

Supervisor Of Elections Elections

The mission of the Supervisor of Elections, Elections Program is to conduct all elections for the community with integrity and accuracy and in a proficient and cost effective manner that serves all citizens.

PROGRAM HIGHLIGHTS

1. 2002 is a year of redistricting, increasing the number of precincts within Leon County, and directly related, an increase in polling sites, workers and supplies.
2. The aftermath of November 7, 2000 will likely heighten voter interest and media sensitivity through the 2003 election cycle.
3. Off-site elections are conducted at area schools to promote voter education.

ADVISORY BOARD

Canvassing Board

SUMMARY OF KEY STATUTORY RESPONSIBILITIES

Florida Constitution ; Florida Statutes, Chapters 97-106, Elections Code .

2002 Legislature made many revisions to the Elections Code through SB 172, SB 618, SB 1350 and HB 493.

SUMMARY OF KEY SERVICE FUNCTIONS

1. Conduct regularly scheduled and special elections.
2. Qualification of candidates.
3. Publish ballots and elections materials.
4. Preparation of voting machines.
5. Recruitment and training of poll workers.
6. Provide voter education.

PERFORMANCE MEASUREMENTS

| | FY 99/00 | FY 00/01 | FY 01/02 | FY 02/03 |
|---|----------|----------|----------|----------|
| | Actual | Actual | Estimate | Target |
| 1) Process precinct voters on Election Day with no more than a ten minute wait for a privacy booth. | 100% | 95% | 100% | 100% |
| 2) Educate voters to enhance voter participation in elections. | 100% | 100% | 100% | 100% |
| 3) Process Absentee Ballot requests within 24 hours. | 100% | 100% | 100% | 100% |
| 4) Provide election night results to the community by utilizing public access channels and Internet, in addition to the Courthouse Plaza. | 90% | 98% | 100% | 100% |
| 5) Provide every voter the opportunity to enter a precinct without physical limitations. | 95% | 95% | 96% | 100% |
| 6) Receive precinct results via modem within 30 minutes of last voter served. | 94% | 98% | 100% | 100% |

Supervisor of Elections - Elections

ACCOUNT NUMBER: 060-521-513

FY 2002/2003 THRU FY 2006/2007 FINANCIAL & STAFFING SUMMARY

| | FY 00/01 Actual | FY 01/02 Adopted | FY 02/03 Budget | FY 03/04 Planned | FY 04/05 Planned | FY 05/06 Planned | FY 06/07 Planned |
|------------------|--------------------|---------------------|--------------------|---------------------|---------------------|---------------------|---------------------|
| OPERATING | | | | | | | |
| Personnel | \$42,049 | \$100,365 | \$88,671 | \$91,331 | \$94,071 | \$96,893 | \$99,800 |
| Operating | 295,220 | 382,280 | 379,835 | 379,835 | 379,835 | 379,835 | 379,835 |
| Capital Outlay | 188 | 295,200 | 30,000 | 30,000 | 30,000 | 30,000 | 30,000 |
| Non-Operating | | 2,500 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| TOTAL | \$337,457 | \$780,345 | \$503,506 | \$506,166 | \$508,906 | \$511,728 | \$514,635 |
| STAFFING | | | | | | | |
| O.P.S. | 16.00 | 16.00 | 16.00 | 16.00 | 16.00 | 16.00 | 16.00 |

FY 2002/2003 PROGRAM CHANGES & NOTES:

This program is recommended at a decreased funding level after No Increase Target (NIT) reductions. These recommendations include funding for increased legislative requirements, litigation expenses and operating costs related to growth and redistricting and reductions in funding for machinery and equipment and other costs related to reapportionment funding provided for FY 02.

Requested decrease: \$330,405

Requested increase: \$ 56,066

1. By September 1, 2003, all polling sites must be surveyed for compliance with ADA standards.

Any sites not meeting ADA standards must be reported to the Division of Elections in 2004 and must be upgraded or a new site found no later than the 2006 election cycle. (CS for SB 1350)

2. Provisional Ballots are new for 2002 and will increase printing costs as well as staff processing time to comply with the 36 hour processing limitation.

3. SB 1350 F.S. 102.014 Supervisor of Elections must contract with a recognized disability related organization to develop and provide sensitivity training for poll workers, Effective November 30, 2002

FY 2003/2004 THRU FY 2007/2008 PLANNED INITIATIVES & NOTES:

Election schedule:

FY 04: March 04, Presidential Preference

September 04, 1st Primary

FY 05: October 04, 2nd Primary

November 04, General Election

FY 06: September 06, 1st Primary

FY 07: October 2nd Primary Election

November 02, General Election

FY08: March 08 Presidential Preference

September 04 First Primary

SB 1350 F.S. 101.56062 Could require disabled voting equipment in each polling site as early as 2004 Election Cycle, with or without state or federal funding assistance. Also in CS SB 1350 are changes to forms, internet access to forms, standards for accessible voting systems.

Pending an appropriation of part or all of the funding by the state, each polling site will have to have at least one accessible voting device. The cost to Leon County could be from \$640,000 to \$775,000 if the state mandates that the county picks up the cost. As the bill now stands this would not take effect until at least FY 04.

Supervisor of Elections - Elections

ACCOUNT NUMBER: 060-521-513

PROGRAM EXPENDITURE DETAIL

| Object Code | Account Description | FY 00/01 | FY 01/02 | FY 02/03 Requested | | | FY 02/03 Budget | | ARB |
|--------------------------|----------------------|-----------|-----------|--------------------|-------------|-----------|-----------------|-------------|-----------|
| | | Actual | Adopted | NIT | Change | Total | NIT | Change | |
| 51200 | Salaries & Wages | \$8,617 | \$92,720 | | | | | | |
| 51300 | Other Salaries | \$30,331 | | \$92,720 | (\$10,800) | \$81,920 | \$92,720 | (\$10,800) | \$81,920 |
| 52100 | FICA Taxes | \$2,983 | \$7,095 | \$7,093 | (\$826) | \$6,267 | \$7,095 | (\$826) | \$6,269 |
| 52400 | Workers' Comp | \$118 | \$550 | \$552 | (\$68) | \$484 | \$550 | (\$68) | \$482 |
| TOTAL PERSONAL SERVICES | | \$42,049 | \$100,365 | \$100,365 | (\$11,694) | \$88,671 | \$100,365 | (\$11,694) | \$88,671 |
| 53100 | Prof. Services | \$28,707 | \$25,850 | \$25,850 | \$10,000 | \$35,850 | \$25,850 | \$10,000 | \$35,850 |
| 53400 | Other Contract Svcs. | \$143,557 | \$107,550 | \$128,219 | \$22,861 | \$151,080 | \$128,219 | \$22,861 | \$151,080 |
| 54000 | Travel & Per Diem | \$473 | \$850 | \$850 | | \$850 | \$850 | | \$850 |
| 54100 | Communication | \$3,315 | \$39,340 | \$39,340 | (\$29,340) | \$10,000 | \$39,340 | (\$29,340) | \$10,000 |
| 54200 | Postage | \$26,449 | \$38,000 | \$38,000 | \$2,705 | \$40,705 | \$38,000 | \$2,705 | \$40,705 |
| 54300 | Utility Services | | \$300 | \$300 | | \$300 | \$300 | | \$300 |
| 54400 | Rentals & Leases | \$15,666 | \$26,000 | \$16,700 | | \$16,700 | \$16,700 | | \$16,700 |
| 54600 | Repair & Maint. | \$16,758 | \$21,040 | \$13,500 | | \$13,500 | \$13,500 | | \$13,500 |
| 54700 | Printing & Binding | \$36,457 | \$88,700 | \$85,171 | (\$12,171) | \$73,000 | \$85,171 | (\$12,171) | \$73,000 |
| 54900 | Other Current Chg. | \$16,160 | \$6,700 | \$6,700 | \$15,500 | \$22,200 | \$6,700 | \$15,500 | \$22,200 |
| 55100 | Office Supplies | \$7,044 | \$27,300 | \$27,000 | (\$12,000) | \$15,000 | \$27,000 | (\$12,000) | \$15,000 |
| 55210 | Fuel & Oil | \$634 | \$650 | \$650 | | \$650 | \$650 | | \$650 |
| TOTAL OPERATING EXPENSES | | \$295,220 | \$382,280 | \$382,280 | (\$2,445) | \$379,835 | \$382,280 | (\$2,445) | \$379,835 |
| 56400 | Mach. & Equip. | \$188 | \$295,200 | \$295,200 | (\$265,200) | \$30,000 | \$295,200 | (\$265,200) | \$30,000 |
| TOTAL CAPITAL OUTLAY | | \$188 | \$295,200 | \$295,200 | (\$265,200) | \$30,000 | \$295,200 | (\$265,200) | \$30,000 |
| 59900 | Othr. Non-Operating | | \$2,500 | | \$5,000 | \$5,000 | | \$5,000 | \$5,000 |
| TOTAL NON-OPERATING | | | \$2,500 | | \$5,000 | \$5,000 | | \$5,000 | \$5,000 |
| PROGRAM TOTAL | | \$337,457 | \$780,345 | \$777,845 | (\$274,339) | \$503,506 | \$777,845 | (\$274,339) | \$503,506 |

PROGRAM STAFFING DETAIL

| OPS STAFFING TABLE | FY 00/01 | FY 01/02 | FY 02/03 Requested | | | FY 02/03 Budget | | ARB |
|--------------------------|----------|----------|--------------------|--------|-------|-----------------|--------|-------|
| | Actual | Adopted | NIT | Change | Total | NIT | Change | |
| OPS Election Data Crdntr | 1.00 | 1.00 | 1.00 | | 1.00 | 1.00 | | 1.00 |
| OPS Election Assistant | 15.00 | 15.00 | 15.00 | | 15.00 | 15.00 | | 15.00 |
| Total | 16.00 | 16.00 | 16.00 | | 16.00 | 16.00 | | 16.00 |