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Priority Issue # 1 **Project Title: Water Quality/Total Maximum Daily Load Standards**

Department Head: Tony Park
Project Leader: Theresa Heiker

Task	Activity	Assigned To	Estimated Completion Date	Status
• Develop a program to measure the amount of pollutants entering water bodies and implement new regulations to comply with and enforce federal and state standards.	• Place flow monitoring and water quality sampling stations at major inflow points to waters listed as "impaired" by EPA and DEP	• Theresa Heiker	• December 2004	Ongoing.
	• Calibrate "rainfall to stormwater runoff" models using updated GIS (LIDAR) information	• Theresa Heiker	• December 2005	Ongoing.
	• Calculate pollutant loadings from runoff to determine goals for stormwater retrofit	• Theresa Heiker	• June 2006	Ongoing.
	• Establish stormwater criteria appropriate for each water body based on the sampling and modelling results, and adopt as "special development zones" by ordinance.	• John Kraynak	• June 2006	Ongoing.

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Priority Issue # 1 (Continued) **Project Title: Water Quality/Total Maximum Daily Load Standards**

Department Head: Tony Park
Project Leader: Theresa Heiker

Task	Activity	Assigned To	Estimated Completion Date	Status
• Determine financial impact and resources required to meet water quality and TMDL standards	• Develop alternative projects to meet stormwater retrofit goals and associated construction costs	• Theresa Heiker	• December 2006	Ongoing.
	• Determine in-lake restoration needed to meet water quality standards	• Theresa Heiker	• December 2006	Ongoing.
	• Develop costs associated with expanded construction inspection and stormwater facility maintenance	• Theresa Heiker/John Kraynak	• December 2006	Ongoing.

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Priority Issue # 2 **Project Title: Joint Dispatch/Emergency Operations Center**

Department Head: Parwez Alam
Project Leader: Benjamin Pingree

Task	Activity	Assigned To	Estimated Completion Date	Status
• Pursue the establishment of a Joint Leon County/City of Tallahassee Law Enforcement Dispatch and Emergency Operations Center	LCSO Commissions RCC Consultants, Inc to study feasibility of Joint Dispatch/EOC in Leon County and City of Tallahassee	LCSO –Sheriff Larry Campbell/ Richard Smith	January 2005	Staff from LCSO and COT/TPD continued a series of meetings with the objective of revising the Scope of Work (SOW) with RCC. On March 30, 2004 RCC provided a proposal to the work group with a cost of $193,493 for the revised SOW. On April 30, 2004, LCSO staff met with the COT project team leader to discuss this proposal. COT expressed concern that the proposal did not meet the City's requirements. LCSO staff had concerns that the proposal exceeded necessary requirements for a feasibility study, was beyond the anticipated costs, and at the COT/TPD's insistence, did not include a joint Emergency Operations Center (EOC). It was determined that in light of the anticipated costs, that to proceed with this project the Board of County Commissioners, and City Commission would have to approve a separate Request for Proposal and provide additional funding. **In May 2004, LCSO determined to proceed with the original contract with RCC for this project. Report expected to be submitted in January 2005.**

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Priority Issue # 2 **Project Title: Joint Dispatch/Emergency Operations Center**

Department Head: Parwez Alam
Project Leader: Lillian Bennett

Task	Activity	Assigned To	Estimated Completion Date	Status
	Schedule Joint City/County Workshop to discuss proposed action plan of work group and provide directions on implementation of Joint Dispatch/ECO	Benjamin Pingree	February 2005	**Ongoing.** Workshop scheduled for February 8, 2005 from 2:30 – 4:00 P.M.

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Priority Issue # 3 **Project Title: Leon County Charter Amendment for Joint City/County Stormwater Program**

Department Head: Vincent Long/ Tony Park/Gary Johnson
Project Leader: Vincent Long

Task	Activity	Assigned To	Estimated Completion Date	Status
• Explore amending the Leon County Charter address countywide storm water issues.	Follow the direction of the Commission Liaison or the Board.	Gary Johnson/Tony Park	Ongoing	At the February 10, 2004 BCC meeting, Commissioner Thaell was designated as the Commission Liaison. Staff will address any areas upon receiving direction from the Commission Liaison or the Board.
	Draft proposed ordinance(s)	Vince Long/County Atty.	March 31, 2004	
	Prepare agenda items / public hearings on ordinance(s) and for BCC authorization to propose charter amendments by ordinance for Nov. 2004 ballot.	Vince Long/County Atty.	First meeting in April	Ongoing.
	Draft charter amendment(s) (if approved by BCC)	Vince Long/County Atty.	Concurrent to above	Ongoing.
		Vince Long	By statutory deadline	
	Submit to Supervisor of Elections Office	Vince Long	By statutory deadline	

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Priority Issue # 4 **Project Title: Protection of North Florida Water Resources**

Department Head: Vincent Long/Gary Johnson
Project Leader: Ben Pingree/John Kraynak

Task	Activity	Assigned To	Estimated Completion Date	Status
• Conduct workshop early on in 2004 to discuss this issue.	Conduct workshop with Wakulla County Commission	Gary Johnson/ John Kraynak	December 4, 2003	**Done.** Workshop was conducted on December 4, 2003 entitled "Leon County/Wakulla County Commissions Joint Workshop on Water Quality and Wakulla County Comprehensive Plan Amendment (N.G. Wade Development) Issues." Workshop Ratified on February 25, 2004.
• Pursue feasibility of Implementing a Joint Leon County/Wakulla County Water Bottling Facility	Prepare an agenda item.	Gary Johnson/John Kraynak	Ongoing.	Staff will prepare an agenda item to request an RFP to hire a consultant to evaluate the feasibility to have a Water Bottling Facility between Leon County and Wakulla County. This agenda item will be apart of the Permit Process Improvement Workshop with the BOCC.

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Priority Issue # 4 (Continued) **Project Title: Protection of North Florida Water Resources**

Department Head: Vincent Long/Gary Johnson
Project Leader: Ben Pingree/John Kraynak

Task	Activity	Assigned To	Estimated Completion Date	Status
• Monitor efforts to amend Florida's Water Resource Policy that allows for regional water transfers.	• Adopt resolution opposing changes to the state's Water Resource Policy. • Monitor legislation changing this policy.	Ben Pingree	October 14, 2003 July 1, 2004	**Done.** Resolution adopted on October 14, 2003. **Done.** Final Report on 2004 Legislative session presented on July 27, 2004.

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Priority Issue # 5 **Project Title: Elimination of EMS MSTU**

Department Head: Alan Rosenzweig
Project Leader:

Task	Activity	Assigned To	Estimated Completion Date	Status
• Review alternatives for the elimination of the Emergency Medical Services MSTU	This priority has been superceded by the Board's decision to enter into the ALS agreement with the City of Tallahassee. As part of this agreement, the Board has acknowledged the necessity to impose the EMS MSTU as a long term funding requirement of this program.	Alan Rosenzweig	Done.	Done. No further action needed.

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Priority Issue # 6 **Project Title: Economic Development**

Department Head: Vincent Long
Project Leader: Ben Pingree

Task	Activity	Assigned To	Estimated Completion Date	Status
• Maintain focus on recruitment and expansion of small businesses and job creation.	Coordinate with the EDC to accomplish this task by using existing programs such as the Enterprise Zone and Targeted Business Pilot Program.	Ben Pingree	September 2004	**Done**. New contract with EDC, including EDC performance objectives, approved by Board on October 12, 2004.
• Review of the expansion of Innovation Park and impact on education quadrant.	• Hold Innovation Park Task Force Meetings and Report on their recommendations. • Adopt resolution setting forth LCRDA members. • Work with the LCRDA to implement the recommendations.	Ben Pingree	Fall 2003 January 2003 Fall 2004	**Done.** Task Force presented recommendations to the Board on November 25, 2003 **Done.** Resolution adopted on January 27, 2004 **Ongoing.** Staff to work with LCRDA throughout year to monitor implementation efforts.

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Priority Issue # 6 (continued)	**Project Title: Economic Development**			
Department Head: : Vincent Long Project Leader: Ben Pingree				
• Develop a performance contract with the Economic Development Council (EDC) to evaluate its progress in attracting new businesses to Leon County.	Work with EDC to create a performance based contract. Discuss this proposal as part of the budget process	Ben Pingree	June 2004	**Done.** Presented as an agenda item to the Board on October 12, 2004 as part of the FY 04/05 EDC contract renewal process.
• Recommend Improvements to connection from Airport to I-10 and Downtown	Create committee to study the airport gateway corridor.	Ben Pingree	March 2004	**Done.** Agenda item presented at March 23, 2004 meeting to establish committee.

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Priority Issue # 7 **Project Title: Southside Women's Health Center**

Department Head: Vincent Long
Project Leader: Joe Sharp

Task	Activity	Assigned To	Estimated Completion Date	Status
• Request evaluation by Primary Health Care Council of the need for a Women's Health Center at Bond Community Health Clinic.	Acquaint Primary Healthcare Implementation Advisory Board (PHAB) Chair with project.	Joe Sharp	February 27, 2004	**Done.** Chair is considering appointment of Women's Clinic Study Sub-Committee at next meeting of Primary Healthcare Implementation Advisory Board. The above action was never taken as per Lillian Bennett in May 2004
• Develop Scope of Service for Needs Assessment of Women's Center RFP	Work with various parties to develop Scope of Service portion of RFP	Kandy Hill, J. R. Richards, Dr. Temple Robinson, Art Cooper and Joe Sharp	March 1-April 30	**Done** – March through April 30, 2004
• Site Reviews to Syracuse and Memphis Women's Care Organization.	Develop Matrix for review and evaluation of sites visited and preparation of report.	Review Team: Commissioner Proctor, Lillian Bennett, J. R. Richards, Dr. Temple Robinson, Dr. Jeffers and Joe Sharp	Site visit: March 7 through 13 Site Visit Report: March 30	**Done** – March 7 – 13, 2004 Site Visit Report completed March 30, 2004
• Develop Scope of Service	With data from site visits, develop and review Scope of Service for evaluation of Women's Clinic at Bond.	Scope of Services	April 30 – May 30	**Done** – Completed May 30, 2004

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Priority Issue # 7 (continued)

Project Title: Southside Women's Health Center

Department Head: Vincent Long
Project Leader: Joe Sharp

Task	Activity	Assigned To	Estimated Completion Date	Status
Agenda Item for BOCC for RFP evaluation of Women's Health Center	Develop RFP for evaluation of need for Women's Center	Joe Sharp	May 30	**Completed:** May 30, 2004
BOCC Approval of RFP	Agenda Item	Joe Sharp	June 8	**Completed:** June 8, 2004
Issue RFP	Distribute RFP	Keith Roberts	June 12	**Completed:** June 8, 2004
RFP Evaluation Committee	Develop Evaluation Committee	Joe Sharp	June 9	**Completed:** June 15, 2004
Select RFP Respondent	Evaluate respondents to RFP	Joe Sharp	July 13	**Completed:** July 19, 2004
Board Approval	Agenda Item for Board Approval	Joe Sharp	July 27	**Completed:** July 27, 2004
Conduct Needs Assessment	Oversee Performance of RFP: Periodic Meeting	Joe Sharp	October 5	**Ongoing:** Most recent interim meeting October 13, 2004
Presentation of Final Report to Primary Healthcare Implementation Advisory Committee	MGT of American, Inc.	Dr. Fred Seamon, MGT	December 9, 2004	
Report of Primary Healthcare Implementation Advisory Board	Develop report of PHAB	Joe Sharp	January 2005	
Acceptance of Final Report	Agenda Item for Board Approval	Joe Sharp	February 2005	

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Priority Issue # 8 **Project Title: Enhancement of Community and Teen Centers**

Department Head: Tony Park/ Kim Dressel
Project Leader: Paul Cozzie/Tom Brantley

Task	Activity	Assigned To	Estimated Completion Date	Status
• Pursue purchase or extension of lease with Leon County School Board for the Ft. Braden Community Center	Preparation of a proposed agenda for a joint meeting between the Board, City Commission and School Board. The Planning Department is coordinating this joint meeting.	Management Services	June 2004	Ongoing. After the June 29, 2004 joint meeting, Mr. Montford said that a deadline needed to be established and they would be willing to discuss trading some property with the County. The Planning Department suggests addressing outside of the joint Board, City Commission and School Board meeting format. The lease expires March, 2005.

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Priority Issue # 8 (Continued) **Project Title: Enhancement of Community and Teen Centers**

Department Head: Tony Park/ Kim Dressel
Project Leader: Paul Cozzie/Tom Brantley

Task	Activity	Assigned To	Estimated Completion Date	Status
• Explore the use of school facilities for after hour youth programs.	• Review current usage agreements	Paul Cozzie /Parks & Recreation	March 2004	Completed.
	• Contact Ricky Bell, Leon County Schools Extracurricular Activities Coordinator, to discuss existing programs and merging of new programs.		April 2004	Ongoing.
	• Inventory current school activities		June 2004	Ongoing.
	• Determine feasibility of offering after school programs through County or School Board		August 2004	Ongoing.
	• Prepare report to Board outlining opportunities and constraints for expanded after school youth programming		October 2004	Ongoing.

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Priority Issue # 8 (Continued) **Project Title: Enhancement of Community and Teen Centers**

Department Head: Tony Park/ Kim Dressel
Project Leader: Paul Cozzie/Tom Brantley

Task	Activity	Assigned To	Estimated Completion Date	Status
• Evaluate the feasibility of an after school dinner program for low income youth.		Paul Cozzie /Parks & Recreation		Ongoing.
	• Contact elementary and middle schools to assess current programs		May 2004	
	• Inventory current after school programs		June 2004	
	• Determine willingness of schools to participate in after school dinner programs		Sept. 2004	
	• Assess facility needs		October 2004	
	• Assess statutory requirements for food service providers & staff		Dec. 2004	
	• Investigate possible funding sources (federal and state grants)		March 2004	
	• Prepare budget proposal and final report for submittal to the Board		August 2004	

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Priority Issue # 9 **Project Title: Alternative Funding Options for 90 East (Mahan Drive) to I-10**

Department Head: Tony Park
Project Leader: Tony Park

Task	Activity	Assigned To	Estimated Completion Date	Status
• Submit Project Fact Sheets for Federal Discretionary Program Solicitation	Prepare Fact Sheet and Submit to Mr. Bryant Paulk, FDOT, District 3	Sally Dowlen	December 31, 2003	Submitted December 31, 2003
• Fact Sheets Forwarded to FHWA by January 15, 2004	FDOT Central Office Review and Forwarding to FHWA by 1/15/04	FDOT	January 15, 2004	Submitted January 15, 2004
• Await Notice of Eligibility for Funding from FHWA & FDOT	Call FDOT to See When FHWA Might Determine Eligibility	Sally Dowlen	March 1, 2004	Staff is still waiting on a response from FDOT. Staff will once again follow-up if there is no response by the end of November.
• If Eligibility is Granted to Leon County	Prepare Additional Activity Steps in Accordance With the FHWA Requirements and Deadlines	Sally Dowlen	Pending	Pending
• Submit Addional Steps to County Administration	Amend Action Plan to Include Additional Steps	Sally Dowlen	Pending	Pending
• Complete Formal Application	Complete all Information Necessary as Outlined by the FHWA	Sally Dowlen	Pending	Pending

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Priority Issue # 9 (Continued) **Project Title: Alternative Funding Options for 90 East (Mahan Drive) to I-10**

Department Head: Tony Park
Project Leader: Tony Park

Task	Activity	Assigned To	Estimated Completion Date	Status
• Submit Formal Application	Submit Prior to or On FHWA Deadline	Sally Dowlen	Pending	Pending
• Other Alternative Sources of Funding	Grant Submittals Private Participation	Sally Dowlen	Pending	Ongoing

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Priority Issue #10 **Project Title: Southern Strategy**

Department Head: Vincent Long
Project Leader: Wayne Tedder

Task:	Activity:	Assigned To:	Estimated Completion Date:	Status:
Involve the private sector in further developing the Southern Strategy to address housing, schools and transportation.	Providence Neighborhood Plan	John Baker	Plan is completed.	**Ongoing**. Implementation of Plan is ongoing. Five (5) new homes are under construction.
	Apalachee Ridge Neighborhood Plan	John Baker	Plan is completed.	**Ongoing.** Implementation of Plan is ongoing. Sidewalks and traffic calming devices have been completed. The widening of Orange Avenue is scheduled for 2005.
	South Monroe Sector Plan	Darrin Taylor	Plan is completed.	**Ongoing.** Implementation of Plan is ongoing. Landscaping agreement with CSX was approved by the CC on 10/27/04. This is a significant gateway enhancement project. Staff is proceeding to obtain ability to paint railroad overpass.

Priority Issue #10 (Continued) **Project Title: Southern Strategy**

Department Head: Vincent Long
Project Leader: Wayne Tedder

Task:	Activity:	Assigned To:	Estimated Completion Date:	Status:
	Oak Ridge Sector Plan	Dan Lucas	November 2004	**Ongoing.** Community meeting to be held on October 28, 2004.
	Fairgrounds study	Andrea Simpson/ Wayne Tedder	October 2004	**Ongoing.** Work is underway. The tentative schedule for completion of the tasks outlined in the scope of services is as follows: Task 1. Market Study 7/2/04. Task 2. Public Participation On-going. Task 3. Preliminary Land Use Scenarios 7/16/04. Task 4. Market Value/Economic Analysis a. Appraisal 08/20/04. b. Final Market Feasibility Report 10/01/04. c. Conduct Board Workshop 11/30/04.

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Priority Issue #10 (Continued) **Project Title: Southern Strategy**

Department Head: Vincent Long
Project Leader: Wayne Tedder

Task:	Activity:	Assigned To:	Estimated Completion Date:	Status:
	Capital Cascades Sector Plan	Kristen Andersen	February 2005	**Ongoing.** Consultant commenced work in June of 2004. The scheduled completion of this project is in February of 2005. The contract is expected to be terminated. Consultant has closed local office. Staff is pursuing options and will report to Administration by November 5, 2004.
	SSA Economic Development Plan	Edward Young/Dan Lucas/Russell Snyder	November 2004	**Ongoing.** Consultant commenced work in February 2004. Presentation of draft work on June 30th and final presentation and roll-out occurred on October 4, 2004. Staff is preparing an agenda item for the BCC (11/30/04) to review and accept the final plan.
	State of the Southern Strategy Update	Wayne Tedder/Dan Lucas	November 2004	**Ongoing.** Staff has compiled multiple sources of sector planning information. A draft of the report has been prepared and is currently under review.

Priority Issue #10 (Continued) **Project Title: Southern Strategy**

Department Head: Vincent Long
Project Leader: Wayne Tedder

Task:	Activity:	Assigned To:	Estimated Completion Date:	Status:
Conduct workshop on Southern Strategy to discuss these issues.	Conduct workshop on Southern Strategy	Wayne Tedder/Dan Lucas	December 2004 (Staff is expected to complete the State of the Southern Strategy Area update prior to the BCC retreat on 12/13/04.)	**Ongoing.** Complete the "State of the Southern Strategy Update" by December 31, 2004 as required by the previously adopted State of the Southern Strategy. The updates are required every 3 years and must address the following performance measures: Population Growth, the balance between affordable housing and market rate housing, housing conditions in the SSA, owner occupancy housing, median house price, public dollars spent annually on housing in the SSA, residential property value, residential density, amount of commercial/industrial/office square footage, non-residential intensity, value of permits issued, number of residential permits, employment figures, median incomes, poverty rate, crime statistics, water quality information, demographics of schools and school ratings. In addition, the Southern Strategy Implementation Committee adopted a 14 point strategy for implementing the goals and objectives of the SSA. The State of the Southern Strategy update will include an analysis of these directives as well.

Priority Issue #10 (Continued) **Project Title: Southern Strategy**

Department Head: Vincent Long
Project Leader: Wayne Tedder

Task:	Activity:	Assigned To:	Estimated Completion Date:	Status:
	Lake Bradford Sector Plan	Darrin Taylor/Steve Hodges	December 2004	**Ongoing.** Staff has scheduled the 3rd and final community workshop for 11/03/04. The Plan is scheduled to go to the Planning Commission in November 04 and the BCC in January 05.
	W. Pensacola Street Sector Plan	Darrin Taylor	December 2005	Ongoing. Phase I analysis should be completed in January 05. Phase I analysis will include: • Create map series for West Pensacola Sector. • Compile Census data. • Create background document. • Identify and communicate with stakeholders. • Schedule community workshop (tentative 2/05). • Urban Design.

Priority Issue #10 (Continued) **Project Title: Southern Strategy**

Department Head: Vincent Long
Project Leader: Wayne Tedder

Task:	Activity:	Assigned To:	Estimated Completion Date:	Status:
	Joint Meeting between Leon County School Board, Board of County Commissioners and City Commission	Wayne Tedder/Jean Gregory/Dan Lucas	June 29, 2004	Done. In accordance with the Interlocal Agreement, the annual joint meeting was held on June 29, 2004. The next joint meeting will be scheduled for the same time next year.
Explore the impact FSU and FAMU Master Plans will have on Southside neighborhoods.	Monitor the development of FSU Master Plan. Monitor the development of FAMU Master Plan.	Wayne Tedder Darrin Taylor	December 31, 2004 December 31, 2004	**Ongoing.** FSU has requested a one-year continuance of their Campus Development Agreement (DA) with the City in order to provide additional time to complete their Campus Master Plan Update. The master plan is expected to be completed by June 2005. On 11/2/04, FAMU requested an extension of their Campus Development Agreement to December 31, 2005. FAMU is presently working on their 2005 Master Plan and anticipates completion within 12 months (November 2005). Staff will continue to monitor impacts to the Bond Community as well as the Lake Bradford Area communities.