**Third Quarter Status Report**
**Board Retreat Assignments**
**July - October 2003**

**Priority Issue #** 1 **:** Emergency Medical Services
**Group Director:** Vincent Long
**Project Leader:** Joe Sharp

| Task | Activity | Assigned to | Estimated Completion Date | Status |
|---|---|---|---|---|
| Develop EMS Solutions | Staff EMS Advisory Council throughout their review of this issue<br>• Gather information<br>• Provide Analysis<br>• Coordinate Work Process<br>• Prepare Reports | Joe Sharp | 11/02 - 1/03 | Done. EMSAC Final Report submitted to BCC on 1/24/03 |
| | • Conduct Workshop with the BCC | Joe Sharp | January 28, 2003 | Done. Workshop held on 1/28/03 |
| | 1/28/03 Board Direction<br>Develop County EMS Program<br>• To contract with City Fire for EMS Dispatch and ALS Transport<br>• ALS First Responder for Unincorporated areas, including Bannerman<br>• Additional 24/7 fully staffed Ambulance Peak Load | Joe Sharp | January 2003 - September 2003 . | Done. BOCC voted on 7/8/03 to pursue County Model with LCSO performing dispatch. Negotiations with TFD for ALS function ongoing. |
| | • Retain EM air ambulance service in Leon County | Joe Sharp | February 2003 - September 2003 | Done. Service initiated 7/1/03. |
| | •Secure services of EMS Medical Director | Joe Sharp | February 2003 - September 2003 | Done. |
| | • Develop RFP for EMS Billing and Collection Services | Joe Sharp | February 2003 - September 2003 | Done. |

**Third Quarter Status Report**
**Board Retreat Assignments**
**July - October 2003**

**Priority Issue #** 2-A: Economic Development
**Group Director:** Vincent Long
**Project Leader:** Benjamin Pingree

| Task | Activity | Assigned to | Estimated Completion Date | Status |
|---|---|---|---|---|
| Creation of Entrepreneurial Center | Serve as County staff and liaison throughout review and planning of this issue<br>• Gather information<br>• Provide Analysis<br>• Prepare Reports | Benjamin Pingree and EDC | Ongoing throughout year. | Ongoing. EDC report to the Board on this and other issues May 2003 |
| Protection of State Jobs | • Gather information<br>• Provide Analysis<br>• Prepare Reports | Benjamin Pingree and EDC | September 2003 | Done. EDC reported to the Board on this and other economic development issues during their September 23rd workshop. |
| Review of Plans for University Park | Serve as County staff and liaison throughout review and planning of this issue<br>• Gather information<br>• Provide Analysis<br>• Prepare Reports | Benjamin Pingree | Ongoing throughout year. | Ongoing. Innovation Park Group Task Force to report to Board on December 2003. |

**Third Quarter Status Report**
**Board Retreat Assignments**
**July - October 2003**

**Priority Issue #** **#2-B:** **Economic Development - Redevelopment of Leon County Fairgrounds**
**Group Director:** Vincent Long
**Project Leader:** Wayne Tedder/Lillian Bennett

| Task | Activity | Assigned to | Estimated Completion Date | Status |
|---|---|---|---|---|
| **Redevelopment of Leon County Fairgrounds**<br><br>1) Prepare Market Feasibility Study on the redevelopment potential of the Leon County Fairgrounds Property. | • Market Appraisal of Fairgrounds | Tony Park | Completed Nov. 2002 | Done. |
| | • Develop Scope of Services for Market Feasibility Study and present to the Board for Review and Approval | Gary Johnson / Val Hubbard | February 2003 | Done. |
| | • Establish budget, Issue a Request for Proposals and Award Contract for services | | December 2003 | On 8/26/2003 the Board approved Negotiation of a Contract with Strategic Planning Group to Prepare and Conduct the Market Feasibility Study. Planning staff is finalizing the contract. |
| | • Develop Market Feasibility Study and Analyze Results | | June 2004 | |
| | • Review by City/County Planning of other local governments experiences with major redevelopment and relocation projects similar to the Fairgrounds property | | June 2003 | Completed review of Tampa and Orlando, as requested by BOCC. |
| | • Conduct Board Workshop on Results of Market Feasibility Study and presentation of staff recommendations | | July 2004 | Ongoing. |
| | • Board Direction on Master Plan of Fairgrounds and Review of Funding Alternatives for Redevelopment and relocation of Fairgrounds | | July 2004 | Ongoing. |

**Third Quarter Status Report**
**Board Retreat Assignments**
**July - October 2003**

| Task | Activity | Assigned to | Estimated Completion Date | Status |
|---|---|---|---|---|
| **2-B (Continued)** | | | | |
| **Redevelopment of Leon County Fairgrounds (Continued)** | • Board approval to establish Fairgrounds Citizen Advisory Committee | Lillian Bennett | April 2003 | Done. Board approved committee appointments April 8, 2003. |
| 2) Establish Fairgrounds Citizen Advisory Committee (CAC) to provide input and recommendations on redevelopment and relocation of Fairgrounds | • Prepare appointment notifications to committee members and schedule first Citizens Advisory meeting | | May 2003 | Done. |
| | • Staff Fairgrounds CAC committee, prepare agendas, and maintain minutes | | Done. | Done. Committee has provided staff with recommendations on acceptable uses for the fairgrounds property. Committee to provide input to consultant on market feasibility study |
| | • Develop Fairgrounds CAC recommendations on redevelopment and relocation of the Leon County fairgrounds | | August 2003 | |
| | • Present CAC recommendations in conjunction with Board workshop on market feasibility study results | | July 2004 | Ongoing |

**Third Quarter Status Report**
**Board Retreat Assignments**
**July - October 2003**

**Priority Issue #_2-C:** **Economic Development - Expansion of Wireless Broadband**

**Group Director:** **Kim Dressel**

**Project Leader:** **Pat Curtis**

| Task | Activity | Assigned To | Estimated Completion Date | Status |
|---|---|---|---|---|
| Expansion of Wireless Broadband<br><br>1) Complete analysis of wireless broadband expansion in Leon County | • Continue monitoring City of Tallahassee's Digital Canopy Project and discussing opportunities for County access with City ISS Director, Don Deloach | Pat Curtis | Ongoing | An MIS Technology workshop was held with the Board on April 8, 2003 and the Board ratified the action taken at the April 29, 2003 meeting. Subsequent progress will be presented at the next MIS Technology Workshop. MIS will bring an agenda item to the Board in late November or in December to request a workshop be scheduled in January 2004. |
| | • Research grant opportunities for funding | Don Lanham | Ongoing | |
| | • Continue research on wireless broadband vendors for Leon County | MIS Network Staff | Ongoing | |
| | • Present status report at MIS Technology Workshop | Pat Curtis | 4/8/03 | |

**Third Quarter Status Report**
**Board Retreat Assignments**
**July - October 2003**

**Priority Issue #_2 -D_:** Economic Development **(Expedited Permitting - Small Businesses)**

**Group Director:** Gary Johnson

**Project Leader:** Scott Ross

| Task | Activity | Assigned to | Estimated Completion Date | Status |
|---|---|---|---|---|
| Expedited Permitting for Small Businesses. | -Set up internal GEM team to review current development and permitting processes for small businesses. | Gary Johnson /Scott Ross | February 2003 | Completed |
| | -Review documentation regarding expedited permitting. - Background review. | | February 2003 | Completed |
| | -Work with Chamber of Commerce and internal staff to determine the definition of a small business. | | February 2003 | Completed |
| | -Conduct interviews/focus groups with Chamber and small business representatives to gain their perception and input on where the process could be improved. | | April 2003 | Completed |
| | -Conduct interviews/focus groups with GEM intake and review staff to determine what steps could be implemented to expedite the permitting process. | | May 2003 | Completed |
| | -Review internal processing for development thresholds sizes, and see where accommodations or streamlining could be made for small businesses. | | July 2003 | Completed |
| | -Final report on the ability to expedite permits for small businesses. | | September 2003 | In process. |
| | Implement findings as approved by the Board. | | | |
| | Review implementation efforts. | | September 2003 | When accepted. |
| | | | | Not Applicable at this time |



07

**Third Quarter Status Report**
**Board Retreat Assignments**
**July - October 2003**

**Priority Issue #** 3 **:** Consolidation of City County Government

**Group Director:** Vincent Long/ Alan Rosenzweig

**Project Leader:** Andrea Bird/ Davin Suggs

| Task | Activity | Assigned to | Estimated Completion Date | Status |
|---|---|---|---|---|
| Prepare analysis of Consolidation and related issues for Leon County/ Tallahassee | • Research other consolidated governments<br>• Provide Analysis<br>• Prepare Report | Andrea Bird/ Davin Suggs | March 2003 | Done. Workshop held on March 18, 2003. |
| Review of Functional Consolidation for Leon County/ Tallahassee Departments | • Review current consolidated functions and attempts<br>• Review redundant functions between City and County<br>• Prepare analysis and report | Andrea Bird/ Davin Suggs | Ongoing | Ongoing. Planning Dept Agreement executed. Animal Control proposal sent to City - possible interest in future per Asst. City Manager. |
| | March 18, 2003 Workshop: Board Direction<br>• Wait for a citizens' group to approach the Board with a consolidation plan before taking further action. | | | Ongoing. |
| | • Direct staff to provide assistance to a citizens' group requesting information on this issue. | | | Ongoing. |

**Third Quarter Status Report**
**Board Retreat Assignments**
**July - October 2003**

**Priority Issue #_4-A_:** Stormwater Regional Solutions

**Group Director:** Gary Johnson

**Project Leader:** John Kraynak

| Task | Activity | Assigned To | Estimated Completion Date | Status |
|---|---|---|---|---|
| • Perform Water Quality and Watershed Studies. | • The studies will commence when Blueprint 2000 funds are available. | Gary Johnson/ John Kraynak | On-going | Unable to proceed until funds are available. |
| | • Complete data gathering and engineering analysis. | | On-going | |
| | • Draft Ordinance | | On-going | |
| | • Board Workshop and request for public hearing. | Gary Johnson/ John Kraynak/ | October 2003 | Workshop held on 10-28-03 on "Volume Control and Flood Protection Regulations - Emphasis on Volume Control Regulations" |
| | • Two public hearings and adoption of ordinance. | | December 2003 | |
| • Establish Countywide Water Quality Standards Based on Science. | | | | |
| • Strengthen Regulations for Building in Flood-Prone Areas. | • Complete data gathering and engineering analysis | Gary Johnson/ John Kraynak | July 2003 | |
| | • Draft Ordinance | | | |
| | • Board Workshop and request for public hearing | | July 2003 | Workshop held on 10-28-03 on "Volume Control and Flood Protection Regulations - Emphasis on Volume Control Regulations" |
| | • Two public hearings and adoption of ordinance. | | September 2003 | |
| • Develop Special Development Zone for Lake Lafayette tributaries. | • Draft ordinance to include Technical Citizens Committee Recommendations | Gary Johnson/ John Kraynak | October 2003 | |
| | • Request for public hearing on proposed ordinance | | July 2003 August 2003 | Consistency Review by Planning Commission on November 12th. Public Hearing on Nov 25th and Dec 9th. |
| | • Two public hearings for proposed ordinance and adoption | | November/December 2003 | |

**Third Quarter Status Report**
**Board Retreat Assignments**
**July - October 2003**

**Priority Issue # 4- B :Stormwater Regional Solutions**

**Group Director:** Tony Park

**Project Leader:** Theresa Heiker

| Task | Activity | Assigned To | Estimated Completion Date | Status |
|---|---|---|---|---|
| • Review Stormwater Fees - Equitable for Unincorporated Area | • Board agenda item requesting clarification of intent and definition of issue to be addressed by review. | Public Works | April 2003 | Board has requested establishment of a Joint City/County Stormwater Committee |
| | • Data analysis: land use; fee generated; public facilities location; City fee basis and land use distribution, etc. | Public Works/GIS | May 2003 | |
| | • Board workshop regarding fee comparison and alternatives | Public Works | June 2003 | |
| | • Board agenda establishing schedule for public notice and hearings regarding fee modification | Public Works | June 2003 | Pending Board direction from Joint committee |
| | • Public hearings for fee modification | Public Works | July-August 2003 | Same as above. |
| | • Board adoption of stormwater fee and certification of non-ad valorem assessment roll to Tax Collector | Public Works/GIS | Prior to September 15, 2003 | Agenda item presented at August 26, 2003 meeting. |



07

**Third Quarter Status Report**
**Board Retreat Assignments**
**July - October 2003**

**Priority Issue #** 5 **:** **Resolution of City/ County Issues**

**Group Director:** Vincent Long/ Herb Thiele/Alan Rosenzweig/Tony Park

**Project Leader:** Vincent Long/ Herb Thiele/Alan Rosenzweig/Tony Park

| Task | Activity | Assigned to | Estimated Completion Date | Status |
|---|---|---|---|---|
| • Resolution of City/ County Issues, CRA and Tram Road Sprayfield | Monitor issues of conflict between City and County (including Community Redevelopment Area)<br>• Provide Analysis and updates to Board on significant issues | Public Services/ County Attorneys Office | Ongoing throughout year. | Ongoing. Section 164, FS Government Conflict Resolution for CRA ongoing. CRA Joint meeting held on Sept. 15, 2003 - issue pending negotiations between Grippa and Mustian.<br>Done. Sprayfield issue settled on June 24, 2003. |
| • Finalize Gum Road Transfer Station Agreement with the | Bring finalized agreement to the Board for final approval | OMB/Public Works/County Attorney's Office | March 2003 | Done. Board approved final transfer station agreement on March 25, 2003. |

**Third Quarter Status Report**
**Board Retreat Assignments**
**July - October 2003**

**Priority Issue # 6 :** **Elimination of Fire MSTU**

**Group Director:** **Alan Rosenzweig**

**Project Leader:** **Alan Rosenzweig/Davin Suggs**

| Task | Activity | Assigned To | Estimated Completion Date | Status |
|---|---|---|---|---|
| Review alternative revenue sources available to eliminate the existing Fire MSTU | • Review statutes for alternative revenues (ie Public Services Tax, Communication Services Tax) | OMB - Davin Suggs | 1/03 | Done. |
| | • Collect data necessary to forecast projected revenues | OMB - Davin Suggs | | Done. |
| | • Review timelines for implementation of new revenues | OMB/County Attorney | 1/03 | Done. |
| | • Determine appropriate alternatives and possible rates for implementing new revenues | OMB | 1/03 - 2/03 | Done. |
| | • Conduct Workshop with Board | OMB | 2/03 | Done. Board workshop held March 25, 2003. |
| | • If necessary, draft ordinance and/or resolution to implement new revenues | County Attorney/OMB | March 2003 | Done. |
| | • Adopt ordinance and/or resolution (after appropriate hearings) | County Attorney/OMB | 4/03 | Done. Board adopted ordinance to establish PST. |

**Third Quarter Status Report**
**Board Retreat Assignments**
**July - October 2003**

**Priority Issue # 7:** **Youth Centers**

**Group Director:** **Tony Park**

**Project Leader:** **Paul Cozzie**

| Task | Activity | Assigned To | Estimated Completion Date | Status |
|---|---|---|---|---|
| Review potential creation of Youth Centers on the Southside and/or Countywide. Submit preliminary cost proposals to the Board. | • Review existing facility inventory for possible locations of youth centers. | Paul Cozzie | 2/03 | Done. Completed-list of facilities forwarded to consultant |
| | • Investigate co-location of Southside facility with proposed Woodville Community Center. | Paul Cozzie and Facilities Management | 3/03 | Ongoing-included in scope of services contract with Welch and Ward Architects. The Board is waiting on information requested from Paul Cozzie. Once the information is provided, and the Board makes a decision, construction will be turned over to Facilities Management. |
| | • Review possible partnerships with Boys and Girls Club, 4-H or similar service providers to administer centers and /or programs. | Paul Cozzie | 3/03 | Staff has met with Boys & Girls Club and 4-H Club to discuss facility requirements |
| | • Prepare facility construction / renovation budget for Board review. | Paul Cozzie and Facilities Management | 9/03 | Board Workshop scheduled for 9/16/03 from 2:30 to 3:30 pm to review facility construction and operation details. |
| | • Prepare operating budget for board review. | Paul Cozzie | 9/03 | Agenda Item for Woodville Community Center scheduled for 11/18/03. |

**Third Quarter Status Report**
**Board Retreat Assignments**
**July - October 2003**

**Priority Issue #** 8 **:** Jail Population Management

**Group Director:** Vincent Long

**Project Leader:** Andrea Bird

| Task | Activity | Assigned to | Estimated Completion Date | Status |
|---|---|---|---|---|
| Monitor Jail Population | Staff the Public Safety Coordinating Council<br>• Develop meeting agendas<br>• Gather information<br>• Provide Analysis<br>• Prepare Annual Report to Board<br>• Coordinate with other Criminal Justice Agencies including jail | Andrea Bird | Ongoing throughout year. | Ongoing. Annual report to Board by January 2004. |
| Monitor impact of Mentally Ill on Jail Population | Staff the Leon County Partners in Crisis Coalition<br>• Develop meeting agendas<br>• Gather information<br>• Provide Analysis<br>• Research alternatives for placement of mentally ill<br>• Pursue grant and other funding sources for this population | Andrea Bird<br><br>Don Lanham | Ongoing throughout year. | Ongoing. Mental Health Coordinator position tentatively established in FY 03/04 budget. |

**Third Quarter Status Report**
**Board Retreat Assignments**
**July - October 2003**

**Priority Issue #_9_:** Southern Strategy Initiative

**Group Director:** Vincent Long

**Project Leader:** Wayne Tedder

| Task | Activity | Assigned To | Estimated Completion Date | Status |
|---|---|---|---|---|
| **Organizational**<br>Establish interdepartmental Southern Strategy Implementation Committee (SSIC) to coordinate work on SSA initiative (*by 2000*). | Planning staff organized committee meetings in 2001. SSIC submitted reports and recommendations on housing, economic development, infrastructure, and planning. | Vincent Long/ Wayne Tedder | Completed. | Completed. |
| | Monitor the implementation of the Comprehensive Plan requirements and the 14 recommendations adopted by the City and County Commission. | | Ongoing | Ongoing |
| Future role of Southern Strategy Implementation Committee. | Planning Staff and the SSIC Chair (Gary Johnson, County Growth Management) are working to develop a streamlined SSIC made up of Assistant City Managers and County Department Directors.<br><br>This group will meet quarterly to determine how the implementation of the various 14 recommendations approved by the City and County are progressing. | Vincent Long/ Wayne Tedder | December 2003. | Staff is evaluating appropriate structure for implementation |

**Third Quarter Status Report**
**Board Retreat Assignments**
**July - October 2003**

**Priority Issue #_9-A_:** Southern Strategy Initiative

**Group Director:** Vincent Long

**Project Leader:** Wayne Tedder

| Task | Activity | Assigned To | Estimated Completion Date | Status |
|---|---|---|---|---|
| Develop a Public Participation Strategy. | • Under development. | Vincent Long/ Wayne Tedder | On going. | Ongoing. |
| | • Implement public participation plan for each applicable task. | | Public participation through Sector Planning process. | |
| Complete "State of Southern Strategy" report (Pol. 11.2.1) | • Completed data collection and included in SSA Report. The State of the Southern Strategy Report was delivered to both the City Commission and County Board December 2001. | Vincent Long/ Wayne Tedder | Completed. | Completed. |
| | • Update as information becomes available from 2000 census. | | Ongoing. | Information recently became available. Will update as needed. |
| Map existing environmental conditions in SSA. (Pol.11.3.4) | • ESA mapping complete, identifying water courses and water bodies, wetlands, listed species, types of forests. | Vincent Long/ Wayne Tedder | Completed. | |
| | • Update as additional information becomes available. | | Ongoing. | Ongoing. |

**Third Quarter Status Report**
**Board Retreat Assignments**
**July - October 2003**

**Priority Issue #_9-B_:** **Southern Strategy Initiative**

**Group Director:** **Vincent Long**

**Project Leader:** **Wayne Tedder**

| Task | Activity | Assigned To | Estimated Completion Date | Status |
|---|---|---|---|---|
| **Planning** | | | | Ongoing. |
| Develop sector plan(s) for the SSA with full public participation. (Policy 11.2.2) | Planning department is in the process of developing 5 sector plans for the SSA. Will require extensive time from Planning staff and related departments, and will need to become a priority project to ensure completion by 2004.<br><br>The South Monroe and Oakridge Area are underway. The Lake Bradford Sector Plan will be coordinated with the Blueprint 2000 work on Capital Circle SW. | Vincent Long/<br>Wayne Tedder | Complete Sector Plans by 2005.<br>Lake Bradford Sector Plan preliminary data gathering started. Scheduled to begin first Quarter 04. | Oakridge Area scheduled to finish Spring 2004. South Monroe received Planning Commission approval on 9/29/03. Not yet scheduled to go before the BCC for review. |
| Identify and adopt Land Development Regulation changes necessary to implement SSA sector plans. (Policy 11.2.2) | Preliminary identification of certain code changes has been made.<br><br>Recommendations for additional code changes will be made as part of the sector planning process. | Vincent Long/<br>Wayne Tedder | By 2005.<br>South Monroe Steering Committee has recommended a number of code changes.<br><br>Monroe Steering Committee has recommended a number of code changes. | Scheduled for approval before the CC on 11/12/03.<br>Capital Cascade consultant hired. Work to begin in early 2004. |

**Third Quarter Status Report**
**Board Retreat Assignments**
**July - October 2003**

**Priority Issue #_9-C_:** **Southern Strategy Initiative**

**Group Director:** **Vincent Long/Gary Johnson**

**Project Leader:** **Wayne Tedder/Scott Ross**

| Task | Activity | Assigned To | Estimated Completion Date | Status |
|---|---|---|---|---|
| Promote development by instituting fee structures to create a cost differential favoring the SSA (Pol.11.3.2).<br>(#5) | City and County Growth Management Departments will need to review permit activity, revenue impact, etc. to determine cost/benefit of modifying the current fee structure and make recommendations to City and County Administration and the Commissions. | Gary Johnson/<br>Scott Ross | By 2004. | Ongoing. This was an issue to be coordinated by the Planning Department since it is City and County related. Growth and Enviromental Management will take on this task by establishing a joint GEM committee to address this issue |
| Mitigate existing institutional land uses and insure there is a process to discourage the location of additional institutional uses in the SSA (Obj.11.4 & Pol. 11.4.1)(#4). | Modifications will be made to applicable Land Development Regulations.<br>Include review of the placement of heavy infrastructure in SSA consistent with plan policy. | Vincent Long/<br>Wayne Tedder | By 2003. | Ongoing. Implemented through reviews of Comp Plan amendments and rezonings. |

**Third Quarter Status Report**
**Board Retreat Assignments**
**July - October 2003**

**Priority Issue #_9-D:** **Southern Strategy Initiative**
**Group Director:** **Vincent Long**
**Project Leader:** **Wayne Tedder**

| Task | Activity | Assigned To | Estimated Completion Date | Status |
|---|---|---|---|---|
| Revise format of staff analysis for LDR changes and capital improvements to include potential impacts to Southern Strategy Area. (#2) | Staff reports will be modified to include impacts from proposed capital improvements and land development regulations on the implementation of the Southern Strategy Policies.<br>Agenda items and other applicable reports will be modified to include this information. This will be implemented by 2003. | Vincent Long/<br>Wayne Tedder | **By 2003.** | **Ongoing.** |
| Infrastructure and Facilities<br>Develop criteria aimed at prioritizing and funding SSA transportation improvements. (Pol. 11.3.1). | Presently reviewing transportation projects based on "Positive impact to SSA" in the 2020 Transportation Plan<br>Transportation projects will continue to be reviewed for the 2020 Transportation Plan in regard to their positive impacts on the SSA. | Vincent Long/<br>Wayne Tedder | **Completed** | **Completed** |



07

**Third Quarter Status Report**
**Board Retreat Assignments**
**July - October 2003**

**Priority Issue #_9-E_:** Southern Strategy Initiative

**Group Director:** Vincent Long

**Project Leader:** Wayne Tedder

| Task | Activity | Assigned To | Estimated Completion Date | Status |
|---|---|---|---|---|
| Improve the appearance of institutional facilities through landscaping. (Pol.11.4.2). (#3) | Planning staff has developed a plan (location, costs, and plant materials) for improving the landscaping at institutional facilities in the SSA. Recommended code changes are being developed.<br><br>Fund and implement the landscaping plan for institutional facilities in the SSA. Review recommended code changes for modification to code. | Vincent Long/<br>Wayne Tedder | By 2004. | Landscape Assessment Report completed. Report concluded problems with landscape maintenance need to be addressed prior to installing new plant material. |

**Third Quarter Status Report**
**Board Retreat Assignments**
**July - October 2003**

**Priority Issue #_9-F_:** **Southern Strategy Initiative**
**Group Director:** Vincent Long
**Project Leader:** **Wayne Tedder**

| Task | Activity | Assigned To | Estimated Completion Date | Status |
|---|---|---|---|---|
| Develop landscape & streetscape programs for SSA. Do pilot projects. (Pol. 11.3.5) | The City has the Monroe Street Gateway project on the priority list for enhancement funds. There is also a proposed bicycle/pedestrian connector between the Southside Park and St. Marks Trail. No money is allocated for this project. Some design work can be done with in-house staff.<br><br>The County has included landscaping, pedestrian, and bicycle amenities in the Orange Ave. reconstruction. Comprehensive Plan language has been modified to include landscape/streetscape programs in the sector planning process.<br><br>The five sector plans are anticipated to be the best forum to identify needed streetscaping and areas for pilot projects. Once identified, they will need to be funded and implemented by the applicable City and County Departments. | Vincent Long/<br>Wayne Tedder | Complete Sector Planning by 2005. | Streetcape/landscape plan to be implemented consistent with Sector Planning recommendations.<br><br>The South Monroe Steering Committee and Design Charrette have provided general guidance as to the location and type of streetscape improvements are recommended. The Oak Ridge Sector Plan is addressing issue of CCSE project and has provided input to the Crawfordville widening project. |



07

**Third Quarter Status Report**
**Board Retreat Assignments**
**July - October 2003**

**Priority Issue #_9 -G :** Southern Strategy Initiative
**Group Director:** Vincent Long
**Project Leader:** Wayne Tedder

| Task | Activity | Assigned To | Estimated Completion Date | Status |
|---|---|---|---|---|
| Address existing stormwater capacity problems and offer subsidized capacity through regional ponds (Pol.11.3.6). | Blue Print 2000 has proposed a number of integrated regional stormwater systems, as well as the purchase of large natural systems.<br><br>The County has completed the 260 acre Lake Henrietta stormwater retrofit project.<br><br>The City has addressed or has capital improvement projects to address the majority of the chronic flooding situations in the SSA.<br><br>The City Stormwater Department is presently in the third year of developing the Stormwater Pollution Reduction Program (SPRP). Information is expected in 2003. This will help determine where stormwater and pollution problems are originating and the cost and feasibility of addressing these problems. | Vincent Long/<br>Wayne Tedder | By 2005 | Ongoing. |

**Third Quarter Status Report**
**Board Retreat Assignments**
**July - October 2003**

**Priority Issue #_9-H_:** **Southern Strategy Initiative**

**Group Director:** Vincent Long

**Project Leader:** **Wayne Tedder**

| Task | Activity | Assigned To | Estimated Completion Date | Status |
|---|---|---|---|---|
| Prioritize and implement programs necessary to achieve infrastructure improvements in SSA. (Pol. 11.2.2) | Several sections of Capital Circle are on the Roadway Priority Projects list.<br><br>The PD&E study for Capital Circle Southeast is underway.<br><br>Comp. Plan policy language has been modified to include infrastructure review as part of the sector planning process.<br><br>City and County identify projects affecting the SSA during the Capital Improvement Plan (CIP) Process.<br><br>The sector planning process will help identify infrastructure needs in each sector planning area. Once identified, these needs will be included in the CIP depending on priority and funding availability. | Vincent Long/ Wayne Tedder | By 2004 | Ongoing. |



07

**Third Quarter Status Report**
**Board Retreat Assignments**
**July - October 2003**

**Priority Issue #_9-I_ : Southern Strategy Initiative**

**Group Director:** **Vincent Long**

**Project Leader:** **Wayne Tedder**

| Task | Activity | Assigned To | Estimated Completion Date | Status |
|---|---|---|---|---|
| Housing<br>Maintain the current supply of affordable housing while raising the overall assessed value of all housing. (Pol. 11.1.1). | The City and County administer the following programs:<br>-Residential Rehabilitation Programs<br>-Emergency repair on single-family homes.<br>-Down Payment Assistance for low- income first time homebuyers.<br><br>Continue to administer state and federally funded ongoing housing programs. These will continue to be administered by City Neighborhood Services and County Housing and Human Services. | Vincent Long/<br>Wayne Tedder | On going. | Ongoing. |



07

**Third Quarter Status Report**
**Board Retreat Assignments**
**July - October 2003**

**Priority Issue #_9-J_: Southern Strategy Initiative**

**Group Director:** Vincent Long

**Project Leader:** **Wayne Tedder**

| Task | Activity | Assigned To | Estimated Completion Date | Status |
|---|---|---|---|---|
| Improve the quality of existing housing stock. (Pol. 11.1.1). | The County has assisted in the development of Capital City Estates within the SSA that provides affordable housing and purchase assistance to first time buyers. The City pays water and sewer connection fees for affordable housing at approximately $3900 per unit.<br><br>Take advantage of any new programs that may become available. | Vincent Long/ Wayne Tedder | On going. | Ongoing. |
| Improve the safety, appearance, and overall quality of life in residential neighborhoods. (Pol. 11.1.1). | | Vincent Long/ Wayne Tedder | On going. | This occurs through sector and neighborhood planning as well as prioritization of infrastructure improvements. The City's proposed Neighborhood Infrastructure Improvement Program targets many of these areas. |
| Increase home ownership opportunities. (Pol. 11.1.1). | | Vincent Long/ Wayne Tedder | On going. | |

**Third Quarter Status Report**
**Board Retreat Assignments**
**July - October 2003**

**Priority Issue #_9 -K :** **Southern Strategy Initiative**
**Group Director:** Vincent Long
**Project Leader:** **Wayne Tedder**

| Task | Activity | Assigned To | Estimated Completion Date | Status |
|---|---|---|---|---|
| Economy<br>Identify and promote economic assets in the SSA. Promote and enhance the economy of the SSA (Obj. 11.5 & Pol. 11.5.1) | Blue Print 2000 initiative has proposed the establishment of a new business park in SSA. FSU is currently proposing a mixed-use business park in coordination with the City and County.<br><br>A Comprehensive Plan amendment was approved to establish the 10 year concurrency option for business parks in the SSA.<br><br>Continue working to develop a comprehensive economic development strategy for the Southern Strategy Area.<br>Funding has been approved in the 2003 Planning Department Budget to fund a consultant to assist with this effort. | Vincent Long/<br>Wayne Tedder | On going. | Ongoing.<br><br>RFP for economic development plan has been prepared and was approved by BCC on July 22, 2003. Consultant selection was completed in Sept. 2003; not yet under contract. |

**Third Quarter Status Report**
**Board Retreat Assignments**
**July - October 2003**

**Priority Issue #_9 -L_:** Southern Strategy Initiative
**Group Director:** Vincent Long
**Project Leader:** Wayne Tedder

| Task | Activity | Assigned To | Estimated Completion Date | Status |
|---|---|---|---|---|
| Establish a tax increment financing district within the SSA. (Pol. 11.3.3) | Part of the existing Community Redevelopment Area is in the SSA. | Vincent Long/ Wayne Tedder | Completed. | Completed. |
| Work with City and County Growth Management staffs to complete the information for the Chamber of Commerce on vacant properties (over 5 acres) in the SSA so they can promote these properties. (#7) | The majority of this information is available and is partially assembled.<br><br>City and County Growth Management Departments will supply any additional, updated or missing information on the vacant parcels by December 2003. | Vincent Long/ Wayne Tedder | By 2003 | Ongoing. |



07

**Third Quarter Status Report**
**Board Retreat Assignments**
**July - October 2003**

**Priority Issue #_9-M_:** **Southern Strategy Initiative**

**Group Director:** Vincent Long

**Project Leader:** **Wayne Tedder**

| Task | Activity | Assigned To | Estimated Completion Date | Status |
|---|---|---|---|---|
| The City and County are working to establish an Enterprise Zone that includes large portions of the SSA. | The 2002 Legislature granted Leon County approval to apply for the designation of a new Florida Enterprise Zone Area. Large portions of the SSA are included in this area. Planning Department with assistance from other City and County Departments has submitted an application for a new Enterprise Zone Area and is awaiting State review of the request. If designation is granted, it will be effective in January 2003. | Vincent Long/ Wayne Tedder | By 2003 | Enterprise Zone approved by state and being implemented.<br><br>Enterprise Zone approved by state and being implemented. An additional 25 acres are proposed to be considered by the City and BCC on 11/25/03. |



07

**Third Quarter Status Report**
**Board Retreat Assignments**
**July - October 2003**

**Priority Issue #_9-N_:** **Southern Strategy Initiative**
**Group Director:** **Vincent Long**
**Project Leader:** **Wayne Tedder**

| Task | Activity | Assigned To | Estimated Completion Date | Status |
|---|---|---|---|---|
| Develop a plan (including cost /benefit analysis) for the concept of a One Stop Information and Assistance Center. (#11) | The City and County Commissions requested information related to how a One Stop Information center would be developed including costs, benefit, location, and manpower.<br><br>Staff will research the feasibility, cost, and possible location for this type of center. | Vincent Long/ Wayne Tedder | By 2003 | Ongoing. |
| Determine the feasibility of a website dedicated to the SSA with links to governmental and business incentives and assistance programs. (#12) | The City and County Commissions requested information related to the feasibility of a website that links government requirements and incentives to available assistance programs in the SSA. | Vincent Long/ Wayne Tedder | By 2003 | Ongoing. |

**Third Quarter Status Report**
**Board Retreat Assignments**
**July - October 2003**

**Priority Issue #_9-O_:** **Southern Strategy Initiative**
**Group Director:** **Vincent Long**
**Project Leader:** **Wayne Tedder**

| Task | Activity | Assigned To | Estimated Completion Date | Status |
|---|---|---|---|---|
| Schools<br>Develop policy statement and work plan to promote SSA schools as a positive force. (Pol. 11.3.7). | The School Board has established the "Southside Initiative" to target southside schools for improvement.<br><br>FSU, Florida A&M, the Leon County School District, and the City and County Commissions have formed the Southside Professional Development Schools Network to enhance the Southside schools academic programs.<br><br>The Leon County School Board, Florida State University and Florida A&M University adopted the Joint Southside School Compact.<br><br>Leon County School Board will continue to target Southside schools for improvement.<br><br>School related issues will be explored through sector planning initiatives, with participation by the Leon County School Board. | Vincent Long/<br>Wayne Tedder | On going. | This is an on-going process and activities and goals will culminate with the completion of the sector plans process. |

**Third Quarter Status Report**
**Board Retreat Assignments**
**July - October 2003**

**Priority Issue #_9 -P :** **Southern Strategy Initiative**

**Group Director:** **Vincent Long**

**Project Leader:** **Wayne Tedder**

| Task | Activity | Assigned To | Estimated Completion Date | Status |
|---|---|---|---|---|
| Coordinate with the School Board on the siting and/or relocation of schools within the Southern Strategy Area. (#14) | County Staff and the Superintendent of Leon County Schools have met on this issue.<br><br>Staff will continue to coordinate with the Leon County School Board in order to promote schools as a positive force in the SSA. | Vincent Long/<br>Wayne Tedder | On going. | This is an on-going process.<br>Staff is participating in the site selection process for the new Bond/Wesson Elementary School. |

**Third Quarter Status Report**
**Board Retreat Assignments**
**July - October 2003**

Priority Issue # 10 : Comprehensive Plan Reform

Group Director: Vincent Long

Project Leader: Wayne Tedder

| Task | Activity | Assigned To | Estimated Completion Date | Status |
|---|---|---|---|---|
| 1) Complete work on first priorities set in 2001: Mixed Use Future Land Use Category and Usability. | **a) Prepare scope of work for consultant to include review of existing policies for Mixed Use areas, alternative approaches to Mixed Use category, as well as methods for cleaning up ambiguities, streamlining and making entire Plan more user-friendly.** | **Vincent Long/ Wayne Tedder** | **February 2003** | **Completed** |
| | **b) Send out RFP, select consultant, enter into contract.** | | | **The Planning Works firm has been selected and the contract is being finalized.** |
| | **c) Preliminary draft of revisions based on consultant work.** | | **November 2003** | **Ongoing. The consultant will begin the project in November.** |
| | **d) Prepare Comprehensive Plan amendments for submittal.** | | **July 2004** | **Ongoing.** |
| 2) Review Conservation and Incentives for Subdivision Regulations. | **Undertake review of conservation subdivision techniques and alternatives and schedule for Board discussion.** | **Vincent Long/Wayne Tedder** | **January 2005** | **Enabling Conservation Subdivision scheduled for BCC approval at transmittal hearing on 12/11/03.** |
| 3) Plan for Regional Growth. | **Review and analyze new census data relative to regional growth trends. Do preliminary evaluation of implications for Leon County and schedule for Board discussion. This is being done in conjunction with the Long Range Transportation Plan Update. (Additional work on this task is anticipated for the next Evaluation and Appraisal Report for which analysis should begin in 2004-2005.)** | **Vincent Long/Wayne Tedder** | **Ongoing.** | **Some analysis has been done relative to growth trends.** |

**Status Report On Administrative Issues**
**July - October 2003**

| Administrative Issue | Proposed Action To Be Taken | Staff Assigned | Current Status |
|---|---|---|---|
| 1. Utilization of GIS as a planning tool | An agenda item will be brought back to the Board on this issue. | Kim Dressel | Done. The use of GIS as a planning tool was presented at the 4/8/03 MIS Technology Workshop. |
| 2 Legislative Delegation - Communication on Funding.<br>a. PILOT - State Properties<br>b. State/Federal Transportation Funding/SIS Inclusion<br>c. Federal Funding Programs (Washington DC Summary) | The Board will be provided regular status reports on all legislative issues those related to funding. | Vince Long | Ongoing.<br>Regular updates provided throughout regular session via the *Capitol Update,* and throughout the year by memo and agenda items. |
| 3. Primary Health Care Program Updates | The Board will be provided regular status reports on the Primary Health Care Program. | Vince Long | Ongoing. The Board was provided a status report on the Primary Health Care Program at their Feb. 11, 2003 meeting. |
| 4. Ft. Braden Community Center Purchase | An agenda item will be brought back to the Board on this issue. | Kim Dressel | Ongoing. A reply to the letter sent to School Board Superintendent from PA, requesting the School Board to transfer the property to Leon County, stated that the School Board could not deed the property to Leon County. |

**Status Report On Administrative Issues**
**July - October 2003**

| Administrative Issue | Proposed Action To Be Taken | Staff Assigned | Current Status |
|---|---|---|---|
| 5. Local Preference Business Definition | An agenda item will be brought back to the Board to revisit the definition of "Local Business" for local business preference in the RFP Process. | Kim Dressel | Done. At the September 16, 2003 meeting, the Board accepted alternate Definition B, the proposed revision of the preference points given, and the clarification of preference for the Offeror, and directed the County Attorney to prepare Ordinance revisions, which the Board approved at their October 14, 2003 meeting. |
| 6. Comprehensive/Consolidated Lake Management Plan | Staff will develop Lake Management Plan and bring back for Board review and approval. | Tony Park/ Gary Johnson/ John Kraynak | Agenda to be submitted to Board in January 2004.. |
| 7. Ochlockonee River Watershed Protections | Staff will provide the Board with regular updates on this issue. | Gary Johnson/ John Kraynak | Done. On 9-16-03, Sean McGlynn made presentation to BCC on "Update on the Water Quality Monitoring of the Lakes in Leon County". |

**Status Report On Administrative Issues**
**July - October 2003**

| Administrative Issue | Proposed Action To Be Taken | Staff Assigned | Current Status |
|---|---|---|---|
| 8. Status of SDZ Committee of Lake Lafayette | A status report will be brought back to the Board on this issue. | Gary Johnson/ John Kraynak | Consistency Review by Planning Commission on November 12th. Public Hearing on November 25th and December 9th. |
| 9. Road Paving Policy/OGCM Criteria | A Board Workshop is scheduled in February on the Road Paving and OGCM Program. | Tony Park | Done. Workshop held on February 25, 2003. Policy adopted for OGCM use on certain 2/3-2./3 projects on April 15, 2003. |
| 10. Establish Regulations for Lot Clearance/Mowing | An agenda item will be brought back to the Board with proposed regulations and procedures for the County to clear and Mow poorly maintained vacant and neglected lots. | Gary Johnson/ John Kraynak/ Emma Smith | Agenda item to be submitted to BCC on November 18, 2003. |
| 11. Review of County Property Tax Revenues | A Board workshop is scheduled in February to review the county's property tax revenues and millage. | Alan Rosenzweig | Done. Workshop held on February 11, 2003. |

**Status Report On Administrative Issues**
**July - October 2003**

| Administrative Issue | Proposed Action To Be Taken | Staff Assigned | Current Status |
|---|---|---|---|
| 12. Review of BCC Meeting Procedures | Review the existing meeting procedures for Board compliance with same. Notify Board regarding compliance with its adopted rules of procedure on an as needed basis. | Herb Thiele | Done. Amended Ethics Policy on March 18, 2003. This Administrative Issue will be a pending issue, addressed on an as-needed basis. |
| 13. Development of Bicycle & Pedestrian Master Plan | Bring back a status report to the Board on this issue. | Vince Long/ Wayne Tedder | Currently there is no Bicycle & Pedestrian Master Plan. It is under development through this project.<br>1. Renaissance Planning Group began work in December 2002. The MPO has accepted the Inventory and Analysis of Existing Conditions and will be asked to accept the Financial Resources Document and Issues and Options Report at its November 17, 2003 meeting. The Needs Plan and Evaluation Criteria are under development and will be presented in January 2004. The Master Plan will be completed by June 2004. |