

LEON COUNTY E.M.S.

Standard Operating Guideline

Title: Notification of Command Staff Matrix

Effective: December 3, 2012

Reviewed: December 2012

Revision:

Pages: 1

I. PURPOSE:

To provide an efficient method for notification of the appropriate Command Staff members when needed.

II. GUIDELINE:

Any on-duty crew member may make a Level 1 notification when necessary. The on-duty supervisor is responsible for determining when the level of notification required on an incident by incident basis.

III. PROCEDURE:

Level 1 Incidents: Notification of On-Duty Supervisor

- Any incident requiring an incident report
- Any vehicle crashes involving an ambulance

Level 2 Incidents: Notification of On-Duty Supervisor and Deputy Chief of Operations

- Mass Casualty Incident involving less than 25 patients
- Ambulance crash involving serious injuries

Level 3 Incidents: Notification of On-Duty Supervisor, Deputy Chief of Operations, Deputy Chief of Administration, IQM Manager, Division Chief, and Risk Manager

- Mass Casualty Incidents involving greater than 25 patients
- Ambulance crash involving bystander/patient fatality

Level 4 Incidents: Notification of On-Duty Supervisor, Deputy Chief of Operations, Deputy Chief of Administrations, IQM Manager, Division Chief, Risk Manager and Leon County Public Information Officer

- Line of Duty Deaths