FISCAL YEAR 2004/2005
ADOPTED BUDGET, FIVE-YEAR FINANCIAL PLAN, AND CAPITAL IMPROVEMENT PROGRAM

BOARD OF COUNTY COMMISSIONERS
Jane G. Sauls, Chairman, District 2
Cliff Thaell, Vice-Chairman, At-Large
William C. Proctor, Jr., District 1
Dan Winchester, District 3
Tony Grippa, District 4
Bob Rackleff, District 5
Rudy Maloy, At-Large

Parwez Alam, County Administrator

Leon County Courthouse 301 South Monroe Street Tallahassee, FL 32301
(850-488-9962)

www.co.leon.fl.us

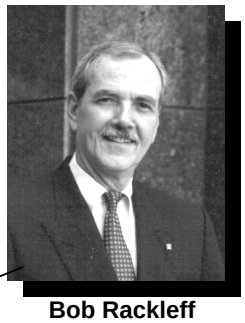
The cover of the FY 2004/2005 Annual Budget & Capital Improvement Program depicts the Fort Braden Library which opened February 25, 2004. The building is 5,600 square feet and is located on Highway 20 in the Fort Braden community. The library's architects incorporated the elements of the original home into a modern library building. The library's collection includes thousands of books for all ages, books on CD and audiotape, a videotape, DVD, and reference collection, as well as computers with Internet connections. The library was constructed with state, federal, and Leon County funding.

LEON COUNTY, FLORIDA
BOARD OF COUNTY COMMISSIONERS

The mission of the Leon County Board of County Commissioners is to preserve and enhance the outstanding quality of life which has made our community a desirable place to live, work and raise our children. Through the provision of cost effective superior services, County Government will ensure the promotion of orderly growth for the economic health and safety of its citizens.

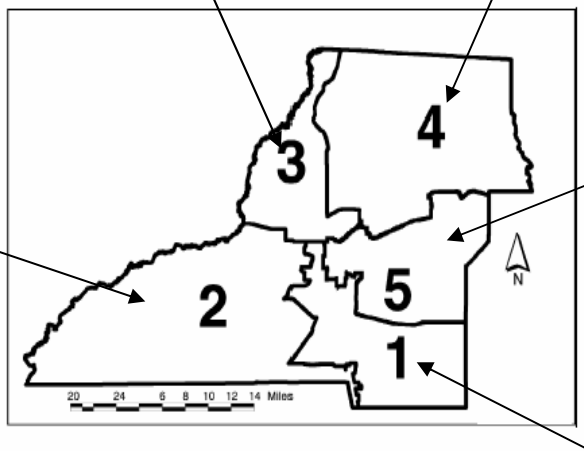
Dan Winchester
District 3

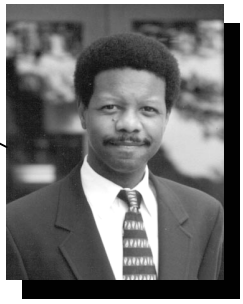
Tony Grippa
District 4



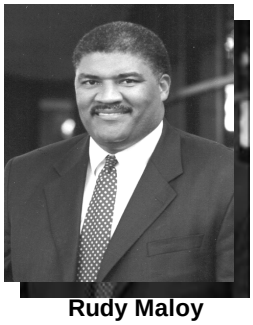
Bob Rackleff
District 5

Jane G. Sauls
Chairman
District 2

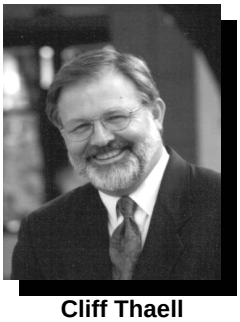




William C. Proctor, Jr.
District 1



Rudy Maloy
At-Large



Cliff Thaell
Vice- Chairman
At-Large

The Government Finance Officers Association of the United States and Canada (GFOA) presented an award of Distinguished Presentation to Leon County for its Annual Budget for the fiscal year beginning October 1, 2003.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communication device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

OVERVIEW
1- Administrator's Budget Message
2- Readers Guide
3- Budget Summary
4- Budget by Fund
5- Budget by Program/Department

ANALYSIS OF THE BUDGET
6- Trend Analysis
Community Economic Profile
Comparative Data for Like-Sized Counties
Comparative Data for Surrounding Counties

7- Financial Analysis
Financial Indicators
Major Revenues
Revenue and Expenditure Illustration
Expenditures by Function
Revenues by Source

8- Staffing Analysis
Recommended Position Changes
Staffing by Program/Department
OPS Staffing by Program/Department

9- Other Analysis
Fund Balance
Long Term Debt Structure
Schedule of Transfers

BOARD OF COUNTY COMMISSIONERS
10- Legislative/Administration
County Commission
County Administration
County Attorney
Human Resources
Office of Management and Budget
Tourist Development

11- Department of Public Services
Intergovernmental Affairs
Health & Human Services
Library Services
Planning
Cooperative Extension
Veteran Services
Volunteer Center
Emergency Medical Services

12- Growth & Environmental Management
Support Services
Building Inspection
Development Services
Environmental Compliance
Water Quality Monitoring
Aquatic Weed Control
DEP Storage Tank

13- Department of Management Services
Support Services
Facilities Management
Minority/Women Business Enterprise
Management Information Systems
Probation
Purchasing

14- Department of Public Works
Support Services
Animal Control
Engineering Services
Fleet Management
Mosquito Control/Stormwater Maintenance
Operations
Parks & Recreation
Solid Waste

ELECTED OFFICIALS
15- Constitutional
Clerk of the Courts
Property Appraiser
Sheriff
Supervisor of Elections
Tax Collector

16- Judicial
Court Administration
Other Court-Related Expenditures
Public Defender
State Attorney
Guardian Ad Litem

OTHER BUDGETS
17- Non-Operating
Summary
Non-Operating by Function

18- Debt Profile
Summary
Detail

19- CAPITAL IMPROVEMENT PROGRAM

20- APPENDIX
Charter Ordinance
County Policies
Glossary Budget
Statistical Summary
Budget Calendar

BOARD OF COUNTY COMMISSIONERS

301 South Monroe St.
Tallahassee, Florida 32301
(850) 488-4710

Commissioners:

BILL PROCTOR
District 1

JANE SAULS
District 2

DAN WINCHESTER
District 3

TONY GRIPPA
District 4

BOB RACKLEFF
District 5

RUDY MALOY
At Large

CLIFF THAELL
At Large

PARWEZ ALAM
County Administrator
(850) 488-9962

HERBERT W.A. THIELE
County Attorney
(850) 487-1008

October 1, 2004

Members of the Board of County Commissioners
Leon County Courthouse
Tallahassee, Florida 32301

The Honorable Chairman and Commissioners:

I am pleased to present the Fiscal Year 2004/2005 Operating Budget and Five Year Capital Improvement Program. The total budget is $191,184,639 or a 4% decrease from last fiscal year. The total budget is comprised of an operating appropriation equaling $167,779,711 and capital appropriation equaling $23,404,928.

The FY2004/2005 Budget provides funding to continue high levels of service to the citizens of Leon County while reducing the general millage rate from 8.55 to 8.54. The ability to reduce the rate is the result of a higher taxable value being reported by the Property Appraiser on July 1st as opposed to the tentative values provided on June 1st. I discuss this in greater detail later in the message. This is the 13th consecutive year the countywide rate has either been reduced or held constant.

Article V/Revision 7

The FY2004/2005 Budget reflects the first full year of the implementation of Revision 7 to Article V of the Florida Constitution. This revision revised the method by which the judicial system is funded by specifying the costs to be paid by the State, the counties or by other sources. County staff has worked closely with all affected parties in establishing next year's budget. All entities, including the Judiciary, State Attorney, Public Defender and Clerk of the Circuit Court concur with the implementation plan funded in this budget. With this acknowledgment, there are always unforeseen issues when a transition of this magnitude occurs and we are prepared to continue to work with all parties in making the transition a smooth one.

Salary Recommendations

Included in this budget is the necessary funding to provide the maximum of a 5%, or $1,000, cost of living adjustment for all full-time career service employees effective October 1, 2004. This adjustment is in addition to the potential merit awards ($400 - $600) career service employees are eligible for during this fiscal year. The pay adjustment reserve also includes funding for a merit adjustment for senior management.

How We Compare

Leon County continues to provide services to the community in an efficient manner. As shown in the charts in the budget analysis section, we rank lowest in expenditures per capita and total budget and near the lowest in number of employees per capita versus other counties of similar size. When compared to the 57 counties responding to our survey, Leon County has the 9th lowest budget per capita and the 21st lowest staff per capita.

Policy Guidance and Process

The Board provided policy guidance at the February 24th Board meeting, the June 8th budget workshop, and the September 14th and September 21st budget public hearings as follows:

- No increase to the Countywide millage rate
- No increase in the Stormwater Utility Non-Ad Valorem Assessment
- Fully fund the Primary Healthcare Program through the MSTU and increase the millage from 0.12 to 0.22 with additional funds being used for the funding of a Women's Healthcare Center
- Fund Emergency Medical Services through patient billing revenue and an MSTU

The budget is balanced given the estimated resources available. All of the funds are balanced over the five year financial plan, with the exception of the Building Department. The projected out-year shortfall has been anticipated and will be addressed in subsequent fiscal years by evaluating the Building Department's fee structure.

The budget includes increases in both the Florida Retirement System (FRS) contributions and the employer contributions for employer healthcare costs. The total additional funding is estimated at $880,000 for retirement and $1.2 million for healthcare.

Property Values and Countywide Milage Rates

The June 8th workshop presented information to the Board based on preliminary taxable value information. Subsequent to the workshop, the Property Appraiser has certified the taxable values for FY2004/2005. The certified values reflect an increase from the tentative information. The increase would generate $342,217. Of this increase, the Countywide millage rate will be reduced from 8.55 to 8.54 mills.

Budget Overview

The total budget of $191,184,639 includes $167,779,711 for operating expenses and $23,404,928 for capital expenditures. Depicted organizationally, the budget reflects the following:

Department/Agency	Total FY04/05 Funding	% of Total Budget
Board of County Commissioners	$68,875,506	36.5%
Constitutional Officers	$60,379,461	31.6%
Non-Operating	$28,474,353	14.9%
Capital	$23,404,928	12.2%
Debt Service	$8,316,152	4.4%
Judicial	$734,239	0.4%
Total	**$191,184,639**	**100.0%**

Board of County Commissioners

The Board of County Commissioners' portion of the budget is $69,875,506, reflecting an increase of 6% over the FY2003/2004 Adopted Budget. There is a net increase of 3 new positions; one position supported by the new Electronics Recycling Tipping Fee, one position to support the required implementation of Article V and one part-time to full-time position upgrade supported through the Mosquito Control Hand-Fogging Fee.

Legislative/Administration

The Legislative/Administration portion of the budget totals $7,557,133, reflecting an increase of 23% over the FY2003/2004 Adopted Budget. The significant increase is the direct result of the increased funding for anticipated professional service expenses associated with litigation. There are no new positions funded in this area for next fiscal year.

County Attorney - Based on Board direction received at the June 8th budget workshop and the September 14th Public Hearing, an additional $918,500 has been included in the County Attorney's budget to support anticipated litigation related professional service expenses. These funds are available to support a number of on-going matters, such as the Environmental Protection Agency's (EPA) permitting for Total Maximum Daily Loads (TMDL's), a number of environmental issues relating to cities in southern Georgia and their impacts on the Ochlockonee River and its tributaries, and other Board issues such as the siting of the Eastern Transmission Line and the Wakulla County Comprehensive Plan.

Tourist Development - The Tourist Development budget has been developed based on anticipated revenues. As a result of continued strong growth in tourist tax collections, the budget contemplates additional funding for advertising and marketing.

Department of Public Services

The Department of Public Services portion of the budget totals $22,785,367, reflecting a decrease of 1% from the FY2003/2004 Adopted Budget. The decrease is directly attributable to the large initial capital outlay requirements for Emergency Medical Services being completed in FY2003/2004.

Emergency Medical Services - The FY2004/2005 Budget provides the first full year of funding for the County's EMS System. The system is being supported through patient billings and the County's EMS MSTU. The budget provides full funding for payment to the City for the Advanced Life Support (ALS) Interlocal Agreement.

Uninsured Primary Health Care MSTU - As directed by the Board, this budget includes an increase of 0.10 mills for a total of 0.22 mills for Uninsured Primary Healthcare. The additional 0.10 mill is anticipated to generate approximately $1.0 million to support funding of a Women's Healthcare Clinic. The funds will be placed into a reserve until such time that the actual implementation plan is established. The MSTU funding will continue to be utilized to leverage approximately $175,000 from a Federal/State matching program.

Housing and Human Services – As directed by the Board at the September 14th Public Hearing, an additional $203,524 has been included for the Apalachee Center. These funds will be used to partially match state funding of $1.0 million to provide an additional 10 beds for the center.

Library Services - To address the overwhelming success and demands at the Fort Braden Library, the budget consolidates 2 existing part-time positions within the Library Department to provide an additional full-time position at Fort Braden. The budget includes additional funding to enhance the Library Summer Reading Program which enables the department to provide additional weekly story times, book discussion groups, teen programming, and summer camp library visits. The budget also includes the continued funding of $50,000 for the late night media program.

Management Services Department

The Management Services Department portion of the budget totals $12,893,902, reflecting an increase of 8% over the FY2003/2004 Adopted Budget. There is a net increase of one new position in this area.

Management Information Systems (MIS) - In accordance with implementing Article V requirements, the MIS budget includes one new network systems administrator.

Facilities Management - Based on projected utility increases, the budget includes an additional $149,000 or 14% increase.

Growth and Environmental Management

The Growth and Environmental Management (GEM) portion of the budget totals $4,371,170, reflecting an increase of 4% over the FY2003/2004 Adopted Budget. There are no new positions recommended. The budget includes funding for a fee study. The fee study will help evaluate the appropriate allocation of costs between fee and non-fee supported work, as well as, establish the appropriate levels for the fees.

Public Works

The Public Works portion of the budget totals $22,267,934, reflecting an increase of 6% over the FY2003/2004 Adopted Budget. There is a net increase of two full-time positions.

Stormwater Maintenance/Mosquito Control - The budget includes an increase of $22,161 related to operating costs associated with combating West Nile Virus. In addition, pursuant to Board direction given at the June 8th workshop, the budget implements a $25 fee for service for all hand-fogging requests and the upgrade of a part-time administrative associate to a full-time position to support this program. The

additional costs associated with the upgrade of the position will be absorbed within the anticipated fee revenue.

Parks and Recreation - Pursuant to Board direction given at the June 8th workshop, the budget includes $32,000 for recreation councils and community center boards to assist in transitioning these organizations to independent 501(c)(3) organizations. The budget also includes additional funding for the mowing of large tracts of County lands which supports the on-going maintenance requirements of various green space management plans.

Support Services - As directed by the Board at the June 8th workshop, the budget includes an additional $70,000 to support the Transportation Disadvantaged Program. This brings the County's total support for the program to $100,000 annually.

Solid Waste - As directed by the Board at the June 8th workshop, the budget anticipates the establishment of a $75.00 per ton Electronics Recycling Tipping Fee for businesses and government which includes allowing residential customers one free component drop-off per visit. This fee is necessary to replace the expiration of grant funds. Also, included in the budget is one new recycling assistant to support this program that will be funded completely through the new tipping fee.

Constitutional Officers

The overall Constitutional Officer's portion of the budget is $60,379,461, reflecting an increase of 1% over the FY2003/2004 Adopted Budget. There is an increase of 12 positions.

Sheriff - The Sheriff's Law Enforcement and Corrections budget totals $48,079,845, representing a 7.7% increase. The budget includes the funding necessary to implement the third and final year of the Board approved Sheriff Salary Compensation Study. The impact of the study means that all sworn law enforcement officers at Deputy Grade will receive at least a 6% raise. Raises for the upper ranks are also included. $500,000 in reserves, previously set aside, is allocated in the budget for this purpose.

The budget includes 4 new communications officers to further enhance Emergency Medical Service dispatch. Funding for these positions is being supported by EMS. As part of a prior grant commitment, a Speed Enforcement Officer will now require County funding with the expiration of the grant funding.

Supervisor of Elections - The Supervisor of Elections budget totals $1,836,949 or an increase of 1% over the FY2003/2004 Adopted Budget. The Supervisor will be responsible for administering the Presidential election in November 2004. The budget includes two new positions: the conversion of an OPS Elections Records Specialist to full time and a new voting systems technician.

Property Appraiser - The Property Appraiser's budget totals $3,935,173, reflecting a 14% increase over the FY2003/2004 Adopted Budget. The budget includes $75,000 in County funds to match a Department of Revenue grant. The Property Appraiser has requested 5 new positions from the Department of Revenue to support increasing workload demands: two residential appraisers, one commercial analyst, one telephone operator, and one GIS/IT Specialist.

Tax Collector - The budget reflected in this document for the Tax Collector represents the fees and commissions the County is obligated to pay for the collection of taxes and non-ad valorem assessments. These commissions are estimated at $3,627,101 for FY2004/2005.

Clerk of the Court - The Clerk of the Court's budget totals $1,569,962, reflecting a 73% decrease from the FY2003/2004 Adopted Budget. As discussed earlier, the FY2004/2005 budget involves the first full year implementation of Revision 7. The County's funding obligations of the Clerk's budget changed significantly on July 1, 2004. On-going obligations will include, but not be limited to, funding for facilities, storage, and management information systems. The County will continue to work with the Clerk to ensure a smooth transition to this new arrangement.

As directed by the Board at the June 8th workshop, an additional $25,000 is included in the Clerk's budget to support the Express Lane Enforcement Program (ELEP) which provides expedited child support hearings.

Judicial

The overall Judicial portion of the budget is $734,239, reflecting a decrease of 77% from the FY2003/2004 Adopted Budget. There is a net reduction of 18 positions in this area. As discussed previously, the judicial portion of the budget is impacted by Article V/Revision 7 implemented July 1, 2004. The funding for Court Administration, the State Attorney, the Public Defender, and Guardian Ad Litem is consistent with the County's statutory obligations.

Special Court Programs - A number of programs previously supported by separate fees, which the County is no longer able to levy, are not included for funding in the budget. Any existing fund balances collected to support these programs, such as Family Law Assistance, will be utilized until such time as the balances are depleted. At the June 8th meeting, the Board implemented an additional $65 court fine to support funding Teen Court, Legal Aid, the Law Library and other court related obligations. The budget includes anticipated revenue from this fee to support these programs. Depending upon the actual collection, additional revenues may be available for allocation during the fiscal year.

Non-Operating

Non-Operating funding is provided by the Board of County Commissioners for those activities for which costs do not apply solely to any specific County department's function, but are either applicable to the operation of County government as a whole, or are provided for the good of the public. No County employees are associated with Non-Operating entities. The County employees responsible for the administration of these various programs are presented in the County Administrator departmental budgets. The overall Non-Operating portion of the budget is $28,474,353, reflecting an increase of 10% over the FY2003/2004 Adopted Budget.

The following are the highlights of the non-operating budget:

- $313,240 increase in funding for a total allocation of $693,740 for the Frenchtown/Southside Community Redevelopment Agency (CRA) and $35,000 for the newly formed Downtown CRA. These amounts may differ depending upon the final valuations for the districts that are provided in the fall by the Property Appraiser.
- $1,407,906 in new funding for the County's estimated payment to the State for the Department of Juvenile Justice. This funding requirement was authorized during the previous legislative session as part of the overall Article V funding transition.
- An additional $25,000 for the County's Summer Youth Employment program, which brings the total commitment to $75,000 annually.

- As directed by the Board at the June 8th budget workshop and September 14th Public Hearing, there are a number of increases for permanent line-item funded agencies; the non-operating section of the budget document contains a list of all line-item funding included in the budget:
  - $40,000 increase for the Cultural Resources Commission (CRC) to support the implementation of the Cultural Plan.
  - $50,000 increase towards the CRC cultural grants program.
  - $32,000 increase for DISC Village's Juvenile Assessment Center.
  - $30,666 increase for the Tallahassee Senior Citizen's Foundation.
  - $7,500 increase for the Tallahassee Trust for Historic Preservation.
- New funding for a number of agencies has been included in the budget:
  - $45,000 for the Team Child program.
  - $200,000 to support the Laura Lee Boys and Girls Club.
  - $105,000 for the Riley House - Lake Hall project.
  - $5,000 for the annual Celtic Festival.
  - $12,500 for the Tallahassee Community College Economic Development/"Fortune 1,000" Program.
  - $260,000 for HOPE Community, Inc. ($220,000) and the Shelter ($40,000)

Capital Improvement Program

The overall FY2004/2005 Capital Improvement Program (CIP) portion of the budget is $23,404,928, reflecting a decrease of 18% from the FY2003/2004 Adopted CIP. Included in this document is a summary of all capital projects for the next 5 years. Provided under separate cover is a CIP document with detail for all capital projects.

The highlights listed below reflect FY2004/2005 funding, unless otherwise noted.

Transportation - total $7.3 million, highlights include:

- Continued funding for Black Creek Restoration $900,000; total CIP funding of $2.8 million.
- Beechridge Trail Extension $600,000.
- Continued funding for Bannerman Road (Thomasville to Meridian) $350,000; total CIP funding of $1.2 million.
- Continued funding for Community Safety and Mobility $750,000, which includes the additional $250,000 authorized by the Board at the June 8th budget workshop. Total FY2005 through FY2006 CIP funding of $2.750 million.
- Heatherwood Road Improvements $100,000.
- Arterial/Collector Resurfacing $725,000.
- Intersection and Safety Improvements $1,000,000.

Cultural Resources: Libraries/Parks and Recreation - total $4.58 million, highlights include:

- Continued funding for Lake Jackson Branch Library $2,121,500; total CIP funding of $2,996,500. Based on direction received from the Board, additional grant funds are being applied to support the Lake Jackson Branch Library. Depending upon the actual grant awards, funds may be reallocated from the Lake Jackson Branch Library to the Apalachee Branch Library.
- Continued funding for the Northeast Community Park $1,000,000; total CIP funding of $2.2 million.
- Continued funding for the Apalachee Regional Park $1,000,000; total CIP funding of $1.5 million.
- Continued funding for the Jackson View Park $200,000; total CIP funding of $300,000.

- Additional funding for the Ft. Braden Community Center $25,000; Miccosukee Community Center $110,000; St. Marks Headwaters $50,000 and the Miccosukee Community Park $30,000.

General Government - total $5.66 million, highlights include:

- Continued funding for the Justice Information System Data Warehouse $312,000, to develop a common platform for the sharing of data among the various members of the judicial community; total CIP funding of $1.49 million.
- Continued funding for Americans with Disabilities Act (ADA) improvements at various County facilities $459,000; total CIP funding of $2.6 million.
- ADA Voting System Equipment $425,000; total CIP funding of $828,000. Approximately 50% of this acquisition is anticipated to be grant funded.
- Geographic Information Systems (GIS) continued funding of $319,000.
- Partial roof replacement at the jail $1,024,056.
- Replacement of mobile data terminals for the Sheriff's patrol vehicles $588,468.

Stormwater - total $5.040 million, highlights include:

- Projects to be funded through the County's share of the $50 million in Blueprint 2000 Water Quality/Flooding funds:
  - Harbinwood Estates Drainage $1,000,000 in FY05 and an additional $1,000,000 in FY06.
  - Killearn Lakes Sewer Project $750,000; total CIP funding of $5,000,000.
  - Okeeheepkee/Woodmont Pond $1,000,000.
- Continued funding of the County's Flood Acquisition program $1,000,000.

Board Retreat Priorities

The FY2004/2005 Budget provides fiscal support to a number of the Board Retreat Priorities discussed in December of 2003.

Water Quality/Total Maximum Daily Load (TMDL) Standards – As the highest Board priority, this budget provides additional funding in the County Attorney's budget to address the TMDL issues if current negotiations between the affected parties are not resolved.

Economic Development - The budget provides $210,000 for the Economic Development Council and $12,500 in funding for the Tallahassee Community College Economic Development/"Fortune 1000" program.

Women's Health Center on Southside - The budget includes over $1.0 million towards the development of a women's health center on the southside of Leon County.

Community/Teen Centers - The budget includes $200,000 in funding to support the Laura Lee Boys and Girls Club.

Funding for 90 East (Mahan Drive) to I-10 - The budget includes out-year funding for this phase of Mahan Drive in the amount of $13.058 million. The funds are clearly identified as advanced funding for a State road. The County would only commit these resources with an executed joint participation agreement with the State.

Conclusion

In closing, I believe the FY2004/2005 Budget represents a financial plan that continues to maintain a high level of service in support of Board priorities and other critical areas such as public safety, transportation, parks and recreation, and library services.

I would like to express my personal thanks to the Constitutional and Judicial Officers for their cooperation during the budget process and to the group directors and department staff for the considerable number of hours that they spent assisting me in formulating the budget.

I look forward to working closely with the Board in the coming fiscal year.

Respectfully Submitted,

Parwez Alam, County Administrator

READER'S GUIDE TO THE BUDGET

The Leon County budget document is intended to provide information in such a manner that the lay reader can understand the operations of Leon County. The budget document is also intended to serve as a policy document, financial plan, and operating guide for County programs. The following is a brief description of the information included in each section of this document.

OVERVIEW
This section includes the County Administrator's Message, which summarizes the recommendations made to the Board during the budget process and provides an overview for the implementation plan of Board policy. It also contains a Reader's Guide to the Budget that provides basic budgeting information. Included in this section is a layout of what the budget document consists of as well as an explanation of forms that the reader will encounter while reading the budget document. Additionally, this section summarizes the County's financial standings by its service area expenditures, its funding source revenues, as well as by program/department budgets.

ANALYSIS OF THE BUDGET
This section includes analysis of trends, finances, staffing, and other analysis. The analysis of trends evaluates the community's economic profile and compares Leon County to like-sized and surrounding counties. The financial analysis examines the financial indicators and major revenues. It also provides an illustration of revenue and expenditures, plus it categorizes expenditures by function and revenues by source. Other analysis examines the County's estimated fund balance, long term debt structure, and schedule of transfers.

BOARD OF COUNTY COMMISSIONERS
The Board of County Commissioners appoints the County Administrator to manage and supervise all County departments. The departments are:

Legislative/Administrative
Public Services
Growth & Environmental Management
Management Services
Public Works

The following information is included for each program/department area:

Mission Statement
Advisory Board
Summary of Services Provided
Accomplishments
Current Year Notes
Out-Year Notes

ELECTED OFFICIALS
All elected officials, including the Board of County Commissioners, administer a specific function of County government and are directly accountable to the public for its proper operation. The Board funds all or, in some cases, a portion of the operating budget of the other elected officials. The elected officials are:

Constitutional Officers
- Clerk of Courts
- Property Appraiser
- Sheriff
- Supervisor of Elections
- Tax Collector

Judicial Officers

OTHER BUDGETS
This section summarizes the funding of County programs that are not unique to one department but generally benefit the entire community.

DEBT PROFILE
This section includes summary information on the County's debt status.

CAPITAL IMPROVEMENT PROGRAM
The Capital Improvement Program represents a five-year plan designed to meet the capital improvement needs of Leon County. This section includes a summary and a five-year plan for capital projects by fund and functional type. Further detail can be reviewed in the detail plan in the accompanying FY 2004/2005 thru FY 2008/2009 Capital Improvement Program document.

APPENDIX
This section includes important County documents, such as The County Charter Ordinance and County Policies, that provide guidance and restrictions to the County's operation. It also includes a Glossary that provides the reader with definitions of commonly used budget terms. A Statistical Summary of Leon County features and a copy of the Budget Calendar is also included in this section.

HOW TO READ BUDGET FORMS

Figure 1.1- Department Organizational Chart

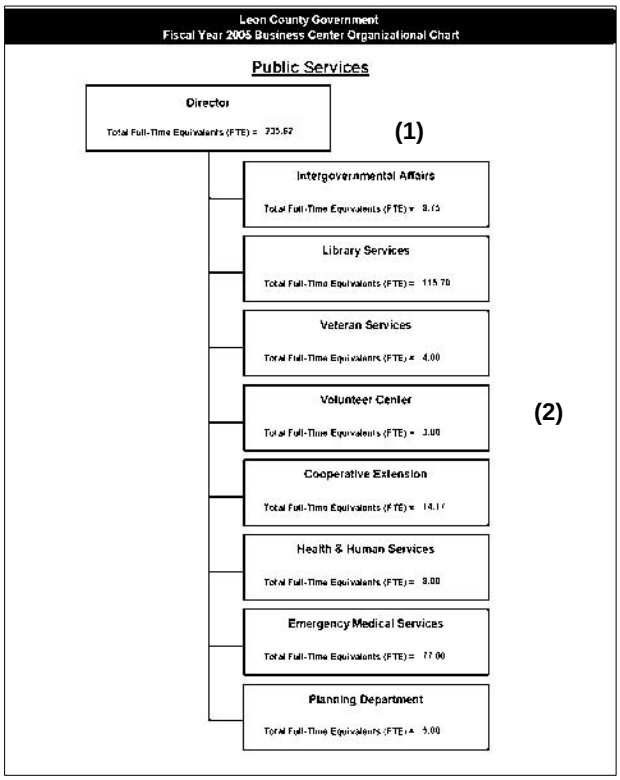
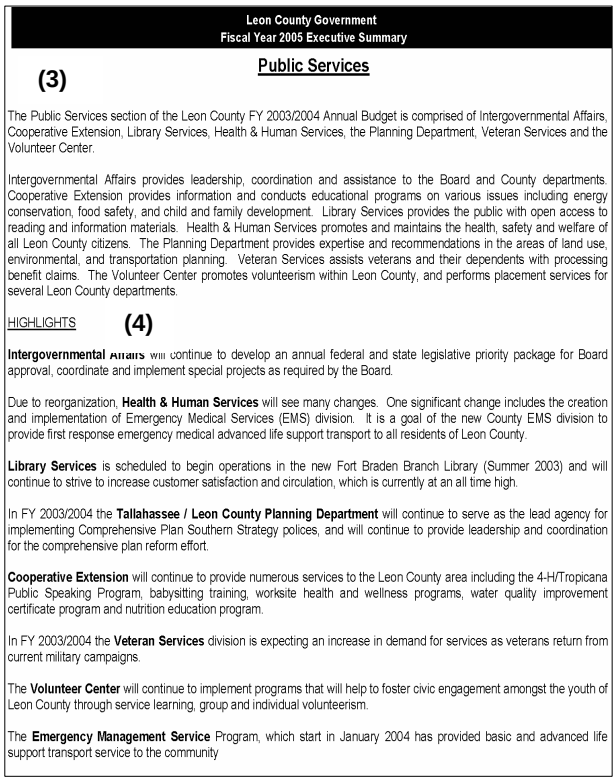


Figure 1.1 shows the organizational structure of each department at each of the reporting levels.

(1) Director Level - County staff is divided between four major department/program levels: Office of Growth & Environmental Management, Public Services, Public Works and Management Services. Each of these departments is under the direction of the County Administrator.

(2) Division Director - Division Directors report directly to the department/program Director. Division Directors also provide supervision to staff within the respected program area.

Figure 1.2- Department Introduction



Leon County Government
Fiscal Year 2005 Executive Summary

(3)

Public Services

The Public Services section of the Leon County FY 2003/2004 Annual Budget is comprised of Intergovernmental Affairs, Cooperative Extension, Library Services, Health & Human Services, the Planning Department, Veteran Services and the Volunteer Center.

Intergovernmental Affairs provides leadership, coordination and assistance to the Board and County departments. Cooperative Extension provides information and conducts educational programs on various issues including energy conservation, food safety, and child and family development. Library Services provides the public with open access to reading and information materials. Health & Human Services promotes and maintains the health, safety and welfare of all Leon County citizens. The Planning Department provides expertise and recommendations in the areas of land use, environmental, and transportation planning. Veteran Services assists veterans and their dependents with processing benefit claims. The Volunteer Center promotes volunteerism within Leon County, and performs placement services for several Leon County departments.

HIGHLIGHTS **(4)**

Intergovernmental Affairs will continue to develop an annual federal and state legislative priority package for Board approval, coordinate and implement special projects as required by the Board.

Due to reorganization, **Health & Human Services** will see many changes. One significant change includes the creation and implementation of Emergency Medical Services (EMS) division. It is a goal of the new County EMS division to provide first response emergency medical advanced life support transport to all residents of Leon County.

Library Services is scheduled to begin operations in the new Fort Braden Branch Library (Summer 2003) and will continue to strive to increase customer satisfaction and circulation, which is currently at an all time high.

In FY 2003/2004 the **Tallahassee / Leon County Planning Department** will continue to serve as the lead agency for implementing Comprehensive Plan Southern Strategy polices, and will continue to provide leadership and coordination for the comprehensive plan reform effort.

Cooperative Extension will continue to provide numerous services to the Leon County area including the 4-H/Tropicana Public Speaking Program, babysitting training, worksite health and wellness programs, water quality improvement certificate program and nutrition education program.

In FY 2003/2004 the **Veteran Services** division is expecting an increase in demand for services as veterans return from current military campaigns.

The **Volunteer Center** will continue to implement programs that will help to foster civic engagement amongst the youth of Leon County through service learning, group and individual volunteerism.

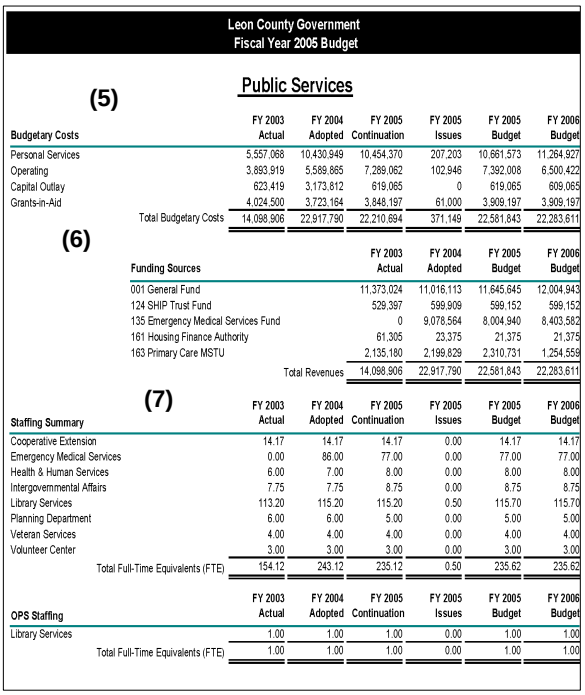
The **Emergency Management Service** Program, which start in January 2004 has provided basic and advanced life support transport service to the community

Figure 1.2 introduces the department and division, in addition to providing division highlights.

(3) Introduction- This section introduces the department, noting each division, and describing their main function.

(4) Highlights- This section presents accomplished or anticipated highlights that each division achieved during the previous or current fiscal year.

Figure 1.3- Department Summary



Leon County Government
Fiscal Year 2005 Budget

(5)

Public Services

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Personal Services	5,557,068	10,430,949	10,454,370	207,203	10,661,573	11,264,927
Operating	3,893,919	5,589,865	7,289,062	102,946	7,392,008	6,500,422
Capital Outlay	623,419	3,173,812	619,065	0	619,065	609,065
Grants-in-Aid	4,024,500	3,723,164	3,848,197	61,000	3,909,197	3,909,197
Total Budgetary Costs	14,098,906	22,917,790	22,210,694	371,149	22,581,843	22,283,611

(6)

Funding Sources	FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	FY 2006 Budget
001 General Fund	11,373,024	11,016,113	11,645,645	12,004,943
124 SHIP Trust Fund	529,397	599,909	599,152	599,152
135 Emergency Medical Services Fund	0	9,078,564	8,004,940	8,403,582
161 Housing Finance Authority	61,305	23,375	21,375	21,375
163 Primary Care MSTU	2,135,180	2,199,829	2,310,731	1,254,559
Total Revenues	14,098,906	22,917,790	22,581,843	22,283,611

(7)

Staffing Summary	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Cooperative Extension	14.17	14.17	14.17	0.00	14.17	14.17
Emergency Medical Services	0.00	86.00	77.00	0.00	77.00	77.00
Health & Human Services	6.00	7.00	8.00	0.00	8.00	8.00
Intergovernmental Affairs	7.75	7.75	8.75	0.00	8.75	8.75
Library Services	113.20	115.20	115.20	0.50	115.70	115.70
Planning Department	6.00	6.00	5.00	0.00	5.00	5.00
Veteran Services	4.00	4.00	4.00	0.00	4.00	4.00
Volunteer Center	3.00	3.00	3.00	0.00	3.00	3.00
Total Full-Time Equivalents (FTE)	154.12	243.12	235.12	0.50	235.62	235.62

OPS Staffing	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Library Services	1.00	1.00	1.00	0.00	1.00	1.00
Total Full-Time Equivalents (FTE)	1.00	1.00	1.00	0.00	1.00	1.00

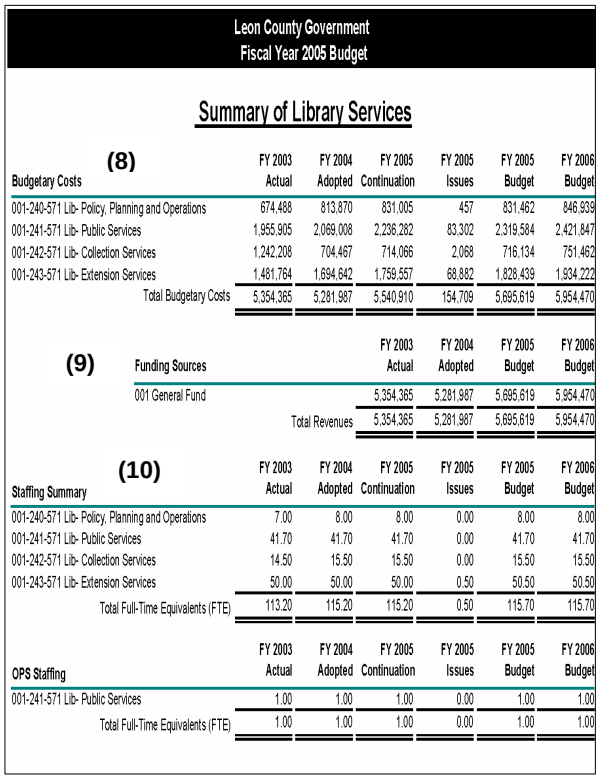
Figure 1.3 serves as a summary of the entire ***Department***. It presents the Budgetary Costs, Staffing Summary and Funding Sources report, which contains a summary of past, present and future financial, staffing, and funding information.

(5) Budgetary Costs - This section contains a summary of past, present, and future expenditure information related to personal services, operating expenses, capital outlay, and grants.

(6) Funding Sources- This section provides a summary of sources that provide resources to this department/program.

(7) Staffing Summary- This section is broken into two parts: Full time County employees and Other Personnel Services (OPS) staffing. It serves as a summary of past, present, and future information related to department/program staffing.

Figure 1.4- Division Summary



Leon County Government
Fiscal Year 2005 Budget

Summary of Library Services

(8)

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
001-240-571 Lib- Policy, Planning and Operations	674,488	813,870	831,005	457	831,462	846,939
001-241-571 Lib- Public Services	1,955,905	2,069,008	2,236,282	83,302	2,319,584	2,421,847
001-242-571 Lib- Collection Services	1,242,208	704,467	714,066	2,068	716,134	751,462
001-243-571 Lib- Extension Services	1,481,764	1,694,642	1,759,557	68,882	1,828,439	1,934,222
Total Budgetary Costs	5,354,365	5,281,987	5,540,910	154,709	5,695,619	5,954,470

(9)

Funding Sources	FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	FY 2006 Budget
001 General Fund	5,354,365	5,281,987	5,695,619	5,954,470
Total Revenues	5,354,365	5,281,987	5,695,619	5,954,470

(10)

Staffing Summary	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
001-240-571 Lib- Policy, Planning and Operations	7.00	8.00	8.00	0.00	8.00	8.00
001-241-571 Lib- Public Services	41.70	41.70	41.70	0.00	41.70	41.70
001-242-571 Lib- Collection Services	14.50	15.50	15.50	0.00	15.50	15.50
001-243-571 Lib- Extension Services	50.00	50.00	50.00	0.50	50.50	50.50
Total Full-Time Equivalents (FTE)	113.20	115.20	115.20	0.50	115.70	115.70

OPS Staffing	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
001-241-571 Lib- Public Services	1.00	1.00	1.00	0.00	1.00	1.00
Total Full-Time Equivalents (FTE)	1.00	1.00	1.00	0.00	1.00	1.00

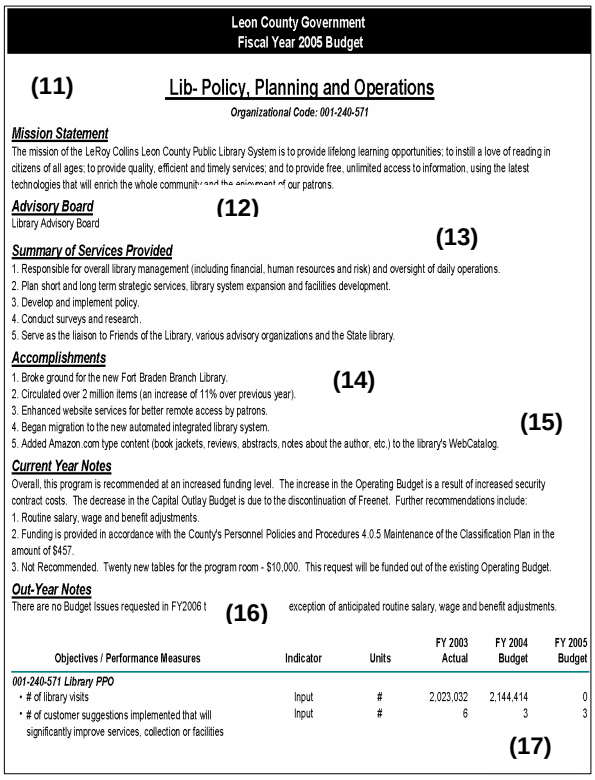
Figure 1.4 serves as a financial summary of the entire ***Division***. It presents the Budgetary Costs, Staffing Summary and Funding Sources report, which contains a summary of past, present and future financial, staffing, and funding information.

(8) Budgetary Costs - This section contains a summary of past, present, and future expenditure information related to personal services, operating expenses, capital outlay, and grants.

(9) Funding Sources- This section provides a summary of sources that provide resources to this division.

(10) Staffing Summary- This section is broken into two parts: Full time County employees and Other Personnel Services (OPS) staffing. It serves as a summary of past, present, and future information related to division staffing.

Figure 1.5- Program Description



Leon County Government
Fiscal Year 2005 Budget

(11) Lib- Policy, Planning and Operations

Organizational Code: 001-240-571

Mission Statement

The mission of the LeRoy Collins Leon County Public Library System is to provide lifelong learning opportunities; to instill a love of reading in citizens of all ages; to provide quality, efficient and timely services; and to provide free, unlimited access to information, using the latest technologies that will enrich the whole community and the enjoyment of our patrons.

Advisory Board (12)

Library Advisory Board

(13)

Summary of Services Provided

1. Responsible for overall library management (including financial, human resources and risk) and oversight of daily operations.
2. Plan short and long term strategic services, library system expansion and facilities development.
3. Develop and implement policy.
4. Conduct surveys and research.
5. Serve as the liaison to Friends of the Library, various advisory organizations and the State library.

Accomplishments

(14)

1. Broke ground for the new Fort Braden Branch Library.
2. Circulated over 2 million items (an increase of 11% over previous year).
3. Enhanced website services for better remote access by patrons.
4. Began migration to the new automated integrated library system.
5. Added Amazon.com type content (book jackets, reviews, abstracts, notes about the author, etc.) to the library's WebCatalog.

(15)

Current Year Notes

Overall, this program is recommended at an increased funding level. The increase in the Operating Budget is a result of increased security contract costs. The decrease in the Capital Outlay Budget is due to the discontinuation of Freenet. Further recommendations include:

1. Routine salary, wage and benefit adjustments.
2. Funding is provided in accordance with the County's Personnel Policies and Procedures 4.0.5 Maintenance of the Classification Plan in the amount of $457.
3. Not Recommended. Twenty new tables for the program room - $10,000. This request will be funded out of the existing Operating Budget.

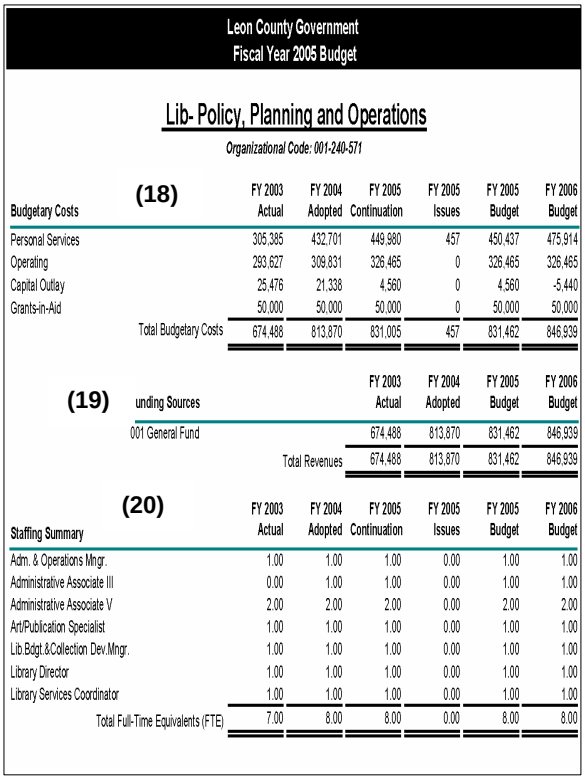
Out-Year Notes

There are no Budget Issues requested in FY2006 t (16) exception of anticipated routine salary, wage and benefit adjustments.

Objectives / Performance Measures	Indicator	Units	FY 2003 Actual	FY 2004 Budget	FY 2005 Budget
001-240-571 Library PPO					
• # of library visits	Input	#	2,023,032	2,144,414	0
• # of customer suggestions implemented that will significantly improve services, collection or facilities	Input	#	6	3	3

(17)

Figure 1.6- Program Summary



Leon County Government
Fiscal Year 2005 Budget

Lib- Policy, Planning and Operations

Organizational Code: 001-240-571

(18)

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Personal Services	305,385	432,701	449,980	457	450,437	475,914
Operating	293,627	309,831	326,465	0	326,465	326,465
Capital Outlay	25,476	21,338	4,560	0	4,560	-5,440
Grants-in-Aid	50,000	50,000	50,000	0	50,000	50,000
Total Budgetary Costs	674,488	813,870	831,005	457	831,462	846,939

(19)

unding Sources	FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	FY 2006 Budget
001 General Fund	674,488	813,870	831,462	846,939
Total Revenues	674,488	813,870	831,462	846,939

(20)

Staffing Summary	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Adm. & Operations Mngr.	1.00	1.00	1.00	0.00	1.00	1.00
Administrative Associate III	0.00	1.00	1.00	0.00	1.00	1.00
Administrative Associate V	2.00	2.00	2.00	0.00	2.00	2.00
Art/Publication Specialist	1.00	1.00	1.00	0.00	1.00	1.00
Lib.Bdgt.&Collection Dev.Mngr.	1.00	1.00	1.00	0.00	1.00	1.00
Library Director	1.00	1.00	1.00	0.00	1.00	1.00
Library Services Coordinator	1.00	1.00	1.00	0.00	1.00	1.00
Total Full-Time Equivalents (FTE)	7.00	8.00	8.00	0.00	8.00	8.00

Figure 1.5 describes the mission, notes the advisory boards that advice this program, summarizes the services provided by the program, names several accomplishments, and provides current year and out year notes. The data on this form illustrates the program's performance which indicates how efficiently and effectively services are projected to be provided.

(11) Mission Statement - The Mission Statement is a concise written statement of the desired goal of the program's operation.

(12) Advisory Board - Outline advisory boards, standing committees, etc. staffed by the program.

(13) Summary of Services Provided - Describes the key responsibilities and services provided by the program.

(14) Accomplishments - Summarizes significant undertakings of the program and gives attention to major achievements.

(15) Current Year Notes - This section gives a brief description of major program changes that have been requested for the current fiscal year.

(16) Out Year Notes - This section lists major planned initiatives that can impact the 5 year budget plan. It includes personal services expenditure requests as well as operating expenditure and staffing requests.

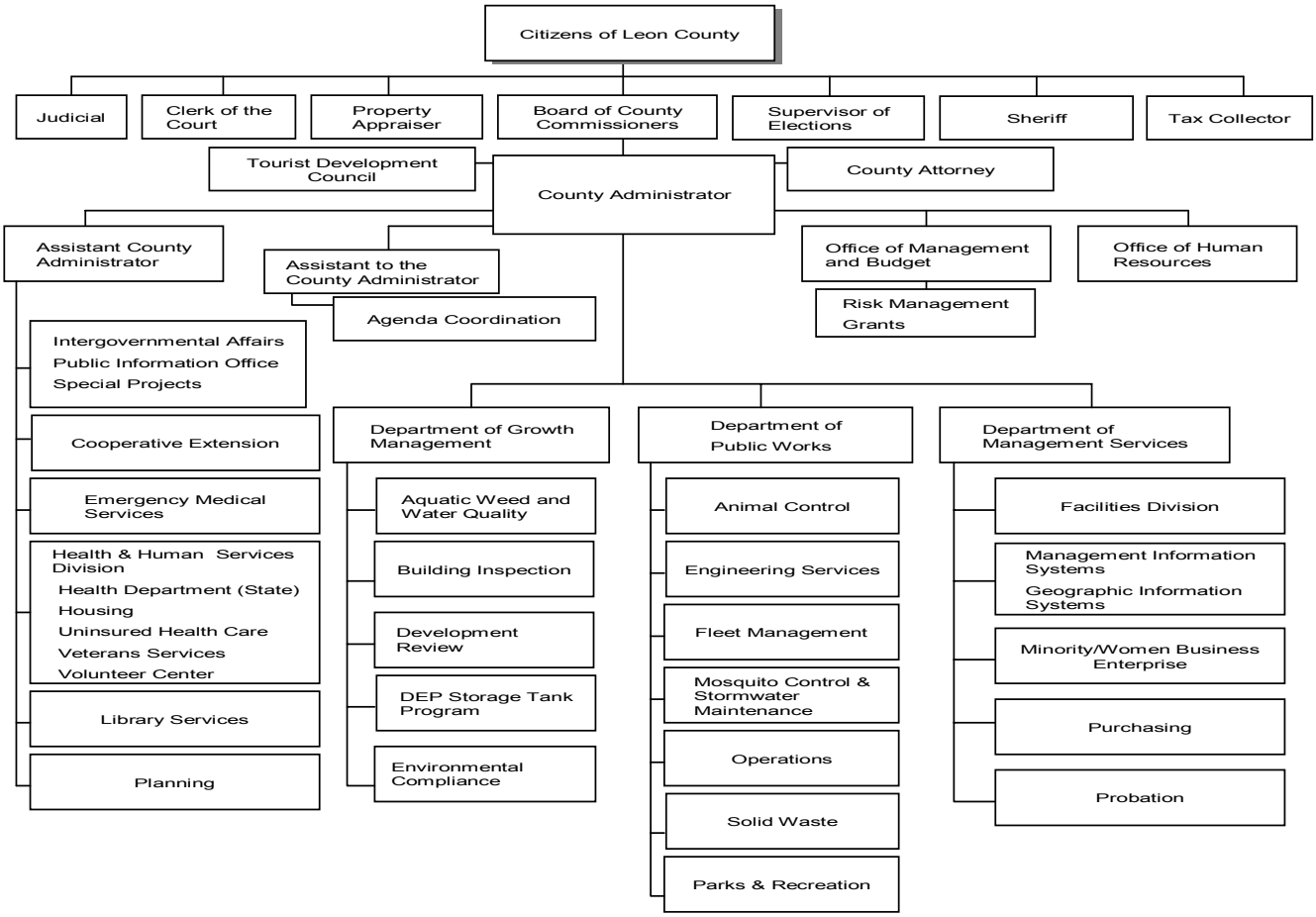
(17) Objectives/Performance Measures - Performance measures describe in specific and measurable terms the outcome which the program is expected to achieve within a certain time frame.

Figure 1.6 serves as a financial summary of the Division's ***Programs***. It presents the Budgetary Costs, Staffing Summary and Funding Sources report, which contains summary of past, present and future financial, staffing, and funding information.

(18) Budgetary Costs - This section contains a summary of past, present, and future expenditure information related to personal services, operating expenses, capital outlay, and grants.

(19) Funding Sources- This section provides a summary of sources that provide resources to this program.

(20) Staffing Summary- This section serves as a summary of past, present, and future information related to program staffing.



LEON COUNTY, FLORIDA

Leon County is approximately 671 square miles. It has a population of approximately 255,000 people, with 36% living in the unincorporated area of the County and 64% within the city limits.

The County, a political subdivision of the State of Florida, is guided by an elected seven-member Board of County Commissioners. Five members of the Board are elected to serve specific districts and two members are elected at-large. A chairperson is also selected each year by the members of the Board. Florida Statutes, Chapter 125 establishes the powers and duties of the County Commission and the County Administrator. The County became a charter government effective November 12, 2002, with the passage of a referendum by Leon County voters. A Home Rule Charter gives citizens the power to shape their government to meet their unique and changing needs through a local constitution.

The County Administrator is appointed by the Board of County Commissioners and is responsible for carrying out the directives and policies of the Board. The County Administrator is also responsible for the management and supervision of all functions and personnel under the Board of County Commissioners.

Other elected officials of Leon County include the Judiciary, State Attorney, Public Defender and five Constitutional Officers: the Clerk of the Court, the Property Appraiser, the Sheriff, the Supervisor of Elections, and the Tax Collector. Constitutional Officers are elected to administer a specific function of County government and are directly accountable to the public for its proper operation. The Board of County Commissioners funds all, or in some cases a portion, of the operating budgets of the other elected officials. Leon County also has a number of appointed Boards and Committees that serve in an advisory capacity to the Board of County Commissioners. In addition, the Board appoints a number of committees that serve as quasi-legislative bodies.

2004 County Priorities

Every year, the Board of County Commissioners assesses our ever-changing environment and provides County Administration with the necessary direction to focus the County's resources and efforts on accomplishing the most pressing issues. The following list represents the Top 10 priorities of the Board of County Commissioners for 2004.

1. WATER QUALITY/TOTAL MAXIMUM DAILY LOAD (TMDL) STANDARDS
- Develop a program to measure the amount of pollutants entering water bodies and implement new regulations to comply with and enforce federal and state standards.

2. JOINT DISPATCH/EMERGENCY OPERATIONS CENTER (EOC)
- Pursue the development of a Leon County/ Tallahassee Joint Law Enforcement Dispatch/ EOC.

3. LEON COUNTY CHARTER AMENDMENT
- Pursue Leon County Charter amendment to address countywide stormwater issues.

4. PROTECTION OF NORTH FLORIDA WATER RESOURCES

5. ECONOMIC DEVELOPMENT
- Maintain focus on recruitment and expansion of small businesses and job creation.
- Develop a performance contract with the Economic Development Council (EDC) to evaluate its progress in attracting new businesses to Leon County.

6. ELIMINATE EMERGENCY MEDICAL SERVICES (EMS) MUNICIPAL SERVICES TAXING UNIT (MSTU)

7. WOMEN'S HEALTH CENTER ON SOUTHSIDE
- Evaluate the need for a women's health center at the Bond Community Health Clinic.

8. COMMUNITY/TEEN CENTERS
- Extend Leon County's lease with the Leon County School Board for the Ft. Braden Community Center.
- Explore using schools for after hours youth programs.
- Evaluate a dinner program for kids after school.

9. FUNDING FOR 90 EAST (MAHAN DRIVE) TO I-10

10. SOUTHERN STRATEGY
- Involve the private sector in further developing the Southern Strategy to address housing, schools, and transportation.
- Explore the impact the FSU and FAMU Master Plans will have on Southside neighborhoods.

Budget At A Glance

BUDGET OVERVIEW

The total tentative budget for FY 2004/2005 is $191,184,639 or 4% less than last fiscal year. The operating budget of $167,939,711 represents a decrease from last year's adopted budget. The capital budget of $23,404,928 represents a decrease of 18% from last year. **Figure 1** depicts the budget as it is reflected organizationally. The FY 2004/2005 budget reflects levels of appropriation that maintain existing service levels, while being sensitive to high priority programs such as public safety, transportation, parks and recreation, library services, fire protection, and water quality.

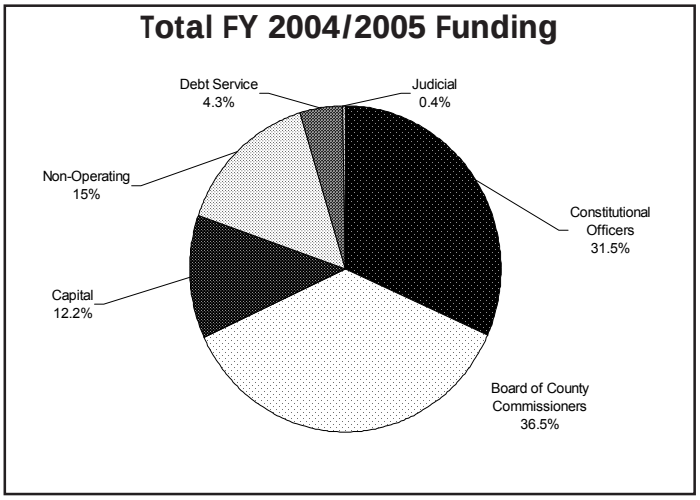


Figure 1 *FY 2004/2005 Budget by Organizational Unit*

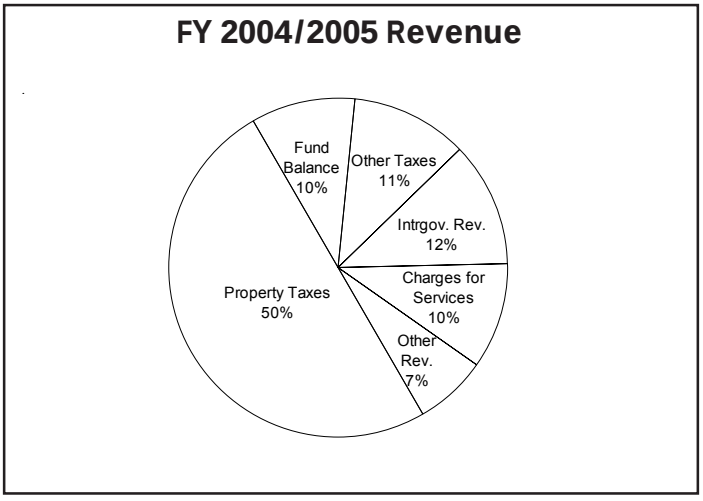


Figure 2 *FY 2004/2005 Major Revenue Classifications*

BUDGET PROCESS

In **December of 2003** the Board held its annual retreat to develop a list of priorities and other policy initiatives. Following the Board retreat (**February thru April**), County departments, constitutional officers, and judicial officers submitted to the Office of Management and Budget tentative funding requests. In the months of **May and June,** departmental budgets were analyzed, revenue estimates (including assessed property values) were updated, and a policy guidance workshop was held with the Board to assist in completing a tentative budget. In **July**, the taxable property values were certified by the Property Appraiser and the County Administrator made a formal presentation of his recommended tentative budget to the Board. The Board, in the month of **September** will tentatively adopt and then finally adopt the budget through two public hearings held by the Board of County Commissioners. The final adopted budget will formally be published by the Office of Management and Budget in early **October, 2004**.

FY 2004/2005 REVENUES

The Florida Statutes require that all local government adopted budgets be balanced. Leon County's FY 2004/2005 budget of $191,184,639 is balanced with the use of a variety of revenue sources and fund balances, and retained earnings from previous fiscal years. Of all the different revenue sources utilized by Leon County, **Figure 2** displays the major classifications of revenue sources used in support of the FY 2004/2005 adopted budget. On the following page, some of the major individual revenue sources are summarized in more detail.

Budget At A Glance

MAJOR REVENUES

(FY 2005 Revenue Estimates projected in Millions)

Ad Valorem Property Taxes ($87.7)
Ad Valorem property taxes are derived from all nonexempt real and personal property located within the County.

Local Option Sales Tax ($5.9)
The Local Government Infrastructure Sales Tax (Local Option) is a 1 cent sales tax on all transactions up to $5,000. Effective December 2004, the sales tax will be disbursed 80% for Blueprint 2000, 10% County and 10% City. Prior to December, according to the existing agreement with the City, the revenue is split 52.84% County and 47.16% City.

State Revenue Sharing Tax ($3.7)
The Florida Legislature repealed the intangible tax revenues which comprised the majority of the County's revenue sharing in 2002. The Legislature replaced the lost revenue with a 2.044% of sales tax collections (96.5% of revenue sharing comes from this source, and 3.5% comes from cigarette tax collections). (FL Statutes 210 and 212).

Local Government 1/2 Cent Sales Tax ($10.6)
The Local Government 1/2 Cent Sales Tax is based on 8.814 percent of net sales tax proceeds remitted by all sales tax dealers located within the County. Revenue is shared between County (56.6%) and City (43.4%) based on statutory defined distribution formula.

Landfill and Transfer Station Tipping Fees ($6.0)
Tipping fees are revenues collected by the County for sorting, reclaiming and disposing of solid waste at the County landfill and transfer station.

State Shared Gas Tax ($3.8)
Tax derived from the County Fuel Tax (7th Cent) and the Constitutional Gas Tax (80/20; 2 cents). These revenues are all restricted to transportation related expenditures.

Local Option Gas Tax ($3.2)
Locally imposed tax of 6 cents per gallon on every net gallon of motor and diesel fuel. Per the interlocal agreements, this revenue is shared 50%/50% for the first 4 cents between the City and County and 60% City and 40% County for the remaining 2 cents.

Local Option Tourist Tax ($2.0)
This is a locally imposed 3% tax levied on rentals and leases of less than a six month duration.

Environmental Permits ($1.6)
Environmental permit/development review fees are revenues derived from development projects for compliance with stormwater, landscape, tree protection, site development, zoning and subdivision regulations.

Building Permits ($1.0)
Building permit fees are revenues derived from developers of residential and commercial property. Revenues are intended to offset the cost of inspections assuring that development activity meets local, state and federal building code requirements.

9th Cent Gas Tax ($1.3)
Prior to FY02, the 9th Cent Gas Tax was a state imposed one cent tax on special and diesel fuel. Effective FY02, the County levies the amount locally on all fuel consumption.

Telecommunications Tax ($2.3)
This is a two-tiered tax, each with its own rate. The two taxes are (1) The State Communications Services Tax (State Tax) and the Local Option Communications Services Tax (Local Option Tax). The County levies the local tax at a rate of 5.22%. The County has also eliminated its 5% cable franchise fee and certain Right-Of-Way permit fees.

Public Service Tax ($4.5)
The Public Service Tax is based upon a 10% levy on gas, water, electric services and $.04 per gallon on fuel oil.

Culture and Recreation

Culture and recreation operations and capital projects funded for Fiscal Year 2004/2005 represent a broad range of services provided by Leon County designed to enhance the quality of life for both residents and visitors. This includes services provided by the Parks and Recreation Division of the Public Works Department, and the Library Division of the Public Services Department.

Funding

In Fiscal Year 2004/2005 a total of $12,882,313 is allocated by the Board of County Commissioners in support of culture and recreational operations and capital projects. This represents approximately a 7% allocation of the total Fiscal Year 2004/2005 budget.

Highlights

Key highlights of the Fiscal Year 2004/2005 operating and capital budget, with respect to culture and recreational services include:

- Increased summer library programs targeting children and families.
- Capital project funding for the Lake Jackson Branch Library. If additional grant funds are awarded, funding for the Parkway Branch Library will also be realized.
- Major Parks related capital projects receiving funding in FY 2004/2005 include: Apalachee Parkway Regional Park, Northeast Community Park, and Jackson View Park.
- Other Capital projects receiving funding in the FY 2004/2005 budget include Alford Arm Greenway, Miccosukee Greenway, and St. Mark's Headwaters.

County residents listening during story time at the LeRoy Collins Library.

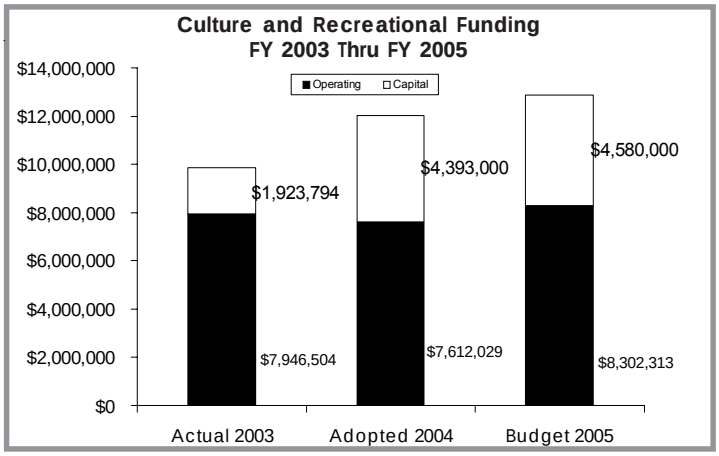


Figure 3: *Culture and Recreational funding for the past three fiscal years.*

COUNTYFACT

In FY 2003, circulation at all County branch libraries increased in excess of 15%.

Transportation

Transportation operations and capital projects funded for Fiscal Year 2004/2005 represent a broad range of services provided by Leon County designed to enhance the safe and adequate flow of vehicles, travelers, and pedestrians. This includes services provided by the Engineering Services Division, and the Operations Division of the Public Works Department.

A Leon County maintained canopy road.

Funding

In Fiscal Year 2004/2005 a total of $14,475,594 was allocated by the Board of County Commissioners in support of transportation operations and capital projects. This allocation represents almost 8% of the total Fiscal Year 2004/2005 budget.

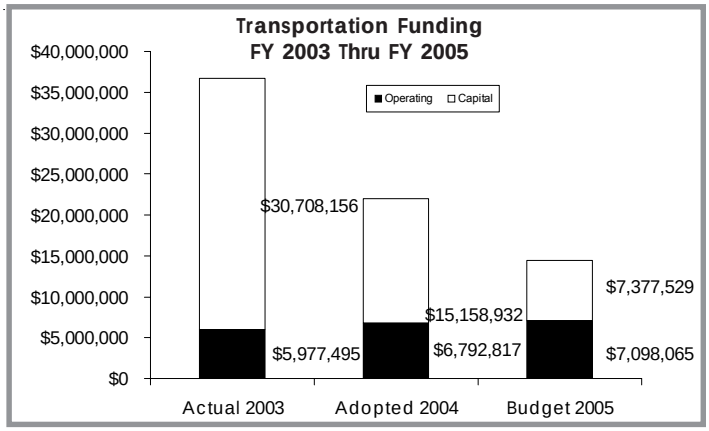


Figure 4: *Transportation funding for the past three fiscal years.*

Highlights

Key highlights of the Fiscal Year 2004/2005 operating and capital budget, with respect to transportation services include:

- Increased funding for Community Safety and Mobility from $500,000 to $750,000 for FY 2004/2005.
- Support of the Transportation Disadvantaged Program.
- Major transportation related capital projects receiving funding in FY 2004/2005 include: Black Creek Restoration, Beech Ridge Trail Extension, Intersection & Safety Improvements and Arterial/Collector Resurfacing.
- Other capital projects included in the FY 2004/2005 budget include: Bannerman Road (Thomasville-Meridian) and Heatherwood Road Improvements.

COUNTYFACT

In FY 2003, the Leon County Public Works Department utilized 1,074 tons of asphalt to patch potholes through Leon County.

Public Safety

Public Safety operations and capital projects funded for Fiscal Year 2004/2005 represent a broad range of services provided by Leon County that are designed to enhance the quality of life by ensuring the security of both persons and property. This includes services provided by the Emergency Medical Services Division, the Leon County Sheriff's Office, the Medical Examiner, the Building Inspections Division, the Office of Growth & Environmental Management, the Probation Division of the Management Services Department, and the Leon County Volunteer Fire Departments.

Funding

In Fiscal Year 2004/2005 a total of $67,317,759 is allocated by the Board of County Commissioners in support of public safety operations and capital projects. This allocation represents approximately 35% of the total Fiscal Year 2004/2005 budget.

Highlights

Key highlights of the Fiscal Year 2004/2005 operating and capital budget, with respect to public safety services include:

- Continued funding for the Sheriff's Law Enforcement and Correctional Operations.
- Continued funding in support for the County run Emergency Medical Services department (EMS) to provide ground ambulance service.
- Funding provided for the purchase of additional equipment for traffic control and DriveCams to enhance responder driving abilities for Emergency Medical Services staff.
- Major public safety related capital projects receiving funding in FY 2004/2005 include: Funding for the replacement of vehicle mobile data computers for the Leon County Sheriff's Office, additional replacement ambulances and repair/ maintenance to the Jail.

Leon County Sheriff's Department Mobile Command and Communications Center

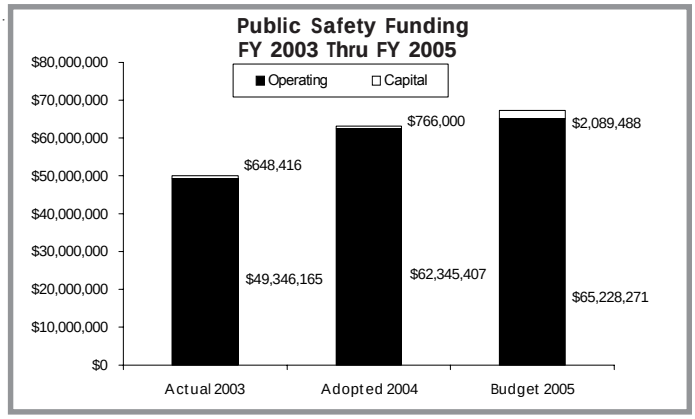


Figure 5: *Public Safety funding for the past three fiscal years.*

COUNTYFACT

In FY 2003, the estimated value of seized and recovered property by the Sheriff's Office was approximately $4.4 million dollars.

Human Services

Human Services operations and capital projects funded for Fiscal Year 2004/2005 represent a broad range of services provided by Leon County for the welfare of the community as a whole and its individuals. This includes services primarily provided by the Health and Human Services Division of the Public Services Department, the Mosquito Control Division of the Public Works Department, and the Intergovernmental Affairs/ Primary Health Care MSTU Division of the Public Services Department.

Funding

In Fiscal Year 2004/2004 a total of $9,645,319 is allocated by the Board of County Commissioners in support of human services operations. This allocation represents approximately 4.8% of the total Fiscal Year 2004/2005 budget.

Highlights

Key highlights of the Fiscal Year 2004/2005 operating budget, with respect to human services include:

- Funding for a Women's Health Clinic Study and funding for improvements that may result from the study.
- Continued support of the County Health Department.
- Continued support of existing County social services programs, including the Community Human Services Partnership program.
- Continued funding in support of the delivery of primary health care programs, services, and facilities for uninsured, low income citizens of Leon County under the age of 65.
- Funding in support of enhanced stormwater maintenance and mosquito control of the County's stormwater ponds and various conveyance systems.
- Funding provided for the Healthy Start program's Fetal and Infant Mortality Review project.
- Funding in support of the Hope Community, Inc. for the amount of $260,000 which included $220,000 for construction of a women's dormitory and $40,000 for air conditioning repairs.

Mosquito Control Fogger Truck

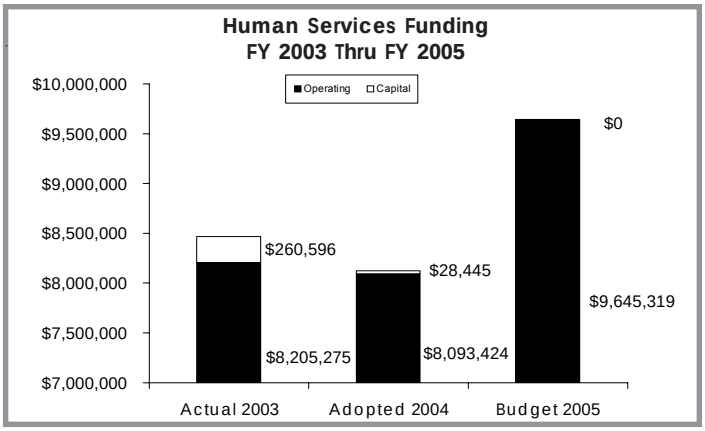


Figure 6: *Human Services funding for the past three fiscal years.*

COUNTYFACT

In FY 2003, 5,643 total CareNet patients were registered to receive health care services.

Environmental Services

Environmental Services operations and capital projects funded for Fiscal Year 2004/2005 represent a broad range of services provided by Leon County for the primary purpose of achieving a satisfactory living environment by controlling and utilizing elements of the environment. This includes services provided by the Solid Waste, Stormwater Engineering, and Stormwater Maintenance Divisions of the Public Works Department, the GIS Division of the Management Services Department, the Cooperative Extension Division of the Public Services Department, and the Development Services, Environmental Compliance, Water Quality Monitoring, and Aquatic Weed Control Divisions of the Office of Growth & Environmental Management.

Materials being processed at the Transfer Station.

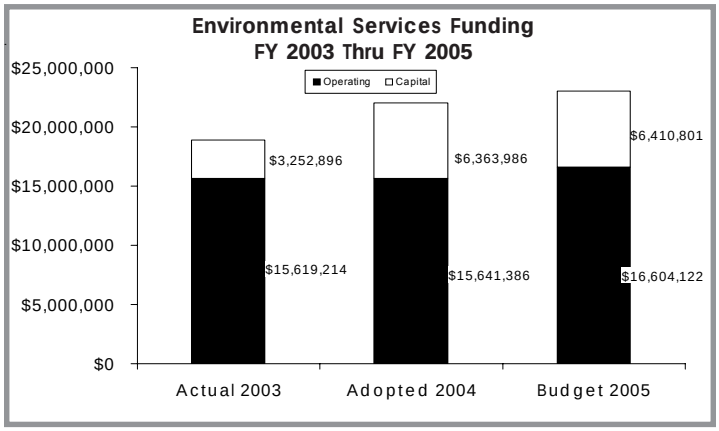


Figure 7: *Environmental Services funding for the past three fiscal years.*

Funding

In Fiscal Year 2004/2005 a total of $23,014,923 is allocated by the Board of County Commissioners in support of environmental services operations and capital projects. This allocation represents approximately 12% of the total Fiscal Year 2004/2005 budget.

Highlights

Key highlights of the Fiscal Year 2004/2005 operating and capital budget, with respect to environmental services include:

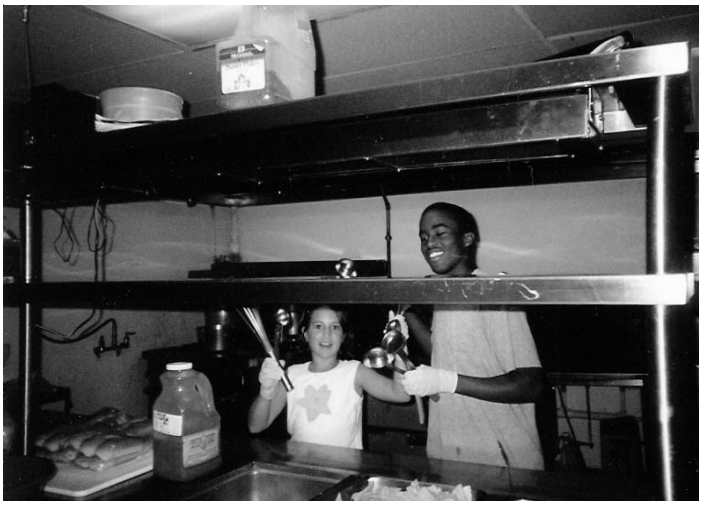
- Additional funding has been provided for increased levels of service for hand fogging due to the increase in the Asian Tiger mosquito population.
- Continued support of the County's flood control programs.
- Continued funding for the acquisition of flooded parcels.
- Funding of fee study for Growth and Environmental Management and Building Inspection.
- Establishing a stand alone Electronic Recycling tipping fee, which replaces funding previously provided through a grant. Residents will receive one free item per drop off instead of having to pay the new fee.

COUNTY FACT

In FY 2003, 6,876 environmental inspections were performed.

Economic Development

Economic Development operations funded for Fiscal Year 2004/2005 represent a broad range of services provided by Leon County designed to develop and improve the economic condition of the community and its citizens. This includes services provided by the Tourist Development Council, Economic Development Council, Veteran Services division of the Public Services Department, and the Housing Unit of Health and Human Services Division of the Public Services Department. Leon County is also the primary contributor to the Community Redevelopment Area (Frenchtown).



Lunch being served by Youth Corp at the annual Grandparent's Day celebration.

Funding

In Fiscal Year 2004/2005 a total of $3,832,883 is allocated by the Board of County Commissioners in support of economic development operations. This allocation represents almost 2% of the total Fiscal Year 2004/2005 budget.

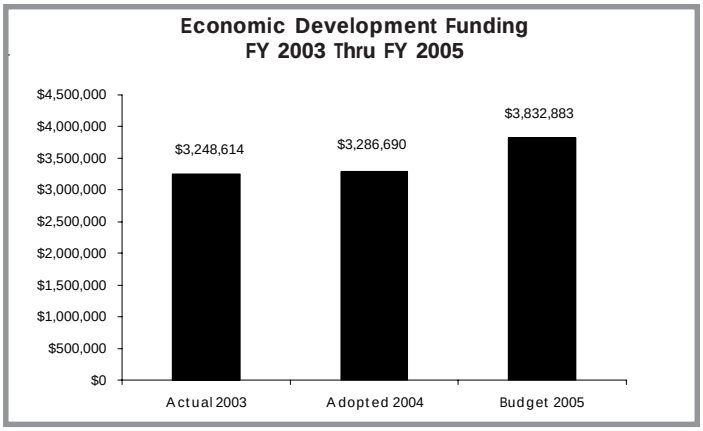


Figure 8: *Economic Development funding for the past three fiscal years.*

Highlights

Key highlights of the Fiscal Year 2004/2005 operating budget, with respect to economic development services include:

- New funding to support the Downtown Community Redevelopment Area (CRA) as well as continued funding of the existing Southside/Frenchtown (CRA).
- Continued commitment to the County's participation and administration of the State Housing Initiatives program.
- Continued support for the administration of the Housing Finance Authority.
- Increased support of the County's "Summer Youth Employment" program.
- Funding in support of the Economic Development Council/ Chamber of Commerce.
- Continued support of the Veteran Services division of the Public Services Department.

COUNTY FACT

In FY 2003, an average visitor spent 2.43 nights in the Tallahassee-Leon County area.

Courts

Court operations funded for Fiscal Year 2004/2005 represent a broad range of services provided by the Judicial Branch of Leon County government. This includes services provided by the Second Judicial Circuit of the State of Florida, the State Attorney, and the Public Defender. The County Constitutional Office of the Clerk of the Court also provides services in support of the Judicial Branch of government. Beginning July 1, 2004, the County's role in support of the Courts changed significantly with the implementation of Revision 7 to Article V of the state constitution. The State of Florida is now responsible for the majority of funding as it relates to the operation of the Court System. The County is still obligated for a number of items, including facilities, technology and court security.

Citizens reporting for jury duty

Funding

In Fiscal Year 2004/2005 a total of $2,399,388 is allocated by the Board of County Commissioners in support of Judicial Branch and court related operations. This allocation represents almost 1% of the total Fiscal Year 2004/2005 budget.

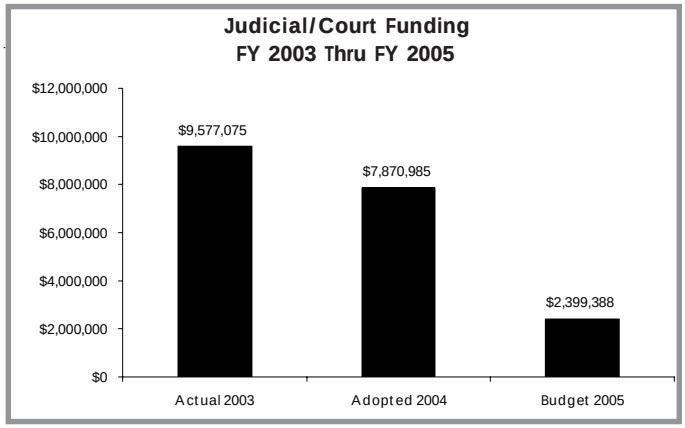


Figure 9: *Judical/Court funding for the past three fiscal years.*

Highlights

Key highlights of the Fiscal Year 2004/2005 operating budget, with respect to court related services include:

- During the past legislative session, the state mandated that counties fund juvenile detention centers. This expense was previously funded by the state. The budget includes over $1.4 million for this purpose.
- Continued funding of positions to address jail overcrowding - Detention Review Coordinator and Mental Health Coordinator.
- Funding to support the Clerk's Express Lane Enforcement Program (ELAP) which provides expedited child support hearings.
- All required expenses under Article V in support of the State Attorney, Public Defender, Clerk of the Circuit Court, Judiciary and Guardian Ad Litem.

COUNTY FACT

In FY 2003, there were 12,594 felony, juvenile, and misdemeanor cases filed by the State Attorney's Office.

In FY 2003, 13,694 cases were handled by the Public Defender's Office.

General Government

General government operations and capital projects funded for Fiscal Year 2004/2005 represent a broad range of general services provided by Leon County. This includes services provided by the legislative and administrative branches of County government like the County Commission and the County Administrator. Additionally, general government funding is allocated in support of services provided by the Property Appraiser, the Tax Collector, the Supervisor of Elections, the County Attorney, and the Tallahassee-Leon County Planning Department.

Funding

In Fiscal Year 2004/2005 a total of $29,592,892 is allocated by the Board of County Commissioners in support of general government operations. This allocation represents approximately 15% of the total Fiscal Year 2004/2005 budget.

Highlights

Key highlights of the Fiscal Year 2004/2005 operating and capital budget, with respect to general government services include:

- Significant increase in funding for the County Attorney to support a number of matters such as Environmental Protection Agency permitting of Total Maximum Daily Loads (TMDL), on-going environmental issues with cities in southern Georgia, and other matters.
- As authorized by the County Commission, FY 2004/2005 will be the third year that low-income seniors are able to realize an additional $25,000 homestead exemption.
- County Administration will provide continued leadership and guidance in implementing Board priorities.
- The FY 2004/2005 budget provides continued support of all Leon County's Constitutional Officers.
- The FY 2004/2005 provides continued support for the Tallahassee-Leon County Planning Department.

Small Business Week participants

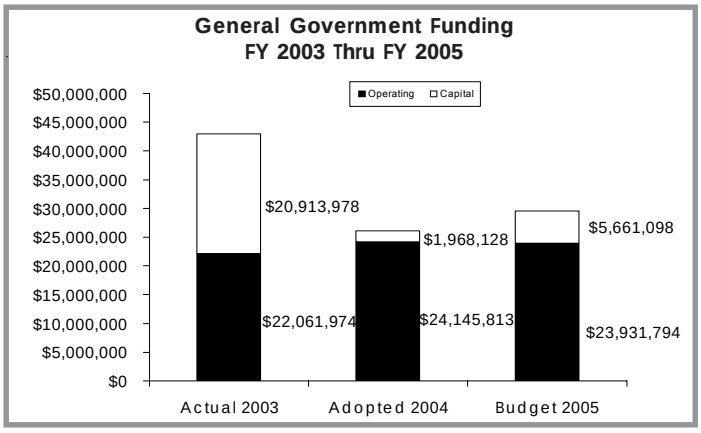


Figure 10: *General Government funding for the past three fiscal years.*

COUNTYFACT

Leon County seniors will save an estimated $398,014 due to the low income senior exemption in FY 2004/2005.

Other Expenses and Debt Service

Non-Operating Expenses

Non-operating funding is provided by the Board of County Commissioners for those activities for which costs do not apply solely to any specific County department's function, but are either applicable to the operation of County government as a whole, or are provided for the public good. The County employees responsible for the administration of these programs are presented in specific County Administrator department budgets.

In Fiscal Year 2004/2005 a total of $19,707,416 was allocated by the Board of County Commissioners for non-operating expenses. This allocation represents approximately 10% of the total Fiscal Year 2004/2005 budget.

Non-Operating expenditures support the various County activities which include: Fleet Management, countywide communication services and infrastructure, risk management and insurance programs, and reserve and contingency funding for a multitude of County programs and activities.

Debt Service

The various Debt Service Funds account for the debt service, including the accumulation of resources and payment of principal and interest, associated with the existing bonds previously issued by the County.

In Fiscal Year 2004/2005 a total of $8,316,152 was allocated by the Board of County Commissioners for debt service expenses. This allocation represents approximately 4% of the total Fiscal Year 2004/2005 budget.

New Fleet Management Facility under construction.

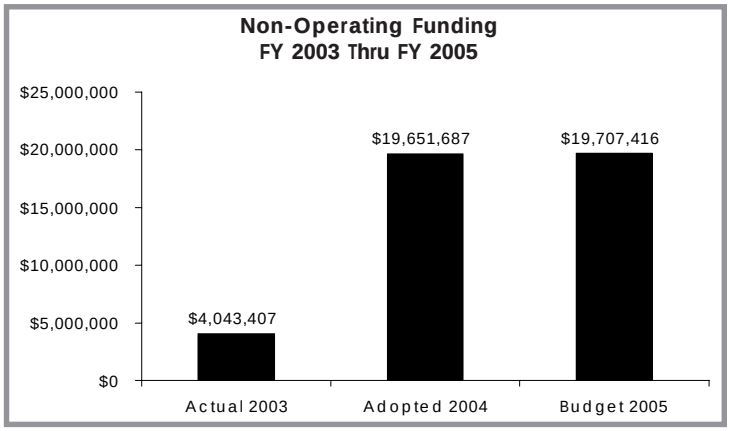


Figure 11: *Non-Operating funding for three fiscal years.*

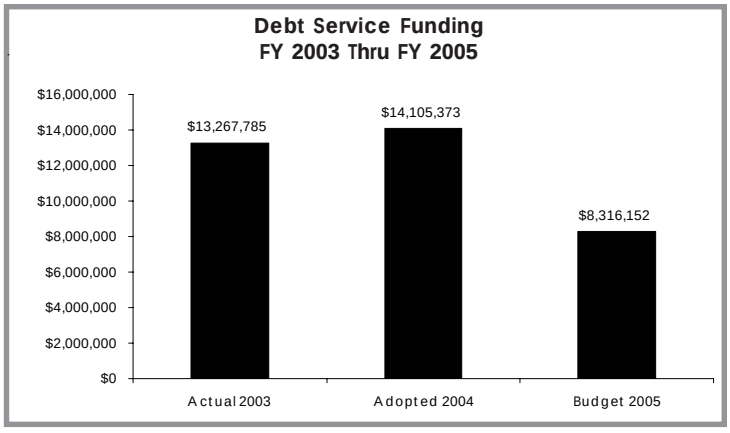


Figure 12: *Debt Service funding for the past three fiscal years.*

Organization of Funds

Basis of Budget
Leon County's Governmental and Fiduciary Funds are prepared on a modified accrual basis.

Revenues are recognized when measurable and available under budgetary basis. The following revenues are considered to be susceptible to accrual: taxes, charges for services, interest, state revenue sharing, federal forestry revenue, insurance agents revenue, 5th & 6th cent gas tax, federal and state grants, planning and zoning revenue, communication services tax, and special assessments.

Obligations are budgeted as expenses and generally recorded when the related fund liability is incurred. An exception is principal and interest on general long-term debt which is recorded when due.

The budgets of the proprietary funds are prepared on an accrual basis. The revenues are recognized when earned and their expenses are recognized when incurred.

Florida state law requires that receipts from all sources be budgeted at 95% of anticipated receipts.

Funds
The financial activities of the County are recorded in separate funds. Each fund is considered a separate accounting entity. The operations of each fund are accounted for within a set of self-balancing accounts that include assets, liabilities, fund equity, revenues, and expenditures, or expenses, as necessary. An account group is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources.

The various funds are as follows:

Governmental Fund Types:
General Fund – The general operating fund of the Board. This fund is used to account for all financial transactions not required to be accounted for in another fund.

Special Revenue Funds – Funds used to account for special assessments and specific governmental revenue sources. Major capital projects that are restricted by law, or administrative action, for expenditures for specific purposes are not considered Special Revenue Funds. Examples of Special Revenue Funds are Transportation Trust, Fine & Forfeiture, and Probation Services.

Debt Service Funds – Funds used to record the funding and payment of principal and interest on debt reported in the General Long-Term Debt Account Group.

Capital Projects Funds – These funds are used to account for the acquisition or construction of major capital facilities other than those financed by the Proprietary Funds. Examples of Capital Projects Funds are Local Option Sales Tax and Governmental Capital.

Proprietary Fund Types:
Enterprise Fund – To report operations that provide services financed primarily by user charges. An example of an enterprise fund is the Solid Waste Operations Fund.

Internal Service Funds – To account for goods or services provided by various departments to other departments of the Board on a cost-reimbursement basis. These funds consist of the Motor Pool Fund, the Communication Trust Fund, and the Insurance Service Fund.

Summary of All Funds

		Actual FY2003	Adopted FY2004	Requested FY2005	Budget FY2005	Planned FY2006	Planned FY2007	Planned FY2008	Planned FY2009
Millage Rates									
General Countywide		8.56	8.55	8.55	8.54	8.54	8.54	8.54	8.54
Primary Healthcare MSTU		0.12	0.12	0.12	0.22	0.22	0.22	0.22	0.22
EMS MSTU		0.00	0.50	0.50	0.50	0.50	0.50	0.50	0.50
General Fund	001	**37,846,678**	**42,571,845**	**49,221,337**	**46,926,163**	**46,131,849**	**49,956,823**	**55,273,419**	**61,092,583**
Special Revenue Funds									
Animal Control Fund	050	783,765	0	0	0	0	0	0	0
Supervisor of Elections	060	1,685,112	1,815,573	2,027,869	1,836,949	1,635,232	1,686,634	1,742,163	1,801,865
Unrestricted Revenues	070	16,341,767	0	0	0	0	0	0	0
Transportation Trust	106	8,255,911	9,355,698	10,630,032	10,335,586	9,858,777	10,068,677	11,121,025	11,827,997
Fine and Forfeiture	110	48,548,375	52,089,757	56,652,342	52,062,269	53,950,595	57,998,911	62,358,031	67,051,642
Probation Services	111	1,478,583	1,854,580	1,964,444	1,964,444	2,058,822	2,157,393	2,265,169	2,381,554
Legal Aid Trust Fund	112	94,372	22,171	0	0	0	0	0	0
Law Library Trust Fund	113	52,783	36,252	37,662	35,688	0	0	0	0
Family Law Legal Services	114	290,634	333,855	254,640	51,528	0	0	0	0
Criminal Justice Trust	115	275,621	225,000	0	0	0	0	0	0
Drug Abuse Trust Fund	116	0	13,300	16,150	16,150	16,150	16,150	16,150	16,150
Judicial Programs	117	0	0	475,000	475,000	475,000	475,000	475,000	475,000
Building Inspection	120	1,137,841	1,287,638	1,502,568	1,447,141	1,466,118	1,532,538	1,605,212	1,683,745
Growth Management	121	2,975,319	3,333,118	4,146,178	3,695,377	3,836,720	4,012,915	4,204,927	4,411,600
Mosquito Control Fund	122	585,905	621,462	748,929	708,419	780,644	811,658	891,495	952,124
Stormwater Utility	123	3,869,132	4,928,442	5,256,283	5,006,283	5,191,334	5,485,079	5,687,253	5,980,451
SHIP Trust Fund	124	623,062	664,979	665,724	665,724	665,724	665,724	665,724	665,724
Grants	125	3,455,168	525,644	587,809	574,549	581,160	587,903	595,449	603,661
Non-Cntywide Gen. Rev.	126	0	18,712,872	18,532,336	18,532,336	18,423,570	18,906,032	19,402,107	19,913,298
911 Emergency Commun.	130	965,976	1,102,067	1,100,000	1,100,000	1,100,000	1,100,000	1,100,000	1,100,000
EMS Fund	135	0	9,078,564	9,488,549	9,293,072	9,892,239	10,621,707	11,405,079	12,246,350
Municipal Service	140	1,782,128	6,732,191	7,043,646	7,033,960	7,263,792	7,511,719	7,863,053	8,137,784
Fire MSTU	145	3,643,545	0	0	0	0	0	0	0
Tourist Development	160	1,802,888	2,102,191	2,350,114	2,296,114	2,139,948	2,202,392	2,266,711	2,332,957
Housing Finance Authority	161	61,305	23,375	33,375	21,375	21,375	21,375	21,375	21,375
Special Assess. Paving	162	245,008	521,336	462,831	462,831	324,984	270,983	223,804	223,805
Primary Healthcare MSTU	163	2,135,180	2,303,593	3,434,472	3,443,278	2,403,833	2,587,754	2,785,800	2,999,057
Bank of America Building	165	154,290	1,905,149	2,067,981	2,067,981	2,067,981	2,067,981	2,067,981	2,067,981
Subtotal Special Rev.		**101,243,670**	**119,588,807**	**129,478,934**	**123,126,054**	**124,153,998**	**130,788,525**	**138,763,508**	**146,894,120**
Debt Service Funds									
Series 1991	201	5,460,389	5,788,035	0	0	0	0	0	0
Series 1999	206	1,728,557	1,795,650	1,868,064	1,868,064	1,934,940	2,015,903	3,421,259	3,427,024
Series 2003A&2003B	211	452,653	963,680	963,680	963,680	963,680	963,680	963,680	963,680
Series 1997	214	563,432	566,283	563,458	563,458	564,888	565,318	569,718	567,813
Series 1998A	215	485,500	485,501	485,501	485,501	485,501	485,501	485,501	485,501
Series 1998B	216	2,872,162	2,871,326	2,876,025	2,876,025	2,880,738	2,870,200	2,874,938	2,873,900
Refunding Series 1993	218	1,705,092	1,712,444	1,676,173	1,709,904	1,709,456	1,714,376	0	0
Subtotal Debt Service		**13,267,785**	**14,182,919**	**8,432,901**	**8,466,632**	**8,539,203**	**8,614,978**	**8,315,096**	**8,317,918**
Captial Projects Funds									
Captial Improvements	305	4,249,350	4,898,000	10,843,976	7,169,458	6,206,403	9,133,499	11,819,588	15,092,659
Gas Tax Transportation	306	2,722,811	1,597,947	1,821,450	1,671,450	835,076	645,000	1,252,799	974,110
Local Option Sales Tax	308	28,291,332	14,267,637	7,087,335	6,337,335	20,264,011	19,229,421	15,247,896	15,150,927
Loc. Opt. Sales Tax-Exten.	309	(1)	7,201,898	6,441,801	6,441,801	8,611,000	3,468,742	3,633,492	3,778,831
Series 2003A-2003B	311	12,816,922	0	0	0	0	0	0	0
1999 Bond Construction	318	6,552,294	511,000	569,000	569,000	0	0	0	0
1998A Bond Construction	325	2,314,781	0	136,620	136,620	0	0	0	0
911 Capital Projects	330	0	15,075	21,850	21,850	21,850	21,850	21,850	21,850
800 Mhz Capital Projects	331	202,012	361,000	958,652	958,652	439,898	461,893	484,987	509,236
Impact Fee-Cntywide Rd.	341	302,146	1,550,000	0	0	0	0	0	0
Impact Fee-NW Urban Coll.	343	7,017	0	0	0	0	0	0	0
Impact Fee-SE Urban Coll.	344	2,461	0	0	0	0	0	0	0
Subtotal Cap. Projects		**57,461,125**	**30,402,557**	**27,880,684**	**23,306,166**	**36,378,238**	**32,960,405**	**32,460,612**	**35,527,613**
Enterprise Funds									
Solid Waste Fund	401	8,416,389	14,628,090	15,001,877	14,931,527	13,923,351	12,371,105	11,676,748	10,788,368
Amtrak Depot	420	0	16,910	16,000	16,000	16,000	16,000	16,000	16,000
Subtotal Enterprise		**8,416,389**	**14,645,000**	**15,017,877**	**14,947,527**	**13,939,351**	**12,387,105**	**11,692,748**	**10,804,368**
Internal Service Funds									
Insurance Service	501	2,701,241	5,752,627	6,254,494	5,919,177	6,108,455	6,311,847	6,532,753	6,773,549
Communications Trust	502	214,188	251,554	233,147	233,147	233,195	233,244	233,294	233,346
Motor Pool Fund	505	1,317,671	1,534,764	1,753,500	1,753,500	1,758,339	1,772,748	1,800,101	1,847,248
Subtotal Intern. Ser.		**4,233,100**	**7,538,945**	**8,241,141**	**7,905,824**	**8,099,989**	**8,317,839**	**8,566,148**	**8,854,143**
TOTAL:		**222,468,747**	**228,930,073**	**238,272,874**	**224,678,366**	**237,242,628**	**243,025,675**	**255,071,531**	**271,490,745**
Less Interfund Transfers		25,467,403	30,705,971	33,733,251	33,493,727	33,064,419	37,153,022	42,712,755	48,634,147
TOTAL NET OF TRANS:		**197,001,344**	**198,224,102**	**204,539,623**	**191,184,639**	**204,178,209**	**205,872,653**	**212,358,776**	**222,856,598**

General Fund - 001

Fund Type: **General Fund**

The General Fund is the general operating fund of the County as established by F.S. § 129.02(1). Major revenue sources for the County's General Fund include proceeds from ad valorem and other taxes, charges for services, fees and other miscellaneous revenue. The General Fund is used to account for financial resources and expenditures of general government except those required to be accounted for in another fund -- Libraries, Management Information Systems, Facilities Management, etc.

REVENUES	Acct #	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009
Ad Valorem - General Fund	311110	32,284,888	33,849,308	39,996,338	37,996,521	40,276,312	43,369,533	46,700,314	50,286,897
Delinquent Taxes	311200	93,549	96,900	129,684	123,200	123,200	123,200	123,200	123,200
Local Option Resort Tax	312100	20,711	18,716	21,266	20,203	20,809	21,434	22,076	22,739
Process Server Fees	329300	8,340	14,250	5,200	4,940	5,138	5,343	5,557	5,779
State Library Aid	334710	363,449	345,277	289,332	274,865	261,122	250,677	240,650	229,124
Planning Dept Reimbursement	337100	224,812	0	0	0	0	0	0	0
City EMS Reimbursement	337286	21,876	0	0	0	0	0	0	0
GIS	337300	834,306	754,467	802,490	802,490	802,490	802,490	802,490	802,490
Payments In Lieu Of Taxes	339100	13,426	0	0	0	0	0	0	0
Technology Fee	341110	0	0	400,000	380,000	380,000	380,000	380,000	380,000
Zoning Fees	341200	3,550	3,515	3,000	2,850	2,850	2,850	2,850	2,850
GIS User Fees	341910	15,350	16,200	16,200	15,390	15,390	15,390	15,390	15,390
CJIS User Fees	341920	29,050	28,500	30,000	28,500	28,500	28,500	28,500	28,500
Parking Facilities	344500	151,605	142,500	123,091	116,936	116,936	116,936	116,936	116,936
Library Parking	344510	17,001	14,300	17,000	16,150	16,150	16,150	16,150	16,150
Libraries	347100	196,025	183,958	189,477	180,003	185,403	190,965	196,694	202,595
Facilities Fee	348521	0	0	714,600	678,870	678,870	678,870	678,870	678,870
Civil Fee - Circuit Court	349200	253,364	205,917	0	0	0	0	0	0
Fees	349600	118,343	80,390	0	0	0	0	0	0
Interest Income - Bank	361100	(4,964)	456,000	311,086	295,532	301,570	311,626	269,566	272,841
Interest Income - Investment	361110	425,186	0	0	0	0	0	0	0
Interest - Tax Collector	361140	66	0	0	0	0	0	0	0
SBA Interest Earnings	361200	220,251	0	0	0	0	0	0	0
Tax Collector F.S. 125.315	361320	13,013	25,650	0	0	0	0	0	0
Rents And Royalties	362000	48,382	0	0	0	0	0	0	0
Other Scrap Or Surplus	365900	61,072	36,212	132,414	125,793	104,500	104,500	104,500	104,500
Tax Deed Surplus (Chapter 19)	369200	44,825	47,500	10,000	9,500	9,500	9,500	9,500	9,500
Refund Of Prior Year Expenses	369300	11,839	0	0	0	0	0	0	0
Lawsuit Settlements	369350	865	0	0	0	0	0	0	0
Other Miscellaneous Revenue	369900	(1,863)	166,668	0	0	0	0	0	0
Transfer From Fund 070	381070	2,569,575	0	0	0	0	0	0	0
Transfer From Fund 106	381106	26,463	0	0	0	0	0	0	0
Transfer From Fund 110	381110	0	0	51,195	51,195	1,045,740	2,888,288	4,916,548	7,147,477
Transfer From Fund 124	381124	93,665	65,070	66,572	66,572	66,572	66,572	66,572	66,572
Transfer From Fund 126	381126	0	3,305,547	3,855,928	3,855,928	1,311,297	194,499	197,556	200,673
Property Appraiser	386600	185,380	180,000	189,474	180,000	180,000	180,000	180,000	180,000
Tax Collector	386700	358,238	200,000	210,000	199,500	199,500	199,500	199,500	199,500
Supervisor Of Elections	386800	51,402	0	0	0	0	0	0	0
Appropriated Fund Balance	399900	0	2,335,000	1,501,225	1,501,225	0	0	0	0
Total Revenues		38,753,039	42,571,845	49,065,572	46,926,163	46,131,849	49,956,823	55,273,419	61,092,583

EXPENDITURES ***DEPARTMENT/DIVISION***	Acct #	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009
County Commission	100-511	1,111,362	1,072,884	1,106,098	1,106,098	1,158,150	1,212,748	1,271,445	1,334,152
Commission District 1	101-511	6,312	7,271	7,271	7,271	7,271	7,271	7,271	7,271
Commission District 2	102-511	3,003	7,271	7,271	7,271	7,271	7,271	7,271	7,271
Commission District 3	103-511	7,348	7,271	7,271	7,271	7,271	7,271	7,271	7,271
Commission District 4	104-511	4,757	7,271	7,271	7,271	7,271	7,271	7,271	7,271
Commission District 5	105-511	7,370	7,271	7,271	7,271	7,271	7,271	7,271	7,271
Commission At-large 6	106-511	7,214	10,271	10,271	10,271	7,271	7,271	7,271	7,271
Commission At-large 7	107-511	10,344	10,271	10,271	10,271	7,271	7,271	7,271	7,271
Commissioners' Account	108-511	30,504	33,700	48,700	48,700	48,700	48,700	48,700	48,700
County Administration	110-512	394,200	411,226	466,871	454,387	474,821	496,224	519,363	544,012

General Fund - 001

EXPENDITURES		Actual	Adopted	Requested	Budget	Planned	Planned	Planned	Planned
DEPARTMENT/DIVISION	Acct #	FY 2003	FY 2004	FY 2005	FY 2005	FY 2006	FY 2007	FY 2008	FY 2009
Minority/Women Business Enterprise	112-513	126,116	185,409	131,110	131,110	136,627	142,513	148,811	155,554
Volunteer Center	113-513	157,665	169,571	178,433	178,133	188,429	199,205	211,184	224,277
Intergovernmental Affairs	114-512	762,479	707,572	837,396	767,079	792,377	818,783	847,739	879,041
County Attorney	120-514	1,191,333	1,121,604	2,900,964	2,101,589	1,277,609	1,205,765	1,250,286	1,298,145
Support Services	126-513	249,755	265,173	291,383	291,383	306,382	321,704	338,695	357,068
Management & Budget	130-513	427,256	615,457	718,225	684,678	716,021	748,270	783,452	821,161
Clerk of Court- Finance Administration	132-586	1,085,968	1,150,088	1,317,899	1,317,899	1,340,583	1,363,665	1,387,154	1,411,058
Purchasing- Procurement	140-513	207,055	215,451	226,236	226,236	237,848	250,291	263,734	278,376
Purchasing- Warehouse	141-513	147,179	145,902	158,076	158,076	164,884	172,170	179,986	188,382
Purchasing- Property Control	142-513	43,156	47,004	49,645	49,645	52,906	56,077	59,806	63,933
Facilities Management- General	150-519	1,193,465	1,698,183	1,876,674	1,876,674	1,892,089	1,907,718	1,925,465	1,944,931
Facilities Management- Construction	151-519	233,966	113,998	332,965	121,688	138,875	156,959	176,934	198,707
Facilities Management- Maintenance	152-519	2,737,329	2,815,941	3,143,075	2,971,274	3,048,628	3,127,615	3,216,846	3,314,628
Human Resources	160-513	651,551	740,393	793,200	790,519	823,991	858,102	895,925	936,855
Management Information Services	171-513	3,424,060	4,032,118	4,520,315	4,413,417	4,559,990	4,720,057	4,896,067	5,086,566
HHS- Health Department	190-562	316,776	317,984	326,565	317,984	317,984	317,984	317,984	317,984
Lib- Policy, Planning and Operations	240-571	674,488	813,870	861,682	831,462	846,939	872,859	901,877	933,437
Lib- Public Services	241-571	1,955,905	2,069,008	2,364,388	2,319,584	2,421,847	2,528,267	2,644,557	2,769,866
Lib- Collection Services	242-571	1,242,208	704,467	720,503	716,134	751,462	788,320	829,534	874,696
Lib- Extension Services	243-571	1,481,764	1,694,642	1,853,373	1,828,439	1,934,222	2,044,157	2,163,262	2,290,725
Summer Youth Employment	278-551	45,063	50,000	75,000	75,000	75,000	75,000	75,000	75,000
Coop Ext- Environmental	361-537	223,063	244,527	253,069	248,633	259,843	271,423	284,069	297,655
Coop Ext- Family & Consumer Science	362-537	100,779	119,584	114,142	111,996	116,559	121,375	126,470	131,862
Coop Ext- 4-H & Other Youth	363-537	96,526	105,482	110,850	109,804	114,459	119,402	124,668	130,278
Medical Examiner	370-527	259,046	250,000	250,000	250,000	250,000	250,000	250,000	250,000
HHS- Human Services - Health	370-562	15,000	17,000	17,000	17,000	17,000	17,000	17,000	17,000
HHS- Human Services - Mental Health	370-563	364,148	364,148	386,325	589,849	601,439	613,377	625,673	638,337
HHS- Human Services - Medicaid & Burials	370-564	1,480,939	1,403,500	1,403,500	1,403,500	1,403,500	1,403,500	1,403,500	1,403,500
HHS- Human Services - CHSP & Emerg. Asst	370-569	666,327	714,586	766,690	746,574	748,192	749,910	751,744	753,700
HHS- Housing Services	371-569	275,321	249,740	311,300	301,300	317,287	333,852	352,367	372,602
HHS- Human Services	376-569	1,000	0	0	0	0	0	0	0
Youth Sports Teams	379-572	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Veteran Services	390-553	189,617	192,432	181,407	181,407	188,744	196,515	204,769	213,538
MIS- Geographic Information Systems	421-539	1,027,586	1,126,598	1,445,604	1,322,398	1,382,820	1,438,681	1,498,819	1,563,299
MIS Countywide Automation	470-519	174,663	140,113	151,691	151,691	154,573	157,510	160,503	163,553
Risk Allocation	495-596	0	0	851,903	851,903	911,536	975,344	1,043,618	1,116,671
Indirect Costs	499-519	(3,277,943)	(3,451,681)	(3,626,013)	(4,309,537)	(4,439,945)	(4,574,261)	(4,713,266)	(4,856,924)
Property Appraiser	512-586	3,028,290	3,442,697	3,935,173	3,935,173	4,131,932	4,338,529	4,555,456	4,783,229
Tax Collector	513-586	3,093,314	3,087,209	3,463,330	3,463,330	3,652,554	3,852,186	4,062,797	4,284,992
Court Administration	540-601	526,466	545,575	217,576	163,192	169,908	177,329	185,366	194,060
Court Administration- Court Reporters	541-615	753,947	588,208	632,441	0	0	0	0	0
Guardian Ad Litem	547-685	121,403	84,983	76,442	20,155	20,155	20,155	20,155	20,155
Planning Department	817-515	1,109,973	878,000	930,291	930,291	938,184	957,578	979,309	1,002,948
Non-Operating General Fund	820-519	1,307,333	1,492,192	725,600	725,600	725,600	725,600	725,600	725,600
Tax Deed Applications	831-513	10,000	22,500	22,500	22,500	22,500	22,500	22,500	22,500
Line Item - Regional Planning	888-515	5,000	5,000	10,000	10,000	10,000	10,000	10,000	10,000
Line Item - Keep Tall. Beautiful	888-539	0	15,000	15,000	15,000	15,000	15,000	15,000	15,000
Line Item – Economic Development Council	888-552	210,000	210,000	210,000	210,000	210,000	210,000	210,000	210,000
Line Item - St. Francis Wildlife	888-562	25,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000
Line Item - N. FL Legal	888-564	40,000	68,000	150,000	40,000	40,000	40,000	40,000	40,000
Line Item - Human Service Agencies	888-569	192,500	205,136	737,812	997,812	375,312	375,312	375,312	375,312
Line Item - Cultural Agencies	888-573	397,000	482,000	572,000	572,000	572,000	572,000	572,000	572,000
Line Item - Special Events	888-574	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500
Transfers	950-581	5,207,128	7,253,866	8,352,782	8,192,790	7,289,696	9,567,181	13,140,086	17,079,453
CRA-Payment	972-559	275,134	380,500	728,740	728,740	944,160	1,181,110	1,441,760	1,728,480
Community Center Utility Payments	973-569	1,667	15,914	15,914	15,914	15,914	15,914	15,914	15,914
Reserves	990-599	0	1,030,994	1,133,563	1,133,563	1,176,166	1,279,251	1,328,027	1,380,218
Total Appropriations		37,846,678	42,571,845	50,741,805	46,926,163	46,131,849	49,956,823	55,273,419	61,092,583
REVENUES LESS APPROPRIATIONS		906,361	0	(2,766,419)	0	0	0	0	0

Animal Control Fund - 050

Fund Type: **General Fund**
As part of the FY 03/04 budget process, the Animal Control fund was consolidated into the Municipal Services Fund 140.

REVENUES	Acct #	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009
Training Fees	349210	838	0	0	0	0	0	0	0
Animal Control Education	351310	146	0	0	0	0	0	0	0
Interest Income - Bank	361100	2,775	0	0	0	0	0	0	0
Other Miscellaneous Revenue	369900	350	0	0	0	0	0	0	0
Transfer From Fund 070	381070	688,714	0	0	0	0	0	0	0
Total Revenues		692,823	0	0	0	0	0	0	0

EXPENDITURES ***DEPARTMENT/DIVISION***	Acct #	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009
Animal Services	201-562	679,388	0	0	0	0	0	0	0
Indirect Costs	499-562	104,377	0	0	0	0	0	0	0
Total Appropriations		783,765	0	0	0	0	0	0	0
REVENUES LESS APPROPRIATIONS		(90,942)	0	0	0	0	0	0	0

Supervisor of Elections - 060

Fund Type: **General Fund**

This fund was established as part of the FY01/02 budget process. The Supervisor of Elections has requested their appropriation be established in a separate fund to provide discrete accounting of their budget. The revenue is transferred from the General Fund, which is consistent with the Supervisor being funded in the General Fund. At the conclusion of the fiscal year any funds available in the Supervisor of Elections fund will be returned to the General Fund as Excess Fees.

REVENUES	Acct #	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009
Voter Education Funds	331100	0	0	45,736	43,449	0	0	0	0
Transfer From Fund 001	381001	1,509,942	1,815,573	1,793,500	1,793,500	1,635,232	1,686,634	1,742,163	1,801,865
Total Revenues		1,509,942	1,815,573	1,839,236	1,836,949	1,635,232	1,686,634	1,742,163	1,801,865

EXPENDITURES ***DEPARTMENT/DIVISION***	Acct #	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009
Supervisor of Elections- Voter Registration	520-513	1,042,231	1,149,623	1,283,714	1,272,313	1,320,596	1,371,998	1,427,527	1,487,229
Supervisor of Elections- Elections	521-513	426,218	665,950	744,155	564,636	314,636	314,636	314,636	314,636
Supervisor of Elections- City Elections	522-513	216,663	0	0	0	0	0	0	0
Total Appropriations		1,685,112	1,815,573	2,027,869	1,836,949	1,635,232	1,686,634	1,742,163	1,801,865
REVENUES LESS APPROPRIATIONS		(175,170)	0	(188,633)	0	0	0	0	0

Unrestricted Revenues - 070

Fund Type: **General Fund**
This fund was renumbered to Fund 126 as part of the FY03/04 budget process.

REVENUES	Acct #	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009
Water/Sewer Franchise Fees	313200	171,376	0	0	0	0	0	0	0
Cable Audit Revenue	313510	32,161	0	0	0	0	0	0	0
Solid Waste	313700	208,813	0	0	0	0	0	0	0
Local Communication Services Tax	315000	977,213	0	0	0	0	0	0	0
Occupational Licenses	321200	169,311	0	0	0	0	0	0	0
State Revenue Sharing	335120	4,251,230	0	0	0	0	0	0	0
Insurance Agents County	335130	74,002	0	0	0	0	0	0	0
Mobile Home Licenses	335140	62,219	0	0	0	0	0	0	0
Alcoholic Beverage Licenses	335150	71,244	0	0	0	0	0	0	0
Racing Tax	335160	223,250	0	0	0	0	0	0	0
Local 1/2 Cent Sales Tax	335180	11,272,541	0	0	0	0	0	0	0
Interest Income - Bank	361100	8,503	0	0	0	0	0	0	0
Total Revenues		17,521,864	0	0	0	0	0	0	0

EXPENDITURES ***DEPARTMENT/DIVISION***	Acct #	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009
Transfers	950-581	16,341,767	0	0	0	0	0	0	0
Total Appropriations		16,341,767	0	0	0	0	0	0	0
REVENUES LESS APPROPRIATIONS		1,180,097	0	0	0	0	0	0	0

Transportation Trust - 106

Fund Type: **Special Revenue**
The County Transportation Trust Fund is a special revenue fund of the County as established by F.S. § 129.02(2). Major revenue sources for the County Transportation Trust Fund include proceeds from local and state gas taxes. The fund is used to account for resources dedicated and expenditures restricted to the maintenance/construction of roads and bridges.

REVENUES	Acct #	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009
County Ninth-Cent Voted Fuel Tax	312300	1,255,292	0	0	0	0	0	0	0
Local Option Gas Tax	312410	3,280,243	3,130,805	3,394,451	3,224,728	3,321,471	3,421,114	3,523,749	3,629,461
Federal Forestry Shared	332200	158,621	140,420	159,416	151,445	151,445	151,445	151,445	151,445
20% Surplus Gas Tax	335420	522,371	501,525	558,820	530,879	546,805	563,209	580,105	597,508
5th & 6th Cent Gas Tax	335430	2,089,483	2,075,558	2,235,280	2,123,516	2,187,221	2,252,838	2,320,423	2,390,036
9th Cent Gas Tax	335435	0	1,215,610	1,343,894	1,276,699	1,315,000	1,354,450	1,395,084	1,436,937
Gas Tax Pour-Over Trust	335440	1,148,032	1,141,491	1,237,616	1,175,735	1,211,007	1,247,338	1,284,757	1,323,301
Other Transportation	335490	71,501	57,000	83,284	79,120	87,031	95,735	105,308	115,839
Service Area App Fees	343651	1,864	1,710	3,494	3,319	3,452	3,591	3,734	3,884
Grading Fee Public Works	343920	5,219	0	4,772	4,533	4,533	4,533	4,533	4,533
Traffic Signs	344910	4,350	0	4,350	4,133	4,133	4,133	4,133	4,133
Subdivision Fees	344911	5,834	66,500	6,189	5,880	5,997	6,117	6,240	6,364
Private Road Grading	344912	9,890	13,289	0	0	0	0	0	0
R-O-W Placement Fees	344913	41,287	0	41,287	39,223	39,223	39,223	39,223	39,223
Signal Maintenance - State Reimbursement	344914	4,439	0	4,439	4,217	4,217	4,217	4,217	4,217
Interest Income - Bank	361100	20,390	16,625	83,766	79,578	79,664	79,752	79,842	79,933
SBA Interest Earnings	361200	51,489	0	0	0	0	0	0	0
Other Miscellaneous Revenue	369900	27	0	0	0	0	0	0	0
Transfer From Fund 123	381123	0	445,670	718,635	718,635	718,635	718,635	718,635	718,635
Transfer From Fund 126	381126	0	0	153,946	153,946	178,943	122,347	899,597	1,322,548
Appropriated Fund Balance	399900	0	549,495	760,000	760,000	0	0	0	0
Total Revenues		8,670,331	9,355,698	10,793,639	10,335,586	9,858,777	10,068,677	11,121,025	11,827,997

EXPENDITURES ***DEPARTMENT/DIVISION***	Acct #	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009
County Attorney- Eminent Domain	122-541	138,207	147,086	153,853	153,253	160,665	168,606	177,047	185,996
Support Services	400-541	470,867	488,065	606,460	593,260	616,927	641,969	669,201	698,556
Engineering Services	414-541	1,975,702	2,175,893	2,367,685	2,311,994	2,424,586	2,541,386	2,670,544	2,810,803
Ops- Transportation Maintenance	431-541	1,841,170	2,014,400	2,019,761	1,994,806	2,086,063	2,178,888	2,284,476	2,401,003
Ops- Right-Of-Way Management	432-541	924,247	1,097,385	1,163,598	1,163,598	1,229,130	1,295,146	1,370,649	1,454,344
Ops- Alternative Stabilization	438-541	586,048	716,460	750,099	750,099	775,525	803,022	834,259	868,797
MIS Countywide Automation	470-541	16,918	13,002	20,508	20,508	20,898	21,295	21,700	22,112
Risk Allocation	495-596	0	0	180,735	180,735	193,386	206,923	221,408	236,907
Indirect Costs	499-541	958,649	984,526	1,060,547	1,060,547	1,094,408	1,129,100	1,165,305	1,202,887
Transfers	950-581	2,494,973	2,338,051	2,773,466	2,773,466	1,909,637	1,719,561	2,327,360	2,048,671
Reimbursement of Administrative Costs	975-541	(1,150,870)	(850,000)	(850,000)	(950,000)	(950,000)	(950,000)	(950,000)	(448,590)
Reserves	990-599	0	230,830	283,320	283,320	297,552	312,781	329,076	346,511
Total Appropriations		8,255,911	9,355,698	10,530,032	10,335,586	9,858,777	10,068,677	11,121,025	11,827,997
REVENUES LESS APPROPRIATIONS		414,420	0	263,607	0	0	0	0	0

Note: As part of the FY03/04 Budget Year, Stormwater Engineering and Engineering Services were combined. For book publication purposes, the FY03/04 historical dollars where combined to accurately reflect the total costs associated with Engineering Services. The actutal expediure for Stormwater Engineering were accounted for in the Stormwater Utility Fund 123 Org 434.

Fine and Forfeiture - 110

Fund Type: **Special Revenue**

The Fine and Forfeiture Fund is a special revenue fund of the County as established by F.S. § 129.02(3) and F.S. § 142.01. Major Revenue sources for the County Fine and Forfeiture Fund include proceeds from ad valorem taxes, and other miscellaneous revenue. The fund is used to account for revenues collected in support of and expenditures dedicated to criminal prosecution, court operations and operations of the Sheriff's Department.

REVENUES	Acct #	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009
Ad Valorem - Fine/Forfeiture Fund	311120	44,268,939	46,542,801	52,319,534	49,703,557	52,685,771	56,732,038	61,089,058	65,780,698
Delinquent Taxes	311200	127,686	87,400	94,316	89,600	89,600	89,600	89,600	89,600
Child Support Enforcement	331240	17,807	12,113	0	0	0	0	0	0
Title IV - Child Support Enforcement	331691	8,425	0	0	0	0	0	0	0
Child Dependency Program	334830	58,518	0	0	0	0	0	0	0
Sheriff	341520	455,876	441,750	440,000	418,000	418,000	418,000	418,000	418,000
Room And Board - Prisoners	342300	196,333	0	220,000	209,000	209,000	209,000	209,000	209,000
EMS Related Fees	342450	0	320,638	396,609	396,609	396,609	396,609	396,609	396,609
Public Defender Liens	348670	500	0	0	0	0	0	0	0
Prisoner Medical Expenses	349150	46,116	0	0	0	0	0	0	0
Prisoner Petition Assessment	349160	800	0	0	0	0	0	0	0
Prisoner Meals	349170	0	211,850	0	0	0	0	0	0
Judgments - Conflict Expenditures	351100	1,058	0	0	0	0	0	0	0
Court Fines	351120	1,820,360	1,385,100	0	0	0	0	0	0
Interest Income - Bank	361100	(32,978)	76,250	104,488	99,264	101,265	103,314	105,414	107,385
Interest Income - Investment	361110	2,286	0	0	0	0	0	0	0
Interest - Tax Collector	361140	91	0	0	0	0	0	0	0
SBA Interest Earnings	361200	119,440	0	0	0	0	0	0	0
Tax Collector F.S. 125.315	361320	17,843	33,250	0	0	0	0	0	0
Sheriff F.S. 125.315	361330	48,807	23,750	48,000	45,600	45,600	45,600	45,600	45,600
Refund Of Prior Year Expenses	369300	269	0	0	0	0	0	0	0
Public Defender Liens	369500	0	4,987	0	0	0	0	0	0
Other Miscellaneous Revenue	369900	58	30,400	5,000	4,750	4,750	4,750	4,750	4,750
Transfer From Fund 070	381070	210,892	1,150,093	0	0	0	0	0	0
Transfer From Fund 115	381115	275,622	225,000	0	0	0	0	0	0
Clerk Excess Fees	386100	1,358,670	294,375	0	0	0	0	0	0
Sheriff Excess Fees	386400	454,702	0	0	0	0	0	0	0
Appropriated Fund Balance	399900	0	1,250,000	1,095,889	1,095,889	0	0	0	0
Total Revenues		49,458,119	52,089,757	54,723,836	52,062,269	53,950,595	57,998,911	62,358,031	67,051,642

EXPENDITURES ***DEPARTMENT/DIVISION***	Acct #	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009
CJIS-MIS	076027-519	8,834	0	0	0	0	0	0	0
MIS Countywide Automation	470-603	83,657	68,746	123,930	123,930	126,285	128,684	131,129	133,620
Risk Allocation	495-596	0	0	193,656	193,656	207,212	221,717	237,237	253,844
Sheriff- Law Enforcement	510-586	21,239,899	23,202,777	25,133,309	25,133,309	26,372,929	27,687,138	29,080,424	30,557,539
Sheriff- Corrections	511-586	19,825,919	21,371,868	22,946,536	22,946,536	23,734,844	24,562,613	25,431,901	26,344,541
Clerk of Court- County Courts	531-586	2,956,817	2,471,979	2,471,979	0	0	0	0	0
State Attorney	532-602	237,898	257,533	157,210	86,440	93,113	100,440	108,491	117,321
Public Defender	533-603	328,256	336,855	84,911	84,911	81,711	81,711	81,711	81,711
Psychological Evaluations	534-603	8,475	29,895	0	0	0	0	0	0
Indigent For Tax Costs	535-629	10,991	3,000	0	0	0	0	0	0
Dependency/Parental Terminations	536-689	449,242	310,038	0	0	0	0	0	0
Clerk of Courts- Clerk Circuit Court Fees	537-614	2,464,163	2,101,859	1,003,567	252,063	259,010	266,172	273,556	281,170
Conflict Attorney Expenses	538-621	899,552	702,457	0	0	0	0	0	0
Insurance Fraud	539-621	0	750	0	0	0	0	0	0
Juvenile Detention Payment - State	620-689	0	0	1,407,906	1,407,906	1,407,906	1,407,906	1,407,906	1,407,906
Transfers	950-581	34,672	250,000	1,439,795	1,633,518	1,467,585	3,109,405	5,154,646	7,403,862
Reserves	990-599	0	982,000	200,000	200,000	200,000	433,125	451,030	470,128
Total Appropriations		48,548,375	52,089,757	55,162,799	52,062,269	53,950,595	57,998,911	62,358,031	67,051,642
REVENUES LESS APPROPRIATIONS		909,744	0	(438,963)	0	0	0	0	0

Probation Services - 111

Fund Type: **Special Revenue**
The Probation Services Fund is a special revenue fund established in support of the administration of County Probation programs. Major revenue sources for the Probation Services Fund include fees related to Pre-Trial costs, other probation related services and a transfer from the General Fund. The fund is used to account for resources and expenditures related to the alternative community service work program, the Pre-Trial Release Program and other County Probation programs and services.

REVENUES	Acct #	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009
County Court Probation Fees	349120	606,993	726,504	653,465	620,792	620,792	620,792	620,792	620,792
Probation-no Show Fees	349125	16,640	17,100	17,544	16,667	17,000	17,340	17,687	18,041
Pre-trial Fees	349130	42,800	66,500	35,238	33,476	33,476	33,476	33,476	33,476
Alternative Community Service Fees	349140	74,785	83,600	74,675	70,941	73,069	75,262	77,519	79,845
Interest Income - Bank	361100	3,906	9,500	8,000	7,600	7,600	7,600	7,600	7,600
SBA Interest Earnings	361200	4,952	0	0	0	0	0	0	0
Refund Of Prior Year Expenses	369300	300	0	0	0	0	0	0	0
Transfer From Fund 001	381001	586,004	951,376	1,214,968	1,214,968	1,306,885	1,402,923	1,508,095	1,621,800
Total Revenues		1,336,380	1,854,580	2,003,890	1,964,444	2,058,822	2,157,393	2,265,169	2,381,554

EXPENDITURES ***DEPARTMENT/DIVISION***	Acct #	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009
Risk Allocation	495-596	0	0	34,193	34,193	36,587	39,148	41,888	44,820
Indirect Costs	499-523	350,534	512,244	522,130	522,130	537,794	553,928	570,546	587,662
Probation- County Court Probation	542-523	746,704	809,683	837,358	837,358	879,622	924,402	973,305	1,026,314
Probation- Pretrial Release	544-523	381,345	466,316	494,643	494,643	525,121	556,388	591,806	630,750
Reserves	990-599	0	66,337	76,120	76,120	79,698	83,527	87,624	92,008
Total Appropriations		1,478,583	1,854,580	1,964,444	1,964,444	2,058,822	2,157,393	2,265,169	2,381,554
REVENUES LESS APPROPRIATIONS		(142,203)	0	39,446	0	0	0	0	0

Legal Aid Trust Fund - 112

Fund Type: **Special Revenue**
As part of the implementation of Article V, Legal Aid expenditures will occur in Fund 117 beginning in FY 04/05. The Legal Aid Trust Fund is a special revenue fund as established by the Code of Laws of Leon County, Chapter 7, Article II, Section 27(e)(1).

REVENUES	Acct #	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009
Leon County	349510	23,045	11,718	0	0	0	0	0	0
Franklin County	349520	1,520	1,900	0	0	0	0	0	0
Jefferson County	349540	1,260	1,235	0	0	0	0	0	0
Liberty County	349550	0	2,850	0	0	0	0	0	0
Wakulla County	349560	4,478	3,990	0	0	0	0	0	0
Interest Income - Bank	361100	31	478	0	0	0	0	0	0
Transfer From Fund 110	381110	34,672	0	0	0	0	0	0	0
Total Revenues		65,006	22,171	0	0	0	0	0	0

EXPENDITURES ***DEPARTMENT/DIVISION***	Acct #	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009
Legal Aid	555-564	94,372	22,171	0	0	0	0	0	0
Total Appropriations		94,372	22,171	0	0	0	0	0	0
REVENUES LESS APPROPRIATIONS		(29,366)	0	0	0	0	0	0	0

Law Library Trust Fund - 113

Fund Type: **Special Revenue**
As part of Article V, Law Library expenditures will occur in Fund 117 beginning in FY 04/05. Any fund balance in Fund 113 will be used for the purpose of supporting the Law Library. The Law Library Trust Fund is a special revenue fund of the County as established by the Code of Laws of Leon County, Chapter 7, Article II, Section 27(b)(1). Major revenue sources for the Law Library Trust Fund include charges and fees imposed for Court proceedings and matters pursuant to F.S. §§ 28.2401, 28.241, 34.041 and 44.108. The fund is used to account for resources and expenditures exclusively associated with the establishment and maintenance of a law library for use by the judiciary, members of the Florida Bar, and the public.

REVENUES	Acct #	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009
Fees	349600	56,028	36,252	0	0	0	0	0	0
Interest Income - Bank	361100	810	0	0	0	0	0	0	0
Appropriated Fund Balance	399900	0	0	35,688	35,688	0	0	0	0
Total Revenues		56,838	36,252	35,688	35,688	0	0	0	0

EXPENDITURES ***DEPARTMENT/DIVISION***	Acct #	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009
Indirect Costs	499-714	1,875	1,937	1,974	0	0	0	0	0
Court Admin Jud Programs- Law Library	546-714	50,908	34,315	35,688	35,688	0	0	0	0
Total Appropriations		52,783	36,252	37,662	35,688	0	0	0	0
REVENUES LESS APPROPRIATIONS		4,055	0	(1,974)	0	0	0	0	0

Family Law Legal Services - 114

Fund Type: **Special Revenue**

With the implementation of Article V, funding for Teen Court will be supported by Fund 117. Any fund balance remaining in Fund 114 will be used for the original purpose that it was collected. This is a special revenue fund of the County established in accordance with the provisions of the Code of Laws of Leon County, Chapter 7, Article II, and Section 30. Major revenue sources for the Family Law Legal Services Fund include charges and fees imposed for Court Proceedings pursuant to F.S. § 44.108. The fund is used to account for resources and expenditures associated with services provided through the Leon County Family Mediation Program, Teen Court, Family Visitation and Family Law Assistance.

REVENUES	Acct #	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009
Family Law Fees	349250	47,410	31,994	0	0	0	0	0	0
Supervised Visitation Fees	349300	3,349	2,882	0	0	0	0	0	0
Mediation Fees	349310	71,664	57,428	0	0	0	0	0	0
Gadsden County - Mediation Fees	349330	10,376	0	0	0	0	0	0	0
Teen Court Fees	351500	124,716	86,021	0	0	0	0	0	0
Interest Income - Bank	361100	3,125	26,897	0	0	0	0	0	0
SBA Interest Earnings	361200	2,111	0	0	0	0	0	0	0
Other Miscellaneous Revenue	369900	1,994	0	0	0	0	0	0	0
Appropriated Fund Balance	399900	0	128,633	51,528	51,528	0	0	0	0
Total Revenues		264,746	333,855	51,528	51,528	0	0	0	0

EXPENDITURES ***DEPARTMENT/DIVISION***	Acct #	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009
Court Admin Jud Programs- Circuit Mediation	543-662	78,716	60,214	51,686	0	0	0	0	0
Court Admin Jud Programs- County Mediation	545-662	0	39,490	26,245	0	0	0	0	0
Court Admin Jud Programs- Family Law	552-663	37,138	31,995	37,059	0	0	0	0	0
Court Admin Jud Programs- Family Visitation	569-669	834	2,882	3,931	0	0	0	0	0
Court Admin Jud Programs- Teen Court	586-662	173,946	198,274	135,719	51,528	0	0	0	0
Reserves	990-599	0	1,000	0	0	0	0	0	0
Total Appropriations		290,634	333,855	254,640	51,528	0	0	0	0
REVENUES LESS APPROPRIATIONS		(25,888)	0	(203,112)	0	0	0	0	0

Criminal Justice Trust - 115

Fund Type: **Special Revenue**
As part of the implementation of Article V, the County will no longer collect this fee and therefore the fund will be closed.

REVENUES	Acct #	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009
Fine and Forfeitures	351400	272,778	225,000	0	0	0	0	0	0
Interest Income - Bank	361100	2,844	0	0	0	0	0	0	0
Total Revenues		275,622	225,000	0	0	0	0	0	0

EXPENDITURES ***DEPARTMENT/DIVISION***	Acct #	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009
Transfers	950-581	275,621	225,000	0	0	0	0	0	0
Total Appropriations		275,621	225,000	0	0	0	0	0	0
REVENUES LESS APPROPRIATIONS		1	0	0	0	0	0	0	0

Drug Abuse Trust Fund - 116

Fund Type: **Special Revenue**
This fund is the repository for the collection of court costs from felony fines. Funding is used to support drug intervention programs.

REVENUES	Acct #	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009
Felony Drug Intervention	348241	20,830	13,300	15,000	14,250	14,250	14,250	14,250	14,250
Interest Income - Bank	361100	280	0	2,000	1,900	1,900	1,900	1,900	1,900
SBA Interest Earnings	361200	731	0	0	0	0	0	0	0
Total Revenues		21,841	13,300	17,000	16,150	16,150	16,150	16,150	16,150

EXPENDITURES ***DEPARTMENT/DIVISION***	Acct #	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009
Drug Abuse	800-562	0	13,300	16,150	16,150	16,150	16,150	16,150	16,150
Total Appropriations		0	13,300	16,150	16,150	16,150	16,150	16,150	16,150
REVENUES LESS APPROPRIATIONS		21,841	0	850	0	0	0	0	0

Judicial Programs - 117

Fund Type: **Special Revenue**

On June 8th, 2004, the Board of County Commissioners authorized the imposition of a $65.00 criminal violation fine. In accordance with Florida Statutes and the enabling County Ordinance, the proceeds from the $65.00 fine are to be used as follows: 25% to supplement State funding requirements related to the implementation of a statewide court system or to pay for local requirements; 25% to be used to fund legal aid programs; 25% to be used to fund law library personnel and materials; and 25% to be used to fund Teen Court, Juvenile Assessment Centers or other juvenile programs. At the end of the fiscal year, any fund balance remaining shall be utilized in subsequent fiscal years for the funding of either the state requirements or to pay for local requirements. The funding for the Legal Aid, Law Library and Teen Court programs was provided previously under different fees authorized by statute.

REVENUES	Acct #	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009
Local Legal Program Assessment	348551	0	0	500,000	475,000	475,000	475,000	475,000	475,000
Total Revenues		0	0	500,000	475,000	475,000	475,000	475,000	475,000

EXPENDITURES ***DEPARTMENT/DIVISION***	Acct #	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009
Law Library	546-714	0	0	35,000	35,000	35,000	35,000	35,000	35,000
Judicial Programs/Article V	548-601	0	0	54,384	54,384	57,041	59,875	62,905	66,151
Legal Aid	555-564	0	0	118,750	118,750	118,750	118,750	118,750	118,750
Court Administration- Teen Court	586-622	0	0	84,191	84,191	138,334	145,513	153,323	161,839
Fund 117 Reserves	990-599	0	0	182,675	182,675	125,875	115,862	105,022	93,260
Total Appropriations		0	0	475,000	475,000	475,000	475,000	475,000	475,000
REVENUES LESS APPROPRIATIONS		0	0	25,000	0	0	0	0	0

Building Inspection - 120

Fund Type: **Special Revenue**
This is a special revenue fund of the County established to account for fees collected on building permits issued within the unincorporated area of Leon County. The fees are used to fund the operation of the Building Inspection Department. No general revenues are utilized in support of this function.

REVENUES	Acct #	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009
Building Permits	322000	1,032,582	964,757	1,053,234	1,000,572	1,020,583	1,040,995	1,405,344	1,475,610
Contractor's Licenses	329140	26,349	19,380	27,683	26,299	26,824	27,361	36,938	38,785
Project Status	329240	580	0	0	0	0	0	0	0
Driveway Permit Fees	343930	13,940	12,597	14,646	13,914	14,192	14,476	19,542	20,520
Reinspection Fees	349100	231	0	0	0	0	0	0	0
Interest Income - Bank	361100	5,810	7,600	12,483	11,859	11,904	0	0	0
SBA Interest Earnings	361200	10,888	0	0	0	0	0	0	0
Other Miscellaneous Revenue	369900	89	0	510	485	494	504	680	714
Appropriated Fund Balance	399900	0	283,304	394,012	394,012	392,121	0	0	0
Total Revenues		1,090,470	1,287,638	1,502,568	1,447,141	1,466,118	1,083,336	1,462,504	1,535,629

EXPENDITURES ***DEPARTMENT/DIVISION***	Acct #	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009
G.E.M. - Building Inspection	220-524	996,563	1,085,004	1,176,416	1,129,794	1,163,953	1,220,570	1,282,929	1,350,600
MIS Countywide Automation	470-524	8,690	6,647	7,400	7,400	7,541	7,685	7,830	7,978
Risk Allocation	495-596	0	0	28,096	26,356	28,201	30,175	32,287	34,547
Indirect Costs	499-524	132,588	130,589	181,395	181,395	185,388	189,501	193,737	198,101
Transfers	950-581	0	0	24,500	24,500	0	0	0	0
Reserves	990-599	0	65,398	77,696	77,696	81,035	84,607	88,429	92,519
Total Appropriations		1,137,841	1,287,638	1,495,503	1,447,141	1,466,118	1,532,538	1,605,212	1,683,745
REVENUES LESS APPROPRIATIONS		(47,371)	0	7,065	0	0	(449,202)	(142,708)	(148,116)

Note: As reflected above, the Building Inspection Fund shows a deficit beginning in FY 2003. To address this long term concern, a Fee Study is included in the list year's (FY 20005) Budget.

Growth Management - 121

Fund Type: **Special Revenue**
This is a special revenue fund of the County established to account for the activities related to Growth and Environmental Management in accordance with the City of Tallahassee/Leon County Comprehensive Plan. The functions supported by the Growth Management fund include Development Review, Environmental Compliance, and Support Services.

REVENUES	Acct #	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009
Licenses And Permits	322100	0	1,623,966	1,640,813	1,558,772	1,589,948	1,621,747	1,654,182	1,687,265
Stormwater - Standard Form	329100	561,731	0	0	0	0	0	0	0
Stormwater - Short Form B-High	329110	19,634	0	0	0	0	0	0	0
Stormwater - Short Form B-Low	329111	63,739	0	0	0	0	0	0	0
Stormwater - Short Form A	329112	230,139	0	0	0	0	0	0	0
New Address Assignments	329113	61,200	0	0	0	0	0	0	0
Tree Permits	329120	5,954	0	0	0	0	0	0	0
Vegetative Management Plans	329121	100	0	0	0	0	0	0	0
Landscape Permit Fees	329130	37,216	0	0	0	0	0	0	0
Amend/Resubmittal/Extensions	329150	325	0	0	0	0	0	0	0
General Utility Permit	329160	23,800	0	0	0	0	0	0	0
Operating Permit	329170	28,136	0	0	0	0	0	0	0
Subdivision Exemptions	329200	15,800	0	0	0	0	0	0	0
Certificate Of Concurrency	329210	41,904	0	0	0	0	0	0	0
Parking Standards	329220	4,000	0	0	0	0	0	0	0
Project Status	329240	140,930	0	0	0	0	0	0	0
PUV - Permitted Use Verification	329250	27,851	0	0	0	0	0	0	0
Site Plan Review	329260	224,576	0	0	0	0	0	0	0
Other Development Review Fees	329270	77,598	0	0	0	0	0	0	0
Environmental Analysis	343941	151,875	0	0	0	0	0	0	0
BOAA Variance Requests	343950	3,600	0	0	0	0	0	0	0
Code Enforcement Board Fines	354100	34,845	2,850	4,000	3,800	4,275	4,750	4,750	4,750
Interest Income - Bank	361100	10,475	11,047	17,482	16,608	16,653	16,699	16,745	16,792
SBA Interest Earnings	361200	5,290	0	0	0	0	0	0	0
Other Miscellaneous Revenue	369900	3,641	1,705	3,978	3,779	3,855	3,932	4,010	4,091
Conservation Easements	369901	(262)	0	0	0	0	0	0	0
Transfer From Fund 070	381070	1,508,230	1,693,550	0	0	0	0	0	0
Transfer From Fund 126	381126	0	0	1,662,920	1,662,920	2,221,989	2,365,787	2,525,240	2,698,702
Appropriated Fund Balance	399900	0	0	449,498	449,498	0	0	0	0
Total Revenues		3,282,326	3,333,118	3,778,691	3,695,377	3,836,720	4,012,915	4,204,927	4,411,600

EXPENDITURES ***DEPARTMENT/DIVISION***	Acct #	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009
G.E.M.- Environ. Compliance	420-537	1,145,127	1,153,581	1,464,040	1,273,872	1,334,065	1,397,307	1,465,873	1,539,616
G.E.M.- Development Services	422-537	623,602	788,592	871,765	871,765	918,182	966,192	1,019,114	1,076,407
G.E.M.- Support Services	423-537	742,868	810,414	985,190	729,243	736,659	772,953	813,422	857,516
MIS Countywide Automation	470-537	8,690	6,647	7,400	7,400	7,541	7,685	7,830	7,978
Risk Allocation	495-596	0	0	87,711	83,025	88,837	95,056	101,710	108,830
Indirect Costs	499-537	455,032	468,718	609,632	609,632	623,965	638,728	653,934	669,596
Reserves	990-599	0	105,166	120,440	120,440	127,471	134,994	143,044	151,657
Total Appropriations		2,975,319	3,333,118	4,146,178	3,695,377	3,836,720	4,012,915	4,204,927	4,411,600
REVENUES LESS APPROPRIATIONS		307,007	0	(367,487)	0	0	0	0	0

Note: Resources for the funds are a combination of fees and general revenue to support non- fee related activities.

Mosquito Control Fund - 122

Fund Type: **Special Revenue**

The Mosquito Control Fund is a special revenue fund established in support of the administration and operation of the county-wide Mosquito Control programs. The majority of the program is supported through a transfer from the General Fund (i.e. property taxes). The Florida Department of Environmental Protection (DEP) tire grant provides less than 10% of the annual funding for this program. The fund is used to account for the resources and expenditures associated with provision of the Mosquito Control Program.

REVENUES	Acct #	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009
Mosquito Control	334610	32,406	46,989	36,000	34,200	34,200	34,200	34,200	34,200
Hand Fogging Fees	342950	0	0	37,500	35,625	35,625	35,625	35,625	35,625
Interest Income - Bank	361100	560	0	2,000	1,900	1,900	1,900	1,900	1,900
Transfer From Fund 001	381001	526,523	574,473	636,694	636,694	708,919	739,933	819,770	880,399
Total Revenues		559,489	621,462	712,194	708,419	780,644	811,658	891,495	952,124

EXPENDITURES ***DEPARTMENT/DIVISION***	Acct #	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009
MC & SW- Mosquito Control Grant	214-562	42,172	46,473	45,190	45,190	40,671	40,671	40,671	40,671
MC & SW- Mosquito Control	216-562	543,733	560,240	661,286	620,776	694,548	722,382	798,816	855,804
Risk Allocation	495-596	0	0	28,181	28,181	30,154	32,265	34,524	36,941
Reserves	990-599	0	14,749	14,272	14,272	15,271	16,340	17,484	18,708
Total Appropriations		585,905	621,462	748,929	708,419	780,644	811,658	891,495	952,124
REVENUES LESS APPROPRIATIONS		(26,416)	0	(36,735)	0	0	0	0	0

Stormwater Utility - 123

Fund Type: **Special Revenue**
The Stormwater Utility Fund is a special revenue fund established in support of the administration of the unincorporated area's Stormwater Maintenance, Engineering, Facility Improvements, Water Quality Monitoring and Aquatic Weed Control Programs. Major revenue sources for the Stormwater Utility Fund include non-restricted revenues (i.e. local ½ cent sales, state revenue sharing, etc.), and the Non Ad-Valorem Assessment for stormwater utility.

REVENUES	Acct #	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009
Non Ad-valorem Tax	319100	692,621	667,963	736,573	699,744	699,744	699,744	699,744	699,744
Delinquent Assessments	319200	13,566	4,510	5,800	5,510	5,510	5,510	5,510	5,510
Interest Income - Bank	361100	6,053	42,750	36,000	34,200	34,200	34,200	34,200	34,200
Interest Income - Investment	361110	54	0	0	0	0	0	0	0
Interest - Tax Collector	361140	11	0	0	0	0	0	0	0
SBA Interest Earnings	361200	29,022	0	0	0	0	0	0	0
Tax Collector F.S. 125.315	361320	371	0	0	0	0	0	0	0
Refund Of Prior Year Expenses	369300	250	0	0	0	0	0	0	0
Other Miscellaneous Revenue	369900	263	0	0	0	0	0	0	0
Transfer From Fund 070	381070	2,356,277	0	0	0	0	0	0	0
Transfer From Fund 106	381106	950,000	1,055,979	1,170,511	1,170,511	1,170,511	1,170,511	1,170,511	1,170,511
Transfer From Fund 126	381126	0	3,602,910	3,096,318	3,096,318	3,281,369	3,575,114	3,777,288	4,070,486
Total Revenues		4,048,488	5,374,112	5,045,202	5,006,283	5,191,334	5,485,079	5,687,253	5,980,451

EXPENDITURES ***DEPARTMENT/DIVISION***	Acct #	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009
MC & SW- Stormwater Maintenance	213-562	866,905	961,499	1,078,450	1,078,450	1,122,413	1,270,328	1,310,012	1,426,015
Ops - Stormwater Maintenance	433-538	1,957,160	2,111,958	2,221,409	2,221,409	2,333,721	2,449,336	2,580,088	2,723,933
Risk Allocation	495-596	0	0	96,146	96,146	102,876	110,077	117,782	126,027
Indirect Costs	499-538	490,023	470,099	479,172	479,172	493,547	508,353	523,604	539,312
Tax Collector	513-586	13,457	13,957	13,957	13,957	13,957	13,957	13,957	13,957
G.E.M.- Water Quality Monitoring	726-537	151,887	158,630	408,630	158,630	158,630	158,630	158,630	158,630
G.E.M.- Aquatic Weed Control	760-537	0	80,000	80,000	80,000	80,000	80,000	80,000	80,000
Transfers	950-581	389,700	445,670	718,635	718,635	718,635	718,635	718,635	718,635
Reserves	990-599	0	1,132,299	159,884	159,884	167,555	175,763	184,545	193,942
Total Appropriations		3,869,132	5,374,112	5,256,283	5,006,283	5,191,334	5,485,079	5,687,253	5,980,451
REVENUES LESS APPROPRIATIONS		179,356	0	(211,081)	0	0	0	0	0

Note: As part of the FY03/04 Budget Year, Stormwater Engineering and Engineering Services were combined. For book publication purposes, the FY03/04 historical dollars where combined to accurately reflect the total costs associated with Engineering Services. Stormwater Engineering and previously numbered Org 434.

SHIP Trust Fund - 124

Fund Type: **Special Revenue**
The State Housing Initiatives Partnership (SHIP) was created in accordance with F.S. 420.9075(5) to account for the distribution of state funds to local housing programs. Expenditures are limited to the administration and implementation of local housing programs.

REVENUES	Acct #	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009
SHIP - Doc Stamp Revenue	345100	321,763	636,479	700,762	665,724	665,724	665,724	665,724	665,724
SHIP Recaptured Revenue	345150	59,154	0	0	0	0	0	0	0
SHIP - Excess Fees	345151	196,689	0	0	0	0	0	0	0
Interest Income - Bank	361100	38,101	28,500	0	0	0	0	0	0
SBA Interest Earnings	361200	7,354	0	0	0	0	0	0	0
Total Revenues		623,061	664,979	700,762	665,724	665,724	665,724	665,724	665,724

EXPENDITURES ***DEPARTMENT/DIVISION***	Acct #	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009
SHIP 2001-2004	932024-554	391,272	0	0	0	0	0	0	0
SHIP 2002-2005	932025-554	138,125	0	0	0	0	0	0	0
SHIP 2003-2006	932026-554	0	599,909	0	0	0	0	0	0
SHIP 2004-2007	932027-554	0	0	599,152	599,152	599,152	599,152	599,152	599,152
Transfers	950-581	93,665	65,070	66,572	66,572	66,572	66,572	66,572	66,572
Total Appropriations		623,062	664,979	665,724	665,724	665,724	665,724	665,724	665,724
REVENUES LESS APPROPRIATIONS		(1)	0	35,038	0	0	0	0	0

Grants - 125

Fund Type: **Special Revenue**

The Grants Fund accounts for the County Emergency Management State Grants, the Department of Environmental Storage Tank Program, and the Slosberg Driver Education Fund. The fund also accounts for other restricted revenues such as Friends of the Library and Tree Bank Donations. As grants are actually received during the fiscal year, appropriate action is taken by the Board of County Commissioners to realize these additional grant proceeds into the budget. This fund includes the corresponding County matching funds for the various grants.

REVENUES	Acct #	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009
CSE Hearing Officer Grant	331150	77,216	0	0	0	0	0	0	0
Florida Commission On Community Svc	331215	32,600	0	0	0	0	0	0	0
Byrne/FDLE Protective Gear	331217	34,906	0	0	0	0	0	0	0
DCA/Pre-Disaster Mitigation	331218	14,365	0	0	0	0	0	0	0
Volunteer Florida - Operation Step Up	331223	21,645	0	0	0	0	0	0	0
Byrne Grant	331231	334,596	0	0	0	0	0	0	0
Law Enforcement Block Grant-city	331261	(15,867)	0	0	0	0	0	0	0
Law Enforcement Block Grant	331280	221,547	0	0	0	0	0	0	0
EPA - Aquifer Protection Project	331340	6,743	0	0	0	0	0	0	0
Lake Lafayette Watershed Study	331350	26,273	0	0	0	0	0	0	0
DOT Transportation Grant	331410	80,945	0	0	0	0	0	0	0
DOT Sign Inventory Grant	331490	32,248	0	0	0	0	0	0	0
NRCS - Emergency Watershed Protection	331491	168,164	0	0	0	0	0	0	0
CDBG Housing Rehabilitation	331520	32,471	0	0	0	0	0	0	0
Community Access Program Grant	331610	262,772	0	0	0	0	0	0	0
Family Visitation Program	331650	36,519	0	0	0	0	0	0	0
Juvenile Dependency Mediation	331660	23,475	0	0	0	0	0	0	0
Summer Library Reading Pilot	331723	7,500	0	0	0	0	0	0	0
Florida Humanities Council Grants	331741	1,213	0	0	0	0	0	0	0
Family Mediation Grant	334160	15,000	0	0	0	0	0	0	0
Hazmat Grant	334211	5,564	0	0	0	0	0	0	0
EMS First Responder	334212	27,959	0	0	0	0	0	0	0
EMS Base Grant	334213	89,728	132,683	132,683	132,683	132,683	132,683	132,683	132,683
Emergency Portable Message Boards	334215	70,494	0	0	0	0	0	0	0
DCA - Byrne Match-Protective Gear	334217	11,635	0	0	0	0	0	0	0
Civil Traffic Hearing Officer GIA	334230	5,036	0	0	0	0	0	0	0
DOC Adult Drug Court	334250	6,659	0	0	0	0	0	0	0
Waste Tire Grant	334324	35,246	0	0	0	0	0	0	0
Innovative Recycling Grant	334340	50,773	0	0	0	0	0	0	0
Electronics Recycling Grant	334342	41,890	0	0	0	0	0	0	0
DEP Storage Tank Program	334392	111,700	113,161	127,866	127,866	134,477	141,220	148,766	156,978
Invasive Plant Control - DEP	334394	41,825	0	0	0	0	0	0	0
H.O.M.E. V Grant	334680	13,006	0	0	0	0	0	0	0
Ft. Braden Construction Grant	334751	300,000	0	0	0	0	0	0	0
Adult Literacy Project Grant	334781	24,648	0	0	0	0	0	0	0
Boating Improvement	334792	35,526	0	0	0	0	0	0	0
Disc Village Match For Juv Drug Ct	337240	6,022	0	0	0	0	0	0	0
Byrne Grant Local Match	337270	39,737	0	0	0	0	0	0	0
Byrne Grant Sheriff Match	337275	28,521	0	0	0	0	0	0	0
Law Enforcement Block Grant	337280	19,207	0	0	0	0	0	0	0
City Of Tallahassee - GPS Tracking	337285	29,113	0	0	0	0	0	0	0
Tree Bank Donations	337410	89,099	0	0	0	0	0	0	0
Wildlife Preservation Donations	337420	35,039	0	0	0	0	0	0	0
Friends 2000	337713	12,330	0	0	0	0	0	0	0
Friends Of The Library	337714	17,912	0	0	0	0	0	0	0
Friends Endowment	337716	105,618	0	0	0	0	0	0	0
Friends/Tribute	337717	46,320	0	0	0	0	0	0	0
Other Contributions Library	337718	2,174	0	0	0	0	0	0	0
Slosberg $3 Driver Education	348531	66,200	79,800	120,000	114,000	114,000	114,000	114,000	114,000
Active GPS Monitoring Fee	348680	28,815	0	0	0	0	0	0	0
Passive GPS Monitoring Fee	348681	12,118	0	0	0	0	0	0	0
Training Fees	349210	3,895	0	0	0	0	0	0	0
Interest Income - Bank	361100	7,607	0	0	0	0	0	0	0
Interest - Tax Collector	361140	94	0	0	0	0	0	0	0

Grants - 125

REVENUES	Acct #	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009
Contributions And Donations	366000	4,627	0	0	0	0	0	0	0
Contribution-ala Public Programs	366200	1,553	0	0	0	0	0	0	0
Points Of Light	366300	2,000	0	0	0	0	0	0	0
Refund Of Prior Year Expenses	369300	0	0	0	0	0	0	0	0
Library E-Rate Program	369910	29,035	0	0	0	0	0	0	0
Choose Life License Plates	369920	31,503	0	0	0	0	0	0	0
Transfer From Fund 070	381070	66,936	0	0	0	0	0	0	0
Transfer From Fund 106	381106	15,000	0	0	0	0	0	0	0
Transfer From Fund 125	381125	91,679	0	0	0	0	0	0	0
Transfer From Fund 126	381126	0	200,000	200,000	200,000	200,000	200,000	200,000	200,000
Total Revenues		3,078,174	525,644	580,549	574,549	581,160	587,903	595,449	603,661

EXPENDITURES *DEPARTMENT/DIVISION*	Acct #	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009
Talpeco Road Ravine Project	053001-541	168,163	0	0	0	0	0	0	0
Emgcy Mngmt- Base Grant & Emgcy Prep	864-525	211,767	217,195	230,431	230,431	230,431	230,431	230,431	230,431
G.E.M.- DEP Storage Tank	866-524	111,693	113,161	127,890	127,866	134,477	141,220	148,766	156,978
Fort Braden Branch Library	911012-571	300,000	0	0	0	0	0	0	0
Library E-Rate Program	912013-571	29,034	0	0	0	0	0	0	0
LSTA- Summer Reading Pilot	912073-571	7,500	0	0	0	0	0	0	0
Live! @ Your Library	912083-571	1,552	0	0	0	0	0	0	0
Adult Literacy Project	912093-571	24,645	0	0	0	0	0	0	0
Library- Non Patron Donations	913013-571	2,173	0	0	0	0	0	0	0
Patron Donations- Library	913023-571	2,526	0	0	0	0	0	0	0
Friends-main Library	913032-571	46,318	0	0	0	0	0	0	0
Friends Literacy Contract	913043-571	17,908	0	0	0	0	0	0	0
Friends 1999	913059-571	5,883	0	0	0	0	0	0	0
Friends 2000	913060-571	12,329	0	0	0	0	0	0	0
Friends 2001	913071-571	14,580	0	0	0	0	0	0	0
Ralph Cook Trust	913082-571	2,100	0	0	0	0	0	0	0
Choices For The 21st Century- FHC	913092-571	1,212	0	0	0	0	0	0	0
Friends Endowment 2002	913102-571	76,163	0	0	0	0	0	0	0
Friends Endowment 2003	913113-571	8,990	0	0	0	0	0	0	0
Slosberg Driver Education Act	915013-569	66,200	79,800	114,000	114,000	114,000	114,000	114,000	114,000
DOT Transportation Grant	915022-549	11,330	0	0	0	0	0	0	0
FCCS- Operation Step Up	915033-525	21,644	0	0	0	0	0	0	0
Points Of Light	915043-574	2,000	0	0	0	0	0	0	0
FDOT Section 5311 Grant	915053-549	69,615	0	0	0	0	0	0	0
Boating Improvement	921043-572	35,609	0	0	0	0	0	0	0
Tree Bank	921053-541	89,099	0	0	0	0	0	0	0
Invasive Plant Control- Miccosukee	921062-572	23,004	0	0	0	0	0	0	0
Invasive Plant Control- Alford Green	921072-572	18,820	0	0	0	0	0	0	0
Innovative Commercial/Residential	922022-534	174,674	0	0	0	0	0	0	0
Electronics Recycling Grant	922032-534	10,422	0	0	0	0	0	0	0
Electronics Recycling Grant	922034-534	31,466	0	0	0	0	0	0	0
Waste Tire Grant- DEP	922043-534	35,246	0	0	0	0	0	0	0
DOT Sign Inventory Program	924013-541	46,606	0	0	0	0	0	0	0
Community Access Program Grant	931023-562	262,770	0	0	0	0	0	0	0
H.O.M.E. V	932012-554	62,237	0	0	0	0	0	0	0
CDBG Housing Rehabilitation	932034-554	163,722	0	0	0	0	0	0	0
Choose Life	933013-569	31,503	0	0	0	0	0	0	0
Wildlife Preservation	934013-537	35,039	0	0	0	0	0	0	0
Lake Lafayette Watershed Study	934024-538	26,272	0	0	0	0	0	0	0
EPA- Aquifer Protection Project	934044-538	6,743	0	0	0	0	0	0	0
Pre-disaster Mitigation- DCA	935024-525	14,365	0	0	0	0	0	0	0
LLEBG 2001-2003 County/NJC Funding	936013-662	17,597	0	0	0	0	0	0	0
LLEBG 2002-2004 County/NJC Funding	936014-662	11,410	0	0	0	0	0	0	0
LLEBG 2001-2003 City/NJC Funding	936023-662	19,999	0	0	0	0	0	0	0
LLEBG 2000-2002 City/NJC Funding	941022-662	(1,605)	0	0	0	0	0	0	0
Family Mediation Grant	942013-662	15,000	0	0	0	0	0	0	0
Civil Traffic Hearing Officer G-I-A	942023-661	10,072	0	0	0	0	0	0	0
Family Visitation Program-BJN	943013-669	27,636	0	0	0	0	0	0	0

Grants - 125

EXPENDITURES		Actual	Adopted	Requested	Budget	Planned	Planned	Planned	Planned
DEPARTMENT/DIVISION	Acct #	FY 2003	FY 2004	FY 2005	FY 2005	FY 2006	FY 2007	FY 2008	FY 2009
Family Visitation Program-BJP02	943014-669	8,877	0	0	0	0	0	0	0
Juvenile Dependency Mediation-BJP08	943023-662	13,473	0	0	0	0	0	0	0
Juvenile Dependency Mediation-BJP05	943024-662	9,997	0	0	0	0	0	0	0
CSE Hearing Officer Grant	943033-661	84,937	0	0	0	0	0	0	0
CSE Hearing Officer Grant-QJ309	943034-661	32,120	0	0	0	0	0	0	0
Americorps Guardian Ad Litem	944012-685	32,597	0	0	0	0	0	0	0
LLEBG 2001-2003 County/JDCFunding	945013-622	20,900	0	0	0	0	0	0	0
LLEBG 2002-2004 County/JDC Funding	945014-622	22,222	0	0	0	0	0	0	0
LLEBG 2002-2004 City/JDC Funding	945024-622	1,900	0	0	0	0	0	0	0
LLEBG 2001-2003 County/ADC Funding	946013-622	19,545	0	0	0	0	0	0	0
LLEBG 2002-2004 County/ADC Funding	946014-622	20,000	0	0	0	0	0	0	0
LLEBG 2002-2004 City/ADC Funding	946024-622	19,456	0	0	0	0	0	0	0
Doc-adult Drug Court	946033-622	6,658	0	0	0	0	0	0	0
Portable Message Boards-DCA	951013-529	70,493	0	0	0	0	0	0	0
Emergency Medical Services	951033-526	27,958	0	0	0	0	0	0	0
Hazardous Materials	951043-525	5,563	0	0	0	0	0	0	0
Domestic Security-protect Gear	951053-586	46,541	0	0	0	0	0	0	0
LLEBG 2000-2002	981012-521	2,278	0	0	0	0	0	0	0
LLEBG 2001-2003	981013-521	16,246	0	0	0	0	0	0	0
LLEBG 2001-2003	981013-529	8,147	0	0	0	0	0	0	0
LLEBG 2001-2003	981013-581	58,045	0	0	0	0	0	0	0
LLEBG 2002-2004	981014-523	61,516	0	0	0	0	0	0	0
LLEBG 2002-2004	981014-581	33,633	0	0	0	0	0	0	0
Byrne-enhanced Pretrial/probation I	982013-523	176,685	0	0	0	0	0	0	0
Byrne-anti-terrorism Equipment 1	982023-521	143,314	0	0	0	0	0	0	0
Byrne-anti-terrorism Equipment 1	982023-586	113,401	0	0	0	0	0	0	0
Sheriff's Adventure Camp-FDLE	982033-529	15,635	0	0	0	0	0	0	0
Grant Match Funds	991-595	0	115,488	115,488	102,252	102,252	102,252	102,252	102,252
Total Appropriations		3,455,168	525,644	587,809	574,549	581,160	587,903	595,449	603,661
REVENUES LESS APPROPRIATIONS		(376,994)	0	(7,260)	0	0	0	0	0

Non-Countywide General Revenue - 126

Fund Type: **Special Revenue**

This fund was originally created as part of the FY01/02 Budget process and was numbered Fund 070. Prior to FY01/02, 1/2 Cent Sales Tax, State Revenue Sharing and other unrestricted resources were directly budgeted into the specific funds they supported. Beginning in FY01/02, the revenues were brought into this fund and budgetary transfers were established to the funds supported by these revenues. This approach allows for the entire revenue to be shown in one place and all funds being supported to be similarly reflected. These revenues are not deposited directly into the General Fund in order to discretely show support for activities not eligible for county-wide property tax revenue. This fund was renumbered to Fund 126 as part of the FY03/04 budget process.

REVENUES	Acct #	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009
Solid Waste	313700	0	209,399	224,828	213,587	217,859	222,215	226,661	231,193
Local Communication Services Tax	315000	0	2,185,998	2,400,000	2,280,000	2,348,400	2,418,852	2,491,418	2,566,160
Occupational Licenses	321200	0	179,550	188,104	178,699	180,486	182,291	184,114	185,955
State Revenue Sharing	335120	0	3,962,130	3,911,382	3,715,813	3,790,130	3,865,932	3,943,251	4,012,616
Insurance Agents County	335130	0	68,400	71,820	68,229	68,911	69,601	70,296	70,999
Mobile Home Licenses	335140	0	71,250	60,600	57,570	58,146	58,727	59,314	59,908
Alcoholic Beverage Licenses	335150	0	66,500	71,000	67,450	67,450	67,450	67,450	67,450
Racing Tax	335160	0	212,325	223,250	212,088	212,088	212,088	212,088	212,088
Local 1/2 Cent Sales Tax	335180	0	10,607,320	11,200,000	10,640,000	10,959,200	11,287,976	11,626,615	11,975,414
Interest Income - Bank	361100	0	0	22,000	20,900	20,900	20,900	20,900	20,900
Appropriated Fund Balance	399900	0	1,150,000	1,078,000	1,078,000	500,000	500,000	500,000	510,615
Total Revenues		0	18,712,872	19,450,984	18,532,336	18,423,570	18,906,032	19,402,107	19,913,298

EXPENDITURES ***DEPARTMENT/DIVISION***	Acct #	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009
Transfers	950-581	0	18,712,872	18,532,336	18,532,336	18,423,570	18,906,032	19,402,107	19,913,298
Total Appropriations		0	18,712,872	18,532,336	18,532,336	18,423,570	18,906,032	19,402,107	19,913,298
REVENUES LESS APPROPRIATIONS		0	0	918,648	0	0	0	0	0

911-Emergency Communications - 130

Fund Type: **Special Revenue**

This is a special revenue fund established in accordance with the Florida Emergency Telephone Act F.S. § 365.171. Major revenue sources of the 911-Emergency Communications Fund include proceeds from the wireless Enhanced 911 fee (50 cents/month per service subscriber) pursuant to F.S. § 365.172 - 365.173, and the 911 fee (50 cents/month per service line) pursuant to F.S § 365.171(13). The fund is used to account for resources and expenditures associated with 911 Emergency services within Leon County.

REVENUES	Acct #	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009
Emergency Service Fees	342400	848,033	816,592	800,000	760,000	760,000	760,000	760,000	760,000
911 Fees - DMS	342401	274,814	282,150	356,895	339,050	339,050	339,050	339,050	339,050
Interest Income - Bank	361100	5,611	3,325	1,000	950	950	950	950	950
Sheriff Excess Fees	386400	2,430	0	0	0	0	0	0	0
Total Revenues		1,130,889	1,102,067	1,157,895	1,100,000	1,100,000	1,100,000	1,100,000	1,100,000

EXPENDITURES ***DEPARTMENT/DIVISION***	Acct #	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009
Emergency Management- Enhanced 911	180-586	965,976	1,086,992	1,100,000	1,100,000	1,100,000	1,100,000	1,100,000	1,100,000
Transfers	950-581	0	15,075	0	0	0	0	0	0
Total Appropriations		965,976	1,102,067	1,100,000	1,100,000	1,100,000	1,100,000	1,100,000	1,100,000
REVENUES LESS APPROPRIATIONS		164,913	0	57,895	0	0	0	0	0

EMS Fund - 135

Fund Type: **Special Revenue**
Established in FY 03/04, for emergency medical and transport services. The primary revenue source is transport fees paid primarily by medical insurance and Medicare and the EMS Municipal Services Taxing Unit.

REVENUES	Acct #	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009
MSTU Ad Valorem	311130	0	4,701,294	5,404,911	5,134,665	5,442,745	5,860,748	6,310,853	6,795,527
Ambulance Fees	342600	0	4,377,270	4,377,270	4,158,407	4,449,494	4,760,959	5,094,226	5,450,823
Total Revenues		0	9,078,564	9,782,181	9,293,072	9,892,239	10,621,707	11,405,079	12,246,350

EXPENDITURES ***DEPARTMENT/DIVISION***	Acct #	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009
Vehicle & Equipment Replacement - EMS	026014-526	0	0	217,764	217,764	394,951	460,252	474,056	474,056
EMS Equipment	096010-526	0	0	72,000	72,000	50,000	50,000	50,000	50,000
Emergency Medical Services	185-526	0	9,078,564	8,200,417	8,004,940	8,403,582	8,878,768	9,494,528	10,165,751
Risk Allocation	495-596	0	0	138,223	138,223	147,899	158,252	169,330	181,183
EMS Indirect Cost	499-526	0	0	556,040	556,040	577,204	599,182	622,007	645,710
Tax Collector	513-586	0	0	101,628	101,628	107,204	113,087	119,293	125,841
Reserves	990-599	0	0	202,477	202,477	211,399	362,166	475,865	603,809
Total Appropriations		0	9,078,564	9,488,549	9,293,072	9,892,239	10,621,707	11,405,079	12,246,350
REVENUES LESS APPROPRIATIONS		0	0	333,656	0	0	0	0	0

Municipal Service - 140

Fund Type: **Special Revenue**

The Municipal Services Fund is a special revenue fund established in support of various municipal services provided in the unincorporated area of Leon County. These services include: Parks and Recreation, Animal Control, and Fire Protection. The major revenue sources for Municipal Services Fund are transfers from the Non-Restricted Revenue Fund (i.e. state revenue sharing and the local ½ cent sales tax, etc.) and the Public Services Tax.

REVENUES	Acct #	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009
Public Service Tax - Electric	314100	0	3,419,894	3,650,500	3,467,975	3,572,014	3,679,160	3,789,550	3,903,170
Public Service Tax - Water	314300	0	494,956	566,865	538,522	561,678	585,831	611,021	637,295
Public Service Tax - Gas	314400	0	87,410	508,173	482,764	503,523	525,174	547,757	571,310
Public Service Tax - Fuel Oil	314700	0	0	8,135	7,728	8,061	8,408	8,769	9,147
City EMS Reimbursement	337286	0	0	715,926	715,926	748,642	784,010	822,407	865,652
Parks And Recreation	347200	7,707	7,030	9,813	9,322	9,509	9,700	9,893	10,091
Coe's Landing Park	347201	20,073	16,116	22,028	20,927	20,927	20,927	20,927	20,927
Interest Income - Bank	361100	9,435	5,748	57,637	54,755	55,363	55,988	56,633	57,297
SBA Interest Earnings	361200	13,053	0	0	0	0	0	0	0
Refund Of Prior Year Expenses	369300	2	0	0	0	0	0	0	0
Transfer From Fund 070	381070	1,333,630	0	0	0	0	0	0	0
Transfer From Fund 126	381126	0	2,538,869	1,736,041	1,736,041	1,784,075	1,842,521	1,996,096	2,062,895
Appropriated Fund Balance	399900	0	162,168	0	0	0	0	0	0
Total Revenues		1,383,901	6,732,191	7,275,118	7,033,960	7,263,792	7,511,719	7,863,053	8,137,784

EXPENDITURES ***DEPARTMENT/DIVISION***	Acct #	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009
Animal Services	201-562	0	722,026	777,291	777,291	797,641	818,616	842,258	868,199
Parks and Recreation Services	436-572	967,997	1,048,273	1,185,167	1,175,481	1,187,679	1,237,350	1,291,933	1,351,528
Risk Allocation	495-596	0	0	49,114	49,114	52,552	56,231	60,167	64,379
Indirect Costs	499-562	0	102,078	104,048	104,048	107,169	110,384	113,696	117,107
Indirect Costs	499-572	228,049	230,269	234,713	234,713	241,754	249,007	256,477	264,171
Fire Services Payment	838-522	0	3,581,431	3,575,152	3,575,152	3,724,794	3,852,473	3,984,774	4,121,882
Payment to City- Parks & Recreation	838-572	475,000	585,000	640,000	640,000	665,000	690,000	715,000	740,000
Volunteer Fire Department	843-522	0	120,936	131,277	131,277	137,577	144,304	151,492	159,181
Transfers	950-581	111,082	197,570	202,868	202,868	202,529	202,960	293,334	293,640
Reserves	990-599	0	144,608	144,016	144,016	147,097	150,394	153,922	157,697
Total Appropriations		1,782,128	6,732,191	7,043,646	7,033,960	7,263,792	7,511,719	7,863,053	8,137,784
REVENUES LESS APPROPRIATIONS		(398,227)	0	231,472	0	0	0	0	0

Fire MSTU - 145

Fund Type: **Special Revenue**

The Fire Services MSTU was established in FY00/01 as a method to fund fire protection services in the unincorporated area of Leon County. The funding is derived from a property tax levied on all property in the unincorporated area. The County in turn contracts with the City of Tallahassee for the provision of this service. In addition, the County provides support to the Volunteer Fire Departments. Beginning in FY 2004, the County began paying for Fires Services through the imposition of the Public Serves Tax and realigned the expenditure to the Municipal Services Fund.

REVENUES	Acct #	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009
MSTU Ad Valorem	311130	3,736,684	0	0	0	0	0	0	0
Delinquent Taxes	311200	1,865	0	0	0	0	0	0	0
Interest Income - Bank	361100	6,328	0	0	0	0	0	0	0
Interest Income - Investment	361110	191	0	0	0	0	0	0	0
Interest - Tax Collector	361140	2	0	0	0	0	0	0	0
SBA Interest Earnings	361200	21,193	0	0	0	0	0	0	0
Tax Collector F.S. 125.315	361320	1,524	0	0	0	0	0	0	0
Transfer From Fund 070	381070	227,150	0	0	0	0	0	0	0
Total Revenues		3,994,936	0	0	0	0	0	0	0

EXPENDITURES ***DEPARTMENT/DIVISION***	Acct #	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009
Volunteer Fire Department	096002-522	123,087	0	0	0	0	0	0	0
Tax Collector	513-586	37,440	0	0	0	0	0	0	0
Fire Services Payment	838-522	3,281,809	0	0	0	0	0	0	0
Volunteer Fire Department	843-522	109,849	0	0	0	0	0	0	0
Transfers	950-581	91,360	0	0	0	0	0	0	0
Total Appropriations		3,643,545	0	0	0	0	0	0	0
REVENUES LESS APPROPRIATIONS		351,391	0	0	0	0	0	0	0

Tourist Development - 160

Fund Type: **Special Revenue**
This fund is the repository for the collection of the 3% Local Option Tourist Development Tax on transient lodging sales in Leon County (bed tax). The Tourist Development Council administers the expenditure of these revenues as limited by law to tourist development initiatives. Annual reserves for contingencies are supported by available fund balance. This amount will be determined on an annual basis as part of the budget process.

REVENUES	Acct #	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009
Local Option Resort Tax	312100	2,009,004	1,871,597	2,126,630	2,020,299	2,080,908	2,143,335	2,207,636	2,273,864
Interest Income - Bank	361100	11,365	14,250	21,943	20,846	20,863	20,880	20,898	20,916
SBA Interest Earnings	361200	8,759	0	0	0	0	0	0	0
Tax Collector F.S. 125.315	361320	837	0	0	0	0	0	0	0
Rents And Royalties	362000	33,692	40,850	40,186	38,177	38,177	38,177	38,177	38,177
Appropriated Fund Balance	399900	0	175,494	216,792	216,792	0	0	0	0
Total Revenues		2,063,658	2,102,191	2,405,551	2,296,114	2,139,948	2,202,392	2,266,711	2,332,957

EXPENDITURES ***DEPARTMENT/DIVISION***	Acct #	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009
Tourist Development - Administration	301-552	271,992	314,933	348,594	348,594	347,492	360,836	375,556	391,580
Tourist Development - Advertising	302-552	367,776	422,500	488,000	488,000	422,500	422,500	422,500	422,500
Tourist Development - Marketing	303-552	855,534	852,000	987,000	933,000	738,000	738,000	738,000	738,000
Tourist Development - Special Projects	304-552	134,684	149,983	155,615	155,615	10,000	10,000	10,000	10,000
MIS Countywide Automation	470-552	2,161	8,386	7,732	7,732	7,879	8,028	8,181	8,336
Risk Allocation	495-596	0	0	7,670	7,670	8,207	8,781	9,396	10,054
Indirect Costs	499-552	79,992	82,672	84,268	84,268	86,796	89,400	92,082	94,844
Transfers	950-581	90,749	163,451	163,451	163,451	163,451	163,451	163,451	163,451
Reserves	990-599	0	108,266	107,784	107,784	355,623	401,396	447,545	494,192
Total Appropriations		1,802,888	2,102,191	2,350,114	2,296,114	2,139,948	2,202,392	2,266,711	2,332,957
REVENUES LESS APPROPRIATIONS		260,770	0	55,437	0	0	0	0	0

Housing Finance Authority - 161

Fund Type: **Special Revenue**
This fund is the repository for the collection of issuer fees that are deposited when single family revenue bonds are placed on the open market for purchase by banks pursuant to Florida Statute Chapter 159 and Leon County Ordinance. Expenditures are limited to single family mortgage loans.

REVENUES	Acct #	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009
Origination/builder Fees	345120	208,085	0	0	0	0	0	0	0
Interest Income - Bank	361100	4,921	3,800	6,000	5,700	5,700	5,700	5,700	5,700
SBA Interest Earnings	361200	3,022	0	0	0	0	0	0	0
Appropriated Fund Balance	399900	0	19,575	15,675	15,675	15,675	15,675	15,675	15,675
Total Revenues		216,029	23,375	21,675	21,375	21,375	21,375	21,375	21,375

EXPENDITURES ***DEPARTMENT/DIVISION***	Acct #	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009
HHS- Housing Finance Authority	808-554	61,305	23,375	33,375	21,375	21,375	21,375	21,375	21,375
Total Appropriations		61,305	23,375	33,375	21,375	21,375	21,375	21,375	21,375
REVENUES LESS APPROPRIATIONS		154,724	0	(11,700)	0	0	0	0	0

Special Assess. Paving (2/3 2/3 Repay) - 162

Fund Type: **Special Revenue**

This fund accounts for the repayment of special assessments associated with the County's 2/3 2/3's paving program. The revenue received into this fund is collected as a non-ad valorem special assessment on the annual tax bill. These revenues are repaying the County for the loan utilized to construct the special assessment paving projects. The revenues are annually transferred to the Capital Projects Fund (305). Prior to FY01/02, each road project had a discrete fund for the repayments to be accounted. The County's finance system (Banner) is currently tracking each individual parcel's obligation as a discrete account, thereby negating the necessity for individual funds.

REVENUES	Acct #	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009
Interest Income - Bank	361100	9,555	0	4,000	3,800	3,800	3,800	3,800	3,800
Interest Income - Investment	361110	62	0	0	0	0	0	0	0
Tax Collector F.S. 125.315	361320	175	0	0	0	0	0	0	0
Other Interest Earnings	361390	137,669	0	0	0	0	0	0	0
Special Assessments	363000	160,196	216,573	281,244	267,182	267,182	267,183	220,004	220,005
Appropriated Fund Balance	399900	0	304,763	191,849	191,849	54,002	0	0	0
Total Revenues		307,657	521,336	477,093	462,831	324,984	270,983	223,804	223,805

EXPENDITURES ***DEPARTMENT/DIVISION***	Acct #	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009
Transfers	950-581	245,008	521,336	462,831	462,831	324,984	270,983	223,804	223,805
Total Appropriations		245,008	521,336	462,831	462,831	324,984	270,983	223,804	223,805
REVENUES LESS APPROPRIATIONS		62,649	0	14,262	0	0	0	0	0

Primary Care MSTU - 163

Fund Type: **Special Revenue**

The Primary Care MSTU encompasses all of Leon County and will provide funding for the delivery of primary health care programs, services and facilities to uninsured, low income persons under the age of 65 living within Leon County. The enabling ordinance allows for up to 1/2 mil annually to be levied. The proposed FY 04/05 budget includes a millage of 0.22. This includes 0.10 mil to support a women's healthcare clinic. Additional funding in the program includes a federal grant matching program.

REVENUES	Acct #	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009
MSTU Ad Valorem	311130	536,586	1,128,315	2,378,161	2,259,253	2,394,808	2,578,729	2,776,775	2,990,032
Delinquent Taxes	311200	1,466	278	500	475	475	475	475	475
Interest Income - Bank	361100	7,789	0	9,000	8,550	8,550	8,550	8,550	8,550
Interest Income - Investment	361110	28	0	0	0	0	0	0	0
Interest - Tax Collector	361140	1	0	0	0	0	0	0	0
SBA Interest Earnings	361200	5,142	0	0	0	0	0	0	0
Tax Collector F.S. 125.315	361320	216	0	0	0	0	0	0	0
Other Contributions	366930	1,175,000	1,175,000	1,175,000	1,175,000	0	0	0	0
Transfer From Fund 070	381070	469,809	0	0	0	0	0	0	0
Total Revenues		2,196,037	2,303,593	3,562,661	3,443,278	2,403,833	2,587,754	2,785,800	2,999,057

EXPENDITURES ***DEPARTMENT/DIVISION***	Acct #	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009
Risk Allocation	495-596	0	0	687	687	735	786	841	900
Tax Collector	513-586	0	0	24,391	24,391	25,729	27,141	28,631	30,202
HHS- Primary Health Care MSTU	971-562	1,135,180	1,199,829	1,310,731	1,310,731	1,254,559	1,258,579	1,262,808	1,267,255
HHS- Medicaid/Hospital Match	974-562	1,000,000	1,000,000	1,000,000	1,000,000	0	0	0	0
Reserves	990-599	0	103,764	1,098,663	1,107,469	1,122,810	1,301,248	1,493,520	1,700,700
Total Appropriations		2,135,180	2,303,593	3,434,472	3,443,278	2,403,833	2,587,754	2,785,800	2,999,057
REVENUES LESS APPROPRIATIONS		60,857	0	128,189	0	0	0	0	0

Bank of America Bldg-Operating - 165

Fund Type: **Special Revenue**

On June 26, 2003, the Board of County Commissioners purchased the Bank of America Building on Calhoun Street. The operating fund will be used to facilitate and account for the ongoing operations of this building. In FY 03/04 and for a predetermined future period, revenues associated with this fund will primarily be generated by the remaining leases associated with the current tenants of the building. Expenses associated with this fund will be comprised of necessities required in the upkeep, maintenance, and management of the facility. Additionally, revenue from this fund will be transferred to the associated debt service fund to pay the existing debt service for the bonds issued to purchase the building.

REVENUES	Acct #	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009
Parking Facilities	344500	28,139	0	30,000	28,500	28,500	28,500	28,500	28,500
Interest Income - Bank	361100	2,372	0	8,000	7,600	7,600	7,600	7,600	7,600
Rents And Royalties	362000	475,925	1,805,149	2,138,822	2,031,881	2,031,881	2,031,881	2,031,881	2,031,881
Other Miscellaneous Revenue	369900	409	0	0	0	0	0	0	0
Appropriated Fund Balance	399900	0	100,000	0	0	0	0	0	0
Total Revenues		506,845	1,905,149	2,176,822	2,067,981	2,067,981	2,067,981	2,067,981	2,067,981

EXPENDITURES ***DEPARTMENT/DIVISION***	Acct #	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009
Bank of America	154-519	154,290	846,360	930,700	930,700	930,700	930,700	930,700	930,700
Transfers	950-581	0	963,680	722,760	722,760	722,760	722,760	722,760	722,760
Reserves	990-599	0	95,109	414,521	414,521	414,521	414,521	414,521	414,521
Total Appropriations		154,290	1,905,149	2,067,981	2,067,981	2,067,981	2,067,981	2,067,981	2,067,981
REVENUES LESS APPROPRIATIONS		352,555	0	108,841	0	0	0	0	0

Debt Service - Series 1991 - 201

Fund Type: **Debt Service**
The debt repayment was completed in FY 03/04.

REVENUES	Acct #	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009
1 Cent Sales Tax	312600	5,643,231	5,788,035	0	0	0	0	0	0
Interest Income - Bank	361100	6,987	0	0	0	0	0	0	0
Interest Income - Investment	361110	718	0	0	0	0	0	0	0
SBA Interest Earnings	361200	8,804	0	0	0	0	0	0	0
Total Revenues		5,659,740	5,788,035	0	0	0	0	0	0

EXPENDITURES ***DEPARTMENT/DIVISION***	Acct #	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009
Debt Service Expense	960-582	5,460,389	5,788,035	0	0	0	0	0	0
Total Appropriations		5,460,389	5,788,035	0	0	0	0	0	0
REVENUES LESS APPROPRIATIONS		199,351	0	0	0	0	0	0	0

Debt Service -Series 1999 - 206

Fund Type: **Debt Service**
This fund accounts for the debt service associated with the Capital Improvement Revenue Bonds, Series 1999. The bonds were issued to fund the Northeast Fire Station, acquire the Tourist Development Council Building, numerous Stormwater projects, and the initial funding for a Courthouse annex.

REVENUES	Acct #	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009
Interest Income - Bank	361100	1,162	0	0	0	0	0	0	0
SBA Interest Earnings	361200	1,584	0	0	0	0	0	0	0
Transfer From Fund 070	381070	1,496,449	0	0	0	0	0	0	0
Transfer From Fund 126	381126	0	1,546,294	1,535,864	1,535,864	1,530,145	1,537,406	3,059,290	3,064,445
Transfer From Fund 140	381140	0	85,905	91,203	91,203	90,864	91,295	181,669	181,975
Transfer From Fund 145	381145	91,360	0	0	0	0	0	0	0
Transfer From Fund 160	381160	90,749	163,451	163,451	163,451	163,451	163,451	163,451	163,451
Appropriated Fund Balance	399900	0	0	77,546	77,546	150,480	223,751	16,849	17,153
Total Revenues		1,681,304	1,795,650	1,868,064	1,868,064	1,934,940	2,015,903	3,421,259	3,427,024

EXPENDITURES ***DEPARTMENT/DIVISION***	Acct #	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009
Lake Restoration Bonds	966-582	1,728,557	1,718,104	1,717,584	1,717,584	1,711,189	1,719,309	3,421,259	3,427,024
Reserves	990-599	0	77,546	150,480	150,480	223,751	296,594	0	0
Total Appropriations		1,728,557	1,795,650	1,868,064	1,868,064	1,934,940	2,015,903	3,421,259	3,427,024
REVENUES LESS APPROPRIATIONS		(47,253)	0	0	0	0	0	0	0

Debt Service Series 2003 A - 2003 B - 211

Fund Type: **Debt Service**
This fund accounts for the debt service associated with the Capital Improvement Revenue Bonds, Series 2003 A and 2003 B. The bonds were issued to fund the acquisition of the Bank of America Property and for major repairs and renovations to the existing Courthouse Facility.

REVENUES	Acct #	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009
Interest Income - Bank	361100	1,946	0	0	0	0	0	0	0
Transfer From Fund 001	381001	0	0	240,920	240,920	240,920	240,920	240,920	240,920
Transfer From Fund 165	381165	0	963,680	722,760	722,760	722,760	722,760	722,760	722,760
Debt Proceeds	384100	450,752	0	0	0	0	0	0	0
Total Revenues		452,698	963,680	963,680	963,680	963,680	963,680	963,680	963,680

EXPENDITURES ***DEPARTMENT/DIVISION***	Acct #	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009
Bond Series 2003 A	975-582	201,301	606,510	357,170	357,170	357,170	357,170	357,170	357,170
Bond Series 2003 B	976-582	251,352	357,170	606,510	606,510	606,510	606,510	606,510	606,510
Total Appropriations		452,653	963,680	963,680	963,680	963,680	963,680	963,680	963,680
REVENUES LESS APPROPRIATIONS		45	0	0	0	0	0	0	0

Debt Service - Series 1997 - 214

Fund Type: **Debt Service**

This debt service fund is used to account for the accumulation of resources and payment of principal and interest on the Stormwater Series 1997 Bonds. The Stormwater Series 1997 Bonds were issued by the County for the purpose of financing the cost of acquiring, constructing and equipping lake restoration and stormwater improvements. The bond debt service is payable from and secured by a lien upon certain non-ad valorem revenue on a parity with pledged revenue of the Capital Improvement and Revenue Bonds, Series 1988, 1989, 1991, and 1993. The pledged revenues include the Local Government Half-Cent Sales Tax, Guaranteed Entitlement, Race Track Funds, and other miscellaneous non-ad valorem revenue sources.

REVENUES	Acct #	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009
Interest Income - Bank	361100	903	0	0	0	0	0	0	0
Transfer From Fund 070	381070	513,433	0	0	0	0	0	0	0
Transfer From Fund 126	381126	0	566,283	563,458	563,458	564,888	565,318	569,718	567,813
Total Revenues		514,336	566,283	563,458	563,458	564,888	565,318	569,718	567,813

EXPENDITURES ***DEPARTMENT/DIVISION***	Acct #	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009
Stormwater Bond	967-582	563,432	566,283	563,458	563,458	564,888	565,318	569,718	567,813
Total Appropriations		563,432	566,283	563,458	563,458	564,888	565,318	569,718	567,813
REVENUES LESS APPROPRIATIONS		(49,096)	0	0	0	0	0	0	0

Debt Service - 1998A - 215

Fund Type: **Debt Service**

This debt service fund is used to account for the accumulation of resources and payment of principal and interest on the Parks and Recreation Series 1998A Bonds. The Series 1998A Bonds were issued by the County for the purpose of financing improvement to the Library, Parks and Recreation, Fleet Management Facility, Public Works Building and other capital improvements. The bond debt service is payable from and secured by Local Government Half Cent Sales Tax, Guaranteed Entitlement, and Second Guaranteed Entitlement Revenue.

REVENUES	Acct #	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009
Interest Income - Bank	361100	486	0	0	0	0	0	0	0
Transfer From Fund 070	381070	347,419	0	0	0	0	0	0	0
Transfer From Fund 126	381126	0	373,836	373,836	373,836	373,836	373,836	373,836	373,836
Transfer From Fund 140	381140	111,082	111,665	111,665	111,665	111,665	111,665	111,665	111,665
Total Revenues		458,987	485,501	485,501	485,501	485,501	485,501	485,501	485,501

EXPENDITURES ***DEPARTMENT/DIVISION***	Acct #	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009
Debt Service Payment	954-582	485,500	485,501	485,501	485,501	485,501	485,501	485,501	485,501
Total Appropriations		485,500	485,501	485,501	485,501	485,501	485,501	485,501	485,501
REVENUES LESS APPROPRIATIONS		(26,513)	0	0	0	0	0	0	0

Debt Service - 1998B - 216

Fund Type: **Debt Services**

This debt service fund is used to account for the accumulation of resources and payment of principal and interest on the Series 1998B Bonds. The Series 1998B Bonds were issued by the County to refund the Series 1991 Bonds. The original Bonds were issued to finance various capital improvements approved by the County including construction of a public library and improvements to the County-owned Landfill. The bond debt service is payable from and secured by Local Government Half Cent Sales Tax, Guaranteed Entitlement, and Second Guaranteed Entitlement Revenue.

REVENUES	Acct #	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009
Interest Income - Bank	361100	2,531	0	0	0	0	0	0	0
Transfer From Fund 070	381070	2,782,164	0	0	0	0	0	0	0
Transfer From Fund 126	381126	0	2,821,326	2,876,025	2,876,025	2,880,738	2,870,200	2,874,938	2,873,900
Appropriated Fund Balance	399900	0	50,000	0	0	0	0	0	0
Total Revenues		2,784,695	2,871,326	2,876,025	2,876,025	2,880,738	2,870,200	2,874,938	2,873,900

EXPENDITURES		Actual	Adopted	Requested	Budget	Planned	Planned	Planned	Planned
DEPARTMENT/DIVISION	Acct #	FY 2003	FY 2004	FY 2005	FY 2005	FY 2006	FY 2007	FY 2008	FY 2009
Library Bonds	951-582	2,872,162	2,871,326	2,876,025	2,876,025	2,880,738	2,870,200	2,874,938	2,873,900
Total Appropriations		2,872,162	2,871,326	2,876,025	2,876,025	2,880,738	2,870,200	2,874,938	2,873,900
REVENUES LESS APPROPRIATIONS		(87,467)	0	0	0	0	0	0	0

Debt Service - Refunding Series 1993 - 218

Fund Type: **Debt Service**

The debt service fund is used to account for the accumulation of resources and payment of principal and interest on the Series 1993 Bonds. The Series 1993 Bonds were issued by the County to advance a portion of the County's outstanding Capital Improvement Revenue Bonds, Series 1988 and a portion of the County's outstanding Capital Improvement Revenue Bonds, Series 1989. The original Bonds were issued to finance various capital improvements, approved by the County, including construction of a public library. The bond debt service is payable from and secured by a lien upon non-ad valorem revenue on parity with the pledged revenue of the Capital Improvement Refunding Revenue Bonds, Series 1991, and the Capital Improvement Revenue Bonds, Series 1989. The pledged revenues include the Local Government Half Cent Sales Tax, Guaranteed Entitlement, Race Track Funds, and other miscellaneous non-ad valorem revenue sources.

REVENUES	Acct #	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009
Interest Income - Bank	361100	2	0	0	0	0	0	0	0
Transfer From Fund 001	381001	1,705,094	1,712,444	1,709,904	1,709,904	1,709,456	1,714,376	0	0
Total Revenues		1,705,096	1,712,444	1,709,904	1,709,904	1,709,456	1,714,376	0	0

EXPENDITURES ***DEPARTMENT/DIVISION***	Acct #	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009
1993 Refunding	956-582	1,705,092	1,712,444	1,676,173	1,709,904	1,709,456	1,714,376	0	0
Total Appropriations		1,705,092	1,712,444	1,676,173	1,709,904	1,709,456	1,714,376	0	0
REVENUES LESS APPROPRIATIONS		4	0	33,731	0	0	0	0	0

Capital Improvements - 305

Fund Type: **Capital Projects**

This is a capital project fund of the County established in support of the County's Capital Improvement Program. Major revenue sources of the Capital Improvement Fund include state revenue sharing and proceeds from the Local Government ½ Cent Sales Tax pursuant to F.S. § 212.20(6) and Part VI of F.S. Chapter 218. The fund is used to account for resources and expenditures associated with the acquisition or construction of major non-transportation related capital facilities and/or projects other than those financed by Proprietary Funds.

REVENUES	Acct #	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009
ADA Voting Equipment	331110	0	0	425,000	425,000	75,000	0	0	0
TS Allison FEMA Reimbursement	331311	106,192	0	0	0	0	0	0	0
GIS Related Services	343960	150,000	0	0	0	0	0	0	0
DOH Reimbursement	349610	40,549	0	0	0	0	0	0	0
Interest Income - Bank	361100	5,761	0	0	0	0	0	0	0
SBA Interest Earnings	361200	61,529	0	0	0	0	0	0	0
Contributions And Donations	366000	120,000	0	0	0	0	0	0	0
Transfer From Fund 001	381001	879,565	2,200,000	2,596,804	2,596,804	1,688,284	3,782,395	8,829,138	12,534,469
Transfer From Fund 070	381070	1,769,125	0	0	0	0	0	0	0
Transfer From Fund 110	381110	0	250,000	1,582,323	1,582,323	421,845	221,117	238,098	256,385
Transfer From Fund 120	381120	0	0	24,500	24,500	0	0	0	0
Transfer From Fund 123	381123	389,700	0	0	0	0	0	0	0
Transfer From Fund 126	381126	0	664,164	2,078,000	2,078,000	3,696,290	4,859,004	2,528,548	2,078,000
Transfer From Fund 162	381162	245,008	521,336	462,831	462,831	324,984	270,983	223,804	223,805
Debt Proceeds	384100	0	300,000	0	0	0	0	0	0
Appropriated Fund Balance	399900	0	962,500	0	0	0	0	0	0
Total Revenues		3,767,429	4,898,000	7,169,458	7,169,458	6,206,403	9,133,499	11,819,588	15,092,659

EXPENDITURES ***DEPARTMENT/DIVISION***	Acct #	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009
Miccosukee Road Complex	026002-541	27,772	300,000	0	0	0	0	0	0
Vehicle Repair & Equipment Replacement-	026003-519	116,106	227,809	235,490	235,490	250,000	278,000	357,000	378,500
Stormwater Vehicle & Equipment	026004-538	224,081	640,263	409,000	299,000	810,650	540,000	720,000	650,000
Woodville Community Center	041001-572	32,110	0	0	0	0	0	0	0
Woodville Community Park	041002-572	3,430	0	0	0	0	0	0	0
Capital Cascades Greenway	042003-572	0	0	0	0	0	0	0	275,000
Northwest Community Park	043002-572	60,025	0	0	0	0	0	0	0
Miccosukee Community Park	044002-572	0	0	30,000	30,000	0	0	0	0
Miccosukee Greenway	044003-572	0	0	0	0	0	0	0	200,000
Alford Arm	045004-572	36,021	0	0	0	0	0	0	0
Parks Expansion	046001-572	37,471	43,000	30,000	30,000	30,000	30,000	30,000	30,000
Truck for Maintenance Supervisor	046005-572	0	0	13,500	13,500	0	0	0	0
St. Marks's Headwaters	047001-572	0	0	50,000	50,000	0	50,000	0	0
2/3 2/3 Program Start-Up Cost	057900-541	6,671	100,000	100,000	100,000	100,000	100,000	100,000	100,000
2/3 2/3 Frontier Estates	057901-541	5,000	0	0	0	0	0	0	0
2/3 2/3 Winfield Forest	057902-541	25,305	0	0	0	0	0	0	0
2/3 2/3 Wildwood	057903-541	11	0	0	0	0	0	0	0
2/3-2/3 Centerville Trace	057905-541	657	0	0	0	0	0	0	0
2/3-2/3 Rainbow Acres	057906-541	157,232	200,000	0	0	0	0	0	0
2/3-2/3 The Glen @ Golden Eagle	057907-541	1,151	0	0	0	0	0	0	0
2/3-2/3 Burgess Drive	057908-541	9,214	0	0	0	0	0	0	0
Lake Munson Restoration	062001-538	71,778	0	0	0	0	0	0	0
Harbinwood Estates Drainage	063002-538	2,374	0	0	0	0	0	0	0
Stormwater Plan Implementation	066005-538	11,504	0	0	0	0	0	0	0
Mosquitofish Hatchery	066006-562	15,289	0	0	0	0	0	0	0
Stormwater Facility Improvements	066007-538	26,688	0	0	0	0	0	0	0
Stormwater Repair Projects	066008-538	48,690	0	0	0	0	0	0	0
Enhanced Stormwater Program	066011-562	137,615	0	0	0	0	0	0	0
Flooded Property Acquisition	066018-538	0	0	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
MC 1/2 Ton Truck	066019-562	0	0	0	0	28,445	0	28,445	0
1 Ton Crew Truck & Tractor w/ Bucket	066021-562	0	0	0	0	0	0	0	49,500
Hydro Mulching Machine	066022-562	0	0	0	0	0	0	30,000	0

Capital Improvements - 305

EXPENDITURES *DEPARTMENT/DIVISION*	Acct #	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009
MC 4x4 Truck w/ ULV Fogging Unit	066023-562	37,000	28,445	0	0	0	0	0	28,445
Aerial Larviciding Unit	066024-562	0	0	0	0	0	0	0	42,000
Hand Fogging Service Level Adjustment	066025-562	0	0	51,000	0	0	0	0	0
Stormwater Filter Repair Equipment	066026-562	0	0	0	0	134,000	0	0	0
Six-Inch Pump & Pipe	066027-562	0	0	0	0	0	25,000	0	0
TS Allison Relief SW Projects	069001-538	28,878	0	0	0	0	0	0	0
TS Allison Relief MC Projects	069002-562	30,141	0	0	0	0	0	0	0
Courthouse Data Wiring	076003-519	35,239	50,000	130,000	90,000	50,000	25,000	25,000	25,000
Digital Phone Systems	076004-519	0	0	1,200,000	100,000	100,000	100,000	100,000	100,000
Elections Voter System	076005-519	20,000	0	75,000	75,000	0	0	0	0
Electronic Document Management	076006-519	38,275	36,000	31,000	31,000	0	0	0	0
File Server Upgrade	076008-519	75,000	25,000	100,000	100,000	25,000	25,000	25,000	25,000
GIS System	076009-539	758,496	421,825	319,000	319,000	319,000	319,000	319,000	319,000
GIS System	076009-586	75,000	0	0	0	0	0	0	0
Internet Related Projects	076010-519	154,435	130,000	50,000	50,000	20,000	20,000	20,000	20,000
JIS Data Warehouse	076012-519	147,081	0	312,000	312,000	100,000	100,000	100,000	100,000
Law Case Management	076013-519	5,715	0	0	0	0	0	0	0
Network Backbone Upgrade	076018-519	3,269	0	50,000	25,000	12,500	12,500	12,500	12,500
Network Software Upgrade	076019-519	11,289	0	0	0	0	0	0	0
Technology In Chambers	076022-519	176,521	0	50,000	0	0	0	0	0
Technology In Courtrooms	076023-519	35,902	0	90,000	90,000	60,000	60,000	60,000	60,000
User Computer Upgrades	076024-519	293,093	300,260	191,570	191,570	300,000	300,000	300,000	300,000
Upgrade DRA Software/Hardware	076028-519	159,697	25,000	0	0	0	0	0	0
Upgrade DRA Software/Hardware	076028-571	79,736	0	60,945	0	0	0	0	0
Web Learning Technology	076035-519	8,799	0	25,000	0	0	0	0	0
Library Live Reference Chat	076040-571	18,000	0	0	0	0	0	0	0
MIS Van	076041-571	18,939	0	0	0	0	0	0	0
Hansen Work Order Management	076042-519	0	0	80,000	80,000	0	0	0	0
MIS Disaster Recovery	076044-519	47,540	0	0	0	0	0	0	0
MIS State Attorney Technology	076047-519	0	10,780	0	0	0	0	0	0
MIS Electronic Timesheet	076048-519	0	75,000	0	0	0	0	0	0
MIS - Public Defender Technology	076051-519	0	16,018	0	0	0	0	0	0
MIS WordPerfect Conversion	076052-519	0	41,600	0	0	0	0	0	0
Disaster Recovery	076053-519	0	0	175,000	30,000	20,000	20,000	20,000	20,000
Storage Area Network	076054-519	0	0	200,000	0	0	0	0	0
Growth Management Technology	076055-539	0	0	30,240	26,500	0	0	0	0
Facilities Technology Requests	076056-519	0	0	62,500	62,500	0	0	0	0
EMS Technology Request	076057-526	0	0	24,500	0	0	0	0	0
Coop Extension Service Technology	076058-519	0	0	30,000	0	0	0	0	0
MIS Security	076059-519	0	0	150,000	20,000	20,000	20,000	20,000	20,000
GIS Incremental Basemap Update	076060-539	0	0	235,000	235,000	235,000	235,000	235,000	235,000
Dental Health Clinic- DOH	081002-562	40,549	0	0	0	0	0	0	0
Fort Braden Water System	082001-572	10,000	0	0	0	0	0	0	0
Fort Braden Branch Library	082002-571	290	0	0	0	0	0	0	0
Fort Braden Renovations	082003-519	31,702	0	25,000	25,000	0	0	0	0
Lake Jackson Branch Library	083001-571	0	875,000	2,121,500	2,121,500	0	0	0	0
Apalachee Parkway Branch Library	085001-571	0	875,000	0	0	0	1,100,000	1,320,000	0
Courthouse Cooling Towers	086002-519	0	0	33,000	0	0	0	0	0
Interior Decorating- Courthouse	086004-519	23,391	0	0	0	0	0	0	0
GEM Minor Renovations	086005-537	2,012	0	0	0	0	0	0	0
Courtroom Renovations	086007-519	13,896	15,000	33,000	33,000	33,990	35,010	36,060	37,142
Courthouse Signage System	086008-519	31,827	0	0	0	0	0	0	0
Courthouse Holiday Decorations	086009-519	9,597	0	0	0	0	0	0	0
Countywide ADA - Phase II & III	086010-519	0	0	0	0	0	150,250	500,000	500,000
Architectural Services	086011-519	1,207	25,000	33,000	33,000	38,500	44,000	49,500	55,000
County Storage Warehouse	086015-519	78,238	0	0	0	0	0	0	0
Common Area Furnishings	086017-519	32,119	20,000	33,000	33,000	33,990	35,010	36,060	37,142
Fleet Management Shop	086019-519	175,324	0	0	0	0	0	0	0
Housing & Human Services Renovation	086020-519	6,793	0	0	0	0	0	0	0
Purchasing Warehouse Phase 2	086022-519	12,732	0	0	0	0	0	0	0
Security Gates/Collins Library	086023-571	12,560	0	0	0	0	0	0	0
Courthouse Improvements	086024-519	452,874	0	0	0	0	0	0	0

Capital Improvements - 305

EXPENDITURES		Actual	Adopted	Requested	Budget	Planned	Planned	Planned	Planned
DEPARTMENT/DIVISION	Acct #	FY 2003	FY 2004	FY 2005	FY 2005	FY 2006	FY 2007	FY 2008	FY 2009
BOA- Acquisition/Renovations	086025-519	0	0	994,309	0	0	1,250,000	1,050,000	0
Courthouse Renovations	086027-519	0	0	0	0	0	1,302,817	1,341,902	1,382,159
Parking Garage Floor Sweeper	086029-519	0	17,000	0	0	0	0	0	0
Addressable Fire Alarms	086037-519	0	0	412,500	0	0	0	0	0
Gadsden Street Parking Lot	086038-519	0	0	44,000	44,000	0	0	0	0
Mosquito Control Security Fencing & Gates	086039-519	0	0	22,000	22,000	0	0	0	0
Uninterruptible Power Supply - MIS Data	086043-519	0	0	100,000	100,000	0	0	0	0
Waterproof Storage Containers	086044-519	0	0	116,930	116,930	0	0	55,713	0
Health Department Roof Replacement	086047-562	0	0	0	0	0	0	0	257,256
Bookmobile	096006-571	0	150,000	0	0	0	0	0	0
Mobile Command Storage Shed	096007-523	0	250,000	0	0	0	0	0	0
State Attorney Vehicle Replacement	096009-519	0	0	32,000	32,000	0	0	0	0
Replacement Mobile Data Computers	096011-521	0	0	588,468	588,468	0	0	0	0
ADA Voting System Equipment	096012-513	0	0	425,000	425,000	403,000	0	0	0
Reserves	990-599	0	0	239,524	0	2,082,328	1,956,912	3,928,408	8,834,015
Total Appropriations		4,249,351	4,898,000	10,843,976	7,169,458	6,206,403	9,133,499	11,819,588	15,092,659
REVENUES LESS APPROPRIATIONS		(481,922)	0	(3,674,518)	0	0	0	0	0

Gas Tax Transportation - 306

Fund Type: **Capital Project**
This fund accounts for Transportation-related capital projects supported by gas tax revenues. All gas tax revenues are received in the County's Transportation Special Revenue Fund 106 and an annual transfer is made to the Capital Projects Fund.

REVENUES	Acct #	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009
FEMA Reimbursement	331310	49,794	0	0	0	0	0	0	0
TS Allison FEMA Reimbursement	331311	360,762	0	0	0	0	0	0	0
Interest Income - Bank	361100	10,172	0	1,000	950	950	950	950	950
SBA Interest Earnings	361200	15,027	0	0	0	0	0	0	0
Disposition Of Fixed Assets	364000	282,000	315,875	0	0	95,000	95,000	95,000	95,000
Other Scrap Or Surplus	365900	0	0	71,100	67,545	0	0	0	0
Transfer From Fund 106	381106	1,503,510	1,282,072	1,602,955	1,602,955	739,126	549,050	1,156,849	878,160
Total Revenues		2,221,266	1,597,947	1,675,055	1,671,450	835,076	645,000	1,252,799	974,110

EXPENDITURES ***DEPARTMENT/DIVISION***	Acct #	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009
Miccosukee Road Complex	026002-541	224,195	265,578	760,000	760,000	0	0	0	0
Vehicle Repair & Replacement - Public Works	026005-541	683,462	940,328	809,450	769,450	800,076	620,000	1,150,299	938,110
Stabilization	026006-541	327,295	0	0	0	0	0	0	0
Helene FEMA Stabilization	026007-541	49,716	0	0	0	0	0	0	0
Allison FEMA Road Projects	026008-541	348,692	0	0	0	0	0	0	0
New Inmate Supervisor Equipment	026012-541	0	132,380	0	0	0	0	0	0
Arterial & Collector Roads Pavement	026015-541	0	0	0	0	10,000	0	77,500	11,000
Enhanced Right of Way	026016-541	0	0	78,000	78,000	0	0	0	0
Pavement Management System	056004-541	0	10,000	0	0	0	0	0	0
Community Safety & Mobility	056005-541	266,495	0	0	0	0	0	0	0
Local Road Resurfacing	057005-541	64,209	0	0	0	0	0	0	0
Orange Avenue Reconstruction	057007-541	675,978	0	0	0	0	0	0	0
Electronic Document Management	076006-519	0	94,000	0	0	0	0	0	0
Electronic Document Management	076006-541	70,769	0	44,000	44,000	0	0	0	0
Hansen Work Order Management	076042-519	0	0	130,000	20,000	25,000	25,000	25,000	25,000
Hansen Work Order Management	076042-541	12,000	100,000	0	0	0	0	0	0
MIS Ms2000 Software Upgrade	076050-519	0	55,661	0	0	0	0	0	0
Total Appropriations		2,722,811	1,597,947	1,821,450	1,671,450	835,076	645,000	1,252,799	974,110
REVENUES LESS APPROPRIATIONS		(501,545)	0	(146,395)	0	0	0	0	0

Local Option Sales Tax - 308

Fund Type: **Capital Project**

This is a capital project fund of the County established in accordance with a 1989 county-wide referendum. The Local Government Infrastructure Surtax includes proceeds from a One-Cent Sales Tax on all transactions up to $5,000. Per an Interlocal agreement with the City of Tallahassee, the revenue generated by the tax will be split between the County and the City. The County's share of the proceeds is equal to 52.84%, and the City's share is equal to 47.16%. Per the 1989 referendum, the sales tax is to be levied for a period of fifteen years. However, through a county-wide referendum passed in November 2000, the sales tax has been extended for an additional fifteen years (Note: the extended sales tax will be accounted for in Fund 309). The fund is used to account for resources and expenditures associated with the construction of transportation and jail facility related projects.

REVENUES	Acct #	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009
1 Cent Sales Tax	312600	12,799,713	11,280,137	3,400,000	3,230,000	0	0	0	0
GIS	337300	550,900	0	0	0	0	0	0	0
DOT Reimbursement	343910	1,542,989	0	0	0	4,176,511	0	7,464,800	0
DOT Reimbursement - Thomasville Rd	343911	7,632,355	0	0	0	0	0	0	0
Crawfordville Rd - Reimbursement	344916	0	1,800,000	0	0	13,600,000	0	7,093,096	0
Tram Rd Sidewalk - City Joint Project	344950	60,000	0	0	0	0	0	0	0
Interest Income - Bank	361100	23,400	1,187,500	750,000	712,500	712,500	522,500	190,000	95,000
Interest Income - Investment	361110	1,657,147	0	0	0	0	0	0	0
Interest Income - Other	361120	38,536	0	0	0	0	0	0	0
SBA Interest Earnings	361200	189,807	0	0	0	0	0	0	0
Other Contributions	366930	6,297	0	0	0	0	0	0	0
Gain/loss On Sale Of Investments	367000	16,789	0	0	0	0	0	0	0
Transfer From Fund 309	381309	0	0	0	0	1,775,000	2,065,482	500,000	0
Appropriated Fund Balance	399900	0	0	2,394,835	2,394,835	0	16,641,439	0	15,055,927
Total Revenues		24,517,933	14,267,637	6,544,835	6,337,335	20,264,011	19,229,421	15,247,896	15,150,927

EXPENDITURES ***DEPARTMENT/DIVISION***	Acct #	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009
Mahan Drive Land Use Corridor Study	014001-541	43,679	0	0	0	0	0	0	0
Stabilization	026006-541	471,887	978,292	1,027,207	1,027,207	1,078,567	1,132,495	1,189,120	0
Old Bainbridge Phase I	051001-541	(15,096)	0	0	0	0	0	0	0
Crawfordville Road	051002-541	19,657,330	0	0	0	0	0	0	0
Balboa Drive Improvements	051003-541	40,715	180,000	0	0	0	0	0	0
Tram Road/Gaile Ave. (BP 20000)	051004-541	0	0	0	0	0	0	0	200,000
Talpeco Road Ravine Project	053001-541	54,084	0	0	0	0	0	0	0
Cloudland Drive	053004-541	0	300,000	0	0	0	0	0	0
Talpeco Road/US 27 (BP 2000)	053005-541	0	0	0	0	0	0	0	250,000
Bradfordville (Centerville to Thomasville	054001-541	29,674	0	0	0	0	0	0	0
Bradfordville - Culvert	054002-541	10,913	100,000	0	0	0	0	0	0
Bannerman - Thomasville To Meridian	054003-541	15,534	0	350,000	350,000	0	0	0	0
Kerry Forest Parkway Extension	054005-541	0	300,000	0	0	500,000	0	0	0
Kinhega Drive Culverts	054006-541	0	138,000	0	0	0	0	0	0
Heatherwood Road Improvements	054009-541	0	0	125,000	100,000	0	0	0	0
Beechridge Trail Extension	054010-541	0	0	600,000	600,000	0	0	0	0
Buck Lake Road	055001-541	630,107	4,500,000	0	0	0	0	0	0
Mahan Drive Phase II	055002-541	662	0	0	0	0	0	0	13,058,927
Chaires Crossing (US-27 To US-90)	055003-541	11,224	0	0	0	0	0	0	0
Miccosukee Road	055004-541	3,153,059	700,000	0	0	0	0	0	0
Lafayette Street Construction	055005-541	0	0	0	0	0	0	4,500,000	0
Old St. Augustine Road (BP 2000)	055008-541	0	0	0	0	0	0	0	792,000
Arterial/Collector Resurfacing	056001-541	1,443,389	1,000,000	750,000	725,000	750,000	750,000	750,000	750,000
Street Sign Upgrade	056002-541	42,918	0	0	0	0	0	0	0
Community Safety & Mobility	056005-541	9,634	250,000	250,000	250,000	0	0	0	0
Guardrail Installation	056006-541	53,863	70,354	73,872	73,872	77,566	81,444	85,546	0
FDOT Permitting	056007-541	184,033	100,000	100,000	100,000	100,000	100,000	100,000	100,000
SAFE- Alternative Stabilization	056008-541	19,116	0	0	0	0	0	0	0
Intersection & Safety Improvements	057001-541	496,611	900,000	1,600,000	1,000,000	600,000	400,000	500,000	0

Local Option Sales Tax - 308

EXPENDITURES		Actual	Adopted	Requested	Budget	Planned	Planned	Planned	Planned
DEPARTMENT/DIVISION	Acct #	FY 2003	FY 2004	FY 2005	FY 2005	FY 2006	FY 2007	FY 2008	FY 2009
Black Creek Restoration Project	057002-541	34,379	500,000	1,000,000	900,000	750,000	0	0	0
Local Road Resurfacing	057005-541	3,405	550,000	0	0	550,000	0	550,000	0
Tharpe Street	057006-541	741,204	1,000,000	0	0	7,500,000	14,700,000	0	0
Orange Avenue Reconstruction	057007-541	140,128	0	0	0	0	0	0	0
JIS Data Warehouse	076012-523	0	312,000	0	0	0	0	0	0
Sheriff/Jail Upgrade	076021-523	113,563	0	0	0	0	0	0	0
LIDAR Acquisition Project	076039-539	493,554	0	0	0	0	0	0	0
Jail Management Info System	076043-523	148,531	182,000	187,200	187,200	0	0	0	0
Jail Partial Roof Replacement	086031-523	0	0	1,024,056	1,024,056	0	0	0	0
Jail Infrastructure Enhancements	096005-523	263,232	334,000	0	0	0	0	0	0
Reserves	990-599	0	1,872,991	0	0	8,357,878	2,065,482	7,573,230	0
Total Appropriations		28,291,332	14,267,637	7,087,335	6,337,335	20,264,011	19,229,421	15,247,896	15,150,927
REVENUES LESS APPROPRIATIONS		(3,773,399)	0	657,500	0	0	0	0	0

Local Option Sales Tax - Extension - 309

Fund Type: **Capital Project**

In November of 2000, Leon County residents approved a referendum extending the imposition of the 1-Cent Local Option Sales Tax beginning in FY2004 for 15 years. The extension commits 80% of the revenues to Blueprint 2000 projects and will be jointly administered and funded by Leon County and the City of Tallahassee. The remaining 20% will be split evenly between the County and the City. The County's share will be used for various road, stormwater and park improvements. The Blueprint 2000 JPA Revenue supports County projects funded through the County's share of the $50 water quality/flooding funding. Appropriated fund balance is actually internal borrowings to advance fund certain projects; the transfer account is the corresponding repayment.

REVENUES	Acct #	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009
1 Cent Sales Tax	312600	0	0	2,833,475	2,691,801	3,361,000	3,468,742	3,633,492	3,778,831
BP2000 JPA Revenue	343916	0	4,776,898	2,750,000	2,750,000	5,250,000	0	0	0
Appropriated Fund Balance	399900	0	2,425,000	1,000,000	1,000,000	0	0	0	0
Total Revenues		0	7,201,898	6,583,475	6,441,801	8,611,000	3,468,742	3,633,492	3,778,831

EXPENDITURES ***DEPARTMENT/DIVISION***	Acct #	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009
Woodville Community Center	041001-572	0	650,000	0	0	0	0	0	0
Woodville Community Park	041002-572	0	150,000	0	0	0	0	0	0
Lake Munson Greenway	042003-572	0	250,000	0	0	0	0	0	0
Jackson View Park	043004-572	0	0	200,000	200,000	0	0	0	0
Lake Jackson Community Center	043005-572	0	200,000	0	0	650,000	0	0	0
Northeast Community Park	044001-572	0	1,000,000	1,000,000	1,000,000	0	0	0	0
Miccosukee Greenways	044003-572	0	50,000	0	0	0	0	0	0
Miccosukee Community Center	044005-572	0	50,000	0	0	0	0	0	0
Apalachee Parkway Reg. Park	045001-572	0	0	1,000,000	1,000,000	0	0	0	0
Alford Arm	045004-572	0	25,000	0	0	25,000	0	0	0
St Marks Headwaters	047001-572	0	50,000	0	0	0	0	0	0
Gaines Street	051005-541	0	0	0	0	0	0	0	2,278,831
Chaires Cross Road (Jackson St. to Apalachee)	055007-541	0	0	0	0	0	0	1,410,752	1,000,000
Community Safety & Mobility	056005-541	0	0	500,000	500,000	500,000	500,000	500,000	500,000
Lakeview Bridge	062002-538	0	0	0	0	74,000	126,000	800,000	0
Harbinwood Estates Drainage	063002-538	0	1,363,898	1,000,000	1,000,000	1,000,000	0	0	0
Okeeheepkee/Woodmont Pond	063004-538	0	633,000	1,000,000	1,000,000	0	0	0	0
Killearn Acres Flood Mitigation	064001-538	0	0	991,801	991,801	337,000	0	0	0
Killearn Lakes Sewer Project	064003-538	0	0	750,000	750,000	4,250,000	0	0	0
Lafayette Street Stormwater	065001-538	0	0	0	0	0	777,260	422,740	0
BP 2000 Water Quality Enhancements	067002-538	0	2,780,000	0	0	0	0	0	0
Transfers	950-581	0	0	0	0	1,775,000	2,065,482	500,000	0
Reserves	990-599	(1)	0	0	0	0	0	0	0
Total Appropriations		(1)	7,201,898	6,441,801	6,441,801	8,611,000	3,468,742	3,633,492	3,778,831
REVENUES LESS APPROPRIATIONS		1	0	141,674	0	0	0	0	0

Construction Series 2003 A - 2003 B - 311

Fund Type: **Capital Project**
This is a capital project fund of the County funded by the proceeds from the 2003 Series A and B Capital Improvement Revenue Bonds. The fund is used to account for resources and expenditures associated with the acquisition, repair, and renovation of the Bank of America property as well as the renovations and repair of the existing Courthouse facility.

REVENUES	Acct #	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009
Interest Income - Bank	361100	47,012	0	0	0	0	0	0	0
Interest Income - Investment	361110	(9,086)	0	0	0	0	0	0	0
Debt Proceeds	384100	19,974,316	0	0	0	0	0	0	0
Total Revenues		20,012,242	0	0	0	0	0	0	0

EXPENDITURES ***DEPARTMENT/DIVISION***	Acct #	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009
Courthouse Improvements	086024-519	1,180	0	0	0	0	0	0	0
BOA- Acquisition/Renovations	086025-519	12,815,742	0	0	0	0	0	0	0
Total Appropriations		12,816,922	0	0	0	0	0	0	0
REVENUES LESS APPROPRIATIONS		7,195,320	0	0	0	0	0	0	0

1999 Bond Construction Fund - 318

Fund Type: **Capital Project**

This is a capital project fund of the County established by proceeds from the Series 1999 Capital Improvement Revenue Bond. The fund is used to account for resources and expenditures associated with stormwater and lake projects including: Lafayette Oaks, Lake Munson Restoration, Killearn Acres, Lake Charles, Cynthia Drive, Lexington Regional SWMF, Rhoden Cove, and Munson Slough. In addition, the bond issued includes funding for a Courthouse Annex. Additional bond proceeds have been identified for other facility improvements.

REVENUES	Acct #	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009
Interest Income - Bank	361100	(71,354)	0	0	0	0	0	0	0
Interest Income - Investment	361110	577,247	0	0	0	0	0	0	0
Gain/loss On Sale Of Investments	367000	251,645	0	0	0	0	0	0	0
Appropriated Fund Balance	399900	0	511,000	569,000	569,000	0	0	0	0
Total Revenues		757,537	511,000	569,000	569,000	0	0	0	0

EXPENDITURES ***DEPARTMENT/DIVISION***	Acct #	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009
J. Lee Vause Park	043001-572	68,782	0	0	0	0	0	0	0
Tower Road Park	043003-572	5,353	0	0	0	0	0	0	0
Jackson View Park	043004-572	18,650	0	0	0	0	0	0	0
Miccosukee Community Park	044002-572	97,043	0	0	0	0	0	0	0
Miccosukee Community Center	044005-572	0	0	110,000	110,000	0	0	0	0
Chaires Community Park	045002-572	11,340	0	0	0	0	0	0	0
Lakeview Bridge	062002-538	63,970	0	0	0	0	0	0	0
Harbinwood Estates Drainage	063002-538	586,954	0	0	0	0	0	0	0
Casa Linda Court Improvements	063003-538	3,268	0	0	0	0	0	0	0
Okeeheepkee/Woodmont Pond	063004-538	47,564	0	0	0	0	0	0	0
Killearn Flood Mitigation	064001-538	219,081	0	0	0	0	0	0	0
Lafayette Oaks Tri-Basin	064002-538	143,031	0	0	0	0	0	0	0
Liberty Ridge	067001-538	87,691	0	0	0	0	0	0	0
Proctor Watershed	069003-538	323,206	0	0	0	0	0	0	0
Digital Phone Systems	076004-519	0	150,000	0	0	0	0	0	0
Technology In Courtrooms	076023-519	0	120,000	0	0	0	0	0	0
MIS Inventory Software	076049-519	0	30,000	0	0	0	0	0	0
Fort Braden Branch Library	082002-571	423,612	0	0	0	0	0	0	0
Johnson Controls Upgrades	086001-519	0	135,000	0	0	0	0	0	0
GEM Buildout	086006-537	2,814	0	0	0	0	0	0	0
County Wide ADA	086010-519	178,748	0	459,000	459,000	0	0	0	0
County Storage Warehouse	086015-519	9,356	0	0	0	0	0	0	0
Courthouse Security	086016-519	76,366	0	0	0	0	0	0	0
Fleet Management Shop	086019-519	250,000	0	0	0	0	0	0	0
BOA- Acquisition/Renovations	086025-519	2,341,000	0	0	0	0	0	0	0
Relocation of Bradfordville Community	086028-519	0	76,000	0	0	0	0	0	0
County Long Term Facility Needs	096001-519	1,594,465	0	0	0	0	0	0	0
Total Appropriations		6,552,294	511,000	569,000	569,000	0	0	0	0
REVENUES LESS APPROPRIATIONS		(5,794,757)	0	0	0	0	0	0	0

1998A Bond Construction Fund - 325

Fund Type: **Capital Projects**
This is a capital project fund of the County funded by proceeds from the Series 1998A Capital Improvement Revenue Bond. The fund is used to account for resources and expenditures associated with the construction of new branch library facilities, park and recreational facilities, and other capital improvement projects permitted law.

REVENUES	Acct #	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009
Interest Income - Bank	361100	(997)	0	0	0	0	0	0	0
Interest Income - Investment	361110	156,750	0	0	0	0	0	0	0
Gain/loss On Sale Of Investments	367000	77,262	0	0	0	0	0	0	0
Appropriated Fund Balance	399900	0	0	136,620	136,620	0	0	0	0
Total Revenues		233,015	0	136,620	136,620	0	0	0	0

EXPENDITURES ***DEPARTMENT/DIVISION***	Acct #	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009
Woodville Community Park	041002-572	3,090	0	0	0	0	0	0	0
NW Community Parks	043002-572	551,749	0	0	0	0	0	0	0
Northeast Community Park	044001-572	799	0	0	0	0	0	0	0
Miccosukee Community Park	044002-572	153,234	0	0	0	0	0	0	0
Miccosukee Greenways	044003-572	85,945	0	0	0	0	0	0	0
Chaires Community Park	045002-572	3,935	0	0	0	0	0	0	0
BL Perry Branch Library	081001-571	7,766	0	0	0	0	0	0	0
Fort Braden Branch Library	082002-571	33,041	0	0	0	0	0	0	0
McCord House - NE Library	084001-571	23,957	0	0	0	0	0	0	0
County Storage Warehouse	086015-519	56,156	0	0	0	0	0	0	0
Fleet Management Shop	086019-519	1,147,408	0	0	0	0	0	0	0
Courthouse Improvements	086024-519	247,701	0	0	0	0	0	0	0
Ag Center Roof Replacement	086030-519	0	0	136,620	136,620	0	0	0	0
Total Appropriations		2,314,781	0	136,620	136,620	0	0	0	0
REVENUES LESS APPROPRIATIONS		(2,081,766)	0	0	0	0	0	0	0

9-1-1 Capital Projects - 330

Fund Type: **Capital Projects**

This is a capital project fund of the County established in support of the County's Capital Improvement Program. Major revenue sources of the Emergency Communications Fund include proceeds transferred from the 911 - Emergency Communications Fund which includes: wireless Enhanced 911 fee (50 cents/month per service subscriber) pursuant to F.S. § 365.172 - 365.173; and the 911 fee (50 cents/month per service line) pursuant to F.S § 365.171(13). The fund is used to account for resources and expenditures associated with capital projects related to the provision of 911 emergency services.

REVENUES	Acct #	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009
Interest Income - Bank	361100	2,228	0	23,000	21,850	21,850	21,850	21,850	21,850
SBA Interest Earnings	361200	8,868	0	0	0	0	0	0	0
Transfer From Fund 130	381130	0	15,075	0	0	0	0	0	0
Total Revenues		11,096	15,075	23,000	21,850	21,850	21,850	21,850	21,850

EXPENDITURES ***DEPARTMENT/DIVISION***	Acct #	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009
Reserves	990-599	0	15,075	21,850	21,850	21,850	21,850	21,850	21,850
Total Appropriations		0	15,075	21,850	21,850	21,850	21,850	21,850	21,850
REVENUES LESS APPROPRIATIONS		11,096	0	1,150	0	0	0	0	0

800 MHz Capital Projects - 331

Fund Type: **Capital Projects**

This is a capital project fund of the County established in support of the County's Capital Improvement Program. Major revenue sources of the Radio Communications Fund include proceeds from civil penalties related to traffic infractions pursuant to F.S. § 318.21. In accordance with F.S. § 318.21(10) $12.50 from each moving traffic violation shall be distributed and paid monthly via the Clerk of Court's fine distribution system. The fund is used to account for resources and expenditures associated with Leon County's participation in an intergovernmental radio communications programs that have been previously approved by the State of Florida, Department of Management Services. This program for Leon County is the 800 MHZ radio system.

REVENUES	Acct #	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009
Radio Communications Program	351600	346,129	361,000	441,000	418,950	439,898	461,893	484,987	509,236
Interest Income - Bank	361100	5,223	0	0	0	0	0	0	0
SBA Interest Earnings	361200	4,223	0	0	0	0	0	0	0
Appropriated Fund Balance	399900	0	0	539,702	539,702	0	0	0	0
Total Revenues		355,575	361,000	980,702	958,652	439,898	461,893	484,987	509,236

EXPENDITURES ***DEPARTMENT/DIVISION***	Acct #	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009
800 MHz System Maintenance	529-519	202,012	299,000	778,501	778,501	244,763	250,906	257,233	263,750
Reserves	990-599	0	62,000	180,151	180,151	195,135	210,987	227,754	245,486
Total Appropriations		202,012	361,000	958,652	958,652	439,898	461,893	484,987	509,236
REVENUES LESS APPROPRIATIONS		153,563	0	22,050	0	0	0	0	0

Impact Fee - Countywide Road District - 341

Fund Type: **Capital Projects**

This is a capital project fund of the County established in support of the County's Capital Improvement Program. Major revenue sources of the Countywide Road District Fund include proceeds from impact fees levied upon developers by the Board of County Commissioners. The impact fees supporting this fund were repealed by the County Commission in 1996. The fund is used to account for the remaining resources and expenditures associated with specific transportation capital projects.

REVENUES	Acct #	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009
Interest Income - Bank	361100	(43)	0	0	0	0	0	0	0
SBA Interest Earnings	361200	43,820	0	0	0	0	0	0	0
Appropriated Fund Balance	399900	0	1,550,000	0	0	0	0	0	0
Total Revenues		43,778	1,550,000	0	0	0	0	0	0

EXPENDITURES ***DEPARTMENT/DIVISION***	Acct #	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009
Capital Circle SW Improvements	052001-541	302,146	0	0	0	0	0	0	0
North Monroe Turn Lane	053003-541	0	1,550,000	0	0	0	0	0	0
Total Appropriations		302,146	1,550,000	0	0	0	0	0	0
REVENUES LESS APPROPRIATIONS		(258,368)	0	0	0	0	0	0	0

Impact Fee - NW Urban Collector - 343

Fund Type: **Capital Projects**

This is a capital project fund of the County established in support of the County's Capital Improvement Program. Major revenue sources of the NW Urban Collector Fund include proceeds from impact fees levied upon developers in the corresponding quadrant of the County. The impact fees supporting this fund were repealed by the County Commission in 1996. The fund is used to account for the remaining resources and expenditures associated with specific transportation capital projects in the NW quadrant of the County.

REVENUES	Acct #	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009
Interest Income - Bank	361100	4,279	0	0	0	0	0	0	0
SBA Interest Earnings	361200	4,027	0	0	0	0	0	0	0
Total Revenues		8,306	0	0	0	0	0	0	0

EXPENDITURES ***DEPARTMENT/DIVISION***	Acct #	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009
Pullen-Old Bainbridge Intersection	053002-541	7,017	0	0	0	0	0	0	0
Total Appropriations		7,017	0	0	0	0	0	0	0
REVENUES LESS APPROPRIATIONS		1,289	0	0	0	0	0	0	0

Impact Fee - SE Urban Collector - 344

Fund Type: **Capital Projects**

This is a capital project fund of the County established in support of the County's Capital Improvement Program. Major revenue sources of the SE Urban Collector Fund include proceeds from impact fees levied upon developers in the corresponding quadrant of the County. The impact fees supporting this fund were repealed by the County Commission in 1996. The fund is used to account for the remaining resources and expenditures associated with specific transportation capital projects in the SE quadrant of the County.

REVENUES	Acct #	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009
Interest Income - Bank	361100	856	0	0	0	0	0	0	0
SBA Interest Earnings	361200	10,138	0	0	0	0	0	0	0
Total Revenues		10,994	0	0	0	0	0	0	0

EXPENDITURES ***DEPARTMENT/DIVISION***	Acct #	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009
SE Road Improvements	055005-541	2,461	0	0	0	0	0	0	0
Total Appropriations		2,461	0	0	0	0	0	0	0
REVENUES LESS APPROPRIATIONS		8,533	0	0	0	0	0	0	0

Solid Waste Fund - 401

Fund Type: **Enterprise**

The Solid Waste Operations Fund is an enterprise revenue fund established in support of the County's Waste Management programs. Major revenue sources for the Solid Waste Operations Fund include the Non-Ad Valorem Assessment, Landfill Tipping Fees, and Transfer Station Tipping Fees. The fund is used to account for resources and expenditures related to the operation of the County Landfill and the provision of the County Waste Management program. Beginning in FY02/03, this fund also began accounting for the operations of the Leon County Transfer Station.

REVENUES	Acct #	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009
Waste Disposal Fee	319150	1,199,138	1,159,607	1,269,528	1,206,052	1,230,172	1,254,773	1,279,871	1,305,469
Delinquent Assessments	319200	26,395	8,731	8,066	7,663	7,663	7,663	7,663	7,663
Operating Income	343410	5,621,597	1,380,473	1,239,193	1,177,233	1,200,778	1,224,793	1,249,289	1,274,275
Transfer Station Receipts	343411	476,775	4,422,624	5,035,416	4,783,645	4,879,319	4,976,905	5,076,443	5,177,972
After Hours Service	343414	24,581	28,500	0	0	0	0	0	0
Wood Waste Recovery	343451	1,764	0	3,501	3,326	3,326	3,326	3,326	3,326
Hazardous Waste	343453	10,864	11,133	13,954	13,256	13,256	13,256	13,256	13,256
Electronics Recycling Tipping Fees	343454	0	0	60,000	57,000	57,000	57,000	57,000	57,000
Interest Income - Bank	361100	14,455	33,952	380,000	361,000	361,000	361,000	361,000	361,000
Interest Income - Investment	361110	305,676	0	0	0	0	0	0	0
Interest - Tax Collector	361140	21	0	0	0	0	0	0	0
SBA Interest Earnings	361200	140,715	0	0	0	0	0	0	0
Tax Collector F.S. 125.315	361320	608	950	0	0	0	0	0	0
Gain/loss On Sale Of Investments	367000	(74,664)	0	0	0	0	0	0	0
Other Miscellaneous Revenue	369900	522	0	0	0	0	0	0	0
Transfer From Fund 126	381126	0	250,000	400,000	400,000	400,000	400,000	400,000	400,000
Appropriated Fund Balance	399900	0	7,332,120	6,922,352	6,922,352	5,770,837	4,432,389	3,228,900	2,188,407
Total Revenues		7,748,448	14,628,090	15,332,010	14,931,527	13,923,351	12,731,105	11,676,748	10,788,368

EXPENDITURES ***DEPARTMENT/DIVISION***	Acct #	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009
Gum Road Sewer Extension	032001-534	600,000	0	0	0	0	0	0	0
Transfer Station Construction	036001-534	1,786,125	0	0	0	0	0	0	0
Landfill Improvements	036002-534	66,747	125,000	0	0	0	0	0	0
Heavy Equipment- Landfill	036003-534	130,618	400,000	684,500	684,500	950,000	786,152	380,460	347,275
Replacement of Mowing Tractor - Landfill	036004-534	17,648	0	0	0	0	0	0	0
Back-up Reserve Equipment	036008-534	156,999	0	0	0	0	0	0	0
Heavy Equipment Replacement Transfer	036010-534	0	0	105,000	105,000	50,000	75,000	369,250	395,625
Apalachee Parkway Reg. Park	045001-572	9,163	0	0	0	0	0	0	0
Solid Waste Mngmt- Landfill Closure Mngmt	435-534	28,299	82,744	76,697	76,697	55,097	55,097	55,097	55,097
Solid Waste Mngmt- Rural Waste Coll Cntrs	437-534	545,687	653,616	676,294	676,294	695,465	715,553	737,963	762,537
Solid Waste Mngmt- Transfer Station Ops	441-534	2,005,674	4,780,863	5,081,813	5,080,313	5,116,181	5,155,121	5,196,786	5,243,312
Solid Waste - Landfill	442-534	2,272,596	1,636,469	1,650,567	1,633,935	1,676,061	1,720,949	1,769,646	1,823,703
Solid Waste Mngmt- Hazardous Waste	443-534	187,053	206,538	225,372	193,154	199,211	205,871	212,525	219,859
MIS Countywide Automation	470-534	16,047	15,313	13,704	13,704	13,964	14,229	14,499	14,774
Solid Waste Mngmt- Residential Drop Off	471-534	96,907	139,018	235,063	215,063	225,917	236,809	249,381	263,277
Risk Allocation	495-596	0	0	110,083	110,083	117,789	126,034	134,856	144,296
Indirect Costs	499-534	473,871	466,995	476,008	476,008	490,288	504,997	520,147	535,751
Tax Collector	513-586	22,955	23,795	23,795	23,795	23,795	23,795	23,795	23,795
Reserves	990-599	0	6,097,739	5,642,981	5,642,981	4,309,583	3,111,498	2,012,343	959,067
Total Appropriations		8,416,389	14,628,090	15,001,877	14,931,527	13,923,351	12,731,105	11,676,748	10,788,368
REVENUES LESS APPROPRIATIONS		(667,941)	0	330,133	0	0	0	0	0

Amtrak Depot - 420

Fund Type: **Enterprise**
This is an enterprise fund of the County established in support of the County's operation of the Amtrak Depot for public benefit. Major revenue sources of the Amtrak Depot Fund include proceeds from rents charged to occupants of office space located within the facility. The fund is used to account for resources and expenditures associated with the operations and maintenance of the facility.

REVENUES	Acct #	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009
Interest Income - Bank	361100	2,298	0	2,200	2,090	2,090	2,090	2,090	2,090
Rents And Royalties	362000	7,211	0	0	0	0	0	0	0
Rent-Amtrak Property	362200	7,940	0	0	0	0	0	0	0
Appropriated Fund Balance	399900	0	16,910	13,910	13,910	13,910	13,910	13,910	13,910
Total Revenues		17,449	16,910	16,110	16,000	16,000	16,000	16,000	16,000

EXPENDITURES ***DEPARTMENT/DIVISION***	Acct #	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009
Amtrak Platform	496-590	0	16,910	16,000	16,000	16,000	16,000	16,000	16,000
Total Appropriations		0	16,910	16,000	16,000	16,000	16,000	16,000	16,000
REVENUES LESS APPROPRIATIONS		17,449	0	110	0	0	0	0	0

Insurance Service - 501

Fund Type: **Internal Services**
This is an internal service fund of the County established in support of general County operations. Major revenue sources of the Insurance Service Fund include proceeds from interdepartmental billings. The fund is used to account for resources and expenditures associated with assessed premiums, claims, and administration of the County's Risk Management Program related to auto and property liability, workers' compensation, and other types of insurance.

REVENUES	Acct #	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009
Interest Income - Bank	361100	22,777	47,500	33,000	31,350	31,350	31,350	31,350	31,350
SBA Interest Earnings	361200	51,166	0	0	0	0	0	0	0
Vehicle Insurance	396100	145,720	150,000	125,407	125,407	137,948	151,743	166,917	183,609
General Liability	396200	450,000	1,069,970	2,334,270	2,334,270	2,448,268	2,569,365	2,700,413	2,842,263
Aviation Insurance	396300	47,662	50,050	32,000	32,000	33,600	35,280	37,044	38,896
Workers Compensation Insurance	396600	1,746,232	1,731,935	1,626,150	1,626,150	1,687,289	1,754,109	1,827,029	1,907,431
Appropriated Fund Balance	399900	0	2,703,172	1,770,000	1,770,000	1,770,000	1,770,000	1,770,000	1,770,000
Total Revenues		2,463,557	5,752,627	5,920,827	5,919,177	6,108,455	6,311,847	6,532,753	6,773,549

EXPENDITURES ***DEPARTMENT/DIVISION***	Acct #	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009
Human Resources- Risk Management	132-513	189,452	225,089	235,803	235,803	242,939	250,377	258,537	267,415
Insurance, Audit And Other Expenses	820-596	1,396,241	1,701,346	2,421,800	2,421,800	1,996,233	2,128,938	2,272,686	2,428,471
Workers Comp Risk Management	821-596	1,115,548	1,322,270	1,506,274	1,506,274	1,563,706	1,626,659	1,695,340	1,771,134
Reserves	990-599	0	2,503,922	2,090,617	1,755,300	2,305,577	2,305,873	2,306,190	2,306,529
Total Appropriations		2,701,241	5,752,627	6,254,494	5,919,177	6,108,455	6,311,847	6,532,753	6,773,549
REVENUES LESS APPROPRIATIONS		(237,684)	0	(333,667)	0	0	0	0	0

Communications Trust - 502

Fund Type: **Internal Services**
This fund accounts for the resources and expenditures associated with the County's telecommunications system. The individual departments and agencies are assessed based on lines within their individual areas.

REVENUES	Acct #	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009
Interest Income - Bank	361100	119	0	0	0	0	0	0	0
Departmental Billings	394000	214,070	251,554	233,147	233,147	233,195	233,244	233,294	233,346
Total Revenues		214,189	251,554	233,147	233,147	233,195	233,244	233,294	233,346

EXPENDITURES ***DEPARTMENT/DIVISION***	Acct #	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009
Indirect Costs	499-590	118	1,554	1,584	1,584	1,632	1,681	1,731	1,783
Communications Control	900-590	214,070	250,000	231,563	231,563	231,563	231,563	231,563	231,563
Total Appropriations		214,188	251,554	233,147	233,147	233,195	233,244	233,294	233,346
REVENUES LESS APPROPRIATIONS		1	0	0	0	0	0	0	0

Motor Pool Fund - 505

Fund Type: **Internal Services**
This is an internal service fund used to account for the costs associated with operating and maintaining the County's fleet of vehicles and heavy equipment. This internal service fund generates its revenues from direct billings by Fleet Management to departmental users. Fuel purchased by the Fleet Management is supplied to departmental users at cost plus a minor surcharge. Repairs and maintenance performed by Fleet Management are charged to users at the costs of parts plus an applicable shop rate.

REVENUES	Acct #	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009
Interest Income - Bank	361100	27	0	0	0	0	0	0	0
Departmental Billings - Fleet	394100	672,690	909,906	1,037,585	1,037,585	1,041,164	1,053,520	1,068,800	1,092,775
Gas And Oil Sales	395100	605,076	624,858	715,915	715,915	717,175	719,228	731,301	754,473
Total Revenues		1,277,793	1,534,764	1,753,500	1,753,500	1,758,339	1,772,748	1,800,101	1,847,248

EXPENDITURES ***DEPARTMENT/DIVISION***	Acct #	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009
Fleet Maintenance	425-591	1,317,431	1,515,097	1,660,124	1,660,124	1,671,736	1,707,589	1,747,381	1,790,866
MIS Countywide Automation	470-519	240	438	528	528	539	550	561	572
Risk Allocation	495-596	0	0	19,896	19,896	21,289	22,779	24,374	26,080
Reserves	990-599	0	19,229	72,952	72,952	64,775	41,830	27,785	29,730
Total Appropriations		1,317,671	1,534,764	1,753,500	1,753,500	1,758,339	1,772,748	1,800,101	1,847,248
REVENUES LESS APPROPRIATIONS		(39,878)	0	0	0	0	0	0	0

Budget Summary by Program

Program Description	FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	% Inc.(Dec.)	FY 2006 Budget	FY 2007 Budget	FY 2008 Budget	FY 2009 Budget
Legislative/Administrative								
County Commission								
0101 County Commission	**1,188,214**	**1,163,481**	**1,211,695**	**4%**	**1,257,747**	**1,312,345**	**1,371,042**	**1,433,749**
County Administration								
0102 County Administration	**394,200**	**411,226**	**454,387**	**10%**	**474,821**	**496,224**	**519,363**	**544,012**
County Attorney								
001-120-514 County Attorney	1,191,333	1,121,604	2,101,589	87%	1,277,609	1,205,765	1,250,286	1,298,145
106-122-541 Eminent Domain	138,207	147,086	153,253	4%	160,665	168,606	177,047	185,996
0103 County Attorney	**1,329,540**	**1,268,690**	**2,254,842**	**78%**	**1,438,274**	**1,374,371**	**1,427,333**	**1,484,141**
Management & Budget								
001-130-552 Management & Budget	427,256	615,457	684,678	**11%**	716,021	748,270	783,452	821,161
501-132-513 OMB - Risk Management	189,452	225,089	235,803	**5%**	242,939	250,377	258,537	267,415
0104 Office of Management & Budget	**616,708**	**840,546**	**920,481**	**10%**	**958,960**	**998,647**	**1,041,989**	**1,088,576**
Human Resources								
001-160-513 Human Resources	651,551	740,393	790,519	7%	823,991	858,102	895,925	936,855
0305 Human Resources	**651,551**	**740,393**	**790,519**	**7%**	**823,991**	**858,102**	**895,925**	**936,855**
Tourist Development								
160-301-552 Administration	271,992	314,933	348,594	11%	347,492	360,836	375,556	391,580
160-302-552 Advertising	367,776	422,500	488,000	16%	422,500	422,500	422,500	422,500
160-303-552 Marketing	855,534	852,000	933,000	10%	738,000	738,000	738,000	738,000
160-304-552 Special Projects	134,684	149,983	155,615	4%	10,000	10,000	10,000	10,000
0105 Tourist Development	**1,629,986**	**1,739,416**	**1,925,209**	**11%**	**1,517,992**	**1,531,336**	**1,546,056**	**1,562,080**
01 Legislative/Administrative	**5,810,199**	**6,163,752**	**7,557,133**	**23%**	**6,471,785**	**6,571,025**	**6,801,708**	**7,049,413**

Budget Summary by Program

Program Description	FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	% Inc.(Dec.)	FY 2006 Budget	FY 2007 Budget	FY 2008 Budget	FY 2009 Budget
Public Services								
Intergovernmental Affairs								
0201 Intergovernmental Affairs	**762,479**	**707,572**	**767,079**	**8%**	**792,377**	**818,783**	**847,739**	**879,041**
Library Services								
001-240-571 Policy, Planning & Ops.	674,488	813,870	831,462	2%	846,939	872,859	901,877	933,437
001-241-571 Public Services	1,955,905	2,069,008	2,319,584	12%	2,421,847	2,528,267	2,644,557	2,769,866
001-242-571 Collection Services	1,242,208	704,467	716,134	2%	751,462	788,320	829,534	874,696
001-243-571 Extension Services	1,481,764	1,694,642	1,828,439	8%	1,934,222	2,044,157	2,163,262	2,290,725
0202 Library Services	**5,354,365**	**5,281,987**	**5,695,619**	**8%**	**5,954,470**	**6,233,603**	**6,539,230**	**6,868,724**
Veteran Services								
0203 Veteran Services	**189,617**	**192,432**	**181,407**	**-6%**	**188,744**	**196,515**	**204,769**	**213,538**
Volunteer Center								
0204 Volunteer Center	**157,665**	**169,571**	**178,133**	**5%**	**188,429**	**199,205**	**211,184**	**224,277**
Cooperative Extension								
001-361-537 Environmental Ed.	223,063	244,527	248,633	2%	259,843	271,423	284,069	297,655
001-362-537 Family/Consumer Sci.	100,779	119,584	111,996	-6%	116,559	121,375	126,470	131,862
001-363-537 4-H & Other Youth	96,526	105,482	109,804	4%	114,459	119,402	124,668	130,278
0205 Cooperative Extension	**420,368**	**469,593**	**470,433**	**0%**	**490,861**	**512,200**	**535,207**	**559,795**
Health and Human Services								
001-190-562 Health Department	316,776	317,984	317,984	0%	317,984	317,984	317,984	317,984
001-370-527 Medical Examiner	259,046	250,000	250,000	0%	250,000	250,000	250,000	250,000
001-37X-56X Human Services	2,527,414	2,499,234	2,756,923	10%	2,770,131	2,783,787	2,797,917	2,812,537
001-371-569 Housing Services	275,321	249,740	301,300	21%	317,287	333,852	352,367	372,602
124-93202X-554 SHIP2001-2007	529,397	599,909	599,152	0%	599,152	599,152	599,152	599,152
161-808-554 Housing Finance Auth.	61,305	23,375	21,375	-9%	21,375	21,375	21,375	21,375
163-971-562 Primary Healthcare	1,135,180	1,199,829	1,310,731	9%	1,254,559	1,258,579	1,262,808	1,267,255
163-974-562 Medicaid/Hospital Match	1,000,000	1,000,000	1,000,000	0%				
0210 Health & Human Services	**6,104,439**	**6,140,071**	**6,557,465**	**7%**	**5,530,488**	**5,564,729**	**5,601,603**	**5,640,905**
Emergency Medical Services								
0211 Emergency Medical Services	**0**	**9,078,564**	**8,004,940**	**-12%**	**8,403,582**	**8,878,768**	**9,494,528**	**10,165,751**
Planning Department								
0215 Planning Department	**1,109,973**	**878,000**	**930,291**	**6%**	**938,184**	**957,578**	**979,309**	**1,002,948**
02 Public Services	**14,098,906**	**22,917,790**	**22,785,367**	**-1%**	**22,487,135**	**23,361,381**	**24,413,569**	**25,554,979**

Budget Summary by Program

Program Description	FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	% Inc.(Dec.)	FY 2006 Budget	FY 2007 Budget	FY 2008 Budget	FY 2009 Budget
Management Services								
Support Services								
0301 Support Services	**249,755**	**265,173**	**291,383**	**10%**	**306,382**	**321,704**	**338,695**	**357,068**
County Probation								
111-542-523 County Court Probation	746,704	809,683	837,358	3%	879,622	924,402	973,305	1,026,314
111-544-523 Pretrial Release	381,345	466,316	494,643	6%	525,121	556,388	591,806	630,750
0302 County Probation	**1,128,049**	**1,275,999**	**1,332,001**	**4%**	**1,404,743**	**1,480,790**	**1,565,111**	**1,657,064**
Facilities Management								
001-150-519 General Operations	1,193,465	1,698,183	1,876,674	11%	1,892,089	1,907,718	1,925,465	1,944,931
001-151-519 Construction	233,966	113,998	121,688	7%	138,875	156,959	176,934	198,707
001-152-519 Maintenance	2,737,329	2,815,941	2,971,274	6%	3,048,628	3,127,615	3,216,846	3,314,628
0304 Facilities Management	**4,164,760**	**4,628,122**	**4,969,636**	**7%**	**5,079,592**	**5,192,292**	**5,319,245**	**5,458,266**
Management Information								
001-171-513 MIS	3,424,060	4,032,118	4,413,417	9%	4,559,990	4,720,057	4,896,067	5,086,566
001-421-539 GIS	1,027,586	1,126,598	1,322,398	17%	1,382,820	1,438,681	1,498,819	1,563,299
0306 Management Information	**4,451,646**	**5,158,716**	**5,735,815**	**11%**	**5,942,810**	**6,158,738**	**6,394,886**	**6,649,865**
Minority/Women Business								
0307 Minority/Women Business	**126,116**	**185,409**	**131,110**	**-29%**	**136,627**	**142,513**	**148,811**	**155,554**
Purchasing								
001-140-513 Procurement	207,055	215,451	226,236	5%	237,848	250,291	263,734	278,376
001-141-513 Warehouse	147,179	145,902	158,076	8%	164,884	172,170	179,986	188,382
001-142-513 Property Control	43,156	47,004	49,645	6%	52,906	56,077	59,806	63,933
0308 Purchasing	**397,390**	**408,357**	**433,957**	**6%**	**455,638**	**478,538**	**503,526**	**530,691**
03 Management Services	**10,517,716**	**11,921,776**	**12,893,902**	**8%**	**13,325,792**	**13,774,575**	**14,270,274**	**14,808,508**

Budget Summary by Program

Program Description	FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	% Inc.(Dec.)	FY 2006 Budget	FY 2007 Budget	FY 2008 Budget	FY 2009 Budget
Growth & Environ. Management								
121-423-537 Support Services	742,868	810,414	729,243	-10%	736,659	772,953	813,422	857,516
120-220-524 Building Inspection	996,563	1,085,004	1,129,794	4%	1,163,953	1,220,570	1,282,929	1,350,600
121-420-537 Environ. Compliance	1,145,127	1,153,581	1,273,872	10%	1,334,065	1,397,307	1,465,873	1,539,616
121-422-537 Development Services	623,602	788,592	871,765	11%	918,182	966,192	1,019,114	1,076,407
123-726-537 Water Quality Monitoring	151,887	158,630	158,630	0%	158,630	158,630	158,630	158,630
123-760-537 Aquatic Weed Control	0	80,000	80,000	0%	80,000	80,000	80,000	80,000
125-866-524 DEP Storage Tank	111,693	113,161	127,866	13%	134,477	141,220	148,766	156,978
0402 Growth & Environmental	**3,771,740**	**4,189,382**	**4,371,170**	**4%**	**4,525,966**	**4,736,872**	**4,968,734**	**5,219,747**
04 Growth and Environ. Management	**3,771,740**	**4,189,382**	**4,371,170**	**4%**	**4,525,966**	**4,736,872**	**4,968,734**	**5,219,747**

Budget Summary by Program

Program Description	FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	% Inc.(Dec.)	FY 2006 Budget	FY 2007 Budget	FY 2008 Budget	FY 2009 Budget
Public Works								
Support Services								
0501 Support Services	**470,867**	**488,065**	**593,260**	**22%**	**616,927**	**641,969**	**669,201**	**698,556**
Operations								
106-431-541 Transportation Main.	1,841,170	2,014,400	1,994,806	-1%	2,086,063	2,178,888	2,284,476	2,401,003
106-432-541 Right-Of-Way Mgmt.	924,247	1,097,385	1,163,598	6%	1,229,130	1,295,146	1,370,649	1,454,344
106-438-541 Alternative Stabilization	586,048	716,460	750,099	5%	775,525	803,022	834,259	868,797
123-433-538 Stormwater Main.	1,957,160	2,111,958	2,221,409	5%	2,333,721	2,449,336	2,580,088	2,723,933
0502 Operations	**5,308,625**	**5,940,203**	**6,129,912**	**3%**	**6,424,439**	**6,726,392**	**7,069,472**	**7,448,077**
Animal Control								
050-201-562 Animal Services	679,388	0	0	0%	0	0	0	0
140-201-562 Animal Services	0	722,026	777,291	8%	797,641	818,616	842,258	868,199
0503 Animal Control	**679,388**	**722,026**	**777,291**	**8%**	**797,641**	**818,616**	**842,258**	**868,199**
Engineering Services								
106-414-541 Eng Ser- Engineering	1,583,687	1,730,223	2,311,994	34%	2,424,586	2,541,386	2,670,544	2,810,803
123-434-541 Eng Ser- Stormwater	392,015	445,670	0	-100%	0	0	0	0
0504 Engineering Services	**1,975,702**	**2,175,893**	**2,311,994**	**6%**	**2,424,586**	**2,541,386**	**2,670,544**	**2,810,803**
Fleet Management								
0505 Fleet Management	**1,317,431**	**1,515,097**	**1,660,124**	**10%**	**1,671,736**	**1,707,589**	**1,747,381**	**1,790,866**
Mosquito Control & Stormwater Main.								
122-214-562 MC & SW- Mosquito	42,172	46,473	45,190	-3%	40,671	40,671	40,671	40,671
122-216-562 MS & SW- Mosquito	543,733	560,240	620,776	11%	694,548	722,382	798,816	855,804
123-213-562 MC & SW- Stormwater	866,905	961,499	1,078,450	12%	1,122,413	1,270,328	1,310,012	1,426,015
0506 Mosquito Control &	**1,452,810**	**1,568,212**	**1,744,416**	**11%**	**1,857,632**	**2,033,381**	**2,149,499**	**2,322,490**
Parks and Recreation								
0507 Parks & Recreation	**967,997**	**1,048,273**	**1,175,481**	**12%**	**1,187,679**	**1,237,350**	**1,291,933**	**1,351,528**
Solid Waste								
401-435-534 Landfill Closure Mgmt.	28,299	82,744	76,697	-7%	55,097	55,097	55,097	55,097
401-437-534 Rural Waste Collection	545,687	653,616	676,294	3%	695,465	715,553	737,963	762,537
401-441-534 Transfer Station Ops.	2,005,674	4,780,863	5,080,313	6%	5,116,181	5,155,121	5,196,786	5,243,312
401-442-534 Landfill	2,272,596	1,636,469	1,633,935	0%	1,676,061	1,720,949	1,769,646	1,823,703
401-443-534 Hazardous Waste Mgmt.	187,053	206,538	193,154	-6%	199,211	205,871	212,525	219,859
401-471-534 Res. Drop Off Recycling	96,907	139,018	215,063	55%	225,917	236,809	249,381	263,277
0508 Solid Waste	**5,136,216**	**7,499,248**	**7,875,456**	**5%**	**7,967,932**	**8,089,400**	**8,221,398**	**8,367,785**
05 Public Works	**17,309,036**	**20,957,017**	**22,267,934**	**6%**	**22,948,572**	**23,796,083**	**24,661,686**	**25,658,304**
TOTAL BOCC	**51,507,597**	**66,149,717**	**69,875,506**	**6%**	**69,759,250**	**72,239,936**	**75,115,971**	**78,290,951**

Budget Summary by Program

Program Description	FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	% Inc.(Dec.)	FY 2006 Budget	FY 2007 Budget	FY 2008 Budget	FY 2009 Budget
Constitutional								
Clerk of the Circuit Court								
001-132-586 Finance Administration	1,085,968	1,150,088	1,317,899	15%	1,340,583	1,363,665	1,387,154	1,411,058
110-531-586 County Courts	2,956,817	2,471,979	0	-100%	0	0	0	0
110-537-614 Clerk Circuit Court Fees	2,464,163	2,101,859	252,063	-88%	259,010	266,172	273,556	281,170
0601 Clerk of the Circuit Court	**6,506,948**	**5,723,926**	**1,569,962**	**-73%**	**1,599,593**	**1,629,837**	**1,660,710**	**1,692,228**
Property Appraiser								
0602 Property Appraiser	**3,028,290**	**3,442,697**	**3,935,173**	**14%**	**4,131,932**	**4,338,529**	**4,555,456**	**4,783,229**
Sheriff								
110-510-586 Sheriff- Law Enforcement	21,239,899	23,202,777	25,133,309	8%	26,372,929	27,687,138	29,080,424	30,557,539
110-511-586 Sheriff- Corrections	19,825,919	21,371,868	22,946,536	7%	23,734,844	24,562,613	25,431,901	26,344,541
125-864-525 Emgcy Mngmt- Base Grant	211,767	217,195	230,431	6%	230,431	230,431	230,431	230,431
130-180-586 Emergency Management-	965,976	1,086,992	1,100,000	1%	1,100,000	1,100,000	1,100,000	1,100,000
0603 Sheriff	**42,243,561**	**45,878,832**	**49,410,276**	**8%**	**51,438,204**	**53,580,182**	**55,842,756**	**58,232,511**
Supervisor of Elections								
060-520-513 Voter Registration	1,042,231	1,149,623	1,272,313	11%	1,320,596	1,371,998	1,427,527	1,487,229
060-521-513 Elections	426,218	665,950	564,636	-15%	314,636	314,636	314,636	314,636
060-522-513 City Elections	216,663	0	0	0%	0	0	0	0
0604 Supervisor of Elections	**1,685,112**	**1,815,573**	**1,836,949**	**1%**	**1,635,232**	**1,686,634**	**1,742,163**	**1,801,865**
Tax Collector								
0605 Tax Collector	**3,167,166**	**3,124,961**	**3,627,101**	**16%**	**3,823,239**	**4,030,166**	**4,248,473**	**4,478,787**
06 Constitutional	**56,631,077**	**59,985,989**	**60,379,461**	**1%**	**62,628,200**	**65,265,348**	**68,049,558**	**70,988,620**

Budget Summary by Program

Program Description	FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	% Inc.(Dec.)	FY 2006 Budget	FY 2007 Budget	FY 2008 Budget	FY 2009 Budget
Judicial								
Court Administration								
001-540-601 Court Administration	526,466	545,575	163,192	-70%	169,908	177,329	185,366	194,060
001-541-615 Court Reporters	753,947	588,208	0	-100%	0	0	0	0
113-546-714 Law Library	50,908	34,315	35,688	4%	0	0	0	0
114-543-662 Circuit Mediation	78,716	60,214	0	-100%	0	0	0	0
114-545-662 County Mediation	0	39,490	0	-100%	0	0	0	0
114-552-663 Family Law Assistance	37,138	31,995	0	-100%	0	0	0	0
114-569-669 Family Visitation Prog.	834	2,882	0	-100%	0	0	0	0
114-586-662 Teen Court	173,946	198,274	51,528	-74%	0	0	0	0
117-586-622 Teen Court	0	0	84,191	100%	138,334	145,513	153,323	161,839
117-548-601 Judicial Progs./Article V	0	0	54,384	100%	57,041	59,875	62,905	66,151
0701 Court Administration	**1,621,955**	**1,500,953**	**388,983**	**-74%**	**365,283**	**382,717**	**401,594**	**422,050**
State Attorney								
0702 State Attorney	**237,898**	**257,533**	**86,440**	**-66%**	**93,113**	**100,440**	**108,491**	**117,321**
Public Defender								
0703 Public Defender	**328,256**	**336,855**	**84,911**	**-75%**	**81,711**	**81,711**	**81,711**	**81,711**
Other Court Related								
110-534-603 Psychological Evaluations	8,475	29,895	0	-100%	0	0	0	0
110-535-629 Indigent For Tax Costs	10,991	3,000	0	-100%	0	0	0	0
110-536-689 Dependency/Parental	449,242	310,038	0	-100%	0	0	0	0
110-538-621 OCOO- Conflict Atty.	899,552	702,457	0	-100%	0	0	0	0
110-539-621 Insurance Fraud	0	750	0	-100%	0	0	0	0
112-555-564 Legal Aid	94,372	22,171	0	-100%	0	0	0	0
117-546-714 Law Library	0	0	35,000	100%	35,000	35,000	35,000	35,000
117-555-564 Legal Aid	0	0	118,750	100%	118,750	118,750	118,750	118,750
0704 Other Court-Related	**1,462,632**	**1,068,311**	**153,750**	**-86%**	**153,750**	**153,750**	**153,750**	**153,750**
Guardian Ad Litem								
0705 Guardian Ad Litem	**121,403**	**84,983**	**20,155**	**-76%**	**20,155**	**20,155**	**20,155**	**20,155**
07 Judicial	**3,772,144**	**3,248,635**	**734,239**	**-77%**	**714,012**	**738,773**	**765,701**	**794,987**
TOTAL PROGRAMS (BOCC, Constitutional, Judicial)	**111,910,818**	**129,384,341**	**130,989,206**	**1%**	**133,101,462**	**138,244,057**	**143,931,230**	**150,074,558**

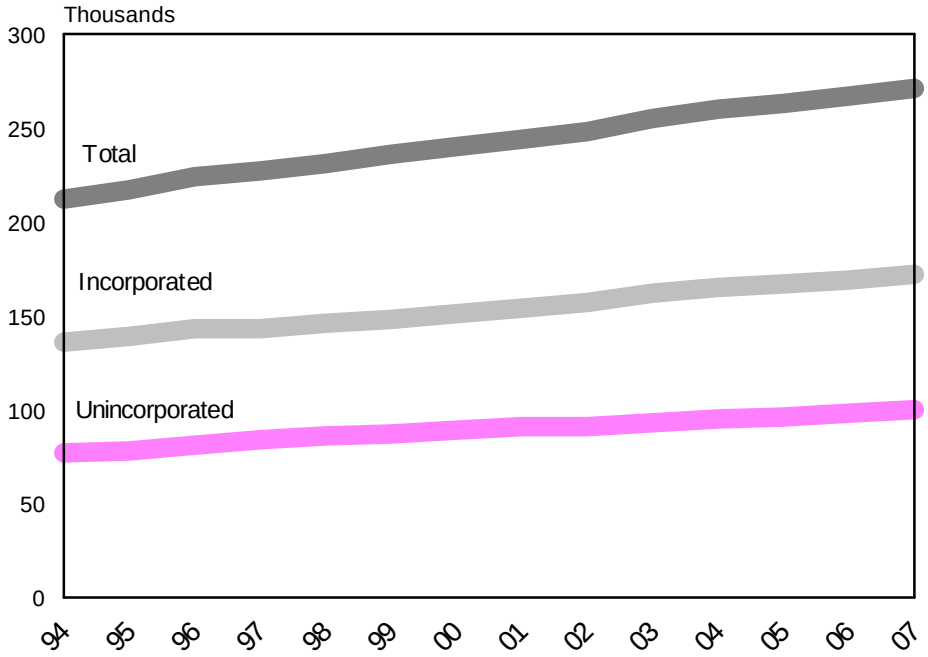
Budget Summary by Program

Program Description	FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	% Inc.(Dec.)	FY 2006 Budget	FY 2007 Budget	FY 2008 Budget	FY 2009 Budget
Non-Operating								
0801 Fire Control	3,391,658	3,702,367	3,706,429	0%	3,862,371	3,996,777	4,136,266	4,281,063
379 Youth Sports Team	5,000	5,000	5,000	0%	5,000	5,000	5,000	5,000
820 Non-Operating General Fund	1,307,333	1,492,192	725,600	-51%	725,600	725,600	725,600	725,600
831 Tax Deed Applications	10,000	22,500	22,500	0%	22,500	22,500	22,500	22,500
972 Frenchtown TIF	275,134	380,500	693,740	82%	909,160	1,146,110	1,406,760	1,693,480
972 Downtown TIF	0	0	35,000	N/A	35,000	35,000	35,000	35,000
973 Community Ctr Utility Payments	1,667	15,914	15,914	0%	15,914	15,914	15,914	15,914
975 PW Reimbursement from CIP	-1,150,870	-850,000	-950,000	-12%	-950,000	-950,000	-950,000	-448,590
620 Juvenile Detention Payment	0	0	1,407,906	N/A	1,407,906	1,407,906	1,407,906	1,407,906
915013 Slosberg Act	66,200	79,800	114,000	43%	114,000	114,000	114,000	114,000
991 Grant Matching Funds	0	115,488	102,252	-11%	102,252	102,252	102,252	102,252
838 Payment for City Parks & Rec	475,000	585,000	640,000	9%	665,000	690,000	715,000	740,000
0803 Worker's Compensation	1,115,548	1,322,270	1,506,274	14%	1,563,706	1,626,659	1,695,340	1,771,134
0805 Risk Financing	1,396,241	1,701,346	2,421,800	42%	1,996,233	2,128,938	2,272,686	2,428,471
0806 Line Item Funding	874,000	1,019,636	1,879,312	84%	1,256,812	1,256,812	1,256,812	1,256,812
0807 800 MHz System	202,012	299,000	778,501	160%	244,763	250,906	257,233	263,750
0808 Summer Youth Employment	45,063	50,000	75,000	50%	75,000	75,000	75,000	75,000
0809 Amtrak Depot	0	16,910	16,000	-5%	16,000	16,000	16,000	16,000
0810 Drug Abuse Trust Fund	0	13,300	16,150	21%	16,150	16,150	16,150	16,150
0811 Communications	525,136	509,292	564,456	11%	570,783	577,229	583,796	590,486
0812 Cost Allocations	-2,835	0	0	0%	0	0	0	0
0813 Reserves	-1	14,729,022	11,947,951	-19%	22,082,950	15,277,001	21,817,214	18,606,547
0814 Bank of America Operating	154,290	846,360	930,700	10%	930,700	930,700	930,700	930,700
0815 Risk Allocations	0	0	1,819,868	100%	1,947,260	2,083,568	2,229,418	2,385,479
08 Non-Operating	**8,690,576**	**26,055,897**	**28,474,353**	**9%**	**37,615,060**	**31,550,022**	**38,886,547**	**37,034,654**
Debt Service								
09 Debt Service	**13,267,785**	**14,105,373**	**8,316,152**	**-41%**	**8,315,452**	**8,318,384**	**8,315,096**	**8,317,918**
TOTAL OPERATING (Programs, Non-Operating, Debt Service)	**133,869,179**	**169,545,611**	**167,779,711**	**-1%**	**179,031,974**	**178,112,463**	**191,132,873**	**195,427,130**
Capital Improvement Program								
10 Capital Improvement Program	**60,326,503**	**28,678,491**	**23,404,928**	**-18%**	**25,146,235**	**27,760,190**	**21,225,903**	**27,429,468**
TOTAL EXPENDITURES (Operating, Capital Improvement Program)	**$194,195,682**	**$198,224,102**	**191,184,639**	**-4%**	**$204,178,209**	**$205,872,653**	**$212,358,776**	**$222,856,598**

SUMMARY								
Total Board	**$51,507,597**	**$66,149,717**	**69,875,506**	**6%**	**$69,759,250**	**$72,239,936**	**$75,115,971**	**$78,290,951**
Total Constitutional	**$56,631,077**	**$59,985,989**	**60,379,461**	**1%**	**$62,628,200**	**$65,265,348**	**$68,049,558**	**$70,988,620**
Total Judicial	**$3,772,144**	**$3,248,635**	**734,239**	**-77%**	**$714,012**	**$738,773**	**$765,701**	**$794,987**
Total Non-Operating	**$8,690,576**	**$26,055,897**	**28,474,353**	**9%**	**$37,615,060**	**$31,550,022**	**$38,886,547**	**$37,034,654**
Total Debt Service	**$13,267,785**	**$14,105,373**	**8,316,152**	**-41%**	**$8,315,452**	**$8,318,384**	**$8,315,096**	**$8,317,918**
Total Capital Improvements	**$60,326,503**	**$28,678,491**	**23,404,928**	**-18%**	**$25,146,235**	**$27,760,190**	**$21,225,903**	**$27,429,468**
TOTAL BUDGET	**$194,195,682**	**$198,224,102**	**191,184,639**	**-4%**	**$204,178,209**	**$205,872,653**	**$212,358,776**	**$222,856,598**

Community Economic Profile

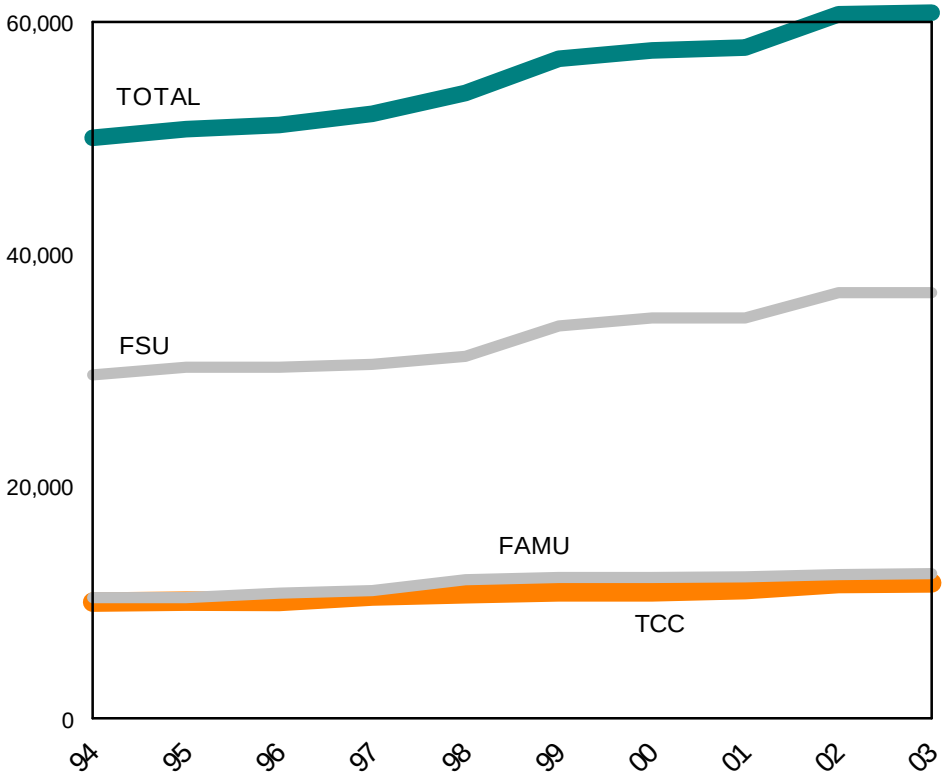
Population



Source: Tallahassee/Leon County Planning Department, Division of Research & Graphics, and University of Florida BEBR.

The population of the County in 2003 was 255,500: 64% Incorporated and 36% Unincorporated. Average ratios over the last decade have remained steady at this 2/3 & 1/3 ratio. Total county population projections are moderate and are stable at 1.4%. The county and the incorporated area have grown steadily with neither area having greater growth than the other, over the last decade. Population estimates include higher education enrollment.

Higher Education Enrollment



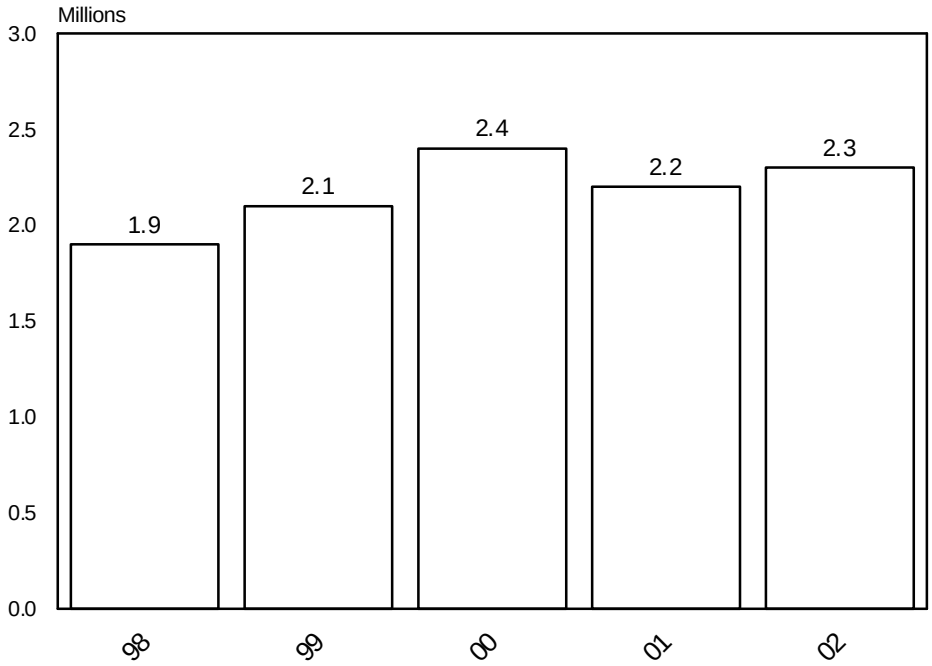
Source: Tallahassee/Leon County Planning Department, Office of the Registrar for FSU, FAMU and TCC.

Three institutions of higher learning are located in Tallahassee: Florida State University (FSU), Florida Agricultural & Mechanical University (FAMU), and Tallahassee Community College (TCC). Total enrollment for 2001 was 57,803 and has remained relatively constant the past 3 years.

In the last decade, FSU has had the highest overall average enrollment increase (2.37%), followed by FAMU (2.13%), then TCC (1.62%). However, in the last year, FAMU has had a higher enrollment increase (.69%) of the 3 institutions..

Community Economic Profile

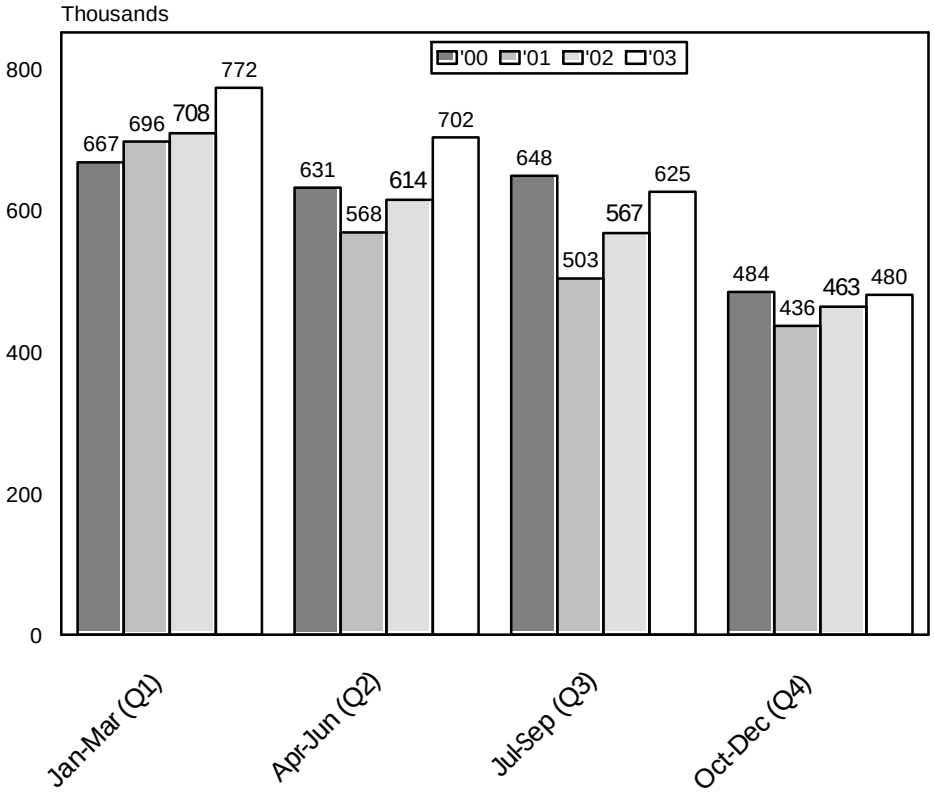
Annual County Visitors



Source: Leon County Tourist Development Council, Dr. Mark A. Bonn, Ph.D., College of Business, Florida State University

Visitor data is collected and reported on an annual basis, therefore, 2001's 8% decrease in visitors reflects two events that significantly impacted usual increases: (1) the events on and after September 11 and (2) a national recession. Visitor data from 2002 reflects a 5% increase in visitors from the previous year.

Quarterly Visitors



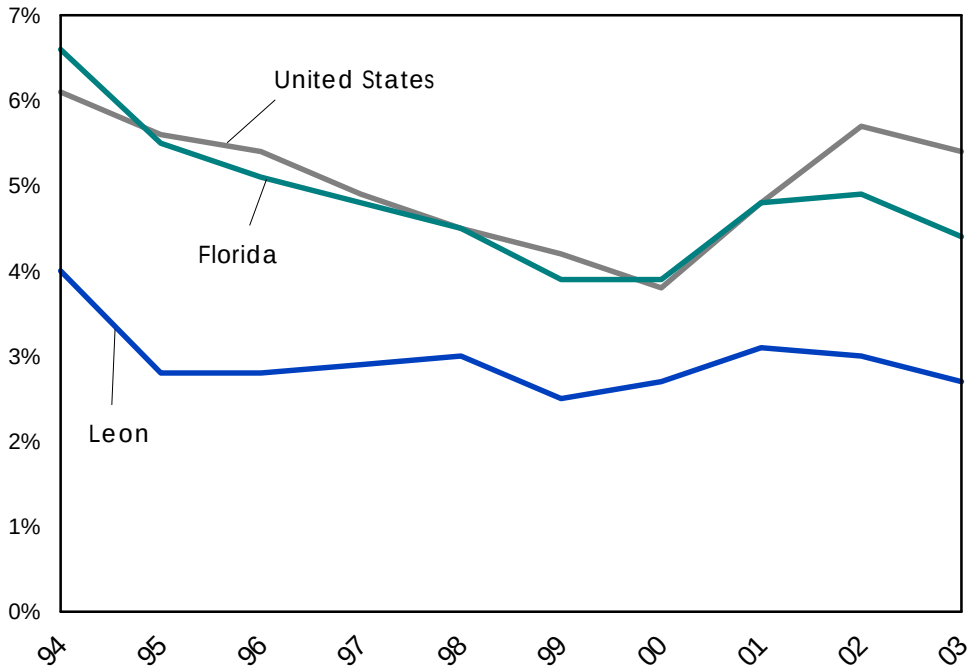
Source: Leon County Tourist Development Council, Dr. Mark A. Bonn, Ph.D., College of Business, Florida State University

Visitor increases are usually seen in the 1st and 2nd quarters (Q1 & Q2) due to the legislative session and higher education events. In 2001, the 2nd, 3rd and 4th quarters experienced a decrease which may be the result of the start of a national recession. However, there have been no decreases per quarter since 2001.

On average 2003 saw a 9.3% increase of quarterly visitors from the previous year. The 4th quarter is typically the quarter with the least visitors.

Community Economic Profile

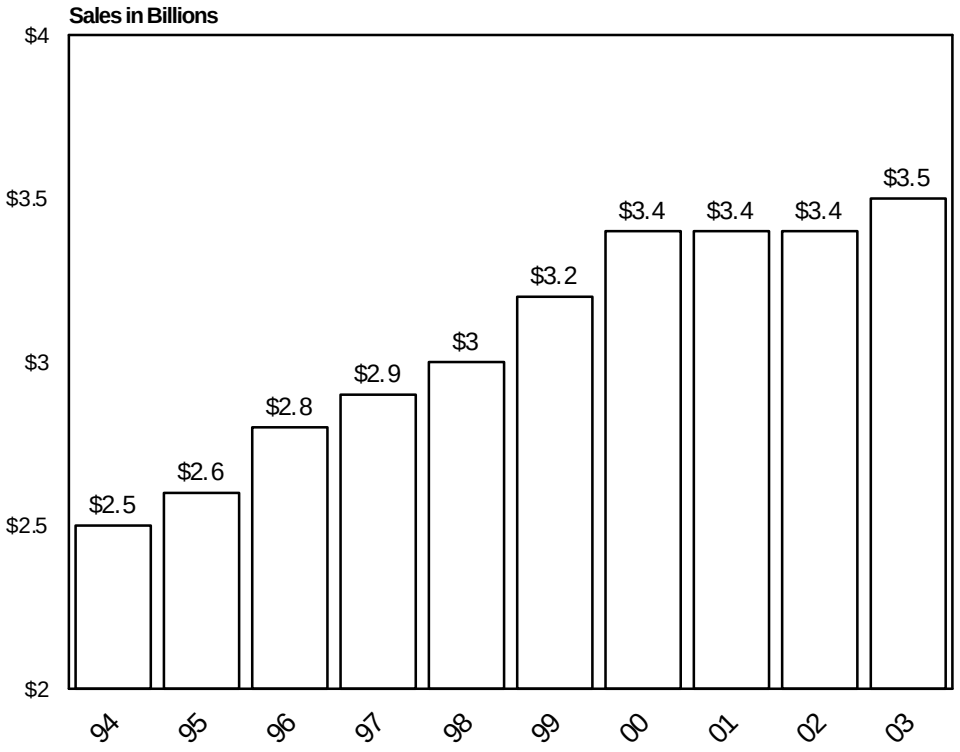
Unemployment Statistics



Unemployment rates are a traditional indicator of economic health. Leon County's unemployment rate has remained below the state and national averages for the last ten years. In addition, it increased 15% in 2001 and decreased 3% in 2002. In 2003, the unemployment rate increased 10% in Leon County, though it still remains at a modest 2.7% as compared to 4.4% statewide and 5.4% nationwide.

Source: Florida Agency for Workforce Innovation, Labor Market Statistics; US Department of Labor, Bureau of Labor Statistics; Tallahassee Leon County Planning Department

Taxable Retail Sales

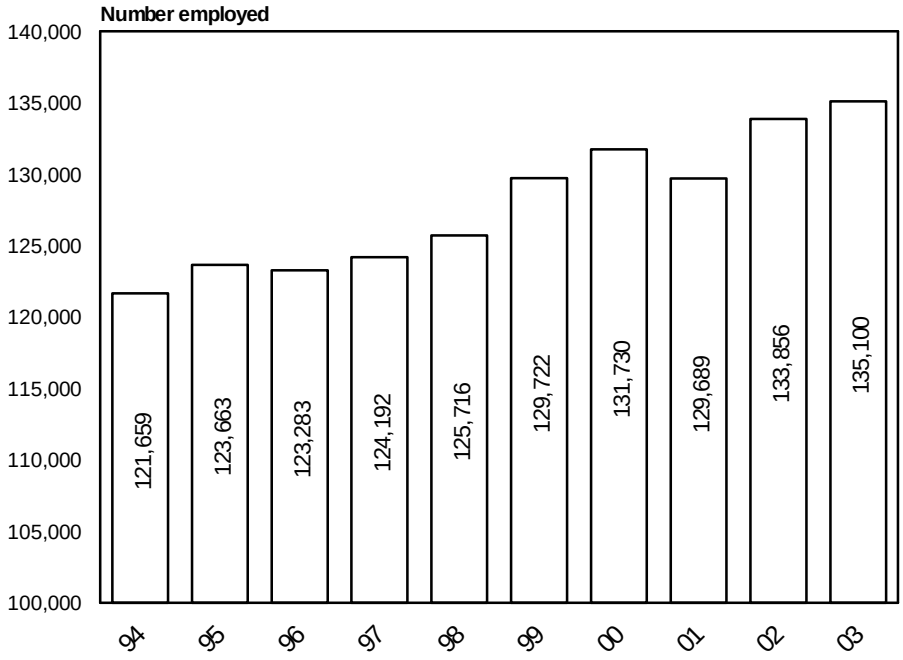


Taxable Retail Sales are reported by Metropolitan Statistical Area (MSA). Tallahassee's MSA includes Leon and Gadsden Counties. Taxable retail sales increased 3.1% in 2003. This compares to a 1.9% increase statewide for the same period.

Source: Florida Legislature's Office of Economic and Demographic Research, Tallahassee Leon County Planning Department.

Community Economic Profile

Total County Labor Force



Source: Source: Florida Agency for Workforce Innovation, Labor Market Statistics; US Department of Labor, Bureau of Labor Statistics; Tallahassee Leon County Planning Department.

The number of civilian workers in Leon County increased slightly by 1% from 2002 to 2003. Since 1994, the number of workers in the labor force has increased an average of 1% annually, or a total of 13,441 positions.

Employment by Industry - 1993 vs. 2003

Industry	# Employees 1993	% Labor Force	# Employees 2003	% Labor Force	% Change
Government	54,400	40.9%	61,300	38.0%	12.7%
Services & Miscellaneous	40,200	30.2%	55,900	34.6%	39.1%
Retail Trade	15,000	11.3%	17,600	10.9%	17.3%
Finance, Insurance & Real Estate	5,600	4.2%	7,300	4.5%	30.4%
Construction	5,800	4.4%	7,000	4.3%	20.7%
Wholesale Trade	3,100	2.3%	2,900	1.8%	-6.5%
Manufacturing	3,900	2.9%	3,600	2.2%	-7.7%
Transportation, Communication & Public Utilities	5,100	3.8%	5,900	3.7%	15.7%
Total	**133,100**	**100.0%**	**161,500**	**100.0%**	**21.3%**

Source: Source: Florida Agency for Workforce Innovation, Labor Market Statistics; US Department of Labor, Bureau of Labor Statistics; Tallahassee Leon County Planning Department.

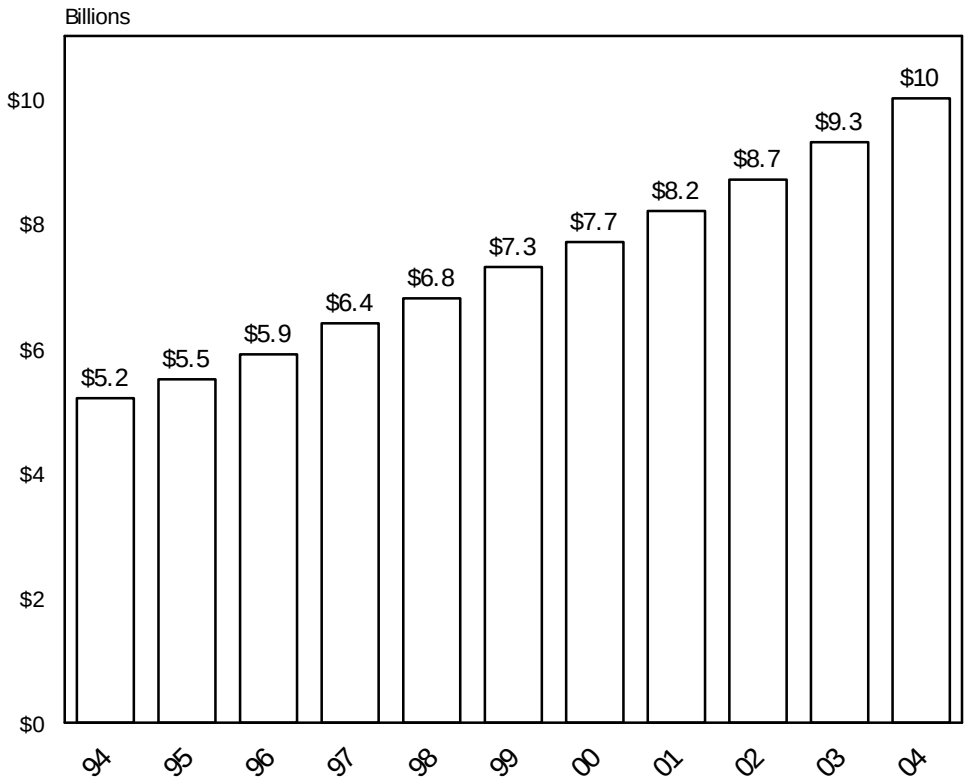
Over the past ten years, Leon County's major industries include Government, Services, and Retail Trade. This is attributed to the support needed for the large government and higher education infrastructure located in the area.

The most dramatic increase over the last decade is the Services sector (39.1%). Areas of Wholesale and Manufacturing are the only areas that have seen a decrease over the past decade.

As a whole, these industries have seen a 21.3% increase in employment over the past decade.

Community Economic Profile

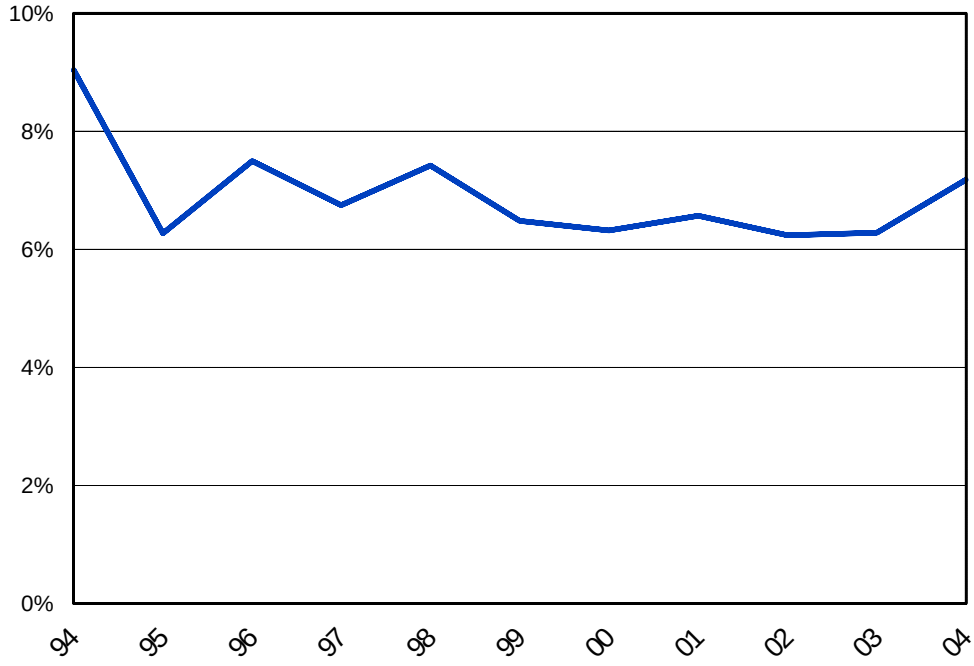
Taxable Value



Source: Certification of Final Taxable Value, Forms DR-420 & DR-422

Taxable values have increased steadily over the past 10-year period.

Annual Percentage Increase of Taxable Value



Source: Certification of Final Taxable Value, Forms DR-420 &DR-422

The average annual amount of growth during this ten-year period is 6.7%.

Community Economic Profile

Principal Taxpayers

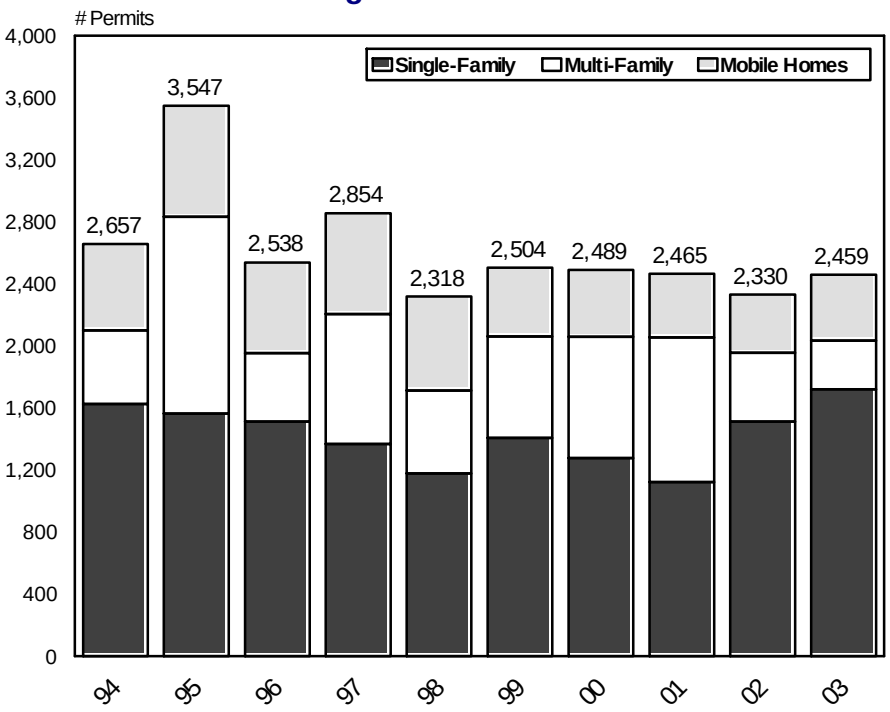
2002			2003		
Name	**Total Taxable Value**	**Total Taxes**	**Name**	**Total Taxable Value**	**Total Taxes**
Sprint - Florida, Inc.	$166,413,756	$3,546,289	Sprint - Florida, Inc.	$154,414,956	$3,366,346
Talquin Electric Coop, Inc.	$80,762,747	$1,583,393	Smith Interest General Partnership (Gov. Square Mall)	$108,557,196	$2,395,565
Smith Interest General Partnership (Gov. Square Mall)	$55,129,609	$1,184,184	Talquin Electric Coop, Inc.	$86,922,122	$1,608,603
Koger Equity, Inc.	$46,631,378	$1,001,653	Koger Equity, Inc.	$46,747,189	$1,035,170
Stiles, J.A., III Etal. Trust (Tallahassee Mall)	$42,150,288	$905,388	Stiles, J.A., III Etal. Trust (Tallahassee Mall)	$44,840,920	$992,957
Wal-mart Stores	$31,950,960	$686,307	Wal-mart Stores	$28,896,409	$639,882
Comcast Cablevision, Inc.	$28,905,988	$596,316	Blairstone Properties, LLC	$27,285,201	$604,203
Blairstone Properties, LLC	$27,252,400	$585,382	Capital City Bank	$26,918,933	$595,907
Capital City Bank	$29,368,557	$545,926	Comcast Cablevision, Inc.	$27,207,451	$558,103
Florida Gas Transmission Company	$26,593,434	$520,662	Florida Gas Transmission Company	$27,410,855	$505,869
Total	**$535,159,117**	**$11,155,500**	**Total**	**$579,201,232**	**$12,302,605**

The taxable value of Leon County's Top Ten Taxpayers increased by $44 million from 2002 to 2003. This 8% increase in value led to a 10% increase in total taxes paid based on total taxable value.

Note: Taxes Paid reflect all taxing authorities. (i.e. School Board, County, City, etc.)

Community Economic Profile

Residential Building Permits

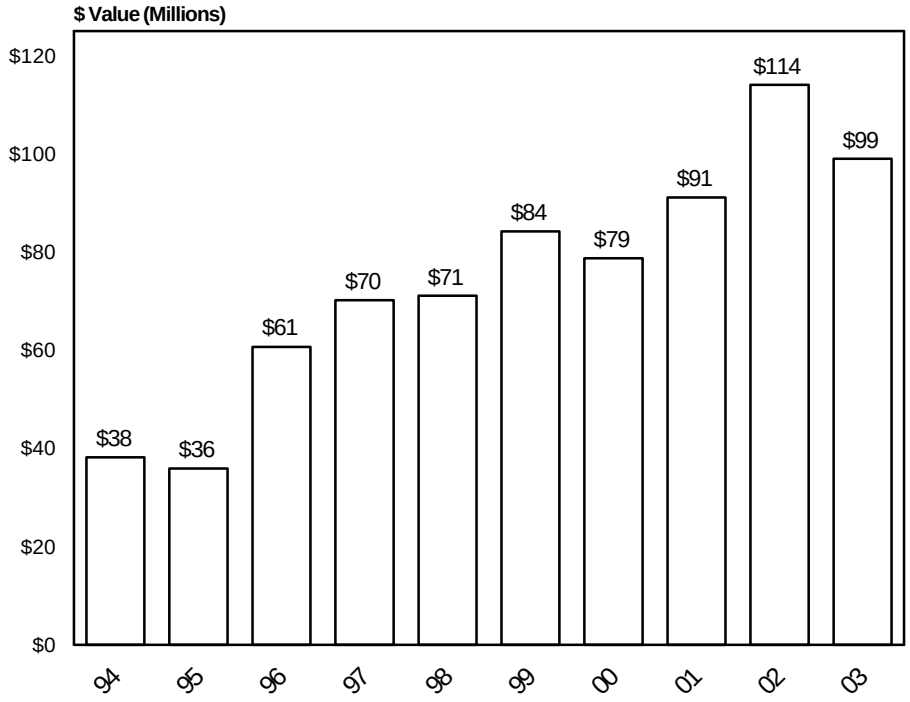


Source: Leon County Growth & Environmental Management and City of Tallahassee Building Inspection Division.

Overall, Residential Building Permits have increased for 2003 by 6%.

Multi-Family permits decreased noticeably (29%) in 2003, but an increase was seen in permits granted for both Single-Family and Mobile Homes.

Commercial Permits

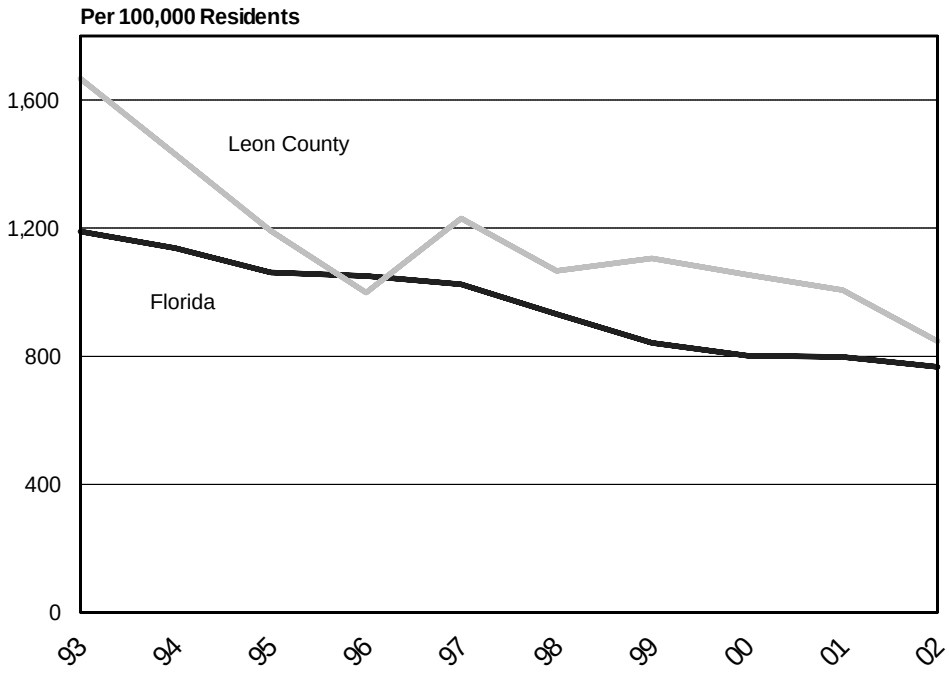


Source: Leon County Growth & Environmental Management and City of Tallahassee Building Inspection Division.

In 1996, commercial development showed a substantial increase. This trend continued through 1999. Since 1996, commercial development in Leon County has remained relatively strong. 2003 reflects a 13% decrease over 2002 activity.

Community Economic Profile

Violent Crime Rate



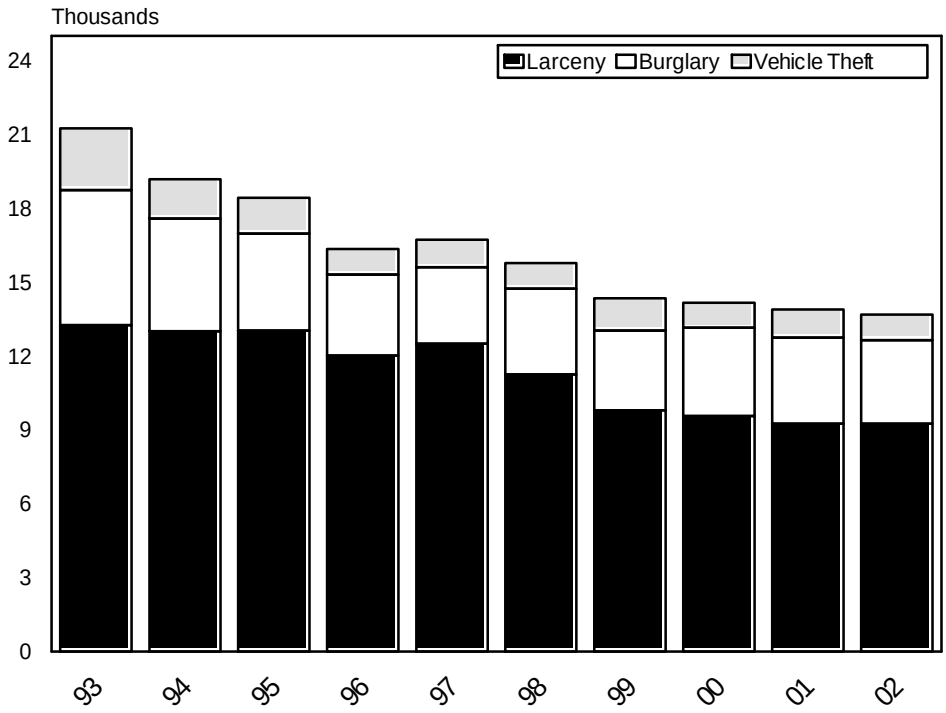
Source: Florida Statistical Analysis Center, FDLE

Violent Crime consists of murder, sex offenses, robbery and aggravated assault.

In 2002, Leon County saw a 15% decrease in violent crime committed per 100,000 people.

Over the past ten years Violent Crime has decreased an average of 6.5%.

Crimes Against Property



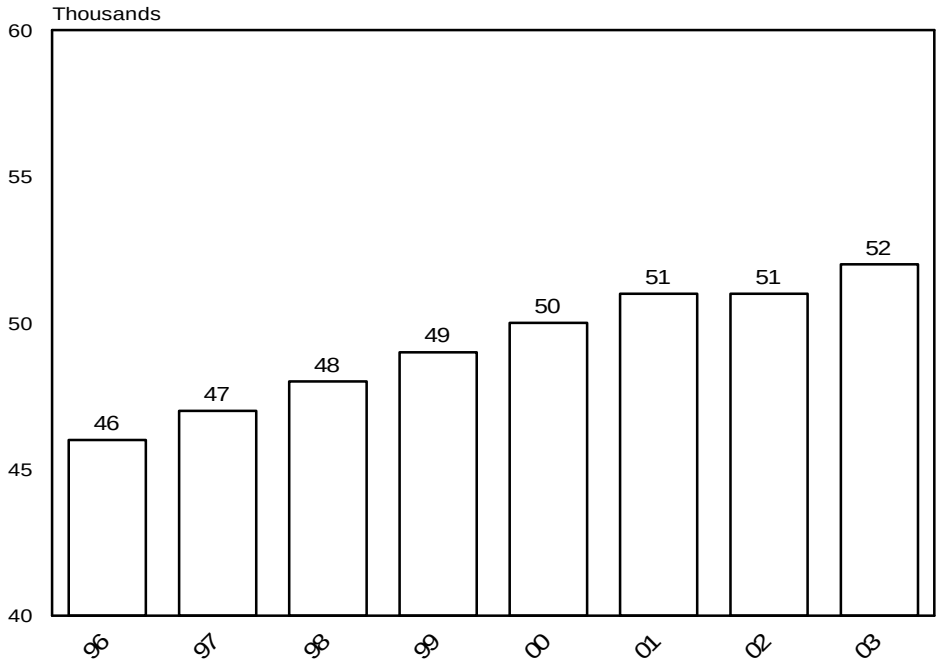
Source: Florida Statistical Analysis Center, FDLE

Property Crime in Leon County has continually decreased since 1993. Over the ten year period there has been an average of 6.6% decrease.

Motor Vehicle Theft saw the greatest decline from 2001 to 2002 at 9%.

Community Economic Profile

Homestead Parcels

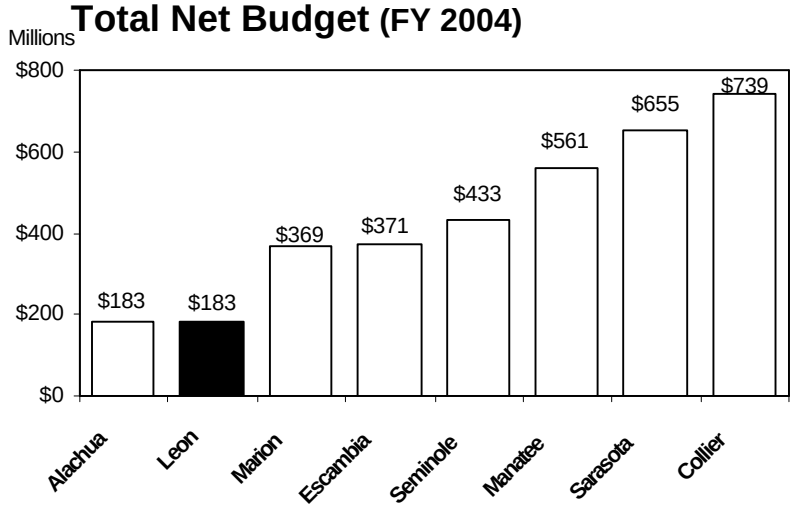


Source: Property Appraiser, Official Tax Roll Certification (Form DR-403PC)

Growth in homestead parcels remains steady at approximately 1.5% growth per year.

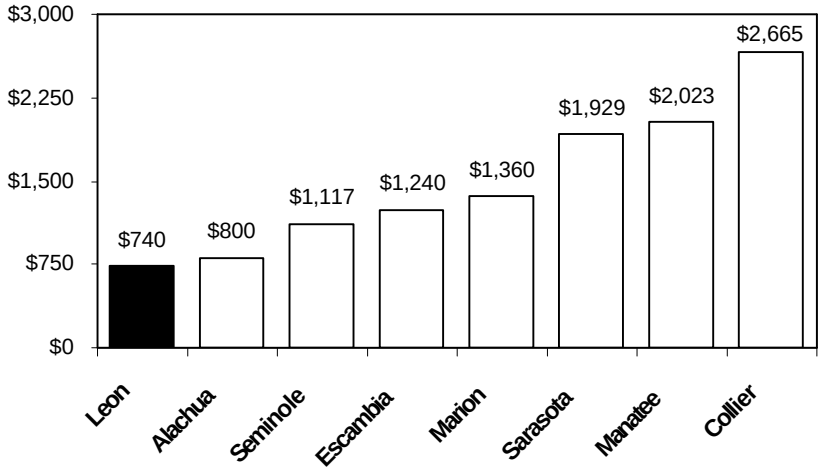
Comparative Data for Like-Sized Counties

Total Net Budget (FY 2004)



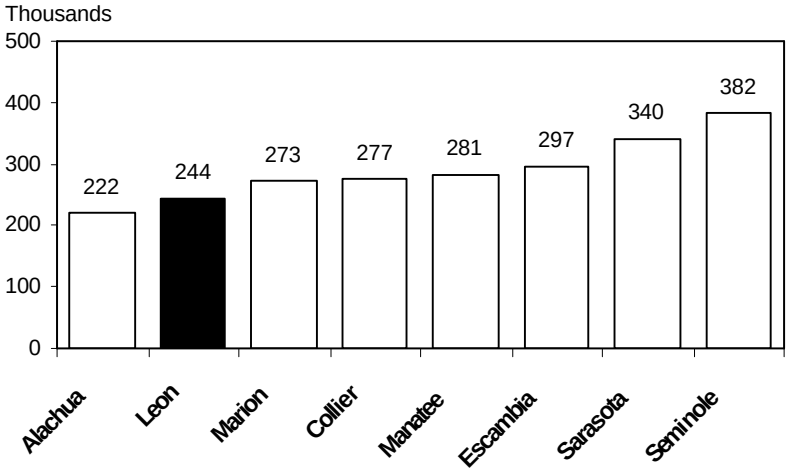
Leon County ranks second lowest in operating budget among like-sized counties, with a net budget of 183.5 million. The next highest net budget is Marion County which is nearly double that of Leon County.

Net Budget Per County Resident (FY 2004)



Leon County is the lowest for dollars spent per County resident.

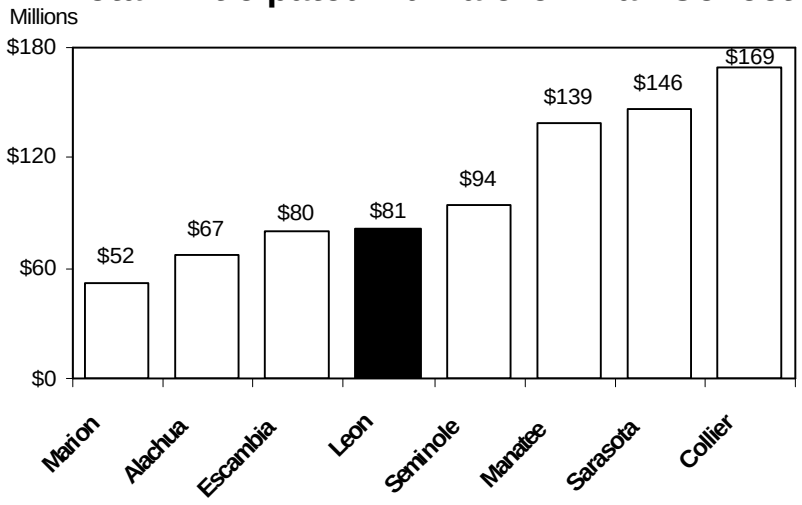
Countywide Population (2002)



In 2002 the U.S. Census estimated Leon County contained 243,995 residents, making it the 19th largest county in Florida.

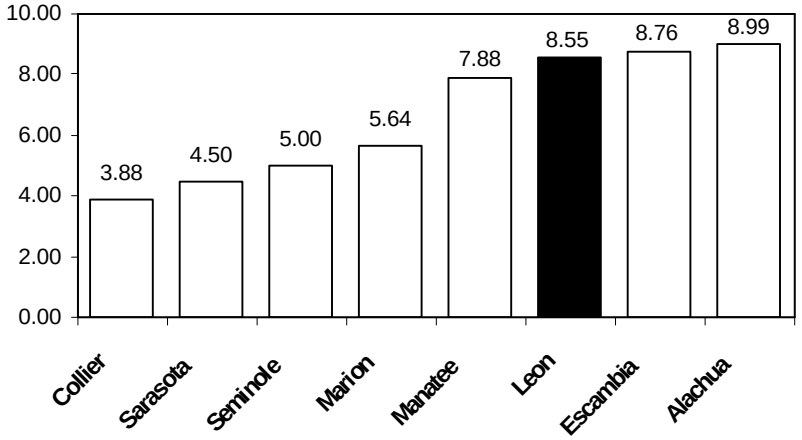
Comparative Data for Like-Sized Counties

Total Anticipated Ad Valorem Tax Collections (FY 2004)



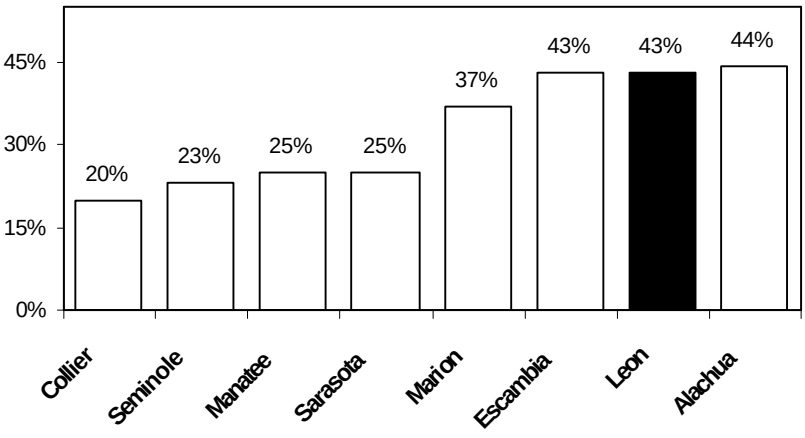
Among the like-sized Counties, Leon County collects moderate amount of Ad Valorem taxes.

Total Countywide Millage Rates (FY 2004)



Florida statue 200.071 limits the amount of ad valorem tax millage to no more than 10 mills. Leon County has consistently maintained or lowered the millage rate since FY 1993. This pattern will continue into FY 2005, resulting in a millage rate of 8.54.

Percentage of Exempt Property (FY 2004)

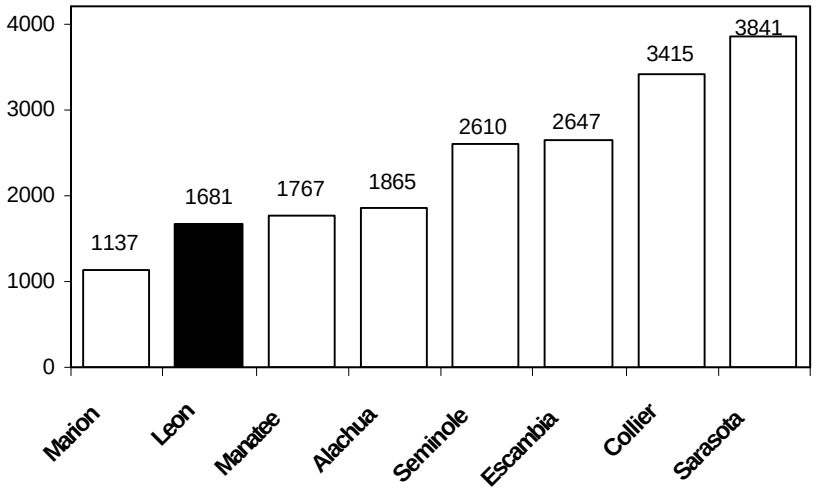


Florida Statue 196.199 states that all property of the Nation and State which is used for governmental purposes is exempt from ad valorem taxation.

Leon County has a relatively high level of exempt property. Leon County hosts Florida's state government as well as two universities and one community college. All of which are exempt from property taxation. Among like-sized counties, Leon County ranks the second highest in percent of property that is exempt from ad valorem taxation.

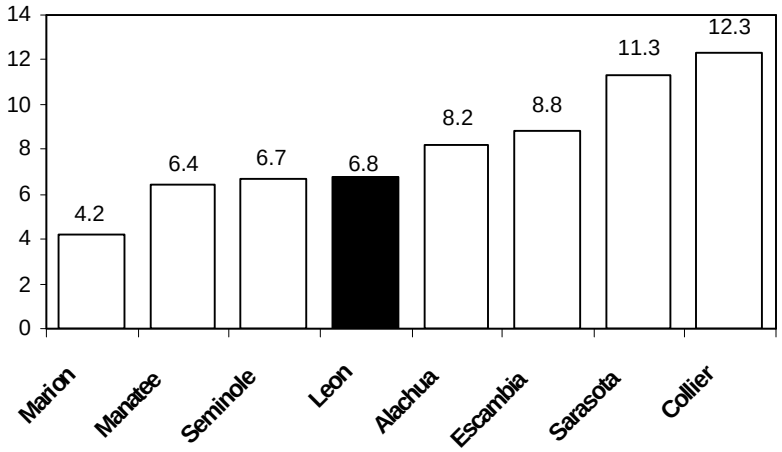
Comparative Data for Like-Sized Counties

Total Number of County Employees (FY 2004)



County employees consist of Board, Constitutional, and Judicial Offices. Leon County has one of the lowest number of county employees.

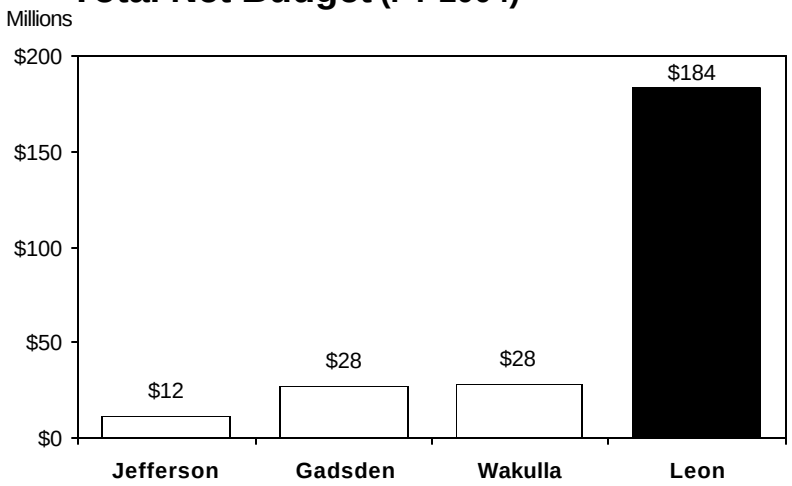
Total County Employees Per 1,000 Residents (FY 2004)



Leon County has a ratio of 6.8 employees for every thousand County residents. When compared to like-sized counties, Leon County is moderate.

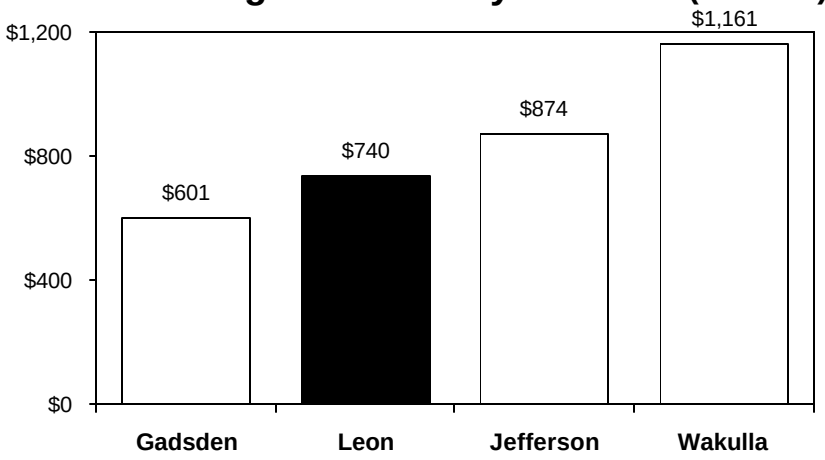
Comparative Data for Surrounding Counties

Total Net Budget (FY 2004)



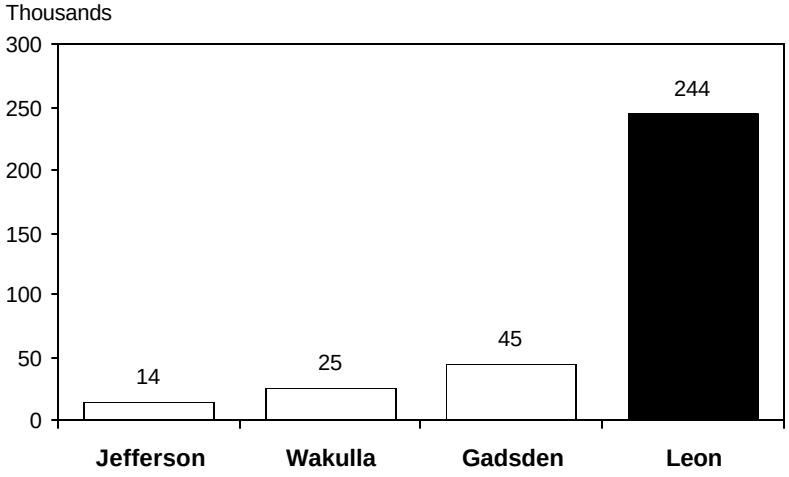
Leon County ranks highest in operating budget among surrounding counties, with a net budget of 183.5 million. Wakulla County ranks second highest with a net budget of 28.1 million.

Net Budget Per County Resident (FY 2004)



Leon County is the second lowest for dollars spent per County resident.

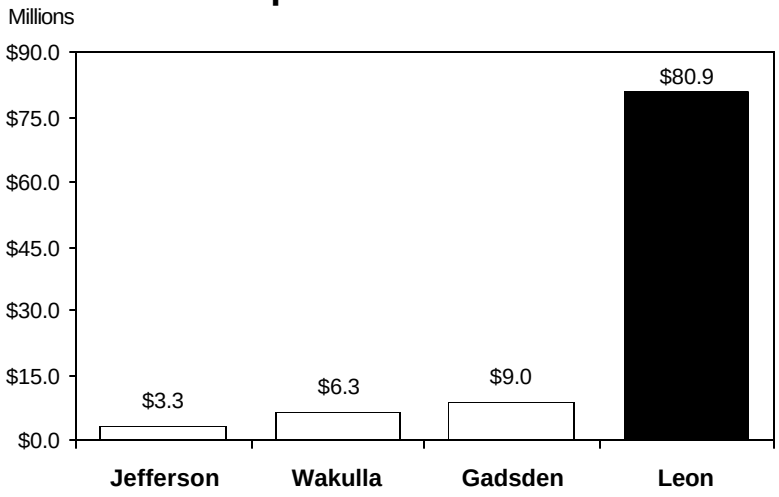
Countywide Population (2002)



Leon County has nearly 200,000 more residents than neighboring Gadsden County which as the next highest population. In 2002 the U.S. Census estimated Leon County contained 243,995 residents.

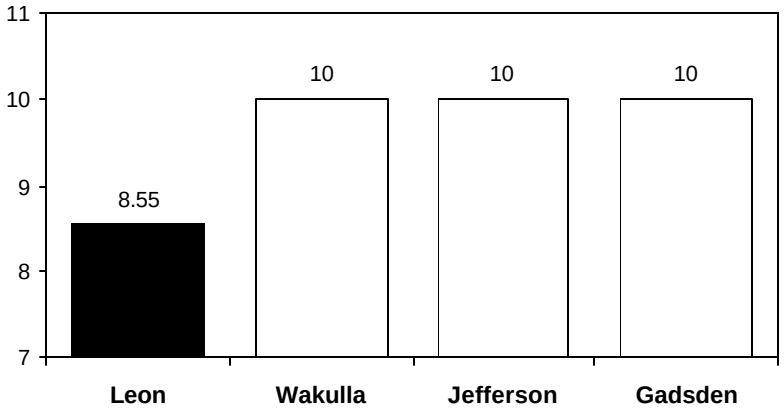
Comparative Data for Surrounding Counties

Total Anticipated Ad Valorem Tax Collections (FY 2004)



Among the surrounding Counties, Leon County collects the highest amount of Ad Valorem taxes.

Total Countywide Millage Rates (FY 2004)



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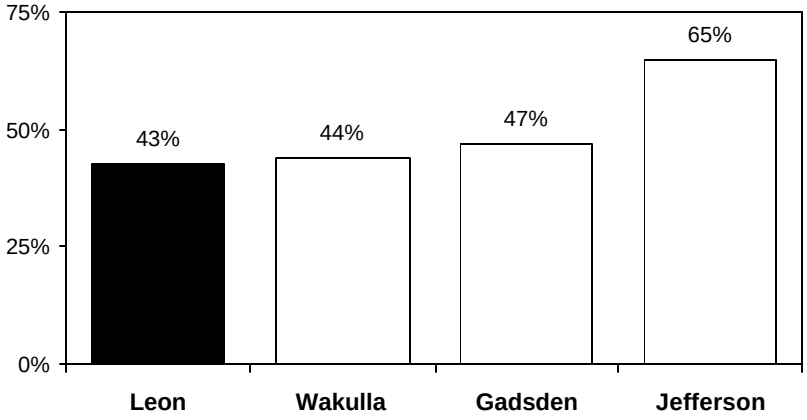
Percentage of Exempt Property (FY 2004)

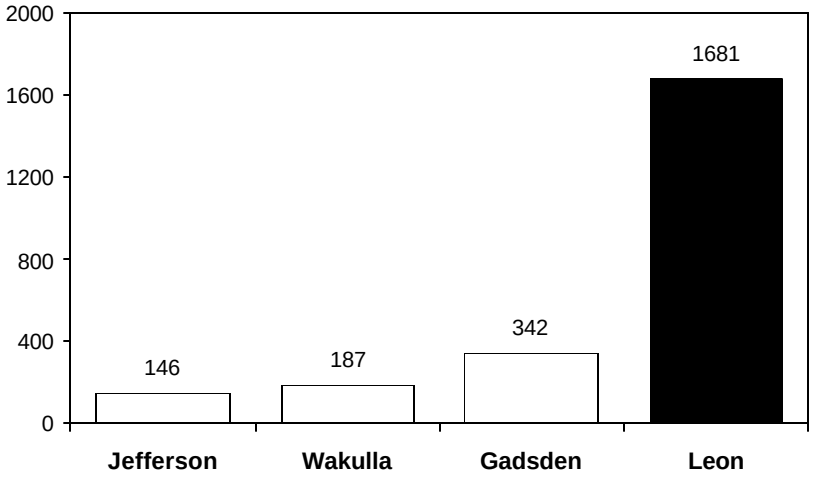


Florida Statue 196.199 states that all property of the Nation and State which is used for governmental purposes is exempt from ad valorem taxation.

Leon County as well as its surrounding counties has a high level of exempt property. Leon County hosts Florida's state government as well as two universities and one community college. All of which are exempt from property taxation. However; among surrounding counties, Leon County ranks the lowest in percent of property that is exempt from ad valorem taxation.

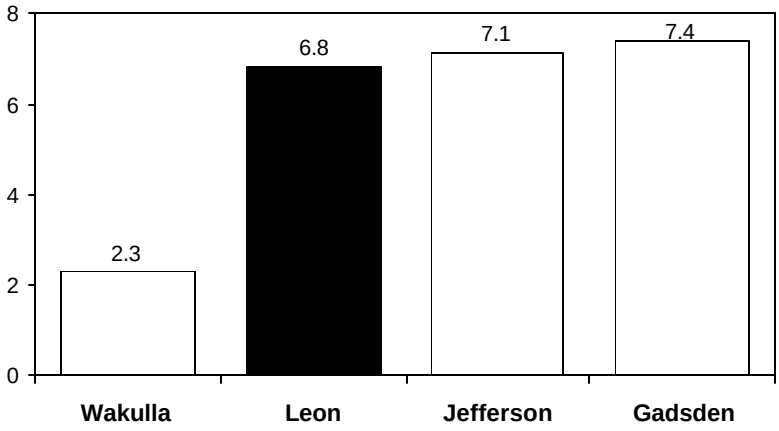
Comparative Data for Surrounding Counties

Total Number of County Employees (FY 2004)



County employees consist of Board, Constitutional, and Judicial Offices. Leon County has the highest number of county employees.

Total County Employees Per 1,000 Residents (FY 2004)

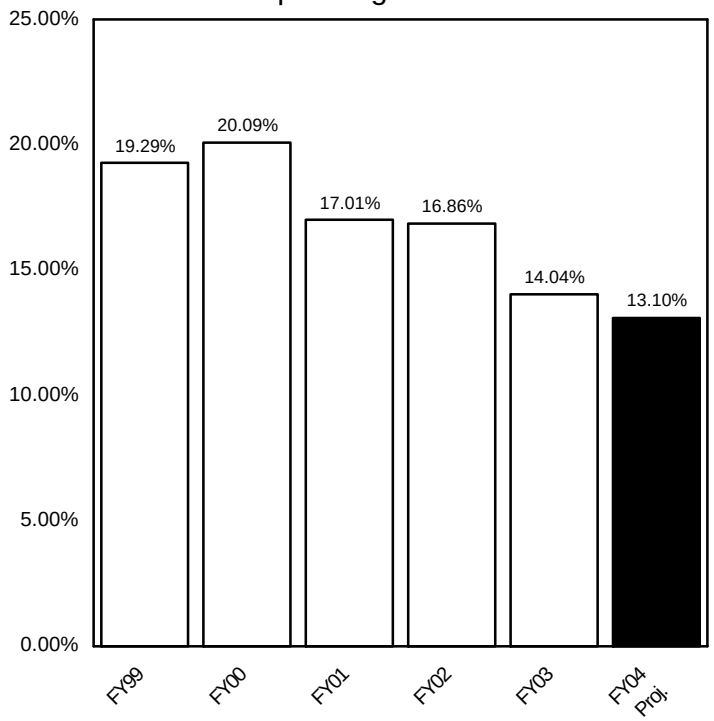


Leon County has a ratio of 6.8 employees for every thousand County residents. When compared to surrounding counties, Leon County ranks second lowest.

Financial Indicators

Intergovernmental Revenues

Percent of Operating Revenues



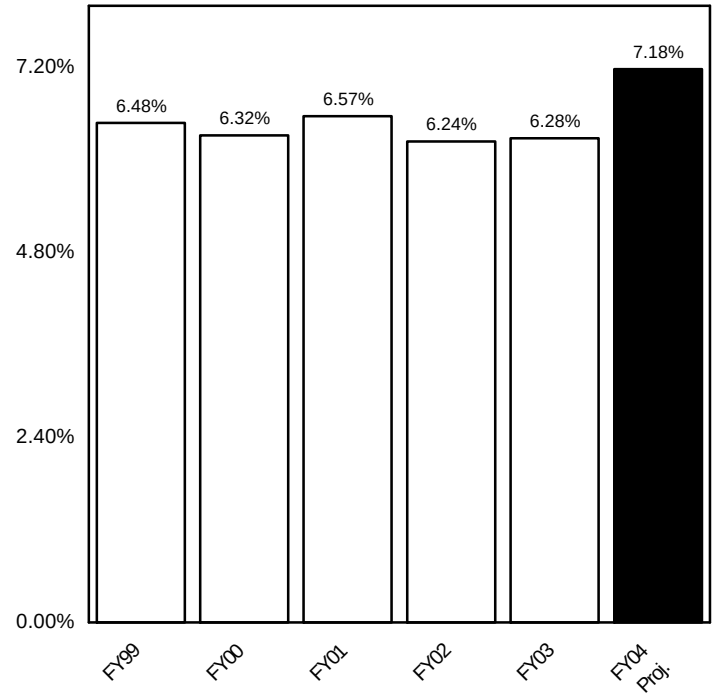
Analysis: The monitoring of Intergovernmental Revenues (revenues received from another governmental entity) is important because an over dependence on such revenues can be harmful if the external source withdraws the funds entirely or reduces its share of costs. If such a scenario was to occur in Leon County's case, the County would be left with the choice of cutting programs or paying for them out of the general fund. In addition, conditions attached to the intergovernmental revenues by the external source may prove too costly, especially if these conditions are changed after the County has become dependent on the revenues. Nevertheless, the County might want to maximize its use of intergovernmental revenues, consistent with its service priorities and financial condition. Leon County may want to rely on intergovernmental revenues to fund a one-time capital projects versus financing federal and state mandated services which require a more stable revenue source. Faced with decreases in intergovernmental revenues the County must bear the burden of increased cost in the form of federal and state mandates being passed on to local governments from the state. The primary concern in analyzing intergovernmental revenues is determining whether the County is controlling its use of the external revenues or whether these revenues are controlling the County. Leon County exhibits a reduced dependency on intergovernmental revenues in comparison to total operating revenues.

Formula: Intergovernmental Revenues divided by Total Operating Revenues

Data obtained from the FY 2003 Revenue Summary Report and 2004 Budget Summary.

Property Tax Revenues

Rate of Change



Analysis: Property tax revenues should be considered separately from other revenues because Leon County relies heavily on this revenue source. A decline or a diminished growth rate in property taxes can result from a number of causes. It may reflect an overall decline in property values resulting from the aging of buildings, a decline in local economic health, or a decline in the total number of households, which can depress the housing market. The millage rate remained constant at 8.60 mills from FY 1997 to FY 1999 and has gradually decreased to 8.54 in FY 2005. These figures only include the countywide property tax levy and do not include any MSTU taxes.

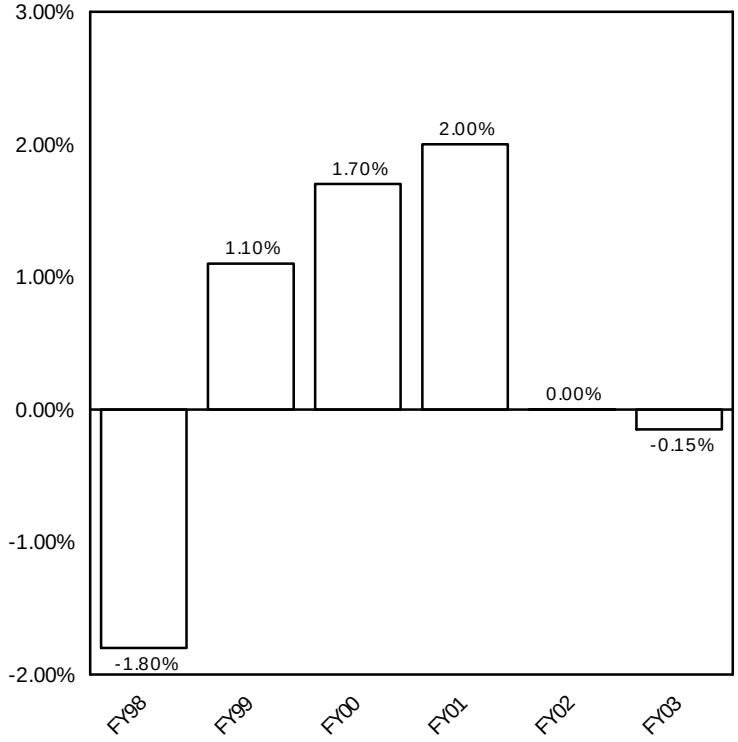
Formula: Current Year minus Prior Year divided by Prior Year

Data obtained from the 2003 Certification of Taxable Value and Statistical Digest.

Financial Indicators

Revenue Projections

Budgeted vs. Actual Revenues



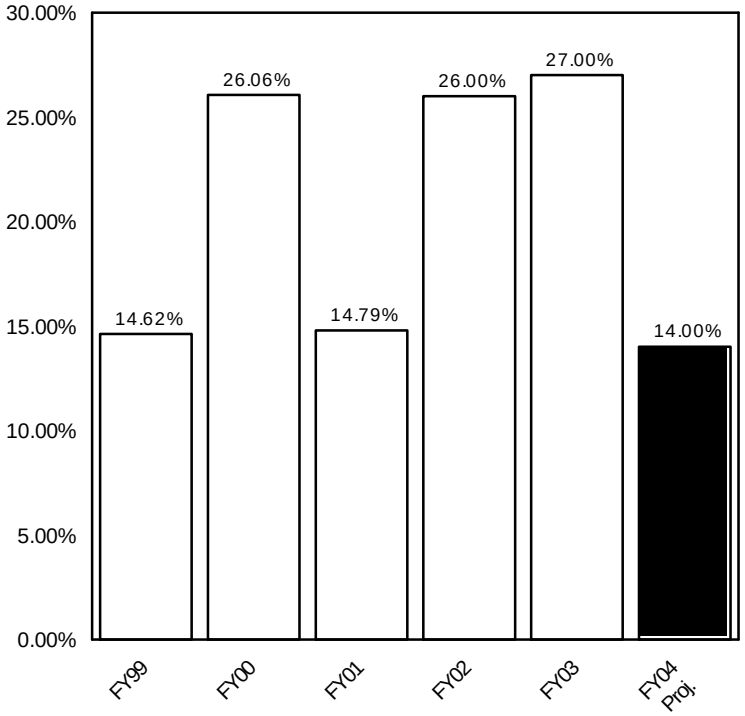
Analysis: This indicator examines the differences between actual revenues received versus budgeted revenues during the fiscal year. Major discrepancies in any fiscal year could indicate a declining economy, inefficient collection procedures or inaccurate estimating techniques. If revenue shortfalls are increasing in frequency or size, a detailed analysis of revenues should be done to pinpoint the source. Typically, actual revenues versus budgeted revenues falls in the range of + or - five percent. Leon County has done exceptionally well in forecasting its revenues and staying within this range.

Formula: Actual General Fund, Special Funds and Enterprise Fund Revenue minus Budgeted General Fund, Special Funds and Enterprise Fund Revenue divided by Budgeted Revenues

Data obtained from the FY 2003 Revenue Summary Report.

Capital Outlay

Percentage of Total Expenditures



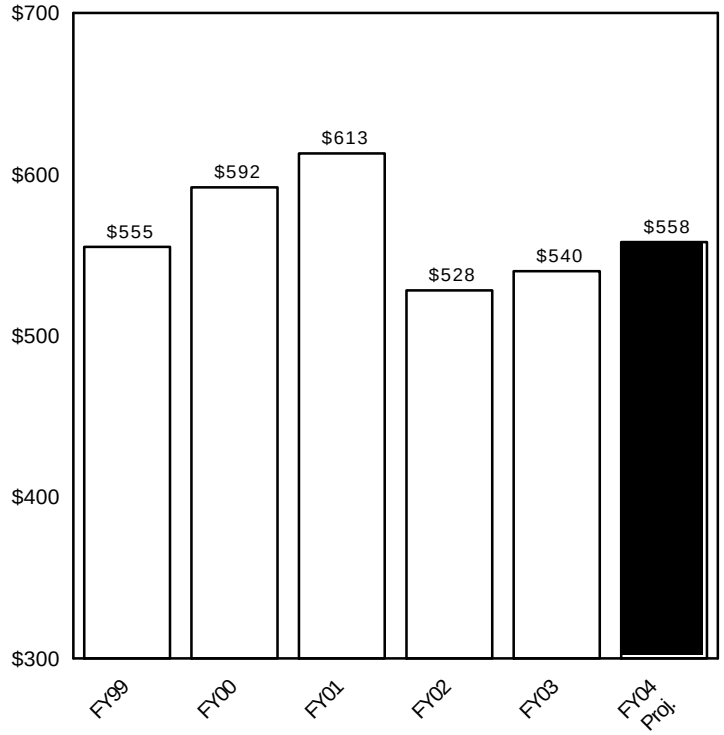
Analysis: The purpose of capital outlay in the operating budget is to replace worn equipment or to add new equipment and infrastructure. The ratio of capital outlay to net operating expenditures is a rough indicator of whether the stock of equipment is being adequately replaced. Over a number of years, the relationship between capital outlay and operating expenditures is likely to remain about the same. If this ratio declines in the short run (one to three years) it may mean that the local government's needs are temporarily satisfied since most equipment lasts more than one year. A decline persisting over three or more years can indicate that capital outlay needs are being deferred, which can result in the use of inefficient or obsolete equipment. Local governments tend to eliminate expenditures on capital outlay when revenues are declining in relationship to the government's overall operating expenditures. Funding for capital outlay experienced relatively stable spending levels through the middle of the decade and has only recently peaked, which is due primarily to stormwater and transportation related activities funded by sales tax and bond proceeds.

Formula: Capital Outlay Divided by Total Operating Expenditures

Data obtained from the FY 2003 Expenditure Summary Report and Budget Summary.

Financial Indicators

Revenues Per Capita

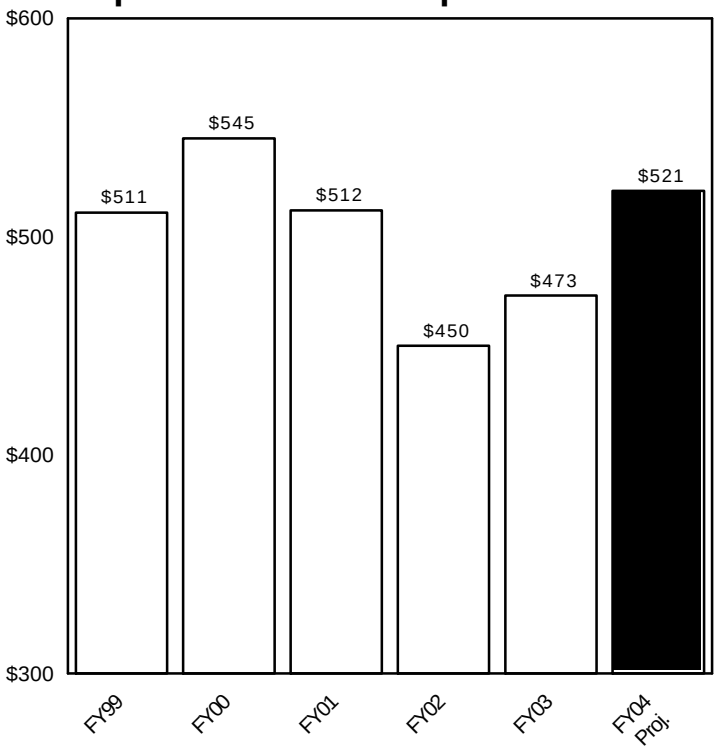


Analysis: Examining per capita revenues indicates changes in revenues relative to changes in population size. As population increases, it is expected that revenues and the needs for services will increase in a direct relationship and therefore the level of per capita revenue should at least remain constant. If per capita revenues are decreasing, it will be impossible to maintain the existing level of services unless new sources of revenues and ways of reducing expenses are found. This reasoning assumes that the cost of services is directly related to population size. The early 1990s data reflects a leading trend since the increase was fueled largely by an increase in revenues from the situation of the Local Option Sales Tax, which was approved in 1989 for a period of 15 years. The Local Option Sales Tax, however, is a restricted revenue and cannot be used for operating purposes. A decrease in the revenue per capita indicator, in recent years is because operating revenues have leveled and have been out paced by the population growth rate. The decline is the result of litigation surrounding the electric franchise fee, legislative action which reduced the state shared revenue distribution to local governments, and increases in the County's population.

Formula: General Fund, Special Revenue Funds, and Enterprise Fund Revenues Divided by Population

Data obtained from the FY 2002 Revenue Summary Report and the FY 2003 Budget Summary.

Expenditures Per Capita



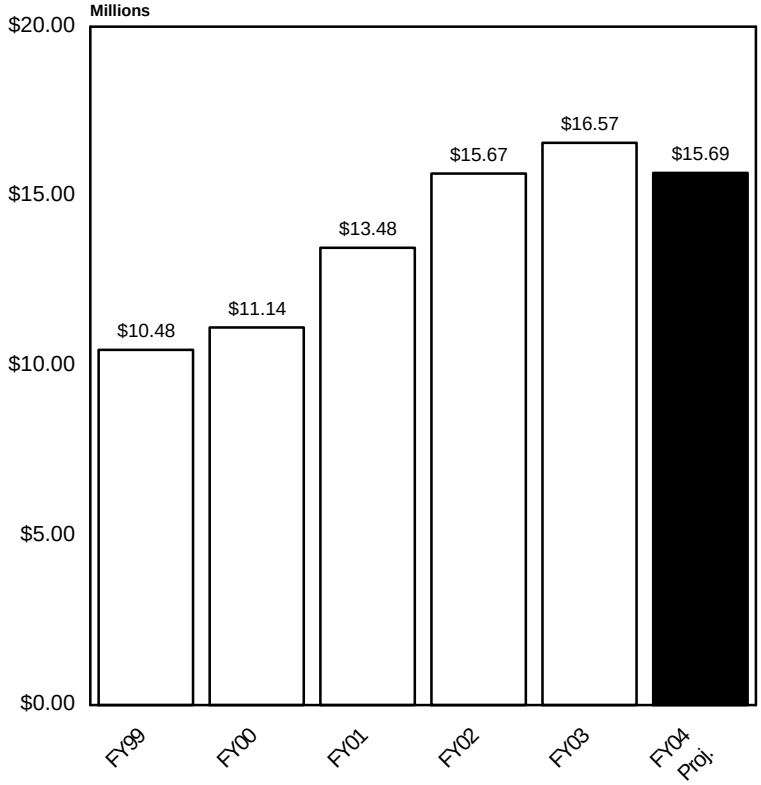
Analysis: Changes in per capita expenditures reflect changes in expenditures relative to changes in population. Increasing per capita expenditures may indicate that the cost of providing services is surpassing the community's ability to pay, especially if spending increases faster than residents' collective personal income. From a different perspective, if the increase in spending is greater than can be accounted for by inflation or the addition of new services, it may indicate declining productivity or that the government is spending more real dollars to support the same level of services. The indicator has remained relatively stable for the past ten years, with slight increases which are indicative of increased services provided to a relatively moderate increase in population.

Formula: Actual General Fund, Special Funds and Enterprise Fund divided by population

Data obtained from the FY 2003 Expenditure Summary Report, the 2004 Statistical Digest, and the FY 2004 Budget Summary.

Financial Indicators

General Fund Balance



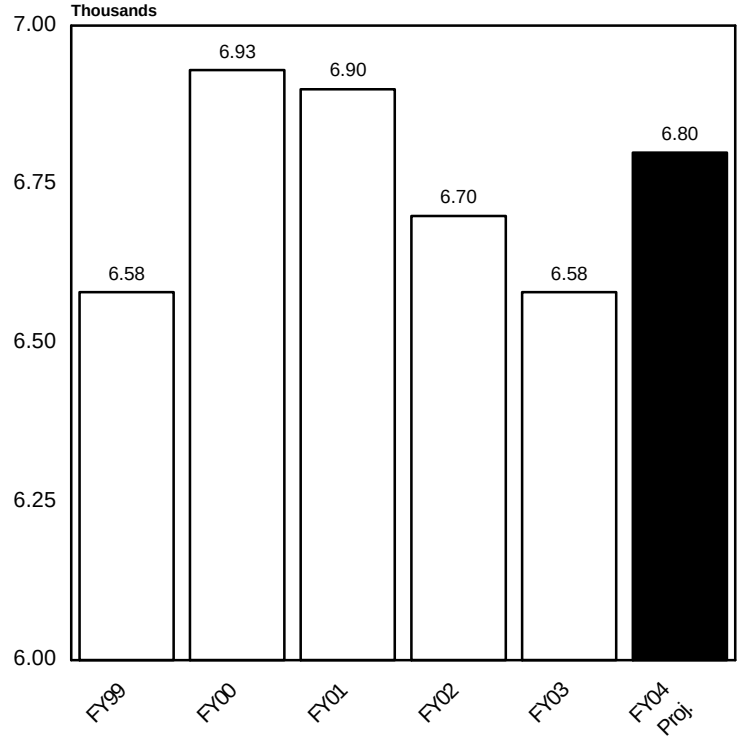
Analysis: Positive fund balances can also be thought of as reserves, although the "fund balance" entries on the County's annual report will not always be synonymous with the funds "available for appropriation." The size of fund balances can affect the ability of the County to withstand financial emergencies. It can also affect its ability to accumulate funds for capital purchases without having to borrow. The County should attempt to operate each year with a small surplus to maintain positive fund balances and thus maintain adequate reserves. Special reserves are maintained in separate funds. Reserves can also be appropriated as a budget item in some form of contingency account. Regardless of the way in which reserves are recorded, an unplanned decline in fund balances may mean that the government will be unable to meet future unexpected needs and emergencies. The General Fund balance peaked at $15.53 million in FY 94. However, that balance began to decline over the next three years and reached a low of $7.35 million in FY 97. Efforts to restore General Fund balance are reflected in the increasing fund balances beginning in FY 98, as depicted in the chart above.

Formula: Prior Year Fund Balance plus Actual Revenues minus Actual Expenditures

Data obtained from the FY 2003 Comprehensive Annual Financial Report. $2.5 million is budgeted in FY 2004 for Capital Improvement Projects as well as a $1 million of growth.

Employees Per Capita

Employees Per 1,000 Leon County Residents



Analysis: Because personnel costs are a major portion of an operating budget, plotting changes in the number of employees per capita is a good way to measure changes in expenditures. An increase in employees per capita might indicate that expenditures are rising faster than revenues, that the County is becoming more labor intensive, that personnel productivity is declining or that new services or service levels have been added. Overall, the County appears to be controlling the cost associated with this financial indicator. Note that the number of employees includes Constitutional Officers.

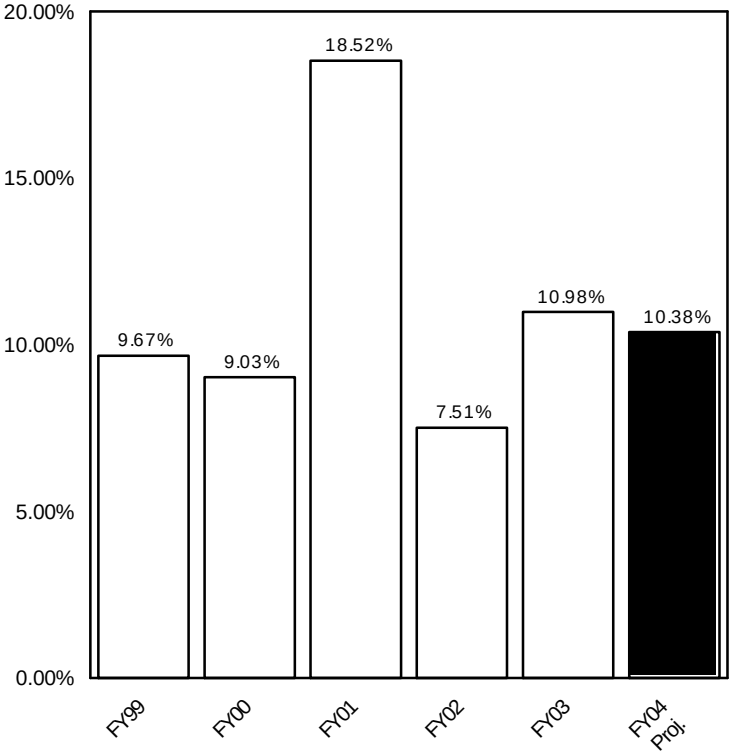
Formula: Number of full-time employees divided by population multiplied by 1,000

Data obtained from the FY 2004 Annual Budget Document and 2002 Comprehensive Annual Financial Report.

Financial Indicators

Debt Service

Percentage of Total Operating Expenditures

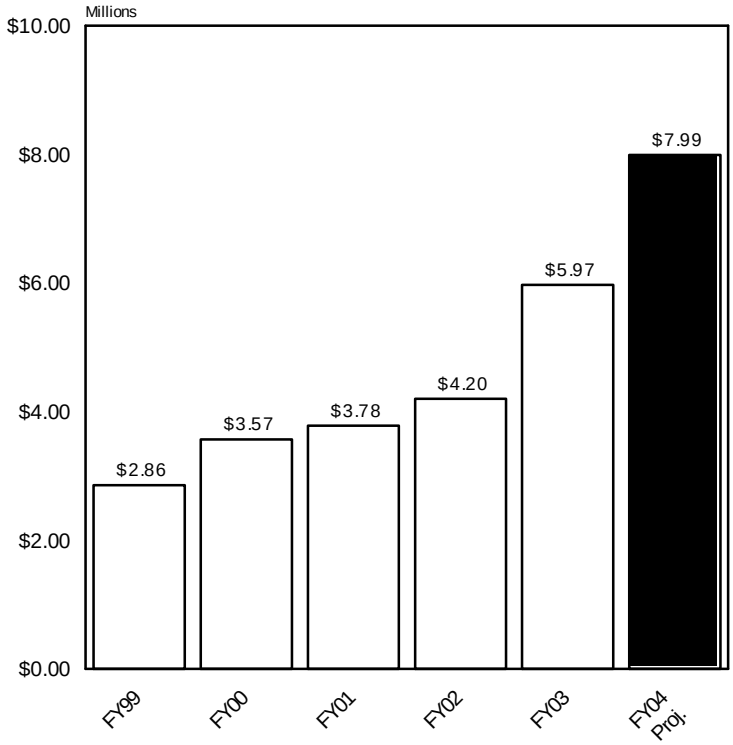


Analysis: Debt service is defined here as the amount of principal and interest that a local government pays each year on net direct bonded long-term debt, plus the interest on direct short-term debt. Increasing debt service reduces expenditure flexibility by adding to the County's obligations. Debt service can be a major part of the County's fixed costs and its increase may indicate excessive debt and fiscal strain.

Formula: Debt Service divided by Total Operating Expenditures

Data obtained from the FY 2003 Expenditure Summary and the FY 2004 Budget Summary.

Total Annual Ad Valorem Savings

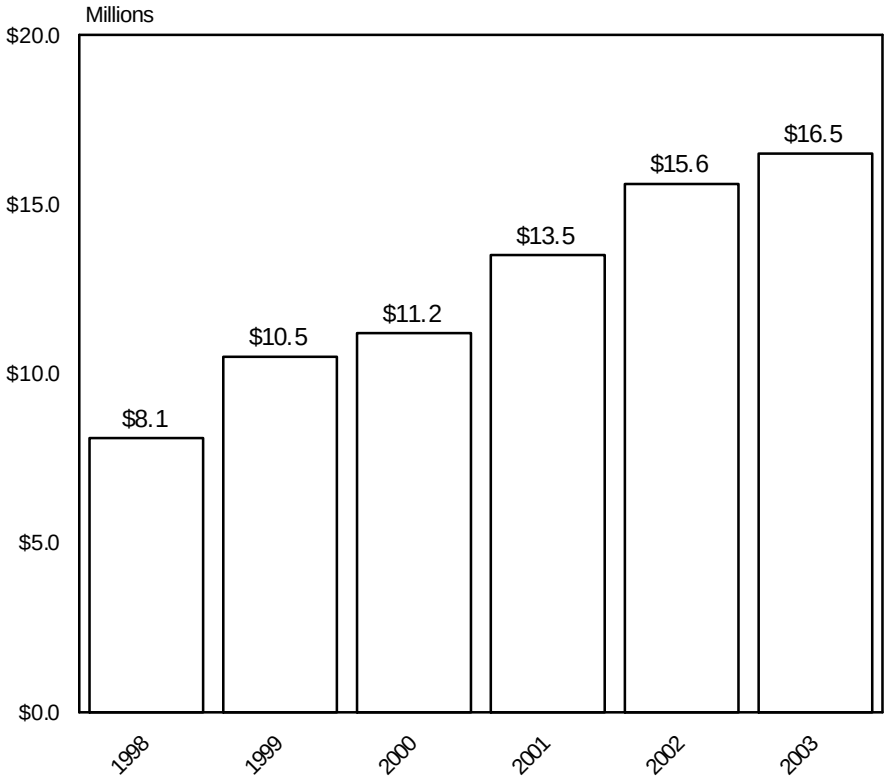


Analysis: This chart displays the total annual ad valorem savings to citizens of Leon County. The total fiscal impact of both tax liability reductions or exemptions and the fairly consistent reduction of the countywide millage rate have had a combined effect of affording the citizens of Leon County approximately $28.4 million in tax savings since 1998.

Data obtained from the Review of County Tax Revenues and Millage Workshop on 2/11/03 and 2003 Revised Recapitulation of the Ad Valorem Assessment Rolls.

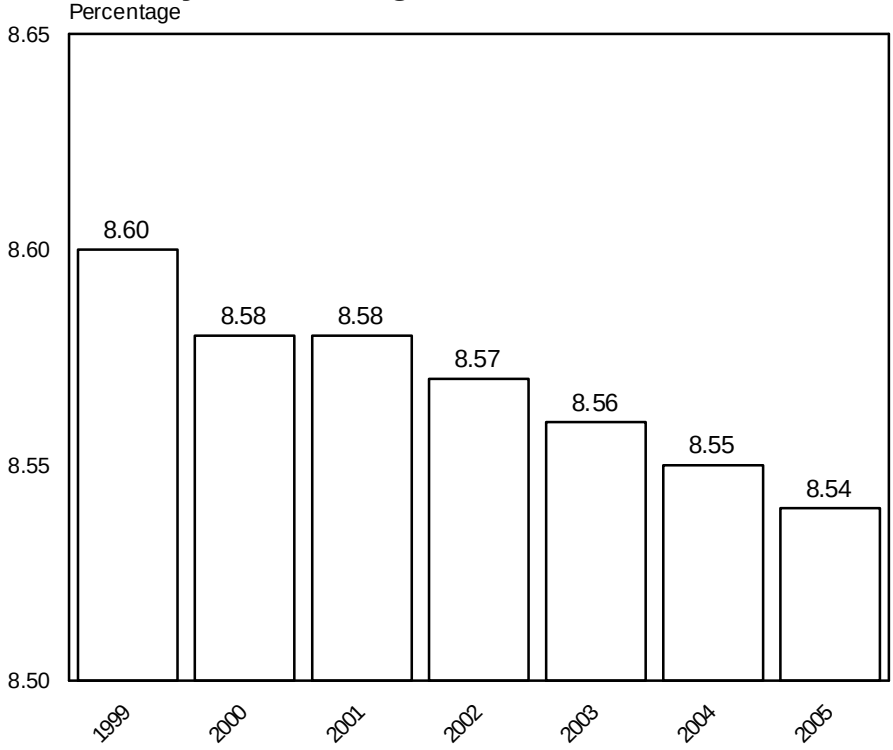
Major Revenues

General Fund - Fund Balance



General Fund - Fund Balance: The General Fund balance has grown steadily over the past five fiscal years to $16.57 million.

Countywide Millage Rate

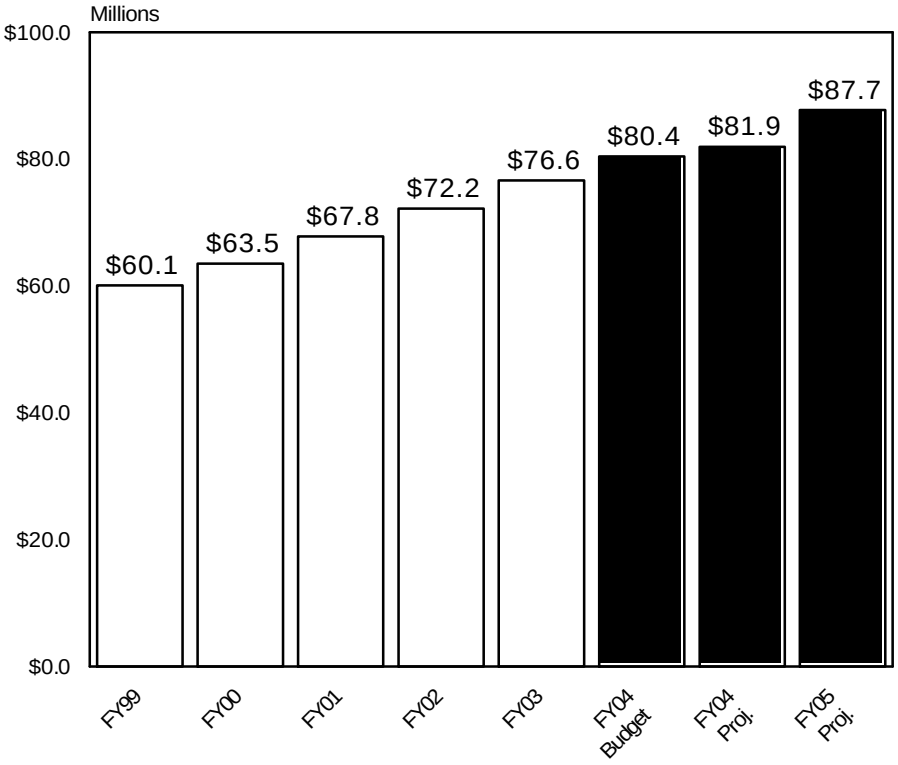


Countywide Millage Rate: The Countywide millage rate has been reduced from 8.86 to 8.54, or 0.32 mills, since FY93. Based on 1 mill generating approximately $10.7 million, this reduced millage rate equates to approximately $3.0 million in tax savings to the public annually. Correspondingly, this is less revenue the County receives on an annual basis.

Major Revenues

Ad Valorem Property Taxes

Fiscal Year Actuals & Projections



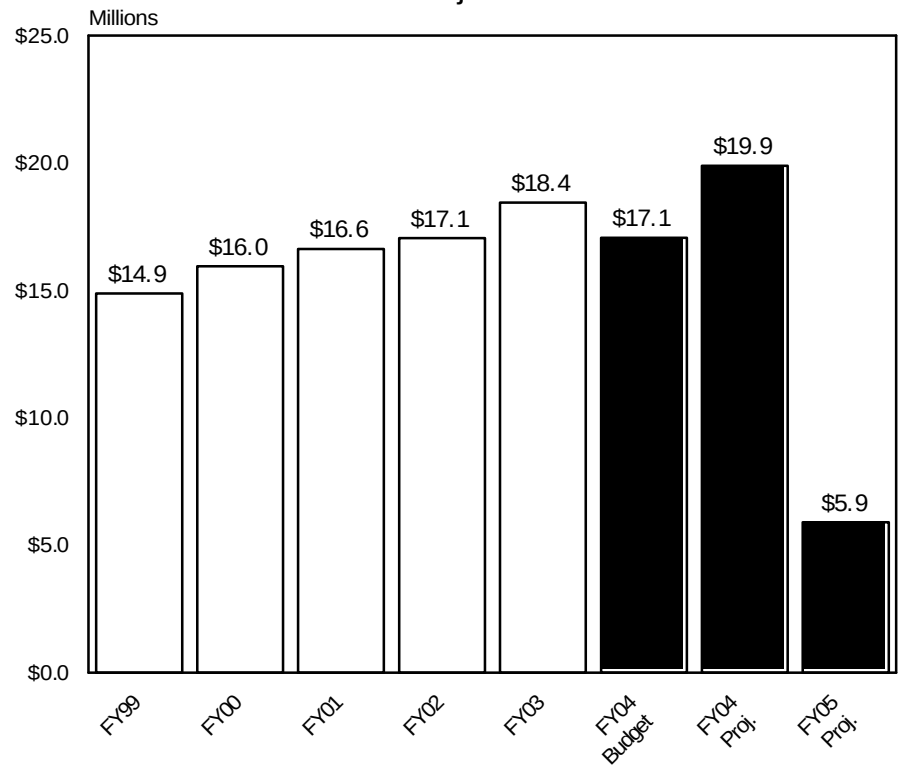
Background: Ad Valorem Property Taxes are derived from all non-exempt real and personal properties located within the County. The amounts reflected are the combined General Fund and Fine and Forfeiture Fund levies. The millage rate generating these collections has decreased from 8.66 in FY95 to 8.54 in FY05. The non-voted Countywide millage rate is constitutionally capped at 10 mills (Article VII, Section 9(a) and (b)).

The revenues reflected here represent 95% of anticipated revenues and do not include Municipal Services Taxing Unit (MSTU) property tax revenues.

Preliminary Forecast: Based on tentative property taxable values and millage rates, it is estimated that ad valorem collections will be approximately $87.7 million at the statutory 95% budgeted level. This reflects an increase over the current FY04 Budget of $80.4 million.

1 Cent Sales Tax Distribution

Fiscal Year Actuals & Projections



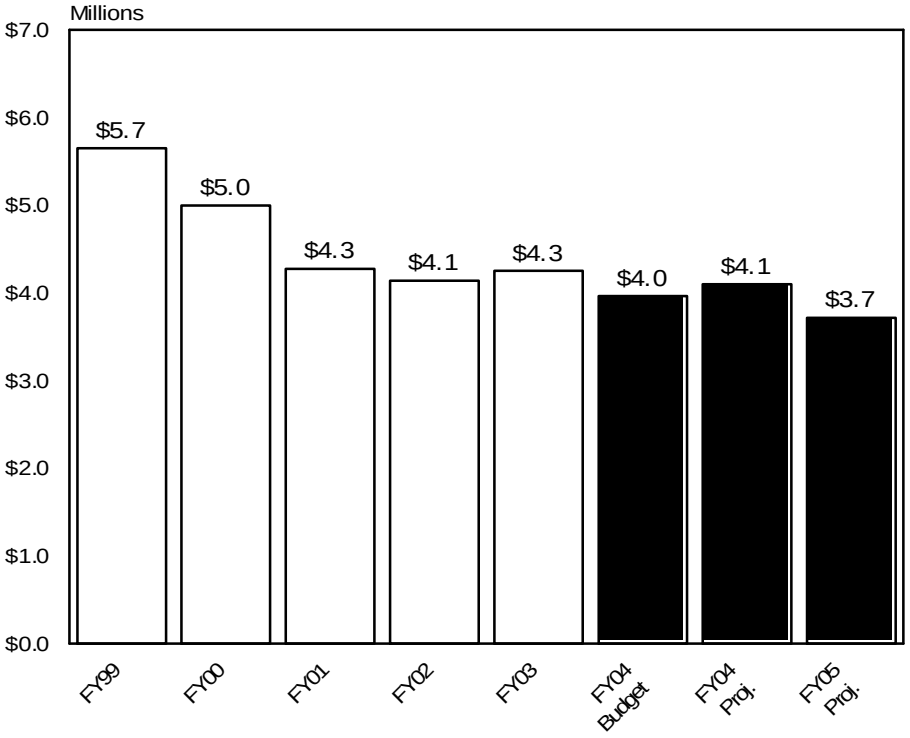
Background: The Local Government Infrastructure Sales Tax (Local Option) is a 1 cent sales tax on all transactions up to $5,000. Per an Interlocal with the City, the revenue is split 52.84% County and 47.16% City. The numbers reflect the County's share. Per the December 1989 referendum, the sales tax was to be levied for 15 years. As the result of the November 2000 referendum, the sales tax has been extended for an additional 15 years.

Preliminary Forecast: Based on current trends, this revenue is projected to stay level at FY04 projected collections which is 7% over the FY04 budget of $17.07 million. Due to the sunsetting of this tax, only three months of this revenue are expected to be collected in 2005.

Major Revenues

State Revenue Sharing Tax

Fiscal Year Actuals & Projections

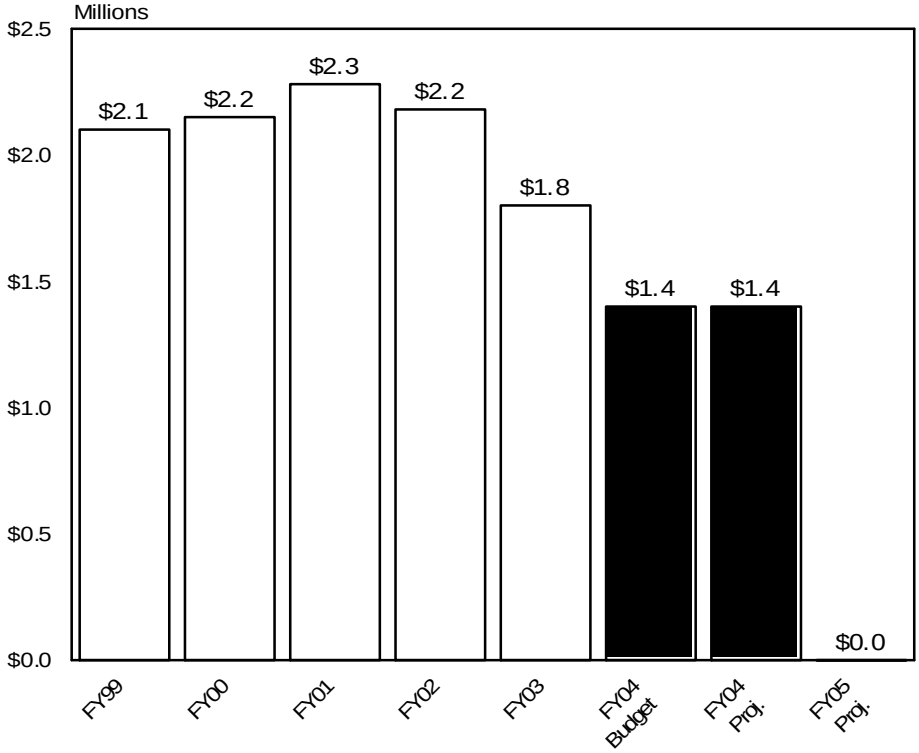


Background: The Florida Revenue Sharing Act of 1972 was an attempt by the Legislature to ensure a minimum level of parity across units of local government. Currently, the Revenue Sharing Trust Fund for Counties receives 2.9% of the net cigarette tax collections and 2.25% of sales and use tax collections. Effective July 1, 2004, the distribution formula reduces the County's share to 2.044% or a net reduction of approximately 10%. The sales and use tax collections provide approximately 96% of the total revenue shared with counties, with the cigarette tax collections making up the small remaining portion. These funds are collected and distributed on a monthly basis by the Florida Department of Revenue.

Preliminary Forecast: Based on current trends, staff anticipates revenue collections in the current year to be slightly above the budgeted FY04 amount. The FY05 projection of $3,715,813 reflects estimated reductions resulting from implementing Article V/ Revision 7 legislation in the last quarter of FY 04.

County Court Fines

Fiscal Year Actuals & Projections



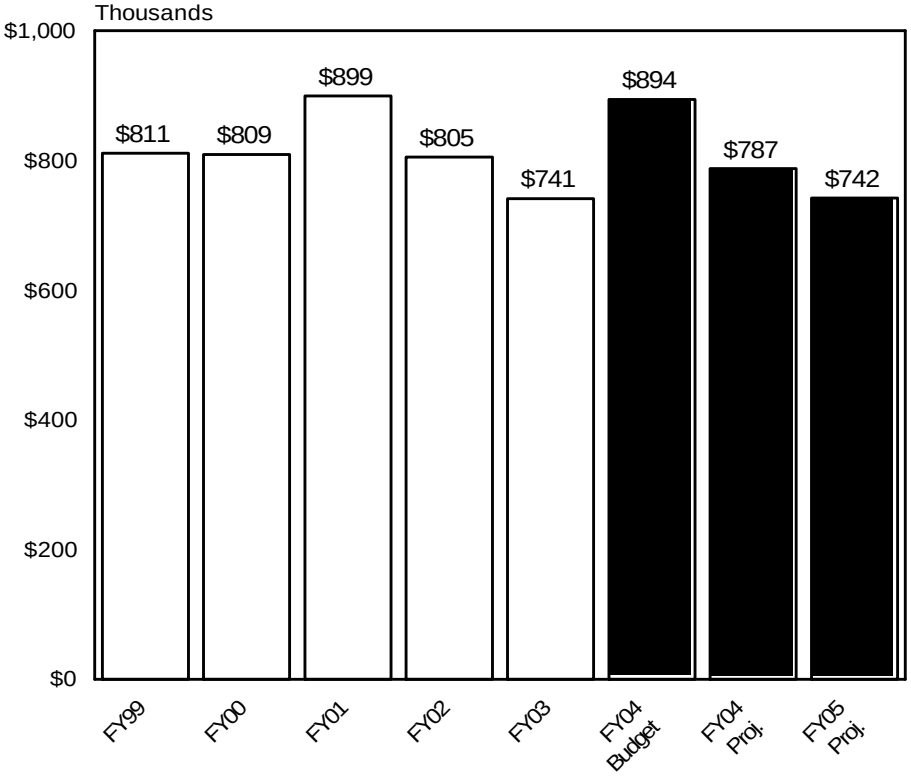
Background: County Court Fines and Forfeits are revenues received from court ordered fines, costs, and penalties from statutory offenses and ordinance violations, as well as forfeits resulting from the confiscation of deposits or bonds. In accordance with Article V, Revision 7, with the transition of Court functions to the State, effective July 1, 2004, the County will no longer receive these funds.

Preliminary Forecast: The FY05 projection of zero reflects no revenue due to the implementation of Article V/Revision 7 legislation in the last quarter of FY 04.

Major Revenues

Probation Fees

Fiscal Year Actuals & Projections

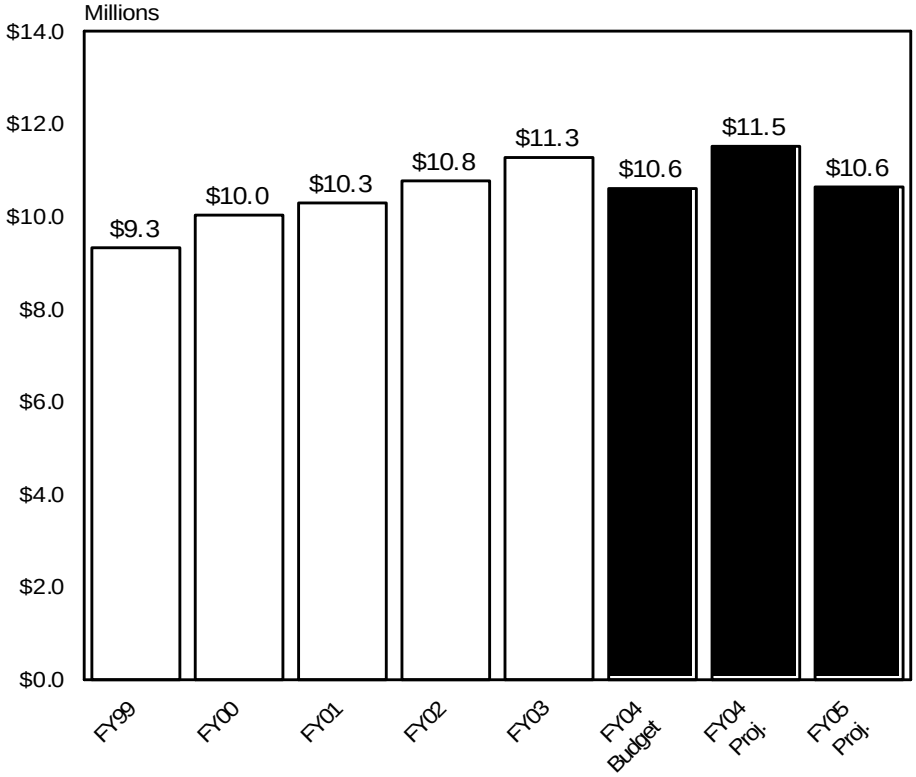


Background: This revenue source is a combination of County Court Probation fees, Alternative Community Service fees, Alternative Community Service No-Show fees (all governed by Florida Statute 948) and Pre-Trial Release fees, governed by an Administrative Order. These fees are collected from individuals committing infractions that fall within the jurisdiction of Leon County Courts. The amount of each individual fee is expressly stated in either the Florida Statute or the Administrative Order.

Preliminary Forecast: Based on the current collections, staff anticipates this revenue to decrease approximately 17% over the FY 04 budgeted revenues.

Local Government 1/2 Cent Sales Tax

Fiscal Year Actuals & Projections



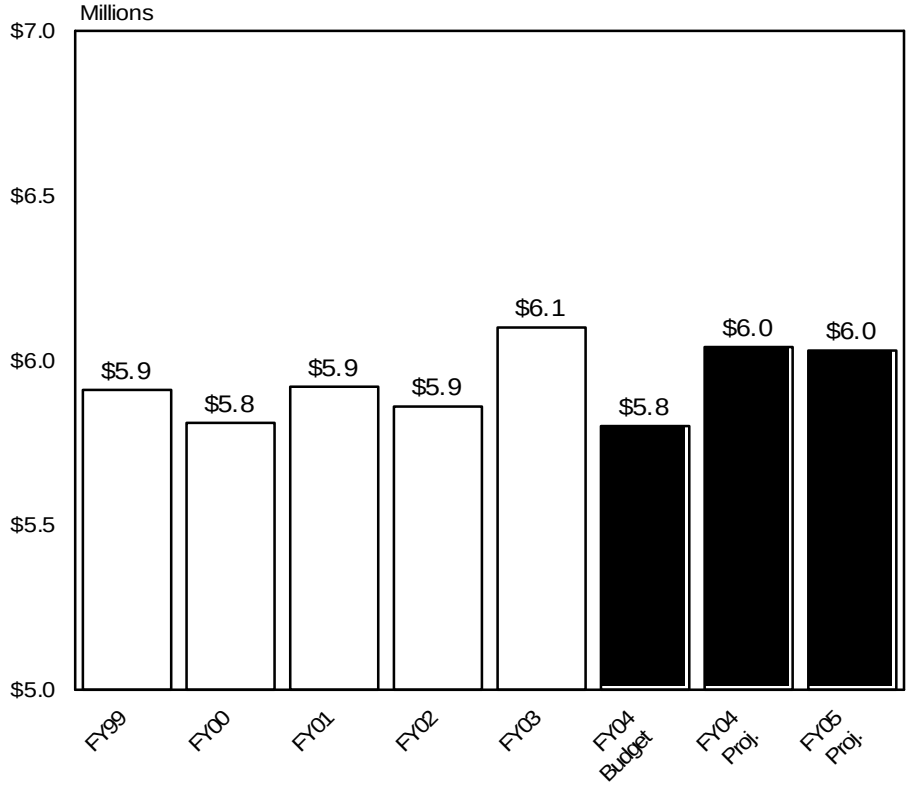
Background: The Local Government 1/2 Cent Sales Tax is based on 9.653% of net sales tax proceeds remitted by all sales tax dealers located within the County. Effective July 1, 2004, the distribution formula reduces the County's share to 8.814% or a net reduction of approximately 9.5%. Revenue is shared between County (56.6%) and City (43.4%) based on a statutory defined distribution formula. Amounts shown are County share only. (FL Statutes Part VI, Chapter 218)

Preliminary Forecast: The FY05 projection of $10,640,000 reflects estimated reductions resulting from implementing Article V/Revision 7 legislation in the last quarter of FY04.

Major Revenues

Landfill Tipping And Transfer Station Fees

Fiscal Year Actuals & Projections

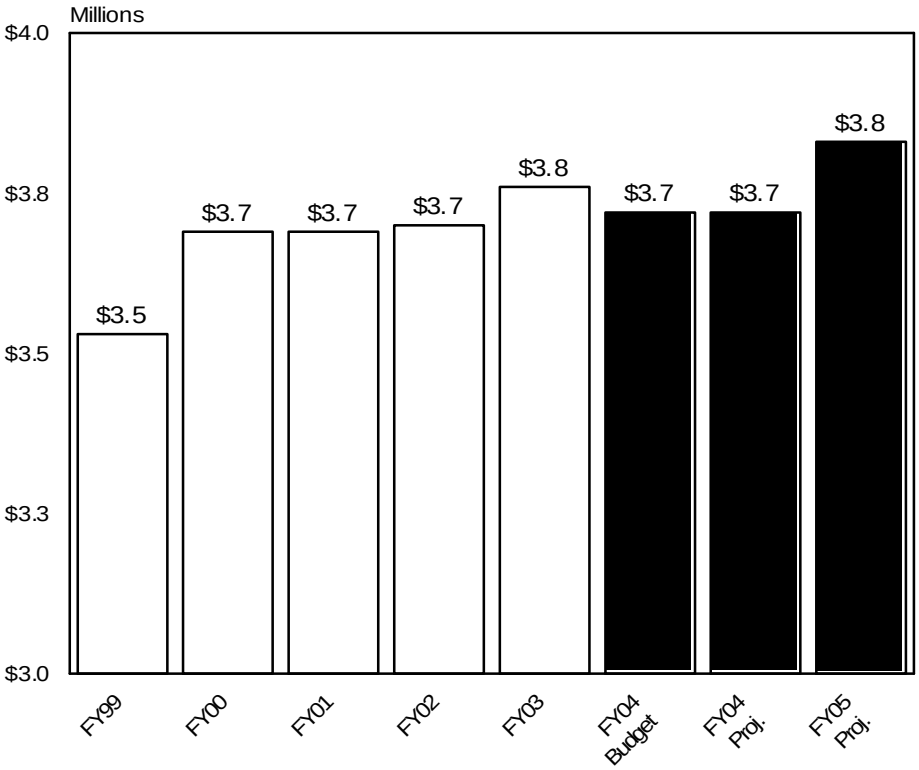


Background: This revenue reflects both Transfer Station receipts and Landfill Tipping Fees. Landfill Tipping Fees are revenues collected by the County for sorting, reclaiming and disposing of solid waste at the County landfill. Revenues collected will not only be used for the current operation of the landfill, but will be used for closure of the landfill, post-closure monitoring/ maintenance of the closed landfill and rate stabilization.

Preliminary Forecast: This revenue will remain constant through this year and into next fiscal year. The opening of the transfer station has had a relatively minor impact on overall revenues.

State Shared Gas Tax

Fiscal Year Actuals & Projections



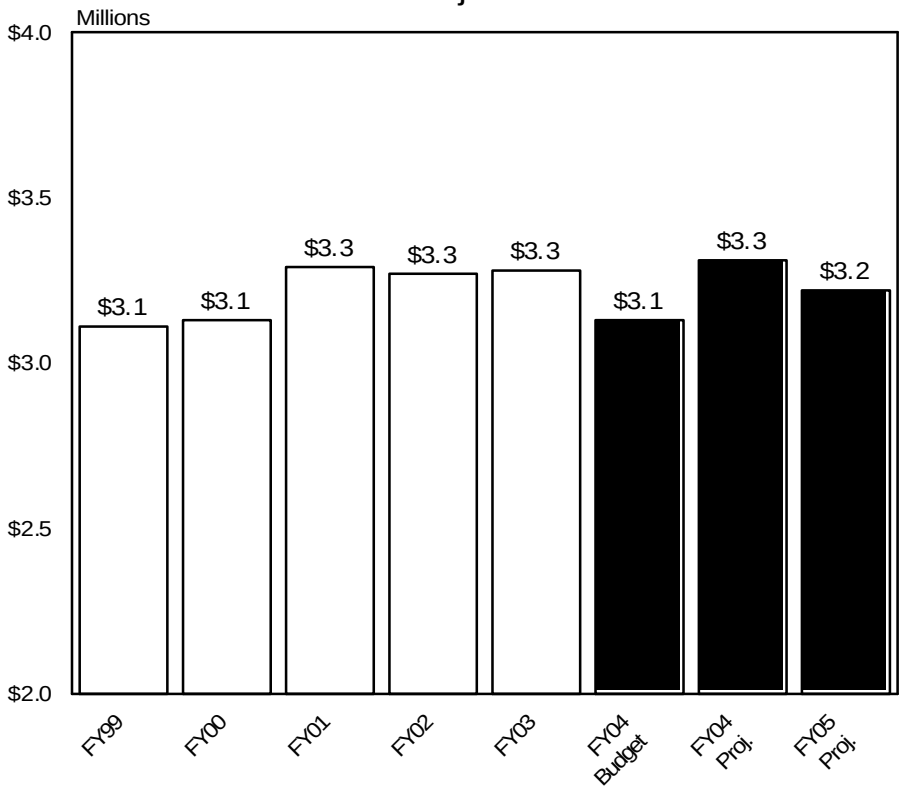
Background: State Shared Gas Taxes consist of two discrete revenue streams: County Fuel Tax (7th Cent) and the Constitutional Gas Tax (80/20; 2 cents). These revenues are all restricted to transportation related expenditures. (Fl Statutes 206 and others) These revenue streams are disbursed from the State based on a distribution formula consisting of county area, population and collection.

Preliminary Forecast: Based on current trends, staff anticipates revenue collections in the current year to be slightly above budget.

Major Revenues

Local Option Gas Tax

Fiscal Year Actuals & Projections

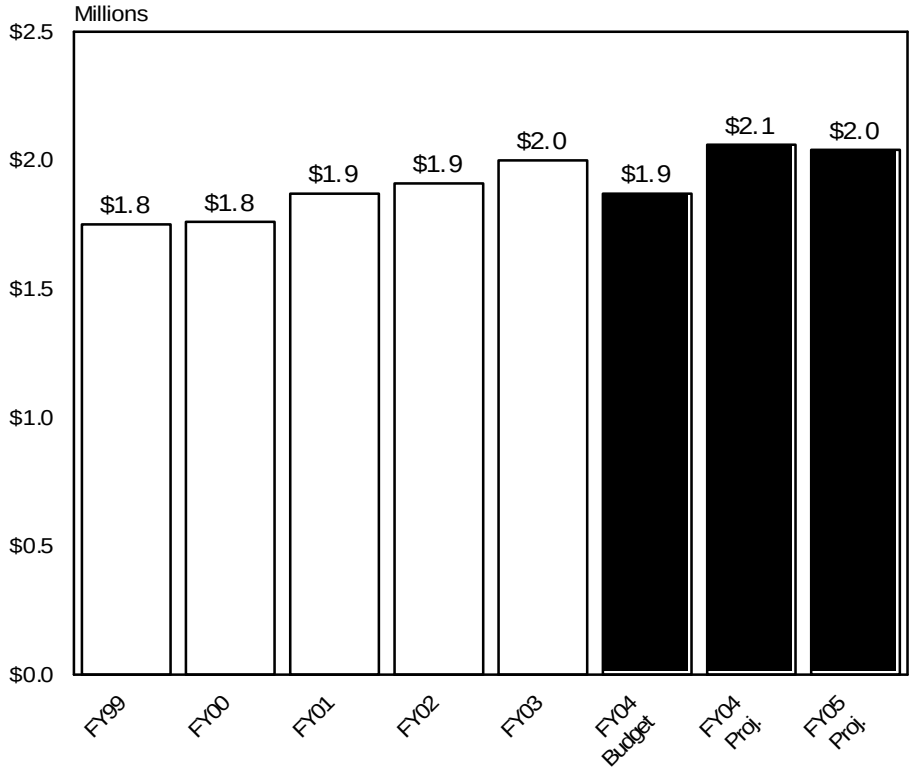


Background: The Local Option Gas Tax is a locally imposed 6 cents per gallon on every net gallon of motor and diesel fuel. Per the Interlocal agreements, this revenue is shared 50%- 50% for the first 4 cents between the City and County and 60% City and 40% County for the remaining 2 cents. This equates to the County 46% and the City 54%. Amounts reflected are County share only. Funds are restricted to transportation related expenditures. This gas tax sunsets in August 2015.

Preliminary Forecast: Based on current trends, staff anticipates this revenue stream to remain relatively constant.

Local Option Tourist Tax

Fiscal Year Actuals & Projections



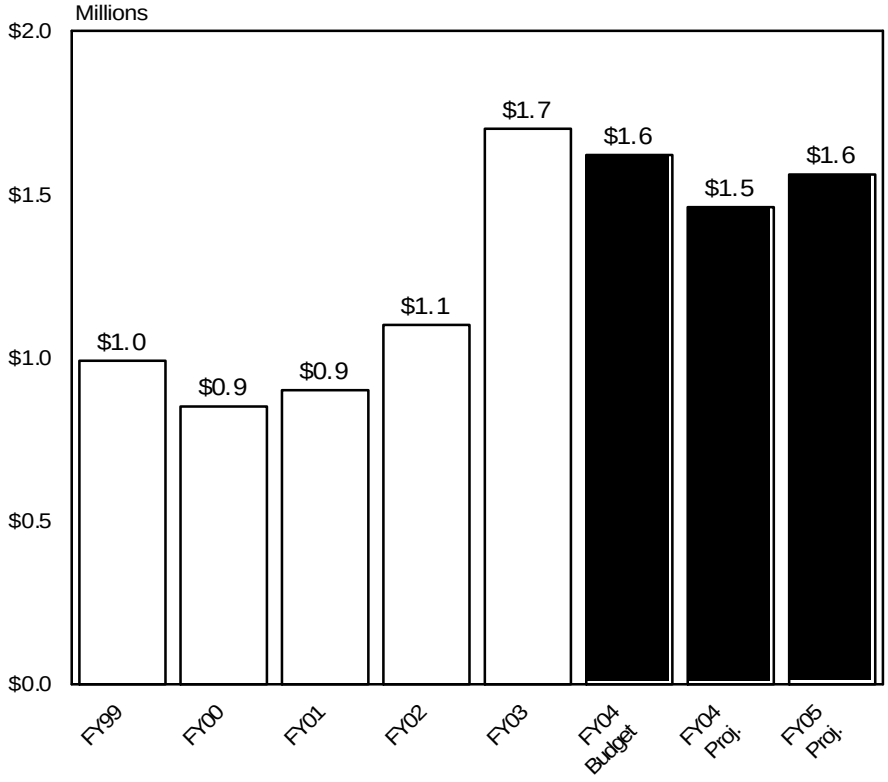
Background: This is a locally imposed 3% tax levied on rentals and leases of less than a six month duration. This tax is administered locally by the Tax Collector. The funds are restricted to advertising, public relations, promotional programs, visitor services and approved special events (Florida Statute 125.014).

Preliminary Forecast: Based on current trends, staff anticipates this revenue stream to grow 8% over the current FY04 budget of $1,871,597. Any excess funds will accrue to fund balance and be allocated in future years.

Major Revenues

Environmental Permits

Fiscal Year Actuals & Projections

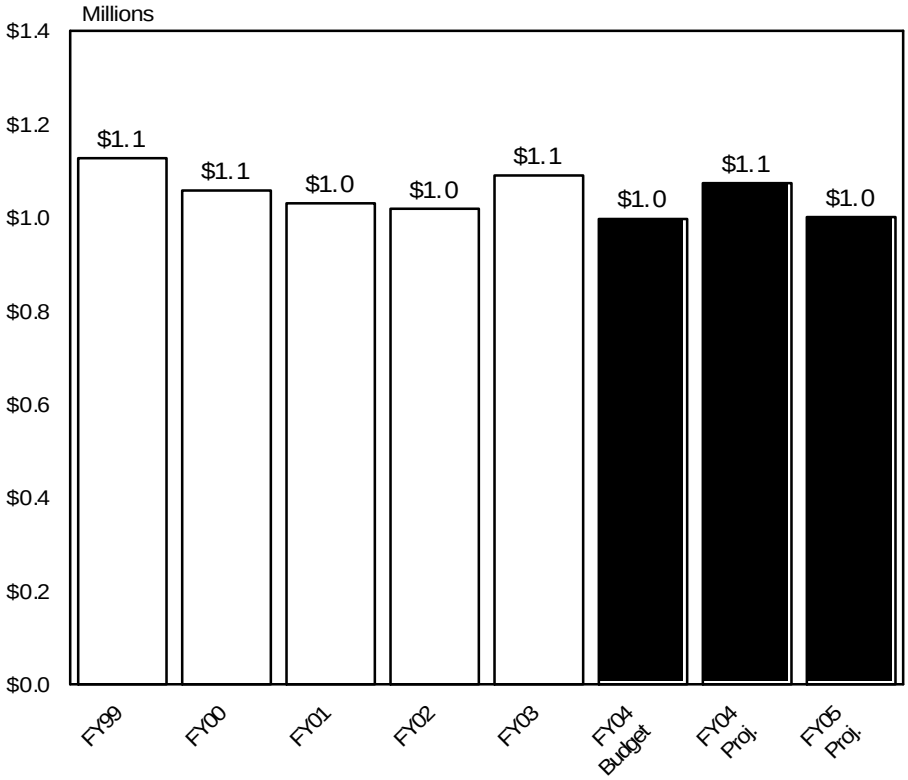


Background: Environmental permit/ development review fees are revenues derived from development projects for compliance with stormwater, landscape, tree protection, site development, zoning, and subdivision regulations. The Board adopted a revised fee resolution effective October 1, 2002.

Preliminary Forecast: FY04 reflects anticipated increases based on a revised fee schedule. In FY03, the Board directed an increase in fees to reduce General Fund support for Growth Management activities.

Building Permits

Fiscal Year Actuals & Projections



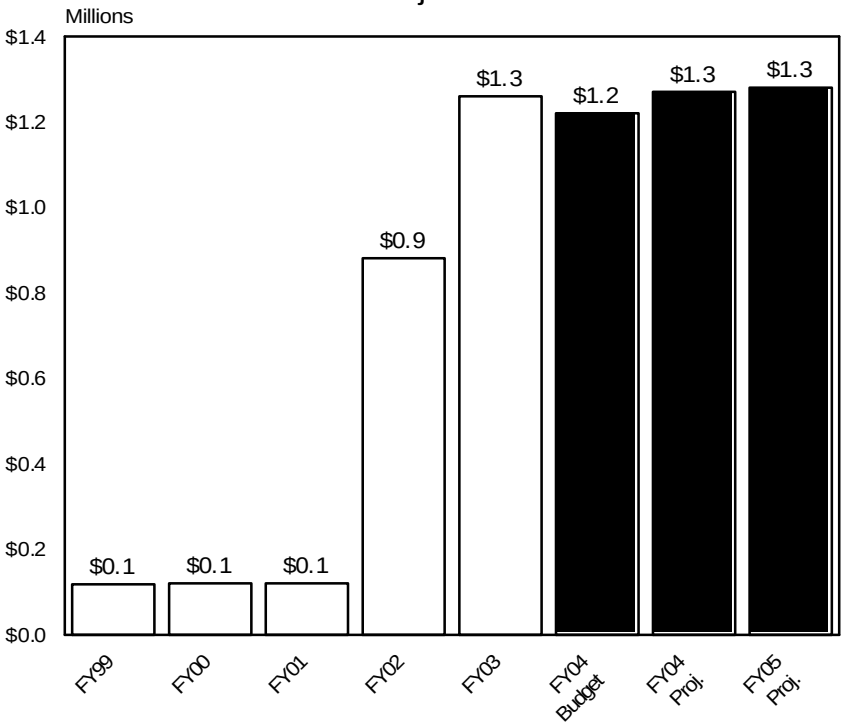
Background: Building permit fees are revenues derived from developers of residential and commercial property and are intended to offset the cost of inspections to assure that development activity meets local, State and federal building code requirements. The County only collects permit fees for development occurring in the unincorporated area of the County.

Preliminary Forecast: Based on current trends, staff anticipates this revenue stream to remain relatively constant.

Major Revenues

9th Cent Gas Tax

Fiscal Year Actuals & Projections

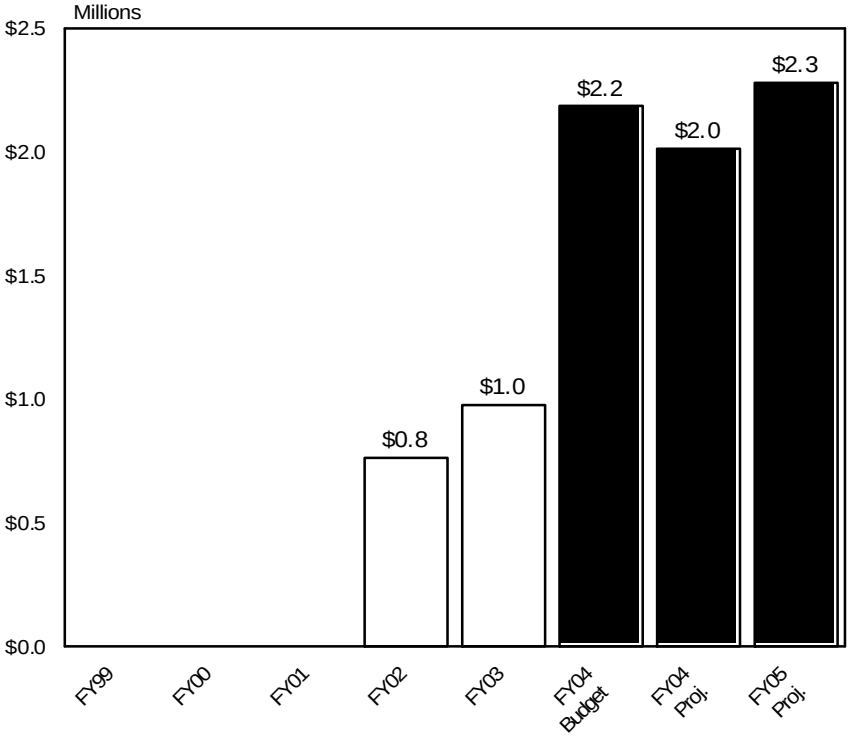


Background: Prior to FY02, the 9th Cent Gas Tax reflected a State imposed one cent tax on special and diesel fuel. Beginning in FY02, the County levies the amount locally on all fuel consumption. FY02 shows collections beginning in January for the locally imposed portion. FY03 is the first full year of collection

Preliminary Forecast: Current year collections should exceed the FY04 budget of $1.22 million by 4%. The FY05 estimate anticipates less than 1% growth over the FY04 budget. FY03 reflects the first full year of collection.

Telecommunications Tax

Fiscal Year Actuals & Projections



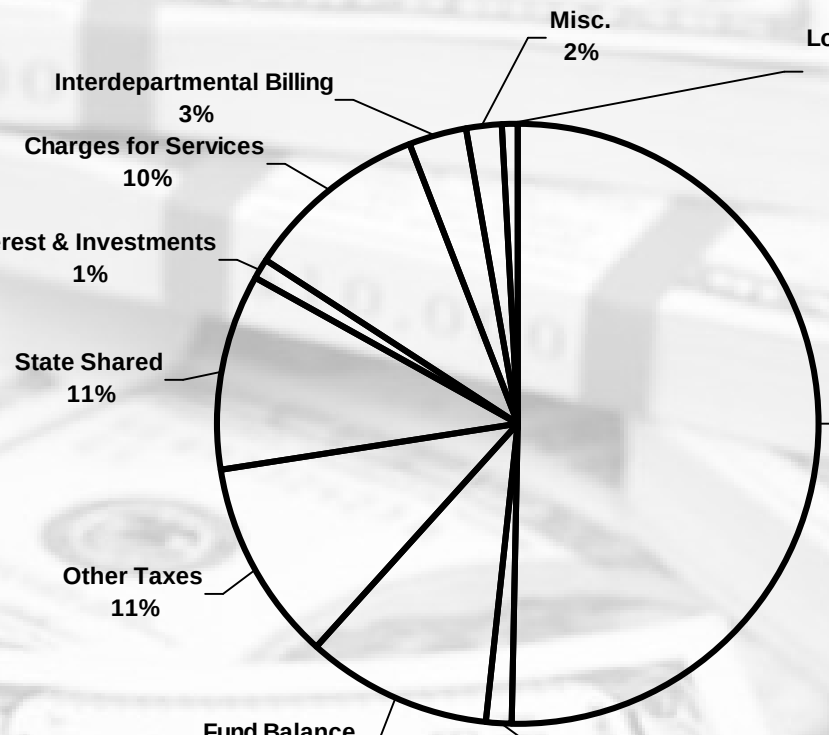
Background: The Telecommunications Tax combined seven different state and local taxes or fees by replacing them with a two-tiered tax, each with its own rate. These two taxes are (1) The State Communications Services Tax (State Tax) and (2) The Local Option Communications Services Tax (Local Option Tax). The county correspondingly eliminated its 5% Cable Franchise Fee and certain ROW permit fees.

The increase in Telecommunications Tax revenues reflects the implementation of the Charter county allowable rate of 5.22% which corresponds with the rate being levied by the City of Tallahassee. The County has dedicated the current year increase to flooded property acquisition and the elimination of the Water and Sewer Franchise Fee.

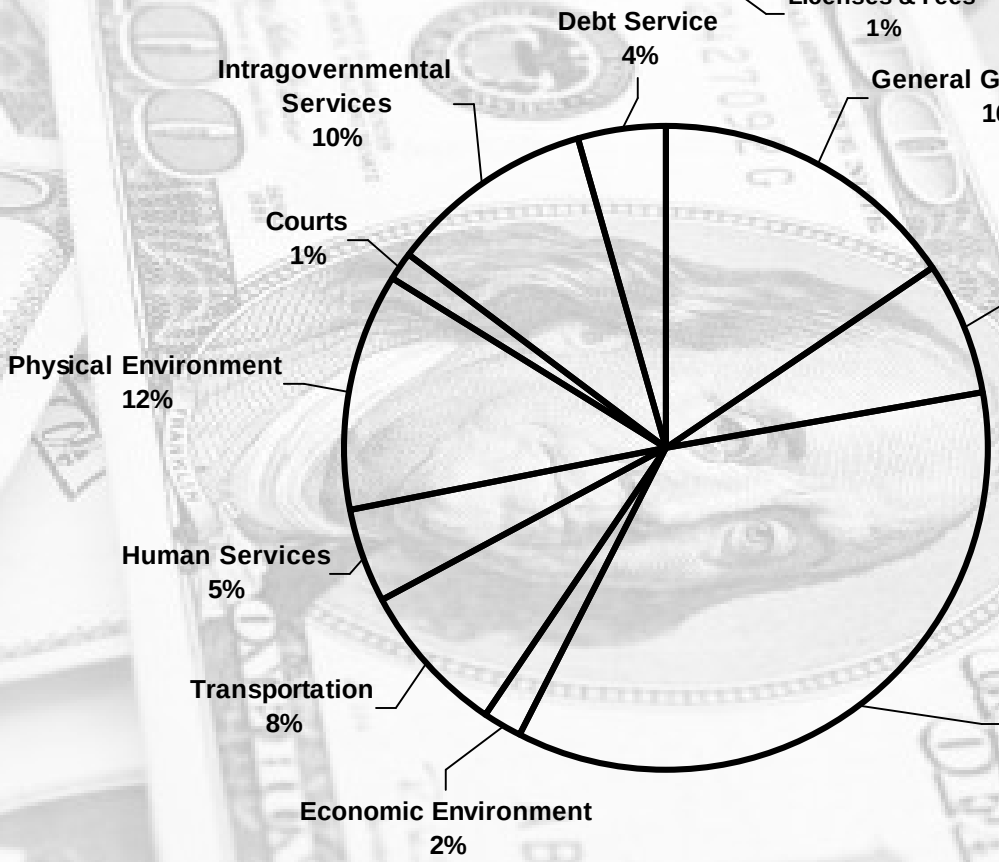
Preliminary Forecast: FY05 is projected to exceed the FY04 budgeted amount of $2,185,998 by 4%.

Revenue and Expenditure Summary

Where the $191.2m comes from…



…and where the $191.2m goes.



Note: Revenues are reflected at a statutory 95%.

Leon County Government
Fiscal Year 2005 Budget

Summary of Expenditures

	FY03 Actual	%	FY04 Budget	%	FY05 Budget	%
General Government Services						
Legislative	1,188,214		1,163,481		1,087,695	
Executive	1,156,679		1,118,798		1,221,466	
Property Appraiser	3,028,290		3,442,697		3,935,173	
Tax Collector	3,242,166		3,124,961		3,627,101	
Clerk Finance	1,085,968		1,150,088		1,317,899	
Financial & Administrative	7,318,357		8,479,640		9,443,449	
Legal Counsel	1,191,333		1,121,604		2,225,589	
Comprehensive Planning	1,114,973		883,000		940,291	
Other General Governmental Services	23,649,972		5,629,672		5,794,229	
Subtotal	**42,975,952**	**22%**	**26,113,941**	**13%**	**29,592,892**	**15%**
Public Safety						
Law Enforcement	22,527,655		24,289,769		26,821,777	
Fire Control	3,514,745		3,702,367		3,706,429	
Detention and/or Correction	22,068,029		24,238,111		26,011,923	
Protective Inspections	1,249,534		1,335,401		1,446,455	
Emergency & Disaster Relief Services	253,339		217,195		230,431	
Ambulance & Rescue Services	27,958		9,078,564		8,850,744	
Other Public Safety	353,321		250,000		250,000	
Subtotal	**49,994,581**	**25%**	**63,111,407**	**32%**	**67,317,759**	**35%**
Physical Environment						
Garbage/Solid Waste Control	8,636,079		8,506,556		9,154,668	
Conservation & Resource Management	3,587,439		3,936,175		4,200,975	
Flood Control	4,368,956		7,999,218		7,741,382	
Other Physical Environment	2,279,636		1,563,423		1,917,898	
Subtotal	**18,872,110**	**10%**	**22,005,372**	**11%**	**23,014,923**	**12%**
Transportation						
Road & Street Facilities	36,604,706		21,951,749		14,475,594	
Other Transportation	80,945		0		0	
Subtotal	**36,685,651**	**19%**	**21,951,749**	**11%**	**14,475,594**	**8%**
Economic Environment						
Industry Development	1,922,139		2,040,474		2,227,209	
Other Economic Environment	1,326,475		1,246,216		1,605,674	
Subtotal	**3,248,614**	**2%**	**3,286,690**	**2%**	**3,832,883**	**2%**
Human Services						
Health	5,251,894		4,998,874		5,521,144	
Other Human Services	3,213,977		3,122,995		4,124,175	
Subtotal	**8,465,871**	**4%**	**8,121,869**	**4%**	**9,645,319**	**5%**
Culture/Recreation						
Libraries	6,525,179		7,181,987		7,817,119	
Parks & Recreation	2,941,619		4,336,542		4,488,694	
Cultural Services	397,000		482,000		572,000	
Special Events	6,500		4,500		4,500	
Subtotal	**9,870,298**	**5%**	**12,005,029**	**6%**	**12,882,313**	**7%**
Debt Service	**13,267,785**	**7%**	**14,105,373**	**7%**	**8,316,152**	**4%**
Intragovernmental Services						
Intragovernmental Services	214,187		268,464		249,147	
Motor Pool	1,317,431		1,515,097		1,660,124	
Grants Program	0		115,488		102,252	
Insurance Program	2,511,789		3,023,616		5,747,255	
Budgeted Contingency	0		14,729,022		11,948,638	
Subtotal	**4,043,407**	**2%**	**19,651,687**	**10%**	**19,707,416**	**10%**
Court Related						
Court Administration	526,466		545,575		217,576	
State Attorney	237,898		257,533		86,440	
Public Defender	420,388		435,496		208,841	
Clerk of Court	5,420,980		4,573,838		252,063	
Other Court Related	2,817,343		1,973,560		1,614,313	
Guardian Ad Litem	154,000		84,983		20,155	
Subtotal	**9,577,075**	**5%**	**7,870,985**	**4%**	**2,399,388**	**1%**
Total:	**197,001,344**	**100%**	**198,224,102**	**100%**	**191,184,639**	**100%**

Leon County Government
Fiscal Year 2005 Budget

Summary of Revenues

	FY03 Actual	%	FY04 Adopted	%	FY05 Budget	%
General Property Taxes						
General Fund	32,284,888		33,849,308		37,996,521	
Fine and Forfeiture	44,268,939		46,542,801		49,703,557	
Fire MSTU	3,736,684		0		0	
Healthcare MSTU	536,586		1,128,315		2,259,253	
EMS MSTU	0		4,701,294		5,134,665	
Total MSTU	4,273,270		5,829,609		7,393,918	
Delinquent Taxes	224,566		184,578		213,275	
Subtotal	**81,051,663**	**42%**	**86,406,296**	**44%**	**95,307,271**	**50%**
Other Taxes						
Local Option Resort Tax	2,029,716		1,890,313		2,040,502	
Local Option Gas Tax	3,280,243		3,130,805		3,224,728	
1 Cent Sales Tax	18,442,944		17,068,172		5,921,801	
Franchise Fee	412,351		209,399		213,587	
Public Service Taxes	0		4,002,260		4,496,989	
Local Communication Services Tax	977,213		2,185,998		2,280,000	
Non Ad Valorem Assessments	1,891,759		1,827,570		1,905,796	
Delinquent Assessments	39,961		13,241		13,173	
Subtotal	**27,074,187**	**14%**	**30,327,758**	**15%**	**20,096,576**	**11%**
Licenses and Fees						
Occupational Licenses	169,311		179,550		178,699	
Building Permits	1,032,582		964,757		1,000,572	
Growth Fees	1,591,561		1,643,346		1,585,071	
Process Server Fees	8,340		14,250		4,940	
Subtotal	**2,801,795**	**1%**	**2,801,903**	**1%**	**2,769,282**	**1%**
Federal Shared						
Federal Grants	2,100,932		152,533		619,894	
Payment in Lieu of Taxes	13,426		0		0	
Subtotal	**2,114,357**	**1%**	**152,533**	**0%**	**619,894**	**0%**
State Shared						
State Grants	1,341,062		638,110		569,614	
State Revenue Sharing	4,251,230		3,962,130		3,715,813	
Other State Revenues	502,216		475,475		484,457	
Local Gov. 1/2 Cent Sales	11,272,541		10,607,320		10,640,000	
State Shared Gas Tax	5,015,178		4,934,184		5,106,829	
Subtotal	**22,382,226**	**12%**	**20,617,219**	**10%**	**20,516,713**	**11%**
Local Government Payments	**2,062,985**	**1%**	**754,467**	**0%**	**1,518,416**	**1%**
Fines and Forefeitures	**2,600,032**	**1%**	**2,059,971**	**1%**	**422,750**	**0%**
Interest and Investments	**4,629,485**	**2%**	**2,055,322**	**1%**	**1,846,882**	**1%**
Miscellaneous	**2,781,042**	**1%**	**3,840,919**	**2%**	**3,724,092**	**2%**
Charges for Services						
General Government	503,825		489,965		844,740	
Public Safety	1,366,097		6,008,500		5,898,691	
Tipping Fees	6,135,581		5,842,730		6,034,460	
Other Physical	9,501,842		4,791,205		2,771,766	
Transportation	322,545		2,036,589		215,039	
Economic Environmental	785,691		636,479		665,724	
Cultural & Recreation	223,805		207,104		210,252	
Other Charges for Service	1,506,031		1,423,360		2,023,996	
Subtotal	**20,345,416**	**10%**	**21,435,932**	**11%**	**18,664,668**	**10%**
Debt Proceeds	**20,425,068**	**10%**	**300,000**	**0%**	**0**	**0%**
Excess Fees						
Clerk	1,358,670		294,375		0	
Sheriff	457,133		0		0	
Property Appraiser	185,380		180,000		180,000	
Tax Collector	358,238		200,000		199,500	
Supervisor Of Elections	51,402		0		0	
Subtotal	**2,410,822**	**1%**	**674,375**	**0%**	**379,500**	**0%**
Interdepartmental Billing	**3,881,450**	**2%**	**4,788,273**	**2%**	**6,104,474**	**3%**
Fund Balance	**0**	**0%**	**22,009,134**	**11%**	**19,214,121**	**10%**
TOTAL:	**194,560,528**	**100%**	**198,224,102**	**100%**	**191,184,639**	**100%**

Recommended Position Changes

Board of County Commissioners	FTEs
Management Services - MIS	
Network Systems Administrator (A)	1.00
Total Management Services	**1.00**
Public Works - Residential Drop Off Recycling	
Recycling Assistant (B)	1.00
Public Works - Mosquito Control	
Administrative Associate II (C)	1.00
Total Public Works	**2.00**
Total Board of County Commissioners	**3.00**

Judicial & Constitutional	FTEs
Super.of Elections - Voter Registration	
Elections Records Specialist (D)	1.00
Voting Systems Technician	1.00
Total Supervisor of Elections	**2.00**
Sheriff - Law Enforcement	
Communication Officers	4.00
DOT Speed Enforcement Position (E)	1.00
Total Sheriff	**5.00**
Property Appraiser	
Residential Appraiser	2.00
Commercial Analyst	1.00
Telephone Operator	1.00
GIS/ITSpecialist	1.00
Total Property Appraiser	**5.00**
Total Judicial & Constitutional	**12.00**

(A)Article V Compliance
(B)Supported by Electronics Waste Disposal Tipping Fee
(C)Coversion of Part Time Position/Supported by Hand Fogging Fee
(D)Conversion of OPS Position
(E)New Funding of Current Position

Staffing Summary by Program

Legislative/Administrative

Authorized Positions	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issue	FY 2005 Budget	FY 2006 Projected	FY 2007 Projected	FY 2008 Projected	FY 2009 Projected
County Commission	14.00	14.00	14.00	0.00	14.00	14.00	14.00	14.00	14.00
County Administration	4.00	4.00	4.00	0.00	4.00	4.00	4.00	4.00	4.00
County Attorney	12.00	12.00	12.00	0.00	12.00	12.00	12.00	12.00	12.00
Human Resources	10.00	11.00	9.00	0.00	10.00	10.00	10.00	10.00	10.00
Office of Mngt & Budget	9.00	9.00	11.00	0.00	10.00	10.00	10.00	10.00	10.00
Tourist Development	3.00	3.00	3.00	0.00	3.00	3.00	3.00	3.00	3.00
Total Legislative/Admin. FTE	52.00	53.00	53.00	0.00	53.00	53.00	53.00	53.00	53.00

Public Services

Authorized Positions	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issue	FY 2005 Budget	FY 2006 Projected	FY 2007 Projected	FY 2008 Projected	FY 2009 Projected
Intergovernmental Affairs	7.75	7.75	8.75	0.00	8.75	8.75	8.75	8.75	8.75
Library Services	113.20	115.20	115.20	0.00	115.20	115.20	115.20	115.20	115.20
Veteran Services	4.00	4.00	4.00	0.00	4.00	4.00	4.00	4.00	4.00
Volunteer Center	3.00	3.00	3.00	0.00	3.00	3.00	3.00	3.00	3.00
Cooperative Extension	14.17	14.17	14.17	0.00	14.17	14.17	14.17	14.17	14.17
Health & Human Services	6.00	7.00	8.00	0.00	8.00	8.00	8.00	8.00	8.00
Emergency Medical Services	0.00	86.00	77.00	0.00	77.00	77.00	77.00	77.00	77.00
Planning Department	6.00	6.00	5.00	0.00	5.00	5.00	5.00	5.00	5.00
Total Public Services FTE	154.12	243.12	235.12	0.00	235.12	235.12	235.12	235.12	235.12

Management Services

Authorized Positions	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issue	FY 2005 Budget	FY 2006 Projected	FY 2007 Projected	FY 2008 Projected	FY 2009 Projected
Support Services - Mngt Svcs	3.00	3.00	3.00	0.00	3.00	3.00	3.00	3.00	3.00
County Probation	28.00	28.00	28.00	0.00	28.00	28.00	28.00	28.00	28.00
Facilities Management	36.00	37.50	37.50	0.00	37.50	37.50	37.50	37.50	37.50
Management Information Svcs	52.50	53.50	57.50	1.00	58.50	58.50	58.50	58.50	58.50
Minority/Women Business Ent.	2.00	2.00	2.00	0.00	2.00	2.00	2.00	2.00	2.00
Purchasing	8.00	8.00	8.00	0.00	8.00	8.00	8.00	8.00	8.00
Total Management Services FTE	129.50	132.00	136.00	1.00	137.00	137.00	137.00	137.00	137.00

Growth and Environmental Management

Authorized Positions	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issue	FY 2005 Budget	FY 2006 Projected	FY 2007 Projected	FY 2008 Projected	FY 2009 Projected
Support Services	13.94	13.94	11.72	0.00	11.72	11.72	11.72	11.72	11.72
Building Inspection	19.06	19.06	18.28	0.00	18.28	18.28	18.28	18.28	18.28
Environmental Compliance	17.90	17.90	17.90	0.00	17.90	17.90	17.90	17.90	17.90
Development Services	14.00	14.00	14.00	0.00	14.00	14.00	14.00	14.00	14.00
DEP Storage Tank	2.10	2.10	2.10	0.00	2.10	2.10	2.10	2.10	2.10
Total Grow th Management FTE	67.00	67.00	64.00	0.00	64.00	64.00	64.00	64.00	64.00

Staffing Summary by Program

Staffing Summary by Program

Public Works

Authorized Positions	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issue	FY 2005 Budget	FY 2006 Projected	FY 2007 Projected	FY 2008 Projected	FY 2009 Projected
Support Services - Public Works	6.00	6.00	6.00	0.00	6.00	6.00	6.00	6.00	6.00
Operations	107.50	108.50	108.50	0.00	108.50	108.50	108.50	108.50	108.50
Animal Control	7.00	7.00	7.00	0.00	7.00	7.00	7.00	7.00	7.00
Engineering Services	34.00	34.00	35.00	0.00	35.00	35.00	35.00	35.00	35.00
Fleet Management	10.00	11.00	11.00	0.00	11.00	11.00	11.00	11.00	11.00
Mosquito Cntrl/Stmw tr Mngt	27.00	26.50	26.50	1.00	27.50	27.50	27.50	27.50	27.50
Parks & Recreation	20.50	19.50	19.50	0.00	19.50	19.50	19.50	19.50	19.50
Solid Waste	42.50	42.50	42.50	1.00	43.50	43.50	43.50	43.50	43.50
Total Public Works FTE	254.50	255.00	256.00	2.00	258.00	258.00	258.00	258.00	258.00
Total Board FTE	657.12	750.12	744.12	3.00	747.12	747.12	747.12	747.12	747.12

Constitutional

Authorized Positions	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issue	FY 2005 Budget	FY 2006 Projected	FY 2007 Projected	FY 2008 Projected	FY 2009 Projected
Clerk of Circuit Court	109.00	109.00	109.00	0.00	109.00	109.00	109.00	109.00	109.00
County Courts	47.50	46.50	46.50	0.00	46.50	46.50	46.50	46.50	46.50
Finance	25.00	25.00	25.00	0.00	25.00	25.00	25.00	25.00	25.00
Supervisor of Elections	14.00	14.00	14.00	2.00	16.00	16.00	16.00	16.00	16.00
Property Appraiser	46.00	51.00	51.00	5.00	56.00	56.00	56.00	56.00	56.00
Sheriff	633.00	612.00	612.00	5.00	617.00	617.00	617.00	617.00	617.00
Tax Collector	85.00	85.00	85.00	0.00	86.00	86.00	86.00	86.00	86.00
	959.50	942.50	942.50	12.00	955.50	955.50	955.50	955.50	955.50
Total Constitutional FTE	959.50	942.50	942.50	12.00	955.50	955.50	955.50	955.50	955.50

Judicial

Authorized Positions	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issue	FY 2005 Budget	FY 2006 Projected	FY 2007 Projected	FY 2008 Projected	FY 2009 Projected
Court Administration	22.50	24.50	8.00	0.00	8.00	8.00	8.00	8.00	8.00
Guardian Ad Litem	3.00	1.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Public Defender	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
State Attorney	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	25.50	26.00	8.00	0.00	8.00	8.00	8.00	8.00	8.00
Total Judicial FTE	25.50	26.00	8.00	0.00	8.00	8.00	8.00	8.00	8.00
Total Board, Consti, Jucicial Full-Time Equivalents (FTE)	**1,642.12**	**1,718.62**	**1,694.62**	**15.00**	**1,710.62**	**1,710.62**	**1,710.62**	**1,710.62**	**1,710.62**

OPS Staffing Summary by Program

Legislative/Administrative

OPS Positions	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issue	FY 2005 Budget	FY 2006 Projected	FY 2007 Projected	FY 2008 Projected	FY 2009 Projected
Office of Mngt and Budget	2.50	2.50	1.00	0.00	1.00	1.00	1.00	1.00	1.00
	2.50	2.50	1.00	0.00	1.00	1.00	1.00	1.00	1.00

Public Services

OPS Positions	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issue	FY 2005 Budget	FY 2006 Projected	FY 2007 Projected	FY 2008 Projected	FY 2009 Projected
Library Services	1.00	1.00	1.00	0.00	1.00	1.00	1.00	1.00	1.00
Emergency Medical Services	0.00	0.00	20.00	0.00	20.00	20.00	20.00	20.00	20.00
	1.00	1.00	21.00	0.00	21.00	21.00	21.00	21.00	21.00

Management Services

OPS Positions	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issue	FY 2005 Budget	FY 2006 Projected	FY 2007 Projected	FY 2008 Projected	FY 2009 Projected
Management Info Services	11.00	11.00	11.00	0.00	11.00	11.00	11.00	11.00	11.00
	11.00	11.00	11.00	0.00	11.00	11.00	11.00	11.00	11.00

Office of Growth and Environmental Management

OPS Positions	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issue	FY 2005 Budget	FY 2006 Projected	FY 2007 Projected	FY 2008 Projected	FY 2009 Projected
Grow th & Environ Management	2.50	2.50	2.50	0.00	2.50	2.50	2.50	2.50	2.50
	2.50	2.50	2.50	0.00	2.50	2.50	2.50	2.50	2.50

Public Works

OPS Positions	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issue	FY 2005 Budget	FY 2006 Projected	FY 2007 Projected	FY 2008 Projected	FY 2009 Projected
Operations	1.50	1.50	1.50	0.00	1.50	1.50	1.50	1.50	1.50
Mosquito Cntrl & Strmw tr Maint	5.51	5.83	5.83	(0.50)	5.33	5.33	5.33	5.33	5.33
Solid Waste	1.00	1.00	1.00	0.00	1.00	1.00	1.00	1.00	1.00
	8.01	8.33	8.33	(0.50)	7.83	7.83	7.86	7.83	7.83
Total Board OPS Staffing	**25.01**	**25.33**	**43.83**	**(0.50)**	**43.33**	**43.33**	**43.36**	**43.33**	**43.33**

Constitutional

OPS Positions	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issue	FY 2005 Budget	FY 2006 Projected	FY 2007 Projected	FY 2008 Projected	FY 2009 Projected
Clerk of Circuit Court	9.61	9.61	9.61	0.00	9.61	9.61	9.61	9.61	9.61
Finance	2.00	3.00	3.00	0.00	3.00	3.00	3.00	3.00	3.00
Supervisor of Elections	16.00	16.00	16.00	(1.00)	15.00	15.00	15.00	15.00	15.00
	27.61	28.61	28.61	(1.00)	27.61	27.61	27.61	27.61	27.61
Total Constitutional OPS	**27.61**	**28.61**	**28.61**	**(1.00)**	**27.61**	**27.61**	**27.61**	**27.61**	**27.61**

OPS Staffing Summary by Program

Judicial

OPS Positions	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issue	FY 2005 Budget	FY 2006 Projected	FY 2007 Projected	FY 2008 Projected	FY 2009 Projected
Public Defender	0.00	1.00	1.00	0.00	1.00	1.00	1.00	1.00	1.00
Court Administration	1.00	1.00	1.00	0.00	1.00	1.00	1.00	1.00	1.00
	1.00	1.00	1.00	0.00	1.00	1.00	1.00	1.00	1.00
Total Judicial OPS Staffing	**1.00**	**1.00**	**1.00**	**0.00**	**1.00**	**1.00**	**1.00**	**1.00**	**1.00**
Total Board, Constitutional, Judicial OPS Staffing	**53.62**	**54.94**	**73.44**	**(1.50)**	**71.94**	**71.94**	**71.94**	**71.94**	**71.94**

Summary of Fund Balance and Retained Earnings

Fund	Fund Title	FY01 Actual	FY02 Actual	FY03 Actual	FY04 Estim. Balance (B)	FY05 Budget	9/30/05 Estim Balance
	General Fund						
001	General Fund	13,484,002	15,667,235	16,572,550	15,690,411	1,501,225	14,189,186
	Subtotal:	**13,484,002**	**15,667,235**	**16,572,550**	**15,690,411**	**1,501,225**	**14,189,186**
	Special Revenue Funds						
050	Animal Control Fund	127,655	106,723	15,771	(I)	(I)	(I)
105	Transportation Trust Fund	1,052,189	(C)	(C)	(C)	(C)	(C)
106	County Trans Trust Fund	1,285,748	3,674,852	4,508,311	3,946,685	760,000	3,186,685
107	Local Option Gas Tax Fund	2,319,509	(C)	(C)	(C)	(C)	(C)
110	Fine and Forfeiture Fund	2,649,339	3,980,345	4,890,068	5,630,151	1,095,889	4,534,262
111	Probation Services Fund	746,752	562,246	420,028	420,028		420,028
112	Legal Aid Trust Fund	45,581	30,126	759	759		759
113	Law Library Trust Fund	28,135	37,568	41,620	41,620	35,688	5,932
114	Family Mediation	211,105	294,219	268,309	100,726	51,528	49,198
115	Criminal Justice Trust Fund						
116	Drug Abuse Trust	50,679	66,380	86,321	83,821		83,821
120	Building Inspections	1,042,873	916,243	868,862	517,475	394,012	123,463
121	Growth Management Fund	216,696	438,606	745,586	745,586	449,498	296,088
122	Mosquito Control Fund	100,535	115,430	89,001	89,001		89,001
123	Stormwater Utility	3,088,512	2,008,010	1,795,323	1,788,580		1,788,580
124	Ship Trust Fund	121,089		(1)	(1)		(1)
126	Non-Countywide Gen. Rev. (H)		1,217,108	2,228,739	1,078,739	1,078,000	739
130	911-Emergency Communications	50,001	286,155	52,430	52,430		52,430
140	Municipal Service Fund (I)	1,993,318	1,252,347	854,111	1,711,206		1,711,206
145	Fire MSTU	485,812	790,719	1,142,108	(I)	(I)	(I)
160	Tourist Development	846,068	1,141,175	1,401,937	1,067,843	216,792	851,051
161	Housing Finance Authority	471,884	362,224	516,944	296,803	15,675	281,128
162	Special Assessment Paving	72,101	392,030	509,612	191,849	191,849	
163	Primary Health Care MSTU		389,174	450,027	450,027		450,027
165	Bank of America Operating			524,432	424,432		424,432
	Subtotal:	**17,005,581**	**18,061,680**	**21,410,298**	**18,637,760**	**4,288,931**	**14,348,829**
	Debt Service Funds						
201	Debt Service -Series 1991	11,042,015	1,060,253	1,259,605			
206	Debt Service - Series 1999	135,670	61,856	14,601	14,601	77,546	150,480
211	Debt Service - Series 2003A/2003B			43	43		43
214	Debt Service Stormwater	242,886	55,193	6,096	6,096		6,096
215	Debt Service Parks & Rec.	81,730	27,948	1,435	1,435		1,435
216	Debt Service Library	189,816	192,207	104,739	54,739		54,739
218	Debt Service - Series 1986	10,002	238	242	242		242
	Subtotal:	**11,702,119**	**1,397,695**	**1,386,761**	**77,156**	**77,546**	**213,035**

Summary of Fund Balance and Retained Earnings

Fund	Fund Title	FY01 Actual	FY02 Actual	FY03 Actual	FY04 Estim Balance (B)	FY05 Budget	9/30/05 Estim Balance
	Capital Projects Funds						
305	Capital Improvement Fund (H)	4,876,603	3,797,259	3,220,223	1,977		1,977
306	Gas Tax Capital Fund		1,504,582	990,963	49,087		49,087
308	Local Option Sales Tax	46,670,527	52,184,205	49,470,812	18,524,951	2,394,835	16,130,116
311	BOA Constrct Series 2003A/2003B			7,210,580	27,503		27,503
314	Lake Restoration Fund	2,017,978					
318	Lake Restoration Phase II	18,294,032	17,084,009	11,031,020	569,000	569,000	
325	Library & Parks 1998A	4,480,550	3,671,513	1,460,337	148,847	136,620	12,227
330	9-1-1 Communication Capital	993,270	729,612	1,139,345	1,139,345		1,139,345
331	Emerg. Comm. Trust Fund (D)	199,449	465,020	618,582	831		831
341	Impact Fee-Cntyw ide Road District	4,872,704	3,148,039	2,889,670	894,030	539,702	354,328
343	NW Urban Collector Fund	473,615	469,236	470,526	8,308		8,308
344	SE Urban Collector Fund	719,436	731,308	739,840	24,207		24,207
	Subtotal:	**83,598,164**	**83,784,783**	**79,241,898**	**21,388,086**	**3,640,157**	**17,747,929**
	Enterprise Funds						
401	Landfill Operating Fund R.E. (E)	16,097,755	18,444,119	18,999,262	18,999,262	6,922,352	12,076,910
402	Recycling Fund	132,538	78,314				
420	Amtrak Depot	1,436,021	1,458,071	1,475,520	1,458,610	13,910	1,444,700
	Subtotal:	**17,666,314**	**19,980,504**	**20,474,782**	**20,457,872**	**6,936,262**	**13,521,610**
	Internal Service Funds						
501	Insurance Service Fund R.E. (F)	3,678,342	2,897,646	2,772,953	1,669,781	1,770,000	1,770,000
502	Communications Trust Fund R.E.	490					
505	Motor Pool Fund R.E. (G)	(37,785)	(81,001)	(120,886)	(120,886)		(120,886)
	Subtotal:	**3,641,047**	**2,816,645**	**2,652,067**	**1,548,895**	**1,770,000**	**1,649,114**
	TOTAL:	**147,097,227**	**141,708,542**	**141,738,356**	**77,800,180**	**18,214,121**	**61,456,278**

Notes:

A. Grant funds w ere not included, as they do not accumulate fund balances.

B. Balances as of 9/30/04 w ill differ depending upon actual revenue collections, actual expenditures incurred in each fund and year ending audit adjustments.

C. Funds #105 and #107 have been collapsed into Fund #106.

D. Fund #331has been split out from Fund #330.

E. Retained earnings includes all liquid and fixed assets. Unresetricted balance at 9/30/03 w as $8,003,682. (FY 2002/2003 pending final audit)

F. Includes audit adjustments associated w ith annual actuarial study of outstanding liability. Budgeted balance to support Contingent Liability Reserve; portion of reserve actually expended in FY03/04.

G. Negative balance in Fund #505 is related to the booking of the depreciation of fund assets. In the future this accounting transaction w ill be booked against Fund #001.

H. During FY02 and FY03 Fund #126 w as numbered Fund #070.

I. Effective in FY05, the County consolidated Funds #050 and #145 into Fund #140.

Long Term Debt Structure

General Obligation Bonds

No outstanding issues.

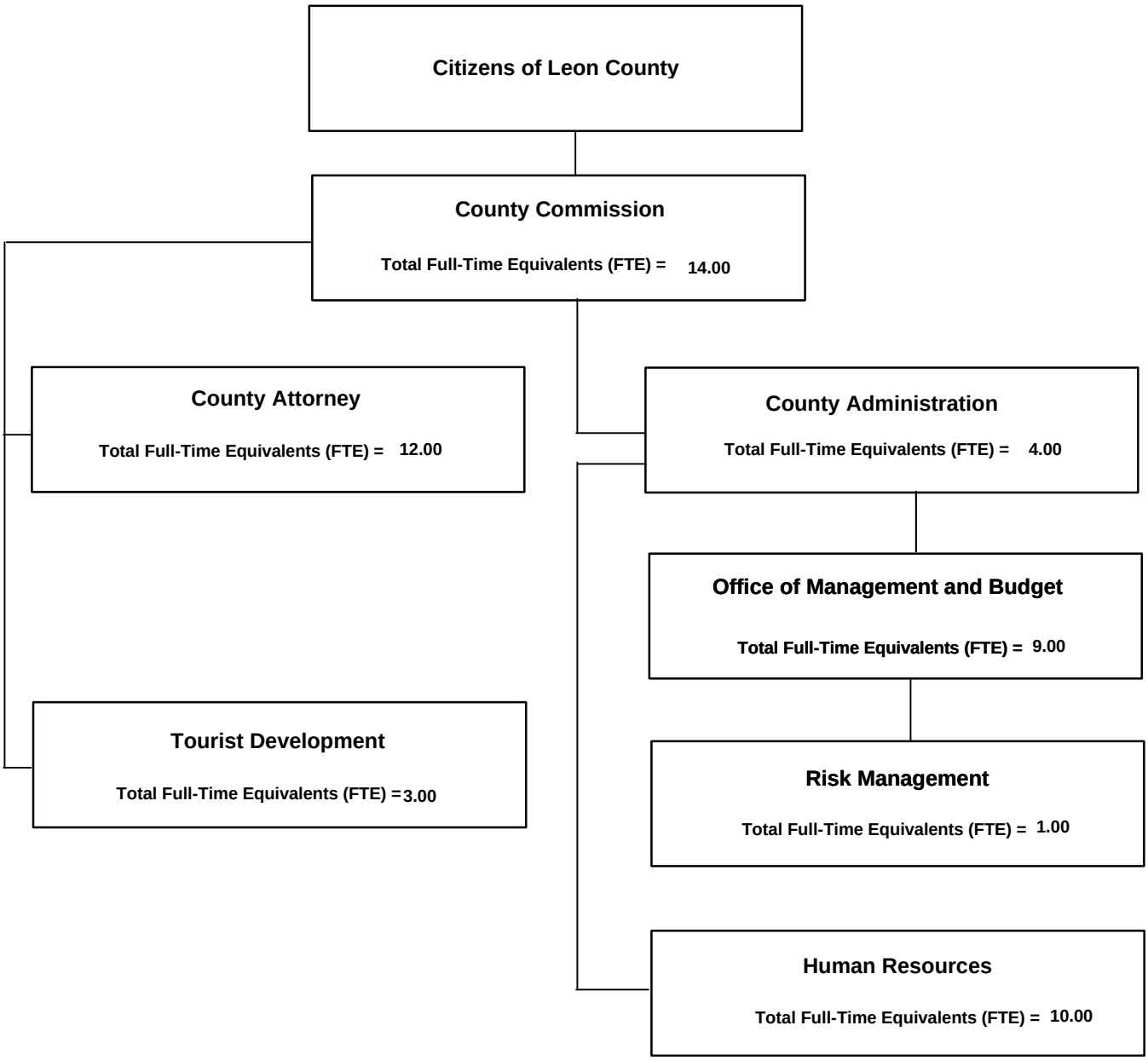
Non Self Supporting Revenue Debt

Description	Purpose	Pledge/ Security	Original Principal Amount	Outstanding Principal Amount	FY 04/05 Principal Payment	Final Maturity Date
Series 1999: Debt Service Refunding	This Bond was issued to fund the Northeast Fire Station, acquire the TDC Building, numerous stormwater projects and the initial funding for a Courthouse Annex.	The pledged revenues for these bonds include guaranteed entitlement revenue, Local Government Half Cent Sales Tax, State Revenue Sharing, Race Track funds and other non-ad valorem revenue sources.	$29,900,000	$28,695,000	$265,000	2017
Series 1998B: Capital Improvement & Refunding Revenue Bonds	This Bond was issued by the County to refund the 1991 Bonds which were issued to finance various capital improvement projects such as construction of a public library and landfill improvements.		$28,395,000	$20,210,000	$1,815,000	2013
Series 2003A: Tax Exempt Capital Improvement Revenue Bonds **& Series 2003B:** Taxable Capital Improvement Revenue Bonds	These Bonds were issued to purchase the Bank of America (BOA) building, provide funding for the renovations necessary to the existing courthouse and BOA; and to provide funding to make repairs to the existing courthouse and parking garage.		$20,430,000	$20,430,000	$0	2020
Series 1993: Refunding Revenue Bonds	This Bond wasissued by the County to advance fund portions of the County's outstanding Capital Improvement Revenue Bonds, Series 1988 and 1989 which were issued to finance various Capital Improvements including construction of a public library.		$12,680,000	$4,630,000	$1,465,000	2007
Series 1998A: Capital Improvement Revenue Bonds	This Bond was issued by the County for the purpose of financing improvements to the library, parks and recreation, fleet management facility, public works building and other capital improvements.		$9,710,000	$9,710,000	$0	2017
Series 1997: Capital Improvement Revenue Bonds	This Bond was issued by the County for the purpose of financing the cost of acquiring, constructing and equipping lake restoration and stormwater improvements.		$7,255,000	$5,290,000	$295,000	2017
TOTAL:			**$108,370,000**	**$88,965,000**	**$3,840,000**	

Schedule of Transfers

	TRANSFER TO		TRANSFER FROM	AMOUNT
001	General Fund	110	Fine & Forfeiture	$51,195
001	General Fund	124	SHIP Trust Fund	$66,572
001	General Fund	126	Non-Countywide General Revenue	$3,855,928
				$3,973,695
060	Supervisor of Elections	001	General Fund	$1,793,500
106	Transportation Trust	123	Stormwater Utility	$718,635
106	Transportation Trust	126	Non-Countywide General Revenue	$153,946
				$872,581
	SPECIAL REVENUE FUNDS			
111	Probation Services	001	General Fund	$1,214,968
121	Growth Management	126	Non-Countywide General Revenue	$1,662,920
122	Mosquito Control	001	General Fund	$636,694
123	Stormwater Utility	106	Transportation Fund	$1,170,511
123	Stormwater Utility	126	Non-Countywide General Revenue	$3,096,318
				$4,266,829
125	Grants	126	Non-Countywide General Revenue	$200,000
140	Parks/Municipal Services	126	Non-Countywide General Revenue	$1,736,041
	DEBT SERVICE			
206	Debt Service Series 1999	126	Non-Countywide General Revenue	$1,535,864
206	Debt Service Series 1999	140	Parks/Municipal Services	$91,203
206	Debt Service Series 1999	160	Tourist Development	$163,451
				$1,790,518
211	Debt Service 2003A & 2003B	001	General Fund	$240,920
211	Debt Service 2003A & 2003B	165	Bank of America Operations	$722,760
				$963,680
214	Stormwater 1997	126	Non-Countywide General Revenue	$563,458
215	Capital Bond 1998A	126	Non-Countywide General Revenue	$373,836
215	Capital Bond 1998A	140	Parks/Municipal Service	$111,665
				$485,501
216	Capital Bond 1998B	126	Non-Countywide General Revenue	$2,876,025
218	Refunding Series 1993	001	General Fund	$1,709,904
	CAPITAL IMPROVEMENT			
305	Capital Improvement	001	General Fund	$2,836,328
305	Capital Improvement	110	Fine & Forfeiture	$1,582,323
305	Capital Improvement	120	Building Inspection	$24,500
305	Capital Improvement	126	Non-Countywide General Revenue	$2,078,000
305	Capital Improvement	162	Special Assessment Paving	$462,831
				$6,983,982
306	Transportation Capital	106	Transportation Trust	$1,602,955
401	Solid Waste Operations	126	Non-Countywide General Revenue	$400,000
			TOTAL ALL TRANSFERS	**$33,733,251**

Legislative/Administrative



The **Legislative/ Administrative** section of the Leon County FY 2004/2005 Annual Budget is comprised of the Board of County Commissioners, County Administration, the County Attorney's Office, the Office of Management & Budget, and the Tourist Development Council.

The Board of County Commissioners provides leadership and direction to County departments and programs. County Administration facilitates the delivery of services consistent with priorities and policies established by the Board. The County Attorney provides legal services for the Board and all departments under the Board. The Office of Management & Budget provides financial management and guidance to the Board, County Administrator, and other departments. The Tourist Development Council, whose members are appointed by the Board, serves to promote Leon County as a tourist destination.

HIGHLIGHTS

Board of County Commissioners will continue to work towards addressing their Top 10 priorities for the calendar year of 2004 including: (1) develop a program to measure the amount of pollutants entering water bodies and implement new regulations to comply with and enforce federal and state standards, (4) protect North Florida Water Resources, (5) increase economic development, (7) evaluate the need for a women's health center at the Bond Community Health Clinic, (8) extend the lease for the Ft. Braden Community Center and explore using schools for after hours youth programs, (9) funding for 90 East (Mahan Drive) to I-10, and (10) involve the private sector in further developing the Southern Strategy to addressing housing, schools, and transportation and explore the impact the FSU and FAMU Master Plans will have on Southside neighborhoods. Additionally, the Board has reduced the general ad valorem millage rate by one hundredth of a mill. This action marks the 14th consecutive year that the Board has maintained or reduced the general ad valorem tax rate.

Human Resources implemented an on-line employment application and benefits enrollment process, initiated the Wellness Program, and increased the number of employees that attended County sponsored training events by 15.4% without increased funding.

In FY 2003/2004, **County Administration** successfully implemented the Emergency Medical Services Program, eliminated the Fire Services MSTU, and resolved City/County issues on Tram Road, Sprayfield, and Gum Road Transfer Station.

During the last fiscal year, the **County Attorney's Office** finalized the contract with the Blue Print 2000 counsel, drafted the Military Grant Policy, and implemented the Metropolitan Planning Organization's actions of independent staffing and auditing functions.

The **Office of Management & Budget** developed a balanced operating and capital budget, on behalf of the County Administrator as adopted by the Board, provided the County's Operating Budget, Capital Improvement Program, and Citizen's Guide on the Internet for better accessibility by the public, and received the Government Finance Officers Association of the US and Canada's Distinguished Budget Award for the 13 consecutive years.

During FY 2003/2004 the **Tourist Development Council** began the first in a series of special TDC commissioned reports on the Estimated Impact and Visitor Estimates of major events that occur in Tallahassee, the TDC also partnered with the Secretary of State's Office to develop a brochure of Tallahassee's downtown cultural district, and began the first of a series of niche marketing brochures with Southern Manors and More.

Human Resources implemented an on-line employment application and benefits enrollment process, initiated the Wellness Program, and increased the number of employees that attended County sponsored training events by 15.4% without increased funding.

Legislative/Administrative

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Personal Services	3,520,065	3,823,149	4,067,114	22,423	4,089,537	4,293,604
Operating	2,140,222	2,190,620	2,079,181	1,217,800	3,296,981	2,153,181
Capital Outlay	15,228	0	0	0	0	0
Grants-in-Aid	134,684	149,983	155,615	15,000	170,615	25,000
Total Budgetary Costs	5,810,199	6,163,752	6,301,910	1,255,223	7,557,133	6,471,785

Funding Sources	FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	FY 2006 Budget
001 General Fund	3,852,554	4,052,161	5,242,868	4,550,189
106 Transportation Trust	138,207	147,086	153,253	160,665
160 Tourist Development	1,629,986	1,739,416	1,925,209	1,517,992
501 Insurance Service	189,452	225,089	239,803	242,939
Total Revenues	5,810,199	6,163,752	7,557,133	6,471,785

Staffing Summary	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
County Administration	4.00	4.00	4.00	0.00	4.00	4.00
County Attorney	12.00	12.00	12.00	0.00	12.00	12.00
County Commission	14.00	14.00	14.00	0.00	14.00	14.00
Office of Management and Budget	9.00	9.00	10.00	0.00	10.00	10.00
Tourist Development	3.00	3.00	3.00	0.00	3.00	3.00
Human Resources	10.00	11.00	10.00	0.00	10.00	10.00
Total Full-Time Equivalents (FTE)	52.00	53.00	53.00	0.00	53.00	53.00

OPS Staffing	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Office of Management and Budget	2.50	2.50	1.00	0.00	1.00	1.00
Total Full-Time Equivalents (FTE)	2.50	2.50	1.00	0.00	1.00	1.00

County Commission

Mission Statement

The mission of the County Commission is to serve as elected officers and fiscal representatives of the County as well as to serve as the legislative and governing body of the County government.

Advisory Board

Apalachee Regional Planning Council; Audit Committee; Canvassing Board; Civic Center Authority; Coalition for Positive Growth Management; Correctional Planning Committee/CJIS; Criminal Justice Coordinating Council; Cultural Resources Commission; Downtown Improvement Authority; Downtown Merchants and Business Association; Economic Development Council; Geobased Information Systems; Healthcare Advisory Board; Juvenile Justice Council; Research & Development Authority; Science Advisory Committee; Convention & Visitors Bureau; Metropolitan Transportation Organization; Museum of History & Natural Science; Tourist Development Council; Transportation Disadvantaged Coordination Board; 21st Century Council; Value Adjustment Board; Water Resources Committee

Summary of Services Provided

1. Provide leadership and direction to County departments and programs in order to facilitate efficient and cost-effective delivery of services.
2. Safeguard the citizens' tax dollars through the funding of necessary and effective programs that serve to improve and enhance the quality of life in Leon County.

Accomplishments

1. Creation of County run Emergency Medical Services department, including the successful negotiation of the Advanced Life Support agreement with the City of Tallahassee.
2. Successful negotiations of the Downtown Community Redevelopment Area agreement with the City of Tallahassee that will help revitalize and enhance downtown Tallahassee.

Current Year Notes

This program is recommended at an increased funding level. These recommendations are:

1. The budget reflects additional funds of $3,000 each for the appropriate Commissioner's budget for travel associated with Executive Board activities of the Florida Association of Counties. The Board approved this funding at the budget workshop on June 8th, 2004. $6,000
2. As approved at the June 8th, 2004 budget workshop, $15,000 has been included in the Board budget for the funding of requests from citizens groups, youth groups, and/or civic organizations not eligible for grants from the Cultural Resource Commission, the Community Health Services Partnership, or the County's Youth Athletic Scholarship program.

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
001-100-511 County Commission	1,111,362	1,072,884	1,106,098	0	1,106,098	1,158,150
001-101-511 Commission District 1	6,312	7,271	7,271	0	7,271	7,271
001-102-511 Commission District 2	3,003	7,271	7,271	0	7,271	7,271
001-103-511 Commission District 3	7,348	7,271	7,271	0	7,271	7,271
001-104-511 Commission District 4	4,757	7,271	7,271	0	7,271	7,271
001-105-511 Commission District 5	7,370	7,271	7,271	0	7,271	7,271
001-106-511 Commission At-large 6	7,214	10,271	7,271	3,000	10,271	7,271
001-107-511 Commission At-large 7	10,344	10,271	7,271	3,000	10,271	7,271
001-108-511 Commissioners' Account	30,504	33,700	33,700	15,000	48,700	48,700
Total Budgetary Costs	1,188,214	1,163,481	1,190,695	21,000	1,211,695	1,257,747

Funding Sources	FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	FY 2006 Budget
001 General Fund	1,188,214	1,163,481	1,211,695	1,257,747
Total Revenues	1,188,214	1,163,481	1,211,695	1,257,747

Staffing Summary	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
001-100-511 County Commission	14.00	14.00	14.00	0.00	14.00	14.00
Total Full-Time Equivalents (FTE)	14.00	14.00	14.00	0.00	14.00	14.00

County Administration

Organizational Code: 001-110-512

Mission Statement

The mission of the County Administration is to provide leadership and direction to County employees, to facilitate the implementation of Board priorities and policies and to manage the operation of County functions to ensure the delivery of cost effective, customer-responsive public services within the bounds of available resources.

Advisory Board

Primary Health Care Board

Summary of Services Provided

1. Provide leadership, coordination and direction to County departments to facilitate the delivery of services consistent with Board priorities and policies.
2. Develop Action Plans and implement Annual Board Retreat Priorities.
3. Present Agenda Requests to the Board and provide staff recommendations on County issues requiring Board review and approval.
4. Meet with County employees at least twice annually to discuss County issues, hear employee concerns and implement improvements in County processes.
5. Respond to citizen requests for information and public requests for service in an effective and timely manner.

Accomplishments

1. Provided leadership and oversight for the implementation of the Emergency Medical Services Program.
2. Provided leadership and oversight for the elimination of the Fire Services MSTU.
3. Provided leadership and oversight in order to resolve City/County Issues on Tram Road, Sprayfield, and Gum Road Transfer Station.

Current Year Notes

None

Out-Year Notes

None

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Personal Services	369,787	397,069	439,750	0	439,750	460,184
Operating	24,413	14,157	14,637	0	14,637	14,637
Total Budgetary Costs	394,200	411,226	454,387	0	454,387	474,821

Funding Sources	FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	FY 2006 Budget
001 General Fund	394,200	411,226	454,387	474,821
Total Revenues	394,200	411,226	454,387	474,821

Staffing Summary	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Agenda Coordinator	1.00	1.00	1.00	0.00	1.00	1.00
Asst to the Co. Administrator	1.00	1.00	1.00	0.00	1.00	1.00
County Administrator	1.00	1.00	1.00	0.00	1.00	1.00
Secretary to Cty Administrator	1.00	1.00	1.00	0.00	1.00	1.00
Total Full-Time Equivalents (FTE)	4.00	4.00	4.00	0.00	4.00	4.00

Summary of County Attorney

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
001-120-514 County Attorney	1,191,333	1,121,604	1,183,089	918,500	2,101,589	1,277,609
106-122-541 County Attorney- Eminent Domain	138,207	147,086	153,253	0	153,253	160,665
Total Budgetary Costs	1,329,540	1,268,690	1,336,342	918,500	2,254,842	1,438,274

Funding Sources	FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	FY 2006 Budget
001 General Fund	1,191,333	1,121,604	2,101,589	1,277,609
106 Transportation Trust	138,207	147,086	153,253	160,665
Total Revenues	1,329,540	1,268,690	2,254,842	1,438,274

Staffing Summary	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
001-120-514 County Attorney	10.00	10.00	10.00	0.00	10.00	10.00
106-122-541 County Attorney- Eminent Domain	2.00	2.00	2.00	0.00	2.00	2.00
Total Full-Time Equivalents (FTE)	12.00	12.00	12.00	0.00	12.00	12.00

County Attorney

Organizational Code: 001-120-514

Mission Statement

The mission of the County Attorney's Office is to provide high quality legal representation to the Board of County Commissioners, all departments and divisions under the Board, the County Administrator and certain boards and other officials of Leon County as directed by the Board of County Commissioners.

Advisory Board

Code Enforcement Board; Board of Adjustments and Appeals; Contractor's Licensing Board

Summary of Services Provided

1. Handle litigation on behalf of or against Leon County, the Board and other County officials and employees.
2. Advise, counsel and provide legal opinions to the Board, all departments under the Board and other Officials of Leon County as directed by the Board.
3. Prepare ordinances and resolutions.
4. Represent Leon County in all cases where costs in criminal matters may be charged against the County.

Accomplishments

1. Prepared and submitted two chapters to the publisher of the Florida Bar's Local Government Law Section's Desk Book.
2. Filed complaint on behalf of Leon County against the City of Cairo regarding the Ochlocknee River pollution.
3. Filed complaint on behalf of Leon County against the City of Tallahassee regarding the Community Redevelopment Area.
4. Collected $2,735.16 in judgments involving an inmate forfeiture case.
5. Filed litigation on behalf of Leon County against the Department of Environmental Protection regarding Total Maximum Daily Loads (TMDLs).

Current Year Notes

Based on Board direction provided at the June 8th Budget Workshop, the County Attorney's budget includes additional funding to support anticipated related professional service expenses. This increase is necessary to support a number of on-going matters, such as the Environmental Protection Agency's (EPA) permitting for TMDLs, a number of environmental issues relating to cities in southern Georgia an their impacts on the Ochlocknee River and its tributaries, and other Board issues. It is unknown at this point in time if on-going negotiations will resolve a number of these matters which will negate the need for litigation related expenses.

At the September 14, 2004 Budget Hearing, the Board Authorized a $124,000 reduction in additional litigation expenses in the County Attorney's Operating Budget to help provide funding for the H.O.P.E. Women's Community and the Apalachee Center.

The County Attorney's original request for additional outside litigation related expenses was $1,700,000. The final budget includes $918,500 for this purpose.

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Personal Services	696,983	740,613	802,098	0	802,098	841,618
Operating	480,972	380,991	380,991	918,500	1,299,491	435,991
Capital Outlay	13,378	0	0	0	0	0
Total Budgetary Costs	1,191,333	1,121,604	1,183,089	918,500	2,101,589	1,277,609

Funding Sources	FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	FY 2006 Budget
001 General Fund	1,191,333	1,121,604	2,101,589	1,277,609
Total Revenues	1,191,333	1,121,604	2,101,589	1,277,609

Staffing Summary	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Asst County Attorney	2.00	2.00	2.00	0.00	2.00	2.00
County Attorney	1.00	1.00	1.00	0.00	1.00	1.00
Legal Administrator	1.00	1.00	1.00	0.00	1.00	1.00
Legal Records Specialist	1.00	1.00	1.00	0.00	1.00	1.00
Legal Secretary I	1.00	1.00	1.00	0.00	1.00	1.00
Legal Secretary II	1.00	1.00	1.00	0.00	1.00	1.00
Legal Secretary III	1.00	1.00	1.00	0.00	1.00	1.00
Paralegal	1.00	1.00	1.00	0.00	1.00	1.00
Sr Asst County Attorney	1.00	1.00	1.00	0.00	1.00	1.00
Total Full-Time Equivalents (FTE)	10.00	10.00	10.00	0.00	10.00	10.00

County Attorney- Eminent Domain Attorney

Organizational Code: 106-122-541

Mission Statement

The mission of the Eminent Domain Attorney Section is to provide high quality legal representation to the Board of County Commissioners, all departments and divisions under the Board, the County Administrator and certain boards and other officials of Leon County as directed by the Board of County Commissioners.

Advisory Board

None

Summary of Services Provided

1. Represent Leon County in negotiating contracts and acquiring by eminent domain proceedings various parcels of real estate, easements and other property interests for road widening and stormwater projects.
2. Review, approve and advise staff regarding property transaction documents.

Accomplishments

1. Continued with the acquisitions of parcels for the Orange Avenue Road Widening Project, including filing eminent domain lawsuits.
2. Negotiated acquisitions of property needed for the construction of the stormwater management facility for the Old St. Augustine/Blair Stone Road intersection improvement.
3. Assisting in the proposed acquisition of the Upper Lake Lafayette lake bottom through the Trust for Public Lands.
4. Assisted in the acquisition of the parcels needed for the Buck Lake Road Widening Project, including those parcels needed on the Fallschase property.
5. Assumed the lead role in sale of the stormwater management facility to RAM Development (Miccosukee/Magnolia).

Current Year Notes

This program is recommended at an increased funding level. These recommendations include:
1. Routine salary, wage and benefit adjustments.

Out-Year Notes

There are no Budget Issues requested in FY2006 thru FY2009, with the exception of anticipated routine salary, wage and benefit adjustments.

Budgetary Costs	Actual	Adopted	Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Personal Services	131,631	140,388	146,555	0	146,555	153,967
Operating	6,576	6,698	6,698	0	6,698	6,698
Total Budgetary Costs	138,207	147,086	153,253	0	153,253	160,665

Funding Sources	FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	FY 2006 Budget
106 Transportation Trust	138,207	147,086	153,253	160,665
Total Revenues	138,207	147,086	153,253	160,665

Staffing Summary	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Asst County Attorney	1.00	1.00	1.00	0.00	1.00	1.00
Legal Secretary II	1.00	1.00	1.00	0.00	1.00	1.00
Total Full-Time Equivalents (FTE)	2.00	2.00	2.00	0.00	2.00	2.00

Summary of Management & Budget

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
001-130-513 Manaement & Budget	427,256	615,457	666,687	17,991	684,678	716,021
501-132-513 Risk Managemer	189,452	225,089	235,803	0	235,803	242,939
Total Budgetary Costs	616,708	840,546	902,490	17,991	920,481	958,960

Funding Sources	FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	FY 2006 Budget
001 General Fund	427,256	615,457	684,678	716,021
501 Insurance Service	189,452	225,089	235,803	242,939

Staffing Summary	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
001-130-513 Management & Budget	9.00	9.00	9.00	0.00	9.00	9.00
501-132-513 OMB - Risk Management	1.50	1.50	1.00	0.00	1.00	1.00
Total Full-Time Equivalents (FTE	10.50	10.50	10.00	0.00	10.00	10.00

OPS Staffing	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Intern	2.50	2.50	1.00	0.00	1.00	1.00
Total Full-Time Equivalents (FTE	2.50	2.50	1.00	0.00	1.00	1.00

Management & Budget

Organizational Code: 001-130-513

Mission Statement

The mission of the Office of Management & Budget is to continuously enhance the quality of County services by optimizing the use of County financial resources through the effective provision of planning, policy analysis, budget development, budget implementation and program evaluation services to benefit citizens, elected officials and staff.

Advisory Board

Financial Investment Advisory Committee; Investment Oversight Committee; Blueprint 2000 Finance Committee

Summary of Services Provided

1. Provide financial management assistance to the County Administrator and other departments.
2. Responsible for the development, monitoring and control of the annual operating budget and capital improvement program.
3. Forecast and monitor County revenues.
4. Responsible for the County's annual Truth-in-Millage (TRIM) process.
5. Conduct research and fiscal policy analysis for special projects as requested by the County Administrator and Board.

Accomplishments

1. Developed a balanced operating and capital budget on behalf of the County Administrator as adopted by the Board.
2. Continued to provide the County's Operating Budget, Capital Improvement Program and Citizen's Guide on the Internet for better accessibility by the public.
3. Received the Government Finance Officers Association of the United States and Canada's Distinguished Budget Award for the 11th consecutive year.
4. Provided staffing and support for Blueprint 2000 and Emergency Medical Services and performed a management review of the Department of Growth and Environmental Management.
5. Provided oversight to the Permanent Line Item, Youth Sports Teams and Mid-Year Funding requests as approved by the Board.

Current Year Notes

This program is recommended at an increased funding level. The increase in the Operating Budget is due to an increase in the professional services account for the Sarasota Software Annual Agreement and the addition of the Grants Coordinator position. Further recommendations include:

1. Routine salary, wage, and benefit adjustments.
2. Funding is provided in accordance with the County's Personnel Policies and Procedures 4.0.5 Maintenance of the Classification Plan in the amount of $17,991.

Out-Year Notes

There are no Budget Issues requested in FY 2006 thru FY 2009, with the exception of anticipated routine salary, wage, and benefit adjustments.

Objectives / Performance Measures	Indicator	Units	FY 2003 Actual	FY 2004 Budget	FY 2005 Budget
• Submit 2 semi-annual performance reports by May 30 and November 30	Input	#	2	2	2
• Publish a "Popular" or "Citizen Friendly" budget-in-brief	Input	#	1	1	1
• Process budget amendment requests within 2 business days or the next scheduled Board meeting (% is an estimate)	Input	%	95	99	99
• Forecast actual major revenue sources within 5% of the budget (actual collections as a % of budget)	Input	%	102	98	99
• Review all agenda items in less than 2 days 95% of the time	Input	%	96	98	98

Management & Budget

Organizational Code: 001-130-513

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Personal Services	398,521	580,939	609,407	17,991	627,398	658,741
Operating	28,735	34,518	57,280	0	57,280	57,280
Total Budgetary Costs	427,256	615,457	666,687	17,991	684,678	716,021

Funding Sources	FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	FY 2006 Budget
001 General Fund	427,256	615,457	684,678	716,021
Total Revenues	427,256	615,457	684,678	716,021

Staffing Summary	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Budget & Management Analyst	4.00	4.00	4.00	0.00	4.00	4.00
Dir of Management & Budget	1.00	1.00	1.00	0.00	1.00	1.00
Grants Program Coordinator	1.00	1.00	1.00	0.00	1.00	1.00
MGMT & Budget Technician	1.00	1.00	1.00	0.00	1.00	1.00
Budget Manager	1.00	1.00	1.00	0.00	1.00	1.00
Sr. Mgmt & Budget Analyst	1.00	1.00	1.00	0.00	1.00	1.00
Total Full-Time Equivalents (FTE)	9.00	9.00	9.00	0.00	9.00	9.00

OPS Staffing	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Intern	2.50	2.50	1.00	0.00	1.00	1.00
Total Full-Time Equivalents (FTE)	2.50	2.50	1.00	0.00	1.00	1.00

OMB - Risk Management

Organizational Code: 501-132-513

Mission Statement

The mission of Risk Management is to provide our customers with courteous and professional services, in the area risk management.

Advisory Board

Executive Board Member of the North Florida Safety Council; Leon County Safety Committee

Summary of Services Provided

1. Plan, evaluate and identify insurable risks and loss potential, and reviews current insurance trends and legislation to modify risk coverage.
2. Prepare, negotiate and coordinate all the County's insurance programs.
3. Directly administer all insurance programs with the exception of employee health coverage.
4. Coordinate and participate in all investigations, accidents and injuries that involve County employees on County maintained or owned facilities and/or properties. Review all reported workers compensation injuries, near accidents and/or misses, over utilization, abuses, and the circumstances surrounding the claim and will periodically visit the employee to ascertain the status of the employee.
5. Maintain, process, and record all insurance or damage claims filed against the County and liaisons with the appropriate insurance carriers.

Accomplishments

1. Coordinate safety related training opportunities in: CPR/First Aide; Defensive Driving; Communicable Diseases; HIV/AIDS.
2. Conduct monthly site inspections for early identification of potential safety concerns.
3. Initiate background checks on all new hires, volunteers, and employee promotions to reduce negligent hiring liability and protect existing workforce, customers and clients.
4. Maintain the random drug testing program in accordance with DOT requirements.
5. Monitor workers' compensation claims to ensure timely care and return to duty.

Current Year Notes

This program is recommended at an increased funding level. These recommendations include:
1. Recommended. Routine salary, wage, and benefits adjustments.

Out-Year Notes

There are no Budget Issues requested in FY 2006 thru FY 2009, with the exception of anticipated routine salary, wage, and benefit adjustments.

Objectives / Performance Measures	Indicator	Units	FY 2003 Actual	FY 2004 Budget	FY 2005 Budget
501-132-513 H.R. Risk Management					
• Investigate worker's compensation accidents and report findings and corrective action	Input	#	202	0	0
• Provide one safety/loss control training quarterly as training needs are identified by program areas	Input	#	10	4	4
• Conduct risk assessment on Agenda Items that have a potential general liability or worker's compensation concern	Input	%	100	100	100
• Complete hazard assessments/safety reviews within two weeks of request and discuss corrective measures with Group/Division director	Input	#	5	5	5
• Coordinate Safety Committee monthly to identify accidents trends and recommend preventative training as appropriate	Input	#	12	14	15
• Investigate auto accidents and report findings and corrective action	Input	#	16	0	0

OMB - Risk Management

Organizational Code: 501-132-513

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Personal Services	113,221	118,980	129,694	0	129,694	136,830
Operating	76,231	106,109	106,109	0	106,109	106,109
Total Budgetary Costs	189,452	225,089	235,803	0	235,803	242,939

Funding Sources	FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	FY 2006 Budget
501 Insurance Service	189,452	225,089	235,803	242,939
Total Revenues	189,452	225,089	235,803	242,939

Staffing Summary	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Dir.of HR/Risk Management	0.50	0.50	0.00	0.00	0.00	0.00
Risk Manager	1.00	1.00	1.00	0.00	1.00	1.00
Total Full-Time Equivalents (FTE)	1.50	1.50	1.00	0.00	1.00	1.00

Human Resources

Organizational Code: 001-160-513

Mission Statement

The mission of Human Resources is to provide recruitment, employment, benefits, compensation, workplace safety, and regulatory compliance services in order to attract and retain a highly talented, committed, and diverse Leon County workforce.

Advisory Board

Sick Leave Pool Committee; Grievance Committee

Summary of Services Provided

1. Provide the recruitment, placement, new hires orientation, employee training and development.
2. Manage employee benefits, including administration of sick leave pool and retirement management.
3. Administer wage and salaries.
4. Oversee position classification, performance evaluation and employee relations.
5. Maintain employee information services and employee records.

Accomplishments

1. On-line employment application was developed and implemented in conjunction with MIS.
2. On-line benefits enrollment developed in conjunction with Finance staff and successfully tested during 2003 Open Enrollment period.
3. Offered multiple on-site Benefit Bonanza's to increase the ease of employee participation and understanding of County benefit programs.
4. Wellness Program initiated the successful "Walk through Florida" program.
5. Increased number of employees attending County sponsored training events by 15.4% without increased funding.

Current Year Notes

This program is recommended at an increased funding level. These recommendations include:
1. Routine salary, wage, and benefits adjustments.
2. Funding is provided in accordance with the County's Personnel Policies and Procedures 4.0.5 Maintenance of the Classification Plan in the amount of $4,432.
3. Reduction in Travel & Per Diem of $2,681 based on historical data.

Out-Year Notes

There are no Budget Issues requested in FY 2006 thru FY 2009, with the exception of anticipated routine salary, wage, and benefit adjustments.

Objectives / Performance Measures	Indicator	Units	FY 2003 Actual	FY 2004 Budget	FY 2005 Budget
• Reduce average number of days to start for vacant positions	Input	#	N/A	94	94
• Reduce average number of days to fill for vacant positions	Input	#	86	84	84
• Number of positions evaluated for external competitiveness and internal equity	Input	#	300	200	200
• Increase number of employees attending county sponsored training events	Input	#	601	600	600

Human Resources

Organizational Code: 001-160-513

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Personal Services	509,297	563,550	611,925	4,432	616,357	649,829
Operating	141,197	176,843	174,162	0	174,162	174,162
Capital Outlay	1,057	0	0	0	0	0
Total Budgetary Costs	651,551	740,393	786,087	4,432	790,519	823,991

Funding Sources	FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	FY 2006 Budget
001 General Fund	651,551	740,393	790,519	823,991
Total Revenues	651,551	740,393	790,519	823,991

Staffing Summary	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Compensation Administrator	1.00	1.00	1.00	0.00	1.00	1.00
Director of Human Resources	0.50	0.50	1.00	0.00	1.00	1.00
Employee Development Coordinator	1.00	1.00	1.00	0.00	1.00	1.00
Employee Relations Coordinator	1.00	1.00	1.00	0.00	1.00	1.00
Human Resources Generalist	2.00	3.00	3.00	0.00	3.00	3.00
Human Resources Manager	1.00	1.00	1.00	0.00	1.00	1.00
Human Resources Specialist	1.00	1.00	1.00	0.00	1.00	1.00
Human Resources Technician	1.00	1.00	1.00	0.00	1.00	1.00
Total Full-Time Equivalents (FTE)	8.50	9.50	10.00	0.00	10.00	10.00

Tourist Development Council

Mission Statement

The mission of the Leon County Tourist Development Council is to enhance the local economy and quality of life through the benefits associated with a strong visitor industry. The tasks are to maximize the number, length of stay and economic impact of visitors to Leon County.

Advisory Board

Leon County Tourist Development Council

Summary of Services Provided

1. Extend and maximize the length of stay and desirability to return for visitors.
2. Effectively and efficiently utilize resources in servicing programs/activities for visitors while visiting the Tallahassee area.
3. Identify visitor market through research.
4. Educate and increase awareness of visitor services available to Tallahassee-Leon County residents.
5. Promote and support activities and events that draw overnight visitors to the Tallahassee-Leon County area.

Accomplishments

1. Began the first in a series of specially TDC commissioned reports on major events with the Estimated Impact and Visitor Estimates for the University of Miami vs. Florida State University Football Game Weekend (concluded that the event brings in approximately 27,560 non-Leon County visitors that generate an estimated impact of over $10 million in direct spending).
2. Hosted the Amateur Athletic Union (AAU) State Track and Field Championships which brought 3,000 visitors, 3,600 room nights, and an overall economic impact of $1,640,040.
3. Began the first of a series of niche marketing brochures with Southern Manors and More (coming soon are the Black Heritage and the EcoTourism brochures).
4. Produced the first-ever promotional video for movie and film scouts highlighting the area's scenic sights and sounds.
5. Partnered with the Secretary of State's Office to develop a brochure of Tallahassee's downtown cultural district.

Current Year Notes

This program is recommended at an increased funding level. These recommendations include:

1. Routine salary, wage and benefit adjustments.
2. Maintenance of a security system for the Welcome Center - $3,600.
3. Lease of a color printer/copier - $3,800.
4. Event-related attendee market profile research - $10,000.
5. Website maintenance/hosting & licensing - $15,400.
6. Increase in advertising/public relations services - $65,500.
7. Increase in the marketing services contract - $145,000.
8. Recommended. Coordination of the Amateur Athletic Union (AAU) State Finals event - $50,000.
9. Increase in funding for special project grants.

Out-Year Notes

There are no Budget Issues requested in FY2006 thru FY2009, with the exception of anticipated routine salary, wage and benefit adjustments.

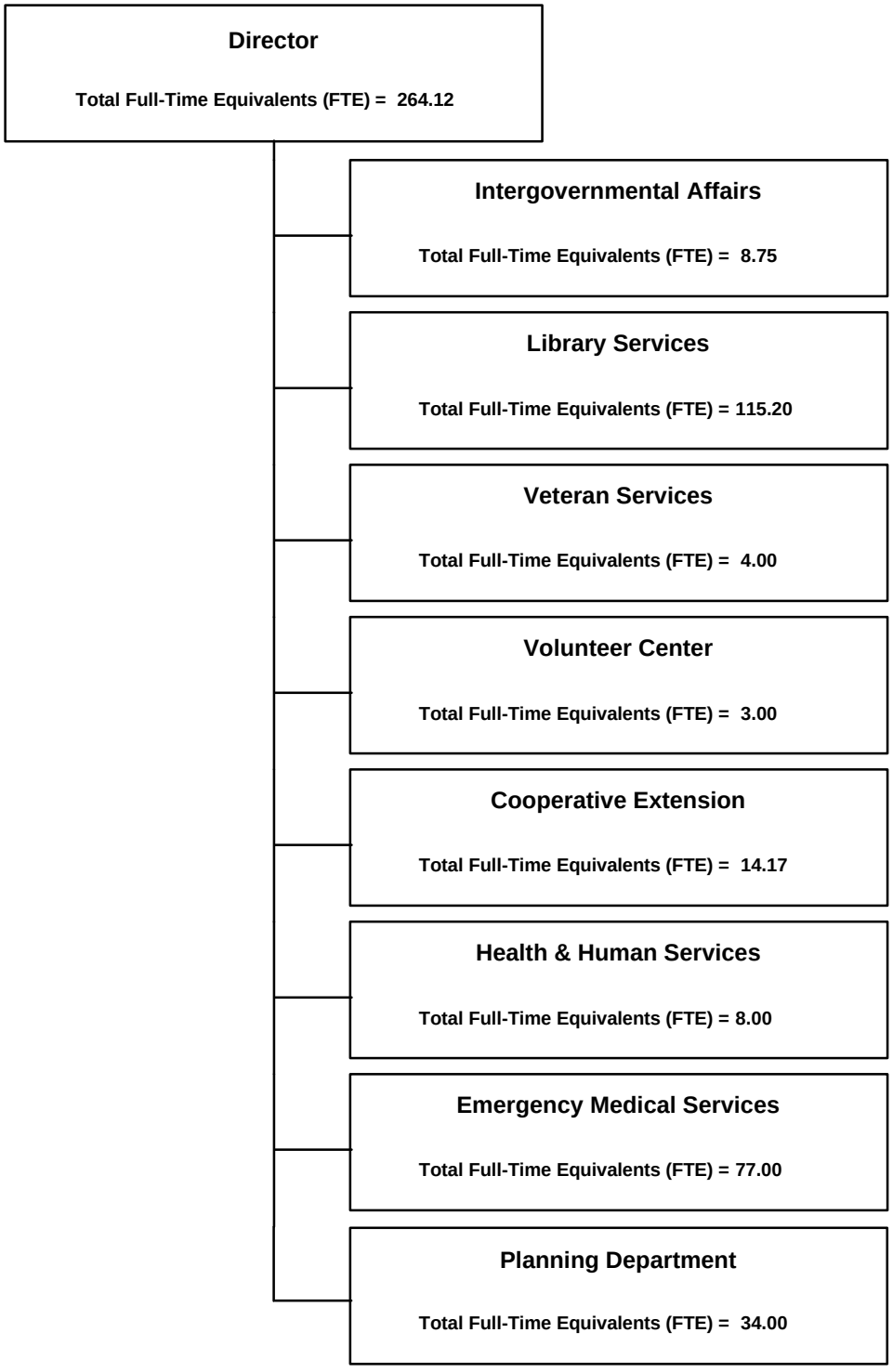
Objectives / Performance Measures	Indicator	Units	Actual	Budget	Budget
• # nights on average spent in the Tallahassee-Leon County area	Input	#	2.43	2.30	2.40
• % of visitors traveling via motorcoach	Input	%	1.85	2.60	2.70
% of visitors coming to Tallahassee for conferences/meetings	Input	%	8.70	9.00	9.10

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
160-301-552 Tourist Development - Administration	271,992	314,933	315,794	32,800	348,594	347,492
160-302-552 Tourist Development - Advertising	367,776	422,500	422,500	65,500	488,000	422,500
160-303-552 Tourist Development - Marketing	855,534	852,000	738,000	195,000	933,000	738,000
160-304-552 Tourist Development - Special Projects	134,684	149,983	155,615	0	155,615	10,000
Total Budgetary Costs	1,629,986	1,739,416	1,631,909	293,300	1,925,209	1,517,992

Funding Sources	FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	FY 2006 Budget
160 Tourist Development	1,629,986	1,739,416	1,925,209	1,517,992
Total Revenues	1,629,986	1,739,416	1,925,209	1,517,992

Staffing Summary	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
160-301-552 Tourist Development - Administration	3.00	3.00	3.00	0.00	3.00	3.00
	3.00	3.00	3.00	0.00	3.00	3.00

Public Services



Public Services

The **Public Services** section of the Leon County FY 2003/2004 Annual Budget is comprised of Intergovernmental Affairs, Cooperative Extension, Library Services, Health & Human Services, the Planning Department, Veteran Services and the Volunteer Center.

Intergovernmental Affairs provides leadership, coordination and assistance to the Board and County departments. Cooperative Extension provides information and conducts educational programs on various issues including energy conservation, food safety, and child and family development. Library Services provides the public with open access to reading and information materials. Health & Human Services promotes and maintains the health, safety and welfare of all Leon County citizens. The Planning Department provides expertise and recommendations in the areas of land use, environmental, and transportation planning. Veteran Services assists veterans and their dependents with processing benefit claims. The Volunteer Center promotes volunteerism within Leon County, and performs placement services for several Leon County departments.

HIGHLIGHTS

Intergovernmental Affairs will continue to develop an annual federal and state legislative priority package for Board approval, coordinate and implement special projects as required by the Board.

Last year **Health & Human Services** brought the Health Community Access grant into Leon County in order to develop the infrastructure to expand access to healthcare for the uninsured as well as administer funds for Child Protection Exams for over 100 alleged victims of abuse or neglect.

Library Services opened the new Fort Braden Branch Library on March 4th, 2004.

In FY 2003/2004 the **Tallahassee / Leon County Planning Department** will continue to serve as the lead agency for implementing Comprehensive Plan Southern Strategy polices, and will continue to provide leadership and coordination for the comprehensive plan reform effort.

Cooperative Extension will continue to provide numerous services to the Leon County area including the 4-H/Tropicana Public Speaking Program, babysitting training, worksite health and wellness programs, water quality improvement certificate program and nutrition education program.

In FY 2003/2004 the **Veteran Services** division is expecting an increase in demand for services as veterans return from current military campaigns and is responsible for administering the county's military Tax Exemption Program.

The **Volunteer Center** will continue to implement programs that will help to foster civic engagement amongst the youth of Leon County through service learning, group and individual volunteerism.

The **Emergency Management Services** Program, which started in January of 2004 will provide basic and advanced life support transport service to the community

Public Services

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Personal Services	5,557,068	10,430,949	10,454,370	207,203	10,661,573	11,254,927
Operating	3,893,919	5,589,865	7,289,062	306,470	7,595,532	6,703,946
Capital Outlay	623,419	3,173,812	619,065	0	619,065	609,065
Grants-in-Aid	4,024,500	3,723,164	3,848,197	61,000	3,909,197	3,909,197
Total Budgetary Costs	14,098,906	22,917,790	22,210,694	574,673	22,785,367	22,487,135

Funding Sources	FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	FY 2006 Budget
001 General Fund	11,373,024	11,016,113	11,849,169	12,208,467
124 SHIP Trust Fund	529,397	599,909	599,152	599,152
135 Emergency Medical Services Fund	0	9,078,564	8,004,940	8,403,582
161 Housing Finance Authority	61,305	23,375	21,375	21,375
163 Primary Care MSTU	2,135,180	2,199,829	2,310,731	1,254,559
Total Revenues	14,098,906	22,917,790	22,785,367	22,487,135

Staffing Summary	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Cooperative Extension	14.17	14.17	14.17	0.00	14.17	14.17
Emergency Medical Services	0.00	70.00	77.00	0.00	77.00	77.00
Health & Human Services	6.00	7.00	8.00	0.00	8.00	8.00
Intergovernmental Affairs	7.75	7.75	8.75	0.00	8.75	8.75
Library Services	113.20	115.20	115.20	0.00	115.20	115.20
Planning Department	36.00	36.00	36.00	-2.00	34.00	34.00
Veteran Services	4.00	4.00	4.00	0.00	4.00	4.00
Volunteer Center	3.00	3.00	3.00	0.00	3.00	3.00
Total Full-Time Equivalents (FTE)	184.12	257.12	266.12	-2.00	264.12	264.12

OPS Staffing	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Library Services	1.00	1.00	1.00	0.00	1.00	1.00
EMS	0.00	0.00	20.00	0.00	20.00	20.00
Total Full-Time Equivalents (FTE)	1.00	1.00	21.00	0.00	21.00	2 1.00

Intergovernmental Affairs

Organizational Code: 001-114-512

Mission Statement

The mission of Intergovernmental Affairs is to effectively serve the residents of Leon County by providing leadership, coordination and assistance to divisions to facilitate the delivery of services consistent with Board policy. This will ensure that divisions receive the resources, guidance and support needed to provide superior services in a cost effective and efficient manner.

Advisory Board

Public Safety Coordinating Council; Neighborhood Recognition Committee

Summary of Services Provided

1. Serve the County Administrator and the Board by researching, analyzing and developing policy recommendations for the County's high priority issues.
2. Develop an annual Federal and State legislative priority package for Board approval.
3. Track legislation impacting Leon County throughout the legislative session.
4. Communicate key issues and information to the public and Leon County employees.
5. Provide leadership, assistance and coordination to Public Service divisions to facilitate efficient and cost effective service delivery.

Accomplishments

1. Successfully implemented a County run Emergency Medical Services (EMS) department, including an air ambulance provision at no cost to the County.
2. Provided and presented research and analysis, agenda items, workshops and follow-up on Board direction and priority issues such as the Community Redevelopment Act (CRA) and Jail Population Management.
3. Coordinated the Board's priority economic development issues, including Innovation Park, and assisted with the Economic Development Council on issues such as strategic business development and job creation.
4. Enhanced the use of public relations communication tools, including the internet and cable television.
5. Provided leadership, assistance and coordination for the expansion of the branch library system and the indigent health care program. Also assisted with the reorganization of the Planning Department and the Metropolitan Planning Organization (MPO) functions.

Current Year Notes

This program is recommended at an increased funding level. These recommendations include:
1. Routine salary, wage and benefit adjustments.
2. Funding is provided in accordance with the County's Personnel Policies and Procedures 4.0.5 Maintenance of the Classification Plan in the amount of $11,020.

Out-Year Notes

There are no Budget Issues requested in FY2006 thru FY2009, with the exception of anticipated routine salary, wage and benefit adjustments.

Objectives / Performance Measures	Indicator	Units	FY 2003 Actual	FY 2004 Budget	FY 2005 Budget
• % of analysis, agenda items, workshops and follow-up on Board direction done in a timely manner	Input	%	100	100	100
• # of positive media stories and published articles on Leon County programs and services generated	Input	#	250	270	290
• % of reviews of agenda/workshop items and requests for assistance responded to in a timely manner	Input	%	100	100	100

Intergovernmental Affairs

Organizational Code: 001-114-512

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Personal Services	499,824	458,077	506,564	11,020	517,584	542,882
Operating	258,909	249,495	249,495	0	249,495	249,495
Capital Outlay	3,746	0	0	0	0	0
Total Budgetary Costs	762,479	707,572	756,059	11,020	767,079	792,377

Funding Sources	FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	FY 2006 Budget
001 General Fund	762,479	707,572	767,079	792,377
Total Revenues	762,479	707,572	767,079	792,377

Staffing Summary	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Administrative Associate V	1.00	1.00	1.00	0.00	1.00	1.00
Asst. to the Public Serv. Dir.	1.00	1.00	1.00	0.00	1.00	1.00
Asst.Co.Adm./Public Serv. Dir.	1.00	1.00	1.00	0.00	1.00	1.00
Citizen Services Liaison	1.00	1.00	1.00	0.00	1.00	1.00
Information Desk Coordinator	0.75	0.75	0.75	0.00	0.75	0.75
Public Information Officer	1.00	1.00	1.00	0.00	1.00	1.00
Public Information Specialist	1.00	1.00	1.00	0.00	1.00	1.00
Special Projects Coord.-Admin.	1.00	1.00	1.00	0.00	1.00	1.00
Graduate Intern*	0.00	0.00	1.00	0.00	1.00	1.00
Total Full-Time Equivalents (FTE)	7.75	7.75	8.75	0.00	8.75	8.75

*On April 27, 2004, the Board approved the consolidation of an Office of Management and Budget intern and an Intergovernmental Affairs intern to establish this graduate intern position.

Summary of Library Services

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
001-240-571 Lib- Policy, Planning and Operations	674,488	813,870	831,005	457	831,462	846,939
001-241-571 Lib- Public Services	1,955,905	2,069,008	2,236,282	83,302	2,319,584	2,421,847
001-242-571 Lib- Collection Services	1,242,208	704,467	714,066	2,068	716,134	751,462
001-243-571 Lib- Extension Services	1,481,764	1,694,642	1,759,557	68,882	1,828,439	1,934,222
Total Budgetary Costs	5,354,365	5,281,987	5,540,910	154,709	5,695,619	5,954,470

Funding Sources	FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	FY 2006 Budget
001 General Fund	5,354,365	5,281,987	5,695,619	5,954,470
Total Revenues	5,354,365	5,281,987	5,695,619	5,954,470

Staffing Summary	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
001-240-571 Lib- Policy, Planning and Operations	7.00	8.00	8.00	0.00	8.00	8.00
001-241-571 Lib- Public Services	41.70	41.70	41.70	0.00	41.70	41.70
001-242-571 Lib- Collection Services	14.50	15.50	15.50	0.00	15.50	15.50
001-243-571 Lib- Extension Services	50.00	50.00	50.00	0.00	50.00	50.00
Total Full-Time Equivalents (FTE)	113.20	115.20	115.20	0.00	115.20	115.20

OPS Staffing	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
001-241-571 Lib- Public Services	1.00	1.00	1.00	0.00	1.00	1.00
Total Full-Time Equivalents (FTE)	1.00	1.00	1.00	0.00	1.00	1.00

Library - Policy, Planning and Operations

Organizational Code: 001-240-571

Mission Statement

The mission of the LeRoy Collins Leon County Public Library System is to provide lifelong learning opportunities; to instill a love of reading in citizens of all ages; to provide quality, efficient and timely services; and to provide free, unlimited access to information, using the latest technologies that will enrich the whole community and the enjoyment of our patrons.

Advisory Board

Library Advisory Board

Summary of Services Provided

1. Responsible for overall library management (including financial, human resources and risk) and oversight of daily operations.
2. Plan short and long term strategic services, library system expansion and facilities development.
3. Develop and implement policy.
4. Conduct surveys and research.
5. Serve as the liaison to Friends of the Library, various advisory organizations and the State Library.

Accomplishments

1. Successfully opened the new Fort Braden Branch Library on March 4, 2004.
2. Circulated over 2 million items (an increase of 11% over previous year).
3. Enhanced website services for better remote access by patrons.
4. Began migration to the new automated integrated library system.
5. Added Amazon.com type content (book jackets, reviews, abstracts, notes about the author, etc.) to the library's WebCatalog.

Current Year Notes

Overall, this program is recommended at an increased funding level. The increase in the Operating Budget is a result of increased security contract costs. The decrease in the Capital Outlay Budget is due to the onetime capital outlay expenses no longer needed in FY2005. Further recommendations include:

1. Routine salary, wage and benefit adjustments.
2. Funding is provided in accordance with the County's Personnel Policies and Procedures 4.0.5 Maintenance of the Classification Plan in the amount of $457.
3. **Not Recommended.** Twenty new tables for the program room - $10,000. This request will be funded out of the existing Operating Budget.

Out-Year Notes

There are no Budget Issues requested in FY2006 thru FY2009, with the exception of anticipated routine salary, wage and benefit adjustments.

Objectives / Performance Measures	Indicator	Units	FY 2003 Actual	FY 2004 Budget	FY 2005 Budget
• # of library visits	Input	#	2,793,281	3,072,609	3,226,239
• # of customer suggestions implemented that will significantly improve services, collection or facilities	Input	#	6	3	3

Library - Policy, Planning and Operations

Organizational Code: 001-240-571

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Personal Services	305,385	432,701	449,980	457	450,437	465,914
Operating	293,627	309,831	326,465	0	326,465	326,465
Capital Outlay	25,476	21,338	4,560	0	4,560	4,560
Grants-in-Aid	50,000	50,000	50,000	0	50,000	50,000
Total Budgetary Costs	674,488	813,870	831,005	457	831,462	846,939

Funding Sources	FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	FY 2006 Budget
001 General Fund	674,488	813,870	831,462	846,939
Total Revenues	674,488	813,870	831,462	846,939

Staffing Summary	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Adm. & Operations Mngr.	1.00	1.00	1.00	0.00	1.00	1.00
Administrative Associate III	0.00	1.00	1.00	0.00	1.00	1.00
Administrative Associate V	2.00	2.00	2.00	0.00	2.00	2.00
Art/Publication Specialist	1.00	1.00	1.00	0.00	1.00	1.00
Lib.Bdgt.&Collection Dev.Mngr.	1.00	1.00	1.00	0.00	1.00	1.00
Library Director	1.00	1.00	1.00	0.00	1.00	1.00
Library Services Coordinator	1.00	1.00	1.00	0.00	1.00	1.00
Total Full-Time Equivalents (FTE)	7.00	8.00	8.00	0.00	8.00	8.00

Library - Public Services

Organizational Code: 001-241-571

Mission Statement

The mission of the LeRoy Collins Leon County Public Library System is to provide lifelong learning opportunities; to instill a love of reading in citizens of all ages; to provide quality, efficient and timely services; and to provide free, unlimited access to information, using the latest technologies that will enrich the whole community and the enjoyment of our patrons.

Advisory Board

Library Advisory Board

Summary of Services Provided

1. Responsible for materials check in/out and collection processes for overdue materials.
2. Coordinate children's programming, story times and homework assistance as well as book discussion groups and other programming for adults.
3. Provide reference assistance by telephone, in person and electronically.
4. Maintain personal computers, Internet access and typewriters for public use and Gates Lab for teaching computer skills.
5. Offer library card registration, voter registration and meeting rooms for public use.

Accomplishments

1. Increased the number of public use electronic databases by 25%.
2. Increased the foreign language collection.
3. Added bilingual story time for toddlers and preschoolers.
4. Automated the patron reserve notification system.
5. Completed the Tallahassee Makes Music Project (collection of CD's of all local musicians).

Current Year Notes

Overall, this program is recommended at an increased funding level. The decrease in the Operating Budget is due to the realignment of funds between library orgs. The Capital Outlay Budget includes electronic subscriptions and annual funding for library books. Further recommendations include:

1. Routine salary, wage and benefit adjustments.
2. Funding is provided in accordance with the County's Personnel Policies and Procedures 4.0.5 Maintenance of the Classification Plan in the amount of $14,744.
3. Reclassification of the Senior Library Assistant position - $66,712.
4. Enhance library programming for children and families by increasing the number of summer library programs - $1,846.
5. **Not Recommended.** Maintain materials collection for Fort Braden - $25,000. This request will be funded out of the existing CIP for Fort Braden.

Out-Year Notes

There are no Budget Issues requested in FY2006 thru FY2009, with the exception of anticipated routine salary, wage and benefit adjustments.

Objectives / Performance Measures	Indicator	Units	FY 2003 Actual	FY 2004 Budget	FY 2005 Budget
• # of electronic resources added to website	Input	#	5	1	2
• % of library public services staff trained to use library electronic resources	Input	%	50	100	100
• # of customer suggestions implemented that will significantly improve services, collection or facilities	Input	#	5	3	3

Library - Public Services

Organizational Code: 001-241-571

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Personal Services	1,358,397	1,444,353	1,586,276	81,456	1,667,732	1,769,995
Operating	35,508	37,655	35,501	1,846	37,347	37,347
Capital Outlay	562,000	587,000	614,505	0	614,505	614,505
Total Budgetary Costs	1,955,905	2,069,008	2,236,282	83,302	2,319,584	2,421,847

Funding Sources	FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	FY 2006 Budget
001 General Fund	1,955,905	2,069,008	2,319,584	2,421,847
Total Revenues	1,955,905	2,069,008	2,319,584	2,421,847

Staffing Summary	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Computer Support Technician	1.00	1.00	1.00	0.00	1.00	1.00
Information Professional	10.00	10.00	10.00	0.00	10.00	10.00
Library Assistant	6.50	6.50	6.50	0.00	6.50	6.50
Library Services Coordinator	4.00	4.00	4.00	0.00	4.00	4.00
Library Services Manager	1.00	1.00	1.00	0.00	1.00	1.00
Library Services Specialist	3.50	3.50	3.50	0.00	3.50	3.50
Media Specialist	2.00	2.00	2.00	0.00	2.00	2.00
Sr. Library Assistant	12.70	12.70	12.70	0.00	12.70	12.70
Sr. Library Services Spec.	1.00	1.00	1.00	0.00	1.00	1.00
Total Full-Time Equivalents (FTE)	41.70	41.70	41.70	0.00	41.70	41.70

OPS Staffing	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Information Professional	0.50	0.50	0.50	0.00	0.50	0.50
Library Services Specialist	0.25	0.25	0.25	0.00	0.25	0.25
Sr. Library Assistant	0.25	0.25	0.25	0.00	0.25	0.25
Total Full-Time Equivalents (FTE)	1.00	1.00	1.00	0.00	1.00	1.00

Library - Collection Services

Organizational Code: 001-242-571

Mission Statement

The mission of the LeRoy Collins Leon County Public Library System is to provide lifelong learning opportunities; to instill a love of reading in citizens of all ages; to provide quality, efficient and timely services; and to provide free, unlimited access to information, using the latest technologies that will enrich the whole community and the enjoyment of our patrons.

Advisory Board

Library Advisory Board

Summary of Services Provided

1. Order, receive, catalog and process all library collection materials.
2. Maintain integrity of system catalog and national library catalog.
3. Administer materials preservation process.
4. Responsible for the public interface to the library system's catalog.
5. Maintain system-wide courier service.

Accomplishments

1. Cataloged all copies of Harry Potter in 1 hour, called the reserve list and got to the reserve shelf before midnight of the night the newest Harry Potter was released.

Current Year Notes

Overall, this program is recommended at an increased funding level. The decrease in the Operating Budget is due to the realignment of funds between library orgs. Further recommendations include:

1. Routine salary, wage and benefit adjustments.
2. Funding is provided in accordance with the County's Personnel Policies and Procedures 4.0.5 Maintenance of the Classification Plan in the amount of $2,068.
3. **Not Recommended.** Increased mileage for courier van - $2,814. A new van is not included in the Capital Improvement Plan.

Out-Year Notes

There are no Budget Issues requested in FY2006 thru FY2009, with the exception of anticipated routine salary, wage and benefit adjustments.

Objectives / Performance Measures	Indicator	Units	FY 2003 Actual	FY 2004 Budget	FY 2005 Budget
• # of volumes cataloged	Input	#	64,430	45,000	45,000
• % of accuracy level maintained in cataloging	Input	%	99	97	97
• # of customer suggestions implemented that will significantly improve services, collection or facilities	Input	#	5	3	3

Library - Collection Services

Organizational Code: 001-242-571

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Personal Services	601,324	538,188	549,296	2,068	551,364	586,692
Operating	640,884	166,279	164,770	0	164,770	164,770
Total Budgetary Costs	1,242,208	704,467	714,066	2,068	716,134	751,462

Funding Sources	FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	FY 2006 Budget
001 General Fund	1,242,208	704,467	716,134	751,462
Total Revenues	1,242,208	704,467	716,134	751,462

Staffing Summary	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Administrative Associate III	2.00	2.00	2.00	0.00	2.00	2.00
Administrative Associate IV	1.00	1.00	1.00	0.00	1.00	1.00
Courier	1.50	1.50	1.50	0.00	1.50	1.50
Library Assistant	0.00	1.00	0.00	0.00	0.00	0.00
Library Services Manager	1.00	1.00	1.00	0.00	1.00	1.00
Library Services Specialist	7.00	7.00	7.00	0.00	7.00	7.00
Library Specialist Supervisor	1.00	1.00	1.00	0.00	1.00	1.00
Sr. Library Assistant	1.00	1.00	2.00	0.00	2.00	2.00
Total Full-Time Equivalents (FTE)	14.50	15.50	15.50	0.00	15.50	15.50

Library - Extension Services

Organizational Code: 001-243-571

Mission Statement

The mission of the LeRoy Collins Leon County Public Library System is to provide lifelong learning opportunities; to instill a love of reading in citizens of all ages; to provide quality, efficient and timely services; and to provide free, unlimited access to information, using the latest technologies that will enrich the whole community and the enjoyment of our patrons.

Advisory Board

Library Advisory Board

Summary of Services Provided

1. Coordinate Families Connect Program (a.k.a. Late Night Library).
2. Reserve requests for library users throughout library system.
3. Provide jail service.
4. Provide retirement and nursing home service.

Accomplishments

1. Opened Fort Braden Branch Library on February 25th and held a Grand Opening Celebration on March 4th.
2. Increased circulation at the branches by 19%.
3. Added Baby Time to Northeast Branch.
4. Added 5 public Internet computers to Dr. B. L. Perry, Jr. Branch.
5. Added 9 newspaper titles to the Dr. B.L. Perry, Jr. Branch.

Current Year Notes

Overall, this program is recommended at an increased funding level. The decrease in the Operating Budget is due to the realignment of funds between library orgs. The decrease in the Capital Outlay Budget is due to FY03/04 one-time expenditures on computer equipment. Further recommendations include:

1. Routine salary, wage and benefit adjustments.
2. Funding is provided in accordance with the County's Personnel Policies and Procedures 4.0.5 Maintenance of the Classification Plan in the amount of $41,155.
3. Increase staff at Fort Braden Library by consolidating two existing part-time positions - $27,727.

Out-Year Notes

There are no Budget Issues requested in FY2006 thru FY2009, with the exception of anticipated routine salary, wage and benefit adjustments.

Objectives / Performance Measures	Indicator	Units	FY 2003 Actual	FY 2004 Budget	FY 2005 Budget
• # of circulations at branches	Input	#	975,292	1,024,057	1,075,260
• # of in-house computer uses at branches	Input	#	67,984	69,343	70,730
• # of customer suggestions implemented that will significantly improve services, collection or facilities	Input	#	12	3	3

Library - Extension Services

Organizational Code: 001-243-571

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Personal Services	1,399,944	1,520,304	1,644,831	68,882	1,713,713	1,819,496
Operating	68,775	136,426	114,726	0	114,726	114,726
Capital Outlay	13,045	37,912	0	0	0	0
Total Budgetary Costs	1,481,764	1,694,642	1,759,557	68,882	1,828,439	1,934,222

Funding Sources	FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	FY 2006 Budget
001 General Fund	1,481,764	1,694,642	1,828,439	1,934,222
Total Revenues	1,481,764	1,694,642	1,828,439	1,934,222

Staffing Summary	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Information Professional	7.00	7.00	7.00	0.00	7.00	7.00
Library Assistant	10.50	10.50	10.50	0.00	10.50	10.50
Library Services Coordinator	6.00	6.00	6.00	0.00	6.00	6.00
Library Services Manager	1.00	1.00	1.00	0.00	1.00	1.00
Library Services Specialist	8.00	8.00	8.00	0.00	8.00	8.00
Library Special Services Coord	2.00	2.00	2.00	0.00	2.00	2.00
Literacy Project Coordinator	0.50	0.50	0.50	0.00	0.50	0.50
Sr. Library Assistant	14.00	14.00	14.00	0.00	14.00	14.00
Sr. Library Services Spec.	1.00	1.00	1.00	0.00	1.00	1.00
Total Full-Time Equivalents (FTE)	50.00	50.00	50.00	0.00	50.00	50.00

Veteran Services

Organizational Code: 001-390-553

Mission Statement

The mission of Veteran Services is to counsel and assist veterans, and their dependents, with processing benefit claims entitled to them through the United States Department of Veterans' Affairs and other federal agencies.

Advisory Board

County Veterans' Service Officers' Association of Florida Executive Committee; State of Florida Veterans Planning Group; Tallahassee-Leon County Transportation Disadvantaged Coordinating Board

Summary of Services Provided

1. Assist veterans and their dependents in filing claims for non-service connected pensions, service-connected disabilities and other benefits.
2. Assist veterans and their dependents in obtaining local medical treatment, transportation, necessary medicines, prosthetic items and adaptive equipment, and payment of medical bills.
3. Assist veterans and their dependents in filing for educational benefits at universities, junior colleges, vocational institutions, correspondence courses and job training.
4. Assist veterans in obtaining VA home loan information.
5. Assist veterans in obtaining military records, correcting military records and upgrading discharges.

Accomplishments

1. Expanded the Veteran Services website to incorporate common issues and problem resolution areas with links to outside agencies.
2. Incorporated management of the Leon County Board of County Commissioners Policy Number 03-18 - Grant to Active Duty Military Personnel.
3. Developed a plan to convert all paper records to an electronic format and archive paper records.
4. Revitalized the United Veterans working group (a local assembly of Federal, State and County veteran representatives addressing regional veteran issues).
5. Developed a nursing home reference book for those caregivers who need information for the transition to a long-term healthcare setting.

Current Year Notes

Overall, this program is recommended at a decreased funding level due to changes in Personal Services. Decreased Personal Services costs are a result of staffing changes and retirements. The increase in the Operating Budget is due to an increased funding level resulting from overall required departmental travel. Further recommendations include:

1. Training/certification trip required for use of VA Internet information program - $2,500.

Out-Year Notes

There are no Budget Issues requested in FY2006 thru FY2009, with the exception of anticipated routine salary, wage and benefit adjustments.

Objectives / Performance Measures	Indicator	Units	FY 2003 Actual	FY 2004 Budget	FY 2005 Budget
• % of client VA claims processed within 7 working days	Input	%	100	95	95
• % of client VA appeals processed within 10 working days	Input	%	100	95	95
• % of veterans returning to reside in Leon County contacted within 10 days of notice from the Florida Department of Veterans' Affairs.	Input	%	100	100	100

Veteran Services

Organizational Code: 001-390-553

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Personal Services	181,429	182,473	167,826	0	167,826	175,163
Operating	8,188	9,959	11,081	2,500	13,581	13,581
Total Budgetary Costs	189,617	192,432	178,907	2,500	181,407	188,744

Funding Sources	FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	FY 2006 Budget
001 General Fund	189,617	192,432	181,407	188,744
Total Revenues	189,617	192,432	181,407	188,744

Staffing Summary	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Administrative Associate II	1.00	1.00	1.00	0.00	1.00	1.00
Administrative Associate IV	1.00	1.00	1.00	0.00	1.00	1.00
Veterans Services Coordinator	1.00	1.00	1.00	0.00	1.00	1.00
Veterans Services Counselor	1.00	1.00	1.00	0.00	1.00	1.00
Total Full-Time Equivalents (FTE)	4.00	4.00	4.00	0.00	4.00	4.00

Volunteer Center

Organizational Code: 001-113-513

Mission Statement

The mission of the Leon County Volunteer Center is to strengthen individuals and organizations in our community through volunteerism.

Advisory Board

None

Summary of Services Provided

1. Screen, interview and place volunteers, interns and court-ordered workers by matching their skills, talents and interests with County departmental needs.
2. Establish and build community partnerships through coordinating community-wide days of service and special events.
3. Connect potential board leaders to organizations in need of new board members.
4. Coordinate Leon County's internal employee volunteer program in which employees are allowed up to 4 hours of administrative leave per month to volunteer in community based organizations.
5. Coordinate local volunteers and donations in the event of a disaster in support of the Sheriff's Emergency Management office.

Accomplishments

1. Youth Corps community-based service-learning program model was recognized by the Florida Community/Higher Education/School/Partnership and the model will be utilized in 7 Florida counties.
2. Sub-granted Citizen's Corps grant ($35,000) and Operation Step Up grant ($15,000) to Capital Area Chapter of the American Red Cross.
3. Awarded 2 VISTA positions by the Corporation for National and Community Service and Points of Light Foundation National Volunteer Center Network.
4. Utilized approximately 200 hours of the County's employee volunteer leave program Project LEAD.
5. Provided coordination assistance for the 5th Annual United Partners for Human Services Conference for Nonprofit Leadership.

Current Year Notes

This program is recommended at an increased funding level. These recommendations include:
1. Routine salary, wage and benefit adjustments.
2. Funding is provided in accordance with the County's Personnel Policies and Procedures 4.0.5 Maintenance of the Classification Plan in the amount of $2,531.
3. Reclassification of Volunteer Specialist to Coordinator - $1,481.
4. Operating expenses for two positions which were awarded by the Corporation for National and Community Service - $1,000.

Out-Year Notes

There are no Budget Issues requested in FY2006 thru FY2009, with the exception of anticipated routine salary, wage and benefit adjustments.

Objectives / Performance Measures	Indicator	Units	FY 2003 Actual	FY 2004 Budget	FY 2005 Budget
• $ impact of services contributed by volunteers to County Government (goal increase by 3%)	Input	$	1,545,718	1,592,089	1,639,851
• # of site visits with community based organizations (goal 35)	Input	#	35	40	45
• # of community-wide service projects/events coordinated (goal 2)	Input	#	9	2	6
• # of trainings with County departments and community based organizations on working with college level service learners and interns (goal 2)	Input	#	4	2	4
• # of trainings conducted with government and community based organizations volunteer managers on working with youth (goal 4)	Input	#	0	0	12

Volunteer Center

Organizational Code: 001-113-513

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Personal Services	132,978	146,773	150,323	4,012	154,335	163,970
Operating	21,386	22,798	22,798	1,000	23,798	24,459
Capital Outlay	3,301	0	0	0	0	0
Total Budgetary Costs	157,665	169,571	173,121	5,012	178,133	188,429

Funding Sources	FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	FY 2006 Budget
001 General Fund	157,665	169,571	178,133	188,429
Total Revenues	157,665	169,571	178,133	188,429

Staffing Summary	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Administrative Associate V	1.00	1.00	1.00	0.00	1.00	1.00
Director of Volunteer Services	1.00	1.00	1.00	0.00	1.00	1.00
Volunteer Specialist	1.00	1.00	1.00	0.00	1.00	1.00
Total Full-Time Equivalents (FTE)	3.00	3.00	3.00	0.00	3.00	3.00

Summary of Cooperative Extension

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
001-361-537 Coop Ext- Environmental	223,063	244,527	248,633	0	248,633	259,843
001-362-537 Coop Ext- Family & Consumer Science	100,779	119,584	111,996	0	111,996	116,559
001-363-537 Coop Ext- 4-H & Other Youth	96,526	105,482	108,849	955	109,804	114,459
Total Budgetary Costs	420,368	469,593	469,478	955	470,433	490,861

Funding Sources	FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	FY 2006 Budget
001 General Fund	420,368	469,593	470,433	490,861
Total Revenues	420,368	469,593	470,433	490,861

Staffing Summary	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
001-361-537 Coop Ext- Environmental	6.50	6.50	6.50	0.00	6.50	6.50
001-362-537 Coop Ext- Family & Consumer Science	4.17	4.17	4.17	0.00	4.17	4.17
001-363-537 Coop Ext- 4-H & Other Youth	3.50	3.50	3.50	0.00	3.50	3.50
Total Full-Time Equivalents (FTE)	14.17	14.17	14.17	0.00	14.17	14.17

Cooperative Extension - Environmental Education/Horticulture

Organizational Code: 001-361-537

Mission Statement

The mission of Environmental Education is to provide scientifically based knowledge and information so that the citizens of Leon County may use the information given to make decisions which contribute to an improved quality of life.

Advisory Board

Extension Advisory Committee; Extension Horticultural/Forestry/Natural Resources Advisory Committee

Summary of Services Provided

1. Provide environmental education (agriculture, horticulture, natural resources, water quality, energy conservation and aquaculture).
2. Conduct diagnostic services through the University of Florida (soil, plant disease, water and nematode testing).
3. Produce research based educational publications.

Accomplishments

1. Taught 36 instructional classes and workshops for Master Gardener volunteers, pesticide applicators, Master Tree Farmers, Project Learning Tree students, County Parks Department employees, the Alford Greenway Environmental Service Learning project, Stewardship Landowner tours, Invasive Plant education, Wildlife Habitat management, North Florida Naturalist Society and others.
2. Provided 438 pesticide applicator Continuing Education Units to pesticide applicators, as required by law.
3. Contributed 3,721 hours of volunteer service through trained volunteers, the Master Gardeners and the Master Wildlife Conservationists.
4. Assisted, through education, in the increase of people using no-phosphorus 15-0-15 fertilizer from 32% to 62%. Phosphorus is a major pollutant of our lakes.
5. With 54 water bodies sampled monthly by volunteers, the Leon/Wakulla area of NW Florida now has the densest concentration of Florida Lake Watch sampling sites and data analysis in the State.

Current Year Notes

This program is recommended at an increased funding level. The increase in the Operating Budget is due to an increased funding level resulting from overall required departmental travel. Further recommendations include:

1. Routine salary, wage and benefit adjustments.
2. **Not Recommended.** Cellular phones for employees - $1,750.

Out-Year Notes

There are no Budget Issues requested in FY2006 thru FY2009, with the exception of anticipated routine salary, wage and benefit adjustments.

Objectives / Performance Measures	Indicator	Units	FY 2003 Actual	FY 2004 Budget	FY 2005 Budget
• # of in-depth instructional classes and workshops given	Input	#	114	100	100
• # of talks, presentations and group consultations given	Input	#	104	110	110
• # of volunteer hours given in the environmental education program	Input	#	7,254	8,000	8,000
• # of Pesticide Applicator Continuing Education credits generated	Input	#	636	550	600
• # of residents receiving technical assistance	Input	#	30,117	24,000	24,000
• # of Web page visits	Input	#	11,836	14,000	16,000

Cooperative Extension - Environmental Education/Horticulture

Organizational Code: 001-361-537

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Personal Services	186,996	209,157	211,348	0	211,348	222,558
Operating	28,270	35,370	37,285	0	37,285	37,285
Capital Outlay	7,797	0	0	0	0	0
Total Budgetary Costs	223,063	244,527	248,633	0	248,633	259,843

Funding Sources	FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	FY 2006 Budget
001 General Fund	223,063	244,527	248,633	259,843
Total Revenues	223,063	244,527	248,633	259,843

Staffing Summary	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Administrative Associate IV	1.00	1.00	1.00	0.00	1.00	1.00
Administrative Associate V	1.00	1.00	1.00	0.00	1.00	1.00
Director of County Extension	1.00	1.00	1.00	0.00	1.00	1.00
Ext Agent II, Natural Resource	1.00	1.00	1.00	0.00	1.00	1.00
Extension Agent-Ornamentals	1.00	1.00	1.00	0.00	1.00	1.00
Horticultural Assistant	0.50	0.50	0.50	0.00	0.50	0.50
Urban County Forester	1.00	1.00	1.00	0.00	1.00	1.00
Total Full-Time Equivalents (FTE)	6.50	6.50	6.50	0.00	6.50	6.50

Cooperative Extension – Family & Consumer Science

Organizational Code: 001-362-537

Mission Statement

The mission of Family and Consumer Sciences is to provide scientifically based knowledge and information so that the citizens of Leon County may use the information given to make decisions which contribute to an improved quality of life.

Advisory Board

Extension Advisory Committee; Family and Consumer Sciences Advisory Committee

Summary of Services Provided

1. Provide family and consumer sciences education (health and nutrition, housing and home environment, consumer economics/family resource management, leadership training/entrepreneurial development and family and child development).
2. Produce research based educational publications.

Accomplishments

1. Conducted 62 educational events, resulting in 95% of participants reportedly improving their parenting skills.
2. Taught 12 lessons in the Expanded Food & Nutrition Education Program to 1,084 limited resource families, resulting in 97% of participants reportedly making at least one positive food consumption change, 75% reportedly improving behaviors in food safety practices and 49% indicating improvements in food resource management habits.
3. Reached 84 consumers through a series of worksite health and wellness programs.
4. Assisted, through education, in improving the blood pressure of 50% of program participants and lowering the blood cholesterol levels of 29% of program participants.

Current Year Notes

Overall, this program is recommended at a decreased funding level due to changes in Personal Services. The increase in the Operating Budget is due to an increased funding level resulting from overall required departmental travel. Further program recommendations include:

1. **Not Recommended**. Cellular phones for employees - $1,750.

Out-Year Notes

There are no Budget Issues requested in FY2006 thru FY2009, with the exception of anticipated routine salary, wage and benefit adjustments.

Objectives / Performance Measures	Indicator	Units	FY 2003 Actual	FY 2004 Budget	FY 2005 Budget
• # of limited resource citizens provided with nutritional assistance	Input	#	43,200	33,000	33,010
• # of residents receiving Family Consumer Science (FCS) educational programs and technical assistance	Input	#	49,351	39,000	39,010
• # of group learning opportunities provided	Input	#	2,320	1,800	1,810
• # of volunteer hours given to FCS educational programs	Input	#	4,101	4,000	4,010

Cooperative Extension – Family & Consumer Science

Organizational Code: 001-362-537

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Personal Services	82,557	98,521	88,978	0	88,978	93,541
Operating	18,222	21,063	23,018	0	23,018	23,018
Total Budgetary Costs	100,779	119,584	111,996	0	111,996	116,559

Funding Sources	FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	FY 2006 Budget
001 General Fund	100,779	119,584	111,996	116,559
Total Revenues	100,779	119,584	111,996	116,559

Staffing Summary	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Administrative Associate IV	1.00	1.00	1.00	0.00	1.00	1.00
Extension Agent-Home Economics	2.00	2.00	2.00	0.00	2.00	2.00
Maid	0.17	0.17	0.17	0.00	0.17	0.17
Program Leader Home Economics	1.00	1.00	1.00	0.00	1.00	1.00
Total Full-Time Equivalents (FTE)	4.17	4.17	4.17	0.00	4.17	4.17

Cooperative Extension – 4-H & Other Youth

Organizational Code: 001-363-537

Mission Statement

The mission of the 4H & Other Youth program is to provide scientifically based knowledge and information so that young people between the ages of 5 to 18 and those adults who have volunteered to work with these young people may use the information given to make decisions which contribute to an improved quality of life.

Advisory Board

Extension Advisory Committee; Extension 4-H Youth Advisory Committee

Summary of Services Provided

1. Utilize 5 delivery methods to enhance personal growth and development of a diverse audience (4-H clubs, individuals, special interest groups and school enrichment programs and residential and day camping).
2. Recruit and train volunteer leaders.
3. Offer 4-H project books in 38 subject matter areas.
4. Offer opportunities to enhance self-esteem, decision-making skills, leadership and community service.
5. Offer opportunities for family involvement and a healthy balance between competitive and cooperative learning.

Accomplishments

1. The 4-H/Tropicana Public Speaking Education Program helped to develop oral communication skills in 7,198 students in the 4th, 5th and 6th grade.
2. Taught special interest classes in financial literacy and how to enter the job market to 24 teens.
3. Increased the knowledge of 105 students in the 4th and 5th grade with the 10th Annual 4-H Ecology Field Day.
4. Held 4 camp counselor training sessions for 12 teens who then served as counselors for over 70 youth at the annual 4-H Summer Camp.
5. Helped over 350 youth enrolled as Leon County 4-H Club and At-Large Members gain personal growth and development skills such as decision-making, leadership, cooperation and communication.

Current Year Notes

This program is recommended at an increased funding level. The increase in the Operating Budget is due to an increased funding level resulting from overall required departmental travel. Further recommendations include:

1. **Not Recommended.** Cellular phones for employees - $1,050.
2. Funding is provided in accordance with the County's Personnel Policies and Procedures 4.0.5 Maintenance of the Classification Plan in the amount of $955.

Out-Year Notes

There are no Budget Issues requested in FY2006 thru FY2009, with the exception of anticipated routine salary, wage and benefit adjustments.

Objectives / Performance Measures	Indicator	Units	FY 2003 Actual	FY 2004 Budget	FY 2005 Budget
• # of youth involved in 4-H educational programming	Input	#	11,082	11,100	11,200
• # of educational youth activities and programs provided	Input	#	583	540	545
• # of volunteer hours provided to 4-H youth program	Input	#	9,627	9,650	9,725
• # of residents receiving technical assistance	Input	#	31,500	31,500	31,600
• # of new 4-H clubs created	Input	#	8	5	5
• # of 4-H clubs supported	Input	#	20	17	19

Cooperative Extension – 4-H & Other Youth

Organizational Code: 001-363-537

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Personal Services	80,379	88,015	87,286	955	88,241	92,896
Operating	16,147	17,467	21,563	0	21,563	21,563
Total Budgetary Costs	96,526	105,482	108,849	955	109,804	114,459

Funding Sources	FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	FY 2006 Budget
001 General Fund	96,526	105,482	109,804	114,459
Total Revenues	96,526	105,482	109,804	114,459

Staffing Summary	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
4-H Program Assistant	0.50	0.50	0.50	0.00	0.50	0.50
Administrative Associate IV	1.00	1.00	1.00	0.00	1.00	1.00
Extension Agent 4-H Youth	1.00	1.00	1.00	0.00	1.00	1.00
Program Leader 4-H Youth	1.00	1.00	1.00	0.00	1.00	1.00
Total Full-Time Equivalents (FTE)	3.50	3.50	3.50	0.00	3.50	3.50

Summary of Health & Human Services

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
001-190-562 HHS- Health Department	316,776	317,984	317,984	0	317,984	317,984
001-370-xxx HHS- Human Services	2,786,460	2,749,234	2,797,329	266,160	3,006,923	3,076,607
001-371-569 HHS- Housing Services	275,321	249,740	288,960	12,340	301,300	317,287
124-9320xx-554 HHS- State Housing Initiative Partnership	529,397	599,909	599,152	0	599,152	599,152
161-808-554 HHS- Housing Finance Authority	61,305	23,375	21,375	0	21,375	21,375
163-971-562 HHS- Primary Health Care MSTU	2,135,180	2,199,829	2,233,131	77,600	2,310,731	1,254,559
Total Budgetary Costs	6,104,439	6,140,071	6,201,365	356,100	6,557,465	5,530,488

Funding Sources	FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	FY 2006 Budget
001 General Fund	3,378,557	3,316,958	3,626,207	3,655,402
124 SHIP Trust Fund	529,397	599,909	599,152	599,152
161 Housing Finance Authority	61,305	23,375	21,375	21,375
163 Primary Care MSTU	2,135,180	2,199,829	2,310,731	1,254,559
Total Revenues	6,104,439	6,140,071	6,557,465	5,530,488

Staffing Summary	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
001-370-569 HHS- Human Services	1.15	1.15	0.65	0.00	0.65	0.65
001-371-569 HHS- Housing Services	4.00	5.00	6.00	0.00	6.00	6.00
163-971-562 HHS- Primary Health Care MSTU	0.85	0.85	1.35	0.00	1.35	1.35
Total Full-Time Equivalents (FTE)	6.00	7.00	8.00	0.00	8.00	8.00

Health and Human Services-
Health Department

Organizational Code: 001-190-562

Mission Statement

The mission of the Health Department is to promote health and prevent disease. The Environmental & Personal Health Program promotes, protects, maintains and improves the health and safety of all citizens and visitors to Leon County.

Advisory Board

Leon County Extension Advisory Committee; Indigent Health Care Advisory Committee; School Readiness Coalition; Florida Regional Domestic Security Task Force; Daycare Advisory Committee; Health Start Coalition; Immunization Coalition; School Health Advisory; Breast & Cervical Task Force; Drug Free School Task Force

Summary of Services Provided

1. Assure that public health standards are met.
2. Assure that problems are monitored and that services to correct these problems are available.
3. Provide patients with services that are not sufficiently available from other sources in the community in order to meet public health priorities.

Accomplishments

1. The Leon County Health Department Administrator was selected as the North Florida Region Domestic Security Task Force Health and Medical Co-Chair.
2. Doubled dental care services for children over the last three years by increasing the dental staff and by beginning the renovation of an existing County warehouse.
3. Brought the Health Community Access Project grant into Leon County in order to develop the infrastructure to expand access to healthcare for the uninsured.
4. Received funding for Bio-terrorism/Public Health Preparedness from Centers for Disease Control and Prevention (CDC) through the Florida Department of Health.
5. Conducted 18 Smallpox Vaccination Information Workshops for 214 first responder and hospital staff and vaccinated 142 persons.

Current Year Notes

This program is recommended at the same funding level as the previous fiscal year.

Out-Year Notes

There are no Budget Issues requested in FY 2006 thru FY 2009.

Objectives / Performance Measures	Indicator	Units	FY 2003 Actual	FY 2004 Budget	FY 2005 Budget
• # of clients provided health services	Input	#	27,018	29,528	31,004
• # of Family Planning patients	Input	#	4,517	5,000	5,000
• # of clients served using the mobile health unit	Input	#	2,642	2,900	2,900

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Capital Outlay	8,054	0	0	0	0	0
Grants-in-Aid	308,722	317,984	317,984	0	317,984	317,984
Total Budgetary Costs	316,776	317,984	317,984	0	317,984	317,984

Funding Sources	FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	FY 2006 Budget
001 General Fund	316,776	317,984	317,984	317,984
Total Revenues	316,776	317,984	317,984	317,984

Health and Human Services- Human Services

Organizational Code: 001-370-xxx

Mission Statement

The mission of the Human Services Division is to provide funding and oversight of social services activities to eligible Leon County residents consistent with state mandates, Board policy and the county's mission.

Advisory Board

Joint Planning Board (CHSP); Community Based Care Alliance; Mental Health Coalition; Promoting Safe and Stable Families; Human Services Review Board (CHSP)

Summary of Services Provided

1. Receive, review, determine eligibility and monitor billing in order to make payments for the County's portion of (a) Medicaid, which covers nursing home and hospital stays for income eligible residents; (b) Child Protection Exams, which provides funding for alleged victims of abuse or neglect; (c) Baker Act, which funds the County's match for the stabilization, temporary detention and evaluation services for short-term mental health inpatient programs; (d) Mental Health and Alcohol, which funds the County's match for the Community Mental Health Act and substance abuse programs related to the Meyers Act; (e) Tubercular Care, which funds transportation costs for tuberculosis patients to the state's tuberculosis hospital; (f) Health Care Responsibility Act, which funds care for indigent County residents treated for emergency healthcare in another Florida County; (g) Direct Emergency Assistance Program, which provides assistance with emergency rent/mortgage, food, medication and utility payments to County residents; and, (h) Indigent Burial, which covers the costs of burial for unclaimed bodies and indigent persons.
2. Administer the County's responsibilities to the Medical Examiner's office.

Accomplishments

1. Distributed $40,000 for the Direct Emergency Assistance Funds for assistance with emergency rent/mortgage, food, medication and utility payments to 227 County residents.
2. Distributed Choose Life License Plate Funds to qualified agencies who do not charge for services such as examinations and counseling to pregnant women.
3. Administered funds for Child Protection Exams for at least 100 alleged victims of abuse or neglect.

Current Year Notes

Overall, this program is recommended at an increased funding level. The decrease in Personal Services is a result of the partial reallocation of the salary/fringe of two staff members to Primary Healthcare MSTU. The increase in the Operating Budget is due to the annual increase in the Baker Act and Mental Health & Alcohol payments. Further recommendations include:

1. Routine salary, wage, and benefits adjustments.
2. Funding is provided in accordance with the County's Personnel Policies and Procedures 4.0.5 Maintenance of the Classification Plan in the amount of $1,636.
3. As directed by the Board at the June 8, 2004 workshop, the Community Human Services Partnership (CHSP) funding will increase by 10%. The total fiscal impact is $61,000.

Additional Notes

At the September 14, 2004 Board Meeting, the Board authorized $203,524 in additional funding for ten additional beds at the Apalachee Center / Crisis Stabilization Unit.

Objectives / Performance Measures	Indicator	Units	FY 2003 Actual	FY 2004 Budget	FY 2005 Budget
• % of processing of invoices initiated within 7 working (goal 95%)	Input	%	100	100	100
• % of Health Care Responsibility Act eligibility determinations conducted within 60 days (goal 100%)	Input	%	100	100	100
• % of indigent burial investigation requests initiated within 1 workday (goal 90%)	Input	%	100	100	100

Health and Human Services- Human Services

Organizational Code: 001-370-xxx

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Personal Services	33,472	64,186	33,538	1,636	35,174	36,792
Operating	364,148	364,128	442,801	203,524	646,325	657,915
Grants-in-Aid	2,388,840	2,320,900	2,320,900	61,000	2,381,900	2,381,900
Total Budgetary Costs	2,786,460	2,749,234	2,797,239	267,796	3,063,399	3,076,607

Funding Sources	FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	FY 2006 Budget
001 General Fund	2,786,460	2,749,234	3,063,399	3,076,607
Total Revenues	2,786,460	2,749,234	3,063,399	3,076,607

Staffing Summary	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Health & Human Services Dir.	0.15	0.15	0.15	0.00	0.15	0.15
Human Services Analyst	1.00	1.00	0.50	0.00	0.50	0.50
Total Full-Time Equivalents (FTE)	1.15	1.15	0.65	0.00	0.65	0.65

Health and Human Services-
Housing Services

Organizational Code: 001-371-569

Mission Statement

The mission of the Housing Services Division is to assist with affordable housing and other needed services for eligible Leon County residents.

Advisory Board

Housing Finance Authority; Affordable Housing Advisory Council; CDBG Citizens Task Force Advisory Committee; Community Neighborhood Renaissance Partnership; Community Based Care Alliance; Elder Ready Initiative; Community Contribution Tax Credit Program; County Cooperative Extension Advisory Committee

Summary of Services Provided

1. Administer and provide oversight of the Housing Programs (Down Payment Assistance, Homeowner Rehabilitation and Replacement).
2. Staff and administer activities of the County Housing Finance Authority (HFA).
3. Provide annual reports on Affordable Housing Programs and on Fair Housing Activities.
4. Receive and investigate Fair Housing complaints.
5. Design, implement and administer educational information on programs within the community.

Accomplishments

1. Served 60 individuals/families with down payment assistance for a total of $96,702.
2. Continued a partnership with the Tallahassee Lenders' Consortium and Cooperative Extension office to do the homeowner/purchasing and home maintenance workshops.
3. On February 25, 2003, the Leon County Affordable Housing Plan (LHAP) was amended to include an Affordable Rental units strategy.
4. Approved $100,000 in County assistance for affordable rental housing development.
5. Provided housing assistance to District 1 (13 clients), District 2 (8 clients), District 3 (20 clients), District 4 (9 clients) and District 5 (10 clients).

Current Year Notes

Overall, this program is recommended at an increased funding level. The increase in the Operating Budget and the decrease in the Grants & Aids Budget are due to the realignment of funds. Further recommendations include:

1. Routine salary, wage, and benefits adjustments.
2. Funding is provided in accordance with the County's Personnel Policies and Procedures 4.0.5 Maintenance of the Classification Plan in the amount of $5,680.
3. Funding of one additional position as a result of an FY03/04 mid-year budget amendment.
4. Reclassification of the Affordable Housing Coordinator and the Housing Rehabilitation Specialist - $6,660.
5. Reallocation of $10,000 for the Community Neighborhood Renaissance Partnership Initiative to the Housing Finance Authority budget.

Out-Year Notes

There are no Budget Issues requested in FY2006 thru FY2009, with the exception of anticipated routine salary, wage and benefit adjustments.

Objectives / Performance Measures	Indicator	Units	FY 2003 Actual	FY 2004 Budget	FY 2005 Budget
• # of public/community education events related to division programs (goal increase by 5%)	Input	#	12	12	9
• # of new partners, initiatives and grant funding opportunities sought out (goal 1)	Input	#	1	1	1
• % of citizen complaints corrected within 3 days (goal 95%)	Input	%	95	95	100

Health and Human Services-Housing Services

Organizational Code: 001-371-569

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Personal Services	232,299	219,251	258,561	12,340	270,901	286,888
Operating	26,291	20,489	30,399	0	30,399	30,399
Grants-in-Aid	16,731	10,000	0	0	0	0
Total Budgetary Costs	275,321	249,740	288,960	12,340	301,300	317,287

Funding Sources	FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	FY 2006 Budget
001 General Fund	275,321	249,740	301,300	317,287
Total Revenues	275,321	249,740	301,300	317,287

Staffing Summary	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Administrative Associate V	1.00	1.00	1.00	0.00	1.00	1.00
Affordable Housing Coordinator	1.00	1.00	1.00	0.00	1.00	1.00
Housing Rehabilitation Spec.	1.00	1.00	1.00	0.00	1.00	1.00
Housing Services Spec.	1.00	2.00	3.00	0.00	3.00	3.00
Total Full-Time Equivalents (FTE)	4.00	5.00	6.00	0.00	6.00	6.00

Health and Human Services-
State Housing Initiative Partnership

Organizational Code: 124-932xxx-554

Mission Statement

The mission of the SHIP program is to provide safe, decent, affordable housing for eligible Leon County residents consistent with Board policy and the County's mission.

Advisory Board

Affordable Housing Citizens Advisory Council

Summary of Services Provided

1. Rehabilitate owner-occupied housing.
2. Replace owner-occupied housing that is substandard and beyond repair.
3. Provide supplemental funding for grant funds, such as HOME and CDBG, for rehabilitation and construction.
4. Conduct housing inspections.

Accomplishments

1. Rehabilitated to code, 24 low income and/or very low income homes.
2. Approved 20 families for Down Payment Assistance Grants.
3. Replaced 16 Community Development Block Grant low income and/or very low income homes.
4. Rehabilitated to code, 4 low income and/or very low income homes with Home V Program.

Current Year Notes

This program is recommended at the same funding level as the previous fiscal year.

Out-Year Notes

There are no Budget Issues requested in FY2006 thru FY2009.

Objectives / Performance Measures	Indicator	Units	FY 2003 Actual	FY 2004 Budget	FY 2005 Budget
• % of application, services and referral requests responded to within 24 hours	Input	%	96	96	100
• # of new partners or initiatives and grant funding opportunities sought out (goal 1)	Input	#	1	1	1
• # of units inspected (goal increase by 2%)	Input	#	66	66	70
• # of Down Payment assistance clients served (goal increase by 5%)	Input	#	27	27	28

Budgetary Costs		FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Grants-in-Aid		529,397	599,909	599,152	0	599,152	599,152
	Total Budgetary Costs	529,397	599,909	599,152	0	599,152	599,152

Funding Sources		FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	FY 2006 Budget
124 SHIP Trust Fund		529,397	599,909	599,152	599,152
	Total Revenues	529,327	599,909	599,152	599,152

Health and Human Services-
Housing Finance Authority

Organizational Code: 161-808-554

Mission Statement

The mission of the Housing Finance Authority is to issue or participate in the issuance of tax exempt Single-Family Mortgage Revenue and Multi-Family Bonds consistent with Board policy and the County's mission.

Advisory Board

Housing Finance Authority; Community Development Block Grant's (CDBG) Citizens Advisory Task Force; SHIP Affordable Housing Advisory Committee

Summary of Services Provided

1. Issue, or issue jointly with other counties, Single-Family Mortgage Revenue Bonds at below market rate.
2. Review and make recommendations to the Board on the Community Development Block Grant's (CDBG) program on developing and implementing CDBG funded housing programs.
3. Review and make recommendations and amendments to the Board regarding the SHIP LHAP.
4. Develop and implement Multi-Family Bond applications and procedures.
5. Accept and review Multi-Family Bond Applications and make recommendations to the Board.

Accomplishments

None

Current Year Notes

This program is recommended at a decreased funding level. These recommendations include:
1. Decreased cost of $2,000 for insurance.
2. Reallocation of $10,000 for the Community Neighborhood Renaissance Partnership Initiative from the Housing Services budget.

Out-Year Notes

There are no Budget Issues requested in FY 2006 thru FY 2009.

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Operating	11,292	13,375	11,375	0	11,375	11,375
Capital Outlay	0	10,000	0	0	0	0
Grants-in-Aid	50,013	0	10,000	0	10,000	10,000
Total Budgetary Costs	61,305	23,375	21,375	0	21,375	21,375

Funding Sources		FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	FY 2006 Budget
161 Housing Finance Authority		61,305	23,375	21,375	21,375
	Total Revenues	61,305	23,375	21,375	21,375

Health and Human Services-
Primary Health Care MSTU

Organizational Code: 163-971-562

Mission Statement

The mission of the Primary Health Care Program is to effectively serve the residents of Leon County by providing primary healthcare services to low income and uninsured County residents in an efficient and cost effective manner.

Advisory Board

Primary Healthcare Implementation Advisory Board (PHAB)

Summary of Services Provided

1. Provide and present analysis, agenda items and follow-up on Board direction and actions in a timely manner.
2. Staff Primary Healthcare Implementation Advisory Board.
3. Responsible for administration and management of program.
4. Collaborate with Care Net partners to achieve program objectives.

Accomplishments

1. Increased the number of patients treated by 67.7% or 1,699. The program reached 94.6 percent of its targeted 4,500 patients. These 4,210 Leon County residents, in all probability, would have gone without health care services were it not for the Primary Healthcare Program.
2. Reduced the program costs from $254.87 to $250.31 per patient.
3. Reduced the County's non-emergency hospital emergency visits at Tallahassee Memorial Hospital by 56.3%
4. Increased the value of Volunteered Services and In-kind Contributions by $686,937.
5. Increased the economic value to the community by $3,481,163.

Current Year Notes

This program is recommended at an increased funding level. These recommendations include:
1. Routine salary, wage, and benefits adjustments.
2. Partial reallocation of the salary/fringe of two staff members from Human Services.
3. Funding for an evaluation study to determine the need for a Women's Healthcare Center at the Bond Community Center - $60,000. At the June 8, 2004 workshop, the Board approved a 0.10 mill increase that will generate approximately $1,000,000 for the implementation of this Women's Healthcare Center. This money is shown in the reserve section of the budget book and will be re-aligned when it is determined how these funds will be spent.
4. Funding of the Healthy Start program's Fetal and Infant Mortality Review project - $18,000.

Out-Year Notes

There are no Budget Issues requested in FY 2006 thru FY 2009 with the exception of anticipated routine salary, wage, and benefit adjustments.

Objectives / Performance Measures	Indicator	Units	FY 2003 Actual	FY 2004 Budget	FY 2005 Budget
• # of CareNet patients registered (goal 4,500)	Input	#	4,210	4,500	4,500
• # of sliding fee scale compliance reviews completed (goal 12)	Input	#	12	12	12
• # of quality assurance compliance reviews completed (goal 4)	Input	#	4	4	4
• # of eligibility compliance reviews completed (goal 12)	Input	#	12	12	12

Health and Human Services-
Primary Health Care MSTU

Organizational Code: 163-971-562

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Personal Services	70,999	62,874	96,161	0	96,161	99,989
Operating	2,064,181	2,136,955	2,136,970	77,600	2,214,570	1,154,570
Total Budgetary Costs	2,135,180	2,199,829	2,233,131	77,600	2,310,731	1,254,559

Funding Sources	FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	FY 2006 Budget
163 Primary Care MSTU	2,135,180	2,199,829	2,310,731	1,254,559
Total Revenues	2,135,180	2,199,829	2,310,731	1,254,559

Staffing Summary	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Health & Human Services Dir.	0.85	0.85	0.85	0.00	0.85	0.85
Human Services Analyst	0.00	0.00	0.50	0.00	0.50	0.50
Total Full-Time Equivalents (FTE)	0.85	0.85	1.35	0.00	1.35	1.35

Emergency Medical Services

Organizational Code: 135-185-526

Mission Statement

The mission of Emergency Medical Services is to provide emergency medical services to all residents of Leon County.

Advisory Board

Emergency Medical Services Advisory Council

Summary of Services Provided

1. Provide basic and advanced life support transport to the citizens of and visitors of Leon County.
2. Provide defibrillation (cardio version), endotracheal intubation; initiation of intravenous access and surgical cricothyroidotomy.
3. Administer medications.
4. Perform cervical spine immobilizations, emergency childbirth, bandaging, splinting and other medical assistance and procedures as necessary.

Accomplishments

1. Purchased 7 new ambulances to ensure reliable response and upgraded medical and communications equipment.
2. Established an advanced life support training system for the County EMS and 35 paramedics from the Tallahassee Fire Department.
3. Provided medical standby services at many public events, such as NAACP March on Tallahassee, Springtime Tallahassee, Red Hills Horse Trials and FAMU/FSU/high school football games.
4. Trained employees in methods of response during mass casualties, including, or in the event of, use of weapons of mass destruction.
5. Setup an entire EMS administrative office, contracted with a new medical director and created an EMS policies and procedures manual.

Current Year Notes

Overall, this program is recommended at a decreased funding level. The majority of the decrease is in the Capital Outlay Budget as related to onetime FY04 expenditures. Beginning in FY05, capital outlay for vehicles and equipment are reflected as stand alone capital improvement projects. The increase in the Operating Budget is due to the Advanced Life Support (ALS) Service Contract with the City. Further recommendations include:

1. Reclassification of a Paramedic to a P.I.E.R. Officer and associated operating costs - $44,377.
2. The continuation staffing includes 6 Paramedic/EMT's and 1 System Controller authorized by the Board at their December 9, 2003 meeting. In addition, 20 part-time positions were authorized by the Board at their November 4, 2003 meeting.

Out-Year Notes

There are no Budget Issues requested in FY2006 thru FY2009, with the exception of anticipated routine salary, wage and benefit adjustments.

Objectives / Performance Measures	Indicator	Units	FY 2003 Actual	FY 2004 Budget	FY 2005 Budget
• % of calls within City limits responded to within 8 mins. 59 secs.	Input	%	0	90	90
• % of calls within unincorporated area responded to within 11 mins. 59 secs.	Input	%	0	90	90
• % of calls within wilderness area responded to within 17 mins. 59 secs.	Input	%	0	90	90
• # of County citizens trained in CPR	Input	#	0	100	1,000

Emergency Medical Services

Organizational Code: 135-185-526

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Personal Services	0	4,547,569	4,283,972	24,377	4,308,349	4,550,828
Operating	0	2,013,433	3,676,591	20,000	3,696,591	3,852,754
Capital Outlay	0	2,517,562	0	0	0	0
Total Budgetary Costs	0	9,078,564	7,960,563	44,377	8,004,940	8,403,582

Funding Sources	FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	FY 2006 Budget
135 Emergency Medical Services Fund	0	9,078,564	8,004,940	8,403,582
Total Revenues	0	9,078,564	8,004,940	8,403,582

Staffing Summary	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Emergency Medical Technician	0.00	19.00	21.00	0.00	21.00	21.00
EMS Director	0.00	1.00	1.00	0.00	1.00	1.00
EMS Division Manager	0.00	2.00	2.00	0.00	2.00	2.00
EMS Field Operations Supv.	0.00	4.00	4.00	0.00	4.00	4.00
EMS Quality Imp. & Educ. Mgr.	0.00	1.00	1.00	0.00	1.00	1.00
EMS Staff Assistant	0.00	3.00	3.00	0.00	3.00	3.00
EMS System Controller	0.00	3.00	4.00	0.00	4.00	4.00
EMS Billing Manager	0.00	1.00	1.00	0.00	1.00	1.00
Paramedic I	0.00	33.00	37.00	-1.00	36.00	36.00
P.I.E.R Officer	0.00	0.00	0.00	1.00	1.00	1.00
Medical Director	0.00	1.00	1.00	0.00	1.00	1.00
EMS Supply Technician	0.00	2.00	2.00	0.00	2.00	2.00
Total Full-Time Equivalents (FTE)	0.00	70.00	77.00	0.00	77.00	77.00
Part-Time Paramedic I & Emergency Medical Technician	0.00	0.00	20.00	0.00	20.00	20.00

Planning Department

Organizational Code: 001-817-515

Mission Statement

The mission of the Planning Department is to provide accurate information, creative and effective planning recommendations and expertise in the areas of long range land use, environmental and transportation planning and in land use administration to the City and County governments, the Planning Commission, appointed boards and committees, residents and businesses.

Advisory Board

Planning Commission; Local Planning Agency; Bicycle & Pedestrian Advisory Committee; Gaines Street Vitalization Committee; Canopy Roads Citizens Advisory Board; Water Resources Committee; MPO; Technical Coordinating Committee; Transportation Disadvantaged Coordinating Board; Transportation Planning Advisory Committee

Summary of Services Provided

1. Provide technical and administrative support for the Comprehensive Plan Amendment process.
2. Provide guidance for Comprehensive Plan compliance.
3. Preparation and staffing of ordinances amending City and County Land Development Regulations.
4. Conduct subdivision and site plan reviews, rezoning and Planned Unit Developments, and abandonment of rights-of-way and easements.
5. Maintain Zoning Map and process amendments to map and code.

Accomplishments

1. Obtained Board, City Commission and Leon County School Board approval of a State mandated interlocal school planning agreement that will facilitate enhanced coordination between local government and the School Board.
2. Implemented the Neighborhood Boundary Future Land Use Category through adoption of the neighborhood Boundary Office zoning district.
3. Obtained Board approval of a conceptual land use strategy for the Mahan Drive corridor.
4. Initiated the contract for the Capital Cascades Land Use Study, which will provide a coordinated land planning effort concurrent with the Capital Cascades stormwater study.
5. Began working with a consultant to develop the Southern Strategy Area Economic Development Plan.

Current Year Notes

This program is recommended at an increased funding level. The increase in the Operating Budget is due to an increase in the rental price of the Planning Department office space. The Grants & Aids Budget for FY05 includes attorney fees ($80,000) and costs for an outside audit ($15,000) requested in connection with the separation of MPO from Planning. The net shortfall in the MPO Budget is $114,549. The County's portion (37.1% per the Inter-local Agreement) to cover this shortfall will be $42,498. In the event an apportionment plan is approved where additional outlying counties become part of the MPO, Leon County's funding requirements may be reduced. In addition, a GIS Coordinator position and the vacant Urban Forester position were eliminated.

Out-Year Notes

There are no Budget Issues requested in FY2006 thru FY2009, with the exception of anticipated routine salary, wage and benefit adjustments.

Objectives / Performance Measures	Indicator	Units	FY 2003 Actual	FY 2004 Budget	FY 2005 Budget
• # of comp plan amendments initiated	Input	#	29	29	29
• # of subdivision/ site plan reviews, rezonings/PUDs and abandonments	Input	#	66	66	66
• # of sector plans	Input	#	2	2	2
• # of transportation corridor/planning studies	Input	#	4	4	4
• # of Type A, B & C projects reviewed to include site plans and preliminary plats	Input	#	284	284	284

Planning Department

Organizational Code: 001-817-515

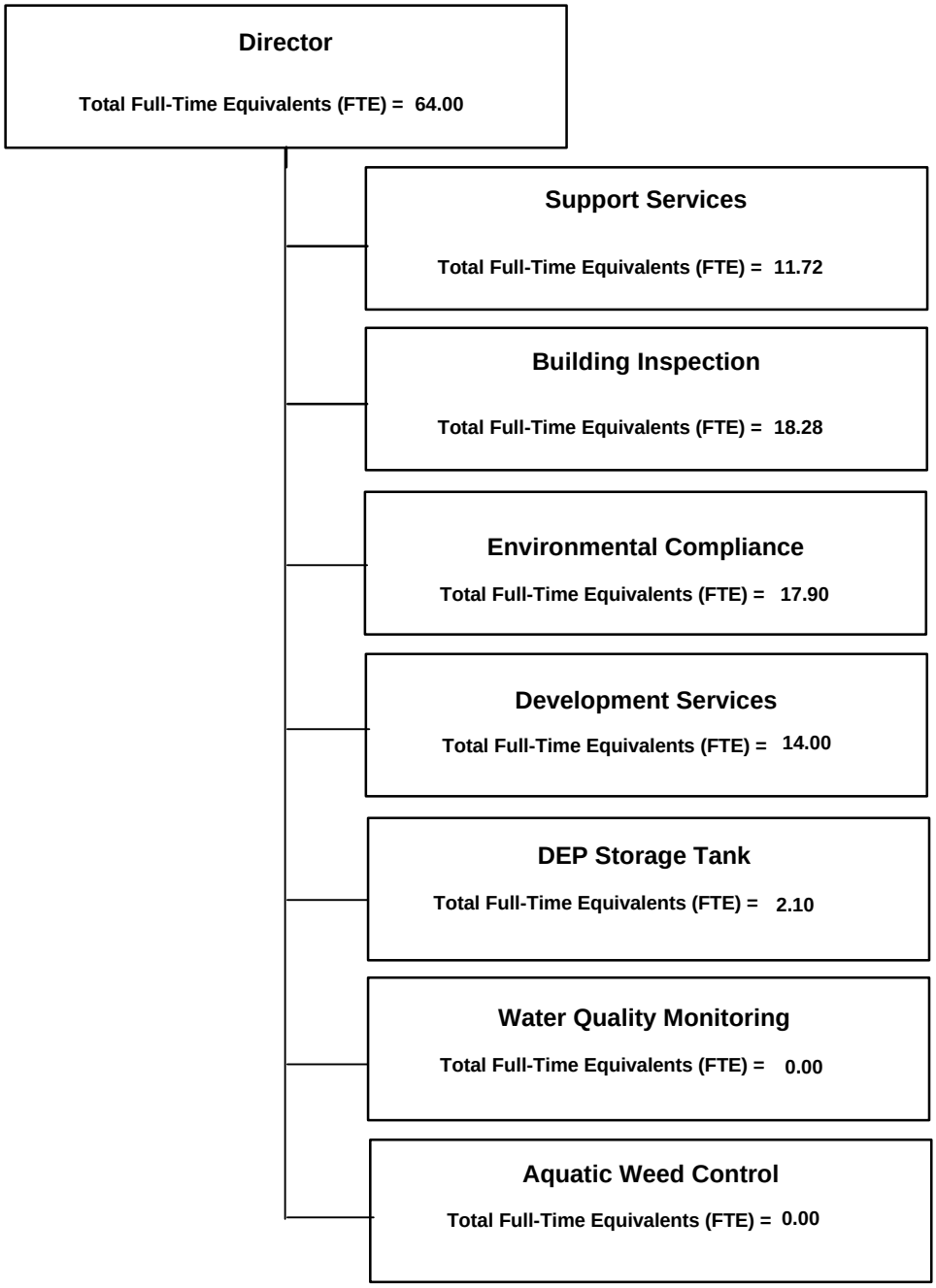
Budgetary Costs (County)*	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Personal Services	391,085	418,507	339,430	0	339,430	347,323
Operating	38,091	35,122	40,700	0	40,700	40,700
Grants-in-Aid	680,797	424,371	550,161	0	550,161	550,161
Total Budgetary Costs	1,109,973	878,000	930,291	0	930,291	938,184

Funding Sources	FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	FY 2006 Budget
001 General Fund	1,109,973	878,000	930,291	938,184
Total Revenues	1,109,973	878,000	930,291	938,184

* The total Planning Department budget for FY05 is $2,433,407.

Staffing Summary (City & County)	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Executive Secretary	1.00	1.00	1.00	0.00	1.00	1.00
GIS Coordinator	2.00	2.00	2.00	-100	1.00	1.00
Planner I	1.00	1.00	1.00	0.00	1.00	1.00
Planner II	10.00	10.00	10.00	-1.00	9.00	9.00
Transportation Planner	5.00	5.00	5.00	-3.00	2.00	2.00
Director	1.00	1.00	1.00	0.00	1.00	1.00
Graphics & Mapping Specialist	2.00	2.00	2.00	0.00	2.00	2.00
Supervisor-Planning Research	1.00	1.00	1.00	0.00	1.00	1.00
Administrative Aide	1.00	1.00	1.00	0.00	1.00	1.00
Administrative Supervisor	1.00	1.00	1.00	0.00	1.00	1.00
Secretary IV	3.00	4.00	4.00	-1.00	3.00	3.00
Supervisor-Land Use Planning	1.00	1.00	1.00	0.00	1.00	1.00
Planner/Urban Forester	1.00	1.00	1.00	-1.00	0.00	0.00
Comprehensive Planning/Environmental Admin	1.00	1.00	1.00	0.00	1.00	1.00
Community Involvement Planner	2.00	2.00	2.00	0.00	2.00	2.00
Manager-Comprehensive/Environmental Planning	1.00	1.00	1.00	0.00	1.00	1.00
Transportation Planning Admin	1.00	1.00	1.00	-1.00	0.00	0.00
MPO Transportation Planning Staff	0.00	1.00	1.00	6.00	6.00	6.00
Total Full-Time Equivalents (FTE)	36.00	36.00	36.00	-2.00	34.00	34.00

Growth and Environmental Management



The **Growth & Environmental Management** section of the Leon County FY 2004/2005 Annual Budget is comprised of Support Services, Building Inspection, Environmental Compliance, Development Services, Water Quality Monitoring, Aquatic Weed Control, and DEP Storage Tank.

Support Services coordinates and administers licensing code compliance, growth & environmental management services and citizen review board services. Building Inspection ensures compliance with appropriate construction codes through permit issuance, plan review, inspections and use of automation technologies. Development Services ensures that all land development proposals are approved consistent with adopted regulations. Environmental Compliance provides technical and scientific permitting and review services, and disseminates environmental information to the public. Water Quality Monitoring collects and analyzes data to determine the present condition of County surface waters and the changes they experience over time. Aquatic Weed Control provides general biological monitoring of aquatic weeds in specified lack of Leon County. DEP Storage Tank implements the Florida Department of Environmental Protection's Storage Tank Contract.

HIGHLIGHTS

Support Services implemented new procedures for the intake and routing of natural feature inventories, environmental impact analyses, and quick turn permits and converted the fiscal intake of revenues from a cash register system to a point of sale system using the Permit Tracking Data base.

Building Inspection assisted Florida Association of Counties and Building Officials Association of Florida by providing staff expertise on pending legislative issues, provided assistance to the Florida Building Commission on amendments to the Florida Building Codes, and coordinated with Property Appraiser Office to ensure structures are properly permitted and appraised.

In FY 2003/2004 **Development Services** completed the Woodville Rural Community site-specific rezoning project and the Sunsetting of Vested Development Rights Ordinance, assisted the Planning Department in the development of the Mahan Corridor Study, and participated with the development of the conservation subdivision Comprehensive Plan.

The previous fiscal year **Environmental Compliance** provided staff support towards the adoption of new ordinance that provides protection and preservation of significant cultural resources, and provides allowances to promote redevelopment and water quality protection, and conducted workshops on volume control and flood protection regulations.

Water Quality Monitoring completed the Leon County Lakes Ecology Report, sampled 17 Lakes, and performed tests on 19,889 Leon County Lakes.

During FY 2003/2004 **Aquatic Weed Control** treated the hydrillia in Lake Jackson and treated the water hyacinth in Lake Jackson, Lake Hall, Lake Munson, and Lake Carr.

DEP Storage Tank program observed and completed 59 installation inspections.

Growth & Environmental Management

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Personal Services	3,361,179	3,625,965	3,664,913	88,952	3,753,865	3,956,461
Operating	407,119	563,417	569,505	42,000	611,505	569,505
Capital Outlay	3,442	0	0	5,800	5,800	0
Total Budgetary Costs	3,771,740	4,189,382	4,234,418	136,752	4,371,170	4,525,966

Funding Sources	FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	FY 2006 Budget
120 Building Inspection	996,563	1,085,004	1,129,794	1,163,953
121 Growth Management	2,511,597	2,752,587	2,874,880	2,988,906
123 Stormwater Utility	151,887	238,630	238,630	238,630
125 Grants	111,693	113,161	127,866	134,477
Total Revenues	3,771,740	4,189,382	4,371,170	4,525,966

Staffing Summary	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
121-421-537 Support Services	13.94	13.94	*11.72	0.00	11.72	11.72
120-220-524 Building Inspection	19.06	19.06	*18.28	0.00	18.28	18.28
121-420-537 Environ. Compliance	17.90	17.90	17.90	0.00	17.90	17.90
121-422-537 Development Services	14.00	14.00	14.00	0.00	14.00	14.00
125-866-524 DEP Storage Tank	2.10	2.10	2.10	0.00	2.10	2.10
Total Full-Time Equivalents (FTE)	67.00	67.00	64.00	0.00	64.00	64.00

OPS Staffing	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
121-422-537 Development Services	2.50	2.50	2.50	0.00	2.50	2.50
Total Full-Time Equivalents (FTE)	2.50	2.50	2.50	0.00	2.50	2.50

Note:

As approved in the Management Review of Growth and Environmental Management, the Information Technology Manager, Computer Support Specialist and GIS Specialist positions have been moved to the Management Information System Department. Funding will be transferred to indirect costs for Growth totaling $131,868, and indirect costs for Building Inspection totaling $48,286.

Growth & Environmental Management-Support Services

Organizational Code: 121-423-537

Mission Statement

The mission of the Department of Growth and Environmental Management and Support Services is to administer, centralize, coordinate and facilitate licensing code compliance, citizen review boards and growth and environmental management services to residents, property owners and land development professionals served by the divisions under the Office of Growth & Environmental Management of Leon County, in order to achieve compliance with adopted ordinances and policies.

Summary of Services Provided

1. Provide department-wide direction, coordination and support to divisions and programs.
2. Provide administrative coordination and support for agenda, budget, personnel, training, property and other such reports.
3. Provide administrative support for the Code Enforcement Board and Contractors Licensing Board.
4. Coordinate Code processing through the Code Compliance Program.
5. Coordinate and promote Code compliance through educational efforts.

Accomplishments

1. Converted the fiscal intake of revenues from a cash register system to a point-of-sale system using the Permit Tracking Data Base.
2. Assisted 378 Contractors' Licensing walk-in customers.
3. Responded to 2,449 Code complaint calls.
4. Implemented new procedures for the intake and routing of natural feature inventories, environmental impact analyses and quick turn permits.
5. Provided quality customer service to more than 9,282 customers.

Current Year Notes

This program is recommended at an increased funding level. These recommendations include:

1. Routine salary, wage, and benefit adjustments
2. Funding is provided in accordance with the County's Personnel Policies and Procedures 4.0.5 Maintenance of the Classification Plan in the amount of $2,963.
3. The Information Technology Manager, Computer Support Specialist and GIS Specialist positions have been moved to the Management Information System Department. Funding will be transferred to indirect costs for Growth totaling $131,868.
4. Funding for the update of the Service Cost Analysis of fees associated with the Growth Management Fund 121 - $ 22,000.
5. Replacement of large format copy machine because current machine is no longer covered by a maintenance agreement - $5,800.
6. **Not Recommended.** New conference room furniture. Will coincide with the Capital Improvement Project for Growth Management Buildout scheduled for FY06.
7. **Not Recommended.** Media System for new conference room. Will coincide with the Capital Improvement Project for Growth Management Buildout scheduled for FY06.
8. **Not Recommended.** New Code Compliance Supervisor position.

Out-Year Notes

There are no Budget Issues requested in FY2006 through FY2009, with the exception of anticipated routine salary, wage and benefit adjustments.

Objectives / Performance Measures	Indicator	Units	FY 2003 Actual	FY 2004 Budget	FY 2005 Budget
• Percentage of Code Enforcement Board orders prepared and executed within 10 working days	Input	%	100	100	100
• Reduce lobby waiting times to 10 minutes of arrival at least 95% of the time	Input	%	96	95	95
• File records will be available within one hour of a request 95% of time for routine records requests	Input	%	100	95	95
• Complete all general GIS map requests within one working day 95% of the time	Input	%	0	95	95
• Conduct follow-up compliance assistance inspections within seven days of the expiration of the initial voluntary compliance deadline 95% of the time	Input	%	0	95	95
• Customers who receive services will be satisfied with their service 95 % of the time as measured by the Department's customer service satisfaction survey form	Efficiency	%	0	0	95

Growth & Environmental Management-Support Services

Organizational Code: 121-423-537

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Personal Services	677,524	727,579	614,168	2,963	617,131	652,347
Operating	61,902	82,835	84,312	22,000	106,312	84,312
Capital Outlay	3,442	0	0	5,800	5,800	0
Total Budgetary Costs	742,868	810,414	698,480	30,763	729,243	736,659

Funding Sources	FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	FY 2006 Budget
121 Growth Management	742,868	810,414	729,243	736,659
Total Revenues	742,868	810,414	729,243	736,659

Staffing Summary	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Administrative Associate II	0.61	0.61	0.61	0.00	0.61	0.61
Administrative Associate III	0.61	0.61	0.61	0.00	0.61	0.61
Administrative Associate IV	1.22	1.22	1.22	0.00	1.22	1.22
Administrative Associate V	1.22	1.22	1.22	0.00	1.22	1.22
Asst to the GEM Director	0.75	0.75	0.75	0.00	0.75	0.75
Computer Support Specialist	0.61	0.61	0.00	0.00	0.00	0.00
Director of Growth & Env Mgmt	0.95	0.95	0.95	0.00	0.95	0.95
GIS Specialist II	1.00	1.00	0.00	0.00	0.00	0.00
Growth Mgmt. Support Svc. Dir.	0.75	0.75	0.75	0.00	0.75	0.75
Information-Tech. Manager GEM	0.61	0.61	0.00	0.00	0.00	0.00
Permit Processing Supervisor	0.61	0.61	0.61	0.00	0.61	0.61
Permit Technician	1.83	1.83	1.83	0.00	1.83	1.83
Records Manager	0.61	0.61	0.61	0.00	0.61	0.61
Records Technician	0.61	0.61	0.61	0.00	0.61	0.61
Senior Compliance Specialist	1.00	1.00	1.00	0.00	1.00	1.00
Sr. Administrative Associate	0.95	0.95	0.95	0.00	0.95	0.95
Total Full-Time Equivalents (FTE)	13.94	13.94	11.72	0.00	11.72	11.72

Growth & Environmental Management- Building Inspection

Organizational Code: 120-220-524

Mission Statement

This mission of the Division of Building Inspection is to ensure a safely built environment for the public within the unincorporated area of Leon County. Building Inspection effectively and efficiently obtains compliance with appropriate construction codes through permit issuance, plans review, inspections, use of automation technologies and training; all to be performed in a customer and staff sensitive manner. The division also provides staff support for the County's Contractor Licensing and Code Enforcement Boards and the Board of Adjustment and Appeals.

Advisory Board

County's Contractor Licensing Board; Code Enforcement Board; Board of Adjustment and Appeals

Summary of Services Provided

1. Review of plans prior to issuance of permits to ensure structures are designed in accordance with applicable codes through plans review.
2. Ensure structures are constructed in accordance with approved plans and applicable codes through onsite inspections.
3. Provide staff support to the Contractors Licensing Board to ensure contractors' performance complies with State and local requirements.
4. Review new construction products, methods and materials prior to use in Leon County.
5. Provide staff support to the Board of Adjustment and Appeals and the Code Enforcement Board.

Accomplishments

1. Increased building permits issued by 4.2%, inspections by 10.7% and building permit fee revenue by 5.6% from the prior fiscal year.
2. Assisted Florida Association of Counties and Building Officials Association of Florida by providing staff expertise on pending legislative issues.
3. Provided assistance to the Florida Building Commission on amendments to the Florida Building Codes.
4. Coordinated with the Property Appraisers Office to ensure that structures are properly permitted and appraised.

Current Year Notes

This program is recommended at an increased funding level. These recommendations include:

1. Routine salary, wage, and benefit adjustments.
2. Funding is provided in accordance with the County's Personnel Policies and Procedures 4.0.5 Maintenance of the Classification Plan in the amount of $21,062.
3. Funding for the update of the Service Cost Analysis of fees associated with the Building Inspection fund. $ 20,000
4. Operating base budget increased by $4,600 for anticipated utility cost increase.
5. The Information Technology Manager and the Computer Support Specialist positions have been moved to the Management Information System Department, however the positions will physically remain with Growth & Environmental Management. Funding will be transferred to indirect costs for Building totaling $48,286.

Out-Year Notes

There are no Budget Issues requested in FY 2006 thru FY 2009, with the exception of anticipated routine salary, wage, and benefit adjustments.

Objectives / Performance Measures	Indicator	Units	FY 2003 Actual	FY 2004 Budget	FY 2005 Budget
• Respond to 99% of building inspections in one day	Input	%	99	100	100
• Annual number of inspections	Input	#	28,531	29,957	30,855
• Plans to be reviewed within statutory requirement of 30 work days of submittal for 99% of applications received	Input	%	99	100	100
• Revenues generated to exceed budgeted expenditures 100% of the time. Expressed as percent of revenues collected verses expenditures encumbered	Input	%	-4	-14	-16
• Complete state, local, and federal reports within 10 days of the ending of each review period with minimum 95% accuracy rate	Input	%	100	100	95

Growth & Environmental Management-Building Inspection

Organizational Code: 120-220-524

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Personal Services	920,793	973,710	972,854	21,062	993,916	1,048,075
Operating	75,770	111,294	115,878	20,000	135,878	115,878
Total Budgetary Costs	996,563	1,085,004	1,088,732	41,062	1,129,794	1,163,953

Funding Sources	FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	FY 2006 Budget
120 Building Inspection	996,563	1,085,004	1,129,794	1,163,953
Total Revenues	996,563	1,085,004	1,129,794	1,163,953

Staffing Summary	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Administrative Associate II	0.39	0.39	0.39	0.00	0.39	0.39
Administrative Associate III	0.39	0.39	0.39	0.00	0.39	0.39
Administrative Associate IV	1.78	1.78	1.78	0.00	1.78	1.78
Administrative Associate V	0.78	0.78	0.78	0.00	0.78	0.78
Asst to the GEM Director	0.25	0.25	0.25	0.00	0.25	0.25
Building Inspection Supervisor	1.00	1.00	1.00	0.00	1.00	1.00
Combination Inspector	7.00	7.00	7.00	0.00	7.00	7.00
Computer Support Specialist	0.39	0.39	0.00	0.00	0.00	0.00
Deputy Building Official	1.00	1.00	1.00	0.00	1.00	1.00
Dir of Bldg. Inspection	1.00	1.00	1.00	0.00	1.00	1.00
Director of Growth & Env Mgmt	0.05	0.05	0.05	0.00	0.05	0.05
Growth Mgmt. Support Svc. Dir.	0.25	0.25	0.25	0.00	0.25	0.25
Information-Tech. Manager GEM	0.39	0.39	0.00	0.00	0.00	0.00
Permit Processing Supervisor	0.39	0.39	0.39	0.00	0.39	0.39
Permit Technician	1.17	1.17	1.17	0.00	1.17	1.17
Plans Examiner	2.00	2.00	2.00	0.00	2.00	2.00
Records Manager	0.39	0.39	0.39	0.00	0.39	0.39
Records Technician	0.39	0.39	0.39	0.00	0.39	0.39
Sr. Administrative Associate	0.05	0.05	0.05	0.00	0.05	0.05
Total Full-Time Equivalents (FTE)	19.06	19.06	18.28	0.00	18.28	18.28

Growth & Environmental Management-Environmental Compliance

Organizational Code: 121-420-537

Mission Statement

The mission of the Division of Environmental Compliance is to provide high quality technical and scientific permitting and review services to the public and to disseminate environmental information to the public and government agencies in support of environmental protection efforts.

Advisory Board

Tallahassee-Leon County Planning Commission; Board of Adjustment and Appeals; Code Enforcement Board

Summary of Services Provided

1. Review development proposals including permit applications, site and development plans and pre-application requests for compliance with the EMA and sound environmental management practices.
2. Conduct environmental analysis for rezoning, subdivisions, site plans and other proposed activities to ensure consideration and mitigation of environmentally sensitive areas (ESA) and other regulatory constraints.
3. Provide technical support and recommendations on environmental policy, land use, permitting and related management decisions to the Planning Commission, Board of Adjustment and Appeals, The Board of County Commissioners and other County, City and State agencies.
4. Inspect permitted new construction and development activity for code compliance and consistency with permitting plans.
5. Perform maintenance inspections for development projects for stormwater facilities and landscaping and issue operating permits where appropriate.

Accomplishments

1. A new ordinance was adopted that provides protection and preservation of significant cultural resources.
2. A new ordinance was adopted that provides allowances to promote redevelopment and water quality protection.
3. Workshops were conducted on volume control and flood protection regulations.

Current Year Notes

This program is recommended at an increased funding level. These recommendations include:

1. Routine salary, wage, and benefit adjustments
2. Funding is provided in accordance with the County's Personnel Policies and Procedures 4.0.5 Maintenance of the Classification Plan in the amount of $50,029.
3. **Not Recommended.** New Senior Environmental Engineer position.
4. **Not Recommended.** Two new Environmental Review Specialist positions.

Out-Year Notes

There are no Budget Issues requested in FY 2006 thru FY 2009, with the exception of anticipated routine salary, wage, and benefit adjustments.

Objectives / Performance Measures	Indicator	Units	FY 2003 Actual	FY 2004 Budget	FY 2005 Budget
• To perform 100% of EMA reviews within ordinance time periods	Input	%	100	100	100
• Number of EMA reviews	Input	#	929	929	929
• To respond to 100% of site plan reviews within ordinance prescribed time periods	Input	%	100	100	100
• Number of site plan reviews annually	Input	#	206	220	232
• Conduct 4,800 environmental inspections annually	Input	#	6,876	6,500	6,500
• Administer 12 Science Advisory Committee meetings annually	Input	#	6	9	9

Growth & Environmental Management-Environmental Compliance

Organizational Code: 121-420-537

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Personal Services	1,089,663	1,093,577	1,166,049	47,792	1,213,841	1,274,034
Operating	55,464	60,004	60,031	0	60,031	60,031
Total Budgetary Costs	1,145,127	1,153,581	1,226,080	47,792	1,273,872	1,334,065

Funding Sources	FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	FY 2006 Budget
121 Growth Management	1,145,127	1,153,581	1,273,872	1,334,065
Total Revenues	1,145,127	1,153,581	1,273,872	1,334,065

Staffing Summary	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Administrative Associate V	0.90	0.90	0.90	0.00	0.90	0.90
Dir of Env Compliance	1.00	1.00	1.00	0.00	1.00	1.00
Env. Review Supervisor	1.00	1.00	1.00	0.00	1.00	1.00
Environmental Compliance Spec.	7.00	7.00	7.00	0.00	7.00	7.00
Environmental Inspection Supv.	1.00	1.00	1.00	0.00	1.00	1.00
Environmental Rev. Specialist	4.00	4.00	4.00	0.00	4.00	4.00
Sr Environmental Engineer	3.00	3.00	3.00	0.00	3.00	3.00
Total Full-Time Equivalents (FTE)	17.90	17.90	17.90	0.00	17.90	17.90

Growth & Environmental Management-Development Services

Organizational Code: 121-422-537

Mission Statement

The mission of the Division of Development Services is to serve property owners, residents and land development professionals by ensuring that all land development proposals are approved consistent with adopted regulations. The Division will ensure the continued vitality of the community including both the natural and built environments by promoting awareness and compliance with adopted growth management ordinances and policies.

Advisory Board

Board of Adjustment and Appeals; Development Review Committee; Growth and Environmental Management Citizens' User Group; Code Enforcement Board; Tallahassee-Leon County Planning Commission

Summary of Services Provided

1. Review all land development proposals for Comprehensive Plan compliance and implementing Land Development Code.
2. Approve applications for quick-turn permitting process.
3. Review and issue Permitted Use Verifications for all new development proposals in the unincorporated area.
4. Assign addresses to new developments in the County and name new streets and other access easements.
5. Inspect sites for land development code compliance and ensure compliance by prosecuting cases through the Code Enforcement Board.

Accomplishments

1. Completed the Woodville Rural Community site-specific rezoning project.
2. Completed the Sunsetting of Vested Development Rights Ordinance to provide for additional roadway capacity for additional development on certain County roads.
3. Assisted the Planning Department in the development of the Mahan Corridor Study that was adopted by the BOCC.
4. Continued providing technical assistance to the Planning Department with the development of the Oak Ridge Sector Plan.
5. Participated in the development of the conservation subdivision Comprehensive Plan amendments that were adopted by the BOCC.

Current Year Notes

This program is recommended at an increased funding level. These recommendations include:
1. Routine salary, wage, and benefit adjustments
2. Funding is provided in accordance with the County's Personnel Policies and Procedures 4.0.5 Maintenance of the Classification Plan in the amount of $11,565.

Out-Year Notes

There are no Budget Issues requested in FY 2006 thru FY 2009, with the exception of anticipated routine salary, wage, and benefit adjustments.

Objectives / Performance Measures	Indicator	Units	FY 2003 Actual	FY 2004 Budget	FY 2005 Budget
• Make 100% of zoning compliance determinations for residential development proposals w/in (1) working day	Input	%	100	100	100
• Make 100% of Concurrency determinations within five (5) working days	Input	%	100	100	100
• Complete 100% of subdivision/site plan exemption determinations or advise of the appropriate review process w/in five (5) working days	Input	%	100	100	100
• Complete 100% of all field verification and zoning enforcements requests w/in (2) working days	Input	%	100	100	100
• Complete 100% of all new construction address assignments w/in (1) working day	Input	%	100	100	100
• Review and issue certificates for 100% of Permitted Use Verifications (PUV) requests within ten (10) working days	Input	%	100	100	100

Growth & Environmental Management-Development Services

Organizational Code: 121-422-537

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Personal Services	570,123	728,853	800,461	11,565	812,026	858,443
Operating	53,479	59,739	59,739	0	59,739	59,739
Total Budgetary Costs	623,602	788,592	860,200	11,565	871,765	918,182

Funding Sources	FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	FY 2006 Budget
121 Growth Management	623,602	788,592	871,765	918,182
Total Revenues	623,602	788,592	871,765	918,182

Staffing Summary	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Addressing Program Team Leader	1.00	1.00	1.00	0.00	1.00	1.00
Administrative Associate IV	1.00	1.00	1.00	0.00	1.00	1.00
Administrative Associate V	1.00	1.00	1.00	0.00	1.00	1.00
Customer Services Technician	2.00	2.00	2.00	0.00	2.00	2.00
Development Services Admin.	1.00	1.00	1.00	0.00	1.00	1.00
Development Services Coord.	1.00	1.00	1.00	0.00	1.00	1.00
Development Services Supv.	1.00	1.00	1.00	0.00	1.00	1.00
Dir. of Development Services	1.00	1.00	1.00	0.00	1.00	1.00
Planner I	1.00	1.00	1.00	0.00	1.00	1.00
Planner II	3.00	3.00	3.00	0.00	3.00	3.00
Transportation Planner	1.00	1.00	1.00	0.00	1.00	1.00
Total Full-Time Equivalents (FTE)	14.00	14.00	14.00	0.00	14.00	14.00

OPS Staffing	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Customer Services Technician	1.00	1.00	1.00	0.00	1.00	1.00
Intern	1.50	1.50	1.50	0.00	1.50	1.50
Total Full-Time Equivalents (FTE)	2.50	2.50	2.50	0.00	2.50	2.50

Growth & Environmental Management-
Water Quality Monitoring

Organizational Code: 123-726-537

Mission Statement

The mission of the Division of Water Quality Monitoring is to maintain a water quality monitoring program for selected area surface water features which entails data collection and analysis, including trend analyses to determine the present condition of County surface waters and the changes they experience over time.

Advisory Board

None

Summary of Services Provided

1. Provide baseline data for selected area surface water features.
2. Perform data collection and analysis, including trend analyses.

Accomplishments

1. Completed the Leon County Lakes Ecology Report.
2. Sampled 17 Leon County lakes, which includes 471 stations.
3. Performed tests on Leon County lakes.

Current Year Notes

This program is recommended at the same funding level as the previous fiscal year.

Out-Year Notes

There are no Budget Issues requested in FY 2006 thru FY 2009.

Objectives / Performance Measures	Indicator	Units	FY 2003 Actual	FY 2004 Budget	FY 2005 Budget
• Water Quality sample and analysis	Input	#	3,600	3,600	3,600

Budgetary Costs		FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Operating		151,887	158,630	158,630	0	158,630	158,630
	Total Budgetary Costs	151,887	158,630	158,630	0	158,630	158,630

Funding Sources		FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	FY 2006 Budget
123 Stormwater Utility		151,887	158,630	158,630	158,630
	Total Revenues	151,887	158,630	158,630	158,630

Growth & Environmental Management-
Aquatic Weed Control

Organizational Code: 123-760-537

Mission Statement

The mission of the Division of Aquatic Weed Control is to provide general biological monitoring of aquatic weeds in specified lakes of Leon County.

Advisory Board

None

Summary of Services Provided

1. Provide treatment of hydrilla in Lake Jackson.
2. Provide treatment of water hyacinth in Lakes Jackson, Hall, Munson and Carr.

Accomplishments

None

Current Year Notes

This program is recommended at the same funding level as the previous fiscal year.

Out-Year Notes

There are no Budget Issues requested in FY 2006 thru FY 2009.

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Operating	0	80,000	80,000	0	80,000	80,000
Total Budgetary Costs	0	80,000	80,000	0	80,000	80,000

Funding Sources	FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	FY 2006 Budget
123 Stormwater Utility	0	80,000	80,000	80,000
Total Revenues	0	80,000	80,000	80,000

Growth & Environmental Management-
Department of Environmental Protection / Storage Tank

Organizational Code: 125-866-524

Mission Statement

The mission of the Department of Environmental Protection Storage Tank Program is to effectively and efficiently implement the Florida Department of Environmental Protection's Storage Tank Contract in a customer sensitive manner.

Advisory Board

None

Summary of Services Provided

1. Perform annual compliance inspections of registered storage tank facilities.
2. Perform installation inspections of new petroleum equipment at new and existing facilities.
3. Perform site inspections for tank removals and abandonments.
4. Investigate and report on petroleum discharges, leaks, non-registered tanks and other code violations and initiate enforcement actions as appropriate.
5. Provide public assistance concerning petroleum storage tanks.

Accomplishments

1. The staff received 40 hours of hazardous operations training from the Occupational Safety & Health Administration and the annual 8 hour refresher courses.
2. The staff received CPR/first aid training.
3. Management staff attended the 2004 Supervisors Meeting where they received several days of storage tank inspection and management training.
4. The storage tank program has observed and completed 59 tank installation inspections.

Current Year Notes

This program is recommended at an increased funding level. These recommendations include:
1. Routine salary, wage, and benefit adjustments
2. Funding is provided in accordance with the County's Personnel Policies and Procedures 4.0.5 Maintenance of the Classification Plan in the amount of $5,570.

Out-Year Notes

There are no Budget Issues requested in FY 2006 thru FY 2009, with the exception of anticipated routine salary, wage, and benefit adjustments.

Objectives / Performance Measures	Indicator	Units	FY 2003 Actual	FY 2004 Budget	FY 2005 Budget
• To conduct 100% of compliance inspections within one year contract period	Input	%	100	100	100
• Number of compliance inspections	Input	#	518	520	525
• Number of requests for public assistance or public complaints	Input	#	983	1,000	1,000
• Respond to request for public assistance or public complaints within three working days	Input	%	100	100	100

Growth & Environmental Management-
Department of Environmental Protection / Storage Tank

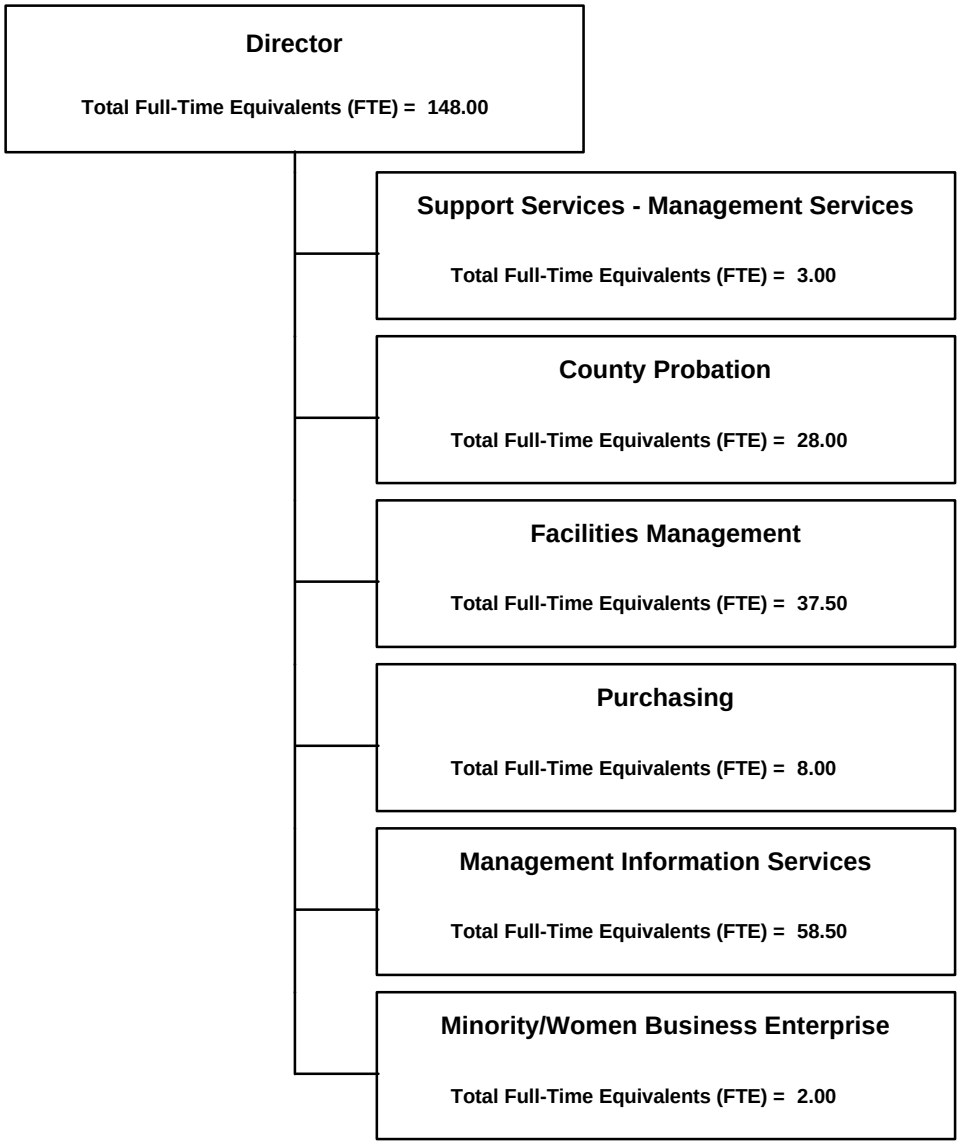
Organizational Code: 125-866-524

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Personal Services	103,076	102,246	111,381	5,570	116,951	123,562
Operating	8,617	10,915	10,915	0	10,915	10,915
Total Budgetary Costs	111,693	113,161	122,296	5,570	127,866	134,477

Funding Sources	FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	FY 2006 Budget
125 Grants	111,693	113,161	127,866	134,477
Total Revenues	111,693	113,161	127,866	134,477

Staffing Summary	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Administrative Associate V	0.10	0.10	0.10	0.00	0.10	0.10
Environmental Compliance Spec.	1.00	1.00	1.00	0.00	1.00	1.00
Sr. Env. Compliance Spec.	1.00	1.00	1.00	0.00	1.00	1.00
Total Full-Time Equivalents (FTE)	2.10	2.10	2.10	0.00	2.10	2.10

Management Services



The **Management Services** section of the Leon County FY 2004/2005 Annual Budget is comprised of Support Services, Probation, Facilities Management, Human Resources, Management Information Services, Minority/Women Business Enterprise and Purchasing.

Support Services provides guidance and oversight to enhance the provision of departmental services. County Probation restores and enhances the quality of life of the clients served and assists in making clients productive and responsible citizens. Facilities Management provides professional maintenance, construction and operating services. Human Resources provide services in the areas of recruitment, employment, benefits, compensation, workplace safety and regulatory compliance. Management Information Services provides technology and telecommunications products and services which enhance the County's information management capabilities. Minority/Women Business Enterprise attempts to improve business opportunities in Leon County for local minority and women-owned businesses. Purchasing secures and stocks requested supplies and commodities for all County departments under the Board.

HIGHLIGHTS

During the previous fiscal year, **Support Services** was able to purchase the Bank of America Building, and an one acre parking lot.

County Probation implemented the Global Positioning System (GPS) monitoring system, improved alcohol testing by establishing a dedicated telephone line for monitoring, and introduced the Enhanced Probation Program.

Last year **Facilities Management** implemented security measures and ADA compliance measure in the Courthouse, and facilitated the 911 Memorial in rotunda of Courthouse, produced the Energy Performance Contract negotiations with Progress Energy.

During FY 2003/2004 **Management Information Services** deployed the EMS paperless billing input system with field laptops for paramedics to enter run information, improved the desktop and network infrastructure for security, disaster recovery, and business continuity, and receives awards for their GIS program.

Minority/Women Business Enterprise published the second edition of the M/WBE Directory. Additionally, the department held the 11th Annual Minority Enterprise Development (MED) Week, as well as the 20th Annual Small Business Week.

Purchasing implemented innovative computer auctions to sell surplus computers with increased return on units over prior disposal methods, and secured operating supplies, equipment and systems for the new Leon County Emergency Medical Services Division, and updated the property control database software.

Management Services

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Personal Services	6,809,910	7,353,853	7,363,025	146,341	7,509,366	7,951,256
Operating	4,539,387	5,530,530	5,267,743	146,793	5,384,536	5,384,536
Capital Outlay	9,422	2,875	0	0	0	0
Total Budgetary Costs	11,358,719	12,887,258	12,600,768	293,134	12,893,902	13,335,792

Funding Sources	FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	FY 2006 Budget
001 General Fund	10,041,218	11,386,170	11,561,901	11,921,049
111 Probation Services	1,128,049	1,275,999	1,332,001	1,230,581
501 Insurance Service	189,452	225,089	0	0
Total Revenues	11,358,719	12,887,258	12,893,902	13,335,792

Staffing Summary	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
County Probation	28.00	28.00	28.00	0.00	28.00	28.00
Facilities Management	36.00	37.50	37.50	0.00	37.50	37.50
Human Resources	10.00	11.00	0.00	0.00	0.00	0.00
Management Information Services	52.50	53.50	57.50	1.00	58.50	58.50
Minority/Women Business Enterprise	2.00	2.00	2.00	0.00	2.00	2.00
Purchasing	8.00	8.00	8.00	0.00	8.00	8.00
Support Services - Management Services	3.00	3.00	3.00	0.00	3.00	3.00
Total Full-Time Equivalents (FTE)	139.50	143.00	136.00	1.00	136.00	136.00

OPS Staffing	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Management Information Services	11.00	11.00	11.00	1.00	12.00	12.00
Total Full-Time Equivalents (FTE)	11.00	11.00	11.00	1.00	12.00	12.00

Support Services

Organizational Code: 001-126-513

Mission Statement

The mission of Management Services Support Services is to provide customers with assistance, guidance, oversight and other resources to enhance the provision of departmental services.

Advisory Board

None

Summary of Services Provided

1. Provide departmental leadership, oversight and coordination to Management Services division and program directors.
2. Develop agenda items and workshop materials, and review/analyze agenda items and workshop materials prepared by other Management Services' divisions.
3. Provide departmental strategic short and long term planning.
4. Conduct special studies, or assignments as may be directed by the Commission or County Administrator.
5. Evaluate processes for increased efficiency and improved effectiveness, and facilitating teams working on continuous improvement efforts.

Accomplishments

1. Managed the purchase of Bank of America Building, one acre parking lot and hiring of a property manager.
2. Completed courthouse renovations including signage installation and ADA renovations.
3. Completed the construction of the Ft. Braden Library.
4. Contracted Energy Performance with Progress Energy.
5. Assisted with the Leon County Emergency Medical Services Start-Up.

Current Year Notes

This program is recommended at an increased funding level. These recommendations include:
1. Routine salary, wage, and benefits adjustments.
2. Funding is provided in accordance with the County's Personnel Policies and Procedures 4.0.5 Maintenance of the Classification Plan in the amount of $4,603.

Out-Year Notes

There are no Budget Issues requested in FY 2006 thru FY 2009, with the exception of anticipated routine salary, wage, and benefit adjustments.

Objectives / Performance Measures	Indicator	Units	FY 2003 Actual	FY 2004 Budget	FY 2005 Budget
• Percent of Internal Customer Satisfaction Survey respondents rated Support Services as satisfactory or above.	Input	%	98	98	98
• Number of workshops presented per year	Input	#	5	4	4
• Number of agenda items prepared/ reviewed per year	Input	#	86	80	80
• Conduct Management Services staff meetings	Input	#	2	6	6

Support Services

Organizational Code: 001-126-513

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Personal Services	243,934	257,593	279,200	4,603	283,803	298,802
Operating	5,821	7,580	7,580	0	7,580	7,580
Total Budgetary Costs	249,755	265,173	286,780	4,603	291,383	306,382

Funding Sources	FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	FY 2006 Budget
001 General Fund	249,755	265,173	291,383	306,382
Total Revenues	249,755	265,173	291,383	306,382

Staffing Summary	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Asst. to the Management Services Director	1.00	1.00	1.00	0.00	1.00	1.00
Management Services Coordinator/Analyst	1.00	1.00	1.00	0.00	1.00	1.00
Management Services Director	1.00	1.00	1.00	0.00	1.00	1.00
Total Full-Time Equivalents (FTE)	3.00	3.00	3.00	0.00	3.00	3.00

Summary of County Probation

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
111-542-523 Probation- County Court Probation	746,704	809,683	830,201	7,157	837,358	879,622
111-544-523 Probation- Pretrial Release	381,345	466,316	488,672	5,971	494,643	525,121
Total Budgetary Costs	1,128,049	1,275,999	1,318,873	13,128	1,332,001	1,404,743

Funding Sources	FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	FY 2006 Budget
111 Probation Services	1,128,049	1,275,999	1,332,001	1,404,743
Total Revenues	1,128,049	1,275,999	1,332,001	1,404,743

Staffing Summary	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
111-542-523 Probation- County Court Probation	18.00	18.00	18.00	0.00	18.00	18.00
111-544-523 Probation- Pretrial Release	10.00	10.00	10.00	0.00	10.00	10.00
Total Full-Time Equivalents (FTE)	28.00	28.00	28.00	0.00	28.00	28.00

Probation- County Court Probation

Organizational Code: 111-542-523

Mission Statement

The mission of the Probation Division is to restore and enhance the quality of life of its clients by helping clients to become productive and responsible members of their community.

Advisory Board

Criminal Justice Coordinating Council; Public Safety Coordinating Council; Domestic Violence Coordinating Council; Florida Association of Community Corrections

Summary of Services Provided

1. Monitor the payment of all supervision fees and restitution to the Clerk's office and provide statistical monthly reports for the Courts, Office of Management and Budget, and the Director of Management Services.
2. The program provides supervision to clients and refers them to appropriate community based agencies for assistance.
3. Clients are monitored to make sure they remain drug and/or alcohol free. Alcohol testing is provided in house at no cost to the client. GPS tracking and House Arrest for clients can be made available.
4. Violations are prepared and provided to the Judges for signature, forwarded to the Clerk for recording, and to the Sheriff's Office for serving.
5. Community service programs, work programs, enhanced probation and specialized management programs are available to all clients with the corresponding sentencing provision.

Accomplishments

1. Improvement of alcohol testing by establishing a dedicated telephone line for monitoring. This feature allows for improved daily, weekend and holiday monitoring.
2. The Division continues to provide supervision to clients sentenced to electronic monitoring (House Arrest) as a provision of their sentence. Often this alternative sanction is in lieu of incarceration.
3. Introduction of the Enhanced Probation Program. A grant funded pilot program under the auspices of the Division. Clients report to their officer on a weekly rather than monthly basis. The purpose of EPP is to augment those services in place by providing more intense case management and to assess unmet needs.
4. During FY04, a GPS monitoring system was implemented.

Current Year Notes

This program is recommended at an increased funding level. These recommendations include:
1. Routine salary, wage, and benefits adjustments.
2. Funding is provided in accordance with the County's Personnel Policies and Procedures 4.0.5 Maintenance of the Classification Plan in the amount of $7,157.

Out-Year Notes

There are no Budget Issues requested in FY 2006 thru FY 2009, with the exception of anticipated routine salary, wage, and benefit adjustments.

Objectives / Performance Measures	Indicator	Units	FY 2003 Actual	FY 2004 Budget	FY 2005 Budget
• Provide electronic monitoring to a minimum of 5 clients per month.	Input	#	5	5	5
• Provide electronic monitoring to clients identified by the court not to exceed $6.00 per day.	Input	$	5	5	5
• Provide an average of 8,000 hours per month of in-kind services through work program/community serviced.	Input	#	8,379	8,000	8,000
• Administer alcohol testing for 200 clients monthly.	Input	#	183	200	200
• Maintain a collection rate of 80% in supervision fees.	Input	%	87	80	80
• Strive to maintain the monthly caseload per officer below 175 clients.	Input	#	153	175	175

Probation- County Court Probation

Organizational Code: 111-542-523

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Personal Services	714,108	762,279	782,797	7,157	789,954	832,218
Operating	32,596	47,404	47,404	0	47,404	47,404
Total Budgetary Costs	746,704	809,683	830,201	7,157	837,358	879,622

Funding Sources	FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	FY 2006 Budget
111 Probation Services	746,704	809,683	837,358	879,622
Total Revenues	746,704	809,683	837,358	879,622

Staffing Summary	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Administrative Associate V	1.00	1.00	1.00	0.00	1.00	1.00
Community Services Coordinator	1.00	1.00	1.00	0.00	1.00	1.00
Dir of Probation	1.00	1.00	1.00	0.00	1.00	1.00
Probation Officer I	4.00	4.00	4.00	0.00	4.00	4.00
Probation Officer II	5.00	5.00	5.00	0.00	5.00	5.00
Probation Supervisor	1.00	1.00	1.00	0.00	1.00	1.00
Probation Technician	4.00	4.00	4.00	0.00	4.00	4.00
Sr. Probation Officer	1.00	1.00	1.00	0.00	1.00	1.00
Total Full-Time Equivalents (FTE)	18.00	18.00	18.00	0.00	18.00	18.00

Probation- Pretrial Release

Organizational Code: 111-544-523

Mission Statement

The mission of Supervised Pre-Trial Release division is to restore and enhance the quality of life of it's clients through continued monitoring and enforcement of court-ordered conditions of release.

Advisory Board

Public Safety Coordinating Council; Criminal Justice Coordinating Council; Association of Pre-Trial Professional of Florida; National Association of Pre-Trial Professionals

Summary of Services Provided

1. Screen and interview all defendants booked into the Leon County Jail.
2. Provide criminal history and personal background information to Judges at all First Appearance Hearings.
3. Supervise release and monitoring of all defendants who meet established criteria through Standard Electronic Monitoring and GPS Monitoring.
4. Administer Alcohol Breathalyzer Test to defendants with alcohol abstinence court ordered conditions.
5. Conduct Urinalysis testing and interpret results for discussion with defendants who must meet drug testing conditions ordered by court.

Accomplishments

1. The Supervised Pre-Trial Release Program completed an average of 700 assessments each month during the past fiscal year and generated costs saving of more than 2 million dollars in jail bed space.
2. Less than 6% of the clients assigned to The Supervised Pre-Trial Release Program failed to appear in Court prior to final disposition of their case.
3. 78% of the clients ordered into the Pre-Trail Program with GPS Monitoring conditions successfully completed the Program.
4. The Supervised Pre-Trial Release Program has enhanced its internal data collection processes in order to provide more comprehensive and useful data to the Board, Judiciary and other criminal justice agencies.

Current Year Notes

This program is recommended at an increased funding level. These recommendations include:
1. Routine salary, wage, and benefits adjustments.
2. Funding is provided in accordance with the County's Personnel Policies and Procedures 4.0.5 Maintenance of the Classification Plan in the amount of $4,841.
3. A $2,000 reduction on Operating Supplies was requested, resulting in a 10% reduction in the entire operating budget.
4. $1,130 requested for the reclassification of an Administrative Associate to a Pre-Trail technician, as approved by Human Recourses.

Out-Year Notes

There are no Budget Issues requested in FY 2006 thru FY 2009, with the exception of anticipated routine salary, wage, and benefit adjustments.

Objectives / Performance Measures	Indicator	Units	FY 2003 Actual	FY 2004 Budget	FY 2005 Budget
• Maintain a successful completion rate of 85% for all supervised clients	Input	%	95	85	85
• Divert, release and monitor an average of 2,400 defendants annually	Input	#	2,060	1,332	1,500
• Verify information on all eligible prisoners within 24 hours, and make a recommendation to the first appearance judge for release	Input	#	9,687	8,000	8,000
• Annual cost savings for Leon County in terms of jail bed days saved by Pre-Trial clients	Input	$	2,966,400	1,918,080	1,920,000
• Provide 24 hour GPS monitoring of court ordered clients assigned monthly	Input	#	38	19	20

Probation- Pretrial Release

Organizational Code: 111-544-523

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Personal Services	360,058	446,245	470,601	5,971	476,572	507,050
Operating	21,287	20,071	18,071	0	18,071	18,071
Total Budgetary Costs	381,345	466,316	488,672	5,971	494,643	525,121

Funding Sources	FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	FY 2006 Budget
111 Probation Services	381,345	466,316	494,643	525,121
Total Revenues	381,345	466,316	494,643	525,121

Staffing Summary	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Administrative Associate III	1.00	1.00	1.00	0.00	1.00	1.00
Pre-Trial Release Case Worker	1.00	1.00	1.00	0.00	1.00	1.00
Pre-Trial Release Specialist	6.00	6.00	6.00	0.00	6.00	6.00
Pre-Trial Supervisor	1.00	1.00	1.00	0.00	1.00	1.00
Senior Pre-Trial Release Specialist	1.00	1.00	1.00	0.00	1.00	1.00
Total Full-Time Equivalents (FTE)	10.00	10.00	10.00	0.00	10.00	10.00

Summary of Facilities Management

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
001-150-519 Facilities Management- General	1,193,465	1,698,183	1,876,674	0	1,876,674	1,892,089
001-151-519 Facilities Management- Construction	233,966	113,998	119,964	1,724	121,688	138,875
001-152-519 Facilities Management- Maintenance	2,737,329	2,815,941	2,889,949	81,325	2,971,274	3,048,628
Total Budgetary Costs	4,164,760	4,628,122	4,886,587	83,049	4,969,636	5,079,592

Funding Sources	FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	FY 2006 Budget
001 General Fund	4,164,760	4,628,122	4,969,636	5,079,592
Total Revenues	4,164,760	4,628,122	4,969,636	5,079,592

Staffing Summary	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
001-150-519 Facilities Management- General	6.00	6.75	6.75	0.00	6.75	6.75
001-151-519 Facilities Management- Construction	4.00	4.75	4.75	0.00	4.75	4.75
001-152-519 Facilities Management- Maintenance	26.00	26.00	26.00	0.00	26.00	26.00
Total Full-Time Equivalents (FTE)	36.00	37.50	37.50	0.00	37.50	37.50

Facilities Management- General Operations

Organizational Code: 001-150-519

Mission Statement

The mission of the Division of Facilities Management is to serve the citizens of Leon County and occupants of County facilities; through the provision of professional maintenance, construction and operating services; in order to provide clean, safe and fully-functional County facilities.

Advisory Board

Bradfordville, Ft. Braden, Chaires, Woodville and Miccosukee Community Centers; Volunteer Fire Departments; ADA Focus Groups; Courthouse Security, Decor and Space Committees

Summary of Services Provided

1. Provide professional oversight and planning for entire Division.
2. Provide all aspects of real estate management.
3. Provide management of building expenditures including all utility accounts.
4. Provide administration of parking in Courthouse, library, DIA garage, and Gadsden St. parking lot.
5. Coordinate custodial services, records retention/destruction requests and mail delivery to all County facilities.

Accomplishments

1. Purchased and continue management of the Bank of America Building and the Gadsden St. Parking Lot.
2. Sought the implementation of security measures and ADA compliance measures in Courthouse.
3. Revised the custodial contract.
4. Oversaw the creation of the 911 Memorial in rotunda of Courthouse.
5. Pursued Energy Performance Contract negotiations with Progress Energy.

Current Year Notes

This program is recommended at an increased funding level. These recommendations include:
1. Routine salary, wage, and benefits adjustments.
2. An increase in funding is required in anticipation of rising utility costs. Utility costs were adjusted to $1,248,027 from $1,099,165. All other operating costs remain at normal levels.

Out-Year Notes

There are no Budget Issues requested in FY 2006 thru FY 2009, with the exception of anticipated routine salary, wage, and benefit adjustments.

Objectives / Performance Measures	Indicator	Units	FY 2003 Actual	FY 2004 Budget	FY 2005 Budget
• Percent of work order records maintained	Input	%	95	100	100
• Percent of contracts/lease conditions met.	Input	%	90	100	100
• Percent of Courthouse mail delivered	Input	%	95	100	100
• Percent of purchases according to policy	Input	%	98	100	100

Facilities Management- General Operations

Organizational Code: 001-150-519

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Personal Services	193,830	218,278	241,407	0	241,407	256,822
Operating	999,635	1,479,905	1,635,267	0	1,635,267	1,635,267
Total Budgetary Costs	1,193,465	1,698,183	1,876,674	0	1,876,674	1,892,089

Funding Sources	FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	FY 2006 Budget
001 General Fund	1,193,465	1,698,183	1,876,674	1,892,089
Total Revenues	1,193,465	1,698,183	1,876,674	1,892,089

Staffing Summary	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Administrative Associate III	0.10	0.10	0.10	0.00	0.10	0.10
Administrative Associate IV	0.20	0.20	0.20	0.00	0.20	0.20
Dir of Facilities Management & Construction	0.10	0.10	0.10	0.00	0.10	0.10
Facilities Planner	0.00	0.75	0.75	0.00	0.75	0.75
Mail Clerk	1.00	1.00	1.00	0.00	1.00	1.00
Operations Manager	0.10	0.10	0.10	0.00	0.10	0.10
Parking Garage Supervisor	1.00	1.00	1.00	0.00	1.00	1.00
Parking Generalist	3.50	3.50	3.50	0.00	3.50	3.50
Total Full-Time Equivalents (FTE)	6.00	6.75	6.75	0.00	6.75	6.75

Facilities Management- Construction

Organizational Code: 001-151-519

Mission Statement

The mission of the Division of Facilities Management is to serve the citizens of Leon County and occupants of County facilities; through the provision of professional maintenance, construction, and operating service; in order to provide clean, safe and fully-functional County facilities.

Advisory Board

Bradfordville, Ft. Braden, Chaires, Woodville and Miccosukee Community Centers; Volunteer Fire Departments; ADA Focus Groups, Courthouse Security; Safety, Decor and Space Committees

Summary of Services Provided

1. Administer architectural and engineering consulting services for building projects.
2. Review and coordinate the plans and specifications of building construction projects.
3. Review and inspect actual construction activities for compliance with the contract documents and monitor the construction time schedules for projects to achieve budget objectives.
4. In the event that activities are not in compliance, cause this work to be brought back into compliance.
5. Monitor and approve all changes in the scope of work according to budget objectives and approve all monthly pay requests from building contractors.

Accomplishments

1. Construction of volunteer fire department.
2. Ft. Braden Branch Library construction.
3. Fleet Management Building construction.
4. County-wide ADA compliance renovations.
5. Dental Health Clinic construction.

Current Year Notes

This program is recommended at an increased funding level. These recommendations include:
1. Routine salary, wage, and benefits adjustments.
2. Funding is provided in accordance with the County's Personnel Policies and Procedures 4.0.5 Maintenance of the Classification Plan in the amount of $1,724.

Out-Year Notes

There are no Budget Issues requested in FY 2006 thru FY 2009, with the exception of anticipated routine salary, wage, and benefit adjustments.

Objectives / Performance Measures	Indicator	Units	FY 2003 Actual	FY 2004 Budget	FY 2005 Budget
• Percent of time that 100% design reliability achieved	Input	%	80	100	100
• Percent of time that 100% construction reliability achieved	Input	%	25	100	100
• Percent of Capital Project documentation maintained	Input	%	100	100	100
• Percent of Capital Projects completed on time	Input	%	25	95	95
• Percent of time that Construction Manager spends observing field projects	Input	%	80	80	80

Facilities Management- Construction

Organizational Code: 001-151-519

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Personal Services	215,045	80,536	86,502	1,724	88,226	105,413
Operating	18,921	33,462	33,462	0	33,462	33,462
Total Budgetary Costs	233,966	113,998	119,964	1,724	121,688	138,875

Funding Sources	FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	FY 2006 Budget
001 General Fund	233,966	113,998	121,688	138,875
Total Revenues	233,966	113,998	121,688	138,875

Staffing Summary	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Construction Manager	1.00	1.00	1.00	0.00	1.00	1.00
Dir of Facilities Management & Construction	0.00	0.20	0.20	0.00	0.20	0.20
Facilities Maintenance Superintendent	0.00	0.10	0.10	0.00	0.10	0.10
Facilities Support Superintendent	1.00	1.10	1.10	0.00	1.10	1.10
Facilities Planner	0.00	0.25	0.25	0.00	0.25	0.25
Facilities Support Tech II	1.00	1.00	1.00	0.00	1.00	1.00
Facilities Support Tech III	1.00	1.00	1.00	0.00	1.00	1.00
Operations Manager	0.00	0.10	0.10	0.00	0.10	0.10
Total Full-Time Equivalents (FTE)	4.00	4.75	4.75	0.00	4.75	4.75

Facilities Management- Maintenance

Organizational Code: 001-152-519

Mission Statement

The mission of the Division of Facilities Management is to serve the citizens of Leon County and occupants of County facilities through the provision of professional maintenance, construction and operating services in order to provide clean, safe and fully-functional County facilities.

Advisory Board

Bradfordville, Ft. Braden, Chaires, Woodville and Miccosukee Community Centers; Volunteer Fire Departments; ADA Focus Groups, Courthouse Security; Safety, Decor and Space Committees

Summary of Services Provided

1. Provide grounds keeping services, records keeping, renovations, extermination services and fire extinguisher system maintenance for all County buildings.
2. Perform routine maintenance of building structures and systems.
3. Perform preventative maintenance of mechanical and electrical equipment.
4. Maintain all heating, A/C, electrical and plumbing systems.
5. Construct minor additions to County facilities.

Accomplishments

1. Provided for the relocation of Volunteer Services and Grants Coordinator.
2. Completed the renovation of the Ft. Braden Community Center.
3. Moved the Veteran Services to the Amtrak Building.
4. Began the Caulk & Seal project for the Courthouse.
5. Completed the Courthouse signage project and the renovation of 5th floor reception area as well as the conference room and Clerk's office.

Current Year Notes

This program is recommended at an increased funding level. These recommendations include:

1. Routine salary, wage, and benefits adjustments.
2. Funding is provided in accordance with the County's Personnel Policies and Procedures 4.0.5 Maintenance of the Classification Plan in the amount of $1,774.
3. Not Recommended. $6,752 requested for Other Contractual Labor.
4. Due to increased costs, $59,092 is recommended for custodial labor for County facilities, for the Health Department.
5. Not Recommended. $88,215 was requested because of FY 03 budgetary shortfall and is not recommended for FY 05 because it was reduced in FY 04, in exchange for an additional position.
6. An increase of $13,379 is recommended for the FY 04/05 Facilities Improvement Schedule.
7. An increase of $7,080 is recommended to fund ADA required improvements in elevator communications.
8. Not Recommended. $10,600 requested for Capital Outlay (pressure washers, radios, etc.) is not recommended. Attempts will be made to purchase these items in FY 04.

Out-Year Notes

There are no Budget Issues requested in FY 2006 thru FY 2009, with the exception of anticipated routine salary, wage, and benefit adjustments.

Objectives / Performance Measures	Indicator	Units	FY 2003 Actual	FY 2004 Budget	FY 2005 Budget
• Percent of time that 100% maintenance reliability achieved	Input	%	90	95	95
• Percent of maintenance time covered by a work order	Input	%	80	85	85
• Percent work orders in a preventative maintenance category	Input	%	70	75	75
• Percent of maintenance time worked in preventative maintenance	Input	%	25	30	30
• Percent of overtime logged by maintenance staff	Input	%	5	5	5

Facilities Management- Maintenance

Organizational Code: 001-152-519

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Personal Services	1,185,914	1,192,278	1,266,447	1,774	1,268,221	1,345,575
Operating	1,547,252	1,623,663	1,623,502	79,551	1,703,053	1,703,053
Capital Outlay	4,163	0	0	0	0	0
Total Budgetary Costs	2,737,329	2,815,941	2,889,949	81,325	2,971,274	3,048,628

Funding Sources	FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	FY 2006 Budget
001 General Fund	2,737,329	2,815,941	2,971,274	3,048,628
Total Revenues	2,737,329	2,815,941	2,971,274	3,048,628

Staffing Summary	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Administrative Associate III	0.90	0.90	0.90	0.00	0.90	0.90
Administrative Associate IV	1.80	1.80	1.80	0.00	1.80	1.80
Customer Services Technician	1.00	1.00	1.00	0.00	1.00	1.00
Dir of Facilities Management & Construction	0.70	0.70	0.70	0.00	0.70	0.70
Facilities Maintenance Superintendent	0.90	0.90	0.90	0.00	0.90	0.90
Facilities Support Superintendent	0.90	0.90	0.90	0.00	0.90	0.90
Facilities Support Coordinator	1.00	1.00	1.00	0.00	1.00	1.00
Facilities Support Tech II	16.00	16.00	16.00	0.00	16.00	16.00
Facilities Support Tech III	2.00	2.00	2.00	0.00	2.00	2.00
Operations Manager	0.80	0.80	0.80	0.00	0.80	0.80
Total Full-Time Equivalents (FTE)	26.00	26.00	26.00	0.00	26.00	26.00

Summary of Management Information Services

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
001-171-513 Management Information Services	3,424,060	4,032,118	4,239,766	173,651	4,413,417	4,559,990
001-421-539 MIS- Geographic Info. Systems	1,027,586	1,126,598	1,306,859	15,539	1,322,398	1,382,820
Total Budgetary Costs	4,451,646	5,158,716	5,546,625	189,190	5,735,815	5,942,810

Funding Sources	FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	FY 2006 Budget
001 General Fund	4,451,646	5,158,716	5,735,815	5,942,810
Total Revenues	4,451,646	5,158,716	5,735,815	5,942,810

Staffing Summary	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
001-171-513 Management Information Services	39.51	40.51	42.51	1.00	43.51	43.34
001-421-539 MIS- Geographic Information Systems	12.99	12.99	14.99	0.00	14.99	15.16
Total Full-Time Equivalents (FTE)	52.50	53.50	57.50	1.00	58.50	58.50

OPS Staffing	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
001-171-513 Management Information Services	4.00	4.00	4.00	1.00	5.00	5.00
001-421-539 MIS- Geographic Information Systems	7.00	7.00	7.00	0.00	7.00	7.00
Total Full-Time Equivalents (FTE)	11.00	11.00	11.00	1.00	12.00	12.00

Management Information Services

Organizational Code: 001-171-513

Mission Statement

The mission of Management Information Systems is to provide Leon County with continually improved, efficient, cost effective technology, telecommunications products, services, and information.

Advisory Board

Criminal Justice Coordinating Council; Justice Information Systems Steering Committee

Summary of Services Provided

1. Application/database development/maintenance services for JIS, Banner; for the Library's information management system, work order management, and other applications for the Board and Constitutional Offices.
2. Manage the County's web site and provide application/database development/maintenance services.
3. Continue to implement improved information management systems with electronic document management, mobile work solutions, enterprise work order management, and moving more services to the intranet.
4. Provide network infrastructure support and manage the computer/printer replacement program for the Board of County Commissioners, Constitutional Officers and the 2nd Judicial Circuit.
5. Provide systems support for MIS and several Constitutional Offices.

Accomplishments

1. Award winning web site as recipient of the 2003 Center of Digital Government E-Government Initiatives 2nd Place Award for counties in the 150,000 - 250,000 population range. Applications include on-line job applications, permitting, and mapping.
2. Award winning GIS Program by URISA and the American Council of Engineering Companies for the LiDAR Acquisition Project.
3. Enhanced and automated several law enforcement applications such as the Sheriff's warrants systems, a web browser based pawnshop system used throughout the district, interfaced the JIS system to the Sheriff's and TPD's mobile computers, and deployment of the JIS system to over 15 local, state, and federal law enforcement agencies.
4. Deployed the Emergency Medical Services paperless billing input system with field laptops for paramedics to enter run information.
5. Continued to improve the desktop and network infrastructure for security, disaster recovery, and business continuity.

Current Year Notes

This program is recommended at an increased funding level. These recommendations include:

1. Routine salary, wage, and benefit adjustments and the realignment of funding for an MIS position at EMS previously funded in the EMS budget.
2. Funding is provided in accordance with the County's Personnel Policies and Procedures 4.0.5 Maintenance of the Classification Plan in the amount of $6,394.
3. Funding for the reclassification of 4 full-time employees as approved by Human Resources in the amount of $14,995.
4. **Not Recommended**. $14,611 requested for the conversion of one OPS employee to full-time.
5. A request of $70,242 for increased software maintenance and licensing costs is recommended for $67,242.
6. A request for $85,020 for two OPS positions and one FTE (Systems Administrator) in conjunction with compliance to Article 5 is recommended.
7. Two positions will be added to the FY 05 MIS budget due to a transfer of Computer Support Specialists (one from Public Works and one from Growth & Environmental Management) for a total of $123,815.

Out-Year Notes

There are no Budget Issues requested in FY 2006 thru FY 2009, with the exception of anticipated routine salary, wage, and benefit adjustments.

Objectives / Performance Measures	Indicator	Units	FY 2003 Actual	FY 2004 Budget	FY 2005 Budget
• Increase public access to services via web with at least two new applications/services	Input	#	2	2	2
• Percentage of projects completed within designated timeframe	Input	%	99	100	100
• Percentage of development staff fully trained in the Oracle development environment	Input	%	75	80	100
• Numbers of students trained	Input	#	400	425	450

Management Information Services

Organizational Code: 001-171-513

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Personal Services	2,066,539	2,446,820	2,760,343	106,409	2,866,752	3,013,325
Operating	1,354,238	1,582,423	1,479,423	67,242	1,546,665	1,546,665
Capital Outlay	3,283	2,875	0	0	0	0
Total Budgetary Costs	3,424,060	4,032,118	4,239,766	173,651	4,413,417	4,559,990

Funding Sources	FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	FY 2006 Budget
001 General Fund	3,424,060	4,032,118	4,413,417	4,559,990
Total Revenues	3,424,060	4,032,118	4,413,417	4,559,990

Staffing Summary	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Administrative Associate I	0.50	0.50	0.50	0.00	0.50	0.50
Administrative Associate II	0.67	0.67	0.67	0.00	0.67	0.67
Administrative Associate V	0.67	0.67	0.67	0.00	0.67	0.50
Applications & Database Manger	1.00	1.00	1.00	0.00	1.00	1.00
Applications Dev. Analyst	7.00	8.00	8.00	0.00	8.00	8.00
Computer Asset/Network Systems Specialist	1.00	1.00	1.00	0.00	1.00	1.00
Computer Support Spec. I	2.00	2.00	2.00	0.00	2.00	2.00
Computer Support Specialist	0.00	0.00	1.00	0.00	1.00	1.00
Computer Support Specialist II	6.00	6.00	6.00	0.00	6.00	6.00
Dir of MIS/GIS	0.67	0.67	0.67	0.00	0.67	0.67
Information-Tech. Manager GEM	0.00	0.00	1.00	0.00	1.00	1.00
IT Coordinator-CJIS	1.00	1.00	1.00	0.00	1.00	1.00
IT Coordinator-Communications	1.00	1.00	1.00	0.00	1.00	1.00
IT Coordinator-Databases	1.00	1.00	1.00	0.00	1.00	1.00
IT Coordinator-Support Services	1.00	1.00	1.00	0.00	1.00	1.00
IT Coordinator-Systems	1.00	1.00	1.00	0.00	1.00	1.00
IT Coordinator-Web Development	1.00	1.00	1.00	0.00	1.00	1.00
Lead Computer Support Spec. I	1.00	1.00	1.00	0.00	1.00	1.00
MIS Special Projects Coordinator	1.00	1.00	1.00	0.00	1.00	1.00
Network & Tech. Services Manager	1.00	1.00	1.00	0.00	1.00	1.00
Network Systems Administrator	4.00	4.00	4.00	1.00	5.00	5.00
Network Systems Specialist	2.00	2.00	2.00	0.00	2.00	2.00
Sr. Programmer/Analyst	2.00	2.00	2.00	0.00	2.00	2.00
Sr. Computer Support Spec.	1.00	1.00	1.00	0.00	1.00	1.00
Web Analyst	1.00	1.00	1.00	0.00	1.00	1.00
Unix Systems Administrator	1.00	1.00	1.00	0.00	1.00	1.00
Total Full-Time Equivalents (FTE)	39.51	40.51	42.51	1.00	43.51	43.34

OPS Staffing	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Document Scanner	3.00	3.00	3.00	0.00	3.00	3.00
EDMS Project Assistant	1.00	1.00	1.00	1.00	1.00	1.00
Total Full-Time Equivalents (FTE)	4.00	4.00	4.00	1.00	4.00	4.00

MIS- Geographic Info. Systems

Organizational Code: 001-421-539

Mission Statement

The mission of the Geographic Information Systems Department is to enhance the County's information management capabilities to provide efficient and improved services to citizens.

Advisory Board

GIS Executive Committee; GIS and PETS Steering Committees; GIS Development Team; PETS Tech Team

Summary of Services Provided

1. Maintain and update the base map (Completion of the Flyover and LiDAR acquisition Projects).
2. Provide continued maintenance and expansion of the Internet and Intranet GIS Applications and provide maps to citizens and th general public.
3. Continue to support Permit and Enforcement Tracking System integration.
4. Continue to provide improved data access to the public and staff, and provide GIS analytical support to government decision making.
5. Integrate GIS into business processes (Land ID Project, Addressing and Emergency Management).

Accomplishments

1. Completed the LiDAR Acquisition Project.
2. Won the national URISA ESIG Award for efforts related to the LiDAR Acquisition Project.
3. Redesigned the Internet Access to GIS through implementation of ArcIMS.
4. Internet visits increased to over 45,000 visits a month.
5. Fully implemented the Property Information Sheet on the Internet (a comprehensive view of land based information from different agencies within the Inter-local).

Current Year Notes

This program is recommended at an increased funding level. These recommendations include:

1. Routine salary, wage, and benefit adjustments.
2. Funding is provided in accordance with the County's Personnel Policies and Procedures 4.0.5 Maintenance of the Classification Plan in the amount of $12,173.
3. Funding for the reclassification of Positions from GIS Specialist to GIS Tech II.
4. Not Recommended. Funding for the conversion of two OPS positions to full-time employees in the amount of $76.
5. Not Recommended. A request for $6,750 for increased appropriations for Travel & Per Diem is not recommended because it requested in anticipation travel needed for training related to another non-recommended issue.
6. Two positions will be added to the FY 05 GIS budget due to a transfer of GIS Specialists (one from Public Works and one from Growth & Environmental Management) for a total of $113,359.

Out-Year Notes

There are no Budget Issues requested in FY 2006 thru FY 2009, with the exception of anticipated routine salary, wage, and benefit adjustments.

Objectives / Performance Measures	Indicator	Units	FY 2003 Actual	FY 2004 Budget	FY 2005 Budget
• Provide customer response to system and software requests within one hour, 100% of the time	Input	%	100	100	100
• Increase GIS Internet applications, Services, and Downloadable files by 25% annually	Input	%	100	25	25
• Increase internet user sessions by 25% annually	Input	%	50	25	25
• Provide maintenance of base map components per schedule matrix, as required	Input	%	100	100	100

MIS- Geographic Info. Systems

Organizational Code: 001-421-539

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Personal Services	739,588	785,084	965,345	15,539	980,884	1,041,306
Operating	287,998	341,514	341,514	0	341,514	341,514
Total Budgetary Costs	1,027,586	1,126,598	1,306,859	15,539	1,322,398	1,382,820

Funding Sources	FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	FY 2006 Budget
001 General Fund	1,027,586	1,126,598	1,322,398	1,382,820
Total Revenues	1,027,586	1,126,598	1,322,398	1,382,820

Staffing Summary	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Administrative Associate II	0.33	0.33	0.33	0.00	0.33	0.33
Administrative Associate V	0.33	0.33	0.33	0.00	0.33	0.50
Dir of MIS/GIS	0.33	0.33	0.33	0.00	0.33	0.33
Dist. Computer System Analyst	1.00	1.00	1.00	0.00	1.00	1.00
GIS Application Dev. Analyst	2.00	2.00	2.00	0.00	2.00	2.00
GIS Coordinator	1.00	1.00	1.00	0.00	1.00	1.00
GIS Mapping Specialist	2.00	2.00	2.00	0.00	2.00	2.00
GIS Oracle Database Admin.	1.00	1.00	1.00	0.00	1.00	1.00
GIS Project Manager	1.00	1.00	1.00	0.00	1.00	1.00
GIS Specialist I	1.00	1.00	1.00	0.00	1.00	1.00
GIS Specialist II	1.00	1.00	3.00	0.00	3.00	3.00
GIS Web Application Development Analyst.	1.00	1.00	1.00	0.00	1.00	1.00
Unix System Adm. - GIS	1.00	1.00	1.00	0.00	1.00	1.00
Total Full-Time Equivalents (FTE)	12.99	12.99	14.99	0.00	14.99	15.16

OPS Staffing	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
GIS Mapping Assistant	7.00	7.00	7.00	0.00	7.00	7.00
Total Full-Time Equivalents (FTE)	7.00	7.00	7.00	0.00	7.00	7.00

Minority/Women Business Enterprise

Organizational Code: 001-112-513

Mission Statement

The mission of the Minority/Women Business Enterprise Program is to improve business opportunities with Leon County Government for local minority and women-owned businesses.

Advisory Board

Minority/Women Business Enterprise Citizens Advisory Committee

Summary of Services Provided

1. Identify and work to eliminate barriers that inhibit M/WBE participation in Leon County's procurement process.
2. Establish realistic goals to increase M/WBE utilization.
3. Provide information and assistance to M/WBEs regarding procurement opportunities with Leon County.
4. Implement mechanisms and procedures for monitoring M/WBE compliance by prime contractors and staff.
5. Implement mechanisms to evaluate the program's progress and institute tracking mechanisms to attract M/WBE participation in the County's procurement process.

Accomplishments

1. Entered into a consortium agreement with the City of Tallahassee to eliminate duplications of the certification process for M/WBE applicants.

Current Year Notes

This program is recommended at an increased funding level. These recommendations include:
1. Routine salary, wage, and benefits adjustments.
2. Funding for the reclassification of 1 full-time employee as approved by Human Resources in the amount of $3,164.
3. The decrease in operating is a result of the completion of a one time study that will be completed in FY 03/04.

Out-Year Notes

There are no Budget Issues requested in FY 2006 thru FY 2009, with the exception of anticipated routine salary, wage, and benefit adjustments.

Objectives / Performance Measures	Indicator	Units	FY 2003 Actual	FY 2004 Budget	FY 2005 Budget
• Number of preliminary requests for proposals analyzed.	Input	#	69	69	70
• Number of pre-bid conferences attended.	Input	#	28	30	30
• Number of submitted proposals reviewed.	Input	#	69	69	69
• Provide training to local businesses in utilization of the statewide database as an aid to identifying M/WBE firms	Input	#	20	30	35

Minority/Women Business Enterprise

Organizational Code: 001-112-513

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Personal Services	100,549	107,263	109,800	3,164	112,964	118,481
Operating	25,567	78,146	18,146	0	18,146	18,146
Total Budgetary Costs	126,116	185,409	127,946	3,164	131,110	136,627

Funding Sources	FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	FY 2006 Budget
001 General Fund	126,116	185,409	131,110	136,627
Total Revenues	126,116	185,409	131,110	136,627

Staffing Summary	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
M/WBE Analyst	1.00	1.00	1.00	0.00	1.00	1.00
MWBE Director	1.00	1.00	1.00	0.00	1.00	1.00
Total Full-Time Equivalents (FTE)	2.00	2.00	2.00	0.00	2.00	2.00

Summary of Purchasing

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
001-140-513 Purchasing- Procurement	207,055	215,451	226,236	0	226,236	237,848
001-141-513 Purchasing- Warehouse	147,179	145,902	158,076	0	158,076	164,884
001-142-513 Purchasing- Property Control	43,156	47,004	49,645	0	49,645	52,906
Total Budgetary Costs	397,390	408,357	433,957	0	433,957	455,638

Funding Sources	FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	FY 2006 Budget
001 General Fund	397,390	408,357	433,957	455,638
Total Revenues	397,390	408,357	433,957	455,638

Staffing Summary	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
001-140-513 Purchasing- Procurement	3.00	3.00	3.00	0.00	3.00	3.00
001-141-513 Purchasing- Warehouse	4.00	4.00	4.00	0.00	4.00	4.00
001-142-513 Purchasing- Property Control	1.00	1.00	1.00	0.00	1.00	1.00
Total Full-Time Equivalents (FTE)	8.00	8.00	8.00	0.00	8.00	8.00

Purchasing- Procurement

Organizational Code: 001-140-513

Mission Statement

The mission of the Procurement Program is to provide timely and professional procurement services to secure requested supplies, services and commodities at a specified level of quality and at the lowest possible cost, through open and fair competition.

Advisory Board

None

Summary of Services Provided

1. Review requisitions for compliance with Purchasing Policy.
2. Process purchase orders and assist departments/divisions with technical information, quotes, and purchasing related requests.
3. Obtain price quotes, review state contracts for vendor sources and best pricing.
4. Compare state contract pricing to local quotes.
5. Prepare, advertise, and receive bids and Requests for Proposals (RFP's), and coordinate the evaluation processes for those bids and RFP's.

Accomplishments

1. The Purchasing Division identified, secured, and implemented operating supplies, equipment, and systems for the new Leon County Emergency Medical Services Division.

Current Year Notes

This program is recommended at an increased funding level. These recommendations include:
1. Routine salary, wage, and benefits adjustments.

Out-Year Notes

There are no Budget Issues requested in FY 2006 thru FY 2009, with the exception of anticipated routine salary, wage, and benefit adjustments.

Objectives / Performance Measures	Indicator	Units	FY 2003 Actual	FY 2004 Budget	FY 2005 Budget
• Percent of Customer Satisfaction survey respondents rated Procurement as satisfactory or above	Input	%	94	95	95
• Percentage of completed requisitions for purchase orders processed within 2 days of receipt	Input	%	100	98	98
• Percentage of bids/RFP processed within 45 work days of receipt of request	Input	%	100	98	98
• Operate the procurement function at a cost of less than 3% of the dollar volume	Input	%	0.67	0.70	0.72

Purchasing- Procurement

Organizational Code: 001-140-513

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Personal Services	189,310	195,540	206,325	0	206,325	217,937
Operating	16,826	19,911	19,911	0	19,911	19,911
Capital Outlay	919	0	0	0	0	0
Total Budgetary Costs	207,055	215,451	226,236	0	226,236	237,848

Funding Sources	FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	FY 2006 Budget
001 General Fund	207,055	215,451	226,236	237,848
Total Revenues	207,055	215,451	226,236	237,848

Staffing Summary	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Administrative Associate IV	1.00	1.00	1.00	0.00	1.00	1.00
Dir of Purchasing	1.00	1.00	1.00	0.00	1.00	1.00
Purchasing Agent	1.00	1.00	1.00	0.00	1.00	1.00
Total Full-Time Equivalents (FTE)	3.00	3.00	3.00	0.00	3.00	3.00

Purchasing- Warehouse

Organizational Code: 001-141-513

Mission Statement

The mission of the Warehouse Program is to procure, stock, and issue high turnover type items to facilitate the work routines of County departments.

Advisory Board

None

Summary of Services Provided

1. Issue supplies and materials.
2. Procure materials and supplies for warehouse.
3. Provide forklift services for other departments.
4. Deliver inter-departmental, special, and U.S. mail to County facilities.
5. Process requisitions for Fleet Management and Operations Divisions.

Accomplishments

1. During the current fiscal year Warehouse staff played a major role in the establishment and initial stocking of supplies and inventory for the new EMS Division.
2. Installation of a new inventory software interface is being installed that allows the Banner financial system to communicate with hand held inventory scanners for annual and periodic inventories of Warehouse products.

Current Year Notes

This program is recommended at an increased funding level. These recommendations include:
1. Routine salary, wage, and benefits adjustments.

Out-Year Notes

There are no Budget Issues requested in FY 2006 thru FY 2009, with the exception of anticipated routine salary, wage, and benefit adjustments.

Objectives / Performance Measures	Indicator	Units	FY 2003 Actual	FY 2004 Budget	FY 2005 Budget
• Cost per issuance	Input	$	9.09	9.36	9.81
• Operational costs as a % of total dollar value of issuances	Input	%	19.06	19.93	19.95
• Number of issuance	Input	#	16,185	16,500	16,600
• Percent of Customer Satisfaction survey respondents rated Warehousing as satisfactory or above	Input	%	98	98	98

Purchasing- Warehouse

Organizational Code: 001-141-513

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Personal Services	138,353	137,428	149,602	0	149,602	156,410
Operating	8,826	8,474	8,474	0	8,474	8,474
Total Budgetary Costs	147,179	145,902	158,076	0	158,076	164,884

Funding Sources	FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	FY 2006 Budget
001 General Fund	147,179	145,902	158,076	164,884
Total Revenues	147,179	145,902	158,076	164,884

Staffing Summary	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Materials Management Spec.	3.00	3.00	3.00	0.00	3.00	3.00
Warehouse Supervisor	1.00	1.00	1.00	0.00	1.00	1.00
Total Full-Time Equivalents (FTE)	4.00	4.00	4.00	0.00	4.00	4.00

Purchasing- Property Control

Organizational Code: 001-142-513

Mission Statement

The mission of the Property Control Program is to create and maintain an exemplary records and management control program for the tangible personal property of Leon County.

Advisory Board

None

Summary of Services Provided

1. Create property control records on all new tangible personal property items.
2. Revise property control records to reflect transfers, deletions, and other actions.
3. Perform inventory of all tangible personal property and compile annual report of inventory for Board approval.
4. Reconcile physical inventory with property control records and update and revise Board tangible personal property policies and procedures.
5. Provide technical assistance to Property Custodians.

Accomplishments

1. Update of the property control database software is being implemented to allow property control staff to operate from any internet capable computer on the County network.

Current Year Notes

This program is recommended at an increased funding level. These recommendations include:
1. Routine salary, wage, and benefits adjustments.

Out-Year Notes

There are no Budget Issues requested in FY 2006 thru FY 2009, with the exception of anticipated routine salary, wage, and benefit adjustments.

Objectives / Performance Measures	Indicator	Units	FY 2003 Actual	FY 2004 Budget	FY 2005 Budget
• Decrease the number of items not located in the annual inventory (percentage)	Input	%	45.29	5.00	2.00
• Tag and input 90% of all property into data system within 5 working days of proper notification.	Input	%	98	95	95
• Initiate transfer of 90% of property items within 5 working days of receipt of proper forms	Input	%	100	95	95
• Percent of Customer Satisfaction survey respondents rated Property Control as satisfactory or above	Input	%	98	92	95

Purchasing- Property Control

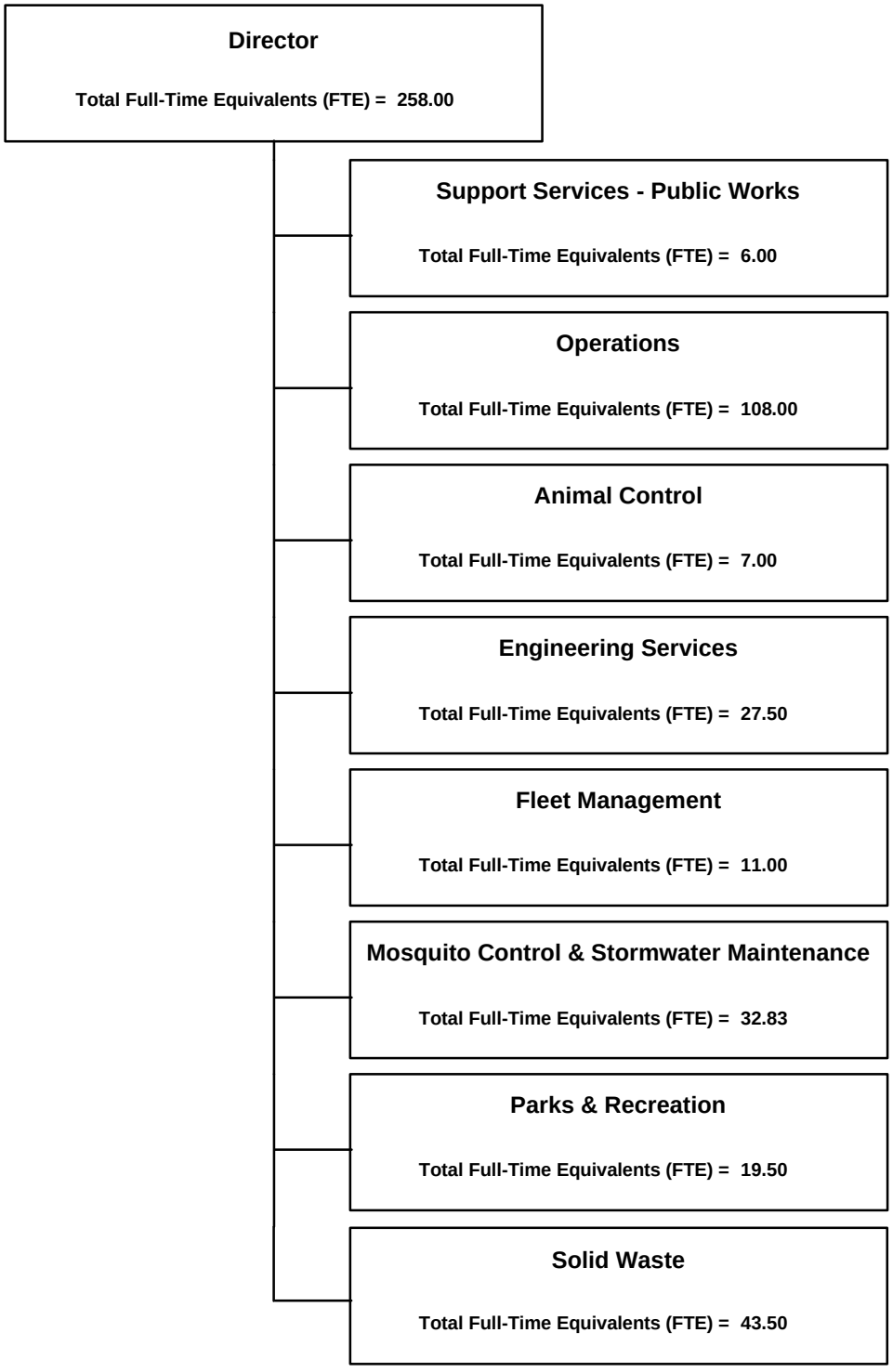
Organizational Code: 001-142-513

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Personal Services	40,164	41,979	44,656	0	44,656	47,917
Operating	2,992	5,025	4,989	0	4,989	4,989
Total Budgetary Costs	43,156	47,004	49,645	0	49,645	52,906

Funding Sources	FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	FY 2006 Budget
001 General Fund	43,156	47,004	49,645	52,906
Total Revenues	43,156	47,004	49,645	52,906

Staffing Summary	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Property Control Specialist	1.00	1.00	1.00	0.00	1.00	1.00
Total Full-Time Equivalents (FTE)	1.00	1.00	1.00	0.00	1.00	1.00

Public Works



The **Public Works** section of the Leon County FY 2004/2005 Annual Budget is comprised of Support Services, Animal Services, Engineer Services, Fleet Management, Mosquito Control, Operations, Parks and Recreation and Solid Waste.

Support Services provides oversight, policy development, and coordination of department wide activities. Operations manage programs that support transportation, roadside beautification and stormwater maintenance. Animal Control provides humane education, prevention and enforcement programs for the citizens and domestic animals of Leon County. Engineering Services provides services for the construction and maintenance of transportation and stormwater related infrastructure. Fleet Management provides maintenance and repair of County owned and operated vehicles. Mosquito Control and Stormwater Maintenance provides effective and environmentally sound mosquito control and stormwater maintenance services. Parks and Recreation creates, maintains and manages infrastructure and programs supporting recreation, parks and open space. Solid Waste provides all residents of Leon County with quality solid waste disposal services.

HIGHLIGHTS

Support Services completed the Homeland Security plan, completed the Transportation Program's GIS Street Sign Inventory Program and initiated the Private Road Emergency Repair Program, and implemented a new process which included an inmate supervisor position that maintains the urbanizing of roadway areas of the County to a standard that will improve the image and appearance of Leon County.

In FY 2003/2004, **Operations** facilitated the Alternative Stabilization Program which applied Open Graded Cold Mix and chemical stabilizers to 18.6 roads, secured a $400,000 grant from the US Soil Conservation Service to repair a damaged ravine system adjacent to Talpeco Road, and provided the manpower and equipment to complete the Swatts Road Drainage Improvement Project.

Animal Control enforced State and Local Ordinances concerning matters such as stray animal, rabies control, animal cruelty, and dangerous animals and conducted the animal bite prevention and safety program.

Last year **Engineering Services** completed Miccosukee Road and Sinai Road roadway projects, completed the design for Bradfordville Road Culvert, and established a Countywide Flooded Property Acquisition Program.

Fleet Management benefited from the negotiated 45% reduction in the cost of parts from General Motors (Delco) and Ford Motor Company (Motorcraft) used to repair and maintain County vehicles.

Mosquito Control and Stormwater Maintenance completed and closed out all FEMA projects, completed the construction of the mosquito hatchery, and implemented a preventative stormwater filter repair/replacement program.

Parks and Recreation began the initial phases of planning and design of several park related projects funded in the FY 2003/2004 Capital Budget.

Solid Waste engineered and installed a lightning suppression system at Woodville, Fort Braden and Miccosukee Rural Waste Centers, successfully began the first full year of the Transfer Station Operation, and assisted FAMU/FSU with a pioneering Solid Waste Management Project that studies various landfill caps and their impact on landfill gas.

Public Works

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Personal Services	10,138,038	10,959,981	11,681,005	206,505	11,887,510	12,651,928
Operating	7,104,931	9,835,716	10,057,889	80,538	10,138,427	10,125,318
Capital Outlay	66,067	22,280	28,000	37,332	65,332	31,180
Grants-in-Aid	0	139,040	140,146	32,000	172,146	140,146
Reserves	0	0	4,519	0	4,519	0
Total Budgetary Costs	17,309,036	20,957,017	21,911,559	356,375	22,267,934	22,948,572

Funding Sources	FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	FY 2006 Budget
106 Transportation Trust	5,798,034	6,492,203	6,813,757	7,132,231
122 Mosquito Control Fund	585,905	606,713	665,966	735,219
123 Stormwater Utility	2,824,065	3,073,457	3,299,859	3,456,134
140 Municipal Service	1,647,385	1,770,299	1,952,772	1,985,320
401 Solid Waste Fund	5,136,216	7,499,248	7,875,456	7,967,932
505 Motor Pool Fund	1,317,431	1,515,097	1,660,124	1,671,736
Total Revenues	17,309,036	20,957,017	22,267,934	22,948,572

Staffing Summary	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Animal Control	7.00	7.00	7.00	0.00	7.00	7.00
Engineering Services	34.00	34.00	35.00	0.00	35.00	35.00
Fleet Management	10.00	11.00	11.00	0.00	11.00	11.00
Mosquito Control & Stormwater Maintenance	27.00	26.50	26.50	1.00	27.50	27.50
Operations	107.50	108.50	108.50	0.00	108.50	108.50
Parks & Recreation	20.50	19.50	19.50	0.00	19.50	19.50
Solid Waste	42.50	42.50	42.50	1.00	43.50	43.50
Support Services - Public Works	6.00	6.00	6.00	0.00	6.00	6.00
Total Full-Time Equivalents (FTE)	254.50	255.00	256.00	2.00	258.00	258.00

OPS Staffing	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Mosquito Control & Stormwater Maintenance	5.51	5.83	5.83	(0.50)	5.33	5.33
Operations	1.50	1.50	1.50	0.00	1.50	1.50
Solid Waste	1.00	1.00	1.00	0.00	1.00	1.00
Total Full-Time Equivalents (FTE)	8.01	8.33	8.33	(0.50)	7.83	7.83

Support Services

Organizational Code: 106-400-541

Mission Statement

The mission of the Department of Public Works and Support Services is to effectively serve the residents of Leon County by planning, developing, and maintaining quality infrastructure. This is accomplished by delivering environmentally sensitive and cost-effective products and services in order to achieve a high quality of life that includes health and safety, human comfort and convenience.

Advisory Board

MPO Transportation Technical Coordinating Committee; Southern Strategy Committee & Infrastructure Committee; Southern Strategy Sector One Image and Mobility Sub-committees; Transportation Planning Advisory Committee; Bike/Pedestrian Advisory Committee; City/County Lafayette Street Committee; Florida DOT, I-10- PD&E Advisory Committee; Community Transportation Safety Committee; Community Safety and Mobility Advisory Team; Blueprint 2000 Technical Coordinating Committee.

Summary of Services Provided

1. Provide oversight, monitoring, policy development and coordination of the eight divisions and 20 budget programs within the Department.
2. Coordinate the department-wide submission of the Annual Budget and Capital Improvement Program.
3. Coordination of Board meeting agenda items and other related correspondence.
4. Represent the County's interests in the development of mandated transportation plans (Long Range Transportation Plan, Transportation Improvement Plan, Blueprint 2000, and other infrastructure planning activities.)
5. Manage transportation corridor studies, capital improvement projects, development and coordination of County transportation projects and issues; and, coordination and management of department budgets.

Accomplishments

1. Community Safety and Mobility Program: 24 packets sent, 8 reviews of petitions and 2 projects ready for design and public meetings for traffic calming. Several sidewalks completed or to be completed by the end of this fiscal year. Speed studies have been performed resulting in speed limit reductions and new speed limit signs posted.
2. Tharpe Street Corridor Study: Conceptual Typical Section approved by Citizens' Committee and Board. Project moving forward on schedule.
3. Sunshine Law: Staff involvement in review and training on the Florida Sunshine Law.
4. Continuity of Operations Plan (COOP): Homeland Security plan completed.
5. Imaging Program: Data entry and imaging of current projects almost complete. Interface for desktop usage being finalized by MIS.

Current Year Notes

This program is recommended at an increased funding level. These recommendations include:
1. Routine salary, wage, and benefits adjustments.
2. Funding in the amount of $70,000 is included for the Transportation Disadvantaged Program.

Out-Year Notes

There are no Budget Issues requested in FY 2006 thru FY 2009, with the exception of anticipated routine salary, wage, and benefit adjustments.

Objectives / Performance Measures	Indicator	Units	FY 2003 Actual	FY 2004 Budget	FY 2005 Budget
• Develop and maintain a Public Works transportation website with current transportation and infrastructure project data (% of project completed)	Output	%	25	50	60
• Increase the percentage of active paper records converted to electronic records from 30% to 100%	Output	%	75	90	100
• Maintain 1 day average turn around time for citizen/Board records requests	Efficiency	#	1	1	1
• Percentage increase for the number of agendas submitted for Board consideration by the established deadline	Efficiency	%	91	95	95

Support Services

Organizational Code: 106-400-541

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Personal Services	415,935	419,193	454,350	0	454,350	478,017
Operating	52,694	68,872	138,910	0	138,910	138,910
Capital Outlay	2,238	0	0	0	0	0
Total Budgetary Costs	470,867	488,065	593,260	0	593,260	616,927

Funding Sources	FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	FY 2006 Budget
106 Transportation Trust	470,867	488,065	593,260	616,927
Total Revenues	470,867	488,065	593,260	616,927

Staffing Summary	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Administrative Associate III	1.00	1.00	1.00	0.00	1.00	1.00
Asst to the Public Works Dir	1.00	1.00	1.00	0.00	1.00	1.00
Dir of Public Works	1.00	1.00	1.00	0.00	1.00	1.00
Records Manager	1.00	1.00	1.00	0.00	1.00	1.00
Sr. Administrative Associate	1.00	1.00	1.00	0.00	1.00	1.00
Transportation Systems Coord	1.00	1.00	1.00	0.00	1.00	1.00
Total Full-Time Equivalents (FTE)	6.00	6.00	6.00	0.00	6.00	6.00

Summary of Operations

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
106-431-541 Ops- Transportation Maintenance	1,841,170	2,014,400	1,973,942	20,864	1,994,806	2,086,063
106-432-541 Ops- Right-Of-Way Management	924,247	1,097,385	1,111,404	52,194	1,163,598	1,229,130
106-438-541 Ops- Alternative Stabilization	586,048	716,460	744,743	5,356	750,099	775,525
123-433-538 Ops - Stormwater Maintenance	1,957,160	2,111,958	2,207,546	13,863	2,221,409	2,333,721
Total Budgetary Costs	5,308,625	5,940,203	6,037,635	92,277	6,129,912	6,424,439

Funding Sources	FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	FY 2006 Budget
106 Transportation Trust	3,351,465	3,828,245	3,908,503	4,090,718
123 Stormwater Utility	1,957,160	2,111,958	2,221,409	2,333,721
Total Revenues	5,308,625	5,940,203	6,129,912	6,424,439

Staffing Summary	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
106-431-541 Ops- Transportation Maintenance	30.50	30.50	30.50	0.00	30.50	30.50
106-432-541 Ops- Right-Of-Way Management	22.00	22.00	22.00	0.00	22.00	22.00
106-438-541 Ops- Alternative Stabilization	9.00	10.00	10.00	0.00	10.00	10.00
123-433-538 Ops - Stormwater Maintenance	46.00	46.00	46.00	0.00	46.00	46.00
Total Full-Time Equivalents (FTE)	107.50	108.50	108.50	0.00	108.50	108.50

OPS Staffing	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
106-432-541 Ops- Right-Of-Way Management	1.50	1.50	1.50	0.00	1.50	1.50
Total Full-Time Equivalents (FTE)	1.50	1.50	1.50	0.00	1.50	1.50

Operations- Transportation Maintenance

Organizational Code: 106-431-541

Mission Statement

The mission of the Department of Public Works Operations Transportation and Maintenance Program is to provide for the safety, comfort and convenience of the public by creating, maintaining and managing infrastructure and programs supporting transportation, roadside beautification, and stormwater maintenance. This is accomplished through cost effective, environmentally sensitive and aesthetically pleasing products and services.

Advisory Board

None

Summary of Services Provided

1. Responsible for the creation, maintenance, management and preservation of functional, safe and effective transportation systems for the citizens of Leon County and its visitors.
2. Provide for major asphalt repairs, pothole patching, dirt road grading, stabilization and ditch maintenance, street signage and repair and the supervision of contract services for over 606 miles of county roads.
3. Perform private dirt road gradings and private road sign installations.
4. Perform traffic studies and respond to citizen service requests.

Accomplishments

1. During Fiscal Year 2004, the Transportation Program completed work on its G.I.S. Sign Inventory Program. The inventory revealed that Leon County is currently maintaining 17,000 street signs countywide. The G.I.S. Sign Inventory will increase the efficiency in the way Leon County maintains its street sign assets and budget needs will be more identifiable.
2. A new initiative currently being considered for FY 2005, is the Private Road Emergency Repair Program. The Program would provide a means whereby, citizens could pay Leon County to make repairs to their private roads in the event they become impassable due to inclement weather.

Current Year Notes

This program is recommended at an overall decreased funding level. A total of $62,000 has been reduced from the operating budget for the one time cost of pavement marker upgrades from FY 04. (This amount is now reflected in a stand alone CIP). Additional recommendations include:

1. Routine salary, wage, and benefits adjustments.
2. Funding is provided in accordance with the County's Personnel Policies and Procedures 4.0.5 Maintenance of the Classification Plan in the amount of $3,039.
3. **Not Recommended.** Request is to increase AAIV from a .5 FTE to a 1.0 FTE. This additional support is requested to manage customer service requests using Hansen software system. Total fiscal impact is $24,842.
4. Reclassification of the following positions: Customer Service Specialist to Work Control Specialist, Maintenance Repair Technician to Traffic Sign Technician, Maintenance Technician to Sign Shop Crew Chief, Traffic Services Supervisor to Maintenance and Construction Supervisor. Total fiscal impact is $17,825.

Out-Year Notes

There are no Budget Issues requested in FY 2006 thru FY 2009, with the exception of anticipated routine salary, wage, and benefit adjustments.

Objectives / Performance Measures	Indicator	Units	FY 2003 Actual	FY 2004 Budget	FY 2005 Budget
• To perform 1,000 tons/year asphalt/pothole patching	Output	#	1,074	1,000	1,000
• To grade 51.8 miles of dirt roads on a three week cycle	Output	#	1,575	1,153	898
• To install & repair 8,364 sign panels	Output	#	6,626	8,364	7,000
• To install & refurbish 50,000 sq. ft/year of pavement markings and symbols with plastic	Output	#	46,677	50,000	50,000
• To paint 1,000 miles/year of road centerlines and edge lines	Output	#	828	1,000	1,000
• To perform 1,250 tons/year of major asphalt repairs	Output	#	781	1,250	1,250
• To respond to 90% of work orders within three (3) weeks	Efficiency	%	88	90	90

Operations- Transportation Maintenance

Organizational Code: 106-431-541

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Personal Services	1,199,228	1,255,344	1,338,686	20,864	1,359,550	1,450,807
Operating	641,942	759,056	635,256	0	635,256	635,256
Total Budgetary Costs	1,841,170	2,014,400	1,973,942	20,864	1,994,806	2,086,063

Funding Sources	FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	FY 2006 Budget
106 Transportation Trust	1,841,170	2,014,400	1,994,806	2,086,063
Total Revenues	1,841,170	2,014,400	1,994,806	2,086,063

Staffing Summary	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Administrative Associate IV	0.50	0.50	0.50	0.00	0.50	0.50
Administrative Associate VI	1.00	1.00	1.00	0.00	1.00	1.00
Crew Chief I	3.00	3.00	3.00	0.00	3.00	3.00
Customer Services Specialist	1.00	1.00	1.00	0.00	1.00	1.00
Director of Operations	1.00	1.00	1.00	0.00	1.00	1.00
Equipment Operator	1.00	1.00	1.00	0.00	1.00	1.00
Heavy Equipment Operator	5.00	5.00	5.00	0.00	5.00	5.00
Maint. & Const. Supervisor	1.00	1.00	1.00	0.00	1.00	1.00
Maintenance Repair Technician	6.00	6.00	6.00	0.00	6.00	6.00
Maintenance Technician	5.00	5.00	5.00	0.00	5.00	5.00
Roadway Superintendent	1.00	1.00	1.00	0.00	1.00	1.00
Service Worker	1.00	1.00	1.00	0.00	1.00	1.00
Traffic Services Supervisor	1.00	1.00	1.00	0.00	1.00	1.00
Traffic Sign Technician	3.00	3.00	3.00	0.00	3.00	3.00
Total Full-Time Equivalents (FTE)	30.50	30.50	30.50	0.00	30.50	30.50

Operations- Right-Of-Way Management

Organizational Code: 106-432-541

Mission Statement

The mission of the Department of Public Works Operations Right-of-Way Management is to provide for the safety, comfort, and convenience of the public by managing programs that support transportation, roadside beautification and stormwater maintenance.

Advisory Board

Canopy Roads Citizen Committee; Tree and Wildlife Committee

Summary of Services Provided

1. Maintenance of over 606 miles of county roadsides.
2. Development and implementation of the Canopy Roads Management Plan.
3. Review of tree removal requests and the pruning and removal of high risk trees and noxious plants.
4. Management of the Roadside Beautification Program including the planting of trees and shrubs.
5. Litter control and roadside mowing to enhance the functionality, safety, and effectiveness of the roadside environment for vehicular and pedestrian traffic.
6. Perform Clear Zone maintenance to provide a safe recovery area along roadways.

Accomplishments

1. Successfully implemented a new process which included an inmate supervisor position that maintains the urbanizing roadway areas of the county to a standard that will improve the image and appearance of Leon County.
2. Completed the Operations Work Program Supervisor's Training that provided proper instruction to county personnel who supervise court appointed workers assisting in the completion of maintenance tasks.
3. Reorganized the mowing program improving safety by eliminating the practice of towing work trucks with tractor/mower units on high use roadways.
4. Completed successful Arbor Day Celebration tree plantings at Alford Arm Greenway and the Lake Elberta Park.
5. Planted 147 American Hornbeam trees throughout Leon County in the Adopt-A-Tree Program.

Current Year Notes

This program is recommended at an increased funding level. These recommendations include:
1. Routine salary, wage, and benefits adjustments.
2. Funding is provided in accordance with the County's Personnel Policies and Procedures 4.0.5 Maintenance of the Classification Plan in the amount of $4,731.
3. This issue involves adjusting the mowing of back slopes from every eight years to once per year. Included in this request is the reclassification of a position, supplies for equipment, additional costs for fuel and oil, and preventive maintenance cost associated with equipment repair. Fiscal impact is $42,633.
4. Reclassed ROW Maintenance Supervisor to Maintenance Construction Supervisor at a cost of $4,830

Out-Year Notes

There are no Budget Issues requested in FY 2006 thru FY 2009, with the exception of anticipated routine salary, wage, and benefit adjustments.

Objectives / Performance Measures	Indicator	Units	FY 2003 Actual	FY 2004 Budget	FY 2005 Budget
• To increase the number of Adopt-A-Road litter control groups by 2% over the prior year	Output	%	4	2	2
• To inspect and remove high risk wood on 76 miles of Canopy Roads every (3) three years for an annual total of 21.66 road miles	Output	#	27	26	26
• To perform clear zone maintenance on 50 shoulder miles	Output	#	27	50	50
• To pick up litter on 500 miles of roads five (5) times per year	Output	#	2,563	2,700	2,700
• To mow 500 miles of roads five (5) times during the season	Output	#	2,563	2,700	2,700
• To respond to 90% of work orders within three (3) weeks	Output	%	97	90	90

Operations- Right-Of-Way Management

Organizational Code: 106-432-541

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Personal Services	703,569	862,605	879,781	42,653	922,434	987,966
Operating	220,678	234,780	231,623	9,541	241,164	241,164
Total Budgetary Costs	924,247	1,097,385	1,111,404	52,194	1,163,598	1,229,130

Funding Sources	FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	FY 2006 Budget
106 Transportation Trust	924,247	1,097,385	1,163,598	1,229,130
Total Revenues	924,247	1,097,385	1,163,598	1,229,130

Staffing Summary	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Administrative Associate III	1.00	1.00	1.00	0.00	1.00	1.00
Alternative Service Crew Chief	2.00	2.00	2.00	0.00	2.00	2.00
Crew Chief	2.00	2.00	2.00	0.00	2.00	2.00
Crew Chief I	2.00	2.00	2.00	0.00	2.00	2.00
Equipment Operator	3.00	3.00	3.00	0.00	3.00	3.00
In-Mate Supervisor	2.00	2.00	2.00	0.00	2.00	2.00
Maintenance Technician	5.00	5.00	5.00	0.00	5.00	5.00
R-O-W Maintenance Supervisor	1.00	1.00	1.00	0.00	1.00	1.00
R-O-W Mgmt. Superintendent	1.00	1.00	1.00	0.00	1.00	1.00
Service Worker	3.00	3.00	3.00	0.00	3.00	3.00
Total Full-Time Equivalents (FTE)	22.00	22.00	22.00	0.00	22.00	22.00

OPS Staffing	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Alternative Service Foreman	1.00	1.00	1.00	0.00	1.00	1.00
Lead Alternative Srv Foreman	0.50	0.50	0.50	0.00	0.50	0.50
Total Full-Time Equivalents (FTE)	1.50	1.50	1.50	0.00	1.50	1.50

Operations- Alternative Stabilization

Organizational Code: 106-438-541

Mission Statement

The mission of the Department of Public Works Operations Alternative Stabilization is to provide for the safety, comfort, and convenience of the public through the delivery of cost effective, environmentally sensitive, and aesthetically pleasing roadways and infrastructure.

Advisory Board

None

Summary of Services Provided

1. The stabilization of approximately 75 miles of county dirt roads over nine years through the process of Open-Graded Cold Mix and chemical stabilizers.

Accomplishments

1. During FY 2003/2004, the Alternative Stabilization Program applied O.G.C.M. to 7.8 miles of County roads. The Program also chemically stabilized an additional 10.8 miles of roads.

Current Year Notes

This program is recommended at an increased funding level. These recommendations include:
1. Routine salary, wage, and benefits adjustments.
2. Funding is provided in accordance with the County's Personnel Policies and Procedures 4.0.5 Maintenance of the Classification Plan in the amount of $5,356.

Out-Year Notes

There are no Budget Issues requested in FY 2006 thru FY 2009, with the exception of anticipated routine salary, wage, and benefit adjustments.

Objectives / Performance Measures	Indicator	Units	FY 2003 Actual	FY 2004 Budget	FY 2005 Budget
• To chemical stabilize 8 miles of dirt roads	Output	#	7.76	8.00	8.00
• To stabilize 8 miles of dirt roads using OGCM	Output	#	7.80	8.00	8.00
• To chemically rejuvenate 8 miles of dirt roads	Output	#	1.54	8.00	8.00

Operations- Alternative Stabilization

Organizational Code: 106-438-541

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Personal Services	394,279	424,038	452,321	5,356	457,677	484,185
Operating	191,769	292,422	292,422	0	292,422	291,340
Total Budgetary Costs	586,048	716,460	744,743	5,356	750,099	775,525

Funding Sources	FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	FY 2006 Budget
106 Transportation Trust	586,048	716,460	750,099	775,525
Total Revenues	586,048	716,460	750,099	775,525

Staffing Summary	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Crew Chief II	2.00	2.00	2.00	0.00	2.00	2.00
Equipment Operator	4.00	4.00	4.00	0.00	4.00	4.00
Heavy Equipment Operator	2.00	2.00	2.00	0.00	2.00	2.00
In-Mate Supervisor	1.00	2.00	2.00	0.00	2.00	2.00
Total Full-Time Equivalents (FTE)	9.00	10.00	10.00	0.00	10.00	10.00

Operations - Stormwater Maintenance

Organizational Code: 123-433-538

Mission Statement

The mission of the Department of Public Works Operations Stormwater Maintenance is to provide for the safety, comfort and convenience of the public by creating, maintaining and managing infrastructure and programs supporting transportation, roadside beautification, and stormwater maintenance.

Advisory Board

None

Summary of Services Provided

1. Maintaining and retrofitting open and enclosed drainage systems along county right-of-ways and easements providing for water quality and rate control.
2. Protect citizens against personal injury, private property loss and loss to Leon County associated with stormwater runoff.

Accomplishments

1. Secured a $400,000 grant from the U.S. Soil Conservation Service needed to repair a damaged ravine system adjacent to Talpeco Road. The project has been completed and the grant closed.
2. Provided the manpower and equipment to complete the Swatts Road Drainage Improvement Project. This special project was approved and funded by the Board to resolve an ongoing flooding issue in the area.
3. Completed 96% of its work order request within a six (6) week period. This reflects a 7% increase over the previous fiscal year.

Current Year Notes

This program is recommended at an increased funding level. These recommendations include:
1. Routine salary, wage, and benefits adjustments.
2. Funding is provided in accordance with the County's Personnel Policies and Procedures 4.0.5 Maintenance of the Classification Plan in the amount of $8,166.
3. Reclassification of the following positions: Assistant Director of Operations to Drainage Facility Superintendent, Customer Service Specialist to Work Control Specialist. Total fiscal impact is $5,697

Out-Year Notes

There are no Budget Issues requested in FY 2006 thru FY 2009, with the exception of anticipated routine salary, wage, and benefit adjustments.

Objectives / Performance Measures	Indicator	Units	FY 2003 Actual	FY 2004 Budget	FY 2005 Budget
• Respond to 90% of work order requests within six (6) weeks	Output	%	96	90	90
• Clean and reshape 225,000 feet/year of roadside ditches	Output	#	176,343	225,000	225,000
• Hydromulch 9 acres/year of disturbed drainage areas	Output	#	0	9	9
• Repair 130 miles/year of shoulders	Output	#	120	130	130
• Sod 11 miles of ditches	Output	#	11.67	11.00	11.00
• Clean 18,000 feet of drainage pipes	Output	#	24,735	18,000	18,000

Operations - Stormwater Maintenance

Organizational Code: 123-433-538

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Personal Services	1,497,643	1,636,656	1,732,244	13,863	1,746,107	1,858,419
Operating	459,517	475,302	475,302	0	475,302	475,302
Total Budgetary Costs	1,957,160	2,111,958	2,207,546	13,863	2,221,409	2,333,721

Funding Sources	FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	FY 2006 Budget
123 Stormwater Utility	1,957,160	2,111,958	2,221,409	2,333,721
Total Revenues	1,957,160	2,111,958	2,221,409	2,333,721

Staffing Summary	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Administrative Associate III	1.00	1.00	1.00	0.00	1.00	1.00
Asst Dir Oper/ Drng Fac Sup	1.00	1.00	1.00	0.00	1.00	1.00
Crew Chief I	2.00	2.00	2.00	0.00	2.00	2.00
Crew Chief II	5.00	5.00	5.00	0.00	5.00	5.00
Customer Services Specialist	1.00	1.00	1.00	0.00	1.00	1.00
Equipment Operator	15.00	15.00	15.00	0.00	15.00	15.00
Heavy Equipment Operator	4.00	4.00	4.00	0.00	4.00	4.00
In-Mate Supervisor	1.00	1.00	1.00	0.00	1.00	1.00
Maint. & Const. Supervisor	2.00	2.00	2.00	0.00	2.00	2.00
Maintenance Repair Technician	2.00	2.00	2.00	0.00	2.00	2.00
Maintenance Technician	12.00	12.00	12.00	0.00	12.00	12.00
Total Full-Time Equivalents (FTE)	46.00	46.00	46.00	0.00	46.00	46.00

Animal Services

Organizational Code: 140-201-562

Mission Statement

The mission of the Department of Public Works Animal Control is to improve the well-being of citizens and animals through humane education, prevention, and enforcement programs for the citizens and domestic animals of Leon County.

Advisory Board

Dangerous Animal Classification Committee (Leon County Code of Laws, Chapter 4); Animal Control Ordinance Review Committee (Leon County Code of Laws, Chapter 4)

Summary of Services Provided

1. Rabies control in the county's unincorporated area.
2. Patrol for stray, nuisance, or dangerous animals including the humane trapping thereof.
3. Investigate allegations of neglect or cruelty to animals and resolve complaints.
4. Monitors all reported animal bite or rabies suspect exposure cases in the county.
5. 24 hour emergency rescue and medical care of sick, diseased or injured domestic animals.

Accomplishments

1. Administer state law and local ordinance concerning such matters as stray animals, rabies control, animal cruelty cases, and dangerous animals.
2. Administer and maintain the county wide rabies control program including: preventing rabies to humans, managing animals involved in bite incidents, and declaring countywide quarantines.
3. Continuing the animal bite prevention and safety program to reduce animal related bite exposures, and increase health and safety in the community through the distribution of material, speaking engagements, and like.

Current Year Notes

This program is recommended at an increased funding level. This Increase is the result of a change in percent of animals collected between the City of Tallahassee and Leon County. Other recommendations include:

1. Routine salary, wage, and benefits adjustments.
2. Operating increases are directly related to City Contract for Animal Shelter per the inter-local agreement. Increase is the result of percent of animal collection between the City and the County.

Out-Year Notes

There are no Budget Issues requested in FY 2006 thru FY 2009, with the exception of anticipated routine salary, wage, and benefit adjustments.

Objectives / Performance Measures	Indicator	Units	FY 2003 Actual	FY 2004 Budget	FY 2005 Budget
• Increase domestic animal rabies vaccination, as measured by bite animal vaccination rates, from 38% to 47.5%	Output	%	46	52	55
• Reduce the repetition neighbor on neighbor nuisance animal cases by referring 90% of these complaints to the Neighborhood Justice Center for mediation	Output	%	37	37	40
• Maintain customer complaint rate at 5 per 1,000 calls received	Efficiency	#	1.60	5.00	5.00

Animal Services

Organizational Code: 140-201-562

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Personal Services	317,258	337,886	350,035	0	350,035	370,385
Operating	362,130	384,140	427,256	0	427,256	427,256
Total Budgetary Costs	679,388	722,026	777,291	0	777,291	797,641

Funding Sources	FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	FY 2006 Budget
140 Municipal Service	679,388	722,026	777,291	797,641
Total Revenues	679,388	722,026	777,291	797,641

Staffing Summary	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Administrative Associate V	1.00	1.00	1.00	0.00	1.00	1.00
Animal Control Officer	4.00	4.00	4.00	0.00	4.00	4.00
Director of Animal Control	1.00	1.00	1.00	0.00	1.00	1.00
Sr. Animal Control Officer	1.00	1.00	1.00	0.00	1.00	1.00
Total Full-Time Equivalents (FTE)	7.00	7.00	7.00	0.00	7.00	7.00

Engineering Services

Organizational Code: 106-414-541

Mission Statement

The mission of the Department of Public Works Engineering Services is to provide the public with professional services for the construction and maintenance of cost-effective infrastructure to enhance our community's quality of life.

Advisory Board

Blueprint 2000 Technical Coordinating Committee; Parks & Recreation Advisory Team; Community Traffic Calming Committee; Community Traffic Safety Team; Bicycle/Pedestrian Advisory Committee; Metropolitan Planning Organization Technical Coordinating Committee; Water Resources Committee; Science Advisory Committee; Canopy Roads Advisory Committee

Summary of Services Provided

1. Provide survey, engineering, and construction management services; develop the Capital Improvement Program for transportation projects; acquire rights-of-way and properties for the Capital Improvement Programs and other County agencies; and prepare and procure the necessary federal, state, and local permits for projects in the Capital Improvement Program.
2. Review and approve subdivision, utility placement and site development plans for compliance with Leon County Code of Laws and Policies.
3. Prepare and support submittals of federal and state grant applications.
4. Review, permit and inspect utilities placed in County maintained rights-of-way.
5. Provide citizen response regarding public drainage facilities.
6. Maintain compliance with National Pollutant Discharge Elimination System standards for public drainage systems.
7. Administer Stormwater Utility Program.

Accomplishments

1. Roadway Projects: Completed Miccosukee Road and Mt. Sinai Road. Continued development of Orange Avenue, Buck Lake Road, Tharpe Street.
2. Intersection Projects: Completed Maclay at Meridian, Tekesta at Bannerman, Fred George at Mission, Gum at Capital Circle, Aenon Church at US 90.
3. Two Thirds projects: Completed Winfield Forest 2/3 Project. Continued development of five other projects.
4. Stormwater: Closed out FEMA Accounts for Allison and Helene. Completed Proctor Watershed Project. Completed Talpeco Ravine Erosion.
5. Stabilization: Completed design and Bid the Kinhega Culvert Replacement project.
6. Completed design for Bradfordville Road Culvert and initiated ROW acquisition.
7. Began construction on the Pedrick Road Regional Facility. Killearn Acres Flood Mitigation project has been permitted.
8. Established County-wide Flooded Property Acquisition Program.

Current Year Notes

This program is recommended at an increased funding level. These recommendations include:

1. Routine salary, wage, and benefits adjustments.
2. Increases in operational costs due to the combination of Engineering Design (106-414-541) and Stormwater Engineering (123-434-541).
3. Funding is provided in accordance with the County's Personnel Policies and Procedures 4.0.5 Maintenance of the Classification Plan in the amount of $27,788.
4. As approved in the Growth Management Program Evaluation, funding is provided for the reclassification of an Environmental Review Specialist at a cost of $2,236.

Out-Year Notes

There are no Budget Issues requested in FY 2006 thru FY 2009, with the exception of anticipated routine salary, wage, and benefit adjustments.

Objectives / Performance Measures	Indicator	Units	FY 2003 Actual	FY 2004 Budget	FY 2005 Budget
• CIP staff time 60% or greater	Output	%	42	60	60
• Percent of assigned County projects both permitted and inspected	Output	%	100	100	100
• Subdivision plat reviews in 6 days or less	Efficiency	#	5	5	5

Engineering Services

Organizational Code: 106-414-541

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Personal Services	1,745,190	1,889,658	1,994,704	30,024	2,024,728	2,137,320
Operating	227,767	286,235	287,266	0	287,266	287,266
Capital Outlay	2,745	0	0	0	0	0
Total Budgetary Costs	1,975,702	2,175,893	2,281,970	30,024	2,311,994	2,424,586

Funding Sources	FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	FY 2006 Budget
106 Transportation Trust	1,975,702	2,175,893	2,311,994	2,424,586
Total Revenues	1,975,702	2,175,893	2,311,994	2,424,586

Staffing Summary	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Administrative Associate IV	2.00	2.00	2.00	0.00	2.00	2.00
CAD Technician	6.00	6.00	6.00	0.00	6.00	6.00
Chief of Construction Mgmt.	1.00	1.00	1.00	0.00	1.00	1.00
Chief of Engineering Design	1.00	1.00	1.00	0.00	1.00	1.00
Chief of R-O-W- & Survey	1.00	1.00	1.00	0.00	1.00	1.00
(1)Chief of Stormwater Eng.	1.00	1.00	1.00	0.00	1.00	1.00
Construction Inspector	4.00	4.00	4.00	0.00	4.00	4.00
Dir of Engineering Services	1.00	1.00	1.00	0.00	1.00	1.00
(1)Engineer Intern	3.00	3.00	3.00	0.00	3.00	3.00
(1)Environmental Rev. Specialist	1.00	1.00	1.00	0.00	1.00	1.00
Right-of-Way Agent	2.00	2.00	2.00	0.00	2.00	2.00
Sr Design Engineer	2.00	2.00	3.00	0.00	3.00	3.00
Sr. Construction Inspector	1.00	1.00	1.00	0.00	1.00	1.00
(1)Stormwater Coordinator	1.00	1.00	1.00	0.00	1.00	1.00
(2)Stormwater TMDL Specialist	2.00	2.00	1.00	0.00	1.00	1.00
Survey Party Chief	2.00	2.00	2.00	0.00	2.00	2.00
Survey Technician I	2.00	2.00	2.00	0.00	2.00	2.00
Survey Technician II	2.00	2.00	2.00	0.00	2.00	2.00
Total Full-Time Equivalents (FTE)	34.00*	34.00*	35.00	0.00	35.00	35.00

Notes:

(1) During FY 2004, Engineering Services and Engineering Services – Stormwater Engineering were consolidated into Engineering Services. The denoted positions were moved with the consolidation of the two programs.

(2) Position created during FY 2004 to address TMDL issues.

* During FY 2004, the GIS Specialist II (not shown above) was re-organized within the Management Information Services department.

Fleet Maintenance

Organizational Code: 505-425-591

Mission Statement

The mission of the Department of Public Works Fleet Maintenance is to provide the best quality maintenance and repair at the most economical cost to taxpayers of Leon County.

Advisory Board

None

Summary of Services Provided

1. Repair and maintenance of over 631 vehicles/equipment for the BCC all Constitutional Officers excluding the Sheriff's Department.
2. Procurement, storage and distribution of 346,498 gallons of gasoline and diesel fuel and 11,832 gallons of motor oil annually.
3. Develop annual vehicle/equipment Capital Improvements Program (CIP).
4. Implement and maintain total cost concept buying on heavy equipment.
5. Provide road and field service repairs on disabled or non-movable equipment and disabled vehicles as well as manage and coordinate repairs on vehicles involved in traffic accidents, vandalism, and theft.

Accomplishments

1. The Fleet Division was able to complete FY2003 without the need for a budget amendment despite record level fuel and tire price increases.
2. The Fleet Division performed 650 PM services on County vehicles.
3. Vehicle/Equipment downtime continues to be one day or less on an annual average.
4. The new Fleet Facility was completed in 2003.

Current Year Notes

This program is recommended at an increased funding level. These recommendations include:
1. Routine salary, wage, and benefits adjustments.
2. Funding is provided in accordance with the County's Personnel Policies and Procedures 4.0.5 Maintenance of the Classification Plan in the amount of $1,554.
3. Request for the replacement of an Amoco brake lathe in the amount of $10,000.
4. Request for specialty hand tools for routine maintenance on EMS equipment. - $12,500.
5. Reclassification of Fleet Management Director. - $4,160.

Out-Year Notes

There are no Budget Issues requested in FY 2006 thru FY 2009, with the exception of anticipated routine salary, wage, and benefit adjustments.

Objectives / Performance Measures	Indicator	Units	FY 2003 Actual	FY 2004 Budget	FY 2005 Budget
• Hourly shop rate	Output	$	58.50	58.50	58.50
• Number of preventive maintenance services performed	Output	#	650	675	700
• Number of chargeable hours	Output	#	5,896	8,500	8,800

Fleet Maintenance

Organizational Code: 505-425-591

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Personal Services	449,724	513,656	570,439	5,714	576,153	610,265
Operating	867,707	1,001,441	1,061,471	0	1,061,471	1,061,471
Capital Outlay	0	0	0	22,500	22,500	0
Total Budgetary Costs	1,317,431	1,515,097	1,631,910	28,214	1,660,124	1,671,736

Funding Sources	FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	FY 2006 Budget
505 Motor Pool Fund	1,317,431	1,515,097	1,660,124	1,671,736
Total Revenues	1,317,431	1,515,097	1,660,124	1,671,736

Staffing Summary	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Administrative Associate V	1.00	1.00	1.00	0.00	1.00	1.00
Dir of Fleet Management	1.00	1.00	1.00	0.00	1.00	1.00
Equipment Mechanic II	2.00	3.00	3.00	0.00	3.00	3.00
Equipment Mechanic III	3.00	3.00	3.00	0.00	3.00	3.00
Fleet Analyst	1.00	1.00	1.00	0.00	1.00	1.00
Shop Supervisor	1.00	1.00	1.00	0.00	1.00	1.00
Welding Technician	1.00	1.00	1.00	0.00	1.00	1.00
Total Full-Time Equivalents (FTE)	10.00	11.00	11.00	0.00	11.00	11.00

Summary of Mosquito Control & Stormwater Maintenance

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
122-214-562 MC & SW- Mosquito Control Grant	42,172	46,473	45,190	0	45,190	40,671
122-216-562 MC & SW- Mosquito Control	543,733	560,240	591,766	29,010	620,776	694,548
123-213-562 MC & SW- Stormwater Maint.	866,905	961,499	1,060,309	18,141	1,078,450	1,122,413
Total Budgetary Costs	1,452,810	1,568,212	1,697,265	47,151	1,744,416	1,857,632

Funding Sources	FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	FY 2006 Budget
122 Mosquito Control Fund	585,905	606,713	665,966	735,219
123 Stormwater Utility	866,905	961,499	1,078,450	1,122,413
Total Revenues	1,452,810	1,568,212	1,744,416	1,857,632

Staffing Summary	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
122-216-562 MC & SW- Mosquito Control	5.50	5.50	5.50	1.00	6.50	6.50
123-213-562 MC & SW- Stormwater Maint.	21.50	21.00	21.00	0.00	21.00	21.00
Total Full-Time Equivalents (FTE)	27.00	26.50	26.50	1.00	27.50	27.50

OPS Staffing	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
122-216-562 MC & SW- Mosquito Control	5.01	5.33	5.33	(0.50)	4.83	4.83
123-213-562 MC & SW- Stormwater Maint.	0.50	0.50	0.50	0.00	0.50	0.50
Total Full-Time Equivalents (FTE)	5.51	5.83	5.83	(0.50)	5.33	5.33

Mosquito Control & Stormwater-
Mosquito Control Grant

Organizational Code: 122-214-562

Mission Statement

The mission of the Department of Public Works Mosquito & Stormwater Grant is to train and empower its employees to provide Leon County residents and visitors with effective and environmentally sound mosquito control services. Services and educational programs are provided to protect public health and reduce human discomfort associated with large mosquito populations.

Advisory Board

None

Summary of Services Provided

1. Perform surveillance inspections to determine both adult and larval mosquito population levels including surveillance for mosquitoes that breed in man made containers.
2. Make larval abatement applications using ground and aerial spraying techniques including the fogging of areas where high populations of nuisance or disease transmitting mosquitoes appear.
3. Stock sites with mosquito fish for on-going supplemental control.
4. Perform mosquito-borne disease surveillance to determine encephalitis and West Nile Virus activity.
5. Educate citizens about reducing man-made mosquito problems through educational activities.

Accomplishments

1. This is a support grant that helps to enable the Division to accomplish the objectives found in the Mosquito Control (122-216-562) section of this budget.

Current Year Notes

This program is recommended at a reduced funding level. These recommendations include:
1. Reduction in promotional activities.

This portion of the Mosquito Control Program is funded 100% through a state grant. The final grant amount will not be known until July. The amount reflected above is only an estimate.

Out-Year Notes

There are no Budget Issues requested in FY 2006 thru FY 2009.

Budgetary Costs		FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Operating		32,404	46,473	40,671	0	40,671	40,671
Capital Outlay		9,768	0	0	0	0	0
Reserves		0	0	4,519	0	4,519	0
	Total Budgetary Costs	42,172	46,473	45,190	0	45,190	40,671

Funding Sources		FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	FY 2006 Budget
122 Mosquito Control Fund		42,172	46,473	45,190	40,671
	Total Revenues	42,172	46,473	45,190	40,671

Mosquito Control & Stormwater-
Mosquito Control

Organizational Code: 122-216-562

Mission Statement

The mission of the Department of Public Works Mosquito Control is to train and empower its employees to provide Leon County residents and visitors with effective and environmentally sound mosquito control services. Services and educational programs are provided to protect public health and reduce human discomfort associated with large mosquito populations.

Advisory Board

None

Summary of Services Provided

1. Responsible for providing mosquito population and mosquito-borne disease surveillance.
2. Conduct educational programs to reduce mosquitoes that are raised in man-made containers.
3. Perform domestic mosquito inspections and hand fogging services in residential areas.
4. Provide ground and aerial larviciding treatments (spraying mosquitoes in the larval stage).
5. Provide truck mounted adulticiding treatments (spraying mosquitoes in the adult biting stage).

Accomplishments

1. In FY 02-03, the Division responded to nearly 15,000 service requests.
2. In FY 02-03, the Division responded to a Medical Advisory issued for West Nile Virus.
3. In FY 02-03, the Division collected and disposed of nearly 3,000 used tires in the Residential Tire Recycling Program.
4. For FY 03-04, the Division will fully implement a mosquito fish placement program.
5. For FY 03-04, the Division will add a new fogging truck to the night spraying program.

Current Year Notes

This program is recommended at an increased funding level. These recommendations include:

1. Routine salary, wage, and benefits adjustments.
2. Funding is provided in accordance with the County's Personnel Policies and Procedures 4.0.5 Maintenance of the Classification Plan in the amount of $3,849.
3. Request for the purchase of R95 Particulate Respirators, Gloves and protective shoes for the mosquito control foggers. $3,000.
4. Request for the additional dollars to assist with the increased cost of chemicals ($12,000), fuel ($5,381), and vehicle maintenance ($4,780) as it relates to the West Nile Virus. $22,161.
5. At the June 8, 2004 Budget Workshop, the Board approved a $25 “Fee for Service” for all hand-fogging service request and approved the associated reclassification of an Administrative position from part-time OPS to full-time to assist with billing.

Out-Year Notes

There are no Budget Issues requested in FY 2006 thru 2009.

Objectives / Performance Measures	Indicator	Units	FY 2003 Actual	FY 2004 Budget	FY 2005 Budget
• Percent of schools that are inspected for mosquito breeding micro habitats	Output	%	100	100	100
• Percent of mosquito larva spraying requests responded to within 2 days	Efficiency	%	55	85	85
• Percent of adult mosquito spraying requests responded to within 2 days.	Efficiency	%	54	85	85
• Percent of domestic spraying requests responded to within 2 days	Efficiency	%	84	85	85

Mosquito Control & Stormwater-
Mosquito Control

Organizational Code: 122-216-562

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Personal Services	354,054	370,772	414,598	3,849	418,447	479,204
Operating	189,679	177,168	177,168	25,161	202,329	213,144
Capital Outlay	0	12,300	0	0	0	2,200
Total Budgetary Costs	543,733	560,240	591,766	29,010	620,776	694,548

Funding Sources	FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	FY 2006 Budget
122 Mosquito Control Fund	543,733	560,240	620,776	694,548
Total Revenues	543,733	560,240	620,776	694,548

Staffing Summary	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Administrative Associate II	0.00	0.00	0.00	1.00	1.00	1.00
Administrative Associate V	0.50	0.50	0.50	0.00	0.50	0.50
Community Education Coord.	0.50	0.50	0.50	0.00	0.50	0.50
Dir. Mosquito Cont/Stormwater	0.50	0.50	0.50	0.00	0.50	0.50
Mosq. Control Superintendent	1.00	1.00	1.00	0.00	1.00	1.00
Mosquito Control Technician	2.00	2.00	2.00	0.00	2.00	2.00
Sr Mosquito Control Technician	1.00	1.00	1.00	0.00	1.00	1.00
Total Full-Time Equivalents (FTE)	5.50	5.50	5.50	1.00	6.50	6.50

OPS Staffing	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Administrative Associate II	0.50	0.50	0.50	(0.50)	0.00	0.00
Fogger Supervisor	0.35	0.35	0.35	0.00	0.35	0.35
Mosquito Control Tech. (OPS)	2.24	2.24	2.24	0.00	2.24	2.24
Mosquito Fogger (OPS)	1.92	2.24	2.24	0.00	2.24	2.24
Total Full-Time Equivalents (FTE)	5.01	5.33	5.33	(0.50)	4.83	4.83

Mosquito Control & Stormwater-
Stormwater Maintenance

Organizational Code: 123-213-562

Mission Statement

The mission of the Department of Public Works Stormwater Maintenance is to train and empower its employees to provide Leon County residents and visitors with effective and environmentally sound stormwater maintenance services. Services and educational programs are provided to protect public health, the environment and provide for public safety.

Advisory Board

None

Summary of Services Provided

1. Inspect stormwater conveyance and treatment facilities to ensure that systems are maintained and function properly.
2. Review proposed development plans and provide input to ensure maintenance needs are accommodated.
3. Maintain, excavate and remove silt and other debris from stormwater conveyance and treatment ponds.
4. Retrofit treatment systems to improve water quality and discharge rates and maintain all stormwater permits.
5. Cut or mow vegetation and provide landscaping maintenance on stormwater systems.
6. Herbicide noxious plants and maintains beneficial plants.
7. Repair or replace filter systems to ensure discharge rates and improved water quality.

Accomplishments

1. Completed and closed out all FEMA projects.
2. Stormwater staff completed the construction of the mosquito hatchery.
3. Implemented a 3 times per year cutting cycle.
3. Conducted dredging/filter maintenance on a backlog of systems caused by the interruptions of FEMA projects.

Current Year Notes

This program is recommended at an increased funding level. These recommendations include:
1. Routine salary, wage, and benefits adjustments.
2. Funding is provided in accordance with the County's Personnel Policies and Procedures 4.0.5 Maintenance of the Classification Plan in the amount of $1,801.
3. Request for the replacement of several pieces of power equipment such as chain saws, weed eaters, etc. $2,600.
4. Request for the purchase of an enclosed Maintenance Trailer to transport mowing equipment, tools and supplies to job sites. $5,200.
5. Request to purchase a quick detach tractor mounted forklift for an existing tractor. $8,540.

Out-Year Notes

There are no Budget Issues requested in FY 2006 thru FY 2009, with the exception of routine salary, wage and benefit adjustments.

Objectives / Performance Measures	Indicator	Units	FY 2003 Actual	FY 2004 Budget	FY 2005 Budget
• Percent of stormwater ponds mowed to meet the county standard of 3 times per year	Output	%	78	90	90
• Percent of conveyance systems mowed to meet the county standard of 3 times per year	Output	%	78	90	90
• Percent of treatment facilities operating under and meeting County operating permit requirements	Output	%	64	80	80
• Percent of treatment facilities inspected 2 times annually	Output	%	51	90	90
• Percent of service requests investigated within 3 working days	Efficiency	%	82	80	80

Mosquito Control & Stormwater-
Stormwater Maintenance

Organizational Code: 123-213-562

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Personal Services	668,389	760,064	861,354	1,801	863,155	920,658
Operating	184,117	198,955	198,955	3,800	202,755	201,755
Capital Outlay	14,399	2,480	0	12,540	12,540	0
Total Budgetary Costs	866,905	961,499	1,060,309	18,141	1,078,450	1,122,413

Funding Sources	FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	FY 2006 Budget
123 Stormwater Utility	866,905	961,499	1,078,450	1,122,413
Total Revenues	866,905	961,499	1,078,450	1,122,413

Staffing Summary	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Administrative Associate V	0.50	0.50	0.50	0.00	0.50	0.50
Aquatic Vegitation Control Tec	1.00	1.00	1.00	0.00	1.00	1.00
Crew Chief II	2.00	2.00	2.00	0.00	2.00	2.00
Dir. Mosquito Cont/Stormwater	1.00	0.50	0.50	0.00	0.50	0.50
In-Mate Supervisor	3.00	3.00	3.00	0.00	3.00	3.00
Maintenance Supervisor I	1.00	1.00	1.00	0.00	1.00	1.00
Maintenance Technician	7.00	7.00	7.00	0.00	7.00	7.00
Sr. Maintenance Technician	4.00	4.00	4.00	0.00	4.00	4.00
Stormwater Dredging Supervisor	1.00	1.00	1.00	0.00	1.00	1.00
Stormwater Superintendent	1.00	1.00	1.00	0.00	1.00	1.00
Total Full-Time Equivalents (FTE)	21.50	21.00	21.00	0.00	21.00	21.00

OPS Staffing	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Alternative Service Foreman	0.50	0.50	0.50	0.00	0.50	0.50
Total Full-Time Equivalents (FTE)	0.50	0.50	0.50	0.00	0.50	0.50

Parks and Recreation Services

Organizational Code: 140-436-572

Mission Statement

The mission of the Department of Public Works Parks & Recreation Services is to provide for the safety, comfort, and convenience of the public by creating, maintaining, and managing infrastructure and programs supporting recreation, parks and open space. This is accomplished through cost effective, environmentally sensitive and aesthetically pleasing products and efficient services.

Advisory Board

Fort Braden Recreation Council; Miccosukee Recreation Council; Chaires-Capitola Recreation Council; Canopy Oaks Park Recreation Council; Woodville Recreation Council; Fort Braden Recreation Council; Dorothy Spence Community Center Board of Directors; Parks and Recreation Advisory Team (PRAT); and Capital Cascades Greenway Advisory Committee.

Summary of Services Provided

1. Responsible for the development, preservation and management of functional, safe and aesthetically pleasing parks and recreation facilities across Leon County for its citizens and visitors.
2. Responsible for the maintenance of all county park facilities, including ball fields, boat landings, nature trails, greenways and open spaces.
3. Provides passive recreation activities through access to fishing, camping, picnicking, and nature trails.
4. Develops and maintains active recreation facilities including ball fields, tennis and basketball courts.
5. Facilitates the organization, promotion, and implementation of recreation programs and activities through community-based recreation providers.
6. Pursues outside funding for facilities and services through grants, partnerships, and other programs to complement existing budgets.

Current Year Notes

This program is recommended at an increased funding level. These recommendations include:

1. Routine salary, wage, and benefits adjustments.
2. Funding is provided in accordance with the County's Personnel Policies and Procedures 4.0.5 Maintenance of the Classification Plan in the amount of $10,492.
3. **Not Recommended.** This request seeks to eliminate a .5 FTE Operations Division Admin Associate III and replace with at .75 FTE OPS Admin Associate III to handle telephone reception duties, filing, etc. Also $250 for communication cost as well as $4,277 for printer, MTS radio, Pc and monitor. Net impact of this change is $10,144.
4. Reclass of Recreation Coordinator to Recreation and Parks Supervisor with salary of $6,434 and vehicle allowance of $3,900. Total fiscal impact is $12,776.
5. Reclass of Service Worker to Maintenance Technician. $2,472.
6. Reclass of Park Facilities Technician to Maintenance Supervisor. $1,986.
7. Staff requested additional funds for rental fees for a 105 hp PTO Tractor with mowing attachments. The rental cost for the tractor is $28,550. However, there was a corresponding cost savings of $18,500 associated with reduced contractual mowing obligations. The net cost of funding this issue is $10,050.
8. At the June 8th, 2004 Budget Workshop, the Board approved providing $32,000 in one-time funding to cover operational costs associated with the restructuring of Recreation Councils and Community Centers from Board appointed committees to private 501(c)(3) organizations.

Out-Year Notes

There are no Budget Issues requested in FY 2006 thru 2009, with the exception of anticipated routine salary, wage, and benefit adjustments.

Objectives / Performance Measures	Indicator	Units	FY 2003 Actual	FY 2004 Budget	FY 2005 Budget
• Increase enrollment in youth sports activities by 5% each year	Output	%	2,830	2,956	3,104
• Provide active recreation facilities in all five recreation zones in Leon County	Output	#	5	5	5
• Continuous improvement in the % expenditure of Capital Improvement Program dollars annually	Output	%	60	70	75
• Number of acres of invasive exotic plants removed from greenways and open spaces annually	Output	#	155	250	300
• Develop staff training through continuing education as measured by the number of training hours attained	Output	#	80	96	112

Parks and Recreation Services

Organizational Code: 140-436-572

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Personal Services	714,602	732,701	790,103	23,448	813,551	860,041
Operating	253,395	315,572	315,602	12,036	327,638	327,638
Capital Outlay	0	0	0	2,292	2,292	0
Grants-in-Aid	0	0	0	32,000	32,000	0
Total Budgetary Costs	967,997	1,048,273	1,105,705	69,776	1,175,481	1,187,679

Funding Sources	FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	FY 2006 Budget
140 Municipal Service	967,997	1,048,273	1,175,481	1,187,679
Total Revenues	967,997	1,048,273	1,175,481	1,187,679

Staffing Summary	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Administrative Associate IV	0.50	0.50	0.50	0.00	0.50	0.50
Crew Chief I	1.00	1.00	1.00	0.00	1.00	1.00
In-Mate Supervisor	1.00	1.00	1.00	0.00	1.00	1.00
Park Attendant	10.00	9.00	9.00	0.00	9.00	9.00
Park Facilities Technician	2.00	2.00	2.00	0.00	2.00	2.00
Parks & Recreation Director	1.00	1.00	1.00	0.00	1.00	1.00
Parks Supervisor	1.00	1.00	1.00	0.00	1.00	1.00
Recreation Coordinator	1.00	1.00	1.00	0.00	1.00	1.00
Refuse Truck Driver	1.00	1.00	1.00	0.00	1.00	1.00
Service Worker	2.00	2.00	2.00	0.00	2.00	2.00
Total Full-Time Equivalents (FTE)	20.50	19.50	19.50	0.00	19.50	19.50

Summary of Solid Waste

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
401-435-534 Solid Waste Mngmt- Landfill Closure	28,299	82,744	76,697	0	76,697	55,097
401-437-534 Solid Waste Mngmt- Rural Waste Coll	545,687	653,616	675,398	896	676,294	695,465
401-441-534 Solid Waste Mngmt- Transfer Station Ops	2,005,674	4,780,863	5,078,673	1,640	5,080,313	5,116,181
401-442-534 Solid Waste - Landfill	2,272,596	1,636,469	1,620,990	12,945	1,633,935	1,676,061
401-443-534 Solid Waste Mngmt- Hazardous Waste	187,053	206,538	185,248	7,906	193,154	199,211
401-471-534 Solid Waste Mngmt- Res Drop Off	96,907	139,018	149,517	65,546	215,063	225,917
Total Budgetary Costs	5,136,216	7,499,248	7,786,523	88,933	7,875,456	7,967,932

Funding Sources	FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	FY 2006 Budget
401 Solid Waste Fund	5,136,216	7,499,248	7,875,456	7,967,932
Total Revenues	5,136,216	7,499,248	7,875,456	7,967,932

Staffing Summary	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
401-437-534 Solid Waste Mngmt- Rural Waste Coll	9.00	9.00	9.00	0.00	9.00	9.00
401-441-534 Solid Waste Mngmt- Transfer Station Ops	13.86	13.86	13.86	0.00	13.86	13.86
401-442-534 Solid Waste - Landfill	15.14	15.14	15.14	0.00	15.14	15.14
401-443-534 Solid Waste Mngmt- Hazardous Waste	2.00	2.00	2.00	0.00	2.00	2.00
401-471-534 Solid Waste Mngmt- Res Drop Off	2.50	2.50	2.50	1.00	3.50	3.50
Total Full-Time Equivalents (FTE)	42.50	42.50	42.50	1.00	43.50	43.50

OPS Staffing	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
401-437-534 Solid Waste Mngmt- Rural Waste Coll	0.50	0.50	0.50	0.00	0.50	0.50
401-443-534 Solid Waste Mngmt- Hazardous Waste	0.50	0.50	0.50	0.00	0.50	0.50
Total Full-Time Equivalents (FTE)	1.00	1.00	1.00	0.00	1.00	1.00

Solid Waste Management- Landfill Closure

Organizational Code: 401-435-534

Mission Statement

The mission of the Department of Public Works Solid Waste Management Landfill is to provide for a partial closure of the Lined Cell II-D south slope to contain leachate over the lined area of the disposal unit. This will allow for filling in a valley between the Cell II-D and an adjacent Class III (unlined) disposal area with Class III material.

Advisory Board

None

Summary of Services Provided

1. To install necessary lining material to prevent landfill waste from damaging the surrounding environment.

Current Year Notes

This program is recommended at an overall decreased funding level due to the reduction of staffing and overtime. However, there is an increased cost in operating in support of liner materials.

Out-Year Notes

There are no Budget Issues requested in FY 2006 thru FY 2009.

Solid Waste Management- Landfill Closure

Organizational Code: 401-435-534

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Personal Services	0	34,392	6,745	0	6,745	6,745
Operating	11,415	48,352	69,952	0	69,952	48,352
Capital Outlay	16,884	0	0	0	0	0
Total Budgetary Costs	28,299	82,744	76,697	0	76,697	55,097

Funding Sources	FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	FY 2006 Budget
401 Solid Waste Fund	28,299	82,744	76,697	55,097
Total Revenues	28,299	82,744	76,697	55,097

Solid Waste Management-
Rural Waste Collection Centers

Organizational Code: 401-437-534

Mission Statement

The mission of the Department of Public Works Solid Waste Management Rural Waste Collection Centers is to provide residents of unincorporated Leon County safe, convenient and efficient rural waste collection centers in order to protect public health and the environment.

Advisory Board

None

Summary of Services Provided

1. Provide a cost effective, convenient and environmentally safe solid waste drop-off collection operation for the unincorporated areas.
2. Operate an enterprise fund dedicated to solid waste disposal.
3. Provide for the safe hauling and transportation of collected waste to the Landfill.
4. Provide accessible drop-off disposal areas.
5. Collect yard waste, large appliances and automotive tires for recycling.

Accomplishments

1. A professionally engineered lightning suppression system was installed at Woodville, Fort Braden and Miccosukee Rural Waste Centers to reduce the possibility of lightning strikes impacting the operation and creating an unsafe work site.
2. 100% of inventory accounted for during the past inventory.

Current Year Notes

This program is recommended at an increased funding level. These recommendations include:
1. Routine salary, wage, and benefits adjustments.
2. Funding is provided in accordance with the County's Personnel Policies and Procedures 4.0.5 Maintenance of the Classification Plan in the amount of $896.

Out-Year Notes

There are no Budget Issues requested in FY 2006 thru FY 2009, with the exception of anticipated routine salary, wage, and benefit adjustments.

Objectives / Performance Measures	Indicator	Units	FY 2003 Actual	FY 2004 Budget	FY 2005 Budget
• To ensure that 90% of customers have a dumping permit/sticker	Output	%	90	90	90
• To conduct at least 2 random load inspections per month	Output	#	2	2	3
• To maintain an average truck turn around time of less than 90 minutes	Efficiency	#	90	90	90

Solid Waste Management-
Rural Waste Collection Centers

Organizational Code: 401-437-534

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Personal Services	238,820	307,119	328,901	896	329,797	348,968
Operating	306,867	346,497	346,497	0	346,497	346,497
Total Budgetary Costs	545,687	653,616	675,398	896	676,294	695,465

Funding Sources	FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	FY 2006 Budget
401 Solid Waste Fund	545,687	653,616	676,294	695,465
Total Revenues	545,687	653,616	676,294	695,465

Staffing Summary	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Refuse Truck Driver	2.00	2.00	2.00	0.00	2.00	2.00
Rural Waste Site Attendant	6.00	6.00	6.00	0.00	6.00	6.00
Rural Waste Site Foreman	1.00	1.00	1.00	0.00	1.00	1.00
Total Full-Time Equivalents (FTE)	9.00	9.00	9.00	0.00	9.00	9.00

OPS Staffing	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Rural Waste Site Attendant	0.50	0.50	0.50	0.00	0.50	0.50
Total Full-Time Equivalents (FTE)	0.50	0.50	0.50	0.00	0.50	0.50

Solid Waste Management-
Transfer Station Operations

Organizational Code: 401-441-534

Mission Statement

The mission of the Department of Public Works Solid Waste Management Transfer Station Operations is to provide a cost effective, convenient and safe waste transfer disposal operation in order to protect public health and the environment.

Advisory Board

Financial Review Committee (established per inter-local agreement with the City of Tallahassee)

Summary of Services Provided

1. Operate 80 hours per week and on selected holidays for governmental collection vehicles.
2. Process all collection vehicles through the transfer facility in 30 minutes or less.
3. Screen all waste and remove prohibited wastes for proper disposal.
4. Maintain site in a manner that will not distract from adjacent properties and activities.

Accomplishments

1. Successfully began the first full year of Transfer Station Operation. The facility successfully processed about 550 tons of household garbage, every business day and hauled it to the Springhill Regional Landfill in Jackson County.
2. With strong over site, there as been no serious or major injury while facility has been in operation
3. 100% of inventory accounted for during the past inventory.

Current Year Notes

This program is recommended at an increased funding level. These recommendations include:
1. Routine salary, wage, and benefits adjustments.
2. Funding is provided in accordance with the County's Personnel Policies and Procedures 4.0.5 Maintenance of the Classification Plan in the amount of $1,640.

Out-Year Notes

There are no Budget Issues requested in FY 2006 thru FY 2009, with the exception of anticipated routine salary, wage, and benefit adjustments.

Objectives / Performance Measures	Indicator	Units	FY 2003 Actual	FY 2004 Budget	FY 2005 Budget
• Conduct one compliance audit per month	Output	#	8	12	12
• Maintain 95 % equipment availability	Efficiency	%	95	95	90
• Provide daily litter pick-up 95% of the time	Efficiency	%	95	95	95
• Wash tipping floor and walking area daily 98% of the time	Efficiency	%	95	98	98

Solid Waste Management-
Transfer Station Operations

Organizational Code: 401-441-534

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Personal Services	191,883	437,017	575,457	1,640	577,097	612,227
Operating	1,793,758	4,197,306	4,335,070	0	4,335,070	4,334,828
Capital Outlay	20,033	7,500	28,000	0	28,000	28,980
Grants-in-Aid	0	139,040	140,146	0	140,146	140,146
Total Budgetary Costs	2,005,674	4,780,863	5,078,673	1,640	5,080,313	5,116,181

Funding Sources	FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	FY 2006 Budget
401 Solid Waste Fund	2,005,674	4,780,863	5,080,313	5,116,181
Total Revenues	2,005,674	4,780,863	5,080,313	5,116,181

Staffing Summary	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Administrative Associate IV	1.00	1.00	1.00	0.00	1.00	1.00
Dir of Solid Waste	0.33	0.33	0.33	0.00	0.33	0.33
In-Mate Supervisor	0.20	0.20	0.20	0.00	0.20	0.20
Service Worker	1.00	1.00	1.00	0.00	1.00	1.00
Solid Waste Operator	6.00	6.00	6.00	0.00	6.00	6.00
Solid Waste Superintendent	0.33	0.33	0.33	0.00	0.33	0.33
Solid Waste Supervisor	1.00	1.00	1.00	0.00	1.00	1.00
Sr. Solid Waste Operator	1.00	1.00	1.00	0.00	1.00	1.00
Weighmaster	3.00	3.00	3.00	0.00	3.00	3.00
Total Full-Time Equivalents (FTE)	13.86	13.86	13.86	0.00	13.86	13.86

Solid Waste Management-Landfill

Organizational Code: 401-442-534

Mission Statement

The mission of the Department of Public Works Solid Waste Management Landfill is to provide Leon County citizens and businesses with a cost effective, convenient and safe solid waste disposal operation in order to protect public health and the environment.

Advisory Board

None.

Summary of Services Provided

1. Manage a cost effective, convenient and environmentally safe solid waste disposal operation.
2. Operate an enterprise fund dedicated to solid waste disposal.
3. Provide all-weather access to disposal areas 6 days a week.
4. Recycle yard waste, large appliances and automotive tires.

Accomplishments

1. When the City of Tallahassee yard waste processor was unable to perform, the County expanded its yard waste processing operation and has processed a record 4,500 tons into mulch during the last processing event.
2. Provided a spoil area (or home) for more than 100,000 cubic yards of dirt from the Pedrick Road Pond construction project. The dirt is being used on site at the landfill.
3. The Solid Waste Facility passed all state and local storm water management, solid waste and tank inspections and is recommended by regulators as a model operation.
4. Assisted FAMU/FSU with a pioneering solid waste management project that studies various landfill caps and their impact on landfill gas.

Current Year Notes

This program is recommended at an increased funding level. These recommendations include:
1. Routine salary, wage, and benefits adjustments.
2. Funding is provided in accordance with the County's Personnel Policies and Procedures 4.0.5 Maintenance of the Classification Plan in the amount of $12,945.

Out-Year Notes

There are no Budget Issues requested in FY 2006 thru FY 2009, with the exception of anticipated routine salary, wage, and benefit adjustments.

Objectives / Performance Measures	Indicator	Units	FY 2003 Actual	FY 2004 Budget	FY 2005 Budget
• To provide accessible all-weather roads into disposal area , no less than 25 days of each month (30-days)	Output	#	90	100	100
• Limit substantiated complaints to 2 % of customers	Output	%	3	2	2
• To ensure that 85% of employees score 1.5 or higher on performance evaluation	Output	%	78	85	85
• Compact Class III waste to a minimum of 800 lbs per cubic yard	Output	#	800	1,000	1,000
• Maintain more than 85% equipment availability	Efficiency	%	76	85	85

Solid Waste Management-Landfill

Organizational Code: 401-442-534

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Personal Services	1,031,509	734,100	697,526	12,945	710,471	752,597
Operating	1,241,087	902,369	923,464	0	923,464	923,464
Total Budgetary Costs	2,272,596	1,636,469	1,620,990	12,945	1,633,935	1,676,061

Funding Sources	FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	FY 2006 Budget
401 Solid Waste Fund	2,272,596	1,636,469	1,633,935	1,676,061
Total Revenues	2,272,596	1,636,469	1,633,935	1,676,061

Staffing Summary	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Administrative Associate V	1.00	1.00	1.00	0.00	1.00	1.00
Dir of Solid Waste	0.67	0.67	0.67	0.00	0.67	0.67
In-Mate Supervisor	0.80	0.80	0.80	0.00	0.80	0.80
Landfill Spotter	3.00	3.00	3.00	0.00	3.00	3.00
Solid Waste Operator	3.00	3.00	3.00	0.00	3.00	3.00
Solid Waste Superintendent	0.67	0.67	0.67	0.00	0.67	0.67
Solid Waste Supervisor	1.00	1.00	1.00	0.00	1.00	1.00
Sr. Solid Waste Operator	1.00	1.00	1.00	0.00	1.00	1.00
Heavy Equipment Operator	4.00	4.00	4.00	0.00	4.00	4.00
Total Full-Time Equivalents (FTE)	15.14	15.14	15.14	0.00	15.14	15.14

Solid Waste Management- Hazardous Waste

Organizational Code: 401-443-534

Mission Statement

The mission of the Department of Public Works Solid Waste Management Hazardous Waste Management is to ensure that hazardous waste is properly and legally disposed of by collecting it from households and small businesses, monitoring wastes entering the landfill, providing technical assistance and producing and dispensing educational materials about the proper management of hazardous waste.

Advisory Board

None

Summary of Services Provided

1. Accept hazardous waste from households and conditionally exempt small quantity generators.
2. Respond to requests for information and for assistance in finding an appropriate disposal outlet for hazardous waste.
3. Recycle, treat or ship hazardous waste collected at the Center.
4. Operate "Swap Shop" to recycle items and materials for use by county residents.
5. Perform local hazardous waste assessments by working with neighborhood associations and Rural Waste Collection Centers to provide neighborhood hazardous waste round-ups.

Accomplishments

1. Provided hazardous waste disposal service to 10,200 county residents.
2. Provided hazardous waste management services to 127 conditionally exempt small businesses.
3. Conducted 18 off-site hazardous waste collection events.
4. Diverted 360,000 pounds of hazardous waste from improper disposal.
5. Conducted Hazardous Waste Recognition and Safety Training for Solid Waste Division employees.

Current Year Notes

This program is recommended at an overall decreased funding level due to new hire being brought in at a lower salary. However, there are subsequent increases to this budget, these recommendations include:

1. Routine salary, wage, and benefits adjustments.
2. Funding is provided in accordance with the County's Personnel Policies and Procedures 4.0.5 Maintenance of the Classification Plan in the amount of $7,906.
4. Not Recommended**.** This request seeks to increase .5 FTE Hazardous Waste Assistant to full time to assist with the additional Class 1 closure handling requirements at the landfill for materials that cannot be disposed through the transfer station. Fiscal impact is $33,718.

Out-Year Notes

There are no Budget Issues requested in FY 2006 thru FY 2009, with the exception of anticipated routine salary, wage, and benefit adjustments.

Objectives / Performance Measures	Indicator	Units	FY 2003 Actual	FY 2004 Budget	FY 2005 Budget
• Provide hazardous waste disposal services to 1,000 county residents per quarter (4,000 residents per year)	Output	#	10,200	10,200	11,000
• Offer hazardous waste management services to 100 conditionally exempt small businesses	Output	#	127	130	130
• Contact 20 % of County small businesses (200 businesses) about their hazardous waste management practices	Output	#	253	206	210
• Provide off-site collection services through 25 mini-round ups per year	Output	#	18	17	16
• Divert 150,000 lbs of hazardous waste from improper disposal	Output	#	360,000	370,000	380,000

Solid Waste Management- Hazardous Waste

Organizational Code: 401-443-534

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Personal Services	145,114	134,278	112,900	7,906	120,806	126,863
Operating	41,939	72,260	72,348	0	72,348	72,348
Total Budgetary Costs	187,053	206,538	185,248	7,906	193,154	199,211

Funding Sources	FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	FY 2006 Budget
401 Solid Waste Fund	187,053	206,538	193,154	199,211
Total Revenues	187,053	206,538	193,154	199,211

Staffing Summary	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Hazardous Materials Technician	1.00	1.00	1.00	0.00	1.00	1.00
Hazardous Waste Manager	1.00	1.00	1.00	0.00	1.00	1.00
Total Full-Time Equivalents (FTE)	2.00	2.00	2.00	0.00	2.00	2.00

OPS Staffing	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Hazardous Materials Asst. OPS	0.50	0.50	0.50	0.00	0.50	0.50
Total Full-Time Equivalents (FTE)	0.50	0.50	0.50	0.00	0.50	0.50

Solid Waste Management-
Residential Drop Off Recycling

Organizational Code: 401-471-534

Mission Statement

The mission of the Department of Public Works Solid Waste Management Residential Drop Off Recycling Program is to provide recycling services and education to residents, business and government in order to prevent pollution, preserve natural resources, protect our local environment and reduce solid waste.

Advisory Board

None

Summary of Services Provided

1. Promote recycling and waste reduction through public education programs including brochures, television and radio.
2. Host special events such as Earth Day, Waste Tire Amnesty Days and America Recycles Day.
3. Maintain the Rural Waste Collection Centers' recycling programs.
4. Electronics, cardboard, metals, yard waste recycling.
5. Apply for and manage recycling and waste reduction grants.

Accomplishments

1. Received $150,000 Innovative Recycling Grant for FY 04/05 from Florida Department of Environmental Protection, bringing the total grant funds received in the last four years to $880,000.
2. Partnered with the City to expand residential recycling program and conduct a recycling promotional campaign in the fall of 2003.
3. Presented recycling programs to 89 classes or children's groups.
4. Made presentation on an Innovative Grant Program to state professional organization (SWANA).
5. Partnered with FDEP and Goodwill to establish an electronics recycling program.

Current Year Notes

This program is recommended at an increased funding level. These recommendations include:

1. Routine salary, wage, and benefits adjustments.
2. Funding is provided in accordance with the County's Personnel Policies and Procedures 4.0.5 Maintenance of the Classification Plan in the amount of $896.
3. At the June 8th, 2004 Budget Workshop, the Board approved a tipping fee of $75 for business and government electronics recycling effective October 1, 2004 including allowing residential customers one free component drop off per visit. Additionally, included in this request is an additional 1 FTE Recycling Assistant to handle electronics recycling as well as a $30,000 recycling contract. (This program was previously funded through a grant.) Total fiscal impact is $64,069.

Out-Year Notes

There are no Budget Issues requested in FY 2006 thru FY 2009, with the exception of anticipated routine salary, wage, and benefit adjustments.

Objectives / Performance Measures	Indicator	Units	FY 2003 Actual	FY 2004 Budget	FY 2005 Budget
• To respond to service calls within 24-hours	Input	%	99	99	99
• To increase recycled materials by 5-tons annually	Output	#	645	700	710
• To service rural sites weekly	Output	%	100	100	100
• To respond to customer inquiries within 24-hours of receipt	Output	#	98	99	99

Solid Waste Management-
Residential Drop Off Recycling

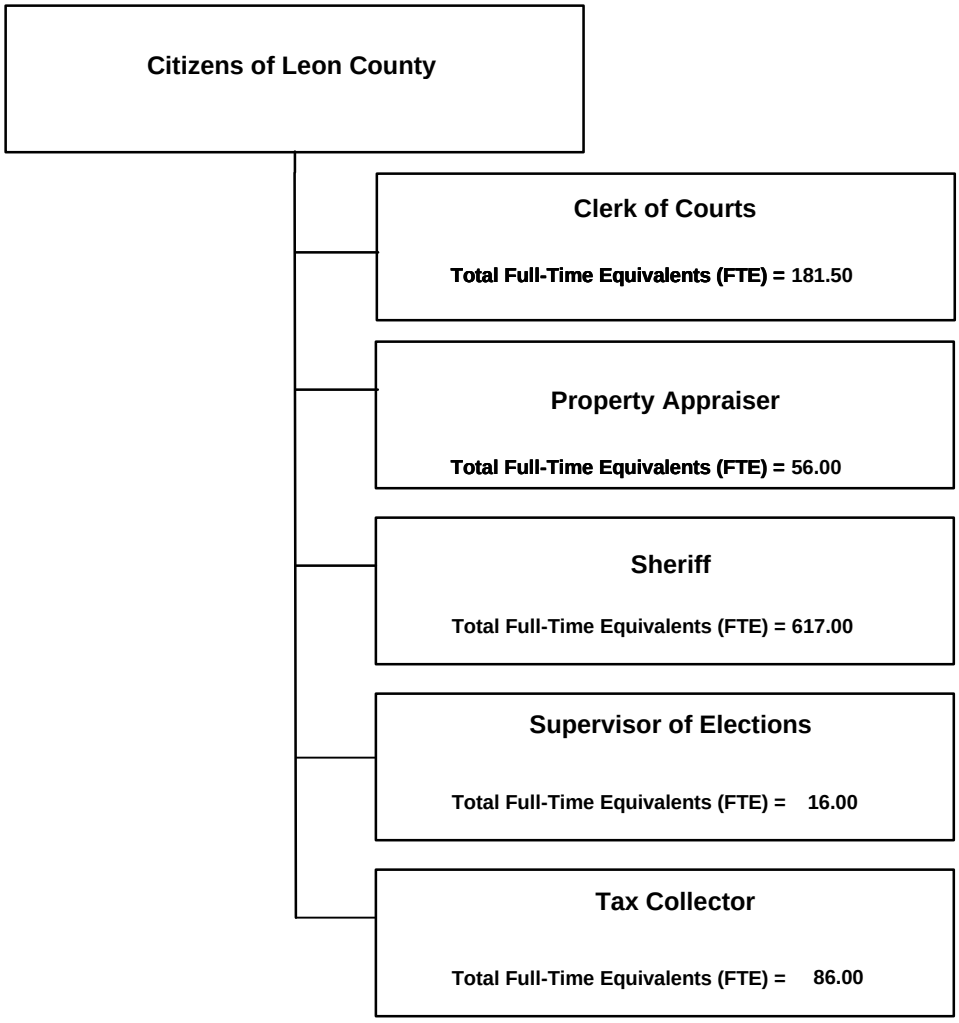
Organizational Code: 401-471-534

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Personal Services	70,841	110,502	120,861	35,546	156,407	167,261
Operating	26,066	28,516	28,656	30,000	58,656	58,656
Total Budgetary Costs	96,907	139,018	149,517	65,546	215,063	225,917

Funding Sources	FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	FY 2006 Budget
401 Solid Waste Fund	96,907	139,018	215,063	225,917
Total Revenues	96,907	139,018	215,063	225,917

Staffing Summary	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Community Education Coord.	0.50	0.50	0.50	0.00	0.50	0.50
Recycling Coordinator	1.00	1.00	1.00	0.00	1.00	1.00
Solid Waste Operator	1.00	1.00	1.00	0.00	1.00	1.00
Recycling Assistant	0.00	0.00	0.00	1.00	1.00	1.00
Total Full-Time Equivalents (FTE)	2.50	2.50	2.50	1.00	3.50	3.50

Constitutional



The **Constitutional** section of the Leon County FY 2004/2005 Annual Budget is comprised of the Clerk of County Courts, the Property Appraiser, the Sheriff's Office, the Supervisor of Elections, and the Tax Collector.

The Leon County Clerk's Office serves as the Clerk of the Circuit Court, the treasurer and Custodian of County funds, and the Clerk to the Board of County Commissioners. The Property Appraiser assesses all property located within Leon County to ensure a fair and equitable taxing structure. The Leon County Sheriff's Office provides law enforcement services, detention and correctional services, coordination of public safety programs and provides Enhanced 9-1-1, and emergency management services. The Supervisor of Elections is responsible for the registration of citizens to vote, processing and maintaining voter records, and conducts all elections for the community. The Tax Collector's Office provides tax collection and distribution services to taxpayers, business and taxing authorities.

HIGHLIGHTS

The **Clerk's Office** will continue to prepare for the implementation of organizational changes related to Article V of the State Constitution. The Clerk's Office will also continue to effectively use technology to enhance the efficiency and effectiveness of the services it offers to its customers.

The **Property Appraiser's Office** completed appraisals for all exempt government structures in the county, improved access to records and implemented existing and new exemptions, such as low income senior exemption, and the granny-flat exemption.

In FY 2003/20004 the **Sheriff's Office** assisted in the successful development and implementation of the new County Emergency Medical Services Department. The Sheriff's Office also assumed the responsibility for handling the emergency dispatch services related to this new County department.

The **Supervisor of Elections** reviewed all voter registration records to insure most current record has been scanned into the database, made changes to reflect the requirements of the new Help America Vote Act, and trained individuals and groups to conduct vote drives on college campus' , in churches, and other civic gathers.

During FY 2003/2004 the **Tax Collector** worked to develop and implement a backbone software product for a more flexible and automated business software operating system, and collected and distributed all taxes to their appropriate authorities.

Constitutional

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Clerk of Courts	6,506,948	5,723,926	1,569,962	0	1,569,962	1,599,593
Property Appraiser	3,028,290	3,442,697	3,935,173	0	3,935,173	4,131,932
Sheriff	42,243,561	45,878,832	49,208,359	201,917	49,410,276	51,438,204
Supervisor of Elections	1,685,112	1,815,573	1,650,021	186,928	1,836,949	1,635,232
Tax Collector	3,167,166	3,124,961	3,627,101	0	3,627,101	3,823,239
Total Budgetary Costs	56,631,077	59,985,989	59,990,616	388,845	60,379,461	62,628,200

Funding Sources	FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	FY 2006 Budget
001 General Fund	7,207,572	7,679,994	8,716,402	9,125,069
060 Supervisor of Elections	1,685,112	1,815,573	1,836,949	1,635,232
110 Fine and Forfeiture	46,486,798	49,148,483	48,331,908	50,366,783
123 Stormwater Utility	13,457	13,957	13,957	13,957
125 Grants	211,767	217,195	230,431	230,431
130 911-Emergency Communications	965,976	1,086,992	1,100,000	1,100,000
135 Emergency Medical Services Fund	0	0	101,628	107,204
145 Fire MSTU	37,440	0	0	0
163 Primary Care MSTU	0	0	24,391	25,729
401 Solid Waste Fund	22,955	23,795	23,795	23,795
Total Revenues	56,631,077	59,985,989	60,379,461	62,628,200

Staffing Summary	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Clerk of Circuit Courts	180.50	180.50	181.50	0.00	181.50	182.50
Property Appraiser	51.00	51.00	51.00	5.00	56.00	56.00
Sheriff	633.00	633.00	612.00	5.00	617.00	618.00
Supervisor of Elections	14.00	14.00	14.00	2.00	16.00	16.00
Tax Collector	85.00	85.00	85.00	0.00	86.00	86.00
Total Full-Time Equivalents (FTE)	963.50	963.50	943.50	12.00	955.50	955.50

OPS Staffing	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Supervisor of Elections	16.00	16.00	15.00	0.00	15.00	15.00
Total Full-Time Equivalents (FTE)	16.00	16.00	15.00	0.00	15.00	15.00

Summary of Clerk of the Circuit Court

Mission Statement

The mission of the Leon County Clerk's Office is to efficiently and effectively perform the responsibilities of Clerk of the Circuit and County Courts, Clerk to the Board of County Commissioners, Recorder, Guardian of Public Records, Treasurer, and Auditor.

Services Provided

1. The Clerk's Office provides the staffing for the County Courts (Small Claims, Traffic, and Misdemeanor).
2. The Clerk provides accounting services for the Board of County Commissioners, records management, Clerk and County Court accounting, cash management and payroll services.
3. The Clerk keeps minutes of the Board's meetings and workshops.
4. The Clerk provides treasury, custodian, and accounting functions for the Supervisor of Elections.

Advisory Board

Investment Oversight Committee and Audit Advisory Committee

Short Term Goals

1. Finance: The Board and the Clerk entered into an interlocal agreement for the funding of the Finance Division. The amount reflected below is consistent with this agreement.
2. Audit Function: In FY2004 the Audit Function was paid for through Circuit Court Fees. With the implementation of Article V, the County will no longer be obligated to pay these fees and therefore will pay for the audit function directly.
3. Circuit Court Fees & County Fees: With the implementation of Article V, the County will no longer be obligated to pay these fees and therefore will pay for the audit function directly.
4. Article V Obligations: Article V/Revision 7 effects the funding obligations between the County and the Clerk. Beginning July 1, 2004, the County is required to fund certain expenditures – mainly communications related. The FY2004 budget contemplates the first quarter of funding for the implementation. FY 2005 contemplates a full year of expenditures.
5. At the June 8th, 2004 budget workshop the Board authorized the use of current year appropriation to provide transition funding for the Clerk of the Circuit Court for the period of July 1, 2004 through September 30, 2004 and authorize that at the appropriate time up to $225,000 in additional unanticipated excess fee revenue be returned to the Clerk to provide transition funding for FY04/05 with the clear understanding and acknowledgment from the Clerk that this is one time funding and will not be authorized in subsequent year's budgets.

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
001-132-586 Clerk of Court- Finance Administration	1,085,968	1,150,088	1,317,899	0	1,317,899	1,340,583
110-531-586 Clerk of Court- County Courts	2,956,817	2,471,979	0	0	0	0
110-537-614 Clerk of Courts- Clerk Circuit Court Fees	2,464,163	2,101,859	252,063	0	252,063	259,010
Total Budgetary Costs	6,506,948	5,723,926	1,569,962	0	1,569,962	1,599,593

Funding Sources	FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	FY 2006 Budget
001 General Fund	1,085,968	1,150,088	1,317,899	1,340,583
110 Fine and Forfeiture	5,420,980	4,573,838	252,063	259,010
Total Revenues	6,506,948	5,723,926	1,569,962	1,599,593

Staffing Summary	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Clerk of the Circuit Court	180.50	180.50	181.50	0.00	181.50	181.50
Total Full-Time Equivalents (FTE)	180.50	180.50	181.50	0.00	181.50	181.50

NOTE

Due to issues relating to Article V, the Clerk's Office is unable to publish its complete budget at this time. The Clerk is waiting on instructions from the Clerk of Court's Operations Conference (CCOC) on how to proceed in the development of the Court related portion of its budget for FY 2004/2005. The Clerk expects to receive these instructions by mid-July for an August 1st submission. The Clerk will publish the final budget for FY 2004/2005 in its entirety once developed.

Property Appraiser

Organizational Code: 001-512-586

Mission Statement

The mission of the Property Appraiser is to assess all property located within Leon County according to the laws of the State of Florida, thereby assuring all property owners with a fair and equitable taxing structure.

Advisory Board

None

Summary of Services Provided

1. Assess all property located within Leon County.
2. Provide effective and efficient service to the citizens of Leon County.
3. Administer all exemptions and classifications.
4. Provide Tax Roll for all taxing authorities.
5. Administer the Truth-In-Millage (TRIM) process.

Accomplishments

1. Continued excellence in mass appraisal process, accommodating new classes of properties such as student dorm apartment complexes, and assisted living facilities.
2. Appraisals completed for all exempt government structures in the county.
3. Homestead remote application locations in four quadrants of the county continued each year in February, as well as Saturday filing location in the Tallahassee Mall.
4. Continued success and improvement in access to records, updated weekly on the internet.
5. Implementation of existing and new exemptions, such as low-income senior exemption, and the granny-flat exemption.

Current Year Notes

None

Out-Year Notes

None

Objectives / Performance Measures	Indicator	Units	FY 2003 Actual	FY 2004 Budget	FY 2005 Budget
• To assure that every parcel of property in Leon County is assessed on a basis that is fair and in accordance with the laws of the State of Florida	Input	%	100	100	100
• To continue to increase training for employees and institute the latest appraisal technologies where economically feasible	Input	%	100	100	100
• Number of Homestead Exemptions	Input	#	52,014	53,021	53,021
• Number of Senior Exemptions	Input	#	1,932	2,010	2,010

Property Appraiser

Organizational Code: 001-512-586

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
General Fund	3,028,290	3,442,697	3,935,173	0	3,935,173	4,131,932
Total Budgetary Costs	3,028,290	3,442,697	3,935,173	0	3,935,173	4,131,932

Funding Sources	FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	FY 2006 Budget
001 General Fund	3,028,290	3,442,697	3,935,173	4,131,932
Total Revenues	3,028,290	3,442,697	3,935,173	4,131,932

Staffing Summary	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Property Appraiser	1.00	1.00	1.00	0.00	1.00	1.00
Financial Officer	1.00	1.00	1.00	0.00	1.00	1.00
Admin Supv/Sec/Telephone Op	2.00	2.00	2.00	1.00	3.00	3.00
Assistant Property Appraiser	1.00	1.00	1.00	0.00	1.00	1.00
Chief Deputy Appraisals	1.00	1.00	1.00	0.00	1.00	1.00
Commercial Analyst	3.00	3.00	3.00	1.00	4.00	4.00
Exemption/Customer Service Supv	1.00	1.00	1.00	0.00	1.00	1.00
Data Entry Operator	2.00	2.00	2.00	0.00	2.00	2.00
Chief Information Officer	1.00	1.00	1.00	0.00	1.00	1.00
Director of Management Services	1.00	1.00	1.00	0.00	1.00	1.00
Director of Real Estate	1.00	1.00	1.00	0.00	1.00	1.00
Exempt/Customer Service Technicians	5.00	5.00	5.00	0.00	5.00	5.00
GIS Coordinator	1.00	1.00	1.00	0.00	1.00	1.00
GIS/IT Specialists	2.00	2.00	2.00	1.00	3.00	3.00
Land Appraisers/Sales	4.00	4.00	4.00	0.00	4.00	4.00
Land Supervisor	1.00	1.00	1.00	0.00	1.00	1.00
NAL Supervisor	1.00	1.00	1.00	0.00	1.00	1.00
TPP Supervisor	1.00	1.00	1.00	0.00	1.00	1.00
Network System Administrator	1.00	1.00	1.00	0.00	1.00	1.00
Resid Appraisal/Specialists	9.00	9.00	9.00	2.00	11.00	11.00
RE Title/NAL Tech	4.00	4.00	4.00	0.00	4.00	4.00
Supv/Admin Field Operations	2.00	2.00	2.00	0.00	2.00	2.00
TPP Appr/Auditors	4.00	4.00	4.00	0.00	4.00	4.00
Tax Roll Administrator	1.00	1.00	1.00	0.00	1.00	1.00
Total Full-Time Equivalents FTE)	51.00	51.00	51.00	5.00	56.00	56.00

Summary of Sheriff

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
110-510-586 Sheriff - Law Enforcement	21,239,899	23,202,777	24,931,392	201,917	25,133,309	26,372,929
110-511-586 Sheriff - Corrections	19,825,919	21,371,868	22,946,536	0	22,946,536	23,734,844
125-864-525 Emgcy Mngmt - Base Grant & Emgcy Prep	211,767	217,195	230,431	0	230,431	230,431
130-180-586 Emergency Management - Enhanced 911	965,976	1,086,992	1,100,000	0	1,100,000	1,100,000
Total Budgetary Costs	42,243,561	45,878,832	49,208,359	201,917	49,410,276	51,438,204

Funding Sources	FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	FY 2006 Budget
110 Fine and Forfeiture	41,065,818	44,574,645	48,079,845	50,107,773
125 Grants	211,767	217,195	230,431	230,431
130 911-Emergency Communications	965,976	1,086,992	1,100,000	1,100,000
Total Revenues	42,243,561	45,878,832	49,410,276	51,438,204

Staffing Summary	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
110-510-586 Sheriff - Law Enforcement	309.00	318.00	318.00	5.00	323.00	323.00
110-511-586 Sheriff - Corrections	317.00	287.00	287.00	0.00	287.00	287.00
125-864-525 Emgcy Management- Base Grant & Emgcy Prep	2.00	2.00	2.00	0.00	2.00	2.00
130-180-586 Emergency Management - Enhanced 911	5.00	5.00	5.00	0.00	5.00	5.00
Total Full-Time Equivalents (FTE)	633.00	612.00	612.00	5.00	617.00	617.00

Sheriff- Law Enforcement

Organizational Code: 110-510-586

Mission Statement

The mission of the Leon County Sheriff's Office is to provide the highest professional level of effective and efficient law enforcement services to the residents of Leon County.

Advisory Board

None

Summary of Services Provided

1. To provide a uniformed deputy to respond to all emergency and non-emergency calls for service.
2. To investigate crimes and diligently pursue those persons who violate the law.
3. To provide School Resource Officers at all high school and middle schools.
4. To execute all process of the Supreme Court, Circuit Court, County Court, and Board of County Commissioners.
5. To provide Courthouse and courtroom security.
6. To provide the citizens of Leon County informational publications and programs for crime prevention.
7. To be actively involved in the community by practicing community oriented policing activities and by creating partnerships with local charity agencies.

Accomplishments

1. Provided strong leadership in the law enforcement community since the events of September 11th.
2. Sheriff Campbell was elected to serve as the co-chair of the Regional Domestic Security Task Force for 13 counties in North Florida.
3. Solved 2 of the 3 homicides reported to the Sheriff's Office in 2003.
4. The Criminal Investigations Bureau successfully cleared nearly 54% of all assigned cases.
5. The Sheriff's Office celebrated 22 years of success with the School Resource Officer program last year.
6. School Resource Officers made 388 arrests, diverted 1,814 students from the juvenile justice system for minor offenses, and counseled with 7,331 parents and students.

Current Year Notes

1. Routine inflationary increases in operating, and capital outlay have been forecasted for the planned years of FY 2005 through FY 2008.
2. At May 28, 2002 workshop, the Board of County Commissioners approved funding in accordance with the compensatory review of the Sheriffs Office. The funding for the final year of the study is included in the FY 2005.
3. The FY 2005 budget includes funding for five new positions. Four positions are dispatchers to enhance EMS and one Speed Enforcement Officer is included as required wit the completion of the grant.

Out-Year Notes

None

Objectives / Performance Measures	Indicator	Units	FY 2003 Actual	FY 2004 Budget	FY 2005 Budget
• Uniform Patrol Calls for Service	Input	#	142,724	142,724	142,724
• Follow-up Criminal Investigations	Input	#	9,510	9,700	9,894
• Arrests	Input	#	10,600	10,600	10,600
• Warrants served	Input	#	4,678	4,952	5,051
• Civil Processes Served	Input	#	24,082	25,576	26,088
• Value of seized and recovered property	Input	$	2,367,268	2,500,000	25,000,000

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Personal Services	17,794,103	19,599,900	20,995,127	200,417	21,195,544	22,434,307
Operating	2,977,442	3,184,752	3,476,434	1,500	3,477,934	3,478,791
Capital Outlay	1,127,075	1,147,265	1,189,057	0	1,189,057	1,189,057
Sheriff Offset	-658,721	-729,140	-729,226	0	-729,226	-729,226
Total Budgetary Costs	21,239,899	23,202,777	24,931,392	201,917	25,133,309	26,372,929

Funding Sources	FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	FY 2006 Budget
110 Fine and Forfeiture	21,239,899	23,202,777	25,133,309	26,372,929
Total Revenues	21,239,899	23,202,777	25,133,309	26,372,929

Staffing Summary	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Sheriff	1.00	1.00	1.00	0.00	1.00	1.00
Sheriff's Staff						
Major	2.00	2.00	2.00	0.00	2.00	2.00
Chief Administrative Officer	1.00	1.00	1.00	0.00	1.00	1.00
Captain	2.00	2.00	2.00	0.00	2.00	2.00
Lieutenant/Admin Investigations	1.00	1.00	1.00	0.00	1.00	1.00
Public Information Officer	1.00	1.00	1.00	0.00	1.00	1.00
Legal Counsel	1.00	1.00	1.00	0.00	1.00	1.00
Sheriff's Secretary	1.00	1.00	1.00	0.00	1.00	1.00
Secretary III	1.00	1.00	1.00	0.00	1.00	1.00
Total Sheriff's Staff	10.00	10.00	10.00	0.00	10.00	10.00
				0.00		
Prevention and Resource						
Captain	1.00	1.00	1.00	0.00	1.00	1.00
Lieutenant	1.00	1.00	1.00	0.00	1.00	1.00
Sergeant	1.00	1.00	1.00	0.00	1.00	1.00
Deputy	2.00	2.00	2.00	0.00	2.00	2.00
Secretary II	1.00	1.00	1.00	0.00	1.00	1.00
Total Prevention and Resource	6.00	6.00	6.00	0.00	6.00	6.00
School Resource Officers						
Lieutenant	1.00	1.00	1.00	0.00	1.00	1.00
Sergeant	2.00	2.00	2.00	0.00	2.00	2.00
Deputy/SRO	17.00	17.00	17.00	0.00	17.00	17.00
Total School Resource Officers	20.00	20.00	20.00	0.00	20.00	20.00
Investigations						
Captain	1.00	1.00	1.00	0.00	1.00	1.00
Lieutenant	3.00	3.00	3.00	0.00	3.00	3.00
Sergeant	6.00	6.00	6.00	0.00	6.00	6.00
Detective	35.00	35.00	35.00	0.00	35.00	35.00
Clerk	1.00	1.00	1.00	0.00	1.00	1.00
Evidence Custodian	1.00	1.00	1.00	0.00	1.00	1.00
Victim Advocate		1.00	1.00	0.00	1.00	1.00
Secretary I	1.00	1.00	1.00	0.00	1.00	1.00
Secretary II	6.00	6.00	6.00	0.00	6.00	6.00
Total Investigations	54.00	55.00	55.00	0.00	55.00	55.00
Uniform Patrol						
Captain	1.00	1.00	1.00	0.00	1.00	1.00
Lieutenant	4.00	4.00	4.00	0.00	4.00	4.00
Sergeant	9.00	9.00	9.00	0.00	9.00	9.00
Deputy	73.00	73.00	73.00	1.00	74.00	74.00
Secretary II	1.00	1.00	1.00	0.00	1.00	1.00
Communications Supervisor	1.00	1.00	1.00	0.00	1.00	1.00
Communications Officer	32.00	38.00	38.00	4.00	42.00	42.00
Total Uniform Patrol	121.00	127.00	127.00	5.00	132.00	132.00
Special Operations						
Captain	1.00	1.00	1.00	0.00	1.00	1.00
Lieutenant	1.00	1.00	1.00	0.00	1.00	1.00
Sergeant	2.00	2.00	2.00	0.00	2.00	2.00
Deputy	9.00	11.00	11.00	0.00	11.00	11.00
Total Special Operations	13.00	15.00	15.00	0.00	15.00	15.00
Aviation						
Captain/Pilot	1.00	1.00	1.00	0.00	1.00	1.00
Sergeant/Pilot	0.00	0.00	0.00	0.00	0.00	0.00
Deputy/Pilot	2.00	2.00	2.00	0.00	2.00	2.00
Aircraft Mechanic	1.00	1.00	1.00	0.00	1.00	1.00
Total Aviation	4.00	4.00	4.00	0.00	4.00	4.00

Leon County Government
Fiscal Year 2005 Budget

Staffing Summary	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Administration						
Property Manager	1.00	1.00	1.00	0.00	1.00	1.00
Purchasing Agent	2.00	2.00	2.00	0.00	2.00	2.00
Finance & Accounting Director	1.00	1.00	1.00	0.00	1.00	1.00
Asst. Finance & Acct. Director	1.00	1.00	1.00	0.00	1.00	1.00
Fiscal Assistant	1.00	1.00	1.00	0.00	1.00	1.00
MIS Coordinator	1.00	1.00	1.00	0.00	1.00	1.00
Total Administration	7.00	7.00	7.00	0.00	7.00	7.00
Staff Services						
Captain	1.00	1.00	1.00	0.00	1.00	1.00
Lieutenant	1.00	1.00	1.00	0.00	1.00	1.00
Deputy/Training	1.00	1.00	1.00	0.00	1.00	1.00
Personnel Officer	1.00	1.00	1.00	0.00	1.00	1.00
Personnel Technician	2.00	2.00	2.00	0.00	2.00	2.00
Records System Manager	1.00	1.00	1.00	0.00	1.00	1.00
Assistant Records System Manager	1.00	1.00	1.00	0.00	1.00	1.00
Records Clerk	7.00	7.00	7.00	0.00	7.00	7.00
Pre-employment Investigator	1.00	1.00	1.00	0.00	1.00	1.00
Total Staff Services	16.00	16.00	16.00	0.00	16.00	16.00
Fleet Maintenance						
Fleet Maintenance Director	1.00	1.00	1.00	0.00	1.00	1.00
Auto Mechanic III	4.00	4.00	4.00	0.00	4.00	4.00
Total Fleet Maintenance	5.00	5.00	5.00	0.00	5.00	5.00
Judicial Services						
Captain	1.00	1.00	1.00	0.00	1.00	1.00
Lieutenant	1.00	1.00	1.00	0.00	1.00	1.00
Sergeant	2.00	2.00	2.00	0.00	2.00	2.00
Deputy	9.00	9.00	9.00	0.00	9.00	9.00
Clerk Specialist	5.00	5.00	5.00	0.00	5.00	5.00
Process Server	5.00	5.00	5.00	0.00	5.00	5.00
Total Judicial Services	23.00	23.00	23.00	0.00	23.00	23.00
Bailiff Unit						
Bailiff Unit Supervisor	1.00	1.00	1.00	0.00	1.00	1.00
Sergeant	2.00	2.00	2.00	0.00	2.00	2.00
Deputy/Bailiff	23.00	23.00	23.00	0.00	23.00	23.00
Bailiff Technician	3.00	3.00	3.00	0.00	3.00	3.00
Court Attendant	0.00	0.00	0.00	0.00	0.00	0.00
Total Bailiff Unit	29.00	29.00	29.00	0.00	29.00	29.00
Total Full-Time Equivalents	309.00	318.00	318.00	0.00	318.00	318.00

Sheriff- Corrections

Organizational Code: 110-511-586

Mission Statement

The mission of the Leon County Sheriff's Office / Corrections Division is to provide the highest professional level of effective and efficient detention and correctional services to the residents of Leon County.

Advisory Board

None

Summary of Services Provided

1. Provide care, custody and control of inmates.
2. Provide medical care of inmates.
3. Administer financial responsibility for medical expenses.
4. Provide transportation for inmates.
5. Provide educational and treatment programs for inmates.
6. Manage inmate work crew programs.

Accomplishments

1. The 2003-2004 fiscal year will experience an average daily inmate population 4.5% higher than fiscal year 2001-2002.
2. The Jail Medical Unit will be going through NCCHC accreditation during the summer of 2004.
3. The Sheriff's Work crews continue to provide services to the citizens of Leon County through various work programs.
4. Total inmate hours worked increased 22% from FY 01/02 to FY 02/03.

Current Year Notes

1. Routine inflationary increases in operating, and capital outlay have been forecasted for the planned years of FY 2005 through FY 2008.
2. At May 28, 2002 workshop, the Board of County Commissioners approved funding in accordance with the compensatory review of the Sheriffs Office. The funding for the final year of implementation is indicated in the FY2004/2005.

Out-Year Notes

None

Objectives / Performance Measures	Indicator	Units	FY 2003 Actual	FY 2004 Budget	FY 2005 Budget
• Total bookings	Input	#	15,749	15,749	15,749
• Average inmate population	Input	#	1,025	1,048	1,071
• Total work crew labor hours	Input	#	190,743	171,636	172,000

Sheriff- Corrections

Organizational Code: 110-511-586

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Personal Services	15,329,151	14,950,307	15,866,575	0	15,866,575	16,643,369
Operating	4,472,714	6,507,199	7,064,675	0	7,064,675	7,070,819
Capital Outlay	54,480	27,100	180,535	0	180,535	185,905
Sheriff Offset	-30,426	-112,738	-165,249	0	-165,249	-165,249
Total Budgetary Costs	19,825,919	21,371,868	22,946,536	0	22,946,536	23,734,844

Funding Sources	FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	FY 2006 Budget
110 Fine and Forfeiture	19,825,919	21,371,868	22,946,536	23,734,844
Total Revenues	19,825,919	21,371,868	22,946,536	23,734,844

Staffing Summary	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Major	1.00	1.00	1.00	0.00	1.00	1.00
Captain	4.00	4.00	4.00	0.00	4.00	4.00
Lieutenant	7.00	7.00	7.00	0.00	7.00	7.00
Lieutenant/Admin Investigations	2.00	2.00	2.00	0.00	2.00	2.00
Sergeant	27.00	27.00	27.00	0.00	27.00	27.00
Correctional Officer	195.00	195.00	195.00	0.00	195.00	195.00
Correctional Technician	33.00	33.00	33.00	0.00	33.00	33.00
Administrative Assistant	1.00	1.00	1.00	0.00	1.00	1.00
Secretary II	1.00	1.00	1.00	0.00	1.00	1.00
Fiscal Coordinator	1.00	1.00	1.00	0.00	1.00	1.00
Training Technician	1.00	1.00	1.00	0.00	1.00	1.00
Inmate Records Clerk	2.00	2.00	2.00	0.00	2.00	2.00
Support Services Supervisor	1.00	1.00	1.00	0.00	1.00	1.00
Maintenance Supervisor	1.00	1.00	1.00	0.00	1.00	1.00
Maintenance III	2.00	2.00	2.00	0.00	2.00	2.00
Maintenance II	4.00	4.00	4.00	0.00	4.00	4.00
Locksmith	1.00	1.00	1.00	0.00	1.00	1.00
Computer Analyst	1.00	1.00	1.00	0.00	1.00	1.00
Applications Developer	1.00	1.00	1.00	0.00	1.00	1.00
Medical Contract Manager	0.00	1.00	1.00	0.00	1.00	1.00
Health Services Administrator	1.00	0.00	0.00	0.00	0.00	0.00
Physician's Assistant	1.00	0.00	0.00	0.00	0.00	0.00
RN	8.00	0.00	0.00	0.00	0.00	0.00
LPN	14.00	0.00	0.00	0.00	0.00	0.00
Paramedic	3.00	0.00	0.00	0.00	0.00	0.00
Medical Assistant	1.00	0.00	0.00	0.00	0.00	0.00
Medical Records Clerk	2.00	0.00	0.00	0.00	0.00	0.00
Medical Administrative Assistant	1.00	0.00	0.00	0.00	0.00	0.00
Total Full-Time Equivalents	317.00	287.00	287.00	0.00	287.00	287.00

Emergency Management - Base Grant & Emgcy Prep

Organizational Code: 125-864-525

Mission Statement

The mission of the Emergency Preparedness Division is to save lives and protect the property of the residents of Leon County through the coordination of cost-effective and integrated public safety programs.

Advisory Board

State Emergency Response Commission; Local Emergency Planning Committee; Domestic Security Task Force; Local Mitigation Strategy Committee; Emergency Alert System Committee; Special Needs Committee; Florida Emergency Preparedness Association Planning Committee; Volunteer Fire Department; American Red Cross Board of Directors

Summary of Services Provided

1. Maintain the Comprehensive Emergency Management Plan.
2. Maintain the functionality of the Emergency Operation Center.
3. Review Health Care Facility Plans.
4. Provide education on disaster preparedness, response, recovery and mitigation.

Accomplishments

None

Current Year Notes

None

Out-Year Notes

None

Objectives / Performance Measures	Indicator	Units	FY 2003 Actual	FY 2004 Budget	FY 2005 Budget
• Review healthcare facilities plans	Input	#	34	34	34
• Conduct annual exercise	Input	#	8	8	8
• Conduct 4 presentations annually	Input	#	10	10	10

Emergency Management - Base Grant & Emgcy Prep

Organizational Code: 125-864-525

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Personal Services	155,942	161,370	174,606	0	174,606	174,606
Operating	55,825	55,825	55,825	0	55,825	55,825
Total Budgetary Costs	211,767	217,195	230,431	0	230,431	230,431

Funding Sources	FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	FY 2006 Budget
125 Grants	211,767	217,195	230,431	230,431
Total Revenues	211,767	217,195	230,431	230,431

Staffing Summary	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Emergency Management Coordinator	1.00	1.00	1.00	0.00	1.00	1.00
Emergency Management Director	1.00	1.00	1.00	0.00	1.00	1.00
Total Full-Time Equivalents (FTE)	2.00	2.00	2.00	0.00	2.00	2.00

Emergency Management- Enhanced 911

Organizational Code: 130-180-586

Mission Statement

The mission of the Enhanced 911 Division is to provide Enhanced 9-1-1 services for the reporting of emergencies to response agencies such as Police, Fire, and Emergency Medical Services.

Advisory Board

Statewide 9-1-1 Legislation Development Committee; Statewide 9-1-1 State Plan Re-write Committee

Summary of Services Provided

1. Maintain the Master Street Address Guide to insure 9-1-1 database accuracy.
2. Respond to subpoena requests for 9-1-1 information as received from the State Attorney's Office.
3. Develop and maintain diagrams of critical and key facilities within Leon County.
4. Develop digital map displays for the 9-1-1 system to pinpoint the location of landline and cellular callers.

Accomplishments

None

Current Year Notes

None

Out-Year Notes

None

Objectives / Performance Measures	Indicator	Units	FY 2003 Actual	FY 2004 Budget	FY 2005 Budget
• 9-1-1 database accuracy	Input	%	98	98	98
• Average response time to subpoena requests for 9-1-1 data	Input	Days	1	1	1
• Production of detailed layouts of various facilities for the dispatching of emergency vehicles	Input	p/mth	6	6	6
• Accuracy of 9-1-1 mapping system (Landline)	Input	%	98	98	98
• Accuracy of 9-1-1 mapping system (Cellular)	Input	%	20	20	20

Emergency Management- Enhanced 911

Organizational Code: 130-180-586

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Personal Services	198,340	217,208	235,115	0	235,115	235,115
Operating	751,258	853,406	848,507	0	848,507	848,507
Capital Outlay	16,378	16,378	16,378	0	16,378	16,378
Total Budgetary Costs	965,976	1,086,992	1,100,000	0	1,100,000	1,100,000

Funding Sources	FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	FY 2006 Budget
130 911-Emergency Communications	965,976	1,086,992	1,100,000	1,100,000
Total Revenues	965,976	1,086,992	1,100,000	1,100,000

Staffing Summary	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Administrative Associate IV	1.00	1.00	1.00	0.00	1.00	1.00
Customer Services Specialist	1.00	1.00	1.00	0.00	1.00	1.00
Customer Services Technician	2.00	2.00	2.00	0.00	2.00	2.00
E-911 Systems Manager	1.00	1.00	1.00	0.00	1.00	1.00
Total Full-Time Equivalents (FTE)	5.00	5.00	5.00	0.00	5.00	5.00

Summary of Supervisor of Elections

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
060-520-513 Supervisor of Elections- Voter	1,042,231	1,149,623	1,135,983	136,330	1,272,313	1,320,596
060-521-513 Supervisor of Elections- Elections	426,218	665,950	514,038	50,598	564,636	314,636
060-522-513 Supervisor of Elections- City Elections	216,663	0	0	0	0	0
Total Budgetary Costs	1,685,112	1,815,573	1,650,021	186,928	1,836,949	1,635,232

Funding Sources	FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	FY 2006 Budget
060 Supervisor of Elections	1,685,112	1,815,573	1,836,949	1,635,232
Total Revenues	1,685,112	1,815,573	1,836,949	1,635,232

Staffing Summary	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
060-520-513 Supervisor of Elections- Voter	14.00	14.00	14.00	2.00	16.00	16.00
Total Full-Time Equivalents (FTE)	14.00	14.00	14.00	2.00	16.00	16.00

OPS Staffing	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
060-521-513 Supervisor of Elections- Elections	16.00	16.00	15.00	0.00	15.00	15.00
Total Full-Time Equivalents (FTE)	16.00	16.00	15.00	0.00	15.00	15.00

Supervisor of Elections- Voter Registration

Organizational Code: 060-520-513

Mission Statement

The mission of the Supervisor of Elections Voter Registration Program is to pursue excellence in the registration of citizens to vote in compliance with the National Voter Registration Act (NVRA) as well as process and maintain voter records in a timely and professional manner that serves all citizens of Leon County.

Advisory Board

None

Summary of Services Provided

1. Qualify and register electors.
2. Maintain registration rolls.
3. Furnish statistical and research information concerning registration and voter turn out.
4. Provide training to individuals and groups to register voters.
5. Perform outreach in the community to educate the public about voting.

Accomplishments

1. Conduct 3 voter registration drives annually.
2. Staff attends high school graduation practice sessions at the civic center to register new graduates who are at least 17 years of age.
3. Train individuals and groups to conduct voter drives on the college campus', in churches, civic groups and other gatherings.
4. Leon County has over 100 branch site offices where the public can be directed to register to vote.

Current Year Notes

This program is recommended at an increased funding level. These recommendations include:
1. Routine salary, wage, and benefit adjustments.
2. Salary Contingency - $52,236
3. New Elections Records Specialist position - $39,480
4. New Voting Systems Technician position with the reduction of one OPS postion - $44,614

Out-Year Notes

There are no Budget Issues requested in FY 2006 thru FY 2009, with the exception of anticipated routine alary, wage, and benefit adjustments.

Objectives / Performance Measures	Indicator	Units	FY 2003 Actual	FY 2004 Budget	FY 2005 Budget
• All voter transactions processed within 5 business days	Input	%	100	100	100
• Confirmation by voter identification card mailed on weekly basis	Input	%	100	100	100
• Requests for public documents processed within 72 hours	Input	%	84	100	100
• Minimum of 12 voter registration and awareness booths conducted outside Courthouse Office	Input	#	12	12	12

Supervisor of Elections- Voter Registration

Organizational Code: 060-520-513

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Personal Services	866,851	955,357	937,179	136,330	1,073,509	1,121,792
Operating	131,355	158,266	198,804	0	198,804	198,804
Capital Outlay	44,025	36,000	0	0	0	0
Total Budgetary Costs	1,042,231	1,149,623	1,135,983	136,330	1,272,313	1,320,596

Funding Sources	FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	FY 2006 Budget
060 Supervisor of Elections	1,042,231	1,149,623	1,272,313	1,320,596
Total Revenues	1,042,231	1,149,623	1,272,313	1,320,596

Staffing Summary	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Administrative Coordinator	1.00	1.00	1.00	0.00	1.00	1.00
Assistant Supervisor of Elect	1.00	1.00	1.00	0.00	1.00	1.00
Demographics/GIS Manager	1.00	1.00	1.00	0.00	1.00	1.00
Elections Coordinator	1.00	1.00	1.00	0.00	1.00	1.00
Elections Project Specialist	1.00	1.00	1.00	0.00	1.00	1.00
Elections Records Manager	1.00	1.00	1.00	0.00	1.00	1.00
Elections Records Specialist	2.00	2.00	2.00	1.00	3.00	3.00
Elections System Manager	1.00	1.00	1.00	0.00	1.00	1.00
Outreach Program Coordinator	1.00	1.00	1.00	0.00	1.00	1.00
Records Clerk	1.00	1.00	1.00	0.00	1.00	1.00
Supervisor of Elections	1.00	1.00	1.00	0.00	1.00	1.00
Voting System Technician	0.00	0.00	0.00	1.00	1.00	1.00
Voting System Manager	1.00	1.00	1.00	0.00	1.00	1.00
Warehouse Technician	1.00	1.00	1.00	0.00	1.00	1.00
Total Full-Time Equivalents (FTE)	14.00	14.00	14.00	2.00	16.00	16.00

Supervisor of Elections- Elections

Organizational Code: 060-521-513

Mission Statement

The mission of the Supervisor of Elections, Elections Program is to conduct all elections within Leon County with integrity and accuracy, in a proficient and cost effective manner that serves all citizens.

Advisory Board

County Canvassing Board

Summary of Services Provided

1. Conduct regularly scheduled Federal, State, County and Municipal elections and other special elections.
2. Qualification of candidates.
3. Publication of ballots and election related materials.
4. Recruitment and training of poll workers.
5. Provide voter education including assisting local schools in the election of student government representatives.

Accomplishments

1. Facilitated elections in 12 area high schools and Florida A & M University.

Current Year Notes

This program is recommended at an overall decreased funding level, due to election year cycle. These recommendations include:
1. Reduction in OPS staff for Election assistance. ($45,138)
2. State provided funds for voter education. $45,736
3. Poll worker training for production of training manual. $50,000

Out-Year Notes

There are no Budget Issues requested in FY 2006 thru FY 2009, with the exception of anticipated routine salary, wage, and benefit adjustments.

Objectives / Performance Measures	Indicator	Units	FY 2003 Actual	FY 2004 Budget	FY 2005 Budget
• Process precinct voters on Election Day with no more than a ten minute wait for a privacy booth	Input	%	100	100	100
• Educate voters to enhance voter participation in elections	Input	%	98	100	100
• Process Absentee Ballot requests within 24 hours	Input	%	99	100	100
• Provide election night results to the community	Input	%	100	100	100
• Receive precinct results via modem within 30 minutes of last voter served	Input	%	100	100	100

Supervisor of Elections- Elections

Organizational Code: 060-521-513

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Personal Services	51,753	102,690	99,538	-45,138	54,400	54,400
Operating	345,057	538,260	414,500	95,736	510,236	260,236
Capital Outlay	29,408	20,000	0	0	0	0
Reserves	0	5,000	0	0	0	0
Total Budgetary Costs	426,218	665,950	514,038	50,598	564,636	314,636

Funding Sources	FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	FY 2006 Budget
060 Supervisor of Elections	426,218	665,950	564,636	314,636
Total Revenues	426,218	665,950	564,636	314,636

OPS Staffing	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
OPS Absentee Voter Assistant	1.00	1.00	0.00	0.00	0.00	0.00
OPS Elections Assistant	14.00	14.00	14.00	0.00	14.00	14.00
OPS Elections Consultant	1.00	1.00	1.00	0.00	1.00	1.00
Total Full-Time Equivalents (FTE)	16.00	16.00	15.00	0.00	15.00	15.00

Supervisor of Elections- City Elections

Organizational Code: 060-522-513

Mission Statement

The mission of the Supervisor of Elections - City Elections Program is to conduct all elections for the City of Tallahassee with integrity and accuracy and in a proficient and cost effective manner that serves all citizens.

Advisory Board

City Canvassing Board

Summary of Services Provided

1. Conduct regularly scheduled and special elections.
2. Qualification of candidates.
3. Publication of ballots and elections materials.
4. Recruitment and training of Poll Workers.
5. Provide the City of Tallahassee all materials necessary or as requested at cost to be reimbursed by the City.

Current Year Notes

There has been no request for election support for the City in FY04/05.

Out-Year Notes

None

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Personal Services	22,675	0	0	0	0	0
Operating	193,988	0	0	0	0	0
Total Budgetary Costs	216,663	0	0	0	0	0

Funding Sources	FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	FY 2006 Budget
060 Supervisor of Elections	216,663	0	0	0
Total Revenues	216,663	0	0	0

Summary of Tax Collector

Mission Statement

The Leon County Tax Collector's Office provides efficient, accurate, and convenient tax collection and distribution services to taxpayers, business, and taxing authorities in a fair, friendly, courteous and professional manner, by maintaining a professionally trained staff of employees and integrating the use of technology and innovation into the process to promote more efficient operations and provide alternative methods of collection and distribution.

Advisory Board

None

Summary of Services Provided:

1. Collect all authorized property taxes and fees within Leon County.
2. Efficiently distribute the collected taxes and fees to the appropriate authorities in accordance with law.
3. To perform responsibilities and provide services to people and businesses in a fair, efficient and courteous fashion.
4. To effectively perform as agents of the Florida Department of Highway Safety and Motor Vehicles and the Florida Fish and Wildlife Conservation Commission.

Accomplishments

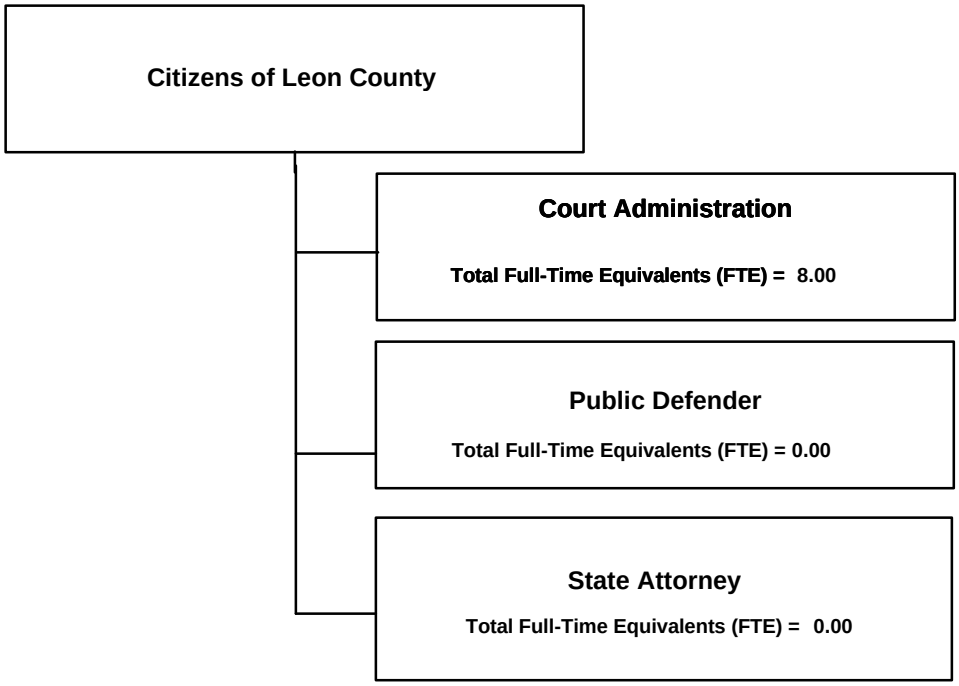
None

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
001-513-586 Tax Collector – General Fund Fees	3,093,314	3,087,209	3,463,330	0	3,463,330	3,652,554
123-513-586 Tax Collector – Stormwater Utility Fees	13,457	13,957	13,957	0	13,957	13,957
135-513-586 Tax Collector – EMS Fund Fees	0	0	101,628	0	101,628	107,204
145-513-586 Tax Collector – Fire MSTU Fees	37,440	0	0	0	0	0
163-513-586 Tax Collector – Primary Care MSTU	0	0	24,391	0	24,391	25,729
401-513-586 Tax Collector – Solid Waste Fees	22,955	23,795	23,795	0	23,795	23,795
Total Budgetary Costs	3,167,166	3,124,961	3,627,101	0	3,627,101	3,823,239

Funding Sources	FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	FY 2006 Budget
001 General Fund	3,093,314	3,087,209	3,463,330	3,652,554
123 Stormwater Utility	13,457	13,957	13,957	13,957
135 Emergency Medical Services Fund	0	0	101,628	107,204
145 Fire MSTU	37,440	0	0	0
163 Primary Care MSTU	0	0	24,391	25,729
401 Solid Waste Fund	22,955	23,795	23,795	23,795
Total Revenues	3,167,166	3,124,961	3,627,101	3,823,239

Note:
The budget shown above reflects the commissions the County pays to the Tax Collector for the collection of Property Taxes and Non-ad Valorem assessments (i.e. Solid Waste and Stormwater). The Tax Collector's total budget for FY05 is $5,735,968.

Judicial



Note: Leon County is only responsible for the funding of 8 Court Administration employees. The remaining Court Administration, Public Defender, and State Attorney employees are funded through the State of Florida.

The **Judicial** section of the Leon County FY 2004/2005 Annual Budget is comprised of Court Administration, the State Attorney, and the Public Defender.

Court Administration protects right and liberties, upholds and interprets the law, and provides for the peaceful resolution of disputes for citizens of Leon County and other surrounding counties in the 2nd Judicial Circuit. Additionally, Court Administration is responsible for court reporting, Guardian Ad Litem, the law library, family law assistance program, family visitation program, mediation, teen court, conflict attorneys, non-conflict attorney, and indigent probate services. The State Attorney prosecutes all criminal cases in the 2nd Judicial Circuit for the punishment of crimes and the safety and protection of the public The Public Defender's office provides quality legal representation to all indigents charged with criminal offenses.

HIGHLIGHTS

The implementation of Article V/Revision 7 on July 1, 2004 requires the state to fund all essential elements of the court system. The impact of this legislation is contemplated in the various judicial budgets.

In FY 2003/2004 **Court Administration** reduced the length of time for disposition or release from jail for those inmates eligible for bond by 34 days, purchased on-line subscriptions to JARA and Westlaw , and established a monthly "Tribunal," where trained attorneys preside over cases as justice, without a jury.

Last year the **State Attorney** received and handled nearly 7,000 felony referrals, 24,000 misdemeanor referrals, and 2,263 juvenile referrals (during the State Attorney's Office fiscal year). Additionally, disposition by jury verdicts (as a percentage of all dispositions) are among the highest of the 20 judicial circuits statewide.

During FY 2003/2004 the **Public Defender's Office** handled all of the indigent appeals in the First District Court of Appeal, representing juveniles charged with delinquency, and representing indigent persons in civil commitment proceedings in Circuit Court.

Judicial

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Personal Services	1,414,408	1,349,925	294,121	0	294,121	310,109
Operating	2,276,201	1,848,400	231,315	0	231,315	234,420
Capital Outlay	81,535	50,310	87,553	2,500	90,053	50,733
Grants-in-Aid	0	0	118,750	0	118,750	118,750
Total Budgetary Costs	3,772,144	3,248,635	731,739	2,500	734,239	714,012

Funding Sources	FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	FY 2006 Budget
001 General Fund	1,401,816	1,218,766	183,347	190,063
110 Fine and Forfeiture	1,934,414	1,640,528	171,351	174,824
112 Legal Aid Trust Fund	94,372	22,171	0	0
113 Law Library Trust Fund	50,908	34,315	35,688	0
114 Family Law Legal Services	290,634	332,855	51,528	0
117 Judicial Programs Special Revenue Fund	0	0	292,325	349,125
Total Revenues	3,772,144	3,248,635	734,239	714,012

Staffing Summary	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Court Administration	5.50	6.00	3.00	0.00	3.00	3.00
Guardian Ad Litem	1.50	1.50	0.00	0.00	0.00	0.00
Other Court-Related Programs	18.00	18.00	5.00	0.00	5.00	5.00
Total Full-Time Equivalents (FTE)	25.00	25.50	8.00	0.00	8.00	8.00

OPS Staffing	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Other Court-Related Programs	1.00	1.00	1.00	0.00	1.00	1.00
Total Full-Time Equivalents (FTE)	1.00	1.00	1.00	0.00	1.00	1.00

Court Administration

Organizational Code: 001-540-601

Mission Statement

The mission of the Office of Court Administration's Mental Health Coordinator, Detention Review Coordinator and Alternative Sanctions Coordinator is to provide case management and intervention in the case processing of defendants in the Leon County Jail and other facilities in order to reduce delays in case disposition and/or defendant release.

Advisory Board

Mental Health Coord: Forensic Mental Health Workgroup, Baker Act Screening Committee, Partners in Crisis and Mental Health Workgroup. Detention Review Coord: Criminal Justice Coordinator Committee, the Public Safety Coordinating Council, and JIS Users Group. Alt. Sanctions Coord: Juvenile Justice Council.

Summary of Services Provided

Mental Health Coordinator:
1. Performs early identification and screening of all persons arrested and booked into the Leon County Jail.
2. Provides case management services for all identified mentally ill defendants with criminal charges pending in Leon County.

Detention Review Coordinator:
1. Performs case management and review of all jailed felony defendants, traffic and misdemeanor defendants, and felony technical probation violators with pending charges in Leon County.

Alternative Sanctions Coordinator:
1. Serve as a liaison between the judiciary, the juvenile justice system, county programs and services, and the community at large.
2. Develop, monitor, and coordinate prevention, diversion, and intervention programs and alternative sanctions for at-risk or delinquent youth in Leon County.

Accomplishments

1. Effectuated a reduction in the length of time to disposition or release from jail for those inmates eligible for bond by 34 days.
2. Achieved a reduction of 1800 jail days due to review activity.
3. Assisted the court with 91 mentally ill defendants.
4. 54% of defendants being referred to local mental health agencies for follow up services.
5. 8% of defendants were disposed by conditional release or mental health probation.

Current Year Notes

This program is recommended at a decreased funding level as a result of the implementation of Article V. The FY 2005 Budget provides funding for Board specific programs regarding Jail Population Management and requirements under Article V implementation.

Out-Year Notes

There are no Budget Issues requested in FY 2006 thru FY 2009.

Objectives / Performance Measures	Indicator	Units	FY 2003 Actual	FY 2004 Budget	FY 2005 Budget
• Period of days to jail release/disposition (Eligible for bond)	Input	#	81	47	56
• Period of days to jail release/disposition (Overall Inmate)	Input	#	87	72	64
• Jail beds avoided due to Detention Review Coordinator intervention	Input	#	2,553	1,800	1,500
• Mentally ill inmates screened for needs	Input	#	0	607	3,642
• Expedited court ordered psychological evaluations	Input	#	0	57	342
• Jail beds avoided due to Mental Health Coordinator intervention	Input	#	0	0	1,000

Court Administration

Organizational Code: 001-540-601

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Personal Services	413,184	457,533	124,086	0	124,086	130,802
Operating	89,696	88,042	34,241	0	34,241	34,241
Capital Outlay	23,586	0	4,865	0	4,865	4,865
Total Budgetary Costs	526,466	545,575	163,192	0	163,192	169,908

Funding Sources	FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	FY 2006 Budget
001 General Fund	526,466	545,575	163,192	169,908
Total Revenues	526,466	545,575	163,192	169,908

Staffing Summary	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Administrative Associate II	2.00	2.00	0.00	0.00	0.00	0.00
Administrative Asst. I	0.50	1.00	0.00	0.00	0.00	0.00
Administrative Secretary I	1.00	1.00	1.00	0.00	1.00	1.00
Court Mental Health Coord.	1.00	1.00	1.00	0.00	1.00	1.00
Detention Review Coordinator	1.00	1.00	1.00	0.00	1.00	1.00
Total Full-Time Equivalents (FTE)	5.50	6.00	3.00	0.00	3.00	3.00

State Attorney

Organizational Code: 110-532-602

Mission Statement

The mission of the State Attorney is seeking justice for Florida by the efficient and effective prosecution and disposition of all felony, misdemeanor and Juvenile criminal cases referred to it.

Advisory Board

None

Summary of Services Provided

1. Perform all duties and functions required to provide personnel and procedures for intake, investigation, and prosecution of motions to which the State is a party.
2. Legal advisor to the Grand Jury.
3. Assist law enforcement agencies with legal and investigative assistance.
4. Represent the State of Florida in all suits, applications, civil and criminal motions to which the State is a party.

Accomplishments

1. Disposition by jury verdicts is among the highest of the 20 judicial circuits statewide.
2. Received and handled nearly 7,000 felony referrals.
3. Received and handled 24,000 misdemeanor referrals.
4. Received and handled over 2,263 juvenile referrals.

Current Year Notes

This program is recommended at a decreased funding level as a result of the implementation of Article V.

Out-Year Notes

There are no Budget Issues requested in FY 2006 thru FY 2009.

Objectives / Performance Measures	Indicator	Units	FY 2003 Actual	FY 2004 Budget	FY 2005 Budget
• Felony cases filed	Input	#	5,281	5,000	5,500
• Misdemeanor cases filed	Input	#	5,575	7,000	6,000
• Juvenile cases filed	Input	#	1,738	1,600	1,866
• Worthless check cases diverted	Input	#	2,560	4,000	4,000

Budgetary Costs		FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Operating		237,898	248,063	75,940	0	75,940	82,245
Capital Outlay		0	9,470	10,500	0	10,500	10,868
	Total Budgetary Costs	237,898	257,533	86,440	0	86,440	93,113

Funding Sources		FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	FY 2006 Budget
110 Fine and Forfeiture		237,898	257,533	86,440	93,113
	Total Revenues	237,898	257,533	86,440	93,113

Public Defender

Organizational Code: 110-533-603

Mission Statement

The mission of the Public Defender's Office is to fulfill its constitutional requirement of providing quality legal representation to all indigents charged with criminal offenses.

Advisory Board

None.

Summary of Services Provided

1. Represent indigent clients charged with criminal offenses filed in Circuit, County, Juvenile, and Traffic Court.
2. Represent indigent clients with cases on appeal to the First District Court of Appeal.
3. Represent indigent clients in civil commitment proceedings under the Jimmy Ryce Act and the Baker Act.

Accomplishments

None.

Current Year Notes

This program is recommended at a decreased funding level as a result of the implementation of Article V.

Out-Year Notes

There are no Budget Issues requested in FY 2006 thru FY 2009.

Objectives / Performance Measures	Indicator	Units	FY 2003 Actual	FY 2004 Budget	FY 2005 Budget
• Annual caseload based on arraigned cases	Input	#	13,694	13,694	13,694

Budgetary Costs		FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Personal Services		29,885	41,226	0	0	0	0
Operating		298,371	291,129	84,911	0	84,911	81,711
Capital Outlay		0	4,500	0	0	0	0
	Total Budgetary Costs	328,256	336,855	84,911	0	84,911	81,711

Funding Sources		FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	FY 2006 Budget
110 Fine and Forfeiture		328,256	336,855	84,911	81,711
	Total Revenues	328,256	336,855	84,911	81,711

Summary of Other Court-Related Programs

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
001-541-615 Court Administration - Court Reporters	753,947	588,208	0	0	0	0
110-534-603 Psychological Evaluations	8,475	29,895	0	0	0	0
110-535-629 Indigent For Tax Costs	10,991	3,000	0	0	0	0
110-536-689 Dependency/Parental Terminations	449,242	310,038	0	0	0	0
110-538-621 Conflict Attorney Expenses	899,552	702,457	0	0	0	0
110-539-621 Insurance Fraud	0	750	0	0	0	0
112-555-564 Legal Aid	94,372	22,171	0	0	0	0
113-546-714 Court Admin Jud Prgs- Law Library	50,908	34,315	35,688	0	35,688	0
114-543-662 Court Admin Jud Prgs- Circuit Mediation	78,716	60,214	0	0	0	0
114-545-662 Court Admin Jud Prgs- County Mediation	0	39,490	0	0	0	0
114-552-663 Court Admin Jud Prgs- Family Law	37,138	31,995	0	0	0	0
114-569-669 Court Admin Jud Prgs- Family Visitation	834	2,882	0	0	0	0
114-586-662 Court Admin Jud Prgs- Teen Court	173,946	198,274	49,028	2,500	51,528	0
117-546-714 Law Library	0	0	35,000	0	35,000	35,000
117-548-601 Judicial Programs/Article V	0	0	54,384	0	54,384	57,041
117-555-564 Legal Aid	0	0	118,750	0	118,750	118,750
117-586-622 Court Administration - Teen Court	0	0	84,191	0	84,191	138,334
Total Budgetary Costs	2,558,121	2,023,689	377,041	2,500	379,541	349,125

Funding Sources	FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	FY 2006 Budget
001 General Fund	753,947	588,208	0	0
110 Fine and Forfeiture	1,368,260	1,046,140	0	0
112 Legal Aid Trust Fund	94,372	22,171	0	0
113 Law Library Trust Fund	50,908	34,315	35,688	0
114 Family Law Legal Services	290,634	332,855	51,528	0
117 Judicial Programs Special Revenue Fund	0	0	292,325	349,125
Total Revenues	2,558,121	2,023,689	379,541	349,125

Staffing Summary	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
001-541-615 Court Administration - Court Reporters	11.00	11.00	0.00	0.00	0.00	0.00
114-543-662 Court Admin Jud Prgs- Circuit Mediation	1.00	1.00	1.00	0.00	1.00	1.00
114-545-662 Court Admin Jud Prgs- County Mediation	1.00	1.00	1.00	0.00	1.00	1.00
114-586-662 Court Admin Jud Prgs- Teen Court	5.00	5.00	1.00	0.00	1.00	0.00
117-548-601 Judicial Programs/Article V	0.00	0.00	1.00	0.00	1.00	1.00
117-586-622 Court Administration - Teen Court	0.00	0.00	1.00	0.00	1.00	2.00
Total Full-Time Equivalents (FTE)	18.00	18.00	5.00	0.00	5.00	5.00

OPS Staffing	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
114-586-662 Court Admin Jud Prgs- Teen Court	1.00	1.00	0.00	0.00	0.00	0.00
117-586-622 Court Administration - Teen Court	0.00	0.00	1.00	0.00	1.00	1.00
Total Full-Time Equivalents (FTE)	1.00	1.00	1.00	0.00	1.00	1.00

Summary of Other Court-Related Programs

Notes

The following programs were previously the responsibility of Leon County, however based upon Article V legislation, these programs are no longer being funded by Leon County: Psychological Exams, Legal Assistance, Medicare Fraud, Parental Terminations, and Tax Costs.

With the implementation of Revision 7 to Article V of the State Constitution effective July 1, 2004, the State of Florida will be responsible for a majority of the operating expenditures associated with a unified court system. Prior to July 1, 2004, County governments were responsible for a number of expenditures, such as court reporters, dependency/parental terminations and conflict attorney expenses. Based on changes to Florida Statute 29, counties are now responsible for providing space (including associated utilities, maintenance, parking, etc.), communications expenses, and court security. As reflected on the summary section, the financial obligation of the County is significantly reduced from prior years. Though not reflected in the expenditures, the County will no longer collect a number of revenues previously utilized to support court functions. These revenues will now go directly to the state.

With the transition to the state unified court system, the funding for a number of local programs has also changed. Prior to July 1, 2004, the County imposed a number of local filing fees and fines that supported teen court, family mediation, legal aid and the local law library. Any fund balances not expended by July 1, 2004 will be retained by the County and used for the purpose the funds were originally collected.

A number of programs will now be supported by a new $65 fine the Board authorized effective July 1, 2004. In accordance with Florida Statutes and the enabling County Ordinance, the proceeds from the $65.00 fine are to be used as follows: 25% to supplement State funding requirements related to the implementation of a statewide court system or to pay for local requirements; 25% to be used to fund legal aid programs; 25% to be used to fund law library personnel and materials; and 25% to be used to fund Teen Court, Juvenile Assessment Centers or other juvenile programs. At the end of the fiscal year, any fund balance remaining shall be utilized in subsequent fiscal years for the funding of either the state requirements or to pay for local requirements. As discussed above, the funding for the Legal Aid, Law Library and Teen Court programs was provided previously under different fees authorized by statute.

Guardian Ad Litem

Organizational Code: 001-547-685

Mission Statement

The mission of the Guardian ad Litem Program is to advocate for the best interests of children who are alleged to be abused, neglected, or abandoned and who are involved in court proceedings.

Advisory Board

None.

Summary of Services Provided

1. Provide children with legal representation and advocacy services.
2. Preserve children's physical safety and emotional well-being and protect children from further harm.
3. Make verbal and written recommendations for children's permanent placement in a stable and nurturing home environment.
4. Attend trials, hearings, staffings, and mediations.

Accomplishments

None.

Current Year Notes

This program is recommended at a decreased funding level as a result of the implementation of Article V.

Out-Year Notes

There are no Budget Issues requested in FY 2006 thru FY 2009.

Objectives / Performance Measures	Indicator	Units	FY 2003 Actual	FY 2004 Budget	FY 2005 Budget
• Number of Leon County cases	Input	#	396	459	528
• Number of Leon County children served	Input	#	730	911	1,048
• Number of volunteers	Input	#	289	289	304

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Personal Services	65,697	60,791	0	0	0	0
Operating	49,986	24,192	20,155	0	20,155	20,155
Capital Outlay	5,720	0	0	0	0	0
Total Budgetary Costs	121,403	84,983	20,155	0	20,155	20,155

Funding Sources	FY 2003 Actual	FY 2004 Adopted	FY 2005 Budget	FY 2006 Budget
001 General Fund	121,403	84,983	20,155	20,155
Total Revenues	121,403	84,983	20,155	20,155

Staffing Summary	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Administrative Assistant	0.50	0.50	0.00	0.00	0.00	0.00
Case Coordinator	0.50	0.50	0.00	0.00	0.00	0.00
Program Attorney	0.50	0.50	0.00	0.00	0.00	0.00
Total Full-Time Equivalents (FTE)	1.50	1.50	0.00	0.00	0.00	0.00

Non-Operating

Non-Operating Summary

Non-operating funding is provided by the Leon County Board of County Commissioners for those activities for which costs do not apply solely to any specific County department's function, but are either applicable to the operation of County government as a whole, or are provided for the public good. The County employees that are responsible for the administration of these programs are presented in the specific County Administrator department budgets.

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Personal Services	95,975	85,200	90,200	25,000	115,200	115,200
Operating	7,543,435	10,121,325	8,371,410	4,033,958	12,405,368	12,573,278
Capital Outlay	0	0	579,702	0	579,702	40,000
Grants-in-Aid	1,051,167	1,120,350	2,423,456	1,002,676	3,426,132	2,803,632
Reserves	0	14,729,022	11,947,951	0	11,947,951	22,082,950
Total Budgetary Costs	8,690,577	26,055,897	23,412,719	5,061,634	28,474,353	37,615,060

Fire Control	17 – 2
Summary of Insurance, Audit, & Other Non-Operating	17 – 3
Summary of Communications	17 – 4
Summary of Cost Allocations	17 – 5
Summary of Risk Allocations	17 – 6
Summary of Permanent Line Item Funding	17 – 7
Military Personnel Grant Program	17 – 8
Workers Compensation Risk Management	17 – 9
Liability Risk Management	17 – 10
Bank of America	17 – 11
800 Mhz System Maintenance	17 – 12
Summer Youth Employment	17 – 13
Amtrak Platform	17 – 14
Drug Abuse	17 – 15
Reserves	17 – 16

Non-Operating

Summary of Fire Control

The County contracts with the City of Tallahassee for the provision of Fire Control Services in the unincorporated area. In addition, the County provides support to the Volunteer Fire Departments. From FY 2000/2001 through FY 2002/2003, Fire Services was funded through the imposition of a municipal services taxes unit, a tax levied on all property in the unincorporated area of the County. Beginning on October 1, 2003, funding for the program is derived from the imposition of the Public Service tax, a 10% on all water, electric, gas, and fuel oil services sold within the unincorporated area of the County.

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
140-838-522 Fire Services Payment	0	3,581,431	3,575,152	0	3,575,152	3,724,794
140-843-522 Volunteer Fire Department	0	120,936	131,277	0	131,277	137,577
145-838-522 Fire Services Payment	3,281,809	0	0	0	0	0
145-843-522 Volunteer Fire Department	109,849	0	0	0	0	0
Total Budgetary Costs	3,391,658	3,702,367	3,706,429	0	3,706,429	3,862,371

Non-Operating

Summary of Insurance, Audit, & Other Non-Operating

The operating expenditures included in Insurance, Audit and Other Non-Operating include the County's annual dues (i.e. National Association of Counties), unemployment compensation payments, pre-employment drug tests, contribution to the Risk Fund for general liability, payment for legal notices, annual audit expenses, and bank charges. Routine inflationary expenses have been included.

Non-operating expenditures include payments to the City of Tallahassee for Parks & Recreation and the Community Redevelopment Area (CRA) Tax Increment Financing (TIF) payments, community center utility payments, the County's Youth Sports Team program, and funds set aside for grant matches.

Reimbursement of administrative costs are associated with the chargeback of Public Works operations and engineering staff to various capital projects, including the alternative stabilization program.

The Juvenile Detention payment is a new mandate authorized by the legislature in 2004. It requires Counties to pay the state for the predisposition of juveniles at detention facilities.

The large reduction in "Non-operating General Fund" is the direct result of realigning risk expenditures to a new stand along budget org.

Budgetary Costs		FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
001-379-572	Youth Sports Teams	5,000	5,000	5,000	0	5,000	5,000
001-820-519	Non- Operating General Fund	1,307,333	1,492,192	725,600	0	725,600	725,600
001-831-513	Tax Deed Applications	10,000	22,500	22,500	0	22,500	22,500
001-972-559	CRA- Payments	275,134	380,500	380,500	348,240	728,740	944,160
001-973-569	Community Center Utility Payments	1,667	15,914	15,914	0	15,914	15,914
106-400-541	Reimbursement of Admin Costs	-1,150,870	-850,000	-950,000	0	-950,000	-950,000
110-620-689	Juvenile Detention Payment- State	0	0	1,407,906	0	1,407,906	1,407,906
125-915013-569	Slosberg Driver Education Act	66,200	79,800	114,000	0	114,000	114,000
125-991-595	Grant Match Funds	0	115,488	102,252	0	102,252	102,252
140-838-572	Payment to City- Parks and Rec	475,000	585,000	640,000	0	640,000	665,000
	Total Budgetary Costs	989,464	1,846,394	2,463,672	348,240	2,811,912	3,052,332

Non-Operating

Summary of Communications

The County centralizes the processing of all voice and data lines.

The data lines are directly charged to the various agencies with access to the lines. These expenses are reflected below in the COMMUNICATIONS - BILLINGS section., administered by MIS. The FY 03/04 amounts reflect an updated analysis by MIS of maintenance costs of existing data lines, internet charges and dial-up/TI lines. Prior to FY 02/03 General Revenue supported allocations were included in the General Government Capital Improvement Program (CIP) Fund 305.

The Communications Trust Fund accounts for the resources and expenditures associated with the County's telecommunications (voice and fax) system.

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
001-470-519 General Fund	174,663	140,113	151,691	0	151,691	154,573
106-470-541 Transportation Trust	16,918	13,002	20,508	0	20,508	20,898
110-470-603 Fine and Forfeiture	83,657	68,746	123,930	0	123,930	126,285
120-470-524 Building Inspection	8,690	6,647	7,400	0	7,400	7,541
121-470-552 Growth Management	8,690	6,647	7,400	0	7,400	7,541
160-470-552 Tourist Development	2,161	8,386	7,732	0	7,732	7,879
401-470-534 Landfill Operating	16,047	15,313	13,704	0	13,704	13,964
502-900-590 Communications Trust	214,070	250,000	231,563	0	231,563	231,563
505-470-519 Motor Pool Fund	240	438	528	0	528	539
Total Budgetary Costs	525,136	509,292	564,456	0	564,456	570,783

Non-Operating

Summary of Cost Allocations

Cost allocations are a method for the County to distribute general and administrative costs throughout the organization. On a biannual basis, the County engages a cost plan consultant to determine the appropriate distribution of costs. These are costs incurred by the General Fund on behalf of the entire organization. Costs include such items as the Board, County Administration, Facilities Management, Human Resources, Office of Management & Budget, and Management Information Systems. As part of the budget the costs are charged to various non-General Fund agencies. These costs are then "booked" to the General Fund as a negative expense. As shown in the table below this approach avoids a "double counting" in the budget. The negative expense in the General Fund is offset by a like amount in the funds being charged.

The large increases reflected are the result of Emergency Medical Services (EMS) being charged for the first time and a realignment of MIS staff from Growth and Environmental Management (GEM) to MIS. This increase is offset by a direct decrease in personnel service expenditures in GEM, thereby having no net effect to the overall GEM budget.

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
001-499-519 General Fund	-3,277,943	-3,451,681	-4,309,537	0	-4,309,537	-4,439,945
050-499-562 Animal Control Fund	104,377	0	0	0	0	0
106-499-541 Transportation Trust	958,649	984,526	1,060,547	0	1,060,547	1,094,408
111-499-523 Probation Services	350,534	512,244	522,130	0	522,130	537,794
113-499-714 Law Library Trust Fund	1,875	1,937	0	0	0	0
120-499-524 Building Inspection	132,588	130,589	181,395	0	181,395	185,388
121-499-537 Growth Management	455,032	468,718	609,632	0	609,632	623,965
123-499-538 Stormwater Utility	490,023	470,099	479,172	0	479,172	493,547
135-499-526 Emergency Medical Services Fund	0	0	556,040	0	556,040	577,204
140-499-562 Municipal Service	0	102,078	104,048	0	104,048	107,169
140-499-572 Municipal Service	228,049	230,269	234,713	0	234,713	241,754
160-499-552 Tourist Development	79,992	82,672	84,268	0	84,268	86,796
401-499-534 Landfill Operating	473,871	466,995	476,008	0	476,008	490,288
502-499-590 Communications Trust	118	1,554	1,584	0	1,584	1,632
Total Budgetary Costs	-2,835	0	0	0	0	0

Non-Operating

Summary of Risk Allocations

The County maintains an internal services fund for risk management. The fund derives its revenue from workers' compensation contributions an allocations from various funds based on liability allocations (i.e. property insurance). Prior to FY2005 the General Fund made an annual contribution to the Risk Fund to support all liability expenses. Beginning in FY2005 a more equitable distribution of the risk allocation has been implemented across all funds.

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
001-495-596 General Fund	0	0	0	851,903	851,903	911,536
106-495-596 Transportation Trust	0	0	0	180,735	180,735	193,386
110-495-596 Fine and Forfeiture	0	0	0	193,656	193,656	207,212
111-495-596 Probation Services	0	0	0	34,193	34,193	36,587
120-495-596 Building Inspection	0	0	0	26,356	26,356	28,201
121-495-596 Growth Management	0	0	0	83,025	83,025	88,837
122-495-596 Mosquito Control Fund	0	0	0	28,181	28,181	30,154
123-495-596 Stormwater Utility	0	0	0	96,146	96,146	102,876
135-495-596 Emergency Medical Services Fund	0	0	0	138,223	138,223	147,899
140-495-596 Municipal Services	0	0	0	49,114	49,114	52,552
160-495-596 Tourist Development	0	0	0	7,670	7,670	8,207
163-495-596 Primary Care MSTU	0	0	0	687	687	735
401-495-596 Landfill Operating	0	0	0	110,083	110,083	117,789
505-495-596 Motor Pool Fund	0	0	0	19,896	19,896	21,289
Total Budgetary Costs	0	0	0	1,819,868	1,819,868	1,947,260

Non-Operating

Summary of Permanent Line Item Funding

At the June 8, 2004 Budget Workshop, the Board authorized additional funding for the Senior Citizens Foundation, DISC Village, the Celtic Festival, and the local arts agency. Additional one-time funding was authorized for the Boys and Girls Club, the Riley House-Lake Hall project, Tallahassee Community College's Economic Development - Fortune 1,000, and Team Child.

As part of the Cultural implementation plan, the Tallahassee Museum and Mary Brogan funding will now be allocated through the Cultural Resources Commission grant program. For FY2005, the funding will be maintained at their current levels. The process to determine the subsequent year's funding has yet to be determined.

At the September 14, 2004 Budget Hearing, the Board Authorized $220,000 in additional funding for the capital needs of the H.O.P.E. Women's Community Shelter, and $40,000 for air conditioning repairs .

Budgetary Costs		FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
001-888-58219-515	Apalachee Reg Planning Council	5,000	5,000	5,000	0	5,000	5,000
001-888-58348-515	Celtic Festival	0	0	5,000	0	5,000	5,000
001-888-58231-539	Keep Tallahassee/Leon Beautiful	0	15,000	15,000	0	15,000	15,000
001-888-58222-552	Economic Development Council	210,000	210,000	210,000	0	210,000	210,000
001-888-58226-562	St. Francis Wildlife Association	25,000	30,000	30,000	0	30,000	30,000
001-888-58224-564	Legal Services of North Florida	40,000	68,000	40,000	0	40,000	40,000
001-888-58223-569	Senior Citizens Foundation	50,000	75,136	75,136	30,676	105,812	105,812
001-888-58229-569	Tallahassee Trust for Historic Pres	55,000	55,000	62,500	0	62,500	62,500
001-888-58230-569	Disc Village	37,500	75,000	75,000	32,000	107,000	107,000
001-888-58300-569	Mothers in Crisis	50,000	0	0	0	0	0
001-814-58300-519	Partners for Highway Safety	0	0	0	0	0	0
001-888-58300-569	Boys and Girls Club	0	0	0	200,000	200,000	0
001-888-58300-569	Riley House- Lake Hall	0	0	0	105,000	105,000	0
001-888-58300-569	TCC Econ Dev- Fortune 1000	0	0	12,500	0	12,500	0
001-888-58300-569	Team Child	0	0	45,000	0	45,000	0
001-888-58214-573	Cultural Resources Grant Program	147,000	147,000	147,000	260,000	407,000	407,000
001-888-58215-573	Local Arts Agency Program	50,000	125,000	50,000	115,000	165,000	165,000
001-888-58225-573	Mary Bogan Museum	150,000	150,000	0	0	0	0
001-888-58228-573	Tallahassee Museum of H/ S	50,000	60,000	0	0	0	0
001-888-58220-574	Celebrate America	2,500	2,500	2,500	0	2,500	2,500
001-888-58232-569	H.O,P.E./Shelter	0	0	260,000	260,000	260,000	0
001-888-58221-574	Dr. Martin Luther King Celebration	2,000	2,000	2,000	0	2,000	2,000
	Total Budgetary Costs	874,000	1,019,636	1,036,636	1,002,676	1,779,312	1,156,812

Non-Operating

Military Personnel Grant Program

Organizational Code: 001-888-58347-569

In accordance with County policy 03-18, this program allows all individuals serving in the United States Military to be eligible to apply for a grant that refunds a portion of their Leon County Ad Valorem taxes reflecting the amount of time served on active duty in direct support of the United Sates military, in a conflict or in a national emergency, declared by the President of the United States. The grant is also available to members of the United States Reserve or National Guard for time served on active duty or in active duty training in preparation for, and followed by, service in a military conflict or in support of a national emergency declared by the President of the United States.

The grant applies to Leon County property owners who are member of a unit in another state, in addition to those in a Florida unit. Only one refund may be granted to each household per tax year.

The amount of the refund shall be a percentage of the Ad Valorem taxes assessed by the Leon County on the tax bill received in November of such fiscal year reflecting the number of complete and/or partial months served on active duty. Credit for partial months will be prorated for the actual dates spent in active Unites States military service. Non-property owners that meet the eligibility requirements can receive a grant of up to $600.

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Operating	0	0	100,000	0	100,000	100,000
Total Budgetary Costs	0	0	100,000	0	100,000	100,000

Non-Operating

Workers Compensation Risk Management

Organizational Code: 501-821-596

Change reflects anticipated cost associated with aggregate retention limit coverage and anticipated increase in excess workers' compensation coverage.

Claims cost adjusted to reflect anticipated increase in costs associated with medical expenses and corresponding attorney fees.

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Operating	1,115,548	1,322,270	980,474	525,800	1,506,274	1,563,706
Total Budgetary Costs	1,115,548	1,322,270	980,474	525,800	1,506,274	1,563,706

Non-Operating

Liability Risk Management

Organizational Code: 501-820-596

Expenses reflected below are associated with the County's expense for various forms of insurance and liability coverage, some of which include: Accidental Death and Dismemberment, Public Official Liability, Public Official Bonds, Vehicle Insurance, Property Insurance, Aviation Insurance, Coverage for the County's Volunteer Fire Departments, and funding for any claims required to be paid. The FY 2005 budget also includes funding for a one-time payment to the Lake carolyn Homeowner's Association pursuant to a negotiated settlement agreement.

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Operating	1,396,241	1,701,346	1,081,750	1,340,050	2,421,800	1,996,233
Total Budgetary Costs	1,396,241	1,701,346	1,081,750	1,340,050	2,421,800	1,996,233

Non-Operating

Bank of America

Organizational Code: 165-154-519

The Board acquired the Bank of America building during FY 02/03. The facility will provide space for the County's long term needs for the next 20 to 25 years. The major driver of the current and anticipated space requirements is the Judiciary. The County is required to provide all facilities for the court system in Leon County.

The funding for the operation of the Bank of America will be derived from existing tenants of the facility through lease payments.

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Operating	154,290	846,360	930,700	0	930,700	930,700
Total Budgetary Costs	154,290	846,360	930,700	0	930,700	930,700

Non-Operating

800 MHz System Maintenance

Organizational Code: 331-529-519

Major revenue sources of the $12.50 Moving Violation Surcharge Fund include proceeds from civil penalties related to traffic infractions pursuant to F.S. § 318.21. In accordance with F.S. § 318.21(10) $12.50 from each moving traffic violation is distributed and paid monthly via the Clerk of Courts fine distribution system. The fund is used to account for resources and expenditures associated with Leon County's participation in an intergovernmental radio communications programs that have been previously approved by the State of Florida, Department of Management Services. This program for Leon County is the 800 MHZ radio system. The actual expenditure is an annual payment to the City of Tallahassee for ongoing maintenance associated with the system.

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Operating	202,012	299,000	198,799	0	198,799	204,763
Capital Outlay	0	0	579,702	0	579,702	40,000
Total Budgetary Costs	202,012	299,000	778,501	0	778,501	244,763

Non-Operating

Summer Youth Employment

Organizational Code: 001-278-551

The Summer Youth Employment Program is funded by the County out of general revenue. The participants in this program are Leon County students between the ages of 14 and 21. They generally lack any substantial work history, but are at the right age and maturity level to be introduced to the world of work. Participants will be covered by the County's workers' compensation program and wages will be paid out of available funds. At the June 8th, 2004 workshop, the Board authorized increasing the funding for this program by $25,000.

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Personal Services	41,486	45,200	45,200	25,000	70,200	70,200
Operating	3,577	4,800	4,800	0	4,800	4,800
Total Budgetary Costs	45,063	50,000	50,000	25,000	75,000	75,000

Non-Operating

Amtrak Platform

Organizational Code: 420-496-590

This is an enterprise fund of the County established in support of the County's operation of the Amtrak Depot for the public's benefit. Major revenue sources of the Amtrak Depot Fund include proceeds from rents charged to occupants of office space located within the facility. The fund is used to account for resources and expenditures associated with the operations and maintenance of the facility.

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Operating	0	16,910	16,000	0	16,000	16,000
Total Budgetary Costs	0	16,910	16,000	0	16,000	16,000

Non-Operating

Drug Abuse

Organizational Code: 116-800-562

This fund is the repository for the collection of court costs from felony fines. Funding is used to support drug intervention programs.

Budgetary Costs	FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
Operating	0	13,300	16,150	0	16,150	16,150
Total Budgetary Costs	0	13,300	16,150	0	16,150	16,150
Total Non Operating Costs without Reserves	8,690,577	11,326,875	11,464,768	4,801,634	16,266,402	15,532,110

Non-Operating

Summary of Reserves

These reserves do not include any of the County's inappropriate/undesignated balances. Please see the "Schedule of Fund Balance" in the Budget Summary section for this information. Leon County annually budgets a number of reserves for different purposes. Reserve for Contingencies provides funding for unforeseen circumstances that may occur in a given year. Reserve for Pay Adjustments provides funding for annual raises for all employees. Reserve for Future Projects are funds for future capital outlay. Reserve for Fund Balance provides cash balances as required.

The Reserve for Rate Stabilization reflects the anticipated year ending balance for Solid Waste operations. These funds will be used to mitigate future tipping fee increases.

The Article V Reserve has been set aside to offset any unforeseen adjustments that maybe needed next fiscal year.

Effective FY2005, the stormwater utility reserve has been allocated to a capital project for the purpose of flooded property acquisition.

At the September 14, 2004 Board Meeting, the Board Authorized a $100,000 reduction in the General Fund Reserves, and a $239,524 reduction in the Capital Fund Reserves to provide funding for H.O.P.E. Women's Community and Apalachee Center.

Budgetary Costs		FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
001-990-599	General Fund	0	1,030,994	1,033,563	0	1,033,563	1,176,166
106-990-599	Transportation Trust Fund	0	230,830	283,320	0	283,320	297,552
110-990-599	Fine and Forfeiture Fund	0	982,000	200,000	0	200,000	200,000
111-990-599	Probation Services Fund	0	66,337	76,120	0	76,120	79,698
114-990-599	Family Law Legal Services	0	1,000	0	0	0	0
117-990-599	Jud Progs Special Revenue Fund	0	0	182,675	0	182,675	125,875
120-990-599	Building Inspection Fund	0	65,398	77,696	0	77,696	81,035
121-990-599	Growth Management Fund	0	105,166	120,440	0	120,440	127,471
122-990-599	Mosquito Control Fund	0	14,749	14,272	0	14,272	15,271
123-990-599	Stormwater Utility Fund	0	1,132,299	159,884	0	159,884	167,555
135-990-599	Emergency Medical Services Fu	0	0	202,477	0	202,477	211,399
140-990-599	Municipal Services Fund	0	144,608	144,016	0	144,016	147,097
160-990-599	Tourist Development	0	108,266	107,784	0	107,784	355,623
163-990-599	Primary Care MSTU	0	103,764	1,107,469	0	1,107,469	1,122,810
165-990-599	BOA Bldg- Operating	0	95,109	414,521	0	414,521	414,521
206-990-599	Debt Service- Series 1999	0	77,546	150,480	0	150,480	223,751
305-990-599	Capital Improvements	0	0	0	0	0	2,285,852
308-990-599	Local Option Sales Tax Fund	0	1,872,991	0	0	0	8,357,878
309-990-599	Local Option Sales Tax- Ext	-1	0	0	0	0	0
330-990-599	911 Capital Projects	0	15,075	21,850	0	21,850	21,850
331-990-599	800 Mhz Capital Projects	0	62,000	180,151	0	180,151	195,135
401-990-599	Solid Waste Fund	0	6,097,739	5,642,981	0	5,642,981	4,309,583
501-990-599	Insurance Service Fund	0	2,503,922	1,755,300	0	1,755,300	2,305,577
505-990-599	Motor Pool Fund	0	19,229	72,952	0	72,952	64,775
Total Budgetary Costs		-1	14,729,022	11,947,951	0	11,947,951	22,286,474

Non-Operating

Reserves for Contingency

		FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
001-990-59900-599	General Fund	0	474,947	524,947	0	524,947	524,947
106-990-59900-599	Transportation Trust Fund	0	57,481	50,000	0	50,000	50,000
110-990-59900-599	Fine and Forfeiture Fund	0	100,000	100,000	0	100,000	100,000
111-990-59900-599	Probation Services Fund	0	25,000	25,000	0	25,000	25,000
120-990-59900-599	Building Inspection Fund	0	30,000	30,000	0	30,000	30,000
121-990-59900-599	Growth Management Fund	0	20,000	20,000	0	20,000	20,000
123-990-59900-599	Stormwater Utility Fund	0	50,000	50,300	0	50,300	50,300
135-990-59900-599	Emergency Medical Services	0	0	41,113	0	41,113	43,580
140-990-59900-599	Municipal Services Fund	0	110,000	100,000	0	100,000	100,000
160-990-59900-599	Tourist Development	0	100,000	100,000	0	100,000	100,000
163-990-59900-599	Primary Healthcare Program	0	103,764	81,355	0	81,355	35,097
165-990-59900-599	BOA Building	0	95,109	414,521	0	414,521	414,521
331-990-59900-599	800 Mhz Capital Projects	0	62,000	100,000	0	100,000	100,000
401-990-59928-599	Landfill Op Fund- Landfill	0	50,000	50,000	0	50,000	50,000
401-990-59929-599	Landfill Op Fund- Trans. St.	0	175,000	75,000	0	75,000	75,000
	Total Reserve for Contingency	0	1,453,301	1,762,236	0	1,762,236	1,718,445

Reserves for Pay Adjustments

		FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
001-990-59901-599	General Fund	0	556,047	608,616	0	608,616	651,219
106-990-59901-599	Transportation Trust Fund	0	143,349	203,320	0	203,320	217,552
111-990-59901-599	Probation Services Fund	0	41,337	51,120	0	51,120	54,698
114-990-59901-599	Family Law Legal Services	0	1,000	0	0	0	0
120-990-59901-599	Building Inspection Fund	0	35,398	47,696	0	47,696	51,035
121-990-59901-599	Growth Management Fund	0	85,166	100,440	0	100,440	107,471
122-990-59901-599	Mosquito Control Fund	0	14,749	14,272	0	14,272	15,271
123-990-59901-599	Stormwater Utility Fund	0	82,299	109,584	0	109,584	117,255
135-990-59901-599	Emergency Medical Services	0	0	161,364	0	161,364	167,819
140-990-59901-599	Municipal Services Fund	0	34,608	44,016	0	44,016	47,097
160-990-59901-599	Tourist Development	0	8,266	7,784	0	7,784	8,329
163-990-59901-599	Primary Healthcare Program	0	0	3,184	0	3,184	3,407
401-990-59901-599	Landfill Operating Fund	0	55,162	72,144	0	72,144	77,194
501-990-59901-599	Insurance Service Fund	0	3,922	3,950	0	3,950	4,227
505-990-59901-599	Motor Pool Fund	0	19,229	22,680	0	22,680	24,268
	Total Reserves for Pay Adjustments	0	1,080,532	1,450,170	0	1,450,170	1,546,842

Reserves for Future Projects

		FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
123-990-59902-599	Stormwater Utility Fund	0	1,000,000	0	0	0	0
163-990-59902-599	Primary Healthcare Program*	0	0	1,022,930	0	1,022,930	1,084,306
305-990-59902-591	Capital Improvements	0	0	239,524	0	239,524	2,285,852
308-990-59902-591	Local Option Sales Tax Fund	0	1,872,991	0	0	0	6,582,878
309-990-59902-591	Local Option Sales Tax- Ext	0	0	0	0	0	0
330-990-59902-599	911 Capital Projects	0	15,075	21,850	0	21,850	21,850
331-990-59902-599	800 Mhz Capital Projects	0	0	80,151	0	80,151	95,135
	Total Reserve for Future Projects	0	2,888,066	1,364,455	0	1,364,455	10,070,021

*The Board approved a 0.10 mill increase in the Primary Healthcare MSTU. The additional funds are to be used for the implementation of a Women's Healthcare Clinic. Once the plan has been completed the funds will be realigned to the appropriate operating and capital accounts.

Non-Operating

Reserves for Fund Balance

		FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
160-990-59918-599	Tourist Development	0	0	0	0	0	247,294
206-990-59918-599	Debt Service- Series 1999	0	77,546	150,480	0	150,480	223,751
308-990-59918-599	Local Option Sales Tax Fund	0	0	0	0	0	1,775,000
505-990-59918-599	Motor Pool Fund	0	0	50,272	0	50,272	40,507
	Total Reserve for Fund Balance	0	77,546	200,752	0	200,752	2,286,552

Reserves for Contingency Liability

		FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
501-990-59926-599	Risk Financing Fund	0	2,500,000	1,751,350	0	1,751,350	2,301,350
	Total Reserve for Contingency Liability	0	2,500,000	1,751,350	0	1,751,350	2,301,350

Reserves for Sheriff

		FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
110-990-59915-599	Fine and Forfeiture Fund	0	500,000	0	0	0	0
	Total Reserve for Sheriff	0	500,000	0	0	0	0

Reserves for Transportation Disadvantage

		FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
106-990-59927-599	Transportation Trust Fund	0	30,000	30,000	0	30,000	30,000
	Total Reserve for Transportation Disadvantage	0	30,000	30,000	0	30,000	30,000

Reserves for Rate Stabilization

		FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
401-990-59925-599	Solid Waste	0	5,817,577	5,445,837	0	5,445,837	4,107,389
	Total Reserve for Rate Stabilization	0	5,817,577	5,570,837	0	5,570,837	4,232,389

Reserves for Article V

		FY 2003 Actual	FY 2004 Adopted	FY 2005 Continuation	FY 2005 Issues	FY 2005 Budget	FY 2006 Budget
110-990-59930-599	Fine and Forfeiture	0	382,000	100,000	0	100,000	100,000
117-990-59930-599	Judical Programs	0	0	182,675	0	182,675	125,875
	Total Reserve for Article V	0	382,000	282,675	0	282,675	225,875
	Total Reserves	-1	14,729,022	12,412,475	0	12,412,475	22,411,474
	Total Non-Operating	8,690,576	26,055,897	23,877,243	4,801,634	28,678,877	37,943,584

Capital Budget Analysis

Section 1

Leon County's Capital Improvement Program

Capital infrastructure is essential to the Leon County community. Streets, bridges, stormwater systems, and public buildings help to shape the local economy, affecting the flow of goods, business location decisions, and prospects for future development. The quality of life for a Leon County resident depends on the reliability of its transportation, the quality of its stormwater, the efficiency of its waste disposal, and the accessibility of cultural and recreational activities and facilities, and many other essential public services. High service quality levels can be achieved through the proper planning and provision of the replacement, maintenance, and enhancement of the County's capital assets.

Capital Improvement Program

Leon County's capital improvement program is a multi-year program that identifies capital projects to be funded during a planning period of five years. The program delineates each proposed capital project to be undertaken, the year in which it will be started or acquired, the amount expected to be expended on the project each year, and the proposed method of financing these expenditures. The capital improvement program serves as a useful resource that aids Leon County government in insuring that decisions on capital projects and funding are made wisely and well planned.

Capital Assets

A capital asset is defined as a new or rehabilitated physical asset that is nonrecurring and has a useful life of more than three to five years, and cost in excess of $10,000.

Capital Project

A capital project is comprised of a project that is undertaken to acquire a capital asset. Examples of capital projects include construction of public buildings, and major street improvements.

Capital Improvement Budget

The capital improvement budget represents the first year of a capital improvement program. The capital budget is Leon County's annual appropriation of capital spending and is legally adopted by the Board of County Commissioners. This capital budget is adopted in conjunction with Leon County's operating budget and provides legal authority to proceed with specific projects.

** Note: projects and financing sources listed in the capital improvement program for years other than the current proposed budget year (commonly called "out years" or "planned years") are not authorized until the annual budget for those years is legally adopted. The planned years serve only as a guide for future planning and are subject to further review and modification in subsequent years.

Section 2

Capital Improvement Programming Process

Each year, the Office of Management and Budget facilitates a process to formulate a capital improvement program and capital budget. Officials, administrators, and staff at all levels of Leon County government play key roles in the development of the County's capital improvement program. Events that occur in the County's capital planning process include:

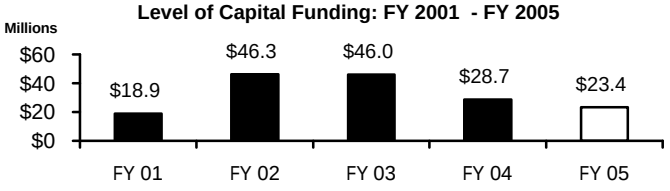
1. Assessments Of Capital Needs (Department/Division Staff)
    - 1.1. Preparation of capital inventory
    - 1.2. Evaluation of whether to repair or replace facilities and/or equipment
    - 1.3. Identify future needs
2. Identification Of Projects For Capital Program (Department/Division Staff)
    - 2.1. Review status of previously approved projects
    - 2.2. Identify and develop information for new projects
    - 2.3. Examine capital project alternatives
    - 2.4. Submit capital project requests
3. Financial Analysis (County Administration / OMB)
    - 3.1. Evaluate financial condition
    - 3.2. Forecast likely financial trends
    - 3.3. Evaluate funding options
4. Evaluate and Plan Capital Projects (County Administration / OMB)
    - 4.1. Review capital project requests
    - 4.2. Prioritize capital projects
    - 4.3. Select projects, schedule, and assign funding sources
5. Adopt Capital Improvement Program and Budget (County Administration / OMB / Board of County Commissioners)
    - 5.1. Prepare capital improvement program document
    - 5.2. Submit tentative capital program and budget to Board of County Commissioners
    - 5.3. Hold public hearings
    - 5.4. Revise and prepare capital program and budget for adoption
6. Implement and Monitor Capital Budget

FY 2004/2005 Analysis

The FY 2004/2005 portion of the capital improvement program represents $23,404,928 in budgeted projects. This reflects a significant decrease of budgeted expenditures when compared to the FY 2003/2004 adopted capital improvement program of $28,678,491. Figure 19.1 displays the levels of capital funding from FY 2001 through the current budget year. The large increase reflected in the FY 2002 and FY 2003 capital budget is mainly attributed to the utilization of existing fund balances in the Local Option Sales Tax fund (Fund 308) and certain bond funds. The decrease in capital spending planned for FY 2005 can be attributed to the fact that major transportation projects have been fully funded as of FY 2003, and other major capital projects were appropriated during FY 2003 and will appear in the FY 2004 Adjusted Capital Budget.

Figure 19.1

Level of Capital Funding: FY 2001 - FY 2005



Fiscal Year: Adopted/Budgeted Funding

Capital Impact on Operating Budget

Infrastructure improvements often directly impact the on-going operating budget of a County. The costs of operating and maintaining new infrastructure are always considered in the operating budget. As shown on the individual projects sheets the actual impact varies significantly from project to project.

When developing a new facility such as a park or library there is often additional staff and operating expenses required to operate this new asset. However, there are also operating expenses associated with the on-going maintenance of new roads and stormwater management facilities. These expenses are usually calculated based on additional lane miles, drainage ditch miles, acres of ponds or other generally accepted standards.

Various individual project sheets, contained in this document, include operating impacts. However, a consistent level of information is not included for all projects. It is the intent of the County to continue to improve upon this effort and provide a more complete and thorough analysis in future documents.

Management of Capital Projects

Typically, those departments responsible for managing the majority of capital improvement projects adopted and implemented by Leon County include: Public Works, and Management Services. Within the Public Works Department, the Operations, Fleet Management, Solid Waste, Parks and Recreation, Engineering Services, and Mosquito Control and Stormwater Divisions all are responsible for managing a variety of capital projects. In the Management Services Department, the Management Information Systems and Facilities Management Divisions assume responsibility for managing capital projects.

Table 19.1 displays the distribution of FY 2004/2005 capital improvement projects amongst the departments responsible for project management. Reflective of the continued use of existing fund balance from the Local Option Sales Tax (Fund 308), the Engineering Services Division of the Public Works Department will be responsible for managing the most capital projects at a total estimated cost of $4,698,872 in FY 2004/2005.

Table 19.2 displays a summary of the projected expenditures on capital improvement projects, by managing department, for the entire FY 2004/2005 through FY 2007/2008 capital improvement program. As with FY 2004/2005, the Engineering Services Division of the Department of Public Works will continue to remain very active in the continued maintenance and enhancement of the County's transportation infrastructure system.

TABLE 19.1

Level of Capital Funding: FY 2005
by Managing Department

Managing Department/Division	Projects	FY 2005 Budget
Management Services: Facilities	12	4,148,106
Management Services: MIS	18	2,088,770
Public Works: Eng. Services / Transportation	10	4,698,872
Public Works: Operations	3	1,865,207
Public Works: Park & Rec.	7	2,433,500
Public Works: Solid Waste	2	789,500
Public Works: Mosquito Control Stormwater Ops., & Eng. Services / Stormwater	5	4,741,801
Public Works: Fleet Management	4	1,521,704
Other: (Administration)	4	1,117,468
	65	$23,404,928

TABLE 19.2

Level of Capital Funding: FY 2005– FY 2009
by Managing Department

Managing Department	FY 2005	FY 2006	FY 2007	FY 2008	FY 2009
Management Services: Facilities	4,148,106	106,480	3,917,087	4,389,235	2,688,699
Management Services: MIS	2,088,770	1,286,500	1,261,500	1,261,500	1,261,500
Public Works: Engineering Services	4,698,872	11,427,566	16,631,444	8,496,298	19,029,758
Public Works: Operations	1,865,207	1,088,567	1,132,495	1,266,620	11,000
Public Works: Park & Rec.	2,433,500	705,000	80,000	30,000	505,000
Public Works: Solid Waste	789,500	1,000,000	861,152	779,710	742,900
Public Works: Mosquito Control and Stormwater	4,741,872	6,823,445	1,928,260	2,281,185	1,119,945
Public Works: Fleet Manangement	1,521,704	2,255,677	1,898,252	2,701,355	2,440,666
General Administrative / Other	1,117,468	453,000	50,000	50,000	50,000
	$23,404,928	$25,146,235	$27,760,190	$21,225,903	$27,429,468

Funding Sources of Capital Projects

Leon County's capital improvement program is supported annually through the use of revenues from sources that include: capital improvement bonds, local option sales tax funds, gas tax funds, enterprise funds, and general revenue funds.

Table 19.3 displays that $7,169,458 in general revenue from the Capital Improvement Fund serves as the primary source of funding for the County's FY 2004/2005 capital improvement program. This figure represents 31% of all the funding sources for the FY 2004/2005 capital budget. Other major sources of funding for the FY 2004/2005 capital improvement program include the Local Option Extended Sales Tax Fund (Fund 309), and Local Option Sale Tax Fund (Fund 308), which provide 28% and 27%, respectively, of the total funding for budgeted capital projects.

Table 19.3 also summarizes the projected funding of capital improvement projects budgeted and planned for FY 2004/2005 through FY 2008/2009. Different than in FY 2004/2005, existing fund balances and Department of Transportation reimbursements in the Local Option Sales Tax Fund (Fund 308) will become the primary source of funding for the County's capital improvement program.

Table 19.3

Funding Source	FY 2005 Budget	%	FY06-FY09 Budget	%
EMS (135)	289,764	1%	2,003,315	2%
General (305)	$7,169,458	31%	$25,450,486	25%
Gas Tax (306)	1,671,458	7%	3,706,985	4%
Sales Tax (308)	6,337,335	27%	51,895,665	51%
Ext. Sales Tax (309)	6,441,801	28%	15,151,583	15%
1999 Bond (318)	569,000	2%	0	0%
1998 A Bond (325)	136,620	1%	0	0%
Solid Waste (401)	789,500	3%	3,353,762	3%
	$23,404,928	100%	$101,561,796	100%

Capital Impact on Leon County Services

All projects included in Leon County's capital improvement program have been designed to replace, maintain, or enhance the County's infrastructure as it relates to items that facilitate the provision, maintenance, and operation of essential County services. Based on the influence of the State of Florida, Uniform Accounting System and the County's own organizational structure, capital improvement projects are categorized within the service types of culture and recreation, general government, solid waste, stormwater, and transportation.

Figure 19.2 illustrates that transportation related capital projects will receive the most funding with $7,333,529 in budgeted expenditures for, the County's FY 2004/2005 capital improvement budget. This figure represents 31% of all expenditures within the FY 2004/2005 capital budget. Other expenditures for the FY 2004/2005 capital improvement budget include $5,661,098 for General Government, $5,040,801 for Stormwater, $4,580,000 for Culture & Recreation, and $789,500 for solid waste related projects respectively.

Figure 19.3 displays a summary of the projected expenditures on capital improvement projects budgeted and planned for FY 2004/2005 through FY 2007/2008. In continuing with the trend in capital project spending for FY 2004/2005, transportation related capital projects will continue to receive the most funding.

Figure 19.2

Expenditure by Service Type FY 2005 $23,404,928

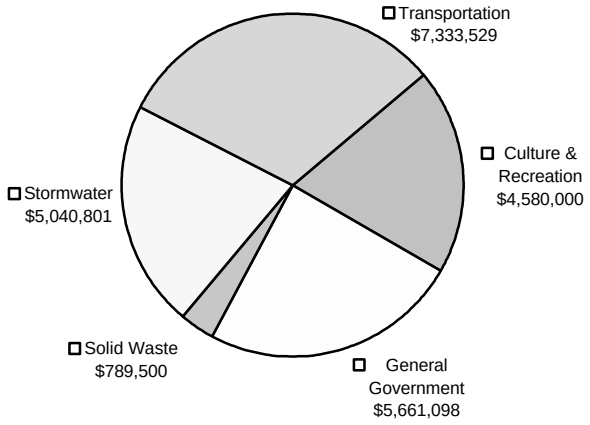
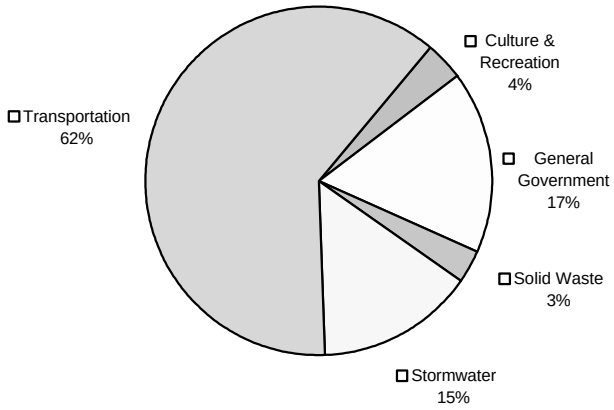


Figure 19.3

Expenditure by Service Type FY 2006 - 2009 $101,561,796



Leon County Government
Fiscal Year 2005 Capital Improvements Program

PROJECT	Acct #	Life To Date 9/30/2003	Adjusted 03/04	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009	Totals FY 05/09	Project Cost
Growth & Environmental Management/ Planning										
Mahan Dr Corridor Study	014001	43,680	56,320	0	0	0	0	0	0	100,000
G.E.M. - Global Positioning Sys	016001	13,400	0	0	0	0	0	0	0	13,400
Automation Enhancement	016002	9,492	43,643	0	0	0	0	0	0	53,135
Southern Strategy Sector Plan	016005	46,000	0	0	0	0	0	0	0	46,000
Total Appropriations		112,572	99,963	0	0	0	0	0	0	212,535
Public Works - Fleet Management										
Vehicle & Equip Replac - General	026003	1,470,703	320,998	235,490	250,000	278,000	357,000	378,500	1,498,990	3,290,691
Vehicle & Equip Replac -Strmwtr	026004	1,012,671	720,052	299,000	810,650	540,000	720,000	650,000	3,019,650	4,752,373
Vehicle & Equip Replac - PW	026005	3,844,654	1,134,852	769,450	800,076	620,000	1,150,299	938,110	4,277,935	9,257,441
Vehicle & Equip. Replac - EMS	026014	0	0	217,764	394,951	460,252	474,056	474,056	2,021,079	2,021,079
Total Appropriations		6,328,028	2,175,902	1,521,704	2,255,677	1,898,252	2,701,355	2,440,666	10,817,654	19,321,584
Public Works - Operations										
Miccosukee Road Complex	026002	1,036,908	2,251,029	760,000	0	0	0	0	760,000	4,047,937
O.C.G.M. Stabilization	026006	1,228,349	1,468,086	1,027,207	1,078,567	1,132,495	1,189,120	0	4,427,389	7,123,824
Helene FEMA Stabilization	026007	640,549	0	0	0	0	0	0	0	640,549
Allison FEMA Road Projects	026008	524,909	0	0	0	0	0	0	0	524,909
Prentis Type Loader	026009	0	40,068	0	0	0	0	0	0	40,068
New Inmate Supervisor Equip	026012	0	132,380	0	0	0	0	0	0	132,380
Arterial/Coll Pavement Markings	026015	0	0	0	10,000	0	77,500	11,000	98,500	98,500
Enhanced Right of Way	026016	0	0	78,000	0	0	0	0	78,000	78,000
Total Appropriations		3,430,715	3,891,563	1,865,207	1,088,567	1,132,495	1,266,620	11,000	5,363,889	12,686,167
Public Works - Solid Waste										
Gum Road Sewer Construction	032001	600,000	158,681	0	0	0	0	0	0	758,681
Transfer Station	036001	4,630,766	204,222	0	0	0	0	0	0	4,834,988
Landfill Improvements	036002	473,041	90,486	0	0	0	0	0	0	563,527
Heavy Equip Replac.- Landfill	036003	1,160,887	584,117	684,500	950,000	786,152	380,460	347,275	3,148,387	4,893,391
Replac Mowing Tractor - Landfill	036004	65,460	0	0	0	0	0	0	0	65,460
Hook-Lift Truck	036005	0	35,000	0	0	0	0	0	0	35,000
Knuckleboom Trash Loader	036006	34,806	0	0	0	0	0	0	0	34,806
Office Building	036007	0	541,590	0	0	0	0	0	0	541,590
Back-up Reserve Equipment	036008	-17,800	38,000	0	0	0	0	0	0	20,200
Emergency Standby Generator	036009	0	70,000	0	0	0	0	0	0	70,000
Heavy Equip Replac- Transf Stn	036010	0	310,415	105,000	50,000	75,000	369,250	395,625	994,875	1,305,290
Total Appropriations		6,947,159	2,032,511	789,500	1,000,000	861,152	749,710	742,900	4,143,262	13,122,932
Public Works - Parks										
Woodville Community Center	041001	32,230	802,769	0	0	0	0	0	0	834,999
Woodville Community Park	041002	352,494	165,494	0	0	0	0	0	0	517,988
Ben Stoutmire Landing	042001	145,990	0	0	0	0	0	0	0	145,990
Hopkins Crossing	042002	0	15,000	0	0	0	0	0	0	15,000
Capital Cascades Greenway	042003	0	250,000	0	0	0	0	275,000	275,000	525,000
J. Lee Vause Park	043001	68,783	1,217	0	0	0	0	0	0	70,000
Northwest Community Park	043002	832,876	94,149	0	0	0	0	0	0	927,025
Tower Road	043003	67,899	44,646	0	0	0	0	0	0	112,545
Jackson View Park	043004	18,650	81,349	200,000	0	0	0	0	200,000	299,999
Lake Jackson Comm Center	043005	0	200,000	0	650,000	0	0	0	650,000	850,000
Northeast Community Park	044001	800	1,199,200	1,000,000	0	0	0	0	1,000,000	2,200,000
Miccosukee Community Park	044002	539,164	82,956	30,000	0	0	0	0	30,000	652,120
Miccosukee Greenway	044003	156,265	104,395	0	0	0	0	200,000	200,000	460,660
Lake Miccosukee Park	044004	13,385	0	0	0	0	0	0	0	13,385
Miccosukee Community Center	044005	0	50,000	110,000	0	0	0	0	110,000	160,000
Apalachee Parkway Reg Park	045001	9,163	490,836	1,000,000	0	0	0	0	1,000,000	1,499,999
Chaires Community Park	045002	1,262,451	297,932	0	0	0	0	0	0	1,560,383
Alford Arm (J.R. Alford Grnway)	045004	44,885	30,114	0	25,000	0	0	0	25,000	99,999
Park Expansion	046001	163,472	44,467	30,000	30,000	30,000	30,000	30,000	150,000	357,939
Park Improvements	046002	7,376	0	0	0	0	0	0	0	7,376
FEMA Boating Improvements	046003	0	5,110	0	0	0	0	0	0	5,110
Truck for Maint Supervisor	046005	0	0	13,500	0	0	0	0	13,500	13,500
St. Mark's Headwaters	047001	0	50,000	50,000	0	50,000	0	0	100,000	150,000
Total Appropriations		3,715,882	4,009,634	2,433,500	705,000	80,000	30,000	505,000	3,753,500	11,479,016

Leon County Government
Fiscal Year 2005 Capital Improvements Program

PROJECT	Acct #	Life To Date 9/30/2003	Adjusted 03/04	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009	Totals FY 05/09	Project Cost
Public Works - Transportation										
Old Bainbridge Road Phase I	051001	663,669	115,096	0	0	0	0	0	0	778,765
Crawfordville Road	051002	25,500,000	0	0	0	0	0	0	0	25,500,000
Balboa Drive Improvements	051003	40,716	319,284	0	0	0	0	0	0	360,000
Tram Rd-Gaile Ave	051004	0	0	0	0	0	0	200,000	200,000	200,000
Gaines Street	051005	0	0	0	0	0	0	2,278,831	2,278,831	2,278,831
Capital Cir SW Rd Improvements	052001	304,359	445,640	0	0	0	0	0	0	749,999
Talpeco Ravine Project	053001	222,248	0	0	0	0	0	0	0	222,248
Pullen / Old Bainbridge	053002	7,017	462,218	0	0	0	0	0	0	469,235
North Monroe Turn Lane	053003	0	1,550,000	0	0	0	0	0	0	1,550,000
Cloudland Drive	053004	0	300,000	0	0	0	0	0	0	300,000
Talpeco-US 27	053005	0	0	0	0	0	0	250,000	250,000	250,000
Bradfordville (Ctrvlle to Thmvlle Rd)	054001	29,676	0	0	0	0	0	0	0	29,676
Bradfordville Road Culvert	054002	32,552	317,447	0	0	0	0	0	0	349,999
Bannerman Road (Thmvlle - Mrdn)	054003	80,184	796,814	350,000	0	0	0	0	350,000	1,226,998
Kerry Forest Parkway Extension	054005	0	300,000	0	500,000	0	0	0	500,000	800,000
Kinhega Drive Culvert	054006	0	138,000	0	0	0	0	0	0	138,000
Heatherwood Road Improvements	054009	0	0	100,000	0	0	0	0	100,000	100,000
Beech Ridge Trail	054010	0	0	600,000	0	0	0	0	600,000	600,000
Buck Lake Road	055001	1,851,144	7,223,834	0	0	0	0	0	0	9,074,978
Mahan Drive Phase II	055002	6,939,599	0	0	0	0	0	13,058,927	13,058,927	19,998,526
Chaires Crossing (US 27 to US 90)	055003	23,887	1,415,312	0	0	0	0	0	0	1,439,199
Miccosukee Rd Reconstruction	055004	16,487,279	828,980	0	0	0	0	0	0	17,316,259
Lafayette Street Construction	055005	184,673	715,633	0	0	0	4,500,000	0	4,500,000	5,400,306
Chaires Cross Road Construction	055007	0	0	0	0	0	1,410,752	1,000,000	2,410,752	2,410,752
Old St. Augustine Rd	055008	0	0	0	0	0	0	792,000	792,000	792,000
Arterial/ Collector Resurfacing	056001	6,888,311	1,673,078	725,000	750,000	750,000	750,000	750,000	3,725,000	12,286,389
Street Sign Upgrade	056002	188,241	0	0	0	0	0	0	0	188,241
Sign Washing & Sign Inventory	056003	14,892	0	0	0	0	0	0	0	14,892
Pavement Management System	056004	0	61,000	0	0	0	0	0	0	61,000
Community Safety & Mobility	056005	657,971	789,494	750,000	500,000	500,000	500,000	500,000	2,750,000	4,197,465
Guardrail Installation	056006	393,311	83,494	73,872	77,566	81,444	85,546	0	318,428	795,233
FDOT Permitting Fees	056007	230,000	100,000	100,000	100,000	100,000	100,000	100,000	500,000	830,000
Mt. Sinai Road	056008	1,255,736	271,626	0	0	0	0	0	0	1,527,362
Countywide Road District Projects	056009	1,810,466	0	0	0	0	0	0	0	1,810,466
Intersection & Safety Improvmts	057001	2,168,439	1,124,750	1,000,000	600,000	400,000	500,000	0	2,500,000	5,793,189
Black Creek Restoration	057002	73,696	1,085,081	900,000	750,000	0	0	0	1,650,000	2,808,777
Local Road Resurfacing	057005	2,430,530	1,242,355	0	550,000	0	550,000	0	1,100,000	4,772,885
Tharpe St (Cap. Cir. NW to Ocala)	057006	796,999	1,887,754	0	7,500,000	14,700,000	0	0	22,200,000	24,884,753
Orange Avenue Reconstruction	057007	6,227,600	18,769,665	0	0	0	0	0	0	24,997,265
2/3 2/3 Program Start- Up Cost	057900	12,528	70,000	100,000	100,000	100,000	100,000	100,000	500,000	582,528
2/3 2/3 - Frontier Estates	057901	536,946	0	0	0	0	0	0	0	536,946
2/3 2/3 - Winfield Forest	057902	151,922	748,374	0	0	0	0	0	0	900,296
2/3 2/3 - Wildwood	057903	139,036	562,622	0	0	0	0	0	0	701,658
2/3 2/3 - Arvah Branch	057904	88,132	0	0	0	0	0	0	0	88,132
2/3 2/3 - Centerville Trace	057905	4,627	145,372	0	0	0	0	0	0	149,999
2/3 2/3 - Rainbow Acres	057906	166,458	457,540	0	0	0	0	0	0	623,998
2/3 2/3 - Glen @ Golden Eagle	057907	19,715	0	0	0	0	0	0	0	19,715
2/3 2/3 - Burgess Drive	057908	9,215	159,786	0	0	0	0	0	0	169,001
2/3 2/3 - Breckenridge Trail	057909	0	80,000	0	0	0	0	0	0	80,000
Total Appropriations		76,631,774	44,240,249	4,698,872	11,427,566	16,631,444	8,496,298	19,029,758	60,283,938	181,155,961

Leon County Government
Fiscal Year 2005 Capital Improvements Program

PROJECT	Acct #	Life To Date 9/30/2003	Adjusted 03/04	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009	Totals FY 05/09	Project Cost
Public Works - Engineering/Stormwater; Stormwater Maintenance and Mosquito Control										
Lake Munson Restoration	062001	11,241,787	366,309	0	0	0	0	0	0	11,608,096
Lakeview Bridge	062002	70,170	29,830	0	74,000	126,000	800,000	0	1,000,000	1,100,000
Harbinwood Estates Drainage	063002	1,045,637	2,856,973	1,000,000	1,000,000	0	0	0	2,000,000	5,902,610
Casa Linda Ct. Improvements	063003	3,268	49,673	0	0	0	0	0	0	52,941
Okeeheepkee/Woodmont Pond	063004	601,437	953,430	1,000,000	0	0	0	0	1,000,000	2,554,867
Lexington Regional SWMF	063005	44,290	0	0	0	0	0	0	0	44,290
Killearn Acres Flood Mitigation	064001	448,419	279,241	991,801	337,000	0	0	0	1,328,801	2,056,461
Lafayette Oaks Tri-Basin Drain	064002	1,719,206	1,210,436	0	0	0	0	0	0	2,929,642
Killearn Lakes Sewer Project	064003	0	0	750,000	4,250,000	0	0	0	5,000,000	5,000,000
Lafayette Street Stormwater	065001	0	0	0	0	777,260	422,740	0	1,200,000	1,200,000
Stormwater Plan (Operations)	066005	579,172	55,454	0	0	0	0	0	0	634,626
Mosquitofish Hatchery	066006	17,999	0	0	0	0	0	0	0	17,999
Stormwater Facility Improvements	066007	153,513	53,230	0	0	0	0	0	0	206,743
Stormwater Repair Projects	066008	60,235	0	0	0	0	0	0	0	60,235
MC 4x4 Truck ULV Fogging	066010	37,000	0	0	0	0	0	0	0	37,000
Enhanced Stormwater Program	066011	137,616	0	0	0	0	0	0	0	137,616
Capital Area Flood Network	066017	0	258,747	0	0	0	0	0	0	258,747
Flooded Property Acquisition	066018	0	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	5,000,000	6,000,000
MC 1/2 Ton Truck	066019	0	20,000	0	28,445	0	28,445	0	56,890	76,890
MC 1 Ton Truck & Tractor	066021	0	0	0	0	0	0	49,500	49,500	49,500
Hydro Mulching Machine	066022	0	0	0	0	0	30,000	0	30,000	30,000
MC 4x4 Truck ULV Fogging Unit	066023	0	28,445	0	0	0	0	28,445	28,445	28,445
Aerial Larviciding Unit	066024	0	0	0	0	0	0	42,000	42,000	42,000
Stormwater Filter Repair Equip	066026	0	0	0	134,000	0	0	0	134,000	134,000
Six-inch Pump Pipe	066027	0	0	0	0	25,000	0	0	25,000	25,000
Liberty Ridge	067001	87,698	1,083,492	0	0	0	0	0	0	1,171,190
BP2000 H20 Quality Enhancem.	067002	0	2,780,000	0	0	0	0	0	0	2,780,000
Allison FEMA (Stormwater Projects)	069001	31,399	0	0	0	0	0	0	0	31,399
Allison FEMA MC Projects	069002	87,520	0	0	0	0	0	0	0	87,520
Proctor Watershed	069003	1,243,016	65,447	0	0	0	0	0	0	1,308,463
Total Appropriations		17,609,382	11,090,707	4,741,801	6,823,445	1,928,260	2,281,185	1,119,945	16,894,636	45,594,725

Leon County Government
Fiscal Year 2005 Capital Improvements Program

PROJECT	Acct #	Life To Date 9/30/2003	Adjusted 03/04	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009	Totals FY 05/09	Project Cost
Management Information Services										
Banner Hardware & Software	076001	145,910	0	0	0	0	0	0	0	145,910
CommNet	076002	554,380	0	0	0	0	0	0	0	554,380
Data Wiring	076003	242,265	83,760	90,000	50,000	25,000	25,000	25,000	215,000	541,025
Digital Phone System	076004	101,006	300,000	100,000	100,000	100,000	100,000	100,000	500,000	901,006
Elections Voter System	076005	83,450	0	75,000	0	0	0	0	75,000	158,450
Electronic Doc Mgmt & Imaging	076006	422,308	131,230	75,000	0	0	0	0	75,000	628,538
File Server Upgrade	076008	416,224	25,000	100,000	25,000	25,000	25,000	25,000	200,000	641,224
Geographic Information Sys	076009	4,630,877	624,611	319,000	319,000	319,000	319,000	319,000	1,595,000	6,850,488
Internet Related Projects	076010	299,243	130,000	50,000	20,000	20,000	20,000	20,000	130,000	559,243
Justice Info Systm Data	076012	449,829	332,170	312,000	100,000	100,000	100,000	100,000	712,000	1,493,999
Law Case Management System	076013	60,000	0	0	0	0	0	0	0	60,000
MIS Renovations	076017	38,863	0	0	0	0	0	0	0	38,863
Network Backbone Upgrade	076018	264,307	95,058	25,000	12,500	12,500	12,500	12,500	75,000	434,365
Network Software Upgrade	076019	208,075	0	0	0	0	0	0	0	208,075
Sheriff/Jail Upgrade	076021	163,564	2,186,435	0	0	0	0	0	0	2,349,999
Tech in BOCC Chambers	076022	344,540	76,049	0	0	0	0	0	0	420,589
Technology in Courtrooms	076023	126,803	120,000	90,000	60,000	60,000	60,000	60,000	330,000	576,803
User Computer Upgrades	076024	1,703,548	300,260	191,570	300,000	300,000	300,000	300,000	1,391,570	3,395,378
WIN 32 Upgrades	076025	146,491	0	0	0	0	0	0	0	146,491
MIS Computer Room Reorg.	076026	12,133	0	0	0	0	0	0	0	12,133
Re-Engineering of the CJIS Sys.	076027	732,958	0	0	0	0	0	0	0	732,958
Upgrade DRA Soft/Hardware	076028	398,983	77,160	0	0	0	0	0	0	476,143
Portable Sound System	076029	19,966	0	0	0	0	0	0	0	19,966
MIS Travel	076030	6,298	0	0	0	0	0	0	0	6,298
MIS Training	076031	10,470	0	0	0	0	0	0	0	10,470
Banner Hardware Upgrade	076032	17,581	0	0	0	0	0	0	0	17,581
MIS Cargo Van	076033	27,503	0	0	0	0	0	0	0	27,503
MIS Miccosukee Network	076034	44,629	0	0	0	0	0	0	0	44,629
Web Learning Technologies	076035	39,071	40,929	0	0	0	0	0	0	80,000
P-3 Rewiring	076036	16,172	0	0	0	0	0	0	0	16,172
Public Works GIS	076037	0	15,679	0	0	0	0	0	0	15,679
Mobile Vehicle Office Tech	076038	44,353	24,440	0	0	0	0	0	0	68,793
LiDar Acquisition Project	076039	493,554	257,345	0	0	0	0	0	0	750,899
Library Live Reference Chat	076040	18,000	0	0	0	0	0	0	0	18,000
MIS Van	076041	18,940	0	0	0	0	0	0	0	18,940
Hansen Work Order Mngmnt	076042	12,000	145,800	100,000	25,000	25,000	25,000	25,000	200,000	357,800
Jail Management Info System	076043	148,532	183,468	187,200	0	0	0	0	187,200	519,200
MIS Disaster Recovery	076044	47,540	0	0	0	0	0	0	0	47,540
State Attorney Technology	076047	0	10,780	0	0	0	0	0	0	10,780
Electronic Timesheet	076048	0	75,000	0	0	0	0	0	0	75,000
Inventory Software	076049	0	30,000	0	0	0	0	0	0	30,000
MS2000 Software	076050	0	55,661	0	0	0	0	0	0	55,661
Public Defender Technology	076051	0	16,018	0	0	0	0	0	0	16,018
WordPerfect Conversions	076052	0	41,600	0	0	0	0	0	0	41,600
Disaster Recovery	076053	0	0	30,000	20,000	20,000	20,000	20,000	110,000	110,000
Growth Mngt Tech Request	076055	0	0	26,500	0	0	0	0	26,500	26,500
Facilities Technology Request	076056	0	0	62,500	0	0	0	0	62,500	62,500
MIS Security	076059	0	0	20,000	20,000	20,000	20,000	20,000	100,000	100,000
GIS Incr Basemap Update	076060	0	0	235,000	235,000	235,000	235,000	235,000	1,175,000	1,175,000
Total Appropriations		12,510,364	5,378,453	2,088,770	1,286,500	1,261,500	1,261,500	1,261,500	7,159,770	25,048,587

Leon County Government
Fiscal Year 2005 Capital Improvements Program

PROJECT	Acct #	Life To Date 9/30/2003	Adjusted 03/04	Budget FY 2005	Planned FY 2006	Planned FY 2007	Planned FY 2008	Planned FY 2009	Totals FY 05/09	Project Cost
Facilities Management										
B.L. Perry Library	081001	1,919,106	0	0	0	0	0	0	0	1,919,106
Dental Health Clinic	081002	40,549	701,343	0	0	0	0	0	0	741,892
Fort Braden Water System	082001	10,000	0	0	0	0	0	0	0	10,000
Fort Braden Branch Library	082002	742,072	370,324	0	0	0	0	0	0	1,112,396
Fort Braden Renovations	082003	64,000	0	25,000	0	0	0	0	25,000	89,000
Lake Jackson Branch Library	083001	0	875,000	2,121,500	0	0	0	0	2,121,500	2,996,500
Bruce J. Host Center	084001	1,598,321	155,000	0	0	0	0	0	0	1,753,321
Apalachee Pkwy Branch Library	085001	0	875,000	0	0	1,100,000	1,320,000	0	2,420,000	3,295,000
Johnson Controls Updates	086001	243,700	135,000	0	0	0	0	0	0	378,700
Traffic Court Building	086003	1,398,805	0	0	0	0	0	0	0	1,398,805
Courthouse Interior Improve	086004	57,019	0	0	0	0	0	0	0	57,019
G.E.M. Minor Renovations	086005	7,949	0	0	0	0	0	0	0	7,949
G.E.M. Buildout/Relocation	086006	2,814	1,092,185	0	0	0	0	0	0	1,094,999
Courtroom Renovations	086007	35,683	40,257	33,000	33,990	35,010	36,060	37,142	175,202	251,142
Courthouse Signage System	086008	36,890	163,110	0	0	0	0	0	0	200,000
Courthouse Holiday Décor	086009	24,798	0	0	0	0	0	0	0	24,798
Countywide ADA	086010	257,682	692,317	459,000	0	150,250	500,000	500,000	1,609,250	2,559,249
Architectural Services	086011	16,208	33,202	33,000	38,500	44,000	49,500	55,000	220,000	269,410
Chiller Upgrades at Main Library	086013	23,833	0	0	0	0	0	0	0	23,833
Stairway Rehabilitation	086014	9,963	0	0	0	0	0	0	0	9,963
County Storage Warehouse	086015	564,179	0	0	0	0	0	0	0	564,179
Courthouse Security	086016	539,168	46,854	0	0	0	0	0	0	586,022
Common Area Furnishings	086017	118,131	66,367	33,000	33,990	35,010	36,060	37,142	175,202	359,700
M/WBE Relocation	086018	73,779	0	0	0	0	0	0	0	73,779
Fleet Management Shop	086019	1,669,808	60,190	0	0	0	0	0	0	1,729,998
HHS Renovation	086020	36,617	0	0	0	0	0	0	0	36,617
Jail Renovations	086021	3,472,674	0	0	0	0	0	0	0	3,472,674
Purchasing Warehouse Phase II	086022	12,732	0	0	0	0	0	0	0	12,732
Security Gates / Collins Library	086023	12,560	0	0	0	0	0	0	0	12,560
Courthouse Repairs	086024	701,757	4,798,292	0	0	0	0	0	0	5,500,049
Bank of America Building	086025	15,156,743	3,938,618	0	0	1,250,000	1,050,000	0	2,300,000	21,395,361
Courthouse Renovations	086027	0	1,814,566	0	0	1,302,817	1,341,902	1,382,159	4,026,878	5,841,444
Relocate Bradfordville Comm Ctr	086028	0	76,000	0	0	0	0	0	0	76,000
Parking Garage Floor Sweeper	086029	0	17,000	0	0	0	0	0	0	17,000
Ag Center Roof	086030	0	0	136,620	0	0	0	0	136,620	136,620
Jail Partial Roof Replacement	086031	0	0	1,024,056	0	0	0	0	1,024,056	1,024,056
Gadsden Street Parking Lot	086038	0	0	44,000	0	0	0	0	44,000	44,000
MC Security Fencing & Gates	086039	0	0	22,000	0	0	0	0	22,000	22,000
Uninterrupt Power Supply/MIS	086043	0	0	100,000	0	0	0	0	100,000	100,000
Waterproof Storage Containers	086044	0	0	116,930	0	0	55,713	0	172,643	172,643
Health Dept Roof Replacement	086047	0	0	0	0	0	0	257,256	257,256	257,256
Total Appropriations		28,847,536	15,950,625	4,148,106	106,480	3,917,087	4,389,235	2,268,699	14,829,607	59,627,768
County Administration: Miscellaneous/Other										
Long Term Facility Needs	096001	1,635,560	0	0	0	0	0	0	0	1,635,560
Volunteer Fire Department	096002	270,001	122,845	0	0	0	0	0	0	392,846
County Court Facility	096003	29,473	0	0	0	0	0	0	0	29,473
Jail Infrastructure Enhancements	096005	263,233	370,767	0	0	0	0	0	0	634,000
Bookmobile	096006	0	150,000	0	0	0	0	0	0	150,000
Mobile Command Shed	096007	0	250,000	0	0	0	0	0	0	250,000
State Attorney Vehicle	096009	0	0	32,000	0	0	0	0	32,000	32,000
EMS Equipment	096010	0	0	72,000	50,000	50,000	50,000	50,000	272,000	272,000
Replac. Mobile Data Computers	096011	0	0	588,468	0	0	0	0	588,468	588,468
ADA Voting System Equipment	096012	0	0	425,000	403,000	0	0	0	828,000	828,000
Total Appropriations		2,198,267	893,612	1,117,468	453,000	50,000	50,000	50,000	1,720,468	4,812,347
Overall Total Appropriations		158,331,679	89,763,219	23,404,928	25,146,235	27,760,190	21,225,903	27,429,468	124,966,724	373,061,622

County Charter

WHEREAS, Leon County, Florida, is presently a non-charter county government as established under Article VIII, Section 1(f), Florida Constitution; and

WHEREAS, Article VIII, Sections 1(c) and 1(g), Florida Constitution, provide that a county government may be established by charter, which shall be adopted upon a majority vote of the electors of the county; and

WHEREAS, Section 125.80, *et seq.*, Florida Statutes, provides a method whereby a non-charter county may locally initiate a county home rule charter;

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF LEON COUNTY, FLORIDA, that:

SECTION 1. HOME RULE CHARTER.

The proposed Home Rule Charter of Leon County, Florida, shall read as follows:

PREAMBLE

We, the citizens of Leon County, Florida, united in the belief that governmental decisions affecting local interests should be made locally, rather than by the State, and that County government should be reflective of the people of the County and should serve them in achieving a more responsive and efficient form of government and in order to empower the people of this County to make changes in their own government, do ordain and establish this Home Rule Charter for Leon County, Florida.

ARTICLE I. CREATION, POWERS AND ORDINANCES OF HOME RULE CHARTER GOVERNMENT

Sec. 1.1. Creation and general powers of Home Rule Charter government.

The County shall have all powers of self-government not inconsistent with general law, with special law approved by vote of the electors, or with this Charter. The County shall have all county and municipal powers of self-government granted now or in the future by the Constitution and laws of the State of Florida.

Sec. 1.2. Body corporate, name and boundaries.

Leon County shall be a body corporate and politic. The corporate name shall be Leon County, Florida. The County seat and boundaries shall be those designated by law on the effective date of this Home Rule Charter.

Sec. 1.3. Construction.

The powers granted by this Home Rule Charter shall be construed broadly in favor of the charter government. The specified powers in this Charter shall not be construed as limiting, in any way, the general or specific power of the government as stated in this article. It is the intent of this article to grant to the charter government full power and authority to exercise all governmental powers necessary for the effective operation and conduct of the affairs of the charter government.

Sec. 1.4. County Purposes.

The County, operating under this Charter, shall have all special powers and duties which are not inconsistent with this Charter, heretofore granted by law to the Board of County Commissioners, and shall have such additional county and municipal powers as may be required to fulfill the intent of this Charter.

Sec. 1.5. Municipal Purposes.

The County shall have all necessary municipal powers to accomplish municipal purposes within the County. In the event the Board of County Commissioners levies the Municipal Public Services Tax on utilities, any additional recurring or non-recurring fee or charge imposed on a utility relating to the use or occupation of the public rights-of-way shall not exceed what is reasonably necessary to properly monitor and enforce compliance with the County's rules and regulations concerning placement and maintenance of utility facilities in the public rights-of-way.

Sec. 1.6. Relation to Municipal Ordinances.

Except as otherwise provided by law or this Charter, municipal ordinances shall prevail over County ordinances to the extent of any conflict within the boundaries of the municipality. To the extent that a county ordinance and a municipal ordinance shall cover the same subject without conflict, then both the municipal ordinance and the county ordinance shall be effective, each being deemed supplemental to the other.

Sec. 1.7. Transfer of Power.

Whenever a municipality, special district or agency shall request by a majority vote of the governing body the performance or transfer of a function to the County, the County is so authorized by a majority vote of the Board of County Commissioners to have the power and authority to assume and perform such functions and obligations. This section does not

authorize a transfer in violation of Article VIII, § 4 of the Constitution of Florida.

Sec. 1.8. Division of Powers.

This Charter establishes the separation between legislative and administrative functions of this government. The establishment and adoption of policy shall be the responsibility of the Board of County Commissioners and the execution of that policy shall be the responsibility of the County Administrator.

Sec. 1.9. Relation to State Law.

Special laws of the state legislature relating to or affecting Leon County and general laws of local application which apply only to Leon County, except those laws relating exclusively to a municipality, the school board, or a special district, shall be subject to approval by local referendum to the extent that they are not in conflict with this Charter. All special laws so approved shall become ordinances, and may be subject to amendment or repeal by the Board of County Commissioners.

ARTICLE II. ORGANIZATION OF COUNTY GOVERNMENT

Sec. 2.1. Elected Commission and appointed County Administrator form of government.

Leon County shall operate under an elected County Commission and an appointed County Administrator form of government with separation of legislative and executive functions in accordance with the provisions of this Home Rule Charter. The legislative responsibilities and powers of the County shall be assigned to, and vested in, the Board of County Commissioners. The executive responsibilities and power of the County shall be assigned to, and vested in, the County Administrator, who shall carry out the directives and policies of the Board of County Commissioners and enforce all orders, resolutions, ordinances and regulations of the Board, the Charter and all applicable general law to assure that they be faithfully executed.

Sec. 2.2. Legislative Branch.

(1) The County Commission.

The governing body of the County shall be a Board of County Commissioners composed of seven (7) Members serving staggered terms of four (4) years. There shall be one (1) Commissioner elected for each of the five (5) County Commission districts, established pursuant to general law or by ordinance, and they shall be elected by the electors of that district. There shall be two At-large Commissioners elected on a countywide basis by the electors of the County. Elections for all seven (7) members of the County Commission shall be non-partisan. Each candidate for the office of district County Commissioner shall reside within the district from which such candidate seeks election at the time of qualifying to run for that office, and during the term of office each Commissioner shall reside in the district from which such Commissioner ran for office, provided that any Commissioner whose residence is removed from a district by redistricting may continue to serve during the balance of the term of office.

(2) Redistricting.

Redistricting of County Commission district boundaries shall be in accordance with general law, changed only after notice and a public hearing as provided by general law.

(3) Salaries and Other Compensation.

Salaries and other compensation of the County Commissioners shall be established by ordinance, and salary shall not be lowered during an officer's term.

(4) Authority.

The Board of County Commissioners shall exercise all legislative authority provided by this Home Rule Charter in addition to all other powers and duties authorized by general law or special law approved by a vote of the electorate.

(5) Vacancies.

A vacancy in the office of County Commissioner shall be defined and filled as provided by general law.

(6) Administrative Code.

The County Commission shall adopt an administrative code in accordance with general law.

Sec. 2.3. Executive Branch.

(1) The County Administrator.

(A) The County Administrator shall be appointed by, and serve at the pleasure of, the Board of County Commissioners. The County Administrator shall be the chief executive officer of the County and all executive responsibilities and powers shall be assigned to, and vested in, the County Administrator. The County Administrator shall exercise all executive authority provided by this Home Rule Charter and all other powers and duties authorized by general or special law.

(B) The County Administrator shall be chosen on the basis of his/her professional qualifications, administrative and executive experience, and ability to serve as the chief administrator of the County. The County Administrator shall reside within the County during his/her tenure as County Administrator.

(C) The compensation of the County Administrator shall be fixed by the Board of County Commissioners at a level commensurate with the responsibilities of the position, with performance appraisals conducted by the Board of County Commissioners at least annually.

(D) A vacancy in the office shall be filled in the same manner as the original appointment. The County Administrator may appoint an Acting County Administrator in the case of his/her temporary vacancy.

(2) Senior Management.

The County's senior management employees, with the exception of the County Attorney's and Tourist Development Council (TDC) staff, shall serve at the pleasure of the County Administrator, who may suspend or discharge senior management personnel with or without cause.

Sec. 2.4. County Attorney.

(1) There shall be a County Attorney selected by the Board of County Commissioners who shall serve at the pleasure of, and report directly to, the Board of County Commissioners, and shall reside within the County during his/her tenure as County Attorney.

(A) The County Attorney shall provide legal services to the Board of County Commissioners, the County Administrator, and County departments, boards and agencies organized under the Board of County Commissioners.

(B) The compensation of the County Attorney shall be fixed by the Board of County Commissioners at a level commensurate with the responsibilities of the position with performance appraisals conducted by the Board of County Commissioners at least annually.

ARTICLE III. ELECTED COUNTY CONSTITUTIONAL OFFICERS

Sec. 3.1. Preservation of Constitutional Offices.

The offices of the Sheriff, Property Appraiser, Tax Collector, Clerk of the Circuit Court and Supervisor of Elections shall remain as independently elected constitutional offices, and the status, powers, duties and functions of such offices, shall not be altered by this Home Rule Charter, or any revisions or amendments hereto, except as provided in Section 5.2 below. The constitutional officers shall perform their executive and administrative functions as provided by law.

Sec. 3.2. Non-Partisan Elections.

(1) Non-Partisan Offices.

The Supervisor of Elections shall be non-partisan.

(A) Non-Partisan Election Procedures.

If three or more candidates, none of whom is a write-in candidate, qualify for such office, the names of those candidates shall be placed on a non-partisan ballot at the first primary election. If no candidate for such office receives a majority of the votes cast for such office in the first primary election, the names of the two candidates receiving the highest number of votes for such office shall be placed on the general election ballot.

(B) Qualification by Petition.

A candidate for non-partisan office may qualify for election to such office by means of the petitioning process provided in general law.

Sec. 3.3. Clerk Auditor.

(1) The Leon County Clerk of the Court shall serve as the Auditor to the Commission as specified by law. The Clerk shall employ a Certified Internal Auditor, Certified Public Accountant, or such other person qualified by education or experience in governmental accounting, internal auditing practices and fiscal controls, which shall include at least five (5) years experience in professional accounting, auditing, governmental fiscal administration or related experience, unless the Clerk holds such qualifications. The Board of County Commissioners shall fund the audit function of the Clerk.

(2) Audit Committee.

There shall be a five member Audit Committee of which two members shall be appointed by the County Commission and three by the Clerk. The Audit Committee shall adopt an annual plan of work for the Auditor and shall oversee the work of the Auditor. The Audit Committee members shall be residents of Leon County, none of whom may be an employee or officer of County government, and who have experience as a public accountant, internal auditor, or as a financial manager for a public, private or not for profit institution. The purpose of the Committee is to promote, maintain,

and enhance the independence and objectivity of the internal audit function by ensuring broad audit coverage, adequate consideration of audit reports, and appropriate action on recommendations. Clerk shall provide for the organization and duties of the audit committee, including membership terms, voting procedures, officers, sub-committees, meeting schedules and staff support.

ARTICLE IV. POWERS RESERVED TO THE PEOPLE: INITIATIVE AND RECALL

Sec. 4.1. Citizen Initiative.

(1) Right to Initiate.

The electors of Leon County shall have the right to initiate County ordinances in order to establish new ordinances and to amend or repeal existing ordinances, not in conflict with the Florida Constitution, general law or this Charter, upon petition signed by at least ten percent (10%) of the total number of electors qualified to vote in the County reflecting ten percent (10%) of the total number of electors qualified to vote within each of the five (5) commission districts. The total number of electors qualified shall mean the total number of electors qualified to vote in the last preceding general election.

(2) Procedure for Petition.

The sponsor of an initiative shall, prior to obtaining any signatures, submit the text of a proposed ordinance to the Supervisor of Elections, with the proposed ballot summary and the form on which signatures will be affixed and obtain a dated receipt therefore. Any such ordinances shall embrace but one (1) subject and matter directly connected therewith. The sponsor shall cause a notice of such submission to be published within fourteen (14) days thereof in a newspaper of general circulation in the County. The allowable period for obtaining signatures on the petition shall be completed not later than one (1) year after initial receipt of the petition by the Supervisor of Elections. The sponsor shall comply with all requirements of general law for political committees, and shall file quarterly reports with the Supervisor of Elections stating, to the best of the sponsor's information and belief, the number of signatures procured. The time and form of such reports may be prescribed by ordinance. When a sufficient number of signatures are obtained, the sponsor shall thereupon submit signed and dated forms to the Supervisor of Elections, and upon submission, shall pay all fees required by general law. The Supervisor of Elections shall, within sixty (60) days after submission of signatures, verify the signatures thereon, or specify a reason for the invalidity of each rejected signature, if the petition is rejected for insufficiency of the number of valid signatures. If the petition is rejected for insufficiency of the number of signatures, the sponsor shall have an additional thirty (30) days within which to submit additional signatures for verification. The Supervisor of Elections shall, within thirty (30) days of submission of additional signatures, verify the additional signatures. In the event sufficient signatures are still not acquired, the Supervisor of Elections shall declare the petition null and void and none of the signatures may be carried over onto another identical or similar petition.

(3) Consideration by Board of County Commissioners.

Within sixty (60) days after the requisite number of signatures has been verified by the Supervisor of Elections and reported to the Board of County Commissioners, the Board of County Commissioners shall give notice and hold public hearing(s) as required by general law on the proposed ordinance and vote on it. If the Board fails to enact the proposed ordinance it shall, by resolution, call a referendum on the question of the adoption of the proposed ordinance to be held at the next general election occurring at least forty-five (45) days after the adoption of such resolution. If the question of the adoption of the proposed ordinance is approved by a majority of those registered electors voting on the question, the proposed ordinance shall be declared, by resolution of the Board of County Commissioners, to be enacted and shall become effective on the date specified in the ordinance, or if not so specified, on January 1 of the succeeding year. The Board of County Commissioners shall not amend or repeal an ordinance adopted by initiative prior to the next succeeding general election, without the approval of a majority of the electors voting at a referendum called for that purpose.

(4) Limitation on Ordinances by Initiative.

The power to enact, amend or repeal an ordinance by initiative shall not include ordinances or provisions related to County budget, debt obligations, capital improvement programs, salaries of County officers and employees, the assessment or collection of taxes, or the zoning of land.

Sec. 4.2. Recall.

All members of the Board of County Commissioners shall be subject to recall as provided by general law.

ARTICLE V. HOME RULE CHARTER TRANSITION, AMENDMENTS, REVIEW, SEVERANCE, EFFECTIVE DATE

Sec. 5.1. Home Rule Charter Transition.

(1) General Provisions.

Unless expressly provided otherwise in this Home Rule Charter, the adoption of this Charter shall not affect any existing contracts or obligations of Leon County; the validity of any of its laws, ordinances, regulations, and resolutions; or the term of office of any elected County officer, whose term shall continue as if this charter had not been adopted.

(2) Initial County Commissioners.

The persons comprising the Leon County Board of County Commissioners on the effective date of this Charter shall become the initial members of the Board of County Commissioners of the Charter government and shall perform the functions thereof until the normal expiration of their terms or until the election and qualification of their successors as provided by law.

(3) Outstanding Bonds.

All outstanding bonds, revenue certificates, and other financial obligations of the County outstanding on the effective date of this Charter shall be obligations of the Charter government. All actions taken by the former government relating to the issuance of such obligations are hereby ratified and confirmed. Payment of such obligations and the interest thereon shall be made solely from, and charged solely against, funds derived from the same sources from which such payment would have been made had this Charter not taken effect.

(4) Employees Continuation.

All employees of the former County government shall, on the effective date of this Charter, become employees of the County government created by this Charter. All existing wages, benefits, and agreements, and conditions of employment shall continue, until modified by lawful action of the County Commission.

Sec. 5.2. Home Rule Charter Amendments.

(1) Amendments Proposed by Petition.

(A) The electors of Leon County shall have the right to amend this Home Rule Charter in accordance with Sec. 4.1 of this Charter.

(B) Each proposed amendment shall embrace but one (1) subject and matter directly connected therewith. Each Charter amendment proposed by petition shall be placed on the ballot by resolution of the Board of County Commissioners for the general election occurring in excess of ninety (90) days from the certification by the Supervisor of Elections that the requisite number of signatures has been verified. If approved by a majority of those electors voting on the amendment at the general election, the amendment shall become effective on the date specified in the amendment, or, if not so specified, on January 1 of the succeeding year.

(2) Amendments and Revisions by Citizen Charter Review Committee.

(A) A Citizen Charter Review Committee shall be appointed by the Board of County Commissioners at least twelve (12) months before the general election occurring every eight (8) years thereafter, to be composed and organized in a manner to be determined by the Board of County Commissioners, to review the Home Rule Charter and propose any amendments or revisions which may be advisable for placement on the general election ballot. Public hearings shall be conducted as provided by Section 125.63, Florida Statutes.

(B) No later than ninety (90) days prior to the general election, the Citizen Charter Review Committee shall deliver to the Board of County Commissioners the proposed amendments or revisions, if any, to the Home Rule Charter, and the Board of County Commissioners shall consider such amendments or revisions to be placed on the general election ballot, in accordance with Section 125.64, Florida Statutes.

(C) If the Citizen Charter Review Committee does not submit any proposed Charter amendments or revisions to the Board of County Commissioners at least ninety (90) days prior to the general election, the Citizen Charter Review Committee shall be automatically dissolved.

(3) Amendments Proposed by the Board of County Commissioners.

(A) Amendments to this Home Rule Charter may be proposed by ordinance adopted by the Board of County Commissioners by an affirmative vote of a majority plus one of the membership of the Board. Each proposed amendment shall embrace but one (1) subject and matter directly connected therewith. Each proposed amendment shall only become effective upon approval by a majority of the electors of Leon County voting in a referendum at the next general election. The Board of County Commissioners shall give public notice of such referendum election at least ninety (90) days prior to the general election referendum date.

(B) If approved by a majority of those electors voting on the amendment at the general election, the amendment shall become effective on the date specified in the amendment, or, if not so specified, on January 1 of the succeeding year.

Sec. 5.3. Severance.

If any provision of this Charter or the application thereof to any person or circumstance is held invalid, the invalidity shall not affect other provisions or applications of the Charter which can be given effect without the invalid provision or application, and to this end the provisions of the Charter are declared severable.

Sec. 5.4. Home Rule Charter effective date.

This Charter shall become effective November 12, 2002.

SECTION 2. BALLOT QUESTION TO BE PRESENTED TO ELECTORATE.

The proposed Charter of Leon County, Florida, shall be presented to the qualified Leon County electorate by placing the question of whether to adopt same on the ballot at the special election to be held on November 5, 2002.

SECTION 3. BALLOT QUESTION FORM.

The question on the ballot shall be substantially in the following form:

CHARTER FOR LEON COUNTY, FLORIDA AS PROPOSED BY LEON COUNTY ORDINANCE NO. 2002-___

Question

Shall there be a Home Rule Charter for Leon County, Florida, establishing all rights and powers of local self government; authorizing the proposal and adoption of ordinances by voter initiative and referendum; preserving elected constitutional county officers; providing a non-partisan Supervisor of Elections; providing for non-partisan elections of county commissioners; allowing recall of commissioners by citizen referendum; and providing a method of amendment, which shall take effect November 12, 2002?

Yes for Approval _____

No for Rejection _____

SECTION 4. FURTHER AUTHORIZATION.

The Board of County Commissioners of Leon County, Florida, is authorized to adopt all resolutions and take all actions necessary in order for this Charter referendum proposition and those propositions referenced in the Preamble and Articles of the proposed Charter herein to be properly placed on the ballot for the special election of November 5, 2002. Said referendum shall be conducted according to the requirements of law governing referendum elections in the State of Florida.

SECTION 5. SEVERABILITY.

If any word, phrase, clause, section or portion of this ordinance shall be held invalid or unconstitutional by a court of compete jurisdiction, such portion or words shall be deemed a separate and independent provision and such holding shall not affect the validity of the remaining portions thereof.

SECTION 6. EFFECTIVE DATE.

This ordinance shall have effect upon becoming law, but shall be of no further force or effect if the proposed Charter is not duly approved at the November 5, 2002, special election. The Charter of Leon County, Florida, as proposed by this Ordinance, shall become effective November 12, 2002, if the Charter is approved by a "yes" vote by a majority of those duly qualified electors voting on the question posed at the November 5, 2002, referendum.

DULY PASSED AND ADOPTED BY the Board of County Commissioners of Leon County, Florida, this 10th day of September, 2002.

LEON COUNTY, FLORIDA

County Policies

Policy for Accounting and Reporting:
Policy No. 92-4

It shall be the policy of the Board of County Commissioners of Leon County, Florida, that: The County will establish accounting and reporting systems to:

1. Maintain accounting and reporting practices in conformance with the Uniform Accounting System of the State of Florida and Generally Accepted Accounting Principles (GAAP).
2. Maintain accounting system records on a basis consistent with the accepted standards for local government accounting according to Governmental Accounting and Financial Reporting (GAFR), the National Council on Governmental Accounting (NCGA), and the Governmental Accounting Standards Board (GASB).
3. Provide regular monthly financial reports that include a summary of activity for all funds.
4. Provide regular monthly trial balances of line item financial activity by type of revenue and expenditure.
5. Ensure that an annual financial and compliance audit of the County's financial records is conducted by an independent firm of certified public accountants whose findings and opinions are published and available for public review.
6. Provide that the Office of Management and Budget (OMB) will submit to the County Commission quarterly reports on the operating condition of the County and, where applicable, to identify possible• trends and, where necessary, to recommend options for corrective action.
7. Seek, annually, the Government Finance Officers Association (GFOA) Certificate of Achievement in Financial Reporting and the GFOA's annual budget award.

Policy for Amending the Budget:
Policy No. 97-11

The County will establish practices for the operation and amending of the annual budget to:

1. Provide that all amendments/transfers of funds will first be reviewed by the director(s) of the requesting department/division, followed by a second review by the Office of Management and Budget, prior to submission and subsequent approval/denial by the County Administrator and/or the Board of County Commissioners, as set forth by the following provisions of this policy.
2. Provide that:
a. Notwithstanding the provisions of paragraph 1, program managers shall have the flexibility to amend their operating expenditure budgets and personnel services budgets by up to 10-percent of the total on an aggregate basis between line items within programs with a $20,000 cap, contingent upon approval by the County Administrator;
b. The County Administrator delegates to the Office of Management and Budget the responsibility for monitoring and enforcing the provisions of this paragraph based on policies adopted by the Board of County Commissioners.
3. Provide that, in addition to the provisions of paragraph 2, the County Administrator may authorize intrafund transfers up to $20,000.
4. Provide that intrafund transfers greater than $20,000, and all interfund transfers, must be approved by a majority vote of the Board of County Commissioners.
5. Provide that all requests for use of reserves for contingency must be approved by a majority vote of the Board of County Commissioners.

Policy for Carry Forward Program:
Policy No. 98-16

It shall be the policy of the Board of County Commissioners of Leon County, Florida, that Policy No. 94-8, entitled "Carry Forward Program" and adopted by the Board of County Commissioners on December 13, 1994, is hereby repealed and superseded, and a new policy is hereby adopted in its place, to wit:

> The Carry Forward Program provides budget incentives to managers to improve financial management effectiveness and accountability. The program allows managers to carry forward into the ensuing fiscal year a portion of, or all of, the unexpected end-of-year funds for identifiable projects which will result in increased productivity, cost savings and/or increased efficiency. Those projects which receive the County Administrator's approval will be presented to the Board of County Commissioners prior to November 1 of each year.

A. Eligibility Requirements
The department manager must submit the program proposal to the Office of Management & Budget (OMB) no later than the deadline established by OMB. The proposal must include financial savings estimated based on the most recent financial data available. The department manager must clearly indicate in the Carry Forward Program how the County will realize an increase in productivity, save money or increase efficiency by approving the proposal.

Any request that was denied during the budget review process will be forwarded directly to the County Administrator for special review. The County Administrator will provide further direction to OMB.

Note: Those projects which were funded by the Board in the current fiscal year, and which were not completed, are not affected by this program. In such case, the manager must submit a "Carry Forward Request Form" (See Attachment) to the Office of Management & Budget requesting that these funds be added to the budget of the ensuing fiscal year for the sole purpose of completing the projects for which the funds were appropriated in the previous fiscal year. The program must state on the "Carry Forward Request Form" why the project was not completed within the current fiscal year and the anticipated completion date.

B. OMB Responsibilities
The Office of Management & Budget shall review all proposals from department managers. The Office of Management & Budget will be responsible for the program activities listed below.

Verify the total amount of funds eligible to be carried forward into the ensuing fiscal year with the Finance Department.

Review an analysis of the proposed project to determine if it will increase productivity, save tax dollars and/or increase efficiency.

Make a recommendation of approval or denial to the County Administrator.

Notify the program manager in writing of whether the project was accepted or denied within two (2) working days of the County Administrator's final decision.

Human Service Request for Discretionary Funding:
Policy No. 00-4

It shall be the policy of the Board of County Commissioners of Leon County, Florida, that: Policy No. 99-4 "Mid-Fiscal Year Funding Requests for Outside Agencies," adopted by the Board of County Commissioners on November 23, 1999, is hereby repealed and superseded, and a new policy is hereby adopted in its place, to wit:

Human Service Request for Discretionary Funding

1. Board Intent
a. All requests for funding which can legitimately be planned for must be made through the normal budget cycle.
b. The initial disposition of the Board will be to disapprove or delay all requests made outside the normal budget cycle.
c. The full impact of any request on the present and future resources of the County must be disclosed.
d. No requests for funding during the fiscal year may come directly to the Board without prior administrative review as specified in this policy.

2. Procedures
The following procedures shall govern all funding requests made during the fiscal year outside the normal budget cycle:
a. Outside agencies or individuals requesting funding from the Board of County Commissioners any time during the fiscal year shall first submit their requests in writing to the County Administrator.
b. The County Administrator is authorized to develop forms and procedures to be used by outside agencies or individuals.
c. All requests will be brought to the Board for consideration at a regularly scheduled meeting.
d. Requests approved by the Board will be funded from the Commissioner's Discretionary Account.
e. In the case where funding has been exhausted in the Commissioner's Discretionary Account, all requests will be denied at the staff level, and the Board will be notified via inter-office memorandum.

3. Evaluation Criteria
All funding requests will be evaluated and funded at the discretion of the Board.

4. Exceptions
a. Mid-year requests from athletic teams or similar organizations for funding from the Board's Youth Sports Team Fund are exempt from this policy.

Policy for Contingency Reserves:
Policy No. 99.3

It shall be the policy of the Board of County Commissioners of Leon County, Florida, that:
Policy No. 94-11 "Contingency Reserves and Mid-Fiscal Year Funding Requests for Outside Agencies," adopted by the Board of County Commissioners on September 1994, is hereby repealed and superseded, and a new policy is hereby adopted in its place, to wit:

Use of Contingency Reserves

1. Board Intent
Contingency reserves are established to provide the following:
a. Funding for authorized mid-year increases to adopted levels of service.
b. Funding for unexpected increases in the cost of providing existing levels of service.

c. Temporary and nonrecurring funding for unexpected projects.
d. Funding of a local match for public or private grants.
e. Funding to offset losses in revenue caused by actions of other governmental bodies.
f. Funding to accommodate unexpected program mandates from other governmental bodies.

2. Procedures
a. The general revenue reserves for contingency will be budgeted at an amount not to exceed 10% of projected general operating revenues for the ensuing fiscal year.
b. The County will maintain an annual unappropriated fund balance at a level sufficient to maintain adequate cash flow and to eliminate the need for short-term borrowing. The unappropriated fund balance shall be no less than ten (10) percent of general operating revenues and shall be separate from the reserves for contingency.
c. The County Administrator is authorized to develop forms and procedures to be used by outside agencies or individuals or County agencies in submitting their requests for use of contingency reserves.
d. County agencies, including County departments and Constitutional Officers, requesting additional funding from the Board shall first submit their requests in writing to the County Administrator for full review and evaluation.
e. After evaluation, all requests will be brought to the Board for consideration at a regularly scheduled meeting.
f. Requests for use of reserves for contingency may be approved only by the Board of County Commissioners.
g. The County's budget will be amended at such time the County Commission, by majority vote, authorizes reserves for contingency. All requests to the County Commission for the use of any reserves for contingency shall be accompanied by a "contingency statement" prepared by OMB showing the year-to-date activity on the reserves account as well as the current account balance and the net effect on the account of approving the use of reserves.

3. Evaluation Criteria
a. The Board will use the procedures and evaluation criteria set forth in this policy. The evaluation of funding requests shall include, but not be limited to the following:

consistency with other Board policy;
the urgency of the request;
the scope of services to be provided;
the short-term and long-term fiscal impact of the request;
a review of alternative methods of funding or providing the services,
a review for duplication of services with other agencies;
a review of efforts to secure non-County funding;
a discussion of why funding was not sought during the normal budget cycle; and a review of the impact of not funding or delaying funding to the next fiscal year.

4. Exceptions
a. This policy is not intended to limit regular mid-year salary adjustment transfers from the salary adjustment contingency account, which is reviewed separately by the Board of County Commissioners in the month of April of each year.

Policy for Debt Management and Other Investments:
Policy No. 93-47

It shall be the policy of the Board of County Commissioners of Leon County, Florida that: Policy No. 92-6, adopted by the Board of County Commissioners on March 10, 1992, is hereby superseded and repealed, and a new policy is hereby adopted in its place, to wit: Debt management and investment practices are established to:

1. Ensure that capital projects financed through the issuance of bonds will not be financed for a period that exceeds the useful life of the project or the life of the supporting revenue source.
2. Ensure that interest, operating or maintenance expenses will be capitalized only for facilities or enterprise activities and will be limited to those expenses encumbered prior to the actual operation of the facility or its improvement.
3. Provide that debt for Leon County, Florida shall be limited to an amount which will not prevent the County from maintaining sources of available revenues for service of debt at 135% of annual debt service. The State of Florida does not mandate legal debt limitation for local governments.
4. Provide that the County will limit its investments to only the safest types of securities, to include those backed by the U.S. Government or its agencies and those which provide insurance or the legally required backing of the invested principal.
5. Provide that, unless market conditions otherwise require, not more than fifteen (15) percent of the County's investment portfolio shall be placed in any one institution other than those securities issued or guaranteed by the U.S. Government or its agencies or the State Board of Administration of the State of Florida.
6. Provide that the investment portfolio of Leon County, Florida must be structured in such a manner

to provide sufficient liquidity to pay obligations as they become due. The investment
portfolio shall be diversified by type of investment, issuer, and dates of maturity in order to protect against fluctuations in the market economy. At least fifteen percent (15%) of the County's portfolio shall be kept in liquid investments which are available on a daily basis, without loss of principal.
7. Provide that the clear title to principal and collateral backing for all investments shall be maintained by Leon County, in the County's own bank, or a third party agent under agreement to the County.
8. Provide that the Board of County Commissioners seeks to optimize return on investments within the constraints of safety and liquidity. The purchase and sale of securities shall be at competitive prices based on market conditions.
9. Provide that Leon County will use only major banks, brokers or dealers which have been selected after review of their qualifications, size, capitalization, inventories handling and reputation.
10. Provide that Leon County will not place funds with any institution which is less than three (3) years old.
11. Provide that the Board shall adopt a plan by October 1 of each year to govern the policies and procedures for the investment of surplus funds of the County based on the criteria as set forth in the County's Investment Ordinance for Surplus Funds, No. 93-3.
12. Provide that collateral shall be required for any re-purchase agreement, not covered under Chapter 280, Florida Statutes. Collateral placed for any re-purchase agreement will be governed by the same terms as those defined in the County's Investment Ordinance for Surplus Funds, No. 93-3.
13. Provide that the County shall establish a County Investment Oversight Committee whose membership and duties shall be governed by the provisions as set forth in the County's Investment Ordinance for Surplus Funds, No. 93-3.

Policy for Dues and Memberships:
Policy No. 93-46

It shall be the policy of the Board of County Commissioners of Leon County, Florida, that: Policy No. 77-7, adopted by the Board of County Commissioners on June 21, 1977, is hereby repealed and superseded, and a new policy is hereby adopted in its place, to wit:

Organizations to which dues and memberships are paid for a County employee by Leon County shall be listed in a department's/division's annual budget request submission to the office of Management and Budget and reviewed for their appropriateness to the employee's job responsibilities with final denial/approval of such membership(s) by the County Administrator or his/her designee during the development phase of the tentative budget. Any request for County-paid employee memberships made during the fiscal year shall be submitted to the Office of Management and Budget for review with final denial/approval by the County Administrator. All memberships paid by the County for its departments/divisions shall follow the same review and approval process as that of a County Employee as outlined in this policy.

Policy for Fiscal Planning:
Policy No. 93-44

It shall be the policy of the Board of County Commissioners of Leon County, Florida that: Policy No. 92-3, adopted by the Board of County Commissioners on March 10, 1992, is hereby repealed and superseded, and a new policy is hereby adopted in its place, to wit:
The County will establish fiscal planning practices to:
1. Provide that the annual operating and capital budget for Leon County shall be developed in conformity with the Tallahassee-Leon County Comprehensive Plan by the Office of Management and Budget in conjunction with revenue estimates from the Finance Division of the Clerk of the Circuit Court, under the advisement of the County Administrator and adopted as provided in State law by a majority vote of the Board of County Commissioners presiding in a public hearing.
2. Provide for the development and annual review of a capital improvement budget. This budget shall contain a 5-year plan for acquisition and improvement of capital investments in the areas of facilities, transportation, equipment and drainage. This budget shall be coordinated with the annual operating budget.
3. Provide that the Board of County Commissioners will continue to reflect fiscal restraint through the development of the annual budget. In instances of forthcoming deficits, the Board will either decrease appropriations or increase revenues.
4. Provide that the County will strive to better utilize its resources through the use of productivity and efficiency enhancements while at the same time noting that the costs of such enhancements should not exceed the expected benefits.
5. Provide that expenditures which support existing capital investments and mandated service programs will be prioritized over those other supporting activities or non-mandated service programs.
6. Provide that the County Administrator shall be designated Budget Officer for Leon County and will carry out the duties as set forth in Ch.129, F.S.
7. Provide that the responsibility for the establishment and daily monitoring of the County's accounting system(s), shall lie with the Finance Division of the Clerk of the Circuit Court, and that the oversight of investment and debt management for the

government of Leon County shall lie with the Board of County Commissioners.
8. Provide that this policy shall be reviewed annually by the Board of County Commissioners to ensure its consistency and viability with respect to the objectives of the Board and its applicability to current state law and financial trends.

Policy for Industrial Development Revenue Bond Financing: Policy No. 81-1

It shall be the policy of the Board of County Commissioners of Leon County, Florida, that:

Industrial Development Revenue Bond (IDRB) financing will be considered as an inducement to local and new prospective business expansion and relocation as a means to promote the diversification and expansion of the local economy, subject to the following conditions:

1. Information and application requirements of the County are completely and accurately met.
2. All fees and charges are paid, if and when assessed.
3. The project, consisting of land acquisition, construction, renovation and/or equipment purchases, has not begun prior to IDRB financing approval.
4. The project complies with all federal, state and local laws with regard to industrial development revenue bond financing eligibility.
5. Except in unusual circumstances, the Board will give priority consideration for IDRB financing to an industrial or manufacturing plant.

Policy for Landfill Rate Stabilization Reserve: Policy No. 03-08

It shall be the policy of the Board of County Commissioners of Leon County, Florida, that Policy No. 94-1, "Policy for Landfill Rate Stabilization Reserve," adopted by the Board of County Commissioners on February 8, 1994 is hereby repealed and superseded, and a new policy entitled "Solid Waste Rate Stabilization Reserve Fund" is hereby adopted in its place. It shall be the policy of the Board of County Commissioners of Leon County, Florida that:

1. The Solid Waste Rate Stabilization Reserve Fund is established to provide the following:
a. To accumulate funding for planned future capital project expenditures;
b. Funding for temporary and nonrecurring unexpected capital projects;
c. Funding to accommodate unexpected program mandates from other governmental bodies;
d. Funding for extraordinary operating expenses.
e. Funding for operating expenses in order to stabilize rates.
2. Use of funds from the Solid Waste Rate Stabilization Reserve Fund will be limited to operation of the landfill and transfer station.
3. The Board of County Commissioners must approve requests for use of Rate Stabilization Reserve Fund. The Board will use the procedures and evaluation criteria set forth in this policy. Such requests will be evaluated in insure consistency with other Board policy; the urgency of the request; the scope of services to be provided; the short- and long-term fiscal impact of the request; a review of alternative methods of funding or providing the services; a review for duplication of services with other agencies; a review of efforts to secure non-County funding; a discussion of why funding was not sought during the normal budget cycle; and a review of the impact of not funding or delaying funding to the next fiscal year.
4. The Rate Stabilization Reserve Fund will be budgeted at the excess of revenues over expenditures after the requirements of the balance needed in the Contingency Reserve and Closure Reserve are met. The Rate Stabilization Reserve Fund shall be separate from the Contingency Reserve and Closure Reserve. The County's budget will be amended at such time as the County Commission, by majority vote, authorizes the use of reserves. All requests to the County Commission for the use of Rate Stabilization Reserve Fund shall be accompanied by an addendum prepared by OMB showing the year-to-date activity on the reserves account as well as the current account balance and the net effect on the account of approving the use of reserves.
5. As used in this document, the term "Fund" does not require the establishment of a self-balancing set of accounts, but rather indicates a separate account established within the Solid Waste Enterprise Fund.

Policy for Revenues: Policy No. 92-5

It shall be the policy of the Board of County Commissioners of Leon County, Florida, that:

The County will establish revenue practices to:
1. Provide that the County seek out and maintain a diversified revenue system to protect it from fluctuations in any one revenue source.
2. Provide that fees charged in enterprise operations will be calculated at a level which will
support all direct and indirect costs of the enterprise.
3. Ensure that the County does not accept any revenue source whose terms of acceptance or collection may negatively affect the County.

Financial Advisory Committee:
Policy No. 00-1

It shall be the policy of the Board of County Commissioners of Leon County, Florida, that:

In order to ensure that financial matters which come before the Board of County Commissioners have been appropriately and thoroughly reviewed, a Finance Advisory Committee is hereby established which shall be comprised of the Leon County Administrator, the Leon County Attorney, the Director of Public Services, the Director of Management and Budget and the Clerk of Courts' Finance Director.

The Finance Advisory Committee shall review and make recommendations to the Board of County Commissioners on financial matters related to the Board of County Commissioners and all County boards and authorities. Such financial matters may include, but not be limited to, issuance of debt, selection of bond counsel, financial advisory services, bond underwriter services, underwriter counsel and arbitrage rebate compliance services.

Glossary

Accrual Accounting: A basis of accounting in which revenues are recorded when eared and expenses are recorded at the time they are incurred, instead of when cash is actually received or disbursed.

Actual: Monies which have already been used or received.

Ad Valorem Tax: A tax levied on the assessed value (net of any exemptions) of real or personal property. This is commonly referred to as Aproperty tax.@

Adjusted Final Millage: The actual tax rate levied by a local government when tax bills are issued. The rate is adjusted for corrected errors in property assessments for tax purposes and for changes in assessments made by property appraisal adjustment boards in each county. Usually, such changes are very slight and the adjusted millage sometimes does not change from the levy set by the taxing authority. State law provides for certain limitations.

Adopted budget: The financial plan of revenues and expenditures for a fiscal year as approved by the Leon County Commission.

Aggregate Millage Rate: The sum of all property tax levies imposed by the governing body of a county. State law limits the aggregate rate for a county or municipality to $10.00 per $ 1,000 of assessed taxable value.

Amendment: A change to an adopted budget that may, or may not, increase or decrease a fund total. The change must be approved by the County Commission in certain instances.

Appropriated Fund Balance: The fund balance is included as a revenue source in the annual budget.

Appropriated Income: Florida Statute requires county governments to budget only ninety-five percent (95%) of the total revenue anticipated. Five (5%) percent of the total amount of revenues cannot be incorporated into the budget and made available for expenditure. Therefore, ninety-five percent (95%) of the one hundred percent (100%) of anticipated total revenues becomes the portion referred to as appropriated income.

Appropriation: A specific amount of funds authorized by the Leon County Commission to which financial obligations and expenditures may be made.

Assessed Value: A value established by the County Property Appraiser for all real or personal property for use as a basis for levying property taxes.

Balance: The balance for the current fiscal year. Balance is the difference between the projected expenditures and the expenditures occurred (balance= Budget- Expenditures).

Board of County Commissioners (BOCC): Elected Officials that make legislative decisions concerning Leon County policies.

Bond: A written promise to pay a sum of money on a specific date at a specified interest rate as detailed in a bond ordinance.

Budget: A balanced fiscal plan of programs, services, and construction projects, funded within available revenues and bounded within a specific period of time, usually 12 months. A balanced budget is a budget where anticipated revenues are evenly matched with proposed expenditures.

Budget Hearing: The public hearings conducted by the Leon County Commission to consider and adopt the annual budget.

Budget Message: A brief written statement presented by the County Administrator to explain principal budget issues and to identify policy-related issues to the Leon County Commission.

Budget Spilt: Allocation of salary across the Organizational Codes in an organization.

Capital Improvement Projects: Physical assets, constructed or purchased, that have a minimum useful life of ten years and a minimum cost of $10,000. These may include buildings, recreational facilities, road and drainage structures, and large pieces of equipment.

Capital Improvement Program (CIP): A five-year plan for providing public physical improvements. The program provides the following information for each project: a time frame for completion, the location, description, an annual estimated expenditure and the proposed method of financing.

Capital Outlay: Annual operating expenditures for the acquisition of, or addition to, fixed assets. These expenditures must cost more than $200 and less than $10,000 and will include construction projects, purchases of land, major renovations or repairs to existing grounds or facilities and acquisition of equipment.

Constitutional Officer: Positions established by Florida=s Constitution. In Leon County there are five elected constitutional officers: Tax Collector, Sheriff, Property Appraiser, Supervisor of Elections, and Clerk of the Court.

Contingency: A budgetary reserve to provide for emergency or unanticipated expenditures during the fiscal year.

Continuation Budget Request: Includes funding required to continue the existing level of service in the service area.

County Administrator: The Chief Executive Officer of the County appointed by the Leon County Commission.

Customer: The recipient of an output product or service. May be internal or external to the organization.

Debt Service: The expense of retiring such debts as loans and bond issues. It includes principal and interest payments, payments for paying agents, registrars, and escrow agents.

Debt Service Fund: An account established to accumulate resources for, and payment of, general long-term debt principal and interest.

Deficit: The excess of expenditures over revenues during a fiscal year.

Department: A basic organizational unit of County government which is functionally unique in its service delivery and is comprised of more than one program.

Encumbrance: The commitment of appropriated funds to purchase an item or service.

Enterprise Fund: A governmental accounting fund for operations that function similarly to private business enterprises. The cost of providing these types of services is derived by user fees and other charges for service.

Exemption: A portion of the total assessed valuation of property which is not subject to property taxes. An example is the homestead exemption which provides qualifying homeowners with a $25,000 exemption on their personal residential property.

Expenditure: Decreases in fund financial resources for the procurement of assets or the cost of goods and/or services received.

Fiscal Year: Any yearly accounting period, without regard to its relationship to a calendar year. The fiscal year for Leon County begins on October 1 and ends on September 30 of the following year. The fiscal year for the state begins on July 1 and ends on June 30 of the following year.

Franchise Fee: A fee imposed by a government unit for a right/ license granted to an individual/ business to market a company=s goods/services in a particular area.

Fund: A group of appropriations treated as an entity to meet legal requirements or Generally Accepted Accounting Principles.

Fund Balance: The difference between fund assets and fund liabilities.

General Fund: The fund used to account for all financial resources that are derived from ad valorem (property) taxes, licenses, permits, and other general revenues that will be used to support services that are provided on a countywide basis.

Grant: A contribution by a government or other organization to support a particular function. Grants may be classified as either operation or capital, depending upon the grantee.

Indirect Cost Reimbursement: Payments made to the County=s general fund by enterprise or grant-funded programs to cover administrative overhead costs incurred by the County.

Intergovernmental Revenue: Revenue collected by one government and distributed (usually through some predetermined formula) to another level of government(s).

Internal Service Fund: A fund established for the purpose of accounting for the transactions between government agencies.

Master Lease Program: The method used to finance the purchase of new equipment and refinance existing equipment leases.

Millage Rate: The rate used to calculate taxes based upon the assessed value of real property, countywide. One mill of tax is equal to $1.00 for each $1,000 of taxable property value.

Modified Accrual System: Accounting basis that records revenues when they are earned (whether or not cash is received then) and expenditures when goods and services are received (whether or not cash payments are made then).

Municipal Services Taxing Unit (MSTU): A district created by the county to place the burden of ad valorem taxes upon property in a geographic area to fund a particular service or services. In Leon County, MSTUs exist countywide to fund primary healthcare for the uninsured and emergency medical services.

Net Budget: The legally adopted budget less all double counts required by fund accounting. For example, transfer between funds can appear in the budget of both funds and inflate the budget total. Other categories include internal service charge, reserves,

debt proceeds, and other miscellaneous amounts.

Object Code: An itemization of accounts within a fund that is used to identify and record the type and amount of expenditures. Some object codes are mandated by the State of Florida Uniform Accounting System.

Operating Budget: A balanced fiscal plan for providing governmental programs and services for a single year.

Operating Expenses: Fund expenses related directly to the fund=s primary activities for the current year and not defined as personal or capital outlays.

Operating Transfer: Legally authorized transfer from a fund receiving revenue, to the fund through which the resources are to be expended.

Other Personnel Service (OPS): A temporary position of specific duration not to exceed two years. The positions may be full-time or part-time.

Performance Objective: A statement that describes in specific and measurable terms the results the program is expected to achieve within a certain time frame.

Personal Services Expense: Expenses for salaries, wages, workers compensation, health/life insurance, and retirement contributions provided to County employees.

Program: A broad function or area of responsibility of government services. It is a basic organizational unit of government that is composed of a group of specific activities and operations directed at attaining a common purpose or goal.

Projection: Estimates of anticipated revenues, expenditures, or other budget amounts for specific time periods, usually in fiscal years.

Property Tax: Taxes levied on all non-exempt real and personal property located within Leon County. Property taxes are computed on the basis of multiplying the millage rate by the assessed value of the property often referred to as *ad valorem tax.*

Proprietary Fund/Agency: Commonly called Aself-supporting@ or Aenterprise@, these funds/agencies pay for all or most of their cost of operations from user fees, and receive little or no general property tax support.

Real Property: Land and the buildings or structures that is taxable under state law.

Reserves: Appropriations of funds set aside to cover unanticipated or contingent expenses and shortfalls in revenues.

Revenue: Income received from various sources used to finance government services. Revenue categories includes: taxes, licenses and permits; intergovernmental revenue; charges for service; fines and forfeits; miscellaneous; and other financing sources.

Rolled-Back Millage Rate: The millage rate that will provide the same property tax levy as was levied during the previous fiscal year, except for levies on new construction, additions to structures, deletions, and property added due to geographic boundary changes.

Special Assessment: A levy made against certain properties to defray all or part of the cost of a specific capital improvement which benefits the owners of the property.

Special Revenue Fund: A fund used to account for the proceeds of specific revenue sources, other than expendable trusts or major capital projects that are legally restricted to be used for specific purposes.

State Shared Revenues: Revenues collected by the state and proportionately share with counties and/or municipalities on the basis of specific formulas.

Tax Base: The total property valuations on which taxes are levied.

Tax Roll: The certification of assessed/taxable values prepared by the Property Appraiser and presented to the Board of County Commissioners by July 1 of each year.

Trust Fund: Funds used to account for assets held by a governmental unit in a trustee capacity or as an agent for individuals, private organizations, other governments, and/or other funds.

User Fee: The fee charged to individuals or groups that receive a direct benefit of a public service, facility, or good.

Workload Measure: A unit of measure to identify the amount of work or product generated from specific activities. They form the basis for determining the unit's success at reaching its performance objectives.

As of March 29, 2004

POPULATION (2003)	255,500
Median Age	29.5
Registered Voters *(2000)*	146,817
% Voter Turnout 2000 Presidential Election	70.5%

LABOR FORCE (2003)

Number of Employees	158,300
Labor Force % of County Population	61.9%
Number in County Unemployed	4,749
Unemployment Rate	3.3%

MEDIAN FAMILY INCOME

	1979	1989	2,000
Leon County	$18,916	$37,000	$52,962
Florida	$17,280	$32,212	$45,625

COST OF LIVING (2003)

Price Level Index	FL Avg. = 100.00
Total	96.71
Food	102.57
Housing	87.57
Other Goods and Services	97.82
Transportation	99.28
Health Care	93.81

EDUCATION

Public K-12 Schools

Elementary Schools	25
Middle Schools	8
High Schools	5
Public School Teachers *(2002)*	2,124
Public School Students *(2002)*	30,034

Colleges/Universities/Junior Colleges

Florida State University
Florida A&M University
Tallahassee Community College

Vocational/Technical Schools

Keiser College
Lively Vo-Tech

SERVICES

Libraries	(Branches)
Leon County Public Library System	6
State of Florida Library	1
Florida State University Library System	8
Florida A&M University Library System	5
Tallahassee Community College Library	1

Law Enforcement	(Sworn Officers)
Leon County Sheriff's Office	226
Tallahassee Police Department	341
Florida State University Police Department	62
Florida A&M University Police Department	30
TCC Campus Police Department	15
Capital Police	61
Fire Department	(Stations)
Tallahassee Fire Department	15
Hospitals	(Beds)
Tallahassee Regional Medical Center	770
Tallahassee Community Hospital	180
Convention/Conference Centers	(Seats)
Tallahassee - Leon County Civil Center	13,500
Florida State Conference Center	375

Utilities

Within Tallahassee City Limits:	
Electricity, Water, Gas, Sewer and Solid Waste	City of Tallahassee, Talquin Electric, Florida Power
Outside City Limits:	
Solid Waste	Waste Management Services
Water, Sewer (limited)	City of Tallahassee, Talquin Electric
Gas	City of Tallahassee
Electricity	Florida Power, Talquin Electric Cooperative and City of Tallahassee

TRANSPORTATION (2003)

Airport

Tallahassee Regional Airport	
Average number of daily flights	82
Commercial Service Carriers	9
Length of longest runway (in feet)	8,000
Number of passengers (2002)	1,113,243

Highways:

Federal Interstates	I-10
Federal Highways	US 90, US 27, US 319
State Highways	SR-20, 61, 63, 263, 363, 366, 369, 371

Railroad Services:

Amtrak, CSX Transportation

Bus Service:

Local	TALTRAN
Inter-city	Greyhound

STATE & LOCAL TAXATION

County

Ad Valorem Millage Rates (2003)	2003 Adopted	2004 Proposed
City of Tallahassee	3.70	3.60
Leon County	8.55	8.54
Healthcare MSTU	0.12	0.22
Emergency Medical Services MSTU	0.50	0.50
Leon County School Board	9.22	N/A
Northwest FL Water Mngt District	0.05	N/A
Downtown Improvement Authority	1.00	1.00

Ad Valorem Tax Exemption Available	Yes
General Homestead Exemption	25,000
Retail Sales Tax (Local Option)	1.5%
Utility Service Tax	10.0%

State

Corporate Income Tax	5.5%
Personal Income Tax	0.0%
Retail Sales Tax	6.0%
Retail Sales Tax (Local Option)	1.5%
Intangible Tax (per $1,000)	$1

FINANCIAL INSTITUTIONS

Banks/Branches	20
Savings and Loans	27
Credit Unions	6

CLIMATE

Avg. Temperature	68
Avg. Precipitation	63
Avg. Wind Speed	7

RECREATION

Parks	72
Lakes	5
Boat Landings	24
Campgrounds	3
Reservations	1
Special Events	5
Museums	12
Galleries	10
Historic Points of Interest	11

TRAVEL DISTANCE FROM TALLAHASSEE

Panama City, Florida	97	Atlanta, Georgia	259
Gainesville, Florida	144	New Orleans, Louisiana	407
Jacksonville, Florida	163	Jackson, Mississippi	457
Pensacola, Florida	191	Miami, Florida	463
Tampa, Florida	239	Memphis, Tennessee	546
Orlando, Florida	242	Key West, Florida	606

2004/2005 LEON COUNTY BUDGET CALENDAR

DECEMBER

DATE	ACTIVITY	PARTICIPANTS
Wednesday, December 3, 2003	Board Retreat	Board of County Commissioners (BOCC) Executive Staff

JANUARY

DATE	ACTIVITY	PARTICIPANTS
Tuesday, January 13, 2004	Tentative Budget Calendar to Board	BOCC County Administrator Office of Management & Budget (OMB)
Friday, January 9, 2004	Management Services distributes the Management Services Matrix	Management Services Administration
Friday, January 30, 2004	Submission of Management Services Matrix and forms to Management Services	Departments/Divisions, Constitutional Officers, Judicial Officer
Friday, January 30, 2004	Management Services submission of all schedules to OMB for inclusion in Budget Development Manual	Facilities, Fleet, Human Resources, Management Information Systems, Purchasing

FEBRUARY

DATE	ACTIVITY	PARTICIPANTS
Tuesday, February 24, 2004	Possible Policy Issue Agenda Item to BOCC	BOCC County Administrator OMB
*Wednesday, February 25, 2004	Distribute Budget Development Manual and Associated Forms	OMB
*Wednesday, February 25, 2004	GEMS - Budget System goes “LIVE” - Departments begin budget development	OMB
*Wednesday, February 25, 2004 & *Thursday, February 26, 2004	OMB conducts training on GEMS Budget System	OMB Departments/Divisions Constitutionals Officers Judicial Officers
Friday, February 27, 2004	County Administrator, Facilities Management and OMB review Capital Improvement Program (CIP) request to Facilities	County Administrator Facilities Management OMB
Friday, February 27, 2004	County Administrator, Facilities Management and OMB review Capital Improvement Program (CIP) request to Facilities	County Administrator Facilities Management OMB

MARCH

DATE	ACTIVITY	PARTICIPANTS
Friday, March 26, 2004	Budget development complete - signed budgets submitted to OMB	Departments/Divisions Constitutionals Officers Judicial Officers

APRIL

DATE	ACTIVITY	PARTICIPANTS
Monday, March 29 -Friday, April 23	OMB reviews budget submissions and determines initial recommendations	OMB
Monday, April 26 - Friday, April 30	Meetings to discuss budget submissions and OMB recommendations	OMB Group Directors Departments/Divisions
Tuesday, April 27	Mid-Year Financial Report to Board	BOCC OMB

MAY

DATE	ACTIVITY	PARTICIPANTS
Wednesday, May 12, 2004 - Thursday, May 13, 2004	County Administrator Executive Hearings to review operating and capital budget	County Administrator OMB Departments/Divisions Constitutionals Officers Judicial Officers

JUNE

DATE	ACTIVITY	PARTICIPANTS
Tuesday, June 1, 2004	Estimate of assessed property value (FS 200.065 [7])	Property Appraiser
Tuesday, June 1, 2004	Submission of Property Appraiser's budget to Department of Revenue (FS 195.087[1][a])	Property Appraiser
Tuesday, June 8, 2004	Workshop with BOCC to review tentative budget balancing strategies and provide policy guidance	BOCC County Administrator OMB
Wednesday, June 9, 2004 - Wednesday, June 30, 3004	OMB completes Tentative Budget/5-Year Plan and CIP	OMB
Tuesday, June 22, 2004	BOCC ratifies actions of June 8, 2004 workshop	BOCC OMB

JULY

DATE	ACTIVITY	PARTICIPANTS
Thursday, July 1, 2004	Property Appraiser certifies property values to BOCC (FS 200.065 [1] & 200.065 [11])	Property Appraiser
Thursday, July 15, 2004	Submission of Tentative Budget/5-Year Plan and CIP to BOCC (FS 129.03[3])	BOCC County Administrator OMB
Thursday, July 31, 2004	Submission of Tax Collector's Budget request to State Dept. of Revenue and BOCC (FS 195.087 [2])	Tax Collector

AUGUST

DATE	ACTIVITY	PARTICIPANTS
Wednesday, August 4, 2004	Notification of Property Appraiser of proposed millage rates, rolled back rates, date, time, and place of First Public Hearing (FS 200.065 [2] [b])	OMB
Tuesday, August 24, 2004 (Tentative)	Property Appraiser mails Truth In Millage (TRIM) notices (FS 200.065 [2] [b])	Property Appraiser

SEPTEMBER

DATE	ACTIVITY	PARTICIPANTS
Tuesday, September 14, 2004	First Public Hearing to adopt proposed millages and budgets (FS 200.0265 [2][c] & 129.03[3][c])	BOCC County Administrator OMB
Saturday, September 18, 2004	Publish notice for Final Public Hearing in newspaper (FS 200.065[2][d])	OMB
Tuesday, September 21, 2004	Second and Final Public Hearing to adopt final millages and budgets (FS 200.065[2][d]) & 129.03[3][c])	BOCC County Administrator OMB
Thursday, September 23, 2004	Submit resolutions to Property Appraiser and Tax Collector (FS 200.065[4])	OMB

OCTOBER

DATE	ACTIVITY	PARTICIPANTS
Wednesday, October 1	Beginning of New Fiscal Year	
N/A	Certification of final taxable values (FS 200.065[5])	Property Appraiser
N/A	Certification of final taxable values (FS 200.065[5])	Property Appraiser
Tuesday, October 19, 2004	Certificate of Compliance submitted to Dept. of Revenue (FS 200.065 & 200.068)	OMB