration Buildings according to the Interlocal Agreement between Leon County and the City of Tallahassee for the functional consolidation of EMS and Fire Services. The facility will be part of the Public Safety Complex that will house the Joint Dispatch Center, Traffic Management Center, and Emergency Operations Center. Critical functions of this building will be constructed to resist weather related disasters and include a protected ambulance storage facility.

Financial Summary

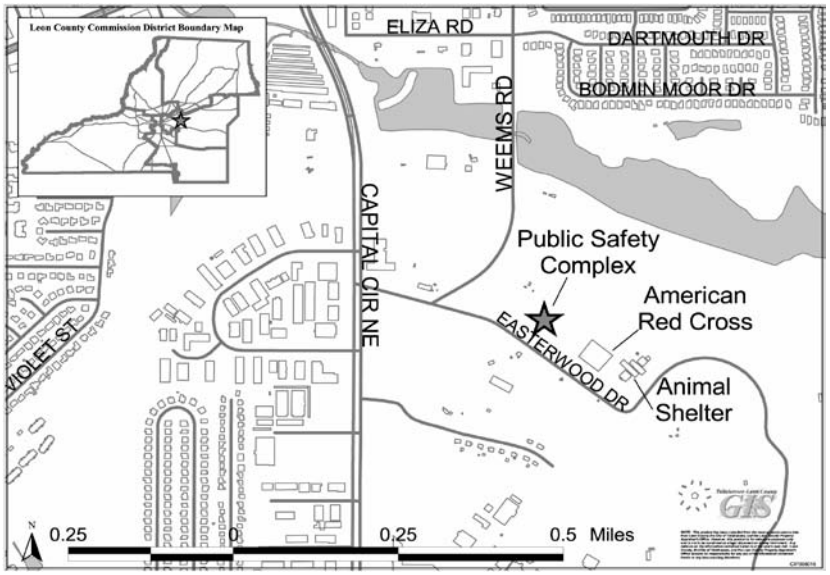
	Funding Source	Life To Date FY 2010	Adjusted Budget FY 2011	Year To Date FY 2011	FY 2012 Budget	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	5 Year Total	Total Project Cost
135	Emergency Medical Services MSTU	8,275	0	0	0	0	0	0	0	0	8,275
305	Capital Improvements	0	8,273,545	0	0	0	0	0	0	0	8,273,545
		8,275	8,273,545	0	0	0	0	0	0	0	8,281,820

Policy/Comprehensive Plan Information

Interlocal Agreement between Leon County and the City of Tallahassee for the functional consolidation of the Emergency Medical and Fire Services.

Operating Budget Impact

The estimated annual impacts that this project will have on the operating budget once the facility is in operation have not been determined due to the fact that the specifics of the project have not been finalized. Operating impacts will be determined during FY11.



Emergency Medical Services Technology

Dept/Div:	**Management Information Services**	Comp Plan CIE Project:	**N/A**
Project #:	**076058**	Capital Improvement:	**N/A**
Service Type:	**Health & Safety**	Level of Service Standard:	**N/A**
Status:	**Existing Project**	Current Level of Service:	**N/A**

Project Description/Justification

This project is for the technological needs of Leon County's Emergency Medical Services Division. Funding is provided for the replacement of five radios per year over the next five years as well as the replacement of 20 paramedic field devices.

Financial Summary

	Funding Source	Life To Date FY 2010	Adjusted Budget FY 2011	Year To Date FY 2011	FY 2012 Budget	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	5 Year Total	Total Project Cost
135	Emergency Medical Services MSTU	48,458	21,144	3,300	52,500	52,500	12,500	12,500	12,500	142,500	212,102
		48,458	21,144	3,300	52,500	52,500	12,500	12,500	12,500	142,500	212,102

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A

Emergency Medical Services Vehicle & Equipment Replacement

Dept/Div:	**Fleet Management**	Comp Plan CIE Project:	**N/A**
Project #:	**026014**	Capital Improvement:	**N/A**
Service Type:	**Health & Safety**	Level of Service Standard:	**N/A**
Status:	**Existing Project**	Current Level of Service:	**N/A**

Project Description/Justification

This project is for the replacement of Emergency Medical Services vehicles and equipment. The County has a seven year replacement schedule for every ambulance, which is based on anticipated mileage of the vehicle. Due to this replacement schedule the County will not be replacing ambulances in FY 2012 and FY 2013. Instead an additional three ambulances will be purchase to increase the overall ambulance fleet size to 26 ambulances. Currently, the EMS Division has 20 ambulances and deploys 19 different shifts through out the day with 14 ambulances being deployed simultaneously during peak coverage times. This results in ambulances being deployed for 24-hours straight which causes increased maintenance requirements and costs. The purchase of these additional ambulances is necessary to assure availability of deployable ambulances to meet the demand in services.

Financial Summary

	Funding Source	Life To Date FY 2010	Adjusted Budget FY 2011	Year To Date FY 2011	FY 2012 Budget	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	5 Year Total	Total Project Cost
135	Emergency Medical Services MSTU	2,826,568	756,000	0	0	0	633,798	869,400	790,000	2,293,198	5,875,766
		2,826,568	756,000	0	0	0	633,798	869,400	790,000	2,293,198	5,875,766

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A

Jail Roof Replacement

Dept/Div:	**Facilities Management**	Comp Plan CIE Project:	**N/A**
Project #:	**086031**	Capital Improvement:	**N/A**
Service Type:	**Health & Safety**	Level of Service Standard:	**N/A**
Status:	**Existing Project - Carryforward**	Current Level of Service:	**N/A**

Project Description/Justification

This project is for preventive maintenance and ultimate replacement of the roof at the Leon County Jail and Annex.

Financial Summary

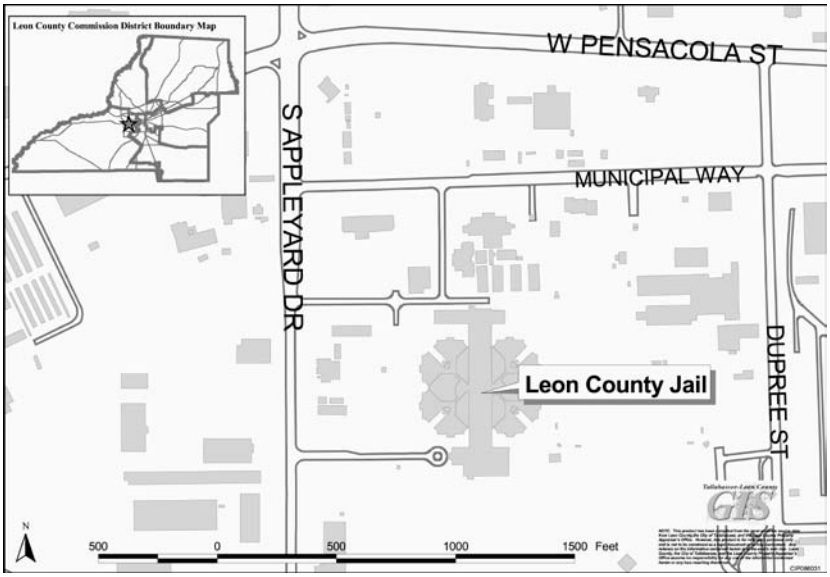
Funding Source	Life To Date FY 2010	Adjusted Budget FY 2011	Year To Date FY 2011	FY 2012 Budget	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	4,440	0	0	0	0	0	0	0	0	4,440
308 Sales Tax	28,280	3,570,996	0	0	0	0	0	0	0	3,599,276
	32,720	3,570,996	0	0	0	0	0	0	0	3,603,716

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A



Public Safety Complex

Dept/Div:	**Facilities Management**	Comp Plan CIE Project:	**N/A**
Project #:	**096016**	Capital Improvement:	**N/A**
Service Type:	**Health & Safety**	Level of Service Standard:	**N/A**
Status:	**Existing Project - Carryforward**	Current Level of Service:	**N/A**

Project Description/Justification

This project is for the construction of a Leon County, City of Tallahassee, and Leon County Sheriff's Office Public Safety Complex. The establishment of a Public Safety Communication Board (PSCB) was approved by the County Commission on April 25, 2006 and by the City Commission on April 26, 2006.

Leon County, City of Tallahassee, and Leon County Sheriff's Office have agreed to pursue the public safety communication project and are moving forward with the consolidation of dispatching law enforcement and emergency personnel. A facility will be constructed that will include the dispatch services for the Leon County Sheriff's Office, the Tallahassee Police Department, Leon County Emergency Medical Services, and the Tallahassee Fire Department. The dispatch services will be co located in the Public Safety Complex with the City of Tallahassee Transportation Management Center, Emergency Medical Services and Fire Administration, and Leon County's Emergency Operations Center. Construction is scheduled to start in late FY11. The new American Red Cross building is located on the same property in order to create a campus environment.

Financial Summary

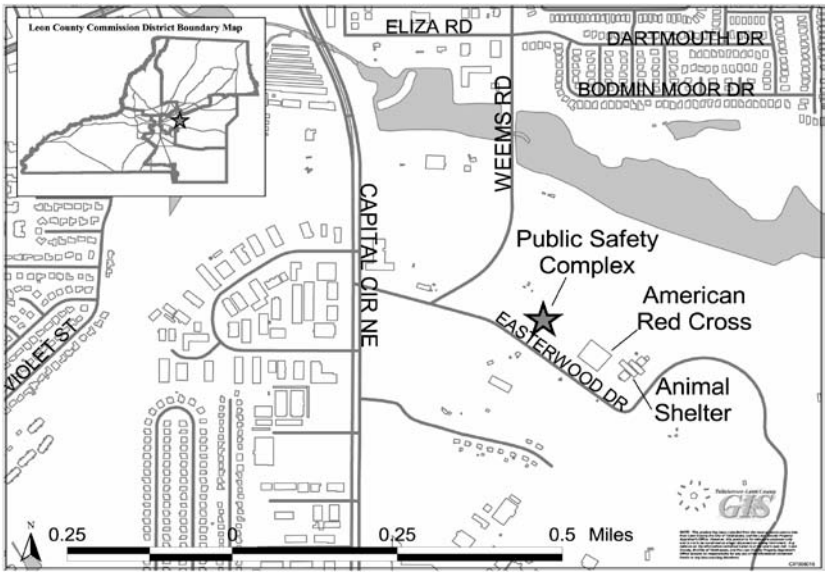
	Funding Source	Life To Date FY 2010	Adjusted Budget FY 2011	Year To Date FY 2011	FY 2012 Budget	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	5 Year Total	Total Project Cost
125	Grants	129,742	538,625	0	0	0	0	0	0	0	668,367
305	Capital Improvements	865,106	13,693,023	932,967	0	0	0	0	0	0	14,558,129
		994,848	14,231,648	932,967	0	0	0	0	0	0	15,226,496

Policy/Comprehensive Plan Information

December 13, 2006 - Memorandum of Agreement

Operating Budget Impact

The estimated annual impacts that this project will have on the operating budget once the facility is in operation have not been determined due to the fact that the specifics of the project have not been finalized. Operating impacts will be determined during FY11.



LEON

FLORIDA'S CAPITAL COUNTY

Physical Environment

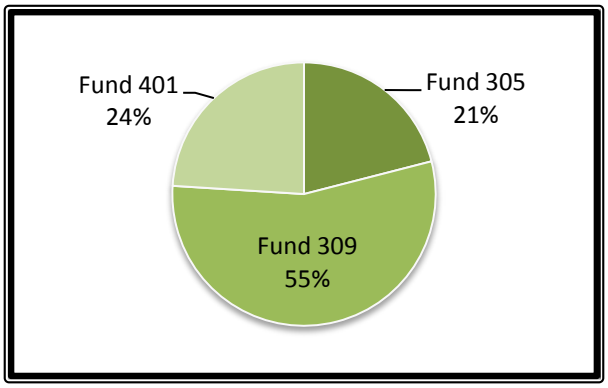
Overview

The Physical Environment Section combines the previous Solid Waste and Stormwater Sections. This section contains capital improvement projects designed to facilitate the provision of services by the branches of Leon County government. Major Physical Environment Capital Projects funded in FY12 include: Gum Road Target Planning Area, Killearn Acres Flood Mitigation, and machinery and equipment replacement for Solid Waste Management and Stormwater.

Funding Sources:

Figure 15.7 shows that the Capital Improvement Fund (Fund 305) funds 21% ($1,179,900) of the Physical Environment projects are funded in FY12. The Solid Waste Management Fund (Fund 401) funds 24% ($1,382,500) and the Sales Tax Extension Fund (Fund 309) funds 55% ($3,180,000).

Figure 15.7
FY12 Physical Environment Projects
By Funding Source



Managing Departments:

Table 15.13 shows that Engineering Services will manage the majority of the FY12 Physical Environment capital improvement projects. Engineering Services will manage 65% of the total physical environment budget for FY12. Fleet Management will manage 9%, Public Works Operations will manage 2%, and Solid Waste will manage 24%.

Table 15.13
FY12 Physical Environment Projects
By Managing Department

Managing Department	# of Projects	FY12 Budget
Engineering Services	5	$3,730,000
Fleet Management	1	$509,900
Public Works Operations	1	$120,000
Solid Waste	6	$1,382,500
Total	**13**	**$5,742,400**

Operating Budget Impacts:

Table 15.14 shows the estimated impacts that some Physical Environment projects have on the operating budget. Impacts are shown in the fiscal year which they are anticipated to begin as well as the out-years that are affected by additional operating costs. These impacts are only estimates and are subject to change.

Table 15.14
Physical Environment Operating Budget Impacts

Project	Project #	FY12 Estimate	FY13 Estimate	FY14 Estimate	FY15 Estimate	FY16 Estimate
Solid Waste Trolley	036031	1,900	1,900	1,900	1,900	1,900
Total		**$1,900**	**$1,900**	**$1,900**	**$1,900**	**$1,900**

Physical Environment Index

Page	Project	#	Life to Date FY 2010	Adj Bud FY 2011	FY 2012 Budget	FY12-FY16 Total	Project Total
15-83	Blue Print 2000 Water Quality Enhancements	067002	1,091,031	2,849,612	-	-	3,940,643
15-84	Bradfordville Pond 4 Outfall Stabilization	064005	66,087	364,997	-	-	431,084
15-85	CARDS Stormwater Program: Start-Up Costs	066001	-	119,000	50,000	250,000	369,000
15-86	Equipment Service Bay	036014	-	-	-	260,000	260,000
15-87	Gum Road Target Planning Area	062005		175,000	1,980,000	5,180,000	5,355,000
15-88	Killearn Acres Flood Mitigation	064001	1,885,864	1,200,000	200,000	200,000	3,285,864
15-89	Killearn Lakes Plantation Stormwater	064006	550,744	185,985	1,000,000	1,000,000	736,729
15-90	Lafayette Street Stormwater	065001	166,243	2,381,292	-	-	2,547,535
15-91	Lake Munson Restoration	062001	2,560,443	277,558	-	-	2,838,001
15-92	Lakeview Bridge	062002	153,456	772,834	-	-	926,290
15-93	Landfill Improvements	036002	931,321	177,114	100,000	500,000	1,608,435
15-94	Lexington Pond Retrofit	063005	232,881	5,449,008	-	-	5,681,889
15-95	Longwood Subdivision Retrofit	062004	1,407	223,680	-	-	225,087
15-96	Rural/Hazardous Waste Vehicle and Equipment Replacement	036033	-	-	32,500	389,438	389,438
15-97	Solid Waste Heavy Equip/Vehicle Replacement	036003	2,034,356	214,858	780,000	2,818,720	5,067,934
15-98	Solid Waste Learning Center	036030	-	105,000	-	-	105,000
15-99	Solid Waste Master Plan	036028	-	100,000	-	-	100,000
15-100	Solid Waste Trolley	036031	-	45,000	-	-	45,000
15-101	Stormwater Maintenance Filter Replacement	066026	527,707	333,258	120,000	520,000	1,380,965
15-102	Stormwater Structure Inventory and Mappying	066003	-	-	500,000	1,000,000	1,000,000
15-103	Stormwater Vehicle & Equipment Replacement	026004	4,170,595	864,841	509,900	4,658,402	9,693,838
15-104	Transfer Station Heavy Equipment Replacement	036010	1,496,627	195,572	370,000	2,554,550	4,246,749
15-105	Transfer Station Improvements	036023	280,675	50,000	100,000	640,000	970,675
	Physical Environment Index		**$16,149,437**	**$16,084,609**	**$5,742,400**	**$19,971,110**	**$51,205,156**

The Capital Improvement projects highlighted are fully funded in FY11. It is anticipated that these projects will be carryforward into the next fiscal year.

Blue Print 2000 Water Quality Enhancements

Dept/Div:	**Engineering Services**	Comp Plan CIE Project:	**N/A**
Project #:	**067002**	Capital Improvement:	**N/A**
Service Type:	**Physical Environment**	Level of Service Standard:	**N/A**
Status:	**Existing Project**	Current Level of Service:	**N/A**

Project Description/Justification

This project is for the implementation of the $5 million set aside from the Sales Tax Extension to retrofit existing County stormwater facilities and enhance their function. Funding is provided by the Blueprint 2000 Intergovernmental Agency from the 80% share of the Sales Tax Extension dedicated to the Agency. The following projects are included:

Lake Munson Dam Rehabilitation - This project addresses rehabilitation of the dam structure at an adjacent County owned location in order to address structural weaknesses and foundation instabilities at the existing dam that are currently being monitored. The rehabilitated dam will maintain the existing hydraulic conditions so that no change occurs in lake level or downstream discharge.

Sharer Road Outfall Stabilization - This project addresses the significant erosion of the outfall channel from Sharer Road to the Brandon Woods Pond. Unsafe conditions and lack of maintenance access will be addressed by concrete lining approximately 600 linear feet of the channel. The drainage easement has eroded to greater than 7 feet in portions of the channel. Steep sides and heavy tree growth limit access for maintenance and prevent use of standard stabilization methods.

Lake Heritage Outfall - This project addresses the replacement of the lake outfall structure to discharge directly into the main channel rather than the emergency flow way through the subdivision. The lake berm will be stabilized to protect downstream structures.

Financial Summary

Funding Source	Life To Date FY 2010	Adjusted Budget FY 2011	Year To Date FY 2011	FY 2012 Budget	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	5 Year Total	Total Project Cost
309 Sales Tax - Extension	1,091,031	2,849,612	95,596	0	0	0	0	0	0	3,940,643
	1,091,031	2,849,612	95,596	0	0	0	0	0	0	3,940,643

Policy/Comprehensive Plan Information

Sales Tax Extension Referendum, Comprehensive Plan Reference: STORMWATER MANAGEMENT GOALS, OBJECTIVES AND POLICIES: Goal 1: Provide a stormwater management system which protects the health, welfare and safety of the general public by reducing damage and inconvenience from flooding and protects surface water and groundwater quality.

Operating Budget Impact

These projects do not result in new operating impacts. They are corrections to conditions that have required maintenance in the past and will alleviate some maintenance needs.

Bradfordville Pond 4 Outfall Stabilization

Dept/Div:	**Engineering Services**	Comp Plan CIE Project:	**N/A**
Project #:	**064005**	Capital Improvement:	**N/A**
Service Type:	**Physical Environment**	Level of Service Standard:	**N/A**
Status:	**Existing Project - Carryforward**	Current Level of Service:	**N/A**

Project Description/Justification

This project is for the replacement of the outfall pipeline at the Bradfordville Pond, constructed by the Florida Department of Transportation as a part of the Thomasville Road widening project. The joints in the concrete structures comprising the outfall system, as well as the primary control structure, have minor cracking which needs to be repaired for the pond to function as designed. Further geotechnical investigation reveals water seepage through the berm on the west side of the pond. In order to address the water seepage issue, corrective measures for the western berm will increase the project cost substantially.

The transference of the remaining budget for the Bradfordville Pond 6 Rehabilitation CIP account will decrease the need for additional funds, however there will still be a shortfall.

Financial Summary

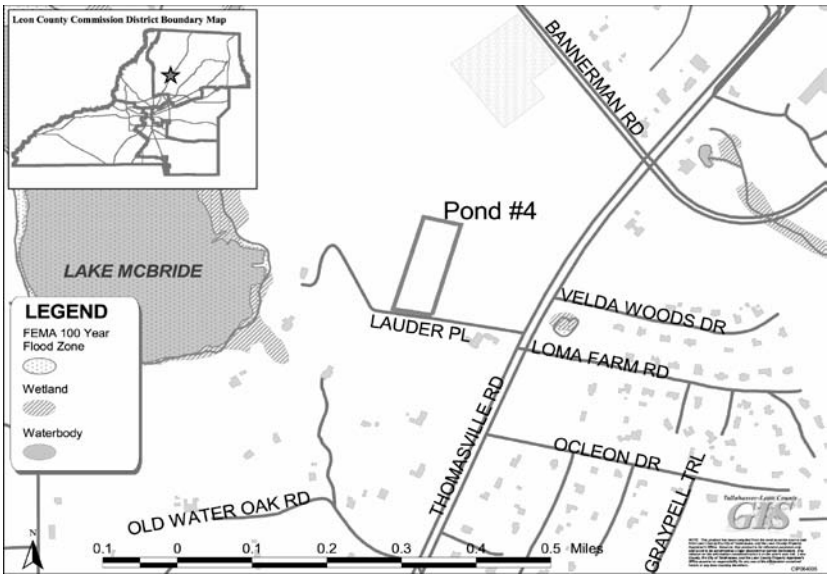
Funding Source	Life To Date FY 2010	Adjusted Budget FY 2011	Year To Date FY 2011	FY 2012 Budget	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	5 Year Total	Total Project Cost
306 Transportation Improvements	66,087	364,997	28,335	0	0	0	0	0	0	431,084
	66,087	364,997	28,335	0	0	0	0	0	0	431,084

Policy/Comprehensive Plan Information

Comprehensive Plan Reference: STORMWATER MANAGEMENT GOALS, OBJECTIVES AND POLICIES: Goal 1: provide a stormwater management system which protects the health, welfare and safety of the general public by reducing damage and inconvenience from flooding and protects surface water and groundwater quality.

Operating Budget Impact

The existing pond requires intensive maintenance. The proposed pond can be maintained routinely and will result in reduced operating costs.



CARDS Stormwater Program: Start Up Costs

Dept/Div:	**Stormwater Maintenance**	Comp Plan CIE Project:	**N/A**
Project #:	**066001**	Capital Improvement:	**N/A**
Service Type:	**Physical Environment**	Level of Service Standard:	**N/A**
Status:	**Existing Project**	Current Level of Service:	**N/A**

Project Description/Justification

On January 29, 2009 the Board conducted a Workshop to address the need for Transportation and/or Stormwater projects to mitigate or alleviate community impacts during and after major storm events. In that Workshop, later ratified, the Board directed that a new program be enacted to aid areas that are impacted by flooding during major storms. The new program was to be similar to the County's on-going 2/3 Program, with the difference being that the petition requirement was reduced to 60% and that the County would contribute 20% of the project costs, subject to the availability of funds. During the Workshop, the Board also approved a new acronym for the existing 2/3 Program and the new program, CARDS, which stands for County Acquisition of Roads and Drainage Systems. On March 19, 2009, the Board conducted the First and Only Public Hearing to adopt a new ordinance creating the new CARDS program. This ordinance is now located in Chapter 18, Article IV, Division 2 of the Leon County Code of Laws. The original 2/3 Program remains as a separate Capital Improvement program under the new name of CARDS Transportation Program: Start Up Costs.

Financial Summary

Funding Source	Life To Date FY 2010	Adjusted Budget FY 2011	Year To Date FY 2011	FY 2012 Budget	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	0	119,000	0	50,000	50,000	50,000	50,000	50,000	250,000	369,000
	0	119,000	0	50,000	50,000	50,000	50,000	50,000	250,000	369,000

Policy/Comprehensive Plan Information

Comprehensive Plan Reference: STORMWATER MANAGEMENT GOALS, OBJECTIVES AND POLICIES: Goal 1: Provide a stormwater management system which protects the health, welfare and safety of the general public by reducing damage and inconvenience from flooding and protects surface water and groundwater quality. Comprehensive Plan Levels of Service for Stormwater conveyance requires that no floodwaters enter a residence in a 100-year storm.

Operating Budget Impact

N/A

Equipment Service Bay

Dept/Div:	**Solid Waste**	Comp Plan CIE Project:	**N/A**
Project #:	**036014**	Capital Improvement:	**N/A**
Service Type:	**Physical Environment**	Level of Service Standard:	**N/A**
Status:	**Existing Project**	Current Level of Service:	**N/A**

Project Description/Justification

This project is for the replacement of the open service bay at the Solid Waste Management Facility with an enclosed service bay in order to be able to service heavy equipment in all weather conditions. The existing service bay is subjecting staff and equipment to blowing dust and extreme weather. The enclosed service bay will minimize equipment down time and provide a safer work environment for staff.

Financial Summary

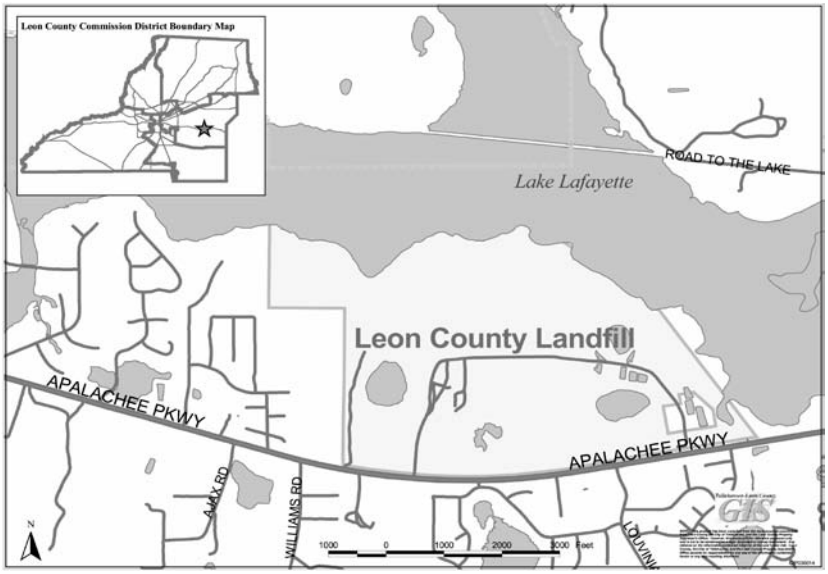
Funding Source	Life To Date FY 2010	Adjusted Budget FY 2011	Year To Date FY 2011	FY 2012 Budget	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	5 Year Total	Total Project Cost
401 Solid Waste	0	0	0	0	0	260,000	0	0	260,000	260,000
	0	0	0	0	0	260,000	0	0	260,000	260,000

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A



Gum Road Target Planning Area

Dept/Div:	**Engineering Services**	Comp Plan CIE Project:	**N/A**
Project #:	**062005**	Capital Improvement:	**N/A**
Service Type:	**Physical Environment**	Level of Service Standard:	**Yes**
Status:	**Existing Project**	Current Level of Service:	**A**

Project Description/Justification

This project is for planning, design/permitting and construction of flood attenuation storage in the Gum Road Target Planning Area (TPA). The project was adopted as part of the 2002 Gum Road Watershed Management Plan to reduce 100-year flood levels in the TPA, allowing more extensive commercial development in the area.

Financial Summary

Funding Source	Life To Date FY 2010	Adjusted Budget FY 2011	Year To Date FY 2011	FY 2012 Budget	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	5 Year Total	Total Project Cost
309 Sales Tax - Extension	0	175,000	622	1,980,000	3,200,000	0	0	0	5,180,000	5,355,000
	0	175,000	622	1,980,000	3,200,000	0	0	0	5,180,000	5,355,000

Policy/Comprehensive Plan Information

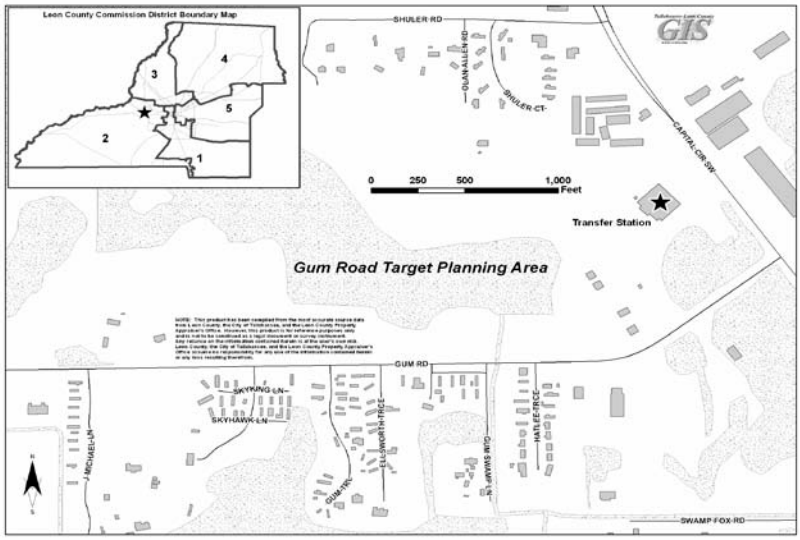
Comprehensive Plan Reference: STORMWATER MANAGEMENT GOALS, OBJECTIVES AND POLICIES: Policy 2.7.7:[C](Leon County) Local government shall develop a program for retrofitting developed areas which lack adequate facilities for treating stormwater runoff by defining and implementing a sequence of intermediate milestones necessary to achieve the retrofit objective. Local government shall fund and initiate a work program to quantify water quality problems, costs and mitigation methods. Using this information it shall develop more specific retrofit objectives with due consideration to costs, methodology and the community's willingness to financially support implementation. Policies shall be adopted into the comprehensive plan that reflects these objectives including program funding targets. Local government shall then develop, fund, and initiate a water quality enhancement program which will achieve the retrofit goals on the established schedule.

Comprehensive Plan Reference: STORMWATER MANAGEMENT GOALS, OBJECTIVES AND POLICIES: Goal 1: provide a stormwater management system which protects the health, welfare and safety of the general public by reducing damage and inconvenience from flooding and protects surface water and groundwater quality.

Gum Road Target Planning Area

Operating Budget Impact

Operating budget impacts will be negligible because the project proposes enlarging an existing stormwater facility that already includes operating costs. The expanded facility will not add significant additional operating costs.



Killearn Acres Flood Mitigation

Dept/Div:	**Engineering Services**	Comp Plan CIE Project:	**Yes**
Project #:	**064001**	Capital Improvement:	**Stormwater**
Service Type:	**Physical Environment**	Level of Service Standard:	**N/A**
Status:	**Existing Project**	Current Level of Service:	**D**

Project Description/Justification

This project is for the improvement of long standing residential flooding adjacent to the primary drainage system within the Killearn Acres Subdivision. Included are two separate drainage improvement projects within the subdivision. Phase I (Killearn Acres Lower Drainage Improvements) is located downstream of Lake Saratoga and includes cross drain enlargements, construction of a stormwater treatment facility and improvements within the outfall channel to Lake Kanturk. Phase II (Killearn Acres Upper Drainage Improvements) consists of several cross drain/driveway culvert enlargements coupled with channel improvements along a section of Whirlaway Trail and Forward Pass Trail. The two phases were consolidated as a single phase and completed. Phase III (Forward Pass Trail between Whirlaway Trail and Pimlico Drive) was identified as a result of Tropical Storm Fay and will be completed as part of this project.

Funding in FY 2012 is to update the adopted FEMA Flood Insurance Rate Maps for the Killearn Acres Tributary between Bradfordville Road and Pimlico Drive. Creating a single floodway will comply with the Comprehensive Plan requirement to map the primary drainage system. In addition, establishing a Base Flood Elevation along the Tributary could reduce the federal Flood Insurance cost for approximately 250 residential properties.

Financial Summary

	Funding Source	Life To Date FY 2010	Adjusted Budget FY 2011	Year To Date FY 2011	FY 2012 Budget	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	5 Year Total	Total Project Cost
309	Sales Tax - Extension	1,426,362	1,200,000	54,537	200,000	0	0	0	0	200,000	2,826,362
314	Bond Series 1997 Construction	50,000	0	0	0	0	0	0	0	0	50,000
318	Bond Series 1999 Construction	409,501	0	0	0	0	0	0	0	0	409,501
		1,885,864	1,200,000	54,537	200,000	0	0	0	0	200,000	3,285,864

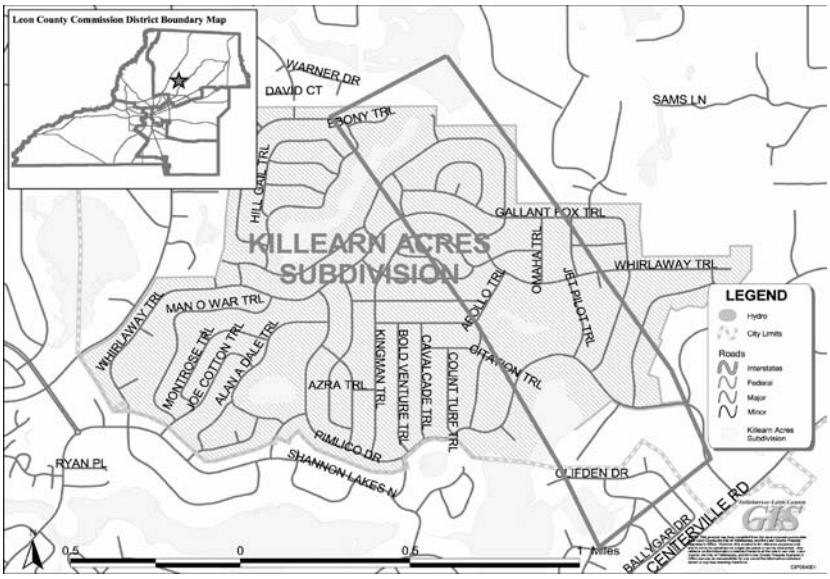
Policy/Comprehensive Plan Information

Comprehensive Plan Reference: STORMWATER MANAGEMENT GOALS, OBJECTIVES AND POLICIES: Goal 1: Provide a stormwater management system which protects the health, welfare and safety of the general public by reducing damage and inconvenience from flooding and protects surface water and groundwater quality. Comprehensive Plan Levels of Service for Stormwater conveyance requires that no floodwaters enter a residence in a 100-year storm.

Comprehensive Plan Conservation Element Policy 1.3.1, which requires that floodplains, floodways, and improved elements of the primary drainage system be mapped and included in the conservation overlay.

Operating Budget Impact

New stormwater treatment facilities will impact the operating budget of the Division of Operations.



Killearn Lakes Plantation Stormwater

Dept/Div:	**Engineering Services**	Comp Plan CIE Project:	**N/A**
Project #:	**064006**	Capital Improvement:	**N/A**
Service Type:	**Physical Environment**	Level of Service Standard:	**N/A**
Status:	**Existing Project**	Current Level of Service:	**N/A**

Project Description/Justification

This project is for the detailed analysis, design, and construction of a stormwater system to serve Killearn Lakes Plantation Units 1, 2, and 3. The stormwater system will identify stormwater outfalls primarily located within existing green spaces that convey stormwater from residential properties. These outfalls will be redesigned to maximize performance until such time as funding is available for a conventional stormwater system. This project will also provide for enhanced redirection of stormwater from densely developed residential areas to the outfalls in the green spaces. Design will focus on using available resources and facilities, such as the utilization of roadways as conveyances for stormwater, and protection of residential properties where roads must be used as stormwater conveyances.

Financial Summary

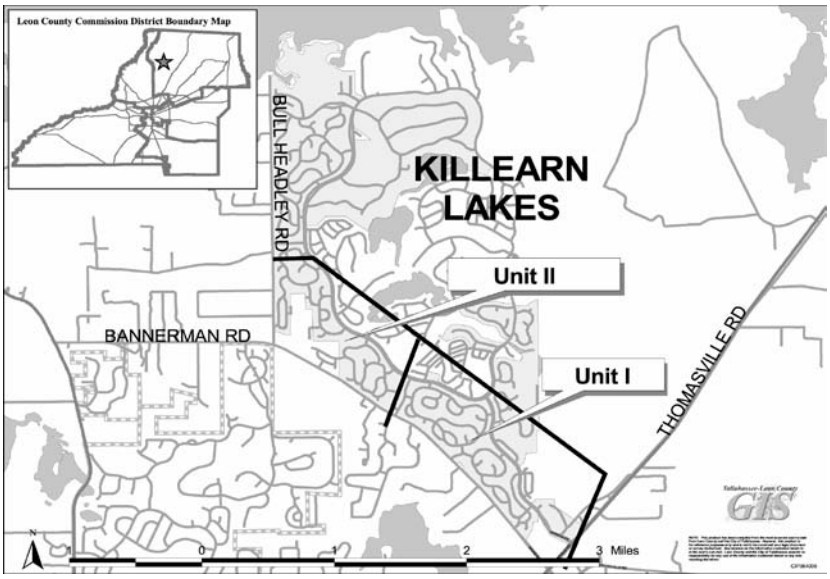
Funding Source	Life To Date FY 2010	Adjusted Budget FY 2011	Year To Date FY 2011	FY 2012 Budget	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	5 Year Total	Total Project Cost
309 Sales Tax - Extension	550,744	185,985	13,744	1,000,000	0	0	0	0	1,000,000	1,736,729
	550,744	185,985	13,744	1,000,000	0	0	0	0	1,000,000	1,736,729

Policy/Comprehensive Plan Information

Comprehensive Plan Reference: STORMWATER MANAGEMENT GOALS, OBJECTIVES AND POLICIES: Goal 1: provide a stormwater management system which protects the health, welfare and safety of the general public by reducing damage and inconvenience from flooding and protects surface water and groundwater quality.

Operating Budget Impact

Successful completion of this project will result in a reduction in operating costs. Staff will no longer have to conduct a significant number of inspections and evaluations or spend a great amount of time and resources necessary to design and implement temporary water redirection solutions.



Lafayette Street Stormwater

Dept/Div:	**Engineering Services**	Comp Plan CIE Project:	**Yes**
Project #:	**065001**	Capital Improvement:	**Stormwater**
Service Type:	**Physical Environment**	Level of Service Standard:	**N/A**
Status:	**Existing Project - Carryforward**	Current Level of Service:	**D**

Project Description/Justification

This project is for the construction of a drainage system for Lafayette Street from Suwannee Street to Seminole Drive. The construction is being coordinated with the reconstruction of Lafayette Street required for the Blueprint 2000 Capital Cascade Trail project from Suwanee to the Railroad. The segment from the railroad to Seminole is being developed as a County Project.

Financial Summary

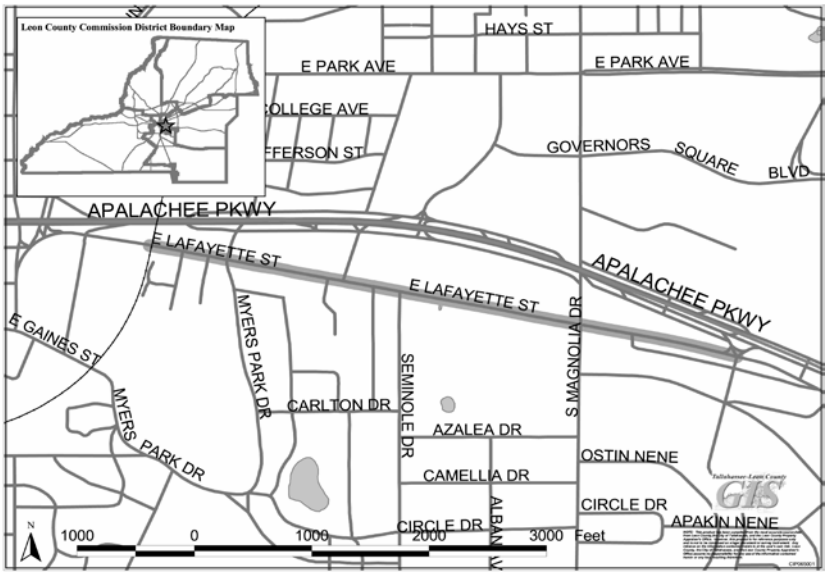
Funding Source	Life To Date FY 2010	Adjusted Budget FY 2011	Year To Date FY 2011	FY 2012 Budget	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	5 Year Total	Total Project Cost
309 Sales Tax - Extension	166,243	2,381,292	21,928	0	0	0	0	0	0	2,547,535
	166,243	2,381,292	21,928	0	0	0	0	0	0	2,547,535

Policy/Comprehensive Plan Information

This project is in compliance with policy determined by the Blueprint 2000 referendum.

Operating Budget Impact

Improvements to correct the deficiencies in this road and drainage system will result in reduced operational/maintenance costs as compared to the existing facilities.



Lake Munson Restoration

Dept/Div:	**Engineering Services**	Comp Plan CIE Project:	**N/A**
Project #:	**062001**	Capital Improvement:	**N/A**
Service Type:	**Physical Environment**	Level of Service Standard:	**N/A**
Status:	**Existing Project - Carryforward**	Current Level of Service:	**N/A**

Project Description/Justification

This project is intended to be used for in-lake restoration efforts that directly benefits wildlife and lake water quality such as minor sediment removal, water quality testing, and silt fence maintenance at Lake Henrietta.

Financial Summary

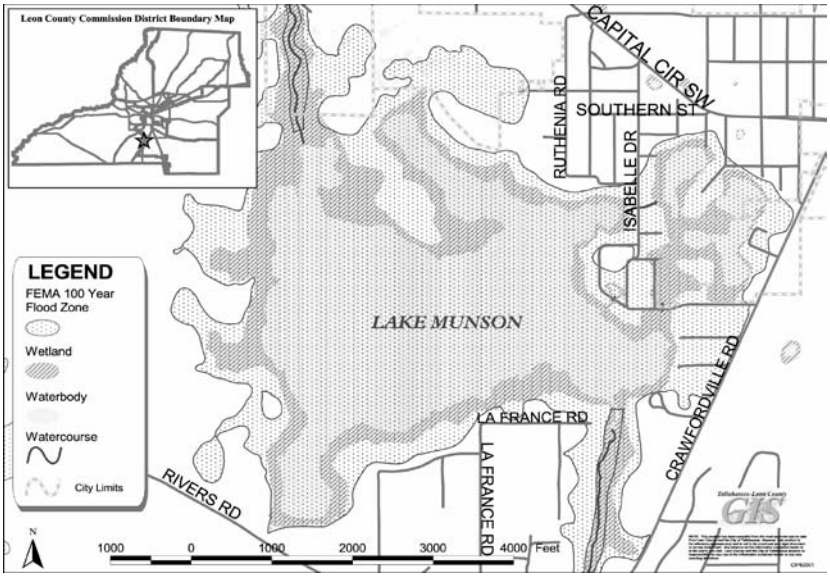
	Funding Source	Life To Date FY 2010	Adjusted Budget FY 2011	Year To Date FY 2011	FY 2012 Budget	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	5 Year Total	Total Project Cost
305	Capital Improvements	507,114	0	0	0	0	0	0	0	0	507,114
309	Sales Tax - Extension	138,330	277,558	1,983	0	0	0	0	0	0	415,888
314	Bond Series 1997 Construction	1,899,874	0	0	0	0	0	0	0	0	1,899,874
318	Bond Series 1999 Construction	15,126	0	0	0	0	0	0	0	0	15,126
		2,560,443	277,558	1,983	0	0	0	0	0	0	2,838,001

Policy/Comprehensive Plan Information

Comprehensive Plan Reference: STORMWATER MANAGEMENT GOALS, OBJECTIVES AND POLICIES: Goal 1: Provide a stormwater management system which protects the health, welfare and safety of the general public by reducing damage and inconvenience from flooding and protects surface water and groundwater quality.

Operating Budget Impact

N/A



Lakeview Bridge

Dept/Div:	**Engineering Services**	Comp Plan CIE Project:	**Yes**
Project #:	**062002**	Capital Improvement:	**Stormwater**
Service Type:	**Physical Environment**	Level of Service Standard:	**N/A**
Status:	**Existing Project - Carryforward**	Current Level of Service:	**D**

Project Description/Justification

This project is for the improvement of the creek crossing between Lake Bradford and Grassy Lake in order to ensure that Lakeview Drive remains passable up through a 10-year storm event. Final design and construction will begin in FY11 following the completion of the Capital Circle Southwest Corridor Study. The current design indicates that the crossing can be best accomplished with a culvert system.

Financial Summary

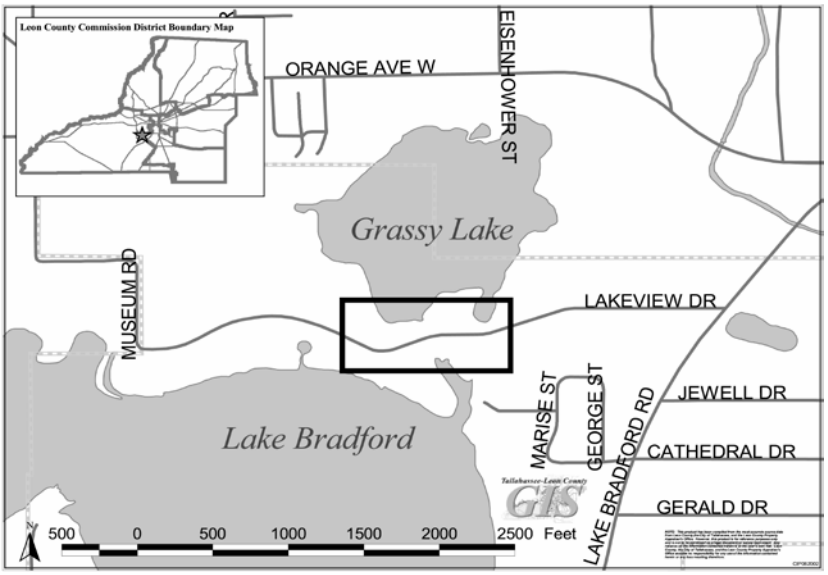
	Funding Source	Life To Date FY 2010	Adjusted Budget FY 2011	Year To Date FY 2011	FY 2012 Budget	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	5 Year Total	Total Project Cost
309	Sales Tax - Extension	53,297	772,834	545	0	0	0	0	0	0	826,131
318	Bond Series 1999 Construction	100,158	0	0	0	0	0	0	0	0	100,158
		153,456	772,834	545	0	0	0	0	0	0	926,290

Policy/Comprehensive Plan Information

Comprehensive Plan Reference: STORMWATER MANAGEMENT GOALS, OBJECTIVES AND POLICIES: Goal 1: Provide a stormwater management system which protects the health, welfare and safety of the general public by reducing damage and inconvenience from flooding and protects surface water and groundwater quality. Comprehensive Plan Levels of Service for Stormwater conveyance requires that no floodwaters enter a residence in a 100-year storm.

Operating Budget Impact

Improvements to correct the deficiencies in this road and drainage system will result in reduced operational/maintenance costs as compared to the existing facilities.



Landfill Improvements

Dept/Div:	**Solid Waste**	Comp Plan CIE Project:	**N/A**
Project #:	**036002**	Capital Improvement:	**N/A**
Service Type:	**Physical Environment**	Level of Service Standard:	**N/A**
Status:	**Existing Project**	Current Level of Service:	**N/A**

Project Description/Justification

This project is for the ongoing improvements to the Apalachee Solid Waste Management Facility. Improvements include applying sod to side slopes, erosion repairs, subsidence repairs, haul road resurfacing, upgrades to stormwater conveyances and ponds, improvements to the yard debris processing area and waste tire collection area.

Financial Summary

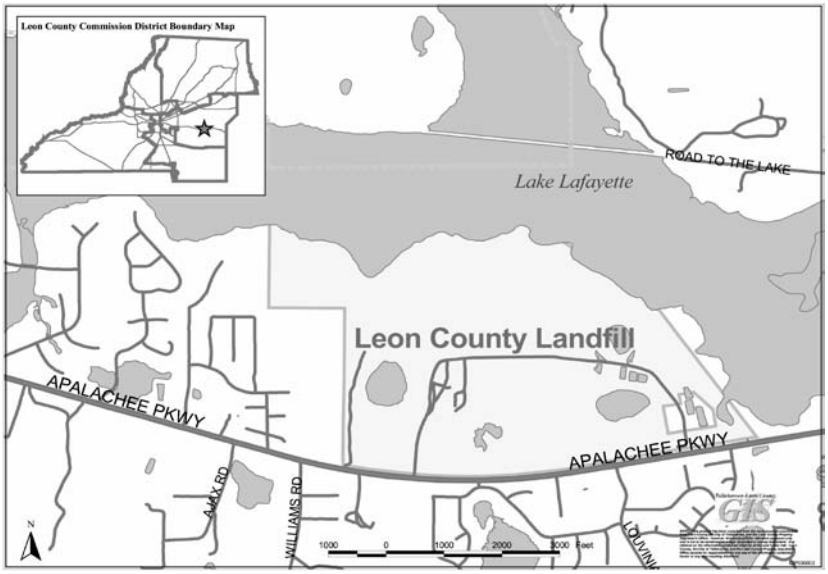
Funding Source	Life To Date FY 2010	Adjusted Budget FY 2011	Year To Date FY 2011	FY 2012 Budget	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	5 Year Total	Total Project Cost
401 Solid Waste	931,321	177,114	54,917	100,000	100,000	100,000	100,000	100,000	500,000	1,608,435
	931,321	177,114	54,917	100,000	100,000	100,000	100,000	100,000	500,000	1,608,435

Policy/Comprehensive Plan Information

Florida Statutes Chapter 403.706 - governs closure and post closure of landfills
Florida Administrative Code Chapter 62-701 - governs closure and post closure of landfills Florida Department of Environmental Protection Operating Permit - mandates maintenance of the closed landfill cell
Post closure rules require subsidence areas of the Phase I Landfill to be filled to prevent ponding and allow for routine mowing

Operating Budget Impact

N/A



Lexington Pond Retrofit

Dept/Div:	**Engineering Services**	Comp Plan CIE Project:	**N/A**
Project #:	**063005**	Capital Improvement:	**N/A**
Service Type:	**Physical Environment**	Level of Service Standard:	**N/A**
Status:	**Existing Project - Carryforward**	Current Level of Service:	**N/A**

Project Description/Justification

This project is for water quality treatment and flow attenuation for stormwater entering Ford's Arm of Lake Jackson from the Lexington Branch. The funds will be used to provide a possible combination of attenuation, water quality treatment and flow way improvements in the contributing basin to the east of Fords Arm. This project will include drainage improvements at Meridian Road and Deer Lane which are both east of the main project area.

Financial Summary

Funding Source	Life To Date FY 2010	Adjusted Budget FY 2011	Year To Date FY 2011	FY 2012 Budget	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	5 Year Total	Total Project Cost
125 Grants	200,000	200,000	0	0	0	0	0	0	0	400,000
309 Sales Tax - Extension	32,881	5,249,008	118,736	0	0	0	0	0	0	5,281,889
	232,881	5,449,008	118,736	0	0	0	0	0	0	5,681,889

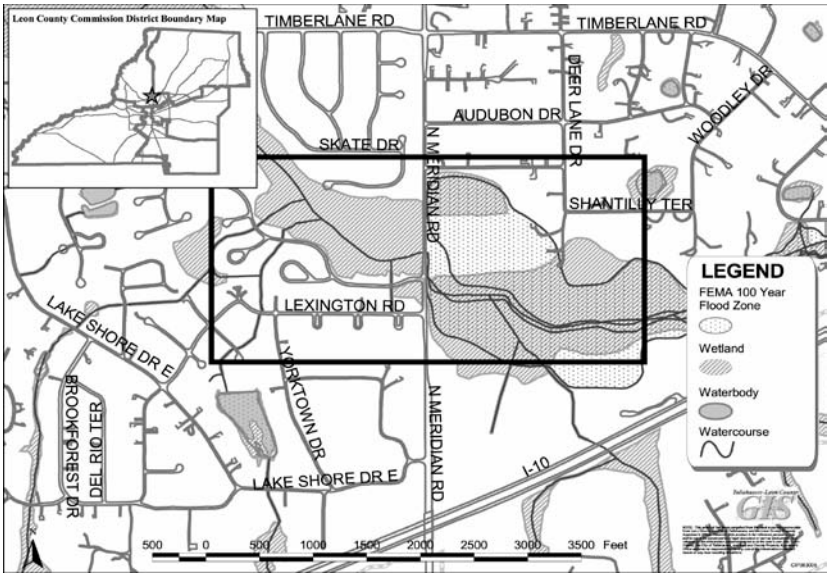
Policy/Comprehensive Plan Information

Comprehensive Plan Reference: STORMWATER MANAGEMENT GOALS, OBJECTIVES AND POLICIES: Policy 2.7.7:[C](Leon County) Local government shall develop a program for retrofitting developed areas which lack adequate facilities for treating stormwater runoff by defining and implementing a sequence of intermediate milestones necessary to achieve the retrofit objective. Local government shall fund and initiate a work program to quantify water quality problems, costs and mitigation methods. Using this information it shall develop more specific retrofit objectives with due consideration to costs, methodology and the community's willingness to financially support implementation. Policies shall be adopted into the comprehensive plan that reflects these objectives including program funding targets. Local government shall then develop, fund, and initiate a water quality enhancement program which will achieve the retrofit goals on the established schedule.

Comprehensive Plan Reference: STORMWATER MANAGEMENT GOALS, OBJECTIVES AND POLICIES: Goal 1: provide a stormwater management system which protects the health, welfare and safety of the general public by reducing damage and inconvenience from flooding and protects surface water and groundwater quality.

Operating Budget Impact

N/A



Longwood Subdivision Retrofit

Dept/Div:	**Engineering Services**	Comp Plan CIE Project:	**N/A**
Project #:	**062004**	Capital Improvement:	**N/A**
Service Type:	**Physical Environment**	Level of Service Standard:	**N/A**
Status:	**Existing Project - Carryforward**	Current Level of Service:	**N/A**

Project Description/Justification

This project is for the improvement of erosion and localized flooding in the Longwood Subdivision in west Leon County. The County drainage right-of-way will be graded to increase stormwater flow attenuation, stabilized to reduce erosion from peak flows and planted with vegetation to improve water quality treatment and enhance the natural channel. Funds used to complete this project will come from the 10% share of the Sales Tax Extension dedicated to Leon County.

Financial Summary

Funding Source	Life To Date FY 2010	Adjusted Budget FY 2011	Year To Date FY 2011	FY 2012 Budget	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	5 Year Total	Total Project Cost
309 Sales Tax - Extension	1,407	223,680	0	0	0	0	0	0	0	225,087
	1,407	223,680	0	0	0	0	0	0	0	225,087

Policy/Comprehensive Plan Information

Comprehensive Plan Reference: STORMWATER MANAGEMENT GOALS, OBJECTIVES AND POLICIES: Policy 2.7.7:[C](Leon County) Local government shall develop a program for retrofitting developed areas which lack adequate facilities for treating stormwater runoff by defining and implementing a sequence of intermediate milestones necessary to achieve the retrofit obje ctive. Local government shall fund and initiate a work program to quantify water quality problems, costs and mitigation methods. Using this information it shall develop more specific retrofit objectives with due consideration to costs, methodology and the community's willingness to financially support implementation. Policies shall be adopted into the comprehensive plan that reflects these objectives including program funding targets. Local government shall then develop, fund, and initiate a water quality enhancement program which will achieve the retrofit goals on the established schedule.

Plan Reference: STORMWATER MANAGEMENT GOALS, OBJECTIVES AND POLICIES: Goal 1: provide a stormwater management system which protects the health, welfare and safety of the general public by reducing damage and inconvenience from flooding and protects surface water and groundwater quality.

Operating Budget Impact

N/A

Rural/Hazardous Waste Vehicle and Equipment Replacement

Dept/Div:	**Solid Waste**	Comp Plan CIE Project:	**N/A**
Project #:	**036033**	Capital Improvement:	**N/A**
Service Type:	**Physical Environment**	Level of Service Standard:	**N/A**
Status:	**Existing Project**	Current Level of Service:	**N/A**

Project Description/Justification

This project is for the replacement of Rural Waste, Hazardous Waste, and Recycling vehicles and equipment. The following is the FY12 replacement schedule:

Department	Year/Make/Description	Mileage/Hours	Original Cost	Repair Cost To Date	Estimated Replacement Cost
Hazardous Waste	1999 Dodge: ½ Ton 4x4	42,129	$16,592	$8,024	$32,500

Financial Summary

Funding Source	Life To Date FY 2010	Adjusted Budget FY 2011	Year To Date FY 2011	FY 2012 Budget	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	5 Year Total	Total Project Cost
401 Solid Waste	0	0	0	32,500	39,500	91,200	25,000	201,238	389,438	389,438
	0	0	0	32,500	39,500	91,200	25,000	201,238	389,438	389,438

Policy/Comprehensive Plan Information

Florida Statutes Chapter 62-701.500(11): Requires Landfill operators to have sufficient equipment to ensure proper operation including sufficient reserve equipment for breakdowns.

Operating Budget Impact

N/A

Solid Waste Facility Heavy Equipment & Vehicle Replacement

Dept/Div:	**Solid Waste**	Comp Plan CIE Project:	**N/A**
Project #:	**036003**	Capital Improvement:	**N/A**
Service Type:	**Physical Environment**	Level of Service Standard:	**N/A**
Status:	**Existing Project**	Current Level of Service:	**N/A**

Project Description/Justification

This project is for the replacement of landfill vehicles and equipment. The following is the FY12 replacement schedule:

Department	Year/Make/Description	Mileage/Hours	Original Cost	Repair Cost To Date	Estimated Replacement Cost
Solid Waste Management	2007 Bomag Garbage Comp	4,981	$419,500	Buyback	$470,000
Solid Waste Management	2008 Catepillar Wheel Loader	4,209	$214,732	Buyback	$310,000

Financial Summary

Funding Source	Life To Date FY 2010	Adjusted Budget FY 2011	Year To Date FY 2011	FY 2012 Budget	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	5 Year Total	Total Project Cost
401 Solid Waste	2,034,356	214,858	138,720	780,000	110,000	413,720	975,000	540,000	2,818,720	5,067,934
	2,034,356	214,858	138,720	780,000	110,000	413,720	975,000	540,000	2,818,720	5,067,934

Policy/Comprehensive Plan Information

Florida Statutes Chapter 62-701.500(11) - requires landfill operators to have sufficient equipment to ensure proper operation including sufficient reserve equipment for breakdowns

Operating Budget Impact

N/A

Solid Waste Learning Center

Dept/Div:	**Solid Waste**	Comp Plan CIE Project:	**N/A**
Project #:	**036030**	Capital Improvement:	**N/A**
Service Type:	**Physical Environment**	Level of Service Standard:	**N/A**
Status:	**Existing Project - Carryforward**	Current Level of Service:	**N/A**

Project Description/Justification

This project is for the replacement of the Solid Waste Educational Learning Center located at the Solid Waste Management Facility. This center is used for public education sessions. The current facility does not have adequate space for participants nor does it have restrooms. The proposed new center would have ADA compliant restrooms and be slightly larger in order to allow more participants to attend the educational sessions.

Financial Summary

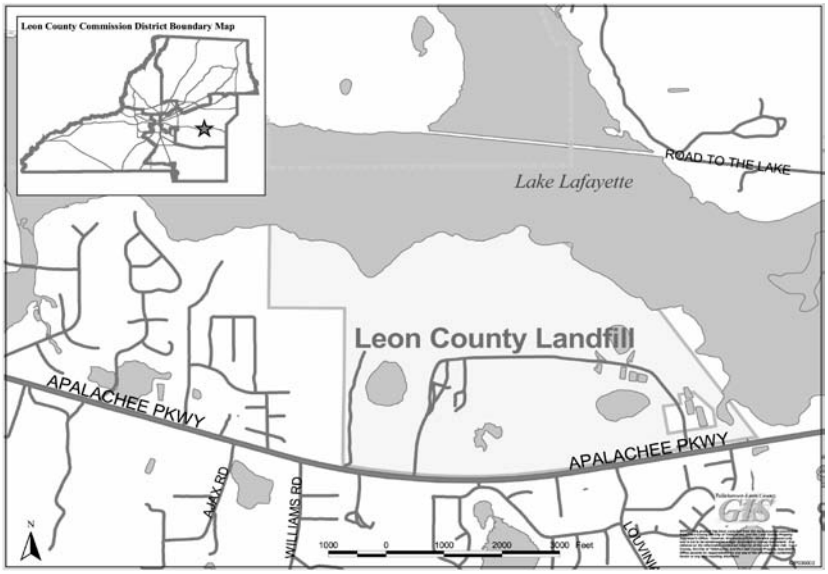
Funding Source	Life To Date FY 2010	Adjusted Budget FY 2011	Year To Date FY 2011	FY 2012 Budget	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	5 Year Total	Total Project Cost
401 Solid Waste	0	105,000	0	0	0	0	0	0	0	105,000
	0	105,000	0	0	0	0	0	0	0	105,000

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A



Solid Waste Master Plan

Dept/Div:	**Solid Waste**	Comp Plan CIE Project:	**N/A**
Project #:	**036028**	Capital Improvement:	
Service Type:	**Physical Environment**	Level of Service Standard:	**N/A**
Status:	**Existing Project - Carryforward**	Current Level of Service:	**N/A**

Project Description/Justification

This project is for the development of a master plan for the Solid Waste Management Facility.

Financial Summary

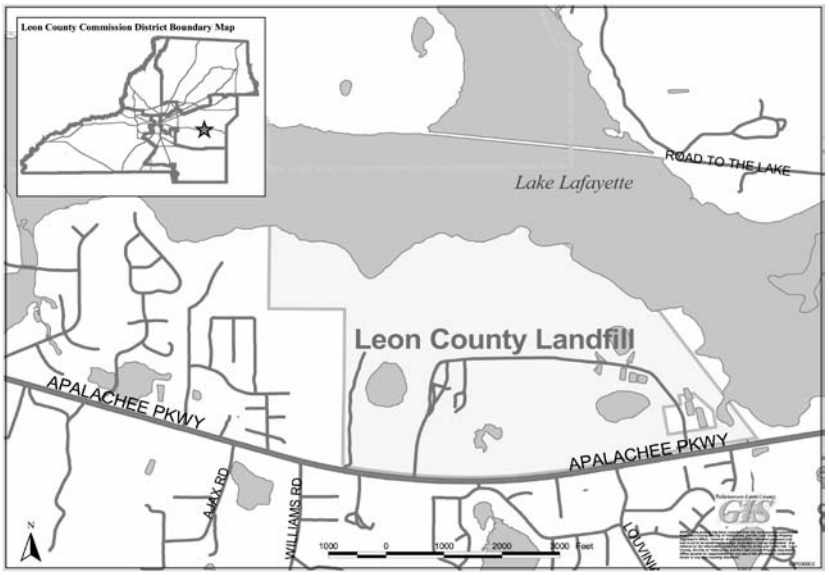
Funding Source	Life To Date FY 2010	Adjusted Budget FY 2011	Year To Date FY 2011	FY 2012 Budget	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	5 Year Total	Total Project Cost
401 Solid Waste	0	100,000	0	0	0	0	0	0	0	100,000
	0	100,000	0	0	0	0	0	0	0	100,000

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A



Solid Waste Trolley

Dept/Div:	**Solid Waste**	Comp Plan CIE Project:	**N/A**
Project #:	**036031**	Capital Improvement:	**N/A**
Service Type:	**Physical Environment**	Level of Service Standard:	**N/A**
Status:	**Existing Project - Carryforward**	Current Level of Service:	**N/A**

Project Description/Justification

This project is for the purchase of a trolley with seating capacity of 50 60 to assist the Recycling and Community Education Programs conducted at the Solid Waste Management Facility. During the previous fiscal year, over 1,100 people toured the facility as part of the educational programs offered by Solid Waste Management.

Currently, tours of the facility are given in a 13 passenger van borrowed from Management Information Services. As the County continues to strengthen its community education component for recycling and sustainability, the purchase of this trolley will help increase community outreach and customer service.

Financial Summary

Funding Source	Life To Date FY 2010	Adjusted Budget FY 2011	Year To Date FY 2011	FY 2012 Budget	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	5 Year Total	Total Project Cost
401 Solid Waste	0	45,000	0	0	0	0	0	0	0	45,000
	0	45,000	0	0	0	0	0	0	0	45,000

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

This project will have an annual impact on Solid Waste operating budget. The following are the estimated impacts to the Recycling Services and Education budget beginning in FY 2011:

$1,000 for Vehicle Repair and Maintenance
$900 for Fuel and Oil

Stormwater Maintenance Filter Replacement

Dept/Div:	**Public Works - Operations**	Comp Plan CIE Project:	**N/A**
Project #:	**066026**	Capital Improvement:	**N/A**
Service Type:	**Physical Environment**	Level of Service Standard:	**N/A**
Status:	**Existing Project**	Current Level of Service:	**N/A**

Project Description/Justification

This project is for the replacement/refurbishment of stormwater filters, sediment removal and structure repair in County owned ponds to ensure that they continue to meet environmental and operating permit requirements. Filter systems are typically designed to have a functional life of five years. As these systems age, the filtering systems may begin to deteriorate and not provide the water quality discharge for which they are designed. The removal of sediments and the repair of structures are needed to ensure that the ponds continue to function properly. Poorly functioning ponds can suffer from reduced storage capacity and an increased potential for flooding. In an attempt to deal with delays in permitting for the ponds originally programmed for FY11, the following ponds which were scheduled in the out years, were moved up on the schedule and completed in 2010 and 2011. Those ponds included Hampton Creek Pond #2, Chaires Park Ponds, Facilities Management Pond, NE Branch Library Pond, B L Perry Library Pond, Lakeside Pond, Old Rococo Road Pond #1 and Old Magnolia Road Pond #4.

The County's current stormwater pond inventory has been prioritized according to need. The following is the anticipated FY12 maintenance schedule:

Hampton Creek Subdivision (1 Pond)
Sedgefield Off-Site Pond (1 Pond)
Pine Landing Subdivision (2 Ponds)
Emerald Acres Subdivision (1 Pond)
Maclay Road (1 Pond)
Ashford Glen Subdivision (2 Ponds)
Centerville Trace Subdivision (1 Pond)
Huntington Oaks Plaza (1 Pond)
Hill & Dale Subdivision (1 Pond)
Fred George Road (1 Pond)

Financial Summary

Funding Source	Life To Date FY 2010	Adjusted Budget FY 2011	Year To Date FY 2011	FY 2012 Budget	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	527,707	333,258	115,443	120,000	100,000	100,000	100,000	100,000	520,000	1,380,965
	527,707	333,258	115,443	120,000	100,000	100,000	100,000	100,000	520,000	1,380,965

Policy/Comprehensive Plan Information

Federal Non-Point Discharge Elimination System (NPDES), Section 40 CFR 122.26
State Water Policy, Florida Administrative Code Chapter 62, Rule 62-40.432(2)(c)
Leon County Code of Ordinances, Chapter 10, Article VII

Operating Budget Impact

N/A

Stormwater Structure Inventory and Mapping

Dept/Div:	**Engineering Services**	Comp Plan CIE Project:	**N/A**
Project #:	**066003**	Capital Improvement:	**N/A**
Service Type:	**Physical Environment**	Level of Service Standard:	**N/A**
Status:	**New Project**	Current Level of Service:	**N/A**

Project Description/Justification

This project is for the mapping of Leon County's stormwater structure inventory. The National Pollutant Discharge Elimination System (NPDES) permit for Leon County's Municipal Separate Storm Sewer System (MS4) will be renewed this fiscal year. This permit requires the mapping of known stormwater structural controls within the first year of the 5-year permit. The map will be maintained by staff using 'as built' surveys as projects are completed. The map will be integrated with the Operations Division work order system to document compliance with inspection and maintenance requirements of the MS4 permit.

Financial Summary

Funding Source	Life To Date FY 2010	Adjusted Budget FY 2011	Year To Date FY 2011	FY 2012 Budget	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	0	0	0	500,000	250,000	250,000	0	0	1,000,000	1,000,000
	0	0	0	500,000	250,000	250,000	0	0	1,000,000	1,000,000

Policy/Comprehensive Plan Information

The Federal Clean Water Act requires local communities to remain in compliance with the federal NPDES program regarding stormwater management of municipal systems.

Operating Budget Impact

N/A

Stormwater Vehicle & Equipment Replacement

Dept/Div:	**Fleet Management**	Comp Plan CIE Project:	**N/A**
Project #:	**026004**	Capital Improvement:	**N/A**
Service Type:	**Physical Environment**	Level of Service Standard:	**N/A**
Status:	**Existing Project**	Current Level of Service:	**N/A**

Project Description/Justification

This project is for the replacement of stormwater vehicles and equipment. In accordance with the Climate Action Plan, all vehicles will be replaced with hybrids when appropriate. It is estimated that the vehicles/equipment being replaced will generate $82,050 in surplus sales. The following is the FY12 replacement schedule:

Department	Year/Make/Description	Mileage/Hours	Original Cost	Repair Cost To Date	Estimated Replacement Cost
Stormwater	2001 Stone STO-950 Concrete Mixer	N/A	$5,883	$5,883	$6,500
Stormwater	2002 Ford F-750: 4 Yard Dump	80,553	$25,361	$25,361	$75,000
Stormwater	2002 Anderson 10-Ton Tandum Trailer	N/R	$7,149	$7,149	$15,000
Stormwater	2003 Wacker Packer Vibrator Comp	N/R	$1,350	$1,350	$2,900
Stormwater	2004 Gradall HYD Excavator	2,200	$45,612	$45,612	$365,000
Stormwater	2005 Ford F-350: 1-Ton Crew Cab	51,619	$22,177	$22,177	$38,500

Financial Summary

Funding Source	Life To Date FY 2010	Adjusted Budget FY 2011	Year To Date FY 2011	FY 2012 Budget	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	4,170,595	864,841	455,510	509,900	1,090,474	980,528	1,127,500	950,000	4,658,402	9,693,838
	4,170,595	864,841	455,510	509,900	1,090,474	980,528	1,127,500	950,000	4,658,402	9,693,838

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A

Transfer Station Heavy Equipment Replacement

Dept/Div:	**Solid Waste**	Comp Plan CIE Project:	**N/A**
Project #:	**036010**	Capital Improvement:	**N/A**
Service Type:	**Physical Environment**	Level of Service Standard:	**N/A**
Status:	**Existing Project**	Current Level of Service:	**N/A**

Project Description/Justification

This project is for the replacement of transfer station equipment. The following is the FY12 replacement schedule:

Department	Year/Make/Description	Mileage/Hours	Original Cost	Repair Cost To Date	Estimated Replacement Cost
Transfer Station	2008 Catepillar Wheel Loader	4,438	$302,301	Buyback	$370,000

Financial Summary

Funding Source	Life To Date FY 2010	Adjusted Budget FY 2011	Year To Date FY 2011	FY 2012 Budget	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	5 Year Total	Total Project Cost
401 Solid Waste	1,496,627	195,572	127,600	370,000	451,000	487,500	585,000	661,050	2,554,550	4,246,749
	1,496,627	195,572	127,600	370,000	451,000	487,500	585,000	661,050	2,554,550	4,246,749

Policy/Comprehensive Plan Information

Florida Statutes Chapter 403
Florida Administrative Code Rule 62-701
Florida Department of Environmental Protection Operating Permit - requires sufficient equipment, including backup equipment, to promptly remove the waste from the tip floor each day, on a first in, first out basis. No waste is allowed on the tip floor overnight.

Operating Budget Impact

N/A

Transfer Station Improvements

Dept/Div:	**Solid Waste**	Comp Plan CIE Project:	**N/A**
Project #:	**036023**	Capital Improvement:	**N/A**
Service Type:	**Physical Environment**	Level of Service Standard:	**N/A**
Status:	**Existing Project**	Current Level of Service:	**N/A**

Project Description/Justification

This project provides funds for ongoing maintenance and repairs of the buildings and grounds at the Gum Road Transfer Station. Transfer station improvements will be designed by Facilities Management, Public Works Engineering, or the Division's environmental compliance consultant as apporpriate. These improvements may include resurfacings the transfer station tipping floor, truck scales, scale aprons, overhead roll doors, and the misting system.

Financial Summary

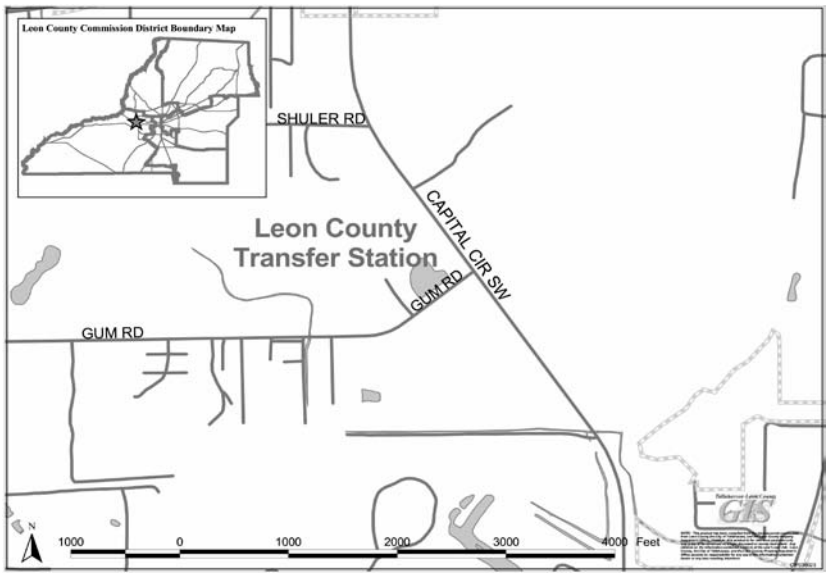
Funding Source	Life To Date FY 2010	Adjusted Budget FY 2011	Year To Date FY 2011	FY 2012 Budget	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	5 Year Total	Total Project Cost
401 Solid Waste	280,675	50,000	0	100,000	100,000	200,000	120,000	120,000	640,000	970,675
	280,675	50,000	0	100,000	100,000	200,000	120,000	120,000	640,000	970,675

Policy/Comprehensive Plan Information

This project allows the county to meet the Objectives and Level of Service Standard in the Solid Waste sub-element of the comp plan; Goals & Objectives: Objective 1.4, meets the requirements of Rule 9J-5.011. LOS is defined in Policy 1.5.1 [SW].

Operating Budget Impact

N/A



LEON

FLORIDA'S CAPITAL COUNTY

Transportation

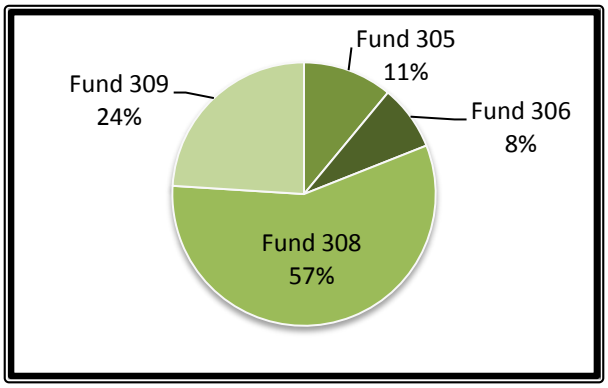
Overview

This Transportation section contains capital improvement projects designed to facilitate the provision of services by the branches of Leon County government. Major Transportation Capital Projects funded in FY12 include: Arterial/Collector Resurfacing, Community Safety & Mobility, Intersection & Safety Improvements, and Public Works Vehicle and Equipment Replacement.

Funding Sources:

Figure 15.8 shows that 57% ($5,450,000) of the transportation projects are funded in FY12 by the Sales Tax Fund (Fund 308). The Sales Tax Extension Fund (Fund 309) funds 24% ($2,296,854), the Gas Tax Fund (Fund 306) funds 8% ($787,000), and the Capital Improvements Fund (Fund 305) funds 11% ($1,058,500).

Figure 15.8
FY12 Transportation Projects
By Funding Source



Managing Departments:

Table 15.15 shows that Engineering Services will manage the majority of the FY12 transportation capital improvement projects. Engineering Services will manage 86% of the total transportation budget for FY12. Public Works Operations will manage 7% and Fleet Management will manage 7%

Table 15.15
FY12 Transportation Projects
By Managing Department

Managing Department	# of Projects	FY12 Budget
Engineering Services	9	$8,218,854
Fleet Management	2	$689,000
Public Works Operations	2	$685,200
Total	**13**	**$9,593,054**

Operating Budget Impacts:

Table 15.16 shows the estimated impacts that some Transportation projects have on the operating budget. Impacts are shown in the fiscal year which they are anticipated to begin as well as the out-years that are affected by additional operating costs. These impacts are only estimates and are subject to change.

Table 15.16
Transportation Operating Budget Impacts

Project	Project #	FY12 Estimate	FY13 Estimate	FY14 Estimate	FY15 Estimate	FY16 Estimate
The majority of the transportation projects do not result in new operating impacts. However, some Transportation enhancements result in additional stormwater treatment facilities which will impact the operating budget of the Public Works Operations Division.						
Total						

Transportation Index

Page	Project	#	Life to Date FY 2010	Adj Bud FY 2011	FY 2012 Budget	FY12-FY16 Total	Project Total
15-108	Arterial & Collector Roads Pavement Markings	026015	162,919	54,578	85,200	426,000	643,497
15-109	Arterial/Collector Resurfacing	056001	15,696,530	4,205,767	3,200,000	16,000,000	35,902,297
15-110	Bannerman Road	054003	1,178,545	2,011,986	-	-	3,190,531
15-111	Beech Ridge Trail	054010	13,060	835,842	-	-	848,902
15-112	Buck Lake Road	055001	6,351,474	4,831,527	-	-	11,183,001
15-113	CARDS Transportation Program: Start-up Costs	057900	148,484	75,000	100,000	500,000	723,484
15-114	Community Safety & Mobility	056005	3,766,081	2,067,057	500,000	3,250,000	9,083,138
15-115	FDOT Permitting Fees	056007	518,759	100,000	50,000	250,000	868,759
15-116	Fleet Management Shop Equipment	026010	30,681	60,000	46,500	146,500	237,181
15-117	Gaines Street	051005	6,360,908	2,542,238	1,796,854	1,796,854	10,700,000
15-118	Intersection and Safety Improvements	057001	5,008,672	6,731,622	750,000	3,757,972	15,498,266
15-119	Local Road Resurfacing	057005	2,669,090	557,043	850,000	1,700,000	4,926,133
15-120	Magnolia Drive & Lafayette Street Intersection	055005	70,444	772,995	-	-	843,439
15-121	North Monroe Turn Lane	053003	1,759,075	1,837,629	-	-	3,596,704
15-122	Open Graded Cold Mix Maintenance/Resurfacing	026006	9,242,982	1,085,137	600,000	2,638,515	12,966,634
15-123	Public Works Architectural and Engineering	056011	-	60,000	60,000	300,000	360,000
15-124	Public Works Vehicle & Equipment Replacement	026005	6,540,900	859,400	642,500	4,723,039	12,123,339
15-125	Pullen Road at Old Bainbridge Road	053002	209,282	1,268,508	-	-	1,477,790
15-126	Springhill Road Bridge	051007	-	300,000	-	-	300,000
15-127	Talpeco Road & Highway 27 North	053005	25,026	375,464	-	-	400,490
15-128	Tram Road & Gaile Avenue	051004	-	200,000	-	-	200,000
15-129	Transportation and Stormwater Improvements	056010	2,103,868	6,087,472	912,000	2,412,000	10,603,340
	Transportation Total		**$ 61,856,780**	**$36,919,265**	**$9,593,054**	**$37,900,880**	**$136,676,925**

The Capital Improvement projects highlighted are fully funded in FY11. It is anticipated that these projects will be carryforward into the next fiscal year.

Arterial & Collector Roads Pavement Markings

Dept/Div:	**Public Works - Operations**	Comp Plan CIE Project:	**N/A**
Project #:	**026015**	Capital Improvement:	**N/A**
Service Type:	**Transportation**	Level of Service Standard:	**N/A**
Status:	**Existing Project**	Current Level of Service:	**N/A**

Project Description/Justification

This project allows for the refurbishing of long line thermoplastic on the County's Arterial and Collector Road System. In 1997, Public Works Engineering began a phase-in approach to upgrading pavement markings during resurfacing from traffic paint to thermoplastic. This change has resulted in much brighter and safer pavement markings on the County's Arterial and Collector Roads.

Due to the long life of thermoplastic (approximately five to six years) and the limited number of roads with thermoplastic markings at the time, this project was originally scheduled to occur every five years. However, due to annual resurfacing and reconstruction projects, the number of roads with thermoplastic markings has increased substantially in recent years. Conversely, the number of arterial and collector roads with traffic paint markings has decreased as thermoplastic markings have been installed. Further decreasing the need for traffic paint markings is the fact that Public Works has made a decision to no longer install pavement markings on most of the County's 'Local' Paved Roads.

To keep pace with these changes, Public Works has increased refurbishing pavement markings on approximately 10 miles of arterial and collector roads annually. This change allows for refurbishing of aging thermoplastic markings in a timelier manner, improving the coordination between asphalt resurfacing and thermoplastic refurbishing activities, and more accurately reflect funding needs between traffic paint and thermoplastic pavement markings.

Financial Summary

	Funding Source	Life To Date FY 2010	Adjusted Budget FY 2011	Year To Date FY 2011	FY 2012 Budget	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	5 Year Total	Total Project Cost
306	Transportation Improvements	162,919	54,578	0	85,200	85,200	85,200	85,200	85,200	426,000	643,497
		162,919	54,578	0	85,200	85,200	85,200	85,200	85,200	426,000	643,497

Policy/Comprehensive Plan Information

Florida Statute 336 - requires that local governments maintain infrastructures within their jurisdictions

Operating Budget Impact

The impact to the Transportation Program's Operating Budget will be a reduction in funding of $58,000 within the Other Contractual Services Account (Pavement Markings Paint Contract).

Arterial/Collector Resurfacing

Dept/Div:	**Engineering Services**	Comp Plan CIE Project:	**N/A**
Project #:	**056001**	Capital Improvement:	**N/A**
Service Type:	**Transportation**	Level of Service Standard:	**N/A**
Status:	**Existing Project**	Current Level of Service:	**N/A**

Project Description/Justification

This project is for the annual resurfacing of part of the County's arterial/collector road system. The County is responsible for the general superintendence and control of the County roads and structures. Current funding levels have allowed the resurfacing of approximately 10 miles of arterial/collector roads per year. There are approximately 252 miles of arterial/collector roads in the County system at this time. At this funding level, it can be expected that all roads will be resurfaced on a 22 year frequency.

Financial Summary

	Funding Source	Life To Date FY 2010	Adjusted Budget FY 2011	Year To Date FY 2011	FY 2012 Budget	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	5 Year Total	Total Project Cost
306	Transportation Improvements	816,081	0	0	0	0	0	0	0	0	816,081
308	Sales Tax	14,880,449	4,205,767	2,957,525	3,200,000	3,200,000	1,350,000	0	0	7,750,000	26,836,216
309	Sales Tax - Extension	0	0	0	0	0	1,850,000	3,200,000	3,200,000	8,250,000	8,250,000
		15,696,530	4,205,767	2,957,525	3,200,000	3,200,000	3,200,000	3,200,000	3,200,000	16,000,000	35,902,297

Policy/Comprehensive Plan Information

Florida Statute 336.02

Operating Budget Impact

N/A

Bannerman Road

Dept/Div:	**Engineering Services**	Comp Plan CIE Project:	**Yes**
Project #:	**054003**	Capital Improvement:	**Roadways**
Service Type:	**Transportation**	Level of Service Standard:	**N/A**
Status:	**Existing Project - Carryforward**	Current Level of Service:	**F**

Project Description/Justification

This project is for improvements to Bannerman Road from Meridian Road to Thomasville Road. In FY 2009, the Board revised the scope of this project in order to focus on a Corridor Study to determine the options for potential widening of the road. Project funds were reallocated to provide for the resurfacing of the road and have been completed. The reconstruction of the Bull Headley intersection is in the design process and the Corridor Study is under way.

Financial Summary

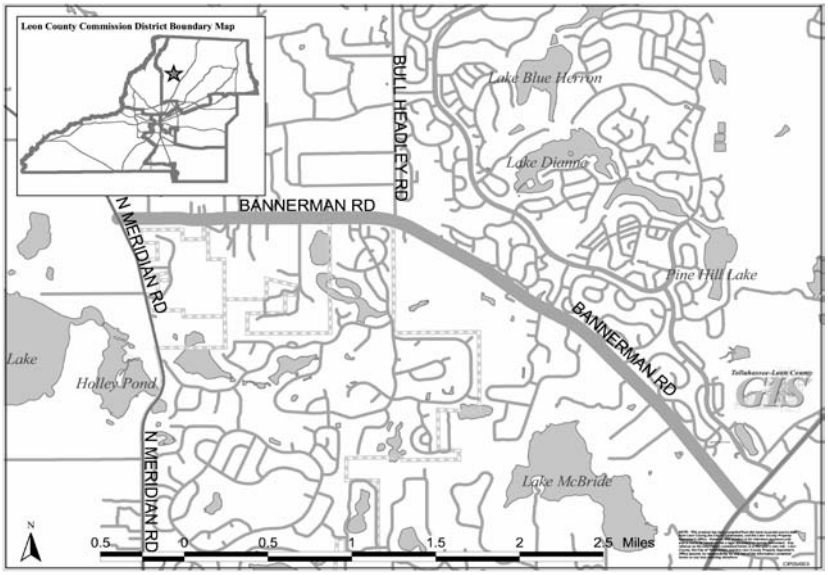
Funding Source	Life To Date FY 2010	Adjusted Budget FY 2011	Year To Date FY 2011	FY 2012 Budget	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	5 Year Total	Total Project Cost
308 Sales Tax	1,178,546	2,011,986	568,878	0	0	0	0	0	0	3,190,532
	1,178,546	2,011,986	568,878	0	0	0	0	0	0	3,190,532

Policy/Comprehensive Plan Information

Comprehensive Plan Reference: TRAFFIC FLOW AND EFFICIENCY: Objective 1.5: [T] Improve the safety and preserve the integrity of the arterial and collector street system with an effective access management and traffic signal control program and with the use of traffic operations features to maximize the capacity of the existing street system.
Florida Statute Chapters 334 & 336 - direct counties responsibilities to maintain county road systems

Operating Budget Impact

This project may result in the creation of new stormwater treatment facilities which will impact the operating budget of the Division of Operations.



Beech Ridge Trail

Dept/Div:	**Engineering Services**	Comp Plan CIE Project:	**Yes**
Project #:	**054010**	Capital Improvement:	**Roadways**
Service Type:	**Transportation**	Level of Service Standard:	**N/A**
Status:	**Existing Project - Carryforward**	Current Level of Service:	**N/A**

Project Description/Justification

This project is for the extension of Beech Ridge Trail from Kinhega Drive to Bannerman Road in accordance with the Mediated Settlement Agreement approved by the Board on February 12, 2002. This project includes a curb and gutter section roadway with underground drainage, bike lanes, sidewalks and signalization at one of the new intersections.

On June 10, 2008, the Board approved a Proportionate Share Agreement with a private Developer. As part of the agreement, the Developer assumed most of the responsibility for this road construction with the County to complete the road across the Kinhega right of way and construction of a roundabout intersection. Until such time as the terms of the 2002 Mediated Settlement Agreement have been satisfied, this project remains a County responsibility.

Financial Summary

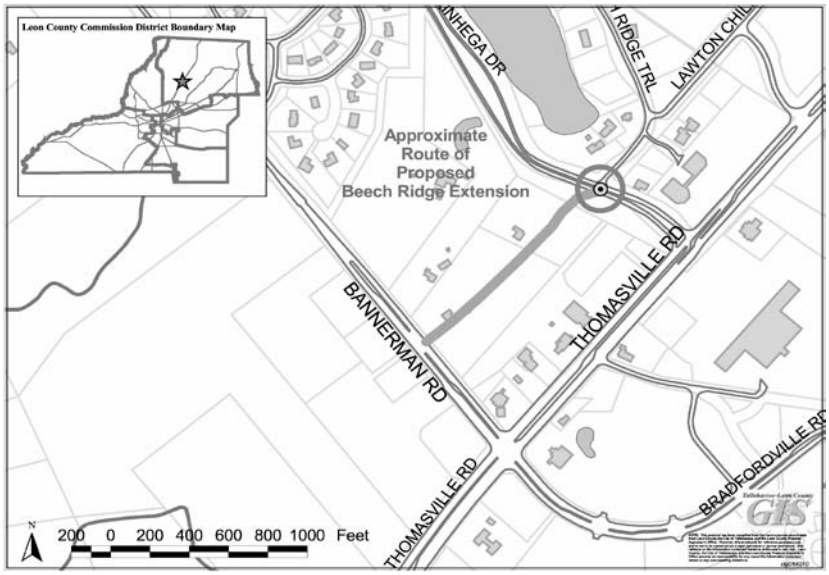
Funding Source	Life To Date FY 2010	Adjusted Budget FY 2011	Year To Date FY 2011	FY 2012 Budget	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	5 Year Total	Total Project Cost
125 Grants	0	246,662	0	0	0	0	0	0	0	246,662
308 Sales Tax	13,060	589,180	2,188	0	0	0	0	0	0	602,240
	13,060	835,842	2,188	0	0	0	0	0	0	848,902

Policy/Comprehensive Plan Information

Comprehensive Plan Reference: INTERGOVERNMENTAL TRANSPORTATION PLANNING Objective 1.11: [T] Develop the traffic circulation system in Tallahassee and Leon County in conjunction with the programs of the Tallahassee-Leon County Metropolitan Planning Organization, the Florida Department of Transportation, the City of Tallahassee and Leon County.

Operating Budget Impact

This project will result in the creation of new stormwater treatment facilities which will impact the operating budget of the Division of Operations. This project will also result in the creation of additional areas to be resurfaced which will be addressed in the Arterial/Collector Resurfacing project.



Buck Lake Road

Dept/Div:	**Engineering Services**	Comp Plan CIE Project:	**Yes**
Project #:	**055001**	Capital Improvement:	**Roadways**
Service Type:	**Transportation**	Level of Service Standard:	**N/A**
Status:	**Existing Project - Carryforward**	Current Level of Service:	**F**

Project Description/Justification

This project is for the reconstruction of Buck Lake Road in three phases. Phase 1 is now complete and includes the widening from two lanes to four lanes of the segment running from Mahan Drive to Davis Drive and intersection improvements at the intersection with Mahan Drive. This portion of the project was funded through a Joint Project Agreement with AIG Baker, the developer of Fallschase. The initial construction of the intersection improvements at Pedrick Road as Phase 2a will be followed by the enhanced roadway section as Phase 3. Phase 2 improvements at the intersection of Buck Lake Road and Pedrick Road is in the close out phase of construction. The construction of Phase 3, enhanced roadway section is scheduled to begin April 2011. Funding includes $29,608 in Mission San Miguel concurrency mitigation dollars for improvement to the Charlais Drive to Pedrick Road portion of Mahan Drive. The project also includes sidewalks and bike lanes on both sides of the road.

Financial Summary

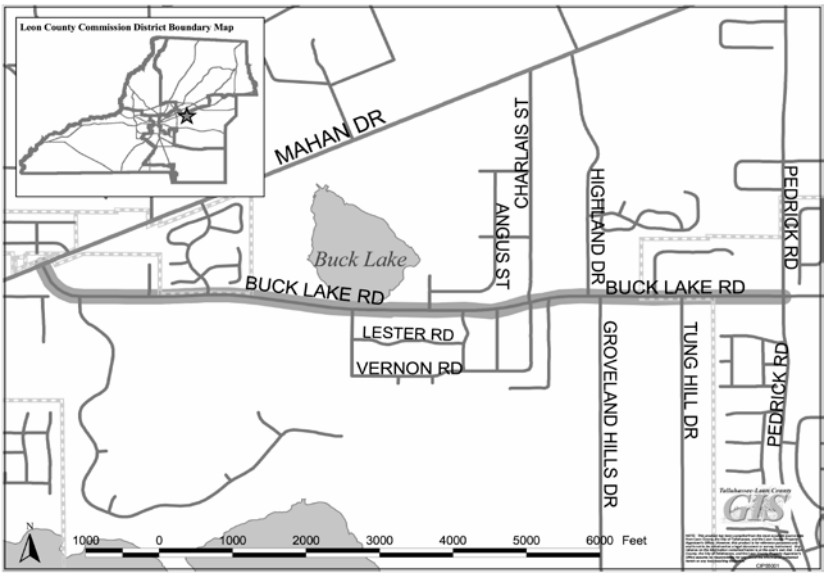
	Funding Source	Life To Date FY 2010	Adjusted Budget FY 2011	Year To Date FY 2011	FY 2012 Budget	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	5 Year Total	Total Project Cost
125	Grants	29,408	0	0	0	0	0	0	0	0	29,408
306	Transportation Improvements	261,838	3,461,820	1,088,127	0	0	0	0	0	0	3,723,658
308	Sales Tax	6,060,228	1,369,707	1,321,655	0	0	0	0	0	0	7,429,935
		6,351,474	4,831,527	2,409,782	0	0	0	0	0	0	11,183,001

Policy/Comprehensive Plan Information

Comprehensive Plan Reference: TRAFFIC FLOW AND EFFICIENCY: Objective 1.5: [T] Improve the safety and preserve the integrity of the arterial and collector street system with an effective access management and traffic signal control program and with the use of traffic operations features to maximize the capacity of the existing street system.
Florida Statute Chapters 334 & 336 - direct counties responsibilities for maintenance of county road systems

Operating Budget Impact

This project will result in the reconstruction of the existing road so that normal maintenance will not be required for five to ten years. Additional pavement will result in additional maintenance that will be offset by roads leaving the County program through City annexation. Conversion of the existing open drainage system to culverts will reduce operating and maintenance costs. One new stormwater treatment facility will be created at the Pedrick Road intersection resulting in an operating budget impact for the Division of Operations.



CARDS Transportation Program: Start Up Costs

Dept/Div:	**Engineering Services**	Comp Plan CIE Project:	**N/A**
Project #:	**057900**	Capital Improvement:	**N/A**
Service Type:	**Transportation**	Level of Service Standard:	**N/A**
Status:	**Existing Project**	Current Level of Service:	**N/A**

Project Description/Justification

The County Acquisition of Roads and Drainage (CARDS) Transportation Program is for start-up costs for road and associated drainage improvements in accordance with Leon County Code of Laws, Chapter 16, Article II. The CARDS Transportation Program provides an opportunity for County residents who live on privately maintained roads and drainage systems to have their roads and drainage systems upgraded to County maintainable standards and then accepted into the County system for perpetual maintenance thereafter. If a 2/3 majority of the residents wish to utilize this program, the County will acquire ownership of the right-of-ways and easements necessary for County maintenance and the County will improve those systems. Upon completion, the total cost of the upgrade is assessed to all of the residents in the defined area. A separate Capital Improvement Project, CARDS Stormwater Program: Start-up Costs provides similar relief with County assistance where the cause of the problems is flooding during severe storm events.

Financial Summary

Funding Source	Life To Date FY 2010	Adjusted Budget FY 2011	Year To Date FY 2011	FY 2012 Budget	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	148,484	75,000	32,993	100,000	100,000	100,000	100,000	100,000	500,000	723,484
	148,484	75,000	32,993	100,000	100,000	100,000	100,000	100,000	500,000	723,484

Policy/Comprehensive Plan Information

Leon County Code of Ordinances Article II, Section16-28

Operating Budget Impact

Any additional pavement resulting in additional maintenance will be offset by roads leaving the County program through City annexation.

Community Safety & Mobility

Dept/Div:	**Engineering Services**	Comp Plan CIE Project:	**N/A**
Project #:	**056005**	Capital Improvement:	**N/A**
Service Type:	**Transportation**	Level of Service Standard:	**N/A**
Status:	**Existing Project**	Current Level of Service:	**N/A**

Project Description/Justification

This project is for the planning, design and construction of sidewalks, bikeways, and traffic calming devices. Upon special approval from the Board, it can also be used to acquire rights-of-way necessary for the construction of these facilities. Funding for the 'Access Now' infrastructure corrections and continuation of the traffic calming program are also included. The sidewalk component is prioritized using access to schools as the first level of priority, access to parks as the second level of priority and other requests as the third level of priority.

Financial Summary

	Funding Source	Life To Date FY 2010	Adjusted Budget FY 2011	Year To Date FY 2011	FY 2012 Budget	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	5 Year Total	Total Project Cost
306	Transportation Improvements	479,706	0	0	0	0	0	0	0	0	479,706
308	Sales Tax	1,053,998	0	0	0	0	0	0	0	0	1,053,998
309	Sales Tax - Extension	2,232,377	2,067,057	707,149	500,000	500,000	750,000	750,000	750,000	3,250,000	7,549,434
		3,766,081	2,067,057	707,149	500,000	500,000	750,000	750,000	750,000	3,250,000	9,083,138

Policy/Comprehensive Plan Information

Tallahassee/Leon County Comprehensive Plan
Blue Print 2000
Tallahassee/Leon County Bicycle and Pedestrian Master Plan
Leon County School Board's "Safe Ways to School" Projects

Operating Budget Impact

This project will have minimal impacts on the operating budget. Sidewalks in residential areas tend to be maintained by the homeowners abutting sidewalks. More rural sidewalk locations do not require a high standard of maintenance. Repairs to damaged sidewalk sections should be minimal.

Florida Department of Transportation Permitting Fees

Dept/Div:	**Engineering Services**	Comp Plan CIE Project:	**N/A**
Project #:	**056007**	Capital Improvement:	**N/A**
Service Type:	**Transportation**	Level of Service Standard:	**N/A**
Status:	**Existing Project**	Current Level of Service:	**N/A**

Project Description/Justification

This project is for permitting fees for projects associated with the Florida Department of Transportation.

Financial Summary

Funding Source	Life To Date FY 2010	Adjusted Budget FY 2011	Year To Date FY 2011	FY 2012 Budget	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	5 Year Total	Total Project Cost
308 Sales Tax	518,759	100,000	8,571	50,000	50,000	50,000	50,000	50,000	250,000	868,759
	518,759	100,000	8,571	50,000	50,000	50,000	50,000	50,000	250,000	868,759

Policy/Comprehensive Plan Information

Comprehensive Plan Reference: OVERALL GOAL (Effective 7/16/90) Maintain and improve the quality of life in Leon County through an integrated and comprehensive transportation system emphasizing the elements of aviation, mass transit, and traffic circulation including non-motorized transportation. During the May 27, 1997 meeting of the Leon County Board of County Commissioners, the Board entered in to a reciprocal agreement with the Florida Department of Transportation that provides them with an exemption for County permitting fees.

Comprehensive Plan Reference: INTERGOVERNMENTAL TRANSPORTATION PLANNING Objective 1.11: [T] Develop the traffic circulation system in Tallahassee and Leon County in conjunction with the programs of the Tallahassee-Leon County Metropolitan Planning Organization (composed of the Leon County Board of County Commissioners and the Tallahassee City Commission), the Florida Department of Transportation, the City of Tallahassee and Leon County.

Operating Budget Impact

N/A

Fleet Management Shop Equipment

Dept/Div:	**Fleet Management**	Comp Plan CIE Project:	**N/A**
Project #:	**026010**	Capital Improvement:	**N/A**
Service Type:	**Transportation**	Level of Service Standard:	**N/A**
Status:	**Existing Project**	Current Level of Service:	**N/A**

Project Description/Justification

This project is for the acquisition of two major pieces of shop equipment for Fleet Management: Four Post Lift with 18,000 lb capacity and a Truck Mounted Servo Drive Disc Brake Rotor Lathe.

Financial Summary

Funding Source	Life To Date FY 2010	Adjusted Budget FY 2011	Year To Date FY 2011	FY 2012 Budget	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	30,681	60,000	30,681	46,500	0	50,000	0	50,000	146,500	237,181
	30,681	60,000	30,681	46,500	0	50,000	0	50,000	146,500	237,181

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

The acquisition of these two pieces of shop equipment will reduce the labor required to perform preventative maintenance on Emergency Medical Services vehicles, specifically ambulances. It is estimated that within three and half years of acquiring this equipment, Fleet Management will recoup this investment.

Gaines Street

Dept/Div:	**Engineering Services**	Comp Plan CIE Project:	**Yes**
Project #:	**051005**	Capital Improvement:	**Roadways**
Service Type:	**Transportation**	Level of Service Standard:	**N/A**
Status:	**Existing Project**	Current Level of Service:	**F**

Project Description/Justification

This project is for the revitalization of the community and retail areas of Gaines Street. The Gaines Street Corridor Project was started years ago and has gone through a number of changes. Some of the changes include design alternatives, funding options and the transfer of ownership from the State of Florida Department of Transportation to the City of Tallahassee. The City is considering other designs that include improvements to both Gaines Street and Madison Street (one way pair or parallel facilities options) within existing right-of-ways. The City believes this change in design will allow the development of Gaines Street to proceed in the manner described in the 2001 Gaines Street Revitalization Plan. As part of the roadway transfer agreement, the Department of Transportation is contributing $6.4 million of designated rights-of-way funds and $1 million to offset future maintenance expenses. The County is contributing $10.7 million and the City is contributing $17 million. The County's contribution is consistent with the Downtown Community Redevelopment Area Interlocal Agreement.

Financial Summary

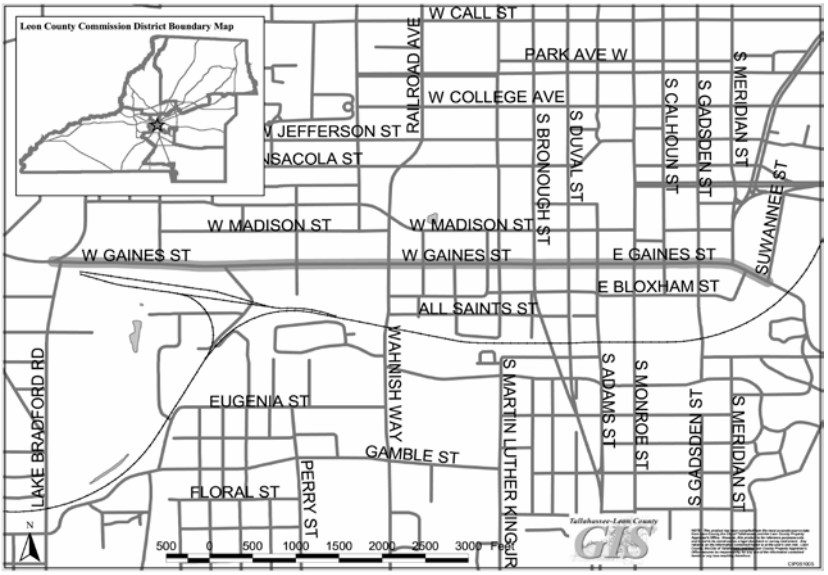
Funding Source	Life To Date FY 2010	Adjusted Budget FY 2011	Year To Date FY 2011	FY 2012 Budget	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	5 Year Total	Total Project Cost
309 Sales Tax - Extension	6,360,908	2,542,238	0	1,796,854	0	0	0	0	1,796,854	10,700,000
	6,360,908	2,542,238	0	1,796,854	0	0	0	0	1,796,854	10,700,000

Policy/Comprehensive Plan Information

Gaines Street Revitalization Project
Downtown Community Redevelopment Area Interlocal Agreement with the City of Tallahassee
Tallahassee/Leon County Long Range Transportation Plan

Operating Budget Impact

N/A



Intersection and Safety Improvements

Dept/Div:	**Engineering Services**	Comp Plan CIE Project:	**N/A**
Project #:	**057001**	Capital Improvement:	**N/A**
Service Type:	**Transportation**	Level of Service Standard:	**N/A**
Status:	**Existing Project**	Current Level of Service:	**N/A**

Project Description/Justification

This project is for the improvement of intersections throughout the County in order to maintain safe and efficient operations. Intersection improvements can also have significant impacts on the capacity of road sections as it relates to concurrency management. This project funds intersection improvements according to a prioritized list. Occasionally, improvements can be coordinated with improvements being performed by other governmental agencies such as the Florida Department of Transportation and the City of Tallahassee to reduce the long term costs to the County. Intersection improvements that have significant costs or other impacts are typically established as an independent project and are not included in this project.

The following intersection improvements are currently in design or construction:
Blairstone/Old St. Augustine
Bannerman/Bull Headley
Buck Lake/Nabb
Buck Lake/Walden

The following are future intersection improvements to be addressed in response to concurrency requirements:
Chaires Crossroad/Capitola
Kinhega/Deer Lake
Geddie Road/State Road 20
Tekesta/Deer Lake
Aenon Church/State Road 20

Financial Summary

	Funding Source	Life To Date FY 2010	Adjusted Budget FY 2011	Year To Date FY 2011	FY 2012 Budget	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	5 Year Total	Total Project Cost
125	Grants	273,133	311,723	0	0	0	0	0	0	0	584,856
306	Transportation Improvements	434,171	17,294	17,294	0	0	0	0	0	0	451,465
308	Sales Tax	4,301,369	6,402,605	151,607	750,000	750,000	0	0	0	1,500,000	12,203,974
309	Sales Tax - Extension	0	0	0	0	0	750,000	750,000	575,972	2,075,972	2,075,972
		5,008,672	6,731,622	168,901	750,000	750,000	750,000	750,000	575,972	3,575,972	15,316,266

Policy/Comprehensive Plan Information

Comprehensive Plan Reference: TRAFFIC FLOW AND EFFICIENCY: Objective 1.5: [T] Improve the safety and preserve the integrity of the arterial and collector street system with an effective access management and traffic signal control program and with the use of traffic operations features to maximize the capacity of the existing street system.

Operating Budget Impact

Operating impacts are realized by the cost to the County for the maintenance of new signals by the City of Tallahassee under the existing interlocal agreement. These costs are addressed in Public Works - Operations operating budget. Pavement enhancements at intersections are negligible additions to the pavement maintenance program. Any associated stormwater treatment facilities are absorbed into the operating budget of the Division of Operations.

Local Road Resurfacing

Dept/Div:	**Engineering Services**	Comp Plan CIE Project:	**N/A**
Project #:	**057005**	Capital Improvement:	**N/A**
Service Type:	**Transportation**	Level of Service Standard:	**N/A**
Status:	**Existing Project**	Current Level of Service:	**N/A**

Project Description/Justification

This project is for the annual resurfacing of part of the County's local road system. Current funding levels allow for the resurfacing of approximately 3.25 miles of local roads per year. There are approximately 340 miles of local roads in the County system at this time.

Financial Summary

	Funding Source	Life To Date FY 2010	Adjusted Budget FY 2011	Year To Date FY 2011	FY 2012 Budget	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	5 Year Total	Total Project Cost
306	Transportation Improvements	1,004,834	0	0	0	0	0	0	0	0	1,004,834
308	Sales Tax	1,664,256	557,043	13,399	850,000	0	850,000	0	0	1,700,000	3,921,299
		2,669,090	557,043	13,399	850,000	0	850,000	0	0	1,700,000	4,926,133

Policy/Comprehensive Plan Information

Florida Statute 336.02

Operating Budget Impact

N/A

Magnolia Drive & Lafayette Street Intersection

Dept/Div:	**Engineering Services**	Comp Plan CIE Project:	**Yes**
Project #:	**055005**	Capital Improvement:	**Roadways**
Service Type:	**Transportation**	Level of Service Standard:	**N/A**
Status:	**Existing Project - Carryforward**	Current Level of Service:	**F**

Project Description/Justification

This project is for the enhancement of the Lafayette Street and Magnolia Drive intersection as well as other intersections in this collector road area. The intersection is overburdened with traffic, especially during the AM and PM peak travel times, and is in need of pedestrian amenities. This intersection is a top priority in the County's intersection improvement program. The County and the City of Tallahassee have a Joint Project Agreement for the design of this project.

Financial Summary

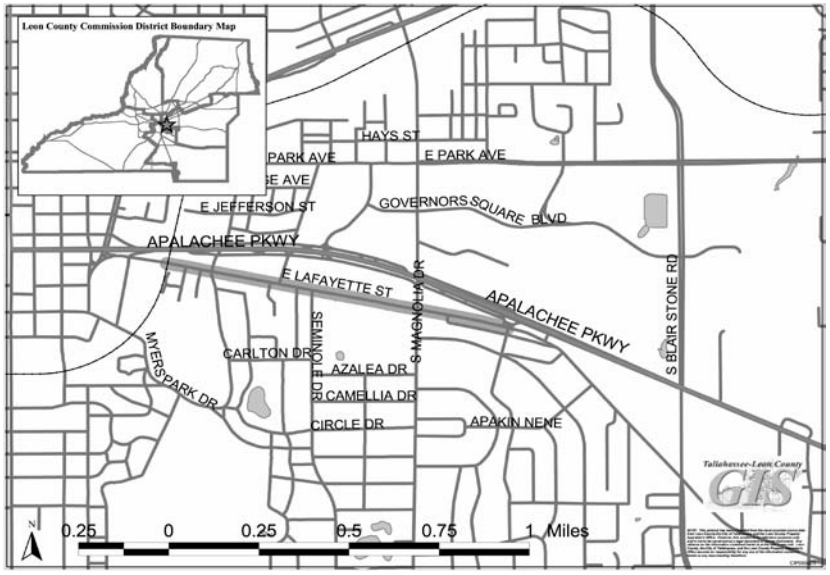
	Funding Source	Life To Date FY 2010	Adjusted Budget FY 2011	Year To Date FY 2011	FY 2012 Budget	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	5 Year Total	Total Project Cost
344	Impact Fee - Southeast Urban Collector	70,444	772,995	2,269	0	0	0	0	0	0	843,439
		70,444	772,995	2,269	0	0	0	0	0	0	843,439

Policy/Comprehensive Plan Information

Blue Print 2000 Leon County Code of Laws Paragraph 10-618(b): The monies deposited into the respective collector road impact fee trust account shall be used solely for the purpose of constructing or improving designated county roads or designated city roads within that collector road district where the road impact construction is located.

Operating Budget Impact

N/A



North Monroe Turn Lane

Dept/Div:	**Engineering Services**	Comp Plan CIE Project:	**Yes**
Project #:	**053003**	Capital Improvement:	**Roadways**
Service Type:	**Transportation**	Level of Service Standard:	**N/A**
Status:	**Existing Project - Carryforward**	Current Level of Service:	**E**

Project Description/Justification

This project is for the modification of North Monroe Street to add a continuous right turn lane northbound from John Knox Road to the terminus of the Interstate 10 right turn lane and its ramps. The project design has been completed under the Florida Department of Transportation's County Incentive Grant Program and the County received a $359,553 match for the design.

Financial Summary

	Funding Source	Life To Date FY 2010	Adjusted Budget FY 2011	Year To Date FY 2011	FY 2012 Budget	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	5 Year Total	Total Project Cost
125	Grants	359,553	0	0	0	0	0	0	0	0	359,553
341	Impact Fee - Countywide Road District	1,399,522	1,837,629	90,599	0	0	0	0	0	0	3,237,151
		1,759,075	1,837,629	90,599	0	0	0	0	0	0	3,596,704

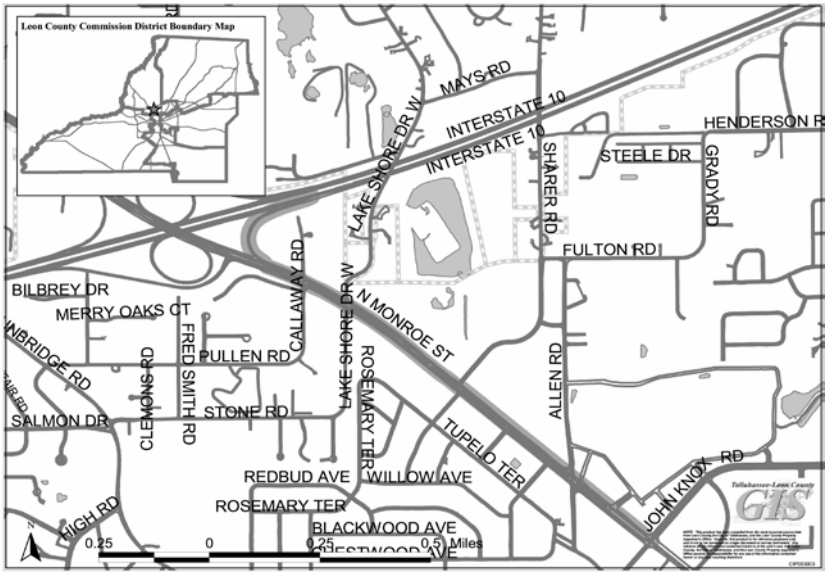
Policy/Comprehensive Plan Information

Comprehensive Plan Reference: INTERGOVERNMENTAL TRANSPORTATION PLANNING Objective 1.11: [T] Develop the traffic circulation system in Tallahassee and Leon County in conjunction with the programs of the Capital Region Transportation Planning Agency (composed of the Leon County Board of County Commissioners and the Tallahassee City Commission), the Florida Department of Transportation, the City of Tallahassee and Leon County.

Leon County Code of Laws Paragraph 10-603(c): The monies deposited into the countywide road impact fee trust account shall be used solely to provide improvements and additions to the designated state roads required to accommodate traffic generated by growth as projected in the impact fee study.

Operating Budget Impact

N/A



Open Graded Cold Mix Maintenance and Resurfacing

Dept/Div:	**Public Works - Operations**	Comp Plan CIE Project:	**N/A**
Project #:	**026006**	Capital Improvement:	**N/A**
Service Type:	**Transportation**	Level of Service Standard:	**N/A**
Status:	**Existing Project**	Current Level of Service:	**N/A**

Project Description/Justification

This project provides funding for materials and contract services associated with asphalt maintenance on Leon County's Open Grade Mix roadways. Prior to its sunset, the Alternative Stabilization Program was successful in stabilizing approximately 50 miles of County maintained dirt roads. Since the sunset of the Alternative Stabilization Program, maintenance on these roads is performed by the Division of Operations' Transportation Program. The majority of these maintenance activities will be performed by one of the two former construction crews from the Alternative Stabilization Program.

As Open Grade Mix roads age, it can be anticipated that these older roads will require a higher degree of maintenance (i.e. patching and rejuvenation) than in recent years. It can further be anticipated that some of these roads will require resurfacing. Additionally, permitting requirements on the County's Open Grade Mix roads require that porosity within the Open Grade mat be maintained by either hydro-cleaning or other maintenance methods. To meet these needs, funding is required for both routine maintenance and scheduled resurfacing of Open Grade Mix roads.

Financial Summary

	Funding Source	Life To Date FY 2010	Adjusted Budget FY 2011	Year To Date FY 2011	FY 2012 Budget	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	5 Year Total	Total Project Cost
306	Transportation Improvements	415,987	0	0	0	0	0	0	0	0	415,987
308	Sales Tax	8,826,995	1,085,137	226,691	600,000	600,000	600,000	600,000	238,515	2,638,515	12,550,647
		9,242,982	1,085,137	226,691	600,000	600,000	600,000	600,000	238,515	2,638,515	12,966,634

Policy/Comprehensive Plan Information

Florida Statute 336 - requires that local governments maintain infrastructures within their jurisdictions

Operating Budget Impact

N/A

Public Works Design and Engineering Services

Dept/Div:	**Engineering Services**	Comp Plan CIE Project:	**N/A**
Project #:	**056011**	Capital Improvement:	**N/A**
Service Type:	**Transportation**	Level of Service Standard:	**N/A**
Status:	**Existing Project**	Current Level of Service:	**N/A**

Project Description/Justification

This project is for the design and engineering services that occur routinely throughout the year for transportation and stormwater projects.

Financial Summary

	Funding Source	Life To Date FY 2010	Adjusted Budget FY 2011	Year To Date FY 2011	FY 2012 Budget	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	5 Year Total	Total Project Cost
306	Transportation Improvements	0	60,000	7,537	60,000	60,000	60,000	60,000	60,000	300,000	360,000
		0	60,000	7,537	60,000	60,000	60,000	60,000	60,000	300,000	360,000

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A

Public Works Vehicle & Equipment Replacement

Dept/Div:	**Fleet Management**	Comp Plan CIE Project:	**N/A**
Project #:	**026005**	Capital Improvement:	**N/A**
Service Type:	**Transportation**	Level of Service Standard:	**N/A**
Status:	**Existing Project**	Current Level of Service:	**N/A**

Project Description/Justification

This project is for the replacement of Public Works vehicles and equipment. It is estimated that the vehicles/equipment being replaced will generate $110,000 in surplus sales. The following is the FY12 replacement schedule:

Department	Year/Make/Description	Mileage/ Hours	Original Cost	Repair Cost To Date	Estimated Replacement Cost
Public Works: Operations	1992 Knowles Hay Wagon	N/R	$4,000	$8,622	$21,500
Public Works: Operations	1993 Bowie Hay Blower	N/R	$4,000	$8,622	$21,500
Public Works: Operations	1995 Vermeer Brush Chipper	858	$19,191	$14,800	$49,500
Public Works: Operations	2000 Ford F-350: 1-Ton Crewcab Dump	113,944	$27,608	$19,729	$44,000
Public Works: Operations	2002 Dynapac Vibratory Comp	10,197	$75,848	Buyback	$165,000
Public Works: Operations	2004 Ford F-350: 1-Ton Crewcab Dump	74,113	$35,764	$30,755	$44,000
Public Works: Operations	2004 Ford F-750: CC Asphalt Patcher	113,471	$97,700	$65,513	$135,000
Public Works: Operations	2004 Scag Zero Turn Mower	2,135	$7,263	$10,285	$10,000
Public Works: Operations	2004 Ford F-350: 1-Ton Crewcab	85,328	$30,207	$26,847	$38,500
Public Works: Operations	2005 Ford F-350: 1-Ton Crewcab	117,117	$30,207	$34,860	$38,500
Public Works: Operations	2006 Ford F-350: 1-Ton Crewcab	94,742	$33,900	$23,157	$38,500

Financial Summary

	Funding Source	Life To Date FY 2010	Adjusted Budget FY 2011	Year To Date FY 2011	FY 2012 Budget	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	5 Year Total	Total Project Cost
306	Transportation Improvements	6,540,900	859,400	492,549	642,500	1,068,039	950,000	1,092,500	970,000	4,723,039	12,123,339
		6,540,900	859,400	492,549	642,500	1,068,039	950,000	1,092,500	970,000	4,723,039	12,123,339

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A

Pullen Road at Old Bainbridge Road

Dept/Div:	**Engineering Services**	Comp Plan CIE Project:	**Yes**
Project #:	**053002**	Capital Improvement:	**Roadways**
Service Type:	**Transportation**	Level of Service Standard:	**N/A**
Status:	**Existing Project - Carryforward**	Current Level of Service:	**F**

Project Description/Justification

This project is for improvements to Pullen Road at Old Bainbridge Road including the addition of left turn lanes, traffic signalization or an alternative, related stormwater infrastructure and pedestrian, and ADA facilities. The City of Tallahassee had previously requested that this intersection project be incorporated into the City's Pullen Road project for coordination and cost benefits. The City has recently placed the project on hold due to funding limitations. As it is unknown when the City funding will be available, the County is now re-assuming project responsibility for the intersection. In previous similar situations, the City has shared these costs on a pro rata basis, based on the number of City streets connecting to the intersection. Funding includes $145,520 in River's Landing concurrency mitigation dollars and $249,995 in Sagebrook Mill concurrency mitigation dollars.

Financial Summary

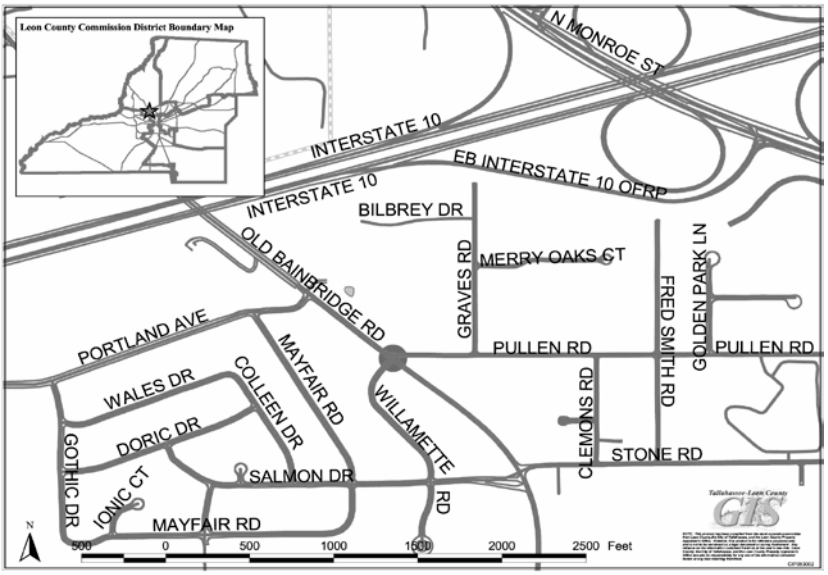
	Funding Source	Life To Date FY 2010	Adjusted Budget FY 2011	Year To Date FY 2011	FY 2012 Budget	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	5 Year Total	Total Project Cost
125	Grants	102,612	292,903	0	0	0	0	0	0	0	395,515
308	Sales Tax	0	546,489	0	0	0	0	0	0	0	546,489
343	Impact Fee - Northwest Urban Collector	106,669	429,116	6,307	0	0	0	0	0	0	535,785
		209,282	1,268,508	6,307	0	0	0	0	0	0	1,477,790

Policy/Comprehensive Plan Information

Comprehensive Plan Reference: Objective 1.5: [T] Improve the safety and preserve the integrity of the arterial and collector street system with an effective access management and traffic signal control program and with the use of traffic operations features to maximize the capacity of the existing street system.

Operating Budget Impact

It is anticipated that stormwater facilities will be shared with other City of Tallahassee projects in the area and will not result in operating impacts to the County.



Springhill Road Bridge

Dept/Div:	**Engineering Services**	Comp Plan CIE Project:	**Yes**
Project #:	**051007**	Capital Improvement:	
Service Type:	**Transportation**	Level of Service Standard:	**Yes**
Status:	**Existing Project - Carryforward**	Current Level of Service:	**N/A**

Project Description/Justification

This project is for the repair of the Springhill Road Bridge. During Tropical Storm Fay, the abutements of the bridge were severely eroded. The wood piles supporting the abutments are exposed and show signs of deterioration. An emergency repair has been completed by the County on a temporary basis to prevent further erosions. Additional work to remove the debris in the channel and protect the embankments from erosion is necessary. The construction time of the bridge repair work is estimated to be 60 calendar days if the weather permits.

Financial Summary

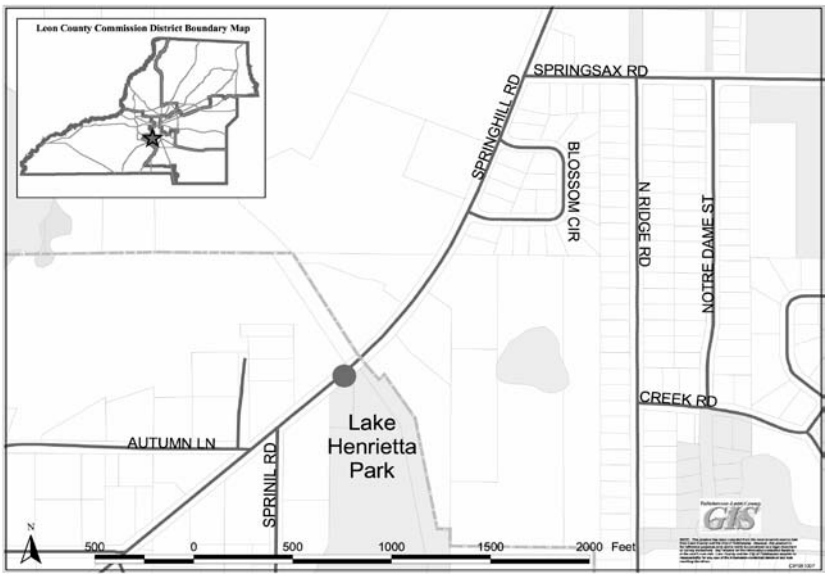
Funding Source	Life To Date FY 2010	Adjusted Budget FY 2011	Year To Date FY 2011	FY 2012 Budget	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	5 Year Total	Total Project Cost
309 Sales Tax - Extension	0	300,000	872	0	0	0	0	0	0	300,000
	0	300,000	872	0	0	0	0	0	0	300,000

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A



Talpeco Road & Highway 27 North

Dept/Div:	**Engineering Services**	Comp Plan CIE Project:	**Yes**
Project #:	**053005**	Capital Improvement:	**Roadways**
Service Type:	**Transportation**	Level of Service Standard:	**N/A**
Status:	**Existing Project - Carryforward**	Current Level of Service:	**E**

Project Description/Justification

This project is for the installation of a right turn lane from Talpeco Road onto Highway 27 North (Monroe Street). This project will also provide related stormwater infrastructure as necessary. It is expected that the project will be developed as a joint project with the Florida Department of Transportation for other improvements to the intersection, such as additional turn lane enhancements, if FDOT identifies such additional improvements. This project is listed on the County's intersection improvement prioritization.

Financial Summary

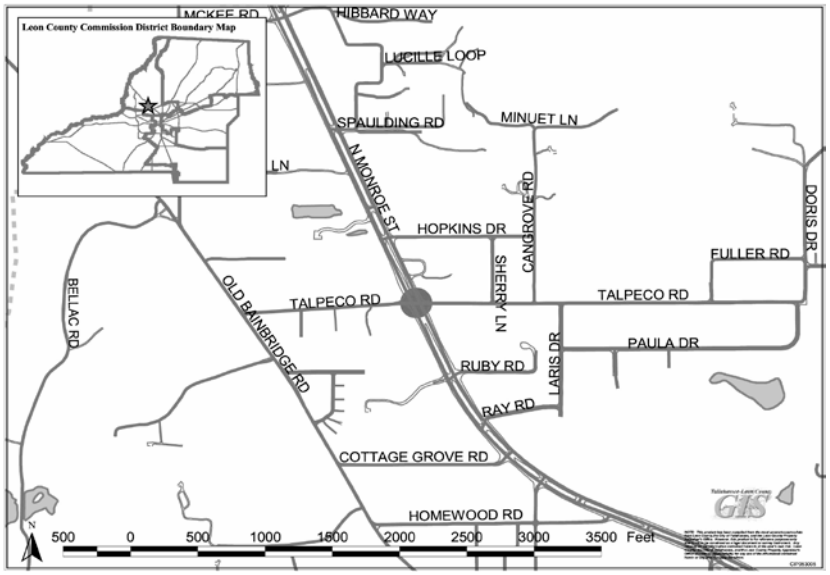
Funding Source	Life To Date FY 2010	Adjusted Budget FY 2011	Year To Date FY 2011	FY 2012 Budget	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	5 Year Total	Total Project Cost
309 Sales Tax - Extension	25,026	375,464	58,168	0	0	0	0	0	0	400,490
	25,026	375,464	58,168	0	0	0	0	0	0	400,490

Policy/Comprehensive Plan Information

Comprehensive Plan Reference: Objective 1.5: [T] Improve the safety and preserve the integrity of the arterial and collector street system with an effective access management and traffic signal control program and with the use of traffic operations features to maximize the capacity of the existing street system.

Operating Budget Impact

This project will result in the creation of new stormwater treatment facilities which will impact the operating budget of the Division of Operations.



Tram Road & Gaile Avenue

Dept/Div:	**Engineering Services**	Comp Plan CIE Project:	**Yes**
Project #:	**051004**	Capital Improvement:	**Roadways**
Service Type:	**Transportation**	Level of Service Standard:	**N/A**
Status:	**Existing Project - Carryforward**	Current Level of Service:	**F**

Project Description/Justification

This project is for the realignment of Gaile Road's connection with Tram Road so that the intersection of the roads is at a right angle. This project will also provide related stormwater infrastructure as necessary. It is expected that this project will be developed as a joint project with the City of Tallahassee and that the City will be providing additional funding. This project is listed on the County's intersection improvement prioritization.

Financial Summary

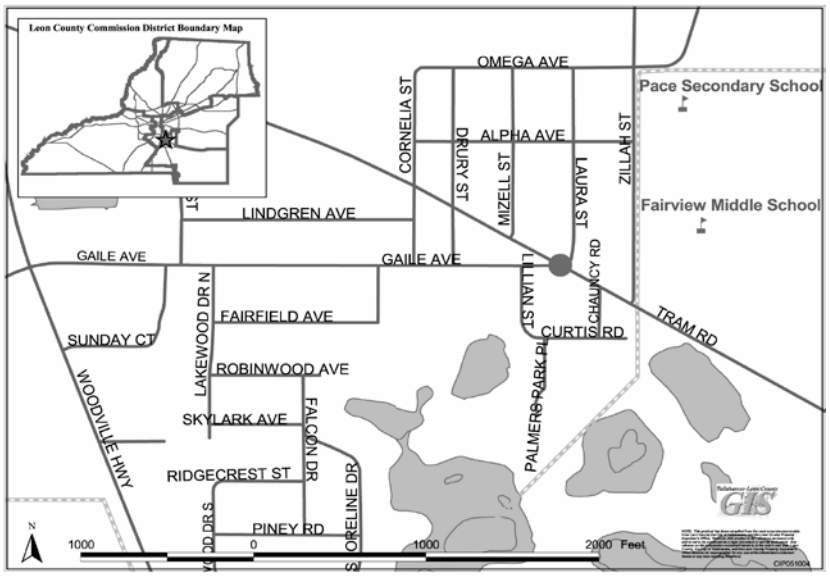
Funding Source	Life To Date FY 2010	Adjusted Budget FY 2011	Year To Date FY 2011	FY 2012 Budget	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	5 Year Total	Total Project Cost
309 Sales Tax - Extension	0	200,000	0	0	0	0	0	0	0	200,000
	0	200,000	0	0	0	0	0	0	0	200,000

Policy/Comprehensive Plan Information

Comprehensive Plan Reference: TRAFFIC FLOW, SAFETY AND EFFICIENCY Objective 1.5: Improve the safety and preserve the integrity of the arterial and collector street system with an effective access management and traffic signal control program and with the use of traffic operations features to maximize the capacity of the existing street system.

Operating Budget Impact

This project will result in the creation of new stormwater treatment facilities which will impact the operating budget of the Division of Operations.



Transportation and Stormwater Improvements

Dept/Div:	**Engineering Services**	Comp Plan CIE Project:	**No**
Project #:	**056010**	Capital Improvement:	**Stormwater**
Service Type:	**Transportation**	Level of Service Standard:	**N/A**
Status:	**Existing Project**	Current Level of Service:	**E**

Project Description/Justification

On January 29, 2009, the Board conducted a Workshop to address the need for Transportation and/or Stormwater projects to mitigate or alleviate community impacts during and after major storm events. As a result of that Workshop, later ratified during regular Board session, the following Capital Improvement projects were identified to utilize these budgeted funds:

Proposed Improvement Projects:

Autumn Woods	Lawndale Drive
Bannerman Road Retention Facility	Maylor and Taylor Roads
Ben Boulevard	Portsmouth Circle/Apalachee Parkway
Chevy Way	Raymond Tucker Road
Edinberg Estates	Rhodes Cemetery Road
Hawkbill Court	Salamanaca and Palencia
Lakeside Drive	Southbrokee/Otter Creek/Chadwick/Wildlife
Lakeview Drive	Sunflower Road
Langley Circle	Surrey Farms Subdivision

Funding for FY11 was approved during the June 22, 2010 budget workshop through the realignment of funds from the Local Economic Stimulus Program project. Also included in this project is funding for evaluation of the off-site stormwater flows through the Frontier Estates Subdivision. In order to fully fund this project, staff will be pursing a Community Development Block Grant.

Financial Summary

Funding Source	Life To Date FY 2010	Adjusted Budget FY 2011	Year To Date FY 2011	FY 2012 Budget	FY 2013 Planned	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	2,103,868	6,087,472	486,117	912,000	0	500,000	500,000	500,000	2,412,000	10,603,340
	2,103,868	6,087,472	486,117	912,000	0	500,000	500,000	500,000	2,412,000	10,603,340

Policy/Comprehensive Plan Information

Comprehensive Plan Reference: STORMWATER MANAGEMENT GOALS, OBJECTIVES AND POLICIES: Goal 1: Provide a stormwater management system which protects the health, welfare and safety of the general public by reducing damage and inconvenience from flooding and protects surface water and groundwater quality. Comprehensive Plan Levels of Service for Stormwater conveyance requires that no floodwaters enter a residence in a 100-year storm.

Operating Budget Impact

These projects do not add to the maintenance responsibilities of the Public Works Operations Division. These projects improve stormwater and roadway operating conditions, thereby reducing on-going maintenance costs.

APPENDIX

County Charter	16-2
Guiding Principles	16-8
Summary of County Financial Policies & Ordinances	16-9
County Financial Policies & Ordinances:	16-11
Policy No. 81-1 Industrial Development Revenue Bond Financing	16-11
Policy No. 92-4 Accounting & Reporting	16-11
Policy No. 92-5 Revenues	16-11
Policy No. 93-44 Fiscal Planning	16-11
Policy No. 93-46 Dues & Memberships	16-12
Policy No. 93-47 Debt Management & Other Investments	16-12
Policy No. 97-11 Amending the Budget	16-13
Policy No. 98-16 Carry Forward Program	16-14
Policy No. 00-1 Financial Advisory Committee	16-14
Policy No. 02-12 Leon County Investment Policy	16-15
Policy No. 03-08 Landfill Rate Stabilization Reserve	16-25
Ordinance No. 06-34 Discretionary Funding Guidelines	16-25
Policy No. 07-2 Reserves	16-28
Tallahassee-Leon County Comprehensive Capital Improvement Element Goals, Objectives, & Policies	16-30
Budget Terminology	16-50
Statistical Summary	16-58
Budget Calendar	16-63
Budget Cost Summaries	16-66

LEON

FLORIDA'S CAPITAL COUNTY

Home Rule Charter

SECTION 1. HOME RULE CHARTER.

The proposed Home Rule Charter of Leon County, Florida, shall read as follows:

PREAMBLE

We, the citizens of Leon County, Florida, united in the belief that governmental decisions affecting local interests should be made locally, rather than by the State, and that County government should be reflective of the people of the County and should serve them in achieving a more responsive and efficient form of government and in order to empower the people of this County to make changes in their own government, do ordain and establish this Home Rule Charter for Leon County, Florida.

ARTICLE I. CREATION, POWERS AND ORDINANCES OF HOME RULE CHARTER GOVERNMENT

Sec. 1.1. Creation and general powers of Home Rule Charter government.

The County shall have all powers of self-government not inconsistent with general law, with special law approved by vote of the electors, or with this Charter. The County shall have all county and municipal powers of self-government granted now or in the future by the Constitution and laws of the State of Florida.

Sec. 1.2. Body corporate, name, and boundaries.

Leon County shall be a body corporate and politic. The corporate name shall be Leon County, Florida. The County seat and boundaries shall be those designated by law on the effective date of this Home Rule Charter.

Sec. 1.3. Construction.

The powers granted by this Home Rule Charter shall be construed broadly in favor of the charter government. The specified powers in this Charter shall not be construed as limiting, in any way, the general or specific power of the government as stated in this article. It is the intent of this article to grant to the charter government full power and authority to exercise all governmental powers necessary for the effective operation and conduct of the affairs of the charter government.

Sec. 1.4. County Purposes.

The County, operating under this Charter, shall have all special powers and duties which are not inconsistent with this Charter, heretofore granted by law to the Board of County Commissioners, and shall have such additional county and municipal powers as may be required to fulfill the intent of this Charter.

Sec. 1.5. Municipal Purposes.

The County shall have all necessary municipal powers to accomplish municipal purposes within the County.

In the event the Board of County Commissioners levies the Municipal Public Services Tax on utilities, any additional recurring or non-recurring fee or charge imposed on a utility relating to the use or occupation of the public rights-of-way shall not exceed what is reasonably necessary to properly monitor and enforce compliance with the County's rules and regulations concerning placement and maintenance of utility facilities in the public rights-of-way.

Sec. 1.6. Relation to Municipal Ordinances.

(1) Except as otherwise provided by law or this Charter, municipal ordinances shall prevail over County ordinances to the extent of any conflict within the boundaries of the municipality. To the extent that a county ordinance and a municipal ordinance shall cover the same subject without conflict, then both the municipal ordinance and the county ordinance shall be effective, each being deemed supplemental to the other.

(2) *Minimum Environmental Regulations*. County ordinances shall establish minimum standards, procedures, requirements and regulations for the protection of the environment and shall be effective within the unincorporated and incorporated areas of the County. Such standards, procedures, requirements and regulations shall include, but shall not be limited to, tree protection, landscaping, aquifer protection, stormwater, protection of conservation and preservation features, and such other environmental standards as the Board of County Commissioners determines to be necessary for the protection of the public health, safety, and welfare of the citizens throughout Leon County. Standards shall be designed to place emphasis on supporting healthy natural systems occurring in the environment. However, nothing contained herein shall prohibit a municipality from adopting ordinances, standards, procedures, requirements or regulations establishing a more stringent level of environmental protection within the incorporated areas of the County. (Ord. No. 2010-22, § 8-17-10)

Sec. 1.7. Transfer of Power.

Whenever a municipality, special district or agency shall request by a majority vote of the governing body the performance or transfer of a function to the

County, the County is so authorized by a majority vote of the Board of County Commissioners to have the power and authority to assume and perform such functions and obligations. This section does not authorize a transfer in violation of Article VIII, § 4 of the Constitution of Florida.

Sec. 1.8. Division of Powers.

This Charter establishes the separation between legislative and administrative functions of this government. The establishment and adoption of policy shall be the responsibility of the Board of County Commissioners and the execution of that policy shall be the responsibility of the County Administrator.

Sec. 1.9. Relation to State Law.

Special laws of the state legislature relating to or affecting Leon County and general laws of local application which apply only to Leon County, except those laws relating exclusively to a municipality, the school board, or a special district, shall be subject to approval by local referendum to the extent that they are not in conflict with this Charter. All special laws so approved shall become ordinances, and may be subject to amendment or repeal by the Board of County Commissioners.

ARTICLE II. ORGANIZATION OF COUNTY GOVERNMENT

Sec. 2.1. Elected Commission and appointed County Administrator form of government.

Leon County shall operate under an elected County Commission and an appointed County Administrator form of government with separation of legislative and executive functions in accordance with the provisions of this Home Rule Charter. The legislative responsibilities and powers of the County shall be assigned to, and vested in, the Board of County Commissioners. The executive responsibilities and power of the County shall be assigned to, and vested in, the County Administrator, who shall carry out the directives and policies of the Board of County Commissioners and enforce all orders, resolutions, ordinances and regulations of the Board, the Charter and all applicable general law to assure that they be faithfully executed.

Sec. 2.2. Legislative Branch.

(1) The County Commission.

The governing body of the County shall be a Board of County Commissioners composed of seven (7) Members serving staggered terms of four (4) years. There shall be one (1) Commissioner elected for each of the five (5) County Commission districts, established pursuant to general law or by ordinance, and they shall be elected by the electors of that district. There shall be two (2) At-large Commissioners elected on a countywide basis by the electors of the County. Elections for all seven (7) members of the County Commission shall be non-partisan. Each candidate for the office of district County Commissioner shall reside within the district from which such candidate seeks election at the time of qualifying to run for that office, and during the term of office each Commissioner shall reside in the district from which such Commissioner ran for office, provided that any Commissioner whose residence is removed from a district by redistricting may continue to serve during the balance of the term of office.

(2) Redistricting.

Redistricting of County Commission district boundaries shall be in accordance with general law, changed only after notice and a public hearing as provided by general law.

(3) Salaries and Other Compensation.

Salaries and other compensation of the County Commissioners shall be established by ordinance, and salary shall not be lowered during an officer's term in office.

(4) Authority.

The Board of County Commissioners shall exercise all legislative authority provided by this Home Rule Charter in addition to all other powers and duties authorized by general law or special law approved by a vote of the electorate.

(5) Vacancies.

A vacancy in the office of County Commissioner shall be defined and filled as provided by general law.

(6) Administrative Code.

The County Commission shall adopt an administrative code in accordance with general law.

(7) Limitation on Campaign Contributions.

No candidate for any County office for which compensation is paid shall accept any contribution from any contributor, including a political committee, as defined by state law, in cash or in kind, in an amount in excess of $250 per election.
(Ord. No. 2010-21, § 1, 8-17-10)

Sec. 2.3. Executive Branch.

(1) The County Administrator.

(A) The County Administrator shall be appointed by an affirmative vote of a majority plus one (1) of the entire membership of the Board of County Commissioners. The County Administrator shall serve at the pleasure of the Board of County Commissioners until such time as the County Administrator shall be removed by a vote for removal of a majority plus one (1) of the entire membership of the Board of County Commissioners voting during the first regularly scheduled meeting occurring after a meeting of the Board at which a motion expressing the intent of the Board to remove the County Administrator was adopted by majority vote of those present and voting. The County Administrator shall be the chief executive officer of the County and all executive responsibilities and powers shall be assigned to, and vested in, the County Administrator. The County Administrator shall exercise all executive authority provided by this Home Rule Charter and all other powers and duties authorized by general or special law.

(B) The County Administrator shall be chosen on the basis of his/her professional qualifications, administrative and executive experience, and ability to serve as the chief administrator of the County. The County Administrator shall reside within the County during his/her tenure as County Administrator.

(C) The compensation of the County Administrator shall be fixed by the Board of County Commissioners at a level commensurate with the responsibilities of the position, with performance appraisals conducted by the Board of County Commissioners at least annually.

(D) A vacancy in the office shall be filled in the same manner as the original appointment. The County Administrator may appoint an Acting County Administrator in the case of his/her temporary vacancy.

(2) Senior Management.

The County's senior management employees, with the exception of the County Attorney's staff, shall serve at the pleasure of the County Administrator, who may suspend or discharge senior management personnel with or without cause.

(3) Non-interference by Board of County Commissioners.

Except for the purpose of inquiry and information, members of the Board of County Commissioners are expressly prohibited from interfering with the performance of the duties of any employee of the county government who is under the direct or indirect supervision of the County Administrator or County Attorney by giving said employees instructions or directives. Such action shall constitute malfeasance within the meaning of Article IV, Section 79a0 of the Florida Constitution. However, nothing contained herein shall prevent a County Commissioner from discussing any county policy or program with a citizen or referring a citizen complaint or request for information to the County Administrator or County Attorney.
(Ord. No. 2010-23, § 1, 8-17-10; Ord. No. 2010-24, § 1, 8-17-10; Ord. No. 2010-25, § 1, 8-17-10)

Sec. 2.4. County Attorney.

(1) There shall be a County Attorney selected by the Board of County Commissioners who shall serve at the pleasure of, and report directly to, the Board of County Commissioners, and shall reside within the County during his/her tenure as County Attorney.

(A) The County Attorney shall provide legal services to the Board of County Commissioners, the County Administrator, and County departments, boards and agencies organized under the Board of County Commissioners.

(B) The compensation of the County Attorney shall be fixed by the Board of County Commissioners at a level commensurate with the responsibilities of the position with performance appraisals conducted by the Board of County Commissioners at least annually.

ARTICLE III. ELECTED COUNTY CONSTITUTIONAL OFFICERS

Sec. 3.1. Preservation of Constitutional Offices.

The offices of the Sheriff, Property Appraiser, Tax Collector, Clerk of the Circuit Court and Supervisor of Elections shall remain as independently elected constitutional offices, and the status, powers, duties and functions of such offices, shall not be altered by this Home Rule Charter, or any revisions or amendments hereto, except as provided in Section 5.2 below. The constitutional officers shall perform their executive and administrative functions as provided by law.

Sec. 3.2. Non-Partisan Elections.

(1) Non-Partisan Offices.

The Supervisor of Elections shall be non-partisan.

(A) Non-Partisan Election Procedures.

If three or more candidates, none of whom is a

write-in candidate, qualify for such office, the names of those candidates shall be placed on a non-partisan ballot at the first primary election. If no candidate for such office receives a majority of the votes cast for such office in the first primary election, the names of the two candidates receiving the highest number of votes for such office shall be placed on the general election ballot.

(B) Qualification by Petition.

A candidate for non-partisan office may qualify for election to such office by means of the petitioning process provided in general law.

Sec. 3.3. Clerk Auditor.

(1) The Leon County Clerk of the Court shall serve as the Auditor to the Commission as specified by law. The Clerk shall employ a Certified Internal Auditor, Certified Public Accountant, or such other person qualified by education or experience in governmental accounting, internal auditing practices and fiscal controls, which shall include at least five (5) years experience in professional accounting, auditing, governmental fiscal administration or related experience, unless the Clerk holds such qualifications. The Board of County Commissioners shall fund the audit function of the Clerk.

(2) Audit Committee.

There shall be a five member Audit Committee of which two members shall be appointed by the County Commission and three by the Clerk. The Audit Committee shall adopt an annual plan of work for the Auditor and shall oversee the work of the Auditor. The Audit Committee members shall be residents of Leon County, none of whom may be an employee or officer of County government, and who have experience as a public accountant, internal auditor, or as a financial manager for a public, private or not for profit institution. The purpose of the Committee is to promote, maintain, and enhance the independence and objectivity of the internal audit function by ensuring broad audit coverage, adequate consideration of audit reports, and appropriate action on recommendations. Clerk shall provide for the organization and duties of the audit committee, including membership terms, voting procedures, officers, sub-committees, meeting schedules and staff support.

Sec. 3.4. Limitations on campaign contributions.

No candidate for any County office for which compensation is paid shall accept any contribution from any contributor, including a political committee, as defined by state law, in cash or in kind, in an amount in excess of $250 per election.
(Ord. No. 2010-21, § 1, 8-17-10)

ARTICLE IV. POWERS RESERVED TO THE PEOPLE: INITIATIVE AND RECALL

Sec. 4.1. Citizen Initiative.

(1) Right to Initiate.

The electors of Leon County shall have the right to initiate County ordinances in order to establish new ordinances and to amend or repeal existing ordinances, not in conflict with the Florida Constitution, general law or this Charter, upon petition signed by at least ten percent (10%) of the total number of electors qualified to vote in the County reflecting ten percent (10%) of the total number of electors qualified to vote within each of the five (5) commission districts. The total number of electors qualified shall mean the total number of electors qualified to vote in the last preceding general election.

(2) Procedure for Petition.

The sponsor of an initiative shall, prior to obtaining any signatures, submit the text of a proposed ordinance to the Supervisor of Elections, with the proposed ballot summary and the form on which signatures will be affixed and obtain a dated receipt therefore. Any such ordinances shall embrace but one (1) subject and matter directly connected therewith. The sponsor shall cause a notice of such submission to be published within fourteen (14) days thereof in a newspaper of general circulation in the County. The allowable period for obtaining signatures on the petition shall be completed not later than one (1) year after initial receipt of the petition by the Supervisor of Elections. The sponsor shall comply with all requirements of general law for political committees, and shall file quarterly reports with the Supervisor of Elections stating, to the best of the sponsor's information and belief, the number of signatures procured. The time and form of such reports may be prescribed by ordinance. When a sufficient number of signatures are obtained, the sponsor shall thereupon submit signed and dated forms to the Supervisor of Elections, and upon submission, shall pay all fees required by general law. The Supervisor of Elections shall, within sixty (60) days after submission of signatures, verify the signatures thereon, or specify a reason for the invalidity of each rejected signature, if the petition is rejected for insufficiency of the number of valid signatures. If the petition is rejected for insufficiency of the number of signatures, the sponsor shall have an additional thirty (30) days within which to submit additional signatures for verification. The

Supervisor of Elections shall, within thirty (30) days of submission of additional signatures, verify the additional signatures. In the event sufficient signatures are still not acquired, the Supervisor of Elections shall declare the petition null and void and none of the signatures may be carried over onto another identical or similar petition.

(3) Consideration by Board of County Commissioners.

Within sixty (60) days after the requisite number of signatures has been verified by the Supervisor of Elections and reported to the Board of County Commissioners, the Board of County Commissioners shall give notice and hold public hearing(s) as required by general law on the proposed ordinance and vote on it. If the Board fails to enact the proposed ordinance it shall, by resolution, call a referendum on the question of the adoption of the proposed ordinance to be held at the next general election occurring at least forty-five (45) days after the adoption of such resolution. If the question of the adoption of the proposed ordinance is approved by a majority of those registered electors voting on the question, the proposed ordinance shall be declared, by resolution of the Board of County Commissioners, to be enacted and shall become effective on the date specified in the ordinance, or if not so specified, on January 1 of the succeeding year. The Board of County Commissioners shall not amend or repeal an ordinance adopted by initiative prior to the next succeeding general election, without the approval of a majority of the electors voting at a referendum called for that purpose.

(4) Limitation on Ordinances by Initiative.

The power to enact, amend or repeal an ordinance by initiative shall not include ordinances or provisions related to County budget, debt obligations, capital improvement programs, salaries of County officers and employees, the assessment or collection of taxes, or the zoning of land.

Sec. 4.2. Recall.

All members of the Board of County Commissioners shall be subject to recall as provided by general law.

ARTICLE V. HOME RULE CHARTER TRANSITION, AMENDMENTS, REVIEW, SEVERANCE, EFFECTIVE DATE

Sec. 5.1. Home Rule Charter Transition.

(1) General Provisions.

Unless expressly provided otherwise in this Home Rule Charter, the adoption of this Charter shall not affect any existing contracts or obligations of Leon County; the validity of any of its laws, ordinances, regulations, and resolutions; or the term of office of any elected County officer, whose term shall continue as if this charter had not been adopted.

(2) Initial County Commissioners.

The persons comprising the Leon County Board of County Commissioners on the effective date of this Charter shall become the initial members of the Board of County Commissioners of the Charter government and shall perform the functions thereof until the normal expiration of their terms or until the election and qualification of their successors as provided by law.

(3) Outstanding Bonds.

All outstanding bonds, revenue certificates, and other financial obligations of the County outstanding on the effective date of this Charter shall be obligations of the Charter government. All actions taken by the former government relating to the issuance of such obligations are hereby ratified and confirmed. Payment of such obligations and the interest thereon shall be made solely from, and charged solely against, funds derived from the same sources from which such payment would have been made had this Charter not taken effect.

(4) Employees Continuation.

All employees of the former County government shall, on the effective date of this Charter, become employees of the County government created by this Charter. All existing wages, benefits, and agreements, and conditions of employment shall continue, until modified by lawful action of the County Commission.

Sec. 5.2. Home Rule Charter Amendments.

(1) Amendments Proposed by Petition.

(A) The electors of Leon County shall have the right to amend this Home Rule Charter in accordance with Sec. 4.1 of this Charter.

(B) Each proposed amendment shall embrace but one (1) subject and matter directly connected therewith. Each Charter amendment proposed by petition shall be placed on the ballot by resolution of the Board of County Commissioners for the general election occurring in excess of ninety (90) days from the certification by the Supervisor of Elections that the requisite number of signatures has been verified. If approved by a majority of those electors voting on the amendment at the general election, the amendment shall become effective on the

date specified in the amendment, or, if not so specified, on January 1 of the succeeding year.

(2) Amendments and Revisions by Citizen Charter Review Committee.

(A) A Citizen Charter Review Committee shall be appointed by the Board of County Commissioners at least twelve (12) months before the general election occurring every eight (8) years thereafter, to be composed and organized in a manner to be determined by the Board of County Commissioners, to review the Home Rule Charter and propose any amendments or revisions which may be advisable for placement on the general election ballot. Public hearings shall be conducted as provided by Section 125.63, Florida Statutes.

(B) No later than ninety (90) days prior to the general election, the Citizen Charter Review Committee shall deliver to the Board of County Commissioners the proposed amendments or revisions, if any, to the Home Rule Charter, and the Board of County Commissioners shall consider such amendments or revisions to be placed on the general election ballot, in accordance with Section 125.64, Florida Statutes.

(C) If the Citizen Charter Review Committee does not submit any proposed Charter amendments or revisions to the Board of County Commissioners at least ninety (90) days prior to the general election, the Citizen Charter Review Committee shall be automatically dissolved.

(3) Amendments Proposed by the Board of County Commissioners.

(A) Amendments to this Home Rule Charter may be proposed by ordinance adopted by the Board of County Commissioners by an affirmative vote of a majority plus one (1) of the memberships of the Board. Each proposed amendment shall embrace but one (1) subject and matter directly connected therewith. Each proposed amendment shall only become effective upon approval by a majority of the electors of Leon County voting in a referendum at the next general election. The Board of County Commissioners shall give public notice of such referendum election at least ninety (90) days prior to the general election referendum date.

(B) If approved by a majority of those electors voting on the amendment at the general election, the amendment shall become effective on the date specified in the amendment, or, if not so specified, on January 1 of the succeeding year.

Sec. 5.3. Severance.

If any provision of this Charter or the application thereof to any person or circumstance is held invalid, the invalidity shall not affect other provisions or applications of the Charter which can be given effect without the invalid provision or application, and to this end the provisions of the Charter are declared severable.

Sec. 5.4. Home Rule Charter effective date.

This Charter shall become effective November 12, 2002.

Leon County Guiding Principles

1. The Board of County Commissioners upholds the importance of the Leon County Home Rule Charter allowing citizen involvement and flexibility in shaping government to best meet the County's unique and changing needs.
2. The County budget will always be balanced, with available revenues equal to appropriations.
3. The County will strive to maintain the lowest dollars spent per County resident, as compared to like-size counties, while retaining the maximum level of service possible.
4. Through citizen input and Commission deliberation, core functions for County government will be identified and the dollars will be allocated accordingly during the budget process.
5. The County will continue to explore opportunities with its governmental counterparts for functional consolidation and/or shared efficiencies.
6. The County will continue to enhance our cooperation and coordination with our Universities and Community College to promote, strengthen, and sustain our community's intellectual capital.
7. The County Administrator will require Program Managers to conduct an annual review and scrutiny of their base budgets when preparing budgets for future years.
8. Consistent with best practices and the Florida Statues, Leon County will retain an emergency reserve fund of not less than 5%, but not more than 10% of the general operating budget (Policy No. 07-2).
9. Consistent with best practices and the Florida Statues, Leon County will retain an operating cash reserve fund of not less than 10% but not more than 20% of the general operating budget (Policy No. 07-2).
10. Cash reserves in excess of reserve policies will be utilized to support one time capital projects and/or other one-time expenditures to address unforeseen revenue shortfalls (Policy No. 07-2).
11. Leon County will continue to ensure the useable and safe life of existing infrastructure by providing funding for proper maintenance (Policy No. 93-44).
12. Provide that fees charged in enterprise operations will be calculated at a level which will support all direct and indirect costs of the enterprise (Policy No. 92-5).
13. Ensure that capital projects financed through the issuance of bonds will not be financed for a period that exceeds the useful life of the project or the life of the supporting revenue source (Policy No. 93-47), and support conduit financing to promote the economic health of the community.
14. Maintain accounting and reporting practices in conformance with the Uniform Accounting System of the State of Florida and Generally Accepted Accounting Principles (GAAP) (Policy No. 92-4).
15. Ensure that the annual financial and compliance audit of the County's financial records is conducted by an independent firm of certified public accountants whose findings and opinions are published and available for public review (Policy No. 92-4).
16. Will optimize return on investments within the constraints of safety and liquidity through an adopted Investment Policy.
17. Shall establish formal policies and procedures to address amending the budget while allowing the organization to function and react to changing conditions (Policy No. 97-11).
18. The County shall provide a meaningful public input process during the annual budget review which shall, at a minimum, include at least one Board Workshop and two Public Hearings.
19. The County will fully research and employ technology to improve the personal and collective efficiency of county employees.
20. The County will continue to enhance our culture of performance, as we maintain a very low employee per 1,000 population and a "flat" organizational structure, and hold individual employees to high expectations and performance standards. Employees are entrusted with broad authority in their functional areas, expected to respond quickly to requests for service, explore and pursue alternatives to assist the citizenry, attempt to deliver more than what is expected, and are empowered to use professional discretion on the spot to resolve issues and reduce "bureaucracy." These employees are valued and compensation and benefits are commensurate with their responsibilities and competitive in the industry.
21. The County will continue to improve our efforts to promote employee innovation, through incentives, recognition and rewards for identifying and implementing program and process improvements that add value to services while producing cost savings.
22. The County will continue to leverage Leon County tax payer dollars to attract federal and state appropriations, reimbursements, and matching grants to realize revenue maximization for the purpose of funding priority projects and programs.

LEON

FLORIDA'S CAPITAL COUNTY

Summary of County Financial Policies & Ordinances

Industrial Development Revenue Bond Financing Policy, No. 81-1

This policy establishes a means for the expansion of local businesses as well as the attraction of new prospective businesses, allowing for diversification and expansion of the local economy.

Accounting and Reporting Policy, No. 92-4

This policy establishes accounting and reporting systems that maintain accounting and reporting practices that conform to the Uniform Accounting System of Generally Accepted Accounting Principles (GAAP). The policy also ensures that the accounting and reporting systems are consistent with the standards set for local governments according to Governmental Accounting and Financial Reporting (GAFR), the National Council on Governmental Accounting (NCGA), and the Governmental Accounting Standards Board (GASB).

Revenues Policy, No. 92-5

This policy establishes revenue practices that: provide for the establishment and maintenance of a diversified revenue system to protect it from fluctuations in any one revenue source; ensure fees charged in enterprise operations will be calculated at a level which will support all direct and indirect costs of the enterprise; and ensure that the County does not accept any revenue source whose terms of acceptance or collection may negatively affect the County.

Fiscal Planning Policy, No. 93-44

This policy establishes fiscal planning practices that provide for:

- The annual operating and capital budget to be developed in conformity with the Tallahassee-Leon County Comprehensive Plan.
- The development and review of a Capital Improvement Project budget, containing a 5-year plan for acquisition and improvement of capital investments that is also coordinated with the annual operating budget.
- The Board of County Commissioners to continue to reflect fiscal restraint through the development of the annual budget by either decreasing appropriations or increasing revenues, when deficits are anticipated.

Dues and Memberships Policy, No. 93-46

This policy requires that any dues or memberships paid by Leon County on behalf of an employee shall be detailed in a department/division's annual budget request submission to the Office of Management and Budget. The request will be reviewed for appropriateness with final denial/approval being given by the County Administrator or his/her designee during the development of the tentative budget.

Debt Management and Other Investments Policy, No. 93-47

This policy establishes that debt management and investment practices are established to:

- Ensure that capital projects financed by capital bonds will not be financed for a period that exceeds the useful life of the supporting revenue source.
- Ensure that interest, operating or maintenance expenses will be capitalized only for facilities or enterprise activities and limited to expenses encumbered prior to the operation or improvement of the facility.
- Provide that Leon County's debt will be limited to an amount that will not hinder the County from maintaining sources of available revenues for service of debt at 135% of annual debt service.
- Provide that the County will limit its investments to only the safest types of securities (including the U.S. government or its agencies) and those which provide insurance or the legally required backing of the invested principal.
- Provide that, unless required by market conditions, not more that fifteen percent of the County's investment portfolio will be placed in any one institution other than those securities issued or guaranteed by the US Government or its agencies or the State Board of Administration of the State of Florida.

Amending the Budget Policy, No. 97-11

This policy establishes that for the operation of amending the annual budget, all amendments/transfers will be reviewed by the director of the requesting department/division, followed by the Office of Management and Budget, prior to submission and subsequent approval/denial by the County Administrator and/or the Board of County Commissioners as set forth below:

Summary of County Financial Policies & Ordinances

Amending the Budget Policy, No. 97-11(Cont.)

- Allows program managers to amend their operating budgets and personal services budgets up to 10 percent of the total on an aggregate basis between line items within programs with a $50,000 cap, upon County Administrator approval.
- Designates the Office of Management and Budget the responsibility for monitoring and enforcing the provisions for amending the budget based upon policies adopted by the Board.
- Allows the County Administrator to authorize intrafund transfers up to $250,000. Intrafund transfers exceeding $250,000 and all interfund transfers must be approved by a majority vote of the Board.
- Requests for use of reserves for contingency must be approved by a majority vote of the Board.

Carry Forward Program Policy, No. 98-16

This policy establishes that the Carry Forward Program will provide budget incentives to managers to improve financial management effectiveness and accountability. It allows managers to carry forward a portion or all unexpected end-of-year funds for identifiable projects which will result in increased productivity, cost savings, and/or increased efficiency. Department managers submitting a request to OMB for review, must clearly indicate how the County will realize an increase in productivity, save money, and/or increase efficiency, if approved. Managers of projects funded by the Board in the current fiscal year, which are incomplete, must submit a "Carry Forward Request" requesting the funds be added to the budget of the following fiscal year for the sole purpose of completing the project for which the funds were appropriated. All carry forward requests are presented to the Board prior to November 1 of each year and are based upon the prior approval of the County Administrator.

Revenues - Financial Advisory Committee Policy, No. 00-1

This policy establishes the Financial Advisory Committee which ensures that financial matters which come before the Board have been appropriately and thoroughly reviewed. This committee will make recommendations on financial matters related to the Board and all County boards. Such financial matters may include, but not be limited to, issuance of debt, selection of bond counsel, financial advisory services, bond underwriter services, underwriter counsel, and arbitrage rebate compliance services.

Leon County Investment Policy, No. 02-12

This policy establishes that Leon County's Investment Policy within the context of the County's Investment Ordinance is intended to set the framework within which the County's investment activities will be conducted. It establishes the parameters for investment activity, which may be further, restricted by the Investment Oversight Committee or by investment staff, and provides parameters to limit risk and ensure a broadly diversified portfolio.

Landfill Rate Stabilization Reserve Policy, No. 03-08

This policy establishes the Solid Waste Stabilization Reserve Fund to provide funding for: planned future capital project expenditures, temporary and nonrecurring unexpected capital projects, accommodation of unexpected program mandates from other governmental bodies, extraordinary operating expenses, and operating expenses in order to stabilize rates. All requests for the use of these funds are limited to the operation of the County's landfill and transfer station and must be Board approved.

Discretionary Funding Guidelines Ordinance No. 06-34

This ordinance governs the allocation of discretionary funds and provides the Board a maximum amount of annual funding available in each of the following categories: (a) Community Human Services Partnership Fund (CHSP); (b) Community Human Services Partnership-Emergency Fund; (c) Commissioner District Budget Fund; (d) Mid-Year Fund; (e) Non-Departmental Fund; and (f) Youth Sports Teams Fund. The funding for the purposes set forth in this ordinance shall be subject to an annual appropriation by the Board in accordance with this Ordinance.

Reserves Policy, No. 07-2

This policy establishes funding for: general revenue emergency reserves, un-appropriated reserve for cash balance, minimum and maximum amounts of fund balance, funding for authorized mid-year increases, unexpected increases in the cost of existing levels of service, temporary and nonrecurring funding for unexpected projects, local match for public or private grants, offset losses, and unexpected program mandates. It establishes authorized forms and procedures to be used by outside agencies or individuals, set forth procedures and evaluation criteria of funding.

County Financial Policies & Ordinances

Policy for Industrial Development Revenue Bond Financing:
Policy No. 81-1

It shall be the policy of the Board of County Commissioners of Leon County, Florida, that:

Industrial Development Revenue Bond (IDRB) financing will be considered as an inducement to local and new prospective business expansion and relocation as a means to promote the diversification and expansion of the local economy, subject to the following conditions:

1. Information and application requirements of the County are completely and accurately met.
2. All fees and charges are paid, if and when assessed.
3. The project, consisting of land acquisition, construction, renovation and/or equipment purchases, has not begun prior to IDRB financing approval.
4. The project complies with all federal, state and local laws with regard to industrial development revenue bond financing eligibility.
5. Except in unusual circumstances, the Board will give priority consideration for IDRB financing to an industrial or manufacturing plant.

Policy for Accounting and Reporting:
Policy No. 92-4

It shall be the policy of the Board of County Commissioners of Leon County, Florida, that: The County will establish accounting and reporting systems to:

1. Maintain accounting and reporting practices in conformance with the Uniform Accounting System of the State of Florida and Generally Accepted Accounting Principles (GAAP).
2. Maintain accounting system records on a basis consistent with the accepted standards for local government accounting according to Governmental Accounting and Financial Reporting (GAFR), the National Council on Governmental Accounting (NCGA), and the Governmental Accounting Standards Board (GASB).
3. Provide regular monthly financial reports that include a summary of activity for all funds.
4. Provide regular monthly trial balances of line item financial activity by type of revenue and expenditure.
5. Ensure that an annual financial and compliance audit of the County's financial records is conducted by an independent firm of certified public accountants whose findings and opinions are published and available for public review.
6. Provide that the Office of Management and Budget (OMB) will submit to the County Commission quarterly reports on the operating condition of the County and, where applicable, to identify possible trends and, where necessary, to recommend options for corrective action.
7. Seek, annually, the Government Finance Officers Association (GFOA) Certificate of Achievement in Financial Reporting and the GFOA's annual budget award.

Policy for Revenues:
Policy No. 92-5

It shall be the policy of the Board of County Commissioners of Leon County, Florida, that:

The County will establish revenue practices to:

1. Provide that the County seek out and maintain a diversified revenue system to protect it from fluctuations in any one revenue source.
2. Provide that fees charged in enterprise operations will be calculated at a level which will support all direct and indirect costs of the enterprise.
3. Ensure that the County does not accept any revenue source whose terms of acceptance or collection may negatively affect the County.

Policy for Fiscal Planning:
Policy No. 93-44

It shall be the policy of the Board of County Commissioners of Leon County, Florida that: Policy No. 93-44, adopted by the Board of County Commissioners on November 16, 2004, is hereby superseded, and a revised policy is hereby adopted in its place, to wit:

County Financial Policies & Ordinances

The County will establish fiscal planning practices to:
1. Provide that the annual operating and capital budget for Leon County shall be developed in conformity with the Tallahassee-Leon County Comprehensive Plan by the Office of Management and Budget, under the advisement of the County Administrator and adopted as provided in State law by a majority vote of the Board of County Commissioners presiding in a public hearing.
2. Provide for the development and annual review of a capital improvement budget. This budget shall contain a 5-year plan for acquisition and improvement of capital investments in the areas of facilities, transportation, equipment, and drainage. This budget shall be coordinated with the annual operating budget.
3. Provide that the Board of County Commissioners will continue to reflect fiscal restraint through the development of the annual budget. In instances of forthcoming deficits, the Board will either decrease appropriations or increase revenues.
4. Provide that the County will strive to better utilize its resources through the use of productivity and efficiency enhancements while at the same time noting that the costs of such enhancements should not exceed the expected benefits.
5. Provide that expenditures which support existing capital investments and mandated service programs will be prioritized over those other supporting activities or non-mandated service programs.
6. Provide that the County Administrator shall be designated Budget Officer for Leon County and will carry out the duties as set forth in Ch.129, F.S.
7. Provide that the responsibility for the establishment and daily monitoring of the County's accounting system(s), shall lie with the Finance Division of the Clerk of the Circuit Court, and that the oversight of investment and debt management for the government of Leon County shall lie with the Board of County Commissioners.
8. Annually, prior to March 31, the Board of County Commissioners will:

A. Establish a budget calendar for the annual budget cycle.
B. Confirm the list of permanent line item funded agencies that can submit applications for funding during the current budget cycle.
C. Provide direction to staff on additional appropriation requests that should be considered as part of the tentative budget development process.

9. Provide that this policy shall be reviewed annually by the Board of County Commissioners to ensure its consistency and viability with respect to the objectives of the Board and its applicability to current state law and financial trends.

Policy for Dues and Memberships:
Policy No. 93-46

It shall be the policy of the Board of County Commissioners of Leon County, Florida, that: Policy No. 77-7, adopted by the Board of County Commissioners on June 21, 1977, is hereby repealed and superseded, and a new policy is hereby adopted in its place, to wit:

Organizations to which dues and memberships are paid for a County employee by Leon County shall be listed in a department's/division's annual budget request submission to the Office of Management and Budget and reviewed for their appropriateness to the employee's job responsibilities with final denial/approval of such membership(s) by the County Administrator or his/her designee during the development phase of the tentative budget. Any request for County-paid employee memberships made during the fiscal year shall be submitted to the Office of Management and Budget for review with final denial/approval by the County Administrator. All memberships paid by the County for its departments/divisions shall follow the same review and approval process as that of a County Employee as outlined in this policy.

Policy for Debt Management and Other Investments:
Policy No. 93-47

It shall be the policy of the Board of County Commissioners of Leon County, Florida that: Policy No. 92-6, adopted by the Board of County Commissioners on March 10, 1992, is hereby superseded and repealed, and a new policy is hereby adopted in its place, to wit: Debt management and investment practices are established to:

1. Ensure that capital projects financed through the issuance of bonds will not be financed for a period that exceeds the useful life of the project or the life of the supporting revenue source.

County Financial Policies & Ordinances

2. Ensure that interest, operating or maintenance expenses will be capitalized only for facilities or enterprise activities and will be limited to those expenses encumbered prior to the actual operation of the facility or its improvement.
3. Provide that debt for Leon County, Florida shall be limited to an amount which will not prevent the County from maintaining sources of available revenues for service of debt at 135% of annual debt service. The State of Florida does not mandate legal debt limitation for local governments.
4. Provide that the County will limit its investments to only the safest types of securities, to include those backed by the U.S. Government or its agencies and those which provide insurance or the legally required backing of the invested principal.
5. Provide that, unless market conditions otherwise require, not more than fifteen (15) percent of the County's investment portfolio shall be placed in any one institution other than those securities issued or guaranteed by the U.S. Government or its agencies or the State Board of Administration of the State of Florida.
6. Provide that the investment portfolio of Leon County, Florida must be structured in such a manner to provide sufficient liquidity to pay obligations as they become due. The investment portfolio shall be diversified by type of investment, issuer, and dates of maturity in order to protect against fluctuations in the market economy. At least fifteen percent (15%) of the County's portfolio shall be kept in liquid investments which are available on a daily basis, without loss of principal.
7. Provide that the clear title to principal and collateral backing for all investments shall be maintained by Leon County, in the County's own bank, or a third party agent under agreement to the County.
8. Provide that the Board of County Commissioners seeks to optimize return on investments within the constraints of safety and liquidity. The purchase and sale of securities shall be at competitive prices based on market conditions.
9. Provide that Leon County will use only major banks, brokers or dealers which have been selected after review of their qualifications, size, capitalization, inventories handling and reputation.
10. Provide that Leon County will not place funds with any institution which is less than three (3) years old.
11. Provide that the Board shall adopt a plan by October 1 of each year to govern the policies and procedures for the investment of surplus funds of the County based on the criteria as set forth in the County's Investment Ordinance for Surplus Funds, No. 93-3.
12. Provide that collateral shall be required for any re-purchase agreement, not covered under Chapter 280, Florida Statutes. Collateral placed for any re-purchase agreement will be governed by the same terms as those defined in the County's Investment Ordinance for Surplus Funds, No. 93-3.
13. Provide that the County shall establish a County Investment Oversight Committee whose membership and duties shall be governed by the provisions as set forth in the County's Investment Ordinance for Surplus Funds, Policy No. 93-3.

Policy for Amending the Budget
Policy No. 97-11

The County will establish practices for the operation and amending of the annual budget to:

1. Provide that all amendments/transfers of funds will first be reviewed by the director(s) of the requesting department/division, followed by a second review by the Office of Management and Budget, prior to submission and subsequent approval/denial by the County Administrator and/or the Board of County Commissioners, as set forth by the following provisions of this policy.
2. Provide that:

A. Notwithstanding the provisions of paragraph 1, program managers shall have the flexibility to amend their operating expenditure budgets and personnel services budgets by up to 10 percent of the total on an aggregate basis between line items within programs with a $50,000 cap, contingent upon approval by the County Administrator;
B. The County Administrator delegates to the Office of Management and Budget the responsibility for monitoring and enforcing the provisions of this paragraph based on policies adopted by the Board of County Commissioners.

3. Provide that, in addition to the provisions of paragraph 2, the County Administrator may authorize intrafund transfers up to $250,000.
4. Provide that intrafund transfers greater than $250,000, and all interfund transfers, must be approved by a majority vote of the Board of County Commissioners.
5. Provide that all requests for use of reserves for contingency must be approved by a majority vote of the Board of County Commissioners.

County Financial Policies & Ordinances

Policy for Carry Forward Program:
Policy No. 98-16

It shall be the policy of the Board of County Commissioners of Leon County, Florida, that Policy No. 94-8, entitled "Carry Forward Program" and adopted by the Board of County Commissioners on December 13, 1994, is hereby repealed and superseded, and a new policy is hereby adopted in its place, to wit:

The Carry Forward Program provides budget incentives to managers to improve financial management effectiveness and accountability. The program allows managers to carry forward into the ensuing fiscal year a portion of, or all, of the unexpected end-of-year funds for identifiable projects which will result in increased productivity, cost savings and/or increased efficiency. Those projects which receive the County Administrator's approval will be presented to the Board of County Commissioners prior to November 1 of each year.

A. Eligibility Requirements
The department manager must submit the program proposal to the Office of Management & Budget (OMB) no later than the deadline established by OMB. The proposal must include financial savings estimated based on the most recent financial data available. The department manager must clearly indicate in the Carry Forward Program how the County will realize an increase in productivity, save money or increase efficiency by approving the proposal.

Any request that was denied during the budget review process will be forwarded directly to the County Administrator for special review. The County Administrator will provide further direction to OMB.

Note: Those projects which were funded by the Board in the current fiscal year, and which were not completed, are not affected by this program. In such case, the manager must submit a "Carry Forward Request Form" to the Office of Management & Budget requesting that these funds be added to the budget of the ensuing fiscal year for the sole purpose of completing the projects for which the funds were appropriated in the previous fiscal year. The program must state on the "Carry Forward Request Form" why the project was not completed within the current fiscal year and the anticipated completion date.

B. OMB Responsibilities
The Office of Management & Budget shall review all proposals from department managers. The Office of Management & Budget will be responsible for the program activities listed below.

Verify the total amount of funds eligible to be carried forward into the ensuing fiscal year with the Finance Department.

Review an analysis of the proposed project to determine if it will increase productivity, save tax dollars and/or increase efficiency.

Make a recommendation of approval or denial to the County Administrator.

Notify the program manager in writing of whether the project was accepted or denied within two (2) working days of the County Administrator's final decision.

Policy for Revenues:
Financial Advisory Committee:
Policy No. 00-1

It shall be the policy of the Board of County Commissioners of Leon County, Florida, that:

In order to ensure that financial matters which come before the Board of County Commissioners have been appropriately and thoroughly reviewed, a Finance Advisory Committee is hereby established which shall be comprised of the Leon County Administrator, the Leon County Attorney, the Director of Public Services, the Office of Management and Budget and the Clerk of Courts' Finance Director.

The Finance Advisory Committee shall review and make recommendations to the Board of County Commissioners on financial matters related to the Board of County Commissioners and all County boards and authorities. Such financial matters may include, but not be limited to, issuance of debt, selection of bond counsel, financial advisory services, bond underwriter services, underwriter counsel and arbitrage rebate compliance services.

County Financial Policies & Ordinances

Leon County Investment Policy:
Policy No. 02-12

It shall be the policy of the Board of County Commissioners of Leon County, Florida, that Policy No. 02-12, revised September 14, 2010; is superseded and a revised Policy No. 02-12, Leon County Investment Policy, is hereby adopted, to wit:

It is the policy of the Leon County Finance Division that:

Introduction

The following Investment Policy, within the context of the County's Investment Ordinance, is intended to set forth the framework within which the County's investment activities will be conducted. The Investment Policy establishes parameters for investment activity, which may be further restricted by the Investment Oversight Committee or by investment staff. The Investment Policy provides parameters to limit risk and ensure a broadly diversified portfolio. Upon approval of changes to the Investment Policy, existing holdings, which are inconsistent with the requirements, are exempt from the new Policy. These holdings will be managed prudently, while efforts are made to bring into compliance with new Policy.

In establishing this Investment Policy, the Board of County Commissioners recognizes the traditional relationship between risk and return and acknowledges that all investments whether they are for one day or years, involve a variety of risks related to maturity, duration, credit, market and reinvestment risk.

When choosing between alternative investments, staff should structure the portfolio based on an understanding of the variety of risks and basic principles of diversification on the structure of the portfolio. With adoption of this Investment Policy, the County recognizes the goals of preservation of principal, maintaining adequate liquidity and ultimately pursuing attractive total return in the portfolio management, in that order. Ongoing portfolio management is to add economic value to a portfolio under circumstances prevailing during the management process. This may necessitate the sale of securities at a loss in order to reduce portfolio risk (without material reduction in return) or to achieve a greater overall return (without assuming material amounts of additional risk) that could have been obtained if the original position had been held.

The Board recognizes the value of external, as well as internal, management. External management is best employed where greater knowledge and skills are required due to either the nature of the investment instruments, the risks associated with longer duration, or the need to closely monitor credit considerations. Internal management is best employed when risks are low, maturity considerations limited, and the ability for external management to enhance yield is limited by low overall interest rates.

I. SCOPE

This Policy applies to all funds held by the County in excess of those required to meet current expenses.

II. GOALS

The goal of the investment program, to the extent feasible, should be:

A. To ensure that all of the public funds in possession of the County are invested 100% of the time in either interest-earning accounts or interest bearing securities;

B. To produce investment income and price return (total return) at a level determined to be reasonable based on market dynamics or appropriate benchmarks.

III. INVESTMENT OBJECTIVES

The primary objectives of all investment activities for the County should be safety of principal, maintenance of adequate liquidity, and finally, return maximization.

County Financial Policies & Ordinances

A. Safety of Principal-This is the foremost investment objective. Investment transactions should seek to keep capital losses to a minimum, whether the result of security defaults or erosion of market value. This is best insured by establishing minimum acceptable credit ratings limiting the portfolio's overall duration setting maximum exposures by sector, defining appropriate levels of diversification, authorized transactions, and limiting exceptions.

B. Maintenance of Adequate Liquidity-A portion of the County's overall portfolio should be maintained very liquid in order to meet operating, payroll, and ongoing capital requirements. Maintaining a core level of assets with the government pools, such as the Treasury Special Purpose Investment Account (SPIA) or other short-term entities, is viewed as the best way of maintaining secure asset values with sound investment practices.

The remainder of the overall portfolio should be managed in such a manner that funds can be liquidated in a reasonable amount of time, recognizing that there are other sources for day-to-day liquidity and that this portfolio is primarily available for income generation within the constraints of this Policy.

C. Return Maximization-Return is of least importance compared to the safety and liquidity objectives above. Return maximization is to be guided by the predefined and acceptable levels of risk as defined in this Policy.

IV. STANDARDS OF PRUDENCE

The "prudent person" standard shall be applied in the management of the overall investment portfolio. The Clerk and Finance Department employees performing the investment functions, acting as a "prudent person" in accordance with established procedures and this Policy and exercising due diligence, shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided that appropriate monitoring efforts are performed.

The "prudent person" standard is herewith understood to mean the following:

Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.

V. ETHICAL STANDARDS

Officers, employees and investment advisor vendors of the Clerk's Office who are involved in the investment process shall refrain from personal business activity that could conflict with State Statutes, County ordinances, proper management of the investment portfolio or which could impair their ability to make impartial investment decisions. Investment officials and employees, including members of the Investment Oversight Committee, shall disclose any material financial interests in any investment firms, or financial institutions that conduct business with the County and shall refrain from undertaking personal investment transactions with the same individual with whom business is conducted on behalf of the County.

Limits of Liability - The County shall provide for the defense and indemnification of any Committee member who is made a party to any suit or proceeding, other than by an action of the County, or against whom a claim is asserted, by reason of their actions taken within the scope of their service as an appointed member of this committee. Such indemnity shall extend to judgments, fines, and amounts paid in settlement of such claim suit, or proceeding, including any appeal thereof. This protection shall extend only to members who have acted in good faith and in a manner, which they reasonably believe to be in, or not opposed to, the best interest of the County.

VI. AUTHORITY

Responsibility for the investment program is vested with the Clerk of the Circuit Court. The Clerk hereby delegates the day-to-day responsibility for the administration of the investment program to the Finance Director. The Finance Director shall maintain an Investment Procedures and Internal Controls Manual based on this Policy. No person may engage in an investment transaction except as stated in the Internal Controls Section of this Policy.

The Clerk of the Circuit Court, as part of their responsibility, will establish procedures to implement this Policy and assure compliance.

County Financial Policies & Ordinances

VII. INVESTMENT OVERSIGHT COMMITTEE

The Board is responsible for setting guidelines for the investment of the portfolio through the adoption of this Investment Policy. The Board recognizes that there is an expertise required both for setting the guidelines and the review of performance, which may exceed the technical background of individual commissioners and has, therefore, created the Investment Oversight Committee. This Committee is charged with the responsibility to review this Policy on a regular basis and to recommend changes. The Clerk will provide the Committee with reports in sufficient detail as may be requested by the Committee in order for them to review the performance of the portfolio. The Committee will establish portfolio benchmarks in order to judge the performance of the portfolio with respect to the market and other portfolios of similar size and limitations. The Committee will provide the Board a report as of the close of the fiscal year recapping the performance of the portfolio and any outside managers. The Board or the Committee may request additional meetings to discuss issues of concern or direction.

VIII. EXTERNAL INVESTMENT MANAGERS

The County may utilize external investment managers to assist with management of the portfolio. External management may be employed in situations where, due to limitations in the areas of staff time or expertise or the volume of securities available to the portfolio, such outside resources would be in a better position to overcome such limitations. The securities purchased by the external manager on behalf of the County, or held by the fund in which the assets are invested, must be in compliance with the constraints identified by this Policy with respect to specific instruments, maturity, composition, credit, and diversification. The average duration of the funds managed by any one external manager on behalf of the County as part of the portfolio shall not exceed three years.

External managers are selected through a competitive selection process (an RFP). In making this selection, consideration will be given to past investment performance, fees, assets under management, experience of the firm and the individuals managing portfolios of similar size, complexity and investment restrictions. External managers will be evaluated and retained based upon their investment performance.

IX. SECURITY SELECTION PROCESS

Securities selected for purchase or sale should seek to provide the highest rate of return within all relevant parameters considering current objectives, known needs of the portfolio and limitations of this Policy. Whenever practical, asset purchases and sales will be done through a competitive bid process, attempting to use as many as three bids for each transaction and records of all bids will be kept a minimum of two years. For the external manager, the process for selection of securities and broker firms will be exempt from this Policy.

Overnight Repurchase Agreements and other transactions with maturities at the time of purchase of seven days or less will be exempt from this requirement due to the short duration of the transaction and the inability to effectively bid this on a nightly basis.

X. RISK DIVERSIFICATION AND PORTFOLIO COMPOSITION

The County recognizes that investment risks can result from issuer defaults, market price changes, changes in credit ratings, reinvestment of principal and interest, or various technical complications leading to temporary non-liquidity. Portfolio diversification and maturity limitations are employed as primary methods of controlling risk. Market value shall be the basis for determining portfolio percentages as required for the portfolio.

A. Issuer and Credit Risk

The structure of the portfolio is designed to minimize credit risk. The majority of the securities held will be those of the highest available credit quality ratings. These would include government pools, U. S Government (AAA) securities, and commercial paper, of only the highest applicable rating. Staff will notify the IOC at any time holdings drop below the minimum credit ratings specified in this Policy. The IOC will consider the market environment and make recommendations to hold and continue to monitor the investments or liquidate the investments.

County Financial Policies & Ordinances

To further limit the County's risk against possible credit losses, a maximum of 3% of the total portfolio managed by the County's external manager may be held at any one time in all securities of any corporate entity, inclusive of commercial paper, medium term notes, or corporate notes and bonds.

For purposes of this Policy, the top nationally-recognized credit rating agencies (NRSROs) for all credit-sensitive securities are Moody's Investor Services, Standard and Poor's, and Fitch Investor Services.

B. Maturity and Interest Rate Risk

To meet the day-to-day operating needs of the County and to provide the readily-available cash to meet unforeseen temporary cash requirements, the portfolio shall maintain in liquid investments (defined as repurchase agreements purchased under the terms of the County's depository contract, open repurchase agreements, financial deposit instruments insured by the Federal Deposit Insurance Corporation, banker's acceptance, commercial paper, U S. Treasury direct and agency obligations, all having a maturity of 90 days or less, and the Treasury Special Purpose Investment Account) a minimum balance equal to one-twelfth of the then-current fiscal year's budgeted operating expenditures.

The range of duration for the County's overall portfolio is defined as 0.5 years to 2.5 years. Unusual market or economic conditions may mandate moving the portfolio outside of this range. The Investment Oversight Committee will be convened and will approve any portfolio duration outside of the range specified above.

C. Market Volatility

By establishing maturity or duration limitations on the aggregate portfolio, the County acknowledges its understanding that longer investments generally entail a greater potential for income returns, but at the risk of increased price volatility.

To further provide for capital protection, a volatility range is established wherein the market value of the overall portfolio should be targeted to remain within a range of +/- 5% from the portfolio's par value. If the market value moves outside of this range, the Investment Oversight Committee shall be convened and consulted. A decision shall be made and the County Administrator will be advised of the magnitude of the deviation and the actions to move the portfolio back within the range.

D. Investment Maturity and Liquidity

To the extent possible, an attempt will be made to structure the investment portfolio consistent with expected cash flow requirements. In no event will any security be purchased that has a final maturity or weighted average life (WAL) at the time of purchase exceeding five years.

While investment maturities will not exceed the expected cash flow requirements, they may be shorter. Investments do not necessarily have to be made for the same length of time that the funds are available following the basic investment principals that are listed in Section IX.

XI. INVESTMENT PERFORMANCE AND REPORTING

A quarterly investment report shall be prepared by the Finance Office and provided to the County Administrator and the Investment Oversight Committee. The report shall include a breakdown of the portfolio by sector, maturity, yield, as well as its overall performance during that period with sufficient detail for a comprehensive review of investment activity and performance.

Annually, a recapitulation report will be presented to the Board of County Commissioners ("Board"), which shall include securities in the portfolio by sector, book value, income earned, market value and yield. Performance measurements shall be utilized which are appropriate to the maturity, risk characteristics, investment limitations and size of the portfolio. At a minimum, portfolio performance shall be measured by comparing its year-to-date earnings to an appropriate benchmark.

County Financial Policies & Ordinances

The County Administrator shall be notified immediately of deviations from currently approved investment policies.

XII. THIRD-PARTY CUSTODIAL AGREEMENTS

The Clerk will execute a Third Party Custodial Safekeeping Agreement with a depository chartered by the United States Government or the State of Florida. All securities purchased, and/or collateral obtained by the Clerk, shall be properly designated as an asset of the County and held in an account separate and apart from other assets held by the depository. No withdrawal of such securities, in whole or in part, shall be made from safekeeping, except by authorized staff. The Clerk will enter into a formal agreement with an institution of such size and expertise as is necessary to provide the services needed to protect and secure the investment assets of the County.

Securities transactions between a broker-dealer and the custodian involving purchase or sale of securities by transfer of money or securities must be made on a "delivery vs. payment" basis, if applicable, to ensure that the custodian will have the security or money, as appropriate, in hand at the conclusion of the transaction.

The Third-Party Custodial Safekeeping Agreement shall include letters of authority from the Clerk, details as to responsibilities of each party, notification of security purchases, sales, delivery, repurchase agreements, wire transfers, safekeeping and transactions costs, procedures in case of wire failure or other unforeseen mishaps, including the liability of each party.

XIII. MASTER REPURCHASE AGREEMENT

The County will require all approved institutions and dealers transacting repurchase agreements to execute and perform as stated in the Master Repurchase Agreement. All repurchase agreement transactions will adhere to requirements of the Master Repurchase Agreement.

XIV. PERMISSABLE INVESTMENTS

The following are the guidelines for investments and limits on security issues, issuers, and maturities as established by the Clerk (EXHIBIT A). The Clerk or the Clerk's designee (Finance Director) shall have the option to further restrict or increase investment percentages from time to time based on market conditions. Any changes to the portfolio composition guidelines must be in writing from the Finance Director, directed to the appropriate parties and discussed at each quarterly Investment Oversight Committee meeting.

Internal Investments

A. The Local Government Surplus Trust Fund (SBA) and Treasury Special Purpose Investment Account (SPIA).

A maximum of 50% and 15% of the portfolio may be invested in the SBA and SPIA, respectively.

B. The Florida Local Government Investment Trust (FLGIT) and the Florida Municipal Investment Trust (FMIvT).
A maximum of 15% of the portfolio may be invested in FLGIT and in each of the FMIvT pools.

C. Constant Net Asset Value Money Market Mutual Funds (U.S. Government Securities, Repurchase Agreements, Commercial Paper and Bankers' Acceptances)

1. Investments may be made in SEC qualified constant net asset value fixed income money market mutual funds rated AAAm or AAAg comprised of only those investment instruments as authorized in this Section XIV Portfolio Composition, provided that such funds do not allow derivatives.

D. Financial Deposit Instruments

For funds that are initially deposited in a qualified public depository, the selected depository may arrange for depositing funds in financial deposit instruments insured by the Federal Deposit Insurance Corporation in one or more federally insured banks or savings and loan associations wherever located for the account of Leon County Board of County Commissioners.

County Financial Policies & Ordinances

1. A maximum of 30% of the portfolio may be invested in-financial deposit instruments.
2. The maximum maturity on any certificate shall be no greater than two years from the time of purchase with the average maturity of all financial deposit instruments no greater than one year.

External Investments

E. Repurchase Agreements

1. Investments may be made in repurchase agreements comprised of only those investments as authorized in Sections XIV. H, I, and J, and based on the requirements set forth in the Clerk's Master Repurchase Agreement.
   a. All firms with whom the Clerk enters into repurchase agreements will have in place and executed a Master Repurchase Agreement.
   b. All repurchase agreements with a term longer than one business day will have the collateral held by a third party custodian.
   c. The collateral held pursuant to a repurchase agreement shall have a maturity of less than five years and must have a mark-to-market value of 102 percent during the term of the repurchase agreement. A maximum of 15% of the external portfolio may be invested in repurchase agreements with the exception of one business day agreements and overnight sweep agreements.
2. A maximum of 5% of the external portfolio may be invested with any one institution or dealer with the exception of one business day agreements.
3. The maximum length to maturity of any repurchase agreement is 60 days from the date of purchase.

F. Bankers' Acceptances

1. Investments may be made in bankers' acceptances which are inventory based and issued by a bank, which has at the time of purchase, an unsecured, uninsured and un-guaranteed obligation rating of at least "Prime-1" and "A" by Moody's and "A-1" and "A" by Standard & Poor's.
2. A maximum of 15% of the external portfolio may be directly invested in bankers' acceptances at time of purchase.
3. A maximum of 5% of the external portfolio may be invested with any one issuer.
4. The original maturity of the security must be 270 days or less.

G. Commercial Paper

1. Investments may be made in commercial paper of any United States company, which is rated at the time of purchase, "Prime-1" by Moody's and "A-1" by Standard & Poor's (prime commercial paper).
2. A maximum of 20% of the external portfolio may be directly invested in prime commercial paper at time of purchase.
3. A maximum of 5% of the external portfolio may be invested with any one issuer.
4. The maximum length to maturity for prime commercial paper shall be 270 days.

H. United States Government Securities

1. Investments may be made in negotiable direct obligations or obligations the principal and interest of which are unconditionally guaranteed by the United States Government. Such securities will include, but not be limited to, the following: Treasury and Cash Management Bills, State and Local Government Series (SLGS), Notes, Bonds Treasury Strips, and Treasury Inflation Protected Securities (TIPS).
2. The external portfolio can be composed of up to 100% of these investments.

3. The maximum final maturity of any direct investment in all the various forms of direct government guaranteed securities is 10 years, except for the underlying securities of repurchase agreements.

I. United States Federal Agencies (full faith and credit of the U.S. Government)

1. Investments may be made in bonds, debentures or notes issued or guaranteed by United States Government agencies, provided such obligations are backed by the full faith and credit of the United States Government. Such securities are limited to the following: Small Business Administration, United States Department of Agriculture, United States Export-Import Bank, direct obligations or fully guaranteed certificates of beneficial ownership, Farms Home Administration, Federal Financing Bank, Federal Housing Administration Debentures, General Services Administration Participation Certificates, United States Maritime Administration Guaranteed, Title XI Financing, New Communities Debentures, United States Government guaranteed debentures, U. S. Public Housing Notes and Bonds, U.S. Government guaranteed public housing notes and bonds, U.S. Department of Housing and Urban Development Project notes and local authority bonds.
2. Agencies backed by the full faith and credit of the U.S. Government may comprise 100% of the external portfolio.
3. A maximum of 20% of the external portfolio may be invested in each of the above listed Federal Agencies.
4. A maximum final maturity for an investment in any United States Government agency security is five years.

J. Federal Instrumentalities (United States Government Agencies which are non-full faith and credit)

1. Investments may be made in bonds, debentures or notes issued or guaranteed by United States Government sponsored agencies (Federal Instrumentalities) which are non-full faith and credit agencies limited to the following: Federal Farm Credit Bank (FFCB), Federal Home Loan Bank or its district banks (FHLB), Federal National Mortgage Association (FNMA), Federal Home Loan Mortgage Corporation
(FHLMC), including participation certificates and Tennessee Valley Authority (TVA).
2. A maximum of 45% of the external portfolio may be invested in Federal Instrumentalities.
3. A maximum of 15% of the external portfolio may be invested in any one issuer.
4. The maximum final maturity for an investment in any Federal Instrumentality is five years.

K. Corporate Debt Securities

1. Investments may be made in notes, medium term notes, discount notes and variable-rate securities issued by any corporation, provided that such instrument is rated A or better by at least two NRSROs, at time of purchase.
2. All corporate transactions must be payable in U.S. dollars.
3. A maximum of 25% of the external portfolio may be invested in corporate fixed income securities.
4. A maximum of 3% of the external portfolio may be invested with any one issuer.
5. The maximum length to maturity for an investment fixed income security is five years.

L. Municipal Bonds

1. Investments may be made in notes or bonds issued by governmental entities or territorial boundaries of the United States, provided that such instrument is rated A or better by at least one NRSRO.
2. A maximum of 35% of the external portfolio may be invested in municipal securities at time of purchase.
3. A maximum of 3% of the external portfolio may be invested with any one issuer.
4. The maximum length to maturity for any municipal security is five years.

M. Mortgage-Backed Securities (MBS)

1. A maximum of 35% of the external portfolio may be invested in MBS securities at time of purchase.
2. Only agency-collateralized (FNMA, FHLMC and GNMA) MBS, including collateralized mortgage obligations (CMOs) may be purchased.
3. The maximum external portfolio percentage for any one agency collateralized MBS/CMO pool is 5%.
4. Maximum expected average life at the time of purchase for any MBS security shall not exceed five years.

County Financial Policies & Ordinances

N. Asset-Backed Securities (ABS)
1. A maximum of 5% of the external portfolio may be invested in ABS securities at time of purchase.
2. Minimum credit rating for ABS securities must be at least AA- by at least two NRSRO, at the time of purchase.
3. The maximum external portfolio percentage for any one ABS transaction is 1.5%.
4. No more than 3% of the external portfolio may be allocated to any one subsector of the ABS market.
5. Maximum expected average life at the time of purchase for any ABS security shall not exceed five years.

O. Commercial Mortgage-Backed Securities (CMBS)

1. A maximum of 8% of the external portfolio may be invested in CMBS securities, at time of purchase.
2. Only agency-collateralized CMBS may be purchased.
3. The maximum external portfolio percentage for any one agency collateralized CMBS pool is 3%.
4. Maximum expected average life at the time of purchase for any CMBS security shall not exceed five years.

XV. ADDITIONAL PORTFOLIO LIMITATIONS

A. The maximum combined portfolio allocation to MBS, CMBS and ABS securities is 45% at time of purchase.
B. The maximum combined portfolio allocation to corporate debt and municipal securities is 45% at time of purchase.
C. Portfolio securities may be purchased in either fixed or floating-rate form.

XVI. PROHIBITED INVESTMENTS

There shall be no investments in:
A. Securities of foreign issuers that are non-U.S. dollar denominated investments;
B. Private placements debt issues;
C. Commodities, futures or options contracts;
D. Short sales or margin transactions;
E. Limited partnerships;
F. Interest Only (IO) and Principal Only (PO) Mortgages;
G. Fixed income securities of the investment manager, including their parents or subsidiaries;
H. Any form of fixed income securities which would generally be considered derivatives, excluding CMOs.

XVII. INTERNAL CONTROLS

The Treasury Manager shall establish and monitor a set of written internal controls designed to protect the County's funds and ensure proper accounting and reporting of the securities transactions. Such internal controls shall include, but not be limited to, the following:

A. All securities purchased or sold will be transferred only under the "deliver versus payment" (DVP) method to insure that funds or securities are not released until all criteria relating to the specific transaction are met.

B. The Investment Officer or authorized Finance staff will accept, on behalf of and in the name of Leon County, bank trust receipts or confirmations as evidence of actual delivery of the obligations or securities in return for investment of funds.

C. Trust receipts or confirmations shall fully describe the various obligations or securities held. The receipt or confirmation shall state that the investment is held in the name of Leon County.

D. The actual obligations or securities, whether in book-entry or physical form, on which trust receipts or confirmations are issued, may be held by a third-party custodial bank and/or institution or a designated correspondent bank which has a correspondent relationship to the Clerk's third-party custodian.

E. Other internal controls such as:
1. Written documentation of telephone transactions.

County Financial Policies & Ordinances

2. Adequate separation of duties.
3. Custodial safekeeping.
4. Supervisory control of employee actions and operations review.
5. Performance evaluations and reporting, interim and annual.

F. All daily investment activity is performed by the Investment Officer under supervision of the Finance Director.

G. Internal controls shall be reviewed by independent auditors engaged by the County as part of their financial audit.

XVIII. INVESTMENT STRATEGIES

Within the constraints of this Policy, the Clerk will be responsible for developing an investment strategy. This will be discussed with members of the Investment Oversight Committee and will address changes in the duration of the portfolio, the slope of the yield curve, spreads between various investment instruments, and actions by the Federal Reserve Board or other federal agencies, which might influence investment decisions.

The Clerk will solicit suggestions and comments from the Committee with respect to making strategic investment decisions. In implementing these strategies, the Clerk will communicate with the external manager as to how they are repositioning their portfolio and coordinate directions.

Generally, the dollars managed externally will be of longer duration and more sophisticated instruments therefore, one of the tools the Clerk will use to implement their strategic decisions will be to increase or decrease the dollars being managed. The Clerk will seek to implement investment strategies that will maximize long-term returns and mitigate interest rate volatility. The resources and sophistication to actively manage the portfolio on a daily basis is not available and the portfolio will not be involved in regular short term day trading activity. The portfolio will be repositioned within a narrow band in terms of both maturity and security selection and only in unusual times will major changes occur.

XIX. CONTINUING EDUCATION

The Clerk, Finance Director and other staff responsible for making investment decisions must annually complete eight hours of continuing education in subjects or courses of study related to investment practices and products.

XX. POLICY REVIEW AND AMENDMENT

This Policy shall be reviewed annually by the Investment Oversight Committee and any recommended changes will be presented to the Board of County Commissioners for adoption.

County Financial Policies & Ordinances

LEON COUNTY INVESTMENT POLICY 02-12
EXHIBIT - A

IP Section	*Authorized*	Security Type	Portfolio Sector Maximum	Subsector Maximum	Per Issuer Maximum	Maximum Maturity/ WAL Limit	Quality Minimum
XIV. A.	IM	Treasury Special Purpose Investment Account (SPIA) Local Government Surplus Funds Trust Fund	15% / 50%	NA	NA	NA	NA
XIV. B.	IM	FL Local Government Investment Trust (FLGIT) or the FL Municipal Investment Trust (FMIvT)	15% each Trust	NA	NA	NA	NA
XIV. C.	IM	Constant Net Asset Value Money Market Mutual Funds	100%	NA	NA	NA	SEC-qualified, must hold investments allowed by this Policy
XIV. D.	IM	Financial Deposit Instruments insurd by the FDIC	30%	NA	NA	2-Year Mat; 1 Year Avg Maturity	Public Dep. Act
XIV. E.	EM	Repurchase Agreements	15%, if longer than 1-Day	NA	5.0%	60-Days	Requires Master Repo Agreement
XIV. F.	EM	Bankers' Acceptances	15%	NA	5.0%	270-Days	A1/P1 by 2 NRSRO
XIV. G.	EM	Commercial Paper	20%	No ABCP	5.0%	270-Days	A1/P1 by 2 NRSRO
XIV. H.	EM	United States Government Securities	100%	NA	NA	10-Year Maturity	NA
XIV. I.	EM	United States Federal Agencies (full faith and credit)	100%	NA	20.0%	5-Year Maturity	NA
XIV. J.	EM	Federal Instrumentalities (Non-full full faith and credit)	45%	NA	15.0%	5-Year Maturity	NA
XIV. K.	EM	Corporate Debt Securities	25%	NA	3.0%	5-Year Maturity	A3/A- by 2 NRSRO
XIV. L.	EM	Municipal Bonds	35%	NA	3.0%	5-Year Maturity	A3/A- by 1 NRSRO
XIV. M.	EM	Mortgage-Backed Securities (MBS), including CMOs	35%	Agency-only	5.0%	5-Year WAL	Agency
XIV. N.	EM	Asset-Backed Securities (ABS)	5%	3%	1.5%	5-Year WAL	Aa3/AA- by 2 NRSRO
XIV. O.	EM	Commercial Mortgage-Backed Securities (CMBS)	8%	Agency-only	3.0%	5-Year WAL	Agency

EM=External Managers-limits apply to external portfolio
IM=Internal Management-limits apply to combined internal and external portfolios

OTHER

The maximum combined portfolio allocation to MBS, CMBS, and ABS securities is 45% at time of purchase. The maximum combined portfolio allocation to corporate debt and municipal securities is 45% at time of purchase. Portfolio securities may be purchased in either fixed or floating-rate form.

County Financial Policies & Ordinances

Policy for Landfill Rate Stabilization Reserve:
Policy No. 03-08

It shall be the policy of the Board of County Commissioners of Leon County, Florida, that Policy No. 94-1, "Policy for Landfill Rate Stabilization Reserve," adopted by the Board of County Commissioners on February 8, 1994 is hereby repealed and superseded, and a new policy entitled "Solid Waste Rate Stabilization Reserve Fund" is hereby adopted in its place. It shall be the policy of the Board of County Commissioners of Leon County, Florida that:

1. The Solid Waste Rate Stabilization Reserve Fund is established to provide the following:
a. To accumulate funding for planned future capital project expenditures;
b. Funding for temporary and nonrecurring unexpected capital projects;
c. Funding to accommodate unexpected program mandates from other governmental bodies;
d. Funding for extraordinary operating expenses.
e. Funding for operating expenses in order to stabilize rates.
2. Use of funds from the Solid Waste Rate Stabilization Reserve Fund will be limited to operation of the landfill and transfer station.
3. The Board of County Commissioners must approve requests for use of Rate Stabilization Reserve Fund. The Board will use the procedures and evaluation criteria set forth in this policy. Such requests will be evaluated in insure consistency with other Board policy; the urgency of the request; the scope of services to be provided; the short- and long-term fiscal impact of the request; a review of alternative methods of funding or providing the services; a review for duplication of services with other agencies; a review of efforts to secure non-County funding; a discussion of why funding was not sought during the normal budget cycle; and a review of the impact of not funding or delaying funding to the next fiscal year.
4. The Rate Stabilization Reserve Fund will be budgeted at the excess of revenues over expenditures after the requirements of the balance needed in the Contingency Reserve and Closure Reserve are met. The Rate Stabilization Reserve Fund shall
be separate from the Contingency Reserve and Closure Reserve.
5. The County's budget will be amended at such time as the County Commission, by majority vote, authorizes the use of reserves. All requests to the County Commission for the use of Rate Stabilization Reserve Fund shall be accompanied by an addendum prepared by OMB showing the year-to-date activity on the reserves account as well as the current account balance and the net effect on the account of approving the use of reserves.
6. As used in this document, the term "Fund" does not require the establishment of a self-balancing set of accounts, but rather indicates a separate account established within the Solid Waste Enterprise Fund.

Ordinance for Discretionary Funding Guidelines:
Ordinance No. 06-34

Section 2-600 Application of Article

This article shall govern the allocation of discretionary funds and provide the Board a maximum amount of annual funding available in each of the following fund categories: Community Human Services Partnership Fund, Community Human Services Partnership – Emergency Fund, Commissioner District Budget Fund, Midyear Fund, Non-Departmental Fund, and Youth Sports Teams Fund.

Section 2-601 Annual Appropriation

Funding for the purposes set forth in this article shall be subject to an annual appropriation by the Board in accordance with this article.

Section 2-602 Definitions

The following words, terms, and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning.

- *Community Human Services Partnership Fund* shall mean funds eligible for allocation to social service programs.
- *Community Human Services Partnership – Emergency Fund* shall mean funds eligible for allocation for one time funding to meet an emergency situation.
- *Commissioner District Budget Fund* shall mean funds eligible for allocation to each Commissioner for activities relating to his or her district or the County at large.

County Financial Policies & Ordinances

- *Emergency Situation* shall mean those exigent circumstances that would prohibit or severely impact the ability of a currently funded Community Human Services Partnership (CHSP) agency to provide services.
- *Midyear Fund* shall mean funds eligible for allocation for requests that occur outside of the regular budget process.
- *Non-Departmental Fund* shall mean funds eligible for allocation for non-profit entities that are included, by direction of the Board, as part of the regular adopted budget.
- *Non-Profit* shall mean an entity that has been designated as a 501(c)(3) eligible by the U.S. Internal Revenue Services and/or registered as a non-profit entity with the Florida Department of State.
- *Youth Sports Teams Fund* shall mean funds eligible for allocation for temporary and nonrecurring youth sporting events such as tournaments and playoffs, and events recognizing their accomplishments.

Section 2-603

(a) The County Administrator or his designee is authorized to develop forms and procedures to be used by a non-profit, group or individual when submitting a request for funding consistent with the provisions herein.
(b) The County Administrator or his designee shall establish a process for evaluating request for funding made pursuant to this article.

Section 2-604

(a) *Community Human Services Partnership* Program Fund
  (1) Non-profits eligible for Community Human Services Partnership (CHSP) funding are not eligible for funding in any other county government-funding category, except when requesting funding for an activity that is not CHSP eligible, such as capital improvements.
  (2) Annually, as part of the budget process, the Board shall confirm the allocation of funding set aside for the Community Human Services Program.

(b) Community Human Services Partnership Program – Emergency Fund.
  (1) Non-profits that are funded through the CHSP process are eligible to apply for emergency, one time funding through the Community Human Services Partnership Program – Emergency Fund.
  (2) Annually, as part of the budget process, the Board shall confirm the allocation of funding set aside for the Community Human Services Partnership Program – Emergency Fund.
  (3) These funds are available to any agency that is currently funded through the CHSP process.
  (4) The request for emergency funding shall be made at a regular meeting of the Board. If deemed appropriate, the request for emergency funding shall then go before a CHSP sub-committee consisting of members from the CHSP review boards of each of the partners (Leon County, the City of Tallahassee, and the United Way of the Big Bend.) The sub-committee shall determine if the situation would qualify as an Emergency Situation and what amount of financial support would be appropriate. The CHSP shall then make a recommendation to the County Administrator, who is authorized to approve the recommendation for funding.
  (5) In the event the Board does not meet in a timely manner, as it relates to an agency's request, the County Administrator shall have the authority to appropriate expenditures from this account.

(c) Commissioner District Budget Fund
  (1) Annually, as part of the budget process, the Board shall determine the allocation of funding set aside for the Commissioner District budget fund.
  (2) Expenditures shall only be authorized from this account for approved travel, and office expenses.

(d) Midyear Fund
  (1) Non-profits, groups or individuals that do not fit into any of the other categories of discretionary funding as outlined in this article are eligible to apply for midyear funding.
  (2) Annually, as part of the budget process, the Board shall determine the allocation of funding set aside for the Midyear Fund.
  (3) In the event the Board does not meet in a timely manner, as it relates to a funding request, the County Administrator shall have the authority to appropriate expenditures from this account. Such action is thereafter required to be ratified by the Board.

County Financial Policies & Ordinances

(e) Non-Departmental Fund

(1) Non-profits eligible for non-departmental funding are not eligible for funding in any other category. Eligible funding activities in this category are festivals and events and outside service agencies.

(2) Annually, as part of the budget process, the Board shall determine the allocation of funding set aside for the Non-Departmental Fund.

(3) Non-profits eligible for funding through the Cultural Resources Commission (CRC) Leon County Grant Program (funded through the non-departmental process) are not eligible for funding in any other category.

(f) Youth Sports Teams Fund

(1) Non-profits or athletic teams of the Leon County school system that are eligible for the County's Youth Athletic Scholarship Program are not eligible for funding pursuant to this Article.

(2) Annually, as part of the budget process, the Board shall determine the amount of funding pursuant to this Article.

(3) The award for Youth Sports Teams shall not exceed $500 per team.

(4) Youth Sports Teams requesting funding from the Board shall first submit their requests in writing to the County Administrator or his or her designee for review and evaluation the request must include certified documentation establishing the legitimacy of the organization.

(5) Funding will be allocated on a first-come, first-serve basis. In the event that more than one request is received concurrently when the fund's balance is reduced to $500, the remaining $500 will be divided equally among the applicants meeting the evaluation criteria.

(6) Applicants must have participated in a City, County, or school athletic program during the year in which funding is sought.

(7) Team participants must be 19 years of age or younger.

(8) The requested funding shall support post-season activity, e.g., tournaments, playoffs, or awards banquets associated with extraordinary performance.

(9) In the event the Board does not meet in a timely manner, as it related to a Youth Sports Teams' request, the County Administrator shall have the authority to appropriate expenditures from this account. Such action is thereafter required to be ratified by the Board.

(g) *Appropriation Process Annually, prior to March 31, the Board shall:*

(1) Determine the amount of funding set aside for each funding category identified in this Article;

(2) Determine the list of permanent line item funded entities that can submit applications for funding during the current budget cycle; and

(3) Provide direction to staff on additional appropriation requested that should be considered as part of the tentative budget development process.

Section 2. **Conflicts.**

All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict, except to the extent of any conflicts with the Tallahassee-Leon County 2030 Comprehensive Plan as amended, which provisions shall prevail over any parts of this ordinance which are inconsistent, whether in whole or in part, with the said Comprehensive Plan.

Section 3. **Severability.**

If any word, phrase, clause, section or portion of this ordinance shall be held invalid or unconstitutional by a court of competent jurisdictions, such portion or words shall be deemed a separate and independent provision and such holding shall not affect the validity of the remaining portions thereof.

Section 4. **Effective Date**

This Ordinance shall have effect upon becoming law. DULY PASSED AND ADOPTED BY the Board of County Commissioners of Leon County, Florida, this 24th day of May, 2011.

County Financial Policies & Ordinances

Reserve Policy:
Policy No. 07-2

It shall be the policy of the Board of County Commissioners of Leon County, Florida, that:

Policy No. 07-2, "Reserves", adopted by the Board of County Commissioners on July 10, 2007, is hereby superseded, and a revised policy is hereby adopted in its place, to wit:

1. Emergency Reserves

a. The general revenue emergency reserves will be maintained at an amount not to be less than 3% and to not exceed 8% of projected general fund and fine and forfeitures fund operating expenditures for the ensuing fiscal year.

b. A Catastrophe Reserve will be maintained at 2% of the general fund and fine and forfeiture fund operating expenditures for the ensuing fiscal year. The Catastrophe Reserve will provide immediate cash flow for staff overtime, equipment, contractual support and materials/supplies in the event of a natural disaster. In the event of a declared local state of emergency, the County Administrator is authorized to utilize the Catastrophe Reserve to pay Leon County solid waste and Leon County building/growth fees for eligible residents for the purpose of debris removal and home restoration/reconstruction. To be eligible, residents must demonstrate that all other means (including, but not limited to: FEMA Individual Assistance, property insurance) have been exhausted prior to seeking County assistance.

c. The reserve for contingency is separate from the reserve for cash balances.

d. Annually, the Board will determine an appropriate amount of reserve for contingency to be appropriated as part of the annual budget. Any funds not included in the budget under this category will be included as part of the unreserved fund balance.

2. Reserve for Cash Balances

a. The County will maintain an annual unappropriated reserve for cash balance at a level sufficient to maintain adequate cash flow and to eliminate the need for short-term borrowing.

b. The unappropriated fund balance shall be no less than 10% and no greater than 20% of projected general fund and fine and forfeiture fund operating expenditures.

c. The reserve for cash balance shall be separate from the emergency reserves.

d. All major funds will retain sufficient cash balances to eliminate the need for short-term borrowing.

3. Utilization of Fund Balance

a. As part of the annual budget process, a determination will be made of the minimum and maximum amounts of fund balance available based on the requirements set forth in Sections 1 and 2.

b. Funds in excess of the minimums established can be utilized to support one time capital project funding and/or other one-time expenditures to address unforeseen revenue shortfalls.

4. Budgeted Contingency Reserve

Budgeted Reserve for Contingency reserves, are established to provide the following:

a. Funding for authorized mid-year increases to adopted levels of service.

b. Funding for unexpected increases in the cost of providing existing levels of service.

c. Temporary and nonrecurring funding for unexpected projects.

d. Funding of a local match for public or private grants.

e. Funding to offset losses in revenue caused by actions of other governmental bodies.

County Financial Policies & Ordinances

f. Funding to accommodate unexpected program mandates from other governmental bodies.

5. Procedures

a. The County Administrator is authorized to develop forms and procedures to be used by outside agencies or individuals or County agencies in submitting their requests for use of contingency reserves.

b. County agencies, including County departments and Constitutional Officers, requesting additional funding from the Board shall first submit their requests in writing to the County Administrator for full review and evaluation.

c. After evaluation, all requests will be brought to the Board for consideration at a regularly scheduled meeting.

d. Requests for use of reserves for contingency may be approved only by the Board of County Commissioners.

e. The County's budget will be amended at such time the County Commission, by majority vote, authorizes reserves for contingency. All requests to the County Commission for the use of any reserves for contingency shall be accompanied by a "contingency statement" prepared by OMB showing the year-to-date activity on the reserves account as well as the current account balance and the net effect on the account of approving the use of reserves.

6. Evaluation Criteria

a. The Board will use the procedures and evaluation criteria set forth in this policy. The evaluation of funding requests shall include, but not be limited to the following:

- consistency with other Board policy;
- the urgency of the request;
- the scope of services to be provided;
- the short-term and long-term fiscal impact of the request;
- a review of alternative methods of funding or providing the services,
- a review for duplication of services with other agencies;
- a review of efforts to secure non-County funding;
- a discussion of why funding was not sought during the normal budget cycle; and
- a review of the impact of not funding or delaying funding to the next fiscal year.

7. Exceptions

a. This policy is not intended to limit regular mid-year salary adjustment transfers from the salary adjustment contingency account, which is reviewed separately by the Board of County Commissioners on an annual basis.

County Financial Policies & Ordinances
Tallahassee-Leon County Comprehensive
Capital Improvement Element Goals, Objectives, and Policies

Goal 1: [CI] (*Effective 7/16/90*)
To use sound fiscal policies to provide adequate public facilities concurrent with, or prior to development in order to achieve and maintain adopted standards for levels of service, and to exceed the adopted standards, when possible. 9J-5.016(3) (a)

PUBLIC FACILITY NEEDS

Objective 1.1: [CI] (*Effective 7/16/90*)

Define types of public facilities, establish standards for levels of service for each type of public facility, and determine what capital improvements are needed in order to achieve and maintain the standards for existing and future populations, and to repair or replace existing public facilities. 9J-5.016(3)(b)1

Policy 1.1.1: [CI] (*Effective 7/16/90*)

The following definitions apply throughout this Capital Improvements Element.

1. “Capital Improvement" means, improvements to land, structures (including design, permitting, and construction), initial furnishings and selected equipment (including ambulances, fire apparatus,). Capital improvements have an expected useful life of at least 3 years. Other "capital" costs, such as motor vehicles and motorized equipment, computers and office equipment, office furnishings, and small tools are considered in the local government's annual budgets, but such items are not "capital improvements" for the purposes of the Comprehensive Plan, or the issuance of development orders.

2. "Category of public facilities" means a specific group of public facilities, as follows:

a. Category A public facilities are arterial and collector roads, mass transit, stormwater management, potable water, sanitary sewer, solid waste, and parks and recreation facilities owned or operated by the local government, all of which are addressed in other elements of this Comprehensive Plan.

b. Category B public facilities are fire service, bikeway, sidewalk, airport and other government facilities owned or operated by the local government.

c. Category C public facilities are arterial and collector roads, mass transit, stormwater management, potable water, sanitary sewer, solid waste, and parks and recreation facilities owned or operated by Federal, and State governments, independent districts, and private organizations.

3. "Development order" for purposes of determining vested rights means any order granting, denying, or granting with conditions an application for a building permit, zoning permit, subdivision approval, rezoning, certification, special exception, variance, or any other official action of the local government having the effect of permitting the development of land. Development orders shall be categorized as:

a. “Final Development Orders" The following development order shall be considered to be final development orders for purposes of a determination of vested rights in a previously approved development:

(1) Preliminary subdivision plat approval;

(2) Final subdivision plat approval;
Tallahassee-Leon County Comprehensive Plan

(3) Final Site plan approval (pursuant to County Ordinance 88-16);

(4) Approval of a PUD concept plan;

County Financial Policies & Ordinances
Tallahassee-Leon County Comprehensive
Capital Improvement Element Goals, Objectives, and Policies

(5) Approval of a PUD Final Development Plan;

(6) Building permit;

(7) Development agreement entered into pursuant to Florida Statutes, Section 163.3220, et seq.; and

(8) Any other development order which approves the development of land for a particular use or uses at a specified intensity of use and which allows commencement of construction or physical development activity on the land for which the development order is issued.

b. "Preliminary development order" mean a DRI Development approval, zoning approval, preliminary development plan approval, conditional use approval, master plan approval, Board of Adjustment approval, and any other development order than a final development order.

4. "Local government" means the City of Tallahassee, Florida and Leon County, Florida.

5. "Public facility" means the capital improvements and systems of each of the following: arterial and collector roads, mass transit, stormwater management, potable water, sanitary sewer, solid waste, parks and recreation, library, corrections, emergency medical service, fire service, bikeway, sidewalk, airport, other local government buildings, public education and public health facilities.

Policy 1.1.2: [CI] (*Rev. Effective 8/17/92*)

The local government shall establish standards for levels of service for Categories A and C of public facilities, and shall apply the standards as follows:

1. Category A. The standards for levels of service of each type of public facility in Category A shall apply to development orders issued by the local government after January 31, 1991, or such earlier date as may be adopted by the local government, the local governments' annual budgets beginning with the 1990-91 fiscal year, the local governments' Capital Improvement Programs beginning with the 1990-91 fiscal year, and other elements of this Comprehensive Plan.

2. Category C. The standards for levels of service of each type of public facility in Category C shall apply to development orders issued by the local government after January 31, 1991, or such earlier date as may be adopted by the local government, and other elements of this Comprehensive Plan, but shall not apply to the local governments' annual budgets or the local governments' Capital Improvement Programs.

Policy 1.1.3: [CI] Levels of Service Required for Infrastructure, Facilities, and Utilities (*Revised Effective 7/25/03; Revision Effective 7/20/05*)

The following standards are hereby established as the minimum levels of service for various infrastructure, facilities, utilities and services required to support new development within the City of Tallahassee and Leon County.

1. Roadways

The peak hour roadway level of service for Tallahassee and Leon County is established as follows:

a. Outside the Urban Service Area:
Interstate, Intrastate, Limited Access Parkways: B
Principal Arterials: C
Minor Arterials: C
Major and Minor Collectors: C
Local Streets: D

County Financial Policies & Ordinances
Tallahassee-Leon County Comprehensive
Capital Improvement Element Goals, Objectives, and Policies

Inside the Urban Service Area:
Interstate, Intrastate, Limited Access Parkways: C
Principal Arterials: D**
Minor Arterials: D / E*
Major and Minor Collectors: D / E*
Local Streets: D

*For Minor Arterials, and Major and Minor Collectors located inside the Urban Service Area and south of U.S. 90, the Level of Service shall be "D" for purposes of establishing priorities for programming transportation improvements, and "E" for meeting concurrency requirements, to support the Southern Strategy. Roads north of U.S. 90 shall be LOS D for both programming improvement and concurrency purposes.

**The Level of Service for Monroe Street from Gaines Street to Tennessee Street shall be "E". (*Revised Effective 12/10/02*)

b. Notwithstanding any of the above LOS standards in Policy 1.4.1 a. (above), in local government's review of a proposed development project, an optional LOS standard may be established that is equivalent to the currently adopted LOS standard plus 50% and may be applied in calculating the concurrency capacity for an impacted roadway segment that is not a Florida Intrastate Highway Facility (FIHS) as determined by the Florida Department of Transportation and that is located within the USA boundary provided that the following criteria is met:

1) The roadway segment is "capacity constrained" (as defined below), and;
2) The applicant or developer of the project being reviewed provides a "commensurate mitigation contribution" (as described below) to the local government for an alternative improvement.

For the purposes of this policy, the assumed roadway capacity that can be achieved under the adopted LOS standard plus 50% shall not exceed 150% of the maximum service flow at the adopted LOS. A "capacity constrained" roadway segment is one where the local government has determined that:

1) The improvement that will resolve the deficiency is not feasible due to environmental constraints, regulatory constraints or prohibitively costly right-of way demands, or;
2) The improvement that will resolve the deficiency is not desirable in that it is inconsistent with clearly defined community goals or long term plans, or;
3) The improvement that will resolve the deficiency is not desirable in that it clearly represents an economically inefficient measure that will address a public facility deficiency only on a temporary, limited basis.

The "commensurate mitigation contribution" must be equivalent to the costs of the public facility improvement(s) necessary to eliminate the capacity deficiency in order that the LOS standards in Policy 1.4.1 a. (above) would be maintained on the impacted roadway segment. The transportation facility improvement on which the contribution can be expended by the local government may include public road capacity improvements, public road right-of-way acquisition, mass transit system implementation or facility improvements, or bike or pedestrian facility improvements. In addition, the transportation facility improvement on which the contribution can be expended must serve to enhance the transportation network within the defined traffic impact area of the proposed development.

2. Mass Transit

Tallahassee Mass Transit System (Category A):

(1) Inside urban service area:
1% annual increase in system miles (odometer miles on buses).

(2) Outside urban service area:
No service

County Financial Policies & Ordinances
Tallahassee-Leon County Comprehensive
Capital Improvement Element Goals, Objectives, and Policies

3. Stormwater

a. Tallahassee and Leon County (Category A)

The design and water quality standards set forth in Florida Administrative Code Chapters 17-3 and 17-25, as the same may be amended from time to time, are hereby adopted by reference as the level of service for stormwater quality.
Local government may set higher minimum levels of treatment in watersheds where investigation and analysis indicate more stringent levels of service are required.
Stormwater management facilities shall be adequate to provide the following levels of service with regard to flood control:

100 Year Critical Storm Event

•No flood water in new buildings or existing buildings.

•Overland flow capacity available for all flow in excess of capacity of underground and open channel conveyance systems.

25 Year or Less Critical Storm Event

•No flood water more than six inches deep in local roads, parking lots, or other non-street vehicular use areas.

•No flood water in one driving lane each direction of collector streets.

•No flood water in two driving lanes each direction on arterial streets.

•Open channel conveyance capacity available for all flow in excess of capacity of underground conveyance system, or for full twenty-five year storm flow if no underground system exists.

•The rate of off-site discharge shall not exceed the predevelopment rate of discharge.

10 Year or Less Critical Storm Event

•No flood water in one driving lane of local roads.

•No flood water in the driving lanes of any road other than a local road.

•Underground conveyance not overflowing in business and commercial districts.

5 Year or Less Critical Storm Event

•No flood water in the driving lanes of any roadways. •Underground conveyances not overflowing in residential districts.

These are the adopted levels of service and shall be used as the basis for determining the availability of facility capacity and the system demand generated by development. In instances where an off-site deficiency exists at the time of adoption of this policy, such deficiency shall not be increased as the result of any development or land use changes.

b. Federal and State lands stormwater management (Category C):

(1) Inside urban service area: Same as local government

County Financial Policies & Ordinances
Tallahassee-Leon County Comprehensive
Capital Improvement Element Goals, Objectives, and Policies

4. Potable Water

a. Tallahassee and Leon County water systems (Category A):

(1) Inside urban service area: 160 gpcpd

(2) Outside urban service area (Rural Community Land Use Category or Demonstrated Hardship: 100 gpcpd

b. Private water system (Category C):

(1) Inside urban service area: 160 gpcpd

(2) Outside urban service area: 100 gpcpd

5. Sanitary Sewer

a. Tallahassee and Leon County sewer systems (Category A):

(1) Inside urban service area: 140 gpcpd

(2) Outside urban service area: no service provided

b. Private sewer systems (not owned by City which serve public - Category C):

(1) Inside urban service area: 140 gpcpd

(2) Outside urban service area: no service provided

6. Parks and Recreation Facilities

a. Tallahassee parks and recreation facilities:

(1) Countywide park land: 1.22 acres per 1,000 population (excluding boat ramps provided by Leon County). Includes City operation of County-owned Tom Brown Park.

(2) Area park land:

(a) Inside Urban Service Area: 2.00 acres per 1,000 population of Urban Service Area.

(b) Outside urban service area: no area parks.

(3) Recreation facilities are included in the cost of park land.

b. Leon County parks and recreation facilities:

(1) Countywide park land: 0.18 acres per 1,000 population (boat ramps portion only)

(2) Area Park: 2.00 Acres per 1,000 population within Urban Service Area (parks to be provided by City and located within City Limits). Per Policy 1.1.1.C of Parks and Recreation Element.

(3) Recreation facilities are included in the cost of park land.

County Financial Policies & Ordinances
Tallahassee-Leon County Comprehensive
Capital Improvement Element Goals, Objectives, and Policies

7. Solid Waste

a. Leon County solid waste facilities:

(1) Provide for:

Year Jan 1	LOS (Lbs/ Capita on Daily Basis)	Year	LOS	Year	LOS	Year	LOS
1990	5.65	1996	6.25	2001	6.70	2006	6.95
1991	5.75	1997	6.35	2002	6.75	2007	7.00
1992	5.85	1998	6.45	2003	6.80	2008	7.05
1993	5.95	1999	6.55	2004	6.85	2009	7.10
1994	6.05	2000	6.65	2005	6.90	2010	7.15
1995	6.15						

(2) One year of Class I landfill lined cell disposal capacity at present fill rates

(3) Five years of Class I landfill capacity with preliminary permit approval from the Florida Department of Environmental Regulation

(4) Ten years of properly zoned Class I landfill raw land capacity at present fill rates

b. Private solid waste disposal facilities: Same as local government

8. On-Site

Tallahassee and Leon County Category A Public Facilities Levels of service for on-site improvements, including local streets, water and sewer connection lines, stormwater management facilities, local parks and open space shall be as required of the developer in Tallahassee's and Leon County's land development regulations. Development approval shall be conditioned on the availability of services necessary to maintain all applicable level of service standards as adopted within the Comprehensive Plan.

Policy 1.1.4: [CI] (*Effective 7/16/90*)

The local governments shall determine the quantity of capital improvements that is needed as follows:

1. The quantity of capital improvements that is needed to eliminate existing deficiencies and to meet the needs of future growth shall be determined for each public facility by the following calculation: Q = (S x D) - I.

Where Q is the quantity of capital improvements needed,
S is the standard for level of service,
D is the demand, such as the population, and
I is the inventory of existing facilities.

The calculation will be used for existing demand in order to determine existing deficiencies. The calculation will be used for projected demand in order to determine needs of future growth. The estimates of projected demand will account for demand that is likely to occur from previously issued development orders as well as future growth. Public facilities to serve demand from previously issued development orders are assured by including such demand in "D" (demand) in the preceding calculation.

County Financial Policies & Ordinances
Tallahassee-Leon County Comprehensive
Capital Improvement Element Goals, Objectives, and Policies

2. There are two circumstances in which the standards for levels of service are not the exclusive determinant of needs for a capital improvement:

a. Repair, remodeling, renovation, and replacement of obsolete or worn out facilities will be determined by the local government.

b. Capital improvements that provide levels of service in excess of the standards adopted in this Comprehensive Plan may be constructed or acquired at any time as long as the following conditions are met:

(1) the capital improvement does not make financially infeasible any capital improvement of the same type that is needed to achieve or maintain the standards for levels of service adopted in this Comprehensive Plan, and

(2) the capital improvement does not contradict, limit or substantially change the goals, objectives and policies of any element of this Comprehensive Plan, and

(3) one of the following additional conditions is met:

(a) the excess capacity is an integral part of a capital improvement that is needed to achieve or maintain standards for levels of service, or

(b) the excess capacity provides economies of scale making it less expensive than a comparable amount of capacity if acquired at a later date, or

(c) the asset acquired is land that is environmentally sensitive, or designated by the local government as necessary for conservation or recreation, or

(d) the excess capacity is part of a capital project financed by general obligation bonds approved by referendum.

3. Any capital improvement that is determined to be needed as a result of any of the factors listed in Policy 1.1.4.2 shall be included in the regular Schedule of Capital Improvements contained in this Capital Improvements Element. All such capital improvements shall be approved in the same manner as the capital improvements that are determined to be needed according to the quantitative analysis described in Policy 1.1.4.1. 9J-5.016(3)(b)2, (3)(c)1, (3)(c)1.b, (3)(c)1.e, (3)(c)3, (3)(c)5, (3)(c)9

Policy 1.1.5: [CI] (*Effective 7/16/90*)

The relative priorities among types of public facilities are as follows:

1. Priorities Among Types of Public Facilities. All public facility improvements that are based on achieving and maintaining a standard for levels of service adopted in this Comprehensive Plan are included in the financially feasible Schedule of Capital Improvements contained in this Capital Improvements Element. The relative priorities among types of public facilities (i.e., roads, potable water, sanitary sewer, etc.) were established by adjusting the standards for levels of service and the available revenues until the resulting public facilities needs became financially feasible.

Legal restrictions on the use of many revenue sources limit the extent to which types of facilities may be prioritized because they do not compete for the same revenues. During each annual prioritization process, no further prioritization among types of public facilities is necessary because all projects in the Schedule of Capital Improvements are financially feasible, programmed for improvement, and will be completed according to the Schedule. Each year, however, prioritization among types of facilities is re-determined by reaffirming or revising standards for levels of service within the constraints of available restricted revenues.

County Financial Policies & Ordinances
Tallahassee-Leon County Comprehensive
Capital Improvement Element Goals, Objectives, and Policies

2. Priorities of Capital Improvements Within a Type of Public Facility. Capital improvements within a type of public facility are to be evaluated on the following criteria and considered in the order of priority listed below. The local government shall establish the final priority of all capital improvements using the following criteria as general guidelines. Any revenue source that cannot be used for a high priority facility will be used beginning with the highest priority for which the revenue can legally be expended.

a. Repair, remodeling, renovation, or replacement of obsolete or worn out facilities that contribute to achieving or maintaining standards for levels of service adopted in this Comprehensive Plan.

b. New or expanded facilities that reduce or eliminate deficiencies in levels of service for existing demand.

c. New public facilities, and improvements to existing public facilities, that eliminate public hazards not otherwise eliminated by improvements prioritized according to Subsection a or b, above.

d. New or expanded facilities that provide the adopted levels of service for new development and redevelopment during the next five fiscal years, as updated by the annual review of this Capital Improvements Element. Tallahassee and Leon County may acquire land or right-of-way in advance of the need to develop a facility for new development. The location of facilities constructed pursuant to this Subsection shall conform to the Future Land Use Element, and specific project locations shall serve projected growth areas within the allowable land use categories. In the event that the planned capacity of public facilities is insufficient to serve all applicants for development orders, the capital improvements will be scheduled in accordance with criteria contained in the land development regulations.

e. Improvements to existing facilities, and new facilities that significantly reduce the operating cost of providing a service or facility, or otherwise mitigate impacts of public facilities on future operating budgets.

f. New facilities that exceed the adopted levels of service for new growth during the next five fiscal years by either;
(1) providing excess public facility capacity that is needed by future growth beyond the next five fiscal years, or
(2) providing higher quality public facilities than are contemplated in the local governments' normal design criteria for such facilities.

g. Facilities not described in Subsections a through f, above, but which the local government is obligated to complete, provided that such obligation is evidenced by a written agreement the local government executed prior to July 1, 1990.

3. All facilities scheduled for construction or improvement in accordance with this Policy shall be evaluated to identify any plans of State agencies or the Northwest Florida Water Management District that affect, or will be affected by, the proposed local government capital improvements.

4. Project evaluation may also involve additional criteria that are unique to each type of public facility, as described in other elements of this Comprehensive Plan. 9J-5.016(3)(c)1, (3)(c)3

Policy 1.1.6: [CI] (*Effective 7/1/04*)

All proposed capital projects in the City and County shall be consistent with the adopted Transportation Plan and designated future transportation corridors.

County Financial Policies & Ordinances
Tallahassee-Leon County Comprehensive
Capital Improvement Element Goals, Objectives, and Policies

FINANCIAL FEASIBILITY

Objective 1.2: [CI] (*Effective 7/16/90*)

Provide needed public facilities that are within the ability of the local government to fund the facilities from local government revenues, development's proportionate share contributions, and grants or gifts from other sources. 9J-5.016(3)(b)5

Policy 1.2.1: [CI] (*Effective 7/16/90*)

The estimated costs of all needed capital improvements shall not exceed conservative estimates of revenues from sources that are available to the local government pursuant to current statutes, and which have not been rejected by referendum, if a referendum is required to enact a source of revenue. 9J-5.016(3)(c)1.f

Policy 1.2.2: [CI] (*Revised Effective 12/8/98; Revision Adopted 4/21/05*)

Existing and future development shall both pay for the costs of needed public facilities.

1. Future development

a. Future development shall pay for its proportional share of the capital improvements needed to address the impact of such development. Enterprise fund user charges, connection fees, and other user fees paid by new development shall be reviewed every two years to assure that provision of capital improvements needed to address the impact of future development will not increase ad valorem tax rates or rates of electric, gas, water or sewer utilities. Upon completion of construction, "future" development becomes "present" development, and shall contribute to paying the costs of the replacement of obsolete or worn out facilities as described in subsection 2, below.

b. Future development's payments may take the form of, but are not limited to, voluntary contributions for the benefit of any public facility, impact fees, capacity fees, dedications of land, provision of public facilities, and future payments of user fees, special assessments and taxes.

2. Existing development

a. Existing development shall pay for the capital improvements that reduce or eliminate existing deficiencies, and some or all of the replacement of obsolete or worn out facilities.

b. Existing development's payments may take the form of user fees, special assessments, and taxes. 9J-5.016(3)(b)4, (3)(c)8

3. Both existing and future development may have part of their costs paid by grants, entitlements or the provision of public facilities from other levels of government and independent districts.

4. The City will eliminate on-site refunds to property owners or their representatives except in those situations within the City limits which specifically support the City's goals of affordable housing, urban infill development, or the Southern Strategy goal of a more balanced growth pattern. In order to receive a rebate, a development must have an average net density of not less than two (2) units per acre.

For purposes of this paragraph, the following definitions shall apply:

a. Affordable housing: Any residential development in which 7% or greater of the residential units are determined to be affordable housing as defined in Section XIII, Glossary, under the Housing Element.

b. Urban infill development: A development located on a parcel of property bounded on two or more sides by existing urban development, or adjacent to existing water or sewer service. "Urban development" is defined as densities or intensities of one unit per acre or greater.

County Financial Policies & Ordinances
Tallahassee-Leon County Comprehensive
Capital Improvement Element Goals, Objectives, and Policies

c. Southern Strategy: Any development located within the Southern Strategy Area, as defined in the Land Use Element. (Rev. Effective 4/18/02)

The amount of on-site water and sewer refunds, on a residential equivalent basis shall not exceed (for water) an amount calculated to be the average cost to extend water distribution lines across a lot having 80 feet of frontage and (for sewer) an amount calculated to be the average cost to extend sewer collection lines across a lot having 80 feet of frontage.

The City shall amend its water and sewer extension policies and ordinances within sixty (60) days of the effective date of this amendment in order to effectuate the intent of this amendment.

In any utility reimbursement agreement, urban services agreement, or any other agreement, which provides for on-site refunds, the agreement shall state the specific goal or goals of this plan, which are served or achieved by the provision of refunds.

Policy 1.2.3: [CI] (*Rev. Effective 9/19/91*)

Capital improvements shall be financed, and debt shall be managed as follows:

1. Public facilities financed by enterprise funds (i.e., potable water, sanitary sewer, solid waste, and airport) shall be financed by:

a. debt to be repaid by user fees and charges for enterprise services, or

b. current assets (i.e., reserves, surpluses and current revenue), or

c. a combination of debt and current assets.

2. Public facilities financed by non-enterprise funds (i.e., roads, stormwater management, parks, fire service, police protection, and other government buildings) shall be financed from current assets: revenue, equity and/or debt. Specific financing of specific capital projects shall consider which asset, or group of assets, will be most cost effective, consistent with prudent asset and liability management, appropriate to the useful life of the project(s) to be financed, and efficient use of the local governments' debt capacity.

3. Debt financing shall not be used to provide more capacity than is needed within the Schedule of Capital Improvements for non-enterprise public facilities unless:

a. the excess capacity is an integral part of a capital improvement that is needed to achieve or maintain standards for levels of service, or

b. the excess capacity provides economies of scale making it less expensive than a comparable amount of capacity if acquired at a later date, or

c. the asset acquired is land that is environmentally sensitive, or designated by the local government as necessary for conservation or recreation, or

d. the excess capacity is part of a capital project financed by general obligation bonds approved by referendum. 9J-5.016(3)(c)2

4. The aggregate net bonded indebtedness in the City's enterprise activities shall not exceed 70% of assets. The City's adjusted general government net bonded indebtedness per capita shall not exceed 135% of Moody's Investor Service published median for cities of comparable size.

County Financial Policies & Ordinances
Tallahassee-Leon County Comprehensive
Capital Improvement Element Goals, Objectives, and Policies

Policy 1.2.4: [CI] (*Effective 7/16/90*)

Tallahassee and Leon County shall not provide a public facility, nor shall it accept the provision of a public facility by others if Tallahassee, Leon County or another provider is unable to pay for the subsequent annual operating and maintenance costs of the facility.

Policy 1.2.5: [CI] (*Effective 7/16/90*)

All development orders issued by the local government which require public facilities that will be financed by sources of revenue which have not been approved or implemented (such as future debt or referenda) shall be conditioned on the approval of implementation of the indicated revenue source, or the substitution of a comparable amount of revenue from existing sources.

Policy 1.2.6: [CI] (*Effective 7/16/90*)

The sources of revenue contain within the adopted Comprehensive Plan (July 16, 1991) require no local referendum. In the event that subsequent sources of revenue listed under "Projected Costs and Revenues" require voter approval in a local referendum that has not been held, and a referendum is not held, or is held and is not successful, the Comprehensive Plan shall be amended to adjust for the lack of such revenues, in any of the following ways:

1. Reduce the standard for levels of service for one or more public facilities, or
2. Increase the use of other sources of revenue, or
3. Decrease the cost, and therefore the quality, of some types of public facilities while retaining the quantity of the facilities that is inherent in the standard for levels of service, or
4. A combination of the above alternatives.

The analysis that supports this Capital Improvements Element shall contain an Alternative Recommendation setting forth the costs and sources of revenue that will be proposed in the Plan amendment in the event the referendum is not held, or is held and is not successful.

Policy 1.2.7: [CI]
(*Effective 4/18/02; Revision Effective 12/29/05*)

By 2001, utility providers for sanitary sewer, water and stormwater shall prepare long range improvement plans to the year 2020 for major facilities from which subsequent five year capital improvement programs shall be derived. These long range improvement plans shall be based upon a needs plan to serve the Future Land Use Plan and its expected population within the Urban Service Area by 2020, and shall also contain a cost feasible plan which prioritizes improvements based upon projected revenues. These long range utility improvement plans will be updated concurrently with updates to the Future Land Use Plan and Long Range Transportation Plan.

Objective 1.3: [CI] (*Effective 7/16/90*)

Provide needed capital improvements for repair or replacement of obsolete or worn out facilities, eliminating existing deficiencies, and meeting the needs of future development consistent with the adopted plan and depicted on the future land use map and redevelopment caused by previously issued and new development orders. The local governments' ability to provide needed improvements shall be demonstrated by maintaining a financially feasible Schedule of capital Improvements, as documented by the summary "Costs and Revenues by Type of Public Facility" contained in this Capital Improvements Element. 9J-5.016(3)(b)1 and 5.

Policy 1.3.1: [CI] (*Rev. Effective 11-22-99*)

The local government shall provide, or arrange for others to provide, the public facilities listed in the Schedule of Capital Improvements in the "Requirements for Capital Improvements Implementation" section of this Capital Improvements element. The capital improvements listed for Leon County within this element are balanced pursuant to 9J-5 with available revenue sources. However, the County reserves the right to amend projects and funding sources

County Financial Policies & Ordinances
Tallahassee-Leon County Comprehensive
Capital Improvement Element Goals, Objectives, and Policies

consistent with the criteria set out in 9J-5 for the Capital Improvements Element. The Schedule of Capital Improvements may be modified as follows:

1. The Schedule of Capital Improvements shall be updated annually. The annual update process shall be initiated concurrently with the preparation and adoption of the local governments' capital budgets. The capital improvement element schedule update amendment to the Comprehensive Plan shall be based upon the local governments' draft capital budgets being considered for adoption. The capital improvement element schedule update shall reflect any changes in the construction initiation date, completion date, or estimated project cost as otherwise established in a previous year's capital improvement element schedule update. The update shall also indicate whether those projects included in the previous year's capital improvement element schedule update (but not included in the current year's capital improvement element schedule update), have been completed, are ongoing, or have been deleted. Thereafter, prior to the transmittal of the amendment revising the Schedule of Capital Improvements, the amendment shall be revised to reflect any corresponding changes in the adopted local government capital budgets.

2. Pursuant to Florida Statutes 163.3187, the Schedule of Capital Improvements may be amended two times during any calendar year, and as allowed for emergencies, developments of regional impact, and certain small scale development activities.

3. Pursuant to Florida Statutes 163.3177, the Schedule of Capital Improvements may be adjusted by ordinance not deemed to be an amendment to the Comprehensive Plan for corrections, updates, and modifications concerning costs; revenue sources; acceptance of facilities pursuant to dedications which are consistent with the plan; or the date of construction of any facility enumerated in the Schedule of Capital Improvements.

4. Any act, or failure to act, that causes any project listed in the Schedule of Capital Improvements of this Comprehensive Plan to be scheduled for completion in a fiscal year later than the fiscal year indicated in the Schedule of Capital Improvements shall be in effect only if the act causing the delay is subject to one of the following:

a. Projects providing capacity equal to, or greater than the delayed project are accelerated within, or added to the Schedule of Capital Improvements, in order to provide capacity of public facilities in the fiscal year at least equal to the capacity scheduled prior to the act which delayed the subject project.

b. Modification of development orders issued conditionally or subject to the concurrent availability of public facility capacity provided by the delayed project. Such modification shall restrict the allowable amount and schedule of development to that which can be served by the capacity of public facilities according to the revised schedule.

c. Amendment of the plan to reduce the adopted standard for the level of service for public facilities until the fiscal year in which the delayed project is scheduled to be completed. 9J-5.016(3)(c)7

Policy 1.3.2: [CI] (*Effective 7/16/90*)

The local government shall include in the capital appropriations of their annual budgets all the capital improvements projects listed in the Schedule of Capital Improvements for expenditure during the appropriate fiscal year, except that the local government omit from their budgets any capital improvements for which a binding agreements has been executed with another party to provide the same project in the same fiscal year. The local government may also include in the capital appropriations of their annual budgets additional public facility projects that conform to Policy 1.1.4.2.b.3 and Policy 1.2.3.3.9J-5.016(3)(c)7.

Policy 1.3.3: [CI] (*Rev. Effective 8/17/92; Revision Effective 12/29/05*)

The City Commission of Tallahassee and the Board of County Commissioners of Leon County find that the impacts of development on public facilities within Tallahassee and Leon County occur at the same time as development authorized by a final development order. The local government shall determine, prior to the issuance of development orders, whether or not there is sufficient capacity of Category A and Category C public facilities to meet the standards

County Financial Policies & Ordinances
Tallahassee-Leon County Comprehensive
Capital Improvement Element Goals, Objectives, and Policies

for levels of service for existing development and the proposed development concurrent with the impacts of proposed development. For the purpose of this policy, the City of Tallahassee shall define "concurrent with" as follows:

1. No final development order shall be issued by the local government after October 1,1990 unless there shall be sufficient capacity of Category A and Category C public facilities to meet the standards for levels of service for the existing population and for the proposed development according to the following timeframes:

a. For the following public facilities, there must be: a) available capacity to serve the impacts of the proposed development prior to the issuance of the building permit; b) at the time a development order is issued, the necessary facilities and services are guaranteed in an enforceable development agreement, pursuant to Florida Statutes, or an agreement or development order is issued pursuant to Chapter 380, Florida Statutes to be in place and available to serve new development at the time of the issuance of a certificate of occupancy.

(1) Potable water.
(2) Sanitary sewer.
(3) Solid waste.
(4) Stormwater management.

b. For the following public facilities there must be available capacity to serve the impacts of the proposed development at the adopted level of
service within 12 months of the issuance of the final development order:

(1) Parks and recreation.
(2) Mass transit.

2. An applicant for a preliminary development order shall have a determination made as to the availability of Category A and Category C public facilities in accordance with subsection a or b:

a. The applicant may request a determination of available capacity as part of the review and approval of the preliminary development order provided that the determination of available capacity shall apply only to specific uses, densities and intensities based on information provided by the applicant and included in the development order,

b. The applicant may request the approval of a preliminary development order without a determination of capacity of Category A and Category C public facilities provided that any such order is issued subject to requirements in the applicable land development regulation or to specific conditions contained in the preliminary development order that:

(1) Final development orders for the subject property are subject to a determination of available capacity in Category A and Category C public facilities, as required by Policy 1.3.1, and;
(2) No rights to obtain final development order, nor any other rights to develop the subject property have been granted or implied by the local government's approval of the preliminary development order without determining that there is available capacity in Category A and Category C public facilities.

3. Except for an approved development of regional impact with specific phases of development, the determination of available capacity shall be valid for the term of a proposed project's development order. For development orders without specific terms of development, the determination and reservation of available capacity shall not exceed two years. For good faith development, extensions of the two year terms may be permitted in six month intervals.

4. A determination that there is available capacity in public works to serve the project shall run with the land; shall be assignable within adjacent portions of a project; and shall not be assignable to other projects. A determination that there is available capacity for a project shall apply only to specific land uses, densities, and intensities based upon information provided by the applicant. Any change in the density, intensity or land use is subject to review and approval or denial by the City of Tallahassee.

County Financial Policies & Ordinances
Tallahassee-Leon County Comprehensive
Capital Improvement Element Goals, Objectives, and Policies

5. An applicant shall prepay all impact fees or other infrastructure costs to guarantee the applicant's pro rata share of the local governments' financial obligation for public facilities, which are constructed by the local government for the benefit of the subject property.

a. Whenever an applicant's pro rata share of a public facility is less than full cost of the facility, the local government shall contract with the applicant for the full cost of the facility including terms regarding reimbursement of the applicant for costs in excess of the applicant's pro rata share.

b. Upon expiration of the determination of capacity for the development pursuant to subsection 2.a.(2) all unused capacity shall be forfeited. The pro rata infrastructure costs (not impact fees) paid for said capacity now forfeited shall be held by the City as a credit unless excess capacity exists that will allow local government to extend the expiration date. Pro rata infrastructure costs held as a credit by local government and not used by a developer to offset future impacts on public facilities shall be rebated without interest to the developer after a period of one (1) year.

6. The standards for levels of service of Category A and Category C public facilities shall be applied to the issuance of development orders on the following geographical basis:

a. Public facilities which serve all of Leon County shall achieve and maintain the standard for levels of service on a Countywide basis. No development order shall be issued in any unincorporated part of Leon County if the standard for levels of service is not achieved and maintained throughout the County for the following public facilities:

(1) Solid Waste Disposal
(2) Countywide Parks

b. Public facilities which serve less than all of Leon County shall achieve and maintain the standard for levels of service within their assigned service area. No development order shall be issued in an assigned service area if the standard for levels of service is not achieved and maintained throughout the assigned service area for the following public facilities and assigned service areas:

(1) Arterial and Collector Roads: All such roads throughout the county significantly affected by the proposed development
(2) Stormwater Management Systems: Major Stormwater Basin
(3) Potable Water Systems: Water System Service Area
(4) Sanitary Sewer Systems: Treatment Plant Service Area
(5) Area Parks: Urban Service Area
(6) Mass Transit: Citywide

COORDINATE CAPITAL IMPROVEMENTS WITH LAND DEVELOPMENT

Objective 1.4: [CI] (*Effective 7/16/90*)

Manage the land development process to insure that all development receives public facility levels of service equal to, or greater than the standards adopted in Policy 1.1.3, subsections 1-3, and 6. 9J-5.016(3)(b)3 and 5 by implementing the Schedule of Capital Improvements (required by Objective 1.3) and produced in its entirety elsewhere in the Capital Improvements Element, and by using the fiscal resources provided for in Objective 1.2 and its supporting policies.

Policy 1.4.1: [CI] (*Effective 7/16/90*)

All Category A public facility capital improvements shall be consistent with the goals,, objectives and policies of the appropriate elements of this Comprehensive Plan.
9J-5.016(3)(b)5, (3)(c)9, and (4)(a)1.b

County Financial Policies & Ordinances
Tallahassee-Leon County Comprehensive
Capital Improvement Element Goals, Objectives, and Policies

Policy 1.4.2: [CI] (*Rev. Effective 11-22-99*)

The local government shall integrate their land use planning and decisions with their plans for public facility capital improvements by developing and adopting the programs listed in the "Implementation Programs" section of this Capital Improvements Element. The location of, and level of service provided by projects in the Schedule of Capital Improvements shall maintain adopted standards for levels of service for existing and future development in a manner and location consistent with the Future Land Use Element of this Comprehensive Plan. Individual land use decision shall be consistent with the Comprehensive Plan. 9J-5.016(3)(b)3, (3)(c)9.

REQUIREMENTS FOR CAPITAL IMPROVEMENTS IMPLEMENTATION SCHEDULE OF CAPITAL IMPROVEMENTS, INCLUDING GENERAL LOCATION

The Schedule of Capital Improvements on the following pages will repair or replace obsolete or worn out facilities, eliminate existing deficiencies, and make available adequate facilities for future growth through no less than a five-year planning period, updated annually. The analysis of capacity requirements for deficiency and growth at the time of original plan adoption appears in a support document prepared for this Capital Improvements Element: "Public Facility Requirements 1988/89 - 1995/96 and to 2010."

The projects are listed according to the type of public facility. Within each list, projects are listed in sequence according to the fiscal year in which the initial project expenditures are scheduled. The capital improvement element schedule update shall provide the projected construction initiation date, completion date, and rough estimate of the total project cost for each project included therein. The capital improvement element schedule update shall include advance-funded State of Florida roadway projects, noting, however, that the local government bears no obligation in the funding or construction of these facilities. The capital improvement element schedule update shall include those local road projects reflected in the local government's adopted capital budget.

Each project is named, and briefly described. Most project locations are specified in the name or description of the project. The capacity of the project is shown, using the same measure of capacity that is used in the standard for the level of service (see Policy 1.1.3). Capacity increases may meet the needs of current deficiencies, or future development, or both, as noted above. If no "added capacity" is shown, the project is limited to repair, renovation, remodeling or replacement of an existing facility, with no net increase in capacity.

The estimated cost of each project during each of the next five or six fiscal years is shown in thousands of dollars ($1000s), and the total 5 or 6-year cost is also shown. Any costs incurred before or after the 5 or 6-year schedule are omitted from the project total. Such costs appear in the local governments' Capital Improvements Programs. All cost data is in current dollars; no inflation factor has been applied because the costs will be revised as part of the annual review and update of the Capital Improvements Element.

All projects contained in this Schedule of Capital Improvements are consistent with the other elements of this Comprehensive Plan. Consistency is determined and maintained by calculating that the total capacities of planned projects and existing facilities achieve or exceed the capacity of facilities that are required by the adopted standards for levels of service using the formula in Policy 1.1.4. 9J-5.016(4)(a)1

The Capital Improvements Element reflects the five year adopted Capital Improvement Plans (CIPs) of the City of Tallahassee and Leon County, and may not reflect other Capital Facilities documents that are concurrently being developed and yet to be adopted.

Rule 9J-5.016, F.A.C., concerning the Capital Improvements Element states, in part, "The Capital Improvements Element should include projects for which local government has fiscal responsibility."

Objective 1.5: [CI] (*Effective 6/28/98*)

Ensure that the City of Tallahassee and Leon County, their agents, and their assigns appropriate adequate funds and maintain an operational commitment sufficient to implement the various obligations of the Comprehensive Plan which are not addressed through the capital improvements planning requirements.

County Financial Policies & Ordinances
Tallahassee-Leon County Comprehensive
Capital Improvement Element Goals, Objectives, and Policies

Policy 1.5.1: [CI] (*Effective 6/28/98*)

The City of Tallahassee and Leon County, either jointly or separately, shall, in conjunction with the Comprehensive Plan Evaluation and Appraisal Report process, undertake a periodic review of obligations set forth in the Comprehensive Plan for which they, or their agents or assigns, are responsible for implementing, and which are not otherwise addressed through the capital improvements planning process. Each obligation shall be evaluated; including: a) affirmation of the commitment to the obligation; b) demonstration of financial capacity and commitment to carry out the work necessary to fulfill the obligation; and c) an assessment as to the ability to perform, or have performed, required work within the specified period of time (as applicable).

Should the City of Tallahassee or Leon County determine, as an outcome of this review, that an obligation found in the Comprehensive Plan should be deleted or otherwise modified; the affected local government shall file, at the first available opportunity, an amendment to the Comprehensive Plan making corresponding appropriate revisions.

Objective [CI] 1.6: (*Effective 12/8/98*)

The City of Tallahassee and Leon County shall adopt and implement revised programs and/or policies which favor the funding and scheduling of their capital improvements programs and policies for the Central Core Area and Southern Strategy Area

Policy [CI] 1.6.1: (*Effective 12/8/98*)

The local governments shall commit to undertake needed repairs, replace obsolete infrastructure and facilities, and address existing infrastructure deficiencies within the Central Core Area and Southern Strategy Area. The identification of such projects shall be based on the Comprehensive Assessment of the Central Core Area; the Comprehensive Assessment of the Southern Strategy Area; the Strategic Implementation Plan of the Central Core Area; the Strategic Implementation Plan of the Southern Strategy Area; and, any applicable Sector Plans.

Policy [CI] 1.6.2: (*Effective 12/8/98*)

By 1999, the local governments shall establish criteria for evaluation of projects proposed for inclusion within the 5 Year Capital Improvement Schedule. Among these criteria, there shall be criteria reflecting the commitment to needed improvements within the Central Core Area the Southern Strategy Area.

Policy [CI] 1.6.3: (*Effective 12/8/98*)

Funding approved to implement capital improvements necessary to address those needs identified by the Comprehensive Assessment of the Central Core Area and the Comprehensive Assessment of the Southern Strategy Area shall not be diverted to other projects without the expressed consent of the Commission.

PROGRAMS TO ENSURE IMPLEMENTATION
(*Rev. Effective 9/19/91*)

The following program descriptions are part of the adopted Comprehensive Plan. The following programs shall be implemented by January 31, 1991, or such earlier date as may be adopted by the local government, to ensure that the goals, objectives and policies established in the Capital Improvements Element will be achieved or exceeded. Each implementation program will be adopted by ordinance, resolution or executive order, as appropriate for each implementation program.

1. **Review of Applications for Development Orders.** The local government shall amend their land development regulations to provide for a system of review of various applications for the levels of service of Category A and Category C public facilities. Such system of review shall assure that no

County Financial Policies & Ordinances
Tallahassee-Leon County Comprehensive
Capital Improvement Element Goals, Objectives, and Policies

2. final development order shall be issued which results in a reduction in the levels of service below the standards adopted in Policy 1.1.3.a-c for Category A public

3. facilities and Policy 1.1.3.f for Category C public facilities. The land development regulations shall include, at a minimum, the provisions of Policy 1.3.3.a and b in determining whether a development order can be issued.

The land development regulations shall also address the circumstances under which public facilities may be provided by applicants for development orders. Applicants for development orders may offer to provide public facilities at the applicant's own expense in order to insure sufficient capacity of Category A and Category C public facilities, as determined according to Paragraphs A and B, above. Development orders may be issued subject to the provision of public facilities by the applicant subject to the following requirements:

a. The local government and the applicant enter into an enforceable development agreement which shall provide, at a minimum, a schedule for construction of the public facilities and mechanisms for monitoring to insure that the public facilities are completed concurrent with the impacts of the development, or the development will not be allowed to proceed.

b. The public facilities which are impacted by a subsequent Development Order are operating and will continue to operate at or above the adopted LOS consistent with the conditions outlined in Policy 1.3.3 of the CIE and that the public facilities are contained in the Schedule of Capital Improvements of the Comprehensive Plan.

2. **Impact Fees.** Impact fee ordinances shall require the same standard for the level of service as is required by Policy 1.1.3., and may include standards for other types of public facilities not addressed under Policy 1.1.3. All impact fee ordinances necessary to support the financial feasibility of this element shall be adopted, or amended to the required standard for the level of service by January 31, 1991.

3. Annual Budget. The annual budget shall include in its capital appropriations all projects in the Schedule of Capital Improvements that are planned for expenditure during the next fiscal year.

4. Capital Improvements Program. The annual multi-year Capital Improvement Program (CIP) shall be prepared in conjunction with the annual review and update of the Capital Improvements Element. The CIP shall contain all of the projects listed in the Schedule of Capital Improvements of the updated version of the Capital Improvements Element.

5. Semiannual Report. The mandatory semiannual report to the Department of Community Affairs concerning amendments to the Comprehensive Plan due to emergencies, developments of regional impact and selected small developments shall report on changes, if any, to adopt goals, objectives and policies in the Capital Improvements Element.

6. Update of Capital Improvements Element. The Capital Improvements Element shall be reviewed and updated annually. The element shall be updated in conjunction with the budget process and the release of the official population estimates and projections by the Bureau of Economic and Business Research (BEBR) of the University of Florida. The update shall include:

a. Revision of population projections
b. Update of inventory of public facilities
c. Update of costs of public facilities
d. Update of Public Facilities Requirements analysis (actual levels of service compared to adopted standards)
e. Update of revenue forecasts
f. Revise and develop capital improvements projects for the next five fiscal years
g. Update analysis of financial capacity

7. Concurrency Implementation and Monitoring System. The local government shall establish and maintain Concurrency Implementation and Monitoring Systems. The Systems shall consist of the following components:

County Financial Policies & Ordinances
Tallahassee-Leon County Comprehensive
Capital Improvement Element Goals, Objectives, and Policies

a. Annual report on the capacity and levels of service of public facilities compared to the standards for levels of service adopted in Policy 1.1.3.a-c and f. The report shall summarize the actual capacity of public facilities, and forecast the capacity of public all be based on the most recently updated Schedule of Capital Improvements in this Capital Improvements Element. The annual report shall constitute prima facie evidence of the capacity and levels of service of public facilities for the purpose of issuing development orders during the 12 months following completion of the annual report. The annual report shall also summarize and forecast capacities and levels of service for comparison to the standards adopted in Policy 1.1.3.d and e, but such portion of the annual report shall be for information purposes only, and shall not pertain to the issuance of development orders by the local government.

b. Public facility capacity review. The City of Tallahassee and Leon County shall use the procedures specified in Implementation Program 1, above, to enforce the requirements of Policy 1.3.3.a. and b. and as such the impacts of proposed development will be analyzed in relation to the availability of capacity at the time of permitting. Records shall be maintained during each fiscal year to indicate the cumulative impacts of all development orders approved during the fiscal year-to-date on the capacity of public facilities as set forth in the most recent annual report on capacity and levels of service of public facilities. The land development regulations of the local government shall provide that applications for development orders that are denied because of insufficient capacity of public facilities may be resubmitted after a time period to be specified in the land development regulations. Such time period is in lieu of, and not in addition to, other minimum waiting periods imposed on applications for development orders that are denied for reasons other than lack of capacity of public facilities. Land development regulations shall require that development commence within a specified time after a development order is issued, or the development order shall expire, subject to reasonable extensions of time based on Criteria included in the regulations.

c. Review of changes in planned capacity of public facilities. The local government shall review each amendment to this Capital Improvement Element, in particular any changes in standards for levels of service and changes in the Schedule of Capital Improvements, in order to enforce the requirements of Policy 1.3.1.d.

d. Concurrency implementation strategies. The local government shall annually review the concurrency implementation strategies that are incorporated in this Capital Improvements Element:

(1) Standards for levels of service that are phased to reflect the local governments financial ability to increase public facility capacity, and resulting levels of service, from year to year. Standards for levels of service may be phased to specific fiscal years in order to provide clear, unambiguous standards for issuance of development orders. (See Policy 1.1.3)

(2) Standards for levels of service that are applied within appropriate geographical areas of the local government. Standards for Countywide public facilities are applied to development orders based on levels of service throughout the County. Standards for public facilities that serve less than the entire County are applied to development orders on the basis of levels of service within assigned service areas. (See Policy 1.3.3.c)

(3) Standards for levels of service are applied according to the timing of the impacts of development on public facilities. Final development orders, which impact public facilities in a matter of months, are issued subject to the availability of water, sewer, and solid waste facilities prior to the issuance of the building permit, and other facilities (i.e., parks stormwater management and, mass transit) must be available within 12 months of the final development order. Preliminary development orders can be issued subject to public facility capacity, but the capacity determination expires in two years unless the applicant provides financial assurances to the local government. As an alternative, the determination of public facility capacity for preliminary development orders can be waived with in agreement that a capacity determination must be made prior to issuance of any final development order for the subject property. Such a waiver specifically precludes the acquisition of rights to a final development order as a result of the issuance of the preliminary development order. (See Policy 1.3.3.a and b)

County Financial Policies & Ordinances
Tallahassee-Leon County Comprehensive
Capital Improvement Element Goals, Objectives, and Policies

(4) Levels of service are compared to adopted standards on an annual basis. Annual monitoring is used, rather than case-by-case monitoring, for the following reasons:

(a) annual monitoring corresponds to annual expenditures for capital improvements during the local governments' fiscal years;
(b) annual monitoring covers seasonal variations in levels of service; and
(c) case-by-case monitoring would require applicants for development orders or the local government to conduct costly, time-consuming research which would often be partially redundant of prior research, or involve disparate methodologies and produce inconsistent results.
(See Concurrency Implementation and Monitoring System component A, above.)

(5) Public facility capital improvements are prioritized among competing applications for the same amount of facility capacity according to the criteria in Policy 1.1.5.b.4. If any applications have to be deferred to a future fiscal year because of insufficient capacity of public facilities during the current fiscal year, the applications to be deferred will be selected on the basis of rational criteria.

e. Capacity of Public Facilities for Development Orders Issued Prior to Adoption of the Plan. The City of Tallahassee and Leon County will "reserve" capacity of public facilities for development orders, in addition to approved Developments of Regional Impact, that were issued by the local government prior to the adoption of this Comprehensive Plan under the following circumstances:

(1) A representative of the property which is the subject of the development order has requested and received a determination of vested rights, and

(2) A representative of the property which is the subject of the development order has accepted in writing the applicable requirements of Policy 1.3.3.b, c of the Capital Improvements Element.

The local governments find that it is not necessary to automatically "reserve" capacity of public facilities for all development orders issued prior to the adoption of the plan because experience indicates that many such development orders are not used, or are not used to the maximum allowable uses, densities or intensities. The local governments find that the population forecasts that are the basis for this plan are a reasonable prediction of the absorption rate for development, and that the capital facilities which are planned to serve the forecast development are available for that absorption rate. Reserving public facility capacity for previously issued development orders would deny new applicants access to public facilities, and would arbitrarily enhance the value of dormant development orders.

The local governments intend to develop and pursue programs that will give persons with legitimate and substantial rested rights an opportunity to proceed with their plans without arbitrary interference by the new

Comprehensive Plan. However; the local governments intend to require such persons to "continue in good faith" in order to "reserve" capacity of public facilities which are provided by the local government. The City of Tallahassee and Leon County will not "reserve" capacity of public facility for previously issued development orders that have not been vested under the local government's vesting ordinance and which have not continued development in good faith.

8. 5-Year Evaluation. The required 5-year evaluation and appraisal report shall address the implementation of the goals, objectives and policies of the Capital Improvements Element. The monitoring procedures necessary to enable the completion of the 5-year evaluation include:

a. Review of Annual Reports of the Concurrency Implementation and Monitoring System.

b. Review of Semiannual Reports to DCA concerning amendments to the Comprehensive Plan.

b. Review of Annual Updates of this Capital Improvements Element, including updated supporting documents.

County Financial Policies & Ordinances
Tallahassee-Leon County Comprehensive
Capital Improvement Element Goals, Objectives, and Policies

9. Contractor Performance System. The local government will develop a system of monitoring the actual performance of contractors who design and/or construct public facilities for the local government. The monitoring system shall track such items as actual vs. planned time schedule, and actual vs. bid cost. The performance of contractors shall be considered when the local government awards contracts for public facilities. 9J-5.016(3)(c)6 and (4)(b)

SCHEDULES OF CAPITAL IMPROVEMENTS

NOTE: Copies of the annual Schedules of Capital Improvements may be viewed in the printed version of the Tallahassee-Leon County Comprehensive Plan.

County Financial Policies & Ordinances
Tallahassee-Leon County Comprehensive
Capital Improvement Element Goals, Objectives, and Policies

(4) Levels of service are compared to adopted standards on an annual basis. Annual monitoring is used, rather than case-by-case monitoring, for the following reasons:

(a) annual monitoring corresponds to annual expenditures for capital improvements during the local governments' fiscal years;
(b) annual monitoring covers seasonal variations in levels of service; and
(c) case-by-case monitoring would require applicants for development orders or the local government to conduct costly, time-consuming research which would often be partially redundant of prior research, or involve disparate methodologies and produce inconsistent results.
(See Concurrency Implementation and Monitoring System component A, above.)

(5) Public facility capital improvements are prioritized among competing applications for the same amount of facility capacity according to the criteria in Policy 1.1.5.b.4. If any applications have to be deferred to a future fiscal year because of insufficient capacity of public facilities during the current fiscal year, the applications to be deferred will be selected on the basis of rational criteria.

e. Capacity of Public Facilities for Development Orders Issued Prior to Adoption of the Plan. The City of Tallahassee and Leon County will "reserve" capacity of public facilities for development orders, in addition to approved Developments of Regional Impact, that were issued by the local government prior to the adoption of this Comprehensive Plan under the following circumstances:

(1) A representative of the property which is the subject of the development order has requested and received a determination of vested rights, and

(2) A representative of the property which is the subject of the development order has accepted in writing the applicable requirements of Policy 1.3.3.b, c of the Capital Improvements Element.

The local governments find that it is not necessary to automatically "reserve" capacity of public facilities for all development orders issued prior to the adoption of the plan because experience indicates that many such development orders are not used, or are not used to the maximum allowable uses, densities or intensities. The local governments find that the population forecasts that are the basis for this plan are a reasonable prediction of the absorption rate for development, and that the capital facilities which are planned to serve the forecast development are available for that absorption rate. Reserving public facility capacity for previously issued development orders would deny new applicants access to public facilities, and would arbitrarily enhance the value of dormant development orders.

The local governments intend to develop and pursue programs that will give persons with legitimate and substantial rested rights an opportunity to proceed with their plans without arbitrary interference by the new

Comprehensive Plan. However; the local governments intend to require such persons to "continue in good faith" in order to "reserve" capacity of public facilities which are provided by the local government. The City of Tallahassee and Leon County will not "reserve" capacity of public facility for previously issued development orders that have not been vested under the local government's vesting ordinance and which have not continued development in good faith.

8. 5-Year Evaluation. The required 5-year evaluation and appraisal report shall address the implementation of the goals, objectives and policies of the Capital Improvements Element. The monitoring procedures necessary to enable the completion of the 5-year evaluation include:

a. Review of Annual Reports of the Concurrency Implementation and Monitoring System.

b. Review of Semiannual Reports to DCA concerning amendments to the Comprehensive Plan.

b. Review of Annual Updates of this Capital Improvements Element, including updated supporting documents.

County Financial Policies & Ordinances
Tallahassee-Leon County Comprehensive
Capital Improvement Element Goals, Objectives, and Policies

9. Contractor Performance System. The local government will develop a system of monitoring the actual performance of contractors who design and/or construct public facilities for the local government. The monitoring system shall track such items as actual vs. planned time schedule, and actual vs. bid cost. The performance of contractors shall be considered when the local government awards contracts for public facilities. 9J-5.016(3)(c)6 and (4)(b)

SCHEDULES OF CAPITAL IMPROVEMENTS

NOTE: Copies of the annual Schedules of Capital Improvements may be viewed in the printed version of the Tallahassee-Leon County Comprehensive Plan.

LEON

FLORIDA'S CAPITAL COUNTY

Abbreviations & Acronyms

AC	Advisory Committee
ADA	America Disabilities Act
AFS	Administrative Financial System
AGI	Adjusted Gross Income
AMT	Alternative Minimum Tax
BAR	Budget Amendment Request
BCP	Budget Change Proposal
BEA	Budget Enforcement Act
BLS	Bureau of Labor Statistics
BOCC	Board of County Commissioners
CHSP	Community Human Services Partnership
CIP	Capital Improvement Program
COLA	Cost of Living Adjustment
CPI	Consumer Price Index
CRA	Community Redevelopment Act
CRTPA	Capital Region Transportation Planning Agency
DEP	Department of Environmental Protection
DIA	Downtown Improvement Authority
DOR	Department of Revenue
DJJ	Department of Juvenile Justice
DRI	Development of Regional Impact
EDC	Economic Development Council
EEO	Equal Employment Opportunity
EFT	Electronic Fund Transfer
EMS	Emergency Medical Services
EOC	Emergency Operations Center
ESF	Emergency Support Function
FAC	Florida Association of Counties
FASB	Financial Accounting Standards Board
FDOT	Florida Department of Transportation
FEMA	Federal Emergency Management Agency
FICA	Federal Insurance Contributions Act
FLUM	Future Land Use Map
FNP	Florida Nutrition Program
FS	Florida Statutes
FTE	Full-time Equivalency
FY	Fiscal Year
GAAP	Generally Accepted Accounting Principles
GAL	Guardian Ad Litem
GAO	Government Accountability Office
GASB	Governmental Accounting Standards Board
GEM	Growth and Environmental Management
GFOA	Government Finance Officers Association
GIS	Geographic Information Systems
GRPA	Government Performance & Results Act
HAB	Healthcare Advisory Board
HFA	Housing Finance Authority
HHS	Health & Human Services

Abbreviations & Acronyms

HIPAA	Health Insurance Portability and Accountability Act
HR	Human Resources
HUD	Housing & Urban Development
ICLEI	International Council for Local Environmental Initiatives
ICMA	International City/County Management Association
IDP	Individual Development Plan
IFAS	Integrated Fund Accounting System
JAG	Justice Assistance Grant
JE	Journal Entry
JV	Journal Voucher
LCCOL	Leon County Code of Law
LCSO	Leon County Sheriff's Office
LOS	Level of Service
LOST	Local Option Sales Tax
MIS	Management Information Services
MOU	Memorandum of Understanding
MSTU	Municipal Services Taxing Unit
M/WSBE	Minority/Women Small Business Enterprise
NA	Not Applicable, or Not Available
NCGA	National Council on Governmental Accounting
NCIC	National Crime Information Center
NIPA	National Income and Product Accounts
NPDES	Non-Point Discharge Elimination System
OGC	Office of General Council
OMB	Office of Management and Budget
OPS	Other Personnel Service
ORG	Organization
OSHA	Occupational Safety and Health Administration
PETS	Permit Enforcement Tracking System
PIO	Public Information Office
PSCB	Public Safety Communications Board
PSCC	Public Safety Coordinating Council
PUB	Planned Unit Development
RFP	Request for Proposals
RP	Real Property
SAL	State Appropriations Limit
SCRAM	Secure Continuous Remote Alcohol Monitor
SHIP	State Housing Initiative Plan
SLGS	State and Local Government Security
SPTR	Supervised Pre -Trial Release
TDC	Tourist Development Council
TFA	Transaction Function Activity Code
TIF	Tax Increment Financing
TIPS	Treasury Inflation Protected Securities
TLCPD	Tallahassee-Leon County Planning Department
TMDL	Total Maximum Daily Load
TRIM	Truth In Millage
USA	Urban Services Area
USDA	United States Department of Agriculture
YTD	Year-to-Date

Citizens' Guide to the Budget

Budget Terms

-A-

Accrual Accounting:
A basis of accounting in which revenues are recorded when earned and expenses are recorded at the time they are incurred, instead of when cash is actually received or disbursed.

Actual:
Monies which have already been used or received.

Ad Valorem Tax:
A tax levied on the assessed value (net of any exemptions) of real or personal property. This is commonly referred to as property tax.

Adjusted Final Millage:
The actual tax rate levied by a local government when tax bills are issued. The rate is adjusted for corrected errors in property assessments for tax purposes and for changes in assessments made by property appraisal adjustment boards in each county. Usually, such changes are very slight and the adjusted millage sometimes does not change from the levy set by the taxing authority. State law provides for certain limitations.

Adopted Budget:
The financial plan of revenues and expenditures for a fiscal year as approved by the Leon County Board of Commission.

Aggregate Millage Rate:
The sum of all property tax levies imposed by the governing body of a county. State law limits the aggregate rate for a county or municipality to $10.00 per $ 1,000 of assessed taxable value.

Amendment:
A change to an adopted budget that may, or may not, increase or decrease a fund total. The change must be approved by the County Commission in certain instances.

Appropriated Fund Balance:
The fund balance is included as a revenue source in the annual budget.

Appropriated Income:
Florida Statute requires county governments to budget only ninety-five percent (95%) of the total revenue anticipated. Five (5%) percent of the total amount of revenues cannot be incorporated into the budget and made available for expenditure. Therefore, ninety-five percent (95%) of the one hundred percent (100%) of anticipated total revenues becomes the portion referred to as appropriated income.

Appropriations:
A specific amount of funds authorized to which financial obligations and expenditures may be made.

Assessed Value:
A value established by the County Property Appraiser for all real or personal property for use as a basis for levying property taxes.

-B-

Balance:
The balance for the current fiscal year. Balance is the difference between the projected expenditures and the expenditures occurred (balance= Budget- Expenditures).

Base Budget:
The amount programmed in the budget year for conducting the same program and performing the same services as are planned for the current year.

Board of County Commissioners (BOCC):
Elected Officials that make legislative decisions concerning Leon County policies.

Citizens' Guide to the Budget

Budget Terms

Bond:
A written promise to pay a sum of money on a specific date at a specified interest rate as detailed in a bond ordinance.

Budget:
A fiscal plan for using financial and staff resources to accomplish specific goals and objectives within a definite time period.

Budget Amendment Request (BAR):
A proposal to change the dollar amount or scope of an activity or project after the budget has been approved by the Board of County Commissioners.

Budget Change Proposal:
A proposal to change the level of service or funding sources for activities authorized or to propose new program activities not currently authorized.

Budget Message:
A brief written statement presented by the County Administrator to explain principal budget issues and to identify policy-related issues to the Leon County Commission.

Budget Resolution:
The budget resolution establishes various budget totals, divides spending totals into functional categories and may include reconciliation instructions to designated departments.

Budget Split:
Allocation of salary across the Organizational Codes in an organization.

-C-

Capital Improvement Projects:
Physical assets, constructed or purchased, that have a minimum useful life of ten years and a minimum cost of $10,000. These may include buildings, recreational facilities, road and drainage structures, and large pieces of equipment.

Capital Improvement Program (CIP):
A five-year plan for providing public physical improvements. The program provides the following information for each project: a time frame for completion, the location, description, an annual estimated expenditure and the proposed method of financing.

Capital Outlay:
Annual operating expenditures for the acquisition of, or addition to, fixed assets. These expenditures must cost more than $750 and less than $10,000 and will include construction projects, purchases of land, major renovations or repairs to existing grounds or facilities and acquisition of equipment.

Chart of Accounts:
A set of accounting codes characterizing transactions throughout the organization's financial systems. It facilitates the consistent coding of transactions for entry into the systems as well as computer manipulation of transaction data.

Constitutional Officer:
Positions established by Florida=s Constitution. In Leon County there are five elected constitutional officers: Tax Collector, Sheriff, Property Appraiser, Supervisor of Elections, and Clerk of the Court.

Contingency:
A budgetary reserve to provide for emergency or unanticipated expenditures during the fiscal year.

Continuation Budget Request:
Includes funding required to continue the existing level of service in the service area.

County Administrator:
The Chief Executive Officer (CEO) of the County appointed by the Leon County Commission.

Citizens' Guide to the Budget

Budget Terms

Customer:
The recipient of an output product or service. May be internal or external to the organization.

-D-

Debt Service:
The expense of retiring such debts as loans and bond issues. It includes principal and interest payments, payments for paying agents, registrars, and escrow agents.

Debt Service Fund:
A fund established to account for the accumulation of resources for the payment of interest and principal general long-term debt.

Deficit:
The excess of expenditures over revenues during a fiscal year.

Department:
A basic organizational unit of County government which is functionally unique in its service delivery and is comprised of more than one program.

Depreciation:
The periodic expiration of an asset's useful life. Depreciation is a requirement in proprietary type funds (such as enterprise and internal service funds).

Division:
A basic organizational unit of the County which is functionally unique in its service delivery.

-E-

Economic Indicators:
Economic information such as consumer price index, population, personal income, housing starts, wages, production, business activity, purchasing power, and unemployment.

Encumbrance:
The commitment of appropriated funds to purchase an item or service.

Enterprise Fund:
A governmental accounting fund for operations that function similarly to private business enterprises. The cost of providing these types of services is derived by user fees and other charges for service.

Exception Report:
A report that supplement information already available on regular reports by highlighting unusual situations which require the attention of management.

Exemption:
A portion of the total assessed valuation of property which is not subject to property taxes. An example is the homestead exemption which provides qualifying homeowners with a $25,000 exemption on their personal residential property.

Expenditure:
Decreases in fund financial resources for the procurement of assets or the cost of goods and/or services received.

-F-

Fiscal Year (FY):
Any twelve (12) month period to which the annual operating budget applies and at the end of which a government determines its financial position and the results of its operations. The fiscal year for Leon County begins on October 1 and ends on September 30 of the following year.

Citizens' Guide to the Budget
Budget Terms

Franchise Fee:
A fee imposed by a government unit for a right/ license granted to an individual/ business to market a company's goods/services in a particular area.

Fund:
A group of appropriations treated as an entity to meet legal requirements or Generally Accepted Accounting Principles (GAAP).

Fund Balance:
The difference between fund assets and fund liabilities.

-G-
GAAP:
Uniform minimum standards and guidelines for financial accounting and reporting.

General Fund:
The fund used to account for all financial resources that are derived from ad valorem (property) taxes, licenses, permits, and other general revenues that will be used to support services that are provided on a countywide basis.

Grant:
A contribution by a government or other organization to support a particular function. Grants may be classified as either operation or capital, depending upon the grantee.

-I-
Indirect Cost Reimbursement:
Payments made to the County's general fund by enterprise or grant-funded programs to cover administrative overhead costs incurred by the County.

Inflation:
Growth in a general measure of prices, usually expressed as an annual rate of change.

Intergovernmental Revenue:
Revenue collected by one government and distributed (usually through some predetermined formula) to another level of government(s).

Internal Service Fund:
A fund established for the purpose of accounting for the transactions between government agencies.

-L-
Line Item:
A sub-classification of expenditures based on the type of goods or services.

Long Term Debt:
All senior debt, including bonds, debentures, bank debt, mortgages, deferred portions of long-term debt, and capital lease obligations.

-M-
Master Lease Program:
The method used to finance the purchase of new equipment and refinance existing equipment leases.

Match:
Refers to a cost sharing ratio for a State or County program which requires a County General Fund Contribution of a certain amount or percentage to qualify.

Millage Rate:
The rate used to calculate taxes based upon the assessed value of real property, countywide. One mill of tax is equal to $1.00 for each $1,000 of taxable property value.

Citizens' Guide to the Budget
Budget Terms

Mission Statement:
A succinct description of the scope and purpose of a County department.

Modified Accrual System:
Accounting basis that records revenues when they are earned (whether or not cash is received then) and expenditures when goods and services are received (whether or not cash payments are made then).

Municipal Services Taxing Unit (MSTU):
A district created by the county to place the burden of ad valorem taxes upon property in a geographic area to fund a particular service or services. In Leon County, MSTU's exist countywide to fund primary healthcare for the uninsured and emergency medical services.

-N-

Net Budget:
The legally adopted budget less all double counts required by fund accounting. For example, transfer between funds can appear in the budget of both funds and inflate the budget total. Other categories include internal service charge, reserves, debt proceeds, and other miscellaneous amounts.

-O-

Object Code:
An itemization of accounts within a fund that is used to identify and record the type and amount of expenditures. Some object codes are mandated by the State of Florida Uniform Accounting System.

Operating Budget:
A balanced fiscal plan for providing governmental programs and services for a single year.

Operating Expenses:
Fund expenses related directly to the fund=s primary activities for the current year and not defined as personal or capital outlays.

Operating Transfer:
Legally authorized transfer from a fund receiving revenue, to the fund through which the resources are to be expended.

Other Personnel Service (OPS):
A temporary position of specific duration not to exceed two years. The positions may be full-time or part-time.

-P-

Performance Objective:
A statement that describes in specific and measurable terms the results the program is expected to achieve within a certain time frame.

Personal Services Expense:
Expenses for salaries, wages, workers compensation, health/life insurance, and retirement contributions provided to County employees.

Program:
A broad function or area of responsibility of government services. It is a basic organizational unit of government that is composed of a group of specific activities and operations directed at attaining a common purpose or goal.

Projection:
Estimates of anticipated revenues, expenditures, or other budget amounts for specific time periods, usually in fiscal years.

Property Tax:
Taxes levied on all non-exempt real and personal property located within Leon County. Property taxes computed based on multiplying the millage rate by the assessed value of the property often referred to as *ad valorem tax.*

Citizens' Guide to the Budget
Budget Terms

Proprietary Fund/Agency:
Commonly called "self-supporting" or "enterprise", these funds/agencies pay for all or most of their cost of operations from user fees, and receive little or no general property tax support.

-R-

Real Property (RP):
Land and the structures that are attached to it.

Requisition:
Notification of pre-encumbrance of commitment of funds for goods and services.

Rescission:
The withdrawal of authority to incur financial obligations that were previously provided by law and has not yet expired.

Reserves:
Appropriations of funds set aside to cover unanticipated or contingent expenses and shortfalls in revenues.

Revenue:
Funds collected to finance ongoing County services. Examples are: taxes, licenses and permits; intergovernmental revenue; charges for service; fines and forfeits; miscellaneous; and other financing sources.

Rolled-Back Millage Rate:
The millage rate that will provide the same property tax levy as was levied during the previous fiscal year, except for levies on new construction, additions to structures, deletions, and property added due to geographic boundary changes.

-S-

Special Assessment:
A levy made against certain properties to defray all or part of the cost of a specific capital improvement which benefits the owners of the property.

Special Revenue Fund:
A fund used to account for the proceeds of specific revenue sources, other than expendable trusts or major capital projects that are legally restricted to be used for specific purposes.

State Shared Revenues:
Revenues collected by the state and proportionately share with counties and/or municipalities on the basis of specific formulas.

-T-

Tax Base: The total property valuations on which taxes are levied.

Tax Roll: The certification of assessed/taxable values prepared by the Property Appraiser and presented to the Board of County Commissioners by July 1 of each year.

Transfers: As reflected in fund condition statements, transfers reflect the movement of resources from one fund and other fiscal and personal data for the past, current and budget years.

Trust Fund: Funds used to account for assets held by a governmental unit in a trustee capacity or as an agent for individuals, private organizations, other governments, and/or other funds.

-U-

User Fee: The fee charged to individuals or groups that receive a direct benefit of a public service, facility, or good.

-W-

Workload Measure: A unit of measure to identify the amount of work or product generated from specific activities. They form the basis for determining the unit's success at reaching its performance objectives.

Statistical Summary

POPULATION		Unincor-porated	Incorporated
Leon County	275,487	93,666	181,821
Median Age	31		
Total Leon County Registered Voters as of 4/1/11	171,303		
(*Supervisor of Elections website)*			

LABOR FORCE *(Economic Profile)*	**2010**	**2009**	**2008**
Civilian Labor Force	149,823	148,698	147,043
Employment	137,440	138,271	140,572
Unemployment	12,383	10,427	6,445
Unemployment Rate (%)	8.27%	7.01%	4.38%

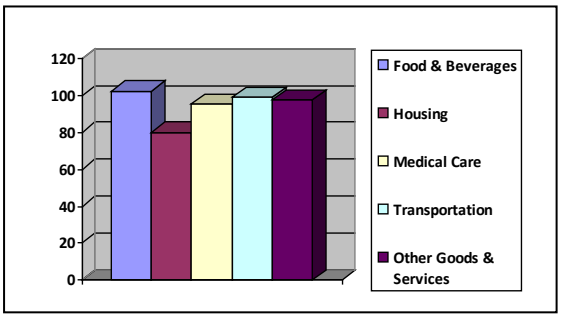
MEDIAN HOUSEHOLD INCOME *(Source: Florida Research and Economic Database)*	**2009**	**2008**	**2007**
Leon County	$40,725	$47,318	$48,739
Florida	$44,755	$44,857	$45,794

ANNUAL – CONSUMER PRICE INDEX	**2010**	**2009**	**2008**
Leon County	94.4	93.7	94.1

RETAIL PRICE INDEX – Leon County May 2010

(Florida Statistical Abstract 2010 BEBR)

Food & Beverages	102.40
Housing	80.14
Medical Care	95.38
Transportation	99.13
Other Goods & Services	97.74



EDUCATION

Leon County Public K-12 Schools (www.leon.k12.fl.us)

Elementary Schools	24
Middle Schools	8
High Schools	6
Special / Alternative Schools	6
Charter Schools	5

Universities/ Colleges/Junior Colleges

Barry University
Florida Agricultural & Mechanical University (FAMU)
Florida State University (FSU)
Flagler College at TCC
Keiser University (Tallahassee location)
Tallahassee Community College (TCC)

Vocational/Technical Schools

Lively Technical Center
North Florida Cosmetology Institute

Statistical Summary

MUNICIPAL SERVICES

Libraries	**Branches**
Florida Agricultural & Mechanical University (FAMU)	5
Florida State University (FSU)	5
Legislative Library	1
Leon County Public Library System	6
State Library of Florida	1
Tallahassee Community College (TCC)	1

Law Enforcement

FAMU Police Department
Florida Department of Law Enforcement Capital Police (FDLE)
FSU Police Department
Leon County Sheriff's Office (LCSO)
TCC Campus Police Department
Tallahassee Police Department (TPD)

Fire Department *(talgov.com)*	**Stations**
Tallahassee Fire Department	15

Hospitals	**Beds**
Tallahassee Memorial Healthcare (TMH)	770
Capital Regional Medical Center	198

Convention/Conference Centers	**Seats**
Tallahassee - Leon County Civic Center	13,000
Florida State Conference Center	375

Utilities

Tallahassee City Limits
Electric, Gas, Water, Tapping, Sewer, Solid Waste, Stormwater
Outside City Limits
Electric, Water, Sewer Utility Services, Gas, Solid Waste

Franchise Agreements

Comcast
Sewer
Solid Waste
Water

TRANSPORTATION

Tallahassee Regional Airport

Major Airlines
- American
- Continental
- Delta
- U.S. Airway Express

Commercial Service Carriers	8
Ground Transportation/Vehicle Rental Services	12

Statistical Summary

Railroad Services
CSX Transportation
Bus Service
Greyhound
StarMetro
Highways

Federal Highways	US 27, US 90, US 319
Federal Interstates	I-10
State Highways	SR-20, 59, 61, 155, 259, 263, 267, 363

STATE & LOCAL TAXATION (2011)

Local

Ad Valorem Millage Rates **(Adopted)**	City/DIA	City	Uninc.
Countywide	7.8500	7.8500	7.8500
Healthcare MSTU	0.00	0.00	0.00
Emergency Medical Services (EMS) MSTU	0.50	0.50	0.50
City of Tallahassee	3.70	3.70	0.00
City of Tallahassee Downtown Improvement Authority (DIA)	1.00	0.00	0.00
Leon County School Board	8.034	8.034	8.034
Northwest FL Water Management District	0.045	0.045	0.045
Total	**21.129**	**20.129**	**16.429**

Ad Valorem Tax Exemption Available	Yes
General Homestead Exemption	25,000

Note: (Effective January 1, 2008, there is an additional $25,000 exemption on Non-School taxes for the values greater than $50,000)

Senior Citizen Homestead Exemption Available	Yes
Discretionary Sales Surtax	1.5%
Utility Service Tax (Public Service Tax)	10.0%
Local Communications Services Tax (CST)	6.290%

State

Corporate Income Tax	5.5%
Personal Income Tax	0.0%
Retail Sales Tax	6.0%
Motor Fuel (Gasoline) Tax	0.267

State Enterprise Zone	Yes	EZ-3701
Federal Enterprise Zone	Yes	

FINANCIAL INSTITUTIONS

Banks/Branches	20
Credit Unions	15
Savings and Loans	27

QUALITY OF LIFE	**Averages**	
July Average Temperature (Fahrenheit)	92 (High)	72 (Low)
January Average Temperature (Fahrenheit)	63 (High)	38 (Low)
Average Rainfall (Inches)	63.21	
Average Number of Sunny or Partly Sunny Days	231	

Statistical Summary

Outdoors Activities			
Boat Landings	23		
Campgrounds	3		
Galleries			
• 621 Gallery			
• The Dickerson Gallery			
• Foster Tanner Fine Arts Gallery			
• LeMoyne Gallery			
• Marsh Orr Contemporary Fine Art			
• Nomads Gallery			
• Pelican Place			
• Signature Gallery			
• South of Soho Gallery			
• Thomas Deans & Company			
Historic Points of Interest			
• Brokaw-McDougal House			
• DeSoto State Archeological Site			
• Knott House			
• Mission San Luis			
• The Columns			
• The Old Capital			
• WWII, Korean and Vietnam War Memorial			
Lakes	200		
Museums			
• Riley House Museum			
• Goodwood-Museum & Gardens			
• Historical Museum of Florida History			
• Old Capital Museum			
• Tallahassee Museum of History & Natural Science			
• Black Archives Research Center			
• Mary Brogan Museum of Art & Science			
• Odyssey Science Center			
• San Marcos Apalache Historic State Park			
• Tallahassee Antique Car Museum			
• Mission San Luis			
• Knott House Museum			
• Florida Association of Museums			
Parks	96	61 City	35 County
Reservations	1		
Special Events	7		

LEON COUNTY CANOPY ROADS

Centerville Road/Moccasin Gap Road
Meridian Road
Miccosukee Road
Old Bainbridge Road
Old Centerville Road
Old St. Augustine Road
Pisgah Church Road
Sunny Hill Road

Statistical Summary

***TRAVEL DISTANCE FROM TALLAHASSEE* (in miles)**

Albertson, New York	1,076	Memphis, Tennessee	543
Atlanta, Georgia	273	Miami, Florida	480
Birmingham, Alabama	302	Montgomery, Alabama	210
Gainesville, Florida	151	New Orleans, Louisiana	384
Houston, Texas	709	Orlando, Florida	257
Jackson, Mississippi	475	Panama City, Florida	121
Jacksonville, Florida	163	Pensacola, Florida	197
Key West, Florida	639	Portland, Oregon	2774
San Diego, California	2,182	Savannah, Georgia	300
Louisville, Kentucky	666	Springville, New York	1106
Macon, Georgia	197	Tampa, Florida	274
Melbourne, Florida	326	Washington, D.C.	871

Courtesy of Nations Online Project- www.nationsonline.org

LEON

FLORIDA'S CAPITAL COUNTY

Leon County Government
Fiscal Year 2012 Budget Calendar

December 2010

Date	*Activity*	*Participants*
Monday, December 13, 2010	Board Retreat	Board of County Commissioners (BOCC) Executive Staff

December 2010

SUN	MON	TUE	WED	THU	FRI	SAT
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

January 2011

Date	*Activity*	*Participants*
Friday, January 14, 2011	Internal Service Requests Matrix Distributed to Departments/Constitutional/Judicial Officers	Facilities Management Management Information Systems Human Resources Office of Management and Budget (OMB)
Monday, January 31, 2011	Departments/Constitutional/ Judicial Officers submit Internal Service Requests	Facilities Management Management Information Systems Human Resources Office of Management and Budget (OMB)

January 2011

SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

February 2011

Date	*Activity*	*Participants*
Tuesday, February 8, 2011	Agenda Item- Amending Discretionary Funding Ordinance	BOCC/ County Administrator/ OMB
Tuesday, February 15, 2011 Wednesday, February 16, 2011 Thursday, February 17, 2011	GOVMAX Budget Training	OMB/ All Departments
Wednesday, February 23, 2011	Deadline for New Capital Project Requests	OMB/All Departments

February 2011

SUN	MON	TUE	WED	THU	FRI	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

March 2011

Date	*Activity*	*Participants*
Wednesday, March 17, 2011 9:00 am– 5:00 pm	Preliminary Budget Workshop	County Administrator/OMB/ All Departments
Friday, March 18, 2011	Deadline for Current Capital Project Requests	OMB/All Departments
Monday, March 21, 2011	Deadline for Departments to notify OMB for budget issues pertaining to required contract and state payment increases and submit requested budgets	OMB/ All Departments

March 2011

SU	MON	TUE	WED	THU	FRI	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Leon County Government
Fiscal Year 2012 Budget Calendar

April 2011

Date	*Activity*	*Participants*
Tuesday, April 12, 2011	Ratification of actions taken place at the March 16, 2011 Workshop	County Administrator/OMB
Tuesday, April 26, 2011	Presentation of Mid-Year Financial Report	County Administrator/OMB

April 2011

SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May 2011

Date	*Activity*	*Participants*
Tuesday, May 11, 2011 through Friday, May 13, 2011	Executive Budget Hearing with Departments	County Administrator/OMB/ All Departments/ Constitutional Officers

May 2011

SUN	MON	TUE	WED	THU	FRI	SAT
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June 2011

Date	*Activity*	*Participants*
Wednesday , June 1, 2011	Receive Tentative Certified Values from Property Appraiser	Property Appraiser
Wednesday, June 1, 2011	Notice to Property Appraisers regarding possible non-ad valorem assessments for TRIM notice	Public Works/OMB/ Property Appraiser
Monday, June 27, 2011 and Tuesday, June 28 2011	Budget Workshops	County Administrator/ OMB/All Departments

June 2011

SUN	MON	TUE	WED	THU	FRI	SAT
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

July 2011

Date	*Activity*	*Participants*
Friday, July 1, 2011	Certified Taxable Values provided by Property Appraiser	Property Appraiser
Friday, July 1, 2011	Non-ad valorem assessments to be included on TRIM due to Property Appraiser unless extension granted	BOCC/ County Administrator/ OMB/ Property Appraiser
Tuesday, July 12, 2011	Ratification of Budget Workshops and establishing the maximum millage rate for TRIM	County Administrator/ OMB
Friday, July 15, 2011	Tentative Budget Submitted to BOCC	County Administrator/ OMB

July 2011

SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

August 2011

Date	*Activity*	*Participants*
Thursday, August 4, 2011	TRIM Maximum Millage Notice due to Property Appraiser and Department of Revenue	County Administrator/OMB/ Property Appraiser
Wednesday, August 24, 2011	Last day for Property Appraiser to mail TRIM notices	Property Appraiser

August 2011

SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

September 2011

Date	*Activity*	*Participants*
Tuesday, September 13, 2011	BOCC– 1st Public Budget Hearing on Adoption of Tentative Millage Rates and Tentative Budgets for FY 2011/2012	BOCC/ County Administrator/ OMB/ Departments/ Citizens
Thursday, September 15, 2011	Certification of Non-Ad Valorem assessment roll due to Tax Collector	GIS
Tuesday, September 20, 2011	BOCC 2nd Public Budget Hearing on Adoption of Tentative Millage Rates and Tentative Budgets for FY 2011/2012	BOCC/ County Administrator/ OMB/ Departments/ Citizens
Friday, September 23, 2011	Submit Adopted Budget Resolutions to Property Appraiser and Tax Collector	County Administrator/OMB

September 2011

SUN	MON	TUE	WED	THU	FRI	SAT
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

October 2011

Date	*Activity*	*Participants*
Saturday, October 1, 2011	Beginning of New Fiscal Year	
Friday, October 21, 2011	Final Day to Submit TRIM Compliance Certification to Department of Revenue (DOR)	County Administrator/ OMB

October 2011

SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

LEON

FLORIDA'S CAPITAL COUNTY

Budget Cost Summaries

County Commission	16 - 68
County Administration	16 - 70
County Attorney	16 - 71
Office of Management & Budget	16 - 72
Human Resources	16 - 73
Tourist Development Council	16 - 74
Intergovernmental Affairs	16 - 76
Library Services	16 - 77
Health & Human Services	16 - 79
Volunteer Center	16 - 79
Housing Services	16 - 80
Veteran Services	16 - 80
Primary Health Care	16 - 81
Cooperative Extension	16 - 82
Emergency Medical Services	16 - 83
Capital Regional Transportation Planning Agency	16 - 84
Planning Department	16 - 85
Blueprint 2000	16 - 86
Office of Sustainability	16 - 87
GEM Support Services	16 - 88
Building Inspection	16 - 89
Environmental Compliance	16 - 90
Development Services	16 - 91
DEP Storage Tank	16 - 92
Permit & Compliance Services	16 - 93
County Probation	16 - 94
Facilities Management	16 - 96
Management Information Services	16 - 98

Budget Cost Summaries

Minority/Women Small Business Enterprise	16 - 100
Purchasing	16 - 101
PW Support Services	16 - 102
Operations	16 - 103
Animal Services	16 - 105
Engineering Services & Water Quality & TMDL Monitoring	16 - 106
Fleet Management	16 - 107
Parks & Recreation	16 - 108
Solid Waste	16 - 109
Clerk of the Court	16 - 112
Property Appraiser	16 - 113
Sheriff	16 - 114
Supervisor of Elections	16 - 117
Tax Collector	16 - 119
Court Administration	16 - 120
State Attorney	16 - 121
Public Defender	16 - 122
Other Court-Related Programs	16 - 123
Guardian Ad Litem	16 - 124
Fire Control	16 - 125
Other Non-Operating	16 - 126
Risk Workers Comp.	16 - 128
Communications	16 - 129

Organizational Code / Account	FY 2010 Actual	FY 2011 Adopted	FY 2012 Tentative	FY 2013 Projected
001-100-511 County Commission				
51100 Executive Salaries	556,430	530,865	543,137	553,238
51200 Regular Salaries And Wages	401,685	415,759	393,716	401,504
51250 Regular OPS Salaries	11,552	0	0	0
52100 Fica Taxes	71,592	73,241	72,201	73,569
52200 Retirement Contribution	127,046	148,335	80,100	81,623
52300 Life & Health Insurance	118,547	141,908	150,634	154,852
52400 Workers Compensation	1,270	2,828	1,262	1,288
001-100-511 Totals	1,288,123	1,312,936	1,241,050	1,266,074
001-101-511 Commission District 1				
54000 Travel & Per Diem	1,523	5,000	5,000	5,000
54100 Communications	486	500	500	500
54900 Other Current Charges & Obligations	4,591	3,400	3,400	3,400
55100 Office Supplies	192	400	400	400
55200 Operating Supplies	2,680	200	200	200
001-101-511 Totals	9,472	9,500	9,500	9,500
001-102-511 Commission District 2				
54000 Travel & Per Diem	2,937	5,200	5,200	5,200
54100 Communications	0	300	300	300
54200 Postage	34	0	0	0
54700 Printing And Binding	0	200	200	200
54900 Other Current Charges & Obligations	0	2,929	2,929	2,929
55100 Office Supplies	33	700	700	700
55200 Operating Supplies	1,231	100	100	100
55400 Publications, Subscriptions & Membe	0	71	71	71
001-102-511 Totals	4,234	9,500	9,500	9,500
001-103-511 Commission District 3				
54000 Travel & Per Diem	6,665	5,000	5,000	5,000
54200 Postage	0	1,000	1,000	1,000
54700 Printing And Binding	0	1,000	1,000	1,000
54900 Other Current Charges & Obligations	0	1,000	1,000	1,000
55100 Office Supplies	0	400	400	400
55200 Operating Supplies	458	1,100	1,100	1,100
001-103-511 Totals	7,123	9,500	9,500	9,500
001-104-511 Commission District 4				
54000 Travel & Per Diem	6,041	7,300	7,300	7,300
54100 Communications	0	200	200	200
54900 Other Current Charges & Obligations	0	750	750	750
55100 Office Supplies	0	500	500	500
55200 Operating Supplies	2,066	750	750	750
001-104-511 Totals	8,106	9,500	9,500	9,500
001-105-511 Commission District 5				
54000 Travel & Per Diem	5,214	7,700	7,700	7,700
54900 Other Current Charges & Obligations	2,770	1,200	1,200	1,200
55100 Office Supplies	280	300	300	300
55200 Operating Supplies	227	0	0	0
55400 Publications, Subscriptions & Membe	394	300	300	300
001-105-511 Totals	8,886	9,500	9,500	9,500

Leon County Government
County Commission - Fiscal Year 2012 Tentative Budgetary Cost Summary

Organizational Code / Account	FY 2010 Actual	FY 2011 Adopted	FY 2012 Tentative	FY 2013 Projected
001-106-511 Commission At-Large (Group 1)				
54000 Travel & Per Diem	3,140	3,500	3,500	3,500
54100 Communications	126	200	200	200
54200 Postage	0	100	100	100
54700 Printing And Binding	38	200	200	200
54900 Other Current Charges & Obligations	3,502	3,500	3,500	3,500
55100 Office Supplies	495	500	500	500
55200 Operating Supplies	1,463	1,500	1,500	1,500
001-106-511 Totals	8,763	9,500	9,500	9,500
001-107-511 Commission At-Large (Group 2)				
54000 Travel & Per Diem	4,183	6,000	6,000	6,000
54100 Communications	0	400	400	400
54700 Printing And Binding	0	200	200	200
54900 Other Current Charges & Obligations	1,180	750	750	750
55100 Office Supplies	379	750	750	750
55200 Operating Supplies	0	1,400	1,400	1,400
001-107-511 Totals	5,742	9,500	9,500	9,500
001-108-511 Commissioners' Account				
54101 Communication - Phone System	1,927	2,265	1,137	1,137
54200 Postage	188	1,500	1,500	1,500
54400 Rentals And Leases	0	3,000	3,000	3,000
54700 Printing And Binding	0	4,000	4,000	4,000
54900 Other Current Charges & Obligations	140	1,000	1,000	1,000
55100 Office Supplies	74	700	700	700
55200 Operating Supplies	17,312	12,865	12,865	12,865
001-108-511 Totals	19,640	25,330	24,202	24,202
County Commission Totals	1,360,090	1,404,766	1,331,752	1,356,776

Leon County Government
County Administration - Fiscal Year 2012 Tentative Budgetary Cost Summary

Organizational Code / Account	FY 2010 Actual	FY 2011 Adopted	FY 2012 Tentative	FY 2013 Projected
001-110-512 County Administration				
51100 Executive Salaries	0	7,200	0	0
51200 Regular Salaries And Wages	496,289	524,424	448,846	457,551
52100 Fica Taxes	26,936	30,619	26,997	27,880
52200 Retirement Contribution	60,764	75,462	23,081	23,538
52205 Other Retirement Contributions	16,918	16,636	17,069	17,069
52210 Deferred Compensation Match	0	203	206	209
52300 Life & Health Insurance	43,362	41,210	31,184	40,049
52305 Disability Insurance	3,684	3,508	3,508	3,508
52400 Workers Compensation	641	1,640	635	647
54000 Travel & Per Diem	1,205	6,900	6,900	6,900
54101 Communication - Phone System	1,724	1,565	1,189	1,189
54200 Postage	0	300	300	300
54700 Printing And Binding	0	60	60	60
55100 Office Supplies	221	1,080	1,080	1,080
55200 Operating Supplies	967	1,400	1,400	1,400
55400 Publications, Subscriptions & Membe	0	1,317	1,317	1,317
55401 Training	115	700	700	700
001-110-512 Totals	652,826	714,224	564,472	583,397
County Administration Totals	652,826	714,224	564,472	583,397

Leon County Government
County Attorney - Fiscal Year 2012 Tentative Budgetary Cost Summary

Organizational Code / Account	FY 2010 Actual	FY 2011 Adopted	FY 2012 Tentative	FY 2013 Projected
001-120-514 County Attorney				
51100 Executive Salaries	0	7,200	0	0
51200 Regular Salaries And Wages	805,695	886,498	936,971	955,297
52100 Fica Taxes	50,345	59,563	62,488	64,058
52200 Retirement Contribution	91,731	114,456	50,748	51,740
52205 Other Retirement Contributions	15,885	15,620	16,026	16,026
52210 Deferred Compensation Match	1,067	1,624	1,648	1,673
52300 Life & Health Insurance	84,261	122,584	97,003	112,932
52305 Disability Insurance	3,192	3,369	3,369	3,369
52400 Workers Compensation	860	1,993	1,032	1,051
53100 Professional Services	363,270	455,000	365,200	365,200
53300 Court Reporter Services	2,668	7,500	5,000	5,000
53400 Other Contractual Services	13,851	7,616	10,116	10,116
54000 Travel & Per Diem	22,662	17,700	17,700	17,700
54100 Communications	0	1,200	0	0
54101 Communication - Phone System	2,184	1,565	1,231	1,231
54200 Postage	1,038	1,344	1,344	1,344
54400 Rentals And Leases	3,119	5,200	5,200	5,200
54600 Repairs And Maintenance	811	1,411	1,411	1,411
54700 Printing And Binding	7,779	11,700	11,700	11,700
55100 Office Supplies	8,028	5,805	5,805	5,805
55200 Operating Supplies	1,617	1,600	2,800	2,800
55400 Publications, Subscriptions & Membe	60,388	49,250	49,250	49,250
55401 Training	1,275	1,000	1,000	1,000
56400 Machinery And Equipment	6,074	0	0	0
001-120-514 Totals	1,547,800	1,780,798	1,647,042	1,683,903
County Attorney Totals	1,547,800	1,780,798	1,647,042	1,683,903

Leon County Government
Office of Management and Budget - Fiscal Year 2012 Tentative Budgetary Cost Summary

Organizational Code / Account	FY 2010 Actual	FY 2011 Adopted	FY 2012 Tentative	FY 2013 Projected
001-130-513 Office of Management & Budget				
51200 Regular Salaries And Wages	466,152	524,419	413,336	421,370
51250 Regular OPS Salaries	4,616	0	0	0
52100 Fica Taxes	33,046	38,477	31,337	31,935
52200 Retirement Contribution	50,365	65,800	21,293	21,687
52210 Deferred Compensation Match	1,025	1,218	1,236	1,255
52300 Life & Health Insurance	52,950	85,390	65,617	69,670
52400 Workers Compensation	608	1,570	581	594
53100 Professional Services	57,169	35,000	37,132	38,246
54000 Travel & Per Diem	5,755	4,768	4,768	4,768
54101 Communication - Phone System	1,326	1,630	853	853
54200 Postage	100	400	400	400
54400 Rentals And Leases	9,930	11,412	12,553	13,808
54700 Printing And Binding	6,620	6,600	6,600	6,600
55100 Office Supplies	1,834	4,340	4,340	4,340
55200 Operating Supplies	3,228	1,779	1,779	1,779
55400 Publications, Subscriptions & Membe	1,691	1,330	1,330	1,330
55401 Training	3,525	3,378	3,378	3,378
56400 Machinery And Equipment	1,325	0	0	0
001-130-513 Totals	701,266	787,511	606,533	622,013
501-132-513 Risk Management				
51200 Regular Salaries And Wages	82,920	83,827	70,534	71,875
52100 Fica Taxes	5,902	6,170	5,396	5,498
52200 Retirement Contribution	8,494	9,583	3,463	3,529
52300 Life & Health Insurance	16,651	16,751	15,787	16,251
52400 Workers Compensation	109	248	95	97
53100 Professional Services	62,792	123,000	123,000	123,000
54000 Travel & Per Diem	0	1,900	1,900	1,900
54100 Communications	53	360	360	360
54101 Communication - Phone System	310	380	607	607
54200 Postage	99	160	160	160
54700 Printing And Binding	68	400	400	400
55100 Office Supplies	342	600	600	600
55200 Operating Supplies	424	950	950	950
55400 Publications, Subscriptions & Membe	1,346	1,300	1,300	1,300
55401 Training	636	900	900	900
501-132-513 Totals	180,146	246,529	225,452	227,427
Office of Management and Budget Totals	881,411	1,034,040	831,985	849,440

Leon County Government
Human Resources - Fiscal Year 2012 Tentative Budgetary Cost Summary

Organizational Code / Account	FY 2010 Actual	FY 2011 Adopted	FY 2012 Tentative	FY 2013 Projected
001-160-513 Human Resources				
51200 Regular Salaries And Wages	560,941	615,460	689,533	703,189
51250 Regular OPS Salaries	27,906	35,450	0	0
52100 Fica Taxes	43,435	49,633	52,874	54,095
52200 Retirement Contribution	59,362	74,890	35,222	35,919
52210 Deferred Compensation Match	1,263	1,320	1,340	1,360
52300 Life & Health Insurance	91,704	99,310	120,332	130,111
52400 Workers Compensation	816	2,223	1,030	1,050
53100 Professional Services	0	50,000	0	0
53500 Investigations	5,663	11,750	11,750	11,750
54000 Travel & Per Diem	2,534	5,438	5,438	5,438
54101 Communication - Phone System	1,549	1,500	964	964
54200 Postage	1,207	3,000	3,000	3,000
54400 Rentals And Leases	8,732	9,484	9,484	9,484
54700 Printing And Binding	1,957	4,500	4,500	4,500
54800 Promotional Activities	119	3,172	3,172	3,172
54801 Recruitment	40,406	54,920	54,920	54,920
54900 Other Current Charges & Obligations	18,312	25,000	25,000	25,000
54909 Employee Incentives	21,680	23,900	23,900	23,900
54917 Employee Assistance Program	1,584	3,000	3,000	3,000
54918 Staff Development & Training	9,396	27,983	27,983	27,983
54950 Tuition Assistance	42,344	49,225	49,225	49,225
55100 Office Supplies	4,413	4,440	4,440	4,440
55200 Operating Supplies	4,029	3,772	3,772	3,772
55400 Publications, Subscriptions & Membe	966	1,854	1,854	1,854
55401 Training	3,381	6,389	6,389	6,389
001-160-513 Totals	953,696	1,167,613	1,139,122	1,164,515
Human Resources Totals	953,696	1,167,613	1,139,122	1,164,515

Leon County Government
Tourist Development - Fiscal Year 2012 Tentative Budgetary Cost Summary

Organizational Code / Account	FY 2010 Actual	FY 2011 Adopted	FY 2012 Tentative	FY 2013 Projected
160-301-552 Administration				
51200 Regular Salaries And Wages	228,103	231,081	235,890	240,512
51250 Regular OPS Salaries	1,418	10,398	10,398	10,606
52100 Fica Taxes	16,945	17,679	17,891	18,425
52200 Retirement Contribution	26,611	30,460	13,711	13,980
52210 Deferred Compensation Match	659	711	722	733
52300 Life & Health Insurance	38,541	42,309	44,067	45,365
52400 Workers Compensation	310	713	331	339
53400 Other Contractual Services	82,156	87,800	89,000	89,000
54000 Travel & Per Diem	4,267	6,550	6,550	6,550
54100 Communications	89	150	150	150
54101 Communication - Phone System	3,812	1,055	569	569
54200 Postage	0	100	0	0
54300 Utility Services	13,192	14,500	14,500	14,500
54400 Rentals And Leases	8,979	10,765	10,765	10,765
54600 Repairs And Maintenance	32,485	26,801	26,801	26,801
54900 Other Current Charges & Obligations	0	1,850	1,750	1,750
55100 Office Supplies	959	800	800	800
55200 Operating Supplies	8,743	10,100	10,000	10,000
55250 Operating Supplies / Uniforms	51	0	0	0
55400 Publications, Subscriptions & Membe	1,023	1,515	1,815	1,815
55401 Training	321	3,000	3,000	3,000
160-301-552 Totals	468,664	498,337	488,710	495,660
160-302-552 Advertising				
53400 Other Contractual Services	606,234	725,000	755,000	755,000
54900 Other Current Charges & Obligations	250	0	0	0
160-302-552 Totals	606,484	725,000	755,000	755,000
160-303-552 Marketing				
51200 Regular Salaries And Wages	373,641	370,293	378,770	386,341
51250 Regular OPS Salaries	1,418	10,398	10,398	10,606
52100 Fica Taxes	27,529	29,950	30,582	31,177
52200 Retirement Contribution	36,822	42,072	19,627	20,009
52210 Deferred Compensation Match	0	469	0	0
52300 Life & Health Insurance	51,132	63,365	56,307	57,629
52400 Workers Compensation	825	2,024	1,047	1,066
52600 Class C Travel	30	0	0	0
53400 Other Contractual Services	17,000	15,400	21,100	21,100
54000 Travel & Per Diem	34,360	51,378	59,765	59,765
54100 Communications	3,823	5,220	8,010	8,010
54101 Communication - Phone System	420	3,165	546	546
54200 Postage	4,967	40,045	40,185	40,185
54300 Utility Services	127	0	0	0
54400 Rentals And Leases	2,922	3,302	3,347	3,347
54700 Printing And Binding	0	5,000	5,000	5,000
54800 Promotional Activities	26,995	22,240	21,732	21,732
54860 TDC Direct Sales Promotions	32,847	39,795	41,510	41,510
54861 TDC Community Relations	528	6,600	6,600	6,600
54900 Other Current Charges & Obligations	187,444	102,599	244,800	244,800
55100 Office Supplies	1,991	7,200	7,200	7,200
55200 Operating Supplies	9,026	5,000	5,000	5,000
55250 Operating Supplies / Uniforms	1,347	1,500	1,500	1,500
55400 Publications, Subscriptions & Membe	20,035	28,225	16,365	16,365
55401 Training	1,354	7,000	7,645	7,645
56400 Machinery And Equipment	0	1,300	2,250	2,250
58160 TDC Local T&E	0	2,500	2,500	2,500
58320 Sponsorships & Contributions	15,364	24,350	20,853	20,853
160-303-552 Totals	851,946	890,390	1,012,639	1,022,736

Leon County Government
Tourist Development - Fiscal Year 2012 Tentative Budgetary Cost Summary

Organizational Code / Account	FY 2010 Actual	FY 2011 Adopted	FY 2012 Tentative	FY 2013 Projected
160-304-552 Special Projects				
58300 Other Grants & Aids	58,925	150,000	150,000	150,000
160-304-552 Totals	58,925	150,000	150,000	150,000
160-305-552 1 Cent Expenses				
58100 Aids To Government Agencies	0	744,800	783,750	815,100
160-305-552 Totals	0	744,800	783,750	815,100
Tourist Development Totals	1,986,019	3,008,527	3,190,099	3,238,496

Leon County Government
Intergovernmental Affairs - Fiscal Year 2012 Tentative Budgetary Cost Summary

Organizational Code / Account	FY 2010 Actual	FY 2011 Adopted	FY 2012 Tentative	FY 2013 Projected
001-114-512 Intergovernmental Affairs				
51200 Regular Salaries And Wages	644,571	637,320	680,299	693,659
52100 Fica Taxes	44,716	45,799	49,558	50,709
52200 Retirement Contribution	68,943	74,511	35,077	35,767
52210 Deferred Compensation Match	1,409	914	928	942
52300 Life & Health Insurance	104,771	114,649	113,415	126,681
52400 Workers Compensation	836	1,883	924	942
52600 Class C Travel	14	0	0	0
53100 Professional Services	6,133	20,684	20,684	20,684
53400 Other Contractual Services	169,180	140,000	140,000	140,000
54000 Travel & Per Diem	18,446	15,000	15,000	15,000
54100 Communications	504	0	0	0
54101 Communication - Phone System	1,028	1,150	569	569
54200 Postage	484	3,076	3,076	3,076
54600 Repairs And Maintenance	189	400	400	400
54700 Printing And Binding	9,060	10,800	10,800	10,800
54800 Promotional Activities	61,889	48,400	58,000	58,000
54900 Other Current Charges & Obligations	4,447	2,900	3,850	3,850
55100 Office Supplies	1,487	1,480	1,480	1,480
55200 Operating Supplies	15,883	6,000	6,000	6,000
55400 Publications, Subscriptions & Membe	6,245	3,492	3,492	3,492
55401 Training	965	500	500	500
56400 Machinery And Equipment	4,943	0	0	0
001-114-512 Totals	1,166,143	1,128,958	1,144,052	1,172,551
Intergovernmental Affairs Totals	1,166,143	1,128,958	1,144,052	1,172,551

Leon County Government
Library Services - Fiscal Year 2012 Tentative Budgetary Cost Summary

Organizational Code / Account	FY 2010 Actual	FY 2011 Adopted	FY 2012 Tentative	FY 2013 Projected
001-240-571 Lib - Policy, Planning, & Operations				
51200 Regular Salaries And Wages	296,957	352,443	314,633	320,905
52100 Fica Taxes	21,910	26,627	24,263	24,743
52200 Retirement Contribution	30,188	41,226	16,230	16,549
52210 Deferred Compensation Match	652	1,117	1,134	1,151
52300 Life & Health Insurance	43,857	63,611	52,357	57,834
52400 Workers Compensation	366	1,052	429	438
53100 Professional Services	307,643	332,895	342,719	353,329
53400 Other Contractual Services	8,140	8,150	3,150	3,150
54000 Travel & Per Diem	1,480	1,500	1,500	1,500
54100 Communications	1,400	2,280	2,280	2,280
54101 Communication - Phone System	19,283	14,320	10,564	10,564
54200 Postage	13,598	22,692	22,692	22,692
54400 Rentals And Leases	18,173	26,044	24,145	24,145
54600 Repairs And Maintenance	546	600	600	600
54700 Printing And Binding	560	500	500	500
54800 Promotional Activities	350	400	400	400
54900 Other Current Charges & Obligations	2,539	0	0	0
55100 Office Supplies	13,079	15,540	15,540	15,540
55200 Operating Supplies	37,754	36,163	38,062	38,062
55400 Publications, Subscriptions & Membe	3,846	2,990	2,990	2,990
55401 Training	2,661	4,948	4,948	4,948
001-240-571 Totals	824,982	955,098	879,136	902,320
001-241-571 Library Public Services				
51200 Regular Salaries And Wages	1,249,211	1,374,947	1,278,630	1,303,848
51250 Regular OPS Salaries	19,039	24,237	24,232	24,717
52100 Fica Taxes	93,952	111,725	98,971	100,868
52200 Retirement Contribution	122,074	157,797	63,285	64,497
52210 Deferred Compensation Match	5,890	6,801	6,903	7,007
52300 Life & Health Insurance	262,412	330,321	341,254	349,904
52400 Workers Compensation	1,670	4,365	1,785	1,820
53400 Other Contractual Services	3,820	3,000	3,000	3,000
54600 Repairs And Maintenance	12,770	12,135	12,135	12,135
54700 Printing And Binding	7,440	7,500	7,500	7,500
54900 Other Current Charges & Obligations	1,552	1,695	1,695	1,695
55100 Office Supplies	4,794	8,118	8,118	8,118
55200 Operating Supplies	7,439	6,960	10,289	6,960
55401 Training	913	960	960	960
56600 Books, Publications & Libr Material	560,571	595,505	712,505	595,505
56610 Electronic Subscriptions	61,931	27,000	27,000	27,000
001-241-571 Totals	2,415,480	2,673,066	2,598,262	2,515,534

Leon County Government
Library Services - Fiscal Year 2012 Tentative Budgetary Cost Summary

Organizational Code / Account	FY 2010 Actual	FY 2011 Adopted	FY 2012 Tentative	FY 2013 Projected
001-242-571 Library Collection Services				
51200 Regular Salaries And Wages	458,994	504,206	477,149	486,573
51400 Overtime	30	0	0	0
52100 Fica Taxes	33,833	38,844	36,323	37,048
52200 Retirement Contribution	46,522	55,196	22,935	23,392
52210 Deferred Compensation Match	2,326	2,436	2,473	2,510
52300 Life & Health Insurance	113,239	127,970	117,610	121,000
52400 Workers Compensation	608	1,521	738	753
53400 Other Contractual Services	88,711	78,369	89,389	89,389
54000 Travel & Per Diem	0	90	90	90
54200 Postage	4,098	13,050	13,050	13,050
54505 Vehicle Coverage	6,206	7,166	7,460	7,460
54600 Repairs And Maintenance	0	1,645	1,645	1,645
54601 Vehicle Repair	1,949	4,065	4,017	3,987
54700 Printing And Binding	8,921	7,492	7,492	7,492
55100 Office Supplies	3,465	4,133	4,133	4,133
55200 Operating Supplies	36,453	37,983	38,054	38,054
55210 Fuel & Oil	3,951	5,100	5,695	5,695
55400 Publications, Subscriptions & Membe	3,786	4,285	4,214	4,214
55401 Training	2,002	4,315	4,315	4,315
001-242-571 Totals	815,092	897,866	836,782	850,800
001-243-571 Library Extension Services				
51200 Regular Salaries And Wages	1,346,462	1,435,915	1,651,619	1,684,271
52100 Fica Taxes	100,218	114,806	129,296	131,795
52200 Retirement Contribution	129,716	162,821	83,191	84,800
52210 Deferred Compensation Match	6,170	5,684	5,769	5,856
52300 Life & Health Insurance	228,616	345,829	419,999	430,771
52400 Workers Compensation	1,756	4,431	2,774	2,823
53400 Other Contractual Services	43,230	43,370	43,370	43,370
54000 Travel & Per Diem	904	2,197	3,397	3,397
54100 Communications	515	8,588	8,588	8,588
54200 Postage	1,201	0	0	0
54600 Repairs And Maintenance	15,390	17,032	21,031	26,924
54601 Vehicle Repair	1,742	4,395	4,289	4,197
54800 Promotional Activities	0	600	9,550	1,000
55100 Office Supplies	13,867	21,310	24,955	24,955
55200 Operating Supplies	42,015	45,272	24,172	24,172
55210 Fuel & Oil	1,234	1,515	1,695	1,695
55400 Publications, Subscriptions & Membe	640	2,120	2,120	2,120
55401 Training	375	1,876	2,626	2,626
001-243-571 Totals	1,934,051	2,217,761	2,438,441	2,483,360
Library Services Totals	5,989,604	6,743,791	6,752,621	6,752,014

Organizational Code / Account	FY 2010 Actual	FY 2011 Adopted	FY 2012 Tentative	FY 2013 Projected
001-113-513 Volunteer Center				
51200 Regular Salaries And Wages	114,000	99,402	101,747	103,764
51400 Overtime	1,100	2,000	2,000	2,000
52100 Fica Taxes	8,438	7,604	7,755	7,909
52200 Retirement Contribution	11,330	10,705	4,977	5,077
52210 Deferred Compensation Match	0	711	722	733
52300 Life & Health Insurance	20,838	23,459	24,417	25,141
52400 Workers Compensation	144	294	137	140
53400 Other Contractual Services	0	300	300	300
54000 Travel & Per Diem	1,512	3,196	3,196	3,196
54100 Communications	1,090	1,320	1,320	1,320
54101 Communication - Phone System	1,120	1,200	682	682
54200 Postage	130	519	519	519
54700 Printing And Binding	501	6,257	2,757	2,757
54800 Promotional Activities	6,627	4,859	5,734	5,734
55100 Office Supplies	4,534	3,907	3,407	3,407
55200 Operating Supplies	41	0	0	0
55400 Publications, Subscriptions & Membe	1,755	1,327	1,327	1,327
55401 Training	93	195	195	195
001-113-513 Totals	173,253	167,255	161,192	164,201
001-190-562 Health Department				
58100 Aids To Government Agencies	237,345	237,345	237,345	237,345
001-190-562 Totals	237,345	237,345	237,345	237,345
001-370-527 Medical Examiner				
58346 Medical Examiner	392,697	393,750	405,338	417,273
001-370-527 Totals	392,697	393,750	405,338	417,273
001-370-562 Tubercular Care & Child Protection Exams				
58340 Tubercular Care-transportation	0	2,000	2,000	2,000
58342 Child Protection Exams	40,750	59,000	59,000	59,000
001-370-562 Totals	40,750	61,000	61,000	61,000
001-370-563 Baker Act & Marchman Act				
53101 Baker Act Payments	626,916	353,375	363,976	374,896
53102 Mental Health & Alcohol	0	284,781	287,193	289,679
001-370-563 Totals	626,916	638,156	651,169	664,575
001-370-564 Medicaid & Indigent Burials				
53400 Other Contractual Services	0	0	1,330	1,330
55200 Operating Supplies	0	4,930	0	0
58341 Indigent Burial	6,630	3,500	20,000	20,000
58343 Medicaid	2,325,174	2,463,000	2,536,890	2,612,997
001-370-564 Totals	2,331,804	2,471,430	2,558,220	2,634,327
001-370-569 CHSP & Emergency Assistance				
51200 Regular Salaries And Wages	31,260	45,457	45,305	46,209
52100 Fica Taxes	2,290	3,477	3,457	3,526
52200 Retirement Contribution	3,188	4,896	2,219	2,263
52210 Deferred Compensation Match	84	102	104	106
52300 Life & Health Insurance	8,076	14,945	15,523	15,983
52400 Workers Compensation	16	134	61	62
53400 Other Contractual Services	144,000	144,000	144,000	144,000
54900 Other Current Charges & Obligations	110	0	0	0
58344 Human Service Grants	802,773	825,000	825,000	825,000
58345 Emergency Assistance	41,994	40,000	40,000	40,000
001-370-569 Totals	1,033,791	1,078,011	1,075,669	1,077,149

Organizational Code / Account	FY 2010 Actual	FY 2011 Adopted	FY 2012 Tentative	FY 2013 Projected
001-371-569 Housing Services				
51200 Regular Salaries And Wages	332,980	356,923	372,988	380,221
51250 Regular OPS Salaries	21,266	0	0	0
51400 Overtime	946	0	0	0
52100 Fica Taxes	26,280	27,579	28,707	29,260
52200 Retirement Contribution	33,603	38,883	18,918	19,273
52210 Deferred Compensation Match	2,010	914	928	942
52300 Life & Health Insurance	66,850	83,268	81,548	85,641
52400 Workers Compensation	425	1,066	579	592
53400 Other Contractual Services	0	652	652	652
54000 Travel & Per Diem	3,899	4,705	4,705	4,705
54100 Communications	15	0	0	0
54101 Communication - Phone System	1,890	2,115	1,536	1,536
54200 Postage	568	800	800	800
54400 Rentals And Leases	6,009	5,119	7,119	7,119
54505 Vehicle Coverage	371	401	1,060	1,060
54600 Repairs And Maintenance	128	200	200	200
54601 Vehicle Repair	934	1,642	1,854	1,780
54700 Printing And Binding	176	1,000	1,000	1,000
54900 Other Current Charges & Obligations	946	2,473	2,473	2,473
55100 Office Supplies	2,952	2,950	4,700	4,700
55200 Operating Supplies	3,341	3,334	4,584	4,584
55210 Fuel & Oil	1,120	1,050	1,175	1,175
55400 Publications, Subscriptions & Membe	539	800	800	800
55401 Training	3,614	1,900	1,900	1,900
001-371-569 Totals	510,863	537,774	538,226	550,413
001-390-553 Veteran Services				
51200 Regular Salaries And Wages	139,153	133,543	101,445	103,424
51400 Overtime	153	1,000	1,000	1,000
52100 Fica Taxes	10,540	10,768	8,263	8,414
52200 Retirement Contribution	13,825	15,701	5,411	5,508
52210 Deferred Compensation Match	921	1,421	1,442	1,464
52300 Life & Health Insurance	5,995	13,645	8,144	8,161
52400 Workers Compensation	183	417	149	151
54000 Travel & Per Diem	3,409	2,877	2,877	2,877
54101 Communication - Phone System	736	820	461	461
54200 Postage	463	767	767	767
54400 Rentals And Leases	3,109	2,800	3,000	3,000
54600 Repairs And Maintenance	95	160	160	160
54700 Printing And Binding	28	68	68	68
54800 Promotional Activities	2,574	74	74	74
54900 Other Current Charges & Obligations	0	300	300	300
55100 Office Supplies	893	440	740	740
55200 Operating Supplies	0	458	458	458
55400 Publications, Subscriptions & Membe	500	580	580	580
55401 Training	832	4,622	4,622	4,622
58349 Military Personnel Grant Program	52,783	100,000	100,000	100,000
001-390-553 Totals	236,191	290,461	239,961	242,229

Leon County Government
Health & Human Services - Fiscal Year 2012 Tentative Budgetary Cost Summary

Organizational Code / Account	FY 2010 Actual	FY 2011 Adopted	FY 2012 Tentative	FY 2013 Projected
001-971-562 Primary Health Care				
51200 Regular Salaries And Wages	0	39,347	56,710	57,791
52100 Fica Taxes	0	3,011	4,339	4,422
52200 Retirement Contribution	0	4,238	2,939	2,992
52300 Life & Health Insurance	0	11,706	12,363	12,727
52400 Workers Compensation	0	116	80	82
53144 Professional Services / Medical	257,671	257,671	257,671	257,671
53400 Other Contractual Services	0	0	6,000	6,000
54200 Postage	167	100	250	250
54900 Other Current Charges & Obligations	1,486,520	1,483,200	1,485,872	1,485,872
54908 Other Current Charges & Obligations	139	2,780	500	500
55200 Operating Supplies	938	1,650	3,780	3,780
55400 Publications, Subscriptions & Membe	40	250	250	250
001-971-562 Totals	1,745,475	1,804,069	1,830,754	1,832,337
124-932042-554 SHIP 2009-2012				
588301 Vera Mayes FHOP	8,000	0	0	0
588303 Kimberly Graham FHOP	7,375	0	0	0
588304 Jewell Scott & Rosemond Pierre FHOP	5,130	0	0	0
588305 Colin & Stephanie Wulfekuhl FHOP	5,737	0	0	0
588307 Rose & Jame Ledbetter FHOP	7,500	0	0	0
124-932042-554 Totals	33,742	0	0	0
161-808-554 Housing Finance Authority				
54000 Travel & Per Diem	5,696	7,715	7,715	7,715
54200 Postage	1,125	2,150	2,150	2,150
54700 Printing And Binding	0	2,150	2,150	2,150
54900 Other Current Charges & Obligations	499	2,250	2,250	2,250
55100 Office Supplies	0	2,250	1,965	1,680
55200 Operating Supplies	835	3,000	3,000	3,000
55400 Publications, Subscriptions & Membe	525	1,200	1,200	1,200
58313 Housing Related Activities	3,815	10,350	10,350	10,350
585217 Christopher Andrews	123	0	0	0
585225 Parrie Powell	87	0	0	0
585226 William Probert	75	0	0	0
585228 Daniel Ferreyra	52	0	0	0
585230 Richard and Marion Coleman	48	0	0	0
585232 Webster & Edna Hand	3,459	0	0	0
585233 Linda Leonard	40	0	0	0
585235 Carolyn Walker	39	0	0	0
585239 Martha Danford	33	0	0	0
585244 Essie Little & Annie Lanier	56	0	0	0
585246 Walter & Gertrude Walker	50	0	0	0
585247 Jean Aldrich	61	0	0	0
585253 Colin & Stephanie Wulfekuhl	125	0	0	0
161-808-554 Totals	16,742	31,065	30,780	30,495
Health & Human Services Totals	7,379,568	7,710,316	7,789,654	7,911,344

Leon County Government
Cooperative Extension - Fiscal Year 2012 Tentative Budgetary Cost Summary

Organizational Code / Account	FY 2010 Actual	FY 2011 Adopted	FY 2012 Tentative	FY 2013 Projected
001-361-537 Extension Education				
51200 Regular Salaries And Wages	341,491	342,228	360,447	367,520
51400 Overtime	23	0	0	0
52100 Fica Taxes	20,848	26,454	27,330	27,870
52200 Retirement Contribution	28,637	37,246	17,541	17,888
52210 Deferred Compensation Match	2,099	1,929	1,958	1,987
52300 Life & Health Insurance	34,430	42,005	43,613	44,794
52400 Workers Compensation	318	787	395	401
54000 Travel & Per Diem	21,031	37,587	36,456	36,456
54101 Communication - Phone System	3,390	3,385	2,030	2,030
54200 Postage	53	50	50	50
54300 Utility Services	22,028	24,426	24,426	24,426
54400 Rentals And Leases	3,812	3,528	2,208	2,208
54505 Vehicle Coverage	834	902	940	940
54600 Repairs And Maintenance	1,737	1,680	3,016	3,016
54601 Vehicle Repair	663	1,887	3,076	2,887
54800 Promotional Activities	0	0	1,920	1,920
54900 Other Current Charges & Obligations	3,000	3,000	3,000	3,000
55100 Office Supplies	6,677	7,065	6,135	6,135
55200 Operating Supplies	4,347	4,718	4,718	4,718
55210 Fuel & Oil	712	880	1,005	1,005
55400 Publications, Subscriptions & Membe	1,691	1,690	1,815	1,815
001-361-537 Totals	497,822	541,447	542,079	551,066
Cooperative Extension Totals	497,822	541,447	542,079	551,066

Leon County Government
Emergency Medical Services - Fiscal Year 2012 Tentative Budgetary Cost Summary

Organizational Code / Account	FY 2010 Actual	FY 2011 Adopted	FY 2012 Tentative	FY 2013 Projected
135-185-526 Emergency Medical Services				
51200 Regular Salaries And Wages	4,045,556	4,164,859	4,258,771	4,338,876
51250 Regular OPS Salaries	347,785	54,521	56,157	58,964
51400 Overtime	980,103	1,193,599	1,193,599	1,193,599
51500 Special Pay	6,525	0	0	0
52100 Fica Taxes	401,883	426,801	434,964	445,007
52200 Retirement Contribution	994,207	1,175,765	829,721	840,282
52210 Deferred Compensation Match	15,841	15,428	15,659	15,894
52300 Life & Health Insurance	749,423	1,006,243	1,032,071	1,060,060
52400 Workers Compensation	100,567	281,580	186,334	188,636
53400 Other Contractual Services	3,415,208	3,904,531	4,012,964	4,123,174
54000 Travel & Per Diem	12,629	14,800	14,800	14,800
54100 Communications	14,320	61,590	61,590	61,590
54101 Communication - Phone System	2,406	8,390	2,980	2,980
54200 Postage	738	2,000	2,000	2,000
54300 Utility Services	0	31,200	31,200	31,200
54400 Rentals And Leases	3,173	3,972	3,972	3,972
54505 Vehicle Coverage	77,056	99,970	118,140	126,780
54600 Repairs And Maintenance	40,094	64,667	77,667	77,927
54601 Vehicle Repair	273,944	293,118	303,781	320,049
54700 Printing And Binding	2,579	10,000	10,000	10,000
54800 Promotional Activities	9,744	10,000	10,000	10,000
54900 Other Current Charges & Obligations	15,707	0	0	0
55100 Office Supplies	9,280	6,685	6,685	6,685
55200 Operating Supplies	384,242	387,545	398,069	408,907
55210 Fuel & Oil	297,488	341,821	415,565	445,975
55400 Publications, Subscriptions & Membe	5,368	5,200	5,200	5,200
55401 Training	55,024	59,000	59,000	59,000
56400 Machinery And Equipment	30,408	0	136,050	140,132
135-185-526 Totals	12,291,298	13,623,285	13,676,939	13,991,689
Emergency Medical Services Totals	12,291,298	13,623,285	13,676,939	13,991,689

Leon County Government
Capital Regional Transportation Planning Agency - Fiscal Year 2012 Tentative Budgetary Cost Summary

Organizational Code / Account	FY 2010 Actual	FY 2011 Adopted	FY 2012 Tentative	FY 2013 Projected
001-402-515 Capital Regional Transportation Planning Agency				
51200 Regular Salaries And Wages	168,185	159,650	161,878	165,116
52100 Fica Taxes	12,621	12,489	12,660	12,907
52200 Retirement Contribution	15,793	17,582	8,125	8,284
52300 Life & Health Insurance	13,740	18,877	17,149	19,981
52400 Workers Compensation	221	482	223	228
54900 Other Current Charges & Obligations	0	15,000	15,000	15,000
001-402-515 Totals	210,560	224,080	215,035	221,516
Capital Regional Transportation Planning Agency Totals	210,560	224,080	215,035	221,516

Leon County Government
Planning Department - Fiscal Year 2012 Tentative Budgetary Cost Summary

Organizational Code / Account	FY 2010 Actual	FY 2011 Adopted	FY 2012 Tentative	FY 2013 Projected
001-817-515 Planning Department				
51200 Regular Salaries And Wages	54,548	54,183	57,464	58,569
52100 Fica Taxes	4,070	4,145	4,228	4,312
52200 Retirement Contribution	5,362	5,836	2,714	2,768
52300 Life & Health Insurance	10,344	11,593	12,051	12,410
52400 Workers Compensation	73	160	75	76
54400 Rentals And Leases	24,948	35,000	35,000	35,000
58100 Aids To Government Agencies	741,236	844,641	773,445	773,445
001-817-515 Totals	840,582	955,558	884,977	886,580
Planning Department Totals	840,582	955,558	884,977	886,580

Leon County Government
Blueprint 2000 - Fiscal Year 2012 Tentative Budgetary Cost Summary

Organizational Code / Account	FY 2010 Actual	FY 2011 Adopted	FY 2012 Tentative	FY 2013 Projected
001-403-515 Blueprint 2000				
51200 Regular Salaries And Wages	28,973	39,501	40,501	41,307
52100 Fica Taxes	2,125	3,022	3,082	3,144
52200 Retirement Contribution	2,957	4,254	1,978	2,018
52300 Life & Health Insurance	9,924	14,709	15,263	15,718
52400 Workers Compensation	14	117	55	56
001-403-515 Totals	43,994	61,603	60,879	62,243
Blueprint 2000 Totals	43,994	61,603	60,879	62,243

Leon County Government
Office of Sustainability - Fiscal Year 2012 Tentative Budgetary Cost Summary

Organizational Code / Account	FY 2010 Actual	FY 2011 Adopted	FY 2012 Tentative	FY 2013 Projected
001-127-513 Office of Sustainability				
51200 Regular Salaries And Wages	73,816	126,918	129,131	131,692
52100 Fica Taxes	5,468	9,709	9,878	10,074
52200 Retirement Contribution	7,472	13,669	6,340	6,466
52300 Life & Health Insurance	12,543	17,708	28,160	28,991
52400 Workers Compensation	85	375	174	178
53100 Professional Services	6,673	28,000	26,000	26,000
54000 Travel & Per Diem	2,784	2,300	4,300	4,300
54101 Communication - Phone System	110	240	85	85
54600 Repairs And Maintenance	415	27,000	30,750	30,750
54700 Printing And Binding	576	1,500	1,000	1,000
54800 Promotional Activities	8,070	5,000	3,500	3,500
54918 Staff Development & Training	2,215	8,000	5,000	5,000
55100 Office Supplies	610	500	500	500
55200 Operating Supplies	70,050	12,500	10,000	10,000
55400 Publications, Subscriptions & Membe	9,950	14,450	6,450	6,450
55401 Training	1,330	2,050	4,050	4,050
56400 Machinery And Equipment	8,115	0	0	0
001-127-513 Totals	210,280	269,919	265,318	269,036
Office of Sustainability Totals	210,280	269,919	265,318	269,036

Leon County Government
GEM Support Services - Fiscal Year 2012 Tentative Budgetary Cost Summary

Organizational Code / Account	FY 2010 Actual	FY 2011 Adopted	FY 2012 Tentative	FY 2013 Projected
121-424-537 Support Services				
51200 Regular Salaries And Wages	0	229,950	237,843	242,495
52100 Fica Taxes	0	16,134	16,509	17,000
52200 Retirement Contribution	0	30,070	13,168	13,428
52300 Life & Health Insurance	0	30,960	33,317	36,811
52400 Workers Compensation	0	689	325	331
53400 Other Contractual Services	0	500	500	500
54000 Travel & Per Diem	0	2,015	4,015	4,015
54200 Postage	0	1,000	1,000	1,000
54400 Rentals And Leases	0	11,900	11,900	11,900
54505 Vehicle Coverage	0	1,049	0	0
54600 Repairs And Maintenance	0	3,546	3,546	3,546
54601 Vehicle Repair	0	316	0	0
54700 Printing And Binding	0	3,000	3,000	3,000
55100 Office Supplies	0	1,058	1,058	1,058
55200 Operating Supplies	0	11,194	8,194	8,194
55210 Fuel & Oil	0	900	0	0
55400 Publications, Subscriptions & Membe	0	1,682	1,682	1,682
55401 Training	0	400	1,400	1,400
121-424-537 Totals	0	346,363	337,457	346,360
Support Services Totals	0	346,363	337,457	346,360

Leon County Government
Building Inspection - Fiscal Year 2012 Tentative Budgetary Cost Summary

Organizational Code / Account	FY 2010 Actual	FY 2011 Adopted	FY 2012 Tentative	FY 2013 Projected
120-220-524 Building Inspection				
51200 Regular Salaries And Wages	754,364	723,129	682,278	695,843
51400 Overtime	365	5,040	5,040	5,040
52100 Fica Taxes	56,069	55,505	52,354	53,401
52200 Retirement Contribution	75,708	78,526	33,741	34,410
52210 Deferred Compensation Match	1,354	2,233	2,266	2,300
52300 Life & Health Insurance	130,382	144,107	131,959	135,762
52400 Workers Compensation	7,054	16,184	6,645	6,780
53400 Other Contractual Services	0	2,000	2,000	2,000
54000 Travel & Per Diem	0	1,232	1,232	1,232
54100 Communications	8,477	22,741	22,741	22,741
54101 Communication - Phone System	3,481	1,225	1,990	1,990
54200 Postage	790	3,000	3,000	3,000
54400 Rentals And Leases	2,096	5,428	5,428	5,428
54505 Vehicle Coverage	6,873	9,486	7,810	7,810
54600 Repairs And Maintenance	0	618	618	618
54601 Vehicle Repair	7,939	10,818	11,153	10,957
54700 Printing And Binding	3,088	7,500	7,500	7,500
54900 Other Current Charges & Obligations	2,519	1,820	1,820	1,820
55100 Office Supplies	1,195	3,784	3,784	3,784
55200 Operating Supplies	5,604	10,720	10,720	10,720
55210 Fuel & Oil	15,586	22,500	25,125	25,125
55400 Publications, Subscriptions & Membe	1,858	5,448	5,448	5,448
55401 Training	164	12,700	12,700	12,700
120-220-524 Totals	1,084,963	1,145,744	1,037,352	1,056,409
Building Inspection Totals	1,084,963	1,145,744	1,037,352	1,056,409

Leon County Government
Environmental Compliance - Fiscal Year 2012 Tentative Budgetary Cost Summary

Organizational Code / Account	FY 2010 Actual	FY 2011 Adopted	FY 2012 Tentative	FY 2013 Projected
121-420-537 Environmental Compliance				
51200 Regular Salaries And Wages	919,381	875,357	895,595	913,372
51400 Overtime	3,553	3,000	3,000	3,000
52100 Fica Taxes	67,657	66,753	68,072	69,598
52200 Retirement Contribution	96,059	100,133	45,487	46,384
52210 Deferred Compensation Match	2,707	4,974	5,049	5,125
52300 Life & Health Insurance	134,242	147,650	146,625	159,799
52400 Workers Compensation	9,538	21,096	9,899	10,094
54000 Travel & Per Diem	1,159	4,400	4,400	4,400
54100 Communications	4,886	10,008	9,208	9,208
54101 Communication - Phone System	0	1,405	1,015	1,015
54200 Postage	1,268	1,970	1,970	1,970
54505 Vehicle Coverage	6,910	7,101	6,190	6,190
54600 Repairs And Maintenance	33	0	0	0
54601 Vehicle Repair	12,063	13,374	14,219	13,985
54700 Printing And Binding	1,107	1,205	1,205	1,205
54900 Other Current Charges & Obligations	0	1,050	1,050	1,050
55100 Office Supplies	2,920	3,162	3,162	3,162
55200 Operating Supplies	5,085	6,223	6,342	6,467
55210 Fuel & Oil	14,272	17,100	19,095	19,095
55400 Publications, Subscriptions & Membe	160	1,165	1,165	1,165
55401 Training	1,760	8,000	8,000	8,000
121-420-537 Totals	1,284,759	1,295,126	1,250,748	1,284,284
Environmental Compliance Totals	1,284,759	1,295,126	1,250,748	1,284,284

Leon County Government
Development Services - Fiscal Year 2012 Tentative Budgetary Cost Summary

Organizational Code / Account	FY 2010 Actual	FY 2011 Adopted	FY 2012 Tentative	FY 2013 Projected
121-422-537 Development Services				
51200 Regular Salaries And Wages	517,364	353,792	417,860	426,110
51400 Overtime	538	0	0	0
52100 Fica Taxes	36,845	32,223	32,145	32,776
52200 Retirement Contribution	46,783	45,363	20,631	21,036
52210 Deferred Compensation Match	1,967	2,639	2,679	2,719
52300 Life & Health Insurance	89,425	97,887	101,517	104,421
52400 Workers Compensation	767	1,244	1,434	1,463
53400 Other Contractual Services	276	0	0	0
54000 Travel & Per Diem	1,706	8,300	8,300	8,300
54100 Communications	32	1,836	1,836	1,836
54101 Communication - Phone System	0	1,415	768	768
54200 Postage	2,682	3,882	3,882	3,882
54505 Vehicle Coverage	991	1,074	1,120	1,120
54601 Vehicle Repair	573	1,415	2,234	2,172
54700 Printing And Binding	0	4,025	4,025	4,025
54900 Other Current Charges & Obligations	18,029	31,092	31,092	31,092
55100 Office Supplies	3,258	3,996	3,996	3,996
55200 Operating Supplies	1,929	5,071	5,071	5,071
55210 Fuel & Oil	879	1,050	1,175	1,175
55400 Publications, Subscriptions & Membe	1,341	3,493	3,493	3,493
55401 Training	1,661	5,475	5,475	5,475
121-422-537 Totals	727,046	605,272	648,733	660,930
Development Services Totals	727,046	605,272	648,733	660,930

Leon County Government
DEP Storage Tank - Fiscal Year 2012 Tentative Budgetary Cost Summary

Organizational Code / Account	FY 2010 Actual	FY 2011 Adopted	FY 2012 Tentative	FY 2013 Projected
125-866-524 DEP Storage Tank				
51200 Regular Salaries And Wages	99,863	97,255	99,256	101,240
51400 Overtime	0	3,000	3,000	3,000
52100 Fica Taxes	7,392	7,716	7,865	8,017
52200 Retirement Contribution	9,750	10,862	5,048	5,145
52210 Deferred Compensation Match	1,122	1,218	1,236	1,255
52300 Life & Health Insurance	13,523	18,591	19,187	19,649
52400 Workers Compensation	1,399	3,198	1,475	1,503
54000 Travel & Per Diem	599	2,341	2,341	2,341
54200 Postage	0	400	400	400
54505 Vehicle Coverage	0	1,333	1,390	1,390
54601 Vehicle Repair	1,536	1,668	2,516	2,400
55200 Operating Supplies	846	2,188	2,188	2,188
55210 Fuel & Oil	1,909	2,250	2,515	2,515
55400 Publications, Subscriptions & Membe	0	60	60	60
55401 Training	36	1,100	1,100	1,100
125-866-524 Totals	137,976	153,180	149,577	152,203
DEP Storage Tank Totals	137,976	153,180	149,577	152,203

Leon County Government
Permit & Compliance Services - Fiscal Year 2012 Tentative Budgetary Cost Summary

Organizational Code / Account	FY 2010 Actual	FY 2011 Adopted	FY 2012 Tentative	FY 2013 Projected
121-423-537 Permit & Compliance Services				
51200 Regular Salaries And Wages	506,524	282,889	331,386	337,302
51400 Overtime	49	0	0	0
52100 Fica Taxes	35,772	21,641	25,164	25,620
52200 Retirement Contribution	54,998	30,465	16,153	16,443
52210 Deferred Compensation Match	1,756	2,436	2,473	2,510
52300 Life & Health Insurance	87,419	65,701	73,031	76,406
52400 Workers Compensation	817	835	444	452
53100 Professional Services	0	1,120	1,120	1,120
53400 Other Contractual Services	165	0	0	0
54000 Travel & Per Diem	372	2,145	2,145	2,145
54100 Communications	0	480	480	480
54101 Communication - Phone System	4,093	4,275	2,514	2,514
54200 Postage	6,584	3,122	3,122	3,122
54400 Rentals And Leases	5,666	0	0	0
54505 Vehicle Coverage	995	1,050	1,630	1,630
54600 Repairs And Maintenance	707	636	636	636
54601 Vehicle Repair	826	316	1,522	1,438
54700 Printing And Binding	307	500	500	500
54900 Other Current Charges & Obligations	5,442	3,500	3,500	3,500
55100 Office Supplies	4,080	2,911	2,911	2,911
55200 Operating Supplies	10,758	10,997	10,997	10,997
55210 Fuel & Oil	987	900	2,010	2,010
55400 Publications, Subscriptions & Membe	1,309	1,127	1,127	1,127
55401 Training	359	1,000	1,000	1,000
121-423-537 Totals	729,984	438,046	483,865	493,863
Permit & Compliance Services Totals	729,984	438,046	483,865	493,863

Leon County Government
County Probation - Fiscal Year 2012 Tentative Budgetary Cost Summary

Organizational Code / Account	FY 2010 Actual	FY 2011 Adopted	FY 2012 Tentative	FY 2013 Projected
111-542-523 County Probation				
51200 Regular Salaries And Wages	734,839	761,944	785,702	801,343
51400 Overtime	215	0	0	0
52100 Fica Taxes	53,194	59,392	60,098	61,278
52200 Retirement Contribution	75,743	86,764	39,971	40,761
52210 Deferred Compensation Match	1,887	2,944	2,988	3,032
52300 Life & Health Insurance	112,875	150,901	162,841	169,088
52400 Workers Compensation	8,052	25,330	14,168	14,446
53400 Other Contractual Services	3,274	1,000	1,000	1,000
54000 Travel & Per Diem	63	1,008	1,008	1,008
54100 Communications	0	636	636	636
54101 Communication - Phone System	4,782	5,600	3,637	3,637
54200 Postage	2,926	2,359	2,359	2,359
54400 Rentals And Leases	5,500	5,500	6,500	6,500
54500 Insurance	7,696	8,188	7,188	7,188
54600 Repairs And Maintenance	728	1,000	1,000	1,000
54700 Printing And Binding	4,739	4,836	4,836	4,836
55100 Office Supplies	4,915	4,713	4,713	4,713
55200 Operating Supplies	3,861	3,907	3,907	3,907
55400 Publications, Subscriptions & Membe	125	400	400	400
55401 Training	140	2,005	2,005	2,005
111-542-523 Totals	1,025,554	1,128,427	1,104,957	1,129,137
111-544-523 Pretrial Release				
51200 Regular Salaries And Wages	501,432	508,563	485,615	495,254
51250 Regular OPS Salaries	1,099	0	0	0
51400 Overtime	8,041	0	0	0
52100 Fica Taxes	36,996	38,908	36,870	37,606
52200 Retirement Contribution	50,413	54,773	23,434	23,903
52210 Deferred Compensation Match	768	609	618	627
52300 Life & Health Insurance	109,758	129,405	113,087	116,450
52400 Workers Compensation	6,178	18,054	8,578	8,751
53400 Other Contractual Services	29,400	32,000	32,000	32,000
53413 Administration	12,126	0	0	0
53450 Other Contractual Services - GPS	120,230	140,000	30,000	30,000
54000 Travel & Per Diem	1,062	3,099	3,099	3,099
54100 Communications	995	1,500	1,500	1,500
54101 Communication - Phone System	2,857	3,235	1,806	1,806
54200 Postage	2,016	3,000	2,000	2,000
54400 Rentals And Leases	2,736	2,900	3,300	3,300
54700 Printing And Binding	685	1,140	1,140	1,140
54900 Other Current Charges & Obligations	67,757	78,290	80,000	80,000
55100 Office Supplies	2,103	2,100	2,100	2,100
55200 Operating Supplies	7,727	8,366	7,966	7,966
55400 Publications, Subscriptions & Membe	50	140	140	140
111-544-523 Totals	964,430	1,026,082	833,253	847,642

Leon County Government
County Probation - Fiscal Year 2012 Tentative Budgetary Cost Summary

Organizational Code / Account	FY 2010 Actual	FY 2011 Adopted	FY 2012 Tentative	FY 2013 Projected
111-599-523 Drug & Alcohol Testing				
51200 Regular Salaries And Wages	82,599	78,462	81,442	83,046
52100 Fica Taxes	6,168	6,278	6,411	6,534
52200 Retirement Contribution	8,142	8,838	4,115	4,193
52210 Deferred Compensation Match	172	0	0	0
52300 Life & Health Insurance	8,451	9,457	9,976	10,158
52400 Workers Compensation	38	3,283	1,701	1,734
54101 Communication - Phone System	0	1,175	341	341
54200 Postage	0	1,000	500	500
54400 Rentals And Leases	1,485	2,700	2,700	2,700
55100 Office Supplies	1,008	675	1,175	1,175
55200 Operating Supplies	28,615	37,561	37,561	37,561
55401 Training	3,343	1,000	1,000	1,000
56400 Machinery And Equipment	11,873	0	0	0
111-599-523 Totals	151,894	150,429	146,922	148,942
125-982057-521 FDLE JAG Grant - Pretrial				
51200 Regular Salaries And Wages	82,073	101,479	74,988	76,488
51400 Overtime	2,383	0	0	0
52100 Fica Taxes	6,448	7,763	5,736	5,851
52200 Retirement Contribution	8,983	10,929	3,682	3,756
52300 Life & Health Insurance	22,772	22,769	27,207	28,019
52400 Workers Compensation	1,342	4,061	1,522	1,552
125-982057-521 Totals	124,000	147,001	113,135	115,666
County Probation Totals	2,265,878	2,451,939	2,198,267	2,241,387

Leon County Government
Facilities Management - Fiscal Year 2012 Tentative Budgetary Cost Summary

Organizational Code / Account	FY 2010 Actual	FY 2011 Adopted	FY 2012 Tentative	FY 2013 Projected
001-150-519 Facilities Management				
51200 Regular Salaries And Wages	1,650,896	1,688,343	1,685,230	1,718,492
51400 Overtime	65,042	53,000	53,000	53,000
52100 Fica Taxes	125,827	127,851	127,207	129,894
52200 Retirement Contribution	177,766	189,810	83,219	84,862
52210 Deferred Compensation Match	7,948	7,105	7,212	7,320
52300 Life & Health Insurance	356,565	416,343	417,203	438,792
52400 Workers Compensation	25,132	58,806	30,779	31,386
52600 Class C Travel	43	0	0	0
53400 Other Contractual Services	1,322,429	1,725,659	1,774,923	1,800,079
54000 Travel & Per Diem	3,353	1,146	1,146	1,146
54100 Communications	4,706	5,793	5,793	5,793
54101 Communication - Phone System	7,795	7,205	4,652	4,652
54200 Postage	81	200	200	200
54300 Utility Services	1,058,703	1,559,424	1,417,415	1,444,320
54400 Rentals And Leases	58,946	192,817	45,424	45,937
54505 Vehicle Coverage	15,916	16,476	19,210	19,210
54600 Repairs And Maintenance	457,190	721,555	782,323	761,927
54601 Vehicle Repair	31,036	37,294	38,924	38,136
54700 Printing And Binding	927	2,100	2,100	2,100
55100 Office Supplies	9,757	16,119	16,119	16,119
55200 Operating Supplies	88,279	100,621	100,622	100,896
55210 Fuel & Oil	42,336	47,904	54,030	54,030
55400 Publications, Subscriptions & Membe	8,146	4,200	6,095	4,945
55401 Training	3,039	12,740	12,740	12,740
56400 Machinery And Equipment	3,000	0	4,750	0
001-150-519 Totals	5,524,858	6,992,511	6,690,316	6,775,976
001-150-711 Facilities Management: Judicial Security				
53400 Other Contractual Services	144,327	0	0	0
001-150-711 Totals	144,327	0	0	0
001-150-712 Facilities Management: Judicial Maintenance				
53400 Other Contractual Services	207,542	0	0	0
54300 Utility Services	538,861	0	0	0
54600 Repairs And Maintenance	367,430	0	0	0
001-150-712 Totals	1,113,834	0	0	0
125-915058-519 Community Foundation of N Florida				
54908 Other Current Charges & Obligations	125	0	0	0
125-915058-519 Totals	125	0	0	0
165-154-519 Bank of America				
51200 Regular Salaries And Wages	33,573	33,078	34,240	34,918
52100 Fica Taxes	2,418	2,531	2,594	2,645
52200 Retirement Contribution	3,325	3,563	1,665	1,698
52300 Life & Health Insurance	7,778	11,496	11,940	12,297
52400 Workers Compensation	46	1,459	762	777
53100 Professional Services	8,932	90,000	90,000	50,000
54100 Communications	117	500	500	500
54200 Postage	0	1,000	1,000	1,000
54300 Utility Services	330,704	461,885	399,790	411,723
54600 Repairs And Maintenance	136,427	233,625	224,120	229,530
55200 Operating Supplies	0	5,000	5,000	5,000
165-154-519 Totals	523,320	844,137	771,611	750,088

Organizational Code / Account	FY 2010 Actual	FY 2011 Adopted	FY 2012 Tentative	FY 2013 Projected
166-155-519 Huntington Oaks Plaza Operating				
53100 Professional Services	0	0	1,500	1,500
53400 Other Contractual Services	33,277	55,610	42,635	42,635
54200 Postage	169	350	225	225
54300 Utility Services	8,172	14,000	10,680	10,680
54600 Repairs And Maintenance	23,981	25,150	24,100	24,100
54700 Printing And Binding	0	250	200	200
54800 Promotional Activities	0	1,300	1,000	1,000
55200 Operating Supplies	146	0	350	350
166-155-519 Totals	65,745	96,660	80,690	80,690
Facilities Management Totals	7,372,209	7,933,308	7,542,617	7,606,754

Leon County Government
Management Information Services - Fiscal Year 2012 Tentative Budgetary Cost Summary

Organizational Code / Account	FY 2010 Actual	FY 2011 Adopted	FY 2012 Tentative	FY 2013 Projected
001-171-513 Management Information Services				
51200 Regular Salaries And Wages	2,069,213	2,790,223	2,731,845	2,786,437
51400 Overtime	7,604	7,080	12,360	12,360
52100 Fica Taxes	151,380	212,723	206,387	210,765
52200 Retirement Contribution	211,696	307,822	138,505	138,937
52210 Deferred Compensation Match	2,329	3,553	3,606	3,660
52300 Life & Health Insurance	316,594	434,067	406,856	440,294
52400 Workers Compensation	2,543	8,317	3,731	3,808
52600 Class C Travel	194	0	0	0
53400 Other Contractual Services	143,526	182,200	182,000	182,000
54000 Travel & Per Diem	15,806	20,925	17,300	17,300
54100 Communications	20,128	17,600	30,000	30,000
54101 Communication - Phone System	9,557	18,355	10,032	10,032
54200 Postage	1,218	1,500	1,500	1,500
54400 Rentals And Leases	6,665	10,440	8,440	8,440
54505 Vehicle Coverage	2,831	3,198	2,900	2,900
54600 Repairs And Maintenance	1,113,336	1,373,259	1,401,509	1,403,729
54601 Vehicle Repair	2,137	3,565	5,185	4,933
54700 Printing And Binding	1,655	1,450	1,450	1,450
55100 Office Supplies	3,096	7,320	7,320	7,320
55200 Operating Supplies	83,457	94,850	94,850	94,850
55210 Fuel & Oil	2,151	3,242	3,645	3,645
55400 Publications, Subscriptions & Membe	175	1,500	1,500	1,500
55401 Training	38,328	47,500	40,925	40,925
56400 Machinery And Equipment	0	0	1,650	24,650
001-171-513 Totals	4,205,619	5,550,689	5,313,496	5,431,435
001-171-713 Management Information Services				
51200 Regular Salaries And Wages	479,762	0	0	0
51400 Overtime	1,735	0	0	0
52100 Fica Taxes	35,985	0	0	0
52200 Retirement Contribution	49,576	0	0	0
52300 Life & Health Insurance	51,847	0	0	0
52400 Workers Compensation	765	0	0	0
53400 Other Contractual Services	22,412	0	0	0
54000 Travel & Per Diem	2,889	0	0	0
54100 Communications	3,679	0	0	0
54101 Communication - Phone System	1,747	0	0	0
54200 Postage	223	0	0	0
54400 Rentals And Leases	1,218	0	0	0
54505 Vehicle Coverage	518	0	0	0
54600 Repairs And Maintenance	203,699	0	0	0
54601 Vehicle Repair	391	0	0	0
54700 Printing And Binding	5	0	0	0
55100 Office Supplies	658	0	0	0
55200 Operating Supplies	22,404	0	0	0
55210 Fuel & Oil	393	0	0	0
55400 Publications, Subscriptions & Membe	979	0	0	0
55401 Training	6,573	0	0	0
001-171-713 Totals	887,460	0	0	0
001-171-719 Management Information Services				
51200 Regular Salaries And Wages	80,588	0	0	0
51400 Overtime	687	0	0	0
52100 Fica Taxes	5,960	0	0	0
52200 Retirement Contribution	8,227	0	0	0
52300 Life & Health Insurance	13,521	0	0	0
52400 Workers Compensation	140	0	0	0
54600 Repairs And Maintenance	58,268	0	0	0
001-171-719 Totals	167,391	0	0	0

Leon County Government
Management Information Services - Fiscal Year 2012 Tentative Budgetary Cost Summary

Organizational Code / Account	FY 2010 Actual	FY 2011 Adopted	FY 2012 Tentative	FY 2013 Projected
001-421-539 Geographic Info. Systems				
51200 Regular Salaries And Wages	943,410	953,134	971,517	990,924
51400 Overtime	57	0	0	0
52100 Fica Taxes	69,850	73,639	74,240	75,855
52200 Retirement Contribution	98,725	110,368	50,443	51,434
52210 Deferred Compensation Match	1,613	1,929	1,958	1,987
52300 Life & Health Insurance	92,010	125,491	118,225	131,058
52400 Workers Compensation	1,262	2,591	1,337	1,365
52600 Class C Travel	31	0	0	0
53100 Professional Services	37,953	40,000	40,000	40,000
53400 Other Contractual Services	461,134	466,059	466,059	466,059
54000 Travel & Per Diem	15,774	29,030	29,030	29,030
54100 Communications	1,259	5,000	5,000	5,000
54101 Communication - Phone System	1,286	1,410	913	913
54200 Postage	553	956	956	956
54600 Repairs And Maintenance	1,289	2,000	2,000	2,000
54700 Printing And Binding	0	1,000	1,000	1,000
55100 Office Supplies	3,659	3,990	3,990	3,990
55200 Operating Supplies	9,990	9,300	9,300	9,300
55400 Publications, Subscriptions & Membe	350	1,000	1,000	1,000
55401 Training	9,305	18,550	18,550	18,550
001-421-539 Totals	1,749,509	1,845,447	1,795,518	1,830,421
305-086003-713 Traffic Court Building Information Systems				
56200 Building	76,249	0	0	0
305-086003-713 Totals	76,249	0	0	0
Management Information Services Totals	7,086,229	7,396,136	7,109,014	7,261,856

Leon County Government
M/W Small Business Enterprise - Fiscal Year 2012 Tentative Budgetary Cost Summary

Organizational Code / Account	FY 2010 Actual	FY 2011 Adopted	FY 2012 Tentative	FY 2013 Projected
001-112-513 Minority/Women Small Business Enterprise				
51200 Regular Salaries And Wages	85,934	91,054	106,761	108,891
52100 Fica Taxes	6,285	6,966	8,146	8,309
52200 Retirement Contribution	8,703	9,807	5,229	5,333
52210 Deferred Compensation Match	432	508	516	524
52300 Life & Health Insurance	19,396	26,542	21,644	22,284
52400 Workers Compensation	102	269	144	147
53100 Professional Services	30,850	50,000	45,050	45,050
53400 Other Contractual Services	0	19,850	24,800	24,800
54000 Travel & Per Diem	673	3,362	3,362	3,362
54101 Communication - Phone System	883	970	506	506
54200 Postage	1,127	608	608	608
54700 Printing And Binding	1,540	1,744	1,744	1,744
54800 Promotional Activities	5,190	5,150	5,150	5,150
54900 Other Current Charges & Obligations	0	1,150	1,150	1,150
55100 Office Supplies	992	1,000	1,000	1,000
55200 Operating Supplies	2,195	2,000	2,000	2,000
55400 Publications, Subscriptions & Membe	725	795	795	795
55401 Training	640	1,525	1,525	1,525
001-112-513 Totals	165,670	223,300	230,130	233,178
M/W Small Business Enterprise Totals	165,670	223,300	230,130	233,178

Leon County Government
Purchasing - Fiscal Year 2012 Tentative Budgetary Cost Summary

Organizational Code / Account	FY 2010 Actual	FY 2011 Adopted	FY 2012 Tentative	FY 2013 Projected
001-140-513 Procurement				
51200 Regular Salaries And Wages	199,851	256,802	262,215	267,454
52100 Fica Taxes	13,919	19,742	20,558	21,135
52200 Retirement Contribution	21,104	29,669	12,846	13,092
52210 Deferred Compensation Match	566	305	310	315
52300 Life & Health Insurance	16,695	36,922	16,216	19,021
52400 Workers Compensation	264	2,610	1,708	1,741
53400 Other Contractual Services	4	0	0	0
54000 Travel & Per Diem	2,648	3,413	3,413	3,413
54101 Communication - Phone System	1,142	1,275	791	791
54200 Postage	1,681	1,627	1,627	1,627
54400 Rentals And Leases	2,966	3,600	3,600	3,600
54700 Printing And Binding	148	556	556	556
54900 Other Current Charges & Obligations	4,247	5,634	5,634	5,634
55100 Office Supplies	1,284	900	900	900
55200 Operating Supplies	703	725	725	725
55400 Publications, Subscriptions & Membe	963	800	800	800
55401 Training	495	1,350	1,350	1,350
001-140-513 Totals	268,679	365,930	333,249	342,154
001-141-513 Warehouse				
51200 Regular Salaries And Wages	149,285	107,670	111,026	113,230
51400 Overtime	247	0	0	0
52100 Fica Taxes	10,983	8,512	8,704	8,873
52200 Retirement Contribution	14,830	11,984	5,587	5,695
52210 Deferred Compensation Match	1,476	1,523	1,546	1,569
52300 Life & Health Insurance	32,684	29,983	31,009	31,824
52400 Workers Compensation	1,830	4,906	2,556	2,605
53400 Other Contractual Services	767	1,456	1,456	1,456
54100 Communications	19	456	456	456
54101 Communication - Phone System	274	280	162	162
54505 Vehicle Coverage	580	628	655	655
54600 Repairs And Maintenance	388	426	426	426
54601 Vehicle Repair	2,170	3,828	5,343	5,242
55100 Office Supplies	307	600	600	600
55200 Operating Supplies	477	733	733	733
55210 Fuel & Oil	2,054	1,808	2,020	2,020
55299 Reimbursable Supplies	81	0	0	0
001-141-513 Totals	218,451	174,793	172,279	175,546
001-142-513 Property Control				
51200 Regular Salaries And Wages	34,240	30,939	32,155	32,791
52100 Fica Taxes	2,576	2,642	2,706	2,755
52200 Retirement Contribution	3,113	3,720	1,737	1,768
52210 Deferred Compensation Match	462	508	516	524
52300 Life & Health Insurance	165	3,759	3,784	3,787
52400 Workers Compensation	45	102	48	49
53400 Other Contractual Services	198	364	364	364
54505 Vehicle Coverage	580	628	655	655
54600 Repairs And Maintenance	138	1,769	1,769	1,769
54601 Vehicle Repair	833	281	820	780
54700 Printing And Binding	0	210	210	210
55100 Office Supplies	135	200	200	200
55200 Operating Supplies	604	927	927	927
55210 Fuel & Oil	334	1,050	1,175	1,175
56400 Machinery And Equipment	1,550	0	0	0
001-142-513 Totals	44,973	47,099	47,066	47,754
Purchasing Totals	532,103	587,822	552,594	565,454

Leon County Government
PW Support Services - Fiscal Year 2012 Tentative Budgetary Cost Summary

Organizational Code / Account	FY 2010 Actual	FY 2011 Adopted	FY 2012 Tentative	FY 2013 Projected
106-400-541 Support Services				
51200 Regular Salaries And Wages	335,939	314,529	310,762	316,865
52100 Fica Taxes	22,116	21,944	21,458	22,062
52200 Retirement Contribution	38,785	40,612	14,280	14,560
52210 Deferred Compensation Match	0	711	722	733
52300 Life & Health Insurance	35,382	37,894	35,114	40,674
52400 Workers Compensation	1,509	930	420	428
53400 Other Contractual Services	120,000	160,000	160,000	160,000
54000 Travel & Per Diem	520	3,515	3,136	3,136
54101 Communication - Phone System	3,178	3,275	2,013	2,013
54200 Postage	23	220	220	220
54400 Rentals And Leases	11,080	11,201	12,384	12,384
54600 Repairs And Maintenance	273	900	900	900
54700 Printing And Binding	0	100	100	100
55100 Office Supplies	1,451	3,120	3,120	3,120
55200 Operating Supplies	3,857	5,777	4,973	4,973
55400 Publications, Subscriptions & Membe	2,253	2,705	2,705	2,705
55401 Training	90	1,000	1,000	1,000
106-400-541 Totals	576,455	608,433	573,307	585,873
Support Services Totals	576,455	608,433	573,307	585,873

Organizational Code / Account	FY 2010 Actual	FY 2011 Adopted	FY 2012 Tentative	FY 2013 Projected
106-431-541 Transportation Maintenance				
51200 Regular Salaries And Wages	1,763,118	1,789,421	1,846,726	1,883,193
51250 Regular OPS Salaries	4,366	0	0	0
51400 Overtime	55,751	42,590	42,590	42,590
52100 Fica Taxes	131,493	138,261	140,392	143,159
52200 Retirement Contribution	184,808	198,399	89,501	91,266
52210 Deferred Compensation Match	15,280	9,338	9,478	9,620
52300 Life & Health Insurance	509,943	606,739	605,778	626,594
52400 Workers Compensation	53,974	123,563	74,940	76,417
53400 Other Contractual Services	236,623	243,198	251,510	251,510
54000 Travel & Per Diem	82	0	0	0
54100 Communications	6,412	9,680	9,715	9,715
54101 Communication - Phone System	2,916	2,880	1,982	1,982
54200 Postage	87	210	210	210
54300 Utility Services	85,140	120,589	123,349	123,349
54400 Rentals And Leases	4,252	4,756	4,701	4,701
54505 Vehicle Coverage	38,221	47,015	51,150	51,150
54600 Repairs And Maintenance	821	5,812	5,812	5,812
54601 Vehicle Repair	263,290	300,369	267,813	268,520
54900 Other Current Charges & Obligations	4,760	8,220	8,220	8,220
55100 Office Supplies	6,195	6,195	6,195	6,195
55200 Operating Supplies	33,173	34,176	33,864	33,864
55210 Fuel & Oil	202,389	142,873	162,560	162,560
55300 Road Materials And Supplies	312,432	391,970	423,720	423,720
55400 Publications, Subscriptions & Membe	450	1,470	1,470	1,470
55401 Training	2,066	7,941	4,300	4,300
56200 Building	1,312	0	0	0
106-431-541 Totals	3,919,352	4,235,665	4,165,976	4,230,117
106-432-541 Right-Of-Way Management				
51200 Regular Salaries And Wages	814,098	866,420	874,427	891,619
51400 Overtime	80,704	72,814	72,814	72,814
52100 Fica Taxes	65,268	67,933	67,979	69,313
52200 Retirement Contribution	90,583	97,564	43,009	43,855
52210 Deferred Compensation Match	5,626	4,162	4,224	4,287
52300 Life & Health Insurance	257,728	311,182	312,735	321,624
52400 Workers Compensation	27,033	66,730	37,966	38,708
53400 Other Contractual Services	153,229	158,848	158,848	158,848
54300 Utility Services	23,471	27,183	27,183	27,183
54505 Vehicle Coverage	12,958	15,549	20,510	20,510
54600 Repairs And Maintenance	35	1,500	1,500	1,500
54601 Vehicle Repair	143,225	152,046	146,739	146,188
54900 Other Current Charges & Obligations	1,056	5,705	5,705	5,705
55100 Office Supplies	2,951	2,730	2,730	2,730
55200 Operating Supplies	36,156	43,921	43,921	43,921
55210 Fuel & Oil	88,490	99,897	113,305	113,305
55300 Road Materials And Supplies	30,331	47,084	47,084	47,084
55400 Publications, Subscriptions & Membe	1,000	931	931	931
55401 Training	3,563	4,690	5,460	5,460
106-432-541 Totals	1,837,506	2,046,889	1,987,070	2,015,585
122-214-562 Mosquito Control Grant				
54000 Travel & Per Diem	0	700	700	700
54700 Printing And Binding	0	1,000	1,000	1,000
54800 Promotional Activities	176	6,725	6,725	6,725
55200 Operating Supplies	22,519	26,300	26,300	26,300
55401 Training	616	4,275	4,275	4,275
56400 Machinery And Equipment	11,711	0	0	0
122-214-562 Totals	35,022	39,000	39,000	39,000

Organizational Code / Account	FY 2010 Actual	FY 2011 Adopted	FY 2012 Tentative	FY 2013 Projected
122-216-562 Mosquito Control				
51200 Regular Salaries And Wages	137,708	144,316	143,080	145,897
51250 Regular OPS Salaries	71,543	83,044	83,044	84,705
51400 Overtime	873	1,000	1,000	1,000
52100 Fica Taxes	15,757	18,878	17,124	17,467
52200 Retirement Contribution	18,928	26,578	10,990	11,210
52210 Deferred Compensation Match	404	609	618	627
52300 Life & Health Insurance	33,940	41,110	50,658	52,170
52400 Workers Compensation	2,864	13,092	8,844	9,021
53400 Other Contractual Services	4,967	14,751	14,751	14,751
54000 Travel & Per Diem	121	856	856	856
54100 Communications	3,931	5,520	6,478	6,478
54101 Communication - Phone System	943	1,055	529	529
54200 Postage	1,113	1,000	1,000	1,000
54300 Utility Services	7,314	4,800	4,800	4,800
54400 Rentals And Leases	1,513	0	0	0
54505 Vehicle Coverage	12,484	11,294	11,760	11,760
54600 Repairs And Maintenance	3,054	3,228	3,228	3,228
54601 Vehicle Repair	15,999	26,055	23,363	22,558
54700 Printing And Binding	171	1,335	1,335	1,335
54800 Promotional Activities	749	600	600	600
55100 Office Supplies	1,144	1,326	1,326	1,326
55200 Operating Supplies	108,628	119,865	121,859	121,859
55210 Fuel & Oil	19,562	21,044	23,515	23,515
55400 Publications, Subscriptions & Membe	202	300	300	300
55401 Training	744	0	0	0
122-216-562 Totals	464,655	541,656	531,058	536,992
123-433-538 Stormwater Maintenance				
51200 Regular Salaries And Wages	1,020,662	1,247,597	1,230,164	1,254,426
51250 Regular OPS Salaries	0	0	35,746	36,461
51400 Overtime	37,122	46,506	46,506	46,506
52100 Fica Taxes	77,112	100,371	94,832	96,696
52200 Retirement Contribution	105,389	142,495	61,833	63,048
52210 Deferred Compensation Match	9,390	14,312	14,527	14,745
52300 Life & Health Insurance	337,946	407,017	399,649	412,562
52400 Workers Compensation	28,219	93,863	73,380	74,820
52600 Class C Travel	46	0	0	0
53100 Professional Services	0	0	4,000	4,000
53400 Other Contractual Services	92,481	82,729	89,123	89,123
54000 Travel & Per Diem	0	600	600	600
54100 Communications	339	1,620	1,620	1,620
54101 Communication - Phone System	220	335	171	171
54200 Postage	0	25	25	25
54300 Utility Services	6,879	25,759	25,759	25,759
54400 Rentals And Leases	0	10,869	10,869	10,869
54505 Vehicle Coverage	95,719	77,214	76,060	76,060
54600 Repairs And Maintenance	1,047	10,250	10,250	10,250
54601 Vehicle Repair	173,646	249,984	237,334	238,694
54900 Other Current Charges & Obligations	52,386	13,835	13,835	55,695
55100 Office Supplies	480	480	480	480
55200 Operating Supplies	28,432	36,763	36,763	36,763
55210 Fuel & Oil	136,608	245,281	279,370	279,370
55300 Road Materials And Supplies	128,493	108,307	102,322	102,322
55400 Publications, Subscriptions & Membe	450	645	645	645
55401 Training	2,925	4,853	4,853	4,853
123-433-538 Totals	2,335,989	2,921,710	2,850,716	2,936,563
Operations Totals	8,592,524	9,784,920	9,573,820	9,758,257

Dangerous Animal Classification Committee (Leon County Code of Laws, Chapter 4); Animal Control Ordinance Review Committee (Leon County Code of Laws, Chapter 4)

Organizational Code / Account	FY 2010 Actual	FY 2011 Adopted	FY 2012 Tentative	FY 2013 Projected
140-201-562 Animal Services				
51200 Regular Salaries And Wages	251,516	249,385	255,428	260,484
51400 Overtime	25,719	22,206	23,315	24,479
51500 Special Pay	8,169	8,800	8,800	8,800
52100 Fica Taxes	20,804	19,627	19,884	20,270
52200 Retirement Contribution	28,134	27,634	12,763	13,011
52210 Deferred Compensation Match	939	1,218	1,236	1,255
52300 Life & Health Insurance	55,369	75,030	64,945	70,114
52400 Workers Compensation	1,706	4,780	2,605	2,655
53300 Court Reporter Services	190	440	440	440
53400 Other Contractual Services	365,637	541,851	523,463	535,947
54000 Travel & Per Diem	175	243	300	300
54100 Communications	6,858	6,653	6,672	6,672
54101 Communication - Phone System	1,132	1,230	793	793
54200 Postage	57	300	300	300
54400 Rentals And Leases	1,438	1,656	1,831	1,831
54505 Vehicle Coverage	6,158	6,669	8,240	8,240
54600 Repairs And Maintenance	207	400	400	400
54601 Vehicle Repair	22,175	19,116	23,291	23,386
54700 Printing And Binding	954	800	1,000	1,000
54800 Promotional Activities	2,486	2,500	2,500	2,500
54900 Other Current Charges & Obligations	90	0	0	0
54908 Other Current Charges & Obligations	505	1,200	1,200	1,200
55100 Office Supplies	1,392	1,397	1,397	1,397
55200 Operating Supplies	7,199	6,960	7,941	7,941
55210 Fuel & Oil	30,263	36,800	41,975	41,975
55400 Publications, Subscriptions & Membe	634	531	639	639
55401 Training	2,546	3,686	3,686	3,686
58226 St Francis Wildlife Assn (851)	71,250	71,250	71,250	71,250
140-201-562 Totals	913,701	1,112,362	1,086,294	1,110,965
305-096020-525 Mobile Emergency Animal Shelter Unit				
56400 Machinery And Equipment	34,112	0	0	0
305-096020-525 Totals	34,112	0	0	0
Animal Services Totals	947,813	1,112,362	1,086,294	1,110,965

Leon County Government
Engineering Services - Fiscal Year 2012 Tentative Budgetary Cost Summary

Organizational Code / Account	FY 2010 Actual	FY 2011 Adopted	FY 2012 Tentative	FY 2013 Projected
106-414-541 Engineering Services				
51200 Regular Salaries And Wages	1,902,800	1,905,222	1,865,379	1,902,521
51400 Overtime	36,693	7,500	7,500	7,500
52100 Fica Taxes	142,841	146,233	141,412	144,281
52200 Retirement Contribution	199,548	213,495	91,572	93,380
52210 Deferred Compensation Match	10,797	10,759	10,920	11,084
52300 Life & Health Insurance	316,480	379,981	342,379	365,917
52400 Workers Compensation	12,386	27,328	14,447	14,729
53100 Professional Services	164,483	355,441	315,441	315,441
53400 Other Contractual Services	3,932	57,620	57,620	57,620
54000 Travel & Per Diem	2,876	4,460	4,460	4,460
54100 Communications	7,597	9,168	9,168	9,168
54200 Postage	791	900	900	900
54505 Vehicle Coverage	7,967	8,093	9,320	9,320
54600 Repairs And Maintenance	1,184	3,203	3,203	3,203
54601 Vehicle Repair	12,796	19,763	22,976	22,385
54700 Printing And Binding	380	400	400	400
54900 Other Current Charges & Obligations	1,411	2,300	2,300	2,300
55100 Office Supplies	12,531	14,965	14,965	14,965
55200 Operating Supplies	22,614	30,303	30,303	30,303
55210 Fuel & Oil	23,025	25,800	28,810	28,810
55400 Publications, Subscriptions & Membe	7,655	10,888	10,888	10,888
55401 Training	13,707	11,375	11,375	11,375
56400 Machinery And Equipment	5,105	0	0	0
106-414-541 Totals	2,909,598	3,245,197	2,995,738	3,060,950
123-726-537 Water Quality & TMDL Monitoring				
53400 Other Contractual Services	46,035	59,940	59,940	59,940
123-726-537 Totals	46,035	59,940	59,940	59,940
Engineering Services Totals	2,955,633	3,305,137	3,055,678	3,120,890

Leon County Government
Fleet Management - Fiscal Year 2012 Tentative Budgetary Cost Summary

Organizational Code / Account	FY 2010 Actual	FY 2011 Adopted	FY 2012 Tentative	FY 2013 Projected
505-425-591 Fleet Maintenance				
51200 Regular Salaries And Wages	409,055	417,775	388,619	396,330
51400 Overtime	3,788	3,000	3,000	3,000
52100 Fica Taxes	30,060	31,960	29,137	29,719
52200 Retirement Contribution	41,816	44,994	18,959	19,337
52210 Deferred Compensation Match	3,488	2,944	2,988	3,033
52300 Life & Health Insurance	102,477	113,818	109,091	112,340
52400 Workers Compensation	6,025	14,835	3,630	3,702
53400 Other Contractual Services	10,244	14,120	10,220	10,220
54000 Travel & Per Diem	0	500	500	500
54100 Communications	70	1,980	1,980	1,980
54101 Communication - Phone System	971	1,040	637	637
54200 Postage	6	75	75	75
54300 Utility Services	67,234	30,000	30,000	30,000
54400 Rentals And Leases	1,121	1,140	1,140	1,140
54505 Vehicle Coverage	6,116	5,977	6,220	6,220
54600 Repairs And Maintenance	562,808	758,056	691,956	691,956
54601 Vehicle Repair	7,144	9,753	12,084	11,914
54700 Printing And Binding	480	550	550	550
55100 Office Supplies	1,437	1,405	1,405	1,405
55200 Operating Supplies	1,150,540	1,616,780	1,841,201	1,840,950
55210 Fuel & Oil	3,723	6,374	7,265	7,265
55400 Publications, Subscriptions & Membe	1,230	1,000	1,000	1,000
55401 Training	0	5,010	5,010	5,010
505-425-591 Totals	2,409,832	3,083,086	3,166,667	3,178,283
Fleet Management Totals	2,409,832	3,083,086	3,166,667	3,178,283

Leon County Government
Parks & Recreation - Fiscal Year 2012 Tentative Budgetary Cost Summary

Organizational Code / Account	FY 2010 Actual	FY 2011 Adopted	FY 2012 Tentative	FY 2013 Projected
140-436-572 Parks and Recreation Services				
51200 Regular Salaries And Wages	832,318	832,188	854,727	871,566
51400 Overtime	34,836	30,120	30,120	32,120
52100 Fica Taxes	63,233	65,041	64,602	65,872
52200 Retirement Contribution	86,683	92,048	41,599	42,416
52210 Deferred Compensation Match	2,635	3,248	3,297	3,346
52300 Life & Health Insurance	198,908	252,196	282,617	290,710
52400 Workers Compensation	13,248	30,952	14,047	14,326
53100 Professional Services	3,458	4,112	4,112	4,112
53400 Other Contractual Services	396,225	263,679	315,658	340,658
54000 Travel & Per Diem	1,256	626	626	626
54100 Communications	18,095	17,570	21,118	21,118
54101 Communication - Phone System	3,029	1,675	1,382	1,382
54200 Postage	289	300	300	300
54300 Utility Services	171,662	195,888	206,388	206,388
54400 Rentals And Leases	11,614	3,000	6,800	7,300
54505 Vehicle Coverage	28,672	19,562	22,910	22,910
54600 Repairs And Maintenance	384	0	0	0
54601 Vehicle Repair	86,996	97,180	96,570	95,484
54700 Printing And Binding	1,258	650	2,650	650
54800 Promotional Activities	247	250	400	400
54900 Other Current Charges & Obligations	0	2,400	2,400	2,400
55100 Office Supplies	2,144	900	900	900
55200 Operating Supplies	198,558	168,196	185,610	195,610
55210 Fuel & Oil	65,449	78,113	90,880	93,000
55300 Road Materials And Supplies	50,318	51,600	89,100	109,100
55400 Publications, Subscriptions & Membe	1,341	895	895	895
55401 Training	9,556	9,255	9,255	9,955
56400 Machinery And Equipment	41,029	42,550	42,550	52,550
140-436-572 Totals	2,323,439	2,264,194	2,391,513	2,486,094
Parks & Recreation Totals	2,323,439	2,264,194	2,391,513	2,486,094

Leon County Government
Solid Waste - Fiscal Year 2012 Tentative Budgetary Cost Summary

Organizational Code / Account	FY 2010 Actual	FY 2011 Adopted	FY 2012 Tentative	FY 2013 Projected
401-435-534 Landfill Closure				
51400 Overtime	505	14,000	14,000	14,000
52100 Fica Taxes	39	0	0	0
52200 Retirement Contribution	50	0	0	0
53100 Professional Services	0	60,125	60,125	60,125
53400 Other Contractual Services	0	435,311	435,311	447,650
54900 Other Current Charges & Obligations	0	4,000	4,000	4,000
55200 Operating Supplies	17,720	20,400	20,400	20,808
401-435-534 Totals	18,313	533,836	533,836	546,583
401-437-534 Rural Waste Service Centers				
51200 Regular Salaries And Wages	264,652	248,933	236,445	241,074
51250 Regular OPS Salaries	34,052	26,047	26,828	27,365
51400 Overtime	43,288	19,961	38,461	38,461
52100 Fica Taxes	25,454	21,864	20,589	20,988
52200 Retirement Contribution	30,422	31,323	13,215	13,469
52210 Deferred Compensation Match	1,172	1,015	1,030	1,045
52300 Life & Health Insurance	54,676	86,924	70,958	72,748
52400 Workers Compensation	16,420	33,413	15,606	15,903
53400 Other Contractual Services	56,459	34,544	78,144	78,144
54000 Travel & Per Diem	0	275	275	275
54100 Communications	620	500	750	750
54200 Postage	17	25	25	25
54300 Utility Services	6,751	8,444	8,444	8,444
54400 Rentals And Leases	2,451	1,800	800	800
54505 Vehicle Coverage	7,265	6,922	6,000	6,000
54600 Repairs And Maintenance	6,923	10,088	31,349	20,000
54601 Vehicle Repair	30,365	51,608	43,452	43,887
54700 Printing And Binding	1,307	650	1,050	650
54800 Promotional Activities	819	2,000	2,000	2,000
54900 Other Current Charges & Obligations	193,329	295,941	228,292	232,497
55100 Office Supplies	486	580	580	580
55200 Operating Supplies	7,054	6,388	6,386	6,386
55210 Fuel & Oil	15,438	72,673	82,560	82,560
55400 Publications, Subscriptions & Membe	0	150	150	150
55401 Training	210	1,000	2,140	1,000
56400 Machinery And Equipment	0	0	2,000	0
401-437-534 Totals	799,629	963,068	917,529	915,201

Organizational Code / Account	FY 2010 Actual	FY 2011 Adopted	FY 2012 Tentative	FY 2013 Projected
401-441-534 Transfer Station Operations				
51200 Regular Salaries And Wages	383,002	376,806	373,165	380,532
51400 Overtime	51,078	44,985	44,985	44,985
52100 Fica Taxes	32,239	29,654	29,011	29,578
52200 Retirement Contribution	43,262	42,328	18,426	18,783
52210 Deferred Compensation Match	2,683	3,350	3,400	3,451
52300 Life & Health Insurance	79,164	105,896	97,747	100,977
52400 Workers Compensation	18,057	37,816	18,870	19,238
52600 Class C Travel	28	0	0	0
53100 Professional Services	5,160	5,000	5,000	5,000
53400 Other Contractual Services	4,760,536	4,918,872	5,025,368	4,970,021
54000 Travel & Per Diem	0	1,715	2,530	1,840
54100 Communications	1,055	1,412	1,412	1,412
54101 Communication - Phone System	341	475	245	245
54200 Postage	10	25	25	25
54300 Utility Services	47,167	58,440	58,440	58,440
54400 Rentals And Leases	411	3,800	3,800	3,800
54505 Vehicle Coverage	2,249	2,143	3,000	3,000
54600 Repairs And Maintenance	36,598	27,197	26,697	26,697
54601 Vehicle Repair	16,266	49,845	90,012	90,367
54700 Printing And Binding	0	2,700	2,700	2,700
54800 Promotional Activities	0	500	500	500
54900 Other Current Charges & Obligations	707	400	2,044	2,044
55100 Office Supplies	699	870	870	870
55200 Operating Supplies	23,234	19,740	18,688	18,688
55210 Fuel & Oil	85,328	69,520	78,980	78,980
55400 Publications, Subscriptions & Membe	60	171	181	181
55401 Training	192	1,050	2,160	2,160
401-441-534 Totals	5,589,526	5,804,710	5,908,256	5,864,514
401-442-534 Solid Waste Management Facility				
51200 Regular Salaries And Wages	414,228	420,765	449,228	458,121
51400 Overtime	14,376	17,816	17,816	17,816
52100 Fica Taxes	31,842	33,015	34,911	35,590
52200 Retirement Contribution	43,531	47,919	21,920	22,347
52210 Deferred Compensation Match	1,539	2,741	2,782	2,824
52300 Life & Health Insurance	77,623	111,443	102,806	108,381
52400 Workers Compensation	13,938	33,428	21,303	21,712
52600 Class C Travel	51	0	0	0
53100 Professional Services	201,376	225,000	198,197	195,000
53400 Other Contractual Services	431,225	634,249	473,000	473,576
54000 Travel & Per Diem	1,746	2,450	7,905	6,965
54100 Communications	688	1,260	1,260	1,260
54101 Communication - Phone System	3,020	3,960	1,897	1,897
54200 Postage	2,084	1,200	1,200	1,200
54300 Utility Services	251,681	229,730	263,959	263,959
54400 Rentals And Leases	5,394	11,400	56,330	56,330
54505 Vehicle Coverage	7,668	7,307	9,000	9,000
54600 Repairs And Maintenance	18,855	43,450	83,775	83,775
54601 Vehicle Repair	63,122	130,920	107,518	107,481
54700 Printing And Binding	376	3,000	720	720
54800 Promotional Activities	827	3,000	4,000	4,000
54900 Other Current Charges & Obligations	112,492	450	450	450
55100 Office Supplies	2,056	3,000	5,000	5,000
55200 Operating Supplies	35,188	53,200	83,000	83,000
55210 Fuel & Oil	53,858	85,383	97,000	97,000
55400 Publications, Subscriptions & Membe	1,747	1,834	1,884	1,884
55401 Training	538	2,736	5,836	5,836
401-442-534 Totals	1,791,067	2,110,656	2,052,697	2,065,124

Leon County Government
Solid Waste - Fiscal Year 2012 Tentative Budgetary Cost Summary

Organizational Code / Account	FY 2010 Actual	FY 2011 Adopted	FY 2012 Tentative	FY 2013 Projected
401-443-534 Hazardous Waste				
51200 Regular Salaries And Wages	142,808	124,004	158,683	161,820
51250 Regular OPS Salaries	6,838	15,258	15,716	16,030
51400 Overtime	22,435	19,000	22,000	22,000
52100 Fica Taxes	13,223	11,204	13,749	14,012
52200 Retirement Contribution	16,442	15,774	8,824	8,993
52210 Deferred Compensation Match	1,099	914	928	942
52300 Life & Health Insurance	9,860	19,436	25,825	26,372
52400 Workers Compensation	5,972	12,318	10,485	10,686
53400 Other Contractual Services	106,231	249,700	242,700	242,700
54000 Travel & Per Diem	1,414	4,157	4,157	4,157
54100 Communications	-23	420	420	420
54101 Communication - Phone System	161	290	154	154
54200 Postage	3	25	25	25
54300 Utility Services	6,443	7,420	7,420	7,420
54505 Vehicle Coverage	2,249	2,142	3,000	3,000
54600 Repairs And Maintenance	5,245	5,000	5,000	5,000
54601 Vehicle Repair	2,616	5,264	5,590	5,445
54700 Printing And Binding	1,731	1,500	1,500	1,500
54800 Promotional Activities	0	1,000	1,000	1,000
55100 Office Supplies	242	550	550	550
55200 Operating Supplies	43,357	36,000	43,000	43,000
55210 Fuel & Oil	1,417	1,646	1,845	1,845
55400 Publications, Subscriptions & Membe	280	321	321	321
55401 Training	425	1,000	1,000	1,000
401-443-534 Totals	390,469	534,343	573,892	578,392
401-471-534 Recycling Services & Education				
51200 Regular Salaries And Wages	125,862	122,206	148,861	151,797
51400 Overtime	7,967	8,837	8,837	8,837
52100 Fica Taxes	9,932	9,624	11,547	11,770
52200 Retirement Contribution	13,146	13,550	7,410	7,554
52210 Deferred Compensation Match	762	711	722	733
52300 Life & Health Insurance	21,145	26,674	39,472	40,541
52400 Workers Compensation	5,028	11,272	7,107	7,246
53100 Professional Services	9,421	100,000	40,000	40,000
53400 Other Contractual Services	118,018	25,250	6,340	6,340
54000 Travel & Per Diem	2,640	4,700	5,845	4,405
54100 Communications	1,050	1,980	1,440	1,440
54101 Communication - Phone System	140	245	176	176
54200 Postage	19	500	500	500
54300 Utility Services	4,120	4,000	5,000	5,000
54400 Rentals And Leases	1,580	0	0	0
54505 Vehicle Coverage	6,342	6,168	7,500	7,500
54600 Repairs And Maintenance	4,441	7,200	16,467	16,467
54601 Vehicle Repair	15,033	11,950	12,431	12,218
54700 Printing And Binding	1,854	1,200	3,000	3,000
54800 Promotional Activities	15,568	11,150	11,610	11,610
54900 Other Current Charges & Obligations	7,235	0	0	0
55100 Office Supplies	454	600	800	800
55200 Operating Supplies	7,082	9,441	9,500	9,500
55210 Fuel & Oil	11,961	21,300	21,900	21,900
55400 Publications, Subscriptions & Membe	828	602	1,371	1,371
55401 Training	944	950	2,200	1,200
56400 Machinery And Equipment	0	0	3,500	0
401-471-534 Totals	392,571	400,110	373,536	371,905
Solid Waste Totals	8,981,575	10,346,723	10,359,746	10,341,719

Leon County Government
Clerk of the Circuit Court - Fiscal Year 2012 Tentative Budgetary Cost Summary

Organizational Code / Account	FY 2010 Actual	FY 2011 Adopted	FY 2012 Tentative	FY 2013 Projected
001-132-586 Clerk - Finance Administration				
59302 Budget Transfers	1,630,613	1,520,587	1,456,481	1,513,445
001-132-586 Totals	1,630,613	1,520,587	1,456,481	1,513,445
110-537-586 Clerk - Article V Expenses				
54913 Clerk Circuit Court Fees	405,082	0	0	0
110-537-586 Totals	405,082	0	0	0
110-537-614 Clerk - Article V Expenses				
54913 Clerk Circuit Court Fees	0	411,334	408,793	416,969
110-537-614 Totals	0	411,334	408,793	416,969
Clerk of the Circuit Court Totals	2,035,695	1,931,921	1,865,274	1,930,414

Leon County Government
Property Appraiser - Fiscal Year 2012 Tentative Budgetary Cost Summary

Organizational Code / Account	FY 2010 Actual	FY 2011 Adopted	FY 2012 Tentative	FY 2013 Projected
001-512-586 Property Appraiser				
59306 Budget Transfer	4,128,442	4,445,162	4,244,488	4,381,139
001-512-586 Totals	4,128,442	4,445,162	4,244,488	4,381,139
Property Appraiser Totals	4,128,442	4,445,162	4,244,488	4,381,139

Organizational Code / Account	FY 2010 Actual	FY 2011 Adopted	FY 2012 Tentative	FY 2013 Projected
110-510-586 Law Enforcement				
51100 Executive Salaries	138,936	138,936	138,930	138,930
51200 Regular Salaries And Wages	18,730,290	17,829,650	18,328,954	18,947,119
51400 Overtime	1,047,494	789,750	811,850	811,850
51500 Special Pay	190,888	158,940	162,280	162,280
52100 Fica Taxes	1,467,739	1,438,055	1,428,730	1,485,879
52200 Retirement Contribution	3,594,167	3,859,514	2,054,436	2,167,635
52300 Life & Health Insurance	3,250,072	3,389,077	3,493,741	3,752,977
52400 Workers Compensation	244,060	501,388	237,829	549,202
52500 Unemployment Compensation	8,545	10,000	10,000	10,000
52600 Class C Travel	85	0	0	0
52700 Cip Chargebacks	-926,596	0	0	0
53143 Other Administrative / Professional	33,781	24,000	24,000	24,000
53144 Professional Services / Medical	27,792	32,465	38,075	38,075
53400 Other Contractual Services	175,365	115,670	118,670	118,670
53500 Investigations	137,375	120,000	120,000	120,000
54041 Travel and Per Diem	52,842	30,063	29,000	29,000
54042 Travel / Private Vehicle	1,356	1,000	1,000	1,000
54100 Communications	291,653	298,673	293,640	293,640
54200 Postage	21,427	25,200	22,690	22,690
54300 Utility Services	200,975	255,780	267,360	267,360
54443 Rentals and Leases / Other	60,660	84,335	77,921	77,921
54506 Property Insurance	32,100	32,901	28,044	28,044
54541 Insurance / Auto	170,491	165,351	171,918	171,918
54542 Insurance / Professional Liability	262,627	303,692	288,170	288,170
54545 Insurance / Aircraft	0	30,028	64,800	64,800
54600 Repairs And Maintenance	75	0	0	0
54641 Repair and Maintenance / Autos	252,733	342,032	338,816	338,816
54643 Repair and Maintenance / Radios	75,576	103,132	28,586	28,586
54644 Repair and Maintenance / Office Equipment	201,838	203,343	246,154	246,154
54646 Repair and Maintenance / Facilities	82,892	132,587	128,340	128,340
54700 Printing And Binding	38,369	63,250	55,750	55,750
54900 Other Current Charges & Obligations	74,704	0	0	0
54942 Other Current Charges / Auto	27,497	58,100	85,050	85,050
54948 Other Current Charges / Other	0	55,580	44,310	44,310
54949 Uniform Cleaning	39,488	40,160	44,860	44,860
54950 Tuition Assistance	4,200	6,500	5,500	5,500
55100 Office Supplies	33,757	38,495	38,495	38,495
55200 Operating Supplies	278,239	0	0	0
55210 Fuel & Oil	678,010	0	914,553	914,553
55240 Data Processing Supplies	39,411	28,000	34,000	34,000
55241 Operating Supplies / Fuel and Lubrication	0	834,933	0	0
55242 Operating Supplies / Ammo	14,447	78,000	78,000	78,000
55244 Operating Supplies / Investigative	35,377	25,000	27,500	27,500
55248 Operating Supplies / Motorcycles and Boats	1,197	6,500	6,500	6,500
55249 Operating Supplies / Miscellaneous	0	180,339	223,036	223,036
55250 Operating Supplies / Uniforms	320,006	186,850	189,200	189,200
55400 Publications, Subscriptions & Membe	34,926	43,632	43,191	43,191
55401 Training	38,562	20,750	20,250	20,250
56400 Machinery And Equipment	191,351	0	0	0
56415 Machinery and Equipment - Motorcycle/Boat	49,267	0	0	0
56441 Machinery and Equipment / Auto	987,430	837,000	626,216	595,000
56443 Machinery and Equipment / Radio	51,328	0	0	0
56444 Machinery and Equipment / Office	0	310,012	26,000	26,000
56445 Machinery and Equipment / Investigation	0	12,720	0	0
56480 Machinery and Equipment - Other	136,813	73,500	72,500	75,219
59000 Sheriff Contingency - Operating	0	100,000	100,000	100,000
59010 Sheriff - Less SRO Contract	0	-1,124,671	-1,162,871	-1,162,871
59020 Sheriff - Less Salary Lapse	0	-137,121	-136,953	-136,953
59100 Transfer	299,057	0	0	0
110-510-586 Totals	33,200,674	32,153,091	30,289,021	31,619,646

Organizational Code / Account	FY 2010 Actual	FY 2011 Adopted	FY 2012 Tentative	FY 2013 Projected
110-511-586 Corrections				
51200 Regular Salaries And Wages	11,779,653	13,136,600	13,310,227	13,760,557
51400 Overtime	582,424	585,000	585,000	585,000
51500 Special Pay	44,254	46,240	44,900	44,900
52100 Fica Taxes	0	1,053,240	1,044,604	1,086,388
52200 Retirement Contribution	2,450,969	2,934,964	1,727,454	1,841,790
52300 Life & Health Insurance	2,717,196	3,218,548	3,364,857	3,613,650
52400 Workers Compensation	198,507	368,181	175,052	404,237
52500 Unemployment Compensation	9,718	20,000	20,000	20,000
52600 Class C Travel	51	0	0	0
52700 Cip Chargebacks	926,597	0	0	0
53144 Professional Services / Medical	6,972	26,460	16,920	16,920
53400 Other Contractual Services	5,601,495	6,115,257	6,297,526	6,297,526
54041 Travel and Per Diem	9,123	7,563	8,500	8,500
54042 Travel / Private Vehicle	50	2,000	2,000	2,000
54100 Communications	105,768	118,279	119,574	119,574
54200 Postage	811	5,800	2,090	2,090
54300 Utility Services	1,075,638	1,092,730	1,199,893	1,199,893
54443 Rentals and Leases / Other	20,313	23,160	21,910	21,910
54506 Property Insurance	193,836	200,625	171,823	171,823
54541 Insurance / Auto	11,365	11,974	12,610	12,610
54542 Insurance / Professional Liability	223,507	232,925	214,621	214,621
54544 Insurance Prisoner/Medical	55,805	65,700	65,153	65,153
54641 Repair and Maintenance / Autos	28,017	22,609	20,763	20,763
54643 Repair and Maintenance / Radios	0	4,856	2,914	2,914
54644 Repair and Maintenance / Office Equipment	88,932	128,317	129,336	129,336
54646 Repair and Maintenance / Facilities	301,018	435,900	397,850	397,850
54700 Printing And Binding	14,776	10,000	15,000	15,000
54900 Other Current Charges & Obligations	9,045	0	0	0
54945 Other Current Charges / Miscellaneous1	45,718	45,280	0	0
54948 Other Current Charges / Other	0	1,000	1,000	1,000
54949 Uniform Cleaning	0	0	49,400	49,400
54950 Tuition Assistance	5,400	5,000	4,000	4,000
55100 Office Supplies	17,715	27,895	27,895	27,895
55200 Operating Supplies	121,866	0	0	0
55210 Fuel & Oil	82,732	0	43,333	43,333
55240 Data Processing Supplies	29,065	26,000	28,000	28,000
55241 Operating Supplies / Fuel and Lubrication	0	39,850	0	0
55242 Operating Supplies / Ammo	15,000	0	0	0
55246 Operating Supplies / Other Jail Supplies	447,668	375,000	421,000	421,000
55249 Operating Supplies / Miscellaneous	0	54,550	78,550	78,550
55250 Operating Supplies / Uniforms	66,553	102,000	102,000	102,000
55400 Publications, Subscriptions & Membe	586	1,039	5,039	5,039
55401 Training	4,761	2,500	2,500	2,500
56400 Machinery And Equipment	138,569	0	0	0
56442 Machinery and Equipment - Jail	45,547	26,000	30,000	31,125
56444 Machinery and Equipment / Office	0	10,000	15,700	16,289
56480 Machinery and Equipment - Other	24,903	0	0	0
59000 Sheriff Contingency - Operating	0	100,000	100,000	100,000
59020 Sheriff - Less Salary Lapse	0	-591,880	-470,607	-470,607
59100 Transfer	1,017,065	0	0	0
110-511-586 Totals	28,518,988	30,091,162	29,408,387	30,494,529
125-864-525 Emergency Management				
59304 Budget Transfer	0	121,155	121,155	121,155
125-864-525 Totals	0	121,155	121,155	121,155

Organizational Code / Account	FY 2010 Actual	FY 2011 Adopted	FY 2012 Tentative	FY 2013 Projected
130-180-586 Enhanced 9-1-1				
51200 Regular Salaries And Wages	221,021	181,795	184,599	185,431
51400 Overtime	0	8,000	8,000	8,000
52100 Fica Taxes	16,333	14,520	14,519	14,519
52200 Retirement Contribution	23,597	22,250	21,976	21,976
52300 Life & Health Insurance	55,636	50,898	55,126	54,294
52400 Workers Compensation	882	435	418	418
53400 Other Contractual Services	7,454	0	30,000	30,000
54000 Travel & Per Diem	5,214	9,875	9,875	9,875
54100 Communications	27,734	52,908	52,907	52,907
54110 Com-net Communications	305,429	360,000	360,000	360,000
54200 Postage	601	400	600	600
54400 Rentals And Leases	5,641	3,318	6,000	6,000
54542 Insurance / Professional Liability	1,285	1,400	1,400	1,400
54600 Repairs And Maintenance	217,996	217,996	217,996	217,996
54644 Repair and Maintenance / Office Equipment	22,138	25,133	26,000	26,000
54700 Printing And Binding	30	0	100	100
55100 Office Supplies	895	2,000	2,000	2,000
55200 Operating Supplies	2,184	5,000	5,000	5,000
55240 Data Processing Supplies	1,104	1,500	1,500	1,500
55400 Publications, Subscriptions & Membe	450	2,015	2,000	2,000
55401 Training	4,916	12,596	10,000	10,000
58100 Aids To Government Agencies	62,397	0	0	0
59100 Transfer	388,767	0	0	0
59900 Budgeted Contingency	0	235,984	210,620	210,620
130-180-586 Totals	1,371,704	1,208,023	1,220,636	1,220,636
305-494-586 Landfill Fixed Asset Adjustments				
59100 Transfer	2,359,785	0	0	0
305-494-586 Totals	2,359,785	0	0	0
Sheriff Totals	65,451,151	63,573,431	61,039,199	63,455,966

Leon County Government
Supervisor of Elections - Fiscal Year 2012 Tentative Budgetary Cost Summary

Organizational Code / Account	FY 2010 Actual	FY 2011 Adopted	FY 2012 Tentative	FY 2013 Projected
060-520-513 Voter Registration				
51100 Executive Salaries	111,908	111,910	111,910	114,148
51200 Regular Salaries And Wages	1,001,011	1,003,068	1,049,299	1,038,340
52100 Fica Taxes	81,826	86,102	86,483	88,448
52200 Retirement Contribution	140,918	149,214	67,409	68,748
52210 Deferred Compensation Match	2,678	2,300	3,400	3,400
52300 Life & Health Insurance	128,393	147,216	143,413	159,389
52400 Workers Compensation	6,083	8,177	10,000	10,000
52600 Class C Travel	163	0	0	0
53100 Professional Services	20	6,000	11,000	11,000
53400 Other Contractual Services	7,925	6,500	9,000	6,500
54000 Travel & Per Diem	9,841	14,000	10,000	14,000
54100 Communications	8,210	7,000	7,000	7,000
54101 Communication - Phone System	2,876	2,910	1,720	1,720
54200 Postage	58,320	75,210	148,810	83,810
54400 Rentals And Leases	30,316	42,850	43,305	44,165
54600 Repairs And Maintenance	41,912	50,504	54,359	58,553
54601 Vehicle Repair	2,800	2,171	2,965	2,910
54700 Printing And Binding	9,355	31,200	87,700	46,200
54715 Printing & Binding / Voter Materials	11,255	0	0	0
54900 Other Current Charges & Obligations	7,012	14,150	14,150	9,150
54961 Administrative Hearing	6,892	0	0	0
54962 Canvassing Board	213	0	0	0
54964 Voter Registration Notices	4,279	0	0	0
55100 Office Supplies	2,883	10,000	8,000	10,000
55200 Operating Supplies	7,809	10,000	8,000	10,000
55210 Fuel & Oil	586	2,256	1,085	2,085
55400 Publications, Subscriptions & Membe	6,555	7,250	7,250	7,250
55401 Training	8,743	15,000	10,000	15,000
56400 Machinery And Equipment	3,870	0	0	0
56410 Machinery & Equipment <$750	1,216	5,000	5,000	5,000
060-520-513 Totals	1,705,870	1,809,988	1,901,258	1,816,816
060-520-586 Elections				
59308 SOE-BUDGET TRANSFER	100,101	0	0	0
060-520-586 Totals	100,101	0	0	0

Leon County Government
Supervisor of Elections - Fiscal Year 2012 Tentative Budgetary Cost Summary

Organizational Code / Account	FY 2010 Actual	FY 2011 Adopted	FY 2012 Tentative	FY 2013 Projected
060-521-513 Elections				
51200 Regular Salaries And Wages	0	0	14,420	14,708
51250 Regular OPS Salaries	49,110	165,000	525,000	293,550
51300 Other Salaries & Wages	175,691	0	0	0
52100 Fica Taxes	17,197	11,391	40,374	11,402
52200 Retirement Contribution	5,172	8,156	13,023	15,135
52400 Workers Compensation	1,232	1,663	4,200	2,200
53100 Professional Services	10,866	6,000	32,000	11,000
53400 Other Contractual Services	19,291	344,600	787,200	371,600
53441 Other Contractual / Poll Workers	170,839	0	0	0
53442 Other Cont / Elec Temp Agency Help	21,551	0	0	0
53443 Other Cont / Election Security	18,841	0	0	0
53444 Other Cont / Elec Equip Delivery	18,779	0	0	0
54000 Travel & Per Diem	4,458	5,500	8,000	5,500
54100 Communications	2,626	8,000	7,000	5,000
54101 Communication - Phone System	17,494	18,080	10,948	10,948
54200 Postage	197,026	58,370	328,140	108,370
54300 Utility Services	1,578	0	0	0
54400 Rentals And Leases	4,402	50,975	322,314	303,920
54410 Rental and Leases / Polling Place St	13,250	0	0	0
54411 Rental and Leases / Training Space	2,500	0	0	0
54412 Rental and Leases / Outside Storage	25,089	0	0	0
54505 Vehicle Coverage	1,446	938	1,730	1,730
54600 Repairs And Maintenance	72,725	229,835	111,569	120,176
54700 Printing And Binding	537	114,200	185,050	117,700
54711 Printing & Binding / School Elections	2,481	0	0	0
54712 Printing & Binding / Elections Ballots	133,816	0	0	0
54713 Printing & Binding / PW Training Mate	31,531	0	0	0
54714 Printing & Binding / Precinct Notices	5,030	0	0	0
54715 Printing & Binding / Voter Materials	19,829	0	0	0
54900 Other Current Charges & Obligations	11,116	42,250	64,219	49,934
54962 Canvassing Board	147	0	0	0
54963 Election Notices	49,659	0	0	0
54965 Other Current Charges - Personnel	3,548	0	0	0
55100 Office Supplies	6,856	15,000	20,000	15,000
55111 Office Supplies / Early Voting	3,117	0	0	0
55112 Office Supplies / Precincts	2,876	0	0	0
55113 Office Supplies / Convassing Board	1,467	0	0	0
55114 Office Supplies Absentee	332	0	0	0
55200 Operating Supplies	11,630	17,500	20,000	15,000
55210 Fuel & Oil	1,080	0	1,000	1,000
55261 Operating Supplies / Early Voting	1,946	0	0	0
55262 Operating Supplies / Precincts	4,805	0	0	0
55263 Operating Supplies / Canvassing Board	1,134	0	0	0
55264 Operating Supplies / Absentee	5,536	0	0	0
55401 Training	4,061	5,000	5,000	5,000
56400 Machinery And Equipment	3,295	0	0	0
56410 Machinery & Equipment <$750	6,089	6,000	6,000	6,000
060-521-513 Totals	1,163,080	1,108,458	2,507,187	1,484,873
060-521-586 Elections				
59308 SOE-BUDGET TRANSFER	246,306	0	0	0
060-521-586 Totals	246,306	0	0	0
060-525-513 SOE Grants				
53100 Professional Services	6,434	0	0	0
54700 Printing And Binding	71,099	0	0	0
54715 Printing & Binding / Voter Materials	391	0	0	0
060-525-513 Totals	77,924	0	0	0
Supervisor of Elections Totals	3,293,281	2,918,446	4,408,445	3,301,689

Leon County Government
Tax Collector - Fiscal Year 2012 Tentative Budgetary Cost Summary

Organizational Code / Account		FY 2010 Actual	FY 2011 Adopted	FY 2012 Tentative	FY 2013 Projected
001-513-586 Tax Collector					
59307 Budget Transfer		4,578,219	4,584,200	4,428,000	4,428,000
	001-513-586 Totals	4,578,219	4,584,200	4,428,000	4,428,000
123-513-586 Tax Collector					
59307 Budget Transfer		18,898	17,389	17,910	18,447
	123-513-586 Totals	18,898	17,389	17,910	18,447
135-513-586 Tax Collector					
59307 Budget Transfer		173,150	143,424	140,157	140,157
	135-513-586 Totals	173,150	143,424	140,157	140,157
145-513-586 Tax Collector					
59307 Budget Transfer		0	37,244	33,080	33,080
	145-513-586 Totals	0	37,244	33,080	33,080
162-513-586 Tax Collector					
59307 Budget Transfer		5,157	5,700	6,300	6,400
	162-513-586 Totals	5,157	5,700	6,300	6,400
164-513-586 Tax Collector					
59307 Budget Transfer		4,580	5,000	5,000	5,000
	164-513-586 Totals	4,580	5,000	5,000	5,000
401-513-586 Tax Collector					
59307 Budget Transfer		28,822	28,983	29,852	30,748
	401-513-586 Totals	28,822	28,983	29,852	30,748
	Tax Collector Totals	4,808,826	4,821,940	4,660,299	4,661,832

Leon County Government
Court Administration - Fiscal Year 2012 Tentative Budgetary Cost Summary

Organizational Code / Account	FY 2010 Actual	FY 2011 Adopted	FY 2012 Tentative	FY 2013 Projected
001-540-601 Court Administration				
51200 Regular Salaries And Wages	115,225	112,613	115,148	117,451
52100 Fica Taxes	8,342	8,892	9,085	9,260
52200 Retirement Contribution	11,304	12,516	5,830	5,944
52300 Life & Health Insurance	23,776	30,006	31,035	31,851
52400 Workers Compensation	152	343	161	163
53400 Other Contractual Services	0	0	10,700	10,700
54000 Travel & Per Diem	107	198	198	198
54100 Communications	0	3,938	4,705	4,705
54200 Postage	0	200	200	200
54400 Rentals And Leases	1,208	6,314	6,314	6,314
54700 Printing And Binding	21	200	1,665	1,665
55100 Office Supplies	435	600	450	450
55200 Operating Supplies	0	14,307	12,825	12,825
55401 Training	1,431	2,400	1,800	1,800
001-540-601 Totals	162,000	192,527	200,116	203,526
001-540-713 Court Information Systems				
54100 Communications	4,544	0	0	0
54101 Communication - Phone System	7,493	0	4,317	4,317
001-540-713 Totals	12,037	0	4,317	4,317
001-540-719 Court Operating				
54200 Postage	15	0	0	0
54400 Rentals And Leases	4,678	0	0	0
55200 Operating Supplies	12,616	0	0	0
001-540-719 Totals	17,309	0	0	0
Court Administration Totals	191,347	192,527	204,433	207,843

Leon County Government
State Attorney - Fiscal Year 2012 Tentative Budgetary Cost Summary

Organizational Code / Account	FY 2010 Actual	FY 2011 Adopted	FY 2012 Tentative	FY 2013 Projected
110-532-602 State Attorney				
51300 Other Salaries & Wages	37,000	37,000	37,000	37,000
53500 Investigations	0	1,500	1,500	1,500
54000 Travel & Per Diem	0	1,900	1,900	1,900
54100 Communications	0	5,020	5,000	5,000
54101 Communication - Phone System	0	23,245	0	0
54600 Repairs And Maintenance	0	2,000	2,000	2,000
54900 Other Current Charges & Obligations	0	14,811	15,000	15,000
55200 Operating Supplies	0	36,200	36,200	36,200
110-532-602 Totals	37,000	121,676	98,600	98,600
110-532-713 State Attorney				
54100 Communications	4,997	0	0	0
54101 Communication - Phone System	16,525	0	8,684	8,684
110-532-713 Totals	21,523	0	8,684	8,684
110-532-719 State Attorney				
54000 Travel & Per Diem	150	0	0	0
54600 Repairs And Maintenance	2,727	0	0	0
54900 Other Current Charges & Obligations	18,219	0	0	0
55200 Operating Supplies	19,091	0	0	0
110-532-719 Totals	40,188	0	0	0
State Attorney Totals	98,710	121,676	107,284	107,284

Leon County Government
Public Defender - Fiscal Year 2012 Tentative Budgetary Cost Summary

Organizational Code / Account	FY 2010 Actual	FY 2011 Adopted	FY 2012 Tentative	FY 2013 Projected
110-533-603 Public Defender				
51300 Other Salaries & Wages	37,000	37,000	37,000	37,000
53100 Professional Services	0	10,438	10,438	10,438
53500 Investigations	0	16,150	16,150	16,150
54100 Communications	0	12,240	12,240	12,240
54101 Communication - Phone System	0	21,675	0	0
54200 Postage	0	1,291	1,291	1,291
54400 Rentals And Leases	0	11,640	11,640	11,640
54900 Other Current Charges & Obligations	0	7,000	7,000	7,000
55100 Office Supplies	0	210	210	210
55200 Operating Supplies	0	22,556	22,556	22,556
110-533-603 Totals	37,000	140,200	118,525	118,525
110-533-713 Public Defender				
54100 Communications	10,135	0	0	0
54101 Communication - Phone System	18,840	0	13,535	13,535
110-533-713 Totals	28,975	0	13,535	13,535
110-533-719 Public Defender				
53500 Investigations	9,404	0	0	0
54200 Postage	867	0	0	0
54400 Rentals And Leases	20,577	0	0	0
54700 Printing And Binding	2,437	0	0	0
54900 Other Current Charges & Obligations	3,209	0	0	0
55100 Office Supplies	40	0	0	0
55200 Operating Supplies	34,804	0	0	0
110-533-719 Totals	71,338	0	0	0
Public Defender Totals	137,313	140,200	132,060	132,060

Leon County Government
Other Court-Related Programs - Fiscal Year 2012 Tentative Budgetary Cost Summary

Organizational Code / Account	FY 2010 Actual	FY 2011 Adopted	FY 2012 Tentative	FY 2013 Projected
110-555-715 Legal Aid				
58224 Legal Services Of North Fl (801)	110,217	111,974	126,818	126,295
110-555-715 Totals	110,217	111,974	126,818	126,295
114-586-662 Court Administration - Teen Court				
51200 Regular Salaries And Wages	77,690	74,211	90,691	92,504
52100 Fica Taxes	5,751	6,314	7,575	7,713
52200 Retirement Contribution	7,852	8,601	5,061	5,150
52300 Life & Health Insurance	10,648	11,299	17,503	18,022
52400 Workers Compensation	104	253	156	158
53400 Other Contractual Services	3,052	3,320	2,300	2,300
54000 Travel & Per Diem	390	300	325	325
54200 Postage	156	392	250	250
54400 Rentals And Leases	1,809	2,101	1,401	1,401
54700 Printing And Binding	130	0	400	400
54900 Other Current Charges & Obligations	0	785	750	750
55100 Office Supplies	650	750	700	700
55200 Operating Supplies	2,407	3,531	2,579	2,579
55400 Publications, Subscriptions & Membe	200	200	200	200
55401 Training	0	1,785	1,785	1,785
114-586-662 Totals	110,838	113,842	131,676	134,237
117-509-569 Alternative Juvenile Programs				
51200 Regular Salaries And Wages	52,217	52,681	53,735	54,810
52100 Fica Taxes	3,881	4,030	4,111	4,193
52200 Retirement Contribution	5,281	5,674	2,638	2,691
52300 Life & Health Insurance	10,441	11,586	12,043	12,402
52400 Workers Compensation	69	156	73	74
54000 Travel & Per Diem	559	600	600	600
55100 Office Supplies	50	295	295	295
55401 Training	0	900	900	900
58300 Other Grants & Aids	0	9,398	8,414	7,346
117-509-569 Totals	72,498	85,320	82,809	83,311
117-546-714 Law Library				
56600 Books, Publications & Libr Material	38,379	66,690	51,846	52,369
117-546-714 Totals	38,379	66,690	51,846	52,369
117-548-662 Judicial Programs/Article V				
51200 Regular Salaries And Wages	93,212	116,617	168,394	171,762
51250 Regular OPS Salaries	1,248	0	0	0
51300 Other Salaries & Wages	0	0	0	-274,903
52100 Fica Taxes	6,938	8,921	12,883	13,139
52200 Retirement Contribution	9,069	12,560	8,267	8,434
52300 Life & Health Insurance	15,546	20,420	32,818	33,793
52400 Workers Compensation	50	291	208	213
53400 Other Contractual Services	39,565	43,850	44,492	44,492
54000 Travel & Per Diem	4,112	8,193	9,044	9,044
55200 Operating Supplies	6,313	6,195	6,332	6,438
55401 Training	0	900	1,800	1,800
117-548-662 Totals	176,053	217,947	284,238	14,212
117-555-715 Legal Aid - Court				
58224 Legal Services Of North Fl (801)	66,283	66,690	51,846	52,369
117-555-715 Totals	66,283	66,690	51,846	52,369
Other Court-Related Programs Totals	574,268	662,463	729,233	462,793

Leon County Government
Guardian Ad Litem - Fiscal Year 2012 Tentative Budgetary Cost Summary

Organizational Code / Account	FY 2010 Actual	FY 2011 Adopted	FY 2012 Tentative	FY 2013 Projected
001-547-685 Guardian Ad Litem				
53400 Other Contractual Services	0	1,803	2,407	2,407
54100 Communications	0	10,848	13,824	13,824
54101 Communication - Phone System	0	2,335	0	0
54200 Postage	0	5,575	2,500	2,500
56400 Machinery And Equipment	0	0	1,992	1,992
001-547-685 Totals	0	20,561	20,723	20,723
001-547-713 GAL Information Systems				
54100 Communications	2,973	0	0	0
54101 Communication - Phone System	2,438	0	1,558	1,558
001-547-713 Totals	5,410	0	1,558	1,558
001-547-719 GAL Operating				
53400 Other Contractual Services	2,056	0	0	0
54200 Postage	2,064	0	0	0
54900 Other Current Charges & Obligations	2,771	0	0	0
001-547-719 Totals	6,891	0	0	0
Guardian Ad Litem Totals	12,301	20,561	22,281	22,281

Leon County Government
Fire Control - Fiscal Year 2012 Tentative Budgetary Cost Summary

Organizational Code / Account		FY 2010 Actual	FY 2011 Adopted	FY 2012 Tentative	FY 2013 Projected
140-838-522 Fire Services Payment					
53400 Other Contractual Services		774,847	0	0	0
	140-838-522 Totals	774,847	0	0	0
145-838-522 Fire Services Payment					
53400 Other Contractual Services		5,512,767	6,992,084	6,421,502	6,421,502
	145-838-522 Totals	5,512,767	6,992,084	6,421,502	6,421,502
145-843-522 Volunteer Fire Department					
54800 Promotional Activities		203,232	482,479	482,479	482,479
	145-843-522 Totals	203,232	482,479	482,479	482,479
	Fire Control Totals	6,490,846	7,474,563	6,903,981	6,903,981

Leon County Government
Other Non-Operating - Fiscal Year 2012 Tentative Budgetary Cost Summary

Organizational Code / Account		FY 2010 Actual	FY 2011 Adopted	FY 2012 Tentative	FY 2013 Projected
001-278-551 Summer Youth Employment					
51300 Other Salaries & Wages		68,186	64,542	64,542	64,542
52100 Fica Taxes		5,217	4,938	4,938	4,938
52400 Workers Compensation		15	287	310	310
53100 Professional Services		0	2,356	2,655	2,655
54200 Postage		398	100	100	100
54700 Printing And Binding		167	500	500	500
55200 Operating Supplies		1,076	1,220	1,220	1,220
	001-278-551 Totals	75,059	73,943	74,265	74,265
001-379-572 Youth Sports Teams					
58320 Sponsorships & Contributions		2,500	4,750	4,750	4,750
	001-379-572 Totals	2,500	4,750	4,750	4,750
001-820-519 Non-Operating General Fund					
51300 Other Salaries & Wages		0	0	50,000	0
52500 Unemployment Compensation		43,612	50,000	50,000	50,000
53100 Professional Services		104,897	203,000	203,000	203,000
53102 Mental Health & Alcohol		5,760	15,000	15,000	15,000
53160 Bank Service Charges		54,428	95,668	97,538	100,493
53200 Accounting And Auditing		256,056	200,000	220,000	220,000
54000 Travel & Per Diem		0	5,000	5,000	5,000
54200 Postage		-2,923	0	0	0
54400 Rentals And Leases		61,623	18,600	18,600	18,600
54700 Printing And Binding		4,221	18,000	7,000	7,000
54900 Other Current Charges & Obligations		113,846	86,753	65,728	76,591
54908 Other Current Charges & Obligations		8,405	30,000	30,000	30,000
55100 Office Supplies		28	0	0	0
55200 Operating Supplies		532	0	0	0
55400 Publications, Subscriptions & Membe		41,427	43,925	41,769	42,494
58100 Aids To Government Agencies		41,200	0	0	0
58200 Aids To Private Organizations		197,647	4,000	4,000	4,000
	001-820-519 Totals	930,760	769,946	807,635	772,178
001-831-513 Tax Deed Applications					
54900 Other Current Charges & Obligations		19,477	22,500	22,500	22,500
	001-831-513 Totals	19,477	22,500	22,500	22,500
001-972-559 CRA-Payment					
54900 Other Current Charges & Obligations		1,800,407	1,837,239	1,689,447	1,723,236
	001-972-559 Totals	1,800,407	1,837,239	1,689,447	1,723,236
106-978-541 Public Works Admin Chargebacks					
54980 Reimb Of Admin Costs		-783,712	-750,000	-750,000	-750,000
	106-978-541 Totals	-783,712	-750,000	-750,000	-750,000
110-508-569 Diversionary Programs					
53400 Other Contractual Services		0	100,000	100,000	100,000
	110-508-569 Totals	0	100,000	100,000	100,000
110-620-689 Juvenile Detention Payment - State					
58100 Aids To Government Agencies		858,931	1,350,000	1,377,000	1,404,540
	110-620-689 Totals	858,931	1,350,000	1,377,000	1,404,540
116-800-562 Drug Abuse					
53400 Other Contractual Services		51,159	52,369	50,255	50,255
	116-800-562 Totals	51,159	52,369	50,255	50,255

Leon County Government
Other Non-Operating - Fiscal Year 2012 Tentative Budgetary Cost Summary

Organizational Code / Account	FY 2010 Actual	FY 2011 Adopted	FY 2012 Tentative	FY 2013 Projected
116-810-562 Misdemeanor Drug Court				
53400 Other Contractual Services	70,321	0	0	0
116-810-562 Totals	70,321	0	0	0
125-991-595 Grant Match Funds				
54900 Other Current Charges & Obligations	0	90,000	90,000	90,000
125-991-595 Totals	0	90,000	90,000	90,000
131-529-519 800 Mhz System Maintenance				
53400 Other Contractual Services	0	0	575,000	592,250
54900 Other Current Charges & Obligations	555,109	543,147	460,000	465,000
131-529-519 Totals	555,109	543,147	1,035,000	1,057,250
140-838-572 Payment to City- Parks & Recreation				
53400 Other Contractual Services	951,716	1,032,612	1,076,498	1,122,249
140-838-572 Totals	951,716	1,032,612	1,076,498	1,122,249
164-838-535 Sewer Services Killearn Lakes Units I and II				
58100 Aids To Government Agencies	232,089	232,500	232,500	232,500
164-838-535 Totals	232,089	232,500	232,500	232,500
420-496-590 Amtrak				
53400 Other Contractual Services	7,375	22,984	0	0
420-496-590 Totals	7,375	22,984	0	0
Other Non-Operating Totals	4,771,191	5,381,990	5,809,850	5,903,723

Leon County Government
Risk Financing & Workers Comp - Fiscal Year 2012 Tentative Budgetary Cost Summary

Organizational Code / Account	FY 2010 Actual	FY 2011 Adopted	FY 2012 Tentative	FY 2013 Projected
501-821-596 Workers' Comp Risk Management				
54502 A D & D Law Enforcement	22,187	22,050	22,050	22,050
54503 Public Official Liability	336,397	400,050	630,830	630,830
54504 Bonds	7,214	4,725	4,725	4,725
54505 Vehicle Coverage	103,098	107,762	421,160	429,583
54506 Property Insurance	675,685	998,881	800,126	800,126
54507 Aviation Insurance	21,811	25,200	25,200	25,200
54508 VFD - G/L Property, Equipment	32,204	28,200	28,200	28,200
54509 Excess Deposit Premium	153,849	343,350	343,350	343,350
54510 Service Fee	57,225	63,000	63,000	63,000
54513 State Assessment	79,715	121,800	121,800	121,800
54514 Workers Comp Claims	540,120	1,500,000	1,000,000	1,000,000
54515 At Fault Vehicle Repair Claims	37,275	185,000	185,000	185,000
54516 General Liability Claims	86,197	175,000	175,000	175,000
54600 Repairs And Maintenance	27,961	75,000	75,000	75,000
54900 Other Current Charges & Obligations	12,477	0	0	0
501-821-596 Totals	2,193,416	4,050,018	3,895,441	3,903,864
Risk Financing & Workers Comp Totals	2,193,416	4,050,018	3,895,441	3,903,864

Organizational Code / Account		FY 2010 Actual	FY 2011 Adopted	FY 2012 Tentative	FY 2013 Projected
001-470-519 MIS Automation - General Fund					
54110 Com-net Communications		186,600	166,155	210,068	210,068
	001-470-519 Totals	186,600	166,155	210,068	210,068
106-470-541 MIS Automation - Transportation Trust					
54110 Com-net Communications		8,500	10,316	10,751	10,751
	106-470-541 Totals	8,500	10,316	10,751	10,751
110-470-602 MIS Automation - State Attorney					
54110 Com-net Communications		14,400	14,712	12,456	12,456
	110-470-602 Totals	14,400	14,712	12,456	12,456
110-470-603 MIS Automation - Public Defender					
54110 Com-net Communications		15,450	15,794	12,102	12,102
	110-470-603 Totals	15,450	15,794	12,102	12,102
111-470-523 MIS Automation - Probation Services					
54110 Com-net Communications		3,985	4,068	3,919	3,919
	111-470-523 Totals	3,985	4,068	3,919	3,919
120-470-524 MIS Automation - Building Inspection					
54110 Com-net Communications		2,065	2,173	1,855	1,855
	120-470-524 Totals	2,065	2,173	1,855	1,855
121-470-537 MIS Automation - Growth Management					
54110 Com-net Communications		10,200	7,849	6,078	6,078
	121-470-537 Totals	10,200	7,849	6,078	6,078
122-470-562 MIS Automation - Mosquito Control					
54110 Com-net Communications		0	551	441	441
	122-470-562 Totals	0	551	441	441
123-470-538 MIS Automation - Stormwater					
54110 Com-net Communications		0	626	568	568
	123-470-538 Totals	0	626	568	568
135-470-526 MIS Automation - EMS Fund					
54110 Com-net Communications		9,500	11,512	7,085	7,085
	135-470-526 Totals	9,500	11,512	7,085	7,085
140-470-520 MIS Automation - Animal Control					
54110 Com-net Communications		0	1,541	0	0
	140-470-520 Totals	0	1,541	0	0
140-470-562 MIS Automation - Animal Control					
54110 Com-net Communications		1,510	0	1,541	1,541
	140-470-562 Totals	1,510	0	1,541	1,541
140-470-572 MIS Automation - Parks and Recreation					
54110 Com-net Communications		1,530	1,565	1,311	1,311
	140-470-572 Totals	1,530	1,565	1,311	1,311
160-470-552 MIS Automation - Tourist Development					
54110 Com-net Communications		10,200	10,255	9,172	9,172
	160-470-552 Totals	10,200	10,255	9,172	9,172

Leon County Government
Communications - Fiscal Year 2012 Tentative Budgetary Cost Summary

Organizational Code / Account		FY 2010 Actual	FY 2011 Adopted	FY 2012 Tentative	FY 2013 Projected
401-470-534 MIS Automation - Solid Waste Fund					
54110 Com-net Communications		16,755	16,821	17,020	17,020
	401-470-534 Totals	16,755	16,821	17,020	17,020
502-900-590 Communications Trust					
54100 Communications		287,383	130,100	0	0
54101 Communication - Phone System		-52,758	0	152,710	152,710
54110 Com-net Communications		306,118	225,000	445,257	445,257
	502-900-590 Totals	540,742	355,100	597,967	597,967
502-900-713 Communications Trust					
54101 Communication - Phone System		52,758	47,255	0	0
54110 Com-net Communications		0	40,500	0	0
	502-900-713 Totals	52,758	87,755	0	0
505-470-519 MIS Automation - Motor Pool Fund					
54110 Com-net Communications		615	626	531	531
	505-470-519 Totals	615	626	531	531
	Communications Totals	874,810	707,419	892,865	892,865

LEON

FLORIDA'S CAPITAL COUNTY