



Leon County

Board of County Commissioners

301 South Monroe Street, Tallahassee, Florida 32301
(850) 606-5302 www.leoncountyfl.gov

Purchasing Division
2284 Miccosukee Road
Tallahassee, Florida 32308
(850) 606-1600

Commissioners

BILL PROCTOR
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District 2

JOHN DAILEY
District 3

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District 4

BOB RACKLEFF
District 5

CLIFF THAELL
At-Large

AKIN AKINYEMI
At-Large

PARWEZ ALAM
County Administrator

HERBERT W.A. THIELE
County Attorney

January 22, 2009

Bid Title: Office Supplies, Continuing Services
Bid No: BC-01-28-09-16
Opening Date: Wednesday, January 28, 2009 at 2:00 PM

ADDENDUM #1

Dear Vendor:

This letter serves as Addendum #1 for the above referenced project.

The following shall be added to the bid specifications.

1. The bid due date is being changed to Thursday, February 12, 2009 at 2:00 PM.
2. The bid pricing and award criteria are being revised and will be issued in a separate addendum no later than Wednesday, January 28, 2009.

Acknowledgment of this addendum is required as part of your bid submittal. Failure to acknowledge this addendum may result in rejection of your bid.

Should you have any questions, feel free to call me at (850) 606-1600.

Sincerely,

Keith M. Roberts
Purchasing Director