Third Quarter Status Report
2004 Administrative Issues
September 2004

Administrative Issue	Proposed Action To Be Taken	Staff Assigned	Current Status
1) Management and Leveraging of Blueprint Dollars a. Develop plan for how dollars will be managed and spent b. Leverage Dollars with grant funds	Develop master plan and 5 year CIP program. Proceed with the approach that dollars follow production. Prepare a Revenue Leveraging Plan with input from County and City grants and legislative personnel. Award a contract(s) for the research needed to develop a leveraging policy.	Jim Davis	**Ongoing.** 1. Leveraging policy has been developed and approved by the Agency. 2. Master plan has been revised and is again under revision based on Board guidance. Five year work program was not approved in September. A revised Master Plan will be presented to the Board in January 2005.
2) Expansion of the Private Road Grading Policy	Bring an agenda item on to the Board regarding the expansion of the Private Road Grading Policy	Tony Park/Dale Walker	**Done.** Board authorized staff to develop a Private Road Emergency Repair Program at the March 23, 2004 meeting. The Board approved the "Private Dirt Road Repair Program" (superseding Policy No. 91-2) at the September 14, 2004 Board meeting.

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3) Bring back an analysis of incorporating bust stops and shelters into road widening projects	Submit report to the Board regarding the incorporation of bus stops and shelters into road widening projects.	Tony Park/Joe Brown	**Ongoing.** Staff is currently working on report to the Board on this issue.
4) Review the Redirection of County Banking Services to ensure minority inclusion in all banking services	- Request legal opinion from the County Attorney's Office regarding the Board's authority over this matter - Meet with the Clerk and staff to discuss the process for selection and the ability for the Board to have further input	Lillian Bennett/ Bob Inzer/ Bill Bogan	**Ongoing.** Board Workshop held with Clerk Inzer on May 27, 2004. Board provided recommendations on criteria to include in RFP. RFP currently on street for Banking Services with proposals due November 19, 2004.
5) Develop a communications strategy for the Public Information Office	• Review of PIO/ Communication Effectiveness • Enhance use of communications tools • Develop communications guidelines and strategy	Vincent Long/ Jennie K hoen	**Ongoing.** Anticipated completion date of Communications Plan December 2004.

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6) Establish A Disaster Reserve Fund a. Dedicate a portion of fund balance to natural disasters	- Survey comparable Counties – Review existing County reserve policies- Review statutes and best practices regarding reserves	Alan Rosenzweig	**Ongiong.** Survey of other Counties complete, and currently reviewing information and existing policies. Agenda item to go before the Board on November 16, 2004.
7) Continue to work on Ochlockonee River Issues	Continue to work with the County Attorney's Office to address legal remedies to improve the water quality.	Gary Johnson/ John Kraynak	**Ongoing.** Various legal strategies are being considered by the County Attorney's Office with staff support.