

Training Schedule

August 14—Primary Election

All training will be held at the Voting Operation Center, 2990 Apalachee Parkway (CROSS CREEK SQUARE SHOPPING CENTER)

Experienced Inspector and Deputies (2-HR Class)			
Day-Date-Time-Class Number			
Wednesday	June 27	1 to 3	302
Monday	July 9	5 to 7	303
Tuesday	July 17	12 to 2	304
Wednesday	July 18	9 to 11	305
Wednesday	July 18	1 to 3	306
Saturday	July 28	9 to 11	307
Saturday	August 4	9 to 11	308
Experienced Clerk and Assist. Clerks (3-HR Class)			
Day-Date-Time-Class Number			
Wednesday	July 11	9 to 12	200
Wednesday	July 11	1 to 4	201
Tuesday	July 17	5 to 8	202
Saturday	July 21	9 to 12	203

New Inspector /Deputies (3-HR Class including Lab)			
Day-Date-Time-Class Number			
Monday	July 23	5 to 8	400
Tuesday	July 24	1 to 4	401
Saturday	July 28	1 to 4	402
Monday	July 30	9 to 12	403
Tuesday	July 31	5 to 8	404
New Clerks and Assist Clerks (3.5 HR Class w/ Lab)			
Day-Date-Time-Class Number			
Thursday	June 28	9 to 12:30	100
Thursday	June 28	5 to 8:30	101
Practice-Makes Perfect Labs			
(5-Hour Open Labs)			
Monday	August 6	10 to 3	
Tuesday	August 7	1 to 6	

Reminder for First Time Poll Workers

If an individual is recruited to work in a polling location and they have never worked with us before, then they will need to complete the NEW INSPECTOR AND DEPUTIES training to work on Election Day.

Newly recruited workers are unable to access the online poll worker system. Please advise all new workers to email pollwork@leoncountyfl.gov to register.

All workers must complete training prior to the August 14 and November 6 elections.



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Technical Assistant Clerks (3-Hour Class)			
Day-Date-Time-Class Number			
Thursday	July 12	9 to 12	500
Thursday	July 12	6 to 9	501
Friday	July 20	1 to 4	502
Saturday	July 21	9 to 12	503
Monday	July 23	9 to 12	504
Thursday	July 26	6 to 9	505
Friday	July 27	9 to 12	506
Friday	July 27	1 to 4	507
Wednesday	August 1	9 to 12	508
Helpful Hints!			
<ul style="list-style-type: none"> ✘ Classes will start on time. If you are 30 minutes or more late, you will not be allowed into the classroom and will be asked to reschedule your training. ✘ Training is required by law. You must attend a training class prior to each election in order to work on Election Day. ✘ Light snacks and beverages are available in the break room for your enjoyment during break time. Please refrain from bringing food and beverages into the training room. 			

Online Course			
(3 Parts, each with a 10 question Quiz)			
Part 1 of 3:	Chapters 1 and 2		
Part 2 of 3	Chapters 3 to 5		
Part 3 of 3	Chapter 6 to end		
Online Student's Meeting (1 1/2-Hour Class)			
Day-Date-Time-Class Number			
Thursday	July 19	6 to 7:30	700
Thursday	July 26	1 to 2:30	701
Thursday	July 26	3 to 4:30	702

Online Training Program
(Optional Program)
<p>If you choose to participate in the online training program, you will need to be issued a user ID. If you have not received an email with this information, please contact our office at 606-8607 or email your request to pollwork@leoncountyfl.gov .</p> <p>Students that complete all three parts of the course, Part 1, Part 2 and Part 3 and pass the 10 question quiz after each part will be able to enroll in the short Online Student's Meeting. This will satisfy your training requirement.</p> <p>If you choose not to participate in online training, or are unable to finish, please register for a regularly scheduled class.</p>

Registering for Class is Easy!

- ★ **ONLINE:** follow the link on our website LeonVotes.org
- ★ **PHONE IT IN!** 606-8607
- ★ **EMAIL IT!** pollwork@leoncountyfl.gov
- ★ **FILL OUT AND DROP YOUR ENCLOSED POSTCARD IN MAIL**

