

Constitutional

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**Leon County Government
Fiscal Year 2006 Budget**

Property Appraiser

Organizational Code: 001-512-586

Mission Statement

The mission of the Property Appraiser is to assess all property located within Leon County according to the laws of the State of Florida, thereby assuring all property owners with a fair and equitable taxing structure.

Summary of Services Provided

1. Assess all property located within Leon County.
2. Provide effective and efficient service to the citizens of Leon County.
3. Administer all exemptions and classifications.
4. Provide Tax Roll for all taxing authorities.
5. Administer the Truth In Millage (TRIM) process.

Accomplishments

1. Continued excellence in mass appraisal process, accommodating all classes of properties.
2. Appraisals completed for all exempt government structures in the county.
3. Homestead remote application locations in four quadrants of the county continued each year in February, as well as Saturday filing location in the Tallahassee Mall.
4. Continued success and improvement in access to records, updated weekly on the internet.
5. Implementation of existing and new exemptions, such as low-income senior exemption, and the granny-flat exemption.

Current Year Notes

This program is recommended at an increased funding level. These recommendations include:

1. Routine salary, wage and benefit adjustments.
2. Funding is provided for a new full-time Tax Roll Administrator. Total fiscal impact is \$39,817.

Out-Year Notes

There are no Budget Issues requested in FY2007 thru 2010, with the exception of anticipated routine salary, wage and benefit adjustments.

Objectives / Performance Measures	Indicator	Units	FY 2004 Actual	FY 2005 Budget	FY 2006 Budget
001-512-586 Property Appraiser					
• To assure that every parcel of property in Leon County is assessed on a basis that is fair and in accordance with the laws of the State of Florida	Input	%	100	100	100
• To continue to increase training for employees and institute the latest appraisal technologies where economically feasible	Input	%	100	100	100
• Number of Homestead Exemptions.	Input	#	52,014	53,021	53,864
• Number of Senior Exemptions.	Input	#	1,932	2,010	1,829

**Leon County Government
Fiscal Year 2006 Budget**

Property Appraiser

Organizational Code: 001-512-586

Budgetary Costs	FY 2004 Actual	FY 2005 Adopted	FY 2006 Continuation	FY 2006 Issues	FY 2006 Budget	FY 2007 Budget
General Fund	0	0	4,258,465	39,817	4,298,282	4,513,196
General Fund	3,442,697	3,935,173	0	0	0	0
Total Budgetary Costs	<u>3,442,697</u>	<u>3,935,173</u>	<u>4,258,465</u>	<u>39,817</u>	<u>4,298,282</u>	<u>4,513,196</u>

Funding Sources	FY 2004 Actual	FY 2005 Adopted	FY 2006 Budget	FY 2007 Budget
001 General Fund	3,442,697	3,935,173	4,298,282	4,513,196
Total Revenues	<u>3,442,697</u>	<u>3,935,173</u>	<u>4,298,282</u>	<u>4,513,196</u>

Staffing Summary	FY 2004 Actual	FY 2005 Adopted	FY 2006 Continuation	FY 2006 Issues	FY 2006 Budget	FY 2007 Budget
Administrative Supervisor/Secretary/Telephone	2.00	3.00	3.00	0.00	3.00	3.00
Assistant Property Appraiser	1.00	1.00	1.00	0.00	1.00	1.00
Chief Deputy of Appraisals	1.00	1.00	1.00	0.00	1.00	1.00
Chief Information Officer	1.00	1.00	1.00	0.00	1.00	1.00
Commercial Analyst	3.00	4.00	4.00	0.00	4.00	4.00
Data Entry Operator	2.00	2.00	2.00	0.00	2.00	2.00
Director of Management Services	1.00	1.00	1.00	0.00	1.00	1.00
Director of Real Estate	1.00	1.00	1.00	0.00	1.00	1.00
Exempt/Customer Service Technicians	5.00	5.00	5.00	0.00	5.00	5.00
Exemption/Customer Service Supervisor	1.00	1.00	1.00	0.00	1.00	1.00
Financial Officer	1.00	1.00	1.00	0.00	1.00	1.00
GIS Coordinator	1.00	1.00	1.00	0.00	1.00	1.00
GIS/IT Specialist	2.00	3.00	3.00	0.00	3.00	3.00
Land Appraisers/Sales	4.00	4.00	4.00	0.00	4.00	4.00
Land Supervisor	1.00	1.00	1.00	0.00	1.00	1.00
NAL Supervisor	1.00	1.00	1.00	0.00	1.00	1.00
Network System Administrator	1.00	1.00	1.00	0.00	1.00	1.00
Property Appraiser	1.00	1.00	1.00	0.00	1.00	1.00
RE Title/NAL Technician	4.00	4.00	4.00	0.00	4.00	4.00
Residential Appraisal/Specialist	9.00	11.00	11.00	1.00	12.00	12.00
Supervisor/Administrator Field Operations	2.00	2.00	2.00	0.00	2.00	2.00
Tax Roll Administrator	1.00	1.00	1.00	0.00	1.00	1.00
TPP Appraiser/Auditor	4.00	4.00	4.00	0.00	4.00	4.00
TPP Supervisor	1.00	1.00	1.00	0.00	1.00	1.00
Total Full-Time Equivalents (FTE)	<u>51.00</u>	<u>56.00</u>	<u>56.00</u>	<u>1.00</u>	<u>57.00</u>	<u>57.00</u>