Board of County Commissioners
Agenda Request

Date of Meeting: February 14, 2006

Date Submitted: February 7, 2006

To: Honorable Chairman and members of the Board

From: Commissioner Bob Rackleff, District 5 BR/kb

Subject: Request to Approve Travel Expenses for Commissioner Rackleff to attend the Brookings Institute Policy Forum: Rebuilding After Katrina in Washington, DC on February 21, 2006; and the Restoration 2006 Conference: Community and Economic Recovery After a Disaster in New Orleans May 16 and 17, 2006.

Statement of Issue:
This agenda item seeks Board approval for travel expenses for Commissioner Rackleff per Board Revised Policy 01-10.

Background:
On September 16, 2003 the Board of County Commissioners revised Policy 01-10 which amended the County's travel policy. Section VII, Travel Authorization, states:

> ...travel of individual County Commissioners and their aides shall be approved in advance, whenever possible, by the Board of County Commissioners via an agenda item at a regularly scheduled Board meeting. In cases where travel cannot be agendaed for approval prior to the trip, it shall be agendaed within two meetings following the conclusion of the travel.

Analysis:
Commissioner Rackleff requests approval of the attached travel requests, which should be considered regular and ongoing travel for a County Commissioner.

Options:
1. Approve travel expenses.
2. Do not approve travel expenses requested.
3. Board direction.

Recommendation:
Option #1

Attachments:
1. Travel Request and Supporting Documentation – Brookings Institute
2. Travel Request and Supporting Documentation - Restoration 2006
   (Agendas not available at this time)

LEON COUNTY, FLORIDA
TRAVEL REQUEST REPORT

Traveler's Name/Title: Bob Rackleff
Traveler's Title: Leon County Commissioner
Department Name: BOCC
Division Name:
Destination: Washington, DC
Purpose of Trip: Brookings Institute Policy Forum: Rebuilding After Katrina

Departure Date: 2/20/06 Time: 6:00 PM **Return** Date: 2/22/2006 Time: 9:00 AM

ITEM	Rate	Check if P-Card Used	TOTAL	SUN.	MON.	Tues.	WED.	THURS.	FRI.	SAT
Lodging:			$ 240.00		120.00	$120.00				
Meal Allowance for Meals NOT Included in Registration Fee (attach agenda):										
Breakfast Standard or	$6 or ___		$ -							
Lunch Standard or	$9 or ___		$ -							
Dinner Standard or	$16 or ___		$ -							
Per Diem in Lieu of Actual Expense(s) for Meals and Lodging at $21.50 Per Quarter of each Day	$21.50		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Common Carrier (e.g. air, plane, bus)			$ 325.00							
Rental Car - rental fee										
Fuel for Rental or County Owned Vehicle										
Use of Personal Vehicle:										
No. of miles per official DOT mileage map (attach documentation if calculated by other than DOT map)	$0.375									
# of Vicinity Miles at Destination: (Allowable for official business, but must be requested separately)	$0.375									
Conference Registration - Early Bird Rate		X	0.00							
Miscellaneous Expenses:										
Limousine/Taxi Fares										
Public Transportation										
Parking			$ 20.00							
Communications -- (only calls/faxes for county related business may be reimbursed)										
Other Miscellaneous Allowed by Policy										
TOTAL ESTIMATED EXPENSES			**$ 585.00**							

Account number(s) to be charged for trip:

Account Number:	Amount:
001 105 54000 511	$585

If a check is requested for an advance or prepayment, complete the following section. (NOTE: The Purchasing Card may also be used for this purpose in lieu of requesting checks.)

Amount	Account Number	Vendor Number	Payable To: Name:	Address:	Mail/Pickup
$500	001 105 54000 511	4888	Bob Rackleff		DD
				This ADVANCE should be direct deposited.	

Attach appropriate page from GSA Schedule reflecting specific City rate utilizing. If City traveling to does not appear on schedule, the standard rate will apply.

GSA Daily Costs	**$31.00**	**$35.00**	**$39.00**	**$43.00**	**$47.00**	**$51.00**
Breakfast	$6.00	$7.00	$8.00	$9.00	$9.00	$10.00
Lunch	$9.00	$11.00	$12.00	$12.00	$14.00	$15.00
Dinner	$16.00	$17.00	$19.00	$22.00	$24.00	$26.00

APPROVAL SIGNATURES

Traveler's Signature: Bob Rackleff / Kate Brady Date: 2-10-06
Supervisor/Division Director's Signature: Date:
Department Director's Signature: Date:
County Administrator: Date:

TR001OCT12003

Attachment # 1
Page 1 of 2

Brookings Event Announcement

THE BROOKINGS INSTITUTION WASHINGTON, DC

Ø Registration Fee

A BROOKINGS METROPOLITAN POLICY PROGRAM FORUM

Re-building After Katrina: The State of Reconstruction and the Federal Response

Tuesday, February 21, 2006
9:30 a.m. – 12:00 a.m.

Falk Auditorium
The Brookings Institution
1775 Massachusetts Avenue, NW
Washington, DC

As we approach the six-month mark of the post-Katrina recovery effort, the Brookings Institution will host leaders from the New Orleans area along with federal policymakers for a public dialog on how best to rebuild the city of New Orleans and southern Louisiana. The program will assess the state and local progress on the ground, and then focus on the role the federal government needs to play in order to facilitate the re-building of communities and residents' lives.

The forum is designed to be highly interactive. It will be comprised of two panels. The first will focus on the status of state and local plans for rebuilding southern Louisiana and New Orleans—honing in on details of the local and state visions for long-term rebuilding, whether these plans are complementary, and the extent of the challenges that remain. The second panel will consist of federal leaders who will discuss what the federal response ought to be, given what the people of Louisiana and New Orleans envision and need.

Welcome and Introduction
STROBE TALBOTT, President, The Brookings Institution

Framing the Issue
BRUCE KATZ, Vice President and Senior Fellow, Brookings Metropolitan Policy Program

Panel 1: Status of Reconstruction
Moderator
Tim Morris
New Orleans Times Picayune

Panelists
Walter Isaacson
Louisiana Recovery Authority
Dan Packer
Entergy New Orleans
Howard Brooks
United Bank and Trust Co.
Archbishop Alfred Hughes Archdiocese of New Orleans (invited)

Panel 2: Status of and Vision for Federal Response
Moderator
Tim Morris
New Orleans Times Picayune

LEON COUNTY, FLORIDA
TRAVEL REQUEST REPORT

Traveler's Name/Title: Bob Rackleff
Traveler's Title: Leon County Commissioner
Department Name: BOCC
Division Name:
Destination: New Orleans, LA
Purpose of Trip: Restoration 2006 Conference: Community and Economic Recovery After a Disaster

Departure Date: 5/15/06 Time: 8:00 AM **Return** Date: 05/18//2006 Time: 12:00 PM

ITEM	Rate	Check if P-Card Used	TOTAL	SUN.	MON	Tues.	WED.	THURS.	FRI.	SAT
Lodging:			$ 450.00		150.00	150.00	150.00			
Meal Allowance for Meals NOT Included in Registration Fee (attach agenda):										
Breakfast Standard or	$6 or ___		$ -							
Lunch Standard or	$9 or ___		$ -							
Dinner Standard or	$16 or ___		$ -							
Per Diem in Lieu of Actual Expense(s) for Meals and Lodging at $21.50 Per Quarter of each Day	$21.50		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Common Carrier (e.g. air, plane, bus)										
Rental Car - rental fee										
Fuel for Rental or County Owned Vehicle										
Use of Personal Vehicle:										
No. of miles per official DOT mileage map (attach documentation if calculated by other than DOT map)	**$0.375**	$ 824.00	$ 309.00							
# of Vicinity Miles at Destination: (Allowable for official business, but must be requested separately)	**$0.375**									
Conference Registration - Early Bird Rate		X	295.00							
Miscellaneous Expenses:										
Limousine/Taxi Fares										
Public Transportation										
Parking										
Communications -- (only calls/faxes for county related business may be reimbursed)										
Other Miscellaneous Allowed by Policy										
TOTAL ESTIMATED EXPENSES			**$ 1,054.00**							

Account number(s) to be charged for trip:

Account Number:	Amount:
001 105 54000 511	**$1,054.00**

If a check is requested for an advance or prepayment, complete the following section. (NOTE: The Purchasing Card may also be used for this purpose in lieu of requesting checks.)

Amount	Account Number	Vendor Number	Payable To: Name:	Address:	Mail/Pickup
$704.00	001 105 54000 511	4888	Bob Rackleff		DD
				This ADVANCE should be direct deposited.	

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Dinner	$16.00	$17.00	$19.00	$22.00	$24.00	$26.00

APPROVAL SIGNATURES

Traveler's Signature: Bob Rackleff / Kate Brady Date: 2-10-06
Supervisor/Division Director's Signature: Date:
Department Director's Signature: Date:
County Administrator: Date:

TR001OCT12003

Attachment # 2
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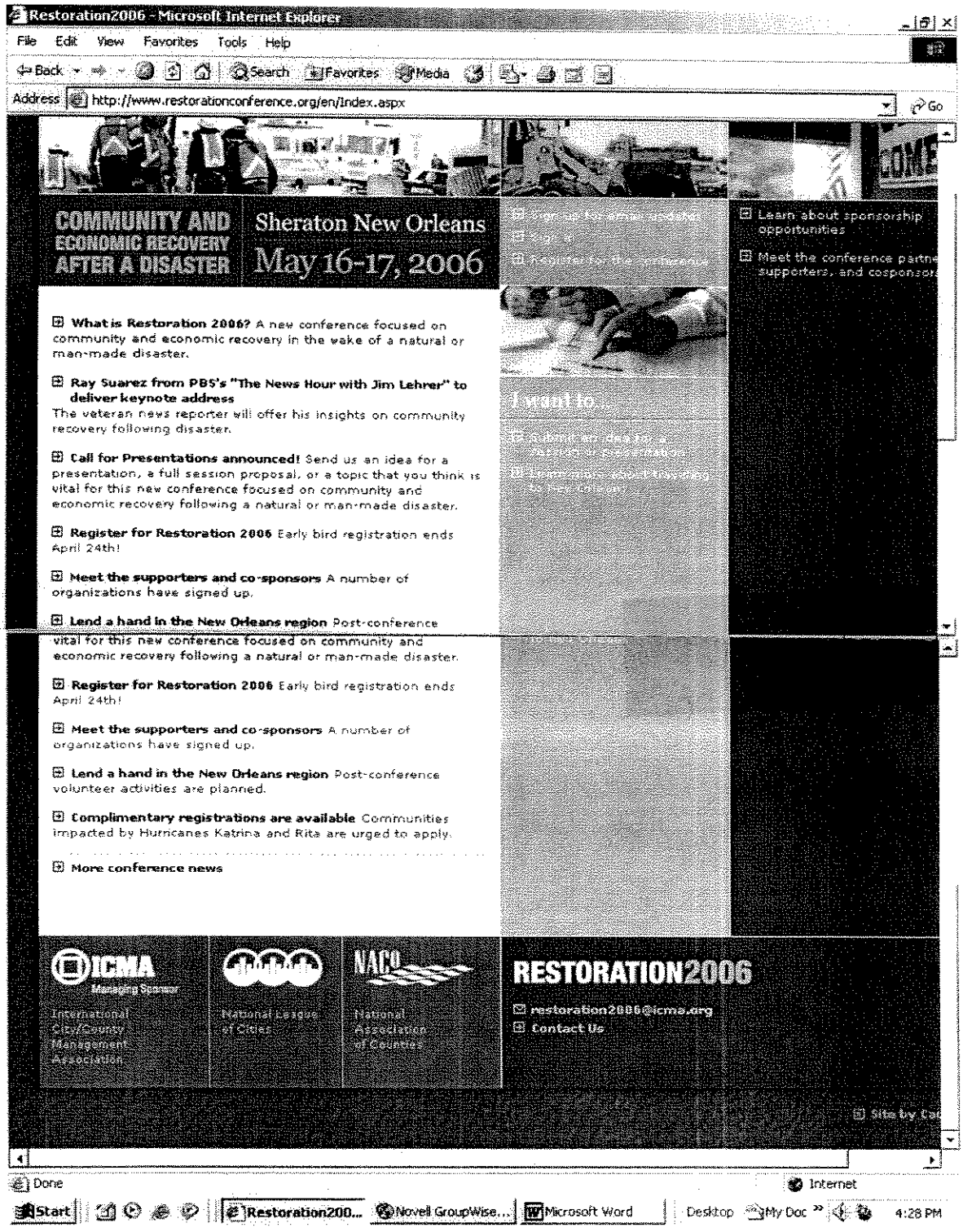

Ray Suarez from PBS's "The News Hour with Jim Lehrer" To Deliver Keynote Address

We are pleased to welcome public television's Ray Suarez as the keynote speaker for *Restoration 2006*. A Washington-based senior corresp *The News Hour with Jim Lehrer*, Suarez has more than 25 years experience in the news business. His work has been featured on PBS, Natio Radio, CNN, ABC Radio, and CBS Radio. He has also written several books, including *The Old Neighborhood: What We Lost in the Great Su Migration*. Currently, he is working on news programming focused on the post-disaster recovery underway along the Gulf Coast.

Suarez will deliver the opening day's keynote presentation offering insights from his years as a correspondent covering disasters and long terr of services and infrastructure, regional economies and jobs, and the impacted communities sense of place. He will also moderate the "Town H Plenary", scheduled for the morning of May 17th, in which a distinguished panel of experts will take questions from the audience on the sustai restoration of places and people.

Stay tuned for more information about both of these exciting events!

Attachment # 2
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Your registration completed successfully!

Print this page as a record of your payment.
Thank you for your payment.
We look forward to seeing you at the Restoration 2006.

Receipt

International City/County Management Association
777 North Capitol Street, NE
Suite 500
Washington, DC 20002-4201
202-289-4262
Federal ID #36-2167755
Date 02.08.2006

Bob Rackleff
County Commissioner
Leon County
Leon County Courthouse, 5th floor
301 South Monroe Stree
Tallahassee
FL 32301

Amount charged to card ending in 7606 was **$295**

Your reference number is LA06-105179

If you require special accessibility or assistance during the conference email **restoration2006@icma.org** with your specific need