

ORDINANCE NO. 08- 24

AN ORDINANCE OF THE BOARD OF COUNTY COMMISSIONERS OF LEON COUNTY, FLORIDA, AMENDING CHAPTER 10 OF THE CODE OF LAWS OF LEON COUNTY, FLORIDA, RELATING TO THE LAND DEVELOPMENT CODE, FOR THE PURPOSE OF REVISING REGULATIONS PERTAINING TO CONCURRENCY MANAGEMENT, BY AMENDING SECTION 10-3.105, CONCURRENCY GENERALLY, FOR THE PURPOSE OF REVISING THE STANDARD FOR COMMITTED PROJECTS FOR TRANSPORTATION SYSTEM CAPACITY PURPOSES AND IMPLEMENTING A SCHOOL CONCURRENCY MANAGEMENT SYSTEM; BY AMENDING SECTION 10-7.201, LIMITED PARTITIONS AND, BY AMENDING SECTION 10-7.402, DEVELOPMENT REVIEW AND APPROVAL SYSTEM, TO IMPLEMENT A SCHOOL CONCURRENCY MANAGEMENT SYSTEM TO MAINTAIN THOSE LEVELS OF SERVICE FOR SCHOOL CONCURRENCY ADOPTED IN THE COMPREHENSIVE PLAN; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF LEON COUNTY, FLORIDA:

SECTION 1: Section 10-3.105 of the Code of Laws of Leon County, Florida, is hereby amended to read as follows:

Sec. 10-3.105. Concurrency, generally.

(a) No final development order shall be issued by the county unless there is sufficient available capacity of concurrency facilities to meet the standards for level of service for the existing population, vested development, and for the proposed development according to the following deadlines:

(1) For the public facilities set forth in this subsection the capacity must meet the standards or the applicant must provide the county with acceptable financial assurances or other assurances which guarantee that the facility will be improved

in order to operate at the adopted levels of service prior to the issuance of a building permit (or any other permit which authorizes development where a building permit is not required). All other final development orders shall be conditioned on the requirement that building permits shall not be issued for the subject property until the capacity of the public facilities set forth in this subsection meet the standards for level of service of concurrency facilities. The public facilities for this subsection are:

- a. Potable water.
- b. Sanitary sewer.
- c. Solid waste.
- d. Stormwater management.

(2) For arterial and collector roads, the capacity necessary to meet the standards must be available, or ~~contracted to be under construction within one~~ three years of the subject final development order, or consistent with provisions of F.A.C. rule 9J-5.0055(2)(c), as same may be amended from time to time. ~~standards must be available, or contracted to be under construction~~ scheduled, through inclusion in the adopted five-year schedule of capital improvements, to be in place or under actual construction not more than one year after issuance of the subject final development order. The schedule of capital improvements may recognize and include transportation projects included in the first year of the adopted Capital Region Transportation Planning Agency approved Transportation Improvement Program.

(3) For parks and recreation facilities, the capacity must meet the standards within 12 months of the issuance of the subject final development order.

(4) For mass transit facilities within the designated urban service area, the capacity must meet the standards within 12 months of the issuance of the subject final development order.

(5) On-site potable water wells and septic tanks which meet all applicable standards and regulations shall be determined to be concurrent for purposes of this article.

(b) A concurrency review and a reservation of capacity must occur prior to the approval of a preliminary development order.

(c) An applicant shall have the option of paying all applicable city sewer and water systems charges at the time of issuance of a building permit or a tap, whichever is first.

(d) Approved plans of development exempt from, or determined to be vested from, the comprehensive plan by the county pursuant to applicable ordinances shall not be subject to concurrency requirements unless the exemption or vesting has been eliminated, waived, expired or withdrawn pursuant to law. The concurrency facilities capacity for plans of development exempt from, or determined to be vested from, the comprehensive plan shall be reserved in accordance with the following methodology:

1. When a vested project starts to obtain permits, the number of trips permitted will be subtracted from the total amount of trips that were considered to be vested, and transferred to a committed trips status

accordingly. The percentage of capacity reservation associated with the vested project will be reevaluated consistent with the specifics of each final development order issued by the county for a component of a vested project.

2. For vested non-residential developments, a methodology for estimating trip generation will be based on a land use conversion table that corresponds with the most recent version of the Institute of Transportation Engineers Manual (ITE). The Leon County Land Use Conversion Data Table shall represent a maximum build out depending on the type of land use determined for the non-residential use. At the time of permitting, if the vested non-residential development is anticipated to impact roadways at a higher or lower level than the amount of capacity that has been reserved for that particular development, the reservation of roadway capacity will be adjusted accordingly.

(e) A concurrency management policy and procedures manual shall be developed by the county to define the concurrency requirements in the comprehensive plan; to outline the requirements and procedures that must be followed by applicants for new development in order to satisfy concurrency requirements; and to outline the procedures to be followed by the county to maintain the concurrency management system. This concurrency policy and procedures manual shall be separately approved by the Board of County Commissioners.

- (6) (f) For school concurrency, the capacity necessary to meet the standards must be available, or contracted to be under construction within 10 years of the subject final development order, or consistent with the provisions of Section 163.3180, Florida Statutes as same may be amended from time to time.

In those instances when it has been determined by the Leon County School Board that mitigation is required, no final development order nor any final certificate of concurrency shall be issued unless and until documentation has been furnished to the County Administrator or designee, that the Leon County School Board or their designated representative has accepted and executed a school proportionate fair-share mitigation development agreement that addresses any anticipated impacts to the level of service of Leon County schools. When it has been determined by the Leon County School Board that mitigation is not required, the Leon County School Board shall furnish documentation so stating, to the County Administrator or designee, in a timely manner.

SECTION 2: Section 10-7.201 of the Code of Laws of Leon County, Florida, is hereby amended to read as follows:

Sec. 10-7.201. Limited partitions.

- (1) The following shall qualify for review as a limited partition subdivision:
- (a) (i) A subdivision of an unrecorded residentially zoned lot or parcel on an existing public or private street, with legal access, into not more than ten single-family residential attached lots (maximum of ten dwelling units), provided that the density does not exceed the density that is allowed by the

zoning district. Further, no lot created under this section within the urban service area, except for a one into two lot division, shall have new direct driveway access to a major or minor arterial or major collector roadway;

(ii) The subdivision of existing duplex or triplex or quadruplex structures provided that the resulting subdivided units are certified to be in compliance with applicable zoning, subdivision and building codes. Compliance with applicable building codes shall be so certified by a registered professional, and such compliance subject to verification by the chief building official;

(iii) A division of an unrecorded nonresidentially zoned lot or parcel of property into not more than ten lots, provided the division meets the design criteria of Division 5 of Article VII. When determined by the county administrator or designee, site and development plan review and approval may be processed concurrently if determined to be a Type A site and development plan; or,

(iv) A division of any existing parcel outside of the urban services areas into parcels with a minimum size of 50 acres each in the Rural, Urban Fringe, or Lake Talquin Urban Fringe Districts or a minimum size of ten acres each in the rural community district. Subdivisions created under this provision shall be exempt from subsection (b)(iii) of this section.

(b) (i) The division authorized pursuant to subsections (1)(a) of this section shall not require the creation of a new street, as defined in section 10-

1.101 of this Code, to provide legal access to any subdivided lot created pursuant to this section; and

(ii) No division created pursuant to subsection (1)(a) of this section will result in a requirement for the extension of water and sewer mains to the site; extensions of water and sewer service within the development are permitted; and,

(iii) The approval of a limited partition subdivision shall not be permitted where any portion of the subject property has been previously involved in any subdivision pursuant to this section.

(2) Land use and project determination: Prior to submittal of an application, the applicant shall first obtain a permitted use verification certificate (PUV) from the Division of Development Services which verifies that the development qualifies for review as a limited partition subdivision, based on criteria in section 10-7.201(1).

(3) The applicant shall make application on appropriate forms provided by the county administrator or designee for the review of limited partitions.

(4) A complete application shall include the following:

(a) An eight and one-half by 14-inch document acceptable to be recorded in the Official Records of Leon County, which shall include:

1. Boundary survey of the parcel, and a separate sketch plan showing boundaries of the proposed individual lots and legal descriptions of the overall parent tract and individual lots;
2. Signature and seal of surveyor who prepared said boundary survey;
3. Existing structures and parking area(s) on the parcel to be

subdivided;

4. Date of preparation;
 5. Total acreage of the parcel to be subdivided;
 6. Lot and block numbers, if applicable;
 7. All easements on the property to be subdivided and each abutting street;
 8. A statement on the face of the plan stating that any further subdivision of the lot or lots shall be subject to the platting requirements as specified in section 10-7.203, site and development plans, as applicable, of these regulations; and
 9. Scale of plan, both written and graphic.
- (b) Supplemental information, which shall, upon the request of the growth and environmental management director or designee, include the following:
1. A vicinity map which depicts the location of the proposed subdivision in relation to adjacent streets and properties;
 2. The 100-year flood frequency hazard area or a notation if not applicable; and
 3. The method by which utilities including, but not limited to, water, sewer, electric, telephone, and cablevision will be provided to the subdivision. All underground utilities will be constructed prior to placement of final roadway surface.
- (c) A completed application form.
- (d) A certificate of concurrency.

- (e) Payment of applicable fee.
- (f) Pro forma documents which set forth any proposed conservation and preservation easements as may be required by this section.
- (g) For properties proposing residential use, a completed School Impact Analysis Form.

(5) Procedure:

- (a) Application: The applicant shall submit the required subdivision application to the director of the growth and environmental management department or designee.
- (b) Determination of completeness:
 - 1. Within ten working days after receipt of the application for a limited partition, the county administrator or designee shall determine whether the application contains all required information at the required level of detail; and shall advise the applicant of all areas of deficiency. This notification shall specify the additional information and level of detail required in order to meet the requirements of this section.
 - 2. In the event that an applicant fails to submit the required additional information within 15 calendar days of the date of the notice of deficiency, the county administrator or designee shall consider the application to be withdrawn. The county administrator or designee may grant extensions of up to 30 days at the request of the applicant; provided any such request for an extension is received

prior to the expiration of the relevant time period.

3. Upon a determination of completeness, the county administrator or designee shall approve, approve with conditions, or deny the application within ten working days of receipt of a complete application and shall so notify the applicant in writing. The county administrator or designee may also refer the application to the DRC for full review if site conditions or features warrant more in-depth evaluation. The DRC shall then make a recommendation at a regularly scheduled meeting. The referral of an application to the DRC shall stay the time for decision by the county administrator or designee.

- (c) The determination of the county administrator or designee will become final 15 calendar days after it is rendered unless a person who qualifies as a party as defined in Division 7 of this article files a notice of intent to file a petition for formal proceedings together with the filing fee within this time period, and subsequently files within 30 calendar days after the decision is rendered, the petition for formal proceedings before a special master. Failure to file is jurisdictional and will result in a waiver of the hearing. Appeals heard by a special master will be conducted in accordance with the procedures outlined in section 10-7.414. Appeals of the special master's decision shall be reviewable by the circuit court.

- (6) Upon approval of the limited partition, the applicant shall provide the county administrator or designee with the following:

- (a) One original eight and one-half by 14-inch copy of the plan with appropriate signatures, which also depicts any revisions which have been made during the course of the review;
- (b) A metes and bounds description of each lot in the approved limited partition subdivision; and,
- (c) The required recording fee.

(7) Any plan approved under this section shall be recorded in the Office of the Clerk of the Circuit Court of Leon County by the department upon the submittal of the approved plan and recording fee by the applicant. If the applicant fails to submit either the approved plan with the appropriate recording fees within 30 calendar days following final plan approval, said approval shall be deemed to have been revoked and expired.

(8) In deciding whether to approve, approve with conditions, or deny a limited partition, the director of growth and environmental management or designee shall consider:

- (a) Whether all the design standards and requirements set forth in this chapter have been met;
- (b) Whether all the zoning standards and requirements have been met; and
- (c) Whether all the requirements of other applicable regulations or ordinances which impose specific requirements on limited partitions have been met, including section 10-4.202 of this chapter.

SECTION 3: Section 10-7.402 of the Code of Laws of Leon County, Florida, is hereby amended to read as follows:

Sec. 10-7.402 Development review and approval system

The development review and approval system shall consist of the following elements:

1. *Land use and project determination.* The purpose of land use and project determination is to clarify land use and permit issues and determine the appropriate review type. Land use and project determinations shall be made by the county administrator or designee in the form of a permitted use verification. Such decisions on permitted use verifications are not appealable. Furthermore, any permitted use verification appeals pending as of May 1, 1997, are hereby dismissed with prejudice.
2. *Project status determination.* For any development proposal not required to comply with the provisions of Article VII, the applicant must request a project status determination (PSD) or a certificate of concurrency from the growth and environmental management department prior to submitting an application for development approval. This PSD will indicate on what basis the proposed project is exempted or vested from the provisions of this article and identify the development standards that will be applied in the review of the proposed project.
3. *Preapplication conference.* An applicant may request a preapplication conference to set forth the specific application requirements once a

development review track is identified.

4. *Development review types.* There are four different review types of development review, based on the provisions of this chapter, project complexity, site characteristics, and all applicable land development regulation requirements, being Type A, B, C, and D review.
5. *Administrative Streamlined Application Process.* The following shall be exceptions to those review types set forth in Subsection 4. above:
 - (a) The construction or modification of one single-family dwelling unit; a two-, three-, or four-family dwelling unit; or a manufactured home; or the construction of an accessory building to such a dwelling on a lot or parcel with legal access. For properties proposing residential use, a completed School Impact Analysis Form shall be provided.
 - (b) Commencement of home occupations as defined in and in accordance with this Code.
 - (c) Development of nonresidential or multiple use development providing for not more than 1,000 square feet of total gross floor area after construction or ten percent increase of total onsite impervious area. This exemption applies to additions to existing structures and uses and to new construction and uses on a non-cumulative basis. Non-residential development of less than 1,000

square feet that would increase the total gross floor area of a development by 20 percent or more shall require that the applicant demonstrate, through the completion of an application for exception to site plan, that such development will not result in an increase in total on-site impervious area of ten percent or greater.

- (d) Changes in tenancy in already built space (existing structures), provided that the conversion requires no substantial modification to the exterior of the structure or modifications to the associated parking area. Type A review applies to those changes of tenancy involving substantial modification to the exterior of the building or modification to the associated parking area, as determined by the county administrator or designee.
- (e) The development or alteration of any building used exclusively for agriculture, horticulture, or floriculture located in the rural land use district; provided, however, that construction of dwellings units, not otherwise exempt, or commercial or industrial facilities to process agricultural, horticultural or floricultural beyond harvest, storage or sale of the raw materials is not exempt from this article.
- (f) Change of occupancy. The establishment, exclusively through change of occupancy, of new uses in an existing structure shall not be subject to Type A site and development plan review; but, shall be required to meet all other applicable development standards of this chapter. However, Type A review shall apply to those changes

of occupancy involving substantial modifications to the exterior of the building or modification to the associated parking area, as determined by the county administrator or designee.

(g) Industrial development. New or expansion of existing industrial uses or development of up to 10,000 square feet, if site is zoned industrial and infrastructure extensions to the subject site are not required.

(h) Exceptions specified under the definition of subdivision in section 10-1.101. Any and all landowner(s) of a parcel that is divided or developed pursuant to this exception shall file an affidavit, on a form approved by the county attorney, with the clerk of the court in the public records of the county. The affidavit shall specify that the property has been modified or subdivided, the number of new parcels, if any, created, the exemption type used for this action, the legal description of the original location of the parcel(s), and the metes and bounds descriptions of each new parcel.

6. Review process.

(a) *Application.* Except for any exception or exemptions specified in this chapter, a site and development plan application is required for review Types A, B, C, and D site and development plans. Application submittal requirements for Types A, B, and C site and development plans are as set forth in section 10-7.402. Application submittal requirements for Type D site and development plans are as set forth in

section 10-7.406. The difference between the review types shall also be affected by the level of detail as determined by the county administrator or designee and technical assistance staff, which may be determined at the preapplication conference or quick check. The submittal requirements for site and development plan review are listed below. The county administrator or designee is authorized to waive or modify specific submittal requirements for any site and development plan proposal based on review type, site conditions, and characteristics of the proposed development. When site and development plan applications are to be submitted to the county administrator or designee, the county administrator or designee is also authorized to waive any specific submittal requirements as deemed appropriate.

(b)The requirement for "planned development review" for development of properties abutting a designated canopy road segment shall mean compliance with the site and development plan regulations set forth in this chapter.

(c)*Submittal requirements.*

(1) An applicant shall provide for the preapplication meeting the required information on a form approved by the county administrator or designee.

(2) The following information shall be required for a site and development plan application, unless the county administrator or designee waives a requirement, with documentation, as inapplicable to the particular development;

(i) A site and development plan for the parcel or parcels which are the subject of the application. A proposed plat, if

the parcel or parcels are to be subdivided, and the depiction of the site and development plan, shall be prepared as a single map, if the information conveyed remains clear. The proposed plat and site and development plan shall include, consistent with the provisions of this section:

a. A title block containing the following:

1. The proposed development.
2. Date of preparation.
3. Scale of the site and development plan, both written and graphic.

b. A legal description and boundary survey of the parcel which shall be signed and sealed by a professional surveyor licensed to practice in the state.

c. Tax identification number(s) for parcel or parcels that are subject of application.

d. Total acreage of the parcel or parcels, and, if the development is on a portion of a larger parcel, the acreage of the larger parcel and of the portion to be developed.

e. A scaled vicinity map with north arrow.

f. Names, addresses, and telephone numbers of all owners of the parcel or parcels, developers, optionees, and

agents.

g. Location and type of proposed easements, including legal access.

h. Dimensions of the lots, to the nearest foot.

i. Lot and block numbers, if applicable. If a resubdivision of an existing plat is proposed, the numbering must be consistent with the existing system.

j. A circulation diagram showing vehicular and pedestrian movements including location and dimensions of access points, sidewalks, any special engineering features and traffic control devices, if any.

k. Proposed changes to existing topography.

l. Location of stormwater management facilities, including all conveyances and drainage easements.

m. Location and type of buffers and conservation easements to be provided.

n. Number of spaces and location of parking facilities or other impervious surfaces. A calculation of the square footage of parking facilities and other impervious surfaces.

o. Location and depth of setbacks. This information may

be provided in tabular form.

p. Location and use of temporary structures as defined in section 10-7.109.

q. Location and generalized footprint of each building existing or to be constructed by the applicant. For non-residential structures, a calculation of the gross square footage for each, including floor area ratios and height of any structure proposed.

r. Location and footprint of each type of infrastructure to be constructed.

s. Areas to be protected by a conservation easement, preservation easement, or other means acceptable to the County.

t. If the development fronts on a street or roadway, include each street or roadway and street or roadway name.

u. Street plans, locations, designs, and names assigned in accordance with county regulations shall be depicted and described.

v. If the applicant will construct them, location and description of all structures to be built by the developer,

and, if common facilities are to be constructed, how those common facilities will be maintained.

w. Location and type of recreation facilities.

x. Refuse collection areas, and location and type of screening, if proposed.

y. Where the site and development plan covers only a portion of the landowner's entire parcel, a map depicting all of the landowner's contiguous property and proposed use for the balance of the parcel or parcels not including in the site which is the subject of the application.

z. Proposed build-out date of the infrastructure for the development in its entirety, and, if the development will be built in phases, a development scheduled and proposed buildout date for each phase.

aa. A utility service plan addressing proposed water supply, power supply, and method and location of sewage disposal.

bb. All lot lines, parcel tax identification numbers, roads, access easements on the subject parcel, structures, and paved areas within 300 feet of the parcel boundaries.

cc. For properties proposing residential use, a completed

School Impact Analysis Form.

(ii) A site map depicting the existing natural and developed features on the parcel or parcels which are the subject of the application shall also be submitted. The information submitted shall include consistent with the provisions of this section:

- a. Location of the wooded areas, differentiating between native forests, high quality successional forests, and mature successional forests.
- b. Location of listed species, as defined by the EMA, occurrences, and their habitats.
- c. For multifamily residential and all non-residential site plans, identify trees defined as protected by the EMA which are impacted by the proposed development.
- d. Location of wetlands.
- e. Conservation and preservation areas as set forth in the comprehensive plan.
- f. Location of sinkholes.
- g. Location of all water bodies, watercourses, drainage ditches, canals, and other surface water features.
- h. Location and type of known hazardous materials, hazardous wasteland underground storage tanks.
- i. Location of 100-year floodplain.

j. Location of other natural features.

k. A scaled aerial photograph showing the location of the site and adjacent properties within 300 feet of the site. The boundary of the subject property shall be outlined or highlighted on the aerial photograph.

l. A conceptual landscaping plan, including a planting plan for public right-of-way, common areas, and buffers or open space areas showing types, sizes, and spacing of trees and other vegetation.

m. Location of closed basins and natural drainage divides.

n. Proposed covenants, grants, easements, dedications, and restrictions to be imposed on the land, buildings, and/or structure, including proposed easements for public utilities and instruments relating to the use and maintenance of common natural areas, open spaces, private streets, and other private infrastructure shall be furnished with an application. All such documents shall be subject to review and approval by the county attorney as to form and sufficiency, prior to action on this application. Such instruments shall allow access of public vehicles for public safety or maintenance purposes.

(iii) For nonresidential development, the applicant also shall provide the following information consistent with the provisions of this section:

- a. Names and amounts of hazardous or toxic materials or wastes to be used or produced on-site.
- b. Types and amounts of radioactive materials or wastes, explosives, or flammable materials to be used or produced on-site.
- c. Types and amounts of smoke, dust, particulate matter, noxious or odorous gases or other pollution of the air produced on-site.
- d. Types and amounts of materials identified above in Subsections a, b, and c above, which can be expected to be moved off-site.
- e. Noise levels expected at the site boundaries.
- f. The types of manufacturing, production, processing or other industrial activities which will take place.

(iv) Additional information as may be required by the county to clarify relevant points.

(d) *Notice requirements.* Within 10 days after the filing of an application, notice must be published or mailed consistent with the provisions of Section 125.66(4)(b)2. and 3. and must be posted prominently at the job site. The notice must clearly delineate that an aggrieved or adversely affected person has the right to request a quasi-judicial hearing pursuant to the provisions set forth in Section 10-7.414, must explain the conditions precedent to the appeal of any development order ultimately rendered upon the application, and must specify the location where written procedures can be obtained that describe the process, including how to initiate the quasi-judicial process, the timeframes for initiating the process, and the location of the hearing.

(e) *Appeals*. The sole method by which an aggrieved or adversely affected party may challenge the decision on an application for site and development plan review is by an appeal filed by a petition for writ of certiorari filed in circuit court no later than 30 days following rendition of a written decision on the application, or when all administrative appeals, if any, are exhausted, whichever occurs later.

SECTION 4. Conflicts. All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed to the extent of such conflict, as of the effective date of this Ordinance, except to the extent of any conflicts with the Tallahassee-Leon County Comprehensive Plan, as amended, which provisions shall prevail over any parts of this Ordinance which are inconsistent, either in whole or in part, with the Comprehensive Plan.

SECTION 5. Severability. If any section, subsection, sentence, clause, phrase or portion of this article is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portions of this Ordinance.

SECTION 6. Effective date. This ordinance shall be effective according to law.

DULY PASSED AND ADOPTED BY the Board of County Commissioners of Leon County, Florida, this 25th day of November, 2008.



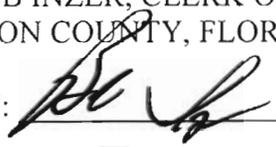
LEON COUNTY, FLORIDA

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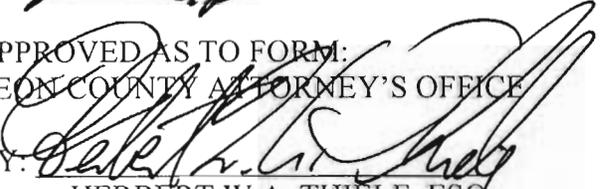

BRYAN DESLOGE, CHAIRMAN
BOARD OF COUNTY COMMISSIONERS

ATTEST:
BOB INZER, CLERK OF THE COURT
LEON COUNTY, FLORIDA

BY:


APPROVED AS TO FORM:
LEON COUNTY ATTORNEY'S OFFICE

BY:


HERBERT W.A. THIELE, ESQ.
COUNTY ATTORNEY

**FLORIDA COUNTY ORDINANCE DATA RETRIEVAL SYSTEM
(CODRS) CODING FORM**

Instructions: Florida's Department of State, Bureau of Administrative Code has developed the County Ordinance Data Retrieval System (CODRS) to facilitate the tracking of County ordinances in Florida's 67 Counties. CODRS' data base is composed of over 25,000 county ordinances enacted since 1974.

We request your cooperation in completing this coding form. It is to be completed whenever your county enacts a new ordinance. Simply complete this form and include it with other pertinent ordinance information that is submitted to the Bureau of Administrative Code.

To code this form properly, please refer to the "keyfields" description sheet that has been given to your County Attorney's Office. If you do not have this sheet please contact the Bureau. We will be happy to fax one to you for referencing purposes. Please fill out this form as completely as is possible.

Thank you for your assistance. Should you need further assistance please contact the Bureau of Administrative Code, Department of State at (850)245-6270 or Suncom 205-6270.

COUNTY: (<u>LEON</u>)	COUNTY ORDINANCE # (<u>08-24</u>) <small>(e.g., 00-001)</small>
PRIMARY KEYFIELD DESCRIPTOR: (<u>BUILDING/DEVELOPMENT REGULATIONS</u>)	
SECONDARY KEYFIELD DESCRIPTOR: (_____)	
OTHER KEYFIELD DESCRIPTOR: (_____)	
ORDINANCE DESCRIPTION: (<u>CONCURRENCE MANAGEMENT</u>) <small>(25 characters maximum including spaces)</small>	
ORDINANCES AMENDED: (List below the ordinances that are amended by this legislation. If more than two, list the most recent two.)	
AMENDMENT # 1: (<u>10-3.105</u>)	AMENDMENT # 2: (<u>10-7.201</u>)
ORDINANCES REPEALED: (List below the ordinances that are repealed by this legislation.)	
REPEAL # 1: (_____)	REPEAL # 3: (_____)
REPEAL # 2: (_____)	REPEAL # 4: (_____)
(Others repealed: List all that apply): _____	

(FOR OFFICE USE ONLY):	COUNTY CODE NUMBER: (_____)
KEYFIELD 1 CODE: (_____)	KEYFIELD 2 CODE: (_____)
KEYFIELD 3 CODE: (_____)	Rev. 4/10/01