

LeRoy Collins Leon County Public Library System
2011/2012 Annual Plan for Library Service

*Annual Plan 2010/2011
Objectives Met*

During the first fiscal year of the library's current Long-Range Plan, two of the five construction projects enumerated in the annual plan for 2010/2011 have been completed: the expansions of the Northeast Branch Library and the Dr. B.L. Perry, Jr., Branch Library. The opening of the Woodville Branch Library, now part of the Woodville Community Center, is anticipated at the end of September or early in October. These expansions add 10,000 square feet to the library system.

Objectives 3, 4 and 5 have been completed.

- The courier service schedule has been revised to include the Woodville Branch Library and the new Eastside Branch Library as those two locations open.
- The Big Read, a "one book, one county" reading program featuring The Things They Carried by Tim O'Brien, funded by a grant received from the National Endowment for the Arts, was held from October 9, 2010 to November 11, 2010.
- Leon County MIS and the Library designed an online summer reading program website that was available for users to begin using at the May 7, 2011 launch of the Summer Reading Program.

*Annual Plan 2011/2012
Objectives*

In the second fiscal year of the library's Long-Range Plan for 2010-2013, the library will continue to emphasize the six goals of the Plan by striving to meet the objectives outlined in the Long-Range Plan as well as the additional objectives listed for this Annual Plan.

The goals of the Long-Range Plan are (1) Stimulate Imagination; (2) Satisfy Curiosity and Offer Resources for Decision-Making; (3) Connect to the Online World; (4) Create Young Readers and Support Success in School; (5) Support Adult Literacy and English-Language Study; and (6) Provide a Comfortable Place to Visit.

Objective 1: Prepare for opening the Eastside Branch Library, a new library building, and for the expanded and updated Lake Jackson Branch Library. 18,000 square feet will be added to the Library System.

Activity 1: Plan and procure furnishings for the Lake Jackson Branch. This includes planning spaces appropriate for adults, teens and children and for the work of library staff; planning the placement of shelving for all formats; using existing and new furnishings to create attractive, comfortable places for library users to visit.

For both locations:

Activity 2: Plan and carry out rearrangements and moves of materials and furnishings.

Activity 3: Order, catalog and process new materials for all locations. Deliver materials to new locations and have all materials in place for opening day.

Activity 4: Work with MIS in setting up computer services.

Activity 5: Arrange fixtures and furnishings in public and staff areas.

Activity 6: Select and train staff members.

Activity 7: Plan, prepare and establish circulation services.

Activity 8: Plan, prepare and establish information and reference services.

Activity 9: Plan, prepare and establish services for children and teens.

Objective 2: Working with county administration and the Public Information Office, plan and carry out the grand openings for these two branch libraries. Dates to be determined.

Objective 3: Bring the American Library Association display, "A Fine Romance: Jewish Songwriters, American Songs, 1910-1965," to the Collins Main Library and offer related programs and library material displays, from January 11, 2012 to February 24, 2012. The Library submitted a successful application to host this free exhibit.

Objective 4: Evaluate the services offered through the Bookmobile and Bookhauler. Review services offered, presentation of materials to users, service patterns, use statistics, schedules and requests for services in order to improve access and optimize Bookmobile resources.

Objective 5: Provide a library-based customer service training event for all library staff.