	Committee Name	Created By:	Number of Members	Term of Office Term Expiration Date Number of Terms Allowed	Meeting Schedule	Type of Report	Responsibility Eligibility Criteria
16	Dorothy C. Spence (Chaires) Community Center Board of Directors Chairperson: Dot Spence 310 Chaires Cross Road 32317 878-8031 (h) 878-4031	Created by Resolution on 02-28-95; by-laws approved 02-28-95.	7 members Each commissioner appoints one member	Initial terms are one and 2 years; thereafter, all terms are 2 years. Terms expire February 28. Number of terms allowed not specified. Vacancies filled for remainder of unexpired term.	Location: The Community Center is located off of US 27 South. Turn left on Chaires Crossroad, and proceed into the Chaires community. There is a sign indicating the Community Center.	Board will submit annual report to BCC. Annual reports shall include member attendance at meetings, minutes, rental activity and accounts.	This community center will operate similarly to the Fort Braden, Miccosukee and Woodville centers, and will be governed by bylaws approved by the BCC and County policies governing community centers and volunteer boards ("Volunteer Boards and Committees" and "County Community Service Facility.") The Bylaws were approved by the BCC on February 28, 1995.

	Committee Name	Created By:	Number of Members	Term of Office Term Expiration Date Number of Terms Allowed	Meeting Schedule	Type of Report	Responsibility Eligibility Criteria
22	Growth & Environmental Management Citizens User Group STAFF: David McDevitt, Director of Development Review and Inspection, Ph 488-9300. John Kraynak (Community Development, ph 488-9300) Herb Thiele, County Attorney (ph 487-1008) Enid Ehrbar (Planning Dept. ph 891-8600)	In July of 1997, the Board of County Commissioners formally established the GEM Citizens User Group to replace and consolidate several user groups that were being used by the Department.	14 positions - each Commissioner appoints 2 members specifically to represent a balance of community interests.	The Leon County Growth and Environmental Management Citizens User Group serves as a standing committee, at the pleasure of the Leon County Commission. Length of term and number of terms allowed not specified.	The Group shall meet at least bi-weekly, or as frequently as needed to accomplish its mission statement.		RESPONSIBILITY: The purpose of the Group is to provide the Board recommendations regarding proposed ordinances that impact growth management and other issues relating to current planning, development review, and environmental compliance as requested by the Board and staff. MISSION STATEMENT: In response to Commission direction, develop and provide to the Commission, through the Leon County Growth and Environmental Management Department Staff, recommendations on growth and environmental issues considered to be of priority interest. The Group will review and provide recommendations on new ordinances or amendments as they relate to the Comprehensive Plan and implementing Land Development Regulation. Recommendations developed by the Group are offered with the sole intention of assisting the Commission and its staff to better serve the growth and environmental interests of the community to which it is dedicated.

	Committee Name	Created By:	Number of Members	Term of Office Term Expiration Date Number of Terms Allowed	Meeting Schedule	Type of Report	Responsibility Eligibility Criteria
24	Human Services Grants Review Committee STAFF: Don Lanham, Grants Coordinator Public Services 488-7790 Note: Committee works with the Community Human Services Partnership (CHSP)	BCC Policy 81-3 Revised 12/16/1992 Revised Operating Guidelines approved 1/21/1992	14 - BCC	2 years. Terms expire December 31. Number of terms allowed unspecified in policy. Vacancies filled for remainder of unexpired term	Considers requests for funding once annually in conformity with County budgetary cycle. Training sessions are conducted prior to the beginning of the process.	Funding recommendations.	RESPONSIBILITY: Evaluates human service funding requests during the regular budget cycle and makes recommendations to the Board. Committee will be available to perform program evaluations at the BCC's request to determine the merit of a mid-year funding request and the extent to which it meets the Committee's priority guidelines and assessment criteria. The purpose of the Community Human Services Partnership (CHSP) is to "foster an ongoing community-wide dialog with funders and providers to improve human services delivery in Leon County. The CHSP is comprised of the City, County and United Way. The Florida Department of Children and Families is a collaborating partner. Two representatives from each of these funding sources are appointed to a joint planning board. ELIGIBILITY CRITERIA: Not specified in the policy.

Committee Name	Created By:	Number of Members	Term of Office Term Expiration Date Number of Terms Allowed	Meeting Schedule	Type of Report	Responsibility Eligibility Criteria
27 Library Advisory Board STAFF: Helen Moeller Library Director 487-2665 Marilyn Gail Mason, Chairperson 811 Live Oak Plantation Rd. 32312 521-0935	Created by the BCC in 1955. Revised, By-laws written in 1988	7 - BCC NOTE: On January 14, 1992, the BCC increased membership from 7 to 8. On August 10, 1993, the BCC decreased membership from 8 to 7 and decided that each commissioner would appoint one member.	2 years. Terms expire December 31. Number of terms allowed unspecified. Vacancies fill remainder of unexpired term.	Meetings are held the first Tuesday of each month, at 9:30 am in the Library Board Room.		RESPONSIBILITY: Serves as a forum for community input concerning library programs and activities and as a liaison and advocate for the library. Minutes of meetings are available for review. ELIGIBILITY CRITERIA: Not specified.

Attachment # 1
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