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County Charter

WHEREAS, Leon County, Florida, is presently a non-charter county government as established under Article VIII, Section 1(f), Florida Constitution; and

WHEREAS, Article VIII, Sections 1(c) and 1(g), Florida Constitution, provide that a county government may be established by charter, which shall be adopted upon a majority vote of the electors of the county; and

WHEREAS, Section 125.80, *et seq.*, Florida Statutes, provides a method whereby a non-charter county may locally initiate a county home rule charter;

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF LEON COUNTY, FLORIDA, that:

SECTION 1. HOME RULE CHARTER.

The proposed Home Rule Charter of Leon County, Florida, shall read as follows:

PREAMBLE

We, the citizens of Leon County, Florida, united in the belief that governmental decisions affecting local interests should be made locally, rather than by the State, and that County government should be reflective of the people of the County and should serve them in achieving a more responsive and efficient form of government and in order to empower the people of this County to make changes in their own government, do ordain and establish this Home Rule Charter for Leon County, Florida.

ARTICLE I. CREATION, POWERS AND ORDINANCES OF HOME RULE CHARTER GOVERNMENT

Sec. 1.1. Creation and general powers of Home Rule Charter government.

The County shall have all powers of self-government not inconsistent with general law, with special law approved by vote of the electors, or with this Charter. The County shall have all county and municipal powers of self-government granted now or in the future by the Constitution and laws of the State of Florida.

Sec. 1.2. Body corporate, name and boundaries.

Leon County shall be a body corporate and politic. The corporate name shall be Leon County, Florida. The County seat and boundaries shall be those designated by law on the effective date of this Home Rule Charter.

Sec. 1.3. Construction.

The powers granted by this Home Rule Charter

shall be construed broadly in favor of the charter government. The specified powers in this Charter shall not be construed as limiting, in any way, the general or specific power of the government as stated in this article. It is the intent of this article to grant to the charter government full power and authority to exercise all governmental powers necessary for the effective operation and conduct of the affairs of the charter government.

Sec. 1.4. County Purposes.

The County, operating under this Charter, shall have all special powers and duties which are not inconsistent with this Charter, heretofore granted by law to the Board of County Commissioners, and shall have such additional county and municipal powers as may be required to fulfill the intent of this Charter.

Sec. 1.5. Municipal Purposes.

The County shall have all necessary municipal powers to accomplish municipal purposes within the County. In the event the Board of County Commissioners levies the Municipal Public Services Tax on utilities, any additional recurring or non-recurring fee or charge imposed on a utility relating to the use or occupation of the public rights-of-way shall not exceed what is reasonably necessary to properly monitor and enforce compliance with the County's rules and regulations concerning placement and maintenance of utility facilities in the public rights-of-way.

Sec. 1.6. Relation to Municipal Ordinances.

Except as otherwise provided by law or this Charter, municipal ordinances shall prevail over County ordinances to the extent of any conflict within the boundaries of the municipality. To the extent that a county ordinance and a municipal ordinance shall cover the same subject without conflict, then both the municipal ordinance and the county ordinance shall be effective, each being deemed supplemental to the other.

Sec. 1.7. Transfer of Power.

Whenever a municipality, special district or agency shall request by a majority vote of the governing body the performance or transfer of a function to the County, the County is so authorized by a majority vote of the Board of County Commissioners to have the power and authority to assume and perform such functions and obligations. This section does not authorize a transfer in violation of Article VIII, § 4 of the Constitution of Florida.

Sec. 1.8. Division of Powers.

This Charter establishes the separation between legislative and administrative functions of this

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government. The establishment and adoption of policy shall be the responsibility of the Board of County Commissioners and the execution of that policy shall be the responsibility of the County Administrator.

Sec. 1.9. Relation to State Law.

Special laws of the state legislature relating to or affecting Leon County and general laws of local application which apply only to Leon County, except those laws relating exclusively to a municipality, the school board, or a special district, shall be subject to approval by local referendum to the extent that they are not in conflict with this Charter. All special laws so approved shall become ordinances, and may be subject to amendment or repeal by the Board of County Commissioners.

ARTICLE II. ORGANIZATION OF COUNTY GOVERNMENT

Sec. 2.1. Elected Commission and appointed County Administrator form of government.

Leon County shall operate under an elected County Commission and an appointed County Administrator form of government with separation of legislative and executive functions in accordance with the provisions of this Home Rule Charter. The legislative responsibilities and powers of the County shall be assigned to, and vested in, the Board of County Commissioners. The executive responsibilities and power of the County shall be assigned to, and vested in, the County Administrator, who shall carry out the directives and policies of the Board of County Commissioners and enforce all orders, resolutions, ordinances and regulations of the Board, the Charter and all applicable general law to assure that they be faithfully executed.

Sec. 2.2. Legislative Branch.

(1) The County Commission.

The governing body of the County shall be a Board of County Commissioners composed of seven (7) Members serving staggered terms of four (4) years. There shall be one (1) Commissioner elected for each of the five (5) County Commission districts, established pursuant to general law or by ordinance, and they shall be elected by the electors of that district. There shall be two At-large Commissioners elected on a countywide basis by the electors of the County. Elections for all seven (7) members of the County Commission shall be non-partisan. Each candidate for the office of district County Commissioner shall reside within the district from which such candidate seeks election at the time of

qualifying to run for that office, and during the term of office each Commissioner shall reside in the district from which such Commissioner ran for office, provided that any Commissioner whose residence is removed from a district by redistricting may continue to serve during the balance of the term of office.

(2) Redistricting.

Redistricting of County Commission district boundaries shall be in accordance with general law, changed only after notice and a public hearing as provided by general law.

(3) Salaries and Other Compensation.

Salaries and other compensation of the County Commissioners shall be established by ordinance, and salary shall not be lowered during an officer's term.

(4) Authority.

The Board of County Commissioners shall exercise all legislative authority provided by this Home Rule Charter in addition to all other powers and duties authorized by general law or special law approved by a vote of the electorate.

(5) Vacancies.

A vacancy in the office of County Commissioner shall be defined and filled as provided by general law.

(6) Administrative Code.

The County Commission shall adopt an administrative code in accordance with general law.

Sec. 2.3. Executive Branch.

(1) The County Administrator.

(A) The County Administrator shall be appointed by, and serve at the pleasure of, the Board of County Commissioners. The County Administrator shall be the chief executive officer of the County and all executive responsibilities and powers shall be assigned to, and vested in, the County Administrator. The County Administrator shall exercise all executive authority provided by this Home Rule Charter and all other powers and duties authorized by general or special law.

(B) The County Administrator shall be chosen on the basis of his/her professional qualifications, administrative and executive experience, and ability to serve as the chief administrator of the County. The County Administrator shall reside within the County during his/her tenure as County Administrator.

(C) The compensation of the County

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Administrator shall be fixed by the Board of County Commissioners at a level commensurate with the responsibilities of the position, with performance appraisals conducted by the Board of County Commissioners at least annually.

(D) A vacancy in the office shall be filled in the same manner as the original appointment. The County Administrator may appoint an Acting County Administrator in the case of his/her temporary vacancy.

(2) Senior Management.

The County's senior management employees, with the exception of the County Attorney's and Tourist Development Council (TDC) staff, shall serve at the pleasure of the County Administrator, who may suspend or discharge senior management personnel with or without cause.

Sec. 2.4. County Attorney.

(1) There shall be a County Attorney selected by the Board of County Commissioners who shall serve at the pleasure of, and report directly to, the Board of County Commissioners, and shall reside within the County during his/her tenure as County Attorney.

(2) The County Attorney shall provide legal services to the Board of County Commissioners, the County Administrator, and County departments, boards and agencies organized under the Board of County Commissioners.

(3) The compensation of the County Attorney shall be fixed by the Board of County Commissioners at a level commensurate with the responsibilities of the position with performance appraisals conducted by the Board of County Commissioners at least annually.

ARTICLE III. ELECTED COUNTY CONSTITUTIONAL OFFICERS

Sec. 3.1. Preservation of Constitutional Offices.

The offices of the Sheriff, Property Appraiser, Tax Collector, Clerk of the Circuit Court and Supervisor of Elections shall remain as independently elected constitutional offices, and the status, powers, duties and functions of such offices, shall not be altered by this Home Rule Charter, or any revisions or amendments hereto, except as provided in Section 5.2 below. The constitutional officers shall perform their executive and administrative functions as provided by law.

Sec. 3.2. Non-Partisan Elections.

(1) Non-Partisan Offices.

The Supervisor of Elections shall be non-partisan.

(A) Non-Partisan Election Procedures.

If three or more candidates, none of whom is a write-in candidate, qualify for such office, the names of those candidates shall be placed on a non-partisan ballot at the first primary election. If no candidate for such office receives a majority of the votes cast for such office in the first primary election, the names of the two candidates receiving the highest number of votes for such office shall be placed on the general election ballot.

(B) Qualification by Petition.

A candidate for non-partisan office may qualify for election to such office by means of the petitioning process provided in general law.

Sec. 3.3. Clerk Auditor.

(1) The Leon County Clerk of the Court shall serve as the Auditor to the Commission as specified by law. The Clerk shall employ a Certified Internal Auditor, Certified Public Accountant, or such other person qualified by education or experience in governmental accounting, internal auditing practices and fiscal controls, which shall include at least five (5) years experience in professional accounting, auditing, governmental fiscal administration or related experience, unless the Clerk holds such qualifications. The Board of County Commissioners shall fund the audit function of the Clerk.

(2) Audit Committee.

There shall be a five member Audit Committee of which two members shall be appointed by the County Commission and three by the Clerk. The Audit Committee shall adopt an annual plan of work for the Auditor and shall oversee the work of the Auditor. The Audit Committee members shall be residents of Leon County, none of whom may be an employee or officer of County government, and who have experience as a public accountant, internal auditor, or as a financial manager for a public, private or not for profit institution. The purpose of the Committee is to promote, maintain, and enhance the independence and objectivity of the internal audit function by ensuring broad audit coverage, adequate consideration of audit reports, and appropriate action on recommendations. Clerk shall provide for the organization and duties of the audit committee, including membership terms, voting procedures, officers, sub-committees, meeting schedules and staff support.

ARTICLE IV. POWERS RESERVED TO THE PEOPLE: INITIATIVE AND RECALL

Sec. 4.1. Citizen Initiative.

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(1) Right to Initiate.

The electors of Leon County shall have the right to initiate County ordinances in order to establish new ordinances and to amend or repeal existing ordinances, not in conflict with the Florida Constitution, general law or this Charter, upon petition signed by at least ten percent (10%) of the total number of electors qualified to vote in the County reflecting ten percent (10%) of the total number of electors qualified to vote within each of the five (5) commission districts. The total number of electors qualified shall mean the total number of electors qualified to vote in the last preceding general election.

(2) Procedure for Petition.

The sponsor of an initiative shall, prior to obtaining any signatures, submit the text of a proposed ordinance to the Supervisor of Elections, with the proposed ballot summary and the form on which signatures will be affixed and obtain a dated receipt therefore. Any such ordinances shall embrace but one (1) subject and matter directly connected therewith. The sponsor shall cause a notice of such submission to be published within fourteen (14) days thereof in a newspaper of general circulation in the County. The allowable period for obtaining signatures on the petition shall be completed not later than one (1) year after initial receipt of the petition by the Supervisor of Elections. The sponsor shall comply with all requirements of general law for political committees, and shall file quarterly reports with the Supervisor of Elections stating, to the best of the sponsor's information and belief, the number of signatures procured. The time and form of such reports may be prescribed by ordinance. When a sufficient number of signatures are obtained, the sponsor shall thereupon submit signed and dated forms to the Supervisor of Elections, and upon submission, shall pay all fees required by general law. The Supervisor of Elections shall, within sixty (60) days after submission of signatures, verify the signatures thereon, or specify a reason for the invalidity of each rejected signature, if the petition is rejected for insufficiency of the number of valid signatures. If the petition is rejected for insufficiency of the number of signatures, the sponsor shall have an additional thirty (30) days within which to submit additional signatures for verification. The Supervisor of Elections shall, within thirty (30) days of submission of additional signatures, verify the additional signatures. In the event sufficient signatures are still

not acquired, the Supervisor of Elections shall declare the petition null and void and none of the signatures may be carried over onto another identical or similar petition.

(3) Consideration by Board of County Commissioners.

Within sixty (60) days after the requisite number of signatures has been verified by the Supervisor of Elections and reported to the Board of County Commissioners, the Board of County Commissioners shall give notice and hold public hearing(s) as required by general law on the proposed ordinance and vote on it. If the Board fails to enact the proposed ordinance it shall, by resolution, call a referendum on the question of the adoption of the proposed ordinance to be held at the next general election occurring at least forty-five (45) days after the adoption of such resolution. If the question of the adoption of the proposed ordinance is approved by a majority of those registered electors voting on the question, the proposed ordinance shall be declared, by resolution of the Board of County Commissioners, to be enacted and shall become effective on the date specified in the ordinance, or if not so specified, on January 1 of the succeeding year. The Board of County Commissioners shall not amend or repeal an ordinance adopted by initiative prior to the next succeeding general election, without the approval of a majority of the electors voting at a referendum called for that purpose.

(4) Limitation on Ordinances by Initiative.

The power to enact, amend or repeal an ordinance by initiative shall not include ordinances or provisions related to County budget, debt obligations, capital improvement programs, salaries of County officers and employees, the assessment or collection of taxes, or the zoning of land.

Sec. 4.2. Recall.

All members of the Board of County Commissioners shall be subject to recall as provided by general law.

ARTICLE V. HOME RULE CHARTER TRANSITION, AMENDMENTS, REVIEW, SEVERANCE, EFFECTIVE DATE

Sec. 5.1. Home Rule Charter Transition.

(1) General Provisions.

Unless expressly provided otherwise in this Home Rule Charter, the adoption of this Charter shall

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not affect any existing contracts or obligations of Leon County; the validity of any of its laws, ordinances, regulations, and resolutions; or the term of office of any elected County officer, whose term shall continue as if this charter had not been adopted.

(2) Initial County Commissioners.

The persons comprising the Leon County Board of County Commissioners on the effective date of this Charter shall become the initial members of the Board of County Commissioners of the Charter government and shall perform the functions thereof until the normal expiration of their terms or until the election and qualification of their successors as provided by law.

(3) Outstanding Bonds.

All outstanding bonds, revenue certificates, and other financial obligations of the County outstanding on the effective date of this Charter shall be obligations of the Charter government. All actions taken by the former government relating to the issuance of such obligations are hereby ratified and confirmed. Payment of such obligations and the interest thereon shall be made solely from, and charged solely against, funds derived from the same sources from which such payment would have been made had this Charter not taken effect.

(4) Employees Continuation.

All employees of the former County government shall, on the effective date of this Charter, become employees of the County government created by this Charter. All existing wages, benefits, and agreements, and conditions of employment shall continue, until modified by lawful action of the County Commission.

Sec. 5.2. Home Rule Charter Amendments.

(1) Amendments Proposed by Petition.

(A) The electors of Leon County shall have the right to amend this Home Rule Charter in accordance with Sec. 4.1 of this Charter.

(B) Each proposed amendment shall embrace but one (1) subject and matter directly connected therewith. Each Charter amendment proposed by petition shall be placed on the ballot by resolution of the Board of County Commissioners for the general election occurring in excess of ninety (90) days from the certification by the Supervisor of Elections that the requisite number of signatures has been verified. If approved by a majority of those

electors voting on the amendment at the general election, the amendment shall become effective on the date specified in the amendment, or, if not so specified, on January 1 of the succeeding year.

(2) Amendments and Revisions by Citizen Charter Review Committee.

(A) A Citizen Charter Review Committee shall be appointed by the Board of County Commissioners at least twelve (12) months before the general election occurring every eight (8) years thereafter, to be composed and organized in a manner to be determined by the Board of County Commissioners, to review the Home Rule Charter and propose any amendments or revisions which may be advisable for placement on the general election ballot. Public hearings shall be conducted as provided by Section 125.63, Florida Statutes.

(B) No later than ninety (90) days prior to the general election, the Citizen Charter Review Committee shall deliver to the Board of County Commissioners the proposed amendments or revisions, if any, to the Home Rule Charter, and the Board of County Commissioners shall consider such amendments or revisions to be placed on the general election ballot, in accordance with Section 125.64, Florida Statutes.

(C) If the Citizen Charter Review Committee does not submit any proposed Charter amendments or revisions to the Board of County Commissioners at least ninety (90) days prior to the general election, the Citizen Charter Review Committee shall be automatically dissolved.

(3) Amendments Proposed by the Board of County Commissioners.

(A) Amendments to this Home Rule Charter may be proposed by ordinance adopted by the Board of County Commissioners by an affirmative vote of a majority plus one of the memberships of the Board. Each proposed amendment shall embrace but one (1) subject and matter directly connected therewith. Each proposed amendment shall only become effective upon approval by a majority of the electors of Leon County voting in a referendum at the next general election. The Board of County Commissioners shall give public notice of such referendum election at least ninety (90) days prior to the general election referendum date.

(B) If approved by a majority of those electors voting on the amendment at the general election, the amendment shall become effective on the date specified in the amendment, or, if not so specified, on January 1 of the succeeding year.

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Sec. 5.3. Severance.

If any provision of this Charter or the application thereof to any person or circumstance is held invalid, the invalidity shall not affect other provisions or applications of the Charter which can be given effect without the invalid provision or application, and to this end the provisions of the Charter are declared severable.

Sec. 5.4. Home Rule Charter effective date.

This Charter shall become effective November 12, 2002.

SECTION 2. BALLOT QUESTION TO BE PRESENTED TO ELECTORATE.

The proposed Charter of Leon County, Florida, shall be presented to the qualified Leon County electorate by placing the question of whether to adopt same on the ballot at the special election to be held on November 5, 2002.

SECTION 3. BALLOT QUESTION FORM.

The question on the ballot shall be substantially in the following form:

**CHARTER FOR LEON COUNTY, FLORIDA
AS PROPOSED BY LEON COUNTY ORDINANCE
NO. 2002-__**

Question

Shall there be a Home Rule Charter for Leon County, Florida, establishing all rights and powers of local self government; authorizing the proposal and adoption of ordinances by voter initiative and referendum; preserving elected constitutional county officers; providing a non-partisan Supervisor of Elections; providing for non-partisan elections of county commissioners; allowing recall of commissioners by citizen referendum; and providing a method of amendment, which shall take effect November 12, 2002.

Yes for Approval _____

No for Rejection _____

SECTION 4. FURTHER AUTHORIZATION.

The Board of County Commissioners of Leon County, Florida, is authorized to adopt all resolutions and take all actions necessary in order for this Charter referendum proposition and those propositions referenced in the Preamble and Articles of the proposed Charter herein to be properly placed on the

ballot for the special election of November 5, 2002. Said referendum shall be conducted according to the requirements of law governing referendum elections in the State of Florida.

SECTION 5. SEVERABILITY.

If any word, phrase, clause, section or portion of this ordinance shall be held invalid or unconstitutional by a court of competent jurisdiction, such portion or words shall be deemed a separate and independent provision and such holding shall not affect the validity of the remaining portions thereof.

SECTION 6. EFFECTIVE DATE.

This ordinance shall have effect upon becoming law, but shall be of no further force or effect if the proposed Charter is not duly approved at the November 5, 2002, special election. The Charter of Leon County, Florida, as proposed by this Ordinance, shall become effective November 12, 2002, if the Charter is approved by a "yes" vote by a majority of those duly qualified electors voting on the question posed at the November 5, 2002, referendum.

DULY PASSED AND ADOPTED BY the Board of County Commissioners of Leon County, Florida, this 10th day of September, 2002.

LEON COUNTY, FLORIDA

Guiding Principles

1. The Board of County Commissioners upholds the importance of the Leon County Home Rule Charter allowing citizen involvement and flexibility in shaping government to best meet the County's unique and changing needs.
2. The County budget will always be balanced, with available revenues equal to appropriations.
3. The County will strive to maintain the lowest dollars spent per County resident, as compared to like-size counties, while retaining the maximum level of service possible.
4. Through citizen input and Commission deliberation, core functions for County government will be identified and the dollars will be allocated accordingly during the budget process.
5. The County will continue to explore opportunities with its governmental counterparts for functional consolidation and/or shared efficiencies.
6. The County will continue to enhance our cooperation and coordination with our Universities and Community College to promote, strengthen, and sustain our community's intellectual capital.
7. The County Administrator will require Program Managers to conduct an annual review and scrutiny of their base budgets when preparing budgets for future years.
8. Consistent with best practices and the Florida Statutes, Leon County will retain an emergency reserve fund of not less than 5%, but not more than 10% of the general operating budget (Policy No. 07-2).
9. Consistent with best practices and the Florida Statutes, Leon County will retain an operating cash reserve fund of not less than 10% but not more than 20% of the general operating budget (Policy No. 07-2).
10. Cash reserves in excess of reserve policies will be utilized to support one-time capital projects and/or other one-time expenditures to address unforeseen revenue shortfalls (Policy No. 07-2).
11. Leon County will continue to ensure the useable and safe life of existing infrastructure by providing funding for proper maintenance (Policy No. 93-44).
12. Provide that fees charged in enterprise operations will be calculated at a level which will support all direct and indirect costs of the enterprise (Policy No. 92-5).
13. Ensure that capital projects financed through the issuance of bonds will not be financed for a period that exceeds the useful life of the project or the life of the supporting revenue source (Policy No. 93-47), and support conduit financing to promote the economic health of the community.
14. Maintain accounting and reporting practices in conformance with the Uniform Accounting System of the State of Florida and Generally Accepted Accounting Principles (GAAP) (Policy No. 92-4).
15. Ensure the annual financial and compliance audit of the County's financial records is conducted by an independent firm of certified public accountants whose findings and opinions are published and available for public review (Policy No. 92-4).
16. Will optimize return on investments within the constraints of safety and liquidity through an adopted Investment Policy.
17. Shall establish formal policies and procedures to address amending the budget while allowing the organization to function and react to changing conditions (Policy No. 97-11).
18. The County shall provide a meaningful public input process during the annual budget review which shall, at a minimum, include at least one Board Workshop and two Public Hearings.
19. The County will buy research and employ technology to improve the personal and collective efficiency of county employees.
20. The County will continue to enhance our culture of performance, as we maintain a very low employee per 1,000 population and a "flat" organizational structure, and hold individual employees to high expectations and performance standards. Employees are entrusted with broad authority in their functional areas, expected to respond quickly to requests for service, explore and pursue alternatives to assist the citizenry, attempt to deliver more than what is expected, and are empowered to use professional discretion on the spot to resolve issues and reduce "bureaucracy." These employees are valued and compensation and benefits are commensurate with their responsibilities and competitive in the industry.
21. The County will continue to improve our efforts to promote employee innovation, through incentives, recognition and rewards for identifying and implementing program and process improvements that add value to services while producing cost savings.
22. The County will continue to leverage Leon County tax payer dollars to attract federal and state appropriations, reimbursements, and matching grants to realize revenue maximization for the purpose of funding priority projects and programs.

Summary of County Financial Policies & Ordinances

Industrial Development Revenue Bond Financing Policy, No. 81-1

This policy establishes a means for the expansion of local businesses as well as the attraction of new prospective businesses, allowing for diversification and expansion of the local economy.

Accounting and Reporting Policy, No. 92-4

This policy establishes accounting and reporting systems that maintain accounting and reporting practices that conform to the Uniform Accounting System of Generally Accepted Accounting Principles. The policy also ensures that the accounting and reporting systems are consistent with the standards set for local governments according to Governmental Accounting and Financial Reporting (GAFR), the National Council on Governmental Accounting (NCGA), and the Governmental Accounting Standards Board (GASB).

Revenues Policy, No. 92-5

This policy establishes revenue practices that: provide for the establishment and maintenance of a diversified revenue system to protect it from fluctuations in any one revenue source; provide that fees charged in enterprise operations will be calculated at a level which will support all direct and indirect costs of the enterprise; and ensure that the County does not accept any revenue source whose terms of acceptance or collection may negatively affect the County.

Fiscal Planning Policy, No. 93-44

This policy establishes fiscal planning practices that provide for:

- The annual operating and capital budget to be developed in conformity with the Tallahassee-Leon County Comprehensive Plan
- The development and review of a Capital Improvement Project budget, containing a 5-year plan for acquisition and improvement of capital investments that is also coordinated with the annual operating budget
- The Board of County Commissioners to continue to reflect fiscal restraint through the development of the annual budget by either decreasing appropriations or increasing revenues, when deficits are anticipated.

Dues and Memberships Policy, No. 93-46

This policy requires that any dues or memberships paid by Leon County on behalf of an employee shall be detailed in a department/division's annually budget request submission to the Office of Management and Budget. The request will be reviewed for appropriateness with final denial/approval being given by the County Administrator or his/her designee during the development of the tentative budget.

Debt Management and Other Investments Policy, No. 93-47

This policy establishes that debt management and investment practices are established to:

- Ensure capital projects financed by capital bonds will not be financed for a period that exceeds the useful life of the supporting revenue source
- Ensure that interest, operating, or maintenance expenses will be capitalized only for facilities or enterprise activities and limited to expenses encumbered prior to the operation or improvement of the facility
- Provide that Leon County's debt will be limited to an amount that will not hinder the County from maintaining sources of available revenues for service of debt at 135% of annual debt service.
- Provide that the County will limit its investments to only the safest types of securities (including the U.S. government or its agencies) and those which provide insurance or the legally required backing of the principal.
- Provides that, unless required by market conditions, not more than fifteen percent of the County's investment portfolio will be placed in any one institution other than those securities issued or guaranteed by the US Government or its agencies or the State Board of Administration of the State of Florida.

Summary of County Financial Policies & Ordinances

Amending the Budget Policy, No. 97-11

This policy establishes that for the operation of amending the annual budget, all amendments/transfers will be reviewed by the director of requesting department/division, followed by the Office of Management and Budget, prior to submission and subsequent approval/denial by the County Administrator and/or the Board of County Commissioners as set forth below:

- Allows program managers to amend their operating budgets and personal services budgets up to 10 percent of the total on an aggregate basis between line items within programs with a \$50,000 cap, upon County Administrator approval.
- Designates the Office of Management and Budget the responsibility for monitoring and enforcing the provisions for amending the budget based upon policies adopted by the Board.
- Allows the County Administrator to authorize intrafund transfers up to \$50,000. Intrafund transfers exceeding \$50,000 and all interfund transfers must be approved by a majority vote of the Board.
- Requests for use of reserves for contingency must be approved by a majority vote of the Board.

Carry Forward Program Policy, No. 98-16

This policy establishes that the Carry Forward Program will provide budget incentives to managers to improve financial management effectiveness and accountability. It allows managers to carry forward a portion or all unexpected end-of-year funds for identifiable projects which will result in increased productivity, cost savings, and/or increased efficiency. Department managers submitting a request to OMB for review, must clearly indicate how the County will realize an increase in productivity, save money, and/or increase efficiency, if approved. Managers of projects funded by the Board in the current fiscal year, which are incomplete, must submit a "Carry Forward Request" requesting the funds be added to the budget of the following fiscal year for the sole purpose of completing the project for which the funds were appropriated. All carry forward requests are presented to the Board prior to November 1 or each year and are based upon the prior approval of the County Administrator.

Revenues - Financial Advisory Committee Policy, No. 00-1

This policy establishes the Financial Advisory Committee which ensures that financial matters which come before the Board have been appropriately and thoroughly reviewed. This committee will make recommendations on financial matters related to the Board and all County boards. Such financial matters may include, but not be limited to, issuance of debt, selection of bond counsel, financial advisory services, bond underwriter services, underwriter counsel, and arbitrage rebate compliance services.

Leon County Investment Policy, No. 02-12

This policy establishes that Leon County's Investment Policy within the context of the County's Investment Ordinance is intended to set the framework within which the County's investment activities will be conducted. It establishes the parameters for investment activity, which may be further, restricted by the Investment Oversight Committee or by investment staff, and provides parameters to limit risk and ensure a broadly diversified portfolio.

Landfill Rate Stabilization Reserve Policy, No. 03-08

This policy establishes the Solid Waste Stabilization Reserve Fund provide funding for: planned future capital project expenditures, temporary and nonrecurring unexpected capital projects, accommodation of unexpected program mandates from other governmental bodies, extraordinary operating expenses, and operating expenses in order to stabilize rates. All requests for the use of these funds are limited to the operation of the County's landfill and transfer station and must be Board approved.

Discretionary Funding Guidelines Ordinance No. 06-34

This ordinance govern the allocation of discretionary funds and provide the Board a maximum amount of annual funding available in each of the following categories: (a) Community Human Services Partnership Fund (CHSP); (b) Community Human Services Partnership-Emergency Fund; (c) Commissioner District Budget Fund; (d) Midyear Fund; (e) Non-Departmental Fund; and (f) Youth Sports Teams Fund. The funding for the purposes set forth in this ordinance shall be subject to an annual appropriation by the Board in accordance with this ordinance.

Reserves Policy, No. 07-2

This policy establish funding for: general revenue emergency reserves, un-appropriated reserve for cash balance, minimum and maximum amounts of fund balance, funding for authorized mid-year increases, unexpected increases in the cost of existing levels of service, temporary and nonrecurring funding for unexpected projects, local match for public or private grants, offset losses, and unexpected program mandates. It establishes authorized forms and procedures to be used by outside agencies or individuals, set forth procedures and evaluation criteria of funding.

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Policy for Industrial Development Revenue Bond Financing: Policy No. 81-1

It shall be the policy of the Board of County Commissioners of Leon County, Florida, that:

Industrial Development Revenue Bond (IDRB) financing will be considered as an inducement to local and new prospective business expansion and relocation as a means to promote the diversification and expansion of the local economy, subject to the following conditions:

1. Information and application requirements of the County are completely and accurately met.
2. All fees and charges are paid, if and when assessed.
3. The project, consisting of land acquisition, construction, renovation and/or equipment purchases, has not begun prior to IDRFB financing approval.
4. The project complies with all federal, state and local laws with regard to industrial development revenue bond financing eligibility.
5. Except in unusual circumstances, the Board will give priority consideration for IDRFB financing to an industrial or manufacturing plant.

Policy for Accounting and Reporting: Policy No. 92-4

It shall be the policy of the Board of County Commissioners of Leon County, Florida, that: The County will establish accounting and reporting systems to:

1. Maintain accounting and reporting practices in conformance with the Uniform Accounting System of the State of Florida and Generally Accepted Accounting Principles (GAAP).
2. Maintain accounting system records on a basis consistent with the accepted standards for local government accounting according to Governmental Accounting and Financial Reporting (GAFR), the National Council on Governmental Accounting (NCGA), and the Governmental Accounting Standards Board (GASB).
3. Provide regular monthly financial reports that include a summary of activity for all funds.
4. Provide regular monthly trial balances of line item financial activity by type of revenue and expenditure.
5. Ensure that an annual financial and compliance audit of the County's financial records is conducted by an independent firm of certified public accountants

whose findings and opinions are published and available for public review.

6. Provide that the Office of Management and Budget (OMB) will submit to the County Commission quarterly reports on the operating condition of the County and, where applicable, to identify possible trends and, where necessary, to recommend options for corrective action.

7. Seek, annually, the Government Finance Officers Association (GFOA) Certificate of Achievement in Financial Reporting and the GFOA's annual budget award.

Policy for Revenues: Policy No. 92-5

It shall be the policy of the Board of County Commissioners of Leon County, Florida, that:

The County will establish revenue practices to:

1. Provide that the County seek out and maintain a diversified revenue system to protect it from fluctuations in any one revenue source.
2. Provide that fees charged in enterprise operations will be calculated at a level which will support all direct and indirect costs of the enterprise.
3. Ensure that the County does not accept any revenue source whose terms of acceptance or collection may negatively affect the County.

Policy for Fiscal Planning: Policy No. 93-44

It shall be the policy of the Board of County Commissioners of Leon County, Florida that: Policy No. 93-44, adopted by the Board of County Commissioners on April 10, 1993, is hereby repealed and superseded, and a new policy is hereby adopted in its place, to wit:

The County will establish fiscal planning practices to:

1. Provide that the annual operating and capital budget for Leon County shall be developed in conformity with the Tallahassee-Leon County Comprehensive Plan by the Office of Management and Budget, under the advisement of the County Administrator and adopted as provided in State law by a majority vote of the Board of County Commissioners presiding in a public hearing.
2. Provide for the development and annual review of a capital improvement budget. This budget shall contain a 5-year plan for acquisition and improvement of capital investments in the areas of facilities, transportation, equipment, and drainage. This budget shall be coordinated with the annual operating budget.

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3. Provide that the Board of County Commissioners will continue to reflect fiscal restraint through the development of the annual budget. In instances of forthcoming deficits, the Board will either decrease appropriations or increase revenues.

4. Provide that the County will strive to better utilize its resources through the use of productivity and efficiency enhancements while at the same time noting that the costs of such enhancements should not exceed the expected benefits.

5. Provide that expenditures which support existing capital investments and mandated service programs will be prioritized over those other supporting activities or non-mandated service programs.

6. Provide that the County Administrator shall be designated Budget Officer for Leon County and will carry out the duties as set forth in Ch.129, F.S.

7. Provide that the responsibility for the establishment and daily monitoring of the County's accounting system(s), shall lie with the Finance Division of the Clerk of the Circuit Court, and that the oversight of investment and debt management for the government of Leon County shall lie with the Board of County Commissioners.

8. Annually, prior to March 1, the Board of County Commissioners will:

A. Establish a budget calendar for the annual budget cycle.

B. Confirm the list of permanent line item funded agencies that can submit applications for funding during the current budget cycle.

C. Provide direction to staff on additional appropriation requests that should be considered as part of the tentative budget development process.

9. Provide that this policy shall be reviewed annually by the Board of County Commissioners to ensure its consistency and viability with respect to the objectives of the Board and its applicability to current state law and financial trends.

Policy for Dues and Memberships:

Policy No. 93-46

It shall be the policy of the Board of County Commissioners of Leon County, Florida, that: Policy No. 77-7, adopted by the Board of County Commissioners on June 21, 1977, is hereby repealed and superseded, and a new policy is hereby adopted in its place, to wit:

Organizations to which dues and memberships are paid for a County employee by Leon County shall be listed in a department's/division's annual budget request submission to the Office of Management and Budget and reviewed for their appropriateness to the employee's job responsibilities with final denial/approval of such membership(s) by the County Administrator or his/her designee during the development phase of the tentative budget. Any request for County-paid employee memberships made during the fiscal year shall be submitted to the Office of Management and Budget for review with final denial/approval by the County Administrator. All memberships paid by the County for its departments/divisions shall follow the same review and approval process as that of a County Employee as outlined in this policy.

Policy for Debt Management and Other Investments:

Policy No. 93-47

It shall be the policy of the Board of County Commissioners of Leon County, Florida that: Policy No. 92-6, adopted by the Board of County Commissioners on March 10, 1992, is hereby superseded and repealed, and a new policy is hereby adopted in its place, to wit: Debt management and investment practices are established to:

1. Ensure that capital projects financed through the issuance of bonds will not be financed for a period that exceeds the useful life of the project or the life of the supporting revenue source.

2. Ensure that interest, operating or maintenance expenses will be capitalized only for facilities or enterprise activities and will be limited to those expenses encumbered prior to the actual operation of the facility or its improvement.

3. Provide that debt for Leon County, Florida shall be limited to an amount which will not prevent the County from maintaining sources of available revenues for service of debt at 135% of annual debt service. The State of Florida does not mandate legal debt limitation for local governments.

4. Provide that the County will limit its investments to only the safest types of securities, to include those backed by the U.S. Government or its agencies and those which provide insurance or the legally required backing of the invested principal.

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5. Provide that, unless market conditions otherwise require, not more than fifteen (15) percent of the County's investment portfolio shall be placed in any one institution other than those securities issued or guaranteed by the U.S. Government or its agencies or the State Board of Administration of the State of Florida.

6. Provide that the investment portfolio of Leon County, Florida must be structured in such a manner to provide sufficient liquidity to pay obligations as they become due. The investment portfolio shall be diversified by type of investment, issuer, and dates of maturity in order to protect against fluctuations in the market economy. At least fifteen percent (15%) of the County's portfolio shall be kept in liquid investments which are available on a daily basis, without loss of principal.

7. Provide that the clear title to principal and collateral backing for all investments shall be maintained by Leon County, in the County's own bank, or a third party agent under agreement to the County.

8. Provide that the Board of County Commissioners seeks to optimize return on investments within the constraints of safety and liquidity. The purchase and sale of securities shall be at competitive prices based on market conditions.

9. Provide that Leon County will use only major banks, brokers or dealers which have been selected after review of their qualifications, size, capitalization, inventories handling and reputation.

10. Provide that Leon County will not place funds with any institution which is less than three (3) years old.

11. Provide that the Board shall adopt a plan by October 1 of each year to govern the policies and procedures for the investment of surplus funds of the County based on the criteria as set forth in the County's Investment Ordinance for Surplus Funds, No. 93-3.

12. Provide that collateral shall be required for any re-purchase agreement, not covered under Chapter 280, Florida Statutes. Collateral placed for any re-purchase agreement will be governed by the same terms as those defined in the County's Investment Ordinance for Surplus Funds, No. 93-3.

13. Provide that the County shall establish a County Investment Oversight Committee whose membership and duties shall be governed by the provisions as set forth in the County's Investment Ordinance for Surplus Funds, Policy No. 93-3.

Policy for Amending the Budget Policy No. 97-11

The County will establish practices for the operation and amending of the annual budget to:

1. Provide that all amendments/transfers of funds will first be reviewed by the director(s) of the requesting department/division, followed by a second review by the Office of Management and Budget, prior to submission and subsequent approval/denial by the County Administrator and/or the Board of County Commissioners, as set forth by the following provisions of this policy.

2. Provide that:

a. Notwithstanding the provisions of paragraph 1, program managers shall have the flexibility to amend their operating expenditure budgets and personnel services budgets by up to 10-percent of the total on an aggregate basis between line items within programs with a \$50,000 cap, contingent upon approval by the County Administrator;

b. The County Administrator delegates to the Office of Management and Budget the responsibility for monitoring and enforcing the provisions of this paragraph based on policies adopted by the Board of County Commissioners.

3. Provide that, in addition to the provisions of paragraph 2, the County Administrator may authorize intrafund transfers up to \$50,000.

4. Provide that intrafund transfers greater than \$50,000, and all interfund transfers, must be approved by a majority vote of the Board of County Commissioners.

5. Provide that all requests for use of reserves for contingency must be approved by a majority vote of the Board of County Commissioners.

Policy for Carry Forward Program: Policy No. 98-16

It shall be the policy of the Board of County Commissioners of Leon County, Florida, that Policy No. 94-8, entitled "Carry Forward Program" and adopted by the Board of County Commissioners on December 13, 1994, is hereby repealed and superseded, and a new policy is hereby adopted in its place, to wit:

The Carry Forward Program provides budget incentives to managers to improve financial management effectiveness and accountability. The program allows managers to carry forward into the ensuing fiscal year a portion of, or all of, the unexpected end-of-year funds for identifiable projects

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which will result in increased productivity, cost savings and/or increased efficiency. Those projects which receive the County Administrator's approval will be presented to the Board of County Commissioners prior to November 1 of each year.

A. Eligibility Requirements

The department manager must submit the program proposal to the Office of Management & Budget (OMB) no later than the deadline established by OMB. The proposal must include financial savings estimated based on the most recent financial data available. The department manager must clearly indicate in the Carry Forward Program how the County will realize an increase in productivity, save money or increase efficiency by approving the proposal.

Any request that was denied during the budget review process will be forwarded directly to the County Administrator for special review. The County Administrator will provide further direction to OMB.

Note: Those projects which were funded by the Board in the current fiscal year, and which were not completed, are not affected by this program. In such case, the manager must submit a "Carry Forward Request Form" (See Attachment) to the Office of Management & Budget requesting that these funds be added to the budget of the ensuing fiscal year for the sole purpose of completing the projects for which the funds were appropriated in the previous fiscal year. The program must state on the "Carry Forward Request Form" why the project was not completed within the current fiscal year and the anticipated completion date.

B. OMB Responsibilities

The Office of Management & Budget shall review all proposals from department managers. The Office of Management & Budget will be responsible for the program activities listed below.

Verify the total amount of funds eligible to be carried forward into the ensuing fiscal year with the Finance Department.

Review an analysis of the proposed project to determine if it will increase productivity, save tax dollars and/or increase efficiency.

Make a recommendation of approval or denial to the County Administrator.

Notify the program manager in writing of whether the project was accepted or denied within two (2) working days of the County Administrator's final decision.

Policy for Revenues: Financial Advisory Committee: Policy No. 00-1

It shall be the policy of the Board of County Commissioners of Leon County, Florida, that:

In order to ensure that financial matters which come before the Board of County Commissioners have been appropriately and thoroughly reviewed, a Finance Advisory Committee is hereby established which shall be comprised of the Leon County Administrator, the Leon County Attorney, the Director of Public Services, the Office of Management and Budget and the Clerk of Courts' Finance Director.

The Finance Advisory Committee shall review and make recommendations to the Board of County Commissioners on financial matters related to the Board of County Commissioners and all County boards and authorities. Such financial matters may include, but not be limited to, issuance of debt, selection of bond counsel, financial advisory services, bond underwriter services, underwriter counsel and arbitrage rebate compliance services.

Leon County Investment Policy: Policy No. 02-12

It shall be the policy of the Board of County Commissioners of Leon County, Florida, that Policy No. 02-12, revised January 11, 2005; is superseded and a revised Policy No. 02-12, Leon County Investment Policy, is hereby adopted, to wit:

It is the policy of the Leon County Finance Division that:

Introduction

The following Investment Policy, within the context of the County's Investment Ordinance, is intended to set forth the framework within which the County's investment activities will be conducted. The Investment Policy establishes parameters for investment activity, which may be further restricted by the Investment Oversight Committee or by investment staff. The Investment Policy provides parameters to limit risk and ensure a broadly diversified portfolio. Upon approval of changes to the Investment Policy, existing holdings, which are inconsistent with the requirements, are exempt from the new Policy. These holdings will be managed prudently, while efforts are made to bring into compliance with new Policy.

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In establishing this Investment Policy, the Board of County Commissioners recognizes the traditional relationship between risk and return and acknowledges that all investments whether they are for one day or years, involve a variety of risks related to maturity, duration, credit, market and reinvestment risk.

When choosing between alternative investments, staff should structure the portfolio based on an understanding of the variety of risks and basic principles of diversification on the structure of the portfolio. With adoption of this Investment Policy, the County recognizes the goals of preservation of principal, maintaining adequate liquidity and ultimately pursuing attractive total return in the portfolio management, in that order. Ongoing portfolio management is to add economic value to a portfolio under circumstances prevailing during the management process. This may necessitate the sale of securities at a loss in order to reduce portfolio risk (without material reduction in return) or to achieve a greater overall return (without assuming material amounts of additional risk) that could have been obtained if the original position had been held.

The Board recognizes the value of external, as well as internal, management. External management is best employed where greater knowledge and skills are required due to either the nature of the investment instruments, the risks associated with longer duration, or the need to closely monitor credit considerations. Internal management is best employed when risks are low, maturity considerations limited, and the ability for external management to enhance yield is limited by low overall interest rates.

I. SCOPE

This Policy applies to all funds held by the County in excess of those required to meet current expenses.

II. GOALS

The goal of the investment program, to the extent feasible, should be:

A. To ensure that all of the public funds in possession of the County are invested 100% of the time in either interest-earning accounts or interest bearing securities;

B. To produce investment income and price return (total return) at a level determined to be

reasonable based on market dynamics or appropriate benchmarks.

III. INVESTMENT OBJECTIVES

The primary objectives of all investment activities for the County should be safety of principal, maintenance of adequate liquidity, and finally, return maximization.

A. Safety of Principal-This is the foremost investment objective. Investment transactions should seek to keep capital losses to a minimum, whether the result of security defaults or erosion of market value. This is best insured by establishing minimum acceptable credit ratings limiting the portfolio's overall duration setting maximum exposures by sector, defining appropriate levels of diversification and authorized transactions and limiting exceptions.

B. Maintenance of Adequate Liquidity-A portion of the County's overall portfolio should be maintained very liquid in order to meet operating, payroll, and ongoing capital requirements. Maintaining a core level of assets with the government pools, such as the Treasury Special Purpose Investment Account (SPIA) or other short-term entities, is viewed as the best way of maintaining secure asset values with sound investment practices.

The remainder of the overall portfolio should be managed in such a manner that funds can be liquidated in a reasonable amount of time, recognizing that there are other sources for day-to-day liquidity and that this portfolio is primarily available for income generation within the constraints of this Policy.

C. Return Maximization-Return is of least importance compared to the safety and liquidity objectives above. Return maximization is to be guided by the predefined and acceptable levels of risk as defined in this Policy.

IV. STANDARDS OF PRUDENCE

The "prudent person" standard shall be applied in the management of the overall investment portfolio. The Clerk and Finance Department employees performing the investment functions, acting as a "prudent person" in accordance with established procedures and this Policy and exercising due diligence, shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided that appropriate monitoring efforts are performed.

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The "prudent person" standard is herewith understood to mean the following:

Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.

V. ETHICAL STANDARDS

Officers, employees and investment advisor vendors of the Clerk's Office who are involved in the investment process shall refrain from personal business activity that could conflict with State Statutes, County ordinances, proper management of the investment portfolio or which could impair their ability to make impartial investment decisions. Investment officials and employees, including members of the Investment Oversight Committee, shall disclose any material financial interests in any investment firms, or financial institutions that conduct business with the County and shall refrain from undertaking personal investment transactions with the same individual with whom business is conducted on behalf of the County.

Limits of Liability - The County shall provide for the defense and indemnification of any Committee member who is made a party to any suit or proceeding, other than by an action of the County, or against whom a claim is asserted, by reason of their actions taken within the scope of their service as an appointed member of this committee. Such indemnity shall extend to judgments, fines, and amounts paid in settlement of such claim suit, or proceeding, including any appeal thereof. This protection shall extend only to members who have acted in good faith and in a manner, which they reasonably believe to be in, or not opposed to, the best interest of the County.

VI. AUTHORITY

Responsibility for the investment program is vested with the Clerk of the Circuit Court. The Clerk hereby delegates the day-to-day responsibility for the administration of the investment program to the Finance Director. The Finance Director shall maintain an Investment Procedures and Internal Controls Manual based on this Policy. No person may engage in an investment transaction except as stated in the Internal Controls Section of this Policy.

The Clerk of the Circuit Court, as part of their responsibility, will establish procedures to implement this Policy and assure compliance.

VII. INVESTMENT OVERSIGHT COMMITTEE

The Board is responsible for setting guidelines for the investment of the portfolio through the adoption of this Investment Policy. The Board recognizes that there is an expertise required both for setting the guidelines and the review of performance, which may exceed the technical background of individual commissioners and has, therefore, created the Investment Oversight Committee. This Committee is charged with the responsibility to review this Policy on a regular basis and to recommend changes. The Clerk will provide the Committee with reports in sufficient detail as may be requested by the Committee in order for them to review the performance of the portfolio. The Committee will establish portfolio benchmarks in order to judge the performance of the portfolio with respect to the market and other portfolios of similar size and limitations. The Committee will provide the Board a report as of the close of the fiscal year recapping the performance of the portfolio and any outside managers. The Board or the Committee may request additional meetings to discuss issues of concern or direction.

VIII. EXTERNAL INVESTMENT MANAGERS

The County may utilize external investment managers to assist with management of the portfolio. External management may be employed in situations where, due to limitations in the areas of staff time or expertise or the volume of securities available to the portfolio, such outside resources would be in a better position to overcome such limitations. The securities purchased by the external management on behalf of the County, or held by the fund in which the assets are invested, must be in compliance with the constraints identified by this Policy with respect to specific instruments, maturity, composition, credit, and diversification. The average duration of the funds managed by any one external manager on behalf of the County as part of the portfolio shall not exceed three years.

External managers are selected through a competitive selection process (an RFP). In making this selection, consideration will be given to past investment performance, fees, assets under management, experience of the firm and the individuals managing portfolios of similar size, complexity and investment restrictions. External managers will be evaluated and retained based upon their investment performance.

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IX. SECURITY SELECTION PROCESS

Securities selected for purchase or sale should seek to provide the highest rate of return within all relevant parameters considering current objectives, known needs of the portfolio and limitations of this Policy. Whenever practical, asset purchases and sales will be done through a competitive bid process, attempting to use as many as three bids for each transaction and records of all bids will be kept a minimum of two years. For the external manager, the process for selection of securities and broker firms will be exempt from this Policy.

Overnight Repurchase Agreements and other transactions with maturities at the time of purchase of seven days or less will be exempt from this requirement due to the short duration of the transaction and the inability to effectively bid this on a nightly basis.

X. RISK DIVERSIFICATION AND PORTFOLIO COMPOSITION

The County recognizes that investment risks can result from issuer defaults, market price changes, changes in credit ratings, reinvestment of principal and interest, or various technical complications leading to temporary non-liquidity. Portfolio diversification and maturity limitations are employed as primary methods of controlling risk. Market value shall be the basis for determining portfolio percentages as required for the portfolio.

A. Issuer and Credit Risk

The structure of the portfolio is designed to minimize credit risk. The majority of the securities held will be those of the highest available credit quality ratings. These would include government pools, U. S Government (AAA) securities, and commercial paper, of only the highest applicable rating. Staff will notify the IOC at any time holdings drop below the minimum credit ratings specified in this Policy. The IOC will consider the market environment and make recommendations to hold and continue to monitor the investments or liquidate the investments.

To further limit the County's risk against possible credit losses, a maximum of 3% of the total portfolio managed by the County's external manager may be held at any one time in all securities of any corporate entity, inclusive of commercial paper, medium term notes, or corporate notes and bonds.

For purposes of this Policy, the top nationally-recognized credit rating agencies (NRSROs) for all credit-sensitive securities are Moody's Investor Services, Standard and Poor's, and Fitch Investor Services.

B. Maturity and Interest Rate Risk

To meet the day-to-day operating needs of the County and to provide the readily-available cash to meet unforeseen temporary cash requirements, the portfolio shall maintain in liquid investments (defined as repurchase agreements purchased under the terms of the County's depository contract, open repurchase agreements, negotiable certificates of deposit, banker's acceptance, commercial paper, U S. Treasury direct and agency obligations, all having a maturity of 90 days or less, and the Treasury Special Purpose Investment Account) a minimum balance equal to one-twelfth of the then-current fiscal year's budgeted operating expenditures.

The range of duration for the County's overall portfolio is defined as 0.5 years to 2.5 years. Unusual market or economic conditions may mandate moving the portfolio outside of this range. The Investment Oversight Committee will be convened and will approve any portfolio duration outside of the range specified above.

C. Market Volatility

By establishing maturity or duration limitations on the aggregate portfolio, the County acknowledges its understanding that longer investments generally entail a greater potential for income returns, but at the risk of increased price volatility.

To further provide for capital protection, a volatility range is established wherein the market value of the overall portfolio should be targeted to remain within a range of +/- 5% from the portfolio's par value. If the market value moves outside of this range, the Investment Oversight Committee shall be convened and consulted. A decision shall be made and the County Administrator will be advised of the magnitude of the deviation and the actions to move the portfolio back within the range.

D. Investment Maturity and Liquidity

To the extent possible, an attempt will be made to structure the investment portfolio consistent with expected cash flow requirements. In no event will any

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security be purchased that has an expected final maturity at the time of purchase exceeding six years.

While investment maturities will not exceed the expected cash flow requirements, they may be shorter. Investments do not necessarily have to be made for the same length of time that the funds are available following the basic investment principals that are listed in Section IX.

XI. INVESTMENT PERFORMANCE AND REPORTING

A quarterly investment report shall be prepared by the Finance Office and provided to the County Administrator and the Investment Oversight Committee. The report shall include a breakdown of the portfolio by sector, maturity, yield, as well as its overall performance during that period with sufficient detail for a comprehensive review of investment activity and performance.

Annually, a recapitulation report will be presented to the Board of County Commissioners ("Board"), which shall include securities in the portfolio by sector, book value, income earned, market value and yield. Performance measurements shall be utilized which are appropriate to the maturity, risk characteristics, investment limitations and size of the portfolio. At a minimum, portfolio performance shall be measured by comparing its year-to-date earnings to an appropriate benchmark.

The County Administrator shall be notified immediately of deviations from currently approved investment policies.

XII. THIRD-PARTY CUSTODIAL AGREEMENTS

The Clerk will execute a Third Party Custodial Safekeeping Agreement with a depository chartered by the United States Government or the State of Florida. All securities purchased, and/or collateral obtained by the Clerk, shall be properly designated as an asset of the County and held in an account separate and apart from other assets held by the depository. No withdrawal of such securities, in whole or in part, shall be made from safekeeping, except by authorized staff. The Clerk will enter into a formal agreement with an institution of such size and expertise as is necessary to provide the services needed to protect and secure the investment assets of the County.

Securities transactions between a broker-dealer and the custodian involving purchase or sale of securities by transfer of money or securities must be made on a "delivery vs. payment" basis, if applicable, to ensure that the custodian will have the security or money, as appropriate, in hand at the conclusion of the transaction.

The Third-Party Custodial Safekeeping Agreement shall include letters of authority from the Clerk, details as to responsibilities of each party, notification of security purchases, sales, delivery, repurchase agreements, wire transfers, safekeeping and transactions costs, procedures in case of wire failure or other unforeseen mishaps, including the liability of each party.

XIII. MASTER REPURCHASE AGREEMENT

The County will require all approved institutions and dealers transacting repurchase agreements to execute and perform as stated in the Master Repurchase Agreement. All repurchase agreement transactions will adhere to requirements of the Master Repurchase Agreement.

XIV. PERMISSABLE INVESTMENTS

The following are the guidelines for investments and limits on security issues, issuers, and maturities as established by the Clerk (EXHIBIT A – *Please see page 16-22*). The Clerk or the Clerk's designee shall have the option to further restrict or increase investment percentages from time to time based on market conditions. Any changes to the portfolio composition guidelines must be in writing from the Clerk, directed to the appropriate parties. Matured investments of bond proceeds or debt service funds of an amount equal to the next principal or interest payment may be temporarily invested until paid. In the event that temporary investments of bond proceeds or debt service funds exceed portfolio composition limits, the limit is waived.

Internal Investments

A. The Local Government Surplus Trust Fund (SBA) and Treasury Special Purpose Investment Account (SPIA).

A maximum of 50% and 15% of the portfolio may be invested in the SBA and SPIA, respectively. This maximum may on occasion be exceeded (proceeds of bond sales or funds being collected for distribution for

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the retirement of, or other exceptional events) for periods not exceeding five business days.

B. The Florida Local Government Investment Trust (FLGIT) and the Florida Municipal Investment Trust (FMLvT). A maximum of 15% of the portfolio may be invested in each of FLGIT and the FMLvT.

C. Constant Net Asset Value Money Market Mutual Funds (U.S. Government Securities, Repurchase Agreements, Commercial Paper and Bankers' Acceptances)

1. Investments may be made in SEC qualified constant net asset value fixed income money market mutual funds rated AAAM or AAAG comprised of only those investment instruments as authorized in this Section XIV Portfolio Composition, provided that such funds do not allow derivatives.

D. Non-Negotiable Interest Bearing Time Certificates of Deposit (CD's)

1. Investments may be made in non-negotiable interest-bearing time certificates of deposit or savings accounts in banks organized under the laws of this state and/or in national banks organized under the laws of the United States and doing business and situated in this state, provided that any such deposits are secured by the Florida Security for Public Deposits Act, Chapter 280, Florida Statutes and provided that the bank is not listed with any recognized credit watch information service.

2. A maximum of 30% of the portfolio may be invested in non-negotiable interest bearing time certificates of deposit or savings accounts.

3. The maximum maturity on any certificate shall be no greater than two years from the time of purchase with the average maturity of all CD's no greater than one year.

External Investments

E. Repurchase Agreements

1. Investments may be made in repurchase agreements comprised of only those investments as authorized in Sections XIV. H, I, and J, and based on the requirements set forth in the Clerk's Master Repurchase Agreement.

a. All firms with whom the Clerk enters into repurchase agreements will have in place and executed a Master Repurchase Agreement.

b. All repurchase agreements with a term longer than one business day will have the collateral held by a third party custodian.

c. The collateral held pursuant to a repurchase agreement shall have a maturity of less than five years and must have a mark-to-market value of 102 percent during the term of the repurchase agreement. A maximum of 15% of the external portfolio may be invested in repurchase agreements with the exception of one business day agreements and overnight sweep agreements.

2. A maximum of 5% of the external portfolio may be invested with any one institution or dealer with the exception of one business day agreements.

3. The maximum length to maturity of any repurchase agreement is 60 days from the date of purchase.

F. Bankers' Acceptances

1. Investments may be made in bankers' acceptances which are inventory based and issued by a bank, which has at the time of purchase, an unsecured, uninsured and un-guaranteed obligation rating of at least "Prime-1" and "A" by Moody's and "A-1" and "A" by Standard & Poor's.

2. A maximum of 15% of the external portfolio may be directly invested in bankers' acceptances at time of purchase.

3. A maximum of 5% of the external portfolio may be invested with any one issuer.

4. The original maturity of the security must be 270 days or less.

G. Commercial Paper

1. Investments may be made in commercial paper of any United States company, which is rated at the time of purchase, "Prime-1" by Moody's and "A-1" by Standard & Poor's (prime commercial paper).

2. A maximum of 20% of the external portfolio may be directly invested in prime commercial paper at time of purchase.

3. A maximum of 5% of the external portfolio may be invested with any one issuer.

4. The maximum length to maturity for prime commercial paper shall be 270 days.

H. United States Government Securities

1. Investments may be made in negotiable direct obligations or obligations the principal and interest of which are unconditionally guaranteed by the United States Government. Such securities will include, but not be limited to, the following: Treasury and Cash Management Bills, State and Local Government Series (SLGS), Notes, Bonds Treasury Strips, and Treasury Inflation Protected Securities (TIPS).

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2. The external portfolio can be composed of up to 100% of these investments.

3. The maximum final maturity of any direct investment in all the various forms of direct government guaranteed securities is 10 years, except for the underlying securities of repurchase agreements.

I. United States Federal Agencies (full faith and credit of the U.S. Government)

1. Investments may be made in bonds, debentures or notes issued or guaranteed by United States Government agencies, provided such obligations are backed by the full faith and credit of the United States Government. Such securities are limited to the following: Small Business Administration, United States Department of Agriculture, United States Export-Import Bank, direct obligations or fully guaranteed certificates of beneficial ownership, Farms Home Administration, Federal Financing Bank, Federal Housing Administration Debentures, General Services Administration Participation Certificates, United States Maritime Administration Guaranteed, Title XI Financing, New Communities Debentures, United States Government guaranteed debentures, U. S. Public Housing Notes and Bonds, U.S. Government guaranteed public housing notes and bonds, U.S. Department of Housing and Urban Development Project notes and local authority bonds.

2. Agencies backed by the full faith and credit of the U.S. Government may comprise 100% of the external portfolio.

3. A maximum of 20% of the external portfolio may be invested in each of the above listed Federal Agencies.

4. A maximum final maturity for an investment in any United States Government agency security is five years.

J. Federal Instrumentalities (United States Government Agencies which are non-full faith and credit)

1. Investments may be made in bonds, debentures or notes issued or guaranteed by United States Government sponsored agencies (Federal Instrumentalities) which are non-full faith and credit agencies limited to the following: Federal Farm Credit Bank (FFCB), Federal Home Loan Bank or its district banks (FHLB), Federal National Mortgage Association (FNMA), Federal Home Loan Mortgage Corporation (FHLMC), including participation certificates and Tennessee Valley Authority (TVA).

2. A maximum of 45% of the external portfolio may be invested in Federal Instrumentalities.

3. A maximum of 15% of the external portfolio may be invested in any one issuer.

4. The maximum final maturity for an investment in any Federal Instrumentality is five years.

K. Corporate Debt Securities

1. Investments may be made in notes, medium term notes, discount notes and variable-rate securities issued by any corporation, provided that such instrument is rated A or better by at least two NRSROs, at time of purchase.

2. All corporate transactions must be payable in U.S. dollars.

3. A maximum of 25% of the external portfolio may be invested in corporate fixed income securities.

4. A maximum of 3% of the external portfolio may be invested with any one issuer.

5. The maximum length to maturity for an investment fixed income security is five years.

L. Municipal Bonds

1. Investments may be made in notes or bonds issued by governmental entities or territorial boundaries of the United States, provided that such instrument is rated A or better by at least one NRSRO.

2. A maximum of 35% of the external portfolio may be invested in municipal securities at time of purchase.

3. A maximum of 3% of the external portfolio may be invested with any one issuer.

4. The maximum length to maturity for any municipal security is five years.

M. Mortgage-Backed Securities (MBS)

1. A maximum of 35% of the external portfolio may be invested in MBS securities at time of purchase.

2. Minimum credit rating for MBS securities must be at least AA by at least two NRSRO, at the time of purchase.

3. Only agency-collateralized (FNMA, FHLMC and GNMA) MBS, including collateralized mortgage obligations (CMOs) may be purchased.

4. The maximum external portfolio percentage for any one agency collateralized MBS/CMO pool is 5%.

5. Maximum expected average life at the time of purchase for any MBS security shall not exceed five years.

N. Asset-Backed Securities (ABS)

1. A maximum of 5% of the external portfolio may be invested in ABS securities at time of purchase.

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2. Minimum credit rating for ABS securities must be at least AA- by at least two NRSRO, at the time of purchase.
3. The maximum external portfolio percentage for any one ABS transaction is 1.5%.
4. No more than 3% of the external portfolio may be allocated to any one subsector of the ABS market.
5. Maximum expected average life at the time of purchase for any MBS security shall not exceed five years.

O. Commercial Mortgage-Backed Securities (CMBS)

1. A maximum of 8% of the external portfolio may be invested in CMBS securities, at time of purchase.
2. Minimum credit rating for ABS securities must be at least AA- by at least two NRSRO, at the time of purchase.
3. Only agency-collateralized CMBS may be purchased.
4. The maximum external portfolio percentage for any one agency collateralized CMBS pool is 3%.
5. Maximum expected average life at the time of purchase for any CMBS security shall not exceed five years.

XV. ADDITIONAL PORTFOLIO LIMITATIONS

- A. The maximum combined portfolio allocation to MBS, CMBS and ABS securities is 45% at time of purchase.
- B. The maximum combined portfolio allocation to corporate debt and municipal securities is 45% at time of purchase.
- C. Portfolio securities may be purchased in either fixed or floating-rate form.

XVI. PROHIBITED INVESTMENTS

There shall be no investments in:

- A. Securities of foreign issuers that are non-U.S. dollar denominated investments;
- B. Private placements debt issues;
- C. Commodities, futures or options contracts;
- D. Short sales or margin transactions;
- E. Limited partnerships;
- F. Interest Only (IO) and Principal Only (PO) Mortgages;
- G. Fixed income securities of the investment manager, including their parents or subsidiaries;
- H. Any form of fixed income securities which would generally be considered derivatives, excluding CMOs.

XVII. INTERNAL CONTROLS

The Treasury Manager shall establish and monitor a set of written internal controls designed to protect the County's funds and ensure proper accounting and reporting of the securities transactions. Such internal controls shall include, but not be limited to, the following:

A. All securities purchased or sold will be transferred only under the "deliver versus payment" (DVP) method to insure that funds or securities are not released until all criteria relating to the specific transaction are met.

B. The Investment Officer or authorized Finance staff will accept, on behalf of and in the name of Leon County, bank trust receipts or confirmations as evidence of actual delivery of the obligations or securities in return for investment of funds.

C. Trust receipts or confirmations shall fully describe the various obligations or securities held. The receipt or confirmation shall state that the investment is held in the name of Leon County.

D. The actual obligations or securities, whether in book-entry or physical form, on which trust receipts or confirmations are issued, may be held by a third-party custodial bank and/or institution or a designated correspondent bank which has a correspondent relationship to the Clerk's third-party custodian.

E. Other internal controls such as:

1. Written documentation of telephone transactions.
2. Adequate separation of duties.
3. Custodial safekeeping.
4. Supervisory control of employee actions and operations review.
5. Performance evaluations and reporting, interim and annual.

F. All daily investment activity is performed by the Investment Officer under supervision of the Finance Director.

G. Internal controls shall be reviewed by independent auditors engaged by the County as part of their financial audit.

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XVIII. INVESTMENT STRATEGIES

Within the constraints of this Policy, the Clerk will be responsible for developing an investment strategy. This will be discussed with members of the Investment Oversight Committee and will address changes in the duration of the portfolio, the slope of the yield curve, spreads between various investment instruments, and actions by the Federal Reserve Board or other federal agencies, which might influence investment decisions.

The Clerk will solicit suggestions and comments from the Committee with respect to making strategic investment decisions. In implementing these strategies, the Clerk will communicate with the external manager as to how they are repositioning their portfolio and coordinate directions.

Generally, the dollars managed externally will be of longer duration and more sophisticated instruments therefore, one of the tools the Clerk will use to implement their strategic decisions will be to increase or decrease the dollars being managed. The Clerk will seek to implement investment strategies that will maximize long-term returns and mitigate interest rate volatility. The resources and sophistication to actively manage the portfolio on a daily basis is not available and the portfolio will not be involved in regular short term day trading activity. The portfolio will be repositioned within a narrow band in terms of both maturity and security selection and only in unusual times will major changes occur.

XIX. CONTINUING EDUCATION

The Clerk, Finance Director and other staff responsible for making investment decisions must annually complete eight hours of continuing education in subjects or courses of study related to investment practices and products.

XX. POLICY REVIEW AND AMENDMENT

This Policy shall be reviewed annually by the Investment Oversight Committee and any recommended changes will be presented to the Board of County Commissioners for adoption.

County Financial Policies & Ordinances

LEON COUNTY INVESTMENT POLICY 02-12

EXHIBIT - A

IP Section	Authorized	Security Type	Portfolio Sector Maximum	Subsector Maximum	Per Issuer Maximum	Maximum Maturity/WAL Limit	Quality Minimum
XIV.A.	IM	Treasury Special Purpose Investment Account (SPIA) Local Government Surplus Funds Trust Fund	15% / 50%	NA	NA	NA	NA
XIV. B.	IM	FL Local Government Investment Trust (FLGIT) or the FL Municipal Investment Trust (FMIVT)	15% each Trust	NA	NA	NA	NA
XIV. C.	IM	Constant Net Asset Value Money Market Mutual Funds	100%	NA	NA	NA	SEC-qualified, must hold investments allowed by this Policy
XIV. D.	IM	Non-Negotiable Interest Bearing Time Certificates of Deposit	30%	NA	NA	2-Year Mat; 1 Year Avg Maturity	Public Dep. Act
XIV. E.	EM	Repurchase Agreements	15%, if longer than 1-Day	NA	5.0%	60-Days	Requires Master Repo Agreement
XIV. F.	EM	Bankers' Acceptances	15%	NA	5.0%	270-Days	A1/P1 by 2 NRSRO
XIV. G.	EM	Commercial Paper	20%	No ABCP	5.0%	270-Days	A1/P1 by 2 NRSRO
XIV. H.	EM	United States Government Securities	100%	NA	NA	10-Year Maturity	NA
XIV. I.	EM	United States Federal Agencies (full faith and credit)	100%	NA	20.0%	5-Year Maturity	NA
XIV. J.	EM	Federal Instrumentalities (Non-full full faith and credit)	45%	NA	15.0%	5-Year Maturity	NA
XIV. K.	EM	Corporate Debt Securities	25%	NA	3.0%	5-Year Maturity	A3/A- by 2 NRSRO
XIV. L.	EM	Municipal Bonds	35%	NA	3.0%	5-Year Maturity	A3/A- by 1 NRSRO
XIV. M.	EM	Mortgage-Backed Securities (MBS), including CMOs	35%	Agency-only	5.0%	5-Year WAL	Agency
XIV. N.	EM	Asset-Backed Securities (ABS)	5%	3%	1.5%	5-Year WAL	Aa3/AA- by 2 NRSRO
XIV. O.	EM	Commercial Mortgage-Backed Securities (CMBS)	8%	Agency-only	3.0%	5-Year WAL	Agency

EM=External Managers-limits apply to external portfolio
IM=Internal Management-limits apply to combined internal and external portfolios

OTHER

The maximum combined portfolio allocation to MBS, CMBS, and ABS securities is 45% at time of purchase. The maximum combined portfolio allocation to corporate debt and municipal securities is 45% at time of purchase. Portfolio securities may be purchased in either fixed or floating-rate form.

County Financial Policies & Ordinances

Policy for Landfill Rate Stabilization Reserve: Policy No. 03-08

It shall be the policy of the Board of County Commissioners of Leon County, Florida, that Policy No. 94-1, "Policy for Landfill Rate Stabilization Reserve," adopted by the Board of County Commissioners on February 8, 1994 is hereby repealed and superseded, and a new policy entitled "Solid Waste Rate Stabilization Reserve Fund" is hereby adopted in its place. It shall be the policy of the Board of County Commissioners of Leon County, Florida that:

1. The Solid Waste Rate Stabilization Reserve Fund is established to provide the following:
 - a. To accumulate funding for planned future capital project expenditures;
 - b. Funding for temporary and nonrecurring unexpected capital projects;
 - c. Funding to accommodate unexpected program mandates from other governmental bodies;
 - d. Funding for extraordinary operating expenses.
 - e. Funding for operating expenses in order to stabilize rates.
2. Use of funds from the Solid Waste Rate Stabilization Reserve Fund will be limited to operation of the landfill and transfer station.
3. The Board of County Commissioners must approve requests for use of Rate Stabilization Reserve Fund. The Board will use the procedures and evaluation criteria set forth in this policy. Such requests will be evaluated in insure consistency with other Board policy; the urgency of the request; the scope of services to be provided; the short- and long-term fiscal impact of the request; a review of alternative methods of funding or providing the services; a review for duplication of services with other agencies; a review of efforts to secure non-County funding; a discussion of why funding was not sought during the normal budget cycle; and a review of the impact of not funding or delaying funding to the next fiscal year.
4. The Rate Stabilization Reserve Fund will be budgeted at the excess of revenues over expenditures after the requirements of the balance needed in the Contingency Reserve and Closure Reserve are met. The Rate Stabilization Reserve Fund shall be separate from the Contingency Reserve and Closure Reserve.
5. The County's budget will be amended at such time as the County Commission, by majority vote, authorizes the use of reserves. All requests to the

County Commission for the use of Rate Stabilization Reserve Fund shall be accompanied by an addendum prepared by OMB showing the year-to-date activity on the reserves account as well as the current account balance and the net effect on the account of approving the use of reserves.

6. As used in this document, the term "Fund" does not require the establishment of a self-balancing set of accounts, but rather indicates a separate account established within the Solid Waste Enterprise Fund.

Ordinance for Discretionary Funding Guidelines: Ordinance No. 06-34

Section 2-600 Application of Article

This article shall govern the allocation of discretionary funds and provide the Board a maximum amount of annual funding available in each of the following fund categories: Community Human Services Partnership Fund, Community Human Services Partnership – Emergency Fund, Commissioner District Budget Fund, Midyear Fund, Non-Departmental Fund, and Youth Sports Teams Fund.

Section 2-601 Annual Appropriation

Funding for the purposes set forth in this article shall be subject to an annual appropriation by the Board in accordance with this article.

Section 2-602 Definitions

The following words, terms, and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning.

- *Community Human Services Partnership Fund* shall mean funds eligible for allocation to social service programs.
- *Community Human Services Partnership – Emergency Fund* shall mean funds eligible for allocation for one time funding to meet an emergency situation.
- *Commissioner District Budget Fund* shall mean funds eligible for allocation to each Commissioner for activities relating to his or her district or the County at large.
- *Emergency Situation* shall mean those exigent circumstances that would prohibit or severely impact the ability of a currently funded Community Human Services Partnership (CHSP) agency to provide services.
-

County Financial Policies & Ordinances

- *Midyear Fund* shall mean funds eligible for allocation for requests that occur outside of the regular budget process.
- *Non-Departmental Fund* shall mean funds eligible for allocation for non-profit entities that are included, by direction of the Board, as part of the regular adopted budget.
- *Non-Profit* shall mean an entity that has been designated as a 501(c)(3) eligible by the U.S. Internal Revenue Services and/or registered as a non-profit entity with the Florida Department of State.
- *Youth Sports Teams Fund* shall mean funds eligible for allocation for temporary and nonrecurring youth sporting events such as tournaments and playoffs, and events recognizing their accomplishments.

Section 2-603

- (a) The County Administrator or his designee is authorized to develop forms and procedures to be used by a non-profit, group or individual when submitting a request for funding consistent with the provisions herein.
- (b) The County Administrator or his designee shall establish a process for evaluating request for funding made pursuant to this article.

Section 2-604

- (a) *Community Human Services Partnership Program Fund*
 - (1) Non-profits eligible for Community Human Services Partnership (CHSP) funding are not eligible for funding in any other county government funding category, except when requesting funding for an activity that is not CHSP eligible, such as capital improvements.
 - (2) Annually, as part of the budget process, the Board shall confirm the allocation of funding set aside for the Community Human Services Program.
- (b) *Community Human Services Partnership Program – Emergency Fund.*
 - (1) Non-profits that are funded through the CHSP process are eligible to apply for emergency, one time funding through the Community Human Services Partnership Program – Emergency Fund.
 - (2)
 - (3)

- (4) Annually, as part of the budget process, the Board shall confirm the allocation of funding set aside for the Community Human Services Partnership Program – Emergency Fund.

These funds are available to any agency that is currently funded through the CHSP process.

- (5) The request for emergency funding shall be made at a regular meeting of the Board. If deemed appropriate, the request for emergency funding shall then go before a CHSP sub-committee consisting of members from the CHSP review boards of each of the partners (Leon County, the City of Tallahassee, and the United Way of the Big Bend.) The sub-committee shall determine if the situation would qualify as an Emergency Situation and what amount of financial support would be appropriate. The CHSP shall then make a recommendation to the County Administrator, who is authorized to approve the recommendation for funding.
 - (6) In the event the Board does not meet in a timely manner, as it relates to an agency's request, the County Administrator shall have the authority to appropriate expenditures from this account.
- (c) *Commissioner District Budget Fund*
 - (1) Annually, as part of the budget process, the Board shall determine the
 - (2) Allocation of funding set aside for the Commissioner District Budget Fund.
 - (3) Expenditures shall only be authorized from this account at a regular meeting of the Board.
 - (d) *Midyear Fund*
 - (1) Non-profits, groups or individuals that do not fit into any of the other categories of discretionary funding as outlined in this article are eligible to apply for midyear funding.
 - (2) Annually, as part of the budget process, the Board shall determine the allocation of funding set aside for the Midyear Fund.
 - (3) In the event the Board does not meet in a timely manner, as it relates to a funding request, the County Administrator shall have the authority to appropriate expenditures from this account. Such action is thereafter required to be ratified by the Board.

County Financial Policies & Ordinances

(e) *Non-Departmental Fund*

- (1) Non-profits eligible for non-departmental funding are not eligible for funding in any other category. Eligible funding activities in this category are festivals and events and outside service agencies.
- (2) Annually, as part of the budget process, the Board shall determine the allocation of funding set aside for the Non-Departmental Fund.
- (3) Non-profits eligible for funding through the Cultural Resources Commission (CRC) Leon County Grant Program (funded through the non-departmental process) are not eligible for funding in any other category.

(f) *Youth Sports Teams Fund*

- (1) Non-profits or athletic teams of the Leon County school system that are eligible for the County's Youth Athletic Scholarship Program are not eligible for funding pursuant to this Article.
- (2) Annually, as part of the budget process, the Board shall determine the amount of funding pursuant to this Article.
- (3) The award for Youth Sports Teams shall not exceed \$500 per team.
- (4) Youth Sports Teams requesting funding from the Board shall first submit their requests in writing to the County Administrator or his or her designee for review and evaluation.
- (5) The request must include certified documentation establishing the legitimacy of the organization.
- (6) Funding will be allocated on a first-come, first-served basis. In the event that more than one request is received concurrently when the fund's balance is reduced to \$500, the remaining \$500 will be divided equally among the applicants meeting the evaluation criteria.
- (7) Applicants must have participated in a City, County, or school athletic program during the year in which funding is sought.
- (8) Team participants must be 19 years of age or younger.
- (9) The requested funding shall support post-season activity, e.g., tournaments, playoffs, or awards banquets associated with extraordinary performance.
- (10) In the event the Board does not meet in a timely manner, as it related to a Youth Sports Teams' request, the County

(11) Administrator shall have the authority to appropriate expenditures from this account. Such action is thereafter required to be ratified by the Board.

(g) *Appropriation Process Annually, prior to March 1, the Board shall:*

- (1) Determine the amount of funding set aside for each funding category identified in this Article;
- (2) Determine the list of permanent line item funded entities that can submit applications for funding during the current budget cycle; and
- (3) Provide direction to staff on additional appropriation requested that should be considered as part of the tentative budget development process.

Section 2. Conflicts.

All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict, except to the extent of any conflicts with the Tallahassee-Leon County 2010 Comprehensive Plan as amended, which provisions shall prevail over any parts of this ordinance which are inconsistent, wither in whole or in part, with the said Comprehensive Plan.

Section 3. Severability.

If any word, phrase, clause, section or portion of this ordinance shall be held invalid or unconstitutional by a court of competent jurisdictions, such portion or words shall be deemed a separate and independent provision and such holding shall not affect the validity of the remaining portions thereof.

Section 4. Effective Date

This Ordinance shall have effect upon becoming law. DULY PASSED AND ADOPTED BY the Board of County Commissioners of Leon County, Florida, this 14th day of November, 2006.

Reserve Policy: Policy No. 07-2

It shall be the policy of the Board of County Commissioners of Leon County, Florida, that:

Policy No. 07-2, "Reserves", adopted by the Board of County Commissioners on July 10, 2007, is hereby superseded, and a revised policy is hereby adopted in its place, to wit:

County Financial Policies & Ordinances

1. Emergency Reserves

a. The general revenue emergency reserves will be maintained at an amount not to be less than 3% and to not exceed 8% of projected general fund and fine and forfeitures fund operating expenditures for the ensuing fiscal year.

b. A Catastrophe Reserve will be maintained at 2% of the general fund and fine and forfeiture fund operating expenditures for the ensuing fiscal year. The Catastrophe Reserve will provide immediate cash flow for staff overtime, equipment, contractual support and materials/supplies in the event of a natural disaster.

In the event of a declared local state of emergency, the County Administrator is authorized to utilize the Catastrophe Reserve to pay Leon County solid waste and Leon County building/growth fees for eligible residents for the purpose of debris removal and home restoration/reconstruction. To be eligible, residents must demonstrate that all other means (including, but not limited to: FEMA Individual Assistance, property insurance) have been exhausted prior to seeking County assistance.

c. The reserve for contingency is separate from the reserve for cash balances.

d. Annually, the Board will determine an appropriate amount of reserve for contingency to be appropriated as part of the annual budget. Any funds not included in the budget under this category will be included as part of the unreserved fund balance.

2. Reserve for Cash Balances

a. The County will maintain an annual unappropriated reserve for cash balance at a level sufficient to maintain adequate cash flow and to eliminate the need for short-term borrowing.

b. The unappropriated fund balance shall be no less than 10% and no greater than 20% of projected general fund and fine and forfeiture fund operating expenditures.

c. The reserve for cash balance shall be separate from the emergency reserves.

d. All major funds will retain sufficient cash balances to eliminate the need for short-term borrowing.

3. Utilization of Fund Balance

a. As part of the annual budget process, a determination will be made of the minimum and maximum amounts of fund balance available based on the requirements set forth in Sections 1 and 2.

b. Funds in excess of the minimums established can be utilized to support one time capital project funding and /or other one-time expenditures to address unforeseen revenue shortfalls.

4. Budgeted Contingency Reserve

Budgeted Reserve for Contingency reserves, are established to provide the following:

a. Funding for authorized mid-year increases to adopted levels of service.

b. Funding for unexpected increases in the cost of providing existing levels of service.

c. Temporary and nonrecurring funding for unexpected projects.

d. Funding of a local match for public or private grants.

e. Funding to offset losses in revenue caused by actions of other governmental bodies.

f. Funding to accommodate unexpected program mandates from other governmental bodies.

5. Procedures

a. The County Administrator is authorized to develop forms and procedures to be used by outside agencies or individuals or County agencies in submitting their requests for use of contingency reserves.

b. County agencies, including County departments and Constitutional Officers, requesting additional funding from the Board shall first submit their requests in writing to the County Administrator for full review and evaluation.

c. After evaluation, all requests will be brought to the Board for consideration at a regularly scheduled meeting.

County Financial Policies & Ordinances

- d. Requests for use of reserves for contingency may be approved only by the Board of County Commissioners.
- e. The County's budget will be amended at such time the County Commission, by majority vote, authorizes reserves for contingency. All requests to the County Commission for the use of any reserves for contingency shall be accompanied by a "contingency statement" prepared by OMB showing the year-to-date activity on the reserves account as well as the current account balance and the net effect on the account of approving the use of reserves.

6. Evaluation Criteria

- a. The Board will use the procedures and evaluation criteria set forth in this policy. The evaluation of funding requests shall include, but not be limited to the following:
 - consistency with other Board policy;
 - the urgency of the request;
 - the scope of services to be provided;
 - the short-term and long-term fiscal impact of the request;
 - a review of alternative methods of funding or providing the services,
 - a review for duplication of services with other agencies;
 - a review of efforts to secure non-County funding;
 - a discussion of why funding was not sought during the normal budget cycle; and
 - a review of the impact of not funding or delaying funding to the next fiscal year.

7. Exceptions

- a. This policy is not intended to limit regular mid-year salary adjustment transfers from the salary adjustment contingency account, which is reviewed separately by the Board of County Commissioners on an annual basis.

Abbreviations & Acronyms

AC	Advisory Committee
ADA	America Disabilities Act
BAR	Budget Amendment Request
BLS	Bureau of Labor Statistics
BOCC	Board of County Commissioners
CAFR	Comprehensive Annual Financial Report
CDBG	Community Development Block Grant
CHSP	Capital Health Services Partnership
CIP	Capital Improvement Program
COLA	Cost of Living Adjustment
COOP	Continuity of Operations Plan
CPI	Consumer Price Index
CRA	Community Redevelopment Act
CRTPA	Capital Region Transportation Planning Agency
DEP	Department of Environmental Protection
DIA	Downtown Improvement Authority
DOR	Department of Revenue
DJJ	Department of Juvenile Justice
DRI	Development of Regional Impact
EDC	Economic Development Council
EEO	Equal Employment Opportunity
EFT	Electronic Fund Transfer
EMS	Emergency Medical Services
EOC	Emergency Operations Center
ERAF	Education Revenue Augmentation Fund
ESF	Emergency Support Function
FAC	Florida Administration Code
FASB	Financial Accounting Standards Board
FCIC	Florida Crime Information Center
FDOT	Florida Department of Transportation
FEMA	Federal Emergency Management Agency
FICA	Federal Insurance Contributions Act
FLUM	Future Land Use Map
FNP	Florida Nutrition Program
FS	Florida Statutes
FTE	Full-time Equivalency
FY	Fiscal Year

Abbreviations & Acronyms

GAAP	Generally Accepted Accounting Principles
GAL	Guardian Ad Litem
GAO	Government Accountability Office
GEM	Growth & Environmental Management
GF	General Fund
GFOA	Government Finance Officers Association
GIS	Geographic Information Systems
GASB	Governmental Accounting Standards Board
HFA	Housing Finance Authority
HHS	Health & Human Services
HIPAA	Health Insurance Portability and Accountability Act
HR	Human Resources
HUD	Housing & Urban Development
ICMA	International City/County Management Association
IDP	Individual Development Plan
IFAS	Integrated Fund Accounting System
JAG	Justice Assistance Grant
JE	Journal Entry
JV	Journal Voucher
LCCOL	Leon County Code of Law
LCSSO	Leon County Sheriff's Office
LOS	Level of Service
LOST	Local Option Sales Tax
MC	Mosquito Control
MIS	Management Information Services
MOU	Memorandum of Understanding
MSTU	Municipal Services Taxing Unit
M/WSBE	Minority/Women Small Business Enterprise
NA	Not Applicable, or Not Available
NCGA	National Council on Governmental Accounting
NCIC	National Crime Information Center
NPDES	Non-Point Discharge Elimination System
NSF	Not Sufficient Funds
OGC	Office of General Council
OMB	Office of Management & Budget
OPS	Other Personnel Service
ORG	Organization
OSHA	Occupational Safety and Health Administration

Abbreviations & Acronyms

PETS	Permit Enforcement Tracking System
PIO	Public Information Office
PSCB	Public Safety Communications Board
PSCC	Public Safety Coordinating Council
PUB	Planned Unit Development
RFP	Request for Proposals
RP	Real Property
SAL	State Appropriations Limit
SCRAM	Secure Continuous Remote Alcohol Monitor
SHIP	State Housing Initiative Plan
SPTR	Supervised Pre-Trial Release
SSN	Social Security Number
SW	Stormwater
TDC	Tourist Development Council
TFA	Transaction Function Activity Code
TIF	Tax Increment Financing
TLCPD	Tallahassee-Leon County Planning Department
TMDL	Total Maximum Daily Load
TRIM	Truth In Millage
USDA	United States Department of Agriculture
YTD	Year-to-Date

Glossary

-A-

Accrual Accounting: A basis of accounting in which revenues are recorded when earned and expenses are recorded at the time they are incurred, instead of when cash is actually received or disbursed.

Actual: Monies which have already been used or received.

Ad Valorem Tax: A tax levied on the assessed value (net of any exemptions) of real or personal property. This is commonly referred to as "property tax."

Adjusted Final Millage: The actual tax rate levied by a local government when tax bills are issued. The rate is adjusted for corrected errors in property assessments for tax purposes and for changes in assessments made by property appraisal adjustment boards in each county. Usually, such changes are very slight and the adjusted millage sometimes does not change from the levy set by the taxing authority. State law provides for certain limitations.

Adopted budget: The financial plan of revenues and expenditures for a fiscal year as approved by the Leon County Commission.

Aggregate Millage Rate: The sum of all property tax levies imposed by the governing body of a county. State law limits the aggregate rate for a county or municipality to \$10.00 per \$ 1,000 of assessed taxable value.

Amendment: A change to an adopted budget that may, or may not, increase or decrease a fund total. The change must be approved by the County Commission in certain instances.

Appropriated Fund Balance: The fund balance is included as a revenue source in the annual budget.

Appropriated Income: Florida Statute requires county governments to budget only ninety-five percent (95%) of the total revenue anticipated. Five (5%) percent of the total amount of revenues cannot be incorporated into the budget and made available for expenditure. Therefore, ninety-five percent (95%) of the one hundred percent (100%) of anticipated total revenues becomes the portion referred to as appropriated income.

Appropriation: A specific amount of funds authorized by the Leon County Commission to which financial obligations and expenditures may be made.

Assessed Value: A value established by the County Property Appraiser for all real or personal property for use as a basis for levying property taxes.

-B-

Balance: The balance for the current fiscal year. Balance is the difference between the projected expenditures and the expenditures occurred (balance= Budget- Expenditures).

Board of County Commissioners (BOCC): Elected Officials that make legislative decisions concerning Leon County policies.

Bond: A written promise to pay a sum of money on a specific date at a specified interest rate as detailed in a bond ordinance.

Budget: A balanced fiscal plan of programs, services, and construction projects, funded within available revenues and bounded within a specific period of time, usually 12 months. A balanced budget is a budget where anticipated revenues are evenly matched with proposed expenditures.

Budget Amendment Request (BAR): A revision to the adopted budget occurring during the affected fiscal year as approved by the Board of County Commissioners via an amendment or a transfer.

Budget Hearing: The public hearings conducted by the Leon County Commission to consider and adopt the annual budget.

Budget Message: A brief written statement presented by the County Administrator to explain principal budget issues and to identify policy-related issues to the Leon County Commission.

Budget Resolution: The budget resolution establishes various budget totals, divides spending totals into functional categories and may include reconciliation instructions to designated departments.

Budget Split: Allocation of salary across the Organizational Codes in an organization.

-C-

Capital Improvement Projects: Physical assets, constructed or purchased, that have a minimum useful life of ten years and a minimum cost of \$10,000. These may include buildings, recreational facilities, road and drainage structures, and large pieces of equipment.

Capital Improvement Program (CIP): A five-year plan for providing public physical improvements. The program provides the following information for each project: a time frame for completion, the location, description, an annual estimated expenditure and the proposed method of financing.

Glossary

Capital Outlay: Annual operating expenditures for the acquisition of, or addition to, fixed assets. These expenditures must cost more than \$750 and less than \$10,000 and will include construction projects, purchases of land, major renovations or repairs to existing grounds or facilities and acquisition of equipment.

Chart of Accounts: A set of accounting codes characterizing transactions throughout the organization's financial systems. It facilitates the consistent coding of transactions for entry into the systems as well as computer manipulation of transaction data.

Constitutional Officer: Positions established by Florida's Constitution. In Leon County there are five elected constitutional officers: Tax Collector, Sheriff, Property Appraiser, Supervisor of Elections, and Clerk of the Court.

Contingency: A budgetary reserve to provide for emergency or unanticipated expenditures during the fiscal year.

Continuation Budget Request: Includes funding required to continue the existing level of service in the service area.

County Administrator: The Chief Executive Officer of the County appointed by the Leon County Commission.

Customer: The recipient of an output product or service. May be internal or external to the organization.

-D-

Debt Service: The expense of retiring such debts as loans and bond issues. It includes principal and interest payments, payments for paying agents, registrars, and escrow agents.

Debt Service Fund: A fund established to account for the accumulation of resources for the payment of interest and principal general long-term debt.

Deficit: The excess of expenditures over revenues during a fiscal year.

Department: A basic organizational unit of County government which is functionally unique in its service delivery and is comprised of more than one program.

Depreciation: The periodic expiration of an asset's useful life. Depreciation is a requirement in proprietary type funds (such as enterprise and internal service funds).

Division: A basic organizational unit of the County which is functionally unique in its service delivery.

-E-

Economic Indicators: Economic information such as consumer price index, population, personal income, housing starts, wages, production, business activity, purchasing power, and unemployment.

Encumbrance: The commitment of appropriated funds to purchase an item or service.

Enterprise Fund: A governmental accounting fund for operations that function similarly to private business enterprises. The cost of providing these types of services is derived by user fees and other charges for service.

Exception Report: A report that supplement information already available on regular reports by highlighting unusual situations which require the attention of management.

Exemption: A portion of the total assessed valuation of property which is not subject to property taxes. An example is the homestead exemption which provides qualifying homeowners with a \$25,000 exemption on their personal residential property.

Expenditure: Decreases in fund financial resources for the procurement of assets or the cost of goods and/or services received.

-F-

Fiscal Year (FY): Any twelve (12) month period to which the annual operating budget applies and at the end of which a government determines its financial position and the results of its operations. The fiscal year for Leon County begins on October 1 and ends on September 30 of the following year. The fiscal year for the state begins on July 1 and ends on June 30 of the following year.

Franchise Fee: A fee imposed by a government unit for a right/ license granted to an individual/ business to market a company's goods/services in a particular area.

Fund: A group of appropriations treated as an entity to meet legal requirements or Generally Accepted Accounting Principles.

Fund Balance: The difference between fund assets and fund liabilities.

Glossary

-G-

GAAP: Uniform minimum standards and guidelines for financial accounting and reporting.

General Fund: The fund used to account for all financial resources that are derived from ad valorem (property) taxes, licenses, permits, and other general revenues that will be used to support services that are provided on a countywide basis.

Grant: A contribution by a government or other organization to support a particular function. Grants may be classified as either operation or capital, depending upon the grantee.

-I-

Indirect Cost Reimbursement: Payments made to the County's general fund by enterprise or grant-funded programs to cover administrative overhead costs incurred by the County.

Intergovernmental Revenue: Revenue collected by one government and distributed (usually through some predetermined formula) to another level of government(s).

Internal Service Fund: A fund established for the purpose of accounting for the transactions between government agencies.

-L-

Line Item: A sub-classification of expenditures based on the type of goods or services.

-M-

Master Lease Program: The method used to finance the purchase of new equipment and refinance existing equipment leases.

Match: Refers to a cost sharing ratio for a State or County program which requires a County General Fund Contribution of a certain amount or percentage to qualify.

Millage Rate: The rate used to calculate taxes based upon the assessed value of real property, countywide. One mill of tax is equal to \$1.00 for each \$1,000 of taxable property value.

Mission Statement: A brief description of the scope and purpose of a County department.

Modified Accrual System: Accounting basis that records revenues when they are earned (whether or not cash is received then) and expenditures when goods and services are received (whether or not cash payments are made then).

Municipal Services Taxing Unit (MSTU): A district created by the county to place the burden of ad valorem taxes upon property in a geographic area to fund a particular service or services. In Leon County, MSTUs

exist countywide to fund primary healthcare for the uninsured and emergency medical services.

-N-

Net Budget: The legally adopted budget less all double counts required by fund accounting. For example, transfer between funds can appear in the budget of both funds and inflate the budget total. Other categories include internal service charge, reserves, debt proceeds, and other miscellaneous amounts.

-O-

Object Code: An itemization of accounts within a fund that is used to identify and record the type and amount of expenditures. Some object codes are mandated by the State of Florida Uniform Accounting System.

Operating Budget: A balanced fiscal plan for providing governmental programs and services for a single year.

Operating Expenses: Fund expenses related directly to the fund's primary activities for the current year and not defined as personal or capital outlays.

Operating Transfer: Legally authorized transfer from a fund receiving revenue, to the fund through which the resources are to be expended.

Other Personnel Service (OPS): A temporary position of specific duration not to exceed two years. The positions may be full-time or part-time.

-P-

Performance Objective: A statement that describes in specific and measurable terms the results the program is expected to achieve within a certain time frame.

Personal Services Expense: Expenses for salaries, wages, workers compensation, health/life insurance, and retirement contributions provided to County employees.

Program: A broad function or area of responsibility of government services. It is a basic organizational unit of government that is composed of a group of specific activities and operations directed at attaining a common purpose or goal.

Projection: Estimates of anticipated revenues, expenditures, or other budget amounts for specific time periods, usually in fiscal years.

Property Tax: Taxes levied on all non-exempt real and personal property located within Leon County. Property taxes are computed on the basis of multiplying the millage rate by the assessed value of the property often referred to as *ad valorem tax*.

Glossary

Proprietary Fund/Agency: Commonly called “self-supporting” or “enterprise”, these funds/agencies pay for all or most of their cost of operations from user fees, and receive little or no general property tax support.

-R-

Real Property (RP): Land and the structures that are attached to it.

Requisition: Notification of pre-encumbrance of commitment of funds for goods and services.

Reserves: Appropriations of funds set aside to cover unanticipated or contingent expenses and shortfalls in revenues.

Revenue: Funds received to finance ongoing County services. Examples are: taxes, licenses and permits; intergovernmental revenue; charges for service; fines and forfeits; miscellaneous; and other financing sources.

Rolled-Back Millage Rate: The millage rate that will provide the same property tax levy as was levied during the previous fiscal year, except for levies on new construction, additions to structures, deletions, and property added due to geographic boundary changes.

-S-

Special Assessment: A levy made against certain properties to defray all or part of the cost of a specific capital improvement which benefits the owners of the property.

Special Revenue Fund: A fund used to account for the proceeds of specific revenue sources, other than expendable trusts or major capital projects that are legally restricted to be used for specific purposes.

State Shared Revenues: Revenues collected by the state and proportionately share with counties and/or municipalities on the basis of specific formulas.

-T-

Tax Base: The total property valuations on which taxes are levied.

Tax Roll: The certification of assessed/taxable values prepared by the Property Appraiser and presented to the Board of County Commissioners by July 1 of each year.

Transfers: As reflected in fund condition statements, transfers reflect the movement of resources from one fund and other fiscal and personnel data for the past, current and budget years.

Trust Fund: Funds used to account for assets held by a governmental unit in a trustee capacity or as an agent for individuals, private organizations, other governments, and/or other funds.

-U-

User Fee: The fee charged to individuals or groups that receive a direct benefit of a public service, facility, or good.

-W-

Workload Measure: A unit of measure to identify the amount of work or product generated from specific activities. They form the basis for determining the unit's success at reaching its performance objectives.

Statistical Summary

POPULATION

Leon County	272,896
Median Age	31
Registered Voters as of 09/25/08	160,012
Total Votes for Property Tax Exemptions (Leon County)	72,938

LABOR FORCE (Leon County)

	<u>2007</u>	<u>2006</u>	<u>2005</u>
Civilian Labor Force	141,732	138,029	134,811
Employment	137,375	134,134	130,520
Unemployment	4,357	3,895	4,291
Unemployment Rate (%)	3.1%	2.8%	3.2%

MEDIAN HOUSEHOLD INCOME (Source: Florida Research and Economic Database)

	<u>2005</u>	<u>2000</u>	<u>1995</u>
Leon County	\$42,667	\$38,791	\$35,111
Florida	\$42,990	\$38,856	\$29,745

COST OF LIVING - PRICE LEVEL INDEX

	<u>2007</u>	<u>2006</u>	<u>2005</u>
Leon County	94.33	94.40	97.58

RETAIL PRICE INDEX

	Leon County 2007
Food & Beverages	102.40
Housing	80.14
Medical Care	95.38
Transportation	99.13
Other Goods & Services	97.74

EDUCATION

Leon County Public K-12 Schools

Elementary Schools	24
Middle Schools	9
High Schools	6
Special / Alternative Schools	7
Charter Schools	5

Universities/ Colleges/Junior Colleges

Florida Agricultural & Mechanical University (FAMU)	
Florida State University (FSU)	
Flagler College at TCC	
Keiser University (Tallahassee location)	
Tallahassee Community College (TCC)	

Vocational/Technical Schools

Lively Technical Center	
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MUNICIPAL SERVICES

Libraries

Florida Agricultural & Mechanical University (FAMU)	5
Florida State University (FSU)	5
Legislative Library	1
Leon County Public Library System	6
State Library of Florida	1
Tallahassee Community College (TCC)	1

Branches

Statistical Summary

Law Enforcement

FAMU Police Department
 Florida Department of Law Enforcement Capital Police (FDLE)
 FSU Police Department
 Leon County Sheriff's Office (LCSO)
 TCC Campus Police Department
 Tallahassee Police Department (TPD)

Fire Department

Tallahassee Fire Department

Stations

15

Hospitals

Tallahassee Memorial Healthcare (TMH)
 Capital Regional Medical Center

Beds

770

198

Convention/Conference Centers

Tallahassee - Leon County Civic Center
 Florida State Conference Center

Seats

13,000

375

Utilities

Tallahassee City Limits

Electric, Gas, Water, Tapping, Sewer, Solid Waste,
 Stormwater

Outside City Limits

Electric, Water, Sewer Utility Services, Gas, Solid Waste

Franchise Agreements

Comcast
 Sewer
 Solid Waste
 Water

TRANSPORTATION

Tallahassee Regional Airport

Major Airlines	5
Commercial Service Carriers	8
Ground Transportation and Vehicle Rental Services	12

Railroad Services

Amtrak
 CSX Transportation

Bus Service

Greyhound
 StarMetro

Highways

Federal Highways	US 27, US 90, US 319
Federal Interstates	I-10
State Highways	SR-20, 59, 61, 155, 259, 263, 267, 363

Statistical Summary

STATE & LOCAL TAXATION (2008)

Local

<u>Ad Valorem Millage Rates (Adopted)</u>	<u>City/DIA</u>	<u>City</u>	<u>Uninc.</u>
Countywide	7.8500	7.8500	7.8500
Healthcare MSTU	0.00	0.00	0.00
Emergency Medical Services (EMS) MSTU	0.50	0.50	0.50
City of Tallahassee	3.2115	3.2115	0.00
City of Tallahassee Downtown Improvement Authority	1.00	0.00	0.00
Leon County School Board	7.820	7.820	7.820
Northwest FL Water Management District	0.045	0.045	0.045
Total	20.4265	19.4265	16.215

Ad Valorem Tax Exemption Available	Yes
General Homestead Exemption	25,000
<i>Note:</i> (Effective January 1, 2008, there is an additional \$25,000 exemption on Non-School taxes for the values greater than \$50,000)	
Senior Citizen Homestead Exemption Available	Yes
Discretionary Sales Surtax	1.5%
Utility Service Tax (Public Service Tax)	10.0%
Local Communications Services Tax (CST)	6.290%

State

Corporate Income Tax	5.5%	
Personal Income Tax	0.0%	
Retail Sales Tax	6.0%	
Motor Fuel (Gasoline) Tax	0.290	
State Enterprise Zone	Yes	EZ-3701
Federal Enterprise Zone	Yes	

FINANCIAL INSTITUTIONS

Banks/Branches	20
Credit Unions	15
Savings and Loans	27

CLIMATE

	Averages	2007
High Temperature (Fahrenheit)	79.5	102 July 20 th
Low Temperature (Fahrenheit)	56.3	18 Feb 18 th
Rainfall (Inches)	63.2	44.5

RECREATION

Outdoors Activities

Boat Landings	23		
Campgrounds	3		
Galleries	10		
Historic Points of Interest	11		
Lakes	200		
Museums	13		
Parks	96	61 City	35 County
Reservations	1		
Special Events	7		
Historical Points of Interests	11		

Statistical Summary

LEON COUNTY CANOPY ROADS

Centerville Road/Moccasin Gap Road
Meridian Road
Miccosukee Road
Old Bainbridge Road
Old Centerville Road
Old St. Augustine Road
Pisgah Church Road
Sunny Hill Road

TRAVEL DISTANCE FROM TALLAHASSEE (in miles)

Albertson, NY	1,076
Atlanta, Georgia	273
Birmingham, Alabama	302
Gainesville, Florida	151
Houston, Texas	709
Jackson, Mississippi	475
Jacksonville, Florida	163
Key West, Florida	639
Lancaster, CA	2,225
Louisville, Kentucky	666
Macon, Georgia	197
Melbourne, Florida	326
Memphis, Tennessee	543
Miami, Florida	480
Montgomery, Alabama	210
New Orleans, Louisiana	384
Orlando, Florida	257
Panama City, Florida	121
Pensacola, Florida	197
Portland, OR	2,774
Savannah, Georgia	300
Tampa, Florida	274
Washington, D.C.	871

**Leon County Government
Fiscal Year 2009 Budget**

DECEMBER

DATE	ACTIVITY	PARTICIPANTS
Monday, December 12, 2007	Board Retreat	Board of County Commissioners (BOCC) Executive Staff

JANUARY

DATE	ACTIVITY	PARTICIPANTS
Monday, January 7, 2008	Management Services distributes the Management Services Matrix	Management Services Administration
Wednesday, January 30, 2008	BCC Workshop Prioritization of County Services	BOCC County Administrator OMB

FEBRUARY

DATE	ACTIVITY	PARTICIPANTS
Tuesday, February 26, 2008	Budget Policy Item and Budget Calendar	OMB

MARCH

DATE	ACTIVITY	PARTICIPANTS
Tuesday, March 11, 2008	Budget Workshop on: Non-Ad Valorem assessments; Growth & Environmental Management Fees; Implementing the 1-5 gas cent gas tax; current position vacancies and related service reductions; and the creation of a special district for Mosquito Control	All Departments
Tuesday, March 14, 2008	Deadline for submitting Capital Project Requests	OMB
Monday, March 24, 2008	Deadline for Departments to notify OMB for budget issues pertaining to required contract and state payment increases	OMB
Tuesday, March 25, 2008	Ratification of actions taken at the March 11, 2008 Workshop	OMB

APRIL

DATE	ACTIVITY	PARTICIPANTS
Tuesday, April 22, 2008	BOCC meeting to include the presentation of mid-year financial report	OMB

MAY

DATE	ACTIVITY	PARTICIPANTS
Tuesday, May 13, 2008 CANCELED	Budget Workshop concerning legislative action that may impact the FY 2009 budget	OMB / Intergovernmental Affairs

**Leon County Government
Fiscal Year 2009 Budget**

JUNE

DATE	ACTIVITY	PARTICIPANTS
Sunday, June 1, 2008	Receive Tentative Certified Values from Property Appraiser	Property Appraiser
Wednesday, June 18, 2008 – Friday, June 20, 2008 9:00 AM – 5:00 PM RESCHEDULED FOR JULY 8 - 9	Budget Workshops	OMB

JULY

DATE	ACTIVITY	PARTICIPANTS
Tuesday, July 1, 2008	Certified assessment role provided to Property Appraiser for non-ad valorem assessments to be included on TRIM notices	Public Works
Tuesday, July 1, 2008	Certified taxable values provided by Property Appraiser	Public Works
Tuesday, July 8-11, 2008	Tentative Budget Workshops	County Administrator OMB

AUGUST

DATE	ACTIVITY	PARTICIPANTS
Monday, August 4, 2008	Notification provided to Property Appraiser of proposed millage and rolled-back rates and date and time of 1 st public hearing	OMB
Wednesday, August 13, 2008	TRIM maximum millage notice due to Property Appraiser	Property Appraiser
Friday, August 22, 2008	Property Appraiser mails TRIM notices	Property Appraiser

SEPTEMBER

DATE	ACTIVITY	PARTICIPANTS
Tuesday, September 2, 2008	Last day to have Public Hearing on raising non-ad valorem assessments	BOCC County Administrator OMB
Wednesday, September 3, 2008	BOCC – 1 st Public Budget Hearing	OMB
Monday, September 15, 2008	Certification of non-ad valorem assessment roll due to Tax Collector	Public Works
Tuesday, September 16, 2008	BOCC – 2 nd Public Budget Hearing	OMB
Friday, September 19, 2008	Submit adopted budget resolutions to Property Appraiser and tax Collector	OMB

OCTOBER

DATE	ACTIVITY	PARTICIPANTS
Wednesday, October 1, 2008	Beginning of New Fiscal Year	
Sunday, October 5, 2008	Last day to notice referendum of special taxing district (30 day minimum) effective, October 1, 2010	OMB
Thursday, October 16, 2008	Final day to submit TRIM compliance certification to DOR	OMB

Budget Cost Summaries

County Commission	16-44
County Administration	16-46
County Attorney	16-47
Office of Management & Budget	16-48
Tourist Development Council	16-49
Human Resources	16-50
Intergovernmental Affairs	16-51
Library Services	16-52
Health & Human Services	16-54
Volunteer Center	16-54
Housing Services	16-55
Veterans Services	16-55
Primary Health Care	16-55
Cooperative Extension	16-58
Emergency Medical Services	16-60
Planning Department	16-61
Support Services	16-62
Building Inspection	16-63
Environmental Compliance	16-64
Development Services	16-65
DEP Storage Tank	16-66
Support Services	16-67
County Probation	16-68
Facilities Management	16-69
Management Information Services	16-70
M/W Small Business Enterprise	16-71
Purchasing	16-72
Support Services	16-73

Budget Cost Summaries

Operations	16-74
Animal Services	16-76
Engineering Services	16-77
Water Quality & TMDL Monitoring	16-78
Fleet Management	16-79
Mosquito Control & Stormwater Maintenance	16-80
Parks & Recreation	16-82
Solid Waste	16-83
Clerk of the Court	16-87
Property Appraiser	16-88
Sheriff	16-89
Supervisor of Elections	16-92
Tax Collector	16-94
Court Administration	16-95
State Attorney	16-96
Public Defender	16-97
Other Court-Related Programs	16-98
Guardian Ad Litem	16-100
Fire Control	16-101
Other Non-Operating	16-102
Risk Workers Comp.	16-104
Communications	16-105

**Leon County Government
Fiscal Year 2009 Budget**

Organizational Code / Account	FY 2007 Actual	FY 2008 Adopted	FY 2009 Budget	FY 2010 Projected
001-100-511 County Commission				
51100 Executive Salaries	545,418	524,512	567,328	583,508
51200 Regular Salaries And Wages	437,063	384,627	387,513	399,028
52100 Fica Taxes	73,400	70,492	71,254	73,292
52200 Retirement Contribution	123,273	162,911	129,054	132,723
52300 Life & Health Insurance	94,611	110,882	106,072	112,994
52400 Workers Compensation	4,023	4,274	3,565	3,664
001-100-511 Totals	<u>1,277,788</u>	<u>1,257,698</u>	<u>1,264,786</u>	<u>1,305,209</u>
001-101-511 Commission District 1				
54000 Travel & Per Diem	4,628	5,000	5,000	5,000
54100 Communications	0	500	500	500
54900 Other Current Charges & Obligations	3,749	3,400	3,400	3,400
55100 Office Supplies	199	400	400	400
55200 Operating Supplies	63	200	200	200
001-101-511 Totals	<u>8,640</u>	<u>9,500</u>	<u>9,500</u>	<u>9,500</u>
001-102-511 Commission District 2				
54000 Travel & Per Diem	5,400	5,200	5,200	5,200
54100 Communications	0	300	300	300
54700 Printing And Binding	0	200	200	200
54900 Other Current Charges & Obligations	350	2,929	2,929	2,929
55100 Office Supplies	32	700	700	700
55200 Operating Supplies	3,431	100	100	100
55400 Publications, Subscriptions & Membe	0	71	71	71
001-102-511 Totals	<u>9,213</u>	<u>9,500</u>	<u>9,500</u>	<u>9,500</u>
001-103-511 Commission District 3				
54000 Travel & Per Diem	6,801	5,000	5,000	5,000
54100 Communications	134	0	0	0
54200 Postage	0	1,000	1,000	1,000
54700 Printing And Binding	34	1,000	1,000	1,000
54900 Other Current Charges & Obligations	929	1,000	1,000	1,000
55100 Office Supplies	171	400	400	400
55200 Operating Supplies	1,287	1,100	1,100	1,100
56400 Machinery And Equipment	3,500	0	0	0
001-103-511 Totals	<u>12,856</u>	<u>9,500</u>	<u>9,500</u>	<u>9,500</u>
001-104-511 Commission District 4				
54000 Travel & Per Diem	5,200	3,000	7,300	7,300
54100 Communications	0	450	200	200
54200 Postage	65	0	0	0
54700 Printing And Binding	255	0	0	0
54900 Other Current Charges & Obligations	927	4,050	750	750
55100 Office Supplies	942	500	500	500
55200 Operating Supplies	1,292	1,500	750	750
55400 Publications, Subscriptions & Membe	45	0	0	0
001-104-511 Totals	<u>8,726</u>	<u>9,500</u>	<u>9,500</u>	<u>9,500</u>
001-105-511 Commission District 5				
54000 Travel & Per Diem	9,746	6,171	6,171	6,171
54900 Other Current Charges & Obligations	1,228	2,929	2,929	2,929
55100 Office Supplies	315	400	400	400
001-105-511 Totals	<u>11,290</u>	<u>9,500</u>	<u>9,500</u>	<u>9,500</u>

**Leon County Government
Fiscal Year 2009 Budget**

Organizational Code / Account	FY 2007 Actual	FY 2008 Adopted	FY 2009 Budget	FY 2010 Projected
001-106-511 Commission At-large 6				
54000 Travel & Per Diem	1,655	3,471	3,471	3,471
54100 Communications	0	150	150	150
54200 Postage	0	100	100	100
54700 Printing And Binding	0	200	200	200
54900 Other Current Charges & Obligations	1,000	3,579	3,579	3,579
55100 Office Supplies	28	500	500	500
55200 Operating Supplies	0	1,500	1,500	1,500
58300 Other Grants & Aids	1,000	0	0	0
001-106-511 Totals	<u>3,683</u>	<u>9,500</u>	<u>9,500</u>	<u>9,500</u>
001-107-511 Commission At-large 7				
54000 Travel & Per Diem	7,783	6,000	6,000	6,000
54100 Communications	317	400	400	400
54200 Postage	27	0	0	0
54700 Printing And Binding	0	200	200	200
54900 Other Current Charges & Obligations	290	750	750	750
55100 Office Supplies	227	750	750	750
55200 Operating Supplies	108	1,400	1,400	1,400
001-107-511 Totals	<u>8,752</u>	<u>9,500</u>	<u>9,500</u>	<u>9,500</u>
001-108-511 Commissioners' Account				
54100 Communications	4,033	0	0	0
54101 Communication - Phone System	0	3,553	3,560	3,560
54200 Postage	436	1,500	1,500	1,500
54400 Rentals And Leases	781	3,000	3,000	3,000
54700 Printing And Binding	1,747	4,000	4,000	4,000
54900 Other Current Charges & Obligations	1,447	1,000	1,000	1,000
55100 Office Supplies	94	700	700	700
55200 Operating Supplies	22,690	12,865	12,865	12,865
58300 Other Grants & Aids	2,500	0	0	0
001-108-511 Totals	<u>33,728</u>	<u>26,618</u>	<u>26,625</u>	<u>26,625</u>
County Commission Totals	<u>1,374,675</u>	<u>1,350,816</u>	<u>1,357,911</u>	<u>1,398,334</u>

**Leon County Government
Fiscal Year 2009 Budget**

Organizational Code / Account	FY 2007 Actual	FY 2008 Adopted	FY 2009 Budget	FY 2010 Projected
001-110-512 County Administration				
51100 Executive Salaries	0	0	7,200	7,200
51200 Regular Salaries And Wages	423,563	399,578	395,407	407,201
52100 Fica Taxes	23,182	23,047	22,654	23,320
52200 Retirement Contribution	46,947	54,379	49,512	50,897
52205 Other Retirement Contributions	15,591	14,638	16,012	16,012
52210 Deferred Compensation Match	75	0	0	0
52300 Life & Health Insurance	38,787	45,759	34,076	36,360
52305 Disability Insurance	7,656	0	0	0
52400 Workers Compensation	2,563	2,855	1,601	1,647
54000 Travel & Per Diem	945	6,917	6,900	6,900
54100 Communications	987	2,280	0	0
54101 Communication - Phone System	0	997	1,010	1,010
54200 Postage	0	300	300	300
54700 Printing And Binding	147	60	60	60
55100 Office Supplies	149	1,080	1,080	1,080
55200 Operating Supplies	2,524	1,400	1,400	1,400
55400 Publications, Subscriptions & Membe	0	1,317	1,317	1,317
55401 Training	0	700	700	700
001-110-512 Totals	<u>563,115</u>	<u>555,307</u>	<u>539,229</u>	<u>555,404</u>
County Administration Totals	<u>563,115</u>	<u>555,307</u>	<u>539,229</u>	<u>555,404</u>

**Leon County Government
Fiscal Year 2009 Budget**

Organizational Code / Account	FY 2007 Actual	FY 2008 Adopted	FY 2009 Budget	FY 2010 Projected
001-120-514 County Attorney				
51100 Executive Salaries	0	7,200	7,200	7,200
51200 Regular Salaries And Wages	767,944	716,705	742,652	764,772
52100 Fica Taxes	47,417	46,928	49,141	50,589
52200 Retirement Contribution	78,436	92,952	87,956	90,464
52205 Other Retirement Contributions	15,587	15,591	15,034	15,034
52210 Deferred Compensation Match	2,135	0	0	0
52300 Life & Health Insurance	64,000	85,052	90,289	95,892
52305 Disability Insurance	4,947	0	0	0
52400 Workers Compensation	2,404	2,613	2,354	2,420
53100 Professional Services	394,905	455,000	455,000	455,000
53300 Court Reporter Services	2,100	7,500	7,500	7,500
53400 Other Contractual Services	14,244	7,616	7,616	7,616
54000 Travel & Per Diem	21,467	16,200	16,200	16,200
54100 Communications	6,067	1,200	1,200	1,200
54101 Communication - Phone System	0	2,655	2,660	2,660
54200 Postage	684	1,344	1,344	1,344
54400 Rentals And Leases	2,966	5,200	5,200	5,200
54600 Repairs And Maintenance	0	1,411	1,411	1,411
54700 Printing And Binding	1,780	11,700	11,700	11,700
55100 Office Supplies	8,129	5,365	5,365	5,365
55200 Operating Supplies	4,211	1,600	1,600	1,600
55400 Publications, Subscriptions & Membe	61,158	34,265	34,265	34,265
55401 Training	215	750	750	750
56400 Machinery And Equipment	1,659	0	0	0
001-120-514 Totals	<u>1,502,455</u>	<u>1,518,847</u>	<u>1,546,437</u>	<u>1,578,182</u>
106-122-541 Eminent Domain/Real Estate Attorney				
51200 Regular Salaries And Wages	129,659	124,900	0	132,235
52100 Fica Taxes	9,761	9,830	0	10,115
52200 Retirement Contribution	12,315	13,776	0	13,025
52210 Deferred Compensation Match	190	0	0	0
52300 Life & Health Insurance	11,749	14,451	0	16,515
52400 Workers Compensation	428	446	0	399
53400 Other Contractual Services	97	0	0	0
54000 Travel & Per Diem	1,859	2,000	0	2,000
54100 Communications	284	0	0	0
54101 Communication - Phone System	0	542	0	550
54200 Postage	212	450	0	450
54700 Printing And Binding	342	100	0	100
55100 Office Supplies	915	1,475	0	1,475
55200 Operating Supplies	0	15	0	15
55400 Publications, Subscriptions & Membe	811	2,158	0	2,158
55401 Training	216	200	0	200
106-122-541 Totals	<u>168,838</u>	<u>170,343</u>	<u>0</u>	<u>179,237</u>
County Attorney Totals	<u>1,671,293</u>	<u>1,689,190</u>	<u>1,546,437</u>	<u>1,757,419</u>

**Leon County Government
Fiscal Year 2009 Budget**

Organizational Code / Account	FY 2007 Actual	FY 2008 Adopted	FY 2009 Budget	FY 2010 Projected
001-130-513 Office of Management & Budget				
51200 Regular Salaries And Wages	442,377	460,171	467,788	481,727
52100 Fica Taxes	31,372	33,191	33,851	34,866
52200 Retirement Contribution	44,636	53,831	50,100	51,590
52210 Deferred Compensation Match	923	0	0	0
52300 Life & Health Insurance	55,312	79,783	68,871	73,526
52400 Workers Compensation	1,863	2,132	1,790	1,842
53100 Professional Services	0	20,000	35,000	35,000
54000 Travel & Per Diem	2,778	4,970	4,970	4,970
54100 Communications	1,380	0	0	0
54101 Communication - Phone System	0	1,901	1,910	1,910
54200 Postage	294	400	400	400
54700 Printing And Binding	18,932	15,867	15,850	15,850
55100 Office Supplies	3,204	5,130	5,130	5,130
55200 Operating Supplies	2,129	3,819	3,845	3,845
55400 Publications, Subscriptions & Membe	1,019	1,785	1,330	1,330
55401 Training	0	2,455	2,455	2,455
001-130-513 Totals	<u>606,219</u>	<u>685,435</u>	<u>693,290</u>	<u>714,441</u>
501-132-513 Risk Management				
51200 Regular Salaries And Wages	93,768	77,740	78,821	81,071
52100 Fica Taxes	6,561	5,725	5,814	5,981
52200 Retirement Contribution	9,285	8,834	8,211	8,446
52300 Life & Health Insurance	15,334	15,427	14,440	15,420
52400 Workers Compensation	635	597	301	310
53100 Professional Services	124,682	123,000	123,000	123,000
54000 Travel & Per Diem	0	1,900	1,900	1,900
54100 Communications	262	360	360	360
54101 Communication - Phone System	0	424	430	430
54200 Postage	91	160	160	160
54700 Printing And Binding	126	400	400	400
55100 Office Supplies	46	600	600	600
55200 Operating Supplies	1,121	950	950	950
55400 Publications, Subscriptions & Membe	1,021	1,300	1,300	1,300
55401 Training	359	900	900	900
501-132-513 Totals	<u>253,291</u>	<u>238,317</u>	<u>237,587</u>	<u>241,228</u>
Office of Management and Budget Totals	<u>859,510</u>	<u>923,752</u>	<u>930,877</u>	<u>955,669</u>

**Leon County Government
Fiscal Year 2009 Budget**

Organizational Code / Account	FY 2007 Actual	FY 2008 Adopted	FY 2009 Budget	FY 2010 Projected
160-301-552 TDC-Administration				
51200 Regular Salaries And Wages	196,227	190,829	197,181	203,060
52100 Fica Taxes	14,296	14,598	15,085	15,533
52200 Retirement Contribution	21,672	23,750	22,415	23,082
52210 Deferred Compensation Match	555	0	0	0
52300 Life & Health Insurance	37,773	37,949	36,288	38,764
52400 Workers Compensation	834	885	754	776
53400 Other Contractual Services	85,755	100,000	96,245	96,245
54000 Travel & Per Diem	2,889	5,000	5,000	5,000
54100 Communications	4,274	810	810	810
54101 Communication - Phone System	0	1,216	1,220	1,220
54200 Postage	0	100	100	100
54300 Utility Services	15,087	16,700	17,700	17,700
54400 Rentals And Leases	8,682	8,894	8,894	8,894
54600 Repairs And Maintenance	28,193	36,260	35,260	35,260
54900 Other Current Charges & Obligations	48,214	0	0	0
55100 Office Supplies	355	1,800	800	800
55200 Operating Supplies	5,947	3,552	5,552	5,552
55400 Publications, Subscriptions & Membe	2,320	3,021	3,021	3,021
55401 Training	0	2,125	2,125	2,125
56400 Machinery And Equipment	13,049	0	0	0
160-301-552 Totals	<u>486,120</u>	<u>447,489</u>	<u>448,450</u>	<u>457,942</u>
160-302-552 Advertising				
53400 Other Contractual Services	515,966	556,500	556,500	556,500
54900 Other Current Charges & Obligations	1,383	0	0	0
160-302-552 Totals	<u>517,349</u>	<u>556,500</u>	<u>556,500</u>	<u>556,500</u>
160-303-552 Marketing				
53400 Other Contractual Services	995,009	1,055,000	1,055,000	1,055,000
54900 Other Current Charges & Obligations	290,169	382,500	282,500	282,500
160-303-552 Totals	<u>1,285,178</u>	<u>1,437,500</u>	<u>1,337,500</u>	<u>1,337,500</u>
160-304-552 Special Projects				
58300 Other Grants & Aids	150,347	175,000	178,445	178,445
58320 Sponsorships & Contributions	7,646	10,000	10,000	10,000
160-304-552 Totals	<u>157,993</u>	<u>185,000</u>	<u>188,445</u>	<u>188,445</u>
160-305-552 1 Cent Expenses				
58100 Aids To Government Agencies	0	879,234	884,716	896,914
160-305-552 Totals	<u>0</u>	<u>879,234</u>	<u>884,716</u>	<u>896,914</u>
Tourist Development Totals	<u>2,446,640</u>	<u>3,505,723</u>	<u>3,415,611</u>	<u>3,437,301</u>

**Leon County Government
Fiscal Year 2009 Budget**

Organizational Code / Account	FY 2007 Actual	FY 2008 Adopted	FY 2009 Budget	FY 2010 Projected
001-160-513 Human Resources				
51200 Regular Salaries And Wages	578,337	573,687	591,484	609,092
51250 Regular OPS Salaries	19,516	0	0	0
51300 Other Salaries & Wages	6,076	38,500	38,500	38,500
52100 Fica Taxes	44,770	44,236	45,716	47,063
52200 Retirement Contribution	58,362	66,665	63,407	65,274
52210 Deferred Compensation Match	1,432	0	0	0
52300 Life & Health Insurance	67,790	88,299	82,175	87,228
52400 Workers Compensation	2,853	2,949	2,287	2,354
53100 Professional Services	25,000	0	0	0
53500 Investigations	6,939	11,750	11,750	11,750
54000 Travel & Per Diem	1,018	5,438	5,438	5,438
54100 Communications	1,795	0	0	0
54101 Communication - Phone System	0	2,288	2,290	2,290
54200 Postage	1,203	3,000	3,000	3,000
54400 Rentals And Leases	6,321	6,809	6,809	6,809
54700 Printing And Binding	2,860	4,500	4,500	4,500
54800 Promotional Activities	266	3,172	3,172	3,172
54801 Recruitment	32,393	36,920	36,920	36,920
54900 Other Current Charges & Obligations	1,595	0	25,000	25,000
54909 Employee Incentives	13,583	23,900	23,900	23,900
54917 Employee Assistance Program	1,580	3,000	3,000	3,000
54918 Staff Development & Training	22,157	27,983	27,983	27,983
54950 Tuition Assistance	38,456	51,900	51,900	51,900
55100 Office Supplies	4,154	4,440	4,440	4,440
55200 Operating Supplies	2,698	3,772	3,772	3,772
55400 Publications, Subscriptions & Membe	1,503	1,854	1,854	1,854
55401 Training	0	6,389	6,389	6,389
001-160-513 Totals	<u>942,657</u>	<u>1,011,451</u>	<u>1,045,686</u>	<u>1,071,628</u>
Human Resources Totals	<u>942,657</u>	<u>1,011,451</u>	<u>1,045,686</u>	<u>1,071,628</u>

**Leon County Government
Fiscal Year 2009 Budget**

Organizational Code / Account	FY 2007 Actual	FY 2008 Adopted	FY 2009 Budget	FY 2010 Projected
001-114-512 Intergovernmental Affairs				
51200 Regular Salaries And Wages	454,855	460,021	490,441	504,979
52100 Fica Taxes	31,677	32,475	35,150	36,189
52200 Retirement Contribution	46,578	54,607	53,394	54,963
52210 Deferred Compensation Match	150	0	0	0
52300 Life & Health Insurance	62,815	97,868	88,134	94,211
52400 Workers Compensation	2,127	2,360	1,889	1,946
53100 Professional Services	6,189	20,684	20,684	20,684
53400 Other Contractual Services	304,673	180,000	180,000	180,000
54000 Travel & Per Diem	9,664	15,000	15,000	15,000
54100 Communications	1,774	0	0	0
54101 Communication - Phone System	0	1,919	1,920	1,920
54200 Postage	1,803	3,076	3,076	3,076
54600 Repairs And Maintenance	1,414	400	400	400
54700 Printing And Binding	8,726	10,800	10,800	10,800
54800 Promotional Activities	53,767	56,900	56,900	56,900
54900 Other Current Charges & Obligations	6,550	2,600	2,600	2,600
55100 Office Supplies	1,647	1,480	1,480	1,480
55200 Operating Supplies	384	6,000	6,000	6,000
55400 Publications, Subscriptions & Membe	4,180	3,492	3,492	3,492
55401 Training	274	500	500	500
56400 Machinery And Equipment	1,186	0	0	0
001-114-512 Totals	<u>1,000,433</u>	<u>950,182</u>	<u>971,860</u>	<u>995,140</u>
Intergovernmental Affairs Totals	<u>1,000,433</u>	<u>950,182</u>	<u>971,860</u>	<u>995,140</u>

**Leon County Government
Fiscal Year 2009 Budget**

Organizational Code / Account	FY 2007 Actual	FY 2008 Adopted	FY 2009 Budget	FY 2010 Projected
001-240-571 Lib - Policy, Planning, & Operations				
51200 Regular Salaries And Wages	378,237	365,939	370,784	381,908
51300 Other Salaries & Wages	166	0	0	0
51400 Overtime	256	0	0	0
52100 Fica Taxes	28,077	27,900	28,580	29,420
52200 Retirement Contribution	37,816	44,042	39,596	40,761
52210 Deferred Compensation Match	1,152	0	0	0
52300 Life & Health Insurance	40,430	50,048	51,321	54,298
52400 Workers Compensation	1,609	1,730	1,446	1,488
53100 Professional Services	226,899	262,651	315,377	323,799
53400 Other Contractual Services	16,924	7,930	8,150	8,150
54000 Travel & Per Diem	2,213	1,500	1,500	1,500
54100 Communications	23,276	2,280	2,280	2,280
54101 Communication - Phone System	0	24,960	24,960	24,960
54200 Postage	16,699	22,192	22,692	22,692
54400 Rentals And Leases	25,437	24,044	26,044	26,044
54600 Repairs And Maintenance	659	600	600	600
54700 Printing And Binding	570	500	500	500
54800 Promotional Activities	400	400	400	400
54900 Other Current Charges & Obligations	10	0	0	0
55100 Office Supplies	15,089	15,540	15,540	15,540
55200 Operating Supplies	44,132	36,163	36,163	36,163
55400 Publications, Subscriptions & Membe	2,269	2,990	2,990	2,990
55401 Training	2,649	4,948	4,948	4,948
58100 Aids To Government Agencies	50,000	0	0	0
001-240-571 Totals	<u>914,967</u>	<u>896,357</u>	<u>953,871</u>	<u>978,441</u>
001-241-571 Library Public Services				
51200 Regular Salaries And Wages	1,367,924	1,361,069	1,392,958	1,434,744
51250 Regular OPS Salaries	25,804	24,237	24,237	24,964
52100 Fica Taxes	104,144	109,001	111,305	114,561
52200 Retirement Contribution	129,960	153,770	144,897	149,136
52210 Deferred Compensation Match	7,384	0	0	0
52300 Life & Health Insurance	224,864	311,565	309,931	328,721
52400 Workers Compensation	5,862	6,690	5,630	5,795
53400 Other Contractual Services	2,945	3,000	3,000	3,000
54600 Repairs And Maintenance	10,342	11,535	12,135	12,135
54700 Printing And Binding	7,240	7,500	7,500	7,500
54900 Other Current Charges & Obligations	0	1,695	1,695	1,695
55100 Office Supplies	8,180	8,118	8,118	8,118
55200 Operating Supplies	8,938	6,960	6,960	6,960
55401 Training	492	960	960	960
56400 Machinery And Equipment	6,938	0	0	0
56600 Books, Publications & Libr Material	623,795	595,505	595,505	595,505
56610 Electronic Subscriptions	29,165	27,000	27,000	27,000
001-241-571 Totals	<u>2,563,976</u>	<u>2,628,605</u>	<u>2,651,831</u>	<u>2,720,794</u>

**Leon County Government
Fiscal Year 2009 Budget**

Organizational Code / Account	FY 2007 Actual	FY 2008 Adopted	FY 2009 Budget	FY 2010 Projected
001-242-571 Library Collection Services				
51200 Regular Salaries And Wages	424,528	466,521	479,516	493,901
52100 Fica Taxes	31,491	35,760	36,682	37,783
52200 Retirement Contribution	41,406	50,671	47,233	48,649
52210 Deferred Compensation Match	2,184	0	0	0
52300 Life & Health Insurance	103,506	128,851	126,814	135,594
52400 Workers Compensation	1,831	2,201	1,862	1,918
53400 Other Contractual Services	81,462	78,369	78,369	78,369
54000 Travel & Per Diem	0	90	90	90
54200 Postage	3,805	13,050	13,050	13,050
54505 Vehicle Coverage	1,812	2,883	2,372	2,372
54600 Repairs And Maintenance	883	1,645	1,645	1,645
54601 Vehicle Repair	1,794	1,252	2,006	2,006
54700 Printing And Binding	4,257	7,492	7,492	7,492
55100 Office Supplies	4,155	4,133	4,133	4,133
55200 Operating Supplies	42,465	37,983	37,983	37,983
55210 Fuel & Oil	4,737	4,479	6,531	6,531
55400 Publications, Subscriptions & Membe	4,625	4,285	4,285	4,285
55401 Training	3,412	4,315	4,315	4,315
56400 Machinery And Equipment	2,146	0	0	0
001-242-571 Totals	<u>760,499</u>	<u>843,980</u>	<u>854,378</u>	<u>880,116</u>
001-243-571 Library Extension Services				
51200 Regular Salaries And Wages	1,504,198	1,527,802	1,291,402	1,330,144
51300 Other Salaries & Wages	0	0	63,000	131,040
52100 Fica Taxes	113,053	119,235	102,234	105,202
52200 Retirement Contribution	142,548	169,038	133,925	137,805
52210 Deferred Compensation Match	4,921	0	0	0
52300 Life & Health Insurance	242,213	306,524	265,889	283,862
52400 Workers Compensation	6,376	7,223	5,112	5,260
53400 Other Contractual Services	50,749	41,800	42,210	42,210
54000 Travel & Per Diem	1,884	2,197	2,197	2,197
54100 Communications	3,573	8,588	8,588	8,588
54200 Postage	3	0	0	0
54600 Repairs And Maintenance	11,760	14,269	14,869	14,869
54601 Vehicle Repair	3,682	2,553	2,558	2,558
54800 Promotional Activities	496	600	600	600
55100 Office Supplies	18,316	19,470	19,470	19,470
55200 Operating Supplies	16,521	14,072	44,072	45,272
55210 Fuel & Oil	1,382	7,881	1,957	1,957
55400 Publications, Subscriptions & Membe	1,109	2,045	2,045	2,045
55401 Training	1,388	1,951	1,951	1,951
56400 Machinery And Equipment	2,500	0	0	0
001-243-571 Totals	<u>2,126,674</u>	<u>2,245,248</u>	<u>2,002,079</u>	<u>2,135,030</u>
Library Services Totals	<u>6,366,116</u>	<u>6,614,190</u>	<u>6,462,159</u>	<u>6,714,381</u>

**Leon County Government
Fiscal Year 2009 Budget**

Organizational Code / Account	FY 2007 Actual	FY 2008 Adopted	FY 2009 Budget	FY 2010 Projected
001-113-513 Volunteer Center				
51200 Regular Salaries And Wages	142,882	137,457	109,571	77,334
51400 Overtime	1,835	2,000	2,000	2,000
52100 Fica Taxes	10,537	10,515	8,382	5,916
52200 Retirement Contribution	14,551	15,381	11,794	8,648
52210 Deferred Compensation Match	320	0	0	0
52300 Life & Health Insurance	24,570	25,930	20,287	9,044
52400 Workers Compensation	834	866	419	295
53400 Other Contractual Services	0	300	300	300
54000 Travel & Per Diem	1,543	3,340	3,196	3,196
54100 Communications	2,201	1,320	1,320	1,320
54101 Communication - Phone System	0	1,695	1,700	1,700
54200 Postage	325	1,571	1,571	1,571
54700 Printing And Binding	6,715	7,186	5,186	5,186
54800 Promotional Activities	12,110	5,859	4,859	4,859
55100 Office Supplies	7,171	4,067	3,907	3,907
55400 Publications, Subscriptions & Membe	1,429	1,327	1,327	1,327
55401 Training	490	195	195	195
001-113-513 Totals	<u>227,513</u>	<u>219,009</u>	<u>176,014</u>	<u>126,798</u>
001-190-562 Health Department				
58100 Aids To Government Agencies	317,984	257,984	237,345	237,345
001-190-562 Totals	<u>317,984</u>	<u>257,984</u>	<u>237,345</u>	<u>237,345</u>
001-370-527 Medical Examiner				
58346 Medical Examiner	289,058	375,000	375,000	375,000
001-370-527 Totals	<u>289,058</u>	<u>375,000</u>	<u>375,000</u>	<u>375,000</u>
001-370-562 Tubercular Care & Child Protection Exams				
58340 Tubercular Care-transportation	0	2,000	2,000	2,000
58342 Child Protection Exams	15,000	15,000	59,000	59,000
001-370-562 Totals	<u>15,000</u>	<u>17,000</u>	<u>61,000</u>	<u>61,000</u>
001-370-563 Baker Act & Marchman Act				
53101 Baker Act Payments	613,555	332,211	332,510	332,818
53102 Mental Health & Alcohol	0	282,369	282,439	282,511
001-370-563 Totals	<u>613,555</u>	<u>614,580</u>	<u>614,949</u>	<u>615,329</u>
001-370-564 Medicaid & Indigent Burials				
58341 Indigent Burial	2,500	3,500	3,500	3,500
58343 Medicaid	1,802,954	1,625,000	1,800,000	1,800,000
001-370-564 Totals	<u>1,805,454</u>	<u>1,628,500</u>	<u>1,803,500</u>	<u>1,803,500</u>
001-370-569 CHSP & Emergency Assistance				
51200 Regular Salaries And Wages	46,973	39,264	44,845	46,174
52100 Fica Taxes	3,508	3,003	3,706	3,808
52200 Retirement Contribution	4,546	4,209	4,772	4,903
52210 Deferred Compensation Match	85	0	0	0
52300 Life & Health Insurance	9,122	10,432	4,046	4,058
52400 Workers Compensation	199	182	185	190
53400 Other Contractual Services	0	144,000	144,000	144,000
58344 Human Service Grants	607,463	750,000	750,000	750,000
58345 Emergency Assistance	40,494	40,000	40,000	40,000
001-370-569 Totals	<u>712,389</u>	<u>991,090</u>	<u>991,554</u>	<u>993,133</u>

**Leon County Government
Fiscal Year 2009 Budget**

Organizational Code / Account	FY 2007 Actual	FY 2008 Adopted	FY 2009 Budget	FY 2010 Projected
001-371-569 Housing Services				
51200 Regular Salaries And Wages	197,831	379,388	293,436	302,222
52100 Fica Taxes	18,606	29,298	22,446	23,121
52200 Retirement Contribution	23,783	41,055	28,905	29,768
52210 Deferred Compensation Match	745	0	0	0
52300 Life & Health Insurance	48,655	72,520	68,200	72,899
52400 Workers Compensation	4,460	6,281	1,326	1,367
53400 Other Contractual Services	467	450	450	450
54000 Travel & Per Diem	221	5,700	5,700	5,700
54100 Communications	2,600	0	0	0
54101 Communication - Phone System	0	2,824	2,830	2,830
54200 Postage	617	1,500	1,500	1,500
54400 Rentals And Leases	4,888	5,119	5,119	5,119
54505 Vehicle Coverage	468	437	419	419
54600 Repairs And Maintenance	351	200	200	200
54601 Vehicle Repair	1,102	1,342	1,350	1,350
54700 Printing And Binding	89	300	300	300
54900 Other Current Charges & Obligations	143	2,825	2,825	2,825
55100 Office Supplies	4,552	1,725	1,725	1,725
55200 Operating Supplies	2,250	2,414	2,414	2,414
55210 Fuel & Oil	2,168	2,516	2,992	2,992
55400 Publications, Subscriptions & Membe	1,263	800	800	800
55401 Training	2,768	2,900	2,900	2,900
001-371-569 Totals	<u>318,028</u>	<u>559,594</u>	<u>445,837</u>	<u>460,901</u>
001-390-553 Veteran Services				
51200 Regular Salaries And Wages	181,121	161,091	164,829	169,774
51400 Overtime	835	1,000	1,000	1,000
52100 Fica Taxes	13,722	12,599	13,161	13,539
52200 Retirement Contribution	15,185	17,655	16,945	17,431
52210 Deferred Compensation Match	1,159	0	0	0
52300 Life & Health Insurance	11,645	19,302	17,699	18,388
52400 Workers Compensation	687	763	658	678
54000 Travel & Per Diem	2,851	2,877	2,877	2,877
54100 Communications	979	0	0	0
54101 Communication - Phone System	0	1,024	1,030	1,030
54200 Postage	921	808	816	824
54400 Rentals And Leases	2,850	2,800	2,800	2,800
54600 Repairs And Maintenance	128	154	156	158
54700 Printing And Binding	102	68	68	68
54800 Promotional Activities	1,992	2,610	2,574	2,574
54900 Other Current Charges & Obligations	0	300	300	300
55100 Office Supplies	997	465	440	440
55200 Operating Supplies	335	458	458	458
55400 Publications, Subscriptions & Membe	214	580	580	580
55401 Training	4,186	4,532	4,577	4,624
58349 Military Personnel Grant Program	0	0	100,000	100,000
001-390-553 Totals	<u>239,908</u>	<u>229,086</u>	<u>330,968</u>	<u>337,543</u>
001-971-562 Primary Health Care				
53144 Professional Services / Medical	0	157,671	257,671	257,671
54900 Other Current Charges & Obligations	0	1,129,423	1,488,277	1,488,277
54908 Other Current Charges & Obligations	0	0	2,780	2,780
55200 Operating Supplies	0	0	2,000	2,000
001-971-562 Totals	<u>0</u>	<u>1,287,094</u>	<u>1,750,728</u>	<u>1,750,728</u>

**Leon County Government
Fiscal Year 2009 Budget**

Organizational Code / Account	FY 2007 Actual	FY 2008 Adopted	FY 2009 Budget	FY 2010 Projected
161-808-554 Housing Finance Authority				
54000 Travel & Per Diem	7,109	8,000	8,000	8,000
54200 Postage	0	150	150	150
54700 Printing And Binding	0	150	150	150
54900 Other Current Charges & Obligations	307	250	250	250
55100 Office Supplies	0	250	250	250
55200 Operating Supplies	2,363	1,570	1,285	1,000
55400 Publications, Subscriptions & Membe	366	1,200	1,200	1,200
58200 Aids To Private Organizations	0	10,000	10,000	10,000
58313 Housing Related Activities	0	10,350	10,350	10,350
584002 Habitatat for Humanity	88	0	0	0
585006 P Moss Carter	35	0	0	0
585044 A DENNY	194	0	0	0
585048 A HINTON	147	0	0	0
585051 A LELAND	1,785	0	0	0
585061 L WRIGHT	148	0	0	0
585083 Stephen Wilkie	100	0	0	0
585089 Sabrena Thomas	-31	0	0	0
585093 Derry Williams	243	0	0	0
585103 Sanda Moss	19	0	0	0
585107 E Franklin	2,628	0	0	0
585115 Joan Harrison	141	0	0	0
585124 Ethel Lewis	55	0	0	0
585128 Rosa Washington	213	0	0	0
585129 Diane Kennedy	215	0	0	0
585131 Virginia Lee	305	0	0	0
585134 Francis Lee	209	0	0	0
585135 Barbra Pompey	448	0	0	0
585137 Virginia Farrell	209	0	0	0
585139 Betty Hudson	195	0	0	0
585140 Monica Gaines	125	0	0	0
585141 Carolyn Gray	570	0	0	0
585144 Larry Caruthers	651	0	0	0
585145 Michele Leland	94	0	0	0
585146 Rebecca Whittle	768	0	0	0
585147 Robert Hendrieth	-55	0	0	0
585148 Sheryl Sanders	234	0	0	0
585149 Hubert King	652	0	0	0
585150 Elain Burgoss	55	0	0	0
585151 Raymond McKnight	166	0	0	0
585153 Albert Jones	55	0	0	0
585154 Natividad Perez	205	0	0	0
585155 Willie Miller	191	0	0	0
585156 Catharine Clark	198	0	0	0
585157 Ashante Diamond	55	0	0	0
585159 LaQuita Walker	209	0	0	0
585160 LeMark Williams	55	0	0	0
585161 Arrie Willis	202	0	0	0
585162 Gloria Washington	2,044	0	0	0
585163 Emma Hampton	5,000	0	0	0
585164 Gladys Walker	11,695	0	0	0
585165 Annie Margaret Hall	55	0	0	0
585166 Francis Austin	6,200	0	0	0
585167 Vida Watford	5,953	0	0	0
585168 Ethel Washington	14,690	0	0	0
585169 Holiday High	198	0	0	0
585171 Willie Mae Hall	55	0	0	0
585172 Annie Bilins	55	0	0	0
585173 Ava Hodge	146	0	0	0
585174 Audrey Robinson	152	0	0	0

**Leon County Government
Fiscal Year 2009 Budget**

Organizational Code / Account	FY 2007 Actual	FY 2008 Adopted	FY 2009 Budget	FY 2010 Projected
161-808-554 Housing Finance Authority				
585175 Mary Dyal	110	0	0	0
585176 Gussie Crawford	55	0	0	0
585179 Mary Jenkins	55	0	0	0
585180 Mary Porter	55	0	0	0
585182 Aurthor Babb	55	0	0	0
585183 Mary Brown	55	0	0	0
585184 Malysa Baucum	55	0	0	0
585185 Kathy Stewart	55	0	0	0
161-808-554 Totals	<u>68,658</u>	<u>31,920</u>	<u>31,635</u>	<u>31,350</u>
163-971-562 Primary Health Care				
51200 Regular Salaries And Wages	61,608	0	0	0
52100 Fica Taxes	4,528	0	0	0
52200 Retirement Contribution	5,332	0	0	0
52300 Life & Health Insurance	2,232	0	0	0
52400 Workers Compensation	233	0	0	0
53400 Other Contractual Services	1,265	0	60,000	0
54000 Travel & Per Diem	518	0	0	0
54200 Postage	158	0	0	0
54900 Other Current Charges & Obligations	1,424,223	350,411	0	0
54914 Women's Health Services	350,411	0	0	0
55100 Office Supplies	286	0	0	0
55200 Operating Supplies	1,680	0	0	0
55400 Publications, Subscriptions & Membe	927	0	0	0
163-971-562 Totals	<u>1,853,400</u>	<u>350,411</u>	<u>60,000</u>	<u>0</u>
Health & Human Services Totals	<u>6,460,947</u>	<u>6,561,268</u>	<u>6,878,530</u>	<u>6,792,627</u>

**Leon County Government
Fiscal Year 2009 Budget**

Organizational Code / Account	FY 2007 Actual	FY 2008 Adopted	FY 2009 Budget	FY 2010 Projected
001-361-537 Extension Education				
51200 Regular Salaries And Wages	170,676	166,556	323,491	333,194
51400 Overtime	160	0	0	0
52100 Fica Taxes	10,610	13,018	25,019	25,766
52200 Retirement Contribution	13,972	18,241	32,218	33,175
52210 Deferred Compensation Match	1,074	0	0	0
52300 Life & Health Insurance	22,165	22,163	31,671	33,575
52400 Workers Compensation	1,020	979	819	844
54000 Travel & Per Diem	9,403	17,340	37,602	37,602
54100 Communications	2,349	0	0	0
54101 Communication - Phone System	0	2,228	4,410	4,410
54200 Postage	31	50	50	50
54300 Utility Services	13,365	13,365	24,426	24,426
54400 Rentals And Leases	1,032	1,480	3,886	3,886
54505 Vehicle Coverage	604	932	943	943
54600 Repairs And Maintenance	205	372	1,680	1,680
54601 Vehicle Repair	630	1,777	2,503	2,503
54900 Other Current Charges & Obligations	0	0	3,000	3,000
55100 Office Supplies	2,992	3,127	5,765	5,765
55200 Operating Supplies	543	2,104	5,735	5,735
55210 Fuel & Oil	89	0	796	796
55400 Publications, Subscriptions & Membe	643	820	1,600	1,600
001-361-537 Totals	<u>251,564</u>	<u>264,552</u>	<u>505,614</u>	<u>518,950</u>
001-362-537 Family & Consumer Science				
51200 Regular Salaries And Wages	86,278	91,203	0	0
52100 Fica Taxes	3,482	6,976	0	0
52200 Retirement Contribution	6,208	9,776	0	0
52210 Deferred Compensation Match	873	0	0	0
52300 Life & Health Insurance	4,795	5,302	0	0
52400 Workers Compensation	681	670	0	0
54000 Travel & Per Diem	3,081	11,435	0	0
54100 Communications	1,314	0	0	0
54101 Communication - Phone System	0	1,064	0	0
54300 Utility Services	6,095	6,221	0	0
54400 Rentals And Leases	971	1,203	0	0
54600 Repairs And Maintenance	650	867	0	0
55100 Office Supplies	1,612	1,428	0	0
55200 Operating Supplies	831	1,959	0	0
55400 Publications, Subscriptions & Membe	574	480	0	0
001-362-537 Totals	<u>117,446</u>	<u>138,584</u>	<u>0</u>	<u>0</u>

**Leon County Government
Fiscal Year 2009 Budget**

Organizational Code / Account	FY 2007 Actual	FY 2008 Adopted	FY 2009 Budget	FY 2010 Projected
001-363-537 4-H & Other Youth				
51200 Regular Salaries And Wages	84,065	56,300	0	0
52100 Fica Taxes	6,374	4,306	0	0
52200 Retirement Contribution	7,868	6,035	0	0
52300 Life & Health Insurance	5,388	10,316	0	0
52400 Workers Compensation	1,253	1,006	0	0
54000 Travel & Per Diem	6,335	8,827	0	0
54100 Communications	966	0	0	0
54101 Communication - Phone System	0	1,108	0	0
54300 Utility Services	3,358	3,457	0	0
54400 Rentals And Leases	911	1,203	0	0
54600 Repairs And Maintenance	895	441	0	0
54900 Other Current Charges & Obligations	3,000	3,000	0	0
55100 Office Supplies	1,111	1,210	0	0
55200 Operating Supplies	591	1,672	0	0
55210 Fuel & Oil	520	669	0	0
55400 Publications, Subscriptions & Membe	320	300	0	0
001-363-537 Totals	<u>122,955</u>	<u>99,850</u>	<u>0</u>	<u>0</u>
Cooperative Extension Totals	<u>491,964</u>	<u>502,986</u>	<u>505,614</u>	<u>518,950</u>

**Leon County Government
Fiscal Year 2009 Budget**

Organizational Code / Account	FY 2007 Actual	FY 2008 Adopted	FY 2009 Budget	FY 2010 Projected
135-185-526 Emergency Medical Services				
51200 Regular Salaries And Wages	3,366,179	3,324,283	3,840,757	4,077,148
51250 Regular OPS Salaries	163,928	42,939	54,521	56,157
51300 Other Salaries & Wages	9,133	0	0	0
51400 Overtime	703,128	941,845	1,193,599	1,193,599
52100 Fica Taxes	322,040	371,547	394,396	415,919
52200 Retirement Contribution	789,507	1,049,333	1,027,281	1,075,553
52210 Deferred Compensation Match	13,155	0	0	0
52300 Life & Health Insurance	561,652	689,153	795,358	866,240
52400 Workers Compensation	261,714	263,988	251,323	263,131
53400 Other Contractual Services	2,929,042	3,529,166	3,838,246	4,008,334
53411 Direct Training	33	0	0	0
54000 Travel & Per Diem	1,461	14,800	14,800	14,800
54100 Communications	41,582	43,875	61,590	61,590
54101 Communication - Phone System	0	3,820	3,820	3,820
54200 Postage	1,263	2,000	2,000	2,000
54300 Utility Services	37,075	37,075	31,200	31,200
54400 Rentals And Leases	3,899	3,972	3,972	3,972
54505 Vehicle Coverage	21,120	51,868	72,168	72,168
54600 Repairs And Maintenance	6,221	47,850	48,350	48,350
54601 Vehicle Repair	185,176	165,834	186,033	186,033
54700 Printing And Binding	846	10,000	10,000	10,000
54800 Promotional Activities	8,405	10,000	10,000	10,000
55100 Office Supplies	6,473	6,685	6,685	6,685
55200 Operating Supplies	286,084	309,142	314,786	314,786
55210 Fuel & Oil	241,178	219,709	321,300	321,300
55400 Publications, Subscriptions & Membe	4,053	5,200	5,200	5,200
55401 Training	35,299	57,665	59,000	59,000
56400 Machinery And Equipment	958	0	0	0
135-185-526 Totals	<u>10,000,604</u>	<u>11,201,749</u>	<u>12,546,385</u>	<u>13,106,985</u>
Emergency Medical Services Totals	<u>10,000,604</u>	<u>11,201,749</u>	<u>12,546,385</u>	<u>13,106,985</u>

**Leon County Government
Fiscal Year 2009 Budget**

Organizational Code / Account	FY 2007 Actual	FY 2008 Adopted	FY 2009 Budget	FY 2010 Projected
001-817-515 Planning Department				
51200 Regular Salaries And Wages	209,716	107,390	50,502	52,017
52100 Fica Taxes	19,258	8,216	3,863	3,979
52200 Retirement Contribution	23,746	11,512	4,974	5,124
52300 Life & Health Insurance	32,394	15,616	9,976	10,665
52400 Workers Compensation	1,086	498	193	199
54400 Rentals And Leases	24,057	31,000	35,000	35,000
58100 Aids To Government Agencies	544,157	737,000	854,000	854,000
001-817-515 Totals	<u>854,413</u>	<u>911,232</u>	<u>958,508</u>	<u>960,984</u>
Planning Department Totals	<u>854,413</u>	<u>911,232</u>	<u>958,508</u>	<u>960,984</u>

**Leon County Government
Fiscal Year 2009 Budget**

Organizational Code / Account	FY 2007 Actual	FY 2008 Adopted	FY 2009 Budget	FY 2010 Projected
121-423-537 Support Services				
51200 Regular Salaries And Wages	539,226	547,648	542,351	577,055
51400 Overtime	571	0	0	0
52100 Fica Taxes	38,349	40,538	40,228	42,846
52200 Retirement Contribution	55,411	63,334	57,560	61,094
52210 Deferred Compensation Match	2,486	0	0	0
52300 Life & Health Insurance	106,996	120,608	104,556	119,801
52400 Workers Compensation	11,831	9,496	2,082	2,218
53100 Professional Services	0	1,120	1,120	1,120
53400 Other Contractual Services	0	500	500	500
54000 Travel & Per Diem	0	4,160	4,160	4,160
54100 Communications	4,495	480	480	480
54101 Communication - Phone System	0	10,361	7,550	7,550
54200 Postage	7,485	3,122	4,122	4,122
54300 Utility Services	11,184	18,136	0	0
54400 Rentals And Leases	9,827	8,900	11,900	11,900
54505 Vehicle Coverage	936	1,173	1,126	1,126
54600 Repairs And Maintenance	1,938	4,182	4,182	4,182
54601 Vehicle Repair	1,828	3,084	3,090	3,090
54700 Printing And Binding	1,696	3,500	3,500	3,500
54900 Other Current Charges & Obligations	5,584	3,500	3,500	3,500
55100 Office Supplies	2,977	3,903	3,969	3,969
55200 Operating Supplies	22,402	22,730	22,818	22,818
55210 Fuel & Oil	1,614	3,180	2,230	2,230
55400 Publications, Subscriptions & Membe	2,281	2,182	2,182	2,182
55401 Training	109	1,400	1,400	1,400
56400 Machinery And Equipment	5,250	0	0	0
121-423-537 Totals	<u>834,477</u>	<u>877,237</u>	<u>824,606</u>	<u>880,843</u>
Support Services Totals	<u>834,477</u>	<u>877,237</u>	<u>824,606</u>	<u>880,843</u>

**Leon County Government
Fiscal Year 2009 Budget**

Organizational Code / Account	FY 2007 Actual	FY 2008 Adopted	FY 2009 Budget	FY 2010 Projected
120-220-524 Building Inspection				
51200 Regular Salaries And Wages	901,542	905,404	941,074	969,192
51400 Overtime	5,793	5,040	5,040	5,040
52100 Fica Taxes	66,904	69,178	72,065	74,206
52200 Retirement Contribution	87,680	98,216	96,175	99,021
52210 Deferred Compensation Match	3,662	0	0	0
52300 Life & Health Insurance	158,851	204,377	172,630	183,879
52400 Workers Compensation	30,518	26,503	19,665	20,244
53400 Other Contractual Services	0	2,000	2,000	2,000
54000 Travel & Per Diem	2,266	1,232	1,232	1,232
54100 Communications	17,268	22,482	22,608	22,741
54101 Communication - Phone System	0	1,916	1,920	1,920
54200 Postage	978	2,928	3,000	3,000
54300 Utility Services	11,184	20,457	0	0
54400 Rentals And Leases	3,833	4,428	5,428	5,428
54505 Vehicle Coverage	4,212	7,768	6,391	6,391
54600 Repairs And Maintenance	0	618	618	618
54601 Vehicle Repair	8,387	12,587	10,004	10,004
54700 Printing And Binding	5,154	6,000	7,500	7,500
54900 Other Current Charges & Obligations	50	1,820	1,820	1,820
55100 Office Supplies	2,521	3,784	3,784	3,784
55200 Operating Supplies	9,981	10,420	10,720	10,720
55210 Fuel & Oil	23,053	26,967	27,900	27,900
55400 Publications, Subscriptions & Membe	6,441	5,448	5,448	5,448
55401 Training	3,935	12,700	12,700	12,700
120-220-524 Totals	<u>1,354,212</u>	<u>1,452,273</u>	<u>1,429,722</u>	<u>1,474,788</u>
Building Inspection Totals	<u>1,354,212</u>	<u>1,452,273</u>	<u>1,429,722</u>	<u>1,474,788</u>

**Leon County Government
Fiscal Year 2009 Budget**

Organizational Code / Account	FY 2007 Actual	FY 2008 Adopted	FY 2009 Budget	FY 2010 Projected
121-420-537 Environmental Compliance				
51200 Regular Salaries And Wages	1,049,025	1,079,125	993,650	1,103,478
51400 Overtime	2,599	3,000	3,000	3,000
52100 Fica Taxes	77,695	82,790	75,949	84,339
52200 Retirement Contribution	105,707	123,368	102,743	113,666
52210 Deferred Compensation Match	4,262	0	0	0
52300 Life & Health Insurance	145,479	190,102	156,601	193,582
52400 Workers Compensation	83,255	66,449	29,609	32,644
54000 Travel & Per Diem	264	4,400	4,400	4,400
54100 Communications	5,079	8,000	10,008	10,008
54101 Communication - Phone System	0	0	1,410	1,410
54200 Postage	1,539	1,938	1,970	1,970
54505 Vehicle Coverage	5,148	10,552	9,210	9,210
54601 Vehicle Repair	11,803	10,703	13,004	13,004
54700 Printing And Binding	1,556	1,205	1,205	1,205
54900 Other Current Charges & Obligations	1,112	2,050	1,050	1,050
55100 Office Supplies	1,432	3,872	3,881	3,881
55200 Operating Supplies	11,753	6,973	7,086	7,234
55210 Fuel & Oil	19,064	16,380	26,248	26,248
55400 Publications, Subscriptions & Membe	604	1,165	1,165	1,165
55401 Training	400	5,800	8,000	8,000
56400 Machinery And Equipment	1,479	0	0	0
121-420-537 Totals	<u>1,529,253</u>	<u>1,617,872</u>	<u>1,450,189</u>	<u>1,619,494</u>
Environmental Compliance Totals	<u>1,529,253</u>	<u>1,617,872</u>	<u>1,450,189</u>	<u>1,619,494</u>

**Leon County Government
Fiscal Year 2009 Budget**

Organizational Code / Account	FY 2007 Actual	FY 2008 Adopted	FY 2009 Budget	FY 2010 Projected
121-422-537 Development Services				
51200 Regular Salaries And Wages	502,373	659,561	516,004	653,829
51250 Regular OPS Salaries	27,626	52,853	52,853	54,439
51300 Other Salaries & Wages	8,100	0	0	0
51400 Overtime	59	0	-25	0
52100 Fica Taxes	40,033	54,625	43,514	54,182
52200 Retirement Contribution	51,301	76,546	56,030	69,764
52210 Deferred Compensation Match	2,595	0	0	0
52300 Life & Health Insurance	100,444	156,514	106,246	151,904
52400 Workers Compensation	2,301	6,092	4,140	4,731
54000 Travel & Per Diem	390	8,300	8,300	8,300
54100 Communications	753	1,836	1,836	1,836
54101 Communication - Phone System	0	0	1,440	1,440
54200 Postage	3,393	3,423	3,882	3,882
54300 Utility Services	11,184	16,531	0	0
54400 Rentals And Leases	835	0	0	0
54505 Vehicle Coverage	936	591	1,121	1,121
54600 Repairs And Maintenance	75	0	0	0
54601 Vehicle Repair	1,000	2,406	2,414	2,414
54700 Printing And Binding	3,220	4,102	4,025	4,025
54900 Other Current Charges & Obligations	24,607	31,092	31,092	31,092
55100 Office Supplies	5,081	4,596	3,996	3,996
55200 Operating Supplies	6,803	5,085	5,071	5,071
55210 Fuel & Oil	1,539	2,512	2,128	2,128
55400 Publications, Subscriptions & Membe	1,667	3,080	3,493	3,493
55401 Training	0	5,475	5,475	5,475
121-422-537 Totals	<u>796,314</u>	<u>1,095,220</u>	<u>853,035</u>	<u>1,063,122</u>
Development Services Totals	<u>796,314</u>	<u>1,095,220</u>	<u>853,035</u>	<u>1,063,122</u>

**Leon County Government
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Organizational Code / Account	FY 2007 Actual	FY 2008 Adopted	FY 2009 Budget	FY 2010 Projected
125-866-524 DEP Storage Tank				
51200 Regular Salaries And Wages	90,663	87,062	89,413	92,095
51400 Overtime	0	3,000	3,000	3,000
52100 Fica Taxes	6,756	6,936	7,116	7,321
52200 Retirement Contribution	8,576	9,719	9,162	9,426
52210 Deferred Compensation Match	1,204	0	0	0
52300 Life & Health Insurance	12,581	16,904	13,772	14,467
52400 Workers Compensation	7,397	5,656	3,811	3,920
54000 Travel & Per Diem	642	2,341	2,341	2,341
54100 Communications	36	0	0	0
54200 Postage	10	400	400	400
54505 Vehicle Coverage	936	0	0	0
54601 Vehicle Repair	1,231	804	1,230	1,230
55200 Operating Supplies	906	2,188	2,188	2,188
55210 Fuel & Oil	3,411	3,780	4,699	4,699
55400 Publications, Subscriptions & Membe	0	60	60	60
55401 Training	0	1,100	1,100	1,100
125-866-524 Totals	<u>134,349</u>	<u>139,950</u>	<u>138,292</u>	<u>142,247</u>
DEP Storage Tank Totals	<u>134,349</u>	<u>139,950</u>	<u>138,292</u>	<u>142,247</u>

**Leon County Government
Fiscal Year 2009 Budget**

Organizational Code / Account	FY 2007 Actual	FY 2008 Adopted	FY 2009 Budget	FY 2010 Projected
001-126-513 Support Services				
51200 Regular Salaries And Wages	237,984	237,540	245,478	252,719
52100 Fica Taxes	16,320	16,671	17,383	17,904
52200 Retirement Contribution	27,051	31,138	29,979	30,863
52300 Life & Health Insurance	30,052	30,170	36,939	39,433
52400 Workers Compensation	1,018	1,100	938	966
54000 Travel & Per Diem	0	1,700	1,700	1,700
54100 Communications	555	0	0	0
54101 Communication - Phone System	0	570	570	570
54200 Postage	27	96	96	96
54700 Printing And Binding	817	1,790	1,790	1,790
55100 Office Supplies	377	778	778	778
55200 Operating Supplies	1,550	1,526	1,526	1,526
55400 Publications, Subscriptions & Membe	265	304	304	304
55401 Training	0	500	500	500
001-126-513 Totals	<u>316,017</u>	<u>323,883</u>	<u>337,981</u>	<u>349,149</u>
Support Services Totals	<u>316,017</u>	<u>323,883</u>	<u>337,981</u>	<u>349,149</u>

**Leon County Government
Fiscal Year 2009 Budget**

Organizational Code / Account	FY 2007 Actual	FY 2008 Adopted	FY 2009 Budget	FY 2010 Projected
111-542-523 County Probation				
51200 Regular Salaries And Wages	627,733	600,350	646,470	665,865
51400 Overtime	354	0	0	0
52100 Fica Taxes	46,516	46,478	50,558	52,044
52200 Retirement Contribution	60,140	65,131	65,095	67,006
52210 Deferred Compensation Match	3,098	0	0	0
52300 Life & Health Insurance	104,654	119,455	125,382	132,998
52400 Workers Compensation	20,637	21,921	21,311	21,934
53100 Professional Services	970	0	0	0
53400 Other Contractual Services	1,825	1,000	1,000	1,000
54000 Travel & Per Diem	0	1,008	1,008	1,008
54100 Communications	2,350	636	636	636
54101 Communication - Phone System	0	7,393	7,400	7,400
54200 Postage	2,004	3,359	3,359	3,359
54400 Rentals And Leases	4,335	4,356	4,356	4,356
54500 Insurance	8,500	9,832	9,832	9,832
54600 Repairs And Maintenance	541	1,000	1,000	1,000
54700 Printing And Binding	4,409	4,836	4,836	4,836
55100 Office Supplies	6,755	4,713	4,713	4,713
55200 Operating Supplies	3,876	3,907	3,907	3,907
55400 Publications, Subscriptions & Membe	140	400	400	400
55401 Training	0	3,005	3,005	3,005
111-542-523 Totals	<u>898,835</u>	<u>898,780</u>	<u>954,268</u>	<u>985,299</u>
111-544-523 Pretrial Release				
51200 Regular Salaries And Wages	420,164	497,302	597,815	616,694
51400 Overtime	23,542	0	0	0
52100 Fica Taxes	33,030	38,041	38,516	39,674
52200 Retirement Contribution	43,557	53,312	49,599	51,083
52210 Deferred Compensation Match	488	0	0	0
52300 Life & Health Insurance	90,176	124,542	104,854	112,091
52400 Workers Compensation	16,945	19,403	17,532	18,060
53100 Professional Services	289	0	0	0
53400 Other Contractual Services	233,517	375,905	406,279	406,279
53413 Administration	9,430	5,500	5,500	5,500
54000 Travel & Per Diem	1,160	3,099	3,099	3,099
54100 Communications	4,358	2,226	2,226	2,226
54101 Communication - Phone System	0	3,780	3,780	3,780
54200 Postage	1,791	1,051	1,051	1,051
54400 Rentals And Leases	2,543	2,900	2,900	2,900
54600 Repairs And Maintenance	1,229	0	0	0
54700 Printing And Binding	639	1,140	1,140	1,140
54900 Other Current Charges & Obligations	69,742	45,204	45,204	45,204
55100 Office Supplies	7,174	2,100	2,100	2,100
55200 Operating Supplies	6,593	5,800	5,800	5,800
55400 Publications, Subscriptions & Membe	99	440	440	440
56400 Machinery And Equipment	1,987	0	0	0
58100 Aids To Government Agencies	151,579	0	0	0
111-544-523 Totals	<u>1,120,033</u>	<u>1,181,745</u>	<u>1,287,835</u>	<u>1,317,121</u>
County Probation Totals	<u>2,018,868</u>	<u>2,080,525</u>	<u>2,242,103</u>	<u>2,302,420</u>

**Leon County Government
Fiscal Year 2009 Budget**

Organizational Code / Account	FY 2007 Actual	FY 2008 Adopted	FY 2009 Budget	FY 2010 Projected
001-150-519 Facilities Management				
51200 Regular Salaries And Wages	1,537,665	1,519,466	1,541,484	1,587,337
51400 Overtime	27,696	53,000	53,000	53,000
52100 Fica Taxes	115,176	115,490	117,240	120,716
52200 Retirement Contribution	154,392	170,715	159,321	164,031
52210 Deferred Compensation Match	6,191	0	0	0
52300 Life & Health Insurance	334,156	388,332	362,498	386,722
52400 Workers Compensation	87,479	80,628	68,833	70,865
53400 Other Contractual Services	1,411,460	1,617,573	1,667,747	1,667,747
54000 Travel & Per Diem	581	12,214	3,280	3,280
54100 Communications	11,811	5,640	5,640	5,640
54101 Communication - Phone System	0	5,808	5,810	5,810
54200 Postage	199	200	200	200
54300 Utility Services	1,763,684	1,506,992	1,711,183	1,711,183
54400 Rentals And Leases	184,616	178,938	370,924	296,864
54505 Vehicle Coverage	9,360	15,696	14,400	14,832
54600 Repairs And Maintenance	583,691	701,916	644,864	686,446
54601 Vehicle Repair	20,029	23,662	23,664	23,664
54700 Printing And Binding	486	2,100	2,100	2,100
54900 Other Current Charges & Obligations	2,717	0	0	0
55100 Office Supplies	13,250	16,119	16,119	16,119
55200 Operating Supplies	53,937	104,327	105,597	105,597
55210 Fuel & Oil	41,107	35,046	58,002	58,002
55400 Publications, Subscriptions & Membe	5,541	4,794	6,544	6,544
55401 Training	2,906	15,682	15,682	15,682
56400 Machinery And Equipment	10,919	0	0	0
56410 Machinery & Equipment <\$750	550	0	0	0
001-150-519 Totals	<u>6,379,599</u>	<u>6,574,338</u>	<u>6,954,132</u>	<u>7,002,381</u>
165-154-519 Bank of America				
51200 Regular Salaries And Wages	0	0	37,070	38,182
52100 Fica Taxes	0	0	2,836	2,921
52200 Retirement Contribution	0	0	3,651	3,761
52300 Life & Health Insurance	0	0	12,639	13,517
52400 Workers Compensation	0	0	1,933	1,991
53100 Professional Services	0	210,312	58,492	60,248
53400 Other Contractual Services	367,793	0	0	0
54100 Communications	10,947	0	0	0
54200 Postage	191	0	0	0
54300 Utility Services	401,063	403,934	459,002	471,484
54600 Repairs And Maintenance	139,334	262,959	270,847	278,972
54900 Other Current Charges & Obligations	0	72,000	72,000	72,000
55200 Operating Supplies	4,402	17,785	17,785	17,785
55400 Publications, Subscriptions & Membe	645	0	0	0
165-154-519 Totals	<u>924,375</u>	<u>966,990</u>	<u>936,255</u>	<u>960,861</u>
Facilities Management Totals	<u>7,303,974</u>	<u>7,541,328</u>	<u>7,890,387</u>	<u>7,963,242</u>

**Leon County Government
Fiscal Year 2009 Budget**

Organizational Code / Account	FY 2007 Actual	FY 2008 Adopted	FY 2009 Budget	FY 2010 Projected
001-171-513 Management Information Services				
51200 Regular Salaries And Wages	2,561,225	2,633,969	2,687,290	2,767,908
51250 Regular OPS Salaries	17,077	-30,000	0	0
51300 Other Salaries & Wages	4,577	0	0	0
51400 Overtime	6,157	7,080	7,080	7,080
52100 Fica Taxes	190,717	202,459	205,810	211,949
52200 Retirement Contribution	252,721	294,253	271,289	279,366
52210 Deferred Compensation Match	3,395	0	0	0
52300 Life & Health Insurance	368,408	466,310	447,321	476,540
52400 Workers Compensation	10,918	12,339	10,356	10,666
52700 Cip Chargebacks	-20,153	0	0	0
53400 Other Contractual Services	279,740	182,200	182,200	182,200
54000 Travel & Per Diem	14,147	20,925	20,925	20,925
54100 Communications	109,931	27,600	27,600	27,600
54101 Communication - Phone System	0	26,036	26,040	26,040
54200 Postage	1,700	1,500	1,500	1,500
54400 Rentals And Leases	8,526	10,440	10,440	10,440
54505 Vehicle Coverage	3,020	2,828	3,789	3,903
54600 Repairs And Maintenance	1,154,266	1,260,560	1,360,950	1,360,950
54601 Vehicle Repair	3,344	3,456	3,460	3,460
54700 Printing And Binding	0	1,450	1,450	1,450
54800 Promotional Activities	111	0	0	0
54801 Recruitment	514	0	0	0
55100 Office Supplies	5,860	7,320	7,320	7,320
55200 Operating Supplies	97,535	94,850	94,850	94,850
55210 Fuel & Oil	2,551	1,890	3,607	3,607
55400 Publications, Subscriptions & Membe	6,446	3,809	3,809	3,809
55401 Training	18,329	47,500	47,500	47,500
56400 Machinery And Equipment	1,978	0	0	0
001-171-513 Totals	<u>5,103,041</u>	<u>5,278,774</u>	<u>5,424,586</u>	<u>5,549,063</u>
001-421-539 Geographic Info. Systems				
51200 Regular Salaries And Wages	904,560	931,004	941,319	969,558
51250 Regular OPS Salaries	2,714	0	0	0
51400 Overtime	80	0	0	0
52100 Fica Taxes	67,539	71,493	72,278	74,422
52200 Retirement Contribution	91,490	106,372	98,604	101,526
52210 Deferred Compensation Match	2,299	0	0	0
52300 Life & Health Insurance	94,680	114,801	148,135	157,075
52400 Workers Compensation	3,836	4,090	3,367	3,475
53100 Professional Services	72,091	55,600	55,600	55,600
53400 Other Contractual Services	357,751	402,335	442,689	442,689
54000 Travel & Per Diem	6,029	28,400	28,400	28,400
54100 Communications	2,745	5,000	5,000	5,000
54101 Communication - Phone System	0	2,028	2,040	2,040
54200 Postage	794	956	956	956
54600 Repairs And Maintenance	1,787	2,000	2,000	2,000
54700 Printing And Binding	272	1,000	1,000	1,000
55100 Office Supplies	3,946	3,990	3,990	3,990
55200 Operating Supplies	14,921	16,200	16,200	16,200
55400 Publications, Subscriptions & Membe	435	2,000	2,000	2,000
55401 Training	9,223	19,050	19,050	19,050
001-421-539 Totals	<u>1,637,192</u>	<u>1,766,319</u>	<u>1,842,628</u>	<u>1,884,981</u>
Management Information Services Totals	<u>6,740,233</u>	<u>7,045,093</u>	<u>7,267,214</u>	<u>7,434,044</u>

**Leon County Government
Fiscal Year 2009 Budget**

Organizational Code / Account	FY 2007 Actual	FY 2008 Adopted	FY 2009 Budget	FY 2010 Projected
001-112-513 Minority/Women Small Business Enterprise				
51200 Regular Salaries And Wages	143,930	138,020	135,720	139,775
51250 Regular OPS Salaries	30,223	39,347	0	0
52100 Fica Taxes	12,358	13,288	10,383	10,693
52200 Retirement Contribution	16,678	19,014	13,368	13,768
52210 Deferred Compensation Match	455	0	0	0
52300 Life & Health Insurance	17,906	18,924	18,251	19,485
52400 Workers Compensation	1,123	1,196	519	535
53100 Professional Services	0	0	110,000	0
53400 Other Contractual Services	0	75,000	0	0
54000 Travel & Per Diem	711	8,683	3,362	3,362
54100 Communications	1,351	0	0	0
54101 Communication - Phone System	0	2,178	2,190	2,190
54200 Postage	1,212	408	608	608
54700 Printing And Binding	0	1,744	1,744	1,744
54800 Promotional Activities	3,349	7,753	5,620	5,620
54900 Other Current Charges & Obligations	0	0	1,150	1,150
55100 Office Supplies	1,683	710	1,000	1,000
55200 Operating Supplies	3,928	18,734	2,000	2,000
55400 Publications, Subscriptions & Membe	412	325	325	325
55401 Training	0	1,525	1,525	1,525
56400 Machinery And Equipment	2,038	0	0	0
001-112-513 Totals	<u>237,355</u>	<u>346,849</u>	<u>307,765</u>	<u>203,780</u>
M/W Small Business Enterprise Totals	<u>237,355</u>	<u>346,849</u>	<u>307,765</u>	<u>203,780</u>

**Leon County Government
Fiscal Year 2009 Budget**

Organizational Code / Account	FY 2007 Actual	FY 2008 Adopted	FY 2009 Budget	FY 2010 Projected
001-140-513 Procurement				
51200 Regular Salaries And Wages	184,798	180,898	185,848	191,423
52100 Fica Taxes	13,909	13,839	14,217	14,645
52200 Retirement Contribution	17,912	19,392	18,306	18,855
52210 Deferred Compensation Match	1,014	0	0	0
52300 Life & Health Insurance	26,582	31,954	28,229	30,152
52400 Workers Compensation	790	839	711	733
54000 Travel & Per Diem	2,074	3,413	3,413	3,413
54100 Communications	1,754	0	0	0
54101 Communication - Phone System	0	1,443	1,450	1,450
54200 Postage	1,142	1,627	1,627	1,627
54400 Rentals And Leases	3,996	3,600	3,600	3,600
54500 Insurance	0	468	468	468
54700 Printing And Binding	285	556	556	556
54900 Other Current Charges & Obligations	5,362	5,634	5,634	5,634
55100 Office Supplies	280	900	900	900
55200 Operating Supplies	563	725	725	725
55400 Publications, Subscriptions & Membe	811	800	800	800
55401 Training	615	1,350	1,350	1,350
001-140-513 Totals	<u>261,886</u>	<u>267,438</u>	<u>267,834</u>	<u>276,331</u>
001-141-513 Warehouse				
51200 Regular Salaries And Wages	129,159	123,950	128,007	131,847
51400 Overtime	188	0	0	0
52100 Fica Taxes	9,562	10,033	10,067	10,362
52200 Retirement Contribution	12,386	14,059	12,964	13,342
52210 Deferred Compensation Match	1,421	0	0	0
52300 Life & Health Insurance	34,277	44,073	38,884	41,331
52400 Workers Compensation	5,924	6,521	5,432	5,590
53400 Other Contractual Services	1,142	1,456	1,456	1,456
54100 Communications	364	456	456	456
54101 Communication - Phone System	0	300	300	300
54505 Vehicle Coverage	468	956	656	656
54600 Repairs And Maintenance	525	426	426	426
54601 Vehicle Repair	1,420	2,886	2,890	2,890
55100 Office Supplies	600	600	600	600
55200 Operating Supplies	733	733	733	733
55210 Fuel & Oil	2,291	2,072	3,163	3,163
55299 Reimbursable Supplies	235	0	0	0
001-141-513 Totals	<u>200,694</u>	<u>208,521</u>	<u>206,034</u>	<u>213,152</u>
001-142-513 Property Control				
51200 Regular Salaries And Wages	31,623	28,023	29,023	29,894
52100 Fica Taxes	2,392	2,420	2,496	2,563
52200 Retirement Contribution	2,760	3,390	3,213	3,299
52210 Deferred Compensation Match	428	0	0	0
52300 Life & Health Insurance	150	3,764	3,750	3,754
52400 Workers Compensation	136	147	125	128
53400 Other Contractual Services	69	364	364	364
54505 Vehicle Coverage	468	956	656	656
54600 Repairs And Maintenance	0	1,769	1,769	1,769
54601 Vehicle Repair	206	301	513	513
54700 Printing And Binding	97	210	210	210
55100 Office Supplies	164	200	200	200
55200 Operating Supplies	307	927	927	927
55210 Fuel & Oil	293	398	512	512
001-142-513 Totals	<u>39,092</u>	<u>42,869</u>	<u>43,758</u>	<u>44,789</u>
Purchasing Totals	<u>501,672</u>	<u>518,828</u>	<u>517,626</u>	<u>534,272</u>

**Leon County Government
Fiscal Year 2009 Budget**

Organizational Code / Account	FY 2007 Actual	FY 2008 Adopted	FY 2009 Budget	FY 2010 Projected
106-400-541 Support Services				
51200 Regular Salaries And Wages	242,956	282,503	294,836	303,540
52100 Fica Taxes	16,023	19,593	20,661	21,279
52200 Retirement Contribution	26,863	35,712	34,239	35,248
52210 Deferred Compensation Match	601	0	0	0
52300 Life & Health Insurance	27,653	40,612	36,246	38,690
52400 Workers Compensation	11,282	8,818	6,051	6,227
53400 Other Contractual Services	100,000	100,000	100,000	100,000
54000 Travel & Per Diem	3,779	4,868	4,868	4,868
54100 Communications	7,421	372	372	372
54101 Communication - Phone System	0	10,560	5,170	5,170
54200 Postage	686	100	100	100
54400 Rentals And Leases	8,088	12,025	9,600	9,600
54600 Repairs And Maintenance	54	900	900	900
54700 Printing And Binding	173	100	100	100
54900 Other Current Charges & Obligations	1,922	0	0	0
55100 Office Supplies	1,923	3,240	3,240	3,240
55200 Operating Supplies	4,474	3,348	5,773	5,773
55400 Publications, Subscriptions & Membe	1,974	2,585	2,585	2,585
55401 Training	190	1,000	1,000	1,000
106-400-541 Totals	<u>456,063</u>	<u>526,336</u>	<u>525,741</u>	<u>538,692</u>
Support Services Totals	<u>456,063</u>	<u>526,336</u>	<u>525,741</u>	<u>538,692</u>

**Leon County Government
Fiscal Year 2009 Budget**

Organizational Code / Account	FY 2007 Actual	FY 2008 Adopted	FY 2009 Budget	FY 2010 Projected
106-431-541 Transportation Maintenance				
51200 Regular Salaries And Wages	952,273	996,763	1,016,967	1,047,428
51250 Regular OPS Salaries	813	0	0	0
51400 Overtime	15,414	17,000	17,000	17,000
52100 Fica Taxes	71,241	77,074	78,347	80,676
52200 Retirement Contribution	94,779	110,726	105,108	108,235
52210 Deferred Compensation Match	8,859	0	0	0
52300 Life & Health Insurance	273,160	327,639	323,582	345,512
52400 Workers Compensation	71,054	101,312	88,145	90,760
53400 Other Contractual Services	109,122	264,811	277,491	272,491
54100 Communications	16,644	12,762	13,512	13,512
54101 Communication - Phone System	0	0	2,500	2,500
54200 Postage	117	360	360	360
54300 Utility Services	73,084	100,130	118,113	118,113
54400 Rentals And Leases	3,267	4,062	4,062	4,062
54505 Vehicle Coverage	9,660	28,593	24,035	24,035
54600 Repairs And Maintenance	842	5,812	5,812	5,812
54601 Vehicle Repair	107,616	99,364	107,618	107,618
54900 Other Current Charges & Obligations	0	3,540	3,790	3,790
55100 Office Supplies	3,224	4,560	4,560	4,560
55200 Operating Supplies	12,262	17,322	19,758	19,758
55210 Fuel & Oil	83,255	93,774	120,306	120,306
55300 Road Materials And Supplies	296,344	316,371	324,819	324,819
55400 Publications, Subscriptions & Membe	1,612	1,110	1,110	1,110
55401 Training	764	7,941	7,941	7,941
106-431-541 Totals	<u>2,205,407</u>	<u>2,591,026</u>	<u>2,664,936</u>	<u>2,720,398</u>
106-432-541 Right-Of-Way Management				
51200 Regular Salaries And Wages	528,785	578,543	609,020	627,258
51400 Overtime	48,483	63,164	63,164	63,164
52100 Fica Taxes	42,530	44,862	47,420	48,813
52200 Retirement Contribution	56,293	62,862	61,055	62,851
52210 Deferred Compensation Match	3,825	0	0	0
52300 Life & Health Insurance	158,108	214,567	206,541	220,117
52400 Workers Compensation	42,992	62,426	59,298	61,043
53400 Other Contractual Services	68,441	59,719	61,416	61,416
54300 Utility Services	13,130	22,281	23,618	23,618
54505 Vehicle Coverage	5,364	14,649	15,486	15,486
54601 Vehicle Repair	85,812	86,678	86,681	86,681
54900 Other Current Charges & Obligations	0	2,980	3,190	3,190
55100 Office Supplies	1,246	1,390	1,390	1,390
55200 Operating Supplies	20,060	29,363	30,053	30,053
55210 Fuel & Oil	66,076	90,720	95,480	95,480
55300 Road Materials And Supplies	12,179	8,600	17,666	17,666
55400 Publications, Subscriptions & Membe	1,950	720	720	720
55401 Training	1,761	3,298	3,298	3,298
106-432-541 Totals	<u>1,157,036</u>	<u>1,346,822</u>	<u>1,385,496</u>	<u>1,422,244</u>

**Leon County Government
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Organizational Code / Account	FY 2007 Actual	FY 2008 Adopted	FY 2009 Budget	FY 2010 Projected
106-438-541 Alternative Stabilization				
51200 Regular Salaries And Wages	292,305	284,278	294,346	303,176
51400 Overtime	30,866	51,000	51,000	51,000
52100 Fica Taxes	23,912	22,022	22,791	23,468
52200 Retirement Contribution	31,780	31,232	29,929	30,817
52210 Deferred Compensation Match	4,020	0	0	0
52300 Life & Health Insurance	79,782	90,963	94,504	100,815
52400 Workers Compensation	26,940	31,592	29,723	30,602
53400 Other Contractual Services	2,405	3,120	3,120	3,120
54300 Utility Services	346	4,125	4,373	4,373
54400 Rentals And Leases	0	1,398	1,398	1,398
54505 Vehicle Coverage	8,688	35,182	25,860	25,860
54601 Vehicle Repair	89,842	124,969	120,781	120,781
54900 Other Current Charges & Obligations	2,550	5,340	5,540	5,540
55100 Office Supplies	1,824	1,500	1,500	1,500
55200 Operating Supplies	3,563	10,875	11,745	11,745
55210 Fuel & Oil	95,431	101,073	137,895	137,895
55300 Road Materials And Supplies	39,302	56,427	63,227	63,227
55400 Publications, Subscriptions & Membe	499	250	250	250
106-438-541 Totals	<u>734,055</u>	<u>855,346</u>	<u>897,982</u>	<u>915,567</u>
123-433-538 Stormwater Maintenance				
51200 Regular Salaries And Wages	1,237,305	1,237,076	1,794,220	1,848,034
51250 Regular OPS Salaries	0	0	35,746	36,818
51400 Overtime	2,035	12,000	18,500	18,500
52100 Fica Taxes	91,015	95,365	142,196	146,395
52200 Retirement Contribution	121,169	136,269	186,410	191,919
52210 Deferred Compensation Match	10,238	0	0	0
52300 Life & Health Insurance	348,131	399,205	588,369	628,553
52400 Workers Compensation	93,836	129,497	174,659	179,808
53400 Other Contractual Services	54,707	61,103	165,531	165,531
54000 Travel & Per Diem	0	0	600	600
54100 Communications	0	0	900	900
54101 Communication - Phone System	0	0	390	390
54200 Postage	0	0	25	25
54300 Utility Services	9,718	10,011	27,784	27,784
54400 Rentals And Leases	206	1,182	10,869	10,869
54505 Vehicle Coverage	17,844	31,977	52,945	52,945
54600 Repairs And Maintenance	0	0	10,250	10,250
54601 Vehicle Repair	189,293	210,810	320,611	320,611
54900 Other Current Charges & Obligations	12,888	5,980	14,810	38,000
55100 Office Supplies	460	780	1,815	1,815
55200 Operating Supplies	19,087	21,613	55,154	55,154
55210 Fuel & Oil	152,551	141,554	301,572	301,572
55300 Road Materials And Supplies	82,927	94,236	143,370	143,370
55400 Publications, Subscriptions & Membe	1,275	200	455	455
55401 Training	3,170	3,245	6,245	6,245
56400 Machinery And Equipment	0	0	10,000	0
123-433-538 Totals	<u>2,447,854</u>	<u>2,592,103</u>	<u>4,063,426</u>	<u>4,186,543</u>
Operations Totals	<u>6,544,352</u>	<u>7,385,297</u>	<u>9,011,840</u>	<u>9,244,752</u>

**Leon County Government
Fiscal Year 2009 Budget**

Dangerous Animal Classification Committee (Leon County Code of Laws, Chapter 4); Animal Control Ordinance Review Committee (Leon County Code of Laws, Chapter 4)

Organizational Code / Account	FY 2007 Actual	FY 2008 Adopted	FY 2009 Budget	FY 2010 Projected
001-888-562 Line Item - St. Francis Wildlife				
58226 St Francis Wildlife Assn (851)	71,250	71,250	0	0
001-888-562 Totals	<u>71,250</u>	<u>71,250</u>	<u>0</u>	<u>0</u>
140-201-562 Animal Services				
51200 Regular Salaries And Wages	247,057	259,667	247,304	254,722
51400 Overtime	17,105	19,184	20,143	21,150
51500 Special Pay	8,170	8,800	8,800	8,800
52100 Fica Taxes	19,705	20,141	19,196	19,764
52200 Retirement Contribution	25,816	28,223	24,714	25,444
52210 Deferred Compensation Match	1,696	0	0	0
52300 Life & Health Insurance	58,029	74,331	64,716	68,935
52400 Workers Compensation	5,726	6,220	4,637	4,773
53300 Court Reporter Services	0	440	440	440
53400 Other Contractual Services	337,582	515,232	443,952	454,415
54000 Travel & Per Diem	1,965	1,184	1,184	1,184
54100 Communications	7,819	6,653	6,653	6,653
54101 Communication - Phone System	0	1,255	1,260	1,260
54200 Postage	99	300	300	300
54400 Rentals And Leases	1,399	1,406	1,406	1,406
54505 Vehicle Coverage	2,808	4,890	5,708	5,708
54600 Repairs And Maintenance	165	400	400	400
54601 Vehicle Repair	17,381	15,654	18,342	18,342
54700 Printing And Binding	1,528	800	800	800
54800 Promotional Activities	2,758	2,500	2,500	2,500
54908 Other Current Charges & Obligations	0	0	1,200	1,200
55100 Office Supplies	1,812	1,397	1,397	1,397
55200 Operating Supplies	6,604	7,210	7,210	7,210
55210 Fuel & Oil	26,542	27,569	38,354	38,354
55400 Publications, Subscriptions & Membe	346	472	472	472
55401 Training	1,733	3,686	3,686	3,686
58226 St Francis Wildlife Assn (851)	0	0	71,250	71,250
140-201-562 Totals	<u>793,846</u>	<u>1,007,614</u>	<u>996,024</u>	<u>1,020,565</u>
Animal Services Totals	<u>865,096</u>	<u>1,078,864</u>	<u>996,024</u>	<u>1,020,565</u>

**Leon County Government
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Organizational Code / Account	FY 2007 Actual	FY 2008 Adopted	FY 2009 Budget	FY 2010 Projected
106-414-541 Engineering Services				
51200 Regular Salaries And Wages	1,709,190	1,823,393	1,762,301	1,814,856
51400 Overtime	15,981	7,500	7,500	7,500
52100 Fica Taxes	128,069	143,152	137,843	141,846
52200 Retirement Contribution	166,807	207,228	182,160	187,449
52210 Deferred Compensation Match	8,103	0	0	0
52300 Life & Health Insurance	286,983	389,824	344,024	367,672
52400 Workers Compensation	62,223	48,937	31,500	32,399
53100 Professional Services	147,719	138,355	141,142	141,142
53400 Other Contractual Services	58,922	57,057	56,433	56,433
54000 Travel & Per Diem	1,331	5,613	5,663	5,663
54100 Communications	7,349	8,328	7,728	7,728
54101 Communication - Phone System	0	0	2,920	2,920
54200 Postage	0	900	900	900
54400 Rentals And Leases	1,140	0	0	0
54505 Vehicle Coverage	5,616	10,404	9,865	9,865
54600 Repairs And Maintenance	636	1,100	1,100	1,100
54601 Vehicle Repair	9,479	16,862	12,002	12,002
54700 Printing And Binding	0	400	400	400
54900 Other Current Charges & Obligations	0	2,300	2,300	2,300
55100 Office Supplies	10,180	13,165	12,925	12,925
55200 Operating Supplies	9,696	11,866	11,394	11,394
55210 Fuel & Oil	24,376	20,023	33,564	33,564
55400 Publications, Subscriptions & Membe	7,856	9,583	9,533	9,533
55401 Training	4,355	14,950	14,950	14,950
56400 Machinery And Equipment	2,538	0	0	0
106-414-541 Totals	<u>2,668,550</u>	<u>2,930,940</u>	<u>2,788,147</u>	<u>2,874,541</u>
Engineering Services Totals	<u>2,668,550</u>	<u>2,930,940</u>	<u>2,788,147</u>	<u>2,874,541</u>

**Leon County Government
Fiscal Year 2009 Budget**

Organizational Code / Account	FY 2007 Actual	FY 2008 Adopted	FY 2009 Budget	FY 2010 Projected
123-726-537 Water Quality & TMDL Monitoring				
53100 Professional Services	557,446	458,630	408,630	408,630
53400 Other Contractual Services	0	0	46,035	48,000
123-726-537 Totals	<u>557,446</u>	<u>458,630</u>	<u>454,665</u>	<u>456,630</u>
Water Quality & TMDL Monitoring Totals	<u>557,446</u>	<u>458,630</u>	<u>454,665</u>	<u>456,630</u>

**Leon County Government
Fiscal Year 2009 Budget**

Organizational Code / Account	FY 2007 Actual	FY 2008 Adopted	FY 2009 Budget	FY 2010 Projected
505-425-591 Fleet Maintenance				
51200 Regular Salaries And Wages	381,011	415,835	390,666	402,370
51400 Overtime	2,647	3,000	3,000	3,000
52100 Fica Taxes	28,385	31,844	30,162	31,055
52200 Retirement Contribution	37,711	44,627	38,834	39,990
52210 Deferred Compensation Match	2,440	0	0	0
52300 Life & Health Insurance	89,401	114,664	96,482	103,224
52400 Workers Compensation	10,681	11,711	10,170	10,469
53400 Other Contractual Services	11,688	14,120	14,120	14,120
54000 Travel & Per Diem	0	500	500	500
54100 Communications	1,517	1,980	1,980	1,980
54101 Communication - Phone System	0	1,467	1,470	1,470
54200 Postage	47	75	75	75
54300 Utility Services	18,458	30,000	30,000	30,000
54400 Rentals And Leases	1,140	1,860	1,860	1,860
54505 Vehicle Coverage	1,872	6,489	6,226	6,226
54600 Repairs And Maintenance	610,557	707,336	757,336	757,336
54601 Vehicle Repair	8,283	2,493	16,856	16,856
54700 Printing And Binding	464	550	550	550
55100 Office Supplies	1,574	1,405	1,405	1,405
55200 Operating Supplies	1,176,592	1,281,295	1,724,805	1,729,633
55210 Fuel & Oil	3,978	9,803	5,757	5,757
55400 Publications, Subscriptions & Membe	794	1,000	1,000	1,000
55401 Training	754	7,010	7,010	5,010
56400 Machinery And Equipment	8,825	0	0	0
505-425-591 Totals	<u>2,398,819</u>	<u>2,689,064</u>	<u>3,140,264</u>	<u>3,163,886</u>
Fleet Management Totals	<u>2,398,819</u>	<u>2,689,064</u>	<u>3,140,264</u>	<u>3,163,886</u>

**Leon County Government
Fiscal Year 2009 Budget**

Organizational Code / Account	FY 2007 Actual	FY 2008 Adopted	FY 2009 Budget	FY 2010 Projected
122-214-562 Mosquito Control Grant				
54000 Travel & Per Diem	0	700	700	700
54700 Printing And Binding	795	1,000	1,000	1,000
54800 Promotional Activities	1,419	6,725	6,725	6,725
55200 Operating Supplies	22,818	24,300	22,300	22,300
55401 Training	3,283	4,275	4,275	4,275
122-214-562 Totals	<u>28,315</u>	<u>37,000</u>	<u>35,000</u>	<u>35,000</u>
122-216-562 Mosquito Control				
51200 Regular Salaries And Wages	216,115	213,432	162,061	166,922
51250 Regular OPS Salaries	67,649	98,859	98,859	101,825
51400 Overtime	308	1,000	1,000	1,000
52100 Fica Taxes	21,257	23,146	20,234	20,834
52200 Retirement Contribution	27,736	32,434	26,055	26,827
52210 Deferred Compensation Match	594	0	0	0
52300 Life & Health Insurance	43,367	52,819	36,240	38,989
52400 Workers Compensation	15,607	15,782	11,891	12,244
53400 Other Contractual Services	5,751	14,751	14,751	14,751
54000 Travel & Per Diem	719	856	856	856
54100 Communications	1,518	240	240	240
54101 Communication - Phone System	0	1,560	1,560	1,560
54200 Postage	671	863	863	863
54300 Utility Services	3,800	2,400	2,400	2,400
54400 Rentals And Leases	645	787	787	787
54500 Insurance	4,320	5,000	5,000	5,000
54505 Vehicle Coverage	6,552	39,627	32,800	32,800
54600 Repairs And Maintenance	1,343	3,228	3,228	3,228
54601 Vehicle Repair	17,396	25,161	25,170	25,170
54700 Printing And Binding	1,617	1,335	1,335	1,335
54800 Promotional Activities	861	3,000	3,000	3,000
54900 Other Current Charges & Obligations	85	0	0	0
55100 Office Supplies	1,990	1,326	1,326	1,326
55200 Operating Supplies	41,359	117,215	116,815	116,815
55210 Fuel & Oil	21,964	23,486	26,580	26,580
55400 Publications, Subscriptions & Membe	410	300	300	300
55401 Training	10	0	0	0
56400 Machinery And Equipment	17,800	18,400	0	0
122-216-562 Totals	<u>521,442</u>	<u>697,007</u>	<u>593,351</u>	<u>605,652</u>

**Leon County Government
Fiscal Year 2009 Budget**

Organizational Code / Account	FY 2007 Actual	FY 2008 Adopted	FY 2009 Budget	FY 2010 Projected
123-213-562 Stormwater Maint.				
51200 Regular Salaries And Wages	512,969	571,741	0	0
51250 Regular OPS Salaries	21,731	35,746	0	0
51400 Overtime	2,093	6,500	0	0
52100 Fica Taxes	39,714	47,602	0	0
52200 Retirement Contribution	51,477	66,703	0	0
52210 Deferred Compensation Match	3,061	0	0	0
52300 Life & Health Insurance	118,439	200,345	0	0
52400 Workers Compensation	38,185	58,495	0	0
53400 Other Contractual Services	5,106	104,740	0	0
54000 Travel & Per Diem	2,697	600	0	0
54100 Communications	1,948	1,200	0	0
54200 Postage	35	25	0	0
54300 Utility Services	5,053	16,200	0	0
54400 Rentals And Leases	1,945	9,687	0	0
54505 Vehicle Coverage	11,244	14,598	0	0
54600 Repairs And Maintenance	3,903	10,250	0	0
54601 Vehicle Repair	96,723	127,992	0	0
54900 Other Current Charges & Obligations	955	8,620	0	0
55100 Office Supplies	1,152	1,475	0	0
55200 Operating Supplies	46,852	28,747	0	0
55210 Fuel & Oil	59,752	70,516	0	0
55300 Road Materials And Supplies	0	38,433	0	0
55400 Publications, Subscriptions & Membe	425	255	0	0
55401 Training	1,570	4,000	0	0
56400 Machinery And Equipment	9,399	0	0	0
123-213-562 Totals	<u>1,036,426</u>	<u>1,424,470</u>	<u>0</u>	<u>0</u>
Mosquito Control Totals	<u>1,586,183</u>	<u>2,158,477</u>	<u>628,351</u>	<u>640,652</u>

**Leon County Government
Fiscal Year 2009 Budget**

Organizational Code / Account	FY 2007 Actual	FY 2008 Adopted	FY 2009 Budget	FY 2010 Projected
140-436-572 Parks and Recreation Services				
51200 Regular Salaries And Wages	779,348	795,156	822,601	846,935
51400 Overtime	45,454	30,120	30,120	30,120
52100 Fica Taxes	61,498	61,323	63,755	65,618
52200 Retirement Contribution	78,851	86,464	82,916	85,339
52210 Deferred Compensation Match	2,321	0	0	0
52300 Life & Health Insurance	179,874	217,599	216,423	230,615
52400 Workers Compensation	23,476	41,821	39,030	40,169
53100 Professional Services	3,244	4,112	4,112	4,112
53400 Other Contractual Services	153,894	191,404	250,490	250,490
54000 Travel & Per Diem	2,241	866	866	866
54100 Communications	9,172	8,065	8,065	8,065
54101 Communication - Phone System	0	1,497	1,510	1,510
54200 Postage	230	300	300	300
54300 Utility Services	109,772	173,500	207,888	207,888
54400 Rentals And Leases	8,387	15,001	3,001	3,001
54505 Vehicle Coverage	8,008	15,168	17,846	17,846
54601 Vehicle Repair	64,910	59,327	65,001	65,001
54700 Printing And Binding	1,396	1,410	1,410	1,410
54800 Promotional Activities	0	1,500	500	500
55100 Office Supplies	954	900	900	900
55200 Operating Supplies	183,438	147,986	147,986	147,986
55209 FY07 Millage Rate Reduction	0	-7,842	0	0
55210 Fuel & Oil	58,473	80,273	84,501	84,501
55300 Road Materials And Supplies	30,010	48,100	49,100	49,100
55400 Publications, Subscriptions & Membe	830	895	895	895
55401 Training	6,023	6,049	5,955	5,955
56400 Machinery And Equipment	41,089	43,000	40,000	40,000
140-436-572 Totals	<u>1,852,894</u>	<u>2,023,994</u>	<u>2,145,171</u>	<u>2,189,122</u>
Parks & Recreation Totals	<u>1,852,894</u>	<u>2,023,994</u>	<u>2,145,171</u>	<u>2,189,122</u>

**Leon County Government
Fiscal Year 2009 Budget**

Organizational Code / Account	FY 2007 Actual	FY 2008 Adopted	FY 2009 Budget	FY 2010 Projected
401-435-534 Landfill Closure				
51200 Regular Salaries And Wages	35	0	0	0
51400 Overtime	13,240	14,000	14,000	14,000
52100 Fica Taxes	991	0	0	0
52200 Retirement Contribution	1,331	0	0	0
52300 Life & Health Insurance	2,496	0	0	0
52400 Workers Compensation	1,654	0	0	0
53100 Professional Services	8,922	9,000	9,000	9,000
53400 Other Contractual Services	23,723	26,397	411,700	423,331
55200 Operating Supplies	12,997	18,750	19,125	19,508
401-435-534 Totals	<u>65,389</u>	<u>68,147</u>	<u>453,825</u>	<u>465,839</u>
401-437-534 Rural Waste Service Centers				
51200 Regular Salaries And Wages	235,762	220,236	225,017	231,767
51250 Regular OPS Salaries	14,316	26,047	26,047	26,828
51400 Overtime	22,064	19,961	19,961	19,961
52100 Fica Taxes	20,348	19,668	19,758	20,332
52200 Retirement Contribution	26,264	28,001	26,130	26,892
52210 Deferred Compensation Match	594	0	0	0
52300 Life & Health Insurance	67,973	78,070	77,292	82,155
52400 Workers Compensation	36,445	37,260	36,120	37,173
52600 Class C Travel	0	97	97	97
53400 Other Contractual Services	29,443	37,419	37,419	37,419
54000 Travel & Per Diem	0	108	108	108
54100 Communications	1,497	1,008	1,008	1,008
54300 Utility Services	275,993	301,455	320,552	321,583
54400 Rentals And Leases	1,039	1,925	1,925	1,925
54505 Vehicle Coverage	5,617	12,559	10,747	10,747
54600 Repairs And Maintenance	12,532	4,500	4,500	4,500
54601 Vehicle Repair	48,400	54,765	54,770	54,770
54700 Printing And Binding	603	550	550	550
54900 Other Current Charges & Obligations	96	4,088	4,088	4,088
55100 Office Supplies	494	1,105	1,105	1,105
55200 Operating Supplies	4,740	4,500	4,500	4,500
55210 Fuel & Oil	22,074	44,365	31,903	31,903
55400 Publications, Subscriptions & Membe	0	150	150	150
55401 Training	0	1,000	1,000	1,000
401-437-534 Totals	<u>826,294</u>	<u>898,837</u>	<u>904,747</u>	<u>920,561</u>

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Organizational Code / Account	FY 2007 Actual	FY 2008 Adopted	FY 2009 Budget	FY 2010 Projected
401-441-534 Transfer Station Operations				
51200 Regular Salaries And Wages	364,933	365,356	370,034	381,130
51400 Overtime	47,289	31,960	31,960	31,960
52100 Fica Taxes	30,605	28,554	28,861	29,708
52200 Retirement Contribution	39,992	40,743	38,298	39,424
52210 Deferred Compensation Match	2,871	0	0	0
52300 Life & Health Insurance	73,816	100,343	100,482	106,936
52400 Workers Compensation	49,142	48,208	44,649	45,972
52600 Class C Travel	0	100	100	100
53100 Professional Services	2,420	5,000	5,000	5,000
53400 Other Contractual Services	4,332,660	5,113,355	5,473,078	5,643,268
54000 Travel & Per Diem	390	3,720	3,720	3,720
54100 Communications	1,133	1,380	1,380	1,380
54200 Postage	0	500	500	500
54300 Utility Services	68,738	70,318	74,537	74,537
54400 Rentals And Leases	6,399	7,350	7,350	7,350
54505 Vehicle Coverage	2,219	5,813	5,717	5,717
54600 Repairs And Maintenance	33,863	50,250	50,250	50,250
54601 Vehicle Repair	47,170	49,947	49,951	49,951
54700 Printing And Binding	2,958	2,664	2,664	2,664
54800 Promotional Activities	0	500	500	500
54900 Other Current Charges & Obligations	2,922	7,000	7,000	7,000
55100 Office Supplies	1,570	870	870	870
55200 Operating Supplies	24,742	9,585	9,585	9,585
55210 Fuel & Oil	55,417	65,560	78,186	78,186
55400 Publications, Subscriptions & Membe	167	459	459	459
55401 Training	800	1,210	1,210	1,210
56400 Machinery And Equipment	0	1,200	0	0
401-441-534 Totals	<u>5,192,215</u>	<u>6,011,945</u>	<u>6,386,341</u>	<u>6,577,377</u>

**Leon County Government
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Organizational Code / Account	FY 2007 Actual	FY 2008 Adopted	FY 2009 Budget	FY 2010 Projected
401-442-534 Solid Waste Management Facility				
51200 Regular Salaries And Wages	538,518	478,960	554,412	571,035
51400 Overtime	41,506	27,816	27,816	27,816
52100 Fica Taxes	43,036	40,925	43,240	44,510
52200 Retirement Contribution	55,478	57,812	57,151	58,832
52210 Deferred Compensation Match	2,324	0	0	0
52300 Life & Health Insurance	146,148	169,957	165,822	176,548
52400 Workers Compensation	70,104	69,962	65,059	66,971
52600 Class C Travel	0	1,455	1,455	1,455
53100 Professional Services	61,076	90,000	45,000	45,000
53400 Other Contractual Services	230,455	252,950	252,950	252,950
54000 Travel & Per Diem	1,912	1,900	1,900	1,900
54100 Communications	5,981	1,740	1,740	1,740
54101 Communication - Phone System	0	4,195	4,200	4,200
54200 Postage	1,094	3,600	3,600	3,600
54300 Utility Services	153,626	106,800	113,208	113,208
54400 Rentals And Leases	6,135	8,200	8,200	8,200
54505 Vehicle Coverage	3,192	7,137	13,007	13,007
54600 Repairs And Maintenance	16,008	9,000	9,000	9,000
54601 Vehicle Repair	132,830	180,620	180,846	180,846
54700 Printing And Binding	3,000	6,030	6,030	6,030
54800 Promotional Activities	0	3,500	3,500	3,500
54900 Other Current Charges & Obligations	1,829	2,700	2,700	2,700
55100 Office Supplies	3,487	3,000	3,000	3,000
55200 Operating Supplies	95,808	41,115	27,365	27,365
55210 Fuel & Oil	123,657	144,851	178,684	178,684
55400 Publications, Subscriptions & Membe	2,084	1,244	1,244	1,244
55401 Training	2,476	5,960	5,960	5,960
56400 Machinery And Equipment	6,280	12,000	0	0
401-442-534 Totals	<u>1,748,044</u>	<u>1,733,429</u>	<u>1,777,089</u>	<u>1,809,301</u>
401-443-534 Hazardous Waste				
51200 Regular Salaries And Wages	117,045	110,973	114,472	117,907
51250 Regular OPS Salaries	0	10,258	10,258	10,566
51400 Overtime	7,669	10,000	10,000	10,000
52100 Fica Taxes	9,508	9,550	9,816	10,103
52200 Retirement Contribution	11,454	13,383	12,639	13,009
52210 Deferred Compensation Match	759	0	0	0
52300 Life & Health Insurance	6,967	9,327	13,813	14,495
52400 Workers Compensation	16,703	18,237	18,111	18,639
52600 Class C Travel	0	150	150	150
53400 Other Contractual Services	116,464	140,476	140,476	140,476
54000 Travel & Per Diem	432	4,150	4,150	4,150
54100 Communications	1,453	1,872	1,872	1,872
54300 Utility Services	4,409	7,000	7,420	7,420
54505 Vehicle Coverage	936	3,640	1,321	1,321
54600 Repairs And Maintenance	293	2,400	2,400	2,400
54601 Vehicle Repair	1,687	1,752	1,752	1,752
54700 Printing And Binding	774	1,868	1,868	1,868
54900 Other Current Charges & Obligations	167	1,000	1,000	1,000
55100 Office Supplies	219	664	664	664
55200 Operating Supplies	21,653	19,932	19,932	19,932
55210 Fuel & Oil	1,252	1,233	1,775	1,775
55400 Publications, Subscriptions & Membe	404	717	717	717
55401 Training	2,280	1,000	1,000	1,000
401-443-534 Totals	<u>322,528</u>	<u>369,582</u>	<u>375,606</u>	<u>381,216</u>

**Leon County Government
Fiscal Year 2009 Budget**

Organizational Code / Account	FY 2007 Actual	FY 2008 Adopted	FY 2009 Budget	FY 2010 Projected
401-471-534 Recycling Services & Education				
51200 Regular Salaries And Wages	92,544	122,853	115,760	119,160
51400 Overtime	15,470	11,720	11,720	11,720
52100 Fica Taxes	7,998	9,508	9,131	9,392
52200 Retirement Contribution	10,436	13,323	11,757	12,092
52210 Deferred Compensation Match	142	0	0	0
52300 Life & Health Insurance	26,564	30,726	31,236	33,148
52400 Workers Compensation	11,498	14,727	11,808	12,151
52600 Class C Travel	0	1,455	1,455	1,455
53100 Professional Services	5,906	40,000	40,000	40,000
53400 Other Contractual Services	178,612	161,823	157,823	147,823
54000 Travel & Per Diem	2,260	1,595	1,595	1,595
54100 Communications	667	1,980	1,980	1,980
54200 Postage	0	500	500	500
54300 Utility Services	19,625	12,000	12,720	12,720
54400 Rentals And Leases	16,994	0	0	0
54505 Vehicle Coverage	0	14,348	0	0
54600 Repairs And Maintenance	962	0	0	0
54601 Vehicle Repair	10,713	0	0	0
54700 Printing And Binding	34	0	0	0
54800 Promotional Activities	11,939	13,150	13,150	13,150
55100 Office Supplies	610	600	600	600
55200 Operating Supplies	9,026	6,448	6,448	6,448
55210 Fuel & Oil	7,410	15,900	18,090	18,090
55400 Publications, Subscriptions & Membe	881	540	540	540
55401 Training	1,385	0	0	0
401-471-534 Totals	<u>431,674</u>	<u>473,196</u>	<u>446,313</u>	<u>442,564</u>
Solid Waste Totals	<u>8,586,144</u>	<u>9,555,136</u>	<u>10,343,921</u>	<u>10,596,858</u>

**Leon County Government
Fiscal Year 2009 Budget**

Organizational Code / Account	FY 2007 Actual	FY 2008 Adopted	FY 2009 Budget	FY 2010 Projected
001-132-586 Clerk - Finance Administration				
59302 Budget Transfers	1,413,977	1,503,145	1,542,915	1,630,795
001-132-586 Totals	<u>1,413,977</u>	<u>1,503,145</u>	<u>1,542,915</u>	<u>1,630,795</u>
110-537-586 Clerk - Article V Expenses				
59302 Budget Transfers	49,333	0	0	0
110-537-586 Totals	<u>49,333</u>	<u>0</u>	<u>0</u>	<u>0</u>
110-537-614 Clerk - Article V Expenses				
54913 Clerk Circuit Court Fees	316,483	344,220	384,164	395,689
110-537-614 Totals	<u>316,483</u>	<u>344,220</u>	<u>384,164</u>	<u>395,689</u>
Clerk of the Circuit Court Totals	<u>1,779,793</u>	<u>1,847,365</u>	<u>1,927,079</u>	<u>2,026,484</u>

**Leon County Government
Fiscal Year 2009 Budget**

Organizational Code / Account	FY 2007 Actual	FY 2008 Adopted	FY 2009 Budget	FY 2010 Projected
001-512-586 Property Appraiser				
59306 Budget Transfer	4,487,428	4,684,337	4,559,707	4,585,827
001-512-586 Totals	<u>4,487,428</u>	<u>4,684,337</u>	<u>4,559,707</u>	<u>4,585,827</u>
Property Appraiser Totals	<u>4,487,428</u>	<u>4,684,337</u>	<u>4,559,707</u>	<u>4,585,827</u>

**Leon County Government
Fiscal Year 2009 Budget**

Organizational Code / Account	FY 2007 Actual	FY 2008 Adopted	FY 2009 Budget	FY 2010 Projected
110-510-586 Law Enforcement				
51100 Executive Salaries	138,542	143,391	138,630	144,175
51200 Regular Salaries And Wages	16,489,286	17,480,669	18,034,457	18,751,073
51400 Overtime	881,055	854,250	857,350	857,350
51500 Special Pay	174,412	148,410	140,112	140,112
52100 Fica Taxes	1,308,126	1,416,239	1,350,798	1,404,830
52200 Retirement Contribution	3,138,670	3,750,286	3,232,554	3,329,531
52205 Other Retirement Contributions	0	68,957	0	0
52300 Life & Health Insurance	2,683,470	3,119,091	3,011,993	3,228,038
52400 Workers Compensation	589,935	601,336	535,807	557,239
52500 Unemployment Compensation	639	10,000	10,000	10,000
53143 Other Administrative / Professional	0	27,000	24,000	24,000
53144 Professional Services / Medical	24,365	53,458	34,090	34,090
53400 Other Contractual Services	179,473	321,750	131,750	131,750
53500 Investigations	120,600	129,000	120,000	120,000
54041 Travel and Per Diem	31,513	41,060	28,720	28,720
54042 Travel / Private Vehicle	76	1,000	1,000	1,000
54100 Communications	197,464	336,858	320,922	320,922
54200 Postage	15,692	33,000	31,800	31,800
54300 Utility Services	233,222	267,180	267,180	267,180
54442 Rentals and Leases / Radios	6,952	7,500	8,000	8,000
54443 Rentals and Leases / Other	71,718	61,544	56,673	56,673
54506 Property Insurance	25,877	49,066	48,642	48,642
54541 Insurance / Auto	186,763	160,034	149,481	149,481
54542 Insurance / Professional Liability	341,872	357,019	309,933	309,933
54545 Insurance / Aircraft	0	0	33,951	33,951
54641 Repair and Maintenance / Autos	298,531	399,285	353,656	353,656
54643 Repair and Maintenance / Radios	123,132	134,704	108,988	108,988
54644 Repair and Maintenance / Office Equipment	150,731	211,420	171,535	171,535
54646 Repair and Maintenance / Facilities	109,108	157,050	126,300	126,300
54647 Repair and Maintenance / Aviation	0	32,428	0	0
54700 Printing And Binding	44,826	100,250	69,000	69,000
54942 Other Current Charges / Auto	76,918	95,735	66,025	66,025
54948 Other Current Charges / Other	77,945	111,113	85,463	85,463
54949 Uniform Cleaning	50,732	49,920	46,920	46,920
55100 Office Supplies	37,967	37,863	38,495	38,495
55240 Data Processing Supplies	33,728	27,750	28,000	28,000
55241 Operating Supplies / Fuel and Lubrication	653,886	755,452	873,407	873,407
55242 Operating Supplies / Ammo	31,821	77,000	71,000	71,000
55243 Operating Supplies / Fingerprinting - Photographs	7,669	19,000	8,750	8,750
55244 Operating Supplies / Investigative	23,132	29,000	35,000	35,000
55248 Operating Supplies / Motorcycles and Boats	13,915	10,000	7,500	7,500
55249 Operating Supplies / Miscellaneous	244,166	213,828	402,050	402,050
55250 Operating Supplies / Uniforms	133,452	225,525	208,025	208,025
55400 Publications, Subscriptions & Membe	30,943	40,506	38,970	38,970
55401 Training	36,664	32,950	20,750	20,750
56400 Machinery And Equipment	52,244	94,000	0	0
56441 Machinery and Equipment / Auto	1,079,637	667,444	800,244	800,244
56444 Machinery and Equipment / Office	0	0	150,000	150,000
56445 Machinery and Equipment / Investigation	0	14,200	0	0
56447 Machinery and Equipment / Marine - Motorcycle	22,418	1,150	0	0
56448 Machinery and Equipment / Other	134,035	99,900	0	0
59000 Sheriff Contingency - Operating	0	100,000	100,000	100,000
59010 Sheriff - Less SRO Contract	0	-1,056,848	-1,046,649	-1,046,649
59020 Sheriff - Less Salary Lapse	0	-130,111	-156,958	-156,958
110-510-586 Totals	<u>30,307,322</u>	<u>31,988,612</u>	<u>31,484,314</u>	<u>32,594,961</u>

**Leon County Government
Fiscal Year 2009 Budget**

Organizational Code / Account	FY 2007 Actual	FY 2008 Adopted	FY 2009 Budget	FY 2010 Projected
110-511-586 Corrections				
51200 Regular Salaries And Wages	10,518,319	12,179,298	12,745,428	13,255,245
51400 Overtime	954,038	546,750	622,500	622,500
51500 Special Pay	32,515	43,500	39,808	39,808
52100 Fica Taxes	855,607	976,870	976,810	1,015,882
52200 Retirement Contribution	2,203,723	2,720,344	2,491,554	2,591,216
52205 Other Retirement Contributions	0	97,579	0	0
52300 Life & Health Insurance	2,214,241	2,801,604	2,914,461	3,171,573
52400 Workers Compensation	438,398	453,904	423,267	440,198
52500 Unemployment Compensation	6,589	20,000	20,000	20,000
53144 Professional Services / Medical	5,958	0	31,080	31,080
53400 Other Contractual Services	5,960,279	5,651,800	6,443,224	6,443,224
54041 Travel and Per Diem	8,065	8,060	6,220	6,220
54042 Travel / Private Vehicle	879	2,000	2,000	2,000
54100 Communications	92,350	112,286	106,974	106,974
54200 Postage	-12,348	10,000	10,000	10,000
54300 Utility Services	1,045,998	1,154,700	1,177,800	1,177,800
54443 Rentals and Leases / Other	22,475	22,172	23,160	23,160
54506 Property Insurance	237,952	419,407	306,432	306,432
54541 Insurance / Auto	27,884	13,701	11,401	11,401
54542 Insurance / Professional Liability	276,573	268,783	246,681	246,681
54544 Insurance Prisoner/Medical	65,507	77,198	65,153	65,153
54641 Repair and Maintenance / Autos	27,884	30,416	28,279	28,279
54643 Repair and Maintenance / Radios	13,829	19,343	20,000	20,000
54644 Repair and Maintenance / Office Equipment	41,161	55,300	55,100	55,100
54646 Repair and Maintenance / Facilities	412,682	453,300	462,650	462,650
54700 Printing And Binding	5,143	9,500	9,500	9,500
54948 Other Current Charges / Other	1,757	2,500	2,500	2,500
54949 Uniform Cleaning	24,628	26,860	28,060	28,060
55100 Office Supplies	20,576	23,062	27,895	27,895
55240 Data Processing Supplies	24,867	25,500	26,000	26,000
55241 Operating Supplies / Fuel and Lubrication	37,687	35,982	42,002	42,002
55242 Operating Supplies / Ammo	10,000	0	0	0
55246 Operating Supplies / Other Jail Supplies	283,876	382,500	382,500	382,500
55249 Operating Supplies / Miscellaneous	26,086	59,862	59,300	59,300
55250 Operating Supplies / Uniforms	70,985	97,600	97,600	97,600
55400 Publications, Subscriptions & Membe	957	2,000	1,539	1,539
55401 Training	1,710	5,000	2,500	2,500
56442 Machinery and Equipment - Jail	30,320	24,000	20,000	20,700
56444 Machinery and Equipment / Office	1,000	10,000	20,000	20,700
56448 Machinery and Equipment / Other	37,445	0	10,000	10,350
59000 Sheriff Contingency - Operating	0	100,000	100,000	100,000
59020 Sheriff - Less Salary Lapse	0	-449,319	-504,457	-504,457
110-511-586 Totals	<u>26,027,595</u>	<u>28,493,362</u>	<u>29,554,921</u>	<u>30,479,265</u>
125-864-525 Emergency Management				
59304 Budget Transfer	0	123,711	121,155	121,225
125-864-525 Totals	<u>0</u>	<u>123,711</u>	<u>121,155</u>	<u>121,225</u>

**Leon County Government
Fiscal Year 2009 Budget**

Organizational Code / Account	FY 2007 Actual	FY 2008 Adopted	FY 2009 Budget	FY 2010 Projected
130-180-586 Enhanced 9-1-1				
51200 Regular Salaries And Wages	152,376	167,569	177,766	178,046
51400 Overtime	106	8,000	8,000	8,000
52100 Fica Taxes	11,240	13,431	13,675	13,675
52200 Retirement Contribution	16,378	20,606	18,805	18,805
52300 Life & Health Insurance	39,466	48,347	44,939	44,939
52400 Workers Compensation	827	740	647	647
53400 Other Contractual Services	231,859	0	20,000	20,000
54000 Travel & Per Diem	5,119	11,875	11,875	11,875
54100 Communications	11,958	18,810	18,810	18,810
54110 Com-net Communications	612,500	420,000	420,000	420,000
54200 Postage	443	900	900	900
54400 Rentals And Leases	0	5,196	5,196	5,196
54542 Insurance / Professional Liability	1,580	1,550	1,550	1,550
54600 Repairs And Maintenance	217,996	217,992	217,992	217,992
54644 Repair and Maintenance / Office Equipment	0	2,925	2,925	2,925
54700 Printing And Binding	61	6,650	6,650	6,650
54900 Other Current Charges & Obligations	1,152	7,213	7,213	7,213
55100 Office Supplies	1,117	8,860	8,860	8,860
55200 Operating Supplies	-68	10,000	10,000	10,000
55240 Data Processing Supplies	362	4,650	4,650	4,650
55400 Publications, Subscriptions & Membe	635	1,955	1,955	1,955
55401 Training	1,299	3,700	12,596	12,596
56400 Machinery And Equipment	5,977	329,989	0	0
59900 Budgeted Contingency	0	0	252,000	252,000
130-180-586 Totals	<u>1,312,383</u>	<u>1,310,958</u>	<u>1,267,004</u>	<u>1,267,284</u>
Sheriff Totals	<u>57,647,300</u>	<u>61,916,643</u>	<u>62,427,394</u>	<u>64,462,735</u>

**Leon County Government
Fiscal Year 2009 Budget**

Organizational Code / Account	FY 2007 Actual	FY 2008 Adopted	FY 2009 Budget	FY 2010 Projected
060-520-513 Voter Registration				
51100 Executive Salaries	111,554	121,158	121,245	125,889
51200 Regular Salaries And Wages	958,968	922,683	957,392	995,053
52100 Fica Taxes	74,724	83,456	86,236	89,594
52200 Retirement Contribution	124,878	145,624	131,530	136,531
52210 Deferred Compensation Match	2,103	0	0	0
52300 Life & Health Insurance	124,822	150,763	167,353	177,047
52400 Workers Compensation	8,748	11,193	11,193	11,193
53100 Professional Services	0	2,000	7,000	2,000
53400 Other Contractual Services	2,681	4,000	4,000	4,000
54000 Travel & Per Diem	16,121	10,000	12,540	12,540
54100 Communications	9,638	5,500	7,000	7,000
54101 Communication - Phone System	0	5,500	5,650	5,650
54200 Postage	23,443	136,120	83,810	83,810
54400 Rentals And Leases	20,127	40,640	39,250	39,858
54600 Repairs And Maintenance	11,502	40,610	46,450	49,901
54601 Vehicle Repair	550	752	632	632
54700 Printing And Binding	8,139	38,400	32,700	32,700
54900 Other Current Charges & Obligations	5,848	10,850	5,850	10,850
55100 Office Supplies	4,703	10,000	10,000	10,000
55200 Operating Supplies	6,624	6,500	6,500	6,500
55210 Fuel & Oil	878	1,575	1,580	1,580
55400 Publications, Subscriptions & Membe	5,566	7,032	7,450	7,640
55401 Training	29,212	16,000	16,000	11,200
56400 Machinery And Equipment	4,554	0	0	0
56410 Machinery & Equipment <\$750	18,870	30,238	5,000	5,000
060-520-513 Totals	<u>1,574,253</u>	<u>1,800,594</u>	<u>1,766,361</u>	<u>1,826,168</u>
060-520-586 Voter Registration				
59308 SOE-BUDGET TRANSFER	53,122	0	0	0
060-520-586 Totals	<u>53,122</u>	<u>0</u>	<u>0</u>	<u>0</u>
060-521-513 Elections				
51250 Regular OPS Salaries	59,842	418,900	213,200	232,128
51300 Other Salaries & Wages	10,529	0	0	0
52100 Fica Taxes	5,416	32,050	15,685	15,685
52200 Retirement Contribution	5,894	39,850	17,273	16,012
52400 Workers Compensation	739	5,080	2,155	2,155
53100 Professional Services	27,199	23,000	31,500	31,500
53400 Other Contractual Services	237,571	647,684	393,000	400,280
54000 Travel & Per Diem	2,865	6,000	7,000	7,000
54100 Communications	24,455	29,550	8,000	8,000
54101 Communication - Phone System	0	0	22,550	22,550
54200 Postage	-18,815	351,900	122,550	255,350
54400 Rentals And Leases	16,340	37,700	44,000	45,115
54505 Vehicle Coverage	604	1,021	1,959	1,959
54600 Repairs And Maintenance	90,212	95,250	59,000	105,600
54700 Printing And Binding	88,654	276,300	142,000	226,900
54810 Voter Education Promotion	38,221	0	0	0
54811 Poll Worker Education	15,925	0	0	0
54812 ADA-HHS Vote Program Grant	2,475	0	0	0
54900 Other Current Charges & Obligations	28,737	62,700	39,000	56,500
55100 Office Supplies	18,018	18,000	25,000	25,000
55200 Operating Supplies	2,466	0	0	0
55210 Fuel & Oil	630	630	750	750
55401 Training	6,612	7,000	7,000	7,000
56400 Machinery And Equipment	7,200	0	0	0
56410 Machinery & Equipment <\$750	61,464	0	0	0
060-521-513 Totals	<u>733,252</u>	<u>2,052,615</u>	<u>1,151,622</u>	<u>1,459,484</u>

**Leon County Government
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Organizational Code / Account	FY 2007 Actual	FY 2008 Adopted	FY 2009 Budget	FY 2010 Projected
060-521-586 Elections				
59308 SOE-BUDGET TRANSFER	115,793	0	0	0
060-521-586 Totals	<u>115,793</u>	<u>0</u>	<u>0</u>	<u>0</u>
060-522-513 Special Elections				
51250 Regular OPS Salaries	10,427	0	0	0
51400 Overtime	32,430	0	0	0
52100 Fica Taxes	3,279	0	0	0
52200 Retirement Contribution	4,796	0	0	0
52400 Workers Compensation	577	0	0	0
53400 Other Contractual Services	48,325	0	0	0
54000 Travel & Per Diem	591	0	0	0
54100 Communications	360	0	0	0
54200 Postage	9,892	0	0	0
54400 Rentals And Leases	5,530	0	0	0
54700 Printing And Binding	14,537	0	0	0
54900 Other Current Charges & Obligations	6,062	0	0	0
55100 Office Supplies	497	0	0	0
55200 Operating Supplies	4,478	0	0	0
55210 Fuel & Oil	54	0	0	0
060-522-513 Totals	<u>141,834</u>	<u>0</u>	<u>0</u>	<u>0</u>
Supervisor of Elections Totals	<u>2,618,254</u>	<u>3,853,209</u>	<u>2,917,983</u>	<u>3,285,652</u>

**Leon County Government
Fiscal Year 2009 Budget**

Organizational Code / Account	FY 2007 Actual	FY 2008 Adopted	FY 2009 Budget	FY 2010 Projected
001-513-586 Tax Collector				
59307 Budget Transfer	5,536,594	5,215,125	4,876,000	5,119,800
001-513-586 Totals	<u>5,536,594</u>	<u>5,215,125</u>	<u>4,876,000</u>	<u>5,119,800</u>
123-513-586 Tax Collector				
59307 Budget Transfer	16,193	15,914	16,391	16,883
123-513-586 Totals	<u>16,193</u>	<u>15,914</u>	<u>16,391</u>	<u>16,883</u>
135-513-586 Tax Collector				
59307 Budget Transfer	144,626	151,857	164,900	173,150
135-513-586 Totals	<u>144,626</u>	<u>151,857</u>	<u>164,900</u>	<u>173,150</u>
162-513-586 Tax Collector				
59307 Budget Transfer	5,418	3,371	5,400	5,700
162-513-586 Totals	<u>5,418</u>	<u>3,371</u>	<u>5,400</u>	<u>5,700</u>
164-513-586 Tax Collector				
59307 Budget Transfer	0	5,000	5,000	5,000
164-513-586 Totals	<u>0</u>	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>
401-513-586 Tax Collector				
59307 Budget Transfer	26,211	26,523	27,319	28,139
401-513-586 Totals	<u>26,211</u>	<u>26,523</u>	<u>27,319</u>	<u>28,139</u>
Tax Collector Totals	<u>5,729,043</u>	<u>5,417,790</u>	<u>5,095,010</u>	<u>5,348,672</u>

**Leon County Government
Fiscal Year 2009 Budget**

Organizational Code / Account	FY 2007 Actual	FY 2008 Adopted	FY 2009 Budget	FY 2010 Projected
001-540-601 Court Administration				
51200 Regular Salaries And Wages	107,558	103,791	105,641	108,811
52100 Fica Taxes	7,986	8,216	8,357	8,599
52200 Retirement Contribution	10,238	11,512	10,761	11,073
52300 Life & Health Insurance	25,522	27,015	26,315	27,884
52400 Workers Compensation	463	498	418	430
54000 Travel & Per Diem	720	750	1,193	1,193
54100 Communications	14,073	3,938	4,130	4,130
54101 Communication - Phone System	0	6,504	7,817	7,817
54200 Postage	-5	152	152	152
54400 Rentals And Leases	9,475	7,570	7,342	7,342
54700 Printing And Binding	0	246	246	246
55100 Office Supplies	877	400	400	400
55200 Operating Supplies	11,306	11,750	11,750	11,750
55401 Training	499	4,956	2,250	2,250
001-540-601 Totals	<u>188,710</u>	<u>187,298</u>	<u>186,772</u>	<u>192,077</u>
Court Administration Totals	<u>188,710</u>	<u>187,298</u>	<u>186,772</u>	<u>192,077</u>

**Leon County Government
Fiscal Year 2009 Budget**

Organizational Code / Account	FY 2007 Actual	FY 2008 Adopted	FY 2009 Budget	FY 2010 Projected
110-532-602 State Attorney				
51300 Other Salaries & Wages	0	0	37,000	37,000
53300 Court Reporter Services	-364	0	0	0
54000 Travel & Per Diem	1,061	5,000	2,800	2,800
54100 Communications	17,572	12,060	5,880	5,880
54101 Communication - Phone System	0	23,718	23,720	23,720
54600 Repairs And Maintenance	3,050	5,000	2,000	2,000
54900 Other Current Charges & Obligations	16,457	14,526	14,751	14,751
55100 Office Supplies	364	0	0	0
55200 Operating Supplies	20,514	28,600	39,733	39,733
110-532-602 Totals	<u>58,654</u>	<u>88,904</u>	<u>125,884</u>	<u>125,884</u>
State Attorney Totals	<u>58,654</u>	<u>88,904</u>	<u>125,884</u>	<u>125,884</u>

**Leon County Government
Fiscal Year 2009 Budget**

Organizational Code / Account	FY 2007 Actual	FY 2008 Adopted	FY 2009 Budget	FY 2010 Projected
110-533-603 Public Defender				
51300 Other Salaries & Wages	0	0	37,000	37,000
53500 Investigations	6,843	8,600	16,150	16,150
54100 Communications	28,213	8,640	8,640	8,640
54101 Communication - Phone System	0	29,125	29,130	29,130
54200 Postage	0	0	1,291	1,291
54400 Rentals And Leases	14,437	23,505	22,185	22,185
54600 Repairs And Maintenance	0	2,000	0	0
54900 Other Current Charges & Obligations	17,864	8,393	4,274	4,274
55100 Office Supplies	10	210	210	210
55200 Operating Supplies	21,389	20,425	25,895	25,895
55401 Training	0	4,557	0	0
56400 Machinery And Equipment	2,002	2,320	0	0
110-533-603 Totals	<u>90,757</u>	<u>107,775</u>	<u>144,775</u>	<u>144,775</u>
Public Defender Totals	<u>90,757</u>	<u>107,775</u>	<u>144,775</u>	<u>144,775</u>

**Leon County Government
Fiscal Year 2009 Budget**

Organizational Code / Account	FY 2007 Actual	FY 2008 Adopted	FY 2009 Budget	FY 2010 Projected
110-538-621 Conflict Attorney Expenses				
53130 Other Professional Services	0	300,000	0	0
110-538-621 Totals	<u>0</u>	<u>300,000</u>	<u>0</u>	<u>0</u>
110-555-564 Legal Aid				
58224 Legal Services Of North Fl (801)	0	95,985	95,985	95,985
58300 Other Grants & Aids	25,667	0	0	0
110-555-564 Totals	<u>25,667</u>	<u>95,985</u>	<u>95,985</u>	<u>95,985</u>
113-546-714 Court Admin Jud Prgs- Law Library				
56600 Books, Publications & Libr Material	11,402	0	0	0
113-546-714 Totals	<u>11,402</u>	<u>0</u>	<u>0</u>	<u>0</u>
114-586-662 Court Administration - Teen Court				
51200 Regular Salaries And Wages	74,272	81,822	117,115	120,628
51250 Regular OPS Salaries	6,340	8,320	0	0
52100 Fica Taxes	6,087	6,895	9,595	9,865
52200 Retirement Contribution	7,941	9,380	12,142	12,490
52300 Life & Health Insurance	23,674	23,637	39,922	42,696
52400 Workers Compensation	347	411	480	493
53400 Other Contractual Services	570	1,380	1,380	1,380
54000 Travel & Per Diem	120	300	300	300
54100 Communications	641	0	0	0
54200 Postage	281	740	740	740
54400 Rentals And Leases	3,323	2,995	1,767	1,767
54700 Printing And Binding	470	500	500	500
54900 Other Current Charges & Obligations	0	300	300	300
55100 Office Supplies	213	430	430	430
55200 Operating Supplies	7,418	2,550	2,217	2,217
55400 Publications, Subscriptions & Membe	200	200	200	200
55401 Training	2,179	2,491	1,030	1,030
56400 Machinery And Equipment	1,686	0	0	0
114-586-662 Totals	<u>135,762</u>	<u>142,351</u>	<u>188,118</u>	<u>195,036</u>
117-509-569 Alternative Juvenile Programs				
51200 Regular Salaries And Wages	49,419	49,419	49,419	50,902
52100 Fica Taxes	3,697	3,781	3,781	3,894
52200 Retirement Contribution	4,868	5,298	4,868	5,014
52300 Life & Health Insurance	9,731	10,281	9,971	10,660
52400 Workers Compensation	212	229	189	195
54000 Travel & Per Diem	0	600	505	505
55100 Office Supplies	0	250	267	346
55401 Training	0	850	850	850
56400 Machinery And Equipment	0	1,300	0	0
58300 Other Grants & Aids	0	8,507	11,156	10,313
117-509-569 Totals	<u>67,927</u>	<u>80,515</u>	<u>81,006</u>	<u>82,679</u>
117-546-714 Law Library				
56600 Books, Publications & Libr Material	5,903	80,515	81,006	82,679
117-546-714 Totals	<u>5,903</u>	<u>80,515</u>	<u>81,006</u>	<u>82,679</u>

**Leon County Government
Fiscal Year 2009 Budget**

Organizational Code / Account	FY 2007 Actual	FY 2008 Adopted	FY 2009 Budget	FY 2010 Projected
117-548-601 Judicial Programs/Article V				
51200 Regular Salaries And Wages	0	0	105,210	108,366
52100 Fica Taxes	0	0	8,049	8,289
52200 Retirement Contribution	0	0	10,363	10,674
52300 Life & Health Insurance	0	0	14,595	15,598
52400 Workers Compensation	0	0	402	415
53400 Other Contractual Services	49,547	75,515	39,978	39,978
55200 Operating Supplies	1,711	5,000	5,066	5,146
117-548-601 Totals	<u>51,258</u>	<u>80,515</u>	<u>183,663</u>	<u>188,466</u>
117-555-564 Legal Aid				
58224 Legal Services Of North Fl (801)	78,834	80,515	81,006	82,679
117-555-564 Totals	<u>78,834</u>	<u>80,515</u>	<u>81,006</u>	<u>82,679</u>
Other Court-Related Programs Totals	<u>376,752</u>	<u>860,396</u>	<u>710,784</u>	<u>727,524</u>

**Leon County Government
Fiscal Year 2009 Budget**

Organizational Code / Account	FY 2007 Actual	FY 2008 Adopted	FY 2009 Budget	FY 2010 Projected
001-547-685 Guardian Ad Litem				
53400 Other Contractual Services	3,068	7,707	7,707	7,707
54100 Communications	6,487	4,944	4,944	4,944
54101 Communication - Phone System	0	3,601	3,610	3,610
54200 Postage	6,157	5,575	5,575	5,575
54900 Other Current Charges & Obligations	1,589	0	0	0
001-547-685 Totals	<u>17,301</u>	<u>21,827</u>	<u>21,836</u>	<u>21,836</u>
Guardian Ad Litem Totals	<u>17,301</u>	<u>21,827</u>	<u>21,836</u>	<u>21,836</u>

**Leon County Government
Fiscal Year 2009 Budget**

Organizational Code / Account	FY 2007 Actual	FY 2008 Adopted	FY 2009 Budget	FY 2010 Projected
140-838-522 Fire Services Payment				
53400 Other Contractual Services	4,739,683	4,904,609	5,039,613	5,182,945
140-838-522 Totals	<u>4,739,683</u>	<u>4,904,609</u>	<u>5,039,613</u>	<u>5,182,945</u>
140-843-522 Volunteer Fire Department				
54500 Insurance	40,838	40,838	40,838	57,173
54800 Promotional Activities	85,000	85,000	85,000	85,000
140-843-522 Totals	<u>125,838</u>	<u>125,838</u>	<u>125,838</u>	<u>142,173</u>
Fire Control Totals	<u>4,865,521</u>	<u>5,030,447</u>	<u>5,165,451</u>	<u>5,325,118</u>

**Leon County Government
Fiscal Year 2009 Budget**

Organizational Code / Account	FY 2007 Actual	FY 2008 Adopted	FY 2009 Budget	FY 2010 Projected
001-278-551 Summer Youth Employment				
51300 Other Salaries & Wages	57,536	64,542	64,542	64,542
52100 Fica Taxes	4,401	4,938	4,938	4,938
52400 Workers Compensation	247	287	287	287
53100 Professional Services	2,660	2,356	2,356	2,356
54200 Postage	480	100	100	100
54700 Printing And Binding	201	500	500	500
55200 Operating Supplies	368	1,220	1,220	1,220
001-278-551 Totals	<u>65,893</u>	<u>73,943</u>	<u>73,943</u>	<u>73,943</u>
001-379-572 Youth Sports Teams				
55209 FY07 Millage Rate Reduction	0	-250	0	0
58320 Sponsorships & Contributions	4,750	5,000	4,750	4,750
001-379-572 Totals	<u>4,750</u>	<u>4,750</u>	<u>4,750</u>	<u>4,750</u>
001-820-519 Non-Operating General Fund				
52500 Unemployment Compensation	20,223	50,000	50,000	50,000
53100 Professional Services	122,006	228,000	203,000	203,000
53102 Mental Health & Alcohol	5,972	15,000	15,000	15,000
53120 Court Appointed Attorneys	661	0	0	0
53160 Bank Service Charges	74,264	87,550	90,177	92,882
53200 Accounting And Auditing	202,010	200,000	200,000	200,000
54000 Travel & Per Diem	0	14,000	5,000	5,000
54400 Rentals And Leases	21,618	18,000	18,600	18,600
54700 Printing And Binding	9,084	18,000	18,000	18,000
54900 Other Current Charges & Obligations	31,885	45,037	86,241	86,494
54908 Other Current Charges & Obligations	41,356	30,000	30,000	30,000
55400 Publications, Subscriptions & Membe	36,616	42,999	42,472	43,191
58200 Aids To Private Organizations	124,732	4,000	4,000	4,000
001-820-519 Totals	<u>690,427</u>	<u>752,586</u>	<u>762,490</u>	<u>766,167</u>
001-831-513 Tax Deed Applications				
54900 Other Current Charges & Obligations	6,200	22,500	22,500	22,500
001-831-513 Totals	<u>6,200</u>	<u>22,500</u>	<u>22,500</u>	<u>22,500</u>
001-972-559 CRA-Payment				
54900 Other Current Charges & Obligations	2,317,030	2,235,074	2,514,545	2,971,583
001-972-559 Totals	<u>2,317,030</u>	<u>2,235,074</u>	<u>2,514,545</u>	<u>2,971,583</u>
106-978-541 Public Works Admin Chargebacks				
54980 Reimb Of Admin Costs	-1,149,714	-850,000	-850,000	-850,000
106-978-541 Totals	<u>-1,149,714</u>	<u>-850,000</u>	<u>-850,000</u>	<u>-850,000</u>
110-508-569 Diversionary Programs				
53400 Other Contractual Services	80,125	100,000	100,000	100,000
110-508-569 Totals	<u>80,125</u>	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>
110-620-689 Juvenile Detention Payment - State				
58100 Aids To Government Agencies	1,865,501	1,957,800	2,143,239	2,298,927
110-620-689 Totals	<u>1,865,501</u>	<u>1,957,800</u>	<u>2,143,239</u>	<u>2,298,927</u>
116-800-562 Drug Abuse				
53400 Other Contractual Services	49,971	59,686	60,849	62,037
116-800-562 Totals	<u>49,971</u>	<u>59,686</u>	<u>60,849</u>	<u>62,037</u>

**Leon County Government
Fiscal Year 2009 Budget**

Organizational Code / Account	FY 2007 Actual	FY 2008 Adopted	FY 2009 Budget	FY 2010 Projected
125-991-595 Grant Match Funds				
54900 Other Current Charges & Obligations	0	99,175	90,000	90,000
125-991-595 Totals	<u>0</u>	<u>99,175</u>	<u>90,000</u>	<u>90,000</u>
140-838-562 Payment to City-Animal Shelter CIP				
53400 Other Contractual Services	0	367,545	63,625	0
140-838-562 Totals	<u>0</u>	<u>367,545</u>	<u>63,625</u>	<u>0</u>
140-838-572 Payment to City- Parks & Recreation				
53400 Other Contractual Services	840,000	875,700	950,134	990,515
140-838-572 Totals	<u>840,000</u>	<u>875,700</u>	<u>950,134</u>	<u>990,515</u>
164-838-535 Sewer Services Killearn Lakes Units I and II				
58100 Aids To Government Agencies	0	237,280	237,280	237,280
164-838-535 Totals	<u>0</u>	<u>237,280</u>	<u>237,280</u>	<u>237,280</u>
331-529-519 800 MHz System Maintenance				
54900 Other Current Charges & Obligations	265,242	407,632	474,551	484,041
56400 Machinery And Equipment	0	10,000	0	0
331-529-519 Totals	<u>265,242</u>	<u>417,632</u>	<u>474,551</u>	<u>484,041</u>
420-496-590 Amtrak				
53400 Other Contractual Services	0	25,000	22,899	22,899
56400 Machinery And Equipment	36	0	0	0
56410 Machinery & Equipment <\$750	3,393	0	0	0
420-496-590 Totals	<u>3,429</u>	<u>25,000</u>	<u>22,899</u>	<u>22,899</u>
Other Non-Operating Totals	<u>5,038,854</u>	<u>6,378,671</u>	<u>6,670,805</u>	<u>7,274,642</u>

**Leon County Government
Fiscal Year 2009 Budget**

Organizational Code / Account	FY 2007 Actual	FY 2008 Adopted	FY 2009 Budget	FY 2010 Projected
501-821-596 Workers Comp Risk Management				
54502 A D & D Law Enforcement	17,623	19,385	19,500	20,085
54503 Public Official Liability	489,367	510,804	500,000	515,000
54504 Bonds	2,529	6,500	3,500	3,605
54505 Vehicle Coverage	71,476	87,424	90,000	90,000
54506 Property Insurance	1,551,126	1,663,819	1,400,000	1,442,000
54507 Aviation Insurance	29,046	32,914	32,914	33,901
54508 VFD - G/L Property, Equipment	25,864	28,450	28,450	29,304
54509 Excess Deposit Premium	498,274	548,101	450,000	463,500
54510 Service Fee	52,800	59,895	59,895	61,692
54513 State Assessment	122,000	180,000	140,000	144,200
54514 Workers Comp Claims	1,249,284	1,755,977	1,500,000	1,545,000
54515 At Fault Vehicle Repair Claims	37,036	184,441	184,441	189,974
54516 General Liability Claims	1,809	175,000	175,000	175,000
54600 Repairs And Maintenance	91,257	75,000	75,000	77,250
501-821-596 Totals	<u>4,239,491</u>	<u>5,327,710</u>	<u>4,658,700</u>	<u>4,790,511</u>
Risk Financing & Workers Comp Totals	<u>4,239,491</u>	<u>5,327,710</u>	<u>4,658,700</u>	<u>4,790,511</u>

**Leon County Government
Fiscal Year 2009 Budget**

Organizational Code / Account	FY 2007 Actual	FY 2008 Adopted	FY 2009 Budget	FY 2010 Projected
001-470-519 MIS Automation - General Fund				
54100 Communications	660	0	0	0
54110 Com-net Communications	177,313	198,970	203,826	224,209
001-470-519 Totals	<u>177,973</u>	<u>198,970</u>	<u>203,826</u>	<u>224,209</u>
106-470-541 MIS Automation - Transportation Trust				
54110 Com-net Communications	17,000	13,946	14,903	16,393
106-470-541 Totals	<u>17,000</u>	<u>13,946</u>	<u>14,903</u>	<u>16,393</u>
110-470-602 MIS Automation - State Attorney				
54110 Com-net Communications	0	15,736	18,928	20,821
110-470-602 Totals	<u>0</u>	<u>15,736</u>	<u>18,928</u>	<u>20,821</u>
110-470-603 MIS Automation - Public Defender				
54110 Com-net Communications	94,430	15,259	19,766	21,743
110-470-603 Totals	<u>94,430</u>	<u>15,259</u>	<u>19,766</u>	<u>21,743</u>
111-470-523 MIS Automation - Probation Services				
54110 Com-net Communications	4,000	4,247	5,166	5,683
111-470-523 Totals	<u>4,000</u>	<u>4,247</u>	<u>5,166</u>	<u>5,683</u>
120-470-524 MIS Automation - Building Inspection				
54110 Com-net Communications	7,000	3,160	3,169	3,486
120-470-524 Totals	<u>7,000</u>	<u>3,160</u>	<u>3,169</u>	<u>3,486</u>
121-470-537 MIS Automation - Growth Management				
54110 Com-net Communications	7,000	13,569	17,523	19,275
121-470-537 Totals	<u>7,000</u>	<u>13,569</u>	<u>17,523</u>	<u>19,275</u>
135-470-526 MIS Automation - EMS Fund				
54110 Com-net Communications	6,000	6,145	9,880	10,869
135-470-526 Totals	<u>6,000</u>	<u>6,145</u>	<u>9,880</u>	<u>10,869</u>
140-470-520 MIS Automation - Animal Control				
54110 Com-net Communications	0	1,868	1,958	2,155
140-470-520 Totals	<u>0</u>	<u>1,868</u>	<u>1,958</u>	<u>2,155</u>
140-470-572 MIS Automation - Parks and Recreation				
54110 Com-net Communications	0	834	1,985	2,184
140-470-572 Totals	<u>0</u>	<u>834</u>	<u>1,985</u>	<u>2,184</u>
160-470-552 MIS Automation - Tourist Development				
54110 Com-net Communications	10,000	9,763	10,712	11,783
160-470-552 Totals	<u>10,000</u>	<u>9,763</u>	<u>10,712</u>	<u>11,783</u>
401-470-534 MIS Automation - Solid Waste Fund				
54110 Com-net Communications	15,000	15,099	15,600	17,160
401-470-534 Totals	<u>15,000</u>	<u>15,099</u>	<u>15,600</u>	<u>17,160</u>
502-900-590 Communications Trust				
54100 Communications	282,024	339,890	265,440	273,403
54110 Com-net Communications	0	410,108	459,481	479,986
502-900-590 Totals	<u>282,024</u>	<u>749,998</u>	<u>724,921</u>	<u>753,389</u>

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Fiscal Year 2009 Budget**

Organizational Code / Account	FY 2007 Actual	FY 2008 Adopted	FY 2009 Budget	FY 2010 Projected
505-470-519 MIS Automation - Motor Pool Fund				
54110 Com-net Communications	700	715	794	874
505-470-519 Totals	<u>700</u>	<u>715</u>	<u>794</u>	<u>874</u>
Communications Totals	<u>621,128</u>	<u>1,049,309</u>	<u>1,049,131</u>	<u>1,110,024</u>

Tallahassee-Leon County Comprehensive Plan

Capital Improvement Element Goals, Objectives, and Policies

Goal 1: [CI] *(Effective 7/16/90)*

To use sound fiscal policies to provide adequate public facilities concurrent with, or prior to development in order to achieve and maintain adopted standards for levels of service, and to exceed the adopted standards, when possible. 9J-5.016(3) (a)

PUBLIC FACILITY NEEDS

Objective 1.1: [CI] *(Effective 7/16/90)*

Define types of public facilities, establish standards for levels of service for each type of public facility, and determine what capital improvements are needed in order to achieve and maintain the standards for existing and future populations, and to repair or replace existing public facilities. 9J-5.016(3)(b)1

Policy 1.1.1: [CI] *(Effective 7/16/90)*

The following definitions apply throughout this Capital Improvements Element.

1. "Capital Improvement" means land, improvements to land, structures (including design, permitting, and construction), initial furnishings and selected equipment (including ambulances, fire apparatus,). Capital improvements have an expected useful life of at least 3 years. Other "capital" costs, such as motor vehicles and motorized equipment, computers and office equipment, office furnishings, and small tools are considered in the local government's annual budgets, but such items are not "capital improvements" for the purposes of the Comprehensive Plan, or the issuance of development orders.

2. "Category of public facilities" means a specific group of public facilities, as follows:

a. Category A public facilities are arterial and collector roads, mass transit, stormwater management, potable water, sanitary sewer, solid waste, and parks and recreation facilities owned or operated by the local government, all of which are addressed in other elements of this Comprehensive Plan.

b. Category B public facilities are fire service, bikeway, sidewalk, airport and other government facilities owned or operated by the local government.

c. Category C public facilities are arterial and collector roads, mass transit, stormwater management, potable water, sanitary sewer, solid waste, and parks and recreation facilities owned or operated by Federal, and State governments, independent districts, and private organizations.

3. "Development order" for purposes of determining vested rights means any order granting, denying, or granting with conditions an application for a building permit, zoning permit, subdivision approval, rezoning, certification, special exception, variance, or any other official action of the local government having the effect of permitting the development of land. Development orders shall be categorized as:

a. "Final Development Orders" The following development order shall be considered to be final development orders for purposes of a determination of vested rights in a previously approved development:

(1) Preliminary subdivision plat approval;

(2) Final subdivision plat approval;

Tallahassee-Leon County Comprehensive Plan

Capital Improvement Element Goals, Objectives, and Policies

- (3) Final Site plan approval (pursuant to County Ordinance 88-16);
- (4) Approval of a PUD concept plan;
- (5) Approval of a PUD Final Development Plan;
- (6) Building permit;
- (7) Development agreement entered into pursuant to Florida Statutes, Section 163.3220, et seq.; and
- (8) Any other development order which approves the development of land for a particular use or uses at a specified intensity of use and which allows commencement of construction or physical development activity on the land for which the development order is issued.

b. "Preliminary development order" mean a DRI Development approval, zoning approval, preliminary development plan approval, conditional use approval, master plan approval, Board of Adjustment approval, and any other development order than a final development order.

4. "Local government" means the City of Tallahassee, Florida and Leon County, Florida.

5. "Public facility" means the capital improvements and systems of each of the following: arterial and collector roads, mass transit, stormwater management, potable water, sanitary sewer, solid waste, parks and recreation, library, corrections, emergency medical service, fire service, bikeway, sidewalk, airport, other local government buildings, public education and public health facilities.

Policy 1.1.2: [CI] *(Rev. Effective 8/17/92)*

The local government shall establish standards for levels of service for Categories A and C of public facilities, and shall apply the standards as follows:

1. Category A. The standards for levels of service of each type of public facility in Category A shall apply to development orders issued by the local government after January 31, 1991, or such earlier date as may be adopted by the local government, the local governments' annual budgets beginning with the 1990-91 fiscal year, the local governments' Capital Improvement Programs beginning with the 1990-91 fiscal year, and other elements of this Comprehensive Plan.

2. Category C. The standards for levels of service of each type of public facility in Category C shall apply to development orders issued by the local government after January 31, 1991, or such earlier date as may be adopted by the local government, and other elements of this Comprehensive Plan, but shall not apply to the local governments' annual budgets or the local governments' Capital Improvement Programs.

Policy 1.1.3: [CI] Levels of Service Required for Infrastructure, Facilities, and Utilities *(Revised Effective 7/25/03; Revision Effective 7/20/05)*

The following standards are hereby established as the minimum levels of service for various infrastructure, facilities, utilities and services required to support new development within the City of Tallahassee and Leon County.

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1. Roadways

The peak hour roadway level of service for Tallahassee and Leon County is established as follows:

a. Outside the Urban Service Area:

Interstate, Intrastate, Limited Access Parkways: B
Principal Arterials: C
Minor Arterials: C
Major and Minor Collectors: C
Local Streets: D

Inside the Urban Service Area:

Interstate, Intrastate, Limited Access Parkways: C
Principal Arterials: D**
Minor Arterials: D / E*
Major and Minor Collectors: D / E*
Local Streets: D

*For Minor Arterials, and Major and Minor Collectors located inside the Urban Service Area and south of U.S. 90, the Level of Service shall be "D" for purposes of establishing priorities for programming transportation improvements, and "E" for meeting concurrency requirements, to support the Southern Strategy. Roads north of U.S. 90 shall be LOS D for both programming improvement and concurrency purposes.

**The Level of Service for Monroe Street from Gaines Street to Tennessee Street shall be "E". (*Revised Effective 12/10/02*)

- b. Notwithstanding any of the above LOS standards in Policy 1.4.1 a. (above), in local government's review of a proposed development project, an optional LOS standard may be established that is equivalent to the currently adopted LOS standard plus 50% and may be applied in calculating the concurrency capacity for an impacted roadway segment that is not a Florida Intrastate Highway Facility (FIHS) as determined by the Florida Department of Transportation and that is located within the USA boundary provided that the following criteria is met:

- 1) The roadway segment is "capacity constrained" (as defined below), and;
- 2) The applicant or developer of the project being reviewed provides a "commensurate mitigation contribution" (as described below) to the local government for an alternative improvement.

For the purposes of this policy, the assumed roadway capacity that can be achieved under the adopted LOS standard plus 50% shall not exceed 150% of the maximum service flow at the adopted LOS. A "capacity constrained" roadway segment is one where the local government has determined that:

- 1) The improvement that will resolve the deficiency is not feasible due to environmental constraints, regulatory constraints or prohibitively costly right-of way demands, or;
- 2) The improvement that will resolve the deficiency is not desirable in that it is inconsistent with clearly defined community goals or long term plans, or;
- 3) The improvement that will resolve the deficiency is not desirable in that it clearly represents an economically inefficient measure that will address a public facility deficiency only on a temporary, limited basis.

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The “commensurate mitigation contribution” must be equivalent to the costs of the public facility improvement(s) necessary to eliminate the capacity deficiency in order that the LOS standards in Policy 1.4.1 a. (above) would be maintained on the impacted roadway segment. The transportation facility improvement on which the contribution can be expended by the local government may include public road capacity improvements, public road right-of-way acquisition, mass transit system implementation or facility improvements, or bike or pedestrian facility improvements. In addition, the transportation facility improvement on which the contribution can be expended must serve to enhance the transportation network within the defined traffic impact area of the proposed development.

2. Mass Transit

Tallahassee Mass Transit System (Category A):

- (1) Inside urban service area:
1% annual increase in system miles (odometer miles on buses).
- (2) Outside urban service area:
No service

3. Stormwater

a. Tallahassee and Leon County (Category A)

The design and water quality standards set forth in Florida Administrative Code Chapters 17-3 and 17-25, as the same may be amended from time to time, are hereby adopted by reference as the level of service for stormwater quality.

Local government may set higher minimum levels of treatment in watersheds where investigation and analysis indicate more stringent levels of service are required.

Stormwater management facilities shall be adequate to provide the following levels of service with regard to flood control:

100 Year Critical Storm Event

- No flood water in new buildings or existing buildings.
- Overland flow capacity available for all flow in excess of capacity of underground and open channel conveyance systems.

25 Year or Less Critical Storm Event

- No flood water more than six inches deep in local roads, parking lots, or other non-street vehicular use areas.
- No flood water in one driving lane each direction of collector streets.
- No flood water in two driving lanes each direction on arterial streets.
- Open channel conveyance capacity available for all flow in excess of capacity of underground conveyance system, or for full twenty-five year storm flow if no underground system exists.

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- The rate of off-site discharge shall not exceed the predevelopment rate of discharge.

10 Year or Less Critical Storm Event

- No flood water in one driving lane of local roads.
- No flood water in the driving lanes of any road other than a local road.
- Underground conveyance not overflowing in business and commercial districts.

5 Year or Less Critical Storm Event

- No flood water in the driving lanes of any roadways. •Underground conveyances not overflowing in residential districts.

These are the adopted levels of service and shall be used as the basis for determining the availability of facility capacity and the system demand generated by development. In instances where an off-site deficiency exists at the time of adoption of this policy, such deficiency shall not be increased as the result of any development or land use changes.

b. Federal and State lands stormwater management (Category C):

- (1) Inside urban service area: Same as local government
- (2) Outside urban service area: Same as local government

4. Potable Water

a. Tallahassee and Leon County water systems (Category A):

- (1) Inside urban service area: 160 gpcpd
- (2) Outside urban service area (Rural Community Land Use Category or Demonstrated Hardship): 100 gpcpd

b. Private water system (Category C):

- (1) Inside urban service area: 160 gpcpd
- (2) Outside urban service area: 100 gpcpd

5. Sanitary Sewer

a. Tallahassee and Leon County sewer systems (Category A):

- (1) Inside urban service area: 140 gpcpd
- (2) Outside urban service area: no service provided

b. Private sewer systems (not owned by City which serve public - Category C):

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- (1) Inside urban service area: 140 gpcpd
- (2) Outside urban service area: no service provided

6. Parks and Recreation Facilities

a. Tallahassee parks and recreation facilities:

- (1) Countywide park land: 1.22 acres per 1,000 population (excluding boat ramps provided by Leon County). Includes City operation of County-owned Tom Brown Park.
- (2) Area park land:
 - (a) Inside Urban Service Area: 2.00 acres per 1,000 population of Urban Service Area.
 - (b) Outside urban service area: no area parks.
- (3) Recreation facilities are included in the cost of park land.

b. Leon County parks and recreation facilities:

- (1) Countywide park land: 0.18 acres per 1,000 population (boat ramps portion only)
- (2) Area Park: 2.00 Acres per 1,000 population within Urban Service Area (parks to be provided by City and located within City Limits). Per Policy 1.1.1.C of Parks and Recreation Element.
- (3) Recreation facilities are included in the cost of park land.

7. Solid Waste

a. Leon County solid waste facilities:

- (1) Provide for:

Year (Jan 1)	LOS (Lbs/ Capita on Daily Basis)	Year	LOS	Year	LOS	Year	LOS
1990	5.65	1996	6.25	2001	6.70	2006	6.95
1991	5.75	1997	6.35	2002	6.75	2007	7.00
1992	5.85	1998	6.45	2003	6.80	2008	7.05
1993	5.95	1999	6.55	2004	6.85	2009	7.10
1994	6.05	2000	6.65	2005	6.90	2010	7.15
1995	6.15						

- (2) One year of Class I landfill lined cell disposal capacity at present fill rates

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(3) Five years of Class I landfill capacity with preliminary permit approval from the Florida Department of Environmental Regulation

(4) Ten years of properly zoned Class I landfill raw land capacity at present fill rates

b. Private solid waste disposal facilities: Same as local government

8. On-Site

Tallahassee and Leon County Category A Public Facilities Levels of service for on-site improvements, including local streets, water and sewer connection lines, stormwater management facilities, local parks and open space shall be as required of the developer in Tallahassee's and Leon County's land development regulations. Development approval shall be conditioned on the availability of services necessary to maintain all applicable level of service standards as adopted within the Comprehensive Plan.

Policy 1.1.4: [CI] (Effective 7/16/90)

The local governments shall determine the quantity of capital improvements that is needed as follows:

1. The quantity of capital improvements that is needed to eliminate existing deficiencies and to meet the needs of future growth shall be determined for each public facility by the following calculation: $Q = (S \times D) - I$.

Where Q is the quantity of capital improvements needed,
S is the standard for level of service,
D is the demand, such as the population, and
I is the inventory of existing facilities.

The calculation will be used for existing demand in order to determine existing deficiencies. The calculation will be used for projected demand in order to determine needs of future growth. The estimates of projected demand will account for demand that is likely to occur from previously issued development orders as well as future growth. Public facilities to serve demand from previously issued development orders are assured by including such demand in "D" (demand) in the preceding calculation.

2. There are two circumstances in which the standards for levels of service are not the exclusive determinant of needs for a capital improvement:

a. Repair, remodeling, renovation, and replacement of obsolete or worn out facilities will be determined by the local government.

b. Capital improvements that provide levels of service in excess of the standards adopted in this Comprehensive Plan may be constructed or acquired at any time as long as the following conditions are met:

(1) the capital improvement does not make financially infeasible any capital improvement of the same type that is needed to achieve or maintain the standards for levels of service adopted in this Comprehensive Plan, and

(2) the capital improvement does not contradict, limit or substantially change the goals, objectives and policies of any element of this Comprehensive Plan, and

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(3) one of the following additional conditions is met:

(a) the excess capacity is an integral part of a capital improvement that is needed to achieve or maintain standards for levels of service, or

(b) the excess capacity provides economies of scale making it less expensive than a comparable amount of capacity if acquired at a later date, or

(c) the asset acquired is land that is environmentally sensitive, or designated by the local government as necessary for conservation or recreation, or

(d) the excess capacity is part of a capital project financed by general obligation bonds approved by referendum.

3. Any capital improvement that is determined to be needed as a result of any of the factors listed in Policy 1.1.4.2 shall be included in the regular Schedule of Capital Improvements contained in this Capital Improvements Element. All such capital improvements shall be approved in the same manner as the capital improvements that are determined to be needed according to the quantitative analysis described in Policy 1.1.4.1. 9J-5.016(3)(b)2, (3)(c)1, (3)(c)1.b, (3)(c)1.e, (3)(c)3, (3)(c)5, (3)(c)9

Policy 1.1.5: [CI] *(Effective 7/16/90)*

The relative priorities among types of public facilities are as follows:

1. **Priorities Among Types of Public Facilities.** All public facility improvements that are based on achieving and maintaining a standard for levels of service adopted in this Comprehensive Plan are included in the financially feasible Schedule of Capital Improvements contained in this Capital Improvements Element. The relative priorities among types of public facilities (i.e., roads, potable water, sanitary sewer, etc.) were established by adjusting the standards for levels of service and the available revenues until the resulting public facilities needs became financially feasible.

Legal restrictions on the use of many revenue sources limit the extent to which types of facilities may be prioritized because they do not compete for the same revenues. During each annual prioritization process, no further prioritization among types of public facilities is necessary because all projects in the Schedule of Capital Improvements are financially feasible, programmed for improvement, and will be completed according to the Schedule. Each year, however, prioritization among types of facilities is re-determined by reaffirming or revising standards for levels of service within the constraints of available restricted revenues.

2. **Priorities of Capital Improvements Within a Type of Public Facility.** Capital improvements within a type of public facility are to be evaluated on the following criteria and considered in the order of priority listed below. The local government shall establish the final priority of all capital improvements using the following criteria as general guidelines. Any revenue source that cannot be used for a high priority facility will be used beginning with the highest priority for which the revenue can legally be expended.

a. Repair, remodeling, renovation, or replacement of obsolete or worn out facilities that contribute to achieving or maintaining standards for levels of service adopted in this Comprehensive Plan.

b. New or expanded facilities that reduce or eliminate deficiencies in levels of service for existing demand.

c. New public facilities, and improvements to existing public facilities, that eliminate public hazards not otherwise eliminated by improvements prioritized according to Subsection a or b, above.

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d. New or expanded facilities that provide the adopted levels of service for new development and redevelopment during the next five fiscal years, as updated by the annual review of this Capital Improvements Element. Tallahassee and Leon County may acquire land or right-of-way in advance of the need to develop a facility for new development. The location of facilities constructed pursuant to this Subsection shall conform to the Future Land Use Element, and specific project locations shall serve projected growth areas within the allowable land use categories. In the event that the planned capacity of public facilities is insufficient to serve all applicants for development orders, the capital improvements will be scheduled in accordance with criteria contained in the land development regulations.

e. Improvements to existing facilities, and new facilities that significantly reduce the operating cost of providing a service or facility, or otherwise mitigate impacts of public facilities on future operating budgets.

f. New facilities that exceed the adopted levels of service for new growth during the next five fiscal years by either;

(1) providing excess public facility capacity that is needed by future growth beyond the next five fiscal years, or

(2) providing higher quality public facilities than are contemplated in the local governments' normal design criteria for such facilities.

g. Facilities not described in Subsections a through f, above, but which the local government is obligated to complete, provided that such obligation is evidenced by a written agreement the local government executed prior to July 1, 1990.

3. All facilities scheduled for construction or improvement in accordance with this Policy shall be evaluated to identify any plans of State agencies or the Northwest Florida Water Management District that affect, or will be affected by, the proposed local government capital improvements.

4. Project evaluation may also involve additional criteria that are unique to each type of public facility, as described in other elements of this Comprehensive Plan.

9J-5.016(3)(c)1, (3)(c)3

Policy 1.1.6: [CI] *(Effective 7/1/04)*

All proposed capital projects in the City and County shall be consistent with the adopted Transportation Plan and designated future transportation corridors.

FINANCIAL FEASIBILITY

Objective 1.2: [CI] *(Effective 7/16/90)*

Provide needed public facilities that are within the ability of the local government to fund the facilities from local government revenues, development's proportionate share contributions, and grants or gifts from other sources. 9J-5.016(3)(b)5

Policy 1.2.1: [CI] *(Effective 7/16/90)*

The estimated costs of all needed capital improvements shall not exceed conservative estimates of revenues from sources that are available to the local government pursuant to current statutes, and which have not been rejected by referendum, if a referendum is required to enact a source of revenue. 9J-5.016(3)(c)1.f

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Policy 1.2.2: [CI] (Revised Effective 12/8/98; Revision Adopted 4/21/05)

Existing and future development shall both pay for the costs of needed public facilities.

1. Future development

a. Future development shall pay for its proportional share of the capital improvements needed to address the impact of such development. Enterprise fund user charges, connection fees, and other user fees paid by new development shall be reviewed every two years to assure that provision of capital improvements needed to address the impact of future development will not increase ad valorem tax rates or rates of electric, gas, water or sewer utilities. Upon completion of construction, "future" development becomes "present" development, and shall contribute to paying the costs of the replacement of obsolete or worn out facilities as described in subsection 2, below.

b. Future development's payments may take the form of, but are not limited to, voluntary contributions for the benefit of any public facility, impact fees, capacity fees, dedications of land, provision of public facilities, and future payments of user fees, special assessments and taxes.

2. Existing development

a. Existing development shall pay for the capital improvements that reduce or eliminate existing deficiencies, and some or all of the replacement of obsolete or worn out facilities.

b. Existing development's payments may take the form of user fees, special assessments and taxes. 9J-5.016(3)(b)4, (3)(c)8

3. Both existing and future development may have part of their costs paid by grants, entitlements or the provision of public facilities from other levels of government and independent districts.

4. The City will eliminate on-site refunds to property owners or their representatives except in those situations within the City limits which specifically support the City's goals of affordable housing, urban infill development, or the Southern Strategy goal of a more balanced growth pattern. In order to receive a rebate, a development must have an average net density of not less than two (2) units per acre.

For purposes of this paragraph, the following definitions shall apply:

a. Affordable housing: Any residential development in which 7% or greater of the residential units are determined to be affordable housing as defined in Section XIII, Glossary, under the Housing Element.

b. Urban infill development: A development located on a parcel of property bounded on two or more sides by existing urban development, or adjacent to existing water or sewer service. "Urban development" is defined as densities or intensities of one unit per acre or greater.

c. Southern Strategy: Any development located within the Southern Strategy Area, as defined in the Land Use Element. (Rev. Effective 4/18/02)

The amount of on-site water and sewer refunds, on a residential equivalent basis shall not exceed (for water) an amount calculated to be the average cost to extend water distribution lines across a lot having 80 feet of frontage and (for sewer) an amount calculated to be the average cost to extend sewer collection lines across a lot having 80 feet of frontage.

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The City shall amend its water and sewer extension policies and ordinances within sixty (60) days of the effective date of this amendment in order to effectuate the intent of this amendment.

In any utility reimbursement agreement, urban services agreement, or any other agreement, which provides for on-site refunds, the agreement shall state the specific goal or goals of this plan, which are served or achieved by the provision of refunds.

Policy 1.2.3: [CI] *(Rev. Effective 9/19/91)*

Capital improvements shall be financed, and debt shall be managed as follows:

1. Public facilities financed by enterprise funds (i.e., potable water, sanitary sewer, solid waste, and airport) shall be financed by:
 - a. debt to be repaid by user fees and charges for enterprise services, or
 - b. current assets (i.e., reserves, surpluses and current revenue), or
 - c. a combination of debt and current assets.
2. Public facilities financed by non-enterprise funds (i.e., roads, stormwater management, parks, fire service, police protection, and other government buildings) shall be financed from current assets: revenue, equity and/or debt. Specific financing of specific capital projects shall consider which asset, or group of assets, will be most cost effective, consistent with prudent asset and liability management, appropriate to the useful life of the project(s) to be financed, and efficient use of the local governments' debt capacity.
3. Debt financing shall not be used to provide more capacity than is needed within the Schedule of Capital Improvements for non-enterprise public facilities unless:
 - a. the excess capacity is an integral part of a capital improvement that is needed to achieve or maintain standards for levels of service, or
 - b. the excess capacity provides economies of scale making it less expensive than a comparable amount of capacity if acquired at a later date, or
 - c. the asset acquired is land that is environmentally sensitive, or designated by the local government as necessary for conservation or recreation, or
 - d. the excess capacity is part of a capital project financed by general obligation bonds approved by referendum. 9J-5.016(3)(c)2
4. The aggregate net bonded indebtedness in the City's enterprise activities shall not exceed 70% of assets. The City's adjusted general government net bonded indebtedness per capita shall not exceed 135% of Moody's Investor Service published median for cities of comparable size.

Policy 1.2.4: [CI] *(Effective 7/16/90)*

Tallahassee and Leon County shall not provide a public facility, nor shall it accept the provision of a public facility by others if Tallahassee, Leon County or another provider is unable to pay for the subsequent annual operating and maintenance costs of the facility.

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Policy 1.2.5: [CI] *(Effective 7/16/90)*

All development orders issued by the local government which require public facilities that will be financed by sources of revenue which have not been approved or implemented (such as future debt or referenda) shall be conditioned on the approval of implementation of the indicated revenue source, or the substitution of a comparable amount of revenue from existing sources.

Policy 1.2.6: [CI] *(Effective 7/16/90)*

The sources of revenue contain within the adopted Comprehensive Plan (July 16, 1991) require no local referendum. In the event that subsequent sources of revenue listed under "Projected Costs and Revenues" require voter approval in a local referendum that has not been held, and a referendum is not held, or is held and is not successful, the Comprehensive Plan shall be amended to adjust for the lack of such revenues, in any of the following ways:

1. Reduce the standard for levels of service for one or more public facilities, or
2. Increase the use of other sources of revenue, or
3. Decrease the cost, and therefore the quality, of some types of public facilities while retaining the quantity of the facilities that is inherent in the standard for levels of service, or
4. A combination of the above alternatives.

The analysis that supports this Capital Improvements Element shall contain an Alternative Recommendation setting forth the costs and sources of revenue that will be proposed in the Plan amendment in the event the referendum is not held, or is held and is not successful.

Policy 1.2.7: [CI] *(Effective 4/18/02; Revision Effective 12/29/05)*

By 2001, utility providers for sanitary sewer, water and stormwater shall prepare long range improvement plans to the year 2020 for major facilities from which subsequent five year capital improvement programs shall be derived. These long range improvement plans shall be based upon a needs plan to serve the Future Land Use Plan and its expected population within the Urban Service Area by 2020, and shall also contain a cost feasible plan which prioritizes improvements based upon projected revenues. These long range utility improvement plans will be updated concurrently with updates to the Future Land Use Plan and Long Range Transportation Plan.

Objective 1.3: [CI] *(Effective 7/16/90)*

Provide needed capital improvements for repair or replacement of obsolete or worn out facilities, eliminating existing deficiencies, and meeting the needs of future development consistent with the adopted plan and depicted on the future land use map and redevelopment caused by previously issued and new development orders. The local governments' ability to provide needed improvements shall be demonstrated by maintaining a financially feasible Schedule of capital Improvements, as documented by the summary "Costs and Revenues by Type of Public Facility" contained in this Capital Improvements Element. 9J-5.016(3)(b)1 and 5

Policy 1.3.1: [CI] *(Rev. Effective 11-22-99)*

The local government shall provide, or arrange for others to provide, the public facilities listed in the Schedule of Capital Improvements in the "Requirements for Capital Improvements Implementation" section of this Capital Improvements element. The capital improvements listed for Leon County within this element are balanced pursuant to 9J-5 with available revenue sources. However, the County reserves the right to amend projects and funding sources consistent with the criteria set out in 9J-5 for the Capital Improvements Element. The Schedule of Capital Improvements may be modified as follows:

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1. The Schedule of Capital Improvements shall be updated annually. The annual update process shall be initiated concurrently with the preparation and adoption of the local governments' capital budgets. The capital improvement element schedule update amendment to the Comprehensive Plan shall be based upon the local governments' draft capital budgets being considered for adoption. The capital improvement element schedule update shall reflect any changes in the construction initiation date, completion date, or estimated project cost as otherwise established in a previous year's capital improvement element schedule update. The update shall also indicate whether those projects included in the previous year's capital improvement element schedule update (but not included in the current year's capital improvement element schedule update), have been completed, are ongoing, or have been deleted. Thereafter, prior to the transmittal of the amendment revising the Schedule of Capital Improvements, the amendment shall be revised to reflect any corresponding changes in the adopted local government capital budgets.
2. Pursuant to Florida Statutes 163.3187, the Schedule of Capital Improvements may be amended two times during any calendar year, and as allowed for emergencies, developments of regional impact, and certain small scale development activities.
3. Pursuant to Florida Statutes 163.3177, the Schedule of Capital Improvements may be adjusted by ordinance not deemed to be an amendment to the Comprehensive Plan for corrections, updates, and modifications concerning costs; revenue sources; acceptance of facilities pursuant to dedications which are consistent with the plan; or the date of construction of any facility enumerated in the Schedule of Capital Improvements.
4. Any act, or failure to act, that causes any project listed in the Schedule of Capital Improvements of this Comprehensive Plan to be scheduled for completion in a fiscal year later than the fiscal year indicated in the Schedule of Capital Improvements shall be in effect only if the act causing the delay is subject to one of the following:
 - a. Projects providing capacity equal to, or greater than the delayed project are accelerated within, or added to the Schedule of Capital Improvements, in order to provide capacity of public facilities in the fiscal year at least equal to the capacity scheduled prior to the act which delayed the subject project.
 - b. Modification of development orders issued conditionally or subject to the concurrent availability of public facility capacity provided by the delayed project. Such modification shall restrict the allowable amount and schedule of development to that which can be served by the capacity of public facilities according to the revised schedule.
 - c. Amendment of the plan to reduce the adopted standard for the level of service for public facilities until the fiscal year in which the delayed project is scheduled to be completed. 9J-5.016(3)(c)7

Policy 1.3.2: [CI] *(Effective 7/16/90)*

The local government shall include in the capital appropriations of their annual budgets all the capital improvements projects listed in the Schedule of Capital Improvements for expenditure during the appropriate fiscal year, except that the local government omit from their budgets any capital improvements for which a binding agreements has been executed with another party to provide the same project in the same fiscal year. The local government may also include in the capital appropriations of their annual budgets additional public facility projects that conform to Policy 1.1.4.2.b.3 and Policy 1.2.3.3.
9J-5.016(3)(c)7.

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Policy 1.3.3: [CI] (Rev. Effective 8/17/92; Revision Effective 12/29/05)

The City Commission of Tallahassee and the Board of County Commissioners of Leon County find that the impacts of development on public facilities within Tallahassee and Leon County occur at the same time as development authorized by a final development order. The local government shall determine, prior to the issuance of development orders, whether or not there is sufficient capacity of Category A and Category C public facilities to meet the standards for levels of service for existing development and the proposed development concurrent with the impacts of proposed development. For the purpose of this policy, the City of Tallahassee shall define "concurrent with" as follows:

1. No final development order shall be issued by the local government after October 1, 1990, unless there shall be sufficient capacity of Category A and Category C public facilities to meet the standards for levels of service for the existing population and for the proposed development according to the following timeframes:

a. For the following public facilities, there must be: a) available capacity to serve the impacts of the proposed development prior to the issuance of the building permit; b) at the time a development order is issued, the necessary facilities and services are guaranteed in an enforceable development agreement, pursuant to Florida Statutes, or an agreement or development order is issued pursuant to Chapter 380, Florida Statutes to be in place and available to serve new development at the time of the issuance of a certificate of occupancy.

- (1) Potable water.
- (2) Sanitary sewer.
- (3) Solid waste.
- (4) Stormwater management.

b. For the following public facilities there must be available capacity to serve the impacts of the proposed development at the adopted level of service within 12 months of the issuance of the final development order:

- (1) Parks and recreation.
- (2) Mass transit.

2. An applicant for a preliminary development order shall have a determination made as to the availability of Category A and Category C public facilities in accordance with subsection a or b:

a. The applicant may request a determination of available capacity as part of the review and approval of the preliminary development order provided that the determination of available capacity shall apply only to specific uses, densities and intensities based on information provided by the applicant and included in the development order,

b. The applicant may request the approval of a preliminary development order without a determination of capacity of Category A and Category C public facilities provided that any such order is issued subject to requirements in the applicable land development regulation or to specific conditions contained in the preliminary development order that:

- (1) Final development orders for the subject property are subject to a determination of available capacity in Category A and Category C public facilities, as required by Policy 1.3.1, and;
- (2) No rights to obtain final development order, nor any other rights to develop the subject property have been granted or implied by the local government's approval of the preliminary development order without determining that there is available capacity in Category A and Category C public facilities.

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3. Except for an approved development of regional impact with specific phases of development, the determination of available capacity shall be valid for the term of a proposed project's development order. For development orders without specific terms of development, the determination and reservation of available capacity shall not exceed two years. For good faith development, extensions of the two year terms may be permitted in six month intervals.

4. A determination that there is available capacity in public works to serve the project shall run with the land; shall be assignable within adjacent portions of a project; and shall not be assignable to other projects. A determination that there is available capacity for a project shall apply only to specific land uses, densities, and intensities based upon information provided by the applicant. Any change in the density, intensity or land use is subject to review and approval or denial by the City of Tallahassee.

5. An applicant shall prepay all impact fees or other infrastructure costs to guarantee the applicant's pro rata share of the local governments' financial obligation for public facilities which are constructed by the local government for the benefit of the subject property.

a. Whenever an applicant's pro rata share of a public facility is less than full cost of the facility, the local government shall contract with the applicant for the full cost of the facility including terms regarding reimbursement of the applicant for costs in excess of the applicant's pro rata share.

b. Upon expiration of the determination of capacity for the development pursuant to subsection 2.a.(2) all unused capacity shall be forfeited. The pro rata infrastructure costs (not impact fees) paid for said capacity now forfeited shall be held by the City as a credit unless excess capacity exists that will allow local government to extend the expiration date. Pro rata infrastructure costs held as a credit by local government and not used by a developer to offset future impacts on public facilities shall be rebated without interest to the developer after a period of one (1) year.

6. The standards for levels of service of Category A and Category C public facilities shall be applied to the issuance of development orders on the following geographical basis:

a. Public facilities which serve all of Leon County shall achieve and maintain the standard for levels of service on a Countywide basis. No development order shall be issued in any unincorporated part of Leon County if the standard for levels of service is not achieved and maintained throughout the County for the following public facilities:

- (1) Solid Waste Disposal
- (2) Countywide Parks

b. Public facilities which serve less than all of Leon County shall achieve and maintain the standard for levels of service within their assigned service area. No development order shall be issued in an assigned service area if the standard for levels of service is not achieved and maintained throughout the assigned service area for the following public facilities and assigned service areas:

- (1) Arterial and Collector Roads: All such roads throughout the county significantly affected by the proposed development
- (2) Stormwater Management Systems: Major Stormwater Basin
- (3) Potable Water Systems: Water System Service Area
- (4) Sanitary Sewer Systems: Treatment Plant Service Area
- (5) Area Parks: Urban Service Area
- (6) Mass Transit: Citywide

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COORDINATE CAPITAL IMPROVEMENTS WITH LAND DEVELOPMENT

Objective 1.4: [CI] (Effective 7/16/90)

Manage the land development process to insure that all development receives public facility levels of service equal to, or greater than the standards adopted in Policy 1.1.3, subsections 1-3, and 6. 9J-5.016(3)(b)3 and 5 by implementing the Schedule of Capital Improvements (required by Objective 1.3) and produced in its entirety elsewhere in the Capital Improvements Element, and by using the fiscal resources provided for in Objective 1.2 and its supporting policies.

Policy 1.4.1: [CI] (Effective 7/16/90)

All Category A public facility capital improvements shall be consistent with the goals, objectives and policies of the appropriate elements of this Comprehensive Plan.
9J-5.016(3)(b)5, (3)(c)9, and (4)(a)1.b

Policy 1.4.2: [CI] (Rev. Effective 11-22-99)

The local government shall integrate their land use planning and decisions with their plans for public facility capital improvements by developing and adopting the programs listed in the "Implementation Programs" section of this Capital Improvements Element. The location of, and level of service provided by projects in the Schedule of Capital Improvements shall maintain adopted standards for levels of service for existing and future development in a manner and location consistent with the Future Land Use Element of this Comprehensive Plan. Individual land use decision shall be consistent with the Comprehensive Plan. 9J-5.016(3)(b)3, (3)(c)9.

REQUIREMENTS FOR CAPITAL IMPROVEMENTS IMPLEMENTATION SCHEDULE OF CAPITAL IMPROVEMENTS, INCLUDING GENERAL LOCATION

The Schedule of Capital Improvements on the following pages will repair or replace obsolete or worn out facilities, eliminate existing deficiencies, and make available adequate facilities for future growth through no less than a five-year planning period, updated annually. The analysis of capacity requirements for deficiency and growth at the time of original plan adoption appears in a support document prepared for this Capital Improvements Element: "Public Facility Requirements 1988/89 - 1995/96 and to 2010."

The projects are listed according to the type of public facility. Within each list, projects are listed in sequence according to the fiscal year in which the initial project expenditures are scheduled. The capital improvement element schedule update shall provide the projected construction initiation date, completion date, and rough estimate of the total project cost for each project included therein. The capital improvement element schedule update shall include advance-funded State of Florida roadway projects, noting, however, that the local government bears no obligation in the funding or construction of these facilities. The capital improvement element schedule update shall include those local road projects reflected in the local government's adopted capital budget.

Each project is named, and briefly described. Most project locations are specified in the name or description of the project. The capacity of the project is shown, using the same measure of capacity that is used in the standard for the level of service (see Policy 1.1.3). Capacity increases may meet the needs of current deficiencies, or future development, or both, as noted above. If no "added capacity" is shown, the project is limited to repair, renovation, remodeling or replacement of an existing facility, with no net increase in capacity.

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The estimated cost of each project during each of the next five or six fiscal years is shown in thousands of dollars (\$1000s), and the total 5 or 6-year cost is also shown. Any costs incurred before or after the 5 or 6-year schedule are omitted from the project total. Such costs appear in the local governments' Capital Improvements Programs. All cost data is in current dollars; no inflation factor has been applied because the costs will be revised as part of the annual review and update of the Capital Improvements Element.

All projects contained in this Schedule of Capital Improvements are consistent with the other elements of this Comprehensive Plan. Consistency is determined and maintained by calculating that the total capacities of planned projects and existing facilities achieve or exceed the capacity of facilities that are required by the adopted standards for levels of service using the formula in Policy 1.1.4. 9J-5.016(4)(a)1

The Capital Improvements Element reflects the five year adopted Capital Improvement Plans (CIPs) of the City of Tallahassee and Leon County, and may not reflect other Capital Facilities documents that are concurrently being developed and yet to be adopted.

Rule 9J-5.016, F.A.C., concerning the Capital Improvements Element states, in part, "The Capital Improvements Element should include projects for which local government has fiscal responsibility."

Objective 1.5: [CI] *(Effective 6/28/98)*

Ensure that the City of Tallahassee and Leon County, their agents, and their assigns appropriate adequate funds and maintain an operational commitment sufficient to implement the various obligations of the Comprehensive Plan which are not addressed through the capital improvements planning requirements.

Policy 1.5.1: [CI] *(Effective 6/28/98)*

The City of Tallahassee and Leon County, either jointly or separately, shall, in conjunction with the Comprehensive Plan Evaluation and Appraisal Report process, undertake a periodic review of obligations set forth in the Comprehensive Plan for which they, or their agents or assigns, are responsible for implementing, and which are not otherwise addressed through the capital improvements planning process. Each obligation shall be evaluated; including: a) affirmation of the commitment to the obligation; b) demonstration of financial capacity and commitment to carry out the work necessary to fulfill the obligation; and c) an assessment as to the ability to perform, or have performed, required work within the specified period of time (as applicable).

Should the City of Tallahassee or Leon County determine, as an outcome of this review, that an obligation found in the Comprehensive Plan should be deleted or otherwise modified, the affected local government shall file, at the first available opportunity, an amendment to the Comprehensive Plan making corresponding appropriate revisions.

Objective [CI] 1.6: *(Effective 12/8/98)*

The City of Tallahassee and Leon County shall adopt and implement revised programs and/or policies which favor the funding and scheduling of their capital improvements programs and policies for the Central Core Area and Southern Strategy Area

Policy [CI] 1.6.1: *(Effective 12/8/98)*

The local governments shall commit to undertake needed repairs, replace obsolete infrastructure and facilities, and address existing infrastructure deficiencies within the Central Core Area and Southern Strategy Area. The identification of such projects shall be based on the Comprehensive Assessment of the Central Core Area; the Comprehensive Assessment of the Southern Strategy Area; the Strategic Implementation Plan of the Central Core Area; the Strategic Implementation Plan of the Southern Strategy Area; and, any applicable Sector Plans.

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Capital Improvement Element Goals, Objectives, and Policies

Policy [CI] 1.6.2: *(Effective 12/8/98)*

By 1999, the local governments shall establish criteria for evaluation of projects proposed for inclusion within the 5 Year Capital Improvement Schedule. Among these criteria, there shall be criteria reflecting the commitment to needed improvements within the Central Core Area the Southern Strategy Area.

Policy [CI] 1.6.3: *(Effective 12/8/98)*

Funding approved to implement capital improvements necessary to address those needs identified by the Comprehensive Assessment of the Central Core Area and the Comprehensive Assessment of the Southern Strategy Area shall not be diverted to other projects without the expressed consent of the Commission.

PROGRAMS TO ENSURE IMPLEMENTATION *(Rev. Effective 9/19/91)*

The following program descriptions are part of the adopted Comprehensive Plan. The following programs shall be implemented by January 31, 1991, or such earlier date as may be adopted by the local government, to ensure that the goals, objectives and policies established in the Capital Improvements Element will be achieved or exceeded. Each implementation program will be adopted by ordinance, resolution or executive order, as appropriate for each implementation program.

1. Review of Applications for Development Orders. The local government shall amend their land development regulations to provide for a system of review of various applications for the levels of service of Category A and Category C public facilities. Such system of review shall assure that no final development order shall be issued which results in a reduction in the levels of service below the standards adopted in Policy 1.1.3.a-c for Category A public facilities and Policy 1.1.3.f for Category C public facilities. The land development regulations shall include, at a minimum, the provisions of Policy 1.3.3.a and b in determining whether a development order can be issued.

The land development regulations shall also address the circumstances under which public facilities may be provided by applicants for development orders. Applicants for development orders may offer to provide public facilities at the applicant's own expense in order to insure sufficient capacity of Category A and Category C public facilities, as determined according to Paragraphs A and B, above. Development orders may be issued subject to the provision of public facilities by the applicant subject to the following requirements:

a. The local government and the applicant enter into an enforceable development agreement which shall provide, at a minimum, a schedule for construction of the public facilities and mechanisms for monitoring to insure that the public facilities are completed concurrent with the impacts of the development, or the development will not be allowed to proceed.

b. The public facilities which are impacted by a subsequent Development Order are operating and will continue to operate at or above the adopted LOS consistent with the conditions outlined in Policy 1.3.3 of the CIE and that the public facilities are contained in the Schedule of Capital Improvements of the Comprehensive Plan.

2. Impact Fees. Impact fee ordinances shall require the same standard for the level of service as is required by Policy 1.1.3., and may include standards for other types of public facilities not addressed under Policy 1.1.3. All impact fee ordinances necessary to support the financial feasibility of this element shall be adopted, or amended to the required standard for the level of service by January 31, 1991.

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3. Annual Budget. The annual budget shall include in its capital appropriations all projects in the Schedule of Capital Improvements that are planned for expenditure during the next fiscal year.

4. Capital Improvements Program. The annual multi-year Capital Improvement Program (CIP) shall be prepared in conjunction with the annual review and update of the Capital Improvements Element. The CIP shall contain all of the projects listed in the Schedule of Capital Improvements of the updated version of the Capital Improvements Element.

5. Semiannual Report. The mandatory semiannual report to the Department of Community Affairs concerning amendments to the Comprehensive Plan due to emergencies, developments of regional impact and selected small developments shall report on changes, if any, to adopt goals, objectives and policies in the Capital Improvements Element.

6. Update of Capital Improvements Element. The Capital Improvements Element shall be reviewed and updated annually. The element shall be updated in conjunction with the budget process and the release of the official population estimates and projections by the Bureau of Economic and Business Research (BEBR) of the University of Florida. The update shall include:

- a. Revision of population projections
- b. Update of inventory of public facilities
- c. Update of costs of public facilities
- d. Update of Public Facilities Requirements analysis (actual levels of service compared to adopted standards)
- e. Update of revenue forecasts
- f. Revise and develop capital improvements projects for the next five fiscal years
- g. Update analysis of financial capacity

7. Concurrency Implementation and Monitoring System. The local government shall establish and maintain Concurrency Implementation and Monitoring Systems. The Systems shall consist of the following components:

a. Annual report on the capacity and levels of service of public facilities compared to the standards for levels of service adopted in Policy 1.1.3.a-c and f. The report shall summarize the actual capacity of public facilities, and forecast the capacity of public all be based on the most recently updated Schedule of Capital Improvements in this Capital Improvements Element. The annual report shall constitute prima facie evidence of the capacity and levels of service of public facilities for the purpose of issuing development orders during the 12 months following completion of the annual report. The annual report shall also summarize and forecast capacities and levels of service for comparison to the standards adopted in Policy 1.1.3.d and e, but such portion of the annual report shall be for information purposes only, and shall not pertain to the issuance of development orders by the local government.

b. Public facility capacity review. The City of Tallahassee and Leon County shall use the procedures specified in Implementation Program 1, above, to enforce the requirements of Policy 1.3.3.a. and b. and as such the impacts of proposed development will be analyzed in relation to the availability of capacity at the time of permitting. Records shall be maintained during each fiscal year to indicate the cumulative impacts of all development orders approved during the fiscal year-to-date on the capacity of public facilities as set forth in the most recent annual report on capacity and levels of service of public facilities. The land development regulations of the local government shall provide that applications for development orders that are denied because of insufficient capacity of public facilities may be resubmitted after a time period to be specified in the land development regulations. Such time period is

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in lieu of, and not in addition to, other minimum waiting periods imposed on applications for development orders that are denied for reasons other than lack of capacity of public facilities. Land development regulations shall require that development commence within a specified time after a development order is issued, or the development order shall expire, subject to reasonable extensions of time based on Criteria included in the regulations.

c. Review of changes in planned capacity of public facilities. The local government shall review each amendment to this Capital Improvement Element, in particular any changes in standards for levels of service and changes in the Schedule of Capital Improvements, in order to enforce the requirements of Policy 1.3.1.d.

d. Concurrency implementation strategies. The local government shall annually review the concurrency implementation strategies that are incorporated in this Capital Improvements Element:

(1) Standards for levels of service that are phased to reflect the local governments financial ability to increase public facility capacity, and resulting levels of service, from year to year. Standards for levels of service may be phased to specific fiscal years in order to provide clear, unambiguous standards for issuance of development orders. (See Policy 1.1.3)

(2) Standards for levels of service that are applied within appropriate geographical areas of the local government. Standards for Countywide public facilities are applied to development orders based on levels of service throughout the County. Standards for public facilities that serve less than the entire County are

applied to development orders on the basis of levels of service within assigned service areas. (See Policy 1.3.3.c)

(3) Standards for levels of service are applied according to the timing of the impacts of development on public facilities. Final development orders, which impact public facilities in a matter of months, are issued subject to the availability of water, sewer, and solid waste facilities prior to the issuance of the building permit, and other facilities (i.e., parks stormwater management and, mass transit) must be available within 12 months of the final development order. Preliminary development orders can be issued subject to public facility capacity, but the capacity determination expires in two years unless the applicant provides financial assurances to the local government. As an alternative, the determination of public facility capacity for preliminary development orders can be waived with in agreement that a capacity determination must be made prior to issuance of any final development order for the subject property. Such a waiver specifically precludes the acquisition of rights to a final development order as a result of the issuance of the preliminary development order. (See Policy 1.3.3.a and b)

(4) Levels of service are compared to adopted standards on an annual basis. Annual monitoring is used, rather than case-by-case monitoring, for the following reasons:

(a) annual monitoring corresponds to annual expenditures for capital improvements during the local governments' fiscal years;

(b) annual monitoring covers seasonal variations in levels of service; and

(c) case-by-case monitoring would require applicants for development orders or the local government to conduct costly, time-consuming research which would often be partially redundant of prior research, or involve disparate methodologies and produce inconsistent results.

(See Concurrency Implementation and Monitoring System component A, above.)

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Capital Improvement Element Goals, Objectives, and Policies

(5) Public facility capital improvements are prioritized among competing applications for the same amount of facility capacity according to the criteria in Policy 1.1.5.b.4. If any applications have to be deferred to a future fiscal year because of insufficient capacity of public facilities during the current fiscal year, the applications to be deferred will be selected on the basis of rational criteria.

e. Capacity of Public Facilities for Development Orders Issued Prior to Adoption of the Plan. The City of Tallahassee and Leon County will "reserve" capacity of public facilities for development orders, in addition to approved Developments of Regional Impact, that were issued by the local government prior to the adoption of this Comprehensive Plan under the following circumstances:

(1) A representative of the property which is the subject of the development order has requested and received a determination of vested rights, and

(2) A representative of the property which is the subject of the development order has accepted in writing the applicable requirements of Policy 1.3.3.b, c of the Capital Improvements Element.

The local governments find that it is not necessary to automatically "reserve" capacity of public facilities for all development orders issued prior to the adoption of the plan because experience indicates that many such development orders are not used, or are not used to the maximum allowable uses, densities or intensities. The local governments find that the population forecasts that are the basis for this plan are a reasonable prediction of the absorption rate for development, and that the capital facilities which are planned to serve the forecast development are available for that absorption rate. Reserving public facility capacity for previously issued development orders would deny new applicants access to public facilities, and would arbitrarily enhance the value of dormant development orders.

The local governments intend to develop and pursue programs that will give persons with legitimate and substantial vested rights an opportunity to proceed with their plans without arbitrary interference by the new

Comprehensive Plan. However; the local governments intend to require such persons to "continue in good faith" in order to "reserve" capacity of public facilities which are provided by the local government. The City of Tallahassee and Leon County will not "reserve" capacity of public facility for previously issued development orders that have not been vested under the local government's vesting ordinance and which have not continued development in good faith.

8. 5-Year Evaluation. The required 5-year evaluation and appraisal report shall address the implementation of the goals, objectives and policies of the Capital Improvements Element. The monitoring procedures necessary to enable the completion of the 5-year evaluation include:

- a. Review of Annual Reports of the Concurrency Implementation and Monitoring System.
- b. Review of Semiannual Reports to DCA concerning amendments to the Comprehensive Plan.
- c. Review of Annual Updates of this Capital Improvements Element, including updated supporting documents.

9. Contractor Performance System. The local government will develop a system of monitoring the actual performance of contractors who design and/or construct public facilities for the local government. The monitoring system shall track such items as actual vs. planned time schedule, and actual vs. bid cost. The performance of contractors shall be considered when the local government awards contracts for public facilities. 9J-5.016(3)(c)6 and (4)(b)

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Capital Improvement Element Goals, Objectives, and Policies

SCHEDULES OF CAPITAL IMPROVEMENTS

NOTE: Copies of the annual Schedules of Capital Improvements may be viewed in the printed version of the Tallahassee-Leon County Comprehensive Plan.

Summary of Division/Program Goals and Performance Measures

Legislative/Administrative	
County Administration Goal	To provide leadership and direction to County employees, to facilitate the implementation of Board priorities and policies and to manage the operation of County functions to ensure the delivery of cost effective, customer-responsive public services within the bounds of available resources.
County Attorney Goal	To provide high quality legal representation to the Board of County Commissioners, all departments and divisions under the Board, the County Administrator and certain boards and other officials of Leon County as directed by the Board of County Commissioners.
OMB Goal	To continuously enhance the quality of County services by optimizing the use of county financial resources through the effective provision of planning, policy analysis, budget development and program evaluation services to benefit citizens, elected officials and staff.
<i>Performance Measures</i>	Meet all requirements of FL Statues 129 and 200 (Truth in Millage) Forecast actual major revenue source within 5% of the budget (actual collections as a % of budget) Process budget amendment request within 2 business days or the next scheduled Board meeting (% is an estimate) Submit 2 semi-annual performance reports by May 30 and November 30 Review all agenda items in less than 2 days 95% of the time
Risk Management Goal	To provide customers with courteous and professional services, in the risk management area.
<i>Performance Measures</i>	Investigate worker's compensation accidents and report findings and corrective action Provide one safety/loss control training quarterly as training needs are identified by program areas Investigate auto accidents and report findings and corrective action Coordinate Safety Committee monthly to identify accidents trends and recommend preventative training as appropriate
TDC Goal	To enhance the local economy and quality of life through the benefits associated with a strong visitor industry by maximizing the number of visitors, length of stay of visitors, and the economic impact of visitors to Leon County.
<i>Performance Measures</i>	# of nights spent in the Tallahassee-Leon County area on average % of visitors coming to the Tallahassee-Leon County area for conferences/meetings % of visitors attending nature-based activities \$ of visitors attending museums/historical sites % of visitors traveling to the Tallahassee-Leon County area via motor coach
Human Resources Goal	Dedicated to supporting the County's and goals by providing high quality, cost effective, innovation and practical solutions and consultation services to meet the needs of Leon County employees. This is accomplished by formulating effective Human Resources strategies, policies, procedures, services and programs.
<i>Performance Measures</i>	Average days to fill vacant positions Average days to start for vacant positions Average Turnover Rate # of employees attending county-sponsored training events # of positions evaluated for external competitiveness and internal equity # of Annual Performance Appraisals completed
Public Services	
Intergovernmental Affairs Goal	To effectively serve the residents of Leon County by providing leadership, coordination and assistance to divisions to facilitate the delivery of services consistent with Board policy. This will ensure that divisions receive the resources, guidance, and support needed to provide superior services in a cost effective and efficient manner.
<i>Performance Measures</i>	# of news releases to promote County services # of press conferences, and community meetings and events

Summary of Division/Program Goals and Performance Measures

Public Services Cont'd	
Library Services Goal	To enrich the community by inspiring a love of reading, providing a dynamic resource for creative and intellectual pursuits, and enabling residents to live a life of learning.
<i>Performance Measures</i>	# of total Library visits
	# of library uses
	# of items in Library Collection
	# of total Material Circulation
	# of total number of computer uses
	# of new volumes cataloged
	# of Library programs held
	# of Library program attendance
Cooperative Extension Goal	To provide scientifically based knowledge and information so that the citizens of Leon County may use the information given to make decisions which contribute to an improved quality of life.
<i>Performance Measures</i>	# of group learning opportunities provided
	# of pesticide applicator continuing education units (CEUs)
	# of residents receiving environmental technical assistance
	# of limited resource citizens receiving nutrition assistance
	# of residents receiving FCS technical assistance
	# of volunteers hours provided by Extension trained volunteers
	# of youths involved in 4-H Clubs activities
	# of residents receiving 4-H technical assistance
Health & Human Services Goal	To provide funding and oversight of health and social service activities provided to Leon County residents consistent with State mandates, Board policies and Leon County's Mission.
<i>Performance Measures</i>	# of individuals served by the Direct Emergency Assistance Program
	# of CHSP training sessions for applicant agencies
	# of CHSP site visits conducted
	# of women assisted through the Choose Life grant program
Volunteer Center Goal	To strengthen individuals and organizations in our community through volunteerism.
<i>Performance Measures</i>	# of citizen volunteers coordinated
	# of volunteer hours contributed by citizens
	# of community-wide service projects/events coordinated
	# of volunteer management workshops and technical assistant trainings
	# of participants who successfully complete the volunteer management certification course
Housing Services Goal	To provide the very low, low and moderate income citizens of the unincorporated areas of Leon County with safe, sanitary, and affordable homes through the provision of funds for rehabilitation, home counseling, and down payment assistance. Housing Services serves Leon County residents with professionalism, management, leadership, and support consistent with the Board policy and the mission of Leon County.
<i>Performance Measures</i>	# of total housing rehabilitation inspections performed
	# of clients receiving Down Payment Assistance
	# of housing units receiving Home Rehabilitation
	# of housing units receiving Home Replacement
	Total Housing Grant Dollars Administered
Veterans Services Goal	To counsel and assist veterans and their dependents with processing benefits claims and obtaining other benefits entitled to them through the United States Department of Veterans' Affairs and other Federal Government Agencies as well as serve as the Veteran Liaison for the local community.
<i>Performance Measures</i>	# of clients served (in person)
	# of clients served (outreach)
	Monthly client benefit payments (retroactive)
	Monthly client benefit payments (recurring)
Primary Healthcare Goal	To effectively serve the residents of Leon County by providing primary health care services to low income and uninsured Leon County residents in an efficient and cost effective manner.
Housing Finance Authority Goal	To consider Leon County affordable housing financing for owner-occupied single-family and multi-family housing units to include townhouses and condominiums, which include the sale of taxable bonds once approved by resolution of the Board of County Commissioners.

Summary of Division/Program Goals and Performance Measures

Public Services Cont'd	
EMS Goal	To provide clinically superior, compassionate, cost-effective emergency medical services to all citizens and visitors of Leon County; regardless of social economic status, utilizing the latest technologies and medical care standards, within the bounds of available resources.
<i>Performance Measures</i>	# of calls for service responded to # of transports made # of public education events conducted
Planning Department Goal	To provide accurate information, creative, and effective planning recommendations and expertise in the areas of long range land use, environmental and transportation planning, and in land use administration to the City and County governments, the Planning Commission, appointed boards and committees, residents, and businesses.
<i>Performance Measures</i>	# of Land Use Applications Processed, including Site Plans, Text Amendments, Subdivisions, Plats, etc. (City and County) # of Rezoning, PUDs Processed # of Comp Plan Amendments Analyzed and Processed # of SF of Non-Residential Development Permitted in the Southern Strategy Area # of Residential Dwelling Units Permitted within the Southern Strategy Area. # of GIS Layers Actively Maintained
Growth & Environmental Management	
GEM - Support Services Goal	To administer, centralize, coordinate and facilitate licensing code compliance, citizen review boards, and growth and environmental management services to residents, property owners and land development professions served by the divisions under the Department of Growth and Environmental Management of Leon County, in order to achieve compliance with adopted ordinances and policies.
<i>Performance Measures</i>	# of permit applications received and processed % of Code Enforcement Board orders prepared and executed within 10 working days # of walk-in customers # of permits issued or approved # of calls processed Total fees received
Building Inspection Goal	To ensure a safely built environment for the public within the unincorporated area of Leon County. Building Inspection effectively and efficiently obtains compliance with appropriate construction codes through permit issuance, plans review, inspections, use of automation technologies and training; all to be performed in a customer and staff sensitive manner. The division also provides staff support for the County's Contractor Licensing and Code Enforcement Boards and the Board of Adjustment and Appeals.
<i>Performance Measures</i>	# of building inspections performed # of miles between each inspection Average minutes per inspection on construction site # of plan reviews performed
Environmental Compliance Goal	To provide high quality technical and scientific permitting and review services to the public and to disseminate environmental information to the public and government agencies in support of environmental protection efforts.
<i>Performance Measures</i>	# of natural Features Inventory applications reviews # of site plan reviews (environmental impacts) # of stormwater operating permits reviews # of environmental duty officer customer service clients # of single Family Lot Environmental Permit Applications reviews # of stormwater operating permit renewals # of conduct 4,800 environmental inspections annually # of number of Environmental Management Act permits # of Science Advisory Committee meetings administered annually
DEP Storage Tanks Goal	To effectively and efficiently implement the Florida Department of Environmental Protection's Storage Tank Contract in a customer sensitive manner.
<i>Performance Measures</i>	# of compliance inspections # of requests for customer assistance

Summary of Division/Program Goals and Performance Measures

Growth & Environmental Management Cont'd	
Development Services Goal	To protect the health, safety, and welfare of the community by ensuring that all land development activities comply with adopted zoning, design, site plan, and subdivision standards and regulations.
<i>Performance Measures</i>	# of all construction address assignments # of subdivision and site and development plan reviews # of Limited partition and Type A site & development plan reviews # of Type B site and development plan reviews # of Type C site and development plan reviews # of Type D site and development plan reviews # of Permitted Use Verifications (PUV) reviewed and issued # of subdivision/ASAP & other exemption determinations # of zoning compliance determinations for residential development # of Board and Adjustment and Appeals Requests # of Concurrency Management Certificates Issued, small project** # of Concurrency Management Certificates Issued, large project*** # of Development Agreements Reviewed # of DRI applications & development orders reviewed # of Land Dev. Code amendments by section, presented to Board
Management Services	
Support Services Goal	To provide customers with assistance, guidance, oversight, and other resources to enhance the provision of departmental services.
Probation Goal	To restore and enhance the quality of life of its clients, and assist in making them productive and responsible citizens for a safer community.
<i>Performance Measures</i>	# of average alcohol tests administered to Probation defendants per month. # of total End of Year Probation Caseload # of end of Year Caseload Per Probation Officer Managing Caseloads Probation and SPTR Fees Collected (County Court Probation, alternative community service, no-show fees) and pretrial release fees. # of Defendants - Community Service and Work Program # of Hours Defendants Worked - Community Service and Work Program Estimated jail savings
Pretrial Release Goal	To restore and enhance the quality of life for defendants and the community at-large through continued monitoring and enforcement of court-ordered conditions of release.
<i>Performance Measures</i>	# of defendant assessed at jail (to release, (per Administrative Order, or hold for first appearance), including criminal history and background # of Defendant assessment per FTE (including attendance at first appearance) # of average End of Month Caseload # of Defendant caseload managed per FTE (monthly average) # of average End of Month Electronic Monitoring Caseload # of average End of Month FTE per Electronic Monitoring Caseload Annual Operating Cost Savings in terms of Jail Bed Days
Facilities Management Goal	To serve the citizens of Leon County and occupants of County facilities through the provision of professional maintenance, construction, and operating services, in order to provide clean safe and fully-functional County facilities.
<i>Performance Measures</i>	\$ volume of capital projects managed in millions # of work orders opened % of work orders opened for preventative maintenance % of work orders closed within the year Total square footage of County facilities maintained
MIS Goal	To serve our end users with continually improved efficient, cost effective technology and telecommunications products, services, and information so that our customers are totally satisfied and able to fulfill their mission.
<i>Performance Measures</i>	Average number of e-mails processed each month (in millions) Approximate amount of valid e-mails (balance of e-mail spam or viruses trapped)* Average monthly visits to Leon County web site % of help calls completed in one day % of internal service customers rating MIS as responding promptly to needs (2007 Management Services survey actual results) Number of new applications/services deployed

Summary of Division/Program Goals and Performance Measures

Management Services Cont'd	
GIS Goal	To enhance the County's Information Management capabilities to provide efficient and improved services to citizens.
<i>Performance Measures</i>	Provide customer response to system and software requests within (1) hour 100% of the time.
	Increase GIS internet applications, services and downloadable files by 20% annually.
	Increase internet user sessions by 20% annually.
	Provide maintenance of base map components per schedule matrix, as required.
	Average monthly visits to the GIS Web Site
	Layers of data maintained (such as aerial photography at various resolutions; addressing; streets; building footprints; contours within USA (1 ft.) and County (2 ft.); hydrography; elevation; flood zones; land use and zoning; property ownership; subdivisions; easements; census)
MWSBE Goal	To provide minority, women, and small businesses with a means of participation in Leon County's procurement process for the purpose of achieving economic parity among all Leon County vendors.
<i>Performance Measures</i>	1. Review and analyze all preliminary bids and request for proposals to determine the appropriate target within 3 days of request 95% of the time a. Total # of preliminary requests for proposals analyzed
	2. Attend and present MWSBE information for all Purchasing Division pre-bid conferences 95% of the time. a. Total # of pre-bid conferences attended
	3. Reviewed, analyzed and submitted all MWSBE statements within 3 days of the bid or request for proposal closing date 95% of the time. a. Total # of submitted proposals reviewed
	4. Provide training to at least 25 citizens for assistance in starting, maintaining and enhancing their local business
	5. % of respondents committed to meet or exceed MWSBE Aspirational Target
	6. % of internal service customers rating MWSBE as responding promptly to needs (Annual Survey)
	7. % of internal service customers rating MWSBE as providing an overall satisfactory service experience (Annual Survey)
Purchasing – Procurement Goal	To provide timely and professional procurement services to secure requested supplies, services and commodities at a specified level of quality and at the lowest possible cost, through open and fair competition.
<i>Performance Measures</i>	% of completed requisitions for purchase orders processed within 2 days of receipt.
	% of bids/RFPs processed within 45 work days of receipt of request
	# of Purchase Orders Issued
	\$ Volume of Purchase Orders Issued (millions)
	\$ amount of Central Purchasing Office purchases per Central Purchasing FTE (2.75 FTE allocated) (millions)
	# of Bids Issued
	Purchasing Card Volume
	Purchasing Card Rebate
Property Control Goal	To create and maintain an exemplary records and management control program for the tangible personal property of Leon County.
<i>Performance Measures</i>	Decrease the % of items not located in the annual inventory from the prior year (reflects percentage decrease in items missing from the prior year).
	# New Assets Tagged
	\$ Value of New Assets
	# of Assets at Year End
	Year End Total Asset Value
	# of Surplus Auctions
	\$ Value of Auction Proceeds
	Items Not Found In Inventory After 3 yrs - Deleted 3rd Year (Annual Inventory)
Warehouse Goal	To procure, stock and issue high turnover type items to facilitate the work routines of County departments.
<i>Performance Measures</i>	Cost per issuance
	Operational cost as a % of total dollar value of issuances (expenses / \$ value of issuances)
	# of issuances
	\$ volume of issuances

Summary of Division/Program Goals and Performance Measures

Public Works	
Support Services Goal	To effectively serve the residents of Leon County by planning, developing, and maintaining quality infrastructure. This is accomplished by delivering environmentally sensitive and cost-effective products and services in order to achieve a high quality of life that includes health and safety, human comfort, and conveniences.
Transportation Maintenance Goal	To provide for the safety, comfort and convenience of the public by creating, maintaining, and managing infrastructure and programs supporting transportation, roadside beautification, and stormwater maintenance. This is accomplished through cost effective, environmentally sensitive, and aesthetically pleasing products and services.
<i>Performance Measures</i>	Perform 1,250 tons/year of major asphalt repairs Perform 1,000 tons/year asphalt/pothole patching Install and repair 7,000 sign panels annually Install and refurbish 75,000 sq. ft. of pavement markings and symbols with plastic Respond to 90% of work orders within three (3) weeks Grade County maintained dirt roads on a 15 day cycle
Right of Way Goal	To provide for the safety, comfort, and convenience of the public by managing programs that support transportation, roadside beautification, and stormwater maintenance.
<i>Performance Measures</i>	Increase the number of Adopt-a-Road litter control groups by 2% over the prior year Inspect and remove high risk wood on 58 miles of Canopy Roads every three (3) years with an annual average of 19.3 miles Perform clear zone maintenance on 50 shoulder miles ³ Pick up litter on 500 miles of roads five (5) times per year (Goal: 2,500 mi) Maintain 17.3 acres of landscaped area 12 times per year (Goal: 207 acres) Respond to 90% of work orders within three (3) weeks Mow 500 miles, five (5) times during the mowing season (Goal: 2,500 mi)
Alternative Stabilization Goal	To provide for the safety, comfort, and convenience of the public through the delivery of cost effective, environmentally sensitive, and aesthetically pleasing roadways and infrastructure.
<i>Performance Measures</i>	Chemically stabilize 4 miles of dirt roads annually Chemically rejuvenate 4 miles of dirt roads annually Stabilize 8 miles of dirt roads using Open Grade Mix Asphalt
Stormwater Maintenance Goal	To provide for the safety, comfort and convenience of the public by creating, maintaining and managing infrastructure and programs supporting transportation, roadside beautification, and stormwater maintenance.
<i>Performance Measures</i>	1. Respond to 90% of work order requests within six (6) weeks 2. Clean and reshape 225,000 feet/year of roadside ditches annually 3. Hydromulch 4 acres/year of disturbed drainage areas annually 4. Repair 130 miles/year of shoulders annually 5. Sod 11 miles of ditches annually 6. Clean 19,000 feet of drainage pipes annually 7. % of ponds mowed three times annually per County Operating Permit requirements 8. % of conveyance systems mowed three times a year per County Operating Permit Standard 9. % of treatment facilities operating under and meeting County operating permit requirements
Animal Services Goal	To improve the well-being of citizens and animals through humane education, prevention, and enforcement programs for the citizens and domestic animals of Leon County.
<i>Performance Measures</i>	Increase domestic animal rabies vaccination: Measured by bite animal vaccination rates Maintain customer complaint rate at 5 per 1,000 calls received # of citations issued # of field service calls (bite and service calls including follow-ups)
Engineering Services Goal	To provide the public with professional services for the construction and maintenance of cost-effective infrastructure to enhance our community's quality of life.
<i>Performance Measures</i>	Manage staff so that not less than 60% of staff time is spent on Capital Improvement Project activities Review, permit, and inspect for completion of all projects assigned to ensure compliance with County standards Maintain subdivision plat review time to an average of 6 days or less

Summary of Division/Program Goals and Performance Measures

Public Works Cont'd	
Fleet Maintenance Goal	To provide the best quality maintenance and repair at the most economical cost to taxpayers of Leon County.
<i>Performance Measures</i>	# of chargeable hours # of preventative maintenance services performed
Mosquito Control Goal	To train and empower its employees to provide Leon County residents and visitors with effective and environmentally sound mosquito control services. Services and educational programs are provided to protect public health and reduce human discomfort associated with large mosquito populations.
<i>Performance Measures</i>	% of mosquito larva requests responded to in two days % of adult mosquito spraying requests responded to in two days % domestic mosquito requests responded to in two days
Parks & Recreation Goal	To provide for the safety, comfort and convenience of the public by creating, maintaining, and managing infrastructure and programs supporting recreation, parks and open space. This is accomplished through cost effective, environmentally sensitive and aesthetically pleasing products and efficient services.
<i>Performance Measures</i>	# of acres of invasive exotic plants removed from greenways and open spaces # of greenway acres maintained # of youths participating in sport activities
Solid Waste Management Goal	Dedicated to excellent public service and responsible fiscal and environmental stewardship.
<i>Performance Measures</i>	Maximum on-site time for self-dumping vehicles Annual customer satisfaction survey score (1=very poor, 5=excellent) % of FDEP quarterly inspections found in compliance (no permit issues or violations) % of employees satisfying FDEP certification requirements # of days monthly provide all-weather roads into disposal area Tons of class III waste processed Tons of tire waste processed Tons of electronics waste processed Tons of wood waste processed
Solid Waste Rural Waste Service Goal	Dedicated to excellent customer service and responsible fiscal and environmental stewardship.
<i>Performance Measures</i>	# of random load inspections per site per month Annual customer satisfaction survey score (1=very poor, 5=excellent) # of chargeable accidents for roll-off truck drivers # of traffic violations for roll-off truck drivers Average customer turn around time from gate to gate Average truck turn around time from gate to gate Tons of rural waste collected
Solid Waste Transfer Station Goal	Dedicated to excellent public service and responsible fiscal and environmental stewardship.
<i>Performance Measures</i>	% of operating days with waste left on the floor overnight Average loading time for transport trailers % of employees satisfying FDEP certification requirements % of FDEP quarterly inspections found in compliance (no permit issues or violations) Average net outbound load weight (tons) Tons of Class I waste processed
Solid Waste Hazardous Waste Goal	To ensure that hazardous waste materials are properly managed and legally disposed in an environmentally sound manner, in keeping with the Division goal statement.
<i>Performance Measures</i>	# of residents household hazardous waste disposal services provided to # of conditionally exempt agencies and small businesses household hazardous waste disposal services provided to # of off-site household hazardous waste disposal collection events Pounds of potentially hazardous material processed Pounds of potentially hazardous material reused or recycled
Solid Waste Recycling Services Goal	To provide recycling services and education to residents, businesses and government in order to prevent pollution, preserve natural resources, protect our local environment and reduce solid waste.
<i>Performance Measures</i>	Drop-off and Curbside Recycling tonnage County office paper recycling tonnage # of community-wide recycling related events coordinated # of waste reduction/recycling classroom presentations conducted

