| Committee Name | Created By: | Number of Members | Term of Office<br>Term Expiration Date<br>Number of Terms Allowed | Meeting Schedule | Type of Report | Responsibility<br>Eligibility Criteria |
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| 9 Canopy Roads Citizens Committee<br><br>Tom Jackson<br>Canopy Road Coordinator<br>Operations<br>487-3070<br><br>Roxanne Manning<br>Land Use Supervisor<br>Planning Dept.<br>891-8646<br>891-8734 - Fax<br><br>Beth Perrine<br>Recording Secretary<br>Planning Dept.<br>891-8600 | BCC created ad hoc on October 8, 1991. Made standing committee by both commissions in January 1993. | 8 members<br><br>4 - BCC<br>4 - City Commission | Initial terms were staggered one and two years; thereafter, all terms are three years.<br><br>Terms expire October 31.<br><br>Number of terms allowed - Initial and two additional consecutive terms.<br><br>Vacancies filled for remainder of unexpired term. | Third Monday of every other month (September, November, January, March, May & July) at 6 pm, City Hall | | PURPOSE:<br>1. Function as a standing committee that will make recommendations to the City and County Commissions on matters related to Canopy Road preservation.<br>2. Assist in coordinating efforts of government, private sector, civic groups and individuals in an effort to protect, maintain, enhance and where applicable, re-evaluate Canopy roads.<br><br>ELIGIBILITY CRITERIA:<br>Members should consist of a balance of persons who have expertise in fields of forestry, local history, who live along a Canopy Road or who have demonstrated a willingness to serve for the enhancement of the community. An ex-officio, non-voting member shall be included from the Apalachee Land Conservancy. Members of other groups may also be included as non-voting, ex-officio members at the discretion of the committee. (Source: Bylaws approved 7/27/93.) |

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|---|---|---|---|---|---|---|---|
| 12 | Code Enforcement Board<br><br>STAFF:<br>Jessica Koon<br>Code Enforcement Board Administrator<br>488-9300<br><br>Board Attorney<br>Harold Knowles<br>Knowles, Marks & Randolph<br>215 S. Monroe St, Suite 130<br>Tallahassee, FL 32301<br>Phone: 222-3768<br>Email:<br>Haroldk@KMRLaw.com | County Ordinance 88-42 | 7 members. Each commissioner appoints one member (see eligibility criteria). | 3 years, after initial staggered appointments. Terms expire August 31. Number of terms allowed not specified in Ordinance. Vacancies filled for remainder of unexpired term. | 3rd Thursday of each month, 1 pm, BCC chambers located on the 5th Floor of the Leon County Courthouse. | | RESPONSIBILITY:<br>Conducts hearings on cases involving violations of environmental, zoning, building and junk ordinances and enters orders to enforce County laws using approved procedures.<br><br>ELIGIBILITY CRITERIA:<br>Category & Appointing Commissioner:<br><br>Engineer;<br>Business Person;<br>Architect;<br>Subcontractor;<br>Gen. Contractor;<br>Citizen; and<br>Realtor |

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| 19 Cultural Resources Commission<br><br>STAFF:<br>Peggy Brady<br>Executive Director<br>2222 Old St. Augustine Road<br>Tallahassee, FL 32301<br>Office: 224-2500<br>Cellular: 556-6833<br>Fax: 224-2525 | Ch. 265.32, F.S.<br>County/City resolution | 15 members<br><br>8 - BCC<br>7 - City | 4 year terms. Terms expire September 30. No council member who serves two full terms shall be reappointed to the Council during the 2-year period following expiration of his or her term. Anyone appointed to fill an unexpired term is eligible for reappointment for two full, 4-year terms, and is then subject to the criteria above at the conclusion of their second full term. | Meets the third Thursday at 5 p.m., every other month beginning in September at 2222 Old St. Augustine Road. Meets only once in the summer--third Thursday in June. | | RESPONSIBILITY:<br>Coordinates and disseminates information regarding cultural events and opportunities.<br><br>ELIGIBILITY CRITERIA:<br>One appointment from each of the following categories:<br><br>At-Large<br>At-Large<br>Business<br>Heritage<br>Marketing<br>Practicing Artist<br>Tourism<br>Volunteer |

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| 31 | Housing Finance Authority<br><br>STAFF:<br><br>Mr. Joe Sharp<br>Health and Human Services Director<br>606-1900<br><br>Bond Counsel: Robert Reid<br>Bryant, Miller & Olive<br>201 S. Monroe, Suite 500, 32301<br>Phone: 222-8611<br><br>Financial Advisor: Bill Reagan<br>William R. Hough & Co<br>500 5th Avenue South, Suite 501<br>Naples, Florida 33940<br>Ph: (941) 649-6077<br>FAX: (813) 649-6217<br>and<br>Bonnie Wise<br>100 2nd Avenue South, Suite 800<br>St. Petersburg, Florida 33701<br>Ph: (727) 895-8824 | Ch. 159, Part IV, F.S.<br>Leon County Ordinance 80-39 | 7 - BCC<br>Each Commissioner has an appointment. | 4 years, (a member holds office until his/her successor has been appointed and has qualified)<br>Chairman must file Certification of Appointent or Reappointment with Deputy Clerk, Finance.<br>Terms expire September 30.<br>Number of terms allowed not specified in the statue or ordinance. Vacancies filled for remainder of unexpired term. | Meets second Tuesday of each month, from 11:30 a.m. to 1 p.m., at the Amtrack Building Training Room located on Railroad Avenue. | | RESPONSIBILITY:<br>Encourages investment by private enterprise and stimulates construction and rehabilitation of housing through use of public financing. The Authority is authorized to issue and sell bonds, but first must seek approval of BCC.<br>The Ordinance requires:<br>Section 8: Any bonds to be issued and sold by the HFA on the negotiated basis authorized in Sec. 159.613(2), FS, 1979, shall first be approved by resolution of the BCC, both as to the documents and the method of sale by the HFA.<br>Section 9: Any rules or regulations to be promulgated by the HFA setting forth standards or criteria for determining "eligible persons" in the program shall be submitted to and approved by the BCC prior to implementation.<br>Section 10: Contracts by the HFA shall first be approved by resolution of the BCC.<br>Section 11: The exercise of any of the powers hereby authorized or conferred is subject to the power of the BCC to approve the budget of the HFA.<br><br>ELIGIBILITY CRITERIA:<br>No less than 3 members shall be knowledgeable in one of the following fields: labor, finance or commerce. |

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| 32 Human Services Grants Review Committee<br><br>STAFF:<br>Don Lanham, Grants Coordinator<br>Public Services<br>488-7790<br><br>Note: Committee works with the Community Human Services Partnership (CHSP) | BCC Policy 81-3<br>Revised 12/16/1992<br>Revised Operating Guidelines approved 1/21/1992 | 14 - BCC | 2 years. Terms expire December 31. Number of terms allowed unspecified in policy. Vacancies filled for remainder of unexpired term | Considers requests for funding once annually in conformity with County budgetary cycle. Training sessions are conducted prior to the beginning of the process. | Funding recommendations. | RESPONSIBILITY:<br>Evaluates human service funding requests during the regular budget cycle and makes recommendations to the Board. Committee will be available to perform program evaluations at the BCC's request to determine the merit of a mid-year funding request and the extent to which it meets the Committee's priority guidelines and assessment criteria.<br><br>The purpose of the Community Human Services Partnership (CHSP) is to "foster an ongoing community-wide dialog with funders and providers to improve human services delivery in Leon County. The CHSP is comprised of the City, County and United Way. The Florida Department of Children and Families is a collaborating partner. Two representatives from each of these funding sources are appointed to a joint planning board.<br><br>ELIGIBILITY CRITERIA:<br>Not specified in the policy. |

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| 34 Lake Jackson Recreation Council<br><br>Pat Plocek, Director<br><br>Parks & Recreation<br>Public Works Center<br>2200 Miccosukee Road<br><br>488-0221 | BCC -<br>September 17, 2002 | 7 - BCC<br><br>Each Commissioner has an appointment | Two years.<br><br>Terms expire September 30.<br><br>Number of terms allowed unspecified.<br><br>Vacancies filled for unexpired term. Council will recommend at least three (3) candidates for annual appointments or to replace any member who resigns or is removed. The suggested names for such replacements will come from the community. | Regular meetings shall be held at the appropriate frequency to perform the duties of the Council.<br><br>Additional meetings may be called by either the Chairperson or by petition from three or more Council members. | The Council shall submit annual written income and expenditures reports to the BCC. | - Provide year-round youth sports and recreation programming.<br><br>- Recruit, train, certify, and manage all adult volunteers, coaches, and officials.<br><br>- Collect fees, donations, and other revenues, for the exclusive purpose of expanding sports and recreation programs and facilitating park improvements.<br><br>- Promote, publicize, and advertise information pertaining to youth sports programming.<br><br>- Establish programs and schedule for field usage, rental, or reservation.<br><br>- Assist the County in the protection and security of park facilities under the Council's jurisdiction.<br><br>- Promote the spirit of community involvement by holding at least one town meeting annually for the purpose of soliciting programming ideas from the community.<br><br>Member of the "Lake Jackson" Community |

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| 37 Library Advisory Board<br><br>STAFF:<br>Helen Moeller<br>Library Director<br>487-2665<br><br>Marilyn Gail Mason,<br>Chairperson<br>811 Live Oak Plantation Rd.<br>32312<br>521-0935 | Created by the BCC in 1955.<br>Revised, By-laws written in 1988 | 7 - BCC<br><br>NOTE: On January 14, 1992, the BCC increased membership from 7 to 8. On August 10, 1993, the BCC decreased membership from 8 to 7 and decided that each commissioner would appoint one member. | 2 years. Terms expire December 31. Number of terms allowed unspecified. Vacancies fill remainder of unexpired term. | Meetings are held the first Tuesday of each month, at 10:00 am in the Library Board Room. | | RESPONSIBILITY:<br>Serves as a forum for community input concerning library programs and activities and as a liaison and advocate for the library.<br><br>Minutes of meetings are available for review.<br><br>ELIGIBILITY CRITERIA:<br>Not specified. |

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| 53 Woodville Recreation Council<br><br>STAFF:<br>Pat Plocek, Director<br>Parks and Recreation<br>488-0221<br><br>Bob Rankin, Chairman<br>8505 Grey Forest Drive<br>32311-1718<br>421-8886<br><br>Flo Blanchard<br>9524 Old Plank Road 32310<br>575-2533 (w) | Created by the BCC in 1983.<br>Amended by BCC on 5/13/1997<br><br>NOTE: 05/13/1997, the BCC adopted an option to combine the Woodville Community Center Board (appointed by the County Commission) and the Woodville Athletics Commission. The new name for this organization is the Woodville Recreation Council. | 7 members, each commissioner appoints one member.<br><br>On 2/25/1992, BCC increased membership from 5 to 7 at the request of the Center's Board of Directors. | 2 years. Terms expire October 31. Number of terms allowed unspecified. Vacancies filled for remainder of unexpired term. | Meets first Monday of each month, 6 p.m., at the Woodville Men's Club. | The committee shall submit annual written income and expenditure reports to the BCC. | RESPONSIBILITY:<br>Oversees facility usage and programming at J. Lewis Hall, Sr. Park; facilitates athletic programs. The recreation council shall submit annual written income and expenditure reports to the BCC.<br><br>Establishes operation rules and procedures; may establish user fees sufficient to defray the cost of operation and maintenance of the center. Must seek BCC approval to spend any surplus over the cost of operation and maintenance.<br><br>Responsible for planning, oversight, day-to-day operation and general maintenance of the center.<br><br>ELIGIBILITY CRITERIA:<br>Not specified. |

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| 54 | Workforce Plus<br><br>STAFF:<br>Kimberly Moore<br>Executive Director<br>325 John Knox Road, Bldg. F140<br>Tallahassee, Florida 32303<br>PH: 414-6085 ext. 213<br>email:<br>kimberly.moore@wfplus.org<br><br>Desiree Gorman<br>Assistant<br>414-6085 ext. 202 | Federal Public Law 105-220 (Workforce Investment Act of 1998 - Title I)<br><br>Section 117, of the WIA and the State of Florida Workforce Innovation Act of 2000 | BCC appointed initial members 6/11/1996.<br><br>10 members:<br>8 - appointed by BCC - private sector representatives<br>2 - appointed by BCC - a Community Based Representative, and an Organized Labor Representative | Initial terms are 2 and 3 years. All terms thereafter are 3-year terms.<br>Terms expire June 30.<br>Vacancies are filled for the remainder of an unexpired term. | Meets quarterly. Meeting dates and times posted on the Workforce Plus website: www.wfplus.org. | | |