Committee Name	Created By:	Number of Members	Term of Office Term Expiration Date Number of Terms Allowed	Meeting Schedule	Type of Report	Responsibility Eligibility Criteria
8 Bradfordville Community Center Board of Directors Tom Brantley, Dir, Facilities Mgmt, 488-1948 Chairman: Don Whitehead, 878-8784 8216 Chicksaw Trail 32312	BCC 6/10/1997	7 members Each commissioner appoints one member	Initial terms are one year (expire 6/30/1998). BCC appointed a full Board of Directors on 6/30/1998, with one and two-year staggered terms (three for one year and four for two years); thereafter all terms are two years.	The Board shall convene quarterly for a regularly scheduled meeting--at 6:00 p.m. on the last Monday of the month, at the Center. Additional meetings may be called either at the discretion of the Chair or by petition of three or more members of the Board. The Chair is responsible for notifying all members at least 24 hours in advance of any special meeting. The Community Center is located on the right side of Thomasville Road, just north of Bannerman Road.	Make a report to the Board quarterly, or upon request, advising of income and expenditures and subject to approval of the Board, shall forward a quarterly report to the Commission and ensure that any expenditures of surplus funds over the cost of operation and maintenance first receives approval of the Board and the Commission. Present financial reports at all general meetings.	To preserve and protect the structure known as the "Historic Bradfordville Schoolhouse," by all means possible. Initial slate of nominees was presented to the BCC by citizens of the Bradfordville community.

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	Committee Name	Created By:	Number of Members	Term of Office Term Expiration Date Number of Terms Allowed	Meeting Schedule	Type of Report	Responsibility Eligibility Criteria
10	Chaires-Capitola Recreation Council Pat Plocek Director, Parks & Recreation Parks & Recreation Public Works Center 2200 Miccosukee Road 488-0221	BCC September 17, 2002	7 - BCC Each Commissioner appoints one member.	Two years. Terms expire September 30. Number of terms allowed unspecified. Vacancies filled for unexpired term. Council will recommend at least three (3) candidates for annual appointments or to replace any member who resigns or is removed. The suggested names for such replacements will come from the community.	Regular meetings shall be held at the appropriate frequency to perform the duties of the Council. Additional meetings may be called by either the Chairperson or by petition from three or more Council members.	The Council will submit annual written income and expenditure reports to the BCC.	- Provide year-round youth sports and recreation programming. - Recruit, train, certify, and manage all adult volunteers, coaches, and officials. - Collect fees, donations, and other revenues, for the exclusive purpose of expanding sports and recreation programs and facilitating park improvements. - Promote, publicize, and advertise information pertaining to youth sports programming. - Establish programs and schedule for field usage, rental, or reservation. - Assist the County in the protection and security of park facilities under the Council's jurisdiction. - Promote the spirit of community involvement by holding at least one town meeting annually for the purpose of soliciting programming ideas from the community.

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	Committee Name	Created By:	Number of Members	Term of Office Term Expiration Date Number of Terms Allowed	Meeting Schedule	Type of Report	Responsibility Eligibility Criteria
21	Educational Facilities Authority STAFF: Calvin Ogburn Executive Director 3263 Robinhood Road Tallahassee, Florida 32312 386-4848 FAX: 385-9324	Ch. 243, F.S. County Resolution (7/17/1990)	7 members Each commissioner appoints one member	Initial terms were 1 through 5 years; thereafter, all are 5 years. Terms expire July 31. Number of terms allowed not specified. Vacancies filled for remainder of an unexpired term.	Second Monday of each month, or as needed	Within first 90 days of each calendar year, reports to the BCC its activities for the preceding calendar year	RESPONSIBILITY: The purpose of the authority shall be to assist institutions for higher education in the construction, financing, and refinancing of projects, and for this purpose the authority is authorized and empowered as set forth in Chapter 243.22, Florida Statutes. ELIGIBILITY CRITERIA: All members must be residents of Leon County. At least one must be a trustee, director, officer or employee of an institution for higher education.

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	Committee Name	Created By:	Number of Members	Term of Office Term Expiration Date Number of Terms Allowed	Meeting Schedule	Type of Report	Responsibility Eligibility Criteria
22	Enterprise Development Zone Agency (EDZA) Board of Commissioners Brad Day, Executive Director Economic Development Council P. O. Box 1639 Tallahassee 32302 521-3110 Program Coordinator: Karen Hintz 521-3111 khintz@taledc.com	BCC Ordinance - June 11, 2002 BCC Resolution - July 30, 2002	11 - appointed by the BCC	Initial Terms staggered for specific members. Subsequent terms are 4 years. Chamber of Commerce - 4 yrs Local finance or insurance entity - 4 yrs Business operating w/in EZ - 4 yrs Resident residing w/in EZ - 4 yrs Non-profit, community-based organization operating w/in EZ - 4 yrs Local Workforce Development Board - 4 yrs Local Code Enforcement Board - 1 yr Local Law Enforcement - 3 yrs BCC Chairperson or designee - 3 yrs BCC Vice-Chair or designee - 2 yrs Mayor, City of Tallahassee or designee 2 yrs	Meet at such times and places as the Chair deems appropriate All meetings will be open to the public, upon due notice published in a newspaper of general circulation, and minutes of meetings prepared and filed with the County Clerk and City Clerk	Quarterly reports to the BCC and the City Commission, evaluating the progress in implementing the strategic plan for the Enterprise Zone File annually with City and County Commissions, on or before March 31 of each year, a report of the Agency's activities for the preceding fiscal year which will include a complete financial statement Annually prepare and submit a comprehensive report to the State Office of Tourism, Trade and Economic Development (OTTED) that discloses the accomplishments in Leon County	- Review, process and certify applications for state enterprise zone tax incentives - Provide assistance to businesses and residents within the EZ - Promote the development of the EZ - Make and execute contracts and other instruments necessary to the exercise of the County's powers as an EZ governing body - Assisting in the development and oversight of the EZ strategic plan and identifying and recommending ways to remove regulatory barriers placed on businesses to the County and City Commissions - To oversee and monitor the implementation of the strategic plan for the Enterprise Zone - To identify to the City and County Commissions the financial needs of, and local resources or assistance available to, eligible businesses within the EZ

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	Committee Name	Created By:	Number of Members	Term of Office Term Expiration Date Number of Terms Allowed	Meeting Schedule	Type of Report	Responsibility Eligibility Criteria
24	Fort Braden Community Center Board of Directors STAFF: Mr. Robert "Bob" Smith 2735 Deborah Drive Tallahassee 32310 575-4897 (work)	Created by BCC on 4/26/1994	7 - BCC	Initial terms were one and two years; all subsequent terms are 2 years. Terms expire April 30. Number of terms allowed not specified. Vacancies filled for remainder of unexpired term.	First Thursday of each month, 7 pm, at the Community Center	Annual report to the BCC. Report submitted by treasurer and secretary annually; includes financial report, attendance record of board members, and minutes of meetings.	RESPONSIBILITY: Establishes operational rules and procedures; establishes user fees sufficient to defray the cost of operation and maintenance of the Center; must seek BCC approval to spend any surplus over the cost of operation and maintenance. Responsible for planning, oversight, day-to-day operation and general maintenance of the Community Center. Operates under Board approved Bylaws, County policies "Volunteer Board and Committees" and "County Community Service Facility."

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	Committee Name	Created By:	Number of Members	Term of Office Term Expiration Date Number of Terms Allowed	Meeting Schedule	Type of Report	Responsibility Eligibility Criteria
25	Fort Braden Recreation Council STAFF: Pat Plocek Director, Parks & Recreation Public Works Center 2200 Miccosukee Road 488-0221 Gina Ouzts, Chairperson 15601 Blountstown Highway 32304 574-1954	Council created January 26, 1999 to replace Parent Teacher Organization Sports Commission	7 - BCC	2 Years. Initially, three appointees serve one year terms and, four appointees serve two year terms. Thereafter, all terms 2 years.	Meets First Sunday of the month at 6:30 p.m., at the Community Center.	Annual written income and expenditure reports to the BCC submitted by Treasurer and Secretary; attendance record of members; minutes of meetings; any changes or revisions to the operation rules and procedures, user fees, cost of operation and/or maintenance.	RESPONSIBILITY: Oversees facility usage and programming; facilitates athletic programs. The recreation council shall submit annual written income and expenditure reports to the BCC. Establishes operation rules and procedures; may establish user fees sufficient to defray the cost of operation and maintenance of the center. Must seek BCC approval to spend any surplus over the cost of operation and maintenance. Responsible for planning, oversight, day-to-day operation and general maintenance of the center.

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Committee Name	Created By:	Number of Members	Term of Office Term Expiration Date Number of Terms Allowed	Meeting Schedule	Type of Report	Responsibility Eligibility Criteria
43 Research and Development Authority STAFF: Linda Nicholsen, ExecutiveDirector Innovation Park 1673 West Paul Dirac Drive Tallahassee, Florida 32310 575-0343 Fax: 575-0355 email: innpark@aol.com Hoko Glenn Office Manager 575-0031 Counsel Mr. J. Elliot Messer Messer, Caparello Law Firm P.O. Box 1876 Tallahassee, Florida 32302 Ph 222-0720, wk 893-1769, hm 224-4359, FAX Email: emesser@lawfla.com	Ch. 159.701, F.S. CH. 2, Art III Div. 2, Sec. 2-56, Code of Laws (pg. CD2:3) Amendments to the structure of the committee were made during the 2000 legislative session by HB0479 and SB1118. Effective July 1, 2000. See "Positions"	9 members 5 - appointed by BCC (Tenant of Innovation Park, 2 Representatives of the Private Business Sector, 2 Citizen appointees) 1 - Commissioner appointee (by Chairman of the BCC) 1 - City Commissioner 2 - appointed by Presidents of FAMU and FSU or their designees	4 years terms. Terms coincide with Oct.1/Sept. 30 fiscal year (per minutes of meeting, 10/10/1985). Number of terms allowed: no limit. Vacancies filled for remainder of unexpired term.	First and Third Tuesday of each month, 8:30 am, meets in Administration Building at Innovation Park.		RESPONSIBILITY: Created for the purpose of planning and financing capital projects in the form of research and development parks to encourage local economic development. ELIGIBILITY CRITERIA: Residents and electors of, or have their principal place of employment in the County as members.

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	Committee Name	Created By:	Number of Members	Term of Office Term Expiration Date Number of Terms Allowed	Meeting Schedule	Type of Report	Responsibility Eligibility Criteria
45	Senior Outreach Advisory Committee Ken Morris Special Projects Coordinator County Administration 301 S. Monroe Street Tallahassee, FL 32301 850-488-9962	Enabling Resolution 9-21-04 Board Meeting	11 members - Full Board appointments 7 - Individual Commissioner Appointments 1 - Member of Tallahassee Senior Citizens Foundation Board of Directors 1 - Member of Dorothy C. Spence Community Center Board of Directors 1 - Member of Miccosukee Community Center Board of Directors 1 - Member of Fort Braden Community Center Board of Directors	Initial Terms are one and two years as follows: 1 year - Districts 1, 3 & 5 Commissioners 1 year - Dorothy C. Spence Community Center Board of Directors 1 year - Fort Braden Community Center Board of Directors 1 year - Miccosukee Community Center Board of Directors 2 years - At-large Commissioners 2 years - Districts 2 & 4 Commissioners 2 years - Tallahassee Senior Citizens Foundation All subsequent terms are 2 years. Members may only serve two (2) Subsequent Terms after initial appointment.			- Identify issue of concern among seniors - Promote opportunities for seniors to express their concerns - Promote services and opportunities for seniors - Ensure that County initiatives for seniors are fully implemented

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	Committee Name	Created By:	Number of Members	Term of Office Term Expiration Date Number of Terms Allowed	Meeting Schedule	Type of Report	Responsibility Eligibility Criteria
49	Water Resources Committee STAFF: Stephen Hodges, Senior Planner Environmental Planning Tallahassee-Leon County Planning Department 891-8600; 891-8108 Fax: 891-8734 hodgess@talgov.com	Created by BCC action on 7/18/1995.	7 members, Each commissioner appoints one member (see eligibility), plus unspecified number of ex-officio, non-voting members.	Initial terms staggered: four 2-year terms; three 1-year terms; thereafter, all terms 2 years. Terms expire July 31. No limit on number of terms allowed. Vacancies filled for remainder of unexpired term.	Meets the first Monday of each month, 7 - 9 pm Public Works Administration Building 2280 Miccosukee Road	Reports at least annually.	RESPONSIBILITY: Addresses community-wide concerns such as flooding, recreational and community economic value, watershed management, and funding priorities. Reviews waterbody conditions and impact of development. ELIGIBILITY CRITERIA: Representatives of four interest groups: 1. conservation/environment 2. legal/planning 3. real estate/economic development 4. boating/fishing

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Committee Name	Created By:	Number of Members	Term of Office Term Expiration Date Number of Terms Allowed	Meeting Schedule	Type of Report	Responsibility Eligibility Criteria
51 Woodville Recreation Council STAFF: Pat Plocek, Director Parks and Recreation 488-0221 Bob Rankin, Chairman 8505 Grey Forest Drive 32311-1718 421-8886 Flo Blanchard 9524 Old Plank Road 32310 575-2533 (w)	Created by the BCC in 1983. Amended by BCC on 5/13/1997 NOTE: 05/13/1997, the BCC adopted an option to combine the Woodville Community Center Board (appointed by the County Commission) and the Woodville Athletics Commission. The new name for this organization is the Woodville Recreation Council.	7 members, each commissioner appoints one member. On 2/25/1992, BCC increased membership from 5 to 7 at the request of the Center's Board of Directors.	2 years. Terms expire October 31. Number of terms allowed unspecified. Vacancies filled for remainder of unexpired term.	Meets first Monday of each month, 6 p.m., at the Woodville Men's Club.	The committee shall submit annual written income and expenditure reports to the BCC.	RESPONSIBILITY: Oversees facility usage and programming at J. Lewis Hall, Sr. Park; facilitates athletic programs. The recreation council shall submit annual written income and expenditure reports to the BCC. Establishes operation rules and procedures; may establish user fees sufficient to defray the cost of operation and maintenance of the center. Must seek BCC approval to spend any surplus over the cost of operation and maintenance. Responsible for planning, oversight, day-to-day operation and general maintenance of the center. ELIGIBILITY CRITERIA: Not specified.

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Committee Name	Created By:	Number of Members	Term of Office Term Expiration Date Number of Terms Allowed	Meeting Schedule	Type of Report	Responsibility Eligibility Criteria
52 Workforce Plus STAFF: Kimberly Moore Executive Director 325 John Knox Road, Bldg. F140 Tallahassee, Florida 32303 PH: 414-6085 ext. 213 email: kimberly.moore@wfplus.org Desiree Gorman Assistant 414-6085 ext. 202	Federal Public Law 105-220 (Workforce Investment Act of 1998 - Title I) Section 117, of the WIA and the State of Florida Workforce Innovation Act of 2000	BCC appointed initial members 6/11/1996. 10 members: 8 - appointed by BCC - private sector representatives 2 - appointed by BCC - a Community Based Representative, and an Organized Labor Representative	Initial terms are 2 and 3 years. All terms thereafter are 3-year terms. Terms expire June 30. Vacancies are filled for the remainder of an unexpired term.	Meets quarterly. Meeting dates and times posted on the Workforce Plus website: www.wfplus.org.		

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