

CONSTITUTIONAL OFFICERS

The Constitutional section of the Leon County FY 2003/2004 Annual Budget is comprised of the Clerk of County Courts, the Property Appraiser, the Sheriff's Office, the Supervisor of Elections, and the Tax Collector.

The Leon County Clerk's Office serves as the Clerk of the Circuit Court, the treasurer and Custodian of County funds, and the Clerk to the Board of County Commissioners. The Property Appraiser assesses all property located within Leon County to ensure a fair and equitable taxing structure. The Leon County Sheriff's Office provides law enforcement services, detention and correctional services, coordination of public safety programs and provides Enhanced 9-1-1, and emergency management services. The Supervisor of Elections is responsible for the registration of citizens to vote, processing and maintaining voter records, and conducts all elections for the community. The Tax Collector's Office provides tax collection and distribution services to taxpayers, business and taxing authorities.

HIGHLIGHTS

The **Clerk's Office** will continue to prepare for the implementation of organizational changes related to Article V of the State Constitution. The Clerk's Office will also continue to effectively use technology to enhance the efficiency and effectiveness of the services it offers to its customers.

The **Property Appraiser's Office** will continue to effectively perform property assessments for the citizens of Leon County in order to provide accurate tax rolls for all of the taxing authorities that the office serves. Additionally, the Office will continue its efforts to make its services more customer-friendly and its records more accessible.

The **Sheriff's Office** will maintain its leadership role in the community and the North Florida area as to the provision of the highest level of law enforcement, correctional and emergency management services. In FY 2003/20004 the Sheriff will prepare to assist in the successful development and implementation the new County Emergency Medical Services Department. The Sheriff's Office will be assuming the responsibility for handling the emergency dispatch services related to this new County department.

Currently, the **Supervisor of Elections** is reviewing all voter registration records to insure most current record has been scanned into the database. Also changes will be made to reflect the requirements of the new Help America Vote Act.

The **Tax Collector** will continue the process of cross training Customer Service Representatives in the performance of all Tax Collector services. The Tax Collector is currently working to develop and implement a backbone software product for a more flexible and automated business software operating system.

SECTION INDEX

PAGE	PROGRAM TITLE	FY 01/02 BUDGETED FTEs	FY 02/03 BUDGETED FTEs	FY 03/04 BUDGETED FTEs	FY 01/02 ACTUAL	FY 02/03 BUDGET	FY 03/04 BUDGET
11-3	Clerk of Courts	189.00	181.50	180.50	\$6,091,288	\$6,562,785	\$5,723,926
11-15	Property Appraiser	44.00	46.00	51.00	2,955,303	3,028,577	3,442,697
11-21	Sheriff's Office	629.00	633.00	606.00	39,890,346	42,243,561	45,558,194
11-39	Supervisor of Elections	14.00	14.00	14.00	1,801,196	1,806,642	1,815,573
11-51	Tax Collector	85.00	85.00	85.00	2,953,865	3,042,210	3,124,961
	TOTAL	961.00	959.50	936.50	\$53,691,998	\$56,683,775	\$59,665,351